



# KNOX CITY COUNCIL AGENDA

## STRATEGIC PLANNING COMMITTEE

Meeting of the  
Strategic Planning Committee of Council  
To be held at the Civic Centre,  
511 Burwood Highway, Wantirna South  
on Monday 10 July 2017 at 7.00pm

Under Section 89 of the Local Government Act 1989, Council may resolve that the Meeting be closed to members of the public if the Meeting is discussing any of the following issues Personnel Matters, Personal Hardship of any resident or ratepayer, Industrial Matters, Contractual Matters, Proposed Developments, Legal Advice, Matters affecting security of Council property, any other matter which the Council or Special Committee considers would prejudice the Council or any person

### APOLOGIES

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Tony Doyle  
Chief Executive Officer

ALL WARDS

## 1. CONFIDENTIAL INFORMATION REGISTER

**SUMMARY:**            *Manager – Governance and Innovation (Fleur Cousins)*

***This report provides Council with a summary of information declared confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989.***

RECOMMENDATION

**That Council note the information declared confidential in accordance with section 77(2) of the Local Government Act 1989 and added to the Confidential Information Register.**

1. INTRODUCTION

Section 77(2)(c) of the Local Government Act 1989 enables the Chief Executive Officer to designate information that is confidential, specifying the relevant ground/s applying under section 89(2) of the Act.

2. DISCUSSION

The definition of 'confidential information' in section 77 of the Local Government Act is as follows:

"(2) For the purposes of this section, information is "confidential information" if-

- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
- (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or
- (c) the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.

Section 77(1) of the Local Government Act states, "A person who is, or has been, a Councillor or a member of a special committee, must not disclose information that the person knows, or should reasonably know, is confidential information" with a penalty of 120 penalty units.

## 1. Confidential Information Register (cont'd)

3. CONSULTATION

No consultation has occurred in relation to the preparation of this report, however, a Council resolution to declare information confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989 is consistent with Council's Confidential Information Policy and Procedure.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental/amenity issues associated with the preparation of this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial implications associated with this report.

6. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN  
2017-2021

The Confidential Information Register contributes to Strategy 8.1 – Build, strengthen and promote good governance practices across government and community organisations by maintaining a clear list of information deemed confidential under the Local Government Act.

8. CONCLUSION

This report provides an update to Council on information that has been declared confidential under section 77(2) of the Local Government Act and added to the Confidential Information Register.

9. CONFIDENTIALITY

Due to the confidential nature of the information to be included in the register, a detailed listing of the documents for noting by Council has been circulated separately as Confidential Appendix A.

**Report Prepared By:      *Manager – Governance and Innovation  
(Fleur Cousins)***

**Report Authorised By:    *Acting Director – Corporate Development  
(Kim Rawlings)***

1. Confidential Information Register (cont'd)

Confidential Appendix A is distributed under separate cover.

ALL WARDS

## 2. MINOR GRANTS PROGRAM POLICY

**SUMMARY:**            *Manager – Governance & Innovation (Fleur Cousins)*

*This report provides an overview of the Incidental Community Grants Program since its inception in November 2015.*

*The Incidental Community Grants Program Policy was endorsed at the June 2016 Ordinary Meeting of Council and was to be reviewed in March 2017. Following a review of the policy and operation of the Incidental Community Grants Program, a revised policy has been developed and is discussed in this report. In addition it is proposed to change the name of the grants program to Minor Grants Program.*

RECOMMENDATION

**That Council**

- 1. Assess and consider all grant applications received prior to the July 2017 Ordinary Meeting of Council against the existing Incidental Community Grants Program Policy.**
- 2. Endorse the Minor Grants Program Policy attached as Appendix A.**
- 3. Apply the Minor Grants Program Policy to any grant application not considered at the July 2017 Ordinary Meeting of Council.**

1. INTRODUCTION

At the November 2015 Ordinary Council Meeting, Council endorsed the Incidental Community Grants Policy effective from 1 December 2015. This grant program was established following the introduction of the Local Government Amendment (Improved Governance) Act 2015, which introduced the prohibition of Councillor Discretionary Funds. At this same meeting, Council rescinded the Ward Contingency Funds Policy.

The Incidental Community Grants Program Policy was further endorsed at the 28 June 2016 Ordinary Council meeting to provide time for the review of the policy and the grants program in March 2017.

This report provides an overview of the grants allocations that have been made under the Incidental Community Grants Program and presents a revised policy called the Ad Hoc Grants Program Policy for endorsement.

## 2. Minor Grants Program Policy (cont'd)

2. DISCUSSION**2.1 Incidental Community Grants Program**

Since the commencement of the Incidental Community Grants Program on 1 December 2015, a total of 129 grants have been issued to a range of community groups. A full list of these grant allocations is attached as Appendix B for information.

In summary, the grant applications have been received from a range of organisations across the following categories:

- Sports Clubs – 46 grants
- Community Groups and Service Clubs – 36 grants
- Education and Care Groups – 23 grants
- Community Agencies – 10 grants
- Church Groups – 8 grants
- Individuals – 3 grants
- Traders Associations – 2 grants
- Community Newspapers – 1 grant

The amounts allocated under the Incidental Community Grants Program are as follows:

<b>&lt; \$500</b>	<b>\$500 - \$1000</b>	<b>\$1001 - \$2000</b>	<b>\$2001 - \$3000</b>	<b>&gt; \$3000</b>
9 grants	106 grants	9 grants	4 grants	1 grant

In accordance with the current Incidental Community Grants Policy, grants requesting an amount under \$500 are approved by the CEO or delegate and are reported to Council at the next Ordinary Meeting.

To allow for a transition between the Ward Contingency Fund and the Incidental Community Grants Program, a provision in the CEO Discretionary Fund was made to accommodate those groups who did not comply with the new criteria in the Incidental Community Grants Program, who would previously have been approved under the Ward Contingency Fund Policy. This provision authorised the CEO to approve up to an additional \$2000 from 1 December 2015 to 30 June 2016. During this period four grant applications met this provision and were allocated funds.

The purpose of the Incidental Community Grants Program was to provide for small, incidental and ad-hoc funding for community groups and individuals to implement projects or initiatives that would benefit the Knox community. The Incidental Community Grants Program was not intended to duplicate any existing grants program funded by Council, however if other grants programs were not available at the time, consideration would be given to an application through the Incidental Community Grants Program.

2. Minor Grants Program Policy (cont'd)

**2.2 Incidental Community Grants Program Policy**

The current version of the Incidental Community Grants Program Policy was endorsed by Council at its Ordinary Meeting held on 28 June 2016.

Through the operation of the Incidental Community Grants Program over the past 18 months, a number of improvements have been identified for inclusion in a revised policy. These include providing clarity on the purpose of the grants and reference to all other grant programs provided by Council, outlining a process for the application of grants under the grants program including timelines for consideration by Council at an Ordinary Meeting, clarifying funding acquittal expectations and providing greater clarity of what may not be funded through the Grants program.

The revised policy introduces a three-tiered funding program which sees an increase to the maximum allowable grant from \$1,000 to \$3,000 and a requirement for a funding agreement for any grant above \$1,000.

Through discussion with Councillors it was also proposed to rename the grants program, therefore it is proposed to rename the Incidental Community Grants Program to the Minor Grants Program.

A copy of the draft Minor Grants Program Policy is attached as Appendix A.

**2.3 Council Community Grants**

In preparing this report and considering the range of grant programs offered by Knox Council, the current Incidental Community Grants Program is considered both a responsive grant that can be applied for any time of the year and offers support to any community group, compared with other grant streams that operate on a once a year allocation process and/or for a specific nature.

The following grants are provided for by Council:

- Biodiversity Buddies Native Vegetation Protection Grants
- Community Development Fund Grants
- Community Operational Funding Grants
- Knox Arts and Cultural Grants
- Leisure Minor Capital Works Grants
- Sporting Grants for Individuals
- Incidental Community Grants

A summary of the purpose for each grant program, other than the Incidental Community Grants program, is contained in Appendix C.

## 2. Minor Grants Program Policy (cont'd)

In considering these grant categories, the following gaps have been identified:

- Minor Capital Works grants are limited to leisure and sporting organisations, thereby limiting other community groups seeking assistance for capital grants to seek funding through Council's Capital Works Program during Council's annual budget preparation.
- Grants for individuals are limited to the sports grants for individuals program and does not provide an opportunity to support other individuals representing their chosen interest at a state, national or international level.

As part of the Community Strengthening Service Plan an action to explore efficiencies and opportunities that could be achieved through a more integrated grants administration practice across the organisation was identified. In line with this service plan, it is recommended that a review of the scope of all the grant programs be considered with a further report to be presented to Council by June 2018.

The use of the SmartyGrants management system for all grant programs being provided by Council is also being explored. This management system will provide both a single point of entry for any grant application with Council, provide access to other grant streams provided external to Council and provide Council with a consolidated data sharing and reporting mechanism across all grant programs. It is proposed the administration of the Minor Grants program move to SmartyGrants by August 2017.

## 3. CONSULTATION

Consultation has occurred internally with other Council departments who have responsibility for other grant programs provided by Council. A draft of the Minor Grants Program Policy was discussed with Councillors at an Issues Briefing meeting held in February 2017 and the feedback from this briefing has been incorporated into the draft policy attached as Appendix A to this report.

## 4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

## 5. FINANCIAL & ECONOMIC IMPLICATIONS

The Incidental Community Grants Program has a total budget per annum of \$148,500. Based on the current Incidental Community Grants Program Policy, maximum grant allocations of \$1,000 can be provided, however Council over the past six months has approved grant allocations of a higher value.

The revised Minor Grants Program Policy includes a three-tiered program approach, which sees an increase to the maximum allowable grant to \$3,000 and the requirement for a funding agreement for grants awarded over \$1,000.



## 2. Minor Grants Program Policy (cont'd)

For the 2016-17 financial year, \$67,739.80 has been allocated from the Incidental Community Grants Program. In accordance with the current Incidental Community Grants Program the remaining balance of the grant program of \$80,760.20 will be carried forward for the Community Development Fund allocation process in 2017-18.

The draft Minor Grants Program Policy retains the provision for unexpended funds from the Minor Grants Program to be reallocated in the next financial year to the Community Development Fund.

The increase of the maximum allowable grant to \$3,000 may reduce the number of applications that could be funded from the allocated budget and would also reduce the amount of funds reallocated to the Community Development Fund.

## 6. SOCIAL IMPLICATIONS

A number of projects funded through the Incidental Community Grants Program provide support for various community groups and agencies that in turn support the broader community of Knox. The provision of grants to community agencies and groups allows these organisations to respond to the needs of the Knox community and work in partnership with the Knox Council.

## 7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-21

The Minor Grants Program is one of Council's grants programs and supports the advancement of many goals within the Community and Council Plan 2017-21. The review of the Incidental Community Grants Program will contribute to the Council Initiative under Strategy 7.3 – Strengthen community connections, which is to finalise a review of Council's operating grants program.

The draft Minor Grants Program Policy contributes to Strategy 8.1 – Build, strengthen and promote good governance practices across government and community organisations, by having clear parameters and processes for the approval of grants under the Minor Grants Program.

## 8. CONCLUSION

The Incidental Community Grants Program has been in operation since December 2015 and over this time has awarded 129 grants to local community groups and agencies in support of the Knox community.

A review of the current Incidental Community Grants Program has identified some areas for further clarity in the operation of the grants program and these are reflected in the draft Minor Grants Program Policy.

## 2. Minor Grants Program Policy (cont'd)

This report seeks Council's endorsement of the draft Minor Grants Program Policy and subject to that endorsement any grant applications for the Incidental Community Grants Program or Minor Grants Program that are not considered at the July Ordinary Meeting of Council, be assessed against the Minor Grants Program Policy.

9. CONFIDENTIALITY

There are no confidential matters related to this report.

**Report Prepared By: Manager – Governance and Innovation  
(Fleur Cousins)**

**Report Authorised By: Acting Director – Corporate Development  
(Kim Rawlings)**

## APPENDIX A

**KNOX POLICY****~~INCIDENTAL COMMUNITY~~ MINOR GRANTS PROGRAM****POLICY**

<b>Policy Number:</b>	2015/01	<b>Directorate:</b>	Corporate Development
<b>Approval by:</b>	Council	<b>Responsible Officer:</b>	Manager Governance and Innovation
<b>Approval Date:</b>	<u>July</u> 2017	<b>Version Number:</b>	3
<b>Review Date:</b>	<u>July</u> 2020		

**1. PURPOSE**

The purpose of this Policy is to guide the allocation of grants under the ~~Incidental Community~~ Minor Grants Program.

**2. CONTEXT**

This Policy is to be read in conjunction with the following grants programs:

- Biodiversity Buddies Native Vegetation Protection Grants
- Community Development Fund Grants
- Community Operational Funding Grants
- Knox Arts and Cultural Grants
- Leisure Minor Capital Works Grants
- Sporting Grants for Individuals

**3. SCOPE**

This Policy applies to all allocations from the ~~Incidental Community~~ Minor Grants Program.

**4. REFERENCES****4.1 Council Plan**

- Effective Governance
- Partnering and Engaging

**4.2 Relevant Legislation**

- Local Government Act 1989

**4.3 Charter of Human Rights**

- This Policy has been assessed against and complies with the Charter of Human Rights.

#### 4.4 **Related Council Policies**

- Election Period Policy
- Community Development Fund Policy
- Community Operational Funding Grants Policy
- Knox Arts and Cultural Grants Policy
- Leisure Minor Capital Works Scheme Policy
- Sporting Grants for Individuals Policy

#### 4.5 **Related Council Procedures**

- Nil

## 5. DEFINITIONS

In this Policy:

<b>Council</b>	Means Knox City Council, whether constituted before or after the commencement of this Policy.
<b>Minor Grant</b>	A grant paid under the <del>Incidental</del> <u>Minor</u> Community Grants Program.
<del>Incidental</del> <u>Minor</u> <b>Funding</b>	Means funding for projects or initiatives that are relatively minor in nature and relate to short term, one-off projects or equipment purchases or repairs.
<b>Not for Profit</b>	Means a group or organisation that is not operating for the profit or gain of its individual members; and any profit made goes back into the operation of the organisation to carry out its purpose.

## 6 COUNCIL POLICY

6.1 A budget allocation will be made in each financial year to respond to small, ~~incidental~~ minor funding requests. This allocation will be known as the ~~Incidental~~ Community Minor Grants Program.

### OBJECTIVES

The Objectives of the ~~Incidental~~ Community Minor Grants Program are:

- 6.2 To increase and sustain participation in a wide range of quality services within the municipality; to build and strengthen local networks and partnerships; and to support community leadership, learning and skill development.
- 6.3 To support new initiatives or the expansion of an existing service that will address a clearly identified community need and contribute to the development, promotion and accessibility of a diverse range of quality community services and community resources within Knox.
- 6.4 To increase the level of resources of community organisations that provide help, advice or support to the Knox community.

**PROGRAM OVERVIEW**

The ~~Incidental Community~~ Minor Grants Program operates as a three tiered program whereby:

- 6.5 The maximum allowable Minor Grant is \$3000
- 6.6 Applications for funding up to \$500 will be assessed and determined by the Chief Executive Officer or delegate and reported to Council at the next Ordinary Meeting of Council.
- 6.7 Applications above \$501 will be assessed by the Chief Executive Officer or delegate and reported to Council at the monthly Ordinary Meeting of Council for Council's determination.
- 6.8 Minor Grants over \$1000 must meet funding ~~acquittal~~ agreement requirements

<u>Application Amount</u>	<u>Assessment &amp; Determination</u>	<u>Acquittal</u>
<u>&lt;\$500</u>	<u>Assessed and determined by the CEO or delegate</u>	<u>Proof of expenditure / purchase (i.e. receipt)</u>
<u>\$501 to \$1000</u>	<u>Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council</u>	<u>Proof of expenditure / purchase (i.e. receipt)</u>
<u>\$1001 to \$3000</u>	<u>Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council</u>	<u>Funding Agreement &amp; Acquittal required.</u>

**ELIGIBLE ORGANISATIONS**

To be eligible for a Minor Grant, applying organisations must:

- 6.9 provide services, projects and programs that directly benefit residents of the City of Knox.
- 6.10 be a not for profit legal entity that provides services, support or activities to the Knox community. This expressly excludes educational institutions and State and Federal government departments and agencies; but does not exclude related not for profit organisations, including school councils/auxiliaries/parent groups who otherwise qualify under the Policy.
- 6.11 be incorporated or be auspiced by an incorporated body.
- 6.12 have an Australian Business Number or complete a Statement by Supplier form.
- 6.13 have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- 6.14 hold adequate public liability insurance appropriate to the activity outlined in ~~your~~ the application.

- 6.15 be able to supply permits and plans appropriate to the funded activity where requested by Council.
- 6.16 have provided evidence to Council's satisfaction of the expenditure of any previous grant provided by Council.

#### **APPLICATIONS THAT MAY BE SUPPORTED**

To be eligible for a Minor Grant, applications must:

- 6.17 be for the purposes of meeting requests for small, incidental funding from eligible organisations within Knox.
- 6.18 be for an amount of no more than \$23,000.

#### **APPLICATIONS THAT MAY NOT BE SUPPORTED**

Applications will not be eligible to receive a Minor Grant if they are:

- 6.19 eligible for funding under another Council grant program, a full list of which is available at <http://www.knox.vic.gov.au/grants>.
- 6.20 applications that would have been eligible for funding under another Council grant program, except that they were not submitted in accordance with the requirements (including timeframes) of that grant program, unless it can be demonstrated to Council's satisfaction that exceptional circumstances warrant consideration.
- 6.21 applications from community groups who have not satisfied previous Council grant funding agreement conditions including grant acquittals.
- 6.22 for an amount that would increase the total funding provided from the Incidental Community Minor Grants Program to the same organisation to more than \$23,000 in the current financial year, or \$5,000 in the current and previous four-two financial years.
- 6.23 for items which would normally be part of a reasonable operating budget for the organisation (such as salaries, insurances, rental, utilities etc).
- 6.24 considered by Council to be the funding responsibility of other levels of government.
- 6.25 for the same or substantially the same project or initiative by the same applicant that has been approved within the current or previous financial year.
- 6.26 for a project run by political, ~~spiritual or religious~~ group seeking to promote their core beliefs.
- 6.27 for a state-wide or regional project without a clearly defined local Knox community focus.
- 6.28 retrospective, in that the application is made following the event or activity to which the funding relates is undertaken.
- 6.29 seeking general fundraising or funding for prizes, sponsorships, donations, other grant programs or gifts.

**APPLICATION PROCESS**

- 6.30 Applications must be in writing and completed on the relevant funding application form.
- 6.31 Upon request, applications must be supported by relevant documentation, including:
- 6.31.1 a project plan
  - 6.31.2 quotes for planned expenses
  - 6.31.3 evidence of incorporation
  - 6.31.4 evidence of public liability insurance.
  - 6.31.5 Australian Business Number or Statement by Supplier declaration
- 6.32 All applications for funding must provide a demonstrated benefit to the Knox community and will be considered in relation to the objectives and directions of the City Plan Community and Council Plan.
- 6.33 ~~Applications for funding up to \$500 will be assessed and determined by the Chief Executive Officer or delegate and reported to Council at the next Ordinary Meeting of Council.~~
- 6.34 ~~Applications above \$501 will be assessed by the Chief Executive Officer or delegate and reported to Council at the monthly Ordinary Meeting of Council for Council's determination.~~
- 6.35 For applications to be considered at an Ordinary Meeting of Council the application must be received at least 10 days prior to the meeting date to provide sufficient time to assess and report the application to Council.
- 6.36 The annual funds allocated for the Incidental Community Minor Grants Program will be ~~equally~~ distributed equally across the 12 months of the financial year. Unallocated funds in any month will be carried forward to the following month to be available for allocation.
- 6.37 If the budget allocation is exhausted, the Incidental Community Minor Grants Program will be suspended immediately. New applications will not be accepted until the beginning of the new financial year. Any unprocessed applications will be returned to applicants, and new applications will not be accepted until the beginning of the new financial year.

**FUNDING CONDITIONS**

- 6.38 Successful applicants of grants up to \$1,000 must provide proof of purchase/expenditure within 3 months of the expenditure or within 12 months from receipt of the grant, whichever is the earlier.
- 6.39 Successful applicants of grants over \$1,000 must enter into a written funding agreement with Council which will hold the organisation accountable for the delivery and financial acquittal of funded activity.
- 6.40 Minor Grant projects and equipment purchases must be completed within 12 months of receiving funding.

- 6.41 If requested by Council, a project evaluation must be submitted by the date set out in the funding agreement.
- 6.42 All successful applicants must appropriately acknowledge the Knox City Council, in accordance with the guidelines provided.
- 6.43 Funding may only be used for the purpose stated on the grant application.
- 6.44 Council's decision in relation to funding applications is final.

#### **PROGRAM OVERSIGHT**

- 6.45 At the conclusion of each Financial Year, any unallocated funds from the ~~Incidental Community Minor~~ Grants Program will be carried forward and allocated to Council's Community Development Fund in the following financial year.
- 6.46 The allocation and payment of Minor Grants from the ~~Incidental Community Minor~~ Grants Program shall be temporarily suspended 2 months prior to any Council election or by-election in accordance with Council's Election Period Policy.

## **7. ADMINISTRATIVE UPDATES**

From time to time, circumstances may change leading to the need for minor administrative changes to this document. Where an update does not materially alter this policy, such a change may be made administratively. Examples of minor administrative changes include change to names of Council departments or positions, change to names of Federal or State Government departments or a minor amendment to legislation that does not have material impact. Where any change or update may materially change the intent of this policy, it must be considered by Council.



**APPENDIX B – Minor Grants Program Policy****Summary of Approved Incidental Community Grants**

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
December 2015	Eildon Park Cricket Club Incorporated	Pink Stumps Day 2016	\$950	\$950	\$0
December 2015	Mountain Gate Tennis Club	Club website creation	\$1,000	\$1,000	\$0
December 2015	Bayswater Park Cricket Club	Christmas community inclusion carnival	\$3,000	\$1,000	\$2,000
December 2015	Bayswater Park Cricket Club	Open Air Cinema Program	\$3,000	\$1,000	\$2,000
December 2015	Blackwood Park Netball Club Inc	Purchase of training and game day equipment for new club	\$750	\$750	\$0
January 2016	Lysterfield Netball Club	Purchase of equipment and deposit on uniforms for new club	\$1,000	\$1,000	\$0
February 2016	Mountain Gate Cricket Club Inc	Assistance with club presentation night; in particular cost of trophies	\$984	\$984	\$0
March 2016	Football Club Citylife	Purchase of new line marker	\$1,000	\$1,000	\$0
March 2016	Friends of Rowville Primary School	Purchase of pop up marquees	\$1,000	\$1,000	\$0
March 2016	Ferntree Gully Cricket Club	Purchase of annual achievement and recognition trophies	\$900	\$900	\$0
March 2016	Cavell Corner	Creation of wall mural	\$999	\$999	\$0
March 2016	Scoresby Football Club	Provision of additional toilets and marquees for SFC Anzac Day game	\$1,000	\$1,000	\$0
March 2016	Scoresby Wantirna South Tennis Club	Purchase and installation of roller blinds in club pavilion	\$980	\$980	\$0

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
April 2016	Wantirna South Primary School Parents Association	New sports program storage shed	\$1,000	\$1,000	\$0
April 2016	Wantirna South Football Club	New uniforms, ball and bibs for two ladies teams	\$900	\$900	\$0
April 2016	Boronia Soccer Club	Update of new uniform for women's team and provision of uniform for new team	\$897.60	\$897.60	\$0
April 2016	Scoresby West Preschool	Purchase new laptop and tablet	\$1,000	\$1,000	\$0
May 2016	Knox Senior Football Club, Knox Junior Football Club and Knox Gardens Cricket Club	Purchase of commercial gas hotplates for clubhouse kitchen; to be utilised by all three sporting clubs to allow them to sell food	\$3,850	\$1,000	\$2,000
May 2016	Carrington All Stars - Carrington Primary School	Purchase new uniforms for 17 more uniforms for new members	\$1,000	\$1,000	\$0
May 2016	NG Haynes Rostered Activity Playgroup	Purchase new art and craft supplies, books, education toys and outdoor play equipment	\$800	\$800	\$0
May 2016	Hungarian Community Co-Op Associated Ltd	Financial assistance to contribute to running costs of the 60 <sup>th</sup> Anniversary of the 1956 Hungarian Uprising	\$2,000	\$1,000	\$1,000
May 2016	Knox Italian Community Club Inc	Funds to bring 2 Bocce courts up to Special Olympics Australia specifications and replacement of light globes for better lighting at night	\$1,000	\$1,000	\$0
May 2016	Waterford Park Retirement Village - Men's Shed	Purchase of a new woodturning lathe	\$1,000	\$1,000	\$0

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
May 2016	Taylor's Lane Playgroup Rowville	Purchase and installation of ZipTrack (patio) blinds for the concrete outside play area	\$1,000	\$1,000	\$0
May 2016	Bridges Connecting Communities	Provide an outing for Carers to the movies and lunch	\$375	\$375 (approved under delegation)	\$0
June 2016	Knox Gardens Tennis Club	Professional high pressure cleaning of 3 plexi-pave tennis courts	\$1,573	\$1,000	\$0
June 2016	Knox Infolink Inc	Contribution towards running a forum to discuss service provision for welfare recipients in the municipality	\$1,000	\$1,000	\$0
June 2016	St Thomas Anglican Church	Contribution towards the purchase and installation of new fenced outdoor play space for community use	\$1,000	\$1,000	\$0
June 2016	Kinderlea 3 Year Old Preschool	Purchase of new computer for the centre	\$999	\$999	\$0
June 2016	The Basin Community House	Purchase of 20 new lightweight trestle tables	\$980	\$980	\$0
June 2016	Mountain District Learning Centre	Engage Knox Youth Film Festival Bendigo Bank winner to undertake a film project about youth in alternative education	\$1,000	\$1,000	\$0
June 2016	St Jude of the Apostle Parish	Contribution towards the purchase of a lightweight modular stage	\$1,000	\$1,000	\$0
June 2016	Restore Community Church	Purchase of sporting and games equipment for the youth group	\$999.98	\$999.98	\$0

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
June 2016	Restore Community Care	Purchase of equipment that will allow for a safer, easier and better work experience for volunteers and a more professional approach for clients	\$925.96	\$925.96	\$0
June 2016	Wantirna Primary School PFN	Replacement of basketball rings and backboards to make them safe	\$1,000	\$1,000	\$0
June 2016	City of Knox District Scout Association	Refurbishment of the toilet amenity in the District Scout Hall at Lewis Park	\$1,000	\$1,000	\$0
June 2016	Tennis Knox	Funding to offset the legal costs of modifying the model rules of association and lodgement of the application for incorporation of Tennis Knox	\$1,000	\$1,000	\$0
June 2016	Knox BMX Club	Purchase of tools to support volunteers in running races and maintaining the facility, includes petrol edger, urns, adjustable height trestle tables and high office chairs	\$1,000	\$1,000	\$0
June 2016	Rowville Tennis Club	Purchase of sound system for use with tournament being held at the club	\$800	\$800	\$0
June 2016	Scoresby Volunteer Fire Brigade	Purchase of a laptop, projector and novelty items to assist with recruitment and fire prevention education	\$1,000	\$1,000	\$0
June 2016	School Council at Scoresby Primary School	Purchase of a lectern	\$975	\$975	\$0

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
June 2016	Parents and Friends Association – St Jude's Primary School	Purchase of portable pop-up marquee	\$999	\$999	\$0
June 2016	Rowville Netball Club	Upgrade of online registration database	\$1,000	\$1,000	\$0
June 2016	1 <sup>st</sup> Knoxfield Scout Group	Installation of Panic Exit device to main door	\$1,000	\$1,000	\$0
June 2016	Our Saviours Lutheran Church Knox	Contribution towards upgrade of disabled toilets	\$1,000	\$1,000	\$0
June 2016	Scoresby Striders Little Athletics Club	Contribution towards end of season celebrations	\$1,000	\$1,000	\$0
June 2016	Knox Toy Library	Purchase of multicultural toys for library	\$1,000	\$1,000	\$0
June 2016	Knox Tennis Club Inc	Purchase TV to be used for training of players and social activities	\$800	\$800	\$0
June 2016	Mariemont Preschool	Purchase of new ipad with attachable keypad	\$776	\$776	\$0
June 2016	Berrabri Preschool	Contribution towards purchase of a water and activity table and an extra wide play mat	\$1,000	\$1,000	\$0
June 2016	Rotary Club of Knox	Purchase of marketing materials and advertising space aimed at increasing membership base	\$1,000	\$1,000	\$0
June 2016	U3A Knox Inc	Purchase of new technology that will establish wireless connectivity to four ceiling mounted projectors and one portable device	\$750	\$750	\$0
June 2016	Rowville Men's Shed Inc	Purchase of new drills and bits	\$542.88	\$542.88	\$0

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
June 2016	Alice Johnson 3 Year Old Preschool Inc	Financial assistance to cover annual costs for public liability insurance	\$945.01	\$945.01	\$0
June 2016	Knox Basketball	Contribution towards purchase of a new steam cleaner	\$1,000	\$1,000	\$0
June 2016	Scoresby Wantirna South Tennis Club	Contribution towards new ballast for the north west pole on courts 4-5 and electrician install costs	\$1,000	\$1,000	\$0
June 2016	Scoresby 55+ Social Circle	Purchase of new pie warmer and an A-frame style blackboard for the coffee and chat groups	\$900	\$900	\$0
July 2016	The Basin Fire Brigade Auxiliary	Purchase of cabinets for bathroom refurbishment at The Basin Fire Station	\$1,000	\$1,000	n/a
July 2016	Rowville Lysterfield Community News	Purchase of 5 new laminated jute material carry bags for delivery persons	\$1,000	\$1,000	n/a
July 2016	Society of St Vincent de Paul, Ferntree Gully	Financial support for annual Christmas Seniors lunch for approximately 120 people	\$2,000	\$1,000	n/a
July 2016	The Basin Football Club	Purchase of new tables with foldable legs for club rooms	\$800	\$800	n/a
July 2016	Knox Historical Society	Financial support for a presentation day for the Family Crest and Motto competition	\$400	\$400 (approved under delegation)	n/a
July 2016	Gary Bedford	Room hire costs for fundraising event	\$1,000	\$1,000	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
July 2016	Ferntree Gully Football Club	Purchase of achievement and recognition trophies/shields for Ferntree Gully Football and Netball Club for 2016	\$990	\$990	n/a
July 2016	The Basin Senior Citizens Club	Purchase of 2 portable food warmers for weekly senior citizens club cooked lunch	\$1,000	\$1,000	n/a
July 2016	Story Time in Italiano Playgroup	Purchase Italian storybooks suitable for 0-5 years and Italian specific educational aids to assist children's development	\$1,000	\$1,000	n/a
July 2016	Outer Eastern Melbourne Vietnam Veterans Association Vic	Financial assistance towards a commemorative march and family sausage sizzle to commemorate 50 <sup>th</sup> anniversary of the Battle of Long Tan	\$1,000	\$1,000	n/a
July 2016	Legacy Widows Group - Knox Branch	Financial assistance towards a celebratory luncheon commemorating 25 years of the Legacy Widows Knox Branch	\$1,000	\$1,000	n/a
August 2016	Mandy Mercuri	Room hire costs and catering for living with chronic pain free public event as part of National Plan Week	\$360	\$360 (approved under delegation)	n/a
August 2016	Rowville Football Club	Purchase of footballs for current participants of "Come Try AFL" program for girls aged 8-16 so they can continue practicing their skills	\$300	\$300 (approved under delegation)	n/a
August 2016	Knoxfield Cricket & Sporting Club	Purchase of new playing shirts for all juniors	\$1,000	\$1,000	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
August 2016	Hungarian Community Co-Op Association Ltd	Purchase of new laptop for the media and advertising work to be carried out for the centre and multicultural harmony festival	\$968	\$968	n/a
August 2016	Interchange Outer East	Financial assistance to run a Conference for the Disability, Family Support and Council Sectors themed Your Story	\$1,000	\$1,000	n/a
August 2016	Scoresby Veterans Football Club	Purchase of medical kit and new footballs	\$1,000	\$1,000	n/a
August 2016	Knox Basketball Incorporated	Purchase of compression garments for under 14 girls and boys Knox Raiders team to wear at Australian Club Championships	\$1,000	\$1,000	n/a
August 2016	Wantirna Tennis Club Inc	Purchase of new safety pole padding to be installed around court lights, high visibility game scoreboards and 10 dozen balls	\$980	\$980	n/a
August 2016	Upper Ferntree Gully Junior Football Club	Contribution towards entertainment for end of year presentation day	\$1,000	\$1,000	n/a
August 2016	Liz's Kitchen	Purchase 12 tables for use in the dining room for Liz's Kitchen community meal	\$600	\$600	n/a
August 2016	Mountain Gate Cricket Club Inc	Purchase of a new scorecard for the club to be used at HV Jones Reserve	\$1,100	\$1,000	n/a
August 2016	Knox City Football Club	Funds to assist with building of a storage shed	\$658.30	\$658.30	n/a
August 2016	Telugu Language and Culture Foundation of Australia	Funds to cover cost of NFP public liability insurance	\$1,000	\$1,000	n/a



<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
September 2016	Windermere Tennis Club Inc	Purchase of replacement boiling water urn for pavilion	\$550	\$550	n/a
September 2016	Ferntree Gully Fire Brigade	Purchase of variable notice board to advertise bushfire meetings during fire season	\$1,000	\$1,000	n/a
September 2016	Ferntree Gully North Primary School Breakfast Club	Funds to provide a breakfast club for all Grade 3-6 students to come along once per week to enjoy a nutritional breakfast and receive additional assistance with homework	\$1,000	\$1,000	n/a
September 2016	Knox Italian Community Club	Funding for landscaping and seating improvements in front of the club's main entrance	\$1,000	\$1,000	n/a
September 2016	Berrabri Preschool	Purchase of new swing set	\$1,000	\$1,000	n/a
September 2016	Our Saviours Lutheran Church	Funds to repair broken window frames and install CCTV on the church premises	\$1,000	\$1,000	n/a
September 2016	Knox Inter-faith Network Inc	Funds to pay the payment of public and products liability insurance	\$500	\$500	n/a
September 2016	Sally Hodgson Ferntree Gully Library Knitting for Charity Group	Purchase yarn for the group so members can continue to produce items for charity	\$300	\$300	n/a
November 2016	Fairhills High Parents and Community Association	Facility hire costs for student awards ceremony	\$705	\$705	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
November 2016	Scoresby Village Traders Association	Funds towards community Christmas Party	\$630	\$630	n/a
November 2016	Crime Victim Support Association	Purchase 1 office computer and 2 landline phones which will help provide ongoing support to victims of serious crimes of violence	\$942	\$942	n/a
November 2016	Wantirna Tennis Club Inc	Funds towards repairing ground sinkage occurring between 2 tennis courts to bring surface up to a safe standard	\$990	\$990	n/a
November 2016	Rowville Baptist Cares Inc	Financial support towards the Community Christmas Lunch held on Christmas Day	\$1,000	\$1,000	n/a
November 2016	Bayswater Senior Citizens Inc	Contribution towards a large screen TV with built in DVD player for movie days with members	\$1,000	\$1,000	n/a
November 2016	Templeton Tennis Club Incorporated	Purchase boxes of tennis balls to be used by club	\$960	\$960	n/a
November 2016	One Hope Community Church	Financial support towards a community carols event	\$999	\$999	n/a
December 2016	Waterford Park Retirement Village Men's Shed	Purchase of new table saw unit	\$2,000	\$1,000	n/a
December 2016	Australian Air League Rowville Squadron	Funding towards advertising in local newspaper, Air League banners and sporting equipment	\$2,000	\$1,000	n/a
December 2016	Wantirna South Junior Football Club	Update cooking equipment to be used at the Wantirna Road Reserve	\$1,200	\$1,000	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
December 2016	Studfield Traders Association	Removal of the unsightly flags and replace the signs on electricity poles	\$2,327	\$2,327	n/a
December 2016	U3A Knox Inc	Construction of new garden shed to be used for storage of equipment	\$3,000	\$3,000	n/a
December 2016	Rowville Football Club Inc	Funding towards huge inflatable equipment and associated staff; for use at a free football super clinic for girls and boys aged 7-14	\$300	\$300	n/a
January 2017	St Simons Parish Disability Support Group	Funds to purchase a laptop and printer to create material to support the group's activities.	\$1,000	\$1,000	n/a
January 2017	Templeton Cricket Club	Funds to replace damaged roofing on the patio area at the clubrooms.	\$1,800	\$1,800	n/a
February 2017	Ferntree Gully Eagles Football Club Inc.	Financial assistance to purchase football jumpers during heritage year celebrations.	\$1,000	\$1,000	
February 2017	Knox Boat Fishing Club	Funding for the hire of toilets and attendance by St John Ambulance at the 2017 Rowville Lakes Free Family Fishing Day	\$1,000	\$1,000	
February 2017	Basket of Bread & Hope	Purchase of crockery sets that will be used by senior citizens and all hirers at the senior citizen hall.	\$800	\$800	
February 2017	Bayswater Park Cricket Club	Funding to assist in delivering an open air cinema program at Guy Turner Reserve on Wednesday 25 January 2017.	\$1,800	\$1,800	

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
February 2017	Vintage Motorcycle of Victoria (Inc)	To assist with cost of holding display days of veteran and vintage motor cycles.	\$300	\$300	
April 2017	St Simon's Auskick	Purchase of a new refrigerator in the Stud Park pavilion canteen.	\$1,000	\$1,000	n/a
April 2017	Ferntree Gully Fire Brigade	Fund use of variable message board to advertise community safety sessions run by the brigade	\$1,200	\$1000	n/a
April 2017	Rowville Football Club	Funding free school football clinics for all students from prep to grade 6 at Karoo, Park Ridge and Rowville Primary School	\$400	\$400	n/a
April 2017	The Basin Fire Brigade Auxiliary	Provision of afternoon team for disabled and elderly residents of Knox.	\$350	\$350	n/a
May 2017	Australian Breastfeeding Association Knox Group	Purchase of incidentals (signage, apparatus and information sheets) for use in the baby and toddler change/feeding rooms provided by the group at community events.	\$600.00	\$600.00	n/a
May 2017	Scoresby West Preschool	Purchase of resources to assist with the development and engagement of the children who attend the centre.	\$1,000.00	\$1,000.00	n/a
May 2017	Fairpark Netball Club	Purchase of rainbow socks, hair ribbons, flags, balloons and face paint for Pride Round, on 3rd June, to support inclusion of LGBTI.	\$1,000.00	\$1,000.00	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
May 2017	Residents Association, Links at Waterford	Purchase of a band saw for the nearly completed Men's Shed.	\$1,043.10	\$1,000.00	n/a
May 2017	The Basin Theatre Group	Funds to replace the hot water urn in the theatre green room.	\$950.00	\$950.00	n/a
May 2017	Wantirna South Football Netball Club	Assist with the purchase of new uniforms, training and playing equipment, hire of training facilities and safety equipment for the growing club.	\$1,000.00	\$1,000.00	n/a
May 2017	Mick V	Assist with running a forum to increase community awareness surrounding the Rowville Rail project.	\$1,241.00	\$1,000.00	n/a
May 2017	NG Haynes Rostered Activity Group	Purchase and installation of water pump for water tank, as well as art supplies, books, educational toys and outdoor play equipment for the kindergarten.	\$1,000.00	\$1,000.00	n/a
May 2017	Taylor's Lane Playgroup Rowville	Assist with the purchase and installation of patio blinds for outside play space.	\$1,000.00	\$1,000.00	n/a
June 2017	Hungarian Community Co-Op	Assist with the purchase of IT equipment to enhance and improve teaching methods.	\$2,284	\$1,000	n/a
June 2017	Hands Off Foundation	Purchase of items (mindfulness colouring, throws, journals, stress balls) and vouchers to be included in care packages for survivors of sexual assault.	\$1,000	\$1,000	n/a

<b>Date</b>	<b>Applicant Name</b>	<b>Project Title</b>	<b>Amount Requested</b>	<b>Amount Approved</b>	<b>Transitional Subsidy Recommended by CEO</b>
June 2017	Shishukunj Melbourne	Provision of first aid training for teachers and members of organisation.	\$1,000	\$1,000	n/a
June 2017	St Jude's Primary School Parents and Friends Association	Purchase of items such as Lego and board games to assist the students of St Jude's to develop a Lunch Club initiative within the school.	\$999	\$999	n/a
June 2017	Mariemont Preschool	Purchase of a smock stand, sandpit workbench, worm habitat junior and a variety of program and play baskets for use at the centre.	\$982	\$982	n/a
June 2017	Scoresby Secondary Parents and Friends	Purchase of native and/or indigenous plants for VCAL students to create a garden with a diverse habitat to support native fauna.	\$500	\$500	n/a

**APPENDIX C – Minor Grants Program Policy**

<b>Committee</b>	<b>Purpose</b>
Biodiversity Buddies Native Vegetation Protection Grants	Knox is known for its leafy green image. Council provides grants up to \$1,000 to help owners conserve and enhance the environment values of their properties. This grant program is also aimed at supporting the innovative Gardens for Wildlife program while focusing on properties with, or near, significant indigenous vegetation.
Community Development Fund Grants	The Community Development Fund Grants Program provides funds to support a range of events, services and activities provided by not for profit groups or organisations for the benefit of Knox residents.
Community Operational Funding Grants	The Community Operational Funding Grants Program assists a range of community organisations across the municipality with the ongoing operational costs incurred in the delivery of agreed community outcomes that benefit Knox residents by addressing local community priorities and identified strategic service requirements.
Knox Arts and Cultural Grants	<p>The Knox Arts and Cultural Grants Program provides funding to support the development of the arts and cultural sector of Knox. The main purpose of the Arts and Cultural Grant scheme is to provide a competitive funding scheme to:</p> <ul style="list-style-type: none"> <li>• the arts community that will be available to develop the skills and capacity of local artists to contribute to the cultural wellbeing of the City.</li> <li>• support individuals and or groups to attend, present, perform or represent Knox at a recognised cultural forum.</li> </ul>
Leisure Minor Capital Works Grants	The Leisure Minor Capital Works Grants Program provides an opportunity for eligible sports clubs in Knox to obtain funding to assist with Minor Capital Works or facility improvement projects on Council reserves.
Sporting Grants for Individuals	Sports persons who are Knox residents and have been selected to represent either Victoria or Australia may be entitled to funding assistance on an individual basis.

## TIRHATUAN WARD

## 3. STAMFORD PARK – HOMESTEAD AND PARKLANDS WORKS

**SUMMARY:** *Executive Engineer – Major Initiatives Unit  
(Monica Micheli)*

*This report seeks Council's endorsement of the final concept design and associated estimate of cost prepared for the Stamford Park parklands, as well as proposed works for the Stamford Park homestead.*

RECOMMENDATION

**That Council**

1. **Support the Stamford Park Steering Committee's recommendation of the final concept plan and associated estimate of cost for the Stamford Park Parklands and Homestead restoration works;**
2. **Approve the allocation of \$13.0M within Council's Capital Works Program from the Stamford Park Reserve for the delivery of the Stamford Park re-development, including parklands, homestead and gardens; and**
3. **Proceed to detailed design and construction with proposed delivery by 2019.**

1. INTRODUCTION

Council approved the updated Stamford Park Master Plan in July 2014. The original Master Plan was prepared with input and support from the Stamford Park Project Steering Committee and the Stamford Park Community Reference Group.

In late 2016, Council engaged Tract Consultants to prepare a concept design and cost estimate for the Stamford Park parklands. This design was to be in general accordance with the approved Master Plan, to integrate with the neighbouring Stockland development and to take into account technical input from Council officers. Melbourne Water advice was also sought given the land is a designated floodplain.

The Stamford Park Master Plan also recognised the need to undertake restoration works to the Homestead and surrounding gardens for the purposes of activating this significant community space. A review of the scope of works and preliminary cost estimates were undertaken to refine the extent of works required.

The draft concept design and recommendations for the homestead were presented to the Stamford Park Project Steering Committee on 3 May 2017.

This report presents the final concept plans and associated cost estimates.



3. Stamford Park – Homestead and Parklands Works (cont'd)

2. DISCUSSION

**2.1 Stamford Park Parklands – Concept Design**

Council approved the updated Stamford Park Master Plan in July 2014. In 2016, Aquentia Consulting Pty Ltd prepared the Stamford Park Development Costed Project Plan based on the approved Master Plan.

In late 2016, Tract Consultants were engaged by Council, following a competitive public tender process, to develop a detailed concept design of the parklands in accordance with the approved Master Plan. Tract Consultants is a leading professional consultancy firm providing services in landscape architecture, town planning and urban design. They prepared the Stamford Park Master Plan, so have an in depth knowledge of the project and the site.

The draft concept design for the parklands was completed in April 2017. Independent expert advice regarding the hydraulic assessment of the floodplain and effects of re-development as a parkland has also been sought.

The draft concept design (and cost estimate) has been subject to review by Council officers and the Stamford Park Project Steering Committee. The draft was presented to the Stamford Park Project Steering Committee on 3 May 2017. There was general satisfaction and acceptance of the design from the Steering Committee. Aside from minor clarifications and amendments, the key changes between the draft and final versions were:

- Inclusion of public lighting and signage in selected precincts;
- Slight reduction in size/scope of kiosk;
- Incorporation of intergenerational play elements in lake playground and adventure play area;
- Increased functionality of pathways in ephemeral wetland zone (greater width, introduction of boardwalk, alignment out of flood zone) while still respecting environmental sensitivity of the area;
- Inclusion of culvert crossing for Lakeview Avenue connection; and
- Inclusion of construction contingencies.

The final concept design drawings are shown in Appendix A.

A table showing the costs and inclusions for the Stamford Park Parklands is shown in Appendix B. Costs for the works are also discussed further in Section 5 of this report.

Pending Council endorsement of the final concept design for the parklands, the design development and detailed design of the works will proceed. This will enable construction of the works to be staged between 2017 and 2019.

### 3. Stamford Park – Homestead and Parklands Works (cont'd)

#### **2.2 Stamford Park – Homestead**

Restoration of the existing Historic Homestead at Stamford Park was included as part of the Stamford Park Master Plan approved in 2014. A Costed Project Plan was prepared by Aquenta Consulting Pty Ltd in 2016.

Works on the Homestead commenced in 2016/17 with underpinning and stabilisation of the foundations, repair of the stormwater drainage and restoration of the verandah and verandah deck.

Further works required to restore the homestead include:

- Internal and external repair works to all buildings;
- Restoration of the fireplaces;
- Replacement of the timber flooring in the homestead;
- New front steps, repair of rear steps and new rear verandah; and
- Upgrade of fire services, sewer, electrical services, boiler unit and hydronic heating.

A review of the scope of works and preliminary cost estimates were undertaken to refine the extent of works required. A detailed breakdown of Homestead restoration works and costs is provided in Appendix C.

#### **2.3 Stamford Park Men's Shed Inc.**

The Stamford Park Men's Shed Inc. (SPMSI) currently occupies the old guest quarters at the Stamford Park Homestead. The SPMSI utilises two rooms (as a meeting room and a workshop), a temporary garden shed and an external container for storing the motor mowers it uses to care for the grounds under its maintenance agreement with Council.

At the request of the Stamford Park Steering Committee, design work has commenced to test the feasibility of a permanent Men's Shed within the Stamford Park house grounds at the corner of Emmeline Road and Enterprise Drive. This work will be presented to the Stamford Park Steering Committee in August 2017 for consideration.

The temporary relocation of the Men's Shed to the south-east corner of the property has been estimated at \$144,000 plus an annual cost for security cameras and amenities hire of \$30,000. No specific provision has been made in the budget to accommodate these works.

There is no requirement for the Men's Shed to relocate until possibly early in 2018, and as such it is proposed that the Men's Shed remain in-situ until a final decision is made in regards to the future use of the Homestead and preferred permanent location of the Men's Shed.

### 3. Stamford Park – Homestead and Parklands Works (cont'd)

#### **2.4 Residential Development - Stockland**

The overall Stamford Park Development Plan was endorsed by Council in October 2008, with a proposed redevelopment of the property to create three key precincts including 40 hectares of parkland, a historic precinct incorporating the 1880's Stamford Park Homestead and gardens, and a 7.2ha residential estate.

The principle for the Stamford Park development was that the delivery of the objectives for Stamford Park would be self-funded through the sale of the land for the residential parcel.

The Stamford Park Master Plan was approved in July 2014, representing the second stage of detailed physical planning for the Stamford Park site. The adoption of the Master Plan provided the basis for the rezoning and sale of the residential pad and design principles for the historical and parkland/recreation precincts.

The residential pad was put to the market as a part of a comprehensive EOI Tender Process – which was subsequently awarded to Stockland. Council received a total of \$17.0M for the development pad, in conjunction with a range of asset outcomes.

### 3. CONSULTATION

As part of the development of the concept design for the Stamford Park parkland, considerable engagement with relevant Council officers was undertaken to ensure a practical, integrated and aesthetic outcome. The draft concept design was submitted in late April. Feedback was sought from the internal working group and from the Stamford Park Project Steering Committee on 3 May 2017. Amendments arising from the feedback have been incorporated into the final concept design. These adjustments are noted in Section 2.1 of this report.

The approved Master Plan identified the need to restore the homestead and surrounding gardens for the purposes of activating this significant community asset. A review of the scope of works and preliminary cost estimates was undertaken to refine the extent of works required. The revised scope of works and preliminary cost estimates was also presented to the Stamford Park Project Steering Committee on 3 May 2017, with minor adjustments requested to the overall scope of works.

### 4. ENVIRONMENTAL/AMENITY ISSUES

Given the Stamford Park Parklands are largely situated within the Corhanwarrabul floodplain, a significant part of the design centres on integrated water management and the hydraulic functionality of the space. Initial advice was sought from Melbourne Water, and an independent hydraulic assessment and flood modelling exercise was undertaken to test the feasibility of the proposed design.

## 3. Stamford Park – Homestead and Parklands Works (cont'd)

Furthermore, considering that part of the Parklands is a site of biological significance, the design has been sensitive to environmental considerations, and Council's Biodiversity team has been part of the internal working group providing advice on the design.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The Stamford Park Costed Project Plan was commissioned by Council in 2016 to provide a cost overview of the Stamford Park development and its attendant sub-projects, based on the adopted Master Plan. The estimated overall cost of works at Stamford Park was identified at \$12.1M in this Costed Project Plan prepared by Aquenta Consulting Pty Ltd.

Concept design works undertaken to date have aimed to work within these budget parameters.

The table below summarises the development of the cost estimate. A summary of the entire Stamford Park project is provided in Appendix D.

Description	Date	Cost	Explanation
1. Master Plan <ul style="list-style-type: none"> <li>• Parklands</li> <li>• Homestead and Gardens</li> <li>• Restaurant (kitchen/dining)</li> <li>• Public Art</li> </ul> TOTAL	July 2016	\$8,718,600 \$1,742,800 \$1,309,000 \$328,000 <b>\$12,098,400</b>	Costed Project Plan (Aquenta)
2. Draft Concept Plan <ul style="list-style-type: none"> <li>• Parklands</li> <li>• Homestead and Gardens</li> <li>• Restaurant (kitchen/dining)</li> <li>• Public Art</li> </ul> TOTAL	May 2017	\$9,168,230 \$1,715,840 \$288,301 \$328,000 <b>\$11,500,371</b>	Based on draft concept plan presented to Steering Committee 3 May 2017 and subject to internal officer consultation. Key changes from Master Plan: Reduction in commitment to restaurant/function space Increase in water management elements of parklands
3. Final Concept Plan <ul style="list-style-type: none"> <li>• Parklands</li> <li>• Homestead and Gardens</li> <li>• Restaurant (kitchen/dining)</li> <li>• Public Art</li> </ul> TOTAL	June 2017	\$10,486,464 \$1,896,040 \$288,301 \$328,000 <b>\$12,998,805</b>	Cost revision based on concept feedback. Key changes from Draft Concept: Increases resulting from inclusion of public lighting, signage, construction contingencies, increased pathway and playground scope.

## 3. Stamford Park – Homestead and Parklands Works (cont'd)

As part of integrating works between the residential estate and the public parklands, Council has negotiated with Stockland the responsibility of several project elements (e.g. recreation lake, wetlands, Emmeline Row car parking). It is important to note that agreement on costs with Stockland has yet to be finalised (at the time of this report), but Council is expecting to receive financial offsets for some of the listed projects. Indications are these costs may amount to a total in the order of \$500k to be paid to Council, hence the figures in the table above are a conservative estimate of funding required.

The net proceeds from the sale of the residential estate will provide funds for the overall development of the Stamford Park homestead, gardens and parklands by Council.

The delivery of the Stamford Park project is proposed over a three financial year period, as follows:

	<b>2016/17</b>	<b>2017/18</b>	<b>2018/19</b>	<b>TOTAL</b>
CWP Budget	\$2,296,110	\$5,503,550	\$5,647,340	\$13,447,000
Proposed Delivery Program	\$668,531	\$4,536,563	\$7,793,711	\$12,998,805

For the purposes of budgeting, the estimated figure will be rounded up from \$12,998,805 to \$13.0M.

Of note, the costed Master Plan estimate of \$12.098M did not include the cost of the proposed detached function centre of \$1.349M. Council's current Capital Works Program budget provides an overall allocation of \$13.447M, inclusive of a proposed function centre. Pending approval of the concept plan and associated cost, the formal budget will be adjusted.

As Council is aware the Stamford Park project has always been a self funded initiative, the delivery of the masterplan as discussed in this report is funded through the Stamford Park reserve and as a result of the Residential land sale to Stockland in late 2015. The Stamford Park Reserve balance is approximately \$15,350,000.00 at June 2017. Council funded the project from general revenue between 2011 – 2015 to the value of \$945,700.00. These funds will be paid back to Council general revenue from the Stamford Park Reserve at 2016-2017 year end.

## 6. SOCIAL IMPLICATIONS

The development of Stamford Park addresses a significant need in Rowville and the surrounding community to provide public open space and recreation opportunities.

## 3. Stamford Park – Homestead and Parklands Works (cont'd)

Given the proximity to Corhanwarrabul Creek, Council has also sponsored a Cultural Heritage Management Plan to inform the investigation and design works on this project, as well as to meet the requirements of the Aboriginal Heritage Act (2006). Completion of this assessment and report is due in September 2017.

7. RELEVANCE TO COMMUNITY AND COUNCIL PLAN 2017-21

The Stamford Park project aligns to several goals and strategies within the Community and Council Plan 2017 – 2021 due to the integrated outcomes sought by the project. The content and recommendations of this report specifically relate to the following:

Goal 1– We value our natural and build environment	Strategy 1.1 - Protect and enhance our natural environment  Strategy 1.3 Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure.	Council Initiatives - Continue to implement initiatives to achieve resource efficiency, reduction in water and energy use (Year 1 – 4). - Conserve, protect and enhance sites of biological significance and increase connectivity between current sites (Years 1 – 4).
Goal 2 – We have housing to meet our changing needs	Strategy 2.1 Plan for a diversity of housing in appropriate locations.	Council initiative - Continue to support the development of Stamford Park residential estate (Year 1 - 3).
Goal 7 – We are inclusive, feel a sense of belonging and value our identity	Strategy 7.1 Protect and preserve our local cultural heritage.	Contributes to Council initiative – Determine the most effective role for Council in the protection and maintenance of heritage assets in Knox (Year 1- 3).

8. CONCLUSION

This report provides an outline of the process undertaken to develop detailed concept plans for the Stamford Park Parklands and investigate further the works required to restore the Homestead. Subject to Council approval, it is the intention to proceed to the design development and detailed design stages for the Parklands, and to continue works on restoring the Homestead.

3. Stamford Park – Homestead and Parklands Works (cont'd)

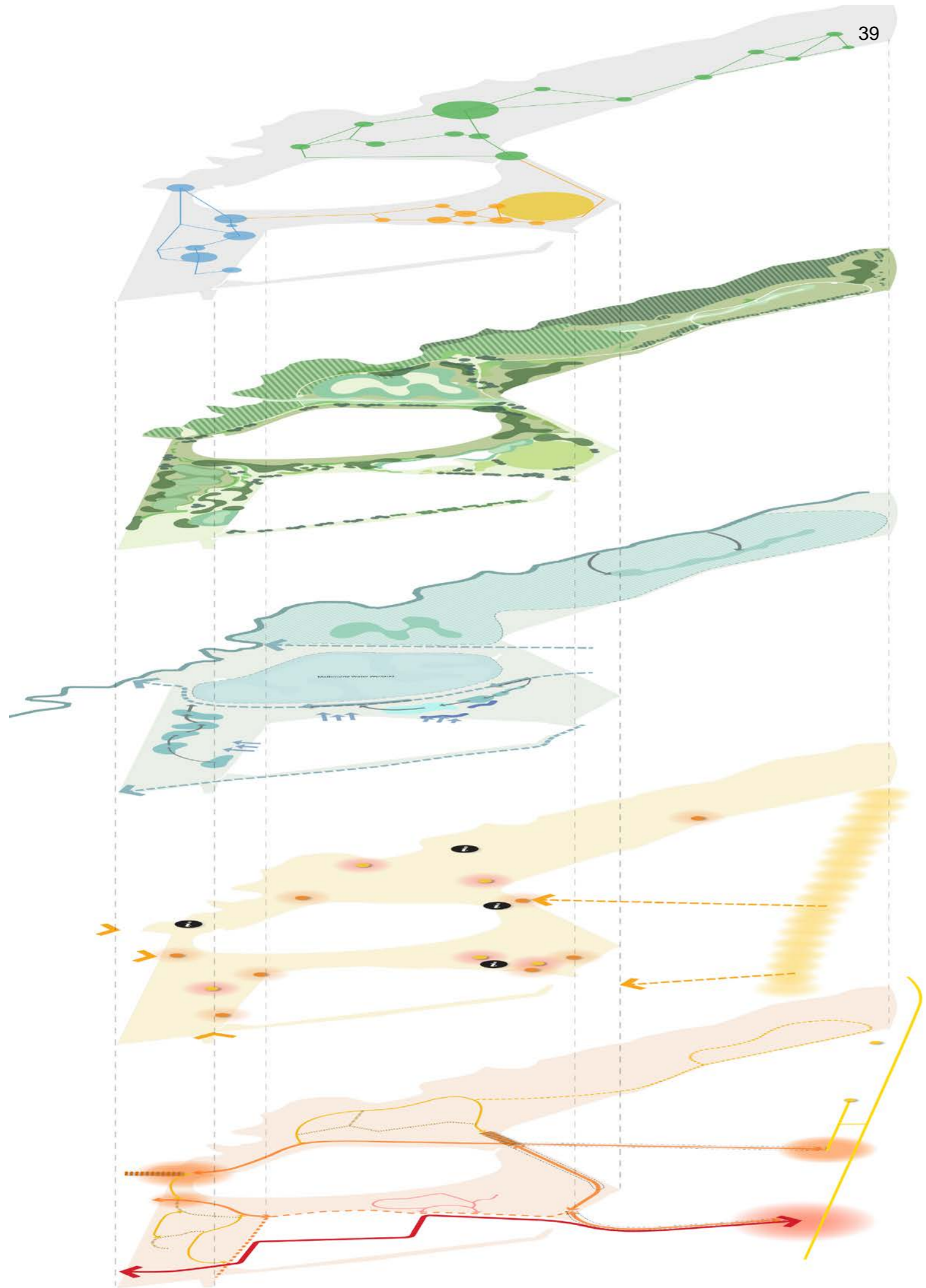
9. CONFIDENTIALITY

There are no confidential matters related to this report.

**Report Prepared By: Executive Engineer – Major Initiatives Unit  
(Monica Micheli)**

**Report Authorised By: Director – Engineering & Infrastructure  
(Ian Bell)**

**Report Authorised By: Director – City Development  
(Angelo Kourambas)**



# Stamford Park Concept Masterplan Report

Prepared by Tract Consultants  
for Knox City Council

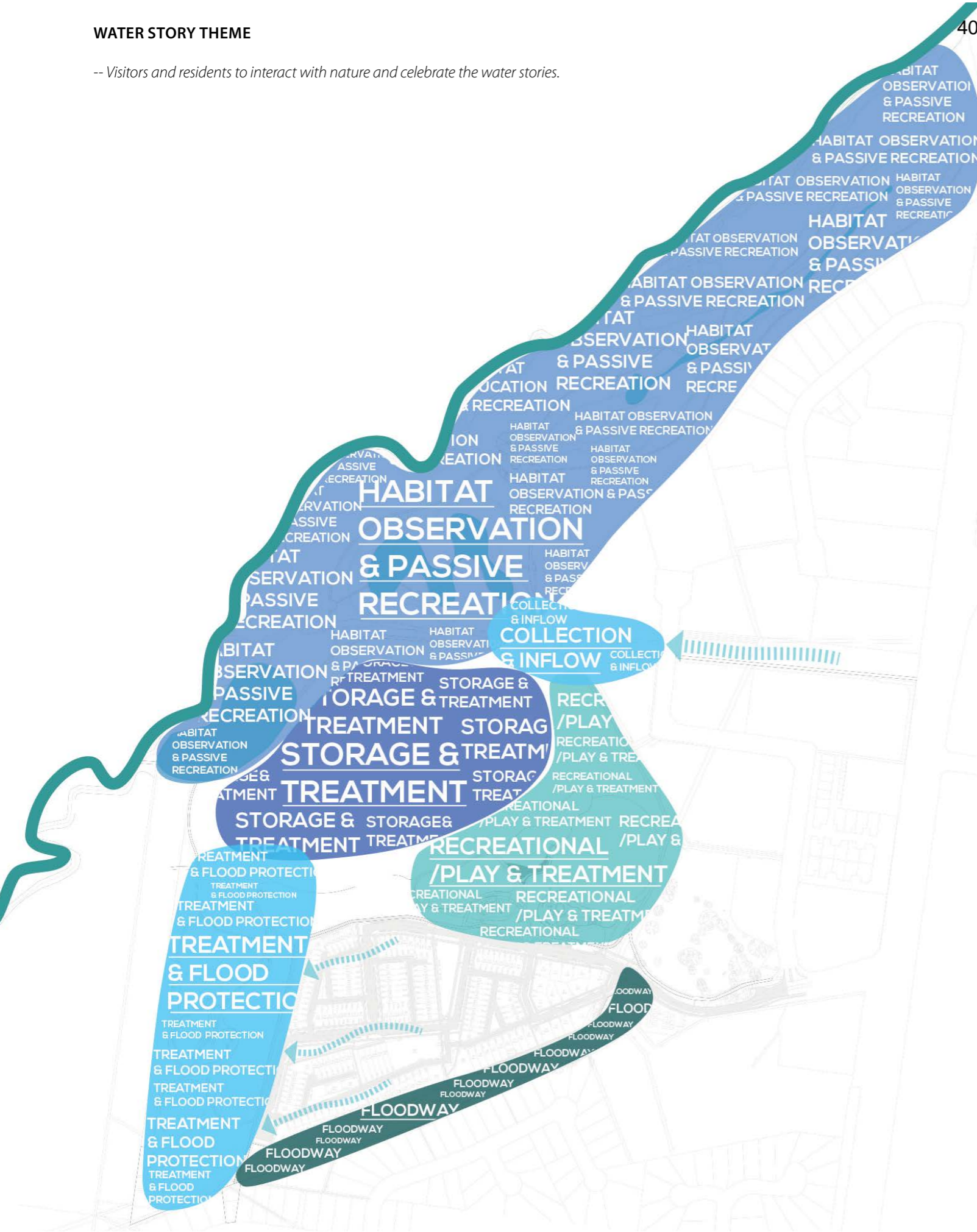
02-06-2017



**Tract**  
Landscape Architects  
Urban Designers  
Town Planners



-- Visitors and residents to interact with nature and celebrate the water stories.



LEGEND

- PASSIVE PLAY & HABITAT PRESERVATION
- ADVENTURE PLAY
- RECREATION
- KICKABOUT



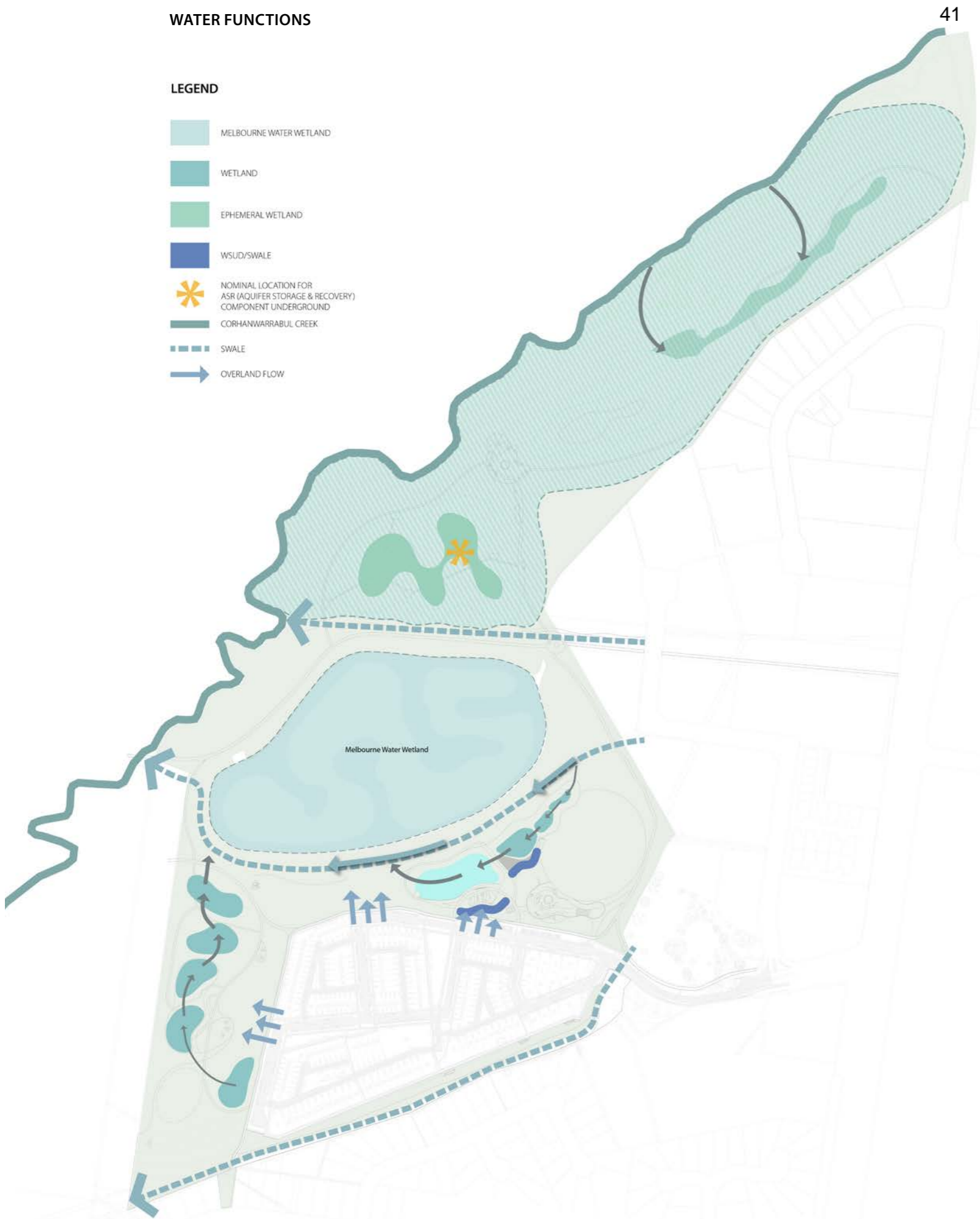
Analysis Diagrams / Opportunities

Stamford Park Parklands

**WATER FUNCTIONS**

**LEGEND**

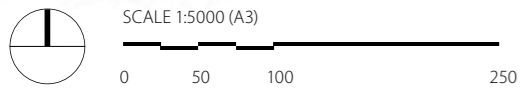
-  MELBOURNE WATER WETLAND
-  WETLAND
-  EPHEMERAL WETLAND
-  WSUD/SWALE
-  NOMINAL LOCATION FOR ASR (AQUIFER STORAGE & RECOVERY) COMPONENT UNDERGROUND
-  CORHANWARRABUL CREEK
-  SWALE
-  OVERLAND FLOW



**VEGETATION**

**LEGEND**

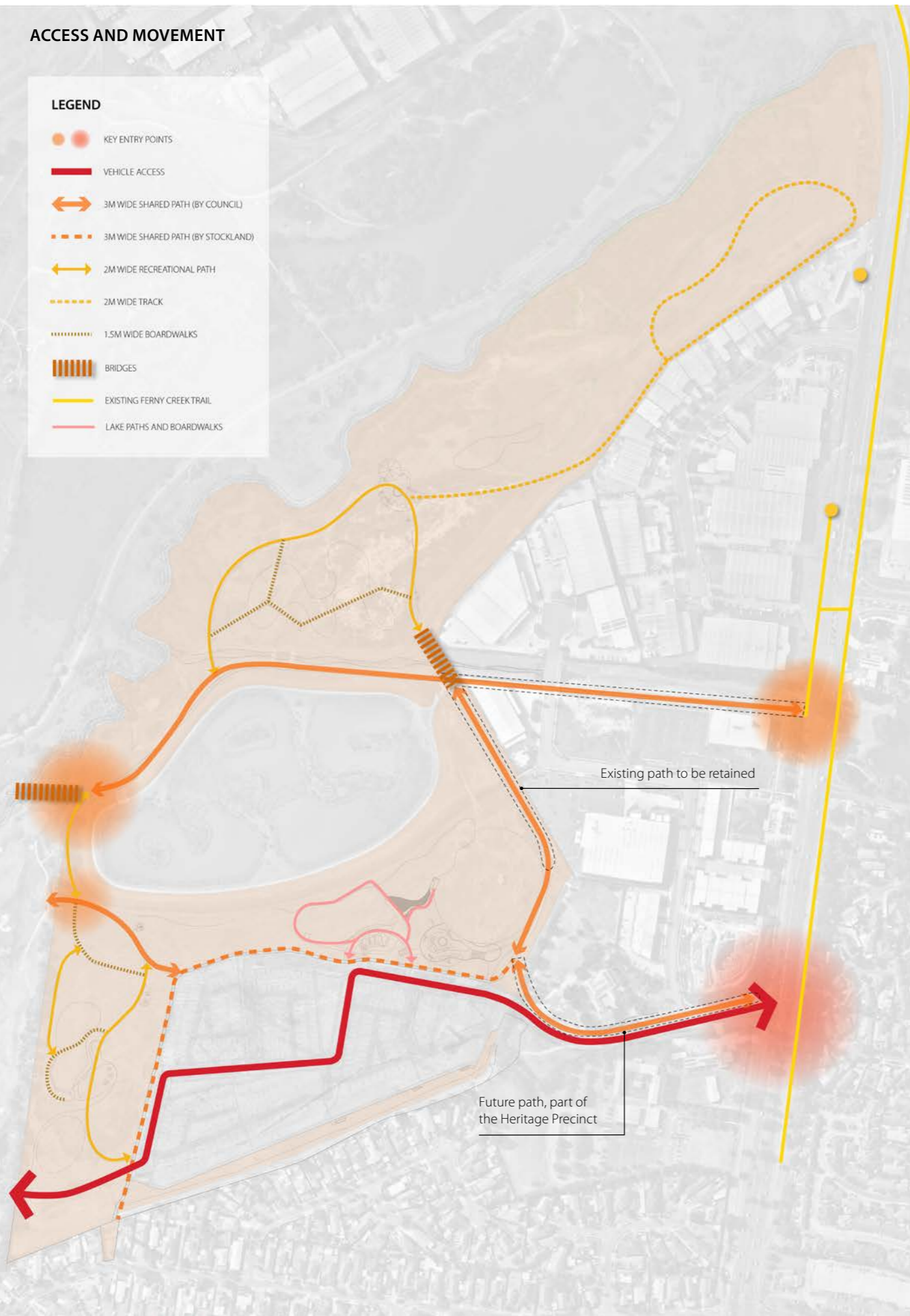
-  EXISTING DENSE VEGETATION
-  EXISTING REEDS & GRASSES
-  PROPOSED FEATURE TREES
-  PROPOSED ORCHARD TREES
-  PROPOSED TREE CLUSTERS
-  LARGE SHRUBS
-  SMALL SHRUBS
-  WETLAND PLANTING
-  EPHEMERAL PLANTING
-  SEDGE PLANTING
-  NATIVE GRASSES
-  LAWN



ACCESS AND MOVEMENT

**LEGEND**

- KEY ENTRY POINTS
- VEHICLE ACCESS
- 3M WIDE SHARED PATH (BY COUNCIL)
- 3M WIDE SHARED PATH (BY STOCKLAND)
- 2M WIDE RECREATIONAL PATH
- 2M WIDE TRACK
- 1.5M WIDE BOARDWALKS
- BRIDGES
- EXISTING FERNY CREEK TRAIL
- LAKE PATHS AND BOARDWALKS

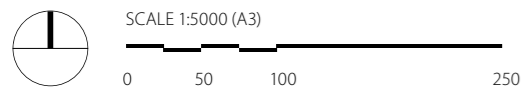
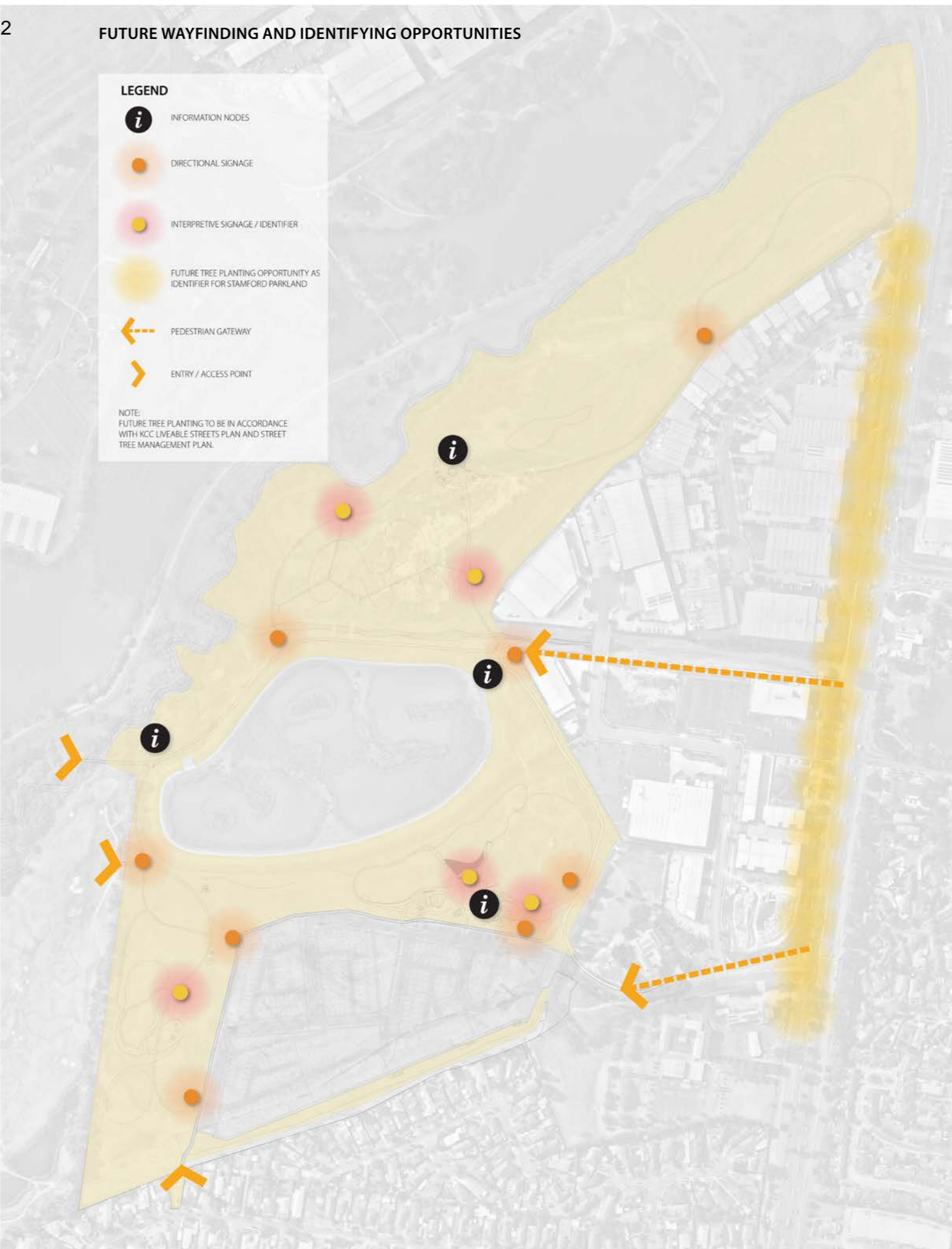


FUTURE WAYFINDING AND IDENTIFYING OPPORTUNITIES

**LEGEND**




















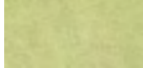










- INFORMATION NODES
- DIRECTIONAL SIGNAGE
- INTERPRETIVE SIGNAGE / IDENTIFIER
- FUTURE TREE PLANTING OPPORTUNITY AS IDENTIFIER FOR STAMFORD PARKLAND
- PEDESTRIAN GATEWAY
- ENTRY / ACCESS POINT

NOTE:  
FUTURE TREE PLANTING TO BE IN ACCORDANCE WITH KCC LIVEABLE STREETS PLAN AND STREET TREE MANAGEMENT PLAN.



**Analysis Diagrams / Opportunities**  
Stamford Park Parklands

# Legend

	<b>LIMIT OF WORKS</b>		<b>EXISTING VEGETATION/TREES</b>
	<b>WALKING TRAIL</b> <i>2m wide elevated FRP boardwalk</i>		<b>EXISTING DENSE REEDS AND TALL GRASS</b>
	<b>WALKING TRAIL</b> <i>2m wide stabilized granitic gravel walking trail</i>		<b>INDIGENOUS TREES</b>
	<b>RECREATIONAL PATH</b> <i>2m wide exposed aggregate concrete path</i>		<b>FEATURE TREES</b>
	<b>SHARED USE PATH</b> <i>3m wide concrete path - plain grey</i>		<b>MEDIUM TO LARGE SHRUBS</b>
	<b>SEATING NODES</b> <i>With bench seats</i>		<b>SMALL TO MEDIUM SHRUBS</b>
	<b>OBSERVATION NODES</b> <i>With picnic tables and bird hides</i>		<b>LILIES, RUSHES AND SEDGES</b> <i>With wild flowers to adventure play area</i>
	<b>VIEWING TOWER</b> <i>With gathering space in front, with seats and feature planting</i>		<b>WETLAND AND SWALE PLANTING</b>
	<b>BOARDWALK WITH VIEWING PLATFORMS</b>		<b>NATIVE GRASSES/GROUNDCOVERS</b>
	<b>BRIDGES OVER SWALE/CREEK</b>		<b>MANICURED LAWN</b>
	<b>ADVENTURE PLAY EQUIPMENT</b> <i>With obstacle courses</i>		<b>FEATURE ROCK BOULDERS</b>
	<b>LAKE KIOSK</b> <i>With timber boardwalk/deck on the northern side</i>		<b>WETLAND OPEN WATER</b>
	<b>PUBLIC TOILETS</b> <i>With timber boardwalk</i>		<b>ORNAMENTAL POND</b>
	<b>LAKE HARD EDGE</b>		
	<b>URBAN BEACH</b> <i>Potential accessible yabbing facilities</i>		
	<b>PLAYGROUND</b>		
	<b>PERMACULTURE GARDEN</b> <i>With orchard and raised planters for productive shrubs</i>		

**NOTE:**  
 - Further hydraulic studies are to be undertaken to confirm hydraulic engineering/levels.  
 - Refer to detailed precinct plans for more information.  
 - Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.

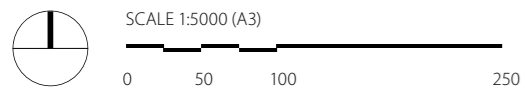


# Character Imagery





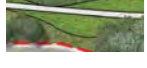




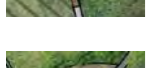











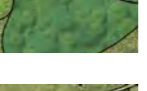


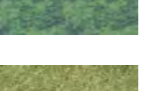
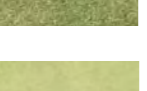


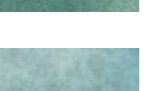
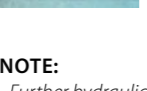


## Landscape Concept Masterplan -- ASR Precinct Option 1

Stamford Park Parklands



# Legend

-  **LIMIT OF WORKS**
-  **WALKING TRAIL**  
*2m wide elevated FRP boardwalk*
-  **WALKING TRAIL**  
*2m wide stabilized granitic gravel walking trail*
-  **RECREATIONAL PATH**  
*2m wide exposed aggregate concrete path*
-  **SHARED USE PATH**  
*3m wide concrete path - plain grey*
-  **SEATING NODES**  
*With bench seats*
-  **OBSERVATION NODES**  
*With picnic tables and bird hides*
-  **VIEWING TOWER**  
*With gathering space in front, with seats and feature planting*
-  **BOARDWALK WITH VIEWING PLATFORMS**
-  **BRIDGES OVER SWALE/CREEK**
-  **ADVENTURE PLAY EQUIPMENT**  
*With obstacle courses*
-  **LAKE KIOSK**  
*With timber boardwalk/deck on the northern side*
-  **PUBLIC TOILETS**  
*With timber boardwalk*
-  **LAKE HARD EDGE**
-  **URBAN BEACH**  
*Potential accessible yabbing facilities*
-  **PLAYGROUND**
-  **PERMACULTURE GARDEN**  
*With orchard and raised planters for productive shrubs*
-  **EXISTING VEGETATION/TREES**
-  **EXISTING DENSE REEDS AND TALL GRASS**
-  **INDIGENOUS TREES**
-  **FEATURE TREES**
-  **MEDIUM TO LARGE SHRUBS**
-  **SMALL TO MEDIUM SHRUBS**
-  **LILIES, RUSHES AND SEDGES**  
*With wild flowers to adventure play area*
-  **WETLAND AND SWALE PLANTING**
-  **NATIVE GRASSES/GROUNDCOVERS**
-  **MANICURED LAWN**
-  **FEATURE ROCK BOULDERS**
-  **WETLAND OPEN WATER**
-  **ORNAMENTAL POND**

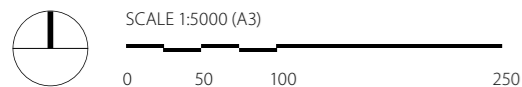
**NOTE:**  
 - Further hydraulic studies are to be undertaken to confirm hydraulic engineering/levels.  
 - Refer to detailed precinct plans for more information.  
 - Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.



## Landscape Concept Masterplan -- ASR Precinct Option 2

Stamford Park Parklands

# Character Imagery





Ephemeral Wetlands

Existing Caribbean Gardens

ASR Precinct

Existing Industrial Estate

Existing Melbourne Water Wetland

Village Green

Lake Precinct

Future Kingston Links Development

Future Stockland Development

Adventure Play Area

Permaculture Garden

Existing Subdivision

Lakeview Avenue Connection

**NOTE:**

All precincts coloured form the limit of works for the Concept Masterplan. Refer OPCs for individual costings.



SCALE 1:5000 (A3)



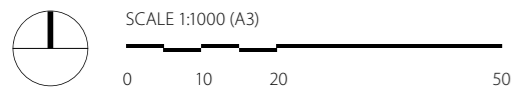
**Concept Masterplan Precincts**

Stamford Park Parklands

# Legend

-  **LAKE KIOSK**  
With lake boardwalks on the northern side,  
Kiosk owner to provide outdoor tables and seating
-  **PUBLIC TOILETS & PUMP**  
Pump and associated conduits will be paid and  
built by Stockland
-  **LAKE HARD EDGE**  
200mm wide concrete
-  **URBAN BEACH**  
Potential accessible yabbying facilities, mix of  
concrete and stabilized gravel
-  **PLAYGROUND**  
Refer detail/image board
-  **ARBOUR WITH CLIMBERS**  
To form Playground entry
-  **VILLAGE GREEN**  
Kick-about area
-  **LILIES, RUSHES AND SEDGES**
-  **WETLAND PLANTING**
-  **EPHEMERAL PLANTING**  
To existing swale
-  **NATIVE GRASSES/GROUNDCOVERS**
-  **MANICURED LAWN**
-  **FEATURE ROCK BOULDERS**
-  **NORTHERN DECK/SEATING**
-  **SOUTHERN DECK**
-  **PROPOSED SWALE**  
For roof/overland run-off
-  **FOOTPATH**  
1.5m wide exposed aggregate path around lake
-  **LAKE BRIDGE**  
Over culvert/wall

**NOTE:**  
- Further hydraulic studies are to be undertaken to confirm hydraulic engineering/levels, and confirmation of wetland size, inlet & outlets.  
- Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



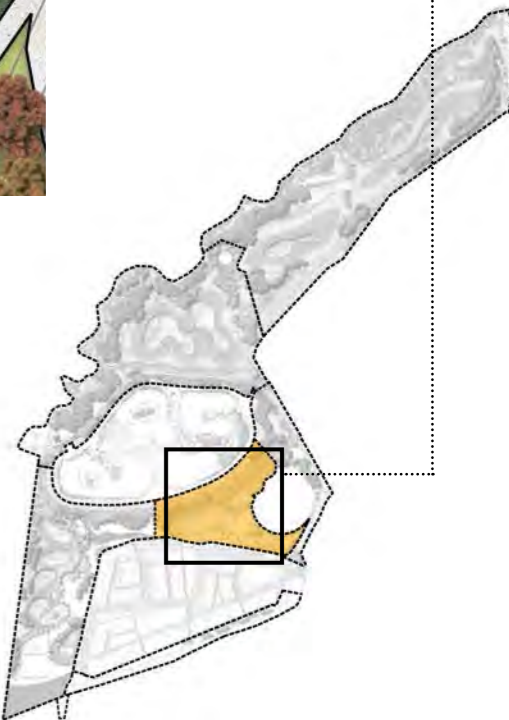
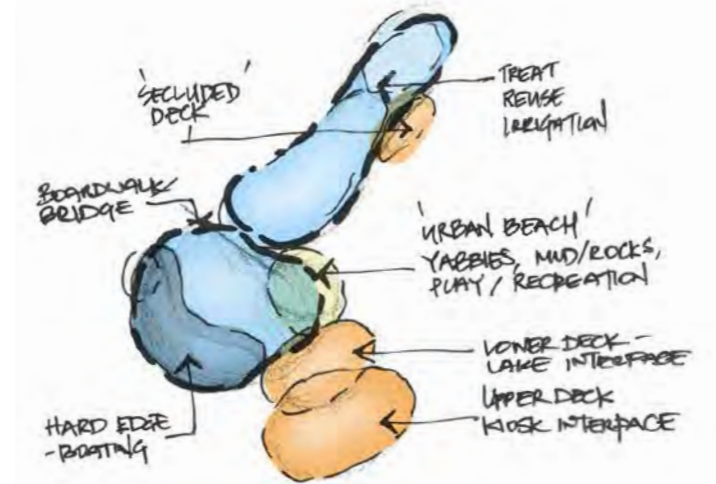
NTWL 50.60 Sedimentation Pond

NTWL 50.55 Treatment Wetland

NTWL 50.55 Treatment Wetland  
(Variable level) due to draw down

NTWL 50.45 Ornamental Lake  
(Constant level)

RL 52.00 to Playground

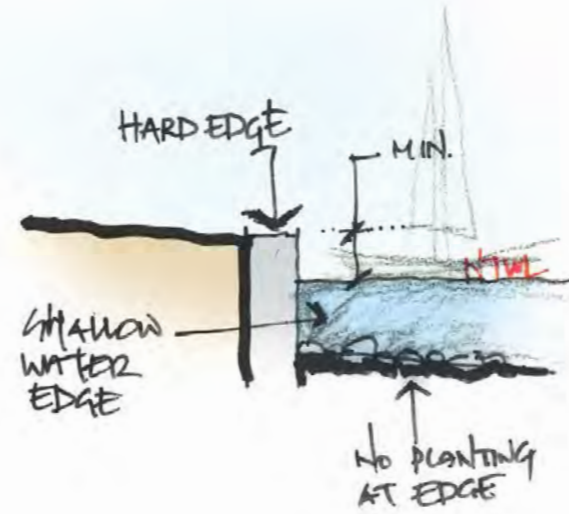
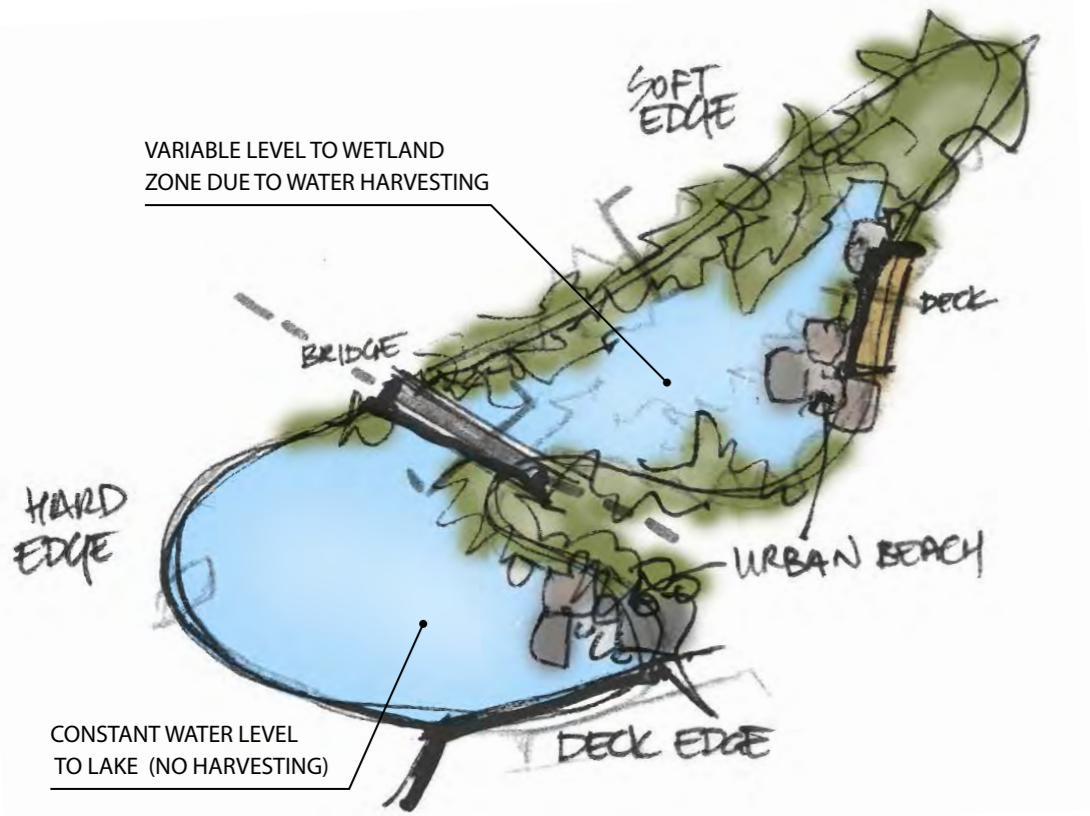


## Lake Precinct -- Recreational Lake

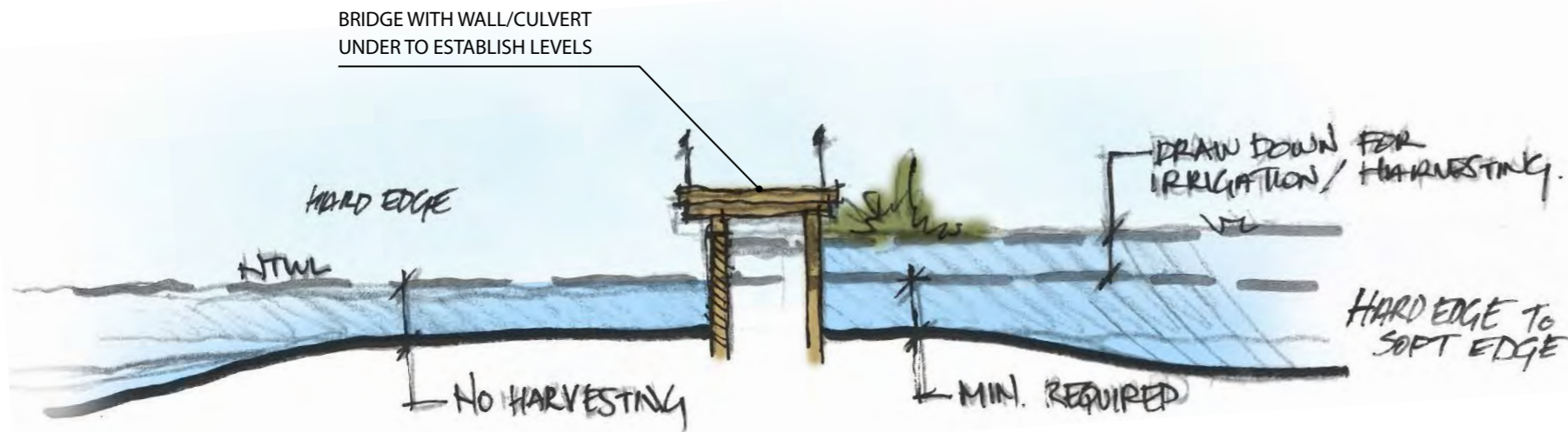
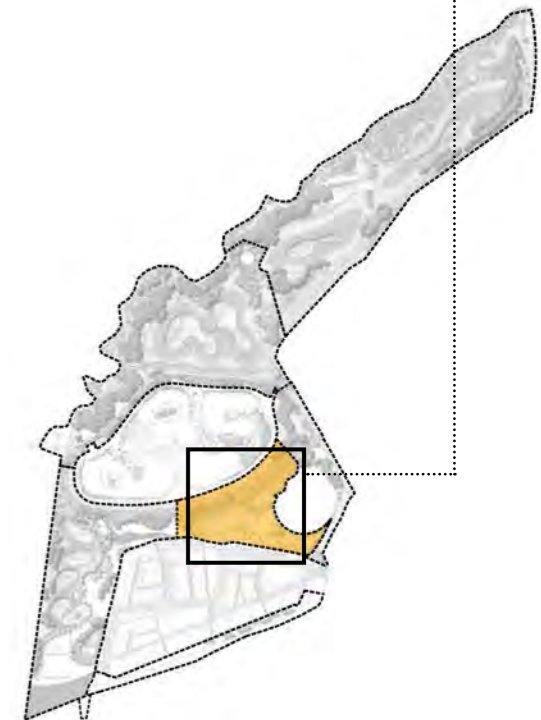
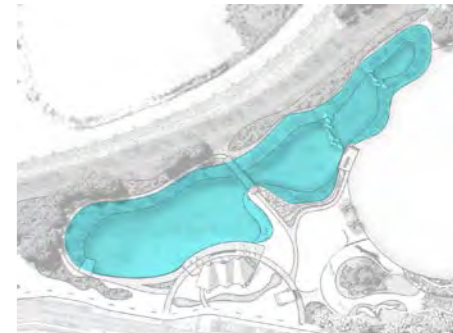
Stamford Park Parklands

Character Imagery

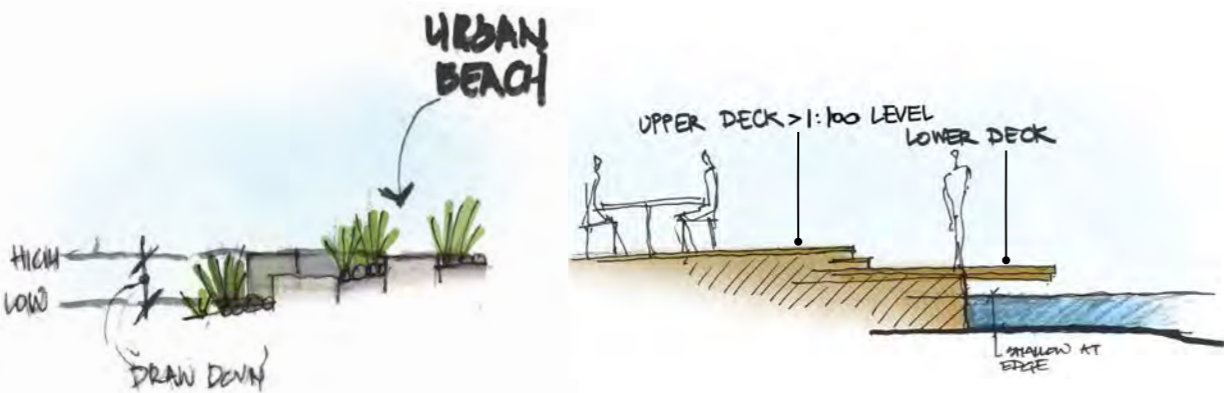
NOTE:  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



LEVELS / HARVESTING / SAFETY



EDGES AND INTERFACES



NOTE:  
All levels to be confirmed by hydraulic studies.

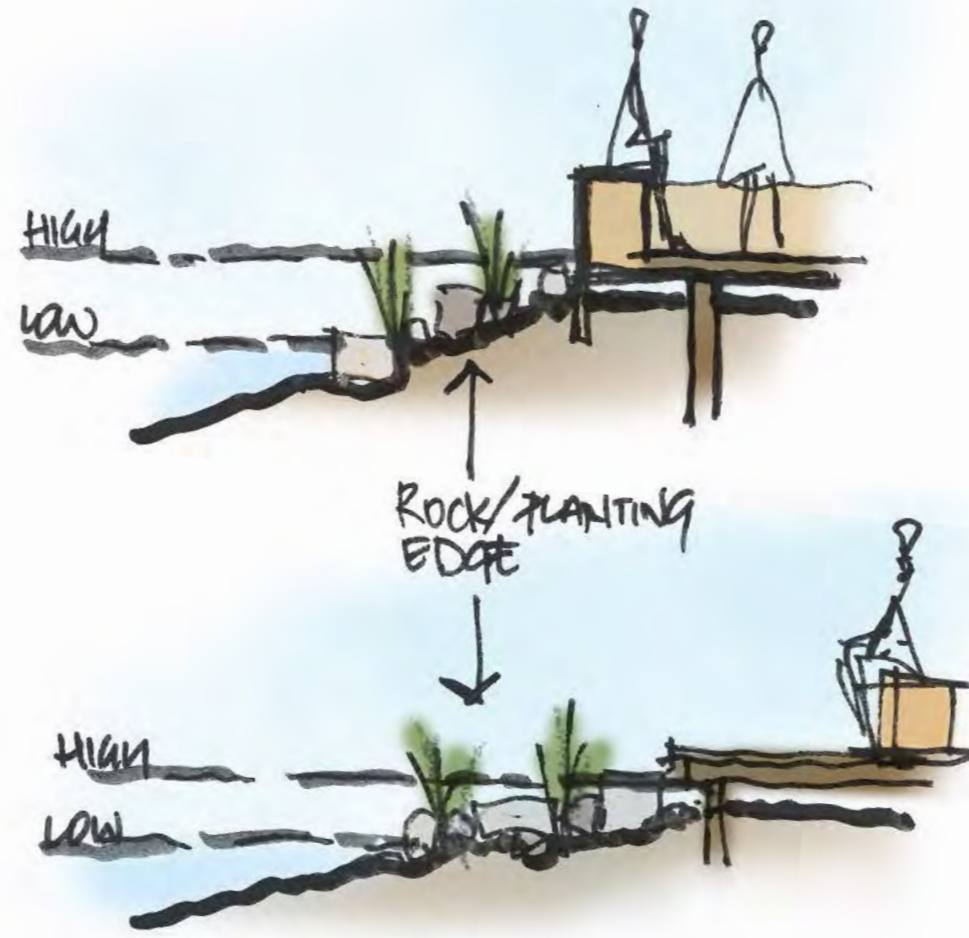
Lake Precinct -- Recreational Lake Indicative Sections /Diagrams

Stamford Park Parklands





SECLUDED NORTHERN DECK - PLAN



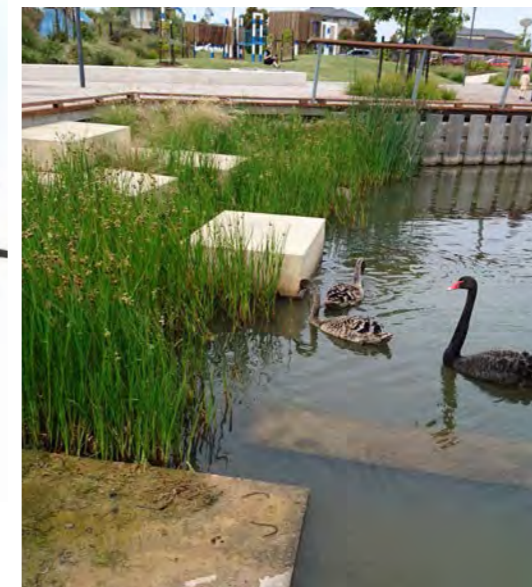
SECLUDED NORTHERN DECK - SECTION



NORTHERN DECK



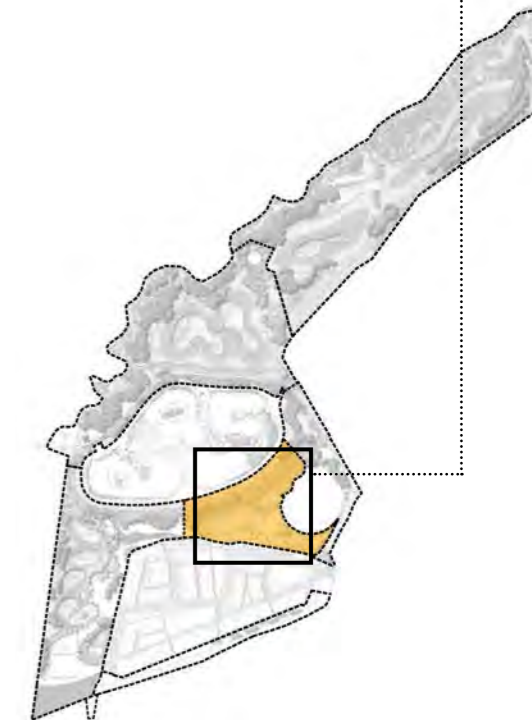
NORTHERN DECK



URBAN BEACH AESTHETIC



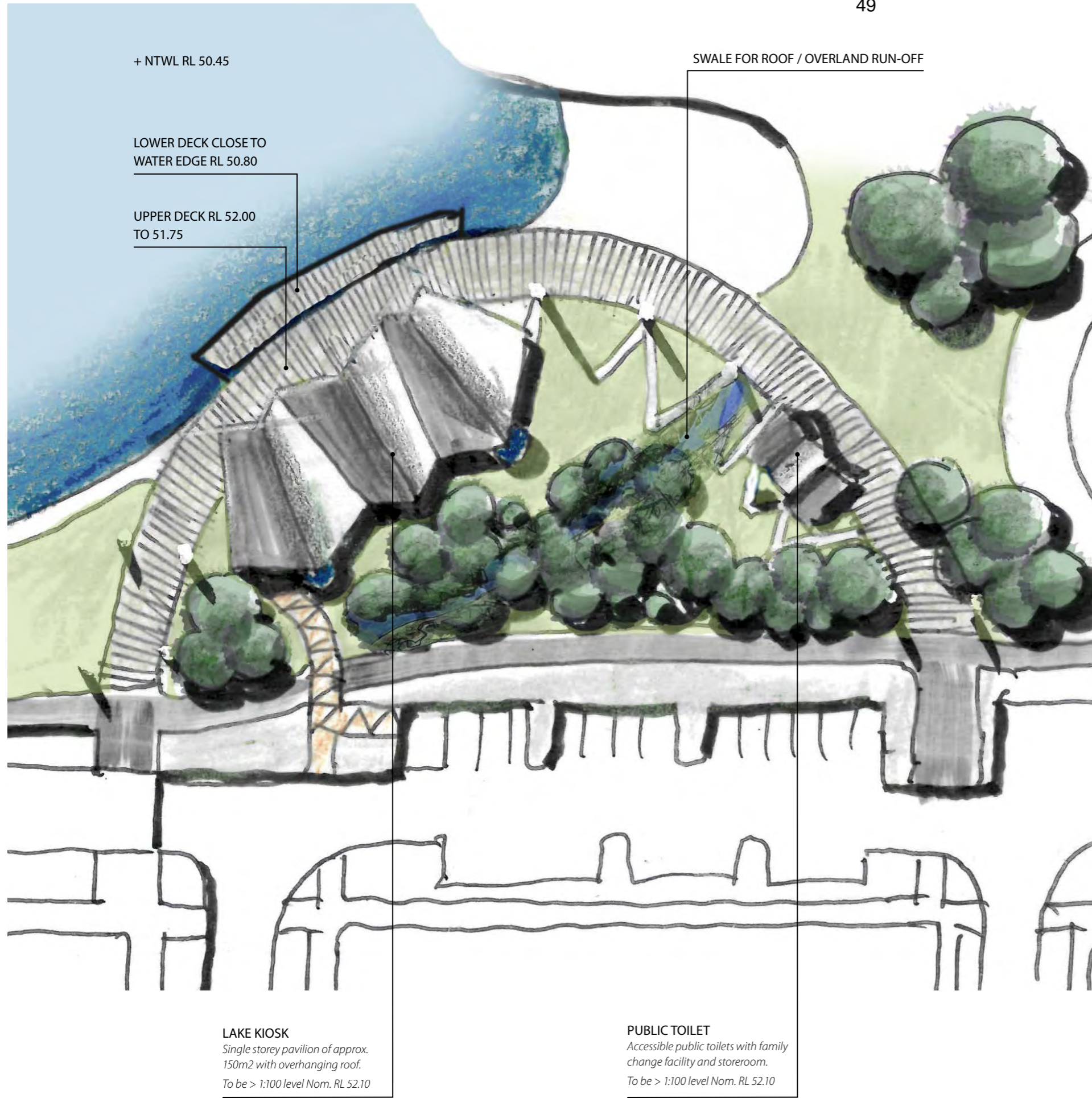
URBAN BEACH AESTHETIC



**NOTE:**  
- All levels to be confirmed by hydraulic studies.  
- Graphics shown are indicative only.  
- Refer to OPCs for quantities allowed.

### Lake Precinct -- Recreational Lake Indicative Sections

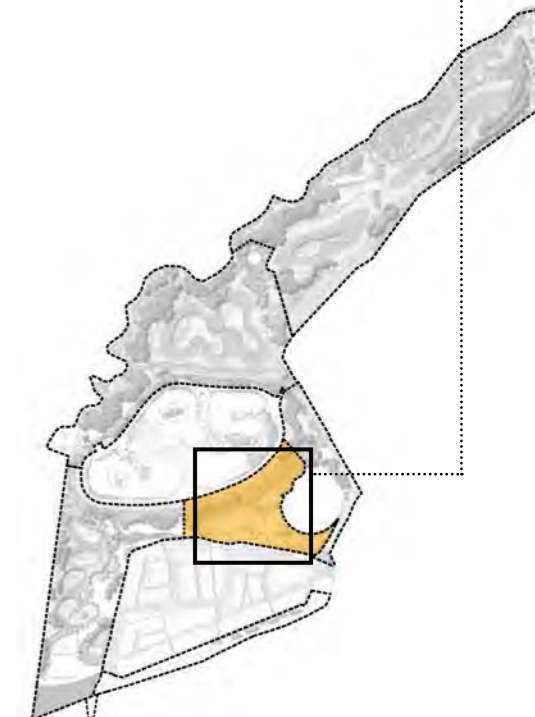
Stamford Park Parklands



## Character Imagery

**NOTE:**  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.

Option to combine the kiosk and toilet are to be investigated during design development phase.



## Lake Precinct -- Kiosk and Amenities

Stamford Park Parklands

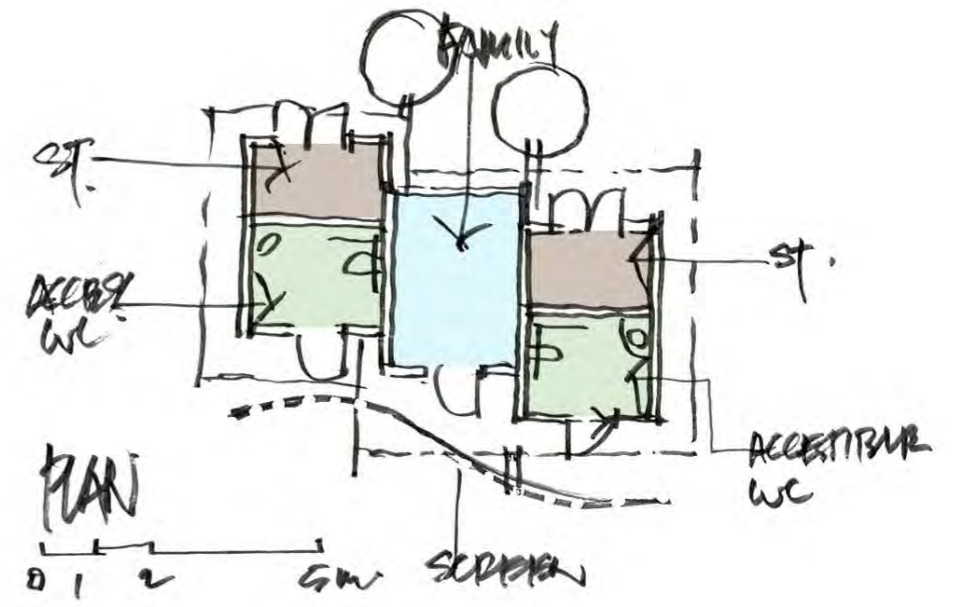
TABLE TO NORTHERN EDGE OF UPPER DECK

UNDERCOVER TABLE ZONE

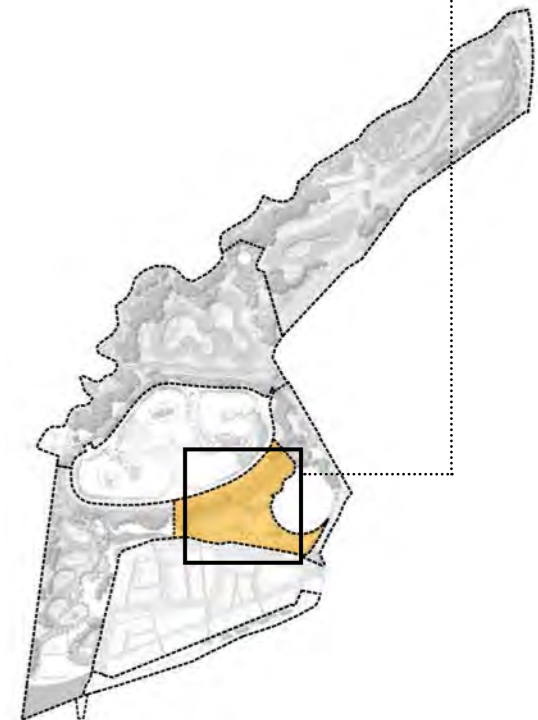
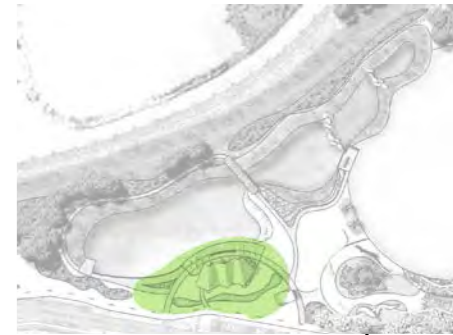
50



KIOSK PLAN N.T.S.



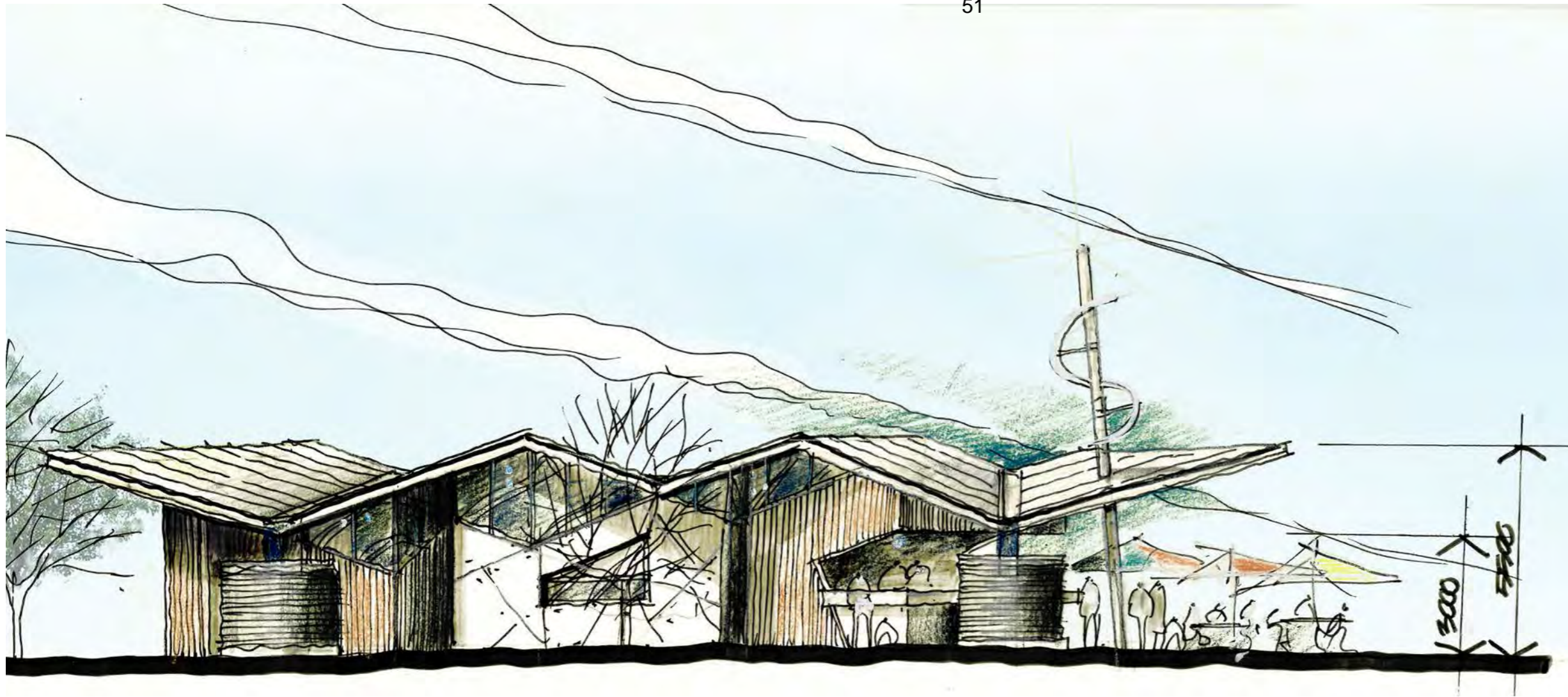
TOILET PLAN



**NOTE:**  
 Kiosk layout shown is indicative only, subject to specific requirements of proprietor.  
 Refer to OPCs for quantities allowed.

**Lake Precinct -- Kiosk & Toilet Plan**  
 Stamford Park Parklands

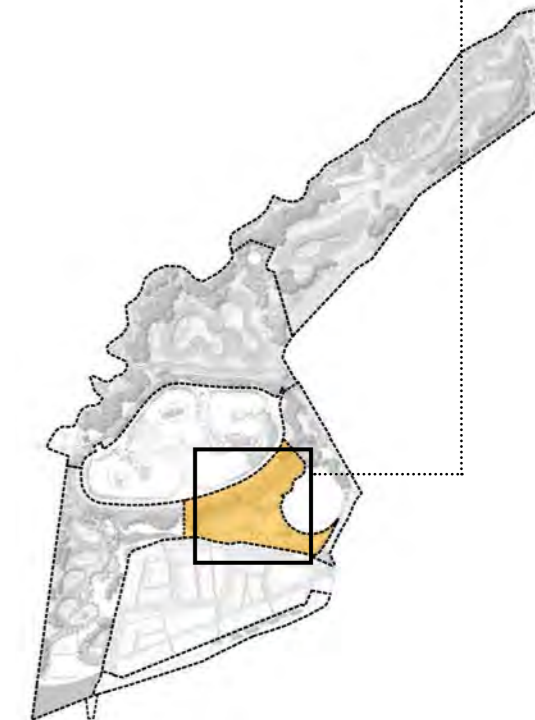
NOTE:  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



KIOSK ELEVATION



TOILET ELEVATION



### Lake Precinct -- Kiosk & Toilet Elevation

Stamford Park Parklands

### Character Imagery

**NOTE:**  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



5 CONCRETE ENGRAVING



6 FEATURE TREE TRUNK



7 ALL ABILITIES PLAY EQUIPMENT



8 CONTEMPORARY PLAY EQUIPMENT WITH NATURAL MATERIALS



9 INTERGENERATIONAL PLAY OPPORTUNITIES









10 PLANTED ARBOUR



LAKE PLAYGROUND PLAN

### Legend

-  **CENTRAL FEATURE TREE**  
*With timber seats underneath*
-  **PLAYGROUND TREE**  
*Deciduous tree species with autumn foliage*
-  **ENTRY ARBOUR**  
*With climbers on top*
-  **SMALL SHRUBS / GROUND COVER**
-  **FEATURE SHRUBS**  
*Boulders and timber edge to form the boundary*
-  **LAWN**  
*Manicured lawn for children's play*



1 FEATURE SERPENT EDGE, CONCRETE WITH WETPOUR RUBBER



2 SOFTFALL SAND



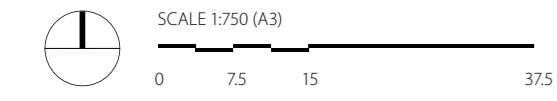
3 WETPOUR RUBBER IN VARIOUS COLOURS - ACCESSIBLE PATHS THROUGH PLAYGROUND



4 INSPIRATION FOR CUSTOMIZED LEAF SHAPED SLIDE



10 PLANTED ARBOUR








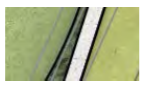



## Lake Precinct -- Lake Playground

Stamford Park Parklands



# Legend

-  INDIGENOUS TREES
-  SMALL TO MEDIUM SHRUBS
-  WETLAND PLANTING
-  EPHEMERAL PLANTING
-  MANICURED LAWN
-  URBAN BEACH  
*Potential accessible yabbing facilities*
-  FEATURE ROCK BOULDERS
-  PROPOSED 3M WIDE CONCRETE SHARED PATH
-  NATIVE GRASS MIX

# Possible Outdoor Event Opportunities



OUTDOOR CINEMA



CHILDREN'S DAY

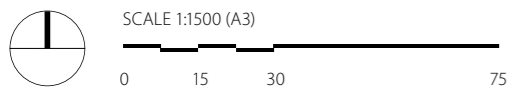


FITNESS ACTIVITIES

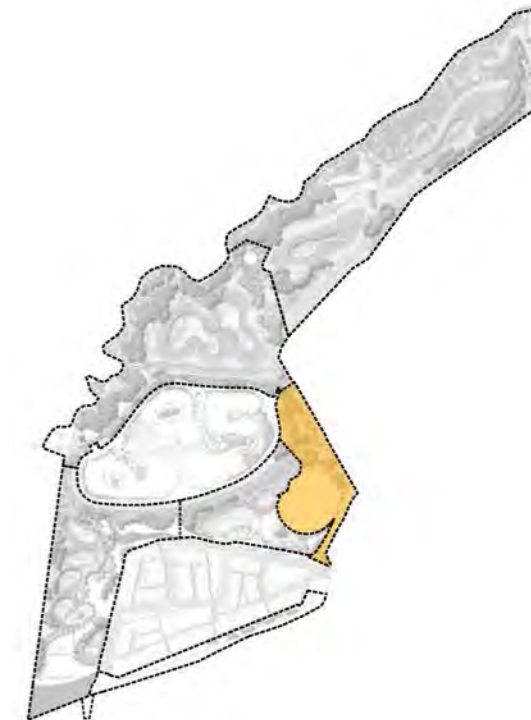
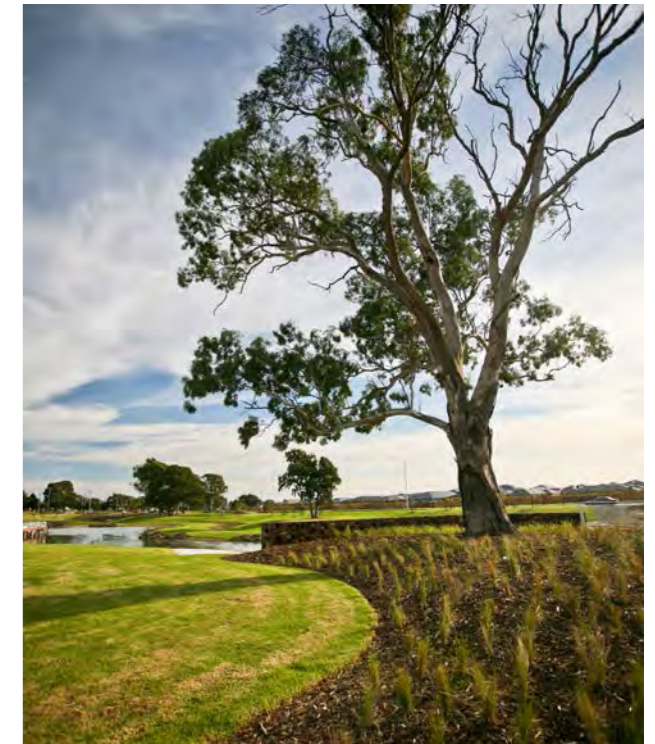


KNOX SUSTAINABILITY FESTIVAL

**NOTE:**  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.












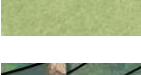






# Character Imagery



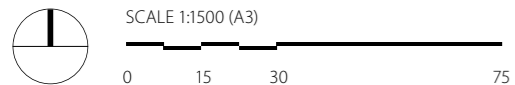
## Village Green

Stamford Park Parklands

# Legend

-  1.5M WIDE TIMBER / FRP (RESIN) BOARDWALK
-  INDIGENOUS TREES
-  FEATURE TREES
-  SMALL TO MEDIUM SHRUBS
-  LILIES, RUSHES AND SEDGES WITH WILDFLOWERS FOR FEATURE COLOUR
-  WETLAND PLANTING
-  EPHEMERAL PLANTING
-  NATIVE GRASSES/GROUNDCOVERS
-  MANICURED LAWN
-  FEATURE ROCK BOULDERS
-  3M WIDE GREY CONCRETE SHARED PATH
-  2M WIDE EXPOSED AGGREGATE RECREATIONAL PATH
-  STABILIZED GRANITIC GRAVEL
-  FITNESS STATIONS / ADVENTURE PLAY ELEMENTS  
*For multi generational/abilities use*
-  FRP (RESIN) DECK
-  WETLAND POND

**NOTES:**  
 - Further hydraulic studies are to be undertaken to confirm hydraulic engineering/levels.  
 - Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.

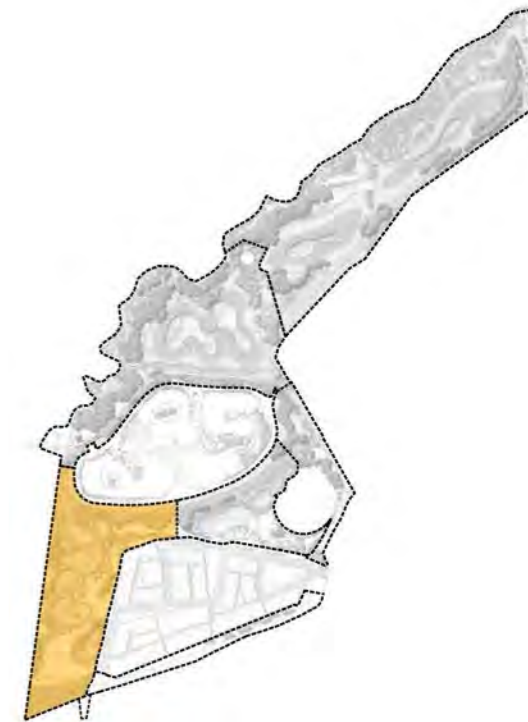


CONTINUES (RIGHT)

CONTINUES (LEFT)

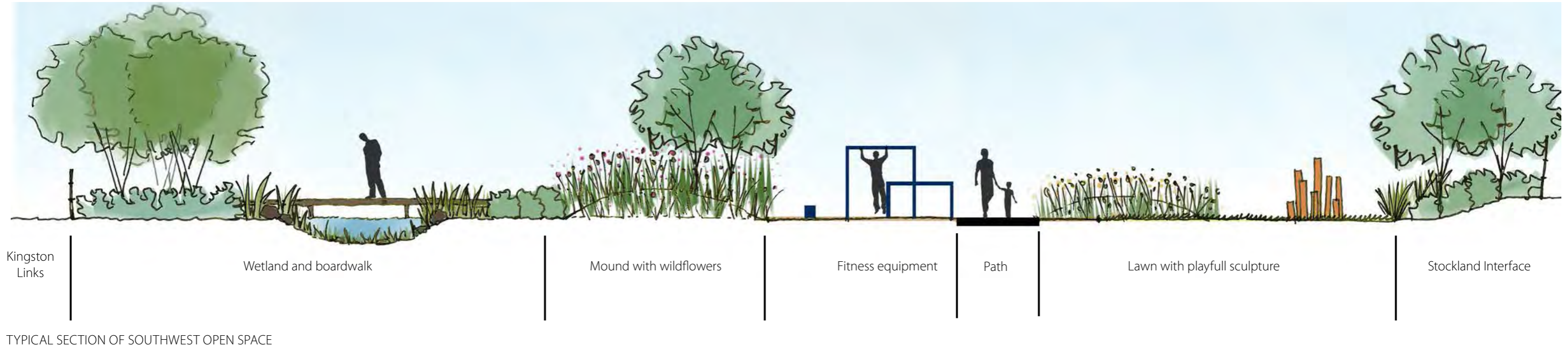


## Character Imagery

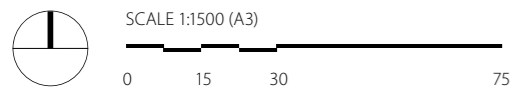
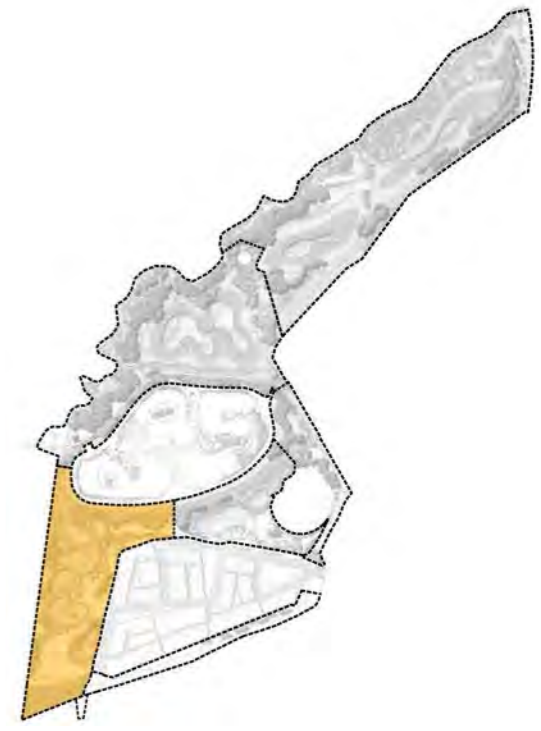


## Adventure Play Area & Lakeview Avenue Connection

Stamford Park Parklands



**NOTE:**  
 Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.



**Adventure Play Area**  
 Stamford Park Parklands



# Legend

- 
**PERMACULTURE GARDEN**  
 With orchard and raised planters for productive shrubs.
- 
**INDIGENOUS TREES**
- 
**MANICURED LAWN**



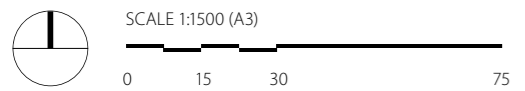
# Character Imagery



ORCHARD PLANTING















**NOTE:**  
 Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.



## Permaculture Garden

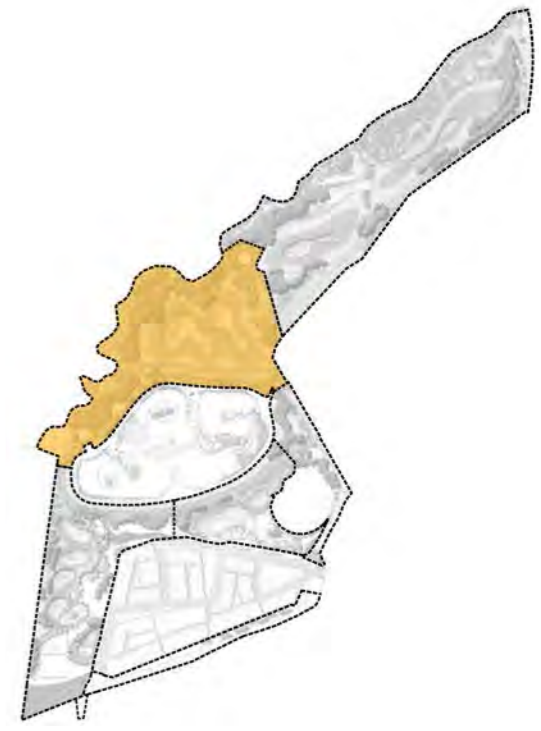
Stamford Park Parklands

# Legend

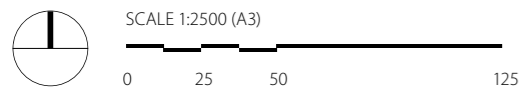
-  **RECREATIONAL PATH**  
2m wide exposed aggregate path
-  **SHARED USE PATH**  
3m wide concrete path
-  **VIEWING TOWER**  
With accessible platform (nom. 1.5m off ground) and higher tower (nom. 6.5m off ground)
-  **FOCAL POINT**  
Gathering space in front of viewing tower with seats, feature planting, bike racks and sculpture opportunities
-  **BOARDWALK WITH VIEWING PLATFORMS**
-  **BRIDGES OVER SWALE/CREEK**
-  **EXISTING DENSE REEDS AND TALL GRASS**
-  **INDIGENOUS TREES**
-  **LILIES, RUSHES AND SEDGES**
-  **WETLAND PLANTING**
-  **EPHEMERAL PLANTING TO KELLETS SWALE**
-  **NATIVE GRASSES**



## Character Imagery















**NOTE:**  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



## Aquifer Storage and Retrieval Precinct -- Option 1

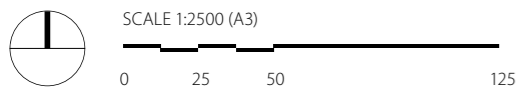
Stamford Park Parklands

# Legend

-  **RECREATIONAL PATH**  
2m wide exposed aggregate path
-  **SHARED USE PATH**  
3m wide concrete path
-  **VIEWING TOWER**  
With accessible platform (nom. 1.5m off ground) and higher tower (nom. 6.5m off ground)
-  **FOCAL POINT**  
Gathering space in front of viewing tower with seats, feature planting, bike racks and sculpture opportunities
-  **BOARDWALK WITH VIEWING PLATFORMS**
-  **BRIDGES OVER SWALE/CREEK**
-  **EXISTING DENSE REEDS AND TALL GRASS**
-  **INDIGENOUS TREES**
-  **LILIES, RUSHES AND SEDGES**
-  **WETLAND PLANTING**
-  **EPHEMERAL PLANTING TO KELLEYS SWALE**
-  **NATIVE GRASSES**



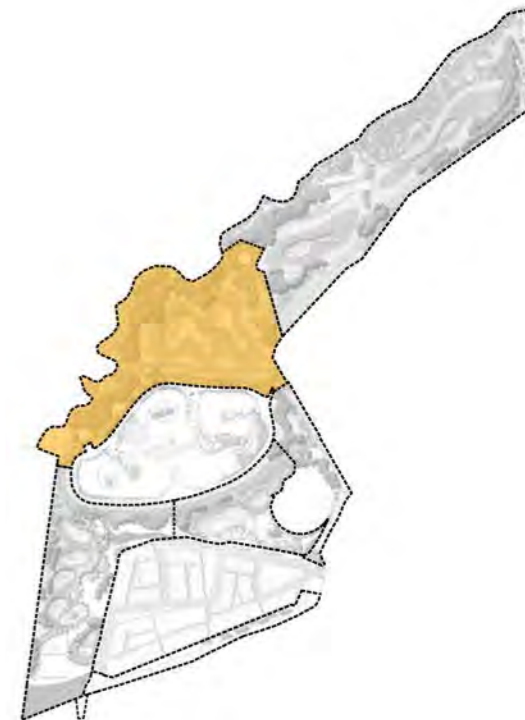
**NOTE:**  
Graphics shown are indicative only.  
Refer to OPCs for quantities allowed.



FRP BOARDWALK













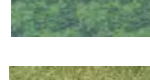

ENTRY TO EPHEMERAL 'NATURE PRECINCT' TO NORTH



## Aquifer Storage and Retrieval Precinct -- Option 2

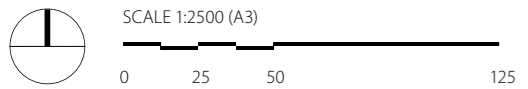
Stamford Park Parklands

# Legend

-  **WALKING TRAIL**  
2m wide elevated FRP boardwalk
-  **WALKING TRAIL**  
2m wide stabilized granitic gravel walking trail
-  **SEATING NODES**  
Granitic gravel with bench seats
-  **RETAIN EXISTING DENSE VEGETATION**
-  **EXISTING TREES**  
To be retained
-  **RETAIN EXISTING DENSE REEDS AND TALL GRASS**
-  **INDIGENOUS TREES**
-  **MEDIUM TO LARGE SHRUBS**
-  **SMALL TO MEDIUM SHRUBS**
-  **LILIES, RUSHES AND SEDGES**
-  **EPHEMERAL PLANTING**
-  **NATIVE GRASSES**

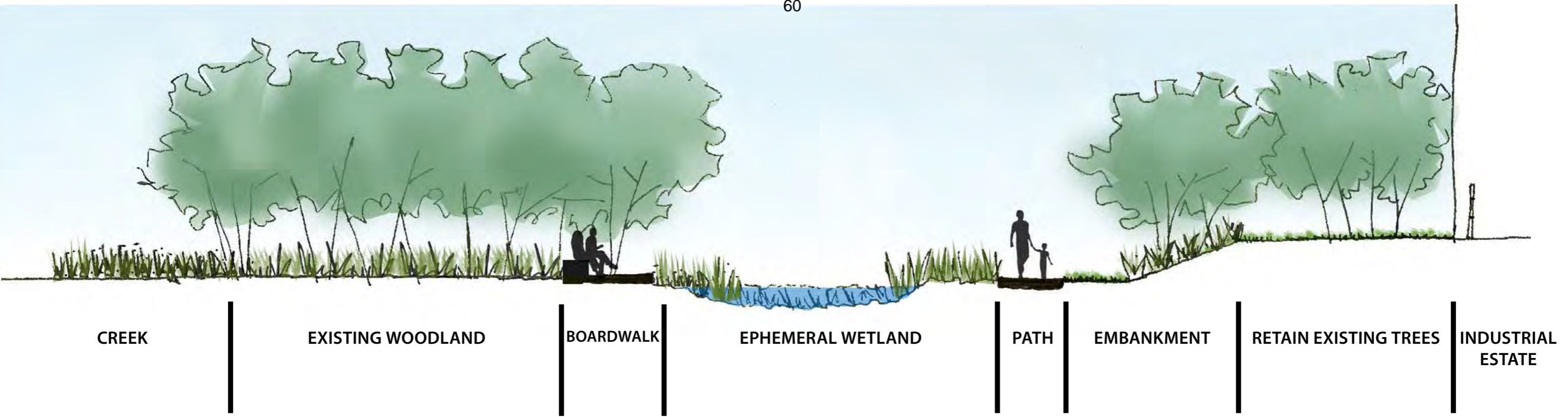
**NOTE:**

- Ephemeral wetlands is a precinct with passive recreation such as wildlife observation, walk, photograph etc.
- Minimize construction/structural interruption to enable wildlife friendly environment.
- Graphics shown are indicative only.
- Refer to OPCs for quantities allowed.



## Ephemeral Wetlands

Stamford Park Parklands



CREEK

EXISTING WOODLAND

BOARDWALK

EPHEMERAL WETLAND

PATH

EMBANKMENT

RETAIN EXISTING TREES

INDUSTRIAL ESTATE

TYPICAL SECTION OF EPHEMERAL WETLAND

**NOTE:**  
 Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.



FRP BOARDWALK WITH KICKRAIL

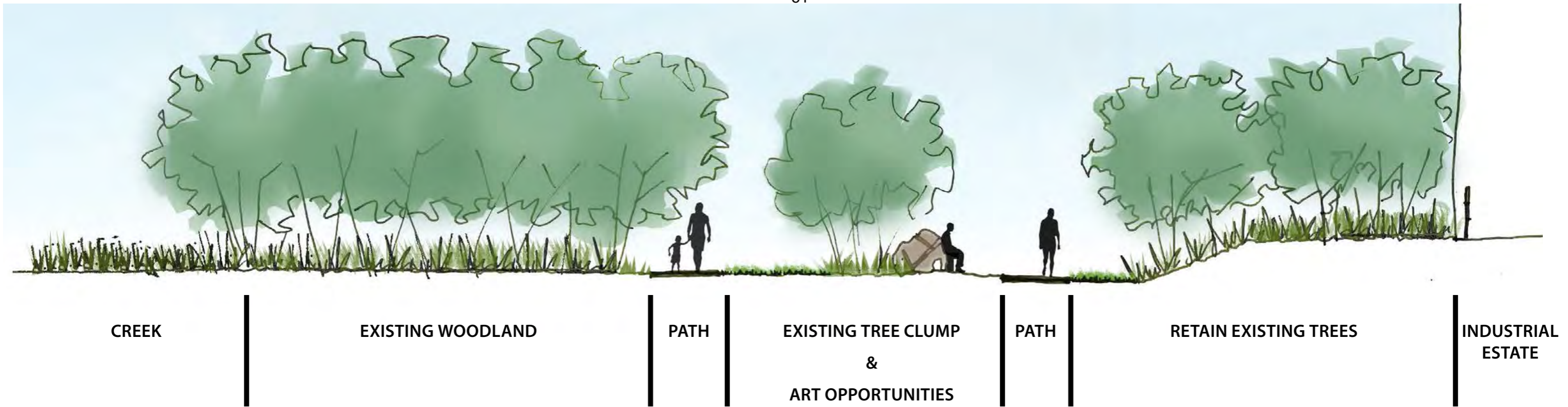


NATUREPLAY SCULPTURE OPPORTUNITIES

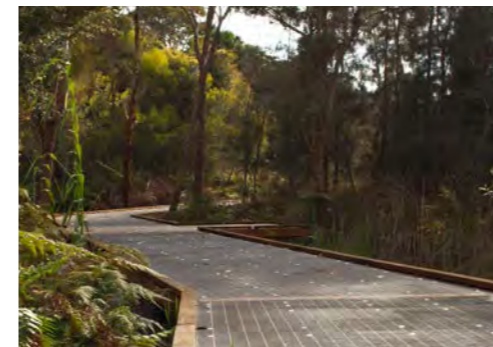


### Ephemeral Wetlands Typical Sections

Stamford Park Parklands



TYPICAL SECTION OF NATURAL HABITAT



**NOTE:**  
 Graphics shown are indicative only.  
 Refer to OPCs for quantities allowed.

**Ephemeral Wetlands Typical Sections**

Stamford Park Parklands

## APPENDIX B

## Stamford Park Parklands – Cost Estimate

Project Title	Revised Estimate June 2017	Inclusions	Provisional works program
Water Harvesting and Recreation Lake	\$815,183	<ul style="list-style-type: none"> <li>• Design</li> <li>• Site establishment</li> <li>• Additional bulk excavation</li> <li>• Clay lining</li> <li>• Wetland and terrestrial planting</li> <li>• Irrigation system</li> <li>• Potential funding contribution from Stockland</li> </ul>	2017/18 and 2018/19
Lake Kiosk & Toilets	\$992,028	<ul style="list-style-type: none"> <li>• Design</li> <li>• Kiosk</li> <li>• Public toilets (incl location for lake pump)</li> <li>• Services connections</li> <li>• Public lighting</li> <li>• Terrestrial planting</li> <li>• Grass seeding</li> </ul>	2017/18 and 2018/19
Lake Boardwalk	\$532,243	<ul style="list-style-type: none"> <li>• Design</li> <li>• Steel substructures</li> <li>• Decking</li> <li>• Pavement</li> </ul>	2017/18 and 2018/19
Lake Playground	\$601,807	<ul style="list-style-type: none"> <li>• Design</li> <li>• Paving</li> <li>• Drainage</li> <li>• Manufactured play elements (all ages)</li> <li>• Natural play elements</li> <li>• Softfall and edging</li> <li>• Terrestrial planting</li> <li>• Tree and grass planting</li> </ul>	2017/18 and 2018/19
Lake Boating Edges, pathways, beach & boulders	\$166,651	<ul style="list-style-type: none"> <li>• Design</li> <li>• Concrete pathways</li> <li>• Decking and substructure</li> <li>• Concrete edging</li> <li>• Edge planting</li> <li>• Terrestrial planting</li> <li>• Tree planting</li> <li>• Beach access</li> <li>• Concrete platforms</li> </ul>	2017/18 and 2018/19
Lake Bridge	\$74,325	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bridge construction</li> <li>• Decking and substructure</li> <li>• Culverts and retaining wall</li> </ul>	2017/18 and 2018/19
Lake Headworks & Outfall	\$117,130	<ul style="list-style-type: none"> <li>• Design</li> <li>• Headworks for stormwater entry</li> <li>• Head wall at outfall</li> <li>• Gross pollutant traps</li> </ul>	2017/18 and 2018/19
Village Green	\$345,070	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bulk earthworks</li> <li>• Concrete pathways</li> <li>• Seating</li> <li>• Terrestrial planting</li> <li>• Tree and grass planting</li> <li>• Public lighting</li> <li>• Power provision</li> </ul>	2017/18 and 2018/19

Project Title	Revised Estimate June 2017	Inclusions	Provisional works program
South West Wetlands and Adventure Play Area	<b>\$1,747,071</b>	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bulk earthworks</li> <li>• Mounding and pad construction</li> <li>• Wetland construction</li> <li>• Concrete pathways</li> <li>• Gravel pathways</li> <li>• Boardwalk crossings</li> <li>• Fitness equipment</li> <li>• Picnic tables</li> <li>• Adventure play equipment</li> <li>• Public lighting</li> <li>• Wetland planting</li> <li>• Terrestrial planting</li> <li>• Grass seeding</li> <li>• Potential funding contribution from Stockland</li> </ul>	2017/18 and 2018/19
Permaculture Garden	<b>\$92,448</b>	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bulk earthworks</li> <li>• Drainage</li> <li>• Gravel pathways</li> <li>• Planter boxes</li> <li>• Tree planting</li> <li>• Terrestrial planting</li> <li>• Seating</li> <li>• Signage</li> <li>• Grass seeding</li> </ul>	2018/19
Ephemeral Wetland	<b>\$971,635</b>	<ul style="list-style-type: none"> <li>• Design</li> <li>• Gravel pathways</li> <li>• Elevated boardwalks</li> <li>• Viewing platforms</li> <li>• Wetland planting</li> <li>• Terrestrial planting</li> <li>• Grass seeding</li> <li>• Seating</li> <li>• Signage</li> <li>• Bird hide structures</li> </ul>	2018/19
ASR (Aquifer Storage and Retrieval) Wetland	<b>\$2,761,252</b>	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bulk earthworks</li> <li>• Wetland construction</li> <li>• ASR pump station and pipework (~\$300k)</li> <li>• Kelletts drain bridge</li> <li>• Concrete pathways</li> <li>• Elevated boardwalks</li> <li>• Gravel pathways</li> <li>• Wetland planting</li> <li>• Terrestrial planting</li> <li>• Tree planting</li> <li>• Seating</li> <li>• Signage</li> <li>• Viewing tower</li> <li>• Potential funding contribution from Stockland</li> </ul>	2018/19



Project Title	Revised Estimate June 2017	Inclusions	Provisional works program
Lakeview Avenue Connection	\$56,622	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bulk earthworks</li> <li>• Drainage</li> <li>• Concrete pathways</li> <li>• Culvert crossing</li> <li>• Entry gates</li> <li>• Terrestrial planting</li> </ul>	2018/19
Shared Path Network	-	Incorporated into other projects	2018/19
Corhanwarrabul Creek Bridge	\$1,213,000	<ul style="list-style-type: none"> <li>• Design</li> <li>• Bridge and approach construction</li> <li>• Potential funding contribution from Kingston/ Caribbean Gardens</li> </ul>	2018/19
<b>TOTAL PROJECT COST</b>	<b>\$10,486,464</b>		

Notes:

- Costs in the table above include:
  - estimated build costs and contingencies (provided by Tract Consultants opinion of probable cost)
  - concept and consultant costs to date
  - estimated design costs
  - estimated project management costs
- Costs in the table above do not include contributions from Stockland for works carried out on their behalf
- Costs in the table above do not include contributions from other parties (e.g. for the Corhanwarrabul bridge)

## APPENDIX C

## Stamford Homestead Restoration – Cost Estimate

Location	Works	Cost
<b>Completed Works</b>	Underpinning	\$355,787
	Drainage	\$10,680
	Front verandah of homestead	\$87,610
	Miscellaneous (fencing, signage, security)	\$27,073
	<b>Subtotal</b>	<b>\$481,150</b>
<b>Homestead</b>	Internal repairs	\$23,200
	External repairs	\$18,100
	New front steps	\$3,000
	Rebuild rear verandah steps	\$15,000
	New rear verandah	\$102,000
	Rebuilding of verandah alongside guest quarters	\$15,000
	Replace timber flooring (excl. kitchen)	\$39,000
	Internal painting	\$20,000
	Window clips/tie-down points	\$15,000
	Restore fireplaces (internal)	\$8,000
	<b>Subtotal</b>	<b>\$258,300</b>
<b>Guest Quarters</b>	Underpinning	\$63,290
	Internal and external repairs	\$4,900
	Sand and seal floors	\$8,500
<b>Subtotal</b>	<b>\$76,690</b>	
<b>Servants Quarters</b>	Additional underpinning	\$26,100
	Internal repairs	\$9,800
	External repairs	\$37,500
<b>Subtotal</b>	<b>\$73,400</b>	
<b>Services</b>	Fire services	\$55,000
	Electrical upgrade/repair	\$48,000
	Boiler unit	\$12,500
	Hydronic heating	\$15,000
	Air conditioning	\$80,000
<b>Subtotal</b>	<b>\$210,500</b>	
<b>TOTAL</b>		<b>\$1,100,040</b>

Future Works Considerations (not included in above estimate):

- External painting and rendering of homestead, guest quarters and servants quarters
- Bakers room coal stove and bread oven restoration

**Stamford Homestead Other Works – Cost Estimate**

	<b>Works</b>	<b>Cost</b>
<b>Other</b>	Accessible Toilets	\$100,000
<b>Gardens</b>	Homestead gardens, grounds and car parking	\$696,000
<b>TOTAL</b>		<b>\$796,000</b>

**Stamford Homestead Restaurant Kitchen – Cost Estimate**

	<b>Works</b>	<b>Cost</b>
<b>Completed Works</b>	Function/dining space (EOI fees)	\$67,301
	<b><u>Subtotal</u></b>	<b><u>\$67,301</u></b>
<b>Outstanding Works</b>	Sewer and grease trap connection	\$45,000
	Kitchen extension	\$100,000
	Electrical supplies upgrade and additional lighting	\$76,000
	<b><u>Subtotal</u></b>	<b><u>\$221,000</u></b>
<b>TOTAL</b>		<b>\$288,301</b>

**APPENDIX D****Stamford Park – Overall Cost Estimate**

<b>Project Title</b>	<b>Revised Estimate June 2017</b>
Water Harvesting and Recreation Lake	\$815,183
Lake Kiosk & Toilets	\$992,028
Lake Boardwalk	\$532,243
Lake Playground	\$601,807
Lake Boating Edges, pathways, beach & boulders	\$166,651
Lake Bridge	\$74,325
Lake Headworks & Outfall	\$117,130
Village Green	\$345,070
South West Wetlands and Adventure Play Area	\$1,747,071
Permaculture Garden	\$92,448
Ephemeral Wetland	\$971,635
ASR (Aquifer Storage and Retrieval) Wetland	\$2,761,252
Lakeview Avenue Connection	\$56,622
Shared Path Network	<b>Incorporated into other projects</b>
Corhanwarrabul Creek Bridge	\$1,213,000
Historic Precinct: Homestead Renovation	\$1,100,040
Historic Precinct: Accessible toilets	\$100,000
Historic Precinct: Homestead Gardens, Grounds and Carparking Area	\$696,000
Historic Precinct: Restaurant Kitchen (contribution)	\$288,301
Historic Precinct: Function/Dining Space	\$0
Public Artwork	\$328,000
<b>TOTAL PROJECT COST</b>	<b>\$12,998,805</b>

## 4. STAMFORD PARK – LEASE OF HOMESTEAD AS A RESTAURANT

A confidential report has been distributed under separate cover.

5. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN

6. SUPPLEMENTARY ITEMS

7. URGENT BUSINESS

7.1 URGENT BUSINESS

7.2 CALL UP ITEMS