



# **KNOX CITY COUNCIL**

# **MINUTES**

Ordinary Meeting of Council

Held at the

Civic Centre

511 Burwood Highway

Wantirna South

On

Monday, 18 December 2017



**KNOX CITY COUNCIL**

**MINUTES FOR THE ORDINARY MEETING OF COUNCIL HELD AT THE  
CIVIC CENTRE, 511 BURWOOD HIGHWAY, WANTIRNA SOUTH**

**ON**

**MONDAY, 18 DECEMBER 2017 AT 5.00 P.M.**

**PRESENT:**

<i>Cr J Mortimore (Mayor &amp; Chairperson)</i>	<i>Chandler Ward</i>
<i>Cr J Keogh (Deputy Mayor)</i>	<i>Dobson Ward</i>
<i>Cr P Lockwood</i>	<i>Baird Ward</i>
<i>Cr J Taylor</i>	<i>Collier Ward</i>
<i>Cr A Gill (arrived at 5.27pm)</i>	<i>Dinsdale Ward</i>
<i>Cr T Holland</i>	<i>Friberg Ward</i>
<i>Cr L Cooper (arrived at 5.25pm)</i>	<i>Scott Ward</i>
<i>Cr D Pearce</i>	<i>Taylor Ward</i>
<i>Cr N Seymour</i>	<i>Tirhatuan Ward</i>
<i>Mr T Doyle</i>	<i>Chief Executive Officer</i>
<i>Dr I Bell</i>	<i>Director – Engineering &amp; Infrastructure</i>
<i>Mr A Kourambas</i>	<i>Director - City Development</i>
<i>Mr M Fromberg</i>	<i>Director – Corporate Development</i>
<i>Mr P Gore</i>	<i>Acting Director – Community Services</i>
<i>Mr R McKail</i>	<i>Governance Advisor</i>

**THE MEETING OPENED WITH A PRAYER, STATEMENT OF ACKNOWLEDGEMENT  
AND A STATEMENT OF COMMITMENT**

***“Knox City Council acknowledges we are on the  
traditional land of the Wurundjeri and Bunurong people  
and pay our respects to elders both past and present.”***

**BUSINESS:****Page Nos.****1. APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE**

Nil.

**2. DECLARATIONS OF CONFLICT OF INTEREST**

Councillor Pearce foreshadowed he would be declaring a conflict of interest later in the meeting in relation to Item 10.2 – Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield.

**3. CONFIRMATION OF MINUTES**

MOVED: CR. PEARCE  
SECONDED: CR. TAYLOR

- 3.1 *Confirmation of Minutes of Ordinary Meeting of Council held on Monday 27 November 2017*

CARRIED

MOVED: CR. PEARCE  
SECONDED: CR. TAYLOR

- 3.2 *Confirmation of Minutes of Strategic Planning Committee Meeting held on Monday 11 December 2017*

CARRIED

**4. PETITIONS AND MEMORIALS**

- 4.1 Condolence Motion – Mr Stan Naylor

**COUNCIL RESOLUTION**

MOVED: CR. PEARCE  
SECONDED: CR. HOLLAND

That Council:

1. Record a motion of condolence on the passing of Mr Stan Naylor former Knox City Council Audit Committee.
2. Note Stan's impressive 11 year tenure on the Committee.
3. Extend its deepest sympathies to Stan's family upon his passing.

CARRIED

#### **4. Petitions and Memorials (cont'd)**

- 4.2 Councillor Lockwood presented a petition with 111 signatories requesting new footpath be constructed on London Drive, Bayswater between Jersey Road and Wigan Road.

The petitioners state that this section of London Drive is not safe for general foot traffic, and impossible for anyone needing all ability access, as there is currently no footpath. Their preference is for the footpath to be constructed on the south side of the street but would be supportive of either side.

Councillor Lockwood requested as the petition relates to an operational matter, that it be referred to Council's Director – Engineering & Infrastructure for investigation and then for a written response to the lead petitioner be prepared advising of the outcome of the investigation.

The Petition lay on the table.

#### **5. REPORTS BY COUNCILLORS**

- |     |                                   |           |
|-----|-----------------------------------|-----------|
| 5.1 | <i>Committees &amp; Delegates</i> | <b>1.</b> |
| 5.2 | <i>Ward Issues</i>                | <b>1.</b> |

#### **6. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE CITY DEVELOPMENT GROUP**

- |     |  |                                    |
|-----|--|------------------------------------|
| 6.1 | <i>Report Of Planning Applications Decided Under Delegation (160/1/06)</i> | <b>All Wards</b><br><b>3.</b>      |
| 6.2 | <i>Response To Call Up Item - Solar Panels And Electricity Generation</i>  | <b>All Wards</b><br><b>10.</b>     |
| 6.3 | <i>Advertising Boards On Council Owned Land</i>                            | <b>All Wards</b><br><b>17.</b>     |
| 6.4 | <i>Submission To Rezoning Of 40 Mount View Road, Boronia</i>               | <b>Chandler Ward</b><br><b>24.</b> |

**7. PUBLIC QUESTION TIME**

(Following the completion of business relating to Item 6, City Development, the business before the Council Meeting will be deferred to consider questions submitted by the public). **32.**

**8. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE ENGINEERING & INFRASTRUCTURE GROUP**

		<b>All Wards</b>	
8.1	<i>Foxes And Pest Animals In Knox</i>		<b>34.</b>
		<b>All Wards</b>	
8.2	<i>Charge Points For Electric Vehicles</i>		<b>45.</b>

**13. SUPPLEMENTARY ITEMS** **54.**

13.1	<i>C142 Kingston Links Rezoning – Consideration of Submissions</i>		<b>54.</b>
13.2	<i>Knox Regional Sports Park Masterplan</i>		<b>82.</b>

**9. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE COMMUNITY SERVICES GROUP**

		<b>All Wards</b>	
9.1	<i>Youth Advisory Committee – Membership Appointments 2018</i>		<b>99.</b>
		<b>All Wards</b>	
9.2	<i>Recreation And Leisure Liaison Group – Annual Report</i>		<b>105.</b>

**10. CONSIDERING AND ORDERING UPON OFFICERS' REPORTS WITHIN THE CORPORATE DEVELOPMENT GROUP**

		<b>All Wards</b>	
10.1	<i>Correction Of Ownership On Title</i>		<b>111.</b>
		<b>Taylor Ward</b>	
10.2	<i>Proposed Sale Of Area Of Tree Reserve (149m2) At Rear Of 76 Major Crescent, Lysterfield</i>		<b>118.</b>
		<b>All Wards</b>	
10.3	<i>2017-18 Annual Plan Progress Report To 30 September 2017</i>		<b>125.</b>
		<b>All Wards</b>	
10.4	<i>Minor Grants Program Applications</i>		<b>146.</b>

**11. ITEMS FOR INFORMATION**

11.1	Works Report (As At 29 November 2017)	<i>All Wards</i>	<b>153.</b>
11.2	Assemblies of Councillors	<i>All Wards</i>	<b>177.</b>

**12. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN** **183.**

12.1	Notice of Motion – No 74 – Boronia Basketball Stadium at Park Crescent, Boronia	<b>183.</b>
12.2	Notice of Motion – No 75 – Agenda Distribution	<b>184.</b>

**14. URGENT BUSINESS** **185.**

14.1	Urgent Business	<b>185.</b>
14.2	Call Up Items	<b>185.</b>

**15. QUESTIONS WITHOUT NOTICE** **185.**

TONY DOYLE  
CHIEF EXECUTIVE OFFICER

## **5. REPORTS BY COUNCILLORS**

### **5.1 Committees & Delegates**

#### **5.1.1 COUNCILLOR LISA COOPER**

Councillor Cooper attended the following Meetings

- All Nations Tournament run by Knox City Football Club

#### **5.1.2 COUNCILLOR NICOLE SEYMOUR**

Councillor Seymour attended the following Meetings

- Hindi Ceremony
- Inaugural Multi-Cultural Cricket Match run by Scoresby Cricket Club
- Christmas Carols at Isomer Retirement Village

### **5.2 Ward Issues**

#### **5.2.1 COUNCILLOR JAKE KEOGH (DOBSON WARD)**

- Councillor Keogh advised a number of residents had contacted him about the cancellation of the Knox Carols as they felt it's the best event in Knox, and that he wanted to assure the community that carols would be back bigger and better next year.
- Councillor Keogh attended the Carols held in The Basin and commented they were absolutely wonderful
- Councillor Keogh attended the opening of Knox Gardens and noted they have the largest women's cricket team. Councillor Keogh was impressed by the upgrades to the facility and passed on thanks to the whole of Council.

#### **5.2.2 COUNCILLOR JACKSON TAYLOR (COLLIER WARD)**

- Councillor Taylor wished everyone a happy Christmas and urged them to take care on the roads – not to rush and to be safe.

#### **5.2.3 COUNCILLOR JOHN MORTIMORE (CHANDLER WARD)**

- Councillor Mortimore noted his attendance at The Basin Fire Brigade's Community Christmas carols. Councillor Mortimore stated he had never seen so many children being so energetic and enjoying themselves.

**5.2 Ward Issues (cont'd)****5.2.4 COUNCILLOR PETER LOCKWOOD (BAIRD WARD)**

- Councillor Lockwood advised he has been pre-selected for the Labor Party and would run for the seat of Bayswater in the 2018 State Elections and wished to inform staff, community and colleagues of this.

Official Minutes of Knox City Council

**ALL WARDS****6.1 REPORT OF PLANNING APPLICATIONS DECIDED UNDER DELEGATION**

**SUMMARY:** *Manager – City Planning & Building (Paul Dickie)*

*Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.*

**RECOMMENDATION**

That the planning applications decided under delegation report (between 1 November to 30 November 2017) be noted.

**REPORT**

Details of planning applications decided under delegation from 1 November to 30 November 2017 are attached. The applications are summarised as follows:

<b>Application Type</b>	<b>No</b>
Building & Works: Residential	15
Other	6
Units	25
Subdivision	14
Tree Removal/Pruning	7
Signage	3
Single Dwelling	3
Liquor Licence	2
Change of Use	1
Fence	1
<b>TOTAL</b>	<b>77</b>

**COUNCIL RESOLUTION**

**MOVED: CR. PEARCE**  
**SECONDED: CR. LOCKWOOD**

That the planning applications decided under delegation report (between 1 November to 30 November 2017) be noted.

**CARRIED**

**Knox City Council**  
**Planning Applications Decided by Responsible Officer**

1 – 30 November 2017

Ward	No/Type	Address	Description	Decision
Baird	2017/6624	Carpark 2 50 Dorset Square BORONIA VIC 3155	Display of advertising signage including the erection of a pylon	9/11/2017 Approved
Baird	2017/6598	5/260 Dorset Road BORONIA VIC 3155	Liquor licence (Restaurant and Cafe licence)	22/11/2017 Approved
Baird	2017/6353	21 Tulip Crescent BORONIA VIC 3155	Dual Occupancy - Two (2) single storey dwellings	17/11/2017 Approved
Baird	2017/6272	20 Springfield Road BORONIA VIC 3155	Development of land for four (4) dwellings (three (3) double storey and one (1) single storey dwellings)	20/11/2017 Refused
Baird	2017/6580	22 Browning Road BORONIA VIC 3155	Three lot subdivision (Approved Unit Site)	28/11/2017 Approved
Baird	2017/9176	1C Duncan Avenue BORONIA VIC 3155	Remove one Eucalyptus mannifera tree from block	23/11/2017 Refused
Baird	2016/6835	2 Unavale Crescent BORONIA VIC 3155	Development of the land for one (1) double storey dwelling to the rear of existing dwelling.	16/11/2017 Approved
Baird	2016/6775	34 Moira Avenue FERNTREE GULLY VIC 3156	The construction of a double storey dwelling to the rear of the existing dwelling	21/11/2017 Approved
Baird	2017/6496	39 Aubrey Grove BORONIA VIC 3155	8 Lot Subdivision (Approved Unit Site)	10/11/2017 Approved
Baird	2017/6441	34 Loretto Avenue FERNTREE GULLY VIC 3156	Development of a double storey dwelling to the side of the existing dwelling	17/11/2017 Approved
Baird	2017/6494	5 Lightwood Drive FERNTREE GULLY VIC 3156	Development of land for 3 double storey dwellings	29/11/2017 Refused
Baird	2017/9173	50 Rankin Road BORONIA VIC 3155	Two (2) lot subdivision	10/11/2017 Approved
Chandler	2017/9169	6 Democrat Drive THE BASIN VIC 3154	Shed	22/11/2017 Approved
Chandler	2017/9177	8 Verbena Avenue THE BASIN VIC 3154	Removal of one Banksia integrifolia tree	20/11/2017 Approved

Ward	No/Type	Address	Description	Decision
Chandler	2017/6674	310 Dorset Road BORONIA VIC 3155	Remove one Acacia melanoxylon and one Eucalyptus obliqua	20/11/2017 Approved
Chandler	2017/9181	10 Crest Court THE BASIN VIC 3154	Side Fence	29/11/2017 Approved
Chandler	2017/6527	74 Stewart Street BORONIA VIC 3155	The construction of a double storey dwelling to the rear of the existing dwelling and the removal of vegetation	27/11/2017 Notice of Decision
Chandler	2017/6642	13 Helene Court BORONIA VIC 3155	Buildings and works for the construction of a dwelling addition	20/11/2017 Approved
Chandler	2017/6505	14 Hilda Avenue BORONIA VIC 3155	Dwelling Additions and Vegetation Removal	23/11/2017 Approved
Chandler	2017/9179	6 Lucas Close BORONIA VIC 3155	Removal of existing deck and construction of new deck	23/11/2017 Approved
Chandler	2017/9164	2/8 Augusta Road THE BASIN VIC 3154	Proposed deck to an existing dwelling	10/11/2017 Approved
Chandler	2017/6577	23 Timewell Crescent BORONIA VIC 3155	Building and Works (Additions and extension to dwelling)	17/11/2017 Approved
Chandler	2017/9174	16 Goodwin Street THE BASIN VIC 3154	Verandah and decking	16/11/2017 Approved
Chandler	2017/9172	50 Mount View Road BORONIA VIC 3155	Garage	3/11/2017 Approved
Chandler	2017/6460	27 Claremont Avenue THE BASIN VIC 3154	Development of the land for a double storey dwelling	30/11/2017 Approved
Chandler	2017/6447	28A Kalman Drive BORONIA VIC 3155	Five lot subdivision (Approved Industrial Development)	30/11/2017 Approved
Chandler	2017/9159	1 Thelma Avenue BORONIA VIC 3155	Construction of deck and verandah to side and rear of the existing dwelling	30/11/2017 Approved
Chandler	2017/9188	18 Marie Street, BORONIA VIC 3155	Buildings and works for the construction of a shed	20/11/2017 Approved
Collier	2017/6058	541 Boronia Road WANTIRNA VIC 3152	Construction of a three (3) storey apartment building containing 22 dwellings	14/11/2017 Notice of Decision
Dinsdale	2017/9183	14 Norfolk Avenue WANTIRNA SOUTH VIC 3152	Two lot subdivision	22/11/2017 Approved

Ward	No/Type	Address	Description	Decision
Dinsdale	2017/6463	7 Essex Court BAYSWATER VIC 3153	Development of the land for a double storey dwelling to the rear of the existing dwelling, alterations to the existing dwelling and a two (2) lot subdivision	23/11/2017 Approved
Dinsdale	2017/6162	28 John Street BAYSWATER VIC 3153	The construction of four (4) double storey dwellings on the land	14/11/2017 Refused
Dinsdale	2017/6672	6/21 Stud Road BAYSWATER VIC 3153	Buildings and Works (Mezzanine level)	30/11/2017 Approved
Dinsdale	2017/9168	Knox Ozone (MASTER) 509 Burwood Highway WANTIRNA SOUTH VIC 3152	Buildings and works associated with the temporary Knox Library	6/11/2017 Approved
Dinsdale	2017/6625	Knox Ozone (MASTER) 509 Burwood Highway WANTIRNA SOUTH VIC 3152	Erection and display of three floodlit business identification and promotional advertising signs	6/11/2017 Approved
Dinsdale	2017/6179	28 Grandview Grove BAYSWATER VIC 3153	The construction of two (2) double storey dwellings and one (1) single storey dwelling on the land	1/11/2017 Notice of Decision
Dinsdale	2017/6588	12 Orchard Road BAYSWATER VIC 3153	Eleven lot subdivision (Approved Unit Site)	30/11/2017 Approved
Dinsdale	2017/9178	41 Matlock Road BORONIA VIC 3155	Two Lot Subdivision	20/11/2017 Approved
Dinsdale	2017/6559	25 Marlborough Road BAYSWATER VIC 3153	2 lot subdivision (Approved Unit Site)	20/11/2017 Approved
Dinsdale	2016/6662	20 Maple Street BAYSWATER VIC 3153	Development of the land for 5 double storey dwellings & 2 single storey dwellings (total 7 dwellings)	24/11/2017 Notice of Decision
Dinsdale	2017/6621	7 Weemala Court BAYSWATER VIC 3153	Two lot subdivision (Approved Unit Site)	3/11/2017 Approved
Dinsdale	2016/6888	Knox Ozone Shop 6045/509 Burwood Highway WANTIRNA SOUTH VIC 3152	Buildings and works (alterations to existing building) and signage	22/11/2017 Approved

Ward	No/Type	Address	Description	Decision
Dinsdale	2017/6173	5 & 7 Lewis Road WANTIRNA SOUTH VIC 3152	Construction of four (4) double storey dwellings and one (1) single storey dwelling (total five (5) dwellings)	20/11/2017 Notice of Decision
Dobson	2017/6685	2 Gale Court LYSTERFIELD VIC 3156	Removal of one (1) Eucalyptus sp., one (1) Eucalyptus melliodora, the pruning of one Paulownia tomentosa and one Schinus molle	20/11/2017 Approved
Dobson	2017/9180	8 Matthews Court FERNTREE GULLY VIC 3156	Removal of one Eucalyptus mannifera at the back of the property.	20/11/2017 Approved
Dobson	2017/6682	3 Selman Avenue FERNTREE GULLY VIC 3156	Remove one Liquidambar styraciflua and prune one X Cupressocyparis leylandii	20/11/2017 Approved
Dobson	2017/6691	25 Glenfern Road FERNTREE GULLY VIC 3156	Removal of one Betula pendula in the front setback and one Eucalyptus nicholii in the rear yard	22/11/2017 Approved
Dobson	2017/6587	15 Talaskia Road UPPER FERNTREE GULLY VIC 3156	Buildings and Works (Extension to existing dwelling, garage and verandah) and Vegetation Removal	24/11/2017 Approved
Dobson	2017/9171	25 Perra Street FERNTREE GULLY VIC 3156	Buildings and works to construct a carport	3/11/2017 Approved
Dobson	2017/6629	27 Winwood Drive FERNTREE GULLY VIC 3156	Buildings and works (addition to existing dwelling and construction of a deck)	3/11/2017 Approved
Dobson	2017/6477	22 George Street FERNTREE GULLY VIC 3156	Development of the land for a single dwelling and shed	14/11/2017 Approved
Dobson	2017/6703	7 Middleham Close LYSTERFIELD VIC 3156	Development of the land for a single dwelling	27/11/2017 Approved
Dobson	2017/9154	5 Frederick Street FERNTREE GULLY VIC 3156	Construction of shed	13/11/2017 Approved
Dobson	2017/6697	25 Mclver Street FERNTREE GULLY VIC 3156	Two lot subdivision (Approved Unit Site)	23/11/2017 Approved
Dobson	2017/9165	20 Frederick Street FERNTREE GULLY VIC 3156	Reinstatement of bungalow	1/11/2017 Refused

Ward	No/Type	Address	Description	Decision
Friberg	2017/6383	1715 Ferntree Gully Road FERNTREE GULLY VIC 3156	The construction of a double storey dwelling to the rear of the existing dwelling and alteration of access to a road in a Road Zone Category 1	24/11/2017 Approved
Friberg	2017/6648	23 Elliot Street KNOXFIELD VIC 3180	Two lot subdivision (Approved Unit Site)	28/11/2017 Approved
Friberg	2017/6316	32 Adele Avenue FERNTREE GULLY VIC 3156	Construction of three (3) double storey dwellings and one (1) single storey dwelling (total four (4) dwellings)	24/11/2017
Friberg	2017/6693	1 & 2/52 Frudal Crescent KNOXFIELD VIC 3180	Two lot subdivision (Approved Unit Site)	24/11/2017 Approved
Friberg	2017/6101	54 Lynn Drive FERNTREE GULLY VIC 3156	Construction of three (3) two storey dwellings	14/11/2017 Refused
Friberg	2017/6325	19 Janden Close KNOXFIELD VIC 3180	The construction of a double storey dwelling to the side of the existing dwelling	16/11/2017 Notice of Decision
Friberg	2017/6471	Shop 22/1880 Ferntree Gully Road FERNTREE GULLY VIC 3156	Land used to sell packaged liquor for consumption off the premises	21/11/2017 Approved
Friberg	2017/6483	22 David Street KNOXFIELD VIC 3180	Development of the land for three (3) double storey dwellings and one (1) single storey dwelling	17/11/2017 Notice of Decision
Friberg	2017/6341	27 Holme Road FERNTREE GULLY VIC 3156	Development of one (1) double storey dwelling to the rear of the existing	14/11/2017 Approved
Scott	2017/9182	1 Milbrey Close WANTIRNA SOUTH VIC 3152	Two lot subdivision	24/11/2017 Approved
Scott	2017/6070	73 David Street North KNOXFIELD VIC 3180	Develop the land for the construction of three (3) double storey dwellings and the removal of vegetation	6/11/2017 Notice of Decision
Scott	2017/6225	25 Cherrytree Rise KNOXFIELD VIC 3180	Construction of two (2) double storey dwellings and one (1) single storey dwelling (total three dwellings) on the land	16/11/2017 Notice of Decision
Scott	2017/6311	40 Bunnett Road KNOXFIELD VIC 3180	Development of land for a double storey dwelling to the rear of the existing dwelling	1/11/2017 Approved

Ward	No/Type	Address	Description	Decision
Taylor	2017/6550	1273-1281 Wellington Road LYSTERFIELD VIC 3156	Buildings and works (replace existing dome)	14/11/2017 Approved
Taylor	2017/9185	Lot 1 Police Road ROWVILLE VIC 3178	Addition of a firewall	24/11/2017 Approved
Taylor	2017/6374	19 Tamboon Drive ROWVILLE VIC 3178	The construction of two (2) double storey dwellings on the land	30/11/2017 Notice of Decision
Tirhatuan	2017/6458	28 Sheppard Drive SCORESBY VIC 3179	Development of the land for two (2) double storey dwellings	22/11/2017 Notice of Decision
Tirhatuan	2015/6486	14 Corporate Avenue ROWVILLE VIC 3178	5 Lot Subdivision	24/11/2017 Approved
Tirhatuan	2017/6593	Stud Park SC 1101 Stud Road ROWVILLE VIC 3178	Buildings and works (construction of awning and reconfiguration of a loading bay)	30/11/2017 Approved
Tirhatuan	2017/6470	1470 Ferntree Gully Road, KNOXFIELD VIC 3180	Business Identification Signage	23/11/2017 Approved
Tirhatuan	2017/6323	10/5 Kelletts Road ROWVILLE VIC 3178	Use of the land for an Indoor Recreation Facility (Martial Arts Centre)	2/11/2017 Refused
Tirhatuan	2017/6457	30 Arnold Drive SCORESBY VIC 3179	The construction of one (1) double storey dwelling to the rear of the existing dwelling	30/11/2017 Approved

**Total: 77**

## ALL WARDS

**6.2 RESPONSE TO CALL UP ITEM - SOLAR PANELS AND ELECTRICITY GENERATION**

***SUMMARY: Senior Program Lead Sustainability (Sam Sampanthar)***

***This report is in response to a call up item to explore the feasibility of expanding the solar panels on the Civic Centre, Eastgate South and Eastgate North buildings. The assessment suggests that a large Solar Panel system is feasible on the Civic Centre precinct, with two options considered – one for the Civic Centre only and the other on all three buildings.***

***The feasibility of using Solar for Streetlights was also assessed. Due to the ownership arrangements of public lighting, where the poles and lights are owned by United Energy and Ausnet, solar for public lighting is not feasible for financial and technical reasons.***

**RECOMMENDATION**

That Council:

1. note the report; and
2. include the installation of Solar Panels on Council's major buildings as part of implementing an Energy Performance Contract. The opportunity for Energy Performance Contracts will be reported separately to Council in early 2018.

**1. INTRODUCTION**

This report responds to a Call Up item from the September 2017 Council meeting as follows:

“That a report be prepared for the December 2017 Ordinary Meeting of Council that investigates:

1. The feasibility of utilising as much roof area as possible at the Civic Centre Precinct (Civic Centre, Eastgate North and South buildings) to capture solar power for use by Knox City Council; and
2. The feasibility of Council utilising solar power to assist in providing electricity for its street lights.”

As part of undertaking the work required for this Call Up Item, officers have had regard to Council's Call Up Items at Council Meeting Policy, and in particular, Item 6.5 which states:

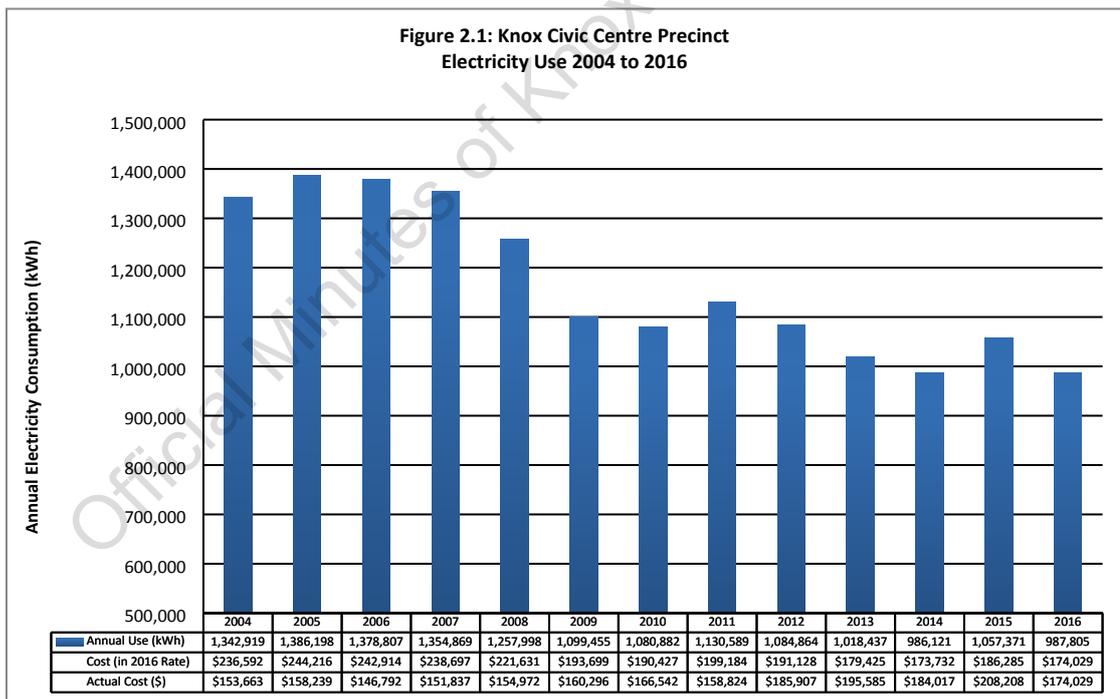
***“Where preparing a report responding to a Call Up Item which will require more than three person days or \$5,000 in costs, then the matter which is subject to the Call Up Item should be referred by Council to the next budget considerations with a supporting business case for consideration along with competing priorities.”***

## 6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)

### 2. DISCUSSION

Energy efficiency has been the major focus for the Council in implementing the Sustainability Initiatives Capital Works Program for the past decade. The program has seen energy efficiency retrofits across the building portfolio including a major focus on the Civic Centre buildings. This has included replacement of efficient lighting, efficient air conditioning equipment, variable speed drives and improved lighting and ventilation controls.

Figure 2.1 outlines the electricity use trend at the Civic Centre between 2004 and 2016, with the Sustainability Initiatives Capital Works Program commencing in 2007/08. The initiatives implemented across the three buildings in the Civic Centre precinct has seen a reduction in energy use of nearly 400,000 kwh per annum. This is equivalent to the energy produced by a 285 kW solar PV system and an annual saving of \$70,000 annually based on 2016 electricity prices. The savings from these projects have been used to implement energy reduction projects in other buildings through the Revolving Energy Fund – the Fund currently has a balance of \$70,138.



### Energy Performance Contract

To accelerate energy reduction projects, Council is currently in the process of considering the feasibility of an Energy Performance Contract. Consultants have been engaged to assess the energy reduction opportunities across our large to medium sites (including the Civic Centre precinct).

## **6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)**

While Energy Performance Contracts (EPC) have been in operation in Australia for well over ten years, the last few years have seen an increased uptake in both the Victorian State Government departments and a number of Local Governments utilising this form of energy reduction initiative.

An EPC allows the building owner to set minimum savings criteria (e.g. Payback period) for the energy reduction projects and enter into a contract with a specialist Energy Service Company (ESCO) to deliver these projects across a large number of buildings.

The key feature of an EPC is that the savings are guaranteed to the building owner, and the ESCO will usually design and implement the measures necessary to deliver the savings agreed to on the contract. The technical and financial risks from projects are also taken on by the ESCO rather than the Council.

Victorian Government's Greener Government Buildings Program, which undertook EPCs across a large cross section of state government buildings, saw an average energy saving of over 35%.

The EPC process gives Council an opportunity to test the potential scope of projects that could be carried out without incurring significant design and implementation costs.

An Energy Performance Contract for Knox, including the Civic Centre precinct, is due to be delivered for Council's consideration in February 2018. Should Council approve the EPC, then rooftop solar projects will be part of the solution for a number of buildings including the Civic Centre.

## 6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)

### Rooftop Solar Panels

Officers conducted a desktop analysis of the potential to utilise solar energy across the Civic Centre precinct. Two options were considered – panels on the Civic Centre building only and across all three buildings. The costs and benefits of both options are summarised below.

	Civic Centre Only	All Three buildings (Civic Centre, Eastgate North & Eastgate South)
System Size	200 kWp	496 kWp
Installation Cost (estimated)	\$400,000	\$882,800
System Savings (Annual)	\$29,140	\$65,117
Payback (based on future energy prices)	8 to 13.7 years	6 to 13.5 years
% of Energy generated and used on-site	32%	49%
% of energy generated and exported to grid	11%	36%
Comments (Both options are subject to approval from Ausnet)		Additional costs allocated to installations at Eastgate North and Eastgate South buildings to connect back to main switchboard at Civic Centre.  Also requires panel optimisers due to shading from trees on the Eastgate South building and removal of the aerial from the roof.

The analysis found that Solar Panels can provide 30% to 50% of the Civic Centre precinct's daily energy needs through rooftop solar panels.

Installation of panels on Eastgate North and Eastgate South buildings will require additional costs to connect these systems to the main switchboard in the Civic Centre. Installation on Eastgate South will also require Power Optimisers on a number of panels that are subject to shading from nearby trees to maximise solar generation potential. The communication aerial may also need to be removed to minimise shading from Eastgate South and maximise the surface area of solar panels.

System design optimises solar output while considering roof access for maintenance purposes. The design is a desktop study only and is contingent on engineering analysis of roof structures as well as Ausnet grid connection approval. It is anticipated that Ausnet services could limit the amount of energy exported to the grid under conditions to be determined.

It is recommended that the rooftop solar panels on major buildings are implemented through an EPC – the cost of installation through an EPC may be lower due to volume pricing discounts as well as efficiencies gained through the procurement and design process.

## **6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)**

### **Solar for Streetlights**

Council has completed the replacement of over 10,500 streetlights with efficient LED versions, resulting in energy savings of over 80%. The streetlight assets are owned by distribution businesses such as United Energy and Ausnet and Council pays an annual charge per light for the Operation, Maintenance and Repair of these lights.

In order to provide solar powered streetlights, as a minimum, the following components are required:

- Solar Panel: To collect energy during the day
- Battery: To store this energy for use during the night

The costs to retrofit each streetlight with a panel and battery along with associated cabling and energy management system renders the costs of replacing public road lighting with solar unfeasible. Solar public lighting is currently not an option as neither United Energy or Ausnet service areas have approved their use in public roads.

Stand-alone solar lighting has been used in a number of Council car park projects including Liberty Reserve and Scoresby Village. Solar lighting is also feasible for pedestrian/shared path lighting when the cost to access to grid electricity is prohibitive or to minimise damage and disturbance from trenching.

### **3. CONSULTATION**

This report has been developed with input from the Eastern Alliance for Greenhouse Action Major Energy Projects Manager and the Knox facilities team.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

A solar power system would offset between 300 to 850 tonnes of Carbon dioxide (equivalent) per annum being saved. It would cover 30% to 50% of the daily energy needs of the Civic Centre precinct.

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

The cost to supply and install a 200kW solar system is estimated to be nearly \$400,000. A larger system across all three buildings would cost around \$890,000. With the resulting energy savings and income from the Large-scale generation certificates (LGCs), the project is expected to have a payback of between 6 and 13.5 years.

### **6. SOCIAL IMPLICATIONS**

Not applicable

## **6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)**

### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

Goal 1: We value our natural and built environment

Strategy 1.1: Protect and enhance our natural environment

Council Initiative 1.1.3: Continue to implement initiatives to achieve resource efficiency, reduction in water and energy use.

### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Tanya Clark (Manager – City Futures) - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Sam Sampanthar (Senior Program Lead – Sustainability) - In providing this advice as the Author, I have no disclosable interests in this report.

### **9. CONCLUSION**

This report is in response to a call up item to explore the feasibility of significantly expanding the solar panels on the Civic Centre, Eastgate South and Eastgate North buildings. The assessment made suggests that a 200 kW system can be installed on the roof of the Civic Centre building at an estimated cost of \$400,000. This will result in a simple payback of between 6.5 and 9.5 years.

A larger system on all three buildings is estimated to cost nearly \$890,000 with additional costs needed to provide a connection back to the main switchboard at the Civic Centre, as well as power optimisers on individual panels and removal of the communication aerial to minimise shading and maximise energy output. The larger system is estimated to produce just under 50% of the energy needs and export up to 35% to the grid.

With Council currently in the process of carrying out a Detailed Facility Study as part of an Energy Performance Contract, it is recommended that the installation of Solar Panels in major buildings be included as part of this project. It is anticipated that the Energy Performance Contract will be presented to Council for consideration in early 2018.

The report also explored the current status of solar panels for streetlights and the feasibility of using Solar for Streetlights. Due to the ownership arrangements of public lighting, where the poles and lights are owned by United Energy and Ausnet, solar for public lighting is not feasible for financial and technical reasons.

**6.2 Response to Call Up item - Solar panels and electricity generation (cont'd)****10. CONFIDENTIALITY**

Not applicable

**COUNCIL RESOLUTION**

**MOVED: CR. LOCKWOOD**

**SECONDED: CR. PEARCE**

That Council:

1. note the report;
2. include the installation of Solar Panels on Council's major buildings as part of implementing an Energy Performance Contract. The opportunity for Energy Performance Contracts will be reported separately to Council in early 2018; and
3. That the report to Council include net present value calculations.

**CARRIED**

**ALL WARDS****6.3 ADVERTISING BOARDS ON COUNCIL OWNED LAND**

**SUMMARY:** *Manager – City Futures (Tanya Clark)*

*This report is in response to a call up item to explore advertising boards on Council owned land and outlines how the advertising industry may work in relation to advertising boards located in shopping strips within the City of Knox.*

**RECOMMENDATION**

That Council note the report on Advertising Boards on Council owned land.

**1. INTRODUCTION**

This report responds to a Call Up item from the 24 July 2017 Council meeting requesting that Council:

- “1. Receive a report at the December 2017 Ordinary Meeting of Council outlining;
  - a. The benefits of installing advertising boards in Council owned spaces, particularly in local shopping precincts, similar to those in Monash Council, including the benefits in promoting;
    - i. Community and Council events; and
    - ii. Positive messaging that aligns with the Knox Community and Council Plan.
  - b. The option to utilise them as a revenue stream by leasing them for commercial advertising in between Council specific promotion, if appropriate and cost effective.
  - c. Options for the installation of advertising boards at all Council shopping precincts including costings.
2. Note that community members often rank road side banners and boards as the most effective way to communicate Council activities.
3. Prepare a business case, subject to the outcomes of the report presented to Council in December 2017, for referral to the next budget process for 2018-19.”

### **6.3 Advertising Boards on Council Owned Land (cont'd)**

As part of undertaking the work required for this Call Up Item, officers have had regard to Council's Call Up Items at Council Meeting Policy, and in particular, Item 6.5 which states:

*“Where preparing a report responding to a Call Up Item which will require more than three person days or \$5,000 in costs, then the matter which is subject to the Call Up Item should be referred by Council to the next budget considerations with a supporting business case for consideration along with competing priorities.”*

## **2. DISCUSSION**

### **2.1 Industry context**

Council officers contacted a leading media agency to gain insight into location based media infrastructure such as the signage boards in the City of Monash (refer Attachment A). Media agencies identify locations they believe will result in a positive financial return as a result of signage space rental from companies wishing to advertise products, services or events. The Media agency then approaches the landowner to seek the necessary permissions and permits to install the signage infrastructure. In return, as is the case with the City of Monash, the media agency allows the Council to utilise one side of the sign for promotion of events and/or advocacy programs. The Council is required to cover the cost of design and printing of their own advertising material. The Council does not receive any revenue from the media agency for the use of Council land as a place to install signage boards.

It is understood that the signage boards in the City of Monash have been installed as part of a broader package in a contract with a media agency. In this contract, the media agency provides and maintains bus shelters, street furniture, signage boards and a public toilet. The media agency sells advertising space on this infrastructure.

Sites selected for advertising signage boards are visually prominent, exhibiting either high pedestrian or vehicle traffic.

Advertisers approach media agencies to purchase space and time on signage boards in locations with the communities that they would like to target in their promotion.

Discussion with a media agency has revealed that ultimately it is the market that determines what is possible, in terms of signage location, advertising content and the revenue generated.

In relation to the potential of footpaths in Knox shopping strips as locations for advertising boards, the media agency suggested that advertisers would most likely not be interested due to the generally low value and low exposure within the Knox context. Signage in Knox shopping strips would also need to compete with high visual clutter created by cars parked adjacent to the shopping strip, local trader A frame signage, street furniture, street trees, etc.

### 6.3 Advertising Boards on Council Owned Land (cont'd)

Sites in Knox exhibiting high value and high exposure are already utilised by media agencies. This includes advertising in Adshel bus shelters along main roads and JCDecaux advertising on public phone booths.

Discussions with Council's Communications team suggest that the most effective way for Knox City Council to communicate with the community is through newspapers, social media and the Council website.

Part 2 of the call up item suggests that road side signage is the most effective way to reach the community. This may be the case for global brands such as Coke or KFC where the logo and brand are well known and constant reminders simply reinforce the brand and its ubiquity. Roadside signage may not be as effective for one off campaigns with imagery and messaging that require processing time of the viewer. It has been noted that the space allocated to Monash advertising is typically on the 'flip' side with the ideal side, the side facing oncoming traffic reserved for commercial advertising.

The suggestion from the media agency was for Council to test the viability of shopping strips as locations for advertising signage by putting the idea to the market and going out to tender. Council would need to provide certainty, be clear on how many signs, provide a prioritised list of specific sites and be able to provide planning permissions. The media agency suggested that if Council was interested in exploring the idea of advertising in public places, that Council seek advice from independent industry experts.

#### 2.2 Planning context

The Council endorsed Knox Municipal Strategic Statement provides policy guidelines to guide advertising signage in 21.05-7 Advertising signs<sup>1</sup>.

In particular:

- Apply Clause 22.01 (Advertising Signs local policy) to applications for the display of advertising signs to ensure advertising signs meet advertising needs of businesses on the land, without causing visual clutter or having detrimental streetscape or amenity impacts.

A planning permit and licence agreement would be required to install signage boards on Council land in shopping strips. Key considerations in the assessment of planning permits for signs would include:

- size and scale;
- impacts on amenity and contribution to visual clutter;
- impacts on pedestrian movement;
- impacts on sight lines; and
- the subject matter of the promotional material (via a license agreement).

<sup>1</sup> Council at its meeting on 22 May 2017, resolved to adopt Amendment C150 to the Knox Planning Scheme. The amendment has been lodged with the Minister for Planning for approval.

### **6.3 Advertising Boards on Council Owned Land (cont'd)**

#### **2.3 Options for installation and management of advertising signs.**

Council could achieve advertising boards in shopping strips through two means, either privately owned and operated or Council owned and operated.

An advantage of privately owned signs is that the infrastructure would be maintained and managed by the owner. Council would need to purchase advertising space and time from the sign owner or as is the case in the City of Monash receive a percentage of the advertising space.

Council owned signage would require Council to maintain the signage and manage the advertising space. Council, through the Communications & Customer Service Department, has used this model to install footings for one large roadside banner at the Civic Centre and the four small roadside banners at Burwood Highway, Wantirna South, Stud Road, Wantirna, Wellington Road, Rowville, and Ferntree Gully Road, Scoresby.

Due to the time required to provide additional detail to Council on the costs of installing and maintaining signage boards in shopping strips throughout the municipality, a business case for further investigations would need to be prepared.

### **3. CONSULTATION**

In order to gain knowledge and insight into advertising signage, Council officers have had discussions with:

- a leading media agency;
- City of Monash;
- Knox City Council Communications team;
- Knox City Council Planning Department;
- Knox City Council Governance team; and
- Knox City Council Community Safety and Development team.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

The Council endorsed Knox Municipal Strategic Statement, (clause 21.05-7 Advertising Signs) provides the policy framework, objectives and key issues in regards to environmental and amenity issues associated to signage.

A review of potential locations for signage boards in shopping strips has not been undertaken as it is beyond the scope of this report.

### **6.3 Advertising Boards on Council Owned Land (cont'd)**

#### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

Discussions with a media agency and the City of Monash suggest that the best way to understand the financial and economic implications, and impact of signage board advertising in Knox would be to seek advice from an independent industry expert and to test the market through an expression of interest process.

#### **6. SOCIAL IMPLICATIONS**

The subject matter of advertising material can have both positive and negative impacts on the viewer. Positive impacts may come about as a result of promotions about Council festivals and arts events. Conversely, community wellbeing awareness campaigns, of a complex nature, such as the White Ribbon Day, a campaign to prevent Violence against Women, may raise concerns within the community particularly for those who have been impacted. Any such social wellbeing campaigns need to be designed as part of a wider strategy.

Consideration should be given to whether or not Council officers are suitably qualified and/or have the resources to receive calls and assist with the enquiries triggered by such campaigns.

Evidence suggests that any such social campaigns need to be designed carefully using various methods and be supported by ready access to supportive information and formal service support. For those reasons it would be advisable to link in with broader social campaigns being supported by other levels of government or health promotion organisations such as VicHealth.

From a governance perspective, some of the higher revenue raising advertising subject matter such as alcohol and gambling for instance may conflict with Community and Council Plan messaging on health and wellbeing. Council's capacity to put guidelines and restrictions on what can and cannot be advertised would need to be investigated, but could be possible through the detail of a licence agreement with the media agency.

#### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

There is no specific objective or goal in the Community and Council Plan that relates to Council's potential role as a 'media agency'. Signage boards may assist in the promotion of community events, programs and services.

#### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Tanya Clark (Manager City Futures) - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

### **6.3 Advertising Boards on Council Owned Land (cont'd)**

Author – Justin Schreuder (Senior Program Manager) - In providing this advice as the Author, I have no disclosable interests in this report.

### **9. CONCLUSION**

Based on the research undertaken, discussions with a media agency and engagement across the organisation it is suggested that advertising for Knox City Council events and other types of messaging would be more beneficial through other existing channels including newspapers, social media and website promotion.

If Council chooses to pursue this matter further, a business case would need to be prepared for consideration in 2019/2020. The scope of the business case would include:

- seeking advice from industry experts as to the appropriateness and value of advertising signage boards on Council owned land; and
- a review of potential sites for signage boards with associated installation and maintenance costings.

### **10. CONFIDENTIALITY**

There are no issues of confidentiality associated with the content of this report.

### **COUNCIL RESOLUTION**

**MOVED: CR. TAYLOR**

**SECONDED: CR. HOLLAND**

**That Council note the report on Advertising Boards on Council owned land.**

**CARRIED**

## APPENDIX A – Advertising Boards on Council Owned Land (cont'd)



High value face - prominent to oncoming vehicle traffic  
(Location – Stephensons Road and Hamilton Place, Mount Waverley)



Low value face - vehicles travelling away from sign  
(Location – Stephensons Road and Hamilton Place, Mount Waverley)

**CHANDLER WARD****6.4 SUBMISSION TO REZONING OF 40 MOUNT VIEW ROAD, BORONIA**

**SUMMARY:** *Manager – City Futures (Tanya Clark)*

*The State Government proposes to rezone the land at 40 Mount View Road, Boronia as the land has been determined surplus to the Victorian Government's current and future requirements. On behalf of the Department of Education and Training, the Department of Finance has requested that the planning provisions for the site be changed to reflect that it is no longer required for public use.*

*The Minister for Planning has referred the proposal to the independent Government Land Standing Advisory Committee for consideration and to provide recommendations on the suitability of the proposed planning scheme changes.*

*The proposed amendment is on public exhibition from 13 November 2017 until 5pm, 22 December 2017. Council has been invited to make a submission to the proposed amendment.*

*This report recommends that Council endorse a position for the 'Strategic Development Site' (40 Mount View Road, Boronia) as per Appendix A as Council's submission to the rezoning of this site, which will be delivered via the State Government Fast Track rezoning process.*

**RECOMMENDATION**

That Council:

1. adopt the attached draft submission to the Department of Environment, Land, Water and Planning with regard to the proposed rezoning of the land at 40 Mount View Road, Boronia (former Boronia Heights College site) as per Appendix A; and
2. authorise the Director – City Development to lodge the submission and undertake further discussions and negotiations as necessary with the Fast Track Government Land Service to achieve an outcome consistent with the *Knox Housing Strategy 2015* and broader objectives of the Knox Planning Policy Framework.

**1. INTRODUCTION**

The land at 40 Mount View Road, Boronia has been determined surplus to the Victorian Government's current and future requirements. On behalf of the Department of Education and Training, the Department of Finance has requested that the planning provisions for the site be changed to reflect that it is no longer required for public use.

#### **6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

The site has an area of approximately 80,000 square metres, is irregular in shape, and has a broken frontage to Mount View Road. The site is currently vacant after the demolition of the school, contains an oval previously associated with the school, and is vegetated with large remnant trees in places. Some patches of vegetation are considered to be of biological significance.

The site has been nominated in the Government's Inclusionary Housing Pilot. The program seeks to deliver 100 new social housing homes across six surplus sites. It is yet to be determined how many dwellings will be delivered on each site.

The following has been proposed as part of the amendment:

- Rezone the land from the Public Use Zone – Schedule 2, to the Neighbourhood Residential Zone – Schedule 1.
- Retain the Environmental Significance Overlay – Schedule 2 on the land.
- Retain the Significant Landscape Overlay – Schedule 2 on the land.
- Remove the Design and Development Overlay – Schedule 1 from the land.
- Apply a new Development Plan Overlay to the land to guide the future development of the land. No development plan or layout is available at this stage. The Development Plan Overlay is written as a high level document and is not specific. It has requirements including:
  - a. Designation and protection of the sanctuary
  - b. A range of dwelling types to cater for a variety of housing needs
  - c. A street network that improves connectivity within the neighbourhood
  - d. Integration of significant vegetation with future development
  - e. The requirement for a traffic management and environmental management plan

The overlay references the retention of vegetation as the open space contribution for the site, but makes no reference to the existing oval.

## **2. DISCUSSION**

Council's position on the Strategic Investigation Site is stated in the Knox Housing Strategy 2015:

*This former school site is located amongst residential land in the Dandenong Foothills.*

#### **6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

*The site is considered to be appropriate for residential development that is consistent with surrounding low scale of development and consistent with what is allowable under the relevant Foothills planning controls. Areas of biological significance which must remain intact are affected by the Environmental Significance Overlay (ESO3). It is recommended that the existing school oval be retained for use as public open space and that integration with the surrounding area be achieved.*

The officer's responses to the proposed planning changes are outlined below.

##### **Proposed Zoning**

The rezoning of the land to the Neighbourhood Residential Zone – Schedule 1 reflects the zoning of surrounding residential land and is considered to be the most appropriate residential zone for the site.

##### **Overlay Changes**

The retention of the Significant Landscape Overlay – Schedule 2 and the Environmental Significance Overlay – Schedule 2 will support Council's position on the site and should be supported. It also retains the discretionary height limit of 7.5 metres as specified in the Significant Landscape Overlay – Schedule 2.

The removal of the Design and Development Overlay – Schedule 1 (DDO1) from the site provides the ability to increase the density of development on the land above that of the surrounding area. The DDO1 currently prevents the subdivision of the land into lots less than 1,000 square metres. At this stage there is no development detail for the site and therefore it is unclear how much impact this change would have on the direction provided in the Knox Housing Strategy where it states:

*The site is considered to be appropriate for residential development that is consistent with surrounding low scale of development and consistent with what is allowable under the relevant Foothills planning controls.*

Therefore, it is recommended that Council not support the removal of the Design and Development – Schedule 1. A suggestion has been included in the draft submission recommending that if a higher density is adopted, that it be located towards the centre of the site, with development towards the boundaries better integrating with the surrounding foothills character.

The schedule to the Development Plan Overlay (DPO) would set the framework for future development on the site. The Development Plan Overlay is considered the best control to achieve this and the draft submission includes a number of suggestions that would provide stronger local context to the document and contribute to an outcome more favourable to Council.

#### **6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

These include the best way to identify and protect vegetation of biological significance, further traffic considerations, public open space, recognition of the ANZAC memorial, and how the development integrates its foothills setting.

A draft of an alternative DPO with suggested changes reflecting Council's position and local context is attached in Appendix B.

##### ***Inclusionary Housing Pilot***

In accordance with its Housing Strategy and Affordable Housing Action Plan, Council is supportive of social housing provisions in new residential developments. While it is acknowledged that the site is not well located in regards to easily accessible public transport options (specifically the rail network), the need for social housing can be considered to outweigh this shortfall. Council policy seeks a minimum 5% contribution to social housing for large scale new residential developments, including strategic investigation sites, therefore it is recommended Council support social housing on the site as part of the Inclusionary Housing Pilot.

### **3. CONSULTATION**

Public exhibition of the proposed amendment is currently underway and is undertaken by the Department of Environment, Land, Water, and Planning for a period of 6 weeks. The exhibition period runs from 13 November 2017 until 22 December 2017. The Department conducted a mail out to approximately 609 addresses and a public information session was held at the Knox Club on 4 December 2017. Council is invited to provide a submission to the amendment.

##### ***Referrals***

The amendment documentation has been referred to internal departments for comment. The following is a summary of relevant advice:

##### ***Vegetation and Biodiversity***

Council's Arborist and Biodiversity Officer inspected the site and have provided feedback on the most important vegetation on the site. The findings have been included in the submission in Appendix A. It is noted that there is remnant indigenous canopy vegetation located on the site, as well as vegetation with a high biological significance.

##### ***Traffic***

Any future traffic assessment should take into consideration the capacity of the Mount View Road and Forest Road intersection.

There is no objection to additional access points although further consideration is required when more detail is available, including traffic anticipated, the possibility of one-way access, on street parking and sight distance investigation.

#### **6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

Strong pedestrian and bicycle links are supported through the site.

The indicative road cross-section (16m road reserve) does not fit within the road access openings at both Sapphire Ave and Emerald Ct. An alternative road cross-section would need to be designed at the access points onto Mount View Road.

##### *Social housing*

Council is supportive of social housing on the site. Although the site is not well located in terms of access to public transport and services, social housing should be provided on the site. Council policy seeks a minimum of 5% of new housing stock on the site be social housing. Given this site is part of the Inclusionary Housing Pilot this should be increased beyond the minimum requirement.

##### *Open Space and/or Active Open Space*

Council undertook a survey of local sporting clubs in 2016 that took into account projected growth rates and an assessment of existing facilities. The results concluded that Council will need an additional 20 ovals by 2021 to accommodate future participant demand primarily driven by an increase in female participation on top of existing growth.

The existing oval area can provide a community benefit to surrounding residential areas as well as the residents of the subject site. Open space in this location can assist with a shortfall of open space in the area bound by Albert Avenue and Forest Road, extending out to The Basin catchment to the northeast. While Batterham Reserve is located in close proximity to the north, it is used by a variety of clubs on weekends and after hours weekdays for training and is considered to be at capacity.

#### **4. ENVIRONMENTAL/AMENITY ISSUES**

The site contains remnant indigenous vegetation as well as vegetation with a high biological significance. Council's Arborist and Biodiversity Officer have inspected the site and noted the vegetation with the highest value. This information is included in Appendix A and forms part of Council's submission.

#### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

There are no discernible costs other than Officer time in providing a submission.

#### **6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

### **6. SOCIAL IMPLICATIONS**

The site has been included in the State Government's Inclusionary Housing Pilot that seeks to provide 100 new social housing homes across six development sites across Victoria. No further details on the numbers of social housing homes to be provided on site are available. Council is supportive of social housing provisions on the site.

### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

The outcome of any development at 40 Mount View Road, Boronia has the potential to impact a wide range of Strategies within the Knox Community and Council Plan 2017-2021, most relevantly:

- Strategy 1.3 Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure.
- Strategy 2.1 Plan for a diversity of housing in appropriate locations.
- Strategy 2.2 Encourage high quality sustainable design.
- Strategy 2.3 Support the delivery of a range of housing that addresses housing and living affordability needs.
- Strategy 3.2 Improve bike and footpath connectivity.
- Strategy 4.3 Maintain and manage the safety of the natural and built environment.

### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Angelo Kourambas, Director - City Development - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Cliff Bostock, Major Development Planner and Tanya Clark, Manager City Futures - In providing this advice as the Author, I have no disclosable interests in this report.

**6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)****9. CONCLUSION**

The report recommends that Council endorse a position for the 'Strategic Development Site' (40 Mount View Road, Boronia) as per Appendix A as Council's submission to the rezoning of this site which will be delivered via the State Government Fast Track rezoning process.

**10. CONFIDENTIALITY**

There are no issues of confidentiality associated with this report.

**COUNCIL RESOLUTION**

**MOVED: CR. PEARCE**  
**SECONDED: CR. LOCKWOOD**

That Council:

1. adopt the attached draft submission to the Department of Environment, Land, Water and Planning with regard to the proposed rezoning of the land at 40 Mount View Road, Boronia (former Boronia Heights College site) as per Appendix A; and
2. authorise the Director – City Development to lodge the submission and undertake further discussions and negotiations as necessary with the Fast Track Government Land Service to achieve an outcome consistent with the *Knox Housing Strategy 2015* and broader objectives of the Knox Planning Policy Framework.

**CARRIED**

**6.4 Submission to rezoning of 40 Mount View Road, Boronia (cont'd)**

The following appendices are circulated under separate cover:

APPENDIX A – Submission to State Government Fast Track Rezoning

APPENDIX B – Submission of suggested changes to schedule of the DPO

APPENDIX C – Government Land Standing Advisory Committee Information Pack

Official Minutes of Knox City Council

## **COUNCILLOR COOPER ENTERED THE CHAMBER AND TOOK HER SEAT AT 5.25PM DURING PUBLIC QUESTION TIME**

### **7. PUBLIC QUESTION TIME**

Following the completion of business relating to Item 6, City Development, the business before the Council Meeting was deferred to consider questions submitted by the public.

Question Time commenced at 5.17pm

The following questions were raised with Council:

<b>Question 1</b>	Considering all the public support we have had to save the former Boronia Heights Secondary College land, will you put in a submission to the Government Land Standing Advisory Committee that outlines ratepayers concerns, and objects to the fact that the State Government Minister is to be given the power to override Knox Council?
<b>Answer</b>	The Director City Development, Mr Angelo Kourambas, responded that Council's draft submission is included at Item 6.4 on tonight's Council Meeting Agenda.
<b>Question 2</b>	Will you please tell us why there were no Knox Councillors present at the Government Land Standing Advisory Committee meeting about the former Boronia Heights Secondary College land, on Monday December 4th?
<b>Answer</b>	The Director City Development, Mr Angelo Kourambas, responded that Council officers attended the session on behalf of Council and have been liaising directly with the DEWLP regarding Council's position.
<b>Question 3</b>	At the public meeting of the State Government's Land Standing Advisory Committee meeting on 4th December, we were informed that Knox Council was offered the Boronia Heights Secondary College site at a reduced price as low as 50% of its market value. Why was the public not made aware of this important development? Rate payers have the right to have input into such an important local issues and should have been consulted.
<b>Answer</b>	The Director City Development, Mr Angelo Kourambas, responded that Council has been liaising with the Government about this site for a number of years advocating for an appropriate outcome. In 2015 the government formally advised Council that the site was declared surplus and was offered the first right of refusal. The estimated sales price at that time was \$20m. Council consults with the community extensively on a wide range of strategic plans that inform Council's decisions making. In this instance consultation was not considered necessary because the potential purchase of this site is not flagged in any strategic plan and would serve no strategic purpose beyond what can be achieved with the standard planning regulations.

**7. Public Question Time (cont'd)**

<b>Question 3</b>	Will the Council stipulate/include in the submission re the site of former Boronia Heights Secondary College, which Council makes on behalf of Knox residents both now and into the future, that all areas of biological significance as identified by KES be preserved and quarantined from development both now and into the future? Please also include stipulations regarding ongoing management of said sites within 40 Mountview Road, Boronia.
<b>Answer</b>	<p>The Director City Development, Mr Angelo Kourambas, responded that the draft Amendment retains the existing vegetation and landscape controls in the form of the Significance Landscape Overlay and the Environmental Significance Overlay, so the status of environmentally significant areas is not proposed to change.</p> <p>Council's submission was informed by Council's specialist Arborist and Biodiversity officers. Although the KES was not directly consulted, the KES and other community groups or individuals can lodge a submission directly with the government's advisory committee.</p> <p>Ongoing management issues, beyond the existing planning controls, will need to be resolved once the overlay masterplan for the site is known.</p>

Question Time concluded at 5.26pm

Official Minutes of Knox City Council

**COUNCILLOR GILL ENTERED THE CHAMBER AND TOOK HIS SEAT AT 5.27PM DURING DISCUSSION ON ITEM 8.1****ALL WARDS****8.1 FOXES AND PEST ANIMALS IN KNOX****SUMMARY:** *Coordinator – Biodiversity (Nadine Gaskell)*

*This report has been prepared in response to a Call Up Item, raised at the 23 October 2017 Council meeting, requesting that a report be presented to Council in regard to foxes and pest animals, the associated impacts and options for control.*

**RECOMMENDATION**

That Council notes this report and considers a business case in regard to the control of foxes and other pest animals, as part of the 2018/19 budget process.

**1. INTRODUCTION**

At the 23 October 2017 Council Meeting, Council passed a Call Up motion to receive a briefing and a report that provides:

- the extent of foxes and pest animals in the environment;
- the impact of foxes and pest animals on biodiversity and the broader community;
- the sustainable and effective control approaches that may be considered by Council; and
- anticipated costs of identified control approaches.

A Confidential Issues Briefing was presented to Council 4 December 2017.

When investigating and preparing this report, officers have had regard to Council's Call Up Items at Council Meetings Policy and in particular, Item 6.5 which states:

*“Where preparing a report responding to a Call Up Item which will require more than 3 person days or \$5,000 in costs, than the matter which is subject to the Call Up Item should be referred by Council to the next budget considerations with a supporting business case for consideration along with other competing priorities.”*

## 8.1 Foxes and Pest Animals in Knox (cont'd)

### 2. DISCUSSION

Pest Species are one of the key threats to biodiversity conservation, primarily through predation, damage to vegetation or habitat and competition.

In the context of this report, pest animals are defined as any species that threatens or has an impact on other species or assets, which includes:

- Fox predation which threatens more than 76 native vertebrate species (Department of the Environment 2008);
- Rabbit grazing, which impacts more than 300 threatened native species;
- Feral cats threatening local biodiversity, as they are effective predators of native fauna;
- Indian Mynas, which present as a dominant species in the urban environment and compete with native species for tree hollows required for nesting and roosting, and
- Deer which cause damage by grazing, eroding soil, spreading weeds and carrying potential disease.

The *Catchment and Land Protection (CALP) Act 1994* is the primary legislation in Victoria that focuses on the control of pest animals and noxious weeds. The primary objective of the *CALP Act 1994* is to protect the environment and community health from the effects of pest animals. Under this legislation, all landowners have a legal obligation to prevent the spread of and, as far as possible, eradicate established pest animals on their land.

Consequently, all landowners have a legal obligation for pest animal management. Council is a major landowner in Knox, together with Parks Victoria, VicRoads, VicTrack, Melbourne Water and a number of private property owners.

Currently, Council does not have a pest animal management program but undertakes selective fox and rabbit control.

Council also provides cat traps to the community, to manage nuisance cats and proposes to introduce the sale of Indian Myna traps in January 2018.

#### 2.1 The extent of foxes and pest animals in Knox

##### **Foxes**

Research has found foxes to be widespread across Melbourne, with an average density up to 16 foxes per km<sup>2</sup>. This reflects some of the highest global densities of urban foxes (Marks & Bloomfield 1999b). There is no current data for fox densities in Knox.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

Foxes are an adaptive species and in the urban environment, food is abundant as they can feed on domestic pet food, scrap food from open rubbish bins, chickens, native fauna and fruit, including blackberries.

Anecdotally, the fox population in Knox is thriving, which had led to increased contact with foxes and community concern.

### **Rabbits**

Again, anecdotally, there is a high population of rabbits in Knox, particularly along its waterways and open spaces areas.

Rabbits have a high reproductive rate, a high rate of dispersal and are capable of colonising a wide range of habitats (Williams et al. 1995).

### **Cats**

Limited surveying by Melbourne Water has indicated high populations of feral cats in areas such as, wetlands and municipal landfill.

The management of cats in urbanised landscapes is problematic due to their status as both a pest and a domestic pet. Cats may be classed as domestic, stray or feral and may move between these categories across their lifetime (Moodie 1995), and thereby providing a constant source of feral cat supply and ongoing management challenges.

It is expected that Council will consider the introduction of a cat curfew as part of the 2017-2021 Domestic Animal Management Plan.

### **Indian Mynas**

The Indian Myna was introduced to Australia from Asia in the 1860s, primarily to control insect pests in agriculture.

However, the species is now on the list of the world's 100 worst invaders and continues to expand its range across Australia.

### **Deer**

Sambar and Fallow deer are widespread and common in parts of the Dandenong Ranges and they often venture into the foothills of the Knox municipality.

Deer populations have flourished due to natural population expansion and as a result of protection to support hunting.

## **2.2 The impact of foxes and pest animals on biodiversity and the broader community**

Research indicates that pest animals have a detrimental impact on native fauna and biodiversity and are increasingly of community concern.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

### **Foxes**

Studies and reviews have clearly and repeatedly demonstrated a significant impact of fox predation on the conservation of small vertebrates (Saunders et al. 2010). Consequently, predation by foxes is listed as a key threatening process under the Federal *Environment Protection and Biodiversity Conservation (EPBC) Act 1999* and the Victorian *Flora & Fauna (FFG) Act 1988*.

Foxes are also susceptible to the same diseases as dogs, which are transmittable and includes mange, worms distemper etc.

In August 2017, a fox allegedly killed a dog in the suburb of Wantirna. Advice was sought from an expert specialising in fox control, who confirmed that an event, such as this, is rare but it is possible for small dogs to be attacked by female foxes (vixen) during their breeding season (June – August).

Foxes are also known to prey upon other domestic animals and pets including, poultry, guinea pigs, aviary birds and rabbits.

### **Rabbits and Hares**

Rabbits and hares damage plants through grazing, with their preferred species of plant coming under greatest pressure. Rabbits also compete with native wildlife for food and shelter, as well as causing erosion and land instability.

Rabbits have presented a problem in Knox by overgrazing on tube stock at new revegetation sites, causing significant plant loss as well as threatening the integrity of dam walls due to burrow formation.

### **Cats**

Feral cats are widespread and damaging invasive species globally, with most impacts associated with predation of small to medium sized vertebrates.

They are also known to be territorial and attack domestic cats in their area.

### **Indian Mynas**

The primary impact of the common myna on native species is territorial exclusion and competition for nesting hollows, with recent evidence from a PhD in the ACT clearly demonstrating these impacts (Garrock et al. 2012; Garrock et al. 2014a).

There is community concern of the noise from roosting Indian Mynas in the evening as they roost in very large numbers.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

### **Deer**

Deer are increasingly being seen in the foothills of Knox and may present a risk to human safety from potential deer/vehicle collisions.

In addition, deer cause damage to vegetation through grazing and erosion, affecting water quality, bank stability on creek beds and trampling sensitive areas (e.g. wetlands).

### **2.3 The sustainable and effective control approaches that may be considered by Council**

Selective pest animal control has been undertaken in Knox and Council is currently working with other major land holders such as, neighbouring Councils, Melbourne Water and Parks Victoria, with a view to establishing a regional management approach.

Effective management of pest animals in an urban environment is challenging due to the potential impact of controls on domestic animals and humans.

Also, pest animal controls are best delivered by a strategic, regional approach, as pest animals have no recognition of municipal boundaries.

Potential control methods include:

- **Baiting**

Baiting of foxes is prohibited in the urban environment due to the potential poisoning of domestic animals (off target poisoning).

Baiting of rabbits is possible in the urban environment; as the process is targeted to rabbits and the potential for off-target poisoning is minimal. Also, an antidote is widely available for domestic animals, if required.

- **Shooting**

Shooting of foxes requires the use of high calibre bullets, which presents significant risk in an urban environment.

Shooting of hares is possible in some situations as low velocity rounds can be used.

- **Trapping**

Trapping is the most common option for fox management, in the urban environment. Traps are required to be contained in a fenced environment to ensure domestic dogs do not access them.

Currently, pest animal control activities within Knox are limited to selected sites (outlined below) with a primary focus on foxes and rabbits.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

Recent pest animal control activities undertaken in Knox includes:

### **Fox Control**

- Lakewood Reserve, Knoxfield – trapping undertaken in November 2016 and 2017 in partnership with Melbourne Water, to protect nesting waterbirds and turtles.
- Old Joes Creek, Boronia – trapping undertaken in 2015 and continued in 2016 and 2017, in partnership with Melbourne Water, to protect native wildlife (primarily birds) as it is a significant local hotspot for birds, as identified in the Knox Sites of Biological Significance Study.
- Dandenong Valley Parklands – trapping. Parks Victoria undertakes fox control works within their parkland in collaboration with Council. Works include the nearby Knox Regional Sports Park to minimise predation on Powerful Owl chicks during their breeding period.

It is of note that, removing an alpha fox will disturb the population for a short period but for resources to be used most effectively, a strategic, targeted and sustained approach is necessary.

### **Rabbit and Hare Control**

Rabbit and hare control programs are not currently undertaken by Council, on a regular basis. Control is usually conducted at specific sites where revegetation works are planned, in order to minimise over-grazing of tube stock. Control is also undertaken where burrowing from rabbits threatens the stability of dam walls, ie. Heany Park and Reservoir Crescent Reserves.

### **Feral Cat Control**

There is anecdotal evidence that feral cats should be controlled in conjunction with fox management.

Areas where fox populations have been substantially reduced can act as sinks and draw in feral cats to take their place, due to reduced competition for food.

There is currently no feral cat control in Knox.

## **A Regional Approach to Pest Animal Management**

A survey of 120 councils from around Australia undertaken by Parks and Leisure Australia in 2016, concluded that, pest animal management is one of the top three (34) challenges in biodiversity management.

### **8.1 Foxes and Pest Animals in Knox (cont'd)**

One of the key issues is a lack of a regional approach and poor coordination by land managers when undertaking pest animal management.

Council has begun to address this key issue, as follows:

- October 2016 – Regional Pest Animal workshop (including neighbouring Councils and agencies) – consensus on the need for a regional approach/communication/alignment for Pest Animal Management.
- March 2017 – Follow up Regional Pest Animal workshop – commitment from regional group to develop the Eastern Pest Animal Network.
- July 2017 – Inaugural Eastern Pest Animal Network meeting.
- Planning and preparation for launch of Feral Scan – a web database where community can register pest animal sightings (foxes/feral cats).
- January 2018 – Knox Council launching sale of Indian Myna traps. Cardinia and Yarra Ranges already provide this service.

The regional pest animal workshop confirmed that, while pest management was being delivered by most land managers, the approach was uncoordinated, was limited and no formal evaluation was undertaken.

There was significant interest in the workshop to develop a regional management approach to pest animal control.

In December 2016, Ecology and Infrastructure (consultants) were contracted by Council to undertake a review of Knox Council Pest Animal Management practices. The review concluded that two (2) major findings:

- While systematic data on the distribution and abundance of most pest animal species appears to be lacking, there is sufficient anecdotal evidence to confirm that there are numerous pest animal species widely distributed in the eastern suburbs of Melbourne, including Knox, which are having significant impacts on the conservation of biodiversity and human amenity.
- Land managers, who have responsibility under various legislation to control pest animal species, are undertaking control at different spatial scales, using different methods and for different species.

Recommendations of the review were:

- Develop a Strategic Pest Animal Plan to guide future investment and action.
- Develop and deliver the Plan in collaboration with all relevant stakeholders within and around the municipality.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

- Develop an understanding of pest animal populations within the area, including whether their populations are expanding or contracting and to quantify their impacts on specific assets, processes or people.
- Develop a coordinated and regional approach to pest animal control, including spatially explicit prioritisation (which species in which area), control methods and monitoring program.
- Engage the community to assist, by reporting sightings, to better understand the need for pest animal control.

While Knox should have its own Pest Animal Strategic Plan to determine priority assets to be protected, a regional approach for control should also be adopted to ensure an efficient and effective use of resources.

### **2.4 Anticipated costs of identified control approaches**

Based on previous experience:

#### **Trapping Programs**

Approximate cost for two (2) weeks of fox control at a single site is \$5,000.

In addition, temporary fencing may be required to safeguard traps against domestic dogs. An example of this was at Lakewood Reserve, where the cost of fencing was \$2,000.

#### **Shooting Programs**

Shooting of foxes is problematic as a high calibre bullet is required and presents significant risk in an urban environment.

Shooting of hares is possible in certain situations as low velocity rounds are used. Based on previous experience, two (2) nights of shooting costs approximately \$3,000.

#### **Baiting Programs**

It is prohibited to bait foxes in the urban environment.

The approximate cost of 500 linear metres of rabbit control along a creek corridor is \$5,000.

## **8.1 Foxes and Pest Animals in Knox (cont'd)**

### **3. CONSULTATION**

Two (2) regional workshops (including neighbouring Councils and agencies) and a benchmarking exercise have been undertaken to identify the various pest animal issues and control programs undertaken by neighbouring councils and agencies in October 2016 and March 2017.

The workshops were represented by ten (10) councils including Melbourne Water, Parks Victoria, Western Biosphere and Cranbourne Botanic Gardens.

As an outcome of these workshops, the Eastern Pest Animal Network was formed and the inaugural meeting was held in July 2017.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

Council values local biodiversity and the Knox Sites of Biological Significance.

The desired outcome of pest animal management is to protect and enhance flora and fauna for future generations to enjoy.

There is an opportunity to protect vulnerable flora and fauna species, as well as possibly reducing risk to domestic dogs.

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

Parks Victoria, Melbourne Water and neighbouring Councils all deliver individual pest animal management. A regional Pest animal management approach would align delivery across the regional, providing a strategic approach and producing more effective outcomes.

The Eastern Pest Animal Network is working towards the development of a regional strategic plan, which will require funding contributions from each partnering agency. It is acknowledged that the effectiveness of any plan will be dependent on all key landholders contributing resources to the delivery of the plan.

It is estimated that a cost of up to \$50,000 will be required per annum, initially to develop and implement the Strategic Pest Animal Plan and monitor the effectiveness of the investment.

This would be apportioned as follows:

- Year 1: Development of Knox Strategic Pest Animal Plan, including research, surveying of pest animal populations to key areas of biological significance in Knox, identifying key assets to be protected (such as native animals and local threatened flora species) – estimated \$40,000.

Development of monitoring and evaluation program – to assess effectiveness and direct investment – estimated \$10,000.

### **8.1 Foxes and Pest Animals in Knox (cont'd)**

- Year 2 and ongoing: up to \$60,000 annually for implementation within the key areas of the municipality.

Depending on the results of the initial phases, it is anticipated that \$100,000 per annum would be required to implement a municipal-wide program.

A detailed business case will be prepared for Council consideration as part of the 2018/19 budget process.

## **6. SOCIAL IMPLICATIONS**

Recent studies have established a direct link between the health of individuals and communities and their contact with nature.

The Knox community consistently expresses their appreciation of the 'green leafy image' of the municipality.

The protection and enhancement of local biodiversity within streetscapes, bushland reserves, parks and linear corridors provides an opportunity to connect to nature, locally.

Through education programs such as, Gardens for Wildlife, individuals can care for nature and make a positive contribution to the local biodiversity.

## **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

Goal 1: *We value our Natural and Built Environment.*

Strategy 1.1: *Protect and enhance our natural environment.*

## **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – (David Yeouart, Manager – Community Infrastructure) - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – (Nadine Gaskell, Coordinator - Biodiversity) - In providing this advice as the Author, I have no disclosable interests in this report.

## **9. CONCLUSION**

The Biodiversity Service Plan 2017 outlines the preferred approach to Pest Animal Management in Knox.

In essence, regional and ongoing management is necessary to control pest animal numbers.

**8.1 Foxes and Pest Animals in Knox (cont'd)**

The methods and costs of implementing controls are varied and again, are best suited to regional cooperation, unless for a specific need, e.g. rabbit control on revegetation sites.

**10. CONFIDENTIALITY**

There are no confidential issues associated with this report.

**COUNCIL RESOLUTION**

**MOVED: CR. TAYLOR**  
**SECONDED: CR. LOCKWOOD**

**That Council notes this report and considers a business case in regard to the control of foxes and other pest animals, as part of the 2018/19 budget process.**

**CARRIED**

Official Minutes of Knox City Council

**ALL WARDS****8.2 CHARGE POINTS FOR ELECTRIC VEHICLES**

**SUMMARY:**            *Manager – Community Infrastructure (David Yeouart)*  
                               *Manager – Operations (John McCarthy)*

*This report responds to a Call Up item resolved by Council at the 25 September 2017 Council meeting, regarding the feasibility of installing charging points for electric and hybrid vehicles at the Knox Civic Centre and in new community infrastructure where appropriate.*

**RECOMMENDATION**

That Council

1. notes the information contained in this report in response to the Call Up item resolved at the 25 September 2017 Council Meeting;
2. as a part of its fleet management vehicle renewal program, support the introduction of three (3) Electric Vehicles to its general pool fleet at a time when a 300km or more range is achieved by a suitably priced fleet model vehicle;
3. in conjunction with recommendation 2, Council considers a Capital Works business case for the installation of a charging station at the Knox Civic Centre as a part of the 2018/19 budget process; and
4. notes that this supports the Knox Community and Council Plan 2017-2021 initiative 1.1.10 – *phase hybrid and electric vehicles into the Council fleet where appropriate and investigate the installation of charging points in new community infrastructure, where appropriate.*

**1. INTRODUCTION**

At the 25 September 2017 Council meeting, a Call Up motion was passed that Council receive a report outlining the feasibility of installing charging points for electric and hybrid vehicles at the Knox Civic Centre and in new community infrastructure where appropriate. Of note, this Call Up aligns with a Council Plan initiative in regard to hybrid and electric vehicles and the provision of charging points. This report responds to this item.

When investigating and preparing this report, officers have had regard to Council's Call Up Items at Council Meetings Policy and in particular, Item 6.5 which states:

*“Where preparing a report responding to a Call Up Item which will require more than 3 person days or \$5,000 in costs, than the matter which is subject to the Call Up Item should be referred by Council to the next budget considerations with a supporting business case for consideration along with other competing priorities.”*

## 8.2 Charge Points for Electric Vehicles (cont'd)

### 2. DISCUSSION

In itself, the introduction of charging stations is reasonably straight forward, ie. capital cost of installation, a site for the installation, ongoing maintenance and expected cost of power, none of which require major capital outlay (with some exceptions).

However, charging stations are essential elements in the development and implementation of battery electric powered vehicles (BEVs) as a reliable and convenient network of recharge stations is needed to both top-up and recharge vehicles in their travels. Current makes and models include the Tesla Model S, the Nissan Leaf and the BMW i3.

The difference with hybrids is that they have both a conventional engine and an electric motor and could be considered as a half-way stage between diesel/petrol and electric driven vehicles. They are known as hybrid electric vehicles (HEV) and include the Toyota Prius.

The more advanced hybrids can recharge their batteries from an outlet, allowing them to drive extended distances on electricity before switching to petrol or diesel. Known as “plug in hybrids” (PHEV) these vehicles provide good environmental performance and increased fuel savings by substituting grid electricity for diesel/petrol. This includes the Mitsubishi Outlander PHEV.

Hybrids that cannot be recharged from a power outlet are generally not considered to be electric vehicles as they rely exclusively on petrol or diesel for their energy source.

There have been a number of feasibility studies undertaken by various levels of government concerning the feasibility of BEVs and their supportive infrastructure. With the continued investment and improvements in BEVs, there is little doubt they will be a significant form of sustainable transport in the coming years. It has been speculated that by 2040 electric and hybrid vehicles will form the majority of new vehicle sales in Australia.

When considering the introduction of BEVs and supporting infrastructure for Council, three (3) main considerations need to be made:

1. Capital and Running Costs
2. Infrastructure requirements
3. Environment

#### **Capital Cost**

While expected to reduce over time, the comparatively high cost of BEVs can be attributed to the cost of the battery pack, which currently accounts for approximately 30% of the total vehicle price. However, various trials undertaken by state and local government indicate, when the full operating/disposal costs of the vehicle are included, the operating cost benefit slightly outweighs the purchase price penalty.

## 8.2 Charge Points for Electric Vehicles (cont'd)

When BEVs are introduced to the Council fleet, it may be economical to keep these vehicles longer than currently practiced, as the cost of fuel is almost negligible when compared with diesel/petrol engines, longer-term maintenance cost may be less and resale values may differ. This would suggest a review of Council's current fleet practices, following the introduction of BEVs. This review would also consider the purpose of the vehicle, user needs and the functional requirements.

Operating issues for consideration include:

- the range of the vehicles and concerns with running out of charge;
- the limited choice of vehicles; and
- the length of charging times and lack of convenient recharging points.

As technology develops, these operation issues become less of a concern and five (5) new vehicle models are expected to be released over the coming year, at lower cost and with greater range. For example, the next generation of the Nissan Leaf will have a range of 300 to 550km depending upon the version, at an estimated purchase (retail) price of \$40,000.

### Infrastructure

A BEV Charging Station is an electricity supply, in a purpose built housing with a connecting cable designed to fit the BEVs, in a similar manner to a petrol pump. However, recharging a BEV is different to refuelling a traditional car, in that, it takes significantly more time.

Although there are multiple combinations of chargers and vehicle synergies, they generally vary from trickle charging (overnight) to fast charging (20-30 minutes). In any case, recharging is not time efficient and consequently needs to be done:

- **at leisure**, where the vehicle owner can be engaged in another activity while recharging. This would suggest recharge stations at shopping centres, theatres, etc. and in Council's case, swimming pools (Leisureworks), sports facilities (basketball, football, tennis, bowling, etc.), libraries and other public spaces where people spend time. Alternatively, overnight, home charging is an option;
- **with regular top-up**, where vehicles are used as part of the day-to-day fleet operations and need to be recharged or topped up of charge during daily operations. This would suggest sites at Knox Civic Centre, Operations Centre or other Council infrastructure which has vehicles stationed on site; or
- **overnight**, where trickle charging can be used. Again, at Knox Civic Centre, Operations Centre, etc. where the vehicles can be left overnight or, in the case of commuting Council vehicles, in a home garage. (This will require changes to Council's vehicle policy).

## 8.2 Charge Points for Electric Vehicles (cont'd)

In 2012, Moreland City Council introduced charging stations together with the purchase of an electric vehicle for their Council fleet:

- Three (3) recharge stations were installed, one (1) of which, was a fast-charge station at the Council offices. The stations were made available for Council and the community, with Council subsidising the electricity cost; and
- Five (5) more recharge stations were later located across the municipality for general use, with one (1) private facility at the Council Depot.

The initial trial concluded that there were minor cost and major environmental benefits and subsequently, Council supported an increased number of electric fleet vehicles (5 more). The additional vehicles also needed the additional stations, in order not to under resource the infrastructure necessary to charge each vehicle. Moreland City now has eleven (11) recharge stations, with five (5) located at the Council offices. Charging stations are also available for public use.

CCTV cameras were also installed at the public access sites to monitor vandalism, abuse, etc. A representative from Moreland commented that there was initial vandalism and the occasional abuse of the facilities but these are currently minimal.

Maintenance costs for recharge points are estimated at approximately \$1500 per annum for standard charging stations and are outsourced. There is no charge for the electricity consumed by private users.

### Service Providers

If Council was to introduce recharging stations it would need to consider:

- If they were to be made available for public use;
- If they were for Council fleet use only; and
- If Council would install infrastructure in private (staff) residences.

Domestic BEV recharging stations at private residences of employees with commuter use of operational vehicles would improve:

- Security;
- Reduce storage requirements of Council vehicles; and
- Ensure vehicles are charged for use each morning.

Again, this would require changes to Council's vehicle policy.

In most cases, with BEVs and associated infrastructure, the market is developing and a number of service providers are emerging. Traditionally, Australia is seen as a minor market when compared with America and Europe.

## **8.2 Charge Points for Electric Vehicles (cont'd)**

It is envisaged that Council could supply sites for the installation of charging stations but would either enter into an agreement with this emerging industry or may purchase its own infrastructure if solely for Council use. These options would depend upon the intended extent of Council assisting in the development of the EV industry and the projected number of stations.

It is noted that some larger shopping centres are already introducing charge points for general community use. Council could work with Knox City to explore the introduction of charge points as a part of future expansion plans.

### **Environment**

While the cost benefit of using BEVs, when compared directly in the way Council utilises its current fleet, is marginal there are significant environmental benefits associated with BEVs, notwithstanding the manner in which the electricity is generated.

BEVs emit no tailpipe emissions and if sourced by green power, have no greenhouse gas (GHG) emissions.

The question of environmental emissions relies on the shift from petrochemicals but consideration needs to be given as to how the electricity for recharging is generated. If Council was to use only renewable energy to recharge its vehicles, then there would be a much greater benefit when compared with fossil fuels.

Given the impact of increased future demand for electricity and continued provision as more BEVs are introduced, there may also be implications for the local energy distribution network infrastructure (each BEV increases energy demand by 2,000kWh, on average).

To complete the environment picture, if Council invested in the installation of solar Photo-Voltaic cells (PVs) to generate electricity, in combination with accredited green power, it would ensure that the recharging of BEVs generates no GHG emissions and provides future energy security.

## 8.2 Charge Points for Electric Vehicles (cont'd)



Figure 1 Recharge Station, Moreland City Council offices

### **3. CONSULTATION**

Moreland City Council was contacted for the purpose of this report.

Community Access and Equity; City Futures and Health Compliance had input into this report.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

It is clear that there is a significant environmental benefit associated with electric vehicles which is outlined in the body of this report (ie. little or no GHG emissions).

The promotion of low impact transport modes is key in the reduction in GHG emissions from the road network, which directly contributes to improved air quality in the area and consequently, personal comfort and wellbeing.

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

Given the additional cost of purchase for a BEV, set against the considerable fuel savings, it is anticipated that the overall cost of vehicle ownership is similar or slightly less.

## **8.2 Charge Points for Electric Vehicles (cont'd)**

If Council was to adjust its fleet policy and practices for BEVs, there are opportunities for greater financial savings.

The indicative costs of setting up support infrastructure for BEVs includes:

- Domestic charging stations, which can be as low as \$300 using existing 10/15 amp power points or in the order of \$2,500 per dwelling for purpose built (Type 2) chargers.
- The installation of an electric vehicle recharging stations at approximately \$11,000 per station, although this would be less if installed in pairs. Costs would be generally less when installed with new community infrastructure.
- Fast-charge type stations at \$30,000- \$40,000 each.

Maintenance costs for recharge stations (including potential vandalism) are unknown, at this time. The ongoing running costs of the stations would, most likely, be outsourced and a suitable supplier/partner identified.

## **6. SOCIAL IMPLICATIONS**

If BEVs and associated charging stations are utilised by Council alone, there are few social implications.

However, if the stations are used and/or extended for public use it will enable wider use of BEVs and support early engagers in the emerging technology.

In turn, an increased presence of BEVs in the community may deliver positive outcomes through reduced emissions and enhanced air quality, although the cost of BEVs may be prohibitive for many.

## **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

**Goal 1.** We value our natural and built environment.

Strategy 1.1 Protect and enhance our natural environment.

Initiative 1.1.10 - Phase hybrid and electric vehicles into the Council vehicle fleet where appropriate and investigate the installation of charging points in new community infrastructure where appropriate.

## **8.2 Charge Points for Electric Vehicles (cont'd)**

### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Ian Bell, Director Engineering & Infrastructure – In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – David Yeouart, Manager Community Infrastructure – In providing this advice as the Author, I have no disclosable interests in this report.

Author – John McCarthy, Manager Operations – In providing this advice as the Author, I have no disclosable interests in this report.

### **9. CONCLUSION**

To fully consider the implications of installing charging points for electric and hybrid vehicles at the Knox Civic Centre and in new community infrastructure, a feasibility study would cost approximately \$15,000.

However, given the future trends of personal transport and the indications of the trials already undertaken by the City of Melbourne, City of Sydney, Moreland City Council and a number of Councils investing in vehicle trials, there is enough evidence to show that electric vehicles could be viable in Council's fleet and that recharging stations will become a necessary feature. For Council, the issues to consider would be around the installation of charging stations for private users and for staff charging vehicles at home.

Increased numbers and usage of BEVs is inevitable, with improved battery and charging technologies increasing their range and public charging facilities improving accessibility to a point where BEVs will become common place.

BEVs, when charged by green power, are GHG free and widely regarded as the future of sustainable transport.

As the industry develops, Council would be best placed to introduce BEVs on a gradual basis and monitor their use, benefits and dis-benefits, alongside industry development, ie. that Knox develops with the industry and modifies its practices accordingly.

This may be best achieved by incorporating three (3) pool vehicles into Council's fleet, during the coming year, when longer-range models are introduced and that 3-4 charging stations are established at the Knox Civic Centre.

### **10. CONFIDENTIALITY**

There are no confidential issues with this report.

**8.2 Charge Points for Electric Vehicles (cont'd)****COUNCIL RESOLUTION****MOVED: CR. LOCKWOOD****SECONDED: CR. KEOGH**

That Council

1. notes the information contained in this report in response to the Call Up item resolved at the 25 September 2017 Council Meeting;
2. as a part of its fleet management vehicle renewal program, support the introduction of three (3) Electric Vehicles to its general pool fleet at a time when a 300km or more range is achieved by a suitably priced fleet model vehicle;
3. in conjunction with recommendation 2, Council considers a Capital Works business case for the installation of a charging station at the Knox Civic Centre as a part of the 2018/19 budget process; and
4. notes that this supports the Knox Community and Council Plan 2017-2021 initiative 1.1.10 – *phase hybrid and electric vehicles into the Council fleet where appropriate and investigate the installation of charging points in new community infrastructure, where appropriate.*

**CARRIED**

**PROCEDURAL MOTION**

MOVED: CR. PEARCE

SECONDED: CR. TAYLOR

That Item 13.1 and 13.2 be moved and considered after item 8.2 on the Agenda.

CARRIED

**13. SUPPLEMENTARY ITEMS**

TIRHATUAN WARD

**13.1 KNOX PLANNING SCHEME AMENDMENT - C142 KINGSTON LINKS  
REZONING – CONSIDERATION OF SUBMISSIONS**

**SUMMARY:** *Manager – City Futures (Tanya Clark)*

*Amendment C142 proposes to rezone the site for residential and public uses, remove the Land Subject to Inundation Overlay from areas that would be raised out of the floodplain, and apply a new Schedule 13 to the Development Plan Overlay that would set requirements for a detailed Development Plan to guide future development of the site. This report recommends that Council progress the rezoning proposal by considering the submissions outlined in this report and appointing an independent Planning Panel to consider C142 and all submissions.*

**RECOMMENDATION**

That Council:

1. Consider the submissions received in response to Amendment C142 to the Knox Planning Scheme;
2. Adopt the responses detailed in 'Amendment C142 Summary of Submissions and Recommended Response' (Appendix A) and Section 2 of this report;
3. Request the Minister for Planning appoint an independent Planning Panel to consider Amendment C142 and all submissions received;
4. Authorise the Director – City Development to make minor changes to the Amendment C142 documentation where changes are consistent with the purpose or intent of the Amendment.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### **1. INTRODUCTION**

The Kingston Links Golf Course at 14 Corporate Avenue, Rowville is identified in the *Knox Housing Strategy 2015* as a 'Strategic Investigation Site' that has the potential to accommodate a mix of residential and commercial uses.

The Amendment includes a rezoning of the site from the Special Use Zone (SUZ1) to a mix of General Residential Zone (GRZ), Mixed Use Zone (MUZ), and Public Park and Recreation Zone (PPRZ). The amendment includes the removal of the Land Subject to Inundation Overlay (LSIO) from areas that are proposed to be raised out of the floodplain.

The main planning control that will guide the long-term development of the site is a proposed new Schedule 13 to the Development Plan Overlay (DPO13). This control sets out requirements for a Development Plan that will be used to assess subsequent permit applications for the development of the site. Any Development Plan approved under this overlay will be required to include the following:

- Masterplan – illustrating land uses (including open space), interface treatments, and road layout;
- Landscape Masterplan – showing a landscape concept design for streetscapes and public open spaces;
- Integrated Transport Plan – addressing access and movement to, from, and within the site;
- Integrated Water Management Plan – addressing a holistic approach to stormwater management within and beyond the site.

The proposed DPO13 would also require the following as Conditions and Requirements for Planning Permits issued under the overlay:

- Compliance with the Development Contributions Agreement setting up the provision of community infrastructure delivery and contributions by the developer;
- Design guidelines to guide permit approvals for any lots under 300 square meters;
- An Environmental Management Plan to guide construction activities.

Public exhibition is now complete and this report discusses the issues presented to Council via submissions and the progression of the amendment to the next stage.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### **2. DISCUSSION**

Amendment C142 was on public exhibition for one month. A total of 52 submissions have been received, including a petition with signatures from 49 properties. The issues raised are summarised below:

*Removal of the landscape buffer strip on the eastern side of the golf course including the loss of vegetation and habitat.*

The removal of the buffer strip, the loss of vegetation, and loss of amenity to existing residents has been raised as a key issue by many of the properties backing onto the golf course. Approximately 31 submissions and a petition with signatures from 49 properties reference the need for a tree buffer. Many of these submissions refer to a draft development plan that showed the retention of the buffer at a community information session earlier in the process. The majority of the properties that back onto the eastern boundary of the golf course lodged a submission regarding the buffer or signed the petition. Submissions also included the need to retain this area as a habitat corridor along the site boundary and retain the established vegetation.

The removal of the buffer provides for greater open space to be integrated within the development, including new parklands. The Masterplan has a requirement that development along the eastern boundary be limited to 2 storey height to better integrate with adjoining dwellings. The Landscape Masterplan would also require planting that aims to integrate the development with the surrounds and requires the consideration of sensitive interfaces.

*New dwellings backing onto the eastern boundary and adjoining existing properties, loss of privacy and sunlight.*

Sixteen submissions and the signatories of the petition were not satisfied having new properties adjoining their rear boundaries. There was concern with having 2 and 3 storey development in proximity of the boundary, and concerns regarding privacy, overlooking and overshadowing.

Although there is some confusion over the intended height of development in the area, the desire for a buffer between new and existing development was clear. If the issue of the landscape buffer was resolved, then the submissions relating to development in proximity to the boundary would largely be satisfied. In addition, ResCode in the Planning Scheme or the Building Regulations provide controls that restrict overshadowing and overlooking of private land.

The Masterplan has a requirement that development along the eastern boundary be limited to 2 storey height to better integrate with adjoining dwellings. The Landscape Masterplan would also require planting that integrates the development with the surrounds and requires the consideration of sensitive interfaces.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### *Loss of area available for flooding or flooding of adjoining areas.*

Surrounding residential owners raised concerns regarding the flood storage within the area and the potential to relocate flooding issues to nearby residential areas. Significant background work has been conducted with Melbourne Water regarding the removal of the LSIO. The DPO also requires that an Integrated Water Management Plan be prepared and form part of any approved Development Plan. The aim has been to improve water management in the site and surrounds and stormwater modelling takes the potential for follow on effects into consideration.

#### *Increase in traffic on nearby major roads and intersections and surrounding areas.*

Fourteen submissions were received with reference to traffic congestion issues on surrounding roads and intersections. Traffic has been acknowledged as a fundamental issue and Council is continuing discussions with the applicant and VicRoads with regards to the workings of an Integrated Transport Management Plan that would be required as part of the Development Plan.

VicRoads has been present in discussions relating to Traffic Management on the site, VicRoads' submission requests that they be party to the approval of the Integrated Transport Management Plan and Council would be supportive of this request.

#### *Insufficient public transport in the area.*

While it is acknowledged that Rowville does not have direct access to a rail network, this does not exclude the site from infill development. The Integrated Transport Management Plan required to be submitted as part of the Development Plan will link the site with the surrounds, including non-car based transport wherever possible.

Council is an advocacy body for better public transport and continues to advocate for improved and new transport infrastructure in Rowville.

#### *Too much residential development occurring in the area.*

Rowville has been subject to infill unit development as well as more intensive development in the Stud Park Activity Centre that encourages higher density development in close proximity to shops and services, and the bus interchange. The proposed development is in keeping with the Knox Housing Strategy, Local Planning Policy and State Planning Policy.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### Loss of views.

In the absence of a specific policy, it is accepted a widely accepted planning principle that there is no right to a view and particularly where the view is in the ownership of another party. However, it is noted that submissions of this nature also preferred that the landscape buffer along the eastern boundary be reinstated as a remedial measure.

The map to the Development Plan Overlay shows that development along the eastern boundary is proposed to be limited to a maximum height of 2 stories, and the Landscape Masterplan is required to take into consideration the vegetation treatment of sensitive interfaces.

#### Proximity of mixed use area to existing residential areas.

The submission states that the proximity of the Mixed Use Zone is too close to the existing residential area. The Mixed Use Zone is located close to EastLink and is separated from the existing residential area by new proposed residential areas. The Mixed Use Zone is anticipated to host low scale commercial development that would be supportive of the proposed new community and would be unlikely to detrimentally impact nearby land, particularly where there is no vehicle access through the existing residential area, and the site is isolated from the existing environs. Further to this the Mixed Use Zone is not restricted to commercial activities as the zone can accommodate residential uses. It is expected that this area would be a neighbourhood sized commercial centre only.

#### Two to eight storey development is out of character. The development is not in keeping with neighbourhood character. Preference for single storey dwellings and no high density development.

The site is detached from the surrounds other than the interface on the eastern boundary with the adjoining residential area. The industrial/commercial area is located to the south, EastLink is located to the west, and Caribbean Gardens and the wetlands surround the land to the north. With careful treatment of the interface to existing residential land, it is possible to set a new desired future character without detrimental impacts to existing character. Although higher density built form may be visible from existing residential areas, this does not necessarily detract from the character of that specific area.

Double storey development is common in the surrounding residential area and is considered to be acceptable in the normal urban fabric. Development above two stories is often seen in strategic locations where there is not undue detriment imparted on existing residential areas.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

The DPO requires a mix of housing typologies to meet the differing housing needs of Victorians as encouraged by the Knox Housing Strategy, Local Planning Policy and State Planning Policy. It is expected that the Development Plan would show a mix of medium to high density lots, mixed with more traditional housing typologies.

The Landscape Masterplan also requires that sensitive interfaces be addressed to better integrate the development with the surrounds.

*Dust, noise and health impacts from construction.*

This issue was raised in a number of submissions. These issues are dealt with at the planning permit process through environmental management plans or construction management plans and permit conditions. The DPO requires the submission of an Environmental Management Plan, however, construction noise issues are handled through EPA noise guidelines and not through the Planning and Environment Act.

*Increased crime and loss of property values as a result of the proposal and broader social issues.*

There is no evidence that suggests a new housing development would result in an increase in crime in the surrounding area. Property values are generally not considered under the Planning and Environment Act and evidence has not been provided that would support the submission.

*A buffer zone should be included between residential and industrial areas and introduction of Environmental Audit Overlay and preparation of Cultural Heritage Management Plan (CHMP).*

A wetland area is proposed under the high voltage power lines between the existing industrial area and the proposed residential areas, providing a substantial buffer to the south. A CHMP has been approved for the site. Soil testing was undertaken by qualified persons concluding that further investigation to comply with Ministerial Direction No.1 was not required.

*Change wording of DPO from social housing to affordable housing.*

This is a definition change and the difference between social housing and affordable housing is significant. The Section 173 Agreement exhibited with the amendment has a requirement for the provision of social housing on the site. Council policy requires that a minimum 5% of housing on redevelopment sites be provided as social housing. Affordable housing is not considered to satisfy the requirement.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

*Loss of the existing mesh fence.*

If dwellings are proposed to adjoin the back yards of properties along the eastern boundary of the site, then a mesh fence will no longer be acceptable in this location. If a landscape buffer is included, then the retention of the mesh fence can further be investigated. The fencing act applies to all parties involved and will facilitate an outcome suitable to the future circumstances of the site.

*WSUD should be provided though the site.*

An Integrated Water Management Plan is a requirement of the DPO and is required as part of the Development Plan. Water sensitive urban design will be integrated through the site and takes into consideration the wetlands to the north of the site, the creek, and the proposed wetlands under the power lines.

*Canopy trees should be planted along streets.*

The Landscape Masterplan is required as part of the Development Plan and will require a planting theme to be established to the satisfaction of the Responsible Authority. Street tree species are generally chosen to provide the appropriate balance between size, and the space available for roots to grow without impacting on other infrastructure.

*Establishing bicycle and pedestrian links though the site.*

The Integrated Transport Management Plan requires bicycle and pedestrian infrastructure to be provided on the site and that they be connected into the existing network. Council is supportive of the establishment of links where they are possible and convenient.

*The amendment was not exhibited for long enough.*

Council has undertaken a thorough exhibition process in accordance with the requirements of the Planning and Environment Act 1987. See Section 3 for further details.

*Council has a conflict of interest with regard to the sale of Council land attached to the golf course.*

The sale of the land to the PASK Group was conducted in accordance with Council's procedure and legislative requirements for the disposal of Council assets. The success of the amendment does not rely or require the sale of the land.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

*Support development of the site up to 3 stories.*

Development up to 3 stories is the proposed building form for the majority of the site other than the proposal for a mixed use zone where development up to a height of 8 stories is proposed. The site is a strategic redevelopment site, and the location of the mixed use zone has been located where it would have minimal impact on existing residential land.

### **3. CONSULTATION**

Amendment C142 was on public exhibition from 24 October 2017 until 27 November 2017. Council issued 1,736 letters regarding the application to nearby properties. The proposal was exhibited on Council's website, the DELWP website, and through Council's social media accounts including Facebook and Twitter. A notice was posted in the Knox Leader, the Rowville Community Newsletter, and in the Government Gazette.

On 14 November 2017 a community consultation session was held at the Kingston Links Golf Course from 2:30pm until 7:30pm. Thirty-two people signed the attendance sheet and issues raised on the day are included in Section 2 of this report.

The application was referred to external authorities for comment. The following comments have been received:

#### VicRoads

VicRoads is generally supportive of the proposal but requests minor changes be made to the schedule to the Development Plan Overlay as follows:

1. At Section 3.0, change the third dot point to read '*An Integrated Transport Management Plan that addresses access and movement within and to and from the site. The Integrated Transport Management Plan shall preclude a road connection from the site to Dalmore Drive.*'
2. Change to first dot point under Integrated Transport Management Plan to read '*An assessment of the expected impact of traffic generated by the development on the existing road network and any mitigation measures required to address identified issues, to the satisfaction of VicRoads.*'

#### **Response:**

*A road link has not been proposed across the creek and given the traffic generation and potential impacts to Stud and Wellington Road, Council supports the need for VicRoads to be involved in approval of the Integrated Transport Management Plan. It is noted, however, that Transport for Victoria includes a preference for a bus link to Caribbean Gardens, which would not be compatible with the above conditions.*

### 13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)

#### Melbourne Water

Melbourne Water have been involved in the background work regarding water management and the removal of the LSIO. A formal response has not been received at this time however a late submission may be made by Melbourne Water to the Panel. Given Melbourne Water's previous involvement in the process no new major issues are expected.

#### Aboriginal Affairs

Generally supportive of the proposal given the existing CHMP in place.

#### CFA

It was acknowledged that the site was not located in a BMO or BPA area, the submission recommends consideration of grassfire hazard and mitigation strategies, along with consideration of the requirements of emergency services within the area.

#### **Response:**

*There is potential to include consideration of the above issues in the Landscape Masterplan and the Integrated Transport Management Plan.*

#### South East Water

South East Water has no objection to the planning scheme amendment. Application must be made to South East Water upon development of the land.

#### Connect East

Requests a change to the forth bullet point of sub-clause 2 of the schedule to the Development Plan Overlay to read '*Acoustic attenuation measures be provided on **the land or, where an acoustic barrier is required, within the EastLink Freeway reserve** which comply with VicRoads' Traffic Noise*

*Reduction Policy (or any subsequent publication) and the EastLink Concession Deed (or as updated). **Acoustic attenuation measures must be provided at the owner's cost and, where an acoustic barrier is required, the owner must provide to Connect East a bond covering the cost of maintaining the barrier for a period of 10 years.***

### 13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)

Requests a change to the eleventh bullet point under the Masterplan requirements of the sub-clause 3 to read *'Detail on how noise attenuation measures will meet the noise level objectives in VicRoads Traffic Noise Reduction Policy (or any subsequent publication) and the Traffic Noise Criteria set out in the EastLink Concession Deed (which specifies performance criteria in relation to traffic noise) or as updated. All noise attenuation measures required to satisfy these objectives must be met by the relevant land owner/developer. **Where an acoustic barrier is required, the barrier is to be provided within the EastLink Freeway reserve and the owner must provide to ConnectEast a bond covering the cost of maintaining the barrier for a period of 10 years.'***

To avoid the need to access Eastlink for maintenance of buildings at Kingston Links in accordance with the Road Management Act 2004, Connect East requests and additional dot point under the Masterplan requirements of sub-clause 3 to read *'A building setback of 2m from the EastLink boundary to allow for the construction and maintenance of buildings on the land and a notation that access to the EastLink Freeway reserve will not be permitted to be used for construction and maintenance works.'*

Requests and amendment to the fourth sub-bullet of the road, bicycle and pedestrian network plan, under the Integrated Transport Management Plan, to read *'a street network that (a) makes provision for a vehicular link between Kingston Links and Stamford Park, and (b) discourages non-local through-traffic, and (c) precludes a vehicular link over Corhanwarrabul Creek from Kingston Links to the Caribbean Gardens.'*

#### Response:

*As the open space area abuts the Eastlink corridor it is not expected that buildings would be within 2 metres of this boundary. As per the comments raised by VicRoads, there is no vehicle link proposed over the creek to Caribbean Gardens. It is noted, however, that Transport for Victoria includes a preference for a bus link to Caribbean Gardens, which would not be compatible with the above conditions.*

#### EPA

EPA recommends that the amendment proponent engage a suitably qualified professional to prepare an Air Quality Assessment. The assessment should be undertaken in consultation with the EPA to ensure an appropriate scope and an assessment methodology.

Planning policy should take into consideration the proximity of industrial land to new sensitive uses such as residential development. An assessment against EPA Publication 1518 should be undertaken (Recommended Separation Distances for Industrial Residual Air Emissions).

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

Council to ensure that the recommendations of Ministerial Direction 1 have been adhered to.

**Response:**

*The comments are noted, however as the EPA highlights, no requirement for an air quality assessment exists. With regard to Ministerial Direction 1, Environmental audit surveys were undertaken by certified personnel and the land was concluded to be suitable for residential development.*

Transport for Victoria

The submission highlights the existing limitations of public transport infrastructure surrounding the site. A bus capable roadway through the site is supported along with suitable pedestrian infrastructure. A bus link to Caribbean Gardens is preferred.

**Response:**

*While Council would not be against a vehicle link to Caribbean Gardens, it is noted that this option is not supported by VicRoads and Connect East who have requested the proposed Development Plan Overlay state that no link shall be provided.*

## **4. ENVIRONMENTAL/AMENITY ISSUES**

The development adopts principles of Water Sensitive Urban Design (WSUD) to provide a best practice approach to the management of stormwater on site. That includes best practice for water quality with the introduction of new wetlands to filter runoff before it reaches the Corhanwarrabul Creek.

The development will require the removal of vegetation, some of which was approved under the Planning Permit issued to fill the land. Vegetation would be retained where possible and the Landscape Masterplan requires the replanting of trees, and the revitalisation of the Corhanwarrabul Creek and banks into public parkland.

The addition of a new road link to the Kingston Links Golf Course site via Emmeline Row is required to support the development as proposed. It would result in additional traffic passing through the new residential estate at Stamford Park. The primary road through that estate has been designed to accommodate a volume of traffic that could be expected for a development of the size and scale of the current proposal. The details of these current traffic estimates are the subject of ongoing review by Council and VicRoads.

The proposed DPO13 includes a requirement for an Integrated Transport Management Plan that demonstrates how access will be provided and how identified issues will be mitigated.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

Council has reached agreement-in-principle with Pask on a voluntary package of community infrastructure contributions. These include a mix of cash contributions and in-kind construction of stormwater infrastructure; transport infrastructure; active and passive open space; community facilities; and social housing.

##### Proposed Contributions:

- Social Housing (Land for 20 dwellings plus a financial contribution to Council);
- Public Open Space (8.5% of the developable area);
- Sports Fields and Pavilion (In addition to the land component);
- Pedestrian Footbridge (Contribution to Council of \$350,000);
- Men's Shed (Contribution to Council of \$350,000);
- Stamford Park Road Link (To build it, plus financial contribution reflecting land value).

The proponent is liable for all the associated planning scheme amendment fees.

#### **6. SOCIAL IMPLICATIONS**

The cash and land contribution to social housing would help address an important community need. The level of demand and relative shortfall of social housing has been established through Council's own research, and this proposal delivers on the opportunity identified in Council's *Affordable Housing Action Plan* to provide new social housing when Strategic Investigation Sites are rezoned for residential use.

The development proposal includes significant amounts of new public open space for both passive recreation and active sporting uses. The delivery of new soccer pitches and an oval would address an identified shortage of sports fields in the area and help accommodate a growing demand for soccer, which has been driven in part by increasing female participation. The construction of a new multi-use pavilion with both male and female change rooms would provide an inclusive meeting space for sports and other community activities.

The proposed contribution toward a new Men's Shed would provide another community facility in the area. While these types of facilities typically serve a wide section of the community, they have often provided particular benefits to those dealing with social isolation and mental health by bringing people of all ages together in a communal setting.

### **13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)**

#### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

The outcome of the redevelopment of the Kingston Links Golf Course has the potential to impact a wide range of Strategies within the Knox Community and Council Plan 2017-2021, most relevantly:

- Strategy 1.3 Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure.
- Strategy 2.1 Plan for a diversity of housing in appropriate locations.
- Strategy 2.2 Encourage high quality sustainable design.
- Strategy 2.3 Support the delivery of a range of housing that addresses housing and living affordability needs.
- Strategy 3.1 Enable improved transport choices supported by integrated and sustainable transport systems and infrastructure.
- Strategy 4.3 Maintain and manage the safety of the natural and built environment.

#### **8. CONCLUSION**

The report recommends that Council consider the submissions and adopt responses in 'Amendment C142 Summary of Submissions and Recommended Response' (Appendix A) and request the Minister for Planning appoint an independent Planning Panel to consider Amendment C142.

#### **9. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Tanya Clark, Manager City Futures - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Cliff Bostock, Major Development Planner - In providing this advice as the Author, I have no disclosable interests in this report

#### **10. CONFIDENTIALITY**

No confidentiality issues associated with the report.

**13.1 Amendment C142 – Kingston Links Rezoning – Consideration of submissions (cont'd)****COUNCIL RESOLUTION****MOVED: CR. SEYMOUR****SECONDED: CR. PEARCE**

That Council:

1. Consider the submissions received in response to Amendment C142 to the Knox Planning Scheme;
2. Adopt the responses detailed in 'Amendment C142 Summary of Submissions and Recommended Response' (Appendix A) and Section 2 of this report;
3. Request the Minister for Planning appoint an independent Planning Panel to consider Amendment C142 and all submissions received;
4. Authorise the Director – City Development to make minor changes to the Amendment C142 documentation where changes are consistent with the purpose or intent of the Amendment.

**CARRIED**

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
001	Individual	Rowville	Flood area management	Concerns raised regarding the potential loss of land for flooding, and that by changes to the golf course area, other surrounding areas will become more susceptible to flood water.	<b>Not supported</b> Discussions have previously taken place between Melbourne Water and the proponent, as Melbourne Water is the Referral Authority under the LSIO. Under the proposed Development Plan Overlay (DPO) the proponent will be required to submit an Integrated Water Management Plan.
002	CFA		Grassfire concerns	While not recognised as being in a BMO or BPA area, the submission recommends consideration of grassfire hazard and mitigation strategies, along with consideration of the requirements of emergency services within the area.	<b>Supported</b> The needs of grassfire management and emergency services can be incorporated within the amendment documentation, as this is unlikely to be a contentious or onerous requirement within the planning scheme.
003	Aboriginal Affairs		Indigenous issues.	Generally supportive given the existing CHMP in place for the development. Clarifies that as the CHMP exists, there is no further trigger for any further requirements to be met (as they are compliant with the Aboriginal Heritage Act 2006) unless the existing conditions cannot be met (and the CHMP requires an amendment).	<b>Supported</b> Council cannot further require additional information related to cultural heritage management under the Aboriginal Heritage Act 2006 as the CHMP has been approved.
004	Individual	Rowville	Various. Including landscape, biodiversity, urban design, transport, pedestrian connectivity, drainage.	The submission contains various points related to improvements that could be made to the proposal, including: <ol style="list-style-type: none"> <li>1) Buffer along eastern boundary of development.</li> <li>2) Maintaining canopy coverage and wildlife corridors along eastern boundary.</li> <li>3) Properties should not back onto the eastern boundary.</li> <li>4) Provision of WSUD within development areas.</li> <li>5) Include bus service through development (includes reference to bus service review).</li> <li>6) Connection of trails to Eastlink trail and Caribbean estate from development.</li> <li>7) Canopy tree planting along streets and shared paths.</li> <li>8) Recommendation for pipe systems for parks and gardens.</li> <li>9) Interspersed open space rather than only along creek, with canopy tree planting.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> This would be reliant on the inclusion of a landscaped buffer along the eastern boundary.</li> <li>3) <b>Not supported</b> The current concept plan within the DDO has placed low scale residential development alongside existing residential dwellings (maximum two storey development).</li> <li>4) <b>Supported</b> Council will continue to work towards greater integrated WSUD within development.</li> <li>5) <b>Supported</b> Provision of bus services through the development area, will be dealt with through the Integrated Transport Management Plan within the DPO, and through partnership with other government agencies.</li> <li>6) <b>Supported</b> The Integrated Transport Management Plan requires a pedestrian and bike access to Caribbean Gardens and the Eastlink Trail.</li> <li>7) <b>Supported</b> A Landscape Masterplan will be required under the proposed DPO and will provide for street trees.</li> <li>8) <b>Noted</b> An Integrated Water Management Plan will be required under the proposed DPO and will determine the best and most appropriate methods for WSUD.</li> <li>9) <b>Supported</b> The provision of open space within the concept plan has been provided on the western side of the development, although open space will also be integrated into the proposed residential area as part of a further detailed Landscape Masterplan.</li> </ol>
005	Individual	Rowville	Public transport, bike/shared paths, connection to Eastlink trail	Generally supportive. <ol style="list-style-type: none"> <li>1) More detail provided on the services, shops, transport and bike paths.</li> <li>2) Bike link provided from Waradgery way through to the Eastlink Trail.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Supported</b> A Masterplan and Integrated Transport Management Plan would be required as part of the DPO and would provide additional detail on these issues.</li> <li>2) <b>Supported</b> A bike link connecting to the Eastlink Trail is required under the Integrated Transport Management Plan and throughout the site.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
006	Individual	Rowville	Residential zoning	Agrees the land should be rezoned for residential purposes. The site should allow up to 3 storey units.	<b>Not supported</b> The concept plan includes reference to a variety of built form heights, which is considered more suitable than uniformly applying a blanket three storey height limit. Development has a maximum two storey height opposite existing residential dwellings with higher heights transitioned away from existing built form.
007	Individual	Rowville	Public transport infrastructure.	<ol style="list-style-type: none"> <li>1) The existing infrastructure and public transport is insufficient to cope with increase population. Traffic congestion on Wellington Road during peak times would be made worse.</li> <li>2) Would support if train station was built in Rowville.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>2) <b>Not supported</b> Council can only continue to advocate for greater public transport outcomes as this is a State Government responsibility.</li> </ol>
008	Individual	Rowville	Loss of golf course, increasing development, traffic	<p>Not supportive of amendment.</p> <ol style="list-style-type: none"> <li>1) The golf course is a valuable public area and should be maintained.</li> <li>2) Too much development occurring within the surrounding area.</li> <li>3) The development combined with Stamford Park will put more pressure on services in the area.</li> <li>4) Does not want any further traffic links to current estate (which could create future through traffic).</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> The golf course is not a public asset.</li> <li>2) <b>Not supported</b> The redevelopment of the area will be in accordance with the requirements of DPO which attempts to mitigate the impacts of increased residents. The development is in accordance with state and local planning policy.</li> <li>3) <b>Not supported</b> As per point 2.</li> <li>4) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds. However currently there are no links proposed into the existing residential area.</li> </ol>
009	Individual	Rowville	Landscape buffer bordering Waradgery Way	The submission wishes to include a landscape buffer to the rear of Waradgery Drive properties, with a shared path.	<b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.
010	Individual	Rowville	Size of adjoining development	The submission includes reference to potential 4 storey development abutting existing residential development, and associated loss of privacy this would cause.	<b>Not supported</b> The concept plan includes specific reference to a maximum of 2 storey development abutting existing residential properties on Waradgery Way. Direct amenity impacts issues would be dealt with through any planning permission sought or the Building Regulations.
011A	Individual	Rowville	Climate, traffic impacts, flood waters, landscape buffer.	<ol style="list-style-type: none"> <li>1) Altered climactic conditions as a result of back filling the site</li> <li>2) Increased vehicle congestion from greater traffic volume entering major roads from development area.</li> <li>3) Potential impacts from flood waters (if diverted from Kingston Links).</li> <li>4) Loss of existing views.</li> <li>5) Preference to have a landscape buffer to the rear of dwellings along Waradgery Drive.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> There is yet to be presented as evidence that the climactic conditions of the area would be impacted by the proposed development.</li> <li>2) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>3) <b>Not supported</b> The proponent has had discussions with Melbourne Water that preceded the amendment regarding mitigation of flood waters. An Integrated Water Management Plan is required as part of the DPO.</li> <li>4) <b>Not supported</b> The current golf course and the majority of the amendment area is in private ownership, and will not be able to be retained by Council.</li> <li>5) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
011B	Individual	Rowville	Sale of Council land	The submitter has indicated dissatisfaction with notice for sale of Council land and process undertaken and that Council has a conflict of interest in both selling land and proceeding with amendment.	<b>Not supported</b> The process followed to sell the portion of Council land has been in accordance with Councils sale of land & buildings policy.
012	Individuals	Rowville	Landscape buffer, existing views, traffic, Council sale of land	<ol style="list-style-type: none"> <li>1) Objects to the latest proposal and want reverted to a previous proposal with a landscape buffer.</li> <li>2) Does not want dwellings 1-3 stories backing onto boundary.</li> <li>3) Council has a conflict of interest with regard to the sale of the land.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> The concept plan within the DPO includes that 2 storey development would be the maximum bordering existing residential properties.</li> <li>3) <b>Not supported</b> The process followed to sell the portion of Council land has been in accordance with Councils sale of land &amp; buildings policy.</li> </ol>
013	Individual	Rowville	Traffic, access to site	Issues with capacity of existing road infrastructure at Corporate Avenue and Wellington Road, and suggests improvements including that traffic movements be limited to that generated by the existing golf course.	<b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.
014	Individual	Rowville	No landscape buffer shown, building requirements for development, size and placement of development, amenity and financial impacts.	<ol style="list-style-type: none"> <li>1) Lack of a landscape buffer between exiting dwellings and the proposed development area.</li> <li>2) Potential amenity impacts to existing dwellings including loss of privacy</li> <li>3) Changes to land levels</li> <li>4) Loss of neighbouring landscaping.</li> <li>5) Construction impacts to existing dwellings.</li> <li>6) The proximity of 'mixed use' areas to existing residential properties.</li> <li>7) Security concerns surrounding pedestrian access within any landscaped buffer area</li> <li>8) Loss of property value.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> Amenity impacts, such as overlooking, would be dealt with under any planning permission sought or the Building Regulations.</li> <li>3) <b>Not supported</b> Changes to land levels will be assessed as part of the Integrated Water Management Plan as part of the DPO requirements.</li> <li>4) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>5) <b>Not supported</b> Construction concerns (i.e. dust, noise, hours of operation etc.) will be dealt with through the issue of any building permit and the EPA guidelines. The DPO requires an Environmental Management Plan (EMP) that takes into account dust suppression measures.</li> <li>6) <b>Not supported</b> The position of the mixed use development is separated from properties adjoining the eastern development boundary by roads and/or proposed development.</li> <li>7) <b>Not supported</b> It is not anticipated that there would be elevated security risks from proposed pedestrian/cyclist access. New roads and footpaths would be designed to the relevant standards.</li> <li>8) <b>Not supported</b> Property values are not a consideration under the Planning and Environment Act and no evidence is provided to indicate that the proposed development would detrimentally affect property values.</li> </ol>
015	Individual	Rowville	Traffic concerns	The submitter has raised peak hour congestion in Corporate Avenue as already problematic.	<b>Not supported</b> The proponent will be required to submit an Integrated Transport Management Plan as part of the DPO requirements which will address mitigation of traffic generation as a result of development.

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
016	Individual	Rowville	Lack of landscape buffer	The submitter has highlighted the lack of a landscaped buffer zone (with shared path) along the eastern development boundary, impacting existing residential amenity.	<b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. Direct amenity issues from development on existing residential properties can be addressed through the planning permit process or the Building Regulations.
017	Individual	Rowville	Lack of landscape buffer, loss of biodiversity.	<ol style="list-style-type: none"> <li>1) Non-supportive of the lack of a buffer zone between existing dwellings along the eastern development boundary.</li> <li>2) The removal of existing trees will impact neighbourhood character and impact the areas biodiversity.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>
018	Individual	Rowville	Lack of landscape buffer, height of development	<ol style="list-style-type: none"> <li>1) Preference for a landscape buffer between existing residential properties and the eastern development boundary. (includes that any security issues with a landscape buffer are of limited concern).</li> <li>2) Prefer that dwellings, should they back onto existing residential dwellings, be no more than 2 stories high.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Supported</b> The current concept plan submitted by the proponent includes limiting development to two stories opposite existing residential dwellings.</li> </ol>
019	Individuals	Rowville	Vegetation/wildlife, fencing, backfill works, height of development, noise, damage from works, dust, process of exhibition, Councils sale of land.	<ol style="list-style-type: none"> <li>1) The removal of vegetation and the loss of wildlife.</li> <li>2) The removal of the existing fencing.</li> <li>3) Possible flooding from fill of land.</li> <li>4) Homes built against the eastern boundary and existing dwellings.</li> <li>5) Construction issues and dust (including health concerns).</li> <li>6) Length of time of amendment on exhibition.</li> <li>7) Conflict of interest regarding land sale by Council.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> <li>2) <b>Not supported</b> Fencing changes between properties is anticipated should new residential properties back onto existing residential dwellings as would be required under the Fencing Act.</li> <li>3) <b>Not supported</b> The proponent would be required to submit an Integrated Water Management Plan as part of the DPO requirements. Melbourne Water has had input into the process and flood modelling has been undertaken to support the raising of levels.</li> <li>4) <b>Not supported</b> The amendment proposes development abutting existing dwellings, although the heights of buildings adjoining the eastern boundary is limited to 2 stories in the concept plan for the DPO.</li> <li>5) <b>Not supported</b> Construction issues would be dealt with through any planning permits/building permits sought, and enforcement as required. The EMP takes into account dust suppression measures.</li> <li>6) <b>Not supported</b> The amendment was exhibited in accordance with legislative requirements.</li> <li>7) <b>Not supported</b> The process followed to sell Council land has been in accordance with Councils sale of land &amp; buildings policy.</li> </ol>
020	Individuals	Rowville	Landscape buffer	Prefers the landscape buffer re-instated as per the original design.	<b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
021	Individual	Rowville	Character, landscape/wildlife, building concerns, amenity concern, traffic, stormwater management, buffer	<ol style="list-style-type: none"> <li>1) Proposal as 3-8 storey development is out of character with the surrounding area.</li> <li>2) Loss of vegetation and wildlife along the existing residential boundary.</li> <li>3) Construction noise and smell.</li> <li>4) Loss of privacy and sunlight.</li> <li>5) Traffic impacts on Stud Road and Wellington Road.</li> <li>6) Stormwater infrastructure may not be sufficient for development.</li> <li>7) Would prefer the provision of a landscaped buffer.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> The concept plan shows a variety of heights, with the maximum 8 storey areas limited in scope and not positioned directly opposite existing residences.</li> <li>2) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside existing dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> <li>3) <b>Not supported</b> Construction issues would be assessed under any building/planning permits sought.</li> <li>4) <b>Not supported</b> Amenity issues associated with residential development would be addressed under any planning permission sought or the Building Regulations.</li> <li>5) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>6) <b>Not supported</b> The proponent would be required to provide an Integrated Water Management Plan as part of the DPO requirements.</li> <li>7) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> </ol>
022	Individual	Rowville	Road infrastructure.	Development having negative impacts on traffic through proposed access arrangements.	<p><b>Noted</b></p> <p>The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds. Access arrangements may need to be modified should traffic flows be unsuitable.</p>
023	Individual	Rowville	Character, health concerns, retention of golf course, public transport.	<ol style="list-style-type: none"> <li>1) Impact the existing character of the area.</li> <li>2) Potential health impacts from construction in amendment area.</li> <li>3) Preference to retain golf course.</li> <li>4) Inadequate existing public transport in area.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> It is expected that future character of the area will be guided by the implementation of the proposed DPO.</li> <li>2) <b>Not supported</b> Building and construction concerns would be dealt with via a planning/building permit.</li> <li>3) <b>Not supported</b> The existing golf course has been sold (as it was in private ownership) and will not be able to be maintained by Council.</li> <li>4) <b>Not supported</b> Council will continue to advocate for greater provision public transport in Knox through the State Government.</li> </ol>
024	Individual	Rowville	Amenity impacts, visual bulk of development, dust (construction), exhibition of amendment, neighbourhood character.	<ol style="list-style-type: none"> <li>1) Loss of amenity to neighbouring development.</li> <li>2) Visual bulk of potential 4 storey development.</li> <li>3) Construction concerns surrounding dust.</li> <li>4) Council's exhibition of the amendment.</li> <li>5) Neighbourhood character will be unsatisfactorily altered by the amendment.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> Direct amenity impacts of the amendment would be able to be dealt with through any planning permission sought or the Building Regulations.</li> <li>2) <b>Not supported</b> The concept plan within the DPO has included a maximum 2 storey built form opposite existing residences. Four storey (or greater) development would only exist in the mixed use pocket of the site, not directly adjacent to existing dwellings.</li> <li>3) <b>Not supported</b> Construction and building concerns would be dealt through any planning/building permit issued. The EMP required by the DPO would take into account dust suppression measures.</li> <li>4) <b>Not supported</b> Council followed the legislated process in exhibiting the proposed amendment.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
					<p><b>5) Not supported</b> It is expected that future character of the area will be guided by the implementation of the proposed DPO. The site is somewhat detached from existing residential areas and would not be expected to detrimentally impact the surrounding character.</p>
025	Individual	Rowville	Traffic, availability of housing, loss of vegetation, capacity of infrastructure.	<ol style="list-style-type: none"> <li>1) Potential road use generated by the amendment and continued congestion (and associated time delays) on roads.</li> <li>2) Loss of existing trees.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>2) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>
026	Individual	Rowville	Proximity of residential development, loss of character, no landscape/trail buffer.	<ol style="list-style-type: none"> <li>1) Proximity of development to existing residences.</li> <li>2) Preference for landscape buffer being placed along the eastern development boundary.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> The concept plan places 2 storey development opposite existing residences, limiting the visual bulk to existing dwellings.</li> <li>2) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> </ol>
027	Individual	Rowville	Size of proposed neighbouring dwellings, traffic, mixed use area concerns (retail preference), flood waters, wildlife management, availability of parkland, loss of views/property values.	<ol style="list-style-type: none"> <li>1) Size of dwellings proposed, with a preference for single storey dwellings bordering existing dwellings.</li> <li>2) Vegetation concerns regarding neighbouring trees.</li> <li>3) Traffic management and potential vehicle entry points.</li> <li>4) The style of commercial development in the mixed use areas with a preference for retail only to support new community with no high density development.</li> <li>5) Flood plain management.</li> <li>6) Wildlife management and availability of parkland are raised.</li> <li>7) Loss of existing views.</li> <li>8) Loss of property values are included.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> The concept plan within the DPO includes two storey development only along the existing residential boundary to better integrate with the surrounds.</li> <li>2) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. The DPO would require a submission of a landscape masterplan for vegetation.</li> <li>3) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>4) <b>Not supported</b> This would change the intent of the mixed use areas, without the integration of further residential use.</li> <li>5) <b>Not supported</b> The proponent would be required to submit an Integrated Water Management Plan as part of the DPO requirements. Melbourne Water has had input into the process and flood modelling has been undertaken to support the raising of levels.</li> <li>6) <b>Not supported</b> A substantial network of parkland and open space is proposed under the concept plan within the DPO on the western side of the amendment area and wetlands included under the power lines.</li> <li>7) <b>Not supported</b> It is a widely accepted planning principle that there is not right to a view, particularly where the land is owned by another party.</li> <li>8) <b>Not supported</b> Property values are not a consideration under the Planning and Environment Act and no evidence is provided to indicate that the proposed development would detrimentally affect property values.</li> </ol>
028	Individual	Rowville	No landscape buffer proposed, loss of existing vegetation, loss of existing character, increased	<ol style="list-style-type: none"> <li>1) Lack of a landscaped buffer to existing residences.</li> <li>2) Loss of neighbouring vegetation and wildlife.</li> <li>3) The loss of existing character</li> <li>4) Increased pedestrian traffic.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. The DPO would require a submission of a landscape masterplan for vegetation.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
			pedestrian movement, construction concerns,	5) Construction concerns raised in terms of proximity to existing dwellings.	<p><b>2) Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</p> <p><b>3) Not supported</b> It is expected that future character of the area will be guided by the implementation of the proposed DPO. The site is somewhat detached from existing residential areas and would not be expected to detrimentally impact the surrounding character.</p> <p><b>4) Not supported</b> Increased pedestrian movement is not seen as a substantial issue to the amendment, particularly with the proposed mixed use precincts.</p> <p><b>5) Not supported</b> Construction concerns would be dealt with through the provision of any planning/building permits associated with the proposal.</p>
029	Individual	Rowville	Traffic concerns, public transport, loss of existing character (green wedge), against high density residential, potential increase in crime, loss of property value.	<p>1) Capacity of existing road infrastructure.</p> <p>2) Lack of public transport to cope with increased residents.</p> <p>3) Style of development (smaller lot sizes) and higher density development placed away from appropriate infrastructure.</p> <p>4) Loss of the golf course as a green wedge.</p> <p>5) Increase of crime.</p> <p>6) Loss of property value through loss of character.</p>	<p><b>1) Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</p> <p><b>2) Not supported</b> Council will continue to advocate for greater public transport outcomes as this is a State Government responsibility.</p> <p><b>3) Not supported</b> It is expected that future character of the area will be guided by the implementation of the proposed DPO. The site is somewhat detached from existing residential areas and would not be expected to detrimentally impact the surrounding character.</p> <p><b>4) Not supported</b> The privately owned golf course has been sold, and will not be able to be maintained by Council as entirely green space.</p> <p><b>5) Not supported</b> No evidence has yet been submitted regarding increased crime associated with the amendment.</p> <p><b>6) Not supported</b> Property values are not a consideration under the Planning and Environment Act and no evidence is provided to indicate that the proposed development would detrimentally affect property values.</p>
030	Individuals	Rowville	Traffic concerns, public transport, cycle access, loss of amenity (privacy/natural light), social issue generation, loss of vegetation	<p>1) Capacity of existing roads with limited public transport options.</p> <p>2) Pedestrian linkages and confusion for cyclists.</p> <p>3) Loss of amenity over new dwellings impacting privacy, and light through trees.</p> <p>4) Creation of 'ghetto' areas though allowing rental and social housing.</p> <p>5) Loss of vegetation along existing interface within residential area/golf course.</p> <p>6) Preference for landscaped buffer to maintain existing outlook.</p> <p>7) Security issues from development to rear of existing dwellings.</p> <p>8) Loss of character.</p>	<p><b>1) Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</p> <p><b>2) Not supported</b> Specific details would be included in the Integrated Transport Management Plan.</p> <p><b>3) Not supported</b> Amenity concerns can be addressed through any planning permits sought in association with the development and the Building Regulations.</p> <p><b>4) Not supported</b> It is not been demonstrated that rental or affordable housing automatically cause social issues, or have a substantiated linkage.</p> <p><b>5) Not supported</b> Vegetation will be managed through a Landscape Masterplan associated with the DPO, with parkland located on the western side of the development.</p>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
					<p><b>6) Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</p> <p><b>7) Not supported</b> No evidence has been submitted that rear development would cause substantial security concerns.</p> <p><b>8) Not supported</b> It is expected that future character of the area will be guided by the implementation of the proposed DPO. The site is somewhat detached from existing residential areas and would not be expected to detrimentally impact the surrounding character.</p>
031	Individual	Rowville	Lack of landscaped buffer, position of neighbouring development, loss of vegetation, loss of wildlife	<p>1) Preference for a landscaped buffer to the rear of existing residential properties with the position of adjacent two storey development not supported due to loss of privacy.</p> <p>2) Loss of vegetation, outlook, wildlife and habitat is also not supported.</p>	<p><b>1) Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</p> <p><b>2) Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</p>
032	Individual	Rowville	Position of proposed development.	Opposed to development directly adjacent to existing residential properties.	<p><b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. The DPO would require a submission of a landscape masterplan for vegetation. A maximum of 2 storey development is proposed opposite existing residential housing on the concept plan within the DPO.</p>
033	Individual	Rowville	Amenity concerns (overlooking, privacy), construction concerns, traffic, loss of wildlife, backfill works, public housing	<p>1) Loss of amenity from adjacent development (3 storey development).</p> <p>2) Construction concerns (noise, dust).</p> <p>3) Traffic issues surrounding congestion.</p> <p>4) Impact to existing wildlife and habitat.</p> <p>5) Backfill works impacting on privacy.</p> <p>6) Introduction of public housing opposed.</p>	<p><b>1) Not supported</b> A maximum of 2 storey development is proposed opposite existing residential housing on the concept plan within the DPO.</p> <p><b>2) Not supported</b> Construction concerns can be dealt with through the issue of any building/planning permit. The EMP required under the DPO would take into consideration dust suppression measures.</p> <p><b>3) Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</p> <p><b>4) Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</p> <p><b>5) Not supported</b> Backfilling works will be dealt with via an Integrated Water Management Strategy under the DPO, with amenity impacts dealt with under any planning permission sought.</p> <p><b>6) Not supported</b> The level of social housing is considered acceptable amongst the overall proposal.</p>
034	Government Agency (VicRoads)		Specific traffic concerns within DPO	<p>1) The submission requires the DPO be modified at section 3.0 to read '<i>The Integrated Transport Management Plan shall preclude a road connection from the site to Dalmore Drive</i>'</p>	<p><b>1) Supported</b> This is a condition supported in the inclusion of amendment material.</p> <p><b>2) Supported</b> Having VicRoads input into the Integrated Transport Management Plan is seen as beneficial when taking into account the road infrastructure they maintain in proximity to the proposed development.</p>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
				2) Under the first dot point within the Integrated Transport Management Plan within the DPO to read 'An assessment of the expected impact of traffic generated by the development on the existing road network and any mitigation measures required to address identified issues, to the satisfaction of VicRoads'.	
035	Individual	Rowville	Loss of vegetation, lack of landscaped buffer, loss of wildlife	<ol style="list-style-type: none"> <li>1) Loss of vegetation to the rear of existing residential properties.</li> <li>2) Existing landscaping should be retained as a buffer to new development, to follow existing 'Knox Neighbourhood' areas with wildlife being maintained within this space.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>
036	South East Water		No objection to amendment	No objection to amendment	<p><b>Noted</b> No further input required from South-East water.</p>
037	Individual	Rowville	Lack of landscaped buffer, size of opposing development	<ol style="list-style-type: none"> <li>1) Lack of a landscaped buffer between existing residential properties</li> <li>2) Size and bulk of adjacent development to existing dwellings (three stories directly opposite).</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Not supported</b> The concept plan within the DPO proposes double storey development opposite existing residential properties. This form of development is considered normal within the normal urban fabric and would be similar to many existing dwellings.</li> </ol>
038	Individual	Rowville	Lack of landscaped buffer, traffic congestion	<ol style="list-style-type: none"> <li>1) Preference for a landscaped buffer (notes limited issues with the existing golf course).</li> <li>2) Capacity of existing road infrastructure to accommodate the development.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> </ol>
039	Individual	Rowville	Traffic issues, noise, property values, landscape/wildlife concerns, position of development, loss of privacy	<ol style="list-style-type: none"> <li>1) Increased traffic congestion on surrounding roads.</li> <li>2) Loss of property values.</li> <li>3) Impact to existing landscape and wildlife.</li> <li>4) Loss of privacy through the position of development opposite existing dwellings.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>2) <b>Not supported</b> Property values are not a consideration under the Planning and Environment Act and no evidence is provided to indicate that the proposed development would detrimentally affect property values.</li> <li>3) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
					<p><b>4) Not supported</b> Amenity issues associated with new development would be dealt with through the provision of any planning permits associated with the development or the Building Regulations.</p>
040	Company	Rowville	Traffic, flood water, environmental impacts, contaminated land, interface zoning issues, Aboriginal cultural heritage sensitivity, exhibition of amendment, loss of third party rights	<p>1) Amendment has provided inadequate information for consideration from exhibition, and that information is insufficient to form a submission.</p> <p>2) Traffic issues are raised as a concern in terms of access arrangements, with lack of ongoing third party rights following a successful amendment also mentioned. The submission focuses particularly on the effects of traffic on Corporate Avenue.</p> <p>3) Highlights the limited information towards the mixed use area in evaluating their traffic and amenity impact.</p> <p>4) A buffer zone should be utilised between residential/commercial/industrial areas</p> <p>5) Provision for an environmental audit or introduction of an EAO, and preparation of a CHMP for the site.</p>	<p><b>1) Not supported</b> The amendment has been exhibited in accordance with relevant legislation and ministerial direction.</p> <p><b>2) Not supported</b> Under the proposed DPO, an Integrated Transport Management Plan would be required to be submitted by the proponent to include traffic generation and mitigation measures from the development.</p> <p><b>3) Not supported</b> Additional detail would be provided in the development plan. While the commercial hub is only anticipated to be small to cater for the proposed new community, with regard to this amendment the table of uses in the Mixed Use Zone would need to suffice and comment should be provided accordingly.</p> <p><b>4) Not supported</b> Regarding buffer zones, the Masterplan (as required by the DPO) would be required to deal with interface treatments for the development. However, the wetlands below the power lines are located between proposed residential development and the existing industrial/commercial uses to the south.</p> <p><b>5) Not supported</b> As noted, a CHMP has already been submitted to Aboriginal Affairs and approved for the site. The site has been surveyed by certified persons with regard to Ministerial Direction 1.</p>
041	Company		Acoustic, construction and maintenance, traffic	<p>Specific changes to amendment material requested, including:</p> <p>1) Modification to the wording for acoustic barriers within the EastLink Freeway Reserve surrounding location of the barriers and bond requirements.</p> <p>2) Requiring a specific building setback from EastLink's boundary for building maintenance (with no access to EastLink land)</p> <p>3) No additional vehicle access from Kingston Links across Corhanwarrabul Creek to Carribean Gardens and subsequently to Eastlink.</p>	<p><b>1) Supported</b> Acoustic barriers will be required to comply with Vicroads' Traffic Noise Reduction Policy, and require a maintenance bond for EastLink.</p> <p><b>2) Supported</b> As no access will be allowed onto EastLink's land, a setback of built form the Eastlink boundary is considered suitable. It is not anticipated that buildings be located within 2 metres of the western boundary.</p> <p><b>3) Noted</b> The mentioned connection to Eastlink (through Caribbean Gardens) has not been proposed at this stage.</p>
042	Company		Specific wording within the DPO, social housing	<p>The submission from the proponent is generally supportive of the amendment. Requests for changes to specific wording within the DPO include:</p> <p>1) To 'prepare, conduct or' satisfy a Statement of Environmental Audit for works.</p> <p>2) Change the wording from providing social housing, to providing affordable housing.</p> <p>3) Removing the contribution to the men's shed, as it no longer exists on site.</p> <p>4) Adding the word 'required' relating to intersection upgrades or improvement.</p> <p>5) Relating to acoustic attenuation measures, addressing Vicroads' Traffic Noise Reduction Policy and the Eastlink Concession Deed (and no updated policy)</p>	<p><b>1) Supported</b> Such a change would not be detrimental to the intent of the clause.</p> <p><b>2) Not supported</b> It is not supported that social housing (mentioned in the s173 agreement) be substantially changed to affordable housing.</p> <p><b>3) Not supported</b> Various actions/locations for the men's shed have been considered including off-site; the agreement doesn't specify a location.</p> <p><b>4) Noted</b></p> <p><b>5) Not supported</b> Updated policies may be relevant to the development should they be released in future.</p> <p><b>6) Not supported</b> As above, updated policies may be relevant to the development should they be released in future.</p> <p><b>7) Noted</b></p> <p><b>8) Noted</b></p> <p><b>9) Noted</b> The request would not be consistent with the views of ConnectEast</p>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
				<p>6) Related to noise level objectives, that Vicroads' Traffic Noise Reduction Policy and the Traffic Noise Criteria within the Eastlink Concession Deed, be the only documents to be addressed (with no updated policies should they be developed).</p> <p>7) In relation to subdivision, that dwelling design guidelines be referenced (rather than included) in a Memorandum of Common Provisions.</p> <p>8) Public Open Space agreements to reference being above the 10 year Annual Recurrence Interval.</p> <p>9) Removal of a requirement for no promotional signage to be visible from EastLink</p>	
043A	Company		Traffic, landscape	<p>1) Related to the Stamford Park Development Plan, and the desire that the Kingston Links proposal will not unreasonably impact the visions and principles for Stamford Park.</p> <p>2) That traffic does not hamper pedestrian/cyclist movement from Stamford Park to surrounding trails and streets.</p> <p>3) Ensure landscape design is consistent with connecting areas of Kingston Links with Stocklands work at 980 Stud Road.</p>	<p><b>1) Noted</b> It is not considered that Kingston Links will hamper the vision and principles of Stamford Park, as indicated from the proposed concept plan within the DPO.</p> <p><b>2) Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds. The plan requires that pedestrian and cyclist links be integrated into the surrounds and should improve the overall connectivity through the area.</p> <p><b>3) Noted</b> A Landscape Masterplan is required as part of the DPO which will address landscape design and interaction with the sites surrounds.</p>
043B	Company		Traffic	<p>1) Re-evaluate traffic outcomes with consideration of the Stamford Park development.</p> <p>2) Further assessment of traffic generation along Emmeline Row required.</p> <p>3) Traffic generation along Emmeline Row and Stud Road unreasonable.</p>	<p><b>1) Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</p> <p><b>2) Noted</b> As above</p> <p><b>3) Noted</b> As above</p>
044	Government Agency (EPA)		Road emissions	<p>1) The EPA would prefer perpetration of an Air Quality Assessment concerning emissions from EastLink, address potential health effects on residents.</p> <p>2) The EPA recommends investigation towards separating industrial from sensitive uses to protect residential uses and the submission contained reference to EPA publications useful for decision making.</p> <p>3) Contaminated land is also raised, regarding it necessary to be adequately addressed through Ministerial Direction 1.</p>	<p><b>1) Noted</b> It is noted that the Planning Scheme and Planning and Environment Act do not make provision for such an assessment.</p> <p><b>2) Noted</b> Details of sensitive interfaces will be required as part of the Landscape Masterplan under the proposed DPO. It is noted that the Masterplan places the wetlands between the proposed residential land and industrial land to the south.</p> <p><b>3) Noted</b> An Environmental Management Plan is required under the proposed DPO. Reports conducted previously concluded that the land was suitable for residential development in accordance with Ministerial Direction 1.</p>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
045	Individuals	Rowville	Lack of landscaped buffer, loss of privacy, security concerns	<ol style="list-style-type: none"> <li>1) Preference for a rear trail/landscaped area separating new from existing development.</li> <li>2) The state of the existing chain link fencing is raised as a poor barrier to neighbouring development.</li> <li>3) Concerned over the size of proposed development.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>2) <b>Noted</b> The existing chain link fence would most likely be a poor barrier to neighbouring development, and would need to be clarified in any planning permission sought, and consideration of the <i>Fencing Act (1968)</i>.</li> <li>3) <b>Not supported</b> The proposed development opposite existing dwellings is shown on the concept plan as being double storey, with larger development positioned away from existing dwellings. The site is identified as a Strategic Redevelopment Site and is expected to accommodate a moderate to high level of change in the future.</li> </ol>
046	Individual	Rowville	Overdevelopment of Rowville, traffic, lack of landscaped buffer, loss of vegetation / wildlife	<ol style="list-style-type: none"> <li>1) Concerned with the ongoing development of Rowville and considers it overdevelopment.</li> <li>2) Traffic impacts are highlighted on Stud Road.</li> <li>3) A landscape buffer is noted as lacking between new and existing development.</li> <li>4) Loss of landscape and wildlife.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> Development in Rowville is in accordance with planning policy and includes the Stud Park Activity Centre. The redevelopment of Kingston Links Golf Course is in accordance with state and local planning policy.</li> <li>2) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> <li>3) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> <li>4) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>
047	Individuals	Rowville	Loss of vegetation / wildlife, backfill works, loss of fencing, location of development, amenity impacts, conflict of interest, lack of landscaped buffer	<ol style="list-style-type: none"> <li>1) Loss of existing vegetation in Kingston Links and the removal of habitat for fauna.</li> <li>2) Backfill works potentially causing flooding of properties.</li> <li>3) Removal of existing mesh fencing, and security concerns.</li> <li>4) The position of development adjacent to existing dwellings and the associated loss of amenity from future dwellings.</li> <li>5) Potential conflict of interest in sale of land.</li> <li>6) Preference in maintaining a landscaped buffer between new and existing development and retention of trees / fencing.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> <li>2) <b>Not supported</b> The proponent would be required to submit an Integrated Water Management Plan as part of the DPO requirements. Melbourne Water has had input into the process and flood modelling has been undertaken to support the raising of levels.</li> <li>3) <b>Not supported</b> No evidence has yet to be submitted to Council regarding heightened security issues surrounding the amendment.</li> <li>4) <b>Not supported</b> A maximum of 2 storey development is proposed opposite existing housing on the DPO concept plan. Amenity concerns can be dealt with through the issue of any planning permit sought and the Building Regulations.</li> <li>5) <b>Not supported</b> The process followed to sell the land has been in accordance with Councils sale of land &amp; buildings policy.</li> <li>6) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
048	Petition	Rowville	Loss of vegetation, fencing, position of construction, lack of landscaped buffer	<ol style="list-style-type: none"> <li>1) Removal of vegetation.</li> <li>2) Removal of existing fencing.</li> <li>3) The position of development adjacent to existing homes and preference for a landscaped buffer between new and existing buildings, with trees retained.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> <li>2) <b>Not supported</b> The existing chain link fence would most likely be a poor barrier to neighbouring development should it be constructed along the boundary. The <i>Fencing Act</i> (1968) will provide guidance on the fences depending on the outcome of the site.</li> <li>3) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. A maximum of 2 storey development is proposed opposite existing housing on the DPO concept plan.</li> </ol>
049	Individual	Rowville	Lack of landscaped buffer, position of new development, traffic.	<ol style="list-style-type: none"> <li>1) Against adjacent development to existing dwellings with the preference for a landscaped buffer separating new development from existing.</li> <li>2) Traffic concerns based on existing congestion issues.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. A maximum of 2 storey development is proposed opposite existing housing on the DPO concept plan.</li> <li>2) <b>Noted</b> The proponent would be required to provide an Integrated Transport Management Plan as part of the DPO requirements, which would assist in outlining (and mitigating) traffic impacts. More extensive traffic modelling is required before the amendment proceeds.</li> </ol>
050	Government Agency (Transport for Victoria)		Public transport limitations, provision of future transport infrastructure	<ol style="list-style-type: none"> <li>1) Existing limitations on public transport infrastructure surrounding the site.</li> <li>2) TfV supports a bus capable roadway through the site linking Wellington and Stud Roads, with suitable pedestrian infrastructure provided through the Integrated Transport Management Plan.</li> <li>3) Preference for a bus link into Caribbean Gardens</li> <li>4) Supports a comprehensive shared path network.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Noted</b> Council can continue to advocate for greater public transport outcomes from the State Government to the area.</li> <li>2) <b>Noted</b></li> <li>3) <b>Noted</b> The link with Caribbean Gardens conflicts with the requirements of VicRoads ConnectEast.</li> <li>4) <b>Supported</b> The Integrated Transport Management Plan supports integrated links through the area.</li> </ol>
051	Individuals	Rowville	Loss of vegetation / wildlife, loss of fencing, backfill works, position of neighbouring development, noise, dust & construction issues, exhibition of amendment	<p>The submission includes several concerns, including:</p> <ol style="list-style-type: none"> <li>1) Loss of vegetation and wildlife</li> <li>2) Loss of existing mesh fencing</li> <li>3) Position of development adjacent to existing homes.</li> <li>4) Construction issues including noise, machinery and dust.</li> <li>5) The limited time the amendment spent on exhibition.</li> </ol>	<ol style="list-style-type: none"> <li>1) <b>Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside exiting dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> <li>2) <b>Not supported</b> The existing chain link fence would most likely be a poor barrier to neighbouring development should it be constructed along the boundary. The <i>Fencing Act</i> (1968) will provide guidance on the fences depending on the outcome of the site.</li> <li>3) <b>Not supported</b> The concept plan within the DPO proposes double storey development opposite existing residential properties. This form of development is considered normal within the residential urban fabric and would be similar to many existing dwellings.</li> </ol>

Submission No.	Submission Source	Address	Key Issues	Submission Summary	Submission Discussion and Officer's Response
					<p><b>4) Not supported</b> Construction concerns can be dealt with through the issue of any building/planning permit including noise, dust, use of machinery etc. The EMP required under the DPO would take into consideration dust suppression measures.</p> <p><b>5) Not supported</b> The exhibition of the amendment was conducted in accordance with relevant legislation and direction.</p>
052	Individual	Rowville	Retention of the tree buffer as per the first information session, Privacy, position of development, loss of vegetation	<ol style="list-style-type: none"> <li>1) Preference for retention of the tree buffer as per the first information session.</li> <li>2) Against 2-3 storey development opposite existing residential boundary.</li> <li>3) Loss of privacy.</li> <li>4) Loss of existing vegetation.</li> </ol>	<ol style="list-style-type: none"> <li><b>1) Not supported</b> No landscape buffer has been included on the concept development plan bordering existing residential properties, with the preference for increased landscaping integrated into the proposed residential areas, including new parkland. A maximum of 2 storey development is proposed opposite existing housing on the DPO concept plan.</li> <li><b>2) Not supported</b> The current concept plan includes only 2 storey development opposite existing development. This form of development is considered normal within the residential urban fabric and would be similar to many existing dwellings.</li> <li><b>3) Not supported</b> Concerns regarding privacy could be dealt with through any planning permit issued or the Building Regulations. Changes to boundary fencing may be required.</li> <li><b>4) Not supported</b> A Landscape Masterplan is required under the DPO. The Landscape Masterplan would deal with retained/new vegetation, however some vegetation/habitat would be lost alongside existing dwellings and through the proposed development. Substantial passive open space is proposed along the creek corridor, including the retention of vegetation where possible and the revitalisation of the creek that is currently in poor condition. In addition, wetlands are to be constructed to the south of the site under the power lines.</li> </ol>

## ALL WARDS

**13.2 KNOX REGIONAL SPORTS PARK – MASTERPLAN**

**SUMMARY:** *Executive Engineer – Major Initiatives Unit  
(Monica Micheli)*

*At its Ordinary Meeting of 23 October, 2017, Council resolved to review the Stadium Schematic Masterplan 2010 and Site Masterplan (Eastern Recreation Precinct Masterplan 2009) for the Knox Regional Sports Park and to receive a briefing and report on the outcomes of the review at the Council Meeting on 18 December 2017.*

*The review process has been initiated with a number of initial options/scenarios developed. Preliminary capital cost estimates have also been developed to support these scenarios.*

*This report provides an overview of the review process to date and recommends further work to be undertaken including addressing related business case issues which will need consideration to assess the viability and sustainability of the different options from a capital and operational perspective.*

**RECOMMENDATION**

That Council:

1. Note that the review of the Stadium Schematic Masterplan (2010) and Site Masterplan has identified a number of possible scenarios at the Knox Regional Sports Park;
2. Note that these scenarios will require further investigation, consultation and financial modelling by Council – which will include:
  - a. seeking the views of the key stakeholders – including potential financial contributions;
  - b. seeking the views of key Government representatives and Department representatives (eg. SRV), including advice regarding possible grant funding opportunities and the required economic analysis and business case development;
  - c. further develop cost estimates and associated financial modelling;
  - d. that these scenarios place a higher priority on the provision of domestic sporting and recreation facilities; and
  - e. that the inclusion of a NBL stadium with supporting infrastructure (ie. car parking, road and intersection upgrades) is the lesser priority at the Knox Regional Sports Park site at this time;

## 13.2 Knox Regional Sports Park – Masterplan (cont'd)

### Recommendation cont'd)

3. Receive a further report via a Confidential Issues Briefing, with the information noted above.

#### **1. INTRODUCTION**

At the 23 October, 2017 Council Meeting, Council resolved the following in regard to basketball infrastructure in Knox:

1. *note the structural assessment of the Boronia Basketball Stadium and the associated costs to renew in the medium term;*
2. *note the preliminary findings of the Basketball Plan, which indicates that with the likely future de-commissioning of the Boronia Stadium (loss of six (6) courts), ten new courts will be needed (a net gain of four (4) courts);*
3. *support the need to review the Stadium Schematic Masterplan and Site masterplan at the Knox Regional Sports Park to incorporate 10 courts, gymnastics, administration and the future possible inclusion of a show court/stadium and associated infrastructure;*
4. *approve \$150,000 funded from the Open Space Reserve in 2017-18, to commence this review work; and*
5. *receive a briefing and report on the outcomes of the review of the Stadium Schematic Masterplan and the Site Masterplan at the Council Meeting on 18 December 2017.*

Subsequent to the Council meeting of 23 October, 2017, a Notice of Motion was moved and supported at the Strategic Planning Committee of Council on 13 November, 2017, that Council:

*As a part of the current process being undertaken to review the Stadium Schematic Masterplan and Site Masterplan at the Knox Regional Sports Park, include the following elements:*

1. *Soccer – Include one additional pitch and convert the existing 5-a-side pitch to full size.*
2. *Squash and racquetball – Include an adaptable/flexible space for approximately 9 courts (Flexible/movable walls where possible) plus office space.*
3. *Hockey – Include a pavilion and two hockey pitches.*
4. *VARMS – Establish whether VARMS can be accommodated or whether an alternate site will need to be considered.*

This report responds to the resolution of Council of 23 October, 2017 with particular focus on Items 3 and 5 and to the Notice of Motion as endorsed by Council on 13 November, 2017.

## **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

### **2. DISCUSSION**

#### **2.1 Background**

The Knox Regional Sports Park (formerly the Eastern Recreation Precinct) is located on the south-west corner of High Street Road and George Street, Wantirna South.

The land that incorporates the Knox Regional Sports Park is owned by the State Government (approx. 27 Hectares), which was originally part of the Dandenong Valley Parkland managed by Parks Victoria. Council has use of this land under a lease for 21 years, commencing from 2009. A recent request by Council to extend this agreement to a total of 30 years is under review by the Department for Environment, Land, Water and Planning (DELWP).

Access to the site was negotiated through Council and the State Government (in 2008/09) with a Heads of Agreement/Memorandum of Understanding being established.

As a part of the Heads of Agreement/Memorandum of Understanding, it was determined that a concept plan would be established to articulate Council and the State Government's vision for the overall site (which was to also include the abutting 21 Hectares owned by Knox Council – the former Cathies Land landfill site).

As agreed within the Memorandum of Understanding, Council and Parks Victoria (through the then Department of Sustainability and Environment) prepared the concept plan (known as the Eastern Recreation Precinct Concept Masterplan 2009) to provide the strategic vision for the site.

The Concept Masterplan (2009) was developed by the Knox City Council Eastern Recreation Precinct Masterplan Working Group (Department of Sustainability and Environment, Parks Victoria, Sport and Recreation Victoria and Knox City Council) in collaboration with all stakeholders (including KBI, BV, FFV, etc.).

The Concept Masterplan (2009) was endorsed by Council on 11 August, 2009 (Refer to Appendix A).

Changes to the adopted Concept Masterplan 2009 would need to be undertaken in accord with the requirements of the Heads of Agreement/Memorandum of Understanding. This would require the approval of the State Government (Department of Environment, Water, Land and Planning – DEWLP) as well as the stakeholders, including Sport and Recreation Victoria, who were part of the original masterplan.

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

The current Indoor Sports Stadium Schematic Masterplan (2010) includes basketball courts, a gymnastics facility and administration areas, proposed to be delivered over four (4) stages. Refer Appendix B. *Stage One* of the stadium was completed in 2012. It is noted that the stadium is officially recognised as the State Basketball Centre.

A recent review of the demand for basketball in Knox has identified an increase in participation following development of *Stage One* of the Knox Regional Sports Park. Council is also considering the future of Boronia Basketball stadium. The decommissioning of this facility would result in the net loss of six (6) courts.

The original Sports Stadium Schematic Masterplan (2010) proposal (Stages 2 and 4) for the stadium identified provision for eight (8) additional courts, however in view of the recently adopted Knox Basketball Plan – Domestic Demand Analysis and opportunities for future growth, an increase of the stadium to an additional ten (10) courts is considered necessary to provide for future usage.

Initial discussions have been held with representatives of the basketball organisations (Knox Basketball Inc., Basketball Victoria and Basketball Australia) in regard to the potential location of a stadium for a NBL (National Basketball League) basketball team and elite training facility at the site. Consideration of the potential location, facility size and parking requirements to cater for this type of stadium has been taken into account in the review process.

In accord with the resolutions of Council, the initial review has identified a range of scenarios including provision of facilities for Basketball, Hockey, Squash, Soccer, Gymnastics and VARMS (Victoria Association of Radio Model Soaring Inc.).

The initial review and preliminary option development has highlighted the need for further assessment and consideration of the financial and operational viability of the facility/sporting elements, capital and operating funding strategies and facility management models.

#### **2.2 Vision for Basketball and the State Basketball Centre**

The key Basketball organisations - Knox Basketball Incorporated (KBI), Basketball Victoria (BV) and Basketball Australia (BA) have a vision for the State Basketball Centre as a centre of excellence with a further show court/stadium that would have the capacity to cater for NBL games and other significant events. The basketball organisations have been doing some of their own planning in this regard.

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

It is recognised that the east of Melbourne is the strongest area in Australia in regard to basketball participation and numbers. The State Basketball Centre is seen by the basketball organisations to be the natural location for a National Headquarters. The Basketball organisations are also of the view that the State Basketball Centre has the potential to be the centre for basketball excellence in Australia.

It is understood that meetings have taken place between Basketball representatives and government representatives and key stakeholders in regard to the future expansion of the State Basketball Centre. This has included the possibility of a further NBL side being located in Melbourne with the prospective home being the State Basketball Centre. This would require at a minimum a show court/stadium with a capacity of 8,000 spectators.

It is the view of the Basketball organisations that such an undertaking would have a significant positive impact on the Knox community and economy. This would include flow on interest in investment such as accommodation, hotels, entertainment, etc. It is understood that that has been limited formal business or economic analysis undertaken by Basketball to support this vision.

It is recognised that to proceed, funding would need to be provided by State/Federal Government and other key stakeholders.

### **2.3 Project Scope**

A preliminary review of the Stadium Schematic Masterplan (2010) and Site Masterplan (2009) has been undertaken to consider the increase in demand for additional basketball courts identified through the recent adopted Knox Basketball Plan – Domestic Demand Analysis (27 November 2017) and the potential inclusion of an NBL stadium and elite training centre.

The commencement of the masterplan review has triggered reviews on key sports, including basketball and squash. Further information from other sporting groups, mainly soccer and gymnastics has been provided through the clubs/associations.

Initial consultation has taken place with the basketball organisations (KBI, BV and BA), Football Federation Victoria (FFV), Knox Gymnastics Club, Gymnastics Victoria and Victoria Association of Radio Model Soaring Inc. (VARMS), to identify the functional needs and stakeholder requirements for consideration in the development of revised masterplan options.

The revised site masterplan options for the Knox Regional Sports Park consolidate Council's direction received and all stakeholder input, forming the basis of the overall project scope. The masterplan options consider various combinations of the sporting facilities listed below in the project scope:

## **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

### **Domestic Basketball**

- 10 basketball courts (an increase from the 8 courts in the Stadium Schematic Masterplan 2010)
- basketball courts to be designed to allow for netball usage (increased runoff areas)
- retention of existing show court (3,000 seating capacity)
- additional office, administration and storage areas
- additional amenity areas (change rooms and toilets)

### **National Basketball League (NBL)**

- NBL Stadium (8,000 seating capacity)
- fixed and retractable seating, designed to facilitate two (2) training courts
- Centre of Excellence, elite training centre and change areas
- specialist fitness / training area
- NBL office area, media area
- player lounge, corporate viewing areas, retail
- child minding (crèche) facility
- additional amenity areas

### **Gymnastics**

- gymnastics facility (2,000m<sup>2</sup>), including office space
- trampolining area
- competition viewing area (500 seating capacity)
- separate amenity areas and change rooms

### **Soccer**

- convert existing 5-a-side pitch area to a full size
- relocate existing nine (9) 5-a-side pitches
- refurbish / extend pavilion to provide a controlled access entry for paying users
- additional 2 full size soccer pitches

### **Squash**

- squash and racquetball – adaptable / flexible space for approximately nine (9) courts
- one (1) show court
- space to provide flexibility for a range of other uses (i.e. badminton, table tennis, etc.)
- office space

### **Hockey**

- two (2) hockey pitches
- new pavilion

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

#### **VARMs (Victoria Association of Radio Model Soaring Inc.)**

- 300m x 150m (plus a 30m buffer to buildings or other activities)
- consideration of retaining on site or alternate site

#### **Site / access considerations**

- upgrade of site services, as required
- car parking provision for both the expansion and addition of existing sporting facilities and the proposed NBL stadium
- bus interchange area
- intersection upgrade requirements at the main entry to site and at High Street Road and George Street intersection
- additional access road and exit point at High Street Road
- retention and protection of vegetation area (south-west corner of site) containing Nationally endangered vegetation

Further /confirmation of the above sporting facility types and scale is required prior to a final Masterplan being adopted.

### **2.4 Proposed NBL Stadium**

As noted, the key element of Basketball's vision for the State Basketball Stadium is the inclusion of an 8,000 seat show court/stadium to cater for an NBL side. This element would have a significant impact on how the site performs and the way in which the other sporting elements can be provided for.

High level expert consultant advice has been sought with advice provided to Council as follows:

- An 8,000 seat show court/stadium at the Knox Regional Sports Park would place this facility as the 3<sup>rd</sup> largest facility of this type in Victoria. It would be the largest show court/stadium outside of the Melbourne CBD. By the way of comparison, Margaret Court Arena at Melbourne Park has a capacity for 7,500 spectators.
- If an NBL side was based at the Knox Regional Sports Park, it would be used around 14 times per year as a part of the NBL competition season. There is also the potential for use for finals.
- It is expected that Melbourne will get a second NBL side in the next one to two years. The existing team is Melbourne United who currently play their home games out of Hisense Arena.
- Such a venue would require significant traffic infrastructure including car parking on site (multi-deck carpark) to cater for these numbers and major modifications to George Street and High Street Road. The cost of a multi-deck car park would be comparable to the cost of the stadium.
- The operating and lifecycle costs for such a stadium would be significant and potentially beyond the capacity of Council.

## **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

- A sports stadium of this scale would ideally be run by an organisation such as The State Sports Centre Trust. The State Sports Centre Trust (SSCT) is a statutory authority in charge of managing the State Netball and Hockey Centre, the Melbourne Sports and Aquatic Centre (MSAC) and the Lakeside Oval. The SSCT manage these facilities to optimise usage (sport and recreation events and activities) and to be financially sustainable. The SSCT facilities are also the administrative and training home to various sporting organisations and professional clubs.
- The funding of such a stadium would not align with any current government funding program. To be delivered, it would need to be supported by a major political commitment for the capital works.
- It is expected that for the Government (State or Federal) to contemplate such a commitment, a full business analysis and business case would need to be developed. This business case will consider the operating models and the associated operating and maintenance costs – as well as revenue opportunities. Also, for the stadium project to be viable, it will need to be multi-purpose (i.e. basketball, netball, concerts) to reduce the operating cost. It is estimated that the cost of developing the business case would be in the order of \$200K.

### **2.5 Revised Masterplan Options**

The development of masterplan options has included two scenarios for an NBL basketball stadium, including domestic basketball, gymnastics and squash. Site masterplan options for domestic sporting facilities only (i.e. exclusion of NBL stadium and elite training centre) have also been developed.

The inclusion of an NBL stadium with an 8,000 seating capacity at the Knox Regional Sports Park is projected to generate an additional 3,000 vehicle movements into and then out of the site when the NBL stadium is at full capacity. This would require the construction of two 150m long right turn lanes out of George Street into High Street Road, and the construction of a 110m long deceleration left turn lane on High Street Road into George Street. The construction of a new left in/left out access to the west of the soccer facilities, with an additional left turn deceleration lane on High Street Road, would also be required. Similarly, a NBL stadium is estimated to require provision of an additional 2,400 car parking spaces. The constraints of the site would necessitate the construction of 4-5 storey car park to meet these parking demands.

The parking, access road and major road intersection upgrades required for each scenario have been considered in the overall planning of the site and development of masterplan scenarios and cost estimates.

### 13.2 Knox Regional Sports Park – Masterplan (cont'd)

The masterplan scenarios/options prepared for Council's consideration included:

**1. Integrated NBL stadium and domestic sporting facilities, including;**

- NBL stadium integrated as part of overall stadium development
- Domestic basketball - 10 additional courts
- Gymnastics
- Squash
- Soccer - 1 full size soccer field and nine (9) *5-a-side* pitches
- Hockey - 2 pitches, pavilion and car parking

This scenario does not allow for the two (2) additional full size soccer pitches or VARMS. It also relies on securing an NBL license agreement. An integrated stadium provides a *grass roots-to-elite* sports facility for basketball.

The estimated order of cost for Scenario 1 is \$250M.

**2. Separate NBL stadium and domestic sporting facilities, including;**

- Stand-alone NBL stadium and Centre of Excellence
- Domestic basketball - 10 additional courts
- Gymnastics
- Squash
- Soccer - 1 full size soccer pitches and nine (9) *5-a-side* pitches
- Hockey - 2 pitches, pavilion and car parking

This scenario does not allow for the two (2) additional full size soccer pitches or VARMS. It also relies on securing an NBL license agreement. A separate NBL stadium will provides exclusive and secure use of the facility at all times, with both stadiums (NBL and Domestic) operating as separate entities.

The estimated order of cost for Scenario 2 is \$240M.

**3. Domestic sporting facilities – Soccer and Hockey**

- Indoor stadium - 10 additional basketball courts, gymnastics, squash
- Soccer - 4 full size soccer pitches and nine (9) *5-a-side* pitches
- Hockey - 2 pitches, pavilion and car parking

This scenario does not allow for the retention of VARMS on the site due to inadequate operating space. Lost opportunity for achieving Basketball's vision of a *grass roots-to-elite* sporting facility.

The estimate order of cost for Scenario 3 is \$80M.

## **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

### **4. Domestic Sporting facilities - VARMS**

- Indoor stadium - 10 additional basketball courts, gymnastics, squash
- Soccer - 1 full size soccer pitches and nine (9) 5-a-side pitches
- VARMS – retention of VARMS activities on site

This scenario does not allow for the two (2) additional full size soccer pitches or Hockey on the site due to the required operating space for VARMS and the need for additional car parking to cater for the expansion of the stadium. Lost opportunity for achieving Basketball's vision of a grass roots-to-elite sporting facility.

The estimate order of cost for Scenario 4 is \$70M.

### **3. CONSULTATION**

The commencement of the masterplan review has triggered sourcing recent reviews undertaken by relevant sporting groups, mainly basketball and squash, and reports being developed and presented to Council. A further review on hockey is about to be undertaken with other Councils across the Eastern Region.

The development of the revised site masterplan options presented in this report is based on the consideration of community sporting demands, Council resolution (23 October 2017) and Council Notice of Motion (13 November 2017). Further consultation has been undertaken with Basketball Victoria (BV), Basketball Australia (BA), Knox Basketball Incorporated (KBI), Football Federation Victoria (FFV), Knox Gymnastics Club, Gymnastics Victoria, Knox Hockey Club and VARMS, to confirm the functional needs and stakeholder requirements for consideration in the development of the revised masterplan.

Council officers have met with basketball, football (soccer) representatives to discuss the review process and the preliminary masterplan options.

Consultation was also undertaken with senior Sport and Recreation Victorian (SRV) officers.

Consultation has also taken place with local state members of parliament as a part of Council's broader advocacy approach.

Specialist expert advice has also been sought to support Council's review process.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

A previous assessment of the Knox Regional Sports Park site was undertaken in 2013, identifying nationally endangered vegetation in the south-west corner of the site. The site contains nationally endangered *Eucalyptus yarraensis*, as well as many other species that are endangered in Knox and across Melbourne.

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

The site is listed as a Site of Biological Significance (Site 58) and contains an Environmental Significance Overlay.

Protection and retention of the vegetation area will be required through the design and planning stages of the development.

## **5. FINANCIAL & ECONOMIC IMPLICATIONS**

When the schematic masterplan was developed in 2009, the estimate for the future stages (Stage 2 & 4) was between \$12M to 12.5M. An estimate for Stage 3 - gymnastics facility was not included. The current cost estimates for the adopted Masterplan (2009) for stages 2, 3 and 4 are broadly \$21M to \$26M. This does not include supporting infrastructure including road and intersection modifications, car parking or other modifications to the stadium (i.e. additional office space).

The inclusion of gymnastics into the masterplan provides Council with the possible option to divest or repurpose the current facility located at Picketts Reserve that may provide some funding (valued at \$900,000 in 2015) towards the development. Furthermore, under the current Knox Gymnastics agreement, the club are required to set aside an annual amount toward the improvement of gymnastics infrastructure in Knox. This improvement fund is currently at \$290,000.

With the potential decommissioning of the Boronia stadium and expansion of the retarding basin, there is the possibility of a strip of land that could be sold. Based on current valuations, potential land sales would result in a return of between \$2.7 - \$3.6 million to Council. Any return would be relatively minor given the required investment to construct the future stages of the Knox Regional Sports Park.

Opportunities for Government grants would be dependent on the elements that are included in each option. In order to maximise the attraction of government grants from Sport and Recreation Victoria, Council would need to provide evidence that the development is multipurpose and is intended for community use.

Preliminary cost estimates have been prepared to enable options to be compared. Preliminary costings indicate that the development of the Knox Regional Sports Park with the inclusion of an NBL Stadium and multi deck car park is in the order of \$250 - \$240M. The developed of the site with domestic sporting facilities only is in the order of \$70 - \$80M, depending on the facilities to be provided.

It is important to note that the cost for the multi-deck carpark is in the order of \$70M. This will be in addition to the significant costs associated with road based infrastructure and intersection modifications. Of note, the adjoining Council land (Cathies Lane Landfill) cannot be used for car parking due to EPA rehabilitation requirements. This would be subject to further investigation.

### 13.2 Knox Regional Sports Park – Masterplan (cont'd)

The implementation / staging of the development of the site can be considered from varying aspects including community need and/or opportunities to maximise funding opportunities.

Initial discussions with Sports and Recreation Victoria provided feedback on the overall facility and components of each package and the following advice in regards to maximising state funding opportunities:

Package / Priority	Facility	State Grant Funding Opportunities
1	<ul style="list-style-type: none"> <li>10 community/domestic basketball courts</li> <li>Centre of excellence</li> <li>Gymnastics</li> </ul>	\$3m Better Stadiums Application with potential further funding through the Elite Facilities SRV area for the Centre of Excellence component
2	<ul style="list-style-type: none"> <li>Hockey</li> </ul>	\$650k Major Facilities Application
3	<ul style="list-style-type: none"> <li>Soccer</li> </ul>	\$650k Major Facilities Application
4	<ul style="list-style-type: none"> <li>NBL Stadium</li> </ul>	Funding and priority would be subject to a second NBL side being formed, and this location /option preferred
5	<ul style="list-style-type: none"> <li>Squash</li> </ul>	Not seen as a priority for funding grants programs

**Table 1 – State funding opportunities / priority packages (Sports and Recreation Victoria)**

Of note, Council would only be able to apply for one grant at any one time. It would not be able to apply for multiple grants at the same time. This would need to be considered as a part of any planning for the staging of the project.

A preferred implementation / staging plan would formulate the final Masterplan, costing strategy and business management model for the development of the Knox Regional Sports Park. This would inform a funding strategy for consideration by Council, the key partners and State Government. It would also support approaches for funding from the Federal Government.

## **6. SOCIAL IMPLICATIONS**

There is a significant community benefit in providing courts for over 10,000 participants to take part in Knox basketball competitions. This includes improvement to the health and wellbeing of our community and the provision of opportunity for social interaction and community development.

Participation in sports develops healthy living habits, and provides physical benefits such as developing coordination, physical fitness and strength.

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

However, it is important that any significant investment by Council, or other levels of government and sporting associations, is based on reasonable certainty that the facilities can be financially sustainable and well utilised. If not, capacity for investment in other identified community priorities would be negatively affected.

## **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

Goal 1: We value our natural built environment.

Strategy 1.3 Ensure the Knox local character is protected and enhanced through the design and location of urban design and infrastructure:

Goal 5: We have strong regional economy, local employment and learning opportunities.

Strategy 5.1 Attract new investment to Knox and support the development of existing local business, with a particular focus on the Advanced Manufacturing, Health, Ageing and Business Services sector:

Goal 6: We are healthy, happy and well

Strategy 6.2 Support the community to enable positive physical and mental health.

Goal 7: We are inclusive, feel a sense of belonging and value our identity

Strategy 7.3 Strengthen community connections.

## **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Ian Bell, Director Engineering and Infrastructure – In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Monica Micheli, Executive Engineer – Major Initiatives Unit – In providing this advice as the Author, I have no disclosable interests in this report.

## **9. CONCLUSION**

A review of the Stadium Schematic Masterplan (2010) and Site Masterplan (2009) has been initiated, identifying a number of possible scenarios for the future development of the Knox Regional Sports Parks.

The review process has identified that the area of land forming the Knox Regional Sports Park cannot accommodate all of the needs and aspirations of the domestic sporting groups, namely, basketball, gymnastic, squash, soccer, hockey and VARMS, and the basketball organisations' vision for a NBL Stadium and Centre of Excellence at this site.

### **13.2 Knox Regional Sports Park – Masterplan (cont'd)**

Further, the level of investment required for the delivery of all aspects of a prospective masterplan will be significant and depend on funding external of Council (i.e. Government and stakeholder).

The inclusion of a NBL Stadium at the Knox Regional Sports Park in particular would significantly impact the opportunity for the provision of additional domestic sporting facilities, in particular soccer. The primary focus of the Knox Regional Sports Park is currently to support local or domestic sports and recreation users.

The vision of the basketball organisations to establish a NBL stadium and centre of excellence on the site of the Knox Regional Sports Park would create a basketball facility unequalled in Australia. This would have significant flow on benefits to the broader basketball community. The delivery of such a vision would require substantial external investment to be realised. Such investment and the ongoing operational and infrastructure costs would initially be beyond the capacity of Council.

Further consultation with key stakeholders, including the development of business cases and potential financial contributions, is necessary to assess the viability and sustainability of the different options from a capital and operational perspective.

### **10. CONFIDENTIALITY**

There are no confidential issues associated with this report.

**13.2 Knox Regional Sports Park – Masterplan (cont'd)****COUNCIL RESOLUTION****MOVED: CR. COOPER****SECONDED: CR. GILL****That Council:**

- 1. Note that the review of the Stadium Schematic Masterplan (2010) and Site Masterplan has identified a number of possible scenarios at the Knox Regional Sports Park;**
- 2. Note that these scenarios will require further investigation, consultation and financial modelling by Council – which will include:**
  - a. seeking the views of the key stakeholders – including potential financial contributions;**
  - b. seeking the views of key Government representatives and Department representatives (eg. SRV), including advice regarding possible grant funding opportunities and the required economic analysis and business case development;**
  - c. further develop cost estimates and associated financial modelling;**
  - d. that these scenarios place a higher priority on the provision of domestic sporting and recreation facilities; and**
  - e. that the inclusion of a NBL stadium with supporting infrastructure (ie. car parking, road and intersection upgrades) is the lesser priority at the Knox Regional Sports Park site at this time;**
- 3. Receive a further report via a Confidential Issues Briefing, with the information noted above.**

**CARRIED**



Water storage tanks either above or below ground and under stadium seats to collect water from both the stadium's roof and the netball court's roof are proposed to provide water for toilet flushing.

The soccer pavilion with a public toilet facility can collect water for toilet flushing with top up from the stadium's roof.

Irrigation for native and indigenous trees in the car park areas should be watered passively from gently profiled crowns draining to rain gardens to be captured as stormwater in discharge pipes to then be treated and directed to the wetlands.

The stadium's forecourt trees will require initial irrigation and then seasonally each summer. This can be achieved through passive irrigation, by profiling paving to fall toward trees and/or by provision of permeable paving either throughout the plaza space or to the root-zone of each tree.

-  Proposed sports stadium with the capacity to seat 5000 people. The building is sited to gain identity and a point of orientation for motorists travelling north-bound on Eastlink. The front facade with associated entrance points face George Street and a generous forecourt plaza space for congregating is provided. There is opportunity to collect rain water from the roof for toilet flushing and other uses. Water storage could be above or below ground. Storage volume would be optimised through water balance modelling.
-  Proposed indoor multi-purpose courts. In the first stage, six courts are to be constructed and in the second stage, another five courts constructed. Potential exists to provide gymnastics facilities as part of the overall development.
-  Proposed asphalt car parking area. Water Sensitive Urban Design techniques such as bio-retention (rain gardens) are proposed to treat stormwater runoff in each car park. Indigenous and native trees would be planted within the car park area. Most car parks have at least a 3 metre wide rain garden and tree corridor between rows of abutting vehicles. Water can be harvested from the car parks and directed to the wetlands.
-  Proposed forecourt plaza space to the indoor stadium. Deciduous and evergreen shade trees to be provided. Permeable paving to be installed around the root zones of the trees to facilitate passive irrigation.
-  Proposed football (soccer) pavilion, to include public toilets.
-  Proposed soccer fields. One grassed competition field and three synthetic fields. The competition field is to meet FFV Grade A requirements. Stormwater from the synthetic fields could be captured, treated and re-used for irrigation. The grassed soccer field will require high water use and water may be harvested from the three synthetic fields and the sealed car parks following pre-treatment and UV disinfection treatment. The synthetic field to the south will have a large underground tank of approximately 2mgl capacity. Proposed site spot levels shown.
-  Proposed spectator seating beside the competition field. Seating areas should take advantage of the slope of the site.
-  Proposed wetland area for stormwater treatment, storage and landscape amenity. Provide viewing points and seating areas around the wetlands. The wetlands will improve water quality before potentially supplementing the stormwater storage. Provide islands within the wetland to add to the habitat values. The provision of several wetlands is primarily for habitat and amenity purposes. They will capture first flush and low volume flows and may be ephemeral in nature (seasonal fluctuation in water level). They may be used to provide top-up water for irrigation storages.
-  Proposed creek feature to link the proposed wetland areas. The creek is proposed to catch flows emanating from an agricultural catchment to the north at the low point in High Street Road where there are 8 stormwater drains which will also contribute to the catchment. Overland site runoff would also be collected in the creek and directed to the wetlands. The creek would focus on the small and more frequent flows (less than a 3 month event).
-  Proposed timber viewing platform to the wetland area.
-  Proposed open grassed area for passive recreation purposes. Proposed shared use path network. Link with the surrounding path networks, such as the Brest - Paris - Brest link to provide connectivity with surrounding parks and facilities. Provide seating at regular intervals along each path.
-  Proposed picnic space.
-  Proposed native and indigenous canopy trees.
-  Proposed garden bed area of indigenous plant species.
-  Proposed chain wire mesh fence to the surrounds of the existing leachate pond.
-  Proposed finished level.
-  Existing site spot level.
-  Existing shared use path (Brest - Paris - Brest Link).
-  Blind Creek.

**CONCEPT MASTERPLAN-COMPLETED DEVELOPMENT (STAGES 1-3)**  
**EASTERN RECREATION PRECINCT**  
 KNOX CITY COUNCIL



**MICHAEL SMITH & ASSOCIATES**  
 LANDSCAPE ARCHITECTURE AND URBAN DESIGN

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 Michael Smith and Associates  
 Landscape Architecture and Urban Design  
 Office: 1st Floor, 407 Whitehorse Road, Balwyn, 3103  
 Postal: 5 Jervis Street, Camberwell, 3124  
 Tel: 9830 0414 Fax: 9830 2555  
 In association with:  
 ASR Research  
 Traffix Group Pty Ltd  
 STORM Consulting  
 Paoil Smith Pty Ltd



Schematic

KNOX - EASTERN RECREATION PRECINCT

Knox City Council - Master Plan



NORTH

SK01  
 1:1000 @ A3  
 25 March, 2010  
 185  
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A | SUITE 7, 10 HODDLE ST  
 ABBOTSFORD, VIC, 3067  
 P | 03 9419 5515  
 F | 03 9419 5514  
 E | info@mantriac.com.au  
 W | www.mantriac.com.au

**MANTRIC**  
 ARCHITECTURE

**COUNCILLOR GILL VACATED THE CHAMBER AT 5.44PM DURING DISCUSSION ON ITEM 9.1**

**COUNCILLOR GILL RETURNED TO THE CHAMBER AT 5.45PM DURING DISCUSSION ON ITEM 9.1**

**ALL WARDS**

## **9.1 YOUTH ADVISORY COMMITTEE – MEMBERSHIP APPOINTMENTS 2018**

**SUMMARY:** *Team Leader Youth Participation and Counselling – Youth Services (Katie Scott)*

*The Youth Advisory Committee (YAC) is an Advisory Committee to Council with the purpose of providing an opportunity for young people to have a voice and to assist Council with its community engagement processes. The establishment of the YAC supports Council's commitment to engage with its community on issues that affect the lives and wellbeing of its young people.*

*At the 25 September 2017 Ordinary Meeting of Council, the Youth Advisory Committee's Terms of Reference were endorsed.*

*This report presents recommendations for the appointment of 25 youth and community members to the Youth Advisory Committee 2018.*

### **RECOMMENDATION**

That Council appoint the new youth and community members to the Youth Advisory Committee (2018), as presented in Confidential Appendix A, in the following categories:

Young person 12 – 18 years	10 Members
Young person 18 – 25 years	10 Members
Community representative	5 Members

### **1. INTRODUCTION**

This report presents the recommended nominees for the 25 vacant positions on the Youth Advisory Committee (YAC).

The aim of the Youth Advisory Committee is to:

- Provide the opportunity for young people to give their ideas and opinions relating to the development of Council's plans and policies;
- Engage in discussion regarding issues that affect young people. These issues will be determined by Council in cooperation with the committee;

## **9.1 Youth Advisory Committee – Membership Appointments 2018 (cont'd)**

- Participate in the consideration of strategic Council documents, plans and activities;
- Provide input into Council's processes relating to young people where requested i.e. provide feedback regarding projects to be considered by Council that have an impact on young people; and
- Provide opportunities to develop leadership skills and experience in young people.

## **2. DISCUSSION**

Knox Council's *Council Committees Policy* requires the approval from Council for the appointment of youth and community representatives through a registration of interest and selection process. The YAC is a new advisory committee, beginning its first annual term in 2018, for this reason there are 25 vacant positions in the following categories:

- Young people 12 – 18 years – 10 positions
- Young people 18 – 25 years – 10 positions
- Community representatives (any age) – 5 positions

### **2.1 Selection Process**

In October 2017, an extensive advertising campaign was undertaken to call for applications for the YAC. Advertising was delivered predominantly through social media, including utilising the purchase of targeted Facebook advertising. Applications were also promoted through local secondary schools and alternative settings, as well as through the Youth Service Providers Network. Councillor Taylor presented at a school assembly at The Knox School promoting the opportunity to join the YAC. Applications were submitted online, making them easily accessible to young people.

Applications were received from 36 individuals. 4 applications were incomplete, leaving a total of 32 completed eligible applications. Applications were received in the following categories:

- Young people 12 – 18 years – 16 applications
- Young people 18 – 25 years – 11 applications
- Community representatives (any age) – 5 applications

## **9.1 Youth Advisory Committee – Membership Appointments 2018 (cont'd)**

As set out in the committees Terms of Reference the applications for members to the YAC were assessed by a panel consisting of Councillor Jackson Taylor, Councillor Jake Keogh and one Council officer. Applications were assessed based upon the applicant's interest, knowledge and expertise relating to youth and community issues.

### **2.2 Recommendations**

The panel was unanimous in its recommendations of the 25 youth and community representatives for appointment to the YAC for the 2018 calendar year (see Confidential Appendix A for panel recommendations and Confidential Appendix B for details of all applicants). The panel noted that all candidates were worthy of selection.

### **3. CONSULTATION**

The recruitment and promotion process was developed in consultation with young people and Councillors as part of the extensive consultation process undertaken to develop the new YAC and associated Terms of Reference. The Youth Advisory Committee Establishment Report was adopted at the 25 September 2017 Council meeting.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

There are no environmental/amenity issues directly associated with this report.

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

The annual direct cost of the YAC is approximately \$3,500 per annum and 0.3 EFT (\$31,550) to support this advisory committee. Staffing costs are provided within Council's annual budget.

### **6. SOCIAL IMPLICATIONS**

Council recognises the importance of effective engagement with young people and supporting young people's own leadership and skills development.

### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

This report on the recommendations for the YAC youth and community representatives aligns with the following *Knox Community and Council Plan 2017-2021* goals and strategies.

#### **Goal 7: We are inclusive, feel a sense of belonging and value our identity**

Strategy 7.2 Celebrate our diverse community.

Strategy 7.3 Strengthen community connections.

## **9.1 Youth Advisory Committee – Membership Appointments 2018 (cont'd)**

Strategy 7.3.4 Promote and celebrate the contribution of our volunteers.

### **Goal 8: We have confidence in decision making**

Strategy 8.1 Build, strengthen and promote good governance practices across government and community organisations.

Strategy 8.2 Enable the community to participate in a wide range of engagement activities.

## **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Peter Gore, Manager Youth Leisure Cultural Services - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Katie Scott, Team Leader Youth Participation and Counselling - In providing this advice as the Author, I have no disclosable interests in this report

## **9. CONCLUSION**

Following a comprehensive recruitment process in October and November 2017, 25 applicants for positions on the YAC are recommended to Council. Approval by Council of the recommended youth and community representatives is now sought to ensure the YAC can begin its first term in 2018.

The unsuccessful applicants will be contacted and discussions held to determine if applicants are interested in other opportunities to contribute their skills and commitment to the Knox community. Council officers will assist by providing referrals and linkages to these opportunities.

## **10. CONFIDENTIALITY**

In the interest of personal privacy, names and details of applicants in Appendix A and B are treated as confidential.

## 9.1 Youth Advisory Committee – Membership Appointments 2018 (cont'd)

### COUNCIL RESOLUTION

MOVED: CR. KEOGH

SECONDED: CR. TAYLOR

That Council appoint the new youth and community members to the Youth Advisory Committee (2018), as presented in Confidential Appendix A, in the following categories:

Young person 12 – 18 years	10 Members
Young person 18 – 25 years	10 Members
Community representative	5 Members

CARRIED

Official Minutes of Knox City Council

**9.1 Youth Advisory Committee – Membership Appointments 2018 (cont'd)**

Confidential appendices A and B are circulated under separate cover.

Official Minutes of Knox City Council

**ALL WARDS****9.2 RECREATION AND LEISURE LIAISON GROUP – ANNUAL REPORT**

**SUMMARY:** *Leisure Services Officer – Youth, Leisure and Cultural Services (Robert Morton)*

*Council's Recreation and Leisure Liaison Group is an Advisory Committee that assists Council with its community engagement process, and provides valuable information and advice on sport and leisure issues to support the decision making of Council.*

*This annual report provides an update on the topics covered and activities undertaken by the Recreation and Leisure Liaison Group throughout the 2017 calendar year.*

**RECOMMENDATION**

That Council note this annual report for 2017 on Council's Recreation and Leisure Liaison Group.

**1. INTRODUCTION**

The Recreation and Leisure Liaison Group (RLLG) provides feedback and recommendations to Council on a variety of sport and leisure issues within the City of Knox and wider eastern region.

The purpose of the RLLG is to assist Council with its community engagement process and to provide valuable information and advice to support Council's decision making process. The establishment of the RLLG supports Council's commitment to engage with its community and to acknowledge the critical role sport and leisure plays in the health and wellbeing of the community.

The RLLG acts in an advisory capacity only and does not represent Council nor does it have delegated authority to make decisions on behalf of Council.

**2. DISCUSSION****2.1 Group Overview**

The purpose of the RLLG is to:

- Provide strategic advice and input relating to the development of Council's leisure plans and policies;
- Engage in discussion regarding 'special interest' sport and leisure topics as determined by Council;
- Participate in the ongoing consultation, review and implementation of sporting and recreational strategic documents; and

## 9.2 Recreation and Leisure Liaison Group – Annual Report (cont'd)

- Provide input into Council's processes relating to sport where requested (e.g. provide feedback regarding projects to be considered by Council for submission to Sport & Recreation Victoria grant programs).

Council at its Strategic Planning Committee Meeting on 13 December 2016 appointed the committee for the period between 1 February 2017 and 31 December 2018. The committee members are as follows:

- Bob McLachlan – Upper Ferntree Gully Junior Football Club;
- Daniel Lancefield – Football Federation Victoria;
- Daryl Barrett – Wantirna Tennis Club and Tennis Knox;
- Fiona Carroll – Wantirna South Cricket Club;
- Jason Stone – Wantirna South Junior Football Club and Templeton Cricket Club;
- John Kerley – General Community Representative;
- John Souness – Wantirna Squash;
- Liza Kell - SCOPE;
- Murray Newham – National Rugby League Victoria;
- Patrick Boyd – YMCA Knox Leisureworks;
- \*\* Peter Cossins – Victorian Association of Radio Model Soaring;
- Phillip Lovell – General Community Representative;
- Stephen Walter – Knox Basketball Incorporated;
- Sue Westaway - Gymnastics;
- Timothy de Graaf – Knox Churches Soccer Club; and
- Wayne Bennett – Mountain District Netball Association.

\* Daniel Lancefield ceased employment at Football Federation Victoria (FFV) after the RLLG's first meeting. Kevin O'Byrne, Senior Projects Officer at FFV was subsequently appointed as an ongoing substitute for Daniel.

\*\* Peter Cossins ceased his position on the RLLG after the RLLG's second meeting. Max Haysom, Vice President of the Victorian Association of Radio Model Soaring was subsequently appointed as an ongoing substitute for Peter.

Throughout 2017, the RLLG convened on four occasions being 1 March, 31 May, 30 August and 22 November.

## **9.2 Recreation and Leisure Liaison Group – Annual Report (cont'd)**

### **2.2 Content**

During 2017, the following topics were discussed:

#### **2.2.1 Council Policies and Plans**

- Knox Aquatic Plan;
- Knox Basketball Plan;
- Knox Community Plan;
- Sporting Club Financial Contributions Towards Reserve Developments Policy; and
- Sporting Reserve Facility Usage Policy.

#### **2.2.2 Special Interest Sport and Leisure Topics**

- Capital Works and Sport and Recreation Victoria Funding Applications;
- Club Development Program – Review of Program Delivery Methods and Topics;
- Council's Role in the Provision of Leisure Services;
- Facility Number Comparison to Other Local Government Authorities and Individual Sports Data;
- Knox Sport and Leisure Awards Criteria Review;
- Leisure Minor Capital Works Grant Scheme Policy and Application Process Review;
- Masterplan Developments – HV Jones Reserve and Knox Regional Netball Centre;
- Modular Building Constructions; and
- Our Codes Our Clubs – Gender Equality in Sport.

#### **2.2.3 Other Discussion Topics**

- Group Induction; and
- Youth Resilience Survey.

The RLLG also assists with the on-going development of a strong leisure network through building relationships between organisations and individuals.

## **9.2 Recreation and Leisure Liaison Group – Annual Report (cont'd)**

Over the last few months Council has undertaken a review of Council's Advisory Committees. On 1 November 2017 Council approved the continuation of the Recreation & Leisure Liaison Group but approved that its name be changed to 'Recreation and Leisure Committee' and that it be linked with the following 'Inclusive, Active and Creative Communities Groups':

- Disability Committee;
- Multicultural Committee; and
- Arts and Culture Committee.

### **3. CONSULTATION**

Given the structure of the meetings, all members of the RLLG were provided with the opportunity to discuss and provide feedback on the topics listed in section 2.2.1, 2.2.2 and 2.2.3 of this report. The feedback received from the RLLG on the aforementioned topics was invaluable and greatly contributed to the development of Council's Policies, Plans and Strategies as well as Council operational programs.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

The RLLG considers matters that may affect the health and wellbeing of the Knox community and assist in the progression of key environmental and amenity improvements facing Council (e.g. sustainability of sporting facilities.).

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

The cost to Council to support the RLLG is approximately \$4,300 per annum and is funded within Council's annual budget. This sum is made up of costs for catering as well as Council officers' time to support the RLLG, with the total officer time equating to approximately 0.03 EFT. RLLG members contribute their time voluntarily.

### **6. SOCIAL IMPLICATIONS**

The RLLG will continue to provide advice to Council concerning the social implications associated with the development of leisure, sport and recreational policies and strategic plans.

## **9.2 Recreation and Leisure Liaison Group – Annual Report (cont'd)**

### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

The Knox Community and Council Plan 2017-2021 identifies key directions and strategic objectives to achieve Council's purpose of enhancing the quality of life of the Knox Community. The goals and strategies that are particularly relevant to the RLLG include:

#### **Goal 6: We are healthy, happy and well**

Strategy 6.2 – Support the community to enable positive physical and mental health.

#### **Goal 7: We are inclusive, feel a sense of belonging and value our identity**

Strategy 7.3 – Strengthen community connections.

#### **Goal 8: We have confidence in decision making**

Strategy 8.1 – Build, strengthen and promote good governance practices across government and community organisations.

Strategy 8.2 – Enable the community to participate in a wide range of engagement activities.

### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Peter Gore, Manager Youth Leisure Cultural Services - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Robert Morton, Leisure Services Officer - In providing this advice as the Author, I have no disclosable interests in this report

### **9. CONCLUSION**

The RLLG is an effective mechanism for community consultation and enables Council to achieve a positive collaboration with the community. This collaboration assists with the development of strategic plans and policies which are particularly relevant to recreation and leisure programs and facilities in Knox.

The current Terms of Reference will sunset on 31 December 2018.

### **10. CONFIDENTIALITY**

There are no confidentiality issues with this report.

**9.2 Recreation and Leisure Liaison Group – Annual Report (cont'd)****COUNCIL RESOLUTION****MOVED: CR. TAYLOR****SECONDED: CR. KEOGH**

That Council note this annual report for 2017 on Council's Recreation and Leisure Liaison Group.

**CARRIED**

Official Minutes of Knox City Council

SCOTT WARD

**10.1 CORRECTION OF OWNERSHIP ON TITLE**

**SUMMARY:** *Coordinator – Property Management (Angela Mitchell)*

*This report seeks Council approval to transfer a Certificate of Title which incorrectly notes Knox City Council as the Registered Proprietor. The registered proprietor should be United Energy Distribution Pty Ltd.*

**RECOMMENDATION**

That Council authorise the Chief Executive Officer to sign and seal documentation to effect the transfer of Reserve 1 and 2 on PS 148411S contained in Certificate of Title Volume 9624 Folio 449 to United Energy Distribution Pty Ltd. Reserve 1 is located in Argyle Way, Wantirna with Reserve 2 located in Fraser Crescent, Wantirna.

**1. INTRODUCTION**

It has been identified that Reserve 1 and 2 on PS 148411S were incorrectly transferred by the developer to Knox City Council. Both these reserves within the subdivision in Argyle Way and Fraser Crescent, Wantirna are electricity substations and are managed by United Energy (refer Appendix A).

**2. DISCUSSION**

The original developer of the subdivision in Argyle Way/Fraser Crescent went into liquidation. This resulted in reserves on title showing ownership in a deregistered company. The liquidator transferred the four reserves within the subdivision to Knox City Council. Of the four reserves, Reserve 1 and 2 are electricity substations and should have been transferred to United Energy Distribution Pty Ltd.

This report seeks to correct this by transferring Reserve 1 and 2 as identified on Appendix A to United Energy Distribution Pty Ltd.

**3. CONSULTATION**

There has been consultation with legal representatives for United Energy and internal stakeholders who have indicated no objection to this transfer.

**4. ENVIRONMENTAL/AMENITY ISSUES**

There are no environmental or amenity issues associated with this report.

**5. FINANCIAL & ECONOMIC IMPLICATIONS**

Any costs associated with the transfer will be met by United Energy Distribution Pty Ltd.

**10.1 Correction of Ownership on Title (cont'd)****6. SOCIAL IMPLICATIONS**

There are no social implications associated with this report.

**7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

This report relates to the following goal and strategy within the Knox Community and Council Plan 2017-2021 as outlined below:

Goal 8 We have confidence in decision making

*Strategy 8.1* – Build, strengthen and promote good governance practices across government and community organisations.

**8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Dale Monk – Manager Financial Services - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Angela Mitchell, Coordinator Property Management - In providing this advice as the Author, I have no disclosable interests in this report.

**9. CONCLUSION**

It is recommended that Council transfer Reserve 1 and 2 on PS 148411S contained in Certificate of Title Volume 9624 Folio 449 to United Energy Distribution Pty Ltd. The two reserves both contain electricity substations.

**10. CONFIDENTIALITY**

There are no issues of confidentiality associated with this report.

**COUNCIL RESOLUTION**

**MOVED: CR. LOCKWOOD**

**SECONDED: CR. HOLLAND**

**That Council authorise the Chief Executive Officer to sign and seal documentation to effect the transfer of Reserve 1 and 2 on PS 148411S contained in Certificate of Title Volume 9624 Folio 449 to United Energy Distribution Pty Ltd. Reserve 1 is located in Argyle Way, Wantirna with Reserve 2 located in Fraser Crescent, Wantirna.**

**CARRIED**



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**REGISTER SEARCH STATEMENT (Title Search) Transfer of  
Land Act 1958**

Page 1 of 1

VOLUME 09624 FOLIO 449

Security no : 124068636992B  
Produced 17/10/2017 02:28 pm

**LAND DESCRIPTION**

Reserves 1 and 2 on Plan of Subdivision 148411S.  
PARENT TITLES :  
Volume 09475 Folio 747 to Volume 09475 Folio 748  
Volume 09525 Folio 868 to Volume 09525 Folio 869  
Volume 09525 Folio 873  
Created by instrument LP148411S 02/08/1985

**REGISTERED PROPRIETOR**

Estate Fee Simple  
Sole Proprietor  
KNOX CITY COUNCIL of 511 BURWOOD HIGHWAY WANTIRNA SOUTH VIC 3152  
AL831554C 21/04/2015

**ENCUMBRANCES, CAVEATS AND NOTICES**

Any encumbrances created by Section 98 Transfer of Land Act 1958 or Section 24 Subdivision Act 1988 and any other encumbrances shown or entered on the plan or imaged folio set out under DIAGRAM LOCATION below.

**DIAGRAM LOCATION**

SEE LP148411S FOR FURTHER DETAILS AND BOUNDARIES

**ACTIVITY IN THE LAST 125 DAYS**

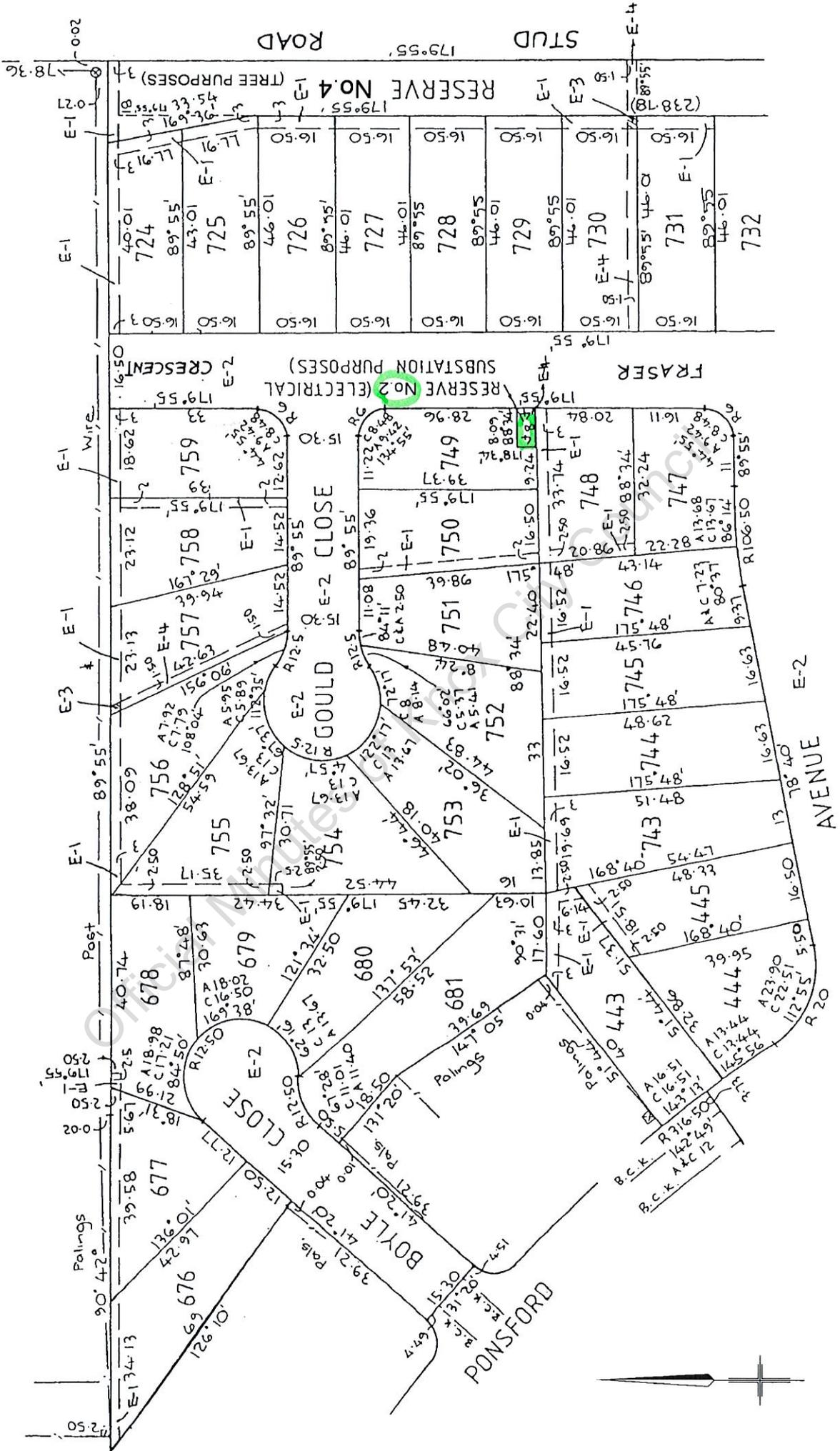
NIL

DOCUMENT END



# LP 148411S

4 SHEETS  
SHEET 4



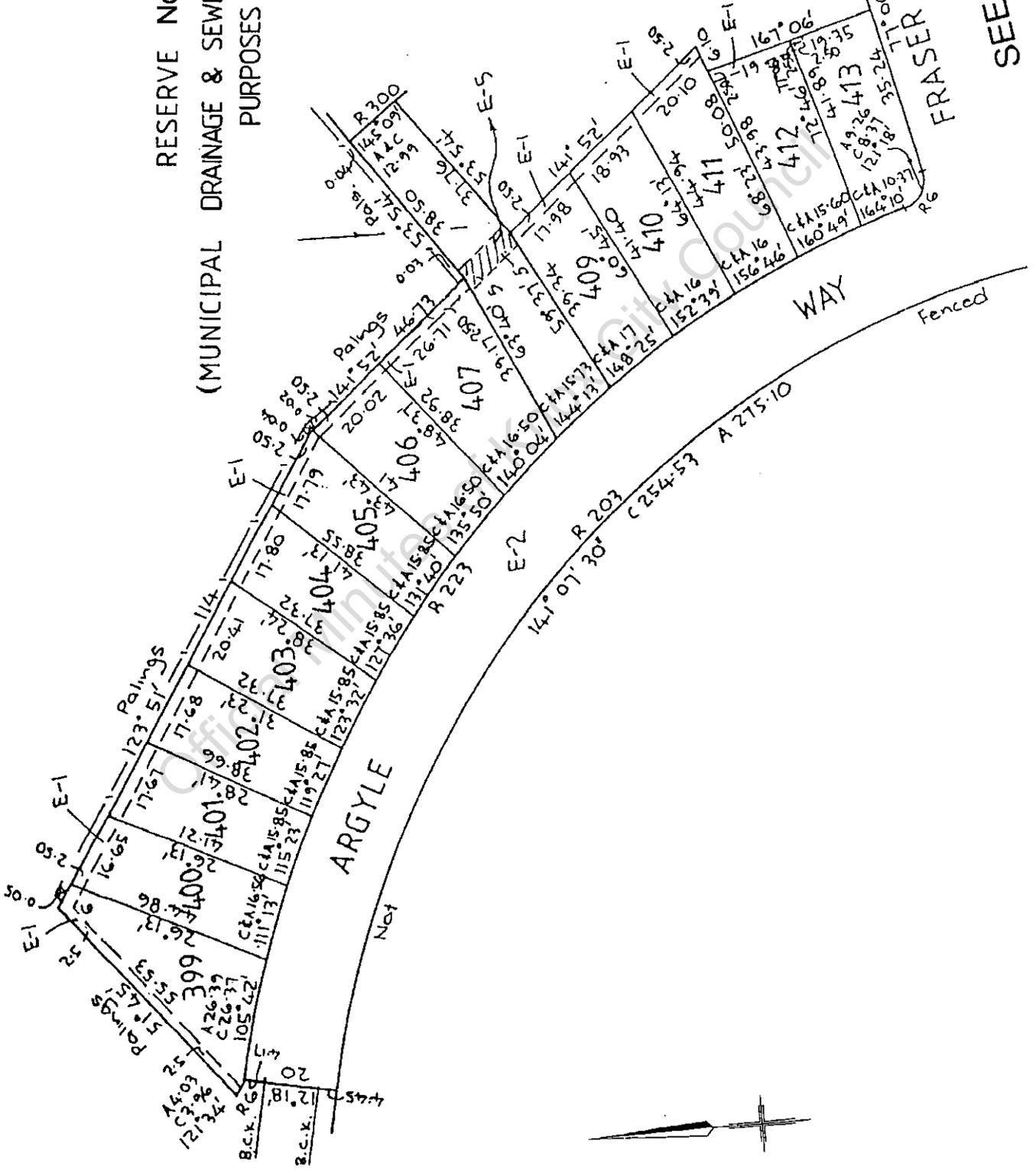
SEE SHEET 3

LP 148411S

4 SHEETS  
SHEET 2

RESERVE No.3  
(MUNICIPAL DRAINAGE & SEWERAGE  
PURPOSES)

SEE SHEET 3



WAY

FRASER  
CRESCENT

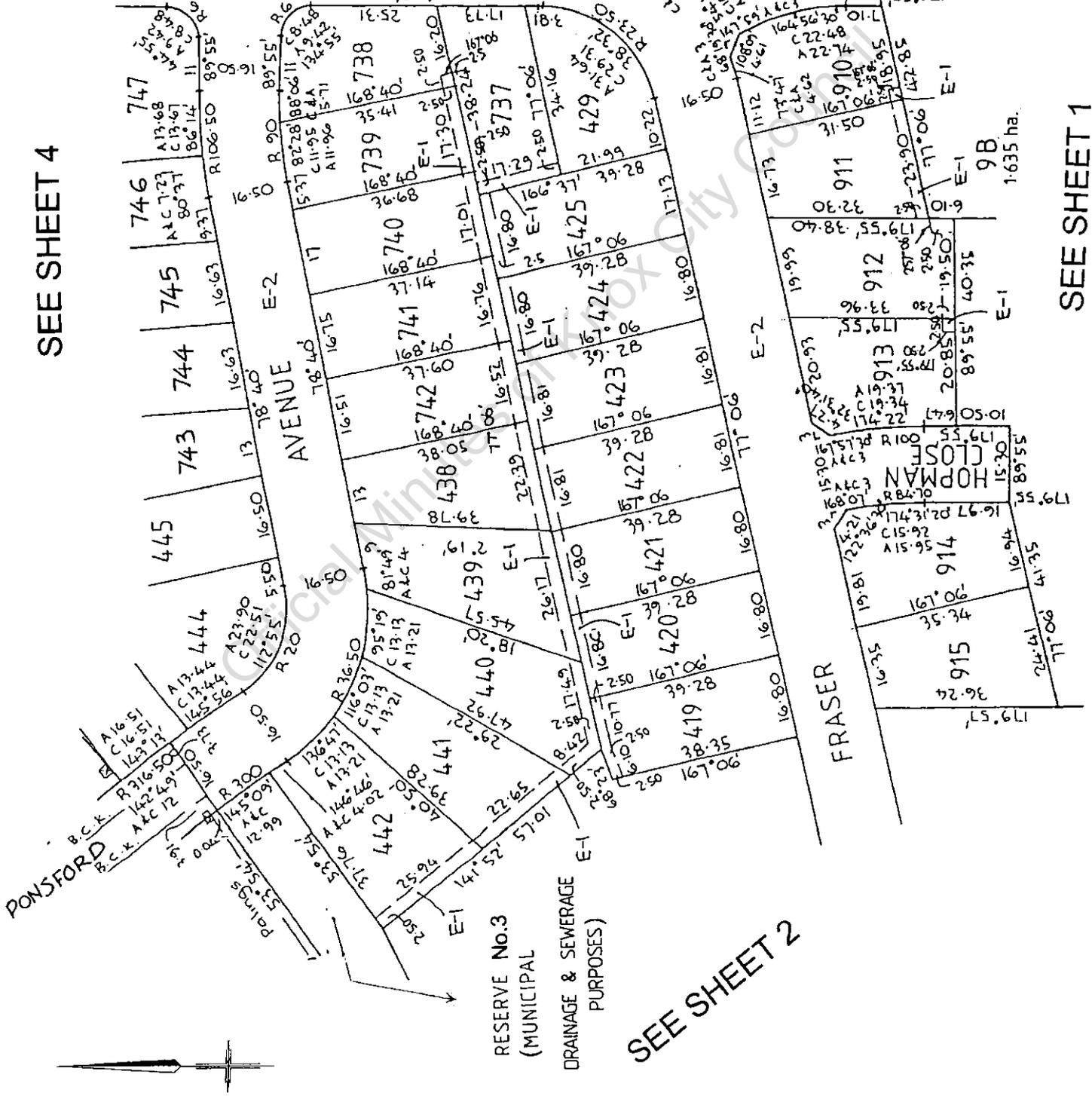
SEE SHEET 1



LP 148411S

4 SHEETS  
SHEET 3

SEE SHEET 4



SEE SHEET 2

SEE SHEET 1

Lot No.	Area (sq. m)	Dimensions	Notes
731	89°55'	44°01'	179°55'
732	89°55'	44°01'	179°55'
733	89°55'	44°01'	179°55'
734	89°55'	44°01'	179°55'
735	89°55'	44°01'	179°55'
736	89°55'	44°01'	179°55'
426	47°56'	89°55'	18°05'
427	54°86'	89°55'	18°05'
428	47°51'	89°55'	18°05'
429	46°01'	89°55'	18°05'
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1000	46°01'	89°55'	18°05'

CHAPPELL DRIVE

9B  
1.635 ha.

FRASER

RESERVE No.3  
(MUNICIPAL  
DRAINAGE & SEWERAGE  
PURPOSES)

(TREE PURPOSES)

STUD

RESERVE No.4

179°55' ROAD



Pursuant to Section 79B of the Local Government Act 1989 (the Act), Councillor Pearce declared a conflicting personal interest in Item 10.2 – Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent Lysterfield on the grounds that “the property owner at 76 Major Crescent Lysterfield has previously been a client of my business” and requested to be exempted from voting.

Councillor Pearce declared a direct conflict of interest in accordance with Section 79(2) of the Act on the grounds that Council’s decision on his request to be exempted from voting will directly affect his circumstances.

### **COUNCILLOR PEARCE VACATED THE CHAMBER AT 5.48PM PRIOR TO DISCUSSION ON ITEM 10.2**

#### **COUNCIL RESOLUTION**

MOVED: CR. SEYMOUR  
SECONDED: CR. KEOGH

That Council resolve to exempt Councillor Pearce from voting on Item 10.2 -- Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent Lysterfield

**CARRIED**

**TAYLOR WARD**

### **10.2 PROPOSED SALE OF AREA OF TREE RESERVE (149M<sup>2</sup>) AT REAR OF 76 MAJOR CRESCENT, LYSTERFIELD**

**SUMMARY:** *Coordinator Property Management (Angela Mitchell)*

*This report is presented following the closing of submissions for the sale of the area of tree reserve (149m<sup>2</sup>) at rear of 76 Major Crescent, Lysterfield to the abutting property owner.*

#### **RECOMMENDATION**

That Council, having completed the statutory process in accordance with the Local Government Act 1989:

1. Remove part (149m<sup>2</sup>) of the reservation on title pursuant to Section 24A of the Subdivision Act 1988 and that as a condition of this application not allow vehicle access from Wellington Road.
2. Authorise the sale of the area of reserve (149m<sup>2</sup>) (refer Appendix A) to the property owner at 76 Major Crescent, Lysterfield for \$38,000 (plus GST) plus Council’s costs in relation to this sale and that funds from the sale of this land be allocated to the Revegetation Net Gain Reserve.

## **10.2 Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield (cont'd)**

### **Recommendation (cont'd)**

3. Authorise the Chief Executive Officer to sign and seal all necessary documentation associated with the sale of the area of the reserve (149m<sup>2</sup>) identified as being part of 1347 Wellington Road, Lysterfield currently identified as Reserve 1 on PS 133269 and contained within Certificate of Title Volume 9577 Folio 507.

### **1. INTRODUCTION**

The area of land (149m<sup>2</sup>) being part of 1347R Wellington Road, Lysterfield is at the rear of 76 Major Crescent, Lysterfield.

The land forms part of Certificate of Title Volume 9577 Folio 507, which contains Reserve 1 on PS 133269. This land is included within Neighbourhood Residential Zone (NRZ1) and is affected by the following overlays:

- Design and Development Overlay (DDO3)
- Significant Landscape Overlay (SLO5)
- Vegetation Protection Overlay (VPO4)

One of Council's core responsibilities is to manage its assets in order to optimise their value to the community. Part of this responsibility involves evaluating any unused or redundant assets and releasing the funds tied up in these assets in order to acquire, develop or improve other assets. The subject land is an example of resources tied up in an asset considered to be surplus to Council's needs which Council can deploy in other areas of priority.

### **2. DISCUSSION**

Council at its meeting on 25 September 2017 resolved as follows:

"That Council, being of the opinion that the area of tree reserve (149m<sup>2</sup>), as shown in Appendix A, being part of 1347R Wellington Road, Lysterfield (Subject Land) and currently identified as Reserve 1 on PS 133269 contained within Certificate of Title Volume 9577 Folio 507, is surplus to Council's requirements:

1. Proceed to remove part (149m<sup>2</sup>) of the reservation on title and subdivide the land pursuant to Section 24A of the Subdivision Act 1988 and that a condition of this application not allow vehicle access from Wellington Road.
2. Commence the statutory process, under Section 189 of the Local Government Act 1989, to sell the Subject Land to the owner of 76 Major Crescent, Lysterfield by private treaty for \$38,000 (plus GST), plus Council's costs in relation to this sale.
3. Allocate the funds from the sale of the Subject Land to the Revegetation Net Gain Reserve.

**10.2 Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield (cont'd)**

4. Under Section 223 of the Local Government Act 1989, give public notice of the proposed sale of the Subject Land in the Knox Leader newspaper.
5. Hear submissions in accordance with Section 223(1)(b) of the Local Government Act 1989 and appoint the following Committee of Council comprising Cr Holland, Cr Seymour and Cr Keogh to consider submissions at 5.00pm on 20 November 2017.
6. That a further report be presented to Council following the conclusion of the statutory process.”

Following this resolution, Council officers commenced the administrative procedures associated with the proposed sale including publication of a public notice declaring Council's intent to sell this area of tree reserve.

Following the closure of the submission period, no submissions were received and therefore there was no requirement for the Committee of Council to meet.

Council may now resolve to sell part of the tree reserve (149m<sup>2</sup>) identified as being part of 1347 Wellington Road, Lysterfield currently identified as Reserve 1 on PS 133269 and contained within Certificate of Title Volume 9577 Folio 507.

**3. CONSULTATION**

Public notice was given in the Knox Leader on 10 October 2017. At the conclusion of the 28 day submission period no submissions were received.

**4. ENVIRONMENTAL/AMENITY ISSUES**

The area of land in question is within a Site of Biological Significance (Site 113). The area of land proposed to be sold does not contain significant vegetation, noting that the areas to the east which share a similar arrangement with the width of the tree reserve at the rear of their properties, do contain significant vegetation which is required to be protected into perpetuity.

**5. FINANCIAL & ECONOMIC IMPLICATIONS**

The sale would be subject to the purchaser meeting Council's costs (approximately \$5,000) in relation to the sale and the land be sold for \$38,000 plus GST.

**6. SOCIAL IMPLICATIONS**

These are addressed in the assessment criteria set out in Appendix B of this report.

**10.2 Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield (cont'd)****7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

This report relates to the following goals and strategies within the Knox Community and Council Plan 2017-2021 as outlined below:

**Goal 7 We are inclusive, feel a sense of belonging and value our identity**  
*Strategy 7.3 - Strengthen community connections.*

**Goal 8 We have confidence in decision making**  
*Strategy 8.1 - Build, strengthen and promote good governance practices across government and community organisations.*

**8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Dale Monk – Manager Financial Services - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Angela Mitchell – Coordinator Property Management - In providing this advice as the Author, I have no disclosable interests in this report

**9. CONCLUSION**

Council, having completed the statutory process, resolves to sell part of the tree reserve (149m<sup>2</sup>) identified as being part of 1347 Wellington Road, Lysterfield, currently identified as Reserve 1 on PS 133269 and contained within Certificate of Title Volume 9577 Folio 507, to the owners of 76 Major Crescent, Lysterfield.

**10. CONFIDENTIALITY**

There are no confidential issues associated with this report.

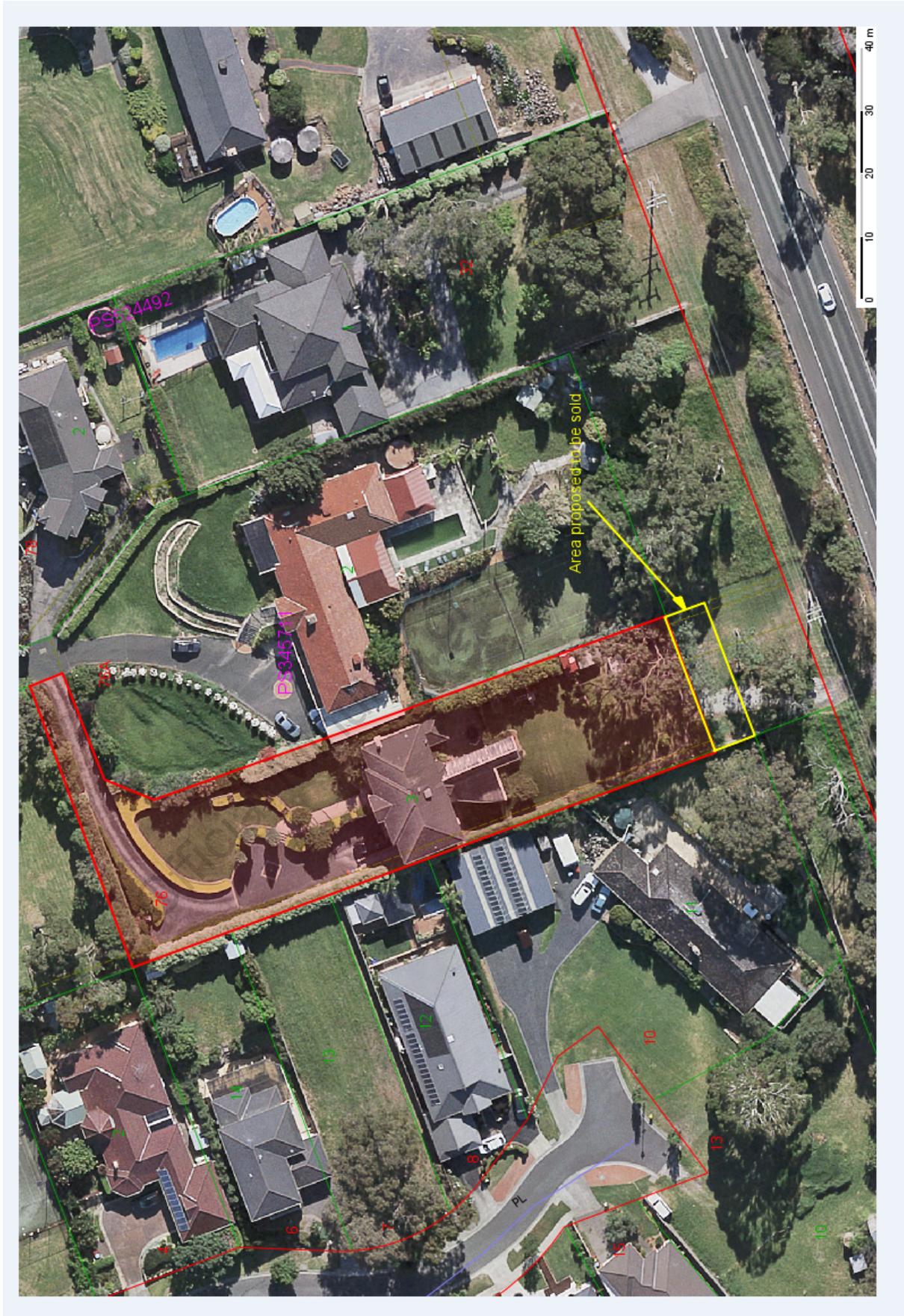
**10.2 Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield (cont'd)****COUNCIL RESOLUTION****MOVED: CR. KEOGH****SECONDED: CR. COOPER**

That Council, having completed the statutory process in accordance with the Local Government Act 1989:

1. Remove part (149m<sup>2</sup>) of the reservation on title pursuant to Section 24A of the Subdivision Act 1988 and that as a condition of this application not allow vehicle access from Wellington Road.
2. Authorise the sale of the area of reserve (149m<sup>2</sup>) (refer Appendix A) to the property owner at 76 Major Crescent, Lysterfield for \$38,000 (plus GST) plus Council's costs in relation to this sale and that funds from the sale of this land be allocated to the Revegetation Net Gain Reserve.
3. Authorise the Chief Executive Officer to sign and seal all necessary documentation associated with the sale of the area of the reserve (149m<sup>2</sup>) identified as being part of 1347 Wellington Road, Lysterfield currently identified as Reserve 1 on PS 133269 and contained within Certificate of Title Volume 9577 Folio 507.

**CARRIED**

APPENDIX A – Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield



APPENDIX B – Proposed Sale of Area of Tree Reserve (149m<sup>2</sup>) at Rear of 76 Major Crescent, Lysterfield

### ASSESSMENT CRITERIA

#### ENVIRONMENTAL

<b>Principle:</b>	Council will sell surplus land where retention will not enhance or protect its environmental value.
<b>Assessment:</b>	The site in question is a Site of Biological Significance (Site 113). This site, which includes the abutting residential properties, contains significant vegetation which is required to be protected into perpetuity. The broader tree reserve site contains both native over storey and understorey and contributes to the habitat corridor for fauna and plant propagule movement. Transferring the area of tree reserve to private ownership may remove any protection and enhancement of this corridor and the introduction of dogs or other domestic animals would threaten the opportunity for native fauna to thrive.

#### PHYSICAL WORKS

<b>Principle:</b>	Council will sell surplus land where it is not required in the foreseeable future for the development of new assets or the improvements of existing assets.
<b>Assessment:</b>	This area has not been identified for any development of new assets.

#### RECREATION

<b>Principle:</b>	Council will sell surplus land where it is not required in the foreseeable future for recreational purposes.
<b>Assessment:</b>	The area proposed to be sold is not considered for recreational purposes.

#### LAND USE PLANNING

<b>Principle:</b>	Council will sell surplus land where there are not compelling land use planning grounds for retention.
<b>Assessment:</b>	There are no compelling land use planning grounds for this area of land however it is proposed that as part of the subdivision process a condition be added not allowing vehicle access from Wellington Road.

#### SOCIAL

<b>Principle:</b>	Council will sell surplus land where alternative social uses have not been identified.
<b>Assessment:</b>	The site is not considered an appropriate location for alternative social issues.

**COUNCILLOR PEARCE RETURNED TO THE CHAMBER AT 5.50PM PRIOR TO ITEM 10.3****ALL WARDS****10.3 2017-18 ANNUAL PLAN PROGRESS REPORT TO 30 SEPTEMBER 2017****SUMMARY:** *Business Intelligence Officer (Carrie Hudson)*

*This report provides the first quarter progress on initiatives identified in the 2017-18 Annual Plan. The Annual Plan for 2017-18 was adopted by Council at the Ordinary Meeting of Council on 26 June 2017 as part of the 2017-18 Annual Budget. The Annual Plan satisfies the requirements of the Local Government Act 1989 by outlining the services provided by Council and the initiatives that Council will complete in the 2017-18 year.*

*The Annual Plan progress report only reports on those initiatives identified in the Annual Plan and Annual Budget process, it is not a comprehensive report on all of Council's activities.*

**RECOMMENDATION**

That Council receive and note the 2017-18 Annual Plan progress report for the period 1 July to 30 September 2017.

**1. INTRODUCTION**

An Annual Plan was established for the 2017-18 financial year to assist in the achievement of the goals of the Community and Council Plan 2017-21. The 2017-18 Annual Plan progress report to 30 September 2017 (see Appendix A) reports on the initiatives that support those goals.

**2. DISCUSSION**

Appendix A (attached) provides the Annual Plan progress report for the first quarter of 2017-18.

**Q1 2017-18 Results:**

Of the 31 initiatives included in the 2017-18 Annual Plan:

- 21 initiatives are on schedule
- 7 initiatives have fallen behind schedule and require monitoring
  - 1 initiative is not proceeding due to unsuccessful funding application
- 3 initiatives are complete

**10.3 2017-18 Annual Plan Progress Report to 30 September 2017 (cont'd)****The initiatives currently below target are:**

1. Explore a range of mechanisms to improve and encourage high quality and sustainable design in the built form.
2. Develop a streamlined approach and tools to support community members holding community events and festivals on Council land.
3. Implement staged delivery of the ICT Roadmap to support organisational efficiency and effectiveness and to increase capacity for customer self-service.
4. Finalise and implement Council's Communication Strategy.
5. Facilitate regular networking sessions with key agencies and stakeholders to identify partnership opportunities in order to achieve shared Community and Council Plan goals.
6. Develop an Aquatic Plan - Analysis commenced but delayed to accommodate completion of structural building assessment of the Leisureworks facility.

Progress comments on all initiatives can be found in Appendix A.

**3. CONSULTATION**

The 2017-18 Annual Plan actions are linked to, and support the delivery of, the Community and Council Plan 2017-21. Significant community engagement was incorporated into the development of the Community and Council Plan 2017-21.

The Annual Plan 2017-18, including the initiatives, was approved as part of the Annual Budget after public consultation on 26 June 2017.

**4. ENVIRONMENTAL/AMENITY ISSUES**

There are no direct environmental/amenity issues arising from this report. A number of initiatives within the 2017-18 Annual Plan seek to have a positive impact on environmental issues within the Knox municipality.

**5. FINANCIAL & ECONOMIC IMPLICATIONS**

There are no direct financial and economic implications arising from this report. Changes in specific projects are reported through Capital Works and Budget processes.

**10.3 2017-18 Annual Plan Progress Report to 30 September 2017 (cont'd)****6. SOCIAL IMPLICATIONS**

There are no direct social implications arising from this report. A number of initiatives within the 2017-18 Annual Plan seek to have a positive social impact within the Knox municipality.

**7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

The Annual Plan aligns to **Goal 8: We have confidence in our decision making**, of the Community and Council Plan 2017-21. Monitoring performance against the plan allows us to have confidence in our decision making.

**8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – (Michael Fromberg, Director Corporate Development) - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – (Carrie Hudson, Business Intelligence Officer) - In providing this advice as the Author, I have no disclosable interests in this report

**9. CONCLUSION**

There has been good progress made on the majority of Annual Plan initiatives in quarter one 2017-18, with 24 of the 31 initiatives on or ahead of schedule.

**10. CONFIDENTIALITY**

There are no issues of confidentiality associated with this report.

**COUNCIL RESOLUTION**

**MOVED: CR. PEARCE**  
**SECONDED: CR. LOCKWOOD**

**That Council receive and note the 2017-18 Annual Plan progress report for the period 1 July to 30 September 2017.**

**CARRIED**

# Annual Plan Progress Report

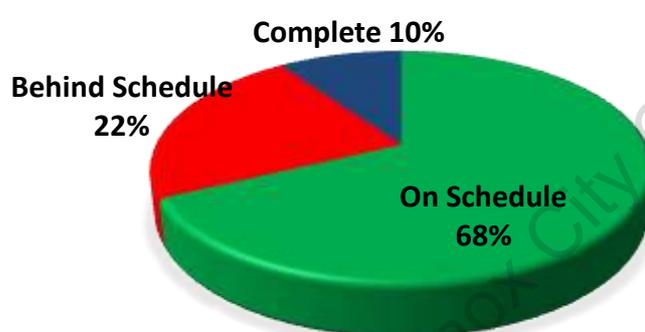
Q1 2017-18

1 July to 30 September 2017

**KNOX**  
your city



## 2017-18 Annual Plan Progress Report - Quarter One (July to September 2017)



Goal	On Schedule	Behind Schedule	Complete
1. We value our natural and built environment	4	0	-
2. We have housing to meet our changing needs	2	1	-
3. We can move around easily	3	-	-
4. We are safe and secure	2	1 (not moving forward)	1
5. We have a strong regional economy, local employment and learning opportunities	2	-	-
6. We are healthy, happy and well	2	1	-
7. We are inclusive, feel a sense of belonging and value identity	6	1	-
8. We have confidence in decision making	-	3	2
<b>Total</b>	<b>21</b>	<b>7</b>	<b>3</b>

The overall progress completion percentage of each initiative is calculated by the combined progress of the associated milestones.

## Goal 1: We value our natural and built environment

Initiative Description		Department	Q1 Target	Progress
Identify and commence implementation of strategic and appropriate locations for dog parks in Knox.		Community Infrastructure	0%	25%
<b>Progress Comment:</b>				
A consultant has been appointed to undertake the Knox Strategic Dog Plan and Policy Investigation. Work on Stage One is expected to begin in quarter two.				
Initiative Milestones	Description	Start date	End date	Progress
	Appointment of consultant.	01-07-2017	15-10-2017	100%
	Undertake initial research including a review of relevant strategies and policies and undertake initial consultation.	16-10-2017	15-11-2017	Not started
	Preparation of draft key principles and criteria to guide the design and siting process. Undertake initial site identification, assessment and evaluation.	15-12-2017	15-02-2018	Not Started
	Preparation of a draft Plan including estimates of cost (establishment and operation/maintenance). Consultation sought on the draft and preparation of the final Plan.	16-02-2018	15-04-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
\$ -		\$10,000	\$30,000	

Initiative Description		Department	Q1 Target	Progress
Increase the provision of public place recycling bins across the municipality.		Sustainable Infrastructure	0%	Not Started
<b>Progress Comment:</b>				
Work on this initiative is scheduled to begin in quarter two.				
Initiative Milestones	Description	Start date	End date	Progress
	Consultation with Council departments involved in reserve, shopping centre and streetscape upgrade works and maintenance (as applicable) – to identify appropriate locations for new recycling bins.	01-10-2017	30-12-2017	Not started
	Supply and install new bins at priority locations as identified by internal stakeholders and waste collection contractors. Refer balance of new bins to the 2018-19 operating budget.	01-12-2017	30-12-2017	Not started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Undertake a strategic review of the Boronia Structure Plan including a detailed assessment of strategic sites (i.e. Boronia Park).		City Futures	20%	37%
<b>Progress Comment:</b>				
Council adopted the project plan and scope on 11 September 2017. A preliminary Key Directions report is being prepared based on data collected to date. Community engagement will commence on 28 October 2017.				
Initiative Milestones	Description	Start date	End date	Progress
	Scope development and approval by Council.	01-07-2017	11-09-2017	100%
	Key Directions Report development and Council approval.	01-08-2017	30-03-2018	15%
	Draft Boronia Strategic Community Plan prepared.	01-03-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
\$10,152.44		\$ -	\$390,000	

Initiative Description		Department	Q1 Target	Progress
Finalise and implement a public arts plan for Knox.		Youth, Leisure and Cultural Services	30%	59%
<b>Progress Comment:</b>				
The Public Arts Plan will be presented to Council at its Ordinary meeting on 23 October 2017. Works identified in the implementation plan will then be undertaken in accordance with resource provision.				
Initiative Milestones	Description	Start date	End date	% Complete
	Finalise report and present to Council.	01-07-2017	18-09-2017	100%
	Report adopted by Council.	18-09-2017	23-10-2017	80%
	Implement the Action Plan.	01-12-2017	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
Derived from various programs.				

## Goal 2: We have housing to meet our changing needs

Initiative Description		Department	Q1 Target	Progress
Continue to support the development of Stamford Park residential estate.		City Futures	0%	10%
<b>Progress Comment:</b>				
The filling of the site is nearing completion. The Development Plan for the site has been approved. Until the site is filled, and the site levels surveyed, no formal action with regard to the planning scheme amendment can be taken. Discussions have progressed with Stockland in relation to a way forward, and the amendment process that will best fit the outcome. Progress continues with the cross Council Intergenerational parklands project with the engagement of Swinburne University to partner on active ageing elements.				
Initiative Milestones	Description	Start date	End date	Progress
	Planning Scheme Amendment to remove LSIO from Stamford.	01-10-2017	30-06-2018	10%
YTD Actual		YTD Budget	Initiative Budget	
\$18,503		\$48,832	\$148,185	

Initiative Description		Department	Q1 Target	Progress
Explore a range of mechanisms to improve and encourage high quality and sustainable design in the built form.		City Futures	15%	12%
<b>Progress Comment:</b>				
Urban Design specialists advice is continued to be used on a range of significant applications. Recommendations are incorporated in planning decisions. Project scoping and a business case has commenced for the delivery of an Urban Design Forum and Workshop series.				
Initiative Milestones	Description	Start date	End date	Progress
	Continued use of consultancy Urban Design Advice for relevant planning applications.	01-07-2017	30-06-2018	15%
	Delivery of Urban Design Forum and Workshop series (as per 24/7/2017 Council Report).	01-11-2017	30-06-2018	10%
YTD Actual		YTD Budget	Initiative Budget	
\$ 1,324.15		\$12,000	\$50,000	

Initiative Description		Department	Q1 Target	Progress
Implement the Affordable Housing Action Plan including advocacy for an increase for the supply of social and affordable housing at key strategic sites and across the municipality.		Community Wellbeing	25%	41%
<b>Progress Comment:</b>				
The Affordable Housing Action plan has been incorporated into Council's Community Investment Plan. Negotiations for Kingston Links are complete and Council has approved the development on site. The 2016 Housing Monitoring Annual Report was presented at the Strategic Planning Committee meeting held on August 14.				
Initiative Milestones	Description	Start date	End date	Progress
	Negotiate with developers for a 5% voluntary social housing component for Kingston.	01-07-2017	30-09-2017	100%
	Advocate for 'inclusionary zoning' to increase the supply of social housing in Knox.	01-07-2017	30-06-2018	25%
	Prepare the 2017 annual Housing Monitoring Report.	01-07-2017	30-06-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

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### Goal 3: We can move around easily

Initiative Description		Department	Q1 Target	Progress
Undertake a strategic review of Council's parking compliance services to review current parking compliance issues within the municipality, and provide strategies and recommendations to address them.		City, Safety and Health	0%	16%
<b>Progress Comment:</b>				
The Project Plan and EOI documentation are currently being completed.				
Initiative Milestones	Description	Start date	End date	Progress
	Project scope finalised.	01-07-2017	31-12-2017	50%
	Appoint a consultant and prepare strategy.	01-01-2018	28-02-2018	Not started
	Prepare draft report and present to Council.	01-07-2017	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
\$ -		\$ -	\$60,000	

Initiative Description		Department	Q1 Target	Progress
Investigate community transport services and availability in Knox to determine requirement for funding advocacy to increase community transport options delivered by community agencies.		Active Ageing and Disability Services	0%	3%
<b>Progress Comment:</b>				
Initial discussions on the draft plan for this initiative have begun. Project scoping is expected to begin in quarter two.				
Initiative Milestones	Description	Start date	End date	Progress
	Identify the current availability of community transport/not for profit/volunteer services in the Knox region and identify gaps/opportunities.	01-11-2017	28-02-2018	3%
	Investigate existing collaborative opportunities to work with local agencies to support changing transport needs of older residents and prepare a report with recommendations for future action and advocacy.	01-11-2017	30-06-2018	3%
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Advocate to State and Federal Governments for improved sustainable transport infrastructure and services.		Sustainable Infrastructure	0%	Not started
<b>Progress Comment:</b>				
Work on this initiative is scheduled to begin in quarter two.				
Initiative Milestones	Description	Start date	End date	Progress
	Identification, justification and prioritisation of each of Council's transport priorities.	01-12-2017	28-02-2018	Not started
	Support the development of messaging for purposes of advocacy.	01-01-2018	31-03-2018	Not started
	Support the delivery of Council's sustainable transport advocacy messages – through Council and the Eastern Transport Coalition (ETC).	01-04-2018	30-06-2018	Not started
	Advocate key transport priorities to relevant Ministers and local MPs and candidates in the lead up to the 2018 State election through Council and the Eastern Transport Coalition (ETC).	01-04-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

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## Goal 4: We are safe and secure

Initiative Description		Department	Q1 Target	Progress
Develop and participate in a Council and community program for the 16 days of Activism against gender violence.		Community Wellbeing	50%	83%
<b>Progress Comment:</b>				
The scope for the program has been completed. Work is underway on the promotional and communication material with the official launch of the program set to begin on 25 November.				
Initiative Milestones	Description	Start date	End date	Progress
	Scope Development.	01-07-2017	01-10-2017	100%
	Communication of promotional material.	01-11-2017	30-12-2017	75%
	Implementation of the program.	23-11-2017	30-12-2017	75%
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Implement the Business Champions of Change Project on family violence prevention with three businesses across Outer East. (subject to grant funding)		Community Wellbeing		
<b>Progress Comment:</b>				
Grant funding for the delivery of this initiative was not successful. The initiative will not proceed on this basis.				

Initiative Description		Department	Q1 Target	Progress
Continue to implement the Victorian Child Safe Standards		Corporate Development	25%	25%
<b>Progress Comment:</b>				
A draft Implementation and Communication Plan has been developed. Council's Child Safe Steering Committee has reviewed the draft and identified and established the organisational priorities for implementation.				
Initiative Milestones	Description	Start date	End date	Progress
	Finalise an EMT approved Child Safe Standards Implementation Plan.	01-07-2017	31-12-2017	50%
	Establish and implement an internal Communication Plan, information and support for the process.	01-07-2017	30-06-2018	50%
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Implement a Graffiti reporting system (mobile app) in partnership with other Metropolitan Councils.		Community Wellbeing	75%	 Complete
<b>Progress Comment:</b>				
<p>The vandaltrack app has been commissioned and uploaded to Council and Police systems. Police are currently utilising the information as a tool to track graffiti offenders and locations.</p> <p>The app was launched via social media and through local newspapers. The uptake and use by the community will be monitored over the next six months and further social marketing will be rolled out during this time.</p>				
Initiative Milestones	Description	Start date	End date	Progress
	Implementation of the mobile app.	01-07-2017	30-06-2018	100%
	Launch of the Graffiti reporting system mobile app.	01-10-2017	30-10-2017	100%
YTD Actual		YTD Budget	Initiative Budget	
\$2,000		\$2,000	\$ 2,000	

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## Goal 5: We have a strong regional economy, local employment and learning opportunities

Initiative Description		Department	Q1 Target	Progress
Develop and regularly update a Knox Investment Plan to support Council's advocacy program and activities.		Communications & Customer Service	50%	80%
<b>Progress Comment:</b>				
Version one of The Knox Investment Plan document is now complete. The plan will be reviewed in February 2018 and again in June 2018.				
Initiative Milestones	Description	Start date	End date	Progress
	Develop version one of the Knox Investment Plan.	01-7-2017	30-10-2017	100%
	First review of the Knox Investment Plan.	01-02-2018	28-02-2018	Not started
	Second review of the Knox Investment Plan.	01-06-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Advance the planning for the Wantirna Health Precinct in partnership with the Metropolitan Planning Authority and Department of Economic Development, Jobs, Transport and Resources.		City Futures	0%	10%
<b>Progress Comment:</b>				
Scoping for this project is currently being undertaken. A review of internal resourcing has been done following challenges with the Victorian Planning Authority (VPA) with regard to leading and resourcing of the structure plan/precinct investment plan process.				
Initiative Milestones	Description	Start date	End date	Progress
	Scope the development of a Structure Plan for Wantirna Health Structure Plan.	01-10-2017	30-12-2017	15%
	Conduct a stakeholder forum to determine urban form development agenda and progress the preparation of an Urban Form Concept Plan for the precinct.	01-12-2017	30-06-2018	5%
YTD Actual		YTD Budget	Initiative Budget	
\$ -		\$23,332	\$60,000	

## Goal 6: We are healthy, happy and well

Initiative Description		Department	Q1 Target	Progress
<b>Deliver health promotion and harm minimisation programs, including:</b> <ul style="list-style-type: none"> <li>• Education /capacity building programs with sporting clubs focused on cultural change; and</li> <li>• Advocacy to improve planning policy responses and regulatory framework that manage the density of alcohol outlets within places or locations.</li> </ul>		Community Wellbeing	25%	30%
<b>Progress Comment:</b>				
<p>Advocacy on health promotion and harm minimisation programs have been built into the Knox Community Investment Plan. Council continues to advocate to the state government for legislative change on health issues relevant to Knox. A report on a strategy to address packaged alcohol outlets and link to harmful alcohol use is being prepared on this issue for consideration by Council in December 2017.</p> <p>It is expected that the Sports Club development program will commence in November with the appointment of a preferred contactor and project officer.</p>				
Initiative Milestones	Description	Start date	End date	Progress
	Delivery of the Sports Club Culture Development Program.	01-07-2017	30-06-2018	10%
	Development of an Advocacy campaign on health promotion issues.	01-07-2017	30-06-2018	50%
YTD Actual		YTD Budget	Initiative Budget	
\$10,924,583		\$18,969,218	\$107,265,177	

Initiative Description		Department	Q1 Target	Progress
Develop an Aquatic Plan.		Youth, Leisure and Cultural Services		Commenced but full completion delayed until late 2018.
<b>Progress Comment:</b>				
<p>The Aquatic Plan analysis has commenced but is now on hold to allow the completion of a structural building assessment for the Leisureworks facility. This approach was discussed and endorsed by the Executive Management Team (EMT). The outcome of the structural assessment is seen as critical in order to explore future aquatic facility options. It is likely that this project will be recommenced in mid-2018. Approval of this timeframe adjustment has been supported by the contributing funding body, State Recreation Victoria (SRV).</p>				

Initiative Description		Department	Q1 Target	Progress
Progress Council's public Expression of Interest process seeking applications from NDIS/ECIS service providers to lease the Illoura House facility for use as a disability focused centre supporting children, families, carers and people with disabilities in Knox.		Financial Services	50%	50%
<b>Progress Comment:</b>				
The EOI process is complete with a proposed provider being presented to Council in November. The statutory process to lease the facility is set to commence upon resolution of Council.				
Initiative Milestones	Description	Start date	End date	Progress
	Complete EOI Process.	01-07-2017	30-09-2017	100%
	Report to Council.	01-10-2017	30-11-2017	Not started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

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## Goal 7: We are inclusive, feel a sense of belonging and value identity

Initiative Description		Department	Q1 Target	Progress
Further develop partnerships with community houses for extended programming related to digital literacy.		Community Wellbeing	25%	30%
<b>Progress Comment:</b>				
Initial scoping meetings were held in quarter one with the basic scope to be prepared by end of November. Regular meetings with community houses have been taking place and a cluster meeting including libraries and internal Council staff will be held on November 28. Ongoing partnership development has occurred through the Operational Funding and Learning Local Alliance. This will be progressed further following the cluster meeting in November.				
Initiative Milestones	Description	Start date	End date	Progress
	Consult with community houses.	01-09-2017	31-12-2017	30%
	Develop project scope, including mapping and partnership opportunities.	01-12-2017	31-01-2018	30%
	Support partnerships and project development.	01-02-2018	30-06-2018	30%
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Support the development of the new The Basin Community House on The Basin Primary School site.		Community Wellbeing	25%	60%
<b>Progress Comment:</b>				
This project is led by the State Department of Education and Training (DET). The tender assessment is in progress; Council is awaiting information on the preferred tenderer. Once the tender has been allocated construction of the site will begin. The planning scheme amendment process (C161) to rezone the current community house site is progressing.				
Initiative Milestones	Description	Start date	End date	Progress
	Tender assessment and allocation	01-07-2017	15-11-2017	95%
	Submit the Planning Amendment	01-07-2017	31-01-2017	85%
	Construction of the building	16-11-2017	30-06-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget. Capital contribution from Council will relate to furniture and fittings.				

Initiative Description		Department	Q1 Target	Progress
Finalise the review of Council's Community Operational Funding Program.		Community Wellbeing	25%	49%
<b>Progress Comment:</b>				
The report was presented to the Executive Management Team (EMT) and recommendations will be included in a report to Issues Briefing in December. The review and recommendations report will be presented to Council in January 2018.				
Initiative Milestones	Description	Start date	End date	Progress
	Report presented to EMT.	01-10-2017	30-10-2017	100%
	Report presented to Council.	01-11-2017	30-01-2018	50%
	Implementation of identified changes.	01-03-2018	30-06-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Develop a streamlined approach and tools to support community members holding community events and festivals on Council land.		Youth, Leisure and Cultural Services	25%	10%
<b>Progress Comment:</b>				
Process mapping work has been undertaken as a Customer Focused Business Improvement project. Tools and information packages are yet to be developed pending analysis and consideration of resources needed to implement a coordinated, cross functional system.				
Initiative Milestones	Description	Start date	End date	Progress
	Undertake process mapping of the current Council system for community run events on Council land.	01-07-2017	31-01-2017	20%
	Develop Events guide.	01-01-2018	30-06-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Relocate the Knox City Library service and Youth Information Centre within Knox Westfield.		Youth, Leisure and Cultural Services	30%	36%
<b>Progress Comment:</b>				
Detailed design has been completed and construction works are being costed. Lessor/lessee negotiations are expected to be completed by 31 December 2017 with a projected relocation date in early May 2018.				
Initiative Milestones	Description	Start date	End date	Progress
	Complete detailed design.	01-07-2017	30-09-2017	100%
	Construction/Fit out.	01-10-2017	28-02-2018	10%
	Occupy building.	01-03-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
\$ -		\$ -	\$664,000	

Initiative Description		Department	Target	Progress
Continue to support the attraction, placement and recognition of volunteers through the Volunteer Resource Centre for community groups in Knox.		Community Wellbeing	25%	50%
<b>Progress Comment:</b>				
Regular meetings with Volunteer for Knox are being held. Acquittal reports have been completed and funding agreements signed.				
Initiative Milestones	Description	Start date	End date	Progress
	Monitor the service agreement.	01-07-2017	30-06-2018	50%
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Embed a strengthened approach to the management and recognition of volunteers within the organisation.		People Performance	0%	Not Started
<b>Progress Comment:</b>				
Work on this initiative is pending direction on employment status of the position of Volunteer Support Advisor. Recruitment is expected to commence in the second quarter.				
Initiative Milestones	Description	Start date	End date	Progress
	Recruitment and induction of a Volunteer Support Advisor.	01-10-2017	30-12-2017	Not started
	Establish an internal Volunteer Coordinators network.	01-01-2018	31-03-2018	Not started
	Review current volunteer management practices and processes across Council and prepare a report that identifies strengths, opportunities to improve and a prioritised forward action plan.	01-01-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
\$ -		\$17,624	\$52,880	

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## Goal 8: We have confidence in decision making

Initiative Description	Department	Q1 Target	Progress
Review Council's advisory committees to enable community participation, advice and action.	Governance and Innovation	100%	 Complete
<b>Progress Comment:</b>			
A review of Council's Advisory Committees was completed with a Discussion Paper prepared and presented to Councillors at an Issues Briefing meeting held on 14 August 2017. The item was further discussed at an Issues Briefing meeting held on 4 September and 2 October 2017. The Discussion Paper incorporated three models for consideration along with the identification of a number of committees recommended to be retained due to the statutory nature or being a time limited project nature of the committee. Council continues to consider its preferred option and structure of advisory committees.			

Initiative Description	Department	Q1 Target	Progress	
Implement staged delivery of the ICT Roadmap to support organisational efficiency and effectiveness and to increase capacity for customer self-service.	Information Management	25%	17%	
<b>Progress Comment:</b>				
The Digital/ICT Strategy and Roadmap has been presented to Council with the agreement to form a Governance Committee, develop three initiatives to business case stage and further assess the overall program benefits.				
Initiative Milestones	Description	Start date	End date	Progress
	Establish Digital/ICT Governance Committee.	01-09-2017	28-02-2018	25%
	Develop Business Cases for approved projects.	01-10-2017	31-04-2018	10%
YTD Actual		YTD Budget	Initiative Budget	
\$21,250		\$30,000	\$220,500	

Initiative Description	Department	Q1 Target	Progress	
Strengthen and centralise the coordination, collection and provision of research and data to support future planning by Council.	City Futures	25%	 Complete	
<b>Progress Comment:</b>				
A research and mapping function has been established within the City Futures Department. An annual program of work is under development and key stakeholder partnership building has commenced across the organisation.				
Initiative Milestones	Description	Start date	End date	Progress
	Establishment of Research & Mapping function within City Futures Department.	01-07-2017	30-09-2017	100%
YTD Actual		YTD Budget	Initiative Budget	
\$14,925		\$9,950	\$15,150	

Initiative Description		Department	Q1 Target	Progress
Finalise and implement Council's Communication Strategy.		Communications and Customer Service	25%	20%
<b>Progress Comment:</b>				
The scope for the Communication Strategy is being developed and is expected to be completed in quarter two. The report is expected to be presented to EMT early in 2018.				
Initiative Milestones	Description	Start date	End date	Progress
	Continue strategy development.	01-07-2017	31-12-2017	40%
	Present report to Executive management and Council for endorsement.	01-01-2018	30-06-2018	Not Started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

Initiative Description		Department	Q1 Target	Progress
Facilitate regular networking sessions with key agencies and stakeholders to identify partnership opportunities in order to achieve shared Community and Council Plan goals.		City Futures	10%	5%
<b>Progress Comment:</b>				
Planning has commenced for the delivery of a key agency and stakeholder networking session. Sessions are anticipated to occur in early 2018.				
Initiative Milestones	Description	Start date	End date	Progress
	Scope development of regular Networking Session approach.	01-07-2017	30-12-2017	10%
	Develop and commence delivery of a program for key agency & stakeholder networking.	01-01-2018	30-06-2018	Not started
YTD Actual		YTD Budget	Initiative Budget	
No additional budget, sits within current operating budget.				

**ALL WARDS****10.4 MINOR GRANTS PROGRAM APPLICATIONS**

**SUMMARY:** Governance Officer - (Kirstin Ritchie)

*This report summarises the recommended grants from the Minor Grants Program.*

*All applications have been assessed against the criteria as set out in the Minor Grants Program Policy.*

**RECOMMENDATION**

That Council:

1. Approve the six (6) recommended Minor Grants Program applications for a total of \$11,519.30 as detailed below:

Applicant Name	Project Title	Amount Requested	Amount Recommended
Ferntree Gully Cricket Club	Purchase and installation of a commercial dishwasher to their social facilities at Wally Tew Reserve.	\$2,500.00	\$2,500.00
St John the Baptist Anglican Church	Funding to enable the establishment of a community garden on unused space in the church grounds.	\$3,000.00	\$3,000.00
The Basin Cricket Club	Purchase of new uniforms for four new teams.	\$2,461.80	\$2,461.80
Fairhills High School Parents & Community Association	Payment of Council function room rental to host Annual Academic Awards night.	\$732.00	\$732.00
Hindi Niketan Inc.	Funding for catering & public liability insurance for an event at Scoresby Primary School celebrating Australia Day and Indian Republic Day	\$1,967.50	\$1,967.50
Kinderlea 3 Year Old Preschool	Purchase of a computer to assist with teacher planning	\$858.00	\$858.00
	<b>TOTAL</b>	<b>\$11,519.30</b>	<b>\$11,519.30</b>

#### 10.4 Minor Grants Program Applications (cont'd)

2. Note that the grant to Hindi Niketan Inc. is conditional upon Hindi Niketan Inc. providing proof of purchase of public liability insurance and authorise the amount of the grant to be a reduced if the final cost of insurance is less than quoted in Hindi Niketan Inc.'s application.
3. Refuse one (1) Minor Grants Program application for a total of \$440.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Amount to be Refused
Rowville Lysterfield Community News	Funds to cover the production costs of the paper which exceeds the revenue raised from adverting.	\$440.00	\$440.00
	TOTAL	\$440.00	\$440.00

#### **1. INTRODUCTION**

At the Strategic Planning Committee meeting held on 10 July 2017 the Committee endorsed the Minor Grants Program Policy, effective from 25 July 2017.

Minor Grant applications must be for the purposes of meeting requests for small, incidental funding requests from eligible organisations within Knox and not exceed \$3,000.00.

Under the Minor Grants Program Policy an eligible organisation must:

- provide services, projects and programs that directly benefit residents of the City of Knox;
- be a not for profit legal entity that provides services, support or activities to the Knox community. This expressly excludes educational institutions and State and Federal government departments and agencies; but does not exclude related not for profit organisations, including school councils/auxiliaries/parent groups who otherwise qualify under the Policy;
- be incorporated or be auspiced by an incorporated body (for grants over \$500 only);
- have an Australian Business Number or complete a Statement by Supplier form;
- have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant (for grants over \$500 only);

#### **10.4 Minor Grants Program Applications (cont'd)**

- hold adequate public liability insurance appropriate to the activity outlined in the application;
- be able to supply permits and plans appropriate to the funded activity where requested by Council;
- have provided evidence to Council's satisfaction of the expenditure of any previous grant provided by Council.

This report presents to Council recommended grant applications accordance with the Minor Grants Program Policy.

### **2. DISCUSSION**

Council established the Minor Grants Program to ensure that funding may be provided to community groups who request ad hoc, incidental, community based, one-off grants.

The Minor Grants Program Policy (the Policy) sets out an open and transparent grant program that meets the principles of good governance and is compliant with the requirements of the Local Government Act 1989.

In accordance with the Policy, applications for funding up to \$500 are assessed and determined under delegation. Applications for funding between \$501 and \$3,000 have been assessed by the Chief Executive Officer, or delegate, for Council's approval.

All recipients of Minor Grants must provide proof of expenditure or purchase. In addition, Minor Grants over \$1,000.00 must meet all funding agreement requirements.

This report outlines the grant applications received since the 27 November 2017 Ordinary Council meeting and recommends six grants for Council's approval.

One grant application is recommended for refusal as it fails to comply with clause 6.23 of the Policy. This clause states that applications for funding that would normally be part of the organisations reasonable operating budget may not be supported. Council officers are currently working with the organisation to assist them with future Minor Grant Program applications.

### **3. CONSULTATION**

No consultation has been undertaken in relation to the grant applications detailed in this report as the policy specifies assessment can occur by the CEO, or delegate, and make recommendation for Council's determination.

### **4. ENVIRONMENTAL/AMENITY ISSUES**

There are no environmental or amenity issues associated with this report.

## **10.4 Minor Grants Program Applications (cont'd)**

### **5. FINANCIAL & ECONOMIC IMPLICATIONS**

The approval of minor grants is managed within Council's adopted budget.

### **6. SOCIAL IMPLICATIONS**

The Minor Grants program allows Council the flexibility to respond to requests from community groups within Knox at a municipal level. These grants provide applicants the opportunity to participate and support a variety of community based programs.

### **7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021**

Provision of the Incidental Community Grants program assists Council in meeting the following objectives under the Knox Community and Council Plan.

Goal 6. We are healthy, happy and well

- Strategy 6.2- Support the community to enable positive physical and mental health.

Goal 7. We are inclusive, feel a sense of belonging and value our identity

- Strategy 7.3 - Strengthen community connections.

Goal 8. We have confidence in decision making

- Strategy 8.1 – Build, strengthen and promote good governance practices across government and community organisations.

### **8. CONFLICT OF INTEREST**

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Officer Responsible – Michael Fromberg, Director Corporate Development - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

Author – Kirstin Ritchie, Governance Officer - In providing this advice as the Author, I have no disclosable interests in this report

### **8. CONCLUSION**

This report contains the recommendation for funding through the Minor Grants program.

**10.4 Minor Grants Program Applications (cont'd)****9. CONFIDENTIALITY**

Confidential Appendix A contains each of the individual grant applications for Council's consideration.

**COUNCIL RESOLUTION**

**MOVED: CR. TAYLOR**  
**SECONDED: CR. SEYMOUR**

That Council:

1. Approve the six (6) recommended Minor Grants Program applications for a total of \$11,519.30 as detailed below:

Applicant Name	Project Title	Amount Requested	Amount Recommended
Ferntree Gully Cricket Club	Purchase and installation of a commercial dishwasher to their social facilities at Wally Tew Reserve.	\$2,500.00	\$2,500.00
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The Basin Cricket Club	Purchase of new uniforms for four new teams.	\$2,461.80	\$2,461.80
Fairhills High School Parents & Community Association	Payment of Council function room rental to host Annual Academic Awards night.	\$732.00	\$732.00
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Kinderlea 3 Year Old Preschool	Purchase of a computer to assist with teacher planning	\$858.00	\$858.00
	<b>TOTAL</b>	<b>\$11,519.30</b>	<b>\$11,519.30</b>

**10.4 Minor Grants Program Applications (cont'd)**

2. Note that the grant to Hindi Niketan Inc. is conditional upon Hindi Niketan Inc. providing proof of purchase of public liability insurance and authorise the amount of the grant to be a reduced if the final cost of insurance is less than quoted in Hindi Niketan Inc.'s application.
3. Refuse one (1) Minor Grants Program application for a total of \$440.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Amount to be Refused
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	<b>TOTAL</b>	<b>\$440.00</b>	<b>\$440.00</b>

**CARRIED**

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**10.4 Minor Grants Program Applications (cont'd)**

Confidential Appendix A is circulated under separate cover.

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**ALL WARDS****11.1 WORKS REPORT AS AT 29 NOVEMBER 2017**

**SUMMARY:** *Coordinator – Capital Works (Gene Chiron)*

*The Works Report shows projects on Council's Capital Works Program and indicates the status of each project as at 29 November 2017.*

**RECOMMENDATION**

That the works report, as at 29 November 2017, be received and noted.

**1. INTRODUCTION**

This report summarises Council's Capital Works Program for the 2017/2018 financial year. The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report, as of 29 November 2017, is attached as Appendix A.

**COUNCIL RESOLUTION**

**MOVED: CR. PEARCE**  
**SECONDED: CR. TAYLOR**

That the works report, as at 29 November 2017, be received and noted.

**CARRIED**

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
<b>APPENDIX A</b>		
<b>1</b>	<b>Bridges Renewal Program</b>	<b>\$599,093</b>
All Wards	Hand railing has been completed at Forest Road Bridge.	
<b>4</b>	<b>High Risk Road Failures</b>	<b>\$500,000</b>
All Wards	Reactive works will complete this program.	
<b>7</b>	<b>Road Surface Renewal Program</b>	<b>\$4,000,000</b>
All Wards	Approximately 30 streets have been resurfaced.	
<b>8</b>	<b>Drainage Pit and Pipe Renewal Program</b>	<b>\$2,000,000</b>
All Wards	Works have been completed at Arthur Street. Works continuing at Allanfield Crescent, Herbert Street, Lydford Road and Cardiff Avenue.	
<b>9</b>	<b>Footpath Renewal Program</b>	<b>\$1,900,000</b>
All Wards	Program progressing on schedule. Works are being programmed alongside kerb and channel with road resurfacing works.	
<b>10</b>	<b>Bicycle / Shared Path Renewal Program</b>	<b>\$500,000</b>
All Wards	Some minor works continuing on shared paths, although concrete priorities still on kerb works for road resurfacing.	
<b>16</b>	<b>Building Renewal Program</b>	<b>\$6,094,500</b>
All Wards	Program is 33% committed/expended. Works nearing completion/commencing over December include Knox LeisureWorks stage 2 - male/female change rooms, Rowville Community Centre - flooring replacement and associated works, internal painting to Neighbourhood House, Knox Community Arts Centre - external painting, Carrington Park Leisure Centre - external wall cladding at rear of squash courts, Park Crescent Child Care - vinyl flooring, external painting works, Talaskia Child Care Centre - vinyl flooring, external painting works, Flamingo Preschool - external painting, Knoxfield Preschool - external painting, Eildon Parade Preschool - external painting, Rowville Preschool - DDA access ramp.	
<b>17</b>	<b>Playground Renewal Program</b>	<b>\$1,434,367</b>
All Wards	2016/17 Playground Renewals (carried forward): Birchfield (Harrow) - completed; Windermere and Park Ridge - about to open; Eildon and Raphael - currently under construction; Balmoral and Picketts - construction planned to commence in coming months. 2017/18 Playground Renewals: public consultation/comments closed end of October. Reviewing feedback and will integrate feedback into Draft Detailed Design / Documentation. Construction to commence in December.	
<b>22</b>	<b>Fire Hydrant Replacement Program</b>	<b>\$250,000</b>
All Wards	Payment to South East Water due in December.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>24</b>	<b>Car Park Renewal</b>	<b>\$550,000</b>
All Wards	Scoresby Road shopping centre carpark renewal works currently being undertaken.	
<b>25</b>	<b>Plant &amp; Machinery Replacement Program</b>	<b>\$2,985,330</b>
All Wards	Fleet Renewal Program 40% of funding committed.	
<b>26</b>	<b>Street Tree Replacement Program</b>	<b>\$755,000</b>
All Wards	Finalising street tree replacement program.	
<b>31</b>	<b>Stamford Park Redevelopment</b>	<b>\$9,256,618</b>
Tirhatuan	Homestead - verandah works completed, internal works in progress, design for external works in progress, sewer works in progress. Works in accordance with heritage conservation report. Homestead Gardens - well progressed with design works. Parklands - progressing with design works and have commenced planning process.	
<b>43</b>	<b>Shade Sails &amp; Play Structure Maintenance</b>	<b>\$3,193</b>
All Wards	Project completed.	
<b>104</b>	<b>Roadside Furniture Renewal Program</b>	<b>\$100,000</b>
All Wards	Budget 20% expended. Road Furniture Program focusing on reactive based work referrals. Funding will be expended throughout the year as required.	
<b>147</b>	<b>Energy &amp; Greenhouse Program for Council Facilities</b>	<b>\$70,000</b>
All Wards	Scoping currently underway. This project is related to Project 871 (Energy Performance Contract) and will be implemented between January and June 2018.	
<b>229</b>	<b>Building Code Australia Compliance</b>	<b>\$100,000</b>
All Wards	Program of works finalised with Knox Park Grandstand stairwell replacement nearing completion and remaining projects to be rolled out between January and April 2018.	
<b>345</b>	<b>Asbestos Removal</b>	<b>\$100,000</b>
All Wards	Program of works currently being finalised with asbestos removal projects at Alice Johnson Preschool completed and Bena Angliss Preschool expected to be undertaken December/January and remaining projects to be rolled out between February and April 2018.	
<b>347</b>	<b>Miscellaneous Industrial Roads - Pavement Rehabilitation</b>	<b>\$250,000</b>
All Wards	Works expected to commence in January 2018.	
<b>409</b>	<b>Parks Furniture Renewal</b>	<b>\$50,000</b>
All Wards	Program funding 50% expended and works progressing well.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
<b>410</b>	<b>Parks Signage Renewal</b>	<b>\$20,000</b>
All Wards	Program funding 25% expended and works progressing well.	
<b>412</b>	<b>Water Sensitive Urban Design Renewal</b>	<b>\$326,061</b>
All Wards	Waterford Valley Golf Course works underway. Surveying 95% complete. Awaiting permission to access site to finalise survey.	
<b>441</b>	<b>Tim Neville Arboretum Renewal</b>	<b>\$280,000</b>
Dobson	Currently seeking quotes for design and construction of gazebo shelter.	
<b>443</b>	<b>Reserves Paths Renewal</b>	<b>\$60,000</b>
All Wards	On track to begin works in December.	
<b>459</b>	<b>Dobson Street Reserve Retarding Basin</b>	<b>\$738,692</b>
Friberg	Contract nearing completion with works expected to be completed by early December 2017.	
<b>492</b>	<b>Food Act Compliance - Kitchen Retrofitting</b>	<b>\$50,000</b>
All Wards	Projects currently being finalized with works expected to occur over January - April 2018.	
<b>494</b>	<b>Cathies Lane - Landfill Rehabilitation Works</b>	<b>\$175,000</b>
Scott	Reinstatement of inadequate capping around gas wells exposed in cells 1 and 2 and also topsoiling of exposed areas of capping and depressions currently being completed. Recommendation from consultant's investigations is that there is no current requirement to lower leachate at the site. Investigations underway on stability of embankment near leachate pond. Installed drains at top and toe of embankment and undertaking periodic surveys to ascertain if the embankment is moving. Investigation underway to determine if high carbon dioxide levels in landfill gas monitoring bores are from the landfill or other sources. EPA have issued a draft Post Closure Pollution Abatement Notice which will govern the management of the site.	
<b>516</b>	<b>Rumann and Benedikt Reserves - Open Space Upgrade</b>	<b>\$176,094</b>
Tirhatuan	Design plans received from consultant requiring amendment internally with review to follow. Propose to advertise tender in New Year.	
<b>536</b>	<b>Parkland Asset Renewal</b>	<b>\$64,000</b>
All Wards	Program funding 60% expended and works progressing well.	
<b>537</b>	<b>Bush Boulevard Renewal</b>	<b>\$30,000</b>
All Wards	Contractor for planting works has been engaged.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>543</b>	<b>Llewellyn Park - Landfill Rehabilitation Works</b>	<b>\$175,000</b>
Scott	Drainage improvements on the site commenced in February, to be completed in December. Investigation is being undertaken to determine if a landfill gas extraction system is required. Requires replacement monitoring bores be installed further away from the landfill, which were installed in November 2016 and are now being monitored. Work to remove exposed waste in the south west and north west areas of the site is proposed to commence November.	
<b>566</b>	<b>Artwork Renewal</b>	<b>\$30,463</b>
All Wards	Work on restoration of the Placemaker Legacy continues with items removed and currently being restored. The repair and replacement of light boxes, the billboard and additional materials and fees are currently being undertaken. It is anticipated the full budget for artwork renewal will be spent this financial year.	
<b>576</b>	<b>Early Years Facility Emergency Warning System</b>	<b>\$50,000</b>
All Wards	Projects currently being scoped and quoted for: Haering Road Preschool, Boronia, The Basin Playgroup and Rowville Preschool. Implementation expected over January and April holidays.	
<b>587</b>	<b>Upper Ferntree Gully Neighbourhood Activity Centre - Design</b>	<b>\$472,867</b>
Dobson	Project on hold at Council request.	
<b>589</b>	<b>KEYS - Application Review and Solution Remediation</b>	<b>\$70,000</b>
All Wards	Scheduled to commence in January.	
<b>593</b>	<b>Marie Wallace Reserve - Masterplan Implementation</b>	<b>\$416,876</b>
Dinsdale	(1) Access road carpark - works completed. (2) Pedestrian Bridge - survey completed with scope of works to be confirmed with on-site meeting to be arranged. Works to include renewal of existing shared use pedestrian bridge as well as design of new bridge between ovals. Design & construct documentation to be prepared late in New Year.	
<b>607</b>	<b>Ashton Road, FTG - Reconstruction</b>	<b>\$350,000</b>
Friberg	Stage 2 of works being packaged with Stage 2 of Kingston Road. Design review completed and documentation package being prepared for January tender and closing early February.	
<b>608</b>	<b>Kingston Street, FTG - Reconstruction</b>	<b>\$265,000</b>
Friberg	Stage 2 of works being packaged with Stage 2 of Ashton Road. Design review completed and documentation package being prepared for January tender and closing early February.	
<b>630</b>	<b>Early Years Hubs - Bayswater</b>	<b>\$5,925,571</b>
Dinsdale	Tender for construction due to close on December 5.	
<b>649</b>	<b>Scoresby (Exner) Reserve - Masterplan Implementation</b>	<b>\$430,000</b>
Tirhatuan	Design nearing completion with review to follow. Project programmed for tender in New Year.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>660</b>	<b>Mountain Highway (No. 598), Bayswater Drainage - Design</b>	<b>\$15,015</b>
Dinsdale	Consultant has received a final design from the underground tank supplier and will submit the final functional design and cost estimate by the end of November.	
<b>664</b>	<b>Stormwater Harvesting Program Development</b>	<b>\$92,961</b>
All Wards	Currently developing project scope to undertake rectification works.	
<b>667</b>	<b>Dobson Creek Catchment - Streetscape Water Sensitive Urban Design</b>	<b>\$186,587</b>
Chandler	Stage 2 of water sensitive urban design works underway.	
<b>668</b>	<b>Knox Active Aging Management System (KAAMS)</b>	<b>\$36,266</b>
All Wards	Project completed.	
<b>675</b>	<b>Public Art Project</b>	<b>\$160,858</b>
All Wards	Public Artwork has been developed through the Immerse exhibition program (permanent murals) and a number of projects planned to expend budget by end of financial year.	
<b>689</b>	<b>Lewis Park, Wantirna South Oval 1 Renewal</b>	<b>\$700,000</b>
Dinsdale	Irrigation and earthwork progressing well. Soil importing is 50% complete.	
<b>708</b>	<b>Cricket run ups and goal squares</b>	<b>\$44,000</b>
All Wards	Works identified for Fairpark Reserve and HV Jones.	
<b>710</b>	<b>Colchester Reserve Rugby Pitches</b>	<b>\$17,160</b>
Chandler	Works completed and practical completion achieved. Reinstatement of asphalt shared path expected to be completed by mid-December 2017.	
<b>716</b>	<b>Early Years Hubs - Wantirna South</b>	<b>\$13,511,821</b>
Scott	Pouring of concrete slabs expected to commence in late November, delayed one week due to heavy rainfalls.	
<b>717</b>	<b>Knox Central Package</b>	<b>\$8,085,000</b>
Dinsdale	Negotiations to acquire parcels for future road corridor and delivery of Knox Central Masterplan continue, with conclusion expected in this financial year. The Operations Centre land transaction has settled with residual funding to remain allocated to the project should additional land be required.	
<b>718</b>	<b>Bulk Replacement of Street Lights with LED</b>	<b>\$500,000</b>
All Wards	Project completed.	
<b>721</b>	<b>Eildon Park Reserve (Pavilion upgrade), Rowville</b>	<b>\$97,600</b>
Taylor	Project completed.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>724</b>	<b>Knox (Interim) Library</b>	<b>\$674,215</b>
Dinsdale	Detailed design completed. Awaiting confirmed start date from Westfield.	
<b>725</b>	<b>Placemakers Site - Design</b>	<b>\$222,263</b>
Dobson	Agreed option concept plan is currently at detailed design phase. Detailed design documentation expected by early December.	
<b>727</b>	<b>Knox Community Arts Centre - Outdoor Furniture</b>	<b>\$9,517</b>
Dinsdale	Project equipment purchased and installed at KCAC.	
<b>733</b>	<b>Preschool Office/Storage - Minor Works</b>	<b>\$50,000</b>
All Wards	Program has been finalised with works currently being quoted. Contractor(s) to be appointed.	
<b>735</b>	<b>Family &amp; Children Services Buildings Door Jamb Protectors</b>	<b>\$25,000</b>
All Wards	Final list of buildings completed with plan for implementation over January holidays.	
<b>737</b>	<b>Meals on Wheels site reconfiguration - Stage 2</b>	<b>\$50,000</b>
Dinsdale	Meals on wheels will be relocated. Plan to be developed over the next 6 months.	
<b>746</b>	<b>Revegetation Plan</b>	<b>\$100,000</b>
All Wards	Spraying and mulching of revegetation sites to commence December through to January.	
<b>747</b>	<b>Chandler Park, Boronia - Masterplan Implementation</b>	<b>\$57,128</b>
Chandler	Project completed.	
<b>751</b>	<b>Tim Neville Arboretum - Lake Structure Upgrade</b>	<b>\$141,750</b>
Dobson	Currently seeking quotes for design and construction of the proposed lake shelter.	
<b>752</b>	<b>Mountain Gate Shopping Centre Reserve - Design</b>	<b>\$154,425</b>
Friberg	Community feedback reviewed and conflicts with initial community consultation. Change to the design underway to reflect community comments.	
<b>755</b>	<b>Talaskia Reserve, Upper Ferntree Gully</b>	<b>\$300,000</b>
Dobson	Consultants completed tender construction package in mid-November. Procurement plan has been signed off. Council to carry out public tender.	
<b>757</b>	<b>Carrington Park, Knoxfield - Masterplan</b>	<b>\$88,644</b>
Friberg	Seats to be installed by Parks in late November.	

# Knox City Council Project Status Report

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Project Number	Project Name	Total Approved Budget
761	<b>Dandenong Creek Gateways - Strategic Road Corridors Revegetation</b>	\$95,795
All Wards	Open Space team to prepare draft sketch plan for planting works.	
769	<b>Mint Street Wetland System - Stage 2a</b>	\$364,038
Collier	Works essentially complete with practical completion inspection proposed for early December 2017.	
771	<b>Colchester Road, Boronia – Wetland and Raingarden</b>	\$40,000
Chandler	Project completed.	
773	<b>Suffern Avenue (Waldheim Street) Wetland</b>	\$368,345
Dinsdale	Construction works commenced early November 2017 and anticipated to be completed by early February 2018.	
785	<b>Printer Upgrade</b>	\$43,000
All Wards	Project completed	
786	<b>Microsoft Office 365</b>	\$200,000
All Wards	Progressing well with the rollout of O365. Rollout occurring dept by dept, HR being latest team to be updated. Project currently being resourced internally hence low expenditure to date.	
787	<b>Website Redevelopment</b>	\$436,000
All Wards	Business case to be progressed.	
788	<b>Network Drive Migration</b>	\$225,000
All Wards	Project completed.	
789	<b>Facilities Booking Review/Upgrade</b>	\$71,300
All Wards	Project on hold until updated software release available from Priava.	
791	<b>Computer Lease</b>	\$120,000
All Wards	Leased software and hardware expenses are incurred throughout the year.	
792	<b>PC/Device Rollout Lease</b>	\$280,000
All Wards	Leased software and hardware expenses are incurred throughout the year.	
793	<b>Non Leased Software and Hardware</b>	\$120,000
All Wards	Leased software and hardware expenses are incurred throughout the year.	

Project Number	Project Name	Total Approved Budget
<b>794</b>	<b>Switch Replacement Program (Leased)</b>	<b>\$250,000</b>
All Wards	Leased software and hardware expenses are incurred throughout the year.	
<b>796</b>	<b>Park Crescent, Boronia - Reconstruction</b>	<b>\$383,040</b>
Baird	Project packaged with Erica Avenue and Woodvale Road. Contract works within Park Crescent completed and practical completion inspection arranged.	
<b>798</b>	<b>Woodvale Road, Boronia - Reconstruction</b>	<b>\$114,240</b>
Baird	Project packaged with Erica Avenue and Park Crescent. Contract works within Woodvale Road completed with practical completion inspection arranged.	
<b>799</b>	<b>Windermere Drive, Ferntree Gully - Reconstruction</b>	<b>\$305,446</b>
Friberg	Project packaged with Smithfield Square project as one tender. Contract works in Windermere Drive completed with practical completion inspection imminent.	
<b>800</b>	<b>Smithfield Square, Wantirna - Reconstruction</b>	<b>\$281,205</b>
Collier	Project packaged with Windermere Drive project as one tender. Construction completed on Smithfield Square with practical completion inspection imminent.	
<b>801</b>	<b>Sasses Avenue, Bayswater - Reconstruction</b>	<b>\$344,202</b>
Dinsdale	Contract works completed and practical completion inspection arranged.	
<b>802</b>	<b>Erica Avenue, Boronia - Reconstruction</b>	<b>\$70,725</b>
Baird	Project packaged with Park Crescent and Woodvale Road. Contract works within Erica Avenue completed and practical completion inspection arranged. Final line-marking to be applied end November.	
<b>803</b>	<b>Macquarie Place, Boronia - Reconstruction</b>	<b>\$270,289</b>
Chandler	Contract works completed and meeting arranged to clarify and finalise variation claim. Practical completion inspection imminent.	
<b>804</b>	<b>Dorset Road (169), Boronia - Flood Mitigation</b>	<b>\$97,000</b>
Baird	Project completed.	
<b>806</b>	<b>Cash Fues Place Wetland System - Design</b>	<b>\$60,765</b>
Collier	Contractor to be appointed by end of November. Works scheduled to commence in January to enable access on site.	
<b>809</b>	<b>Bayswater Activity Centre Streetscape Improvements</b>	<b>\$1,620,411</b>
Dinsdale	Majority of footpath pavement has been completed. Glass screens are currently being installed. Street trees have been planted. Conduits for power line undergrounding have been installed. Removal of the overhead wires and associated poles will commence after Christmas holidays.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>812</b>	<b>Asset Management System</b>	<b>\$20,000</b>
All Wards	Project planned to commence in January.	
<b>813</b>	<b>Information architecture design and planning</b>	<b>\$130,000</b>
All Wards	Staff data model primary works completed. Documentation underway. Active Directory and Chris21 bulk update complete. Organisational levels and work locations have been completed.	
<b>814</b>	<b>Standard Operating Environment Upgrade</b>	<b>\$130,336</b>
All Wards	New devices being rolled out with the new Standard Operating System environment.	
<b>815</b>	<b>Pathway Smartclient implementation</b>	<b>\$90,000</b>
All Wards	Training continuing as required. Final rollout plan being arranged with assistance and availability from vendor.	
<b>816</b>	<b>ePathway Payment enhancements/extension</b>	<b>\$80,000</b>
All Wards	Website styling updates completed to new corporate guidelines. Additional payment options for applications underway with updated invoicing details. BPoint project actions in line with ePathway updates.	
<b>817</b>	<b>WAN Network Enhancements</b>	<b>\$50,000</b>
All Wards	Project completed.	
<b>818</b>	<b>DRP Update and full test</b>	<b>\$141,360</b>
All Wards	Council Disaster Recovery resources have been relocated to NextDC (Port Melbourne). Testing of the backup/recovery process and resources has been moved to 20 January.	
<b>819</b>	<b>IT Security Audit (policies &amp; procedures)</b>	<b>\$50,000</b>
All Wards	Penetration testing on track to commence in January.	
<b>820</b>	<b>Mobile phone refresh (iPhone)</b>	<b>\$20,000</b>
All Wards	Replacement program in progress.	
<b>821</b>	<b>Storage</b>	<b>\$60,000</b>
All Wards	Project remains on track.	
<b>822</b>	<b>Security, Email Filtering and Firewall</b>	<b>\$57,581</b>
All Wards	Scheduled to commence in April.	
<b>823</b>	<b>DC1 - Server Room AC &amp; UPS</b>	<b>\$100,000</b>
All Wards	On track to install new UPS and AC as planned by end of December.	

# Knox City Council Project Status Report

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<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>825</b>	<b>Microsoft Licensing (True Up)</b>	<b>\$150,000</b>
All Wards	Scheduled to commence in April.	
<b>826</b>	<b>Microsoft SQL Licence</b>	<b>\$220,000</b>
All Wards	Expensed throughout the year as required.	
<b>827</b>	<b>Intranet Update</b>	<b>\$200,000</b>
All Wards	Project to be undertaken in 2018/19.	
<b>829</b>	<b>Knox Community Art Centre, Bayswater</b>	<b>\$10,000</b>
Dinsdale	Project completed.	
<b>830</b>	<b>Park Ridge Reserve, Rowville - Oval Renewal</b>	<b>\$56,500</b>
Taylor	Maintenance program ongoing. Oval progressing well.	
<b>831</b>	<b>Templeton Reserve, Wantirna - Oval Renewal</b>	<b>\$38,000</b>
Collier	Mowing has restarted, fertilizer being applied. Ground progressing slowly.	
<b>832</b>	<b>Knox Gardens Reserve, Wantirna South - Oval 2 Renewal</b>	<b>\$14,788</b>
Scott	Oval is nearing complete establishment.	
<b>833</b>	<b>Knox Gardens Reserve, Wantirna South - Tennis Court Renewal</b>	<b>\$294,000</b>
Scott	Discussed scope of works with Leisure and club. Sports surface specialist consultant investigating design treatment required with preferred design nearing completion.	
<b>834</b>	<b>Oversowing of Sports Fields</b>	<b>\$30,000</b>
All Wards	Grounds have been chosen and seed variety will be set in the next month.	
<b>837</b>	<b>Westfield Library - Design</b>	<b>\$200,000</b>
Dinsdale	Still awaiting outcomes of discussions with Westfield.	
<b>838</b>	<b>Bayswater Community Hub - Scoping</b>	<b>\$120,000</b>
Dinsdale	Council officers are continuing to engage with VicRoads on land related matters.	
<b>839</b>	<b>Preschool Bathroom Upgrades - Bena Angliss Preschool</b>	<b>\$222,000</b>
All Wards	Contractor has been appointed with construction on site to commence in December.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
842	<b>Knox Athletics - Hammer Throw Cage Upgrade</b>	<b>\$56,549</b>
Friberg	Detailed design finalised. Club have offered additional funding and have asked Council to fund remainder for preferred design. Additional funding approved. To be packaged with discus cage once design completed.	
844	<b>Score Boards - Design and Installation</b>	<b>\$390,000</b>
All Wards	Project list has been finalised and approved. Approved projects have been commenced.	
845	<b>Carrington Park Leisure Centre - Basketball Rings</b>	<b>\$35,000</b>
Friberg	Project completed.	
846	<b>Knox Gardens Reserve - Lower Oval Shelters</b>	<b>\$39,015</b>
Scott	Construction is complete.	
847	<b>Boronia Basketball Stadium - Safety Padding</b>	<b>\$36,000</b>
Baird	Project completed.	
849	<b>Repurposing Scoping of Facilities from Hub Projects.</b>	<b>\$93,550</b>
All Wards	Scoping the future use of nominated early years facilities, will go to Council for further advice late 2017, early 2018.	
851	<b>Senior Citizens Centres - Facilities Development Plan</b>	<b>\$60,000</b>
All Wards	The second steering group committee meeting was held and four concept drawing options were presented to the group for discussion and evaluation.	
853	<b>Aimee Seebeck Hall, Amenities Design</b>	<b>\$20,000</b>
Taylor	Agreed concept design/brief has been sent to architect for fee proposals to proceed to detailed design. Detailed design expected to be complete by mid-February.	
854	<b>Knox Community Gardens/Vineyard Pergola Upgrade</b>	<b>\$10,000</b>
Dinsdale	Knox Community Gardens Group informed Council officers that the upgrade to the pergola is no longer required.	
860	<b>Bergins Road, Rowville - Footpath 3</b>	<b>\$125,000</b>
Taylor	Path has been constructed.	
862	<b>Burwood Highway, Wantirna - Shared Path 2</b>	<b>\$137,900</b>
Collier	Design is currently being finalised	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
<b>866</b>	<b>Ferntree Gully Village Square - Masterplan Implementation</b>	<b>\$183,585</b>
Dobson	Design subject to future development plans at the site, following Council purchase of adjoining land.	
<b>867</b>	<b>Knox Regional Netball Centre, Ferntree Gully - Masterplan</b>	<b>\$131,872</b>
Dobson	Open Space and Leisure to meet to discuss further edits to Feasibility Study prior to presenting to EMT.	
<b>868</b>	<b>H V Jones, Ferntree Gully Masterplan Implementation</b>	<b>\$143,000</b>
Friberg	Comments from internal officers supplied to Consultants for edit and update as required	
<b>869</b>	<b>Gilbert Park, Knoxfield - Masterplan Review</b>	<b>\$177,000</b>
Friberg	Following consultation phase, draft Masterplan is being updated with minor edits as required. Officers will seek to consult with the club on the proposed edits.	
<b>871</b>	<b>Energy Performance Audit for Community Buildings</b>	<b>\$418,636</b>
All Wards	The draft Detailed Facility Study and Energy Performance Contract is due in November, which will outline the energy saving opportunities that have emerged from the detailed facility audits.	
<b>874</b>	<b>Fulham Road, Rowville Reconstruction</b>	<b>\$125,000</b>
Tirhatuan	Design nearing completion and design review imminent. Consultation with Stud Park Centre Management and retirement village has occurred. Construction planned from mid-April, subject to feedback from main stakeholders, to enable use of overlapping funds to complete total necessary works as one continuous contract package.	
<b>875</b>	<b>Parkhurst Drive, Knoxfield Reconstruction</b>	<b>\$120,000</b>
Dinsdale	Detailed design nearing completion with design review to follow. It is proposed to defer the funding for this project to next financial year and package with the remaining two (2) stages as one tender. Construction planned for March 2019 to enable use of overlapping funds so as to complete total necessary works as one contract.	
<b>876</b>	<b>Eastgate Court, Wantirna South Reconstruction</b>	<b>\$295,000</b>
Dinsdale	Detailed design completed and project to be tendered early in the New Year. Construction programmed for March.	
<b>877</b>	<b>Rosehill Street, Scoresby Reconstruction</b>	<b>\$530,000</b>
Tirhatuan	Contractor has been appointed and possession of site to be provided on approval of contract documentation. Anticipate commencement of construction works early in new year.	
<b>878</b>	<b>Alma Avenue, Ferntree Gully Reconstruction</b>	<b>\$330,000</b>
Dobson	Contract packaged with Winwood Drive and Helene Court projects. Contractor has been appointed with pre-construction documentation approved. Possession of site to be approved. Contract works to commence in Helene Court first with Alma Avenue to commence early in new year.	

# Knox City Council Project Status Report

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Project Number	Project Name	Total Approved Budget
<b>879</b>	<b>Winwood Drive, Ferntree Gully Reconstruction</b>	<b>\$398,000</b>
Dobson	Contract packaged with Alma Avenue and Helene Court projects. Contractor has been appointed with pre-construction documentation approved. Possession of site approved. Contract works to commence in Helene Court first with Winwood Drive to commence early in new year.	
<b>880</b>	<b>Helene Court, Boronia Reconstruction</b>	<b>\$337,000</b>
Chandler	Contract packaged with Winwood Drive and Alma Avenue projects. Contractor has been appointed with pre-construction documentation approved. Possession of site approved. Contract works to commence in Helene Court first.	
<b>884</b>	<b>Glenfern Road Ferntree Gully - Footpath</b>	<b>\$36,961</b>
Dobson	Project completed.	
<b>886</b>	<b>Schultz Reserve - Internal Pavilion Upgrades (Female Friendly)</b>	<b>\$100,000</b>
Collier	Detailed design is complete. Project is proceeding to tender early December.	
<b>888</b>	<b>Batterham Reserve Floodlighting Upgrade</b>	<b>\$200,000</b>
Chandler	Project is currently at Request for Quote stage. Contractor is expected to be appointed by the end of December, pending satisfactory quotes.	
<b>889</b>	<b>Wally Tew Reserve Floodlighting Upgrade</b>	<b>\$200,000</b>
Dobson	Tender has closed. The evaluation process is to follow, with the contract expected to be awarded by end of November.	
<b>891</b>	<b>Henderson Road Bridge - Preconstruction</b>	<b>\$545,900</b>
Friberg	The Cultural Heritage Management Plan has been completed. Design tender submissions are currently being evaluated with the contract likely to be awarded prior to Christmas. Consultation taking place with surrounding residential properties on traffic management options.	
<b>907</b>	<b>JW Manson Reserve WSUD - Construction</b>	<b>\$240,793</b>
Collier	VicRoads have informed Council officers that the financial implications of encroaching on their land is high. Council is currently in conversation with Melbourne Water to work together to resolve the financial implication with VicRoads.	
<b>923</b>	<b>679 Boronia Road - Service Road, Wantirna - Reconstruction</b>	<b>\$10,000</b>
Collier	Survey is planned for December now that VicRoads have completed adjacent Mountain Highway left turn lane road works. Concept plan to include assessment of median strip and service road narrowing to check if footpath can be re-aligned onto road reserve land.	
<b>924</b>	<b>Cherrington Square, Wantirna - Design</b>	<b>\$15,000</b>
Collier	Survey planned for early in the new year.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
925	<b>1101 Burwood Hwy, Ferntree Gully - Design</b>	<b>\$5,000</b>
Dobson	Survey completed and design well underway.	
926	<b>Windermere Drive, Ferntree Gully - Design</b>	<b>\$25,000</b>
Friberg	Geotech investigation has commenced. Survey is completed and design underway.	
927	<b>Selman Avenue, Ferntree Gully - Design</b>	<b>\$30,000</b>
Dobson	Geotech investigation and survey completed and design nearing completion with design review to follow.	
928	<b>Barmah Drive, Wantirna - Design</b>	<b>\$5,000</b>
Collier	Geotech investigation has commenced. Survey is completed and design is underway.	
929	<b>Albert Avenue, Boronia - Design</b>	<b>\$55,000</b>
Chandler	Survey expected to be completed by late December.	
930	<b>Forest Road, Ferntree Gully - Design</b>	<b>\$40,000</b>
Dobson	Survey expected to be completed by late December.	
931	<b>Underwood Road, Ferntree Gully - Design</b>	<b>\$30,000</b>
Dobson	Survey completed and design well underway.	
932	<b>Burwood Highway - service road, Ferntree Gully - Design (1)</b>	<b>\$10,000</b>
Dobson	Geotech work completed - plan to survey site early in new year.	
933	<b>Burwood Highway - service road, Ferntree Gully - Design (2)</b>	<b>\$5,000</b>
Dobson	Geotech work completed - plan to survey site early in new year.	
934	<b>Sheraton Cres, Ferntree Gully - Design</b>	<b>\$20,000</b>
Friberg	Geotech work completed – plan to survey site early in new year.	
935	<b>Scoresby (Exner) Reserve - Tennis Court Renewals</b>	<b>\$250,000</b>
Tirhatuan	Detailed design completed - club and Councillor consulted. Contract advertised with tenders closing on 12 December.	
936	<b>Carrington Park Reserve - Tennis Court Renewals</b>	<b>\$155,000</b>
Friberg	Survey expected to occur in December.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
937	<b>Kings Park Baseball Diamond - Safety Fencing</b>	\$60,000
Dobson	Work on batting cages has started early and is nearly complete.	
938	<b>Kings Park Reserve - Drainage Renewal Works Oval #1</b>	\$150,000
Dobson	Work to commence on December 4.	
939	<b>Millers Reserve - Oval Renewal - Design</b>	\$15,000
Chandler	Soil physical tests have been collected. Heavy clay profile confirmed. Scope of works to commence.	
940	<b>Wally Tew Reserve - Cricket net renewals - Design</b>	\$10,000
Dobson	Survey expected to be carried out in 2018.	
941	<b>Knox Regional Netball Centre - Court Renewals</b>	\$20,000
Dobson	Extensive internal consultation undertaken. Geotech report received and sports surface consultant is investigating pavement design treatment required, with preferred design nearing completion.	
942	<b>Tree Management</b>	\$100,000
All Wards	Works to be carried out as required.	
943	<b>Early Years Security Keypads</b>	\$30,000
All Wards	Projects currently being scoped and quoted. Implementation expected during the April 2018 school holidays.	
944	<b>Knox Central (Operations Centre Relocation)</b>	\$500,000
Dinsdale	Tender for design development and detailed design is under evaluation. Remediation and assessment contract (relating to contaminated soil at current Centre) has been awarded and preliminary works have commenced. Currently procuring an independent auditor.	
945	<b>ICT - Website Redevelopment (Part of Project 787)</b>	\$424,500
All Wards	Awaiting ICT/Digital Strategy funding approval.	
946	<b>Boronia Precinct Planning</b>	\$390,000
Baird	In Stage 1 - Background and Research. A draft report for Community Service Provision Audit and a draft report for the Land Use and Planning Background have been completed.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>947</b>	<b>Knox Skate &amp; BMX Park - New Youth Pavilion</b>	<b>\$75,000</b>
Friberg	Concept design and cost plan will be prepared for 2018/19 SRV application. Project scheduled to commence in April.	
<b>948</b>	<b>Alternative Buildings Program (Pavilions)</b>	<b>\$550,000</b>
All Wards	Batterham and Knox Gardens have proceeded to tender with submissions to be provided by mid-December.	
<b>949</b>	<b>The Basin Neighbourhood House Redevelopment at The Basin Primary School</b>	<b>\$2,500,000</b>
Chandler	Commenced establishing an agreed list of fitout, furniture and equipment to be provided as part of the construction of the new Basin Community House for proposed implementation in October 2018.	
<b>950</b>	<b>Family &amp; Childrens Services Buildings &amp; Facilities</b>	<b>\$270,000</b>
All Wards	Tenders for Alice Johnson Preschool bathroom upgrade have been assessed and contractor has been appointed with construction to commence mid-late December.	
<b>951</b>	<b>Community Toilet Replacement Program</b>	<b>\$220,000</b>
All Wards	Rowville Community Centre (Stud Park) Public Toilet concept design completed and detailed design documentation currently being prepared with completion expected by end of December. It is anticipated that Rowville will proceed to public tender mid-January.	
<b>952</b>	<b>HV Jones Reserve Floodlighting Upgrade</b>	<b>\$250,000</b>
Friberg	Aiming to issue floodlighting installation works for tender early December. Separately finalising application for additional power supply to the reserve and associated cabling/panel upgrades.	
<b>953</b>	<b>Schultz Reserve - New Floodlighting</b>	<b>\$150,000</b>
Collier	Request for quotations has commenced with quotes expected by early December.	
<b>954</b>	<b>Knox BMX Track - New Storage &amp; Start Gate Structure</b>	<b>\$200,000</b>
Friberg	Architectural documentation has been received. Awaiting detailed engineering design to proceed to request for quotations in December.	
<b>955</b>	<b>Gilbert Park Skate Park Lighting</b>	<b>\$25,000</b>
Friberg	Project completed.	
<b>956</b>	<b>Knox Athletics Track - Discus Cage Upgrade</b>	<b>\$75,000</b>
Friberg	Survey programmed for early in new year. Intend packaging this project with the Knox Athletics hammer-throw cage project after Easter.	
<b>957</b>	<b>Kings Park - New Floodlighting (Oval 2) - Design</b>	<b>\$2,000</b>
Dobson	Design completed.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
958	<b>Liberty Avenue Reserve - New Floodlighting - Design</b>	<b>\$2,000</b>
Taylor	Design completed.	
959	<b>Rowville Community Centre - Lighting Upgrade</b>	<b>\$50,000</b>
Taylor	Project currently being quoted with contractor to be appointed early December.	
960	<b>Knox Regional Netball Centre Improvements to Outdoor Amenities</b>	<b>\$150,000</b>
Dobson	Quotes have been provided with view to appoint contractor by December for February installation.	
961	<b>Knox Regional Netball Centre Floodlight Outdoor Courts 5 to 8</b>	<b>\$200,000</b>
Dobson	Scope of works currently being finalised with view to request for quotations mid-January.	
962	<b>Knox Regional Sports Park Signage</b>	<b>\$130,000</b>
Scott	Documentation being finalised with view to proceed to design/construct tender/quotation in mid-December/early January.	
963	<b>F&amp;CS - Site Master Plans - Stages 1 &amp; 2</b>	<b>\$50,000</b>
All Wards	List of sites has been prepared to be sent to Surveyors for feature site plans.	
964	<b>Relocate Preschool Bag Lockers</b>	<b>\$32,000</b>
All Wards	Awaiting outcome of grant submissions to the Department. Will commence over December/January holidays.	
965	<b>Billoo Park Preschool - Toilet and Storage Upgrade Design</b>	<b>\$10,000</b>
Collier	Scope being finalised to send to Architects for fee proposal for concept design. Expected to commence in January.	
966	<b>Alexander Magit Preschool - Verandah Replacement Design</b>	<b>\$10,000</b>
Friberg	Briefs to be sent to architects for concept design to commence in January.	
967	<b>Goodwin Estate Preschool - Verandah Replacement Design</b>	<b>\$10,000</b>
Chandler	Briefs being prepared to send to architects for concept plan delivery in January.	
968	<b>Flamingo Preschool - Verandah Replacement Design</b>	<b>\$10,000</b>
Collier	Concept plan to commence early 2018.	
969	<b>Orana Neighbourhood House Kitchen Upgrade</b>	<b>\$5,000</b>
Dinsdale	Project has proceeded to design phase. Design completion expected by end of February 2018.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
970	<b>Bayswater Scout Hall at Marie Wallace</b>	\$150,000
Dinsdale	Awaiting scoping/funding information.	
971	<b>Mountain Highway, The Basin Footpath (Basin Primary School)</b>	\$10,000
Chandler	Project currently being scoped.	
972	<b>Mountain Highway, The Basin Footpath (Dorrigo Drive)</b>	\$40,000
Chandler	Project currently being designed.	
973	<b>Mountain Highway, The Basin Footpath (Wicks Road and Basin Shops)</b>	\$340,000
Chandler	Tenders for contract works have closed and evaluation underway to enable appointment prior to end of year.	
974	<b>Bergins Road right turn lane</b>	\$150,000
Taylor	Quotations from selected contractors were received and appointment made. Works anticipated to be underway by early February and be completed by mid-April 2018.	
975	<b>AV Equipment Enhancements</b>	\$150,000
All Wards	Last upgrades to Meeting Rooms 1 & 2 planned to be completed in December.	
976	<b>HR System Enhancements</b>	\$67,400
All Wards	Scheduled to commence in January 2018.	
977	<b>Pathway Online Applications / Permits / Registrations</b>	\$127,000
All Wards	Building applications (exc int permits) successfully deployed and volumes constituting 25% overall being lodged online. Pet registrations are now available online.	
978	<b>Microsoft Exchange Upgrade</b>	\$50,000
All Wards	Scheduled to commence in April 2018.	
979	<b>GIS Phase 3</b>	\$200,000
All Wards	Awaiting IT prioritization and scheduling.	
981	<b>Applications Support - Mobile Computing &amp; Information Integrity (EFT)</b>	\$90,000
All Wards	Project to be undertaken in 2018/19.	
982	<b>Anne Road, Knoxfield LATM</b>	\$10,000
Friberg	Scope of works being reviewed.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
983	<b>Stewart Street LATM</b>	<b>\$90,000</b>
Chandler	Funding approved from VicRoads as part of Safe Travel in Local Streets Program to increase the scope of works to include devices in Olive Grove and Elsie Street. Consultation with residents has commenced (from 14 November to 8 December).	
984	<b>Napoleon Road, Lysterfield Shared Path</b>	<b>\$200,000</b>
Taylor	Detailed survey and design is to be prepared to present to VicRoads for approval.	
985	<b>Napoleon Road, Lysterfield, Shared Path 4 - Design</b>	<b>\$10,000</b>
Taylor	Project scope confirmed. Survey and design to commence early in New Year.	
986	<b>Boronia Road Activity Centre Bike Parking</b>	<b>\$1,500</b>
Baird	Consultation with adjacent businesses has commenced.	
987	<b>Wayfinding Signage for Cyclists</b>	<b>\$5,000</b>
All Wards	Plans to be developed in December.	
988	<b>Marie Wallace Bicycle Repair Station</b>	<b>\$3,000</b>
Dinsdale	Project completed.	
989	<b>George Street, Scoresby Bicycle Improvements</b>	<b>\$139,000</b>
Scott	Detailed design currently being developed.	
990	<b>Tyner Rd, Wantirna South New School Crossing</b>	<b>\$28,000</b>
Scott	Project completed.	
991	<b>Wellington Road, Rowville Footpath Connection</b>	<b>\$40,000</b>
Tirhatuan	Project currently being scoped.	
992	<b>Karoo Rd, Rowville Footpath Connection</b>	<b>\$25,000</b>
Friberg	Project currently being scoped.	
993	<b>Ferntree Gully Road, Scoresby Footpath Connection</b>	<b>\$10,000</b>
Tirhatuan	Survey programmed for mid-December 2017.	
994	<b>Picketts Reserve, Ferntree Gully Masterplan Implementation</b>	<b>\$100,000</b>
Baird	Quotation provided and works authorisation approved. Works to be programmed.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
<b>995</b>	<b>Peregrine Reserve, Rowville - Masterplan</b>	<b>\$45,000</b>
Taylor	Meeting with Council staff working group to discuss and confirm draft concept plan and discuss planning for community consultation phase.	
<b>996</b>	<b>Arcadia Reserve, Rowville - Masterplan</b>	<b>\$100,000</b>
Tirhatuan	Preparation of draft documentation drawings for Stage 2 works has commenced.	
<b>997</b>	<b>Llewellyn Reserve, Wantirna South - Masterplan</b>	<b>\$100,000</b>
Scott	Proposed revegetation works discussed on site with Open Space, Biodiversity and Waste Team.	
<b>998</b>	<b>Templeton Reserve, Wantirna - Masterplan</b>	<b>\$170,000</b>
Collier	Contractor appointed and works commenced 27 November 2017. Scheduled for mid-February 2018 completion.	
<b>999</b>	<b>Lewis Park, Wantirna South - Masterplan</b>	<b>\$200,000</b>
Dinsdale	Successful consultant was awarded the contract in November.	
<b>1000</b>	<b>Stud Park Reserve, Rowville - Masterplan</b>	<b>\$40,000</b>
Tirhatuan	Scoping of detailed design has commenced.	
<b>1001</b>	<b>Scoresby Village Reserve - Masterplan</b>	<b>\$20,000</b>
Tirhatuan	Design stage scheduled to commence in early 2018.	
<b>1002</b>	<b>RD Egan Lee Reserve, Knoxfield</b>	<b>\$45,000</b>
Scott	Consultants are preparing the Site Analysis, Issues & Opportunities Plan(s) prior to consultation with relevant council staff.	
<b>1003</b>	<b>Wantirna Reserve - Masterplan</b>	<b>\$50,000</b>
Collier	First external stakeholders meeting held. Environmental report is being finalised.	
<b>1004</b>	<b>Knox Park, Knoxfield - Relocation of Playground</b>	<b>\$20,000</b>
Friberg	Project completed.	
<b>1005</b>	<b>Neighbourhood Green Streets</b>	<b>\$50,000</b>
All Wards	Open Space to prepare sketch plans for planting.	
<b>1006</b>	<b>Bush Boulevards</b>	<b>\$50,000</b>
All Wards	Open Space to prepare sketch plans for planting including rocks, logs to restrict parking where required.	

# Knox City Council Project Status Report

29-Nov-2017

<b>Project Number</b>	<b>Project Name</b>	<b>Total Approved Budget</b>
<b>1007</b>	<b>Upper Blind Creek (Catchment 910) Scale Feasibility</b>	<b>\$50,000</b>
Dobson	Catchment analysis completed. Investigation and site visits ongoing to assess feasibility.	
<b>1008</b>	<b>Mont Albert to Forest Road - Drainage improvements</b>	<b>\$20,000</b>
Dobson	Site visit completed. Stormwater management model commenced. Initial model to be undertaken by consultant and expected to be completed by the end of December. This will demonstrate if the proposed projects are feasible. If so, consultation with relevant stakeholders will commence in February.	
<b>1009</b>	<b>Talking Tanks Initiative - Flood Protection</b>	<b>\$30,000</b>
All Wards	Another set of models is being run to test the feasibility of other options.	
<b>1010</b>	<b>Dam Condition Audit &amp; Concept Design Solutions</b>	<b>\$50,000</b>
All Wards	An internal review found that the additional retarding basins within the municipality do not meet the ANCOLD definition of a large dam and thus no dam condition audits are required at these sites.	
<b>1011</b>	<b>The Basin Triangle Public Toilet - Installation of Change Table</b>	<b>\$3,500</b>
Dobson	Installation expected by mid-December.	
<b>1013</b>	<b>Marie Wallace Bayswater Solar Panel Installation</b>	<b>\$40,910</b>
Dinsdale	Project completed.	
<b>1014</b>	<b>Batterham Reserve Solar Panel Installation</b>	<b>\$9,091</b>
Chandler	Project completed.	
<b>1015</b>	<b>Tormore Reserve Solar Panel Installation</b>	<b>\$40,910</b>
Baird	Installation to occur in early 2018.	
<b>1016</b>	<b>Kings Park Solar Panel Installation</b>	<b>\$9,091</b>
Dobson	Installation to occur after club has built verandah. This will be in early 2018.	
<b>1024</b>	<b>ICT - Information architecture design and planning (Part of Project 813)</b>	<b>\$150,000</b>
All Wards	Project to be undertaken in 2018/19.	
<b>1025</b>	<b>ICT - Pathway Smartclient implementation (Part of Project 815)</b>	<b>\$100,000</b>
All Wards	Smartclient has been implemented to majority of departments. Project is still progressing.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
1026	<b>ICT - DRP Update and full test (Part of Project 818)</b>	\$140,000
All Wards	DR test now scheduled for January. Infrastructure has been built.	
1027	<b>ICT - Info-Council (Phase 2 - delegations/authorisations)</b>	\$80,000
All Wards	Funding released to progress initiative.	
1028	<b>ICT - Microsoft Sharepoint Upgrade (Part of Project 827)</b>	\$415,000
All Wards	Project to be undertaken in 2018/19.	
1029	<b>ICT - iChris - Chris21 upgrade (Part of Project 976)</b>	\$50,000
All Wards	Project to commence in March 2018.	
1030	<b>ICT - Microsoft Exchange Upgrade (Part of Project 978)</b>	\$100,000
All Wards	Project to be undertaken in 2018/19.	
1031	<b>ICT - Data Integration - Spatial</b>	\$70,000
All Wards	Project to be undertaken in 2018/19.	
1032	<b>ICT - CRM Citizen Portal for Web</b>	\$65,000
All Wards	Funding has been released to progress business case.	
1033	<b>ICT - CMS Integration and Portal</b>	\$160,000
All Wards	Project to be undertaken in 2018/19.	
1034	<b>ICT - CRM Pilot, Enterprise Solution</b>	\$1,100,000
All Wards	Awaiting ICT/Digital Strategy funding approval.	
1035	<b>ICT - Payment Gateway</b>	\$150,000
All Wards	Awaiting ICT/Digital Strategy funding approval.	
1036	<b>ICT - Finance System</b>	\$300,000
All Wards	Process mapping and analysis is underway. Funding released for business case.	
1037	<b>ICT - Key Project Initiation Documentation</b>	\$145,500
All Wards	Awaiting ICT/Digital Strategy funding approval.	

# Knox City Council Project Status Report

29-Nov-2017

Project Number	Project Name	Total Approved Budget
1038	<b>ICT - Business Strategy and Benefits Identification</b>	<b>\$75,000</b>
All Wards	Benefits report has been completed and currently in review.	
1039	<b>ICT - IT Network Security Evaluation and Upgrade</b>	<b>\$554,000</b>
All Wards	Project to be undertaken in 2018/19.	
1040	<b>Dandenong Creek Amenity Improvements</b>	<b>\$70,000</b>
All Wards	Site maps for quoting purposes are currently being prepared. Works to be implemented following Melbourne Water daylighting of Dandenong Creek	
1041	<b>11 Nathan Street, Ferntree Gully - Flood Mitigation</b>	<b>\$97,000</b>
Dobson	Feature survey and underground services deepthing works completed. Concept design completed. Contractor to complete concept design proofing using TUFLOW model and submit report by early December.	
1045	<b>Egan Lee Reserve - Internal Pavilion Upgrades (Female Friendly)</b>	<b>\$3,000</b>
Scott	Concept design complete.	
1046	<b>Scoresby Recreation Reserve - Pavilion Lift Installation</b>	<b>\$70,000</b>
Tirhatuan	Confirmed installation start date 15 January, 2018.	
1047	<b>Colchester Reserve Safety Fencing</b>	<b>\$5,800</b>
Chandler	Project completed.	
1052	<b>Coonara House Solar Panels</b>	<b>\$13,636</b>
Dobson	Works completed.	
1053	<b>Eildon Park - New Shade Structure</b>	<b>\$25,000</b>
	Construction currently awaiting Building Permit approval process to commence.	
1054	<b>Knox Regional Sports Park - Masterplan</b>	<b>\$150,000</b>
Scott	Consultation undertaken with sporting stakeholders to assist in informing plan. Masterplan due by early December.	
	<b>Total:</b>	<b>\$95,664,700</b>

**ALL WARDS****11.2 ASSEMBLIES OF COUNCILLORS**

**SUMMARY:** *Governance Advisor (Rodney McKail)*

*This report provides details of Assembly of Councillors established under section 80A of the Local Government Act as required under section 80A(2) of the Act.*

**RECOMMENDATION**

That Council

1. Note the written record of Assemblies of Councillors as attached to this report.
2. Incorporate the records of the Assemblies into the minutes of the meeting.

**1. INTRODUCTION**

Under section 80A(2) of the Local Government Act, the Chief Executive Officer must present a written record of an Assembly of Councillors to an ordinary meeting of Council as soon as practicable after an Assembly occurs. This written record is required to be incorporated into the minutes of the meeting.

Details of Assemblies of Councillors that have occurred between Monday 6 November 2017 and Sunday 3 December 2017 are attached to this report.

**COUNCIL RESOLUTION**

**MOVED: CR. PEARCE**

**SECONDED: CR. TAYLOR**

That Council

1. Note the written record of Assemblies of Councillors as attached to this report.
2. Incorporate the records of the Assemblies into the minutes of the meeting.

**CARRIED**

# RECORD OF ASSEMBLY OF COUNCILLORS



(Section 80A Local Government Act)

<b>Date of Assembly:</b> 9/11/2017	
<b>Name of Committee or Group (if applicable):</b>	
Issues Briefing	
<b>Time Meeting Commenced:</b> 6:38pm	
<b>Councillors in Attendance:</b>	
Cr John Mortimore, Mayor	Cr Lisa Cooper
Cr Jake Keogh, Deputy Mayor (until 8:17pm)	Cr Darren Pearce
Cr Peter Lockwood	Cr Nicole Seymour
Cr Tony Holland	Cr Jackson Taylor
<b>Council Staff in Attendance:</b>	
	Tanya Clark (Items 1, 2 & 3)
Michael Fromberg	Jude Whelan (Item 1)
Angelo Kourambas	Kathy Parton (Item 2)
Kerry Stubbings	Janine Brown (Items 2 & 4)
David Yeouart	Sharon Barker (Item 2)
Andrew Dowling	Judy Chalkley (Item 3)
	Angela Morcos (Item 4)
	Gillian Shelley (Item 4)
	Angela Mitchell (Item 5)
	Dale Monk (Items 5 & 6)
<b>Matters Considered:</b>	
1. Advertising Boards on Council Owned Spaces	
2. Key Life Stages Implementation Plan 2017-2021	
3. HACC Program for Younger People/NDIS Transition Update	
4. Early Years Management Resource Plan	
5. Proposed Land Sale – Strategic Site	
6. Financial Performance Report for the Quarter Ended 30 September 2017	
7. Forward Report Schedule	
8. Future Call Up Items	

<b>Conflict of Interest Disclosures: Yes</b>		
<b>Councillor's Name</b>	<b>Type of Interest</b>	<b>Councillor Left Assembly While Matter Being Considered</b>
Cr Darren Pearce	Close Association	Yes

# RECORD OF ASSEMBLY OF COUNCILLORS



(Section 80A Local Government Act)

<b>Date of Assembly:</b> 13/11/2017	
<b>Name of Committee or Group (if applicable):</b>	
Special Issues Briefing	
<b>Time Meeting Commenced:</b> 7:25pm	
<b>Councillors in Attendance:</b>	
Cr John Mortimore, Mayor	Cr Lisa Cooper
Cr Peter Lockwood	Cr Darren Pearce
Cr Adam Gill (until 8:23pm)	Cr Nicole Seymour
Cr Tony Holland	Cr Jackson Taylor
<b>Council Staff in Attendance:</b>	
Ian Bell	Monica Micheli (Item 1)
Michael Fromberg	Tanya Clark (Item 2)
Angelo Kourambas	Lisette Pine (Item 2)
Kerry Stubbings	Greg Kent (Item 2)
Andrew Dowling	Susan Thompson (Item 2)
<b>Matters Considered:</b>	
1. Henderson Road Bridge – Preliminary Investigation	
2. Packaged Liquor Outlets – GC Amendment to the Knox Planning Scheme	

<b>Conflict of Interest Disclosures: Nil</b>		
<b>Councillor's Name</b>	<b>Type of Interest</b>	<b>Councillor Left Assembly While Matter Being Considered</b>

# RECORD OF ASSEMBLY OF COUNCILLORS



(Section 80A Local Government Act)

<b>Date of Assembly:</b> 20/11/2017	
<b>Name of Committee or Group (if applicable):</b>	
Special Issues Briefing	
<b>Time Meeting Commenced:</b> 6:30pm	
<b>Councillors in Attendance:</b>	
Cr John Mortimore, Mayor	Cr Lisa Cooper
Cr Peter Lockwood	Cr Darren Pearce
Cr Adam Gill (arrived 7:01pm)	Cr Nicole Seymour (arrived 7:02pm)
Cr Tony Holland (until 6:40pm)	Cr Jackson Taylor
<b>Council Staff in Attendance:</b>	
Tony Doyle	Dale Monk
Michael Fromberg	Matthew Hanrahan
Angelo Kourambas	Andrew Dowling
Kerry Stubbings	Joy Temple
David Yeouart	
<b>Matters Considered:</b>	
1. Long Term Financial Forecast	
2. Proposed Business Cases	
3. 2018-19 Proposed Annual Plan Initiatives	
4. Capital Works	
5. Key Dates for 2018-2019 Business & Resource Planning	

<b>Conflict of Interest Disclosures: Nil</b>		
<b>Councillor's Name</b>	<b>Type of Interest</b>	<b>Councillor Left Assembly While Matter Being Considered</b>

# RECORD OF ASSEMBLY OF COUNCILLORS



(Section 80A Local Government Act)

<b>Date of Assembly:</b> 22/11/2017	
<b>Name of Committee or Group (if applicable):</b>	
Recreation and Leisure Liaison Group	
<b>Time Meeting Commenced:</b> 6:30pm	
<b>Councillors in Attendance:</b>	
Cr Tony Holland	
Cr Jackson Taylor	
<b>Council Staff in Attendance:</b>	
Robert Morton	
Marco D'Amico	
Daniel Clark	
Peter Gore	
Emma Hayton	
<b>Matters Considered:</b>	
1. Leisure Minor Capital Works Grant Scheme Application Process	
2. Impact of Female Participation in Sport Presentation	
3. Knox Sport and Leisure Awards Criteria	
4. Capital Works Projects	
5. Review of Council Committee Structure	
6. Measuring of Sports Field Boundaries	

<b>Conflict of Interest Disclosures: Nil</b>		
<b>Councillor's Name</b>	<b>Type of Interest</b>	<b>Councillor Left Assembly While Matter Being Considered</b>

# RECORD OF ASSEMBLY OF COUNCILLORS



(Section 80A Local Government Act)

<b>Date of Assembly:</b> 30/11/2017	
<b>Name of Committee or Group (if applicable):</b>	
Early Years Advisory Committee	
<b>Time Meeting Commenced:</b> 6:30pm	
<b>Councillors in Attendance:</b>	
Cr Adam Gill	
Cr Lisa Cooper	
<b>Council Staff in Attendance:</b>	
Kerry Stubbings	
Janine Brown	
Wendy Roberts	
Robyn Renkema	
Beck Wright	
<b>Matters Considered:</b>	
1. Key Life Stages Plan	
2. Research Results 'State of Learning in Australia 2017' and 'The First 1000 Days'	
3. Summary of Topics and Key Themes from 2017	
4. Topics and Key Themes for 2018	
5. Proposed Early Years Advisory Committee Meeting Dates 2018	

<b>Conflict of Interest Disclosures: Nil</b>		
<b>Councillor's Name</b>	<b>Type of Interest</b>	<b>Councillor Left Assembly While Matter Being Considered</b>

**12. MOTIONS FOR WHICH NOTICE HAS PREVIOUSLY BEEN GIVEN****12.1 NOTICE OF MOTION - NO. 74****BORONIA BASKETBALL STADIUM AT PARK CRESCENT,  
BORONIA****COUNCIL RESOLUTION****MOVED: CR. LOCKWOOD****SECONDED: CR. PEARCE**

That Council:

1. Resolve that the following information provided in a report to the Confidential Issues Briefing on 9 October 2017 and declared confidential by the Chief Executive Officer, is no longer confidential information, pursuant to Section 77(2)(c) of the *Local Government Act 1989*:
  - a) Section 3.4 of the report, entitled Boronia Basketball Stadium – Condition Assessment;
  - b) Section 3.5 of the report entitled Drainage
  - c) Section 3.6 of the report, entitled Boronia Park Open Space; and
  - d) Section 3.7 of the report entitled Asset Summary
2. Direct Officers to release the information outlined in resolution 1 above, to supplement the report (Item 13.1 – Knox Basketball Infrastructure) tabled at the Ordinary Meeting of Council on 23 October 2017.

**CARRIED**

**12. Motions for Which Notice has Previously Been Given (cont'd)****12.2 NOTICE OF MOTION - NO. 75****AGENDA DISTRIBUTION****COUNCIL RESOLUTION****MOVED: CR. LOCKWOOD****SECONDED: CR. PEARCE**

That Council resolve that

- a) Agendas for Ordinary Council, Strategic Planning Committee (SPC) and Issues Briefings are to be provided to councillors by COB 1 week (7 days) in advance in both electronic form and hard copy, with the exception that when public holidays fall on a Monday, Agendas are to be provided by COB 6 days in advance
- b) Public Ordinary Council and SPC agendas are to be provided on Council's web site by COB 6 days in advance of the relevant meeting.
- c) The CEO is to ensure that all relevant policies and procedures are adjusted to meet the requirements of Monday night council meetings.

**CARRIED**

**14. URGENT BUSINESS****14.1 URGENT BUSINESS**

Nil.

**14.2 CALL UP ITEMS**

Nil.

**15. QUESTIONS WITHOUT NOTICE**

Nil.

**MEETING CLOSED AT 5.56PM**

Minutes of Meeting confirmed at the  
Ordinary Meeting of Council  
held on  
Monday, 22 January 2018

.....  
Chairperson