

**KNOX**  
your city



# Proposed Budget 2018-19

# Table of Contents

- Mayor and CEO's Introduction ..... 3
- 1. Link to the Community & Council Plan 2017-21 ..... 4
- 2. Services and service performance indicators ..... 9
- 3 Financial Statements..... 35
- 4 Notes on the financial statemens ..... 42
- 5 Financial performance indicators..... 74
- Appendix..... 77

# Mayor and CEO's Introduction



We take pleasure in presenting the Knox community with the proposed 2018-19 Annual Budget for comment and public submission.

The proposed Annual Budget forms an integral part of Council's overall strategic planning framework and endeavours to resource the directions that have been established in the *Knox Community and Council Plan 2017-21*. Council established its four-year strategic direction in the Community and Council Plan and has developed actions to implement these directions which flow directly through to this Proposed Budget.

The proposed Budget builds upon the foundations outlined in the Community and Council Plan 2017-21 and which captures the following aspirations of the Knox community:

- We value our natural and built environment
- We have housing to meet our changing needs
- We can move around easily
- We are safe and secure
- We have a strong regional economy, local employment and learning opportunities
- We are happy, healthy and well
- We are inclusive, feel a sense of belonging and value our identity
- We have confidence in decision making

The budget proposes a rate increase of 2.25 per cent, in line with the State Government's Fair Go Rates System (FGRS) and achieves an operating surplus to provide for continued investment in community infrastructure.

Council has sought to offset this increase by putting in place a range of new cost saving measures and efficiencies, including streamlining and making more efficient a range of services across the organisation, as well as implementing policies designed to eliminate all forms of waste and deliver better value to the Knox community.

Services that residents and ratepayers can now access online 24 hours a day include paying rates, pet registration, booking a hard waste collection, enquiring about building or planning permits and reporting graffiti among other examples.

The proposed Budget also sets the scene for a number of key advocacy objectives for Council. This includes ongoing advocacy to the State and Federal Government on significant local projects like the Knox Regional Sports Park and major transport infrastructure projects including Rowville Rail, the Knox Tram and Dorset Road extension among other priorities.

Along with all our Councillors, we invite you to participate in the budget process. This can be done by making a public submission until 5pm Wednesday, 23 May 2018. There will also be an opportunity to be heard at the public submissions hearing on Monday 4 June 2018 at 6.30pm.

**Cr John Mortimore**  
Mayor

**Tony Doyle**  
Chief Executive Officer

# 1. Link to the Community & Council Plan 2017-21



The following two sections (Sections 1 and 2) in this Annual Budget document are referred to as Knox's Annual Plan. They outline what Knox Council plans to achieve during the coming twelve months and how it aligns to our *Community and Council Plan 2017-21*.

The Community and Council Plan is Knox's main planning document and guides our city for the four years and beyond. It outlines our long-term vision and the medium-term goals and strategies that Council and other agencies and stakeholders are working towards. It also outlines Council's role and focus that articulates our everyday business, the targets we have set, and the initiatives describe the clear priorities for the four years. The initiatives for delivery in Year 2 of the Plan have been extracted and form the initiatives and major initiatives outlined in Section 2 of this document.

This section describes how the Annual Budget links to the achievement of Knox's Community and Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision), medium term (Goals) and short term (Annual Budget) and then holding itself accountable (Annual Report).

## Planning and Accountability Framework

The *Community and Council Plan 2017-21* outlines the goals and strategies developed that are shared between Council and other stakeholders. It also describes Council's role and focus, targets and measures, and initiatives for the four years.

The Strategic Resource Plan, which forms part of and is prepared in conjunction with the Community and Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the goals.

The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives, which contribute to the goals being achieved specified in the Community and Council Plan. The diagram below depicts the planning framework that applies to Knox City Council.

Council will review the Community and Council Plan annually and report on the progress of Council initiatives through quarterly Annual Plan Progress Reports and the Annual Report.



## Our Purpose

### Our Vision

Knox has a long-term vision statement included in the *Community and Council Plan 2017-21*. Our Vision 2035 is:

*Nestled between the foothills of the Dandenong Ranges and the wetlands of the Dandenong Creek Valley, Knox has a rich natural environment and picturesque landscape, highly valued by residents and visitors alike. Knox encompasses the best of city and suburban living. From the thriving modern city vibe of Knox Central at its heart, plentiful public open spaces, outstanding civic facilities and diverse residential offerings to its leafy suburban centres with abundant space, clean air, excellent schools and good transport links, Knox is the preferred place to live, work and play today and for generations to come.*

### Our Role

Council has a critical role in delivery of the Community and Council Plan, yet it recognises it cannot do this alone. Under each of the shared goals Council has identified a number of roles that it will specifically undertake. These roles are defined in the below table:

<b>Advocate</b>	Raising awareness in state and federal governments and other stakeholders of the issues and needs of Knox residents and businesses, as well as initiating or supporting campaigns for positive change.
<b>Partner</b>	Developing trusting formal and informal relationships and alliances and working with others to achieve common goals.
<b>Provide</b>	Offering a range of services and support, preventative interventions, infrastructure and facilities to individuals and groups.
<b>Fund</b>	Providing grants, funding and/or subsidies to local groups and agencies to progress and develop services and infrastructure for individuals and groups.
<b>Educate</b>	Sharing information, raising awareness, and developing knowledge and skills to empower individuals and groups.
<b>Plan</b>	Proactively planning for services and infrastructure which respond to current and future needs and requirements.
<b>Regulate</b>	Providing governance and regulatory controls such as local laws and health and building controls.
<b>Research</b>	Undertaking the collection, analysis and dissemination of quantitative and qualitative data to inform evidence-based planning, priority setting, decision-making and evaluation

## Guiding Principles

The *Community and Council Plan 2017-21* is guided by a set of principles. These principles are an established set of criteria, which guided the development of the Community and Council Plan and underpin all future planning for the City of Knox. Knox City Council will adhere to these throughout the implementation of the plan and use them to guide all future planning.

<b>Flexibility</b>	Council is ready to adopt alternative strategies in response to changing circumstances, to enable community resilience.
<b>Integration</b>	Implementation should bring together a range of distinct systems and stakeholders, creating additional benefits where resources are shared and helping people to work together to achieve greater ends, giving consideration to a place-based approach to planning and delivery.
<b>Robustness</b>	Strategies should be well-conceived, evidence-based and able to take account of all life stages. Sustainability principles should be embedded to balance current needs with those of future generations, taking into account return on investment.
<b>Inclusiveness</b>	Council encourages broad engagement, shared contribution and collaboration in community decisions, incorporating an access and equity approach.
<b>Resourcefulness</b>	Council recognises alternative ways to use resources, including funding and delivery, adopting a prevention and early intervention approach.
<b>Reflection</b>	Council draws on experience to inform future decision-making and evaluation.
<b>Foresight</b>	Council works to identify future changes which will impact the community and use innovative and creative strategies and action to deal with change in the long term, exercising stewardship and leadership of change.

## Our Goals

Council delivers a number of services and initiatives each contributing to the achievement of one or more of the eight goals as set out in the Community Plan and Council Plan 2017-21.

The goals reflect the shared outcomes for the Knox community. They relate to the various aspects of the Knox community that have been identified as priorities and together they will help us achieve our vision:

Goal 1 – We value our natural and built environment

Goal 2 – We have housing to meet our changing needs

Goal 3 – We can move around easily

Goal 4 – We are safe and secure

Goal 5 – We have a strong regional economy, local employment and learning opportunities

Goal 6 – We are happy, healthy and well

Goal 7 – We are inclusive, feel a sense of belonging and value our identity

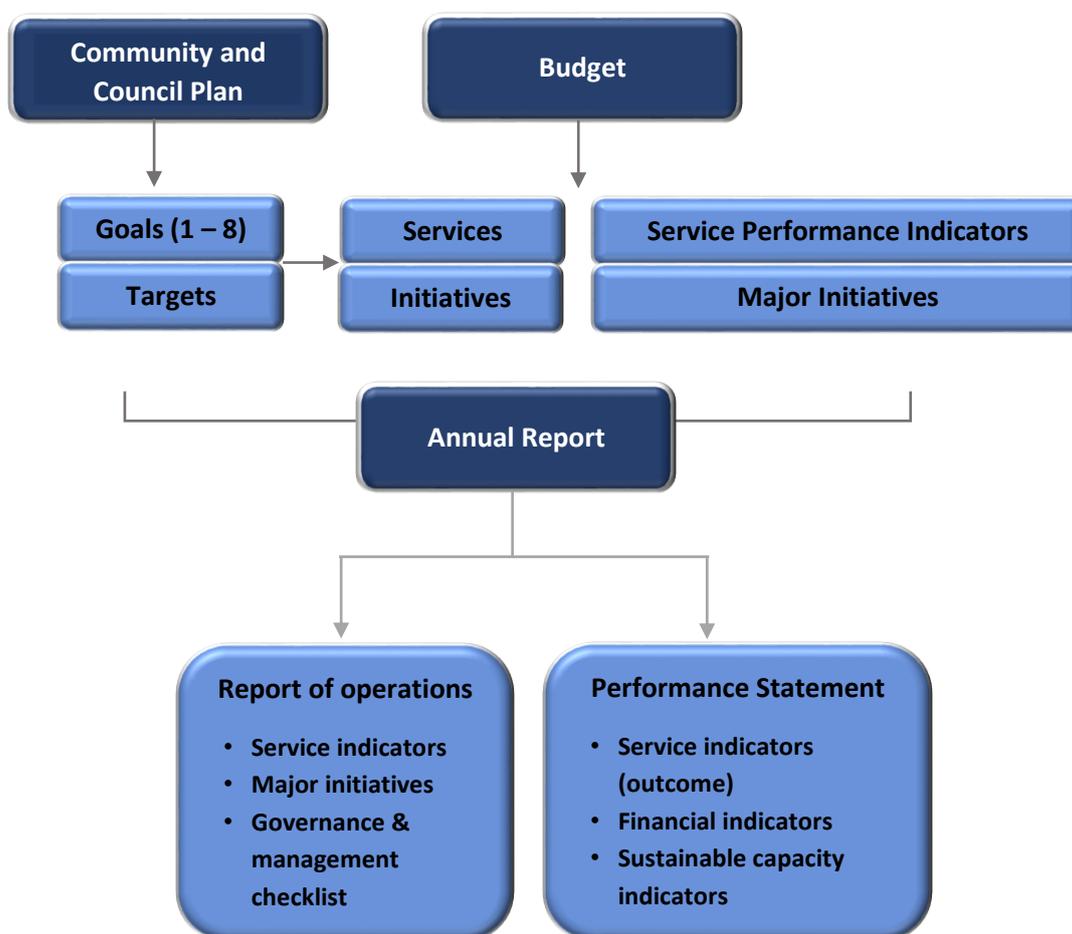
Goal 8 – We have confidence in decision making

## 2. Services and service performance indicators



This section of the Annual Budget provides a description of the services and initiatives to be funded in the Budget for the 2018-19 year and how these will contribute to achieving the goals outlined in Knox’s Community and Council Plan.

It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Community and Council Plan, the Budget and the Annual Report is shown below:



Services for which there are prescribed performance indicators to be reported on in accordance with the Regulations are shown in **bold** and underlined in the following sections.

# Goal 1.

## We value our natural and built environment



### Strategies

The strategies we will undertake to achieve our goal are:

- Strategy 1.1 Protect and enhance our natural environment
- Strategy 1.2 Create a city with more large trees, indigenous flora and fauna
- Strategy 1.3 Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure

The services, major initiative, initiatives and service performance indicators are described below.

### Services

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Asset Management</b>					
	This service provides strategic direction for asset management incorporating the development of processes and systems to maintain and regularly update Council's asset register and management system, collection of asset condition data and the development and implementation of strategic asset management plans for all asset categories. The service also provides asset preservation and protection functions in areas associated with subdivision, private developments; Council capital infrastructure projects and works undertaken by service authorities; contractors and government agencies. The service also manages the coordination, planning, development and monitoring of the delivery of Council's Capital Works Program.	<b>Exp</b>	1,208	1,190	1,225
		<b>Rev</b>	27	0	0
		<b>NET</b>	1,181	1,190	1,225

<b>Service</b>	<b>Description</b>		<b>2016-17 Actual \$'000</b>	<b>2017-18 Forecast \$'000</b>	<b>2018-19 Budget \$'000</b>
<b>Biodiversity</b>					
	This service provides for the conservation, enhancement and celebration of local biodiversity within the City of Knox. The service provides bushland management to protect and enhance over 40 Council bushland reserves, over 120 sites of biological significance as well as education/awareness programs in order to increase the appreciation and understanding of the values of biodiversity within the broader community. This includes encouraging and supporting active participation by members of the community in the conservation and enhancement of remnant vegetation on public and private land.	<b>Exp</b>	1,033	1,068	1,149
		<b>Rev</b>	38	60	35
		<b>NET</b>	995	1,008	1,114
<b>Building</b>					
	This service provides for building assessment and regulatory services in accordance with the Building Act 1993 and other relevant legislation. The service issues Building Permits, performs building inspections, responds to complaints with inspections; and performs swimming pool inspections.	<b>Exp</b>	1,064	1,007	1,025
		<b>Rev</b>	576	600	603
		<b>NET</b>	488	407	422
<b>Facilities</b>					
	This service provides building services, including capital construction, programmed and reactive maintenance and ancillary services (e.g. graffiti control, security, essential safety measures) for all Council buildings; internal architectural advice and building management services on land where Council has an interest.	<b>Exp</b>	2,079	2,364	2,455
		<b>Rev</b>	19	13	15
		<b>NET</b>	2,060	2,351	2,440
<b>Integrated Water Management</b>					
	This service provides technical and strategic advice and drainage advice/drainage services related to developer and resident enquiries and the provision of integrated water management. The service aims to safeguard the community against flooding, provide a municipal drainage system that is safe and fit for purpose, ensure that stormwater is a valued and well used resource and maintain clean waterways.	<b>Exp</b>	2,953	2,532	2,676
		<b>Rev</b>	68	10	35
		<b>NET</b>	2,885	2,522	2,641
<b>Major Initiatives</b>					
	This service provides for the delivery of major initiatives supplementing the full program of capital projects being delivered by the various delivery teams across Knox. The Unit utilises a combination of internal and specialist skills – and include architectural, quantity surveying, project management, construction management, specialist engineering and site supervision services.	<b>Exp</b>	290	284	256
		<b>Rev</b>	0	0	0
		<b>NET</b>	290	284	256

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Open Space Management</b>					
	This service provides planning, design, consultation and implementation of enhanced passive open space. The service also includes the development of policy and provision of planning and landscape architectural design expertise for other areas of Council.	<b>Exp</b>	10,144	9,653	9,939
		<b>Rev</b>	241	295	154
		<b>NET</b>	9,903	9,358	9,785
<b>Operations</b>					
	This service is responsible for the management and delivery of maintenance services and delivery of new, renewed and upgraded Council infrastructure assets. This includes Parks Services, Works Services, Construction, and Fleet Management. The service provides well maintained infrastructure assets that meet present day and future needs of the community, in compliance with various Acts and regulations and Council policies.	<b>Exp</b>	3,150	3,279	3,797
		<b>Rev</b>	293	202	236
		<b>NET</b>	2,857	3,077	3,561
<b>Sustainable Futures</b>					
	This service provides for environmental planning, community engagement in sustainability, policy development and project implementation. The service provides a range of learning and engagement programs that focus on supporting Council and the community to move towards environmental, social and economic sustainability.	<b>Exp</b>	504	514	494
		<b>Rev</b>	100	100	100
		<b>NET</b>	404	414	394
<b>Waste Management</b>					
	This service aims to minimise waste and provides <b>waste collection</b> and disposal services for the Knox community.	<b>Exp</b>	13,359	15,655	17,429
		<b>Rev</b>	830	775	52
		<b>NET</b>	12,529	14,880	17,377
<b>TOTAL</b>		<b>Exp</b>	<b>35,784</b>	<b>37,546</b>	<b>40,445</b>
		<b>Rev</b>	<b>2,192</b>	<b>2,055</b>	<b>1,230</b>
		<b>NET</b>	<b>33,592</b>	<b>35,491</b>	<b>39,215</b>

## Initiatives

<b>Major Initiative</b>	Incorporate in the development of the Strategic Asset and Investment Strategy, Community Infrastructure Plans in key locations with models for alternative funding to enable the development of multi-use community facilities and infrastructure.
<b>Initiatives</b>	Complete Flood Mapping and Modelling Study of stormwater sub catchments across the municipality
	Develop and implement a strategic pest animal plan.
	Phase hybrid and electric vehicles into the Council vehicle fleet where appropriate and investigate the installation of charging points in new community infrastructure where appropriate.
	Revegetate priority sites as per the recommendations from the <i>Knox Revegetation Plan 2012</i> .
	Develop and undertake a review of the Master plan for the Boronia Park precinct.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Waste collection*</b>	Waste diversion	53%	53%	53%

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

## Goal 2.

# We have housing to meet our changing needs



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 2.1 Plan for a diversity of housing in appropriate locations

Strategy 2.2 Encourage high quality sustainable design

Strategy 2.3 Support the delivery of a range of housing that addresses housing and living affordability needs

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Planning Approvals</b>					
		<b>Exp</b>	3,420	3,346	3,240
		<b>Rev</b>	1,670	2,192	1,987
		<b>NET</b>	1,750	1,154	1,253
<b>Strategic Land Use Planning</b>					
		<b>Exp</b>	1,879	2,882	2,439
		<b>Rev</b>	176	242	200
		<b>NET</b>	1,703	2,640	2,239
		<b>Exp</b>	<b>5,299</b>	<b>6,228</b>	<b>5,679</b>
<b>TOTAL</b>		<b>Rev</b>	<b>1,846</b>	<b>2,434</b>	<b>2,187</b>
		<b>NET</b>	<b>3,453</b>	<b>3,794</b>	<b>3,492</b>

## Initiatives

<b>Major Initiative</b>	Explore and where appropriate leverage Council's own land to pilot and partner the development of a range of housing models.
<b>Initiative</b>	Continue to support the development of Stamford Park residential estate.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Statutory planning*</b>	Decision making	52%	52%	52%

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

# Goal 3. We can move around easily



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 3.1 Enable improved transport choices supported by integrated and sustainable transport systems and infrastructure

Strategy 3.2 Improve bike and footpath connectivity, including identifying gaps between existing bike routes, footpaths and key places

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Community Transport</b>					
	This service offers residents who are older, who have a disability and/or are in other ways disadvantaged, to be engaged in community life through the provision of transport. There are 3 buses in operation that enable people to do such activities as shopping, participate in senior citizen clubs or go to the library. The Community Transport Service is also used to transport residents to attend Council events, for the Council induction program as well as some other Council activities.	<b>Exp</b>	251	267	294
		<b>Rev</b>	27	29	30
		<b>NET</b>	224	238	264
<b>Traffic and Transport</b>					
	This service provides local traffic management (on <b>roads</b> , footpaths, shared paths, etc.), advice and advocacy for broad transport choices for a range of traffic and transport services as provided by Council and others.	<b>Exp</b>	3,609	3,501	3,526
		<b>Rev</b>	187	145	20
		<b>NET</b>	3,422	3,356	3,506
<b>TOTAL</b>		<b>Exp</b>	<b>3,860</b>	<b>3,768</b>	<b>3,820</b>
		<b>Rev</b>	<b>214</b>	<b>174</b>	<b>50</b>
		<b>NET</b>	<b>3,646</b>	<b>3,594</b>	<b>3,770</b>

## Initiatives

<b>Major Initiative</b>	Continue to progress implementation of the <i>Mobility Implementation Plan</i> .
<b>Initiative</b>	Continue to advocate for all priority transport projects, including the Knox Tram, Rowville Rail, improved bus services, and the Dorset Road extension

## Service Performance Indicators

<b>Service</b>	<b>Indicator</b>	<b>2016-17 Actual</b>	<b>2017-18 Forecast</b>	<b>2018-19 Budget</b>
<b>Roads*</b>	Satisfaction	68	69	70

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

## Goal 4.

# We are safe and secure



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 4.1 Encourage and support the community to take responsibility for their own safety, and the safety of others

Strategy 4.2 Enhance community connectedness opportunities to improve perceptions of safety

Strategy 4.3 Maintain and manage the safety of the natural and built environment

Strategy 4.4 Protect and promote public health, safety and amenity

Strategy 4.5 Support the provision of emergency services

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description	2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	
<b>Community Safety</b>					
	This service provides advice, support and programs to strengthen community safety in order that neighbourhood amenity is protected, people feel safe and enjoy public spaces and individual rights are preserved.	<b>Exp</b>	450	457	351
		<b>Rev</b>	0	0	0
		<b>NET</b>	450	457	351
<b>Emergency Management</b>					
	This service coordinates and delivers Council's legislative and community focused responsibilities for emergency and fire management. It includes services to mitigate risk to people and property, preparedness/planning through to response and recovery.	<b>Exp</b>	630	520	523
		<b>Rev</b>	78	26	15
		<b>NET</b>	552	494	508

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Local Laws</b>					
This service provides local law and parking enforcement, school crossing supervision, and <b>animal management</b> programs to the community.	<b>Exp</b>		3,847	3,927	4,207
	<b>Rev</b>		2,800	2,793	2,877
	<b>NET</b>		1,047	1,134	1,330
<b>TOTAL</b>	<b>Exp</b>		<b>4,927</b>	<b>4,904</b>	<b>5,081</b>
	<b>Rev</b>		<b>2,878</b>	<b>2,819</b>	<b>2,892</b>
	<b>NET</b>		<b>2,049</b>	<b>2,085</b>	<b>2,189</b>

## Initiatives

<b>Major Initiative</b>	Implement gender equity actions to support prevention of violence against women within the <i>Community Access &amp; Equity Implementation Plan</i> .
<b>Initiatives</b>	Develop a communications approach to improve perceptions of community safety.
	Inform residents and conduct inspections of all properties within the Bushfire Management Overlay areas to ensure compliance with relevant legislation.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Animal management</b>	Health and safety	12	12	12

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

## Goal 5.

# We have a strong regional economy, local employment and learning opportunities



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 5.1 Attract new investment in Knox and support the development of existing local businesses, with a particular focus on Advanced Manufacturing, Health, Ageing and Business Services sectors

Strategy 5.2 Plan for a range of key strategic centres that provide a diversity of employment, services and amenities to support the changing needs of our community

Strategy 5.3 Promote and improve infrastructure and technology within the municipality and enhance strategic employment places for business

Strategy 5.4 Increase and strengthen local opportunities for lifelong learning, formal education pathways and skills development to improve economic capacity of the community

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description	2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	
<b>Economic Development</b>					
	This service aims to realise Knox's potential as a prosperous, advancing economy. It provides an integrated approach to information, advice and action to encourage private and public sector investment that will increase business establishment and growth; encourage and attract new business and investment; lift productivity; create prosperity and boost employment within the Knox economy. The service informs and supports businesses within Knox by providing education and assistance with business development; attraction and facilitation of investment; connecting businesses with each other or in groups; and highlighting opportunities that may exist within government funding programs.	<b>Exp</b>	987	1,424	1,532
		<b>Rev</b>	41	13	28
		<b>NET</b>	946	1,411	1,504

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Place Program</b>					
	This service provides an integrated approach to build partnerships and ensure better social, environmental and economic outcomes are delivered in community hubs. It sets out to improve the amenity and neighbourhood character of the municipality, increase prosperity and increase the capacity for the community to be resilient to change and work together to determine what is important in their Place.	<b>Exp</b>	361	486	450
		<b>Rev</b>	0	0	0
		<b>NET</b>	361	486	450
<b>TOTAL</b>		<b>Exp</b>	<b>1,348</b>	<b>1,910</b>	<b>1,982</b>
		<b>Rev</b>	<b>41</b>	<b>13</b>	<b>28</b>
		<b>NET</b>	<b>1,307</b>	<b>1,897</b>	<b>1,954</b>

## Initiatives

<b>Major Initiative</b>	Construct and open two Early Years Hubs in Wantirna South and Bayswater to support early education, lifelong learning and improved physical and mental health.
<b>Initiative</b>	Develop and implement a Strategic Asset and Investment Strategy to best achieve community and Council outcomes through the implementation of targeted investment strategies.
	Initiate a Precinct Investment Plan for Wantirna Health Precinct and the enabling planning and implementation frameworks.
	Implement the strategic review of land for business and employment in the municipality.
	Investigate the use of Environmental Upgrade Agreements for businesses to improve infrastructure, reduce energy consumption and create savings.
	Progress the development, implementation and evaluation of Development Contributions Plan (DCP) planning including addressing infrastructure information gaps and mapping necessary to inform these plans.
	Promote and support the establishment of social enterprises to create greater employment and community development opportunities for all.

## Goal 6.

# We are healthy, happy and well



## Strategies

The strategies we will undertake to achieve our goal are:

**Strategy 6. 1** Mitigate lifestyle risks such as smoking, risky alcohol consumption and drug use, obesity, lack of physical activity and poor nutrition

**Strategy 6. 2 Support** the community to enable positive physical and mental health

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Active Communities</b>					
	This service works to encourage Knox residents as they get older to socialise and participate in activities that will enable them to have greater independence and live a c t i v e and healthy lives in the community. This is achieved by promoting active ageing and by providing events and programs, support to 11 Senior Citizens Clubs and other older person's support groups within the municipality.	<b>Exp</b>	1,368	1,545	1,518
		<b>Rev</b>	186	431	273
		<b>NET</b>	1,182	1,114	1,245
<b>Active Living</b>					
	This service provides a range of Home and Community Care (HACC) services that support over 2,500 frail older people, people who have a disability and their carers. The service helps eligible Knox residents maximise their independence, remain living in their own homes, stay connected to the community and enhance their quality of their life.	<b>Exp</b>	7,314	7,157	7,030
		<b>Rev</b>	6,675	5,779	6,631
		<b>NET</b>	639	1,378	399

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Early Years Planning, Innovation and Partnerships</b>					
	<p>This service supports early years and family support services to provide good quality, well-co-ordinated and integrated services to meet the needs of families and children. The service undertakes service planning and reviews including research and community consultation, to ensure children and family services are available to meet identified priority needs of the community in Knox. The service also builds and supports partnerships between Council and non- Council services and community managed programs to provide the right support at the right time in children's and families' lives.</p>	<b>Exp</b>	16,072	14,877	15,074
		<b>Rev</b>	12,103	12,116	11,906
		<b>NET</b>	3,969	2,761	3,168
<b>Family Health, Development &amp; Support</b>					
	<p>This service aims to support the healthy development of young children. It supports, empowers, informs and equips parents and primary carers of children from birth to six (6) years in their role as their child's first teacher. The service also aims to support and empower service providers, professionals, volunteer committees and community leaders to successfully engage and support families with young children. Additional supports are provided to vulnerable families who are not connected with services.</p>	<b>Exp</b>	3,575	3,446	4,289
		<b>Rev</b>	1,337	1,281	2,198
		<b>NET</b>	2,238	2,165	2,091
<b>Health Services</b>					
	<p>This service aims to mitigate adverse community health outcomes through:</p> <ul style="list-style-type: none"> <li>Monitoring, surveillance and enforcement activities that are aimed at food safety and controlling the spread of infectious disease.</li> <li>Immunisation services which protects the community against vaccine preventable disease.</li> <li>Delivery of health promotion and education services, including tobacco control and emergency management which aims to change community behaviour towards improved health outcomes.</li> <li>Provision of expert advice on preventative health related matters.</li> </ul>	<b>Exp</b>	1,783	1,846	1,770
		<b>Rev</b>	831	723	757
		<b>NET</b>	952	1,123	1,013
<b>Leisure Services</b>					
	<p>This service includes the management, operation and/or support for Council's leisure facilities including 2 Council managed leisure centres (including <b>aquatic facilities</b>), 11 externally managed facilities, 17 community managed and 10 public access tennis facilities, 1 community managed hockey facility and 59 council managed sports grounds.</p>	<b>Exp</b>	2,761	2,575	2,635
		<b>Rev</b>	1,636	1,844	1,988
		<b>NET</b>	1,125	731	647

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Youth Services</b>					
	This service promotes, develops and encourages physical, social and mental wellbeing of young people by providing, facilitating, planning, funding and advocating for the needs of young people, their families and their community. Youth Services includes delivery of youth counselling and referral, youth leadership development, parenting programs, and partnerships with schools in Knox.	<b>Exp</b>	1,205	1,214	1,127
		<b>Rev</b>	259	178	238
		<b>NET</b>	946	1,036	889
<b>TOTAL</b>		<b>Exp</b>	<b>34,078</b>	<b>32,660</b>	<b>33,443</b>
		<b>Rev</b>	<b>23,027</b>	<b>22,352</b>	<b>23,991</b>
		<b>NET</b>	<b>11,051</b>	<b>10,308</b>	<b>9,452</b>

## Initiatives

<b>Major Initiative</b>	Implement the Municipal Strategic Disability Leadership Plan to support people with a disability, their families and carers with the implementation of the NDIS.
<b>Initiative</b>	Develop a Pavilion Plan.
	Commence a review into the role of Council to advance mental health within the municipality, i.e. schools, business and community settings.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Aquatic facilities</b>	Utilisation	3.60	3.62	3.65
<b>Food Safety</b>	Health & Safety	90.50%	91.00%	92.00%
<b>Maternal and Child Health (MCH)</b>	Participation	80.88%	81.00%	81.50%
	Participation by Aboriginal children	87.30%	88.00%	88.50%

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

## Goal 7.

# We are inclusive, feel a sense of belonging and value our identity



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 7.1 Protect and preserve our local cultural heritage
Strategy 7.2 Celebrate our diverse community
Strategy 7.3 Strengthen community connections
Strategy 7.4 Promote and celebrate the contribution of our volunteers

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description	2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	
<b>Arts &amp; Cultural Services</b>					
		<b>Exp</b>	1,847	1,768	1,870
		<b>Rev</b>	377	392	339
		<b>NET</b>	1,470	1,376	1,531
<b>Community Access and Equity</b>					
		<b>Exp</b>	522	882	765
		<b>Rev</b>	134	203	0
		<b>NET</b>	388	679	765

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Community Strengthening</b>					
	This service aims to create a stronger Knox community through: building the capacity of our organisation and our community organisations, developing and nurturing partnerships, and creating connections between community groups, individuals and businesses. This is achieved through the delivery of a range of programs which focus on supporting and resourcing Not for Profit (NFP) community groups.	<b>Exp</b>	1,864	1,933	1,980
		<b>Rev</b>	142	121	111
		<b>NET</b>	1,722	1,812	1,869
<b>Libraries</b>					
	The <b>Libraries</b> service provides resources and programs and a variety of media for education, information, leisure and personal development. There are currently five branch libraries in Knox and one library service bus. The service is managed by the Eastern Regional Library Corporation, a formal partnership between Maroondah, Yarra Ranges and Knox Councils.	<b>Exp</b>	4,641	4,722	4,968
		<b>Rev</b>	0	0	0
		<b>NET</b>	4,641	4,722	4,968
<b>Social Policy and Planning</b>					
	This service researches, informs, analyses, develops and contributes to Council social policy, planning and action. It identifies and recommends evidence-based priorities and strategies for Council and community planning and action. This service provides support and advice on the development of new and improved service and facility proposals.	<b>Exp</b>	536	474	371
		<b>Rev</b>	59	8	0
		<b>NET</b>	477	466	371
<b>TOTAL</b>		<b>Exp</b>	<b>9,410</b>	<b>9,779</b>	<b>9,954</b>
		<b>Rev</b>	<b>712</b>	<b>724</b>	<b>450</b>
		<b>NET</b>	<b>8,698</b>	<b>9,055</b>	<b>9,504</b>

## Initiatives

<b>Major Initiative</b>	Advocate and plan for the development of a Bayswater Multipurpose Community Facility.
<b>Initiatives</b>	Design, develop and implement an approach to facility management that integrates service and facility advocacy, is consistent across the organisation, and improves efficiencies in the management of Council's buildings.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Libraries</b>	Participation	13.01%	13.50%	14.00%

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

# Goal 8. We have confidence in decision making



## Strategies

The strategies we will undertake to achieve our goal are:

Strategy 8.1 Build, strengthen and promote good governance practices across government and community organisations

Strategy 8.2 Enable the community to participate in a wide range of engagement activities

The services, major initiative, initiatives and service performance indicators are described below.

## Services

Service	Description	2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000	
<b>Communications</b>					
	This service is responsible for organisational communications and promotions, leadership and advice in communications and marketing, the production and management of corporate publications (including brand development and integrity), media connections, staff communications and the development of community information.	<b>Exp</b>	1,778	1,691	1,625
		<b>Rev</b>	0	0	0
		<b>NET</b>	1,778	1,691	1,625
<b>Customer Service</b>					
	This service is designed to support the delivery of a range of Council's programs and services to the community via telephone and counter contact centres. The service supports the organisation to provide personalised, responsive customer service via all Council's contact channels, including online. The team provides guidance and support for all customer interactions and exists to support information and connection between Council and the community.	<b>Exp</b>	2,108	2,040	2,051
		<b>Rev</b>	0	0	0
		<b>NET</b>	2,108	2,040	2,051

Service	Description		2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Financial Services</b>					
	<p>This service provides the strategic thinking, leadership, service delivery and management of all matters relating to financial management. The Department is responsible for leading the processes for budgeting and forecasting, regular financial reporting, Annual Financial Accounts preparation, rating services and management of the debtors and creditors and provides oversight of Council's property management obligations. The Finance team works closely with the Governance team to develop and support the organisational financial compliance frameworks and works across the organisation educating and supporting stakeholders. The Finance team continuously reviews its operations to ensure compliance with statutory obligations and community expectations.</p>	<b>Exp</b>	3,085	3,442	3,316
		<b>Rev</b>	827	580	865
		<b>NET</b>	2,258	2,862	2,451
<b>Governance</b>					
	<p>The <b>Governance</b> service provides key internal and external services to Councillors, staff and the community to facilitate a well governed organisation. The service has overall responsibility for legislative compliance, Councillor support and development, Council meetings and the maintenance of the Civic Centre meeting rooms. The service oversees Council's strategic procurement function and is responsible for Council's integrity framework, including the Audit Committee, fraud and corruption prevention, privacy compliance and Freedom of Information.</p>	<b>Exp</b>	3,401	3,489	3,766
		<b>Rev</b>	245	130	8
		<b>NET</b>	3,156	3,359	3,758
<b>Human Resources</b>					
	<p>This service provides strategic and operational leadership, services and programs for all aspects of human resource management. These include industrial and employee relations, recruitment, induction, corporate learning and development, leadership development, organisational culture, performance management workforce planning, remuneration and employee safety, health and wellbeing. This service works across the organisation, developing and implementing programs, and works with stakeholders to educate and build capability and continuously develop their teams. This service also includes Council's risk management systems, insurances and the front line support to customers and residents for insurance related issues.</p>	<b>Exp</b>	2,716	4,443	4,884
		<b>Rev</b>	154	142	143
		<b>NET</b>	2,562	4,301	4,741

Service	Description	2016-17 Actual \$'000	2017-18 Forecast \$'000	2018-19 Budget \$'000
<b>Information Technology</b>				
This service incorporates provision of information technology and records management services and IT support for the organisation. This encompasses hardware and software support as well as internal and external telecommunications. This service is a key foundation platform for efficient service delivery for the community and the organisation.	<b>Exp</b>	2,426	5,475	6,108
	<b>Rev</b>	1	0	1
	<b>NET</b>	2,425	5,475	6,107
<b>Strategy &amp; Innovation</b>				
This service provides leadership, guidance and direction for the planned and measurable delivery of Council's Vision. This is achieved through: strategic planning, corporate planning, service planning, performance monitoring, evaluation and reporting, continuous improvement, and various other organisational improvement projects.	<b>Exp</b>	777	458	803
	<b>Rev</b>	0	0	0
	<b>NET</b>	777	458	803
<b>TOTAL</b>	<b>Exp</b>	<b>16,291</b>	<b>21,038</b>	<b>22,553</b>
	<b>Rev</b>	<b>1,227</b>	<b>852</b>	<b>1,017</b>
	<b>NET</b>	<b>15,064</b>	<b>20,186</b>	<b>21,536</b>

## Initiatives

<b>Major Initiative</b>	Implement a Customer Focused Business Improvement program on reviewing and improving the efficiency and effectiveness of services delivered by the organisation.
<b>Initiative</b>	Respond to and implement any reforms made to the <i>Local Government Act 1989</i> .
	Implement the requirements of the Victorian Government's Early Years Management Framework – specifically the requirements for Council's role as a Kindergarten Cluster Manager and the need for a different model for parent committees supporting Council operated preschool services.
	Review and implement Council's updated Community Engagement approach. This is subject to funding.
	Finalise and implement Council's Advocacy Framework through delivering targeted advocacy campaigns in line with Council's objectives.

## Service Performance Indicators

Service	Indicator	2016-17 Actual	2017-18 Forecast	2018-19 Budget
<b>Governance</b>	Satisfaction	55	58	61

\*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

## Service Performance Indicators

Service	Indicator	Performance Measure	Computation
<b>Waste collection</b>	Waste diversion	<b>Kerbside collection waste diverted from landfill</b> (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100
<b>Statutory planning</b>	Decision making	<b>Council planning decisions upheld at VCAT</b> (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application/ Number of VCAT decisions in relation to planning applications] x100
<b>Roads</b>	Satisfaction	<b>Satisfaction with sealed local roads</b> (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads
<b>Animal management</b>	Health and safety	<b>Animal management prosecutions</b> (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
<b>Aquatic facilities</b>	Utilisation	<b>Utilisation of aquatic facilities</b> (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / Municipal population

Service	Indicator	Performance Measure	Computation
<b>Food Safety</b>	Health & Safety	<b>Critical and major non-compliance outcome notifications</b>	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed-up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
<b>Maternal and Child Health (MCH)</b>	Participation	<b>Participation in the MCH service</b> (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
		<b>Participation in MCH service by Aboriginal children</b> (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100
<b>Libraries</b>	Participation	<b>Active library members</b> (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
<b>Governance</b>	Satisfaction	<b>Satisfaction with Council decisions</b> (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community

## Reconciliation with Budgeted Operating Results

Goals	Income \$'000	Expenditure \$'000	Net Cost \$'000
We value our built and natural environment	1,230	40,445	39,215
We have housing to meet our changing needs	2,187	5,679	3,492
We can move around easily	50	3,820	3,770
We are safe and secure	2,892	5,081	2,189
We have a strong regional economy, local employment and learning opportunities	28	1,982	1,954
We are healthy, happy and well	23,991	33,443	9,452
We are inclusive, feel a sense of belonging and value our identity	450	9,954	9,504
We have confidence in our decision making	1,017	22,553	21,536
<b>Total Net Cost of Activities and Initiatives</b>	<b>31,845</b>	<b>122,957</b>	<b>91,112</b>
<b>Non Attributable Expenditure</b>			
Effective Corporate Governance			2,665
Depreciation			22,494
Capital Projects - Operational Expenses			16,282
Borrowing Costs			808
<b>Total Non Attributable Expenditure</b>			<b>42,249</b>
<b>Deficit before Funding Sources</b>			<b>133,361</b>
<b>Funding Sources</b>			
Rates and charges			100,964
Garbage charges			18,225
Victoria Grants Commission (VGC) - grants - operating - recurrent			6,243
Interest			1,290
Developers' contributions			6,400
Grants - capital			8,136
Contributions and donations - capital			1,190
Contributions - non monetary assets			2,000
Net gain on disposal of property, infrastructure, plant & equipment			5,692
<b>Total Funding Sources</b>			<b>150,140</b>
<b>Surplus for the Year</b>			<b>16,779</b>
<b>Less</b>			
Grants - capital - non recurrent			6,540
Contributions and donations - capital			1,190
Contributions - non monetary assets			2,000
<b>Underlying Surplus for the Year</b>			<b>7,049</b>
<b>Less</b>			
Additional rates funded Capex beyond depreciation			7,171
Loan principal repayments			875
Transfer from reserves to operating budget			177
Transfer to reserves from operating budget			(6,700)
<b>Surplus Funds for the Year</b>			<b>5,526</b>

# 3 Financial Statements



This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the years 2018-19 to 2021-22 has been extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the *Local Government Act 1989*, the *Local Government Planning and Reporting Regulations 2014*, and the Local Government Model Financial Report:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

## 3.1 Comprehensive Income Statement

For the four years ending 30 June 2022

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2017-18 \$'000	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
<b>INCOME</b>						
Rates and Charges	4.1.1	108,680	113,584	116,482	119,468	122,539
User Fees	4.1.2	14,936	16,028	16,259	16,947	17,217
Statutory Fees and Fines	4.1.3	3,235	3,022	3,067	3,194	3,325
Grants - Operating	4.1.4	19,569	22,961	22,920	23,073	23,094
Grants - Capital	4.1.4	5,303	8,136	1,103	1,114	1,125
Contributions - Monetary	4.1.5	7,159	8,403	8,356	8,571	8,687
Contributions - Non Monetary	4.1.5	2,000	2,000	2,000	2,000	2,000
Other Income	4.1.6	2,667	2,175	2,033	2,191	2,024
<b>TOTAL INCOME</b>		<b>163,549</b>	<b>176,309</b>	<b>172,220</b>	<b>176,558</b>	<b>180,011</b>
<b>EXPENSES</b>						
Employee Costs	4.1.7	66,989	69,459	70,732	72,038	73,601
Materials and Services	4.1.8	57,671	65,152	57,721	57,390	56,632
Contributions and Donations	4.1.9	5,858	5,850	5,596	5,702	5,810
Depreciation and Amortisation	4.1.10	21,643	22,494	23,679	24,618	25,331
Borrowing Costs		0	808	1,360	1,923	2,073
Bad and Doubtful Debts		64	65	66	67	67
Net Loss (Gain) on Disposal of Property, Infrastructure, Plant and Equipment		193	(5,692)	3,945	(22,663)	(19,968)
Other Expense	4.1.11	775	1,394	1,276	1,319	1,327
<b>TOTAL EXPENSES</b>		<b>153,193</b>	<b>159,530</b>	<b>164,375</b>	<b>140,394</b>	<b>144,873</b>
<b>SURPLUS / (DEFICIT) FOR THE YEAR</b>		<b>10,356</b>	<b>16,779</b>	<b>7,845</b>	<b>36,164</b>	<b>35,138</b>
<b>TOTAL COMPREHENSIVE RESULT</b>		<b>10,356</b>	<b>16,779</b>	<b>7,845</b>	<b>36,164</b>	<b>35,138</b>
<b>LESS</b>						
Grants - capital - non recurrent		3,743	6,540	0	0	0
Contributions and donations - capital		358	1,190	1,125	1,125	1,125
Contributions - non monetary		2,000	2,000	2,000	2,000	2,000
<b>UNDERLYING SURPLUS (DEFICIT) FOR THE YEAR</b>		<b>4,255</b>	<b>7,049</b>	<b>4,720</b>	<b>33,039</b>	<b>32,013</b>

## 3.2 Balance Sheet

For the four years ending 30 June 2022

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2017-18 \$'000	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
<b>CURRENT ASSETS</b>						
Cash and cash equivalents		27,449	55,992	52,184	82,778	83,649
Other financial assets		39,100	0	0	0	0
Trade and other receivables		10,676	11,113	11,434	11,765	12,107
Other assets		1,303	1,329	1,356	1,383	1,410
Inventories		5	5	5	5	5
<b>TOTAL CURRENT ASSETS</b>	4.2.1	<b>78,533</b>	<b>68,439</b>	<b>64,979</b>	<b>95,931</b>	<b>97,171</b>
<b>NON CURRENT ASSETS</b>						
Investments in associates		3,981	3,981	3,981	3,981	3,981
Property, infrastructure, plant and equipment		1,728,170	1,769,190	1,791,531	1,801,020	1,807,786
Intangible assets		1,858	1,858	1,858	1,858	1,858
<b>TOTAL NON CURRENT ASSETS</b>	4.2.1	<b>1,734,009</b>	<b>1,775,029</b>	<b>1,797,370</b>	<b>1,806,859</b>	<b>1,813,625</b>
<b>TOTAL ASSETS</b>		<b>1,812,542</b>	<b>1,843,468</b>	<b>1,862,349</b>	<b>1,902,790</b>	<b>1,910,796</b>
<b>CURRENT LIABILITIES</b>						
Trade and other payables		10,271	10,476	10,685	10,899	11,117
Trust funds and deposits		7,343	7,490	7,640	7,792	7,948
Provisions		17,134	17,494	17,861	18,237	18,691
Interest-bearing loans and borrowings	4.2.3	874	1,812	2,484	2,984	3,127
<b>TOTAL CURRENT LIABILITIES</b>	4.2.2	<b>35,622</b>	<b>37,271</b>	<b>38,670</b>	<b>39,913</b>	<b>40,884</b>
<b>NON CURRENT LIABILITIES</b>						
Provisions		5,830	5,850	5,870	5,890	5,915
Interest-bearing loans and borrowings	4.2.3	19,076	31,554	41,170	44,185	16,058
<b>TOTAL NON CURRENT LIABILITIES</b>	4.2.2	<b>24,906</b>	<b>37,404</b>	<b>47,040</b>	<b>50,075</b>	<b>21,973</b>
<b>TOTAL LIABILITIES</b>		<b>60,528</b>	<b>74,675</b>	<b>85,710</b>	<b>89,988</b>	<b>62,857</b>
<b>NET ASSETS</b>		<b>1,752,014</b>	<b>1,768,793</b>	<b>1,776,638</b>	<b>1,812,802</b>	<b>1,847,940</b>
<b>EQUITY</b>						
Accumulated surplus		645,788	674,866	686,660	722,430	756,971
Reserves		1,106,226	1,093,927	1,089,978	1,090,372	1,090,969
<b>TOTAL EQUITY</b>		<b>1,752,014</b>	<b>1,768,793</b>	<b>1,776,638</b>	<b>1,812,802</b>	<b>1,847,940</b>

## 3.3 Statement of Changes in Equity

For the four years ending 30 June 2022

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
<b>2018 FORECAST</b>					
<b>BALANCE AT BEGINNING OF THE FINANCIAL YEAR</b>		<b>1,741,658</b>	<b>629,163</b>	<b>1,072,093</b>	<b>40,402</b>
Surplus/(deficit) for the year		10,356	10,356	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,265)	0	6,265
Transfer from other reserves		0	12,534	0	(12,534)
<b>BALANCE AT END OF THE FINANCIAL YEAR</b>		<b>1,752,014</b>	<b>645,788</b>	<b>1,072,093</b>	<b>34,133</b>
<b>2019 BUDGET</b>					
<b>BALANCE AT BEGINNING OF THE FINANCIAL YEAR</b>		<b>1,752,014</b>	<b>645,788</b>	<b>1,072,093</b>	<b>34,133</b>
Surplus/(deficit) for the year		16,779	16,779	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves	4.3.1	0	(6,700)	0	6,700
Transfer from other reserves	4.3.1	0	18,999	0	(18,999)
<b>BALANCE AT END OF THE FINANCIAL YEAR</b>	4.3.2	<b>1,768,793</b>	<b>674,866</b>	<b>1,072,093</b>	<b>21,834</b>
<b>2020</b>					
<b>BALANCE AT BEGINNING OF THE FINANCIAL YEAR</b>		<b>1,768,793</b>	<b>674,866</b>	<b>1,072,093</b>	<b>21,834</b>
Surplus/(deficit) for the year		7,845	7,845	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,708)	0	6,708
Transfer from other reserves		0	10,657	0	(10,657)
<b>BALANCE AT END OF THE FINANCIAL YEAR</b>		<b>1,776,638</b>	<b>686,660</b>	<b>1,072,093</b>	<b>17,885</b>
<b>2021</b>					
<b>BALANCE AT BEGINNING OF THE FINANCIAL YEAR</b>		<b>1,776,638</b>	<b>686,660</b>	<b>1,072,093</b>	<b>17,885</b>
Surplus/(deficit) for the year		36,164	36,164	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,911)	0	6,911
Transfer from other reserves		0	6,517	0	(6,517)
<b>BALANCE AT END OF THE FINANCIAL YEAR</b>		<b>1,812,802</b>	<b>722,430</b>	<b>1,072,093</b>	<b>18,279</b>
<b>2022</b>					
<b>BALANCE AT BEGINNING OF THE FINANCIAL YEAR</b>		<b>1,812,802</b>	<b>722,430</b>	<b>1,072,093</b>	<b>18,279</b>
Surplus/(deficit) for the year		35,138	35,138	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(7,114)	0	7,114
Transfer from other reserves		0	6,517	0	(6,517)
<b>BALANCE AT END OF THE FINANCIAL YEAR</b>		<b>1,847,940</b>	<b>756,971</b>	<b>1,072,093</b>	<b>18,876</b>

## 3.4 Statement of Cash Flows

For the four years ending 30 June 2022

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2017-18	2018-19	2019-20	2020-21	2021-22
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>						
Rates and charges		108,662	113,264	116,282	119,262	122,327
User fees		14,856	15,946	16,174	16,859	17,125
Statutory fees and fines		3,201	2,987	3,031	3,156	3,286
Grants - operating		19,569	22,961	22,920	23,073	23,094
Grants - capital		5,303	8,136	1,103	1,114	1,125
Contributions - monetary		7,159	8,403	8,356	8,571	8,687
Interest received		1,316	1,293	1,293	1,293	1,293
Other receipts		1,351	882	740	898	731
Net movement in trust deposits		179	147	150	153	156
Employee costs		(66,467)	(69,080)	(70,344)	(71,642)	(73,122)
Materials and services		(57,293)	(65,038)	(57,604)	(57,270)	(56,509)
Contributions and donations		(5,858)	(5,850)	(5,596)	(5,702)	(5,810)
Other payments		(775)	(1,394)	(1,276)	(1,319)	(1,327)
<b>NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES</b>	4.4.1	<b>31,203</b>	<b>32,658</b>	<b>35,229</b>	<b>38,446</b>	<b>41,056</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>						
Proceeds from sale of property, infrastructure, plant and equipment		2,407	12,257	6,402	32,917	28,667
Payments for property, infrastructure, plant and equipment		(54,541)	(68,079)	(54,367)	(42,361)	(38,796)
Payments for investments		(39,100)	0	0	0	0
Proceeds from sale of investments		49,100	39,100	0	0	0
<b>NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES</b>	4.4.2	<b>(42,134)</b>	<b>(16,722)</b>	<b>(47,965)</b>	<b>(9,444)</b>	<b>(10,129)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>						
Finance costs		0	(808)	(1,360)	(1,923)	(2,073)
Proceeds from borrowings		19,950	14,291	12,100	6,000	0
Repayment of borrowings		0	(875)	(1,812)	(2,485)	(27,984)
<b>NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES</b>	4.4.3	<b>19,950</b>	<b>12,608</b>	<b>8,928</b>	<b>1,592</b>	<b>(30,057)</b>
<b>NET INCREASE (DECREASE) IN CASH HELD</b>		<b>9,019</b>	<b>28,544</b>	<b>(3,808)</b>	<b>30,594</b>	<b>870</b>
Cash and cash equivalents at the beginning of the financial year		18,430	27,449	55,992	52,184	82,778
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>		<b>27,449</b>	<b>55,992</b>	<b>52,184</b>	<b>82,778</b>	<b>83,649</b>

## 3.5 Statement of Capital Works

For the four years ending 30 June 2022

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2017-18 \$'000	2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000
<b>PROPERTY</b>						
Land		0	8,085	0	0	0
Land improvements		0	0	0	0	0
Buildings		26,989	30,783	27,326	17,067	13,700
<b>TOTAL PROPERTY</b>		<b>26,989</b>	<b>38,868</b>	<b>27,326</b>	<b>17,067</b>	<b>13,700</b>
<b>PLANT AND EQUIPMENT</b>						
Plant, machinery and equipment		2,985	2,084	2,463	2,271	2,135
Fixtures, fittings and furniture		34	0	0	0	0
Computers and telecommunications		2,828	10,067	5,130	1,865	2,162
Artworks		161	102	79	80	80
<b>TOTAL PLANT AND EQUIPMENT</b>		<b>6,008</b>	<b>12,253</b>	<b>7,672</b>	<b>4,216</b>	<b>4,377</b>
<b>INFRASTRUCTURE</b>						
Roads		13,159	8,760	8,800	9,128	9,377
Bridges		619	5,247	500	500	240
Footpaths and cycleways		3,307	3,984	4,057	4,306	5,174
Drainage		4,146	2,981	3,460	4,285	4,485
Recreational, leisure and community facilities		8,073	10,373	9,602	7,235	6,264
Off street car parks		550	708	670	1,275	1,035
Other infrastructure		1,855	1,187	1,112	1,746	1,393
<b>TOTAL INFRASTRUCTURE</b>		<b>31,709</b>	<b>33,240</b>	<b>28,201</b>	<b>28,475</b>	<b>27,968</b>
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	4.5.1	<b>64,706</b>	<b>84,361</b>	<b>63,199</b>	<b>49,758</b>	<b>46,045</b>
<b>REPRESENTED BY</b>						
Asset renewal		34,664	29,142	28,545	29,462	31,422
Asset upgrade		13,209	22,472	21,000	11,241	14,568
Asset new		12,935	25,147	13,654	9,055	55
Asset expansion		3,898	7,600	0	0	0
<b>TOTAL CAPITAL WORKS EXPENDITURE</b>	4.5.1	<b>64,706</b>	<b>84,361</b>	<b>63,199</b>	<b>49,758</b>	<b>46,045</b>
<b>CAPITAL WORKS FUNDING SOURCE</b>						
<b>EXTERNAL</b>						
Loan Proceeds		19,950	14,291	12,100	6,000	0
Grants - Capital		5,303	8,136	1,103	1,114	1,125
Contributions - Capital		358	1,190	1,125	1,125	1,125
<b>TOTAL EXTERNAL FUNDING</b>		<b>25,611</b>	<b>23,617</b>	<b>14,328</b>	<b>8,239</b>	<b>2,250</b>
<b>INTERNAL</b>						
Proceeds from Sale of Fixed Assets		2,836	12,257	6,402	32,917	28,667
Movement in Reserve funds		13,948	18,822	10,657	6,517	6,517
Rate Funding		22,311	29,665	31,812	2,085	8,611
<b>TOTAL INTERNAL FUNDING</b>		<b>39,095</b>	<b>60,744</b>	<b>48,871</b>	<b>41,519</b>	<b>43,795</b>
<b>TOTAL CAPITAL WORKS FUNDING SOURCES</b>	4.5.1	<b>64,706</b>	<b>84,361</b>	<b>63,199</b>	<b>49,758</b>	<b>46,045</b>

## 3.6 Statement of Human Resources

For the four years ending 30 June 2022

	Forecast	Budget	Strategic Resource Plan Projections		
	2017-18	2018-19	2019-20	2020-21	2021-22
	\$'000	\$'000	\$'000	\$'000	\$'000
	FTE	FTE	FTE	FTE	FTE
<b>STAFF EXPENDITURE</b>					
Employee costs - operating	66,989	69,459	70,732	72,038	73,601
Employee costs - capital	964	1,378	1,399	1,317	1,348
<b>TOTAL STAFF EXPENDITURE</b>	<b>67,953</b>	<b>70,837</b>	<b>72,131</b>	<b>73,355</b>	<b>74,949</b>
<b>STAFF NUMBERS</b>					
Full time equivalent (FTE) employees	706.87	719.27	716.97	715.97	710.47
<b>TOTAL STAFF NUMBERS</b>	<b>706.87</b>	<b>719.27</b>	<b>716.97</b>	<b>715.97</b>	<b>710.47</b>

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

	Budget 2018-19 \$'000	Comprises			
		Permanent			
		Full Time \$'000	Part Time \$'000	Casual \$'000	Temporary \$'000
<b>DEPARTMENT</b>					
CEO & Council	2,609	2,090	504	14	0
City Development	11,716	8,332	3,017	120	246
Community Services	30,172	13,066	15,585	483	1,038
Corporate Development	10,840	8,462	2,369	9	0
Engineering & Infrastructure	13,796	12,379	1,417	0	0
Knox Central	328	252	76	0	0
<b>TOTAL PERMANENT STAFF EXPENDITURE</b>	<b>69,459</b>	<b>44,581</b>	<b>22,968</b>	<b>626</b>	<b>1,284</b>
Capitalised labour costs	1,378				
<b>TOTAL EXPENDITURE</b>	<b>1,378</b>				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

	Budget 2018-19 FTE	Comprises			
		Permanent			
		Full Time FTE	Part Time FTE	Casual FTE	Temporary FTE
<b>DEPARTMENT</b>					
CEO & Council	21.92	17.00	4.76	0.16	0.00
City Development	115.79	76.60	35.91	1.29	2.00
Community Services	325.37	137.47	169.88	5.67	12.35
Corporate Development	100.41	77.50	22.81	0.11	0.00
Engineering & Infrastructure	150.78	139.40	11.38	0.00	0.00
Knox Central	5.00	4.00	1.00	0.00	0.00
<b>TOTAL PERMANENT STAFF FTE</b>	<b>719.27</b>	<b>451.97</b>	<b>245.73</b>	<b>7.22</b>	<b>14.35</b>

# 4 Notes on the financial statements



This section presents detailed information on material components of the financial statements.

## 4.1 Comprehensive Income Statement

### 4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's Annual Budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2018-19 the FGRS cap has been set at 2.25%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rates will increase by 2.25% in line with the rate cap.

Council introduced a Residential Garbage Charge for the 2017-18 financial year. This charge has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy. The recent collapse of the global recycling markets, particularly in China, has adversely impacted the cost of processing recyclable waste. It is estimated that the financial impact of this is an additional \$1.647 million per annum in recycling costs. The Residential Garbage Charge will increase by \$31 (20.39%) in line with the projected increase in costs.

This will raise total rates and charges for 2018-19 to \$113,584,464.

**4.1.1(a)** The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
General rates *	98,206	101,659	3,453	3.5%
Rate rebates	(1,355)	(1,355)	0	0.0%
Residential garbage charge	8,873	10,749	1,876	21.1%
Service rates and charges	1,792	1,871	79	4.4%
Supplementary rates and rate adjustments	750	250	(500)	(66.7%)
Interest on rates and charges	414	410	(4)	(1.0%)
<b>Total rates and charges</b>	<b>108,680</b>	<b>113,584</b>	<b>4,904</b>	<b>4.5%</b>

\* General rates are subject to the rate cap established under the FGRS

**4. 1. 1(b)** The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or Class of Land	Budget 2017-18 cents/\$CIV	Budget 2018-19 cents/\$CIV	Change %
Differential rate for Vacant Land or Derelict Land	0.49183	0.48226	-1.9%
Differential rate for Retirement Village Land properties	0.15133	0.13690	-9.5%
Differential rate for Commercial Land properties	0.49183	0.46670	-5.1%
Differential rate for Industrial Land properties	0.49183	0.45114	-8.3%
Differential rate for Residential Land properties	0.18917	0.15557	-17.8%
Recreational Land rate for rateable recreational properties	0.18917	0.15557	-17.8%

**4. 1. 1(c)** The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or Class of Land	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change \$'000	%
<b>Rates</b>				
Vacant Land or Derelict Land	2,640	3,080	440	16.7%
Retirement Village Land	1,033	1,052	19	1.8%
Commercial Land	13,990	15,154	1,164	8.3%
Industrial Land	15,302	15,731	429	2.8%
Residential Land	65,932	66,830	898	1.4%
Recreational Land Rate	59	61	2	3.4%
<b>Total amount to be raised by general rates *</b>	<b>98,956</b>	<b>101,908</b>	<b>2,952</b>	<b>3.0%</b>

\* Total rates to be raised in the 2018-19 Budget includes Supplementary Rates of \$250,000. The total rates to be raised in the 2017-18 Forecast includes Supplementary Rates of \$750,000.

**4. 1. 1(d)** The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or Class of Land	Budget 2017-18 Number	Budget 2018-19 Number	Change Number	%
Vacant Land or Derelict land	934	836	(98)	(10.5%)
Retirement Village Land	1,891	1,896	5	0.3%
Commercial Land	2,485	2,578	93	3.7%
Industrial Land	3,349	3,478	129	3.9%
Residential Land	56,921	57,761	840	1.5%
Recreational Land Rate	7	7	0	0.0%
<b>Total number of assessments</b>	<b>65,587</b>	<b>66,556</b>	<b>969</b>	<b>1.5%</b>

**4. 1. 1(e)** The basis of valuation to be used is the Capital Improved Value (CIV).

**4. 1. 1(f)** The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or Class of Land	Budget	Budget	Change	
	2017-18 \$'000	2018-19 \$'000	\$'000	%
Vacant Land or Derelict Land	536,790	638,662	101,872	19.0%
Retirement Village Land	682,345	768,733	86,388	12.7%
Commercial Land	2,844,473	3,247,092	402,619	14.2%
Industrial Land	3,111,244	3,486,956	375,712	12.1%
Residential Land	34,380,495	42,959,146	8,578,651	25.0%
Recreational Land Rate	31,510	39,165	7,655	24.3%
<b>Total value of land</b>	<b>41,586,857</b>	<b>51,139,754</b>	<b>9,552,897</b>	<b>23.0%</b>

**4. 1. 1(g)** The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable	Per Rateable	Change	
	Property 2017-18 \$	Property 2018-19 \$	\$	%
Residential Garbage Charge	152	183	31	20.4%
Garbage Surcharge – 120 Litre Bin	48	50	2	4.2%
Additional Household Bins	227	236	9	4.0%
Optional Household Green Waste Bin	97	101	4	4.1%
Additional Recycle Bin	79	82	3	3.8%
Additional Recycle Bin - Industrial / Commercial	79	124	45	57.0%
Optional Industrial / Commercial Garbage, Daily Service	1,150	1,196	46	4.0%
Optional Industrial / Commercial Garbage, Weekly Service	231	291	60	26.0%
Waste Management and Recycling for Non Rateable Properties – Daily Service (240 Litre Bin)	960	998	38	4.0%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (240 Litre Bin)	191	214	23	12.0%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (120 Litre Bin)	153	159	6	3.9%
<i>Dorset Square</i>				
– Annual Waste Charge, office based premises	235	244	9	3.8%
– Annual Waste Charge, retail based premises	700	728	28	4.0%
– Annual Waste Charge, food based premises less than 200 square metres floor area.	2,097	2,181	84	4.0%
– Annual Waste Charge, food based premises greater than 200 square metres floor area.	4,890	5,086	196	4.0%

**4.1.1(h)** The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	Forecast	Budget	Change	
	2017-18	2018-19	\$	%
	\$	\$	\$	%
Residential Garbage Charge	8,872,790	10,749,420	1,876,630	21.2%
Garbage Surcharge – 120 Litre Bin	1,792,000	1,871,100	79,100	4.4%
Additional Household Bins	203,000	224,800	21,800	10.7%
Optional Household Green Waste Bin	4,110,000	4,385,400	275,400	6.7%
Additional Recycle Bin	49,800	51,900	2,100	4.2%
Optional Industrial / Commercial Garbage Service	683,000	710,500	27,500	4.0%
Non Rateable Properties	62,000	64,480	2,480	4.0%
<i>Dorset Square:</i>				
Office based premises	3,440	3,572	132	3.8%
Retail based premises	11,641	12,107	466	4.0%
Food based premises less than 200 square metres floor area	6,153	6,399	246	4.0%
Food based premises greater than 200 square metres	9,566	9,949	383	4.0%
<b>Total</b>	<b>15,803,390</b>	<b>18,089,627</b>	<b>2,286,237</b>	<b>14.5%</b>

**4.1.1(i)** The estimated total amount to be raised by all rates and charges compared with the previous financial year

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Total General Rates to be Raised				
- Refer item 4.1.1(c)	98,956	101,908	2,952	3.0%
Total Service Charges and Service Rates to be Raised				
- Refer item 4.1.1(h)	15,803	18,090	2,286	14.5%
<b>Total rates and charges</b>	<b>114,759</b>	<b>119,998</b>	<b>5,238</b>	<b>4.6%</b>

#### **4.1.1(j)** Fair Go Rates System Compliance

Knox City Council is fully compliant with the State Government's Fair Go Rates System

	2018-19
Total Rates	\$ 99,666,449
Number of Rateable Properties	66,622
Base Average Rates	\$ 1,496.00
Maximum Rate Increase (set by the State Government)	<b>2.25%</b>
Capped Average Rate	\$ 1,529.66
Maximum General Rates and Municipal Charges Revenue	\$ 101,908,944
Revenue	\$ 101,908,944

#### **4. 1. 1(k)** Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2018-19: estimated \$250,000 and 2017-18: forecast \$750,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes in use of land such that rateable land becomes non-rateable land and vice versa
- Changes in use of land such that residential land becomes commercial or industrial land and vice versa

#### **4. 1. 1(l)** Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.48226% (0.48226 cents in the dollar of capital improved value) for all rateable Vacant Land or Derelict Land; and
- A general rate of 0.13690% (0.13690 cents in the dollar of capital improved value) for all rateable Retirement Village Land; and
- A general rate of 0.15557% (0.15557 cents in the dollar of capital improved value) for all rateable Recreational Land; and
- A general rate of 0.45114% for (0.45114 cents in the dollar of capital improved value) rateable Industrial Land; and
- A general rate of 0.46670% (0.46670 cents in the dollar of capital improved value) for all rateable Commercial Land; and
- A general rate of 0.15557% (0.15557 cents in the dollar of capital improved value) for all rateable Residential Land.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

## **Vacant Land or Derelict Land**

### **Definition/Characteristics:**

Any land on which there is no building that is occupied or adapted for occupation, or contains a building that is ordinarily adapted for occupation which is abandoned, unoccupied and in a very poor condition resulting from both disuse and neglect.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Encouragement of development/and or improvement of land; and
2. Construction and maintenance of public infrastructure; and
3. Development and provision of health & community services; and
4. Provision of general support services; and
5. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

### **Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

## **Retirement Village Land**

### **Definitions/Characteristics:**

Any land which is used primarily for the purposes of a retirement village.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health & community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council on behalf of the retirement village sector.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

### **Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### **Types of Buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

## **Residential Land**

### **Definitions/Characteristics:**

Any land which is not Vacant Land, Retirement Village Land, Industrial or Commercial Land, or Cultural and Recreational Land.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health & community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

### **Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### **Types of Buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

## **Commercial Land**

### **Definitions/Characteristics:**

Any land which is used primarily for the purposes of a commercial land.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health & community services; and
3. Provision of general support services; and
4. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
5. Encouragement of employment opportunities; and
6. Promotion of economic development; and
7. Analysis, maintenance and construction of public drainage infrastructure; and
8. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

### **Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### **Types of Buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

## **Industrial Land**

### **Definitions/Characteristics:**

Any land which is used primarily for the purposes of an industrial land.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health & community services; and
3. Provision of general support services; and
4. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
5. Encouragement of employment opportunities; and
6. Promotion of economic development; and
7. Analysis, maintenance and construction of public drainage infrastructure; and
8. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

### **Planning Scheme Zoning:**

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

### **Types of Buildings:**

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2018-19 financial year.

## **Recreational Land**

### **Definitions/Characteristics:**

Any land upon which sporting, recreational or cultural activities are conducted, including buildings which may be ancillary to such activities, in accordance with the Cultural and Recreational Lands Act 1963.

### **Objective:**

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health & community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council in cultural and recreational sporting programs and infrastructure.

### **Types and Classes:**

Rateable land having the relevant characteristics described in the definition/ characteristics.

### **Use and Level of Differential Rate:**

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

### **Geographic Location:**

Wherever located within the municipal district.

### **Use of Land:**

Any use permitted under the relevant Planning Scheme.

#### 4.1.2 User fees

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Waste management services	5,189	5,657	468	9.0%
Child care/children's programs	3,619	4,342	723	20.0%
Registration and other permits	1,787	1,868	81	4.5%
Leisure centre and recreation	1,637	1,708	71	4.3%
Aged and health services	961	1,004	43	4.5%
Building services	622	661	39	6.3%
Other fees and charges	1,121	788	(333)	(29.7%)
<b>Total user fees</b>	<b>14,936</b>	<b>16,028</b>	<b>1,092</b>	<b>7.3%</b>

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. The principal sources of fee income arise from services such as child care, preschools, recreational facilities and projected income from home care and garbage charges for optional services. User fees are budgeted to increase by 7.31% on the current year forecast.

A detailed listing of fees and charges is included as Appendix A.

#### 4.1.3 Statutory fees and fines

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Permits	1,897	1,913	16	0.8%
Infringements and costs	640	674	34	5.3%
Town planning fees	527	264	(263)	(49.9%)
Land information certificates	120	120	0	0.0%
Court recoveries	50	50	0	0.0%
Other statutory fees and fines	1	1	0	0.0%
<b>Total statutory fees and fines</b>	<b>3,235</b>	<b>3,022</b>	<b>(213)</b>	<b>(6.6%)</b>

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include animal registrations, planning fees and parking fines. Increases in statutory fees and fines are made in accordance with legislative requirements. Statutory fees and fines are budgeted to decrease by 6.58% on the current year forecast.

## 4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
<b>Grants were received in respect of the following:</b>				
<b>Summary of grants</b>				
Commonwealth funded grants	14,041	17,689	3,648	26.0%
State funded grants	10,831	13,408	2,577	23.8%
<b>Total grants received</b>	<b>24,872</b>	<b>31,097</b>	<b>6,225</b>	<b>25.0%</b>
<b>(a) Operating grants</b>				
<i>Recurrent - Commonwealth Government</i>				
Victoria Grants Commission	3,239	6,243	3,004	92.7%
General home care	3,376	3,683	307	9.1%
Family and children - childcare	2,556	2,485	(71)	(2.8%)
Aged Care	220	224	4	1.8%
<i>Recurrent - State Government</i>				
Family and children - preschool	5,855	5,820	(35)	(0.6%)
General home care	1,595	1,958	363	22.8%
Family and children - maternal and child health	1,295	1,322	27	2.1%
School crossing supervisors	584	598	14	2.4%
Family and children - youth services	115	200	85	73.9%
Community health	137	154	17	12.4%
Family and children - childcare	119	119	0	0.0%
Other	119	50	(69)	(58.0%)
Aged care	39	37	(2)	(5.1%)
<b>Total recurrent operating grants</b>	<b>19,249</b>	<b>22,893</b>	<b>3,644</b>	<b>18.9%</b>
<i>Non-recurrent - Commonwealth Government</i>				
Family and children - childcare	15	0	(15)	(100.0%)
<i>Non-recurrent - State Government</i>				
Family and children - youth services	58	38	(20)	(34.5%)
Environmental planning	32	20	(12)	(37.5%)
Community health	63	10	(53)	(84.1%)
Other	122	0	(122)	(100.0%)
Recreational, leisure and community facilities	30	0	(30)	(100.0%)
<b>Total non-recurrent operating grants</b>	<b>320</b>	<b>68</b>	<b>(252)</b>	<b>(78.8%)</b>
<b>Total operating grants</b>	<b>19,569</b>	<b>22,961</b>	<b>3,392</b>	<b>17.3%</b>

Operating grants include all monies received from State and Federal Government sources which assists Council in funding the delivery of services to ratepayers. Overall, the level of operating grants is projected to increase by 17.33% or \$3.392 million compared to 2017-18. The reason for this increase is the prepayment of 50% of the 2017-18 Victorian Grants Commission funding in June 2017 (\$3.072 million), therefore reducing the 2017-18 forecast result. Without this prepayment, the level of operating grants is projected to increase by 1.41%.

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
<b>(b) Capital grants</b>				
<i>Recurrent - Commonwealth Government</i>				
Roads to Recovery - local roads	1,018	504	(514)	(50.5%)
Victoria Grants Commission - local roads	543	1,092	549	101.1%
<b>Total recurrent capital grants</b>	<b>1,561</b>	<b>1,596</b>	<b>35</b>	<b>2.2%</b>
<i>Non-recurrent - Commonwealth Government</i>				
Roads and Bridges	650	4,500	3,850	592.3%
Recreational, leisure and community facilities	2,967	50	(2,917)	(98.3%)
<i>Non-recurrent - State Government</i>				
Recreational, leisure and community facilities	55	300	245	445.5%
Buildings	0	1,600	1,600	0.0%
Roads	0	90	90	0.0%
Footpaths and Sharepaths	70	0	(70)	(100.0%)
<b>Total non-recurrent capital grants</b>	<b>3,742</b>	<b>6,540</b>	<b>2,798</b>	<b>74.8%</b>
<b>Total capital grants</b>	<b>5,303</b>	<b>8,136</b>	<b>2,833</b>	<b>53.4%</b>
<b>Total grants</b>	<b>24,872</b>	<b>31,097</b>	<b>6,225</b>	<b>25.0%</b>

Capital grants include all monies received from State and Federal Government and community sources which assists Council in funding the capital works program. Overall the level of capital grants is projected to increase by 53.42% or \$2.833 million compared to 2017-18. There was a prepayment of 50% of the 2017-18 Victorian Grants Commission funding in June 2017 (\$0.539 million). Without this prepayment, the level of capital grants was projected to increase by 39.27%. This increase is due mainly to specific funding for some large capital works programs.

Refer to section 4.5 'Capital works program' for a more detailed analysis of the grants and contributions expected to be received during the 2018-19 financial year.

#### 4.1.5 Contributions

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
Monetary	7,159	8,403	1,244	17.4%
Non-monetary	2,000	2,000	0	0.0%
<b>Total contributions</b>	<b>9,159</b>	<b>10,403</b>	<b>1,244</b>	<b>13.6%</b>

Monetary contributions include charges paid by developers in regard to recreational lands, drainage and car parking in accordance with planning permits issued for property development. Monetary contributions are budgeted to increase by 17.38% on the current year forecast.

Non-monetary contributions are assets which transfer to Council from property developers at the completion of subdivision work. The assets generally consist of land used for public open space or infrastructure assets. Council recognises these new assets at 'fair value'. No cash is transferred but the fair value of the assets is recorded as revenue in the year of the transfer.

#### 4.1.6 Other income

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Interest	1,316	1,293	(23)	(1.7%)
Recyclable material sales	724	0	(724)	(100.0%)
Rent	403	527	124	30.8%
Reimbursements	194	325	131	67.5%
Other	30	30	0	0.0%
<b>Total other income</b>	<b>2,667</b>	<b>2,175</b>	<b>(492)</b>	<b>(18.4%)</b>

Other income relates to a range of items such as interest, cost recovery and other miscellaneous income items. Interest receivable is budgeted to decrease by 1.75% on the current year forecast based on the current interest rate environment and projected cash holdings.

#### 4.1.7 Employee costs

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Wages and salaries	49,580	53,247	3,667	7.4%
Annual leave and long service leave	7,273	7,609	336	4.6%
Superannuation	5,285	5,382	97	1.8%
Agency staff	3,676	2,013	(1,663)	(45.2%)
WorkCover	705	733	28	4.0%
Fringe benefits tax	470	475	5	1.1%
<b>Total employee costs</b>	<b>66,989</b>	<b>69,459</b>	<b>2,470</b>	<b>3.7%</b>

Employee costs include all labour related expenditure such as wages and salaries, and on-costs including allowances, leave entitlements, employer superannuation and WorkCover. Employee costs are budgeted to increase by 3.69% on the current year forecast. The current year forecast is well below the 2017-18 Adopted Budget and allows for current staff vacancies that are budgeted to be filled during the 2018-19 financial year. An increase has been allowed to cover the Enterprise Agreement (EA) increment (2.60%), together with an allowance for other periodic increments in employee banding structure provided for in Awards.

#### 4.1.8 Materials and services

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Contract payments	36,297	43,731	7,434	20.5%
Administration costs	6,285	6,237	(48)	(0.8%)
Consumable materials and equipment	2,999	2,906	(93)	(3.1%)
Utilities	2,735	2,768	33	1.2%
Information technology	2,630	2,665	35	1.3%
Consultants	2,313	2,269	(44)	(1.9%)
Building maintenance	1,508	1,663	155	10.3%
Insurance	1,236	1,321	85	6.9%
Finance and legal costs	960	784	(176)	(18.3%)
General maintenance	708	808	100	14.1%
<b>Total materials and services</b>	<b>57,671</b>	<b>65,152</b>	<b>7,481</b>	<b>13.0%</b>

Materials and services include payments for the provision of services by external providers, materials and utility costs including electricity, water, gas and telephones. Materials and services are expected to increase by 12.97% on the current year forecast.

Materials and services includes \$16.516 million for waste management. This is an increase of \$1.741 million on the current year forecast, with the majority of this increase being related to the increase in recycling costs.

Contract payments includes capital expenditure which is operational in nature. This is budgeted to increase by \$6.117 million on the current year forecast due to the budgeted increase in the capital works program (including capital works to be carried forward in to 2018-19). Materials and services are expected to increase by 2.87% on the current year forecast when the capital expenditure which is operational in nature is removed.

#### 4.1.9 Contributions and donations

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Contribution to the Eastern Regional Libraries Corporation	4,004	4,094	90	2.2%
Community support payments	1,854	1,756	(98)	(5.3%)
<b>Total contributions and donations</b>	<b>5,858</b>	<b>5,850</b>	<b>(8)</b>	<b>(0.1%)</b>

Contributions and donations relate predominately to Council's share of costs associated with the Eastern Regional Libraries Corporation and funds for the Community Grants Scheme.

Council's funding of the Eastern Regional Libraries Corporation is budgeted to increase 2.25% on the current year forecast.

The current year forecast for community support payments includes \$0.095 million in Community Development Fund grants carried forward from the previous year.

Community support payments are provided for:

- \$0.757 million for operational grants including Volunteer for Knox, State Emergency Services, Country Fire Authority brigades, Eastern Access Community Health, Mountain District Learning Centre, Knox Infolink, Knox Historical Society, Eastern Community Legal Centre and operational assistance to Neighbourhood Houses.
- \$0.345 million for Preschool Operational Grants.
- \$0.275 million for Community Development Fund Grants to assist community groups.
- \$0.149 million for the Minor Grant Program to assist community groups.
- \$0.097 million for Recreational Grants Scheme.
- \$0.025 million for senior citizens.
- \$0.012 million for Biodiversity Buddies Native Vegetation Protection Grants.

#### 4.1.10 Depreciation and amortisation

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
Property	3,798	4,104	306	8.1%
Plant and equipment	1,602	1,579	(23)	(1.4%)
Infrastructure	15,771	16,339	568	3.6%
<b>Total depreciation</b>	<b>21,171</b>	<b>22,022</b>	<b>851</b>	<b>4.0%</b>
Intangible assets	472	472	0	0.0%
<b>Total depreciation and amortisation</b>	<b>21,643</b>	<b>22,494</b>	<b>851</b>	<b>3.9%</b>

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. Depreciation is budgeted to increase by 4.02% on the current year forecast. This increase is due to the forecast completion of the 2017-18 capital works program and the full year effect of depreciation on the 2017-18 capital works program.

Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2018-19 financial year.

#### 4.1.11 Other expenses

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
Operating lease rentals	242	792	550	227.3%
Councillors allowances	363	372	9	2.5%
Auditor's remuneration - internal	100	150	50	50.0%
Auditor's remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	70	80	10	14.3%
<b>Total other expenses</b>	<b>775</b>	<b>1,394</b>	<b>619</b>	<b>79.9%</b>

Other expenses relate to a range of unclassified items including Councillor allowances, audits and lease expenses. Other expenses are budgeted to increase by 79.87% on the current year forecast. The 2018-19 budget for operating lease rentals includes \$0.520 million for information technology operating leases which have previously been included in the capital works program.

## 4.2 Balance Sheet

### 4.2.1 Assets

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change \$'000	%
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	27,449	55,992	28,544	104.0%
Other financial assets	39,100	0	(39,100)	(100.0%)
Trade and other receivables	10,676	11,113	437	4.1%
Other assets	1,303	1,329	26	2.0%
Inventories	5	5	0	0.0%
<b>TOTAL CURRENT ASSETS</b>	<b>78,533</b>	<b>68,439</b>	<b>(10,093)</b>	<b>(12.9%)</b>
<b>NON CURRENT ASSETS</b>				
Investments in associates	3,981	3,981	0	0.0%
Property, infrastructure, plant and equipment	1,728,170	1,769,190	41,020	2.4%
Intangible assets	1,858	1,858	0	0.0%
<b>TOTAL NON CURRENT ASSETS</b>	<b>1,734,009</b>	<b>1,775,029</b>	<b>41,020</b>	<b>2.4%</b>
<b>TOTAL ASSETS</b>	<b>1,812,542</b>	<b>1,843,468</b>	<b>30,927</b>	<b>1.7%</b>

Cash and cash equivalents include cash held in the bank, petty cash, and the value of investments in term deposits or other highly liquid investments with short maturities of three months or less. Other financial assets include term deposits held with an original maturity of greater than 90 days. These balances are projected to decrease by \$10.556 million during the year mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are budgeted to increase by 4.09% on the current year forecast.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery.

Investments in associates is Council's 36.39% ownership interest in Eastern Regional Libraries Corporation.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment etc. which has been built up by Council over many years. The \$41.020 million increase in this balance is attributable to the anticipated capitalisation of the budgeted capital works program of \$84.361 million and the contribution of non-monetary assets of \$2.000 million. This is offset by \$22.494 million in depreciation and amortisation expense, \$16.282 million in capital expenditure deemed to be operational in nature, and the disposal of \$6.565 million of non current assets through the sale of property, plant and equipment.

## 4.2.2 Liabilities

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
<b>CURRENT LIABILITIES</b>				
Trade and other payables	10,271	10,476	205	2.0%
Trust funds and deposits	7,343	7,490	147	2.0%
Provisions	17,134	17,494	360	2.1%
Interest-bearing loans and borrowings	874	1,812	938	107.3%
<b>TOTAL CURRENT LIABILITIES</b>	<b>35,622</b>	<b>37,271</b>	<b>1,650</b>	<b>4.6%</b>
<b>NON CURRENT LIABILITIES</b>				
Provisions	5,830	5,850	20	0.3%
Interest-bearing loans and borrowings	19,076	31,554	12,478	65.4%
<b>TOTAL NON CURRENT LIABILITIES</b>	<b>24,906</b>	<b>37,404</b>	<b>12,498</b>	<b>50.2%</b>
<b>TOTAL LIABILITIES</b>	<b>60,528</b>	<b>74,675</b>	<b>14,148</b>	<b>23.4%</b>

Trade and other payables are those to whom Council owes money as at 30 June. Trade and other payables are budgeted to increase by 2.00% on the current year forecast.

Trust funds and deposits include refundable deposits, the fire services levy and retention amounts. Trust funds and deposits are budgeted to increase by 2.00% on the current year forecast.

Provisions include accrued annual leave and long service leave owing to employees. These employee entitlements are split between those entitlements expected to be paid within twelve months and those expected to be paid beyond the next year. Total provisions are budgeted to increase by 1.65% on the current year forecast.

Interest-bearing loans and borrowings are split between Council borrowings expected to be repaid within the next twelve months and those expected to be repaid beyond the next year. Interest-bearing loans and borrowings are budgeted to increase by 67.25% on the current year forecast, as a result of budgeted new borrowings in 2018-19.

## 4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2017-18 \$	2018-19 \$
Amount borrowed as at 30 June of the prior year	0	19,950
Amount proposed to be borrowed	19,950	14,291
Amount projected to be redeemed	0	875
<b>Amount of borrowings as at 30 June</b>	<b>19,950</b>	<b>33,366</b>

Borrowings are generally utilised for the provision of major community assets that will provide community benefit over a number of years. This is considered sound practice and governments at all levels have regularly enacted this approach. The use of borrowings enables the cost of community assets to be spread inter-generationally and smooths the impact of the borrowings on the long term financial structure for the Council.

## 4.3 Statement of changes in Equity

### 4.3.1 Reserves

	Opening Balance \$'000's	Transfer to Reserve \$'000's	Transfer from Reserve \$'000's	Closing Balance \$'000's
<b>Statutory Reserves</b>				
HACC Capital Grant	170	0	107	63
Open Space	12,588	6,400	10,507	8,481
<b>Total Statutory Reserves</b>	<b>12,758</b>	<b>6,400</b>	<b>10,614</b>	<b>8,544</b>
<b>Discretionary Reserves</b>				
Aged Care Reserve	4,910	0	50	4,860
Basketball Stadium infrastructure	125	25	0	150
Blue Hills Reserve	3	0	0	3
City Futures	2,833	0	2,586	247
Knox Regional Sports Park - Football Renewal	571	150	0	721
Mountain Gate Reserve	140	0	0	140
Revegetation Net Gain	182	0	0	182
Revolving Energy Fund	70	0	0	70
Scoresby Recreational Reserve	67	24	0	91
Stamford Park Project	12,083	0	5,749	6,334
State Basketball Centre Asset Renewal	391	101	0	492
Unexpended Grants Reserve	0	0	0	0
<b>Total Discretionary Reserves</b>	<b>21,375</b>	<b>300</b>	<b>8,385</b>	<b>13,290</b>
<b>Total Reserves</b>	<b>34,133</b>	<b>6,700</b>	<b>18,999</b>	<b>21,834</b>

Statutory reserves must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

Discretionary reserves are funds set aside by Council for a specific purpose but are not protected by statute.

The nature and purpose of the reserves are as follows:

#### **HACC capital grant reserve**

The purpose of this reserve is to refurbish, upgrade and maintain minor capital within the Home and Community Care funded programs.

#### **Open space reserve**

The Open Space Reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developer's contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

#### **Aged care reserve**

The purpose of this reserve is to set aside the proceeds from the divestment of the Amaroo Gardens Aged Care Facility by Council on 2 November 2011 for aged services and infrastructure within the Knox municipality.

#### **Basketball stadium infrastructure reserve**

The purpose of this reserve is to improve basketball stadium facilities within the Knox municipality.

**Blue Hills reserve**

The purpose of this reserve is to construct the Early Years Hubs facilities for the benefit of the Knox Community.

**City futures fund**

The purpose of this reserve is to construct major facilities within the Knox municipality.

**Knox Regional Sports Park - Football pitch replacement fund**

The purpose of this reserve is to provide for future football pitch replacement at Knox Regional Sports Park.

**Mountain Gate reserve**

The purpose of this reserve is to enhance community facilities within Mountain Gate.

**Revegetation net gain reserve**

The purpose of this reserve is to ensure any loss of vegetation through development is re-established in a sustainable location.

**Revolving energy fund**

The purpose of this reserve is to re-invest savings in energy costs to be invested in further works to minimise energy consumption.

**Scoresby Recreation reserve**

The purpose of this reserve is to invest the income derived from lease of this site into the Scoresby Recreation Reserve.

**Stamford Park reserve**

The purpose of this reserve is to develop the Stamford Park site for the benefit of the Knox Community.

**State basketball centre asset renewal fund**

The purpose of this reserve is to provide for asset renewal works at the State Basketball Centre (Knox Regional Sports Park).

**Unexpended grant reserve (Victoria Grants Commission)**

The purpose of this reserve is to quarantine early payment of Victoria Grants Commission General Purpose and Local Roads Federal Grant funding for use in the following year.

### 4.3.2 Equity

	Forecast 2017-18 \$'000	Budget 2018-19 \$'000	Change	
			\$'000	%
<b>EQUITY</b>				
Accumulated surplus	645,788	674,866	29,078	4.5%
Reserves	1,106,226	1,093,927	(12,299)	(1.1%)
<b>TOTAL EQUITY</b>	<b>1,752,014</b>	<b>1,768,793</b>	<b>16,779</b>	<b>1.0%</b>

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. \$16.779 million of the \$29.078 million increase in accumulated surplus results directly from the surplus for the year. An amount of \$12.299 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

The net increase in equity or net assets of \$16.779 million results directly from the 2018-19 financial year budgeted operating surplus.

## 4.4 Statement of Cash Flows

### 4.4.1 Net cash flows provided by/used in operating activities

Description	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
<b>Cash flow from operating activities</b>				
Rates and charges	108,662	113,264	4,602	4.2%
User fees	14,856	15,946	1,091	7.3%
Statutory fees and fines	3,201	2,987	(214)	(6.7%)
Grants - operating	19,569	22,961	3,392	17.3%
Grants - capital	5,303	8,136	2,833	53.4%
Contributions - monetary	7,159	8,403	1,244	17.4%
Interest received	1,316	1,293	(23)	(1.7%)
Other receipts	1,351	882	(469)	(34.7%)
Net movement in trust deposits	179	147	(32)	(18.0%)
Employee costs	(66,467)	(69,080)	(2,613)	3.9%
Materials and services	(57,293)	(65,038)	(7,745)	13.5%
Contributions and donations	(5,858)	(5,850)	8	(0.1%)
Other payments	(775)	(1,394)	(619)	79.9%
<b>Net cash provided by operating activities</b>	<b>31,203</b>	<b>32,658</b>	<b>1,455</b>	<b>4.7%</b>

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

The 2017-18 forecast operating grants income is \$3.392 million down on the 2018-19 budget amount due to the prepayment of 50% of the Victorian Grants Commission 2017-18 funding in June 2017.

Capital grants are budgeted to increase by \$2.833 million. Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2018-19 financial year.

Materials and services are budgeted to increase by \$7.745 million. Included in materials and services is capital expenditure which is operational in nature. This expenditure is budgeted to increase by \$6.117 million on the current year forecast due to the budgeted increase in the capital works program (including capital works to be carried forward in to 2018-19). Materials and services also includes \$16.516 million for waste management. This is an increase of \$1.741 million on the current year forecast, with the majority of this increase being related to the increase in recycling costs.

#### 4.4.2 Net cash flows provided by/used in investing activities

Description	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
<b>Cash flow from investing activities</b>				
Proceeds from sale of property, infrastructure, plant and equipment	2,407	12,257	9,850	409.2%
Payments for property, infrastructure, plant and equipment	(54,541)	(68,079)	(13,538)	24.8%
Payments for investments	(39,100)	0	39,100	(100.0%)
Proceeds from sale of investments	49,100	39,100	(10,000)	(20.4%)
<b>Net cash used in investing activities</b>	<b>(42,134)</b>	<b>(16,722)</b>	<b>25,412</b>	<b>(60.3%)</b>

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, plant and equipment.

The increase in net cash inflows from investing activities is primarily due to a \$39.100 million decrease in payments for investments (term deposits held for longer than 90 days) and an increase of \$9.850 million in proceeds from the sale of property, infrastructure, plant and equipment. This is partially offset by an \$13.538 million increase in payments for property, infrastructure, plant and equipment together with a \$10.000 million decrease in proceeds from the sale of investments (term deposits held longer than 90 days).

#### 4.4.3 Net cash flows provided by/used in financing activities

Description	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
<b>Cash flow from financing activities</b>				
Finance costs	0	(808)	(808)	100.0%
Proceeds from borrowings	19,950	14,291	(5,659)	(28.4%)
Repayment of borrowings	0	(875)	(875)	100.0%
<b>Net cash used in financing activities</b>	<b>19,950</b>	<b>12,608</b>	<b>(7,342)</b>	<b>(36.8%)</b>

Financing activities refers to the cash generated or used in the financing of Council functions and include proceeds from and repayment of borrowings from financial institutions.

The 2018-19 budget includes new borrowings of \$14.291 million. The new borrowings are offset by the repayment of borrowings (\$0.875 million) and finance costs (\$0.808 million).

Refer to section 4.2.3 'Borrowings' for further information on Council borrowings.

## 4.5 Capital works program

This section presents a listing of the capital works projects that will be undertaken for the 2018-19 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

### 4.5.1 Summary

	Forecast	Budget	Change	
	2017-18	2018-19	\$'000	%
	\$'000	\$'000	\$'000	%
Property	26,989	38,868	11,879	44.0%
Plant and equipment	6,008	12,253	6,245	103.9%
Infrastructure	31,709	33,240	1,531	4.8%
<b>Total contributions</b>	<b>64,706</b>	<b>84,361</b>	<b>19,655</b>	<b>30.4%</b>

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property	38,869	16,928	3,803	7,600	10,537	1,700	0	22,879	14,291
Plant and equipment	12,253	2,102	6,043	0	4,108	0	0	12,253	0
Infrastructure	33,239	6,116	19,296	0	7,827	6,436	65	26,738	0
<b>Total</b>	<b>84,361</b>	<b>25,147</b>	<b>29,142</b>	<b>7,600</b>	<b>22,472</b>	<b>8,136</b>	<b>65</b>	<b>61,870</b>	<b>14,291</b>

\* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

## 4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
<b>Property</b>									
<b>Land</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Buildings</b>	<b>16,093</b>	<b>3,905</b>	<b>3,803</b>	<b>5,563</b>	<b>2,822</b>	<b>1,700</b>	<b>0</b>	<b>9,430</b>	<b>4,963</b>
Modular Building Program (Modern Construction System)	2,805	2,805	0	0	0	0	0	2,805	0
Operations Centre Relocation	1,000	1,000	0	0	0	0	0	0	1,000
Knox Skate & BMX Park - Storage Facility	75	75	0	0	0	0	0	75	0
Electric Vehicle Charging Station - Civic Centre	25	25	0	0	0	0	0	25	0
Replacements of components for all Council owned buildings based on Building Asset Management Systems	3,803	0	3,803	0	0	0	0	3,803	0
Early Years Hubs - Bayswater	5,563	0	0	5,563	0	1,600	0	0	3,963
Energy Performance Audit for Community Buildings	800	0	0	0	800	0	0	800	0
Boronia Precinct Planning	285	0	0	0	285	0	0	285	0
Family and Childrens Services Buildings and Facilities	270	0	0	0	270	0	0	270	0
Egan Lee Reserve - Pavilion Upgrade	250	0	0	0	250	100	0	150	0
Aimee Seebeck Hall - Amenities Upgrade	242	0	0	0	242	0	0	242	0
Community Toilet Replacement Program	220	0	0	0	220	0	0	220	0
Mountain Gate Shopping Centre Reserve - Pedestrian Lighting	150	0	0	0	150	0	0	150	0
Alexander Magit Preschool - Verandah Replacement	82	0	0	0	82	0	0	82	0
Knox Community Arts Centre and Ferntree Gully Community Arts Centre - Facility Upgrades	80	0	0	0	80	0	0	80	0
Energy Retrofits in Community Buildings	50	0	0	0	50	0	0	50	0
Kitchen Retrofitting Program at sports pavilions	50	0	0	0	50	0	0	50	0
Early Years Facility Emergency Warning System	50	0	0	0	50	0	0	50	0
Early Childhood Education & Care - Office/Storage	50	0	0	0	50	0	0	50	0
Family and Children Site Service Plans	50	0	0	0	50	0	0	50	0
Early Years Facilities Repurposing	50	0	0	0	50	0	0	50	0
Ferntree Gully Arts Centre & Library Deck Enclosure	50	0	0	0	50	0	0	50	0
Solar In Community Facilities	40	0	0	0	40	0	0	40	0
Knox Community Arts Centre Theatre Lighting Upgrade	30	0	0	0	30	0	0	30	0
Billoo Park Centre - Toilet and Verandah Upgrade and Preschool Storage Relocation - Design	10	0	0	0	10	0	0	10	0
Orana Neighbourhood House - Commercial Kitchen Upgrade - Design	10	0	0	0	10	0	0	10	0
Community Facility Signage Upgrade	3	0	0	0	3	0	0	3	0
<b>Total Property</b>	<b>16,093</b>	<b>3,905</b>	<b>3,803</b>	<b>5,563</b>	<b>2,822</b>	<b>1,700</b>	<b>0</b>	<b>9,430</b>	<b>4,963</b>
<b>Plant and Equipment</b>									
<b>Plant, machinery and equipment</b>	<b>2,084</b>	<b>0</b>	<b>2,084</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,084</b>	<b>0</b>
Plant and machinery replacement program	2,084	0	2,084	0	0	0	0	2,084	0
<b>Computers and telecommunications</b>	<b>3,940</b>	<b>2,000</b>	<b>1,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,940</b>	<b>0</b>
Crn-Pilot, Enterprise Solution	2,000	2,000	0	0	0	0	0	2,000	0
Informtn Architecture Design & Plnn	1,940	0	1,940	0	0	0	0	1,940	0
<b>Artworks</b>	<b>102</b>	<b>102</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>102</b>	<b>0</b>
Arts Facility Planning Documentation	50	50	0	0	0	0	0	50	0
Public Art Project	52	52	0	0	0	0	0	52	0
<b>Total Plant and Equipment</b>	<b>6,126</b>	<b>2,102</b>	<b>4,024</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,126</b>	<b>0</b>

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
<b>Infrastructure Roads</b>	<b>8,519</b>	<b>0</b>	<b>8,000</b>	<b>0</b>	<b>519</b>	<b>1,686</b>	<b>0</b>	<b>6,833</b>	<b>0</b>
Program to resurface deteriorated roads as determined from latest condition audits and visual inspections. Program includes replacing road seals to provide protection to the underlying road pavement.									
Program to renew sections of kerb & channel in the roads that have been programmed for resurfacing. Replaced sections are either badly deteriorated or holding water.	4,250	0	4250	0	0	1092	0	3158	0
Albert Avenue, Boronia - Bambury St	703	0	703	0	0	504	0	199	0
Parkhurst Drive, Knoxfield	530	0	530	0	0	0	0	530	0
High Risk Road Failure Program	500	0	500	0	0	0	0	500	0
Fulham Road, Rowville - Stud Road to Bridgewater Way	445	0	445	0	0	0	0	445	0
Underwood Road, Ferntree Gully - Lording Street	340	0	340	0	0	0	0	340	0
Program to patch and resurface failures on roads classified as industrial from audits and referred works programs	250	0	250	0	0	0	0	250	0
Programmed works from June Yearly Audits	250	0	250	0	0	0	0	250	0
Cherrington Square, Wantirna - from Harold Street	245	0	245	0	0	0	0	245	0
General Local Road Design	200	0	200	0	0	0	0	200	0
Selman Avenue, Ferntree Gully - Burwood Highway	152	0	152	0	0	0	0	152	0
679 Boronia Road Service Road - Wantirna Road to Mountain Highway	135	0	135	0	0	0	0	135	0
Knoxfield LATM Stage 1 - Anne Road	160	0	0	0	160	80	0	80	0
Forest Road, Ferntree Gully - Stockton Avenue To Dorian Avenue - Traffic Management	125	0	0	0	125	0	0	125	0
Templeton Street, Wantirna - Linemarking and Intersection Treatments	70	0	0	0	70	0	0	70	0
Coleman Road, Boronia - Linemarking and Sharrows	45	0	0	0	45	0	0	45	0
Timothy Drive, Wantirna South - Intersection Treatments	35	0	0	0	35	0	0	35	0
Knoxfield LATM Stage 2 - Kathryn Road	20	0	0	0	20	10	0	10	0
Renou Road, Wantirna South - Intersection Treatments - Design	20	0	0	0	20	0	0	20	0
Mowbray Drive, Wantirna South - Retrofit Parking Lanes and Intersection Treatments	20	0	0	0	20	0	0	20	0
Carrington Park to Henderson Road, Rowville - Wayfinding and Linemarking	4	0	0	0	4	0	0	4	0
Bergins Road, Rowville - Kerb & Channel	20	0	0	0	20	0	0	20	0
<b>Bridges</b>	<b>4,720</b>	<b>4,500</b>	<b>220</b>	<b>0</b>	<b>0</b>	<b>4,500</b>	<b>0</b>	<b>220</b>	<b>0</b>
Henderson Road Bridge	4,500	4,500	0	0	0	4,500	0	0	0
Replacements of damaged and dangerous sections of bridges, includes road and pedestrian bridges, major culverts and boardwalks, as determined from condition audits	220	0	220	0	0	0	0	220	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
<b>Footpaths and cycleways</b>	<b>3,511</b>	<b>690</b>	<b>2,775</b>	<b>0</b>	<b>46</b>	<b>0</b>	<b>0</b>	<b>3,511</b>	<b>0</b>
Mountain Highway, Wantirna - West Side Pedestrian Crossing to Eastlink Overpass Bridge	182	182	0	0	0	0	0	182	0
Glenfern Road, Ferntree Gully - Norman Street to Trafalgar Street - Footpath	85	85	0	0	0	0	0	85	0
Mountain Highway, Boronia - Footpath Connection 4	80	80	0	0	0	0	0	80	0
Albert Street, Upper Ferntree Gully - Ferndale Road to 14-18 Albert Street - Footpath	68	68	0	0	0	0	0	68	0
Stud Road, Scoresby - Footpath 1	65	65	0	0	0	0	0	65	0
Burwood Highway, Upper Ferntree Gully - Footpath 3	47	47	0	0	0	0	0	47	0
Kellets Road, Rowville - Stud Road to Taylors Lane and Jacob Road to Napoleon Wantirna Road, Wantirna - Ashley Street to 699 Boronia Road - Footpath	45	45	0	0	0	0	0	45	0
40	40	0	0	0	0	0	0	40	0
Napoleon Road, Lysterfield - Kellets Road to Anthony Drive - Shared Path Design	23	23	0	0	0	0	0	23	0
Stud Road, Rowville - Footpath Connection	20	20	0	0	0	0	0	20	0
Shared path Burwood Hwy, Upg - Link1	20	20	0	0	0	0	0	20	0
Boronia Road, Bayswater - Footpath 1	10	10	0	0	0	0	0	10	0
Wellington Road, Rowville - Straughan Close to Napolen Road - Footpath Design Program to replace damaged and poor condition footpaths as determined from latest condition audits supplied from Asset Strategy and referred works from our Works Services Department (visual asset inspections)	5	5	0	0	0	0	0	5	0
2,200	0	2200	0	0	0	0	0	2200	0
Shared Path Renewal Program	540	0	540	0	0	0	0	540	0
Studfield Shopping Centre Renewals - Footpath	35	0	35	0	0	0	0	35	0
Burwood Highway, Wantirna - Underpass Solar Lighting Upgrade	25	0	0	0	25	0	0	25	0
Timothy Drive, Wantirna South - Underpass Solar Lighting Upgrade	21	0	0	0	21	0	0	21	0
<b>Drainage</b>	<b>2,640</b>	<b>140</b>	<b>2,200</b>	<b>0</b>	<b>300</b>	<b>0</b>	<b>0</b>	<b>2,640</b>	<b>0</b>
System	40	40	0	0	0	0	0	40	0
Peregrine Reserve - Treatment Wetlands	20	20	0	0	0	0	0	20	0
Egan Lee Reserve - Treatment Wetlands	20	20	0	0	0	0	0	20	0
Lewis Reserve - Treatment Wetlands & Stormwater Harvesting Scheme	20	20	0	0	0	0	0	20	0
Wantirna Reserve - Treatment Wetlands	20	20	0	0	0	0	0	20	0
David Cooper Park, Jenola Parade, Wantirna Reserve - Wetlands	20	20	0	0	0	0	0	20	0
Drainage Renewal Program	2,000	0	2000	0	0	0	0	2000	0
Program to renew constructed WSUD systems within Knox - the program includes replacing systems that are not functioning	200	0	200	0	0	0	0	200	0
Talking Tanks Initiative - Flood Protection	150	0	0	0	150	0	0	150	0
Mont Albert to Forest Road, Ferntree Gully - Stormwater Network Improvements	50	0	0	0	50	0	0	50	0
Forest Road to Koolunga Reserve, Ferntree Gully - Integrated Stormwater Solution	40	0	0	0	40	0	0	40	0
Mountain Highway, Bayswater - Drainage Improvements	20	0	0	0	20	0	0	20	0
Orson Rd, Scoresby - Retarding Basin Improvements	20	0	0	0	20	0	0	20	0
Knox Gardens Reserve - Stormwater Harvesting	20	0	0	0	20	0	0	20	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New	Renewal	Expans'n	Upgrade	Grants	Contrib.	Council Cash*	Borrowings
		\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Recreational, leisure and community facilities</b>	<b>9,605</b>	<b>100</b>	<b>4,330</b>	<b>0</b>	<b>5,175</b>	<b>250</b>	<b>65</b>	<b>9,290</b>	<b>0</b>
Gilbert Park Reserve, Knoxfield - New Drainage	100	100	0	0	0	0	0	100	0
Playground Renewal Program	850	0	850	0	0	0	0	850	0
Millers Reserve - Oval Renewal	850	0	850	0	0	0	0	850	0
Street Tree Replacement Program	628	0	628	0	0	0	0	628	0
Tim Neville Arboretum	280	0	280	0	0	0	0	280	0
Templeton Reserve - Tennis Court Renewal	250	0	250	0	0	0	0	250	0
Wallyteew Reserve - Cricket Net Renewal	215	0	215	0	0	100	15	100	0
Wantirna Reserve - Tennis Court Renewal	200	0	200	0	0	0	0	200	0
Guy Turner Reserve - Drainage Renewal	150	0	150	0	0	0	0	150	0
Public Tennis / Netball / Basketball Court Renewal	150	0	150	0	0	0	0	150	0
Batterham Reserve - Tennis Court Renewal	100	0	100	0	0	0	0	100	0
Sporting Oval Fencing Renewal	100	0	100	0	0	0	0	100	0
Knox Regional Netball Centre - Court Renewal	80	0	80	0	0	0	0	80	0
Rehabilitation of passive parks aged reserve furniture/road closures	67	0	67	0	0	0	0	67	0
Ongoing programmed renewal of park landscapes following on from significant upgrades as implemented in the Open Space Plan	65	0	65	0	0	0	0	65	0
Rehabilitation of damaged or deteriorated reserve paths	50	0	50	0	0	0	0	50	0
Stormwater Harvesting Infrastructure Renewal	50	0	50	0	0	0	0	50	0
Rehabilitation of areas on sportsfields which have been degraded due to high levels of use	48	0	48	0	0	0	0	48	0
Rehabilitation of garden beds and replacement vegetation along Bush Boulevard, Stud Road	40	0	40	0	0	0	0	40	0
Oversowing of Sportsfields	40	0	40	0	0	0	0	40	0
Wantirna Reserve - Cricket Net Renewal	30	0	30	0	0	0	0	30	0
Open Space Asset Artwork Renewal	22	0	22	0	0	0	0	22	0
Rehabilitation of passive parks aged reserve signage and signage for bushland reserves	20	0	20	0	0	0	0	20	0
Knox Regional Sport Park Soccer Cages Renewal	20	0	20	0	0	0	0	20	0
Windermere Reserve - Oval Renewal - Design	15	0	15	0	0	0	0	15	0
Eildon Park - Cricket Net Renewal - Design	10	0	10	0	0	0	0	10	0
Quarry Reserve, Ferntree Gully - Stage 5	900	0	0	0	900	0	0	900	0
Marie Wallace Reserve, Bayswater - Revision of Masterplan	690	0	0	0	690	0	0	690	0
Fairpark Reserve, Ferntree Gully - Stage 2	420	0	0	0	420	0	0	420	0
Tormore Reserve, Boronia - Stage 3	400	0	0	0	400	0	0	400	0
Templeton Reserve, Wantirna	400	0	0	0	400	0	0	400	0
Stud Park Reserve, Rowville - Masterplan	350	0	0	0	350	0	0	350	0
Electronic Scoreboards at Sporting Reserves	350	0	0	0	350	0	0	350	0
Talaskia Reserve, Upper Ferntree Gully - Masterplan	300	0	0	0	300	0	0	300	0
Kings Park, Upper Ferntree Gully - New Floodlighting (Oval 2)	250	0	0	0	250	150	0	100	0
Liberty Avenue Reserve, Rowville - New Floodlighting	250	0	0	0	250	0	50	200	0
Knox Regional Sports Park - Funnel And Overhead Fencing	110	0	0	0	110	0	0	110	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Arcadia Reserve, Rowville - Masterplan	100	0	0	0	100	0	0	100	0
Replanting of priority areas within Knox including tree reserves and open space	100	0	0	0	100	0	0	100	0
Peregrine Reserve, Rowville - Masterplan	100	0	0	0	100	0	0	100	0
Gilbert Park, Knoxfield - Masterplan	80	0	0	0	80	0	0	80	0
Llewellyn Reserve, Wantirna South - Masterplan	50	0	0	0	50	0	0	50	0
Revegetation - Stream Corridors	50	0	0	0	50	0	0	50	0
Neighbourhood Green Streets	50	0	0	0	50	0	0	50	0
HV Jones, Ferntree Gully - Masterplan	50	0	0	0	50	0	0	50	0
Bush Boulevards along Burwood Hwy, High Street to Scoresby Road	50	0	0	0	50	0	0	50	0
Principal Avenues - Dorset Road - Boronia Road to Francis Street, Boronia - Streetscape upgrade	40	0	0	0	40	0	0	40	0
Rumann & Benedikt Reserves, Scoresby	35	0	0	0	35	0	0	35	0
Picketts Reserve, Ferntree Gully - Masterplan	30	0	0	0	30	0	0	30	0
Eildon Park Reserve, Rowville - Water Harvesting	20	0	0	0	20	0	0	20	0
<b>Off street car parks</b>	<b>708</b>	<b>0</b>	<b>700</b>	<b>0</b>	<b>8</b>	<b>0</b>	<b>0</b>	<b>708</b>	<b>0</b>
Program for asphalt resurfacing, patching, linemarking and kerb and channel renewal	700	0	700	0	0	0	0	700	0
Arcadia Reserve, Rowville (Scouts) - Carpark Upgrade	8	0	0	0	8	0	0	8	0
<b>Other infrastructure</b>	<b>559</b>	<b>69</b>	<b>230</b>	<b>0</b>	<b>260</b>	<b>0</b>	<b>0</b>	<b>559</b>	<b>0</b>
Liverpool Road, The Basin - Dynamic School Speed Zone Signs	55	55	0	0	0	0	0	55	0
Lewis Reserve, Wantirna South - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Wally Tew, Ferntree Gully - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Program to replace fire hydrants and plugs, as determined by South East Water - this program is a legislative requirement	130	0	130	0	0	0	0	130	0
Program for the renewal of street furniture such as entrance signs, bus stop hardstands, retaining walls, as determined from condition audits	100	0	100	0	0	0	0	100	0
Essential Service Measures	100	0	0	0	100	0	0	100	0
Asbestos Removal Program	100	0	0	0	100	0	0	100	0
Knox Leisureworks Water Treatment	60	0	0	0	60	0	0	60	0
<b>Total Infrastructure</b>	<b>30,262</b>	<b>5,499</b>	<b>18,455</b>	<b>0</b>	<b>6,308</b>	<b>6,436</b>	<b>65</b>	<b>23,761</b>	<b>0</b>
<b>Total Capital Works</b>	<b>52,481</b>	<b>11,506</b>	<b>26,282</b>	<b>5,563</b>	<b>9,130</b>	<b>8,136</b>	<b>65</b>	<b>39,317</b>	<b>4,963</b>

\* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

### 4.5.3 Works carried forward from the 2017-18 year

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
<b>Property</b>									
<b>Land</b>	<b>8,085</b>	<b>8,085</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8,085</b>
Knox Central Package (excluding Westfield Library and Interim Library)	8,085	8,085	0	0	0	0	0	0	8,085
<b>Buildings</b>	<b>14,692</b>	<b>4,938</b>	<b>0</b>	<b>2,038</b>	<b>7,716</b>	<b>0</b>	<b>0</b>	<b>9,554</b>	<b>1,243</b>
Early Years Hubs - Wantirna South	4,388	4,388	0	0	0	0	0	493	0
Multipurpose Community Workshop	250	250	0	0	0	0	0	250	0
Westfield Library - Design	200	200	0	0	0	0	0	200	0
Bayswater Community Hub	100	100	0	0	0	0	0	100	0
Early Years Hubs - Bayswater	2,038	0	0	2,038	0	0	0	795	1,243
Stamford Park Development	5,679	0	0	0	5,679	0	0	5,679	0
Knox (Interim) Library	664	0	0	0	664	0	0	664	0
The Basin Neighbourhood House - Redevelopment at the Basin Primary School	500	0	0	0	500	0	0	500	0
Energy Performance Audit for Community Buildings	369	0	0	0	369	0	0	369	0
Placemakers Site Upgrade	197	0	0	0	197	0	0	197	0
Boronia Precinct Planning	150	0	0	0	150	0	0	150	0
Eildon Park Reserve, Rowville - Pavilion	107	0	0	0	107	0	0	107	0
Meals on Wheels Site Reconfiguration	50	0	0	0	50	0	0	50	0
<b>Total Property</b>	<b>22,777</b>	<b>13,023</b>	<b>0</b>	<b>2,038</b>	<b>7,716</b>	<b>0</b>	<b>0</b>	<b>9,554</b>	<b>9,328</b>
<b>Plant and Equipment</b>									
<b>Plant, machinery and equipment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Computers and telecommunications</b>	<b>6,127</b>	<b>0</b>	<b>2,019</b>	<b>0</b>	<b>4,108</b>	<b>0</b>	<b>0</b>	<b>6,127</b>	<b>0</b>
<b>Artworks</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Plant and Equipment</b>	<b>6,127</b>	<b>0</b>	<b>2,019</b>	<b>0</b>	<b>4,108</b>	<b>0</b>	<b>0</b>	<b>6,127</b>	<b>0</b>
<b>Infrastructure</b>									
<b>Roads</b>	<b>241</b>	<b>0</b>	<b>241</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>241</b>	<b>0</b>
Fulham Road, Rowville - Stud Road to Bridgewater Way	121	0	121	0	0	0	0	121	0
Parkhurst Drive, Knoxfield	120	0	120	0	0	0	0	120	0
<b>Bridges</b>	<b>526</b>	<b>376</b>	<b>150</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>526</b>	<b>0</b>
Henderson Road Bridge	376	376	0	0	0	0	0	376	0
Replacements of damaged and dangerous sections of bridges, includes road and pedestrian bridges, major culverts and boardwalks, as determined from condition audits	150	0	150	0	0	0	0	150	0
<b>Footpaths and cycleways</b>	<b>473</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>473</b>	<b>0</b>	<b>0</b>	<b>473</b>	<b>0</b>
Upper Ferntree Gully Neighbourhood Activity Centre - Design	473	0	0	0	473	0	0	473	0
<b>Drainage</b>	<b>341</b>	<b>241</b>	<b>100</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>341</b>	<b>0</b>
Manson Reserve, Wantirna - Wetlands Program to renew constructed WSUD systems within Knox - the program includes replacing systems that are not functioning	241	241	0	0	0	0	0	241	0
	100	0	100	0	0	0	0	100	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
<b>Recreational, leisure and community facilities</b>	<b>1,396</b>	<b>0</b>	<b>350</b>	<b>0</b>	<b>1,046</b>	<b>0</b>	<b>0</b>	<b>1,396</b>	<b>0</b>
Playground Renewal Program	350	0	350	0	0	0	0	350	0
Marie Wallace Reserve, Bayswater - Revision of Masterplan	263	0	0	0	263	0	0	263	0
Talaskia Reserve, Upper Ferntree Gully - Development and Subsequent Implementation of Masterplan	150	0	0	0	150	0	0	150	0
HV Jones, Ferntree Gully - Development of Masterplan	120	0	0	0	120	0	0	120	0
Knox Regional Netball Centre, Ferntree Gully - Development and Subsequent Implementation of Masterplan	100	0	0	0	100	0	0	100	0
Lewis Park, Wantirna Sth - Masterplan	100	0	0	0	100	0	0	100	0
Ferntree Gully Village Square - Implementation of Masterplan	89	0	0	0	89	0	0	89	0
Llewellyn Reserve, Wantirna South - Implementation of Masterplan	80	0	0	0	80	0	0	80	0
Knox Athletics Track, Discus Cage Upgrade	50	0	0	0	50	0	0	50	0
Inverness Avenue - WSUD System	50	0	0	0	50	0	0	50	0
Peregrine Reserve, Rowville - Development and Subsequent Implementation of Masterplan	20	0	0	0	20	0	0	20	0
Wantirna Reserve - Development of Masterplan	15	0	0	0	15	0	0	15	0
RD Egan Lee Reserve - Development and Implementation of Masterplan	10	0	0	0	10	0	0	10	0
<b>Off street car parks</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other infrastructure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Infrastructure</b>	<b>2,976</b>	<b>617</b>	<b>841</b>	<b>0</b>	<b>1,519</b>	<b>0</b>	<b>0</b>	<b>2,976</b>	<b>0</b>
<b>Total Carried Forward Capital Works 2017/18</b>	<b>31,880</b>	<b>13,640</b>	<b>2,860</b>	<b>2,038</b>	<b>13,342</b>	<b>0</b>	<b>0</b>	<b>18,657</b>	<b>9,328</b>

\* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

# 5 Financial performance indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Expected Bands	Notes	Forecast 2017-18	Budget 2018-19	Strategic Resource Plan			Trend + / o / -
						2019-20	2020-21	2021-22	
<b>Operating Position (measures whether a council is able to generate an underlying surplus)</b>									
Adjusted Underlying Result	Adjusted Underlying Surplus (Deficit) / Adjusted Underlying Revenue	> 0%	1	2.70%	4.23%	2.79%	19.05%	18.10%	+
<b>Liquidity (measures whether a council is able to generate sufficient cash to pay bills on time)</b>									
Working Capital	Current Assets / Current Liabilities	120.00% - 200.00%	2	220.46%	183.62%	168.03%	240.35%	237.68%	+
Unrestricted Cash	Unrestricted Cash / Current Liabilities	50.00% - 100.00%	3	164.25%	134.17%	113.38%	204.05%	200.31%	+
<b>Obligations (measures whether the level of debt and other long term obligations is appropriate to the size and nature of the Council's activities)</b>									
Loans and Borrowings	Interest Bearing Loans and Borrowings / Rate Revenue	< 60.00%	4	18.36%	29.38%	37.48%	39.48%	15.66%	-
Loans and borrowings	Interest and Principal Repayments / Rate Revenue	0% - 5.00%	4	0.00%	1.48%	2.72%	3.69%	24.53%	-
Indebtedness	Non Current Liabilities / Own Source	< 40.00%	5	18.27%	26.34%	32.43%	33.55%	14.39%	-
Asset Renewal	Asset Renewal Expenditure / Depreciation	90.00% - 110.00%	6	160.16%	129.55%	120.55%	119.68%	124.05%	o
<b>Stability (measures whether a council is able to generate revenue from a range of sources)</b>									
Rates Concentration	Rate Revenue / Adjusted Underlying Revenue	50.00% - 80.00%	7	69.03%	68.19%	68.89%	68.88%	69.28%	o
Rates Effort	Rate Revenue / Property Values (CIV)	0.20% - 0.60%	8	0.26%	0.22%	0.23%	0.23%	0.24%	o

Indicator	Measure	Expected Bands	Notes	Forecast 2017-18	Budget 2018-19	Strategic Resource Plan			Trend + / o / -
						2019-20	2020-21	2021-22	
<b>Efficiency (measures whether a council is using resources efficiently)</b>									
Expenditure Level	Total Expenditure / No. of Assessments	N/A		\$2,336	\$2,397	\$2,455	\$2,084	\$2,138	o
Revenue Level	Residential Rate Revenue / No. of Residential Assessments	N/A		\$1,422	\$1,456	\$1,487	\$1,520	\$1,553	o
Workforce Turnover	No. of Resignations & Terminations / Average No. of Staff	5.00% - 10.00%		10.00%	10.00%	10.00%	10.00%	10.00%	o

Key to Forecast Trend:

+ Forecasts improvement in Council's financial performance/financial position indicator

o Forecasts that Council's financial performance/financial position indicator will be steady

- Forecasts deterioration in Council's financial performance/financial position indicator

## Notes to indicators

### 1. Adjusted underlying result

Adjusted underlying result is the net surplus or deficit for the year (per Australian Accounting Standards) adjusted for non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure other than grants and non-monetary asset contributions. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period, although it must be noted that the significant increase in 2020-21 and 2021-22 is largely through the gain on disposal of property, infrastructure, plant and equipment.

### 2. Working Capital

Working capital (current assets/current liabilities) is the proportion of current liabilities represented by current assets. It is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. Improvement in working capital is expected over the period, with the gain on disposal of property, infrastructure, plant and equipment again leading to the significant increase in 2020-21 and 2021-22. Interest-bearing borrowings will increase year-on-year before a large repayment in 2021-22.

### 3. Unrestricted Cash

Unrestricted cash means all cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year. Restricted cash means cash and cash equivalents, within the meaning of Accounting Standard AASB 107 Statement of Cash Flows, that are not available for use other than for a purpose for which it is restricted. Improvement in working capital is expected over the period, with the gain on disposal of property, infrastructure, plant and equipment again leading to the significant increase in 2020-21 and 2021-22, together with statutory reserve balances remaining steady. Interest-bearing borrowings will increase year-on-year before a large repayment in 2021-22.

#### 4. Debt compared to rates

Loans and borrowings means interest bearing loans and borrowings compared to rates and charges revenue. The balance of interest bearing loans and borrowings is shown as a percentage of rates revenue. Loans and borrowings also refers to interest and principal repayments compared to rate revenue. The ratio describes Council's cash flow debt repayment capacity through the inclusion of interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue. The trend indicates an increased reliance on debt against annual rate revenue due to borrowings to fund the capital program.

#### 5. Indebtedness

Indebtedness compares non-current liabilities to own source revenue. Own source revenue is defined as adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Interest-bearing borrowings will increase year-on-year before a large repayment in 2021-22.

#### 6. Asset renewal

Asset renewal is calculated as asset renewal expenditure as a percentage of depreciation. This indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council's asset renewal indicator is greater than 100% through the four year outlook.

#### 7. Rates concentration

Rates concentration is measured as rate revenue compared to adjusted underlying revenue. Adjusted underlying revenue is defined as total income excluding non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. Rates concentration reflects the extent of reliance on rate revenues to fund all of Council's on-going services. The trend is relatively steady for rates concentration.

#### 8. Rates effort

Rates effort, which is intended to examine the community's capacity to pay, presents rate revenue as a percentage of the capital improved value of rateable properties in the municipality. The trend is relatively steady for rates effort.

# Appendix



## 2018-19 Fees & Charges

This section presents detailed information on the 2018-19 Fees & Charges.

# Knox City Council

## 2018-19 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
--------------------------	------------------	--	---	-----------------------------

### CEO & Council - People Performance

#### RISK MANAGEMENT

Council provides a service for hirers of Council facilities to take out one off Insurance Cover to support their event. All users must hold appropriate insurance to obtain a booking.

#### Public Liability Insurance for external hirers of Council facilities

Attendances 0 - 100	Per Hire	\$74.00	\$77.00	Y
Attendances 101 +	Per Hire	\$111.00	\$115.00	Y

# Knox City Council

## 2018-19 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>City Development - City Planning</b>				
<b>PLANNING SERVICES</b>				
<i>The Planning and Subdivision fees indicated below are for the processing and administration of development applications. Most of these fees are prescribed by State Regulations. Only those that are at the discretion on Council are indicated below.</i>				
<b>Secondary Consent &amp; Extension of Time Requests</b>				
Secondary Consent Requests	Per Request	\$320.00	\$350.00	Y
Extension of Time Request - For all permits other than Multi Dwelling Permits for more than two dwellings or tree removal on single dwelling sites	Per Request	\$230.00	\$240.00	Y
Extension of Time Request - For Tree Removal or Pruning (single dwelling sites only).	Per Request	New Fee	\$75.00	Y
Extension of Time Request - For Multi Dwelling Permits of more than two dwellings	Per Request	\$575.00	\$600.00	Y
<b>Bonds (Refundable)</b>				
Works Bond	Per Request	150% of the estimated cost of works	150% of the estimated cost of works. Minimum bond amount - \$5,000 for incomplete works bond and \$2,000 for maintenance bond.	N
Landscaping Bond	Per Request	\$5,500.00	\$5,500.00	N
Fee to process Bonds for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$305.00	\$320.00	Y
Fee to provide a quote for a Bond for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$105.00	\$110.00	Y
<b>Application Advertising</b>				
- Public Notice sign for displaying on site	Per Site	\$40.00	\$42.00	Y
- Erection and Management of Public Notices	Per Site	New Fee	\$200.00	Y
- Mail notices up to 10 inclusively	Flat Rate	\$166.00	\$175.00	Y
- Each additional mail notices between 11 and 50 for mail notices up to 10 is to be added on plus each additional mail notice charge).	Per Additional Notice	\$16.00	\$17.00	Y
- Mail notices between 51 and 100 inclusively	Flat Rate	\$780.00	\$900.00	Y
- Mail notices between 101 and 200 inclusively	Flat Rate	\$910.00	\$2,000.00	Y
- Mail notices greater than 200	Flat Rate	\$1,170.00	\$2,500.00	Y
- Standard letter request for planning information	Flat Rate	\$70.00	\$75.00	Y
<b>Planning (Miscellaneous)</b>				
Planning Application - tree removal (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$140.00	\$150.00	Y
Planning Application - tree pruning (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$70.00	\$75.00	Y
Planning File Recall (Residential)	Per Request	\$130.00	\$170.00	Y
Planning File Recall (Industrial / Commercial)	Per Request	\$205.00	\$240.00	Y
Refund Request	Per Request	Cost of Service	Cost of Service	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
Planning Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Request	\$62.00	\$65.00	Y
Planning Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per request	\$210.00	\$220.00	Y
Public Open Space Valuation Fee	Per Valuation	New Fee	\$350.00	Y
Net Gain Fee	Per Plant	\$32.00	\$34.00	Y
Dishonoured Cheque Fee	Per Cheque	\$29.00	\$30.00	Y
<b>BUILDING SERVICES</b>				
<i>The Building Services fees provide for the assessment, administration and inspection works necessary for the issue of Building Permits and other miscellaneous site inspections. Most Building Surveying and Permit services are open to market competition (hence GST applies to these), and the fees should be varied on a commercial basis.</i>				
<b>Domestic Permits</b>				
Single Dwellings #	Per Permit	Value/100 or minimum fee of \$2000.00	Value/100 or minimum fee of \$2000.00	Y
Multi Dwelling applications (Class 1) #	Per Permit	Value/100 or minimum fee of \$3000.00	Value/100 or minimum fee of \$3000.00	Y
Dwellings Additions (including Dependant Relative Units) #	Per Permit	Value/100 or minimum fee of \$1100.00	Value/100 or minimum fee of \$1100.00	Y
Variation Permits / Renewals #	Per Permit	\$258.00	\$270.00	Y
Signs, Aerials, Retaining Walls etc #	Per Permit	\$515.00	\$540.00	Y
Sheds, Carports, (non brick) Garages, Verandas, decks, Above Ground Swimming Pools etc. #	Per Permit	\$645.00	\$670.00	Y
In ground Swimming Pools and Brick Garages #	Per Permit	\$780.00	\$810.00	Y
Demolitions #	Per Permit	\$700.00	\$730.00	Y
Minor Variation to Report & Consent decisions, #	Per request	\$80.00	\$85.00	N
<b>Industrial / Commercial Permits</b>				
Minor works up to \$10,000 #	Per Permit	\$515.00	\$540.00	Y
Minor works \$10,000 to \$30,000 #	Per Permit	\$1,070.00	\$1,120.00	Y
Fit out Permits	Per Permit	\$1,070.00	\$1,120.00	Y
Classes 2 - 9 (up to \$10,000) #	Per Permit	\$515.00	\$540.00	Y
Classes 2 - 9 (\$10,000 - \$50,000) #	Per Permit	\$1,600.00	\$1,700.00	Y
Classes 2 - 9 (above \$50,000) #	Per Permit	(Cost/2000 + square root of cost) * 4.5 or minimum fee of \$2100	(Cost/2000 + square root of cost) * 4.5 or minimum fee of \$2100	Y
# Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.				
<b>Building (Miscellaneous)</b>				
Building over easements. Building over public space (other than where the public space will be occupied for 6 months or more and the cost of the project exceeds \$5m), and other Council approvals. *	Per request	\$260.00	\$270.00	N
Building Over public space - where public land is occupied for 6 months or more and the cost of the project exceeds \$5m	Per Week Occupied	New Fee	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$500 per week)	N
Council notification of Report and Consent applications	Per Request	\$250.00	\$260.00	Y
Extension of Time Request for existing Building Permit - 12 Months *	Per Request	\$156.00	\$165.00	Y
Sundry Additional Inspection (In Area) *	Per Inspection	\$177.00	\$185.00	Y
Building File Recall Residential	Per Permit	\$160.00	\$170.00	Y
Building File Recall Industrial/Commercial	Per Permit	\$230.00	\$240.00	Y
Occupancy Permit - Public Entertainment *	Per Permit	\$515.00	\$540.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
Occupancy Permit - Public Entertainment - 5 Year Permit *	Per Permit	\$1,070.00	\$1,115.00	Y
Building Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$62.00	\$65.00	Y
Building Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$210.00	\$220.00	Y
Refund Request	Per Request	Variable	Variable	Y
Dishonoured Cheque Fee	Flat Rate	\$29.00	\$30.00	Y

\* Non Statutory Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.

## City Development - City Futures

### RESEARCH & MAPPING

Land Information fees have been reviewed in line with the proposed Geographical Information System Strategy.

#### Basic Knox Maps

Versions available:

1. Main Roads;
2. Suburbs;
3. Wards;

Extents Available: Whole Municipality.

A0 Colour	Per Map	\$21.90	Not Applicable	Y
A1 Colour	Per Map	\$16.70	Not Applicable	Y
A2 Colour	Per Map	\$10.30	Not Applicable	Y
A3 Colour	Per Map	\$6.00	Not Applicable	Y
A4 Colour	Per Map	\$3.10	Not Applicable	Y
A0 Black and White	Per Map	\$11.50	Not Applicable	Y
A1 Black and White	Per Map	\$8.40	Not Applicable	Y
A2 Black and White	Per Map	\$5.30	Not Applicable	Y
A3 Black and White	Per Map	\$3.10	Not Applicable	Y
A4 Black and White	Per Map	\$1.70	Not Applicable	Y

#### Wallmap Style Maps - Standard Map Areas

Versions available:

1. Road names and Other features;
2. Road names Only;

Extents available: Whole Municipality; Individual Suburbs.

A0 Colour	Per Map	\$41.80	Not Applicable	Y
A1 Colour	Per Map	\$31.10	Not Applicable	Y
A2 Colour	Per Map	\$18.60	Not Applicable	Y
A3 Colour	Per Map	\$10.30	Not Applicable	Y
A4 Colour	Per Map	\$6.00	Not Applicable	Y
A0 Black and White	Per Map	\$24.10	Not Applicable	Y
A1 Black and White	Per Map	\$17.40	Not Applicable	Y
A2 Black and White	Per Map	\$10.30	Not Applicable	Y
A3 Black and White	Per Map	\$6.00	Not Applicable	Y
A4 Black and White	Per Map	\$3.10	Not Applicable	Y

#### Wallmap Style Maps - Non-Standard Map Areas

Versions available:

1. Road names and Other features;
2. Road names Only.

Extents available: Custom areas available on request.

A0 Colour	Per Map	\$49.30	Not Applicable	Y
A1 Colour	Per Map	\$37.40	Not Applicable	Y
A2 Colour	Per Map	\$20.80	Not Applicable	Y
A3 Colour	Per Map	\$10.90	Not Applicable	Y
A4 Colour	Per Map	\$6.60	Not Applicable	Y
A0 Black and White	Per Map	\$27.60	Not Applicable	Y
A1 Black and White	Per Map	\$20.80	Not Applicable	Y
A2 Black and White	Per Map	\$13.20	Not Applicable	Y
A3 Black and White	Per Map	\$8.40	Not Applicable	Y
A4 Black and White	Per Map	\$5.30	Not Applicable	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Property Maps With Property Boundaries - Standard Map Areas</b>				
<i>Versions available:</i>				
1. Road Names, House Numbers and Lot Text;				
2. Road Names, House Numbers only.				
<i>Extents available: Whole Municipality; Individual Suburbs.</i>				
A0 Colour	Per Map	\$61.60	Not Applicable	Y
A1 Colour	Per Map	\$45.00	Not Applicable	Y
A2 Colour	Per Map	\$26.70	Not Applicable	Y
A3 Colour	Per Map	\$18.70	Not Applicable	Y
A4 Colour	Per Map	\$10.30	Not Applicable	Y
A0 Black and White	Per Map	\$33.60	Not Applicable	Y
A1 Black and White	Per Map	\$24.40	Not Applicable	Y
A2 Black and White	Per Map	\$14.90	Not Applicable	Y
A3 Black and White	Per Map	\$10.30	Not Applicable	Y
A4 Black and White	Per Map	\$6.00	Not Applicable	Y
<b>Property Maps With Property Boundaries - Non Standard Map Areas</b>				
<i>Versions available:</i>				
1. Road Names, House Numbers and Lot Text;				
2. Road Names, House Numbers only.				
<i>Extents available: Custom areas available on request.</i>				
A0 Colour	Per Map	\$67.50	Not Applicable	Y
A1 Colour	Per Map	\$49.30	Not Applicable	Y
A2 Colour	Per Map	\$29.40	Not Applicable	Y
A3 Colour	Per Map	\$21.40	Not Applicable	Y
A4 Colour	Per Map	\$11.50	Not Applicable	Y
A0 Black and White	Per Map	\$36.30	Not Applicable	Y
A1 Black and White	Per Map	\$27.10	Not Applicable	Y
A2 Black and White	Per Map	\$16.00	Not Applicable	Y
A3 Black and White	Per Map	\$11.10	Not Applicable	Y
A4 Black and White	Per Map	\$6.60	Not Applicable	Y
<b>Property Maps - Knox Map Book</b>				
<i>Versions available:</i>				
1. Road Names, House Numbers and Lot Text;				
2. Road Names, House Numbers only.				
<i>Extents available: One page for each grid square of the Knox Municipality (86 pages for complete municipality).</i>				
1:5000 A3 Book of Knox - Colour	Per Book	\$365.00	Not Applicable	Y
1:5000 A3 Book of Knox - Black and White	Per Book	\$204.00	Not Applicable	Y
<b>Property Maps - Photocopies (includes lots, roads, house numbers, etc)</b>				
A3 Cadastral Map	Per Map	\$5.00	Not Applicable	Y
A4 Cadastral Map	Per Map	\$4.40	Not Applicable	Y
<b>Digital Aerial Photography Maps</b>				
A0	Per Map	\$76.00	Not Applicable	Y
A1	Per Map	\$58.90	Not Applicable	Y
A2	Per Map	\$38.60	Not Applicable	Y
A3	Per Map	\$29.70	Not Applicable	Y
A4	Per Map	\$16.80	Not Applicable	Y
<b>Digital Aerial Photography Data (PDF format)</b>				
Digital PDF featuring Aerial Photography	Per PDF	\$16.80	Not Applicable	Y
<b>Other Maps (as requested)</b>				
Various	Per Map	Actual cost + 20% Admin fee	Not Applicable	Y
<b>Standard Map Requests (Electronic Files Only)</b>				
Maps Produced from Standard Templates	Per Request	New fee	\$50.00	Y
<b>Property Maps With Property Boundaries - Non Standard Map Areas</b>				
<i>Quoted prices available upon request</i>				
Electronic Files and/or Printed Copies	Per Request	New fee	Variable	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>CITY PROGRAMS &amp; DEPARTMENT SUPPORT</b>				
<b>Advertising</b>				
Knox Business Life Advertising - Module 1 - 60mm x 62mm	Per Module	\$310.00	\$329.00	Y
Knox Business Life Advertising - Module 2 - 125mm x 62mm	Per Module	\$458.00	\$485.00	Y
Knox Business Life Advertising - Module 3 - 60mm x 130mm	Per Module	\$458.00	\$485.00	Y
Knox Business Life Advertising - Module 4 - 60mm x 198mm	Per Module	\$765.00	\$812.00	Y
Knox Business Life Advertising - Module 5 - 190mm x 62mm	Per Module	\$765.00	\$812.00	Y
Knox Business Life Advertising - Module 6 - 264mm x 60mm	Per Module	\$914.00	\$965.00	Y
Knox Business Life Advertising - Module 7 - 190mm x 132mm	Per Module	\$1,222.00	\$1,295.00	Y
Knox Business Life Advertising - Module 8 - 190mm x 264mm	Per Module	\$1,843.00	\$1,960.00	Y
Knox Business Life Advertising - Inserts (roll-folded to DL size)	Per Insert	\$614.00	\$650.00	Y
<b>Business Development Seminars, Workshops and Events</b>				
SBV (Small Business Victoria) Supported Seminars - 2 hrs	Per Session	\$20.00	\$20.00	Y
SBV Supported Workshops - 3 to 3.5 hrs	Per Session	\$30.00	\$30.00	Y
SBV Support Business Programs - generally includes one hour meeting with the business coach, two workshops, business coach spends four hours in each business - valued at over \$2,000, subsidised by Victorian Government.	Per Session	\$200.00	\$200.00	Y
<b>City Development - City Safety &amp; Health</b>				
<b>TRAFFIC ENFORCEMENT, ANIMAL CONTROL &amp; LOCAL LAWS</b>				
<i>Fees relate to Council's General Provisions Local Law, Domestic Animals Act and Road Rules Victoria.</i>				
<i>Infringement fines are set in legislation. Permit application, Annual Renewal &amp; Registration fees are at Council's discretion and have been calculated based on cost recovery.</i>				
<i>For ease of use, administration fees have been rounded.</i>				
<b>Permit (including Application) Fees</b>				
<b>More than 2 dogs</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>More than 2 cats</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>More than 25 small birds</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>More than 5 large birds</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>More than 5 reptiles or rodents</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>More than 5 poultry</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>Permit (other) - i. e. any other permit triggered by the Local Law.</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>To live in a caravan (on public or private property)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Per Permit	\$76.00	\$80.00	N
<b>Display or sell goods or services on public land</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit fee for single day use	Charge	\$76.00	\$80.00	N
Initial Permit/ Renewal fee for period up to 12 months	Per Permit	\$380.00	\$400.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Fitness Groups</b> - Seasonal Permit (Max. 10 sessions) - on public land not managed by Council's Leisure Services	6 Monthly	\$0.00	\$0.00	Y
<b>To place tables and chairs on footpath</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee - Per seated person	Per Person	\$34.00	\$36.00	N
Initial Permit/ Renewal Fee - Each Table	Per Table	\$26.00	\$28.00	N
<b>Roadside Trading</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit for one day only	Per Application	\$194.00	\$205.00	N
Permit for 2-7 days	Per Application	\$388.00	\$405.00	N
Permit for up to one month	Per Application	\$1,080.00	\$1,135.00	N
<b>Municipal-Wide Trading Permit (ie. shared bicycle operators or similar)</b>				
Application Fee	On Application	New Fee	\$550.00	N
Permit for up to one month	Per Application	New Fee	\$1,550.00	N
<b>Place a Commercial Waste Bin</b>				
Application Fee	On Application	\$0.00	\$0.00	N
Initial Permit/ Renewal Fee	Annual	\$0.00	\$0.00	N
<b>Place a clothing recycling bin on public land</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee - directly operated by fundraising organisation under the Fundraising Act 1998	Per Bin	\$120.00	\$125.00	N
Initial Permit/ Renewal Fee - Other	Per Bin	\$500.00	\$525.00	N
<b>Rubbish Skip Accredited Supplier</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit/ Renewal Fee - including up to 20 placements per annum	On Application	\$801.00	\$840.00	Y
Permit/ Renewal Fee - placement of additional bin	Per Bin	\$21.00	\$22.00	Y
Permit/ Renewal Fee - Single Placement	Per Bin	\$83.00	\$87.00	Y
<b>To garage a long or heavy vehicle (in a residential area)</b>				
Application Fee	On Application	\$183.00	\$140.00	N
Permit Fee	Annual	\$183.00	\$193.00	N
<b>Keeping of more than 2 unregistered vehicles on private land</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit Fee	Per Permit	Not Applicable	Not Applicable	
<b>Fireworks on public land</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit Fee	Per Permit	\$76.00	\$80.00	N
<b>Fundraising</b>				
Application Fee	On Application	Not Applicable	Not Applicable	
Permit Fee	Per Permit	\$76.00	\$80.00	N
<b>Signage</b>				
<b>To erect an "A" frame sign or other sign less than 600mm by 900mm in size (on Public Land)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$76.00	\$80.00	N
<b>Erect or place a sign (up to 1800mm by 900mm in size) (on Public Land)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$128.00	\$135.00	N
<b>Erect or place Large Sign (greater than 1800mm x 900mm) (on Public Land)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$183.00	\$193.00	N
<b>Temporary signage in a public place</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit Fee - up to 6 weeks	Per Permit	\$76.00	\$80.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Real Estate - Open for Inspection/ Auction signage (on Public Land) (per office location)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit/ Renewal Fee - Single Placement	Per Permit	\$76.00	\$80.00	N
Initial Permit/ Renewal Fee - Annual Permit	Annual	\$530.00	\$580.00	N
<b>Real Estate - Advertising Board specifically for a property for lease/ sale (on Public Land)</b>				
Application Fee	On Application	\$133.00	\$140.00	N
Permit Fee - up to 3 months	Per Permit	\$76.00	\$80.00	N
<b>Burning Off Permits</b>				
Permit issued outside the bushfire management overlay area	Per Permit	\$59.00	\$62.00	N
Permit issued within the bushfire management overlay area	Per Permit	No Charge	No Charge	
<b>Land Clearance</b>				
Land management fee (unsightly or hazardous properties)	Charge	\$172.00 + Actual cost of works	\$180.00 + Actual cost of works	N
<b>Parking Permits (Domestic)</b>				
Initial permit (up to 2 permits)	No Charge	\$0.00	\$0.00	
Third and subsequent permit	Per Permit	\$45.00	\$47.00	N
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$23.00	\$24.00	N
<b>Parking Permits (Commercial)</b>				
Operated by traders (private land areas)	No Charge	\$0.00	\$15.00	
Operated by Council initial permit (up to 4 permits)(Council land)	Per Permit	\$10.00	\$15.00	Y
Operated by Council (Fifth and subsequent permits)	Per Permit	\$40.00	\$47.00	Y
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$23.00	\$24.00	Y
<b>Registration Fees</b>				
<i>The fee structure for animal registration renewals reflects Government fees associated with animal registrations of \$2 per cat, \$3.50 per dog and \$10 per Domestic Animal Business.</i>				
<i>Fees in this section have been rounded up or down consistent with Councils strategic approach to animal registrations within the Domestic Animal Management Plan.</i>				
Category 1D - Dog that meets <u>any one</u> of the following: * Desexed; * over 10 years old; * registered and owner current member of an approved association; * kept for breeding at licensed premises; * kept for working stock. * undergone obedience training which complies with the regulations.	Annual	\$44.00	\$46.00	N
Category 1DP - Pensioner Concession Rebate for Category 1D (Dog Desexed - also over 10 years old, current member of an approved association, kept for breeding at licensed premises, kept for working stock)	Annual	\$22.00	\$23.00	N
Category 2DH - Dog Unsterilized and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$78.00	\$82.00	N
Category DLP - Pensioner Concession Rebate for Category 2DH (Dog Unsterilized and Microchipped) - Only applies to current registrations and not new registrations.	Annual	\$30.00	\$31.00	N
Category 1J - Dog meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$31.00	\$32.00	N
Category 1JP - Pensioner Concession Rebate for Dog meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$15.50	\$16.00	N
Category 2D - Dog Unsterilized	Annual	\$174.00	\$181.00	N
Category 2DP - Pensioner Concession Rebate for Dog Unsterilized	Annual	\$87.00	\$90.00	N
Category 2R Declared Menacing Dog, Restricted Breed Dog, Declared Dangerous Dog (no Pensioner Concession Rebate applies)	Annual	\$293.00	\$305.00	N
Category 1DF - Dog that is kept in foster care by a registered foster carer	Annual	New Fee	\$8.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
Cat 1C - Cat that meets <u>any one</u> of the following: * desexed; * over 10 years old; * current member of an approved association; * kept for breeding at licensed premises.	Annual	\$40.00	\$42.00	N
Category 1CP - Pensioner Concession Rebate for Cat 1C - Cat Desexed (also over 10 years old, current member of an approved association)	Annual	\$20.00	\$21.00	N
Category 2C - Cat Unsterilized (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	\$174.00	\$181.00	N
Category 2CP - Pensioner Concession Rebate for Cat 2C - Cat unsterilized (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	Not Applicable	Not Applicable	
Category 2CH - Cat Unsterilised and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$78.00	\$82.00	N
Category 1CF - Cat that is kept in foster care by a registered foster carer	Annual	New Fee	\$8.00	N
Registration incentive (dog)	First Registration Per Animal	\$5.00	\$7.00	N
Registration incentive (cat)	First Registration Per Animal	\$3.00	\$5.00	N
Late Registration Fee (registered post)	Annual	\$15.00	\$30.00	N
Late Registration fee - Pensioner Concession rebate	Annual	\$5.00	\$5.00	N
Accessing of Pet register information	Per Entry Inspected	\$10.00	\$10.50	N
Refund of Animal Registration: Eligible if animal dies within 1 month of new registration, or 1 month from 10 April for registration renewals.		Refund of the applicable registration fee	Refund of the applicable registration fee	
50% pro-rata of Animal Registration fees apply on 10 October.		50% of the applicable registration fee	50% of the applicable registration fee	
<b>Domestic Animal Business Registration</b>				
Animal Business Registration	Annual	\$222.00	\$245.00	N
<b>Foster Carer Registration</b>				
Foster Carer Registration	Annual	New Fee	\$50.00	N
<b>Pound Release Fees</b>				
Release of domestic dog from pound (reclaim within 8 days) - unregistered	Per Animal	\$265.00	\$276.00	N
Release of domestic dog from pound (reclaim within 8 days) - registered	Per Animal	\$240.00	\$245.00	N
Release of domestic cat from pound (reclaimed within 8 days) - unregistered	Per Animal	\$138.00	\$144.00	N
Release of domestic cat from pound (reclaimed within 8 days) - registered	Per Animal	\$115.00	\$118.00	N
Per day sustenance fee (if held beyond the 8 days impounding fee period)	Per Animal Per Day	\$32.00	\$33.00	N
<b>Livestock</b>				
Impounding fees for large animal - horse, cow or similar	Per Animal	\$333.00	\$346.00	N
Impounding fees for sheep, goat, pig or similar sized animal	Per Animal	\$222.00	\$231.00	N
Posting formal notice	Per Notice	\$19.00	\$20.00	Y
Advertisement in newspaper (animal to be sold at auction after statutory 14 day impound period)	Per Advert	\$279.00	\$290.00	Y
<b>Offences under the General Provisions Local Laws</b>				
<i>Fines and penalties applied under legislation are not reported in this document.</i>				

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Release of Impounded goods</b>				
Large Sign (greater than 1800mm x 900mm) i.e. real estate board	Per Sign	\$231.00	\$240.00	N
Medium sign (greater than 900mm or 600mm or less than 1800mm x 900mm) i.e. A-frame sign	Per Sign	\$156.00	\$162.00	N
Small sign (less than 900mm in height or 600mm in width) i.e. pointer board	Per Sign	\$69.00	\$72.00	N
Shopping trolley	Per Trolley	\$111.00	\$115.00	N
Skip bin / Bulk waste container / Shipping container / Clothing recycling bin	Per Item	\$566.00	\$589.00	N
Other Items not mentioned above	Per Item	\$170.00	\$177.00	Y
<b>Impounded Vehicle Release</b>				
Impounded Vehicle Administration fee	Per Vehicle	\$256.00	\$270.00	N
Towing fee for Car	Per Vehicle	\$443.00	\$220.00	N
Towing fee for Oversized Vehicle (incl Truck, Bus, large trailer, etc)	Per Vehicle	\$643.00	\$540.00	N
Storage fee (up to 5 days)	Per Vehicle	\$268.00 + actual costs for offsite storage (if required)	\$280.00 + actual costs for offsite storage (if required)	N
Day storage fee (day 6 onwards)	Per Vehicle Per Day	\$46.00	\$48.00 + actual costs for offsite storage (if required)	N
Archived records retrieval fee	Per Request	\$26.00	\$27.00	N
<b>HEALTH SERVICES</b>				
<b>Public Health &amp; Wellbeing Act Registration Fee</b>				
Skin Penetrators / Beauty Therapies - single operation	Per Annum	\$145.00	\$153.00	N
Hairdressers / Skin Penetrators / Beauty Therapies - multiple operation	Per Annum	\$196.00	\$207.00	N
One-off registration for Hairdressing business/ premise (unchanged proprietor) - single operation	One-off registration	\$187.00	\$250.00	N
<b>Health Act Accommodation Registration Fees</b>				
Up to 20 residents	Per Annum	\$324.00	\$343.00	N
21-40 residents	Per Annum	\$502.00	\$530.00	N
More than 40 residents	Per Annum	\$755.00	\$800.00	N
<b>Food Act Registration Fees -Includes Food Act Legislative amendments. Registration Fees include registration and first follow up inspection.</b>				
Class 1A Hospitals	Per Annum	\$555.00	\$585.00	N
Class 1A Additional Inspection Fee	Per Inspection	\$196.00	\$206.00	N
Class 1B Aged Care Facilities, Child Care Centres, Meals on Wheels	Per Annum	\$426.00	\$448.00	N
Class 1B Additional Inspection Fee	Per Inspection	\$131.00	\$137.00	N
Class 2A Large Supermarkets - 3 plus departments	Per Annum	\$1,799.00	\$1,900.00	N
Class 2A Additional Inspection Fee	Per Inspection	\$260.00	\$275.00	N
Class 2B Minimarts, Bakery, Food Manufacturer small, Restaurant, Take Away Food Premises, Caterers, mobile and temporary premises. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox).	Per Annum	\$555.00	\$585.00	N
Class 2B Additional Inspection Fee	Per Inspection	\$196.00	\$208.00	N
Class 2CG Class 2 Community Group registration	Per Annum	\$139.00	\$147.00	N
Class 2 Commercial business - single event registration	Per Application	\$130.00	\$137.00	N
Class 2HB Home Businesses	Per Annum	\$397.00	\$417.00	N
Class 2HB Additional Inspection Fee	Per Inspection	\$116.00	\$123.00	N
Class 2ES Supermarkets - 3 plus departments. That hold non standard FSP	Per Annum	\$1,487.00	\$2,000.00	N
Class 2ES Additional Inspection Fee	Per Inspection	\$260.00	\$275.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
Class 2E Premises that hold non standard FSP's and are subject to independent audit	Per Annum	\$451.00	\$475.00	N
Class 2E Additional Inspection Fee	Per Inspection	\$196.00	\$207.00	N
Class 3S Large Supermarkets that sell potentially hazardous pre-packed foods. e.g. ALDI	Per Annum	\$1,013.00	\$1,500.00	N
Class 3S Additional Inspection Fee	Per Inspection	\$187.00	\$197.00	N
Class 3 Accommodation Meals, Health Food Premises, Bar, Kiosks, Fruit and Vegetable Premises, Confectionary Packaging, Food Vehicles, Pre Packaged Food Premises (High Risk), Full Year Sporting Clubs, Mobile and Temporary Premises, Distributor, Importer, Winery, Warehouse. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox)	Per Annum	\$310.00	\$328.00	N
Class 3 Additional Inspection Fee	Per Inspection	\$116.00	\$123.00	N
Class 3CG Class 3 Community Group - single event registration	Per Application	\$78.00	\$82.00	N
Class 3CG Class 3 Community Group events - annual registration	Per Annum	\$139.00	\$147.00	N
Class 3 Commercial business - single event registration	Per Application	\$130.00	\$137.00	N
Class 3 Food vending machines	Per Vending Machine	\$75.00	\$79.00	N
Class 3 Club - Seasonal Sporting Club	Per Annum	\$156.00	\$165.00	N
Class 3 Club Additional Inspection Fee	Per Inspection	\$116.00	\$123.00	N
Late Payment Fee for Food Registration Renewals	Per Annum	25% of Registration fee	25% of Registration fee	N
<b>Other Fees</b>				
Transfer of Health or Food Act registrations	Per Request	50% of Current Year registration fees	50% of Current Year registration fees	N
Property inquiry/ inspection of business on request (10 Working Day Turnaround)	Per Request	\$214.00	\$225.00	Y
Property inquiry/ inspection of business on request (4 Working Day turnaround)	Per Request	\$291.00	\$310.00	Y
Second and subsequent property inquiry/ inspection of business on request	Per Request	\$96.00	\$102.00	Y
Pro Rata Refund of Registration Fees	Per Request	\$41.00	\$43.00	Y
Establishment Fee - Food Act Premises	Per Request	\$296.00	\$312.00	Y
Establishment Fee - Businesses Registrable under Public Health and Wellbeing Act	Per Request	\$135.00	\$142.00	Y
Establishment Fee - Food Act Home Based Businesses and Mobile businesses	Per Request	\$135.00	\$142.00	Y
Septic Tanks permit to install	Per Request	\$447.00	\$470.00	N
Food laboratory sampling of second sample (failed)	Per Sample	Actual costs + \$156 reinspection fee	Actual costs + \$162 reinspection fee	N
Archived records retrieval fee	Per Request	\$26.00	\$28.00	N
<b>Vaccines Provided at Public Sessions</b>				
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$60.00	\$48.00	Y
Chicken Pox	Per Injection	\$83.00	\$68.00	Y
Flu - Quad Valent	Per Injection	\$31.00	\$25.00	Y
Hepatitis A (Adult)	Per Injection	\$95.00	\$58.00	Y
Hepatitis B (Adult)	Per Injection	\$37.00	\$35.00	Y
HPV (Human Pappilomavirus Vaccine)	Per Injection	\$182.00	Not Applicable	Y
Pneumococcal 23 (Adult)	Per Injection	\$75.00	Not Applicable	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$106.00	\$95.00	Y
Twinrix (Hepatitis A & B) Child	Per Injection	\$78.00	Not Applicable	Y
Administration of Unsubsidised Vaccine Supplied by Government Health Departments	Per Injection	\$16.00	\$17.00	Y
MMR	Per Injection	\$64.00	\$54.00	Y
Shingles	Per Injection	\$268.00	Not Applicable	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Service Provided at Clients Business</b>				
Corporate Businesses Service - Two Nurses minimum charge	Per First Hour for 2 Nurses	\$330.00	\$350.00	Y
Corporate Businesses Service - Additional Hours	Per Nurse Per Hour	\$123.00	\$130.00	Y
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$48.00	\$48.00	Y
Hepatitis A (Adult)	Per Injection	\$86.00	\$58.00	Y
Hepatitis B (Adult)	Per Injection	\$24.00	\$35.00	Y
Pneumococcal 23 (Adult)	Per Injection	\$62.00	Not Applicable	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$87.00	\$95.00	Y
Flu - Quad Valent	Per Injection	\$18.00	\$25.00	Y
MMR	Per Injection	\$52.00	\$54.00	Y
Shingles	Per Injection	\$259.00	Not Applicable	Y

# Knox City Council

## 2018-19 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
--------------------------	------------------	--	---	-----------------------------

### Community Services - Family & Children's Services

PRE SCHOOL EDUCATION				
Pre School Fee (for Calendar Year 2018)	Per Child	\$760.00	\$760.00	N
Preschool Term Fee including Working Bee Levy (Calendar year 2018)	Annual	\$716.00	\$716.00	N
Pre School Fee (for Calendar Year 2019)	Per Child	\$0.00	\$1,476.00	N
Preschool Term Fee including Working Bee Levy (Calendar year 2019)	Annual	\$0.00	\$0.00	N

### CHILD CARE

Long Day Care				
Per day (all centres)	Per Day	\$129.50	\$136.00	N
Per week (all centres)	Per Week	\$633.30	\$665.00	N
Occasional Care	Per Hour	\$13.95	\$15.30	N

### EARLY YEARS INTEGRATED SERVICES, PLANNING & PARTNERSHIPS

License Fee for Early Years users, using Council owned facilities	Per Annum	\$0.00	\$0.00	N
Licence Fee for Playgroup Committees using Council-owned facilities	Per Annum	\$0.00	\$0.00	N

### Community Services - Active Ageing & Disability Services

#### HOME & COMMUNITY CARE SERVICES

*Home & Community Care (HACC), Program for Young People (PYP) and Commonwealth Home Support Programme (CHSP) client fees are means tested based on Community Health, Home & Community Care Programs - Income Ranges.*

*Clients are not disadvantaged by inability to pay, fee waiving is approved as assessed as appropriate by the Knox Regional Assessment Service.*

*The income ranges per annum, effective 1st January 2017 (current available) are as follows:*

*Individual Low fee < \$37,405 Medium fee \$37,405 - \$82,225 High fee > \$82,225*

*Couple Low fee < \$57,268 Medium fee \$57,268 - \$109,922 High fee > \$109,922*

*\*Family (1 Child) Low fee < \$63,463 Medium fee \$63,463 - \$113,070 High fee > \$113,070*

*\*plus \$6,195 per additional child*

#### General Home Care

##### Low:

S - Single (Income Range less than \$37,405 pa) C - Couple (Income Range less than \$57,268 pa) F - Family (1 Child) (Income Range less than \$63,463 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$8.00	\$8.40	N
---	----------	--------	--------	---

##### Medium:

S - Single (Income range \$37,405 - \$82,225 pa) C - Couple (Income range \$57,268 - \$109,922 pa) F - Family (Income range \$63,463 - \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$11.60	\$12.00	N
--	----------	---------	---------	---

##### High:

S - Single (Income range more than \$82,225 pa) C - Couple (Income range more than \$109,922 pa) F - Family (Income range more than \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$43.60	\$45.40	N
---	----------	---------	---------	---

Undisclosed income or compensation - Used when clients are unwilling to provide evidence to meet the means test thresholds and therefore are charged the full cost of service.	Per Hour	\$57.00	\$59.50	N
--	----------	---------	---------	---

Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
---	-------------	-------------------------	-------------------------	---

Home Care Cleaning Kits - provided at cost to home care clients. Individual items from \$16.50 to \$30.00.	Per Kit	\$55.00	\$57.50	Y
--	---------	---------	---------	---

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Personal Care</b>				
<b>Low:</b>				
S - Single (Income Range less than \$37,405 pa) C - Couple (Income Range less than \$57,268 pa) F - Family (1 Child) (Income Range less than \$63,463 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$6.00	\$6.40	N
<b>Medium:</b>				
S - Single (Income range \$37,405 - \$82,225 pa) C - Couple (Income range \$57,268 - \$109,922 pa) F - Family (Income range \$63,463 - \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$8.60	\$9.00	N
<b>High:</b>				
S - Single (Income range more than \$82,225 pa) C - Couple (Income range more than \$109,922 pa) F - Family (Income range more than \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$44.10	\$46.00	N
Undisclosed income or compensation	Per Hour	\$56.00	\$58.60	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
<b>Respite Care</b>				
<b>Low:</b>				
S - Single (Income Range less than \$37,405 pa) C - Couple (Income Range less than \$57,268 pa) F - Family (1 Child) (Income Range less than \$63,463 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$4.80	\$5.00	N
Out of Core Hours	Per Hour	\$6.60	\$7.00	N
<b>Medium :</b>				
S - Single (Income range \$37,405 - \$82,225 pa) C - Couple (Income range \$57,268 - \$109,922 pa) F - Family (Income range \$63,463 - \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$5.60	\$5.80	N
Out of Core Hours	Per Hour	\$9.00	\$9.40	N
<b>High:</b>				
S - Single (Income range more than \$82,225 pa) C - Couple (Income range more than \$109,922 pa) F - Family (Income range more than \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$45.40	\$47.40	N
Out of Core Hours	Per Hour	\$65.60	\$68.40	N
Undisclosed income or compensation Core Hours	Per Hour	\$55.60	\$58.00	N
Undisclosed income or compensation Out of Hours	Per Hour	\$83.50	\$87.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
<b>HOME MAINTENANCE</b>				
<i>Clients pay for the cost of materials plus the hourly rate.</i>				
<b>Low:</b>				
S - Single (Income Range less than \$37,405 pa) C - Couple (Income Range less than \$57,268 pa) F - Family (1 Child) (Income Range less than \$63,463 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$14.60	\$15.20	N
<b>Medium:</b>				
S - Single (Income range \$37,405 - \$82,225 pa) C - Couple (Income range \$57,268 - \$109,922 pa) F - Family (Income range \$63,463 - \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$18.40	\$19.20	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>High:</b>				
S - Single (Income range more than \$82,225 pa) C - Couple (Income range more than \$109,922 pa) F - Family (Income range more than \$113,070 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$56.60	\$59.00	N
Undisclosed income or compensation	Per Hour (& as per receipt for materials)	\$84.80	\$88.80	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
<b>FOOD SERVICES</b>				
<b>Centre based &amp; home delivered meals</b>				
Three (3) Course Meal Low Income Medium Income	Per Meal	\$9.40	\$9.80	N
Three (3) Course Meal High Income	Per Meal	\$16.30	\$17.00	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) Low Income Medium Income	Per Meal	\$7.30	\$7.60	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) High Income	Per Meal	\$12.40	\$13.00	N
<b>PLANNED ACTIVITY GROUPS</b>				
Low Income	Per Session	\$8.00	\$8.40	N
Medium Income	Per Session	\$8.00	\$8.40	N
High Income	Per Session	\$13.90	\$14.50	N
<b>ALLIED HEALTH - OCCUPATIONAL THERAPY</b>				
Low Income	Per Consultation	\$10.30	\$10.80	N
Medium Income	Per Consultation	\$15.40	\$16.10	N
High Income	Per Hour	\$101.30	\$106.00	N
Easy Living Equipment Kits - provided at cost to approved reablement clients. Individual items from \$6.40 to \$38.50 each.	Per Kit	\$42.00	\$42.00	N
<b>HOME BASED CARE SERVICES</b>				
<i>Services delivered on behalf of Community Care Package Providers charged on a full cost recovery basis.</i>				
<b>Meals</b>				
Per unit delivered	Per Meal	\$23.60	\$24.60	Y
<b>General Home Care</b>				
Service per hour	Per Hour	\$57.00	\$59.50	Y
Travel per hour (vehicle / labour)	Per Hour	\$75.00	\$78.00	Y
<b>Respite Care</b>				
Service per hour	Per Hour	\$55.60	\$57.80	Y
Out of Hours Service per hour	Per Hour	\$83.50	\$86.80	Y
Travel per hour (vehicle / labour)	Per Hour	\$75.00	\$78.00	Y
<b>Personal Care</b>				
Service per hour	Per Hour	\$55.70	\$57.90	Y
Travel per hour (vehicle / labour)	Per Hour	\$75.00	\$78.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>COMMUNITY TRANSPORT</b>				
Regular bus route passenger	Return Trip	\$6.00	\$6.00	N
Regular bus route passenger	One Way Trip	\$3.00	\$3.00	N
Community Outing	Per Day or Part Day	\$8.00	\$8.40	N
Outing Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
<b>Casual Group Usage</b>				
In core (business hours) per use - maximum 8 hours	Per Use	\$109.20	\$120.00	Y
Out of core per hour drive time	Per Hour	\$60.00	\$65.00	Y
Out of core booking fee	Per Booking	\$55.70	\$65.00	Y
Emergency Services Groups - Training Courses max. of 8 hours	Per Use	\$109.20	\$125.00	Y
<b>ACTIVE AGEING</b>				
Events / Workshops - Seniors Festival Events etc	Per Event	\$6.00	\$6.30	N
<b>Community Services - Youth, Leisure &amp; Cultural Services</b>				
<b>RECREATIONAL RESERVES</b>				
<i>Recreation and Sporting Grounds / Tennis and Netball Courts / Turf Wickets / Parks and Reserves</i>				
<b>Tennis Courts</b>				
Court Fees	Per Court Per Annum	\$111.00	\$115.40	Y
<b>Tennis Pavilions</b>				
Batterham Park	Per Annum	\$866.00	\$900.60	Y
Reta Matthews Reserve (Boronia)	Per Annum	\$833.00	\$866.30	Y
Eildon Park	Per Annum	\$921.00	\$957.80	Y
Glenfern Park (Ferntree Gully)	Per Annum	\$820.00	\$852.80	Y
Guy Turner Reserve (Guy Turner)	Per Annum	\$586.00	\$609.40	Y
Coleman Road Reserve (Knox City)	Per Annum	\$1,701.00	\$1,769.00	Y
Knox Gardens Reserve (Knox Gardens)	Per Annum	\$1,121.00	\$1,165.80	Y
Carrington Park (Knoxfield)	Per Annum	\$682.00	\$709.30	Y
Miller Park	Per Annum	\$866.00	\$900.60	Y
Seebeck Reserve (Rowville)	Per Annum	\$869.00	\$903.80	Y
Exner Reserve (Scoresby)	Per Annum	\$999.00	\$1,039.00	Y
Templeton Reserve (Templeton)	Per Annum	\$1,438.00	\$1,495.50	Y
Wantirna Reserve (Wantirna)	Per Annum	\$909.00	\$945.40	Y
Walker Reserve (Wantirna South)	Per Annum	\$695.00	\$0.00	Y
Windermere Reserve (Windermere)	Per Annum	\$934.00	\$971.40	Y
<b>Cricket</b>				
Junior / Vets / Women's Teams	Per Team Per Season	\$71.00	\$79.00	Y
Senior Teams	Per Team Per Season	\$452.00	\$505.00	Y
Winter Senior Teams	Per Team Per Season	New fee	\$337.00	Y
<b>Football</b>				
Junior / Vets / Women's Teams	Per Team Per Season	\$278.00	\$311.00	Y
Senior Teams	Per Team Per Season	\$2,006.00	\$2,241.00	Y
<b>Soccer</b>				
Junior / Vets / Women's Teams	Per Team Per Season	\$176.00	\$197.00	Y
Senior Teams	Per Team Per Season	\$1,211.00	\$1,353.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Baseball</b>				
Junior / Vets / Women's Teams	Per Team Per Season	\$47.00	\$53.00	Y
Senior Teams	Per Team Per Season	\$346.00	\$386.00	Y
<b>Lacrosse</b>				
Lacrosse	Per Team Per Season	\$73.00	\$82.00	Y
<b>Netball / Court</b>				
Matches	Per Court Per Annum	\$194.00	\$217.00	Y
Training	Per Court Per Annum	\$73.00	\$82.00	Y
<b>Facility License Agreements</b>				
Knox Obedience Dog Club	Per Annum	\$2,002.00	\$2,082.10	Y
B. M. X. Club (Knox Park)	Per Annum	\$625.00	\$650.00	Y
Model Aero Club (Stud Road, Scoresby)	Per Annum	\$418.00	\$434.70	Y
Boronia Radio Controlled Car Club (Boronia Park)	Per Annum	\$418.00	\$435.00	Y
Group Dog Training	Per Annum	\$749.00	\$779.00	Y
Fitness Groups - Seasonal Permit (Max. 10 Sessions)	Per Season	\$0.00	\$0.00	Y
<b>Preparation of Turf Wickets</b>				
Boronia Cricket Club	Per Season	\$7,717.00	\$8,025.70	Y
Bayswater Cricket Club	Per Season	\$10,288.00	\$10,699.50	Y
<b>EFL Finals</b>				
All Senior Divisions	Per Day	\$665.00	\$743.00	Y
<b>Reserves / Ovals</b>	Per Point Per Oval Per Season	\$194.00	\$217.00	Y
<i>Charges are seasonal and are based on Council's rating of 1 to 9 points per oval, at a fixed rate per point.</i>				
<b>Casual Users - Sporting Reserves</b>				
Knox Schools / Community Usage	No Charge	\$0.00	\$0.00	
Non Knox Schools / Non Knox Community Usage	Per Day	\$88.00	\$91.50	Y
Commercial Usage (Corporate and Business Activities / Purposes)	Per Day	\$347.00	\$360.90	Y
<b>Pavilions – Rental</b>				
Batterham No. 1	Per Annum	\$956.00	\$1,068.00	Y
Batterham Reserve No 2	Per annum	New fee	\$535.00	Y
Bayswater Oval	Per Annum	\$956.00	\$1,068.00	Y
Bayswater Park	Per Annum	\$479.00	\$535.00	Y
Benedikt Park No. 1	Per Annum	\$479.00	\$535.00	Y
Carrington Park	Per Annum	\$956.00	\$1,068.00	Y
Chandler Park	Per Annum	\$479.00	\$535.00	Y
Colchester Park	Per Annum	\$479.00	\$535.00	Y
Dobson No. 1	Per Annum	\$479.00	\$535.00	Y
Egan Lee No. 1	Per Annum	\$956.00	\$1,068.00	Y
Eildon No. 1	Per Annum	\$479.00	\$1,068.00	Y
Exner Reserve (Scoresby)	Per annum	\$956.00	\$1,068.00	Y
Fairpark No. 1	Per Annum	\$479.00	\$535.00	Y
Gilbert	Per Annum	\$479.00	\$535.00	Y
Guy Turner	Per Annum	\$956.00	\$1,068.00	Y
HV Jones Reserve	Per Annum	\$479.00	\$535.00	Y
Kings Park Athletics	Per Annum	\$479.00	\$535.00	Y
Kings Park No. 1	Per Annum	\$956.00	\$1,068.00	Y
Kings Park B / Ball No. 1	Per Annum	\$956.00	\$1,068.00	Y
Knox Gardens No. 1	Per Annum	\$956.00	\$1,068.00	Y
Knox Gardens No 2	Per Annum	New fee	\$535.00	Y
Knox Park Soccer	Per Annum	\$479.00	\$535.00	Y
Lakesfield	Per Annum	\$479.00	\$535.00	Y
Lewis Park No. 1	Per Annum	\$479.00	\$535.00	Y
Liberty Ave Reserve	Per Annum	\$479.00	\$535.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
Llewellyn No. 1	Per Annum	\$479.00	\$535.00	Y
Miller	Per Annum	\$479.00	\$535.00	Y
Milpera	Per Annum	\$479.00	\$535.00	Y
Parkridge	Per Annum	\$479.00	\$535.00	Y
Pickett	Per Annum	\$479.00	\$535.00	Y
Rowville No. 1	Per Annum	\$956.00	\$1,068.00	Y
Rowville No 2	Per Annum	New fee	\$535.00	Y
Sasses	Per Annum	\$479.00	\$535.00	Y
Schultz	Per Annum	\$479.00	\$535.00	Y
Stud Park	Per Annum	\$479.00	\$535.00	Y
Talaskia	Per Annum	\$479.00	\$535.00	Y
Templeton	Per Annum	\$479.00	\$535.00	Y
Tormore	Per Annum	\$956.00	\$1,068.00	Y
Walker Wantirna South Res	Per Annum	\$956.00	\$1,068.00	Y
Wally Tew Reserve (Ferntree Gully)	Per Annum	\$956.00	\$1,068.00	Y
Wantirna	Per Annum	\$479.00	\$535.00	Y
Windermere	Per Annum	\$479.00	\$535.00	Y
<b>Netball Pavilions</b>				
Fairpark Netball Shed	Per Annum	\$136.00	\$152.00	Y
Mountain Gate Netball Club Pavilion	Per Annum	\$136.00	\$152.00	Y
Walker Reserve Netball Pavilion	Per Annum	\$695.00	\$535.00	Y
<b>FESTIVALS &amp; EVENTS</b>				
<i>Knox Festival, Carols by Candlelight and Stringybark Festival.</i>				
<b>Entrance Fee</b>				
Adult (18 years and over)	Per Person	\$5.00	\$5.00	Y
Children (3 - 17 years)	Per Person	\$2.50	\$2.50	Y
Family (up to five family members)	Per Family	\$12.00	\$12.00	Y
Concession (Concession, Pension & Student card holders)	Per Person	\$4.00	\$4.00	Y
<b>Stall Holders (Commercial and Other)</b>				
Craft and / or Theme	Per Holder	\$141.00	\$147.00	Y
Commercial Food - Large	Per Holder	\$775.00	\$806.00	Y
Commercial Food - Medium	Per Holder	\$582.00	\$605.00	Y
Commercial Food - Small	Per Holder	\$400.00	\$416.00	Y
Market Site - Large	Per Holder	\$514.00	\$535.00	Y
Market Site - Medium	Per Holder	\$386.00	\$401.00	Y
Market Site - Small	Per Holder	\$260.00	\$270.00	Y
Additional - Chairs	Each	\$5.00	\$5.00	Y
- Tables	Each	\$21.00	\$22.00	Y
- Marquees (3x3)	Each	\$210.00	\$218.00	Y
- Marquees (6x3)	Each	\$562.00	\$584.00	Y
Electricity - 10 amps	Per Site	\$37.00	\$38.00	Y
- 15 amps	Per Site	\$58.00	\$60.00	Y
- 30 amps	Per Site	\$93.00	\$97.00	Y
Weights (marquee)	Per Leg	\$10.00	\$10.00	Y
<b>Stall Holders (Community)</b>				
Community Food Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Holder	\$0.00	\$0.00	Y
Community Food Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Holder	\$385.00	\$385.00	Y
Community Food Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Holder	\$557.00	\$557.00	Y
Market Site Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Holder	\$0.00	\$0.00	Y
Market Site Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Holder	\$250.00	\$250.00	Y
Market Site Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Holder	\$371.00	\$371.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>FERNTREE GULLY COMMUNITY CENTRE</b>				
Regular Hire Groups	Per Hour	\$31.00	\$32.00	Y
Saturday Night Function	Per 6 Hours	\$642.00	\$668.00	Y
Saturday Night Function	Per Hour	\$136.00	\$141.00	Y
Clean Up Fee	Per Hour or Part Thereof	\$173.00	\$180.00	Y
Delay Exit Fee	Per Hour or Part Thereof	\$173.00	\$180.00	Y
Casual Hire / Room (weekdays)	Per Hour	\$36.00	\$37.00	Y
<i>Bonds (refundable) - Refer to the end of the Community Services Facilities section.</i>				
<b>ROWVILLE COMMUNITY CENTRE</b>				
<b>Hire Type</b>				
Multi - purpose Hall - Function	Per Hour	\$120.00	\$125.00	Y
Multi - purpose Hall - Function - 6 Hours	Per 6 Hours	\$588.00	\$612.00	Y
Multi - purpose Hall - Sports	Per Hour	\$40.00	\$42.00	Y
Multi - purpose Hall - Show Concert	Per Hour	\$127.00	\$132.00	Y
Multi - purpose Hall - Activity	Per Hour	\$50.00	\$52.00	Y
Multi - Purpose Hall - Meetings and Seminars	Per Hour	\$127.00	\$132.00	Y
Meetings / Regular Hire MR 1 and 2 (One Room)	Per Hour	\$31.00	\$32.00	Y
Meetings / Regular Hire MR 1 and 2 (Both)	Per Hour	\$62.00	\$64.00	Y
Meetings / Regular Hire MR 3 and 4 (One Room)	Per Hour	\$31.00	\$32.00	Y
Meetings / Regular Hire MR 3 and 4 (Both)	Per Hour	\$62.00	\$64.00	Y
Meetings / Regular Hire - Interview Room 1	Per Hour	\$24.00	\$25.00	Y
Meetings / Regular Hire - Interview Room 2	Per Hour	\$26.00	\$27.00	Y
Function Hire / MR 5,6 and 7	Per Hour	\$99.00	\$103.00	Y
Function Hire / MR 5, 6 and 7 - 6 Hours	Per 6 Hours	\$578.00	\$601.00	Y
Function Hire / MR 8 and 9	Per Hour	\$77.00	\$80.00	Y
Function Hire / MR 8 and 9 - 6 Hours	Per 6 Hours	\$466.00	\$485.00	Y
Function Hire Cleaning / MR 5, 6, 7, 8 and 9	Per Hour or Part Thereof	\$88.00	\$92.00	Y
<b>School Hire (Knox Schools are entitled to a 20% discount)</b>				
Function - Tennis Pavilion	Per Hour	\$54.00	\$56.00	Y
Function - Tennis Pavilion - 4 Hours	Per 4 Hours	\$170.00	\$177.00	Y
Meetings - Tennis Pavilion	Per Hour	\$31.00	\$32.00	Y
Kitchen (max 3 hours)	Per Hour	\$30.00	\$31.00	Y
Stage	Per Hour	\$11.00	\$11.00	Y
Basketball Court Hire - Single Casual Entry "Drop In"	Per Hour	\$3.00	\$3.00	Y
Badminton Court Hire *	Per Hour	\$20.00	\$21.00	Y
Tennis Court Hire *	Per Hour	\$23.00	\$24.00	Y
Tennis Court Hire (including lighting)	Per Hour	\$31.00	\$32.00	Y
<i>* Senior sports people are eligible to received a 40% discount on court hire charges specified above.</i>				
Soccer / Futsal Court Hire	Per Hour	\$24.00	\$25.00	Y
Soccer / Futsal Court Hire (including lighting)	Per Hour	\$27.00	\$28.00	Y
Clean Up Fee	Per Hour or part thereof	\$175.00	\$182.00	Y
Delay Exit Fee	Per Hour or part thereof	\$175.00	\$182.00	Y
<b>Activities</b>				
<i>The Centre co-ordinates a range of leisure activities i. e. Yoga, Aerobics, "Living Longer Living Stronger". The determination of fees associated with these programs considers direct and indirect costs and fees charged by competitors.</i>				
Yoga	Per Session	\$12.50	\$13.00	Y
Stretch and Tone	Per Session	\$9.50	\$10.00	Y
Living Longer Living Stronger	Per Session	\$6.50	\$6.50	Y
Three Year Old Activity Group Program	Per 10 Weeks	\$211.00	\$219.00	Y
Four Year Old Activity Group Program	Per 10 Weeks	\$267.00	\$278.00	Y
Senior Sports - Session	Per Session	\$5.50	\$5.50	Y
Administration / Cancellation Fee (Activity Group Program)	Per Term	\$54.00	\$56.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>KNOX REGIONAL NETBALL CENTRE (KRNC)</b>				
<b>Stadium Charges - For Competition</b>				
Junior	Per Court Per Game	\$25.00	\$26.00	Y
Senior	Per Court Per Game	\$57.00	\$59.00	Y
Door Entry - Night Senior / Players and Spectators	Per Admission	\$3.00	\$3.00	Y
Child Minding Fees	Per Child Per Game	\$0.00	\$0.00	N
<b>Stadium Charges - For Training</b>				
Weekdays / Court	Per Court Per Hour	\$35.00	\$36.00	Y
Weekends / Court	Per Court Per Hour	\$41.00	\$43.00	Y
<b>Room Hire</b>				
Meeting Rooms - Association	Per Hour	\$27.00	\$28.00	Y
Meeting Room - Casual hire	Per Hour	\$33.00	\$34.00	Y
Saturday Association Room	Per Saturday	\$115.00	\$120.00	Y
MDNA Administration Office	Per Annum	\$1,120.00	\$1,165.00	Y
<b>Outdoor Courts</b>				
Casual Hire	Per Court Per Game	\$19.00	\$20.00	Y
Casual Hire - Day (Tournaments)	Per Day	\$450.00	\$468.00	Y
Association - Saturday	Per Court Per Annum	\$332.00	\$345.00	Y
Night Use (lights) Per Court per hour	Per Court per Hour	\$68.00	\$28.00	Y
<b>KRNC Competitions</b>				
Ladies Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y
Mixed Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y
Team Registration KCC Competition - Ladies Competition	Per Team Per Season	\$65.00	\$65.00	Y
Team Registration KCC Competition - Mixed Competition	Per Team Per Season	\$65.00	\$65.00	Y
<b>Functions</b>				
Casual Hire - Entire Stadium Netball Usage	Min 8 Hours	\$560.00	\$582.00	Y
Casual Hire - Functions	Min 8 Hours	\$840.00	\$874.00	Y
<b>KNOX COMMUNITY ARTS CENTRE</b>				
<b>Not for Profit / Community Group Rates:</b>				
Supper / Meeting Room (up to 6 hours)	Per Hour	\$43.00	\$36.00	Y
Supper / Meeting Room (6 hours plus)	Per Hour	\$31.00	\$32.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$58.00	\$47.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$125.00	\$154.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$169.85	\$170.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Commercial / Other Group Rates</b>				
Supper / Meeting Room (up to 6 hours)	Per Hour	\$53.00	\$55.00	Y
Supper / Meeting Room (6 hours plus or regular hirers)	Per Hour		\$47.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$58.00	\$60.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$125.00	\$180.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$169.85	\$225.00	Y
<b>COMMUNITY SERVICES FACILITIES</b>				
<b>Community Services Facilities - Bonds (Refundable)</b>				
All Functions with alcohol	Per Function	\$1,050.00	\$1,092.00	N
Major Functions (over 150 persons) without alcohol	Per Function	\$625.00	\$650.00	N
Smaller Functions (1 to 150 persons) without alcohol	Per Function	\$315.00	\$328.00	N

# Knox City Council

## 2018-19 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Corporate Development - Governance</b>				
<b>OFFICE ACCOMMODATION</b>				
<i>The Civic Centre meeting rooms are available for business and community functions at a competitive fee. The fee includes hall keeper and building costs to ensure cost recovery is achieved. Discounts and concessions apply under the policy for community and charitable organisations. Amounts have been rounded up to the nearest dollar as a practical fee for quoting and administering room bookings.</i>				
<b>Non Profit / Charitable</b>				
<u>Meeting Rooms 1 or 2</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$58.00	\$60.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$95.00	\$99.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$125.00	\$130.00	Y
<b>Commercial</b>				
<u>Meeting Rooms 1 or 2</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$590.00	\$614.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$300.00	\$312.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,050.00	\$1,092.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$525.00	\$546.00	Y
Saturday or Sunday	Per Day	\$1,400.00	\$1,456.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$705.00	\$733.00	Y
<b>Non Profit / Charitable</b>				
<u>Meeting Rooms 3 or 4</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$83.00	\$86.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$125.00	\$130.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$170.00	\$177.00	Y
<b>Commercial</b>				
<u>Meeting Rooms 3 or 4</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$930.00	\$967.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$468.00	\$487.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,400.00	\$1,456.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$700.00	\$728.00	Y
Saturday or Sunday	Per Day	\$1,856.00	\$1,930.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$931.00	\$968.00	Y
<b>Non Profit / Charitable</b>				
<u>Meeting Rooms - Full Function Area</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$165.00	\$172.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$244.00	\$254.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$291.00	\$303.00	Y
<b>Commercial</b>				
<u>Meeting Rooms - Full Function Area</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$1,855.00	\$1,929.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$930.00	\$967.00	Y
Monday to Friday After 5.00pm	Per Day	\$2,810.00	\$2,922.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,405.00	\$1,461.00	Y
Saturday or Sunday	Per Day	\$3,266.00	\$3,397.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,633.00	\$1,698.00	Y
<b>FREEDOM OF INFORMATION (FOI)</b>				
<i>The Freedom of Information Act 1982 sets an application fee at two fee units under the Monetary Units Act 2004. For detailed and complex requests additional charges can be made based on a fee for service basis.</i>				
F.O.I. Requests - Complex Requests	Per Application Per Request	Charge based on Service	Charge based on Service	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Corporate Development - Finance</b>				
<b>REVENUE &amp; PROPERTY SERVICES</b>				
<i>Land Information Certificates are a standard charge fixed by State Government (Statutory) legislation. Summons Costs recovered are fully recoverable from the outstanding rate debtors.</i>				
Summons Costs Recovered (Legal Costs)	Scale of Costs	Scale of Costs	Scale of Costs	N
Land Information Certificates - Urgent Requests Additional Fee	Per Certificate	\$25.00	\$30.00	Y
Reproduction of a Valuation and Rate Notice - Electronic Delivery Only - Up to 3 years old	Per Notice	\$10.00	\$10.00	Y
Reproduction of a Valuation and Rate Notice - Mail of Printed Document - Up to 3 years old	Per Notice	\$25.00	\$30.00	Y
Reproduction of a Valuation and Rate Notice - greater than 3 years old	Per Hour	\$60.00	\$70.00	Y
Recovery of cost incurred to undertake a Field Call	Per Field Call	\$60.00	\$70.00	Y
Recovery of Council's Agency's Professional Costs to prepare Field Call documentation.	Per Field Call	\$55.00	\$60.00	Y
<b>PROPERTY RENTALS</b>				
<i>This is a nominal fee paid annually by community groups subject to a licence agreement for the use of the facility. Occupancy arrangements are undertaken in accordance with the 'Tenancy by Community Groups of Council Buildings' Policy.</i>				
Annual Licence Fee	Per Annum	\$180.00	\$190.00	Y
Annual Licence Fee - Scout Groups	Per Annum	\$10.00	\$10.00	Y

# Knox City Council

## 2018-19 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
--------------------------	------------------	--	---	-----------------------------

### Engineering & Infrastructure - Community Infrastructure

#### PROJECT MANAGEMENT

##### Plan Printing

Paper single copy

- A3 to A4	Single Copy	\$4.50	Not Applicable	Y
- A2	Single Copy	\$8.50	Not Applicable	Y
- A1	Single Copy	\$10.50	Not Applicable	Y
- A0	Single Copy	\$14.50	Not Applicable	Y

Paper multiple copy

- A3 to A4	Per Copy	\$3.50	Not Applicable	Y
- A2	Per Copy	\$6.50	Not Applicable	Y
- A1	Per Copy	\$8.00	Not Applicable	Y
- A0	Per Copy	\$11.00	Not Applicable	Y

Film

- A3 to A4	Per Copy	\$8.00	Not Applicable	Y
- A2	Per Copy	\$13.00	Not Applicable	Y
- A1	Per Copy	\$19.00	Not Applicable	Y
- A0	Per Copy	\$35.00	Not Applicable	Y

#### CHARGEABLE WORKS

*Chargeable works are levied to provide reinstatement of damage to Council's assets, i.e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.*

Chargeable Works (Total direct costs + 50%)	Per Job	1.5 x (total direct cost)	1.5 x (total direct cost)	N
---	---------	---------------------------	---------------------------	---

##### Road Opening Inspections:

Nature strip opening	Per Opening	\$167.00	\$174.00	N
Connection to Council Drain or Kerbing	Per Opening	\$167.00	\$174.00	N
Road Opening	Per Opening	\$167.00	\$174.00	N
Concrete Crossing	Per Opening	\$167.00	\$174.00	N
General Concrete Works	Per Opening	\$167.00	\$174.00	N
Weekend Supervision up to 3 hours	Per Hour	\$146.00	\$152.00	N
Weekend Supervision greater than 3 hours	Per Hour	\$167.00	\$174.00	N
Asset Protection Fees	Per Inspection	\$167.00	\$174.00	N
Information Request	Per Request	\$30.00	\$31.00	N

#### COUNCIL RESERVES

*Chargeable works are levied to provide reinstatement of damage to Council's assets, i.e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.*

##### Bonds (refundable)

All access permits	Per Application	\$1,320.00	\$1,375.00	N
Temporary on - site storage material bonds	Per Application	\$660.00	\$685.00	N

#### MILLERS HOMESTEAD

Wedding Ceremony	Per Wedding	\$340.00	\$353.60	Y
Wedding Photographs	Per Wedding	\$220.00	\$228.80	Y

##### Council Training

Programs / Seminar	Per Day	\$200.00	\$208.00	Y
Programs / Seminar (4 hours)	Half Day	\$110.00	\$114.00	Y
Council Functions	Per Function	\$160.00	\$166.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2017-18 Fee GST Incl. (where applicable)	Proposed 2018-19 Fee GST Incl. (where applicable)	2018-19 GST Applied 10% Y/N
<b>Engineering &amp; Infrastructure - Sustainable Infrastructure</b>				
<b>REFUSE DISPOSAL</b>				
<i>Fees and charges are directly paid to the Commercial operator.</i>				
<b>GARBAGE, WASTE &amp; RECYCLE COLLECTION</b>				
<b>Industrial / Commercial 240 litre bin:</b>				
Garbage weekly service, includes recycle weekly	Per Service	\$231.00	\$291.00	N
Garbage 5 weekday service, includes recycle weekly	Per Service	\$1,150.00	\$1,196.00	N
Additional 240 litre Recycle Bin	Per Bin	\$79.00	\$124.00	N
<b>Dorset Square Service:</b>				
Office based premises	Annual charge	\$235.00	\$244.00	N
Retail based premises	Annual charge	\$700.00	\$728.00	N
Food based premises less than 200 square metres floor area	Annual charge	\$2,097.00	\$2,181.00	N
Food based premises greater than 200 square metres floor area	Annual charge	\$4,890.00	\$5,086.00	N
<b>Non- Rateable Properties 240 litre bin:</b>				
Garbage weekly service, includes recycle fortnightly	Per Service	\$191.00	\$214.00	N
Garbage 5 weekday service, includes recycle fortnightly	Per Service	\$960.00	\$998.00	N
Additional 240 litre Recycle Bin	Per Bin	\$79.00	\$82.00	N
<b>Non- Rateable Properties 120 litre bin waste with 240 litre bin recycle:</b>				
Garbage weekly service, includes recycle fortnightly	Per Service	\$153.00	\$159.00	N
Additional 240 litre Recycle Bin	Per Bin	\$79.00	\$82.00	N
<b>Residential:</b>				
120 litre bin Surcharge	Per Bin	\$48.00	\$50.00	N
Optional 240 litre Green Waste Bin	Per Bin	\$97.00	\$101.00	N
Additional 240 litre Recycle Bin	Per Bin	\$79.00	\$82.00	N
Additional 120 litre Household Bin	Per Bin	\$227.00	\$236.00	N
<b>Engineering &amp; Infrastructure - Operations</b>				
<b>OPEN SPACE MANAGEMENT</b>				
<b>Tree Removal</b>				
Removal of tree due to installation of new cross over	Per Request	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Y