

# AGENDA



Statutory Meeting of Council

To be held at the

Civic Centre

511 Burwood Highway

Wantirna South

On

Wednesday 30 October 2019 at 7:00 pm

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Tony Doyle  
Chief Executive Officer

- 1      **Commencement of Proceedings**  
Welcome by the Chief Executive Officer, Mr Tony Doyle
  
- 2      **Apologies**
  
- 3      **Welcome to Country**  
Welcome to Country by Wurundjeri Elder
  
- 4      **Election of Mayor 2019/20**  
In accordance with Clause 11 of the Meeting Procedure and Use of the Common Seal Local Law 2018, the Chief Executive Officer will invite nominations for the office of Mayor 2019/20
  
- 5      **Congratulatory Motion**
  
- 6      **Response from the Newly Elected Mayor**
  
- 7      **Motion of Thanks to Outgoing Mayor**
  
- 8      **Response from Outgoing Mayor**
  
- 9      **Election of Deputy Mayor 2019/20**  
In accordance with Knox City Council's Deputy Mayor Policy, the Mayor will invite nominations for the office of Deputy Mayor 2019/20.
  
- 10     **Response from Newly Elected Deputy Mayor**

11 Appointment of Committees 2019/20 - Appointments to the various Council and external committees will be made for the 2019/20 period effective from 30 October 2019

**2019-20 Councillor Committee Appointments**

<b>Specific Purpose Committees</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Audit Committee	To assist the Councillors and Council's management in fulfilling their responsibilities in relation to accounting and reporting practices, management of risk, maintenance of internal controls, operation of good governance practices and facilitation of sound organisational ethics.	4-6 per year	Cr Pearce Cr Keogh Cr Holland	
CEO Performance Evaluation Committee	Undertakes the quarterly and annual review of the CEO's performance against pre-determined assessment criteria.	4 per year	Cr Keogh Cr Pearce Cr Mortimore	
Australia Day Awards Committee	To consider nominations and select annual award recipients for the Knox Local Australia Day Awards program.	Determined by Committee	Cr Lockwood Cr Holland Cr Keogh	
ICT Governance Committee	The Committee's purpose is to evaluate, recommend and monitor IT – enabled projects regarding future investment in changed or new IT capability in accordance with AS/NZS 8016:2013 (Governance of IT-enabled Projects).	6 per year	Cr Keogh (in capacity as Mayor) Cr Pearce Cr Lockwood	

<b>Strategic Projects Committees</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Knox Central Advisory Committee	To advise Council on the development and realisation of its vision for the Knox Central Precinct.	4 per year	Cr Pearce Cr Lockwood Cr Keogh Cr Holland Cr Timmers-Leitch	

<b>Working Groups</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Knox Regional Sports Working Group	To inform and advise on future planning of the Knox Regional Sports Park (KRSP) and to provide a forum for the discussion of matters pertaining to the operations of activities at KRSP.	4 per year	Cr Gill Cr Cooper	
Knox Hockey Working Group	To oversee the management of the hockey facility located at The Knox School.	2 per year	Cr Timmers-Leitch	

<b>Life Stages Group</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Early Years Committee	To provide advice to Council on the implementation of the Key Life Stages Plan 2017-2021 and emerging issues affecting families and young children within the Knox municipality.	Bi-monthly	Cr Cooper Cr Gill	
Youth Committee	To assist Council with its community engagement processes and provide valuable information to support the decision making of Council. The establishment of the YAC supports Council's commitment to engage with its community on issues that affect the lives and wellbeing of its young people.	Determined by Committee	Cr Keogh Cr Timmers-Leitch	
Active Ageing Committee	To enable stakeholder engagement that provides input and guidance from older people and other key stakeholders, to support quality decision making of Council and in turn the achievements of Council's goals and objectives under the Community and Council Plan.	6 per year	Cr Seymour Cr Mortimore	

<b>Sustainable Development Group</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Environment Committee	To inform and advise Council of environmental and sustainability related issues and Council's role in improving the natural and built environment.	4 per year	Cr Mortimore	
Community Safety, Health and Wellbeing Committee	To support the implementation, monitoring and review of the Community and Council Plan 2017-2020 with a specific focus on community safety, health and wellbeing issues, opportunities and outcomes.	Determined by Committee	Cr Mortimore Cr Holland	
City Futures Committee	To advise Council on issues related to attracting investment, jobs creation and prosperity of the local economy that will result in positive social outcomes for the local community, consistent with Council's Vision 2035 and in line with the Community and Council Plan 2017-2021.	4 per year	Cr Pearce Cr Lockwood	

<b>Inclusive, Active and Creative Communities Group</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Disability Committee	To promote disability awareness within Council and the wider Knox community and assist Council in the development of policy and action planning about issues of access and inclusion.	Determined by Committee	Cr Seymour	
Multicultural Committee	To provide Council with advice on multicultural issues and the promotion of greater awareness and understanding in the local community of cultural diversity in Knox.	Bi-Monthly	Cr Lockwood Cr Timmers-Leitch	
Arts and Culture Committee	To provide Council with advice on issues relating to the advancement of arts and culture in Knox.	4-6 per year	Cr Lockwood Cr Timmers-Leitch Cr Mortimore	
Recreation and Leisure Committee	To act in an advisory capacity to Council regarding sporting, recreation and leisure issues affecting the City.	4 per year	Cr Holland Cr Keogh Cr Timmers-Leitch	

<b>Grants Evaluation Group</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Community Development Fund	To annually assess applications for Council's Community Development Fund grants and make recommendations to Council regarding the allocation of the grants budget in accordance with Council's Community Development Fund Policy.	Determined by Committee	Cr Seymour Cr Holland Cr Keogh	
Leisure Minor Capital Works Grant	To annually assess applications for the Leisure Minor Capital Works Grant Scheme and to make recommendations to Council regarding the allocation of the grants budget.	1 per year	Cr Holland Cr Keogh Cr Timmers-Leitch	

<b>External Committees</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Eastern Affordable Housing Alliance	To represent the affordable housing needs and priorities of the region and advocate for improvements in housing affordability that have region-wide benefits.	Determined by Committee	Cr Lockwood	
Eastern Alliance for Greenhouse Action	A collaboration of seven Councils in Melbourne's east working together on regional programs that reduce greenhouse gas emissions and facilitate regional adaptation.	Determined by Committee	Cr Mortimore	
Eastern Region Group of Councils	To influence policy matters on a range of issues including planning, service funding, transport, infrastructure, affordable housing and climate change.	Bi-monthly	Cr Keogh Cr Lockwood	
Eastern Regional Libraries Corporation Board	A regional corporation comprising two representatives from each of the three member municipalities - Knox, Maroondah and Yarra Ranges – which oversees the management and direction of the Eastern Regional Libraries Corporation.	Determined by Committee	Cr Lockwood Cr Mortimore Cr Cooper (sub)	

<b>External Committees</b>				
<b>Committee</b>	<b>Purpose</b>	<b>Meeting Frequency</b>	<b>2018/19 Appointments</b>	<b>2019/20 Appointments</b>
Eastern Transport Coalition	To advocate for sustainable and integrated transport services in the Eastern region of Melbourne with a focus on the travel needs of the community and reduce the level of car dependency.	1 per month	Cr Lockwood	
Knox Interfaith Network	To provide a forum for participation across religious and cultural boundaries, the celebration of diversity, acceptance and sharing of culture.	Determined by Committee	Cr Lockwood	
Metropolitan Waste Management Group	Provides coordinated waste planning and management across metropolitan Melbourne.	Determined by Committee	Cr Mortimore	
Municipal Association of Victoria	This is a Victoria-wide group which is the peak association representing Victorian Councils.	2 per year	Cr Lockwood Cr Mortimore (sub)	
MAV Environment Committee	To advise the MAV staff and Board of Management on environmental issues impacting on the Victorian Local Government sector and to assist the MAV to carry forward key environmental policies.	4 per year	Cr Mortimore	
Victorian Local Government Association	The VLGA is a peak association for Victorian Councils that advocates for social change and empowers local governments by strengthening their capacity to engage with their communities.	1 per month		



**11 Close of Business**

Mayor to invite guests to supper in Atrium