

New windows in existing load bearing walls

What information do I need to submit with my application?

- Completed Application Form
- Permit Application Fee

- For Owner/Builders: one (1) copy of Certificate of Consent form from the Victorian Building Authority if the value is greater than \$16,000
Or;
- For Registered Builders: one (1) copy of signed domestic building contract, and
- Domestic building insurance policy, one (1) copy (if the value of works is greater than \$16,000)

- Building Plans, one (1) copy of fully dimensioned drawings at 1:100 to show:
 - Plan at each floor level
 - Elevations

- Allotment Plan, one (1) copy at 1:500 to show:
 - Boundaries and dimensions of the site

- Specifications, one (1) copy, or fully detailed notation on plans (lintel and jamb stud sizes)

Contact

If you have any questions regarding making a submission for a building application, please contact Building Services on 9298 8125.