

10 Corporate Services Officers' Reports for consideration

10.1 Proposed Budget 2019-20

SUMMARY: Acting Manager Business & Financial Services, James Morris

The Proposed Budget 2019-20 is presented to Council for consideration. The Proposed Budget is the culmination of a number of months work by Councillors and officers. The Proposed Budget includes the Operating Budget, the Capital Works Program for 2019-20, the Fees and Charges Schedule, the Strategic Resource Plan and the Annual Plan.

The Budget has been prepared in accordance with *Australian Accounting Standards*, the *Local Government Act 1989* and the *Local Government (Planning and Reporting Regulations) Regulations 2014*. To assist Council and the community in analysing this Budget, the following commentary is provided:

- The Budget is part of Council's financial sustainability framework and represents the first year of Council's proposed Strategic Resource Plan. The four year outlook provides for a sustainable financial position.
- The Budget achieves an operational surplus for 2019-20. Throughout the development of this Budget, Council undertook an extensive review of expenditure with key savings and efficiencies identified.
- The Budget proposes a Capital Works program of \$92.853 million of which \$31.915 million is allocated to maintaining and renewing community assets. \$60.938 million is to be invested in new and upgraded community assets.

The Budget proposes a rate increase of 2.5% in accordance with the rate cap requirements of the State Government as per Section 185A to 185G of the *Local Government Act 1989*.

RECOMMENDATION

That Council:

1. Adopt the Proposed Budget 2019-20 as per Attachment 1 as its proposed budget for the 2019-20 financial year as required by the *Local Government Act 1989* (the 'Act').
2. Authorise the Chief Executive Officer to:
 - a. Give public notice of the preparation of the Proposed Budget 2019-20 in accordance with the Act; and
 - b. Make available for public inspection the information required by Regulation 9 of the *Local Government (Planning and Reporting) Regulations 2014* and invite submissions under Section 223 of the Act.
3. Appoint a committee comprising all Councillors to hear any submissions in relation to the Proposed Budget that might arise in accordance with Section 223 of the Act, and that the Committee meet on 3 June 2019 from 6.30pm to hear such submissions at the Council Offices, 511 Burwood Highway, Wantirna South.

1. INTRODUCTION

Council is required to produce a Budget for each financial year and to have that Budget adopted by Council. The Act requires Council to prepare a proposed Budget and make it available for public comment. Following this initial preparation by Council, prescribed advertising needs to occur disclosing information about the Proposed Budget and providing an opportunity for submissions to be received and considered by Council. A minimum period of twenty-eight (28) days is prescribed for this process.

As submissions are invited under Section 223 of the Act, any person making a written submission is entitled to request to be heard by Council or a Committee appointed by Council. Submitters requesting to be heard in support of their submission, or have someone represent them at the public submission hearing, must indicate this in their submission. Upon consideration of the report from the Committee, Council may then adopt the 2019-20 Budget with or without any adjustments that might have arisen from the submissions or other relevant information provided by the Chief Executive Officer. A further advertisement advising the public of the Budget's final adoption is required.

The Proposed Budget 2019-20 is included as Attachment 1 to this report.

2. DISCUSSION

The Proposed Budget 2019-20, outlining all external influences including economic conditions, is attached to this report (Attachment 1). The Proposed Budget seeks to balance the competing demands for Council services and infrastructure, and the community's capacity to pay, using prudent financial management principles to ensure financial sustainability. The Proposed Budget is expected to deliver recurrent surpluses in order to fund capital works.

The Proposed 2019-20 Annual Budget meets the objectives of Council's Long Term Financial Forecast and Rating Strategy, which are:

- Maintaining the provision of operational services that respond to the needs of a growing Knox community.
- Funding of all legislative obligations.
- The provision of annual funding for new operational initiatives to progress implementation of the Knox Community and Council Plan 2017-21, and to provide for service growth.
- An increased ability to fund asset renewal requirements.
- An enhanced funding level for capital works in general.
- Progressing Council towards a position of long term financial sustainability.
- Achievement and maintenance of annual underlying surpluses.
- Rate and fee increases that are both manageable and sustainable.

The Budget proposes a rate increase of 2.5 per cent. This is in line with the Fair Go Rates System (FGRS), which has capped rates increases by Victorian Councils. The additional Council eligible pensioner rebate of \$100 will be maintained.

The Budget proposes an increase in the Residential Garbage Charge from \$183 to \$190, a 3.83% increase. This charge has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy.

The Proposed Budget includes a capital works program of \$92.853 million. This includes an estimate of works to be carried forward from the 2019-20 financial year of \$25.036 million. The highlights of the capital works program include the continued investment in:

- the Operation Centre Relocation (\$11.500 million);
- the Stamford Park development (\$9.029 million);
- the Knox Central project (\$8.235 million);
- the Henderson Road Bridge (\$5.500 million);
- local roads (\$9.305 million); and
- open space (\$14.027 million).

The Proposed Budget 2019-20 has been developed through a comprehensive review process. The Councillors, together with staff, rigorously analysed available information and financial data to ensure the Budget delivers Council's objectives and financial plans.

The Budget sets clear directions for the delivery of Council programs and builds upon the main financial and operational strategies previously established. The exhaustive analysis of the information provided and the review process undertaken to establish the Budget for 2019-20 have produced a financially responsible Budget that will continue to assure Council's long-term financial strength.

The Budget is a major component in ensuring the accountability of Council's operations and in line with good governance it forms part of the public accountability process and reporting that includes:

- The Community and Council Plan 2017-21
- The Strategic Resource Plan
- The Annual Budget
- Internal and External Audit
- Annual Report

3. CONSULTATION

The 2019-20 Annual Budget process involves publicly advertising the availability of the Proposed Budget document and inviting the community to make written submissions to the Proposed Budget. Documents will be available for inspection on the Council website (www.knox.vic.gov.au) and at the Civic Centre and libraries within the municipality. Online submissions should be made via Council's website (www.knox.vic.gov.au) or a written submission sent by mail addressed to the Chief Executive Officer. The final date for receipt of submissions is 5.00pm, Tuesday, 28 May 2019 with a hearing date of submissions on Monday 3 June 2019 commencing at 6.30pm if required.

Submitters wishing to be heard in support of their submission, or have someone represent them at the public submission hearing must indicate this in their submission.

4. ENVIRONMENTAL/AMENITY ISSUES

The Proposed 2019-20 Annual Budget recognises the leadership role Council has within the community to actively address the impacts of sustainability and to facilitate other levels of government and the community to act in a similar vein.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The Proposed 2019-20 Annual Budget closely accords with the financial framework established by Council in its Long Term Financial Forecast and Rating Strategy and continues to address the infrastructure renewal challenge faced by both this Council and the Local Government sector.

6. SOCIAL IMPLICATIONS

The Proposed 2019-20 Annual Budget contains financial resourcing for a wide range of programs that deliver important community services to the Knox community. The 2019-20 Annual Budget is based on the principle of maintaining all services that are presently available to the community with some minor service growth to meet service demands.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 8 - We have confidence in decision making

Strategy 8.1 - Build, strengthen and promote good governance practices across government and community organisations

8. CONFLICT OF INTEREST

Under section 80c of the Local Government Act 1989 officers providing advice to Council must disclose any interests, including the type of interest.

Author – Acting Manager Business & Financial Services, James Morris - In providing this advice as the Author, I have no disclosable interests in this report.

Officer Responsible – Director, Corporate Services, Michael Fromberg - In providing this advice as the Officer Responsible, I have no disclosable interests in this report.

9. CONCLUSION

The Proposed 2019-20 Annual Budget forms an integral part of Council's overall strategic planning framework and endeavours to resource the directions that have been established in the Knox Community and Council Plan 2017-21. Council has established its four-year strategic direction in the Community and Council Plan and has developed actions to implement these directions which flow directly through to this Budget.

The Proposed 2019-20 Knox City Council Budget is submitted for the consideration of Council.

10. CONFIDENTIALITY

There are no items of a confidential nature in this report.

Report Prepared By: Acting Manager, Business & Financial Services, James Morris

Report Authorised By: Director, Corporate Services, Michael Fromberg

Attachments

1. Proposed Budget 2019-20 [10.1.1]

2019-2020

KNOX

your city



Proposed Budget 2019-20



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Mayor and CEO's Introduction

On behalf of the Councillors and staff of Knox City Council, we are pleased to present the Knox community with the proposed 2019-20 Annual Budget for comment and public submission.

The proposed Annual Budget forms an integral part of Council's overall strategic planning framework and endeavours to resource the directions that have been established in the *Knox Community and Council Plan 2017-21*. Council established its four-year strategic direction in the Community and Council Plan and has developed actions to implement these directions which flow directly through to this Proposed Budget.

The Proposed Budget builds upon the foundations outlined in the Community and Council Plan 2017-21 and captures the following aspirations of the Knox community:

- We value our natural and built environment
- We have housing to meet our changing needs
- We can move around easily
- We are safe and secure
- We have a strong regional economy, local employment and learning opportunities
- We are happy, healthy and well
- We are inclusive, feel a sense of belonging and value our identity
- We have confidence in decision making

In preparing this budget, Councillors and officers held a number of meetings to outline the key areas for focus and funding for 2019-20 to enable the longer term goals of the Community and Council Plan. This budget has captured the key priorities and transformed them into a program of work for 2019-20 to meet these priorities and build the foundation for later years.

The budget proposes a rate increase of 2.50 per cent, in line with the State Government's Fair Go Rates System (FGRS) and achieves an operating surplus to provide for continued investment in community infrastructure.

The total Capital Works Program (commitment for constructions and improvements of new and existing assets/infrastructure) proposed for 2019-20 is \$92.853 million. This includes \$25.036 million anticipated to be carried forward from 2018-19. A major component and focus of this expenditure is the asset renewal program to maintain the existing asset base to community expectations. The asset renewal program for 2019-20 is \$31.915 million.

The proposed new, upgrade and expansion Capital Works Program for 2019-20 is \$60.938 million. The new, upgrade and expansion Capital Works program is primarily funded through a combination of rates, Council's cash reserves, loan borrowings, external grants and proceeds from asset sales.

The highlights of the capital works major projects program include:

- \$11.500 million for the relocation of Council's Operation Centre;
- \$9.029 million for the continued development of Stamford Park; and
- \$5.500 million for the Henderson Road Bridge.

Total proposed capital expenditure in each asset category is as follows:

	Budget 2019-20 \$'000
PROPERTY	
Land	8,235
Buildings	37,422
TOTAL PROPERTY	45,657
PLANT AND EQUIPMENT	
Plant, machinery and equipment	2,463
Computers and telecommunications	5,463
Artworks	53
TOTAL PLANT AND EQUIPMENT	7,979
INFRASTRUCTURE	
Roads	9,305
Bridges	6,140
Footpaths and cycleways	5,094
Drainage	3,456
Recreational, leisure and community facilities	14,027
Off street car parks	678
Other infrastructure	517
TOTAL INFRASTRUCTURE	39,217
TOTAL CAPITAL WORKS EXPENDITURE	92,853

Council continually refines services provided and identifies opportunities for improved service delivery as well as opportunities for possible savings.

Council has sought to put in place a range of cost saving measures and efficiencies, including streamlining and making more efficient a range of services across the organisation, as well as implementing policies designed to eliminate all forms of waste and deliver better value to the Knox community.

New services available that residents and ratepayers can now access online 24 hours a day include planning permit applications, building applications, property information search certificates, building search certificates, building and planning file search requests, and stormwater information. This is on top of the services that were already available online including paying rates, pet registration, booking a hard waste collection, and reporting graffiti among other examples.

The Proposed Budget also sets the scene for a number of key advocacy objectives for Council. This includes ongoing advocacy to the State and Federal Government on significant local projects like the Knox Regional Sports Park and major transport infrastructure projects including Rowville Rail, the Knox Tram and Dorset Road extension among other priorities.

Along with all our Councillors, we invite you to participate in the budget process. This can be done by making a public submission until 5pm Tuesday, 28 May 2019. There will also be an opportunity to be heard at the public submissions hearing on Monday 3 June 2019 at 6.30pm.

Cr Jake Keogh
Mayor

Tony Doyle
Chief Executive Officer

1. Link to the Community and Council Plan 2017-21

The following two sections (Sections 1 and 2) in this Annual Budget document are referred to as Knox's Annual Plan. They outline what Knox Council plans to achieve during the coming twelve months and how it aligns to our *Community and Council Plan 2017-21*.

The Community and Council Plan is Knox's main planning document and guides our city for the four years and beyond. It outlines our long-term vision and the medium-term goals and strategies that Council and other agencies and stakeholders are working towards. It also outlines Council's role and focus that articulates our everyday business, the targets we have set, and the initiatives describe the clear priorities for the four years. The initiatives for delivery in Year 3 of the Plan have been extracted and form the initiatives and major initiatives outlined in Section 2 of this document.

This section describes how the Annual Budget links to the achievement of Knox's Community and Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision), medium term (Goals) and short term (Annual Budget) and then holding itself accountable (Annual Report).

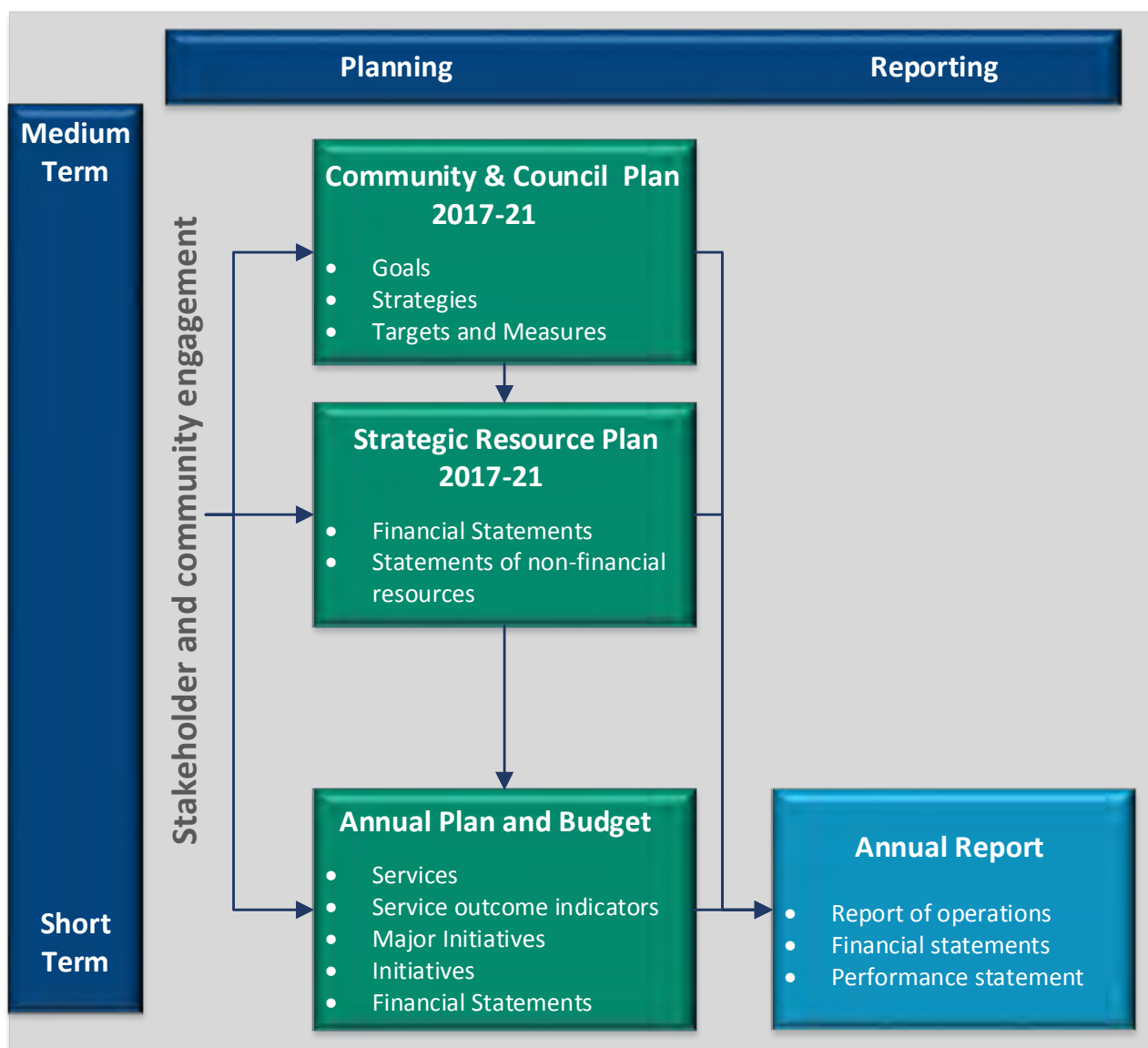
Planning and Accountability Framework

The *Community and Council Plan 2017-21* outlines the goals and strategies developed that are shared between Council and other stakeholders. It also describes Council’s role and focus, targets and measures, and initiatives for the four years.

The Strategic Resource Plan, which forms part of and is prepared in conjunction with the Community and Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the goals.

The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives, which contribute to the goals being achieved specified in the Community and Council Plan. The diagram below depicts the planning framework that applies to Knox City Council.

Council will report on the progress of the *Community and Council Plan 2017-21* through quarterly Annual Plan Progress Reports and the Annual Report.



Our Purpose

Our Vision

Knox has a long-term vision statement included in the *Community and Council Plan 2017-21*. Our Vision 2035 is:

Nestled between the foothills of the Dandenong Ranges and the wetlands of the Dandenong Creek Valley, Knox has a rich natural environment and picturesque landscape, highly valued by residents and visitors alike. Knox encompasses the best of city and suburban living. From the thriving modern city vibe of Knox Central at its heart, plentiful public open spaces, outstanding civic facilities and diverse residential offerings to its leafy suburban centres with abundant space, clean air, excellent schools and good transport links, Knox is the preferred place to live, work and play today and for generations to come.

Our Role and Focus

Council has a critical role in delivery of the Community and Council Plan, yet it recognises it cannot do this alone. Under each of the shared goals Council has identified a number of roles that it will specifically undertake. These roles are defined in the below table:

Advocate	Raising awareness in state and federal governments and other stakeholders of the issues and needs of Knox residents and businesses, as well as initiating or supporting campaigns for positive change.
Partner	Developing trusting formal and informal relationships and alliances and working with others to achieve common goals.
Provide	Offering a range of services and support, preventative interventions, infrastructure and facilities to individuals and groups.
Fund	Providing grants, funding and/or subsidies to local groups and agencies to progress and develop services and infrastructure for individuals and groups.
Educate	Sharing information, raising awareness, and developing knowledge and skills to empower individuals and groups.
Plan	Proactively planning for services and infrastructure which respond to current and future needs and requirements.
Regulate	Providing governance and regulatory controls such as local laws and health and building controls.
Research	Undertaking the collection, analysis and dissemination of quantitative and qualitative data to inform evidence-based planning, priority setting, decision-making and evaluation.

Guiding Principles

The *Community and Council Plan 2017-21* is guided by a set of principles. These principles are an established set of criteria, which guided the development of the Community and Council Plan and underpin all future planning for the City of Knox. Knox City Council will adhere to these throughout the implementation of the plan and use them to guide all future planning.

Flexibility	Council is ready to adopt alternative strategies in response to changing circumstances, to enable community resilience.
Integration	Implementation should bring together a range of distinct systems and stakeholders, creating additional benefits where resources are shared and helping people to work together to achieve greater ends, giving consideration to a place-based approach to planning and delivery.
Robustness	Strategies should be well-conceived, evidence-based and able to take account of all life stages. Sustainability principles should be embedded to balance current needs with those of future generations, taking into account return on investment.
Inclusiveness	Council encourages broad engagement, shared contribution and collaboration in community decisions, incorporating an access and equity approach.
Resourcefulness	Council recognises alternative ways to use resources, including funding and delivery, adopting a prevention and early intervention approach.
Reflection	Council draws on experience to inform future decision-making and evaluation.
Foresight	Council works to identify future changes which will impact the community and use innovative and creative strategies and action to deal with change in the long term, exercising stewardship and leadership of change.

Our Goals

Council delivers a number of services and initiatives each contributing to the achievement of one or more of the eight goals as set out in the Community Plan and Council Plan 2017-21.

The goals reflect the shared outcomes for the Knox community. They relate to the various aspects of the Knox community that have been identified as priorities and together they will help us achieve our vision:



Goal 1 We value our natural and built environment



Goal 2 We have housing to meet our changing needs



Goal 3 We can move around easily



Goal 4 We are safe and secure



Goal 5 We have a strong regional economy, local employment and learning opportunities



Goal 6 We are happy, healthy and well



Goal 7 We are inclusive, feel a sense of belonging and value our identity

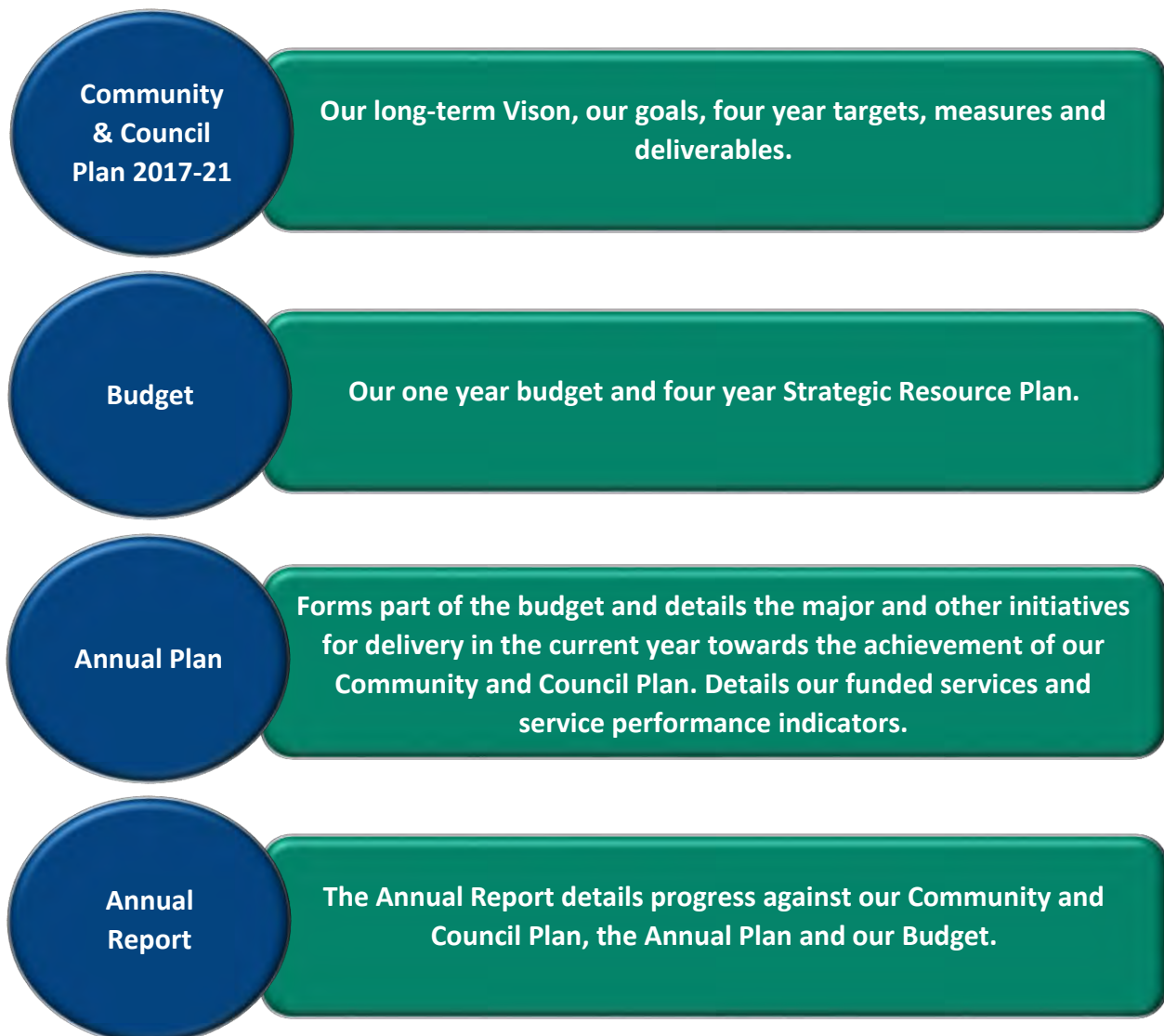


Goal 8 We have confidence in decision making

2. Services and Service Performance Indicators

This section of the Annual Budget provides a description of the services and initiatives to be funded in the Budget for the 2019-20 year and how these will contribute to achieving the goals outlined in Knox's Community and Council Plan.

It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council's operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in their Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Community and Council Plan, the Budget and the Annual Report is shown below:





Goal 1: We value our natural and built environment

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 1.1	Protect and enhance our natural environment
Strategy 1.2	Create a city with more large trees, indigenous flora and fauna
Strategy 1.3	Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service and Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Asset Management				
The Asset Management service provides strategic direction for asset management incorporating the development of processes and systems to maintain and regularly update Council's asset register and management system, collection of asset condition data and the development and implementation of strategic asset management plans for all asset categories. The service also provides asset preservation and protection functions in areas associated with subdivision, private developments; Council capital infrastructure projects and works undertaken by service authorities; contractors and government agencies. The service also manages the coordination, planning, development and monitoring of the delivery of Council's Capital Works Program.	Exp	1,220	1,282	1,238
	Rev	32	0	0
	NET	1,188	1,282	1,238
Biodiversity				
Biodiversity provides for the conservation, enhancement and celebration of local biodiversity within the City of Knox. The service provides bushland management to protect and enhance over 40 Council bushland reserves, over 120 sites of biological significance as well as education/awareness programs in order to increase the appreciation and understanding of the values of biodiversity within the broader community. This includes encouraging and supporting active participation by members of the community in the conservation and enhancement of remnant vegetation on public and private land.	Exp	1,016	1,263	1,213
	Rev	175	36	60
	NET	841	1,227	1,153

Service and Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Building				
Council's Building service provides for building assessment and regulatory services in accordance with the Building Act 1993 and other relevant legislation. The service issues Building Permits, performs building inspections, responds to complaints with inspections; and performs swimming pool inspections.	Exp	1,097	1,017	1,074
	Rev	591	735	792
	NET	506	282	282
Facilities				
Facilities provides building services, including capital construction, programmed and reactive maintenance and ancillary services (e.g. graffiti control, security, essential safety measures) for all Council buildings; internal architectural advice and building management services on land where Council has an interest.	Exp	2,195	2,473	2,513
	Rev	20	13	12
	NET	2,175	2,460	2,501
Integrated Water Management				
The Integrated Water Management service provides technical and strategic advice and drainage advice/services related to developer and resident enquiries and the provision of integrated water management. The service aims to safeguard the community against flooding, provide a municipal drainage system that is safe and fit for purpose, ensure that stormwater is a valued and well used resource and maintain clean waterways.	Exp	3,129	3,180	2,564
	Rev	57	40	36
	NET	3,072	3,140	2,528
Major Initiatives				
The Major Initiatives Unit provides for the delivery of major projects supplementing the full program of capital projects being delivered by the various delivery teams across Council. The Unit utilises a combination of internal and specialist skills – and include architectural, quantity surveying, project management, construction management, specialist engineering and site supervision services.	Exp	273	259	255
	Rev	0	0	0
	NET	273	259	255
Open Space Management				
Open Space Management provides planning, design, consultation and implementation of enhanced passive open space. The service also includes the development of policy and provision of planning and landscape architectural design expertise for other areas of Council.	Exp	9,973	10,063	10,108
	Rev	331	154	161
	NET	9,642	9,909	9,947

Service and Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Operations				
Operations is responsible for the management and delivery of maintenance services and delivery of new, renewed and upgraded Council infrastructure assets. This includes Parks Services, Works Services, Construction, and Fleet Management. The service provides well maintained infrastructure assets that meet present day and future needs of the community, in compliance with various Acts and regulations and Council policies.	Exp	2,892	3,549	3,821
	Rev	265	311	238
	NET	2,627	3,238	3,583
Research and Mapping				
Research and Mapping supports an evidence-based approach to policy development and decision-making by undertaking specialist research and mapping activities. The service also provides advice, builds organisational capacity and develops and implements new tools and applications in the area of research and mapping. The service is responsible for the maintenance of Council's GIS system, spatial database and on-line data resources.	Exp	56	90	63
	Rev	0	0	0
	NET	56	90	63
Social and Community Infrastructure				
The Social and Community Infrastructure service supports the organisation through an integrated approach to the development of community infrastructure plans relevant to the needs of local communities and the broader municipality. The service also manages the development, monitoring, compliance and review of all Community Wellbeing community facility licences and leases.	Exp	0	273	273
	Rev	0	0	45
	NET	0	273	228
Sustainable Futures				
Sustainable Futures provides for environmental planning, community engagement in sustainability, policy development and project implementation. The service provides a range of learning and engagement programs that focus on supporting Council and the community to move towards environmental, social and economic sustainability.	Exp	412	604	508
	Rev	184	110	100
	NET	228	494	408
Waste Management				
The Waste Management service aims to minimise waste and provides waste collection and disposal services for the Knox community.	Exp	13,704	17,534	17,775
	Rev	668	186	53
	NET	13,036	17,348	17,722
Total	Exp	35,967	41,587	41,405
	Rev	2,323	1,585	1,497
	NET	33,644	40,002	39,908

Initiatives

Major Initiative	1.1.6 Expand the range of items to be recycled through the kerbside domestic and commercial waste service.
	1.1.8 Progress discussions with Melbourne Water to transfer the catchments of 60Ha and above to the regional drainage authority.
	1.2.2 Implement the <i>Knox Locally Threatened Species Management Plan 2010</i> .
Initiatives	1.2.5 Continue to grow and support the Knox Gardens for Wildlife Program and Bushland Reserve Friends Groups and associated activities.
	1.3.2 Complete an At Risk Building Assessment and develop a program of works for inclusion in Council's capital works program.

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Waste Collection*	Waste Diversion	51.97%	51.50%	51.50%

*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators



Goal 2: We have housing to meet our changing needs

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 2.1	Plan for a diversity of housing in appropriate locations
Strategy 2.2	Encourage high quality sustainable design
Strategy 2.3	Support and delivery of a range of housing that addresses housing and living affordability needs

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000	
Municipal Strategic Social Planning					
	The Municipal Strategic Social Planning service supports the planning and implementation of the Community and Council Plan and related Council strategic plans and enables Council and community partners to make informed, effective decisions. The service conducts research, strategic planning, analysis and community consultation to identify relevant data to inform the development of evidence-based social policy and strategic planning responses and strategies for Council. This Service supports and advises on service planning and community facility development within Knox service and facility proposals.	Exp	590	684	479
		Rev	35	266	71
		NET	555	418	408
Planning Approvals					
	The Planning Approvals service provides for statutory planning assessment and enforcement and regulatory services under of the Planning and Environment Act and related Acts and Regulations.	Exp	3,464	3,335	3,390
		Rev	2,112	1,967	2,132
		NET	1,352	1,386	1,258

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Strategic Land Use Planning					
The Strategic Land Use Planning Service undertakes research to inform planning policies and decisions. It also proactively updates the Knox Planning Scheme to reflect the Community and Council Plan. This includes the preparation and assessment of planning scheme amendments, internal referral responses to planning applications, provision of general strategic land use planning advice to internal and external customers, and a statutory requirement to review the Knox Planning Scheme every four years. Community engagement and consultation is a core part of this service.	Exp		1,895	2,641	2,121
	Rev		102	151	139
	NET		1,793	2,490	1,982
Total	Exp		5,949	6,660	5,990
	Rev		2,249	2,384	2,342
	NET		3,700	4,276	3,648

Initiatives

Major Initiative	2.1.2 Implement Council's Housing Strategy including facilitation of strategic redevelopment sites.
	2.1.1 Continue to support the development of Stamford Park residential estate.
Initiatives	2.3.1 Implement the <i>Affordable Housing Action Plan</i> including advocacy for an increase for the supply of social and affordable housing at key strategic sites and across the municipality.

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Statutory Planning	Decision Making	54.05%	50.00%	50.00%



Goal 3: We can move around easily

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 3.1	Enable improved transport choices supported by integrated and sustainable transport systems and infrastructure
Strategy 3.2	Improve bike and footpath connectivity, including identifying gaps between existing bike routes, footpaths and key places

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Community Transport				
Council's Community Transport service offers residents who are older, who have a disability and/or are in other ways disadvantaged, to be engaged in community life through the provision of transport. The buses in operation enable people to do activities such as shopping, participate in senior citizen clubs or go to the library. The Community Transport Service is also used to transport residents to attend Council events, for the Council induction program and other Council activities.	Exp	248	313	310
	Rev	30	37	36
	NET	218	276	274
Traffic and Transport				
Traffic and Transport provides local traffic management (on roads , footpaths, shared paths, etc.), advice and advocacy for broad transport choices for a range of traffic and transport services as provided by Council and others.	Exp	3,452	3,567	3,638
	Rev	135	45	20
	NET	3,317	3,522	3,618
Total	Exp	3,700	3,880	3,948
	Rev	165	82	56
	NET	3,535	3,798	3,892

Initiatives

Major Initiative	3.1.5 Advocate to State and Federal Governments for improved sustainable transport infrastructure and services.
Initiatives	3.2.2 Increase the number of cyclists using Council's shared path networks.

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Roads	Satisfaction	69	69	70



Goal 4: We are safe and secure

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 4.1	Encourage and support the community to take responsibility for their own safety and the safety of others
Strategy 4.2	Enhance community connectedness opportunities to improve perceptions of safety
Strategy 4.3	Maintain and manage the safety of the natural and built environment
Strategy 4.4	Protect and promote public health, safety and amenity
Strategy 4.5	Support the provision of emergency services

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
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Community Safety

This service provides advice, support and programs to strengthen community safety in order that neighbourhood amenity is protected, people feel safe and enjoy public spaces and individual rights are preserved.	Exp	2,034	2,035	2,169
	Rev	811	811	825
	NET	1,223	1,224	1,344

Emergency Management

Emergency Management coordinates and delivers Council's legislative and community focused responsibilities for emergency and fire management. It includes services to mitigate risk to people and property, preparedness/planning through to response and recovery.	Exp	425	527	535
	Rev	3	80	8
	NET	422	447	527

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Local Laws					
This service provides local law and parking enforcement, school crossing supervision, and animal management programs to the community.	Exp		3,792	4,175	4,302
	Rev		2,909	3,036	2,926
	NET		883	1,139	1,376
Total	Exp		6,251	6,737	7,006
	Rev		3,723	3,927	3,759
	NET		2,528	2,810	3,247

Initiatives

Major Initiative	4.5.1 Engage with emergency services through the Municipal Emergency Management Planning Committee to assist with the adequate provision of emergency services across the municipality.
Initiatives	4.4.1 Ensure Council's Emergency Management Plans and Sub-Plans meet legislative requirements.

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Animal Management	Health and Safety	12	12	12



Goal 5: We have a strong regional economy, local employment and learning opportunities

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 5.1	Attract new investment in Knox and support the development of existing local businesses, with a particular focus on Advanced Manufacturing, Health, Ageing and Business Services sectors
Strategy 5.2	Plan for a range of key strategic centers that provide a diversity of employment, services and amenities to support the changing needs of the community
Strategy 5.3	Promote and improve infrastructure and technology within the municipality and enhance strategic employment places for business
Strategy 5.4	Increase and strengthen local opportunities for lifelong learning, formal education pathways and skills development to improve economic capacity of the community

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
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Economic Development

The Economic Development service aims to realise Knox's potential as a prosperous, sustainable economy. It provides an integrated approach to information, advice and action to generate local employment opportunities, encourage and attract new investment, and position the municipality as a leading vibrant and diverse place of business. The services focuses on initiatives and projects around business support, partnerships and alliances, investment facilitation and research. The service contributes to the overall health and wellbeing of the Knox Community.

Exp	924	1,413	1,666
Rev	9	7	13
NET	915	1,406	1,653

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Investment and partnerships				
This service creates the projects and implementation frameworks required to help Council activate its priorities from the Community and Council Plan. The service employs a venture planning and partnership building approach to align people, capital and ambition to create a sustainable and resilient City.	Exp	395	465	477
	Rev	0	0	0
	NET	395	465	477
Total	Exp	1,319	1,878	2,143
	Rev	9	7	13
	NET	1,310	1,871	2,130

Initiatives

Major Initiative	5.2.2 Continue to implement the Knox Central program to progress the development of a new Civic and Arts precinct for Knox.
Initiatives	5.3.3 Progress the development, implementation and evaluation of Development Contributions Plan (DCP) planning including addressing infrastructure information gaps and mapping necessary to inform these plans.
	5.4.2 Advance the next stage of the collaborative Strategic Investment and Development Program in partnership with Maroondah and Yarra Ranges Council and the state government for the Bayswater Business Precinct, with a focus on business networks, precinct amenity, streamlining assessment and new investment.
	5.4.4 Explore the development of a pilot program within existing educational services and facilities to advance the business community's second language skills, particularly in Mandarin and Hindi.



Goal 6: We are healthy, happy and well

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 6.1 Mitigate lifestyle risks such as smoking, risky alcohol consumption and drug use, obesity, lack of physical activity and poor nutrition

Strategy 6.2 Support the community to enable positive physical and mental health

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
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Active Communities

Active Communities works to encourage Knox residents as they get older to socialise and participate in activities that will enable them to have greater independence and live active and healthy lives in the community. This is achieved by promoting active ageing and by providing events and programs, support to 11 Senior Citizens Clubs and other older person's support groups within the municipality. Food Services provides meals that are nutritionally balanced, and can cater for people with special dietary needs or allergies.	Exp	1,085	1,143	1,194
	Rev	270	826	247
	NET	1,355	317	947

Active Living

Active Living provides a range of Commonwealth Home Support Programme (CHSP) services that support over 2,500 frail older people, people who have a disability and their carers. The service helps eligible Knox residents maximise their independence, remain living in their own homes, stay connected to the community and enhance their quality of their life.	Exp	6,520	6,531	6,259
	Rev	6,489	6,109	5,451
	NET	31	422	808

Business Performance (Active Ageing & Disability Services)

Business Performance provides Home Maintenance and Home Modification services through the Commonwealth Home Support Programme (CHSP) and supports frail older people, people who have a disability and their carers. The service helps eligible Knox residents maximise their independence, remain living in their own homes, stay connected to the community and enhance their quality of their life.	Exp	327	287	293
	Rev	43	0	0
	NET	284	287	293

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Integrated Services (Family and Children's Services)					
Integrated Services provides high quality, integrated early years and family support services including: <ul style="list-style-type: none"> • Integrated early years hubs (where Council's centre-based early education and care services are located and integrated with Maternal and Child Health, playgroup and funded kindergarten (preschool)) • Maternal and Child Health • Community and supported playgroups • State Government funded kindergarten (preschool) – Council is an Early Years Management Organisation • Additional support (including the Preschool Field Officer Program) • Coordination and support for early years service operations and facility management 	Exp	16,028	16,002	16,050	
	Rev	12,856	11,556	13,101	
	NET	3,172	4,446	2,949	
Leisure Services					
Leisure Services provides strategic advice and management for Council's leisure facilities to enable the provision of sport, leisure, recreation and wellbeing to the Knox municipality. Attracting over 1.9 million annual visitations across the major leisure facilities, the strategic management provided by Leisure Services to community organisations contributes to the positive physical and mental health outcomes for the community. This service includes the management, operation and/or support for Council's leisure facilities including 2 Council managed leisure centres (including aquatic facilities).	Exp	2,554	2,886	3,454	
	Rev	1,910	1,913	2,691	
	NET	644	973	763	
Occupational Therapy					
Occupational Therapy provides a services that aims to maximise the safety and independence of frail older people, people who have a disability and their carers in their home. This is achieved by providing education about alternate ways of completing tasks and the use of aides and equipment. The Occupational Therapist (OT) can also make recommendations for the home modifications service and/or referrals to other useful local services, such as a podiatrist.	Exp	183	196	175	
	Rev	179	169	154	
	NET	4	27	21	

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Strategy, Learning and Evaluation (Family and Children's Services)					
Strategy, Learning and Evaluation provides:		Exp	1,654	2,894	3,072
<ul style="list-style-type: none"> Strategic planning for children and families in the municipality, including Council's early years services and infrastructure. 		Rev	316	1,067	1,318
<ul style="list-style-type: none"> Strategic policy development, research, monitoring, and evaluation for projects and matters impacting children and families in the Knox community. 		NET	1,338	1,827	1,754
<ul style="list-style-type: none"> Support for Council's Early Years Advisory Committee. Partnerships between Council and non-Council early years services and community managed programs. Coordinated professional development, quality assurance and policy development for Council's early years services. 					
Youth Services					
Youth Services promotes, develops and encourages physical, social and mental wellbeing of young people by providing, facilitating, planning, funding and advocating for the needs of young people, their families and their community. Youth Services includes delivery of youth counselling and referral, youth leadership development, parenting programs, and partnerships with schools in Knox.		Exp	1,208	1,347	1,178
		Rev	328	244	246
		NET	880	1,103	932
Total		Exp	29,559	31,286	31,675
		Rev	21,851	21,884	23,208
		NET	7,708	9,402	8,467

Initiatives

Major Initiative	6.2.6 Finalise and implement the Key Life Stages Implementation Plan focusing on Early Years, Youth and Older People.
Initiatives	6.1.2 Continue to implement Council's Health Promoting Organisation initiative in partnership with community organisations to positively affect organisational and community health outcomes

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Aquatic Facilities	Utilisation	3.49	3.50	3.50
Food Safety	Health & Safety	90.16%	91.00%	92.00%
Maternal and Child Health	Participation	81.25%	82.00%	82.00%
	Participation by Aboriginal children	75.47%	76.00%	77.00%



Goal 7: We are inclusive, feel a sense of belonging and value our identity

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 7.1	Protect and preserve our local cultural heritage
Strategy 7.2	Celebrate our diverse community
Strategy 7.3	Strengthen community connections
Strategy 7.4	Promote and celebrate the contribution of our volunteers

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Arts & Cultural Services					
Arts and Cultural Services delivers and engages the local community in a range of arts and cultural services and programs, including performing arts, events, festivals, arts courses, performances and public art projects.	Exp		1,819	1,885	2,005
	Rev		448	324	284
	NET		1,371	1,561	1,721
Community Access, Equity and Safety					
The Community Access, Equity and Safety service supports and advocates for the disadvantaged and marginalised communities and fosters an accessible, inclusive, safe and supportive Council and community.	Exp		692	1,005	697
	Rev		139	150	0
	NET		553	855	697
Community Partnerships					
Community Partnerships supports and strengthens local not-for-profit groups to be active, sustainable and resilient. This service also supports the development of new community organisations and community mobilisation and activity, as appropriate, in response to changing community needs and dynamics.	Exp		1,592	1,813	1,686
	Rev		107	80	0
	NET		1,485	1,733	1,686

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Libraries				
The Libraries service provides resources and programs and a variety of media for education, information, leisure and personal development. There are currently five branch libraries in Knox and one library service bus. The service is managed by the Eastern Regional Library Corporation, a formal partnership between Maroondah, Yarra Ranges and Knox Councils.	Exp	4,716	4,860	5,318
	Rev	0	0	0
	NET	4,716	4,860	5,318
Total	Exp	8,819	9,563	9,706
	Rev	694	554	284
	NET	8,125	9,009	9,422

Initiatives

Major Initiative	7.3.3 Prioritise and promote programs and services which aim to build community connections and reduce social isolation across all life stages and spatially represent this information on Council's mapping system.
Initiatives	7.1.2 Develop a plan for the ongoing protection and management of Indigenous and post European settlement heritage resources related to Knox.
	7.1.1 Determine the most effective role for Council in the protection and maintenance of heritage assets in Knox

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Libraries	Participation	13.39%	14.00%	14.00%



Goal 8: We have confidence in decision making

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 8.1	Build, strengthen and promote good governance practices across government and community organisations
Strategy 8.2	Enable the community to participate in a wide range of engagement activities

The services, major initiative, initiatives and service performance indicators are described below.

Services

Service	Description	2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000	
Communications					
	Communications is responsible for organisational communications and promotions, leadership and advice in communications and marketing, the production and management of corporate publications (including brand development and integrity), media connections, staff communications and the development of community information.	Exp	1,488	1,750	2,028
		Rev	0	0	50
		NET	1,488	1,750	1,978
Customer Service					
	Council's Customer Service is designed to support the delivery of a range of programs and services to the community via telephone and counter contact centres. The service supports the organisation to provide personalised, responsive customer service via all Council's contact channels, including online. The team provides guidance and support for all customer interactions and exists to support information and connection between Council and the community.	Exp	1,836	2,077	1,894
		Rev	0	0	0
		NET	1,836	2,077	1,894

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Financial Services					
Financial Services provides the strategic thinking, leadership, service delivery and management of all matters relating to financial management. The service is responsible for leading the processes for budgeting and forecasting, regular financial reporting, Annual Financial Accounts preparation, rating services and management of the debtors and creditors and provides oversight of Council's property management obligations. The service works closely with Governance to develop and support the organisational financial compliance frameworks and works across the organisation educating and supporting stakeholders.	Exp		3,399	3,656	3,209
	Rev		610	1,194	687
	NET		2,789	2,462	2,522
Governance					
The Governance service provides key internal and external services to Councillors, staff and the community to facilitate a well governed organisation. The service has overall responsibility for legislative compliance, Councillor support and development, Council meetings and the maintenance of the Civic Centre meeting rooms. The service is responsible for Council's integrity framework, including the Audit Committee, fraud and corruption prevention, privacy compliance and Freedom of Information.	Exp		3,397	4,096	4,012
	Rev		140	76	33
	NET		3,257	4,020	3,979
Human Resources					
The Human Resources service provides strategic and operational leadership, services and programs for all aspects of human resource management. These include industrial and employee relations, recruitment, induction, corporate learning and development, leadership development, organisational culture, performance management workforce planning, remuneration and employee safety, health and wellbeing. This service works across the organisation, developing and implementing programs, and works with stakeholders to educate and build capability and continuously develop their teams. This service also includes Council's risk management systems, insurances and the front line support to customers and residents for insurance related issues.	Exp		4,568	5,501	5,395
	Rev		300	143	145
	NET		4,268	5,358	5,250

Service	Description		2017-18 Actual \$'000	2018-19 Forecast \$'000	2019-20 Budget \$'000
Information Technology					
Information technology incorporates provision of information technology services and IT support for the organisation. This encompasses hardware and software support as well as internal and external telecommunications. This service is a key foundation platform for efficient service delivery for the community and the organisation.	Exp		4,930	6,015	6,708
	Rev		1	2	1
	NET		4,929	6,013	6,707
Innovation					
The Innovation service is responsible for the development and deployment of strategies to support the organisation transforming to a customer centric, innovative, continuous improvement capable organisation. The service is responsible for the development, deployment and support of Knox LEAN and other innovation methods as developed and assessed suitable for Council. The team tracks and reports the organisational activity and benefits associated with the programs.	Exp		529	2	1,040
	Rev		0	0	0
	NET		529	2	1,040
Strategy and Reporting					
The Strategy and Reporting provides leadership, guidance and direction for the planned and measurable delivery of Council's Vision. This is achieved through: strategic planning, corporate planning, performance monitoring and evaluation and reporting.	Exp		65	1,036	418
	Rev		0	0	0
	NET		65	1,036	418
Total	Exp		20,212	24,133	24,704
	Rev		1,051	1,415	916
	NET		19,161	22,718	23,788

Initiatives

Major Initiative	8.2.1 Review and implement Council's updated Community Engagement approach.
Initiatives	8.1.9 Implement organisational development programs that ensure a shared responsibility for leadership and achievement of Council priorities.

Service Performance Indicators

Service	Indicator	2017-18 Actual	2018-19 Forecast	2019-20 Budget
Governance	Satisfaction	56	56	56

Service Performance Indicators

Service	Indicator	Performance Measures	Computation
Animal Management	Health and Safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / municipal population
Food Safety	Health & Safety	Critical and major non-compliance outcome notifications	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed-up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Libraries	Participation	Active library members (Percentage of the municipal population that are active library members)	[Number of active library members / municipal population] x100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
Maternal and Child Health	Participation by Aboriginal children	Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

Service	Indicator	Performance Measures	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads
Statutory Planning	Decision Making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application/ Number of VCAT decisions in relation to planning applications] x100
Waste Collection	Waste Diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Reconciliation with Budgeted Operating Result

Goals	Income \$'000	Expenditure \$'000	Net Cost \$'000
We value our built and natural environment	1,497	41,405	39,908
We have housing to meet our changing needs	2,342	5,990	3,648
We can move around easily	56	3,948	3,892
We are safe and secure	3,759	7,006	3,247
We have a strong regional economy, local employment and learning opportunities	13	2,143	2,130
We are healthy, happy and well	23,208	31,675	8,467
We are inclusive, feel a sense of belonging and value our identity	284	9,706	9,422
We have confidence in our decision making	916	24,704	23,788
Total Net Cost of Activities and Initiatives	32,075	126,577	94,502
Non Attributable Expenditure			
Effective Corporate Governance			2,965
Depreciation			24,295
Capital Projects - Operational Expenses			12,295
Borrowing Costs			2,284
Total Non Attributable Expenditure			41,839
Deficit before Funding Sources			136,341
Funding Sources			
Rates and charges			103,995
Garbage charges			18,906
Victoria Grants Commission (VGC) - grants - operating - recurrent			6,463
Interest			1,285
Developers' contributions			6,400
Grants - capital			1,960
Contributions and donations - capital			1,195
Contributions - non monetary assets			2,000
Net loss on disposal of property, infrastructure, plant & equipment			(1,858)
Total Funding Sources			140,346
Surplus for the Year			4,005

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2019-20 has been supplemented with projections to 2022-23 extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the *Local Government Act 1989*, the *Local Government Planning and Reporting Regulations 2014*, and the Local Government Model Financial Report:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2019-20 budget has been prepared based on the accounting standards applicable at the date of preparation. This means that pending accounting standards that will be in effect from the 2019-20 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2019-20 financial statements, not considered in the preparation of the budget include:

- *AASB 16 Leases*
- *AASB 15 Revenue from Contracts with Customers*
- *AASB 1058 Income of Not for Profit Entities*

While it is not possible to determine the precise impact of these standards at this time, the broad impact on Council is estimated to be as follows:

- *AASB 16 Leases* – Introduces a single lessee accounting model whereby Council will be required to recognise a right of use asset and associated liability for leases longer than 12 months, except those considered to be of low value.
- *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not for Profit Entities* – Change the way that Councils recognise income and also address matters such as grant funding, contribution of assets and volunteer services. A key change is replacement for some transactions of the criteria of control as a determinant of the timing of income recognition, with the criteria of satisfying performance obligations in an enforceable agreement. These new standards have the potential to impact the timing of how the Council recognises income.

3.1 Comprehensive Income Statement

For the four years ending 30 June 2023

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000
INCOME						
Rates and charges	4.1.1	114,179	117,220	120,967	124,835	128,770
User fees	4.1.2	14,844	16,920	18,062	18,358	18,716
Statutory fees and fines	4.1.3	3,500	3,177	3,262	3,344	3,422
Grants - operating	4.1.4	20,371	22,465	23,120	23,336	23,576
Grants - capital	4.1.4	9,122	1,960	1,731	8,742	1,754
Contributions - monetary	4.1.5	8,832	8,420	8,558	8,675	9,657
Contributions - non-monetary	4.1.5	2,000	2,000	2,000	2,000	2,000
Other income	4.1.6	2,406	2,120	2,196	2,193	2,217
TOTAL INCOME		175,254	174,282	179,896	191,483	190,112
EXPENSES						
Employee costs	4.1.7	69,767	70,861	71,898	73,438	75,291
Materials and services	4.1.8	67,051	63,624	62,320	59,893	58,984
Contributions and donations	4.1.9	5,890	5,560	5,663	5,771	5,829
Depreciation and amortisation	4.1.10	23,037	24,295	25,616	26,878	28,128
Borrowing costs		0	2,284	2,752	3,053	2,751
Bad and doubtful debts		65	66	67	67	68
Net loss (gain) on disposal of property, infrastructure, plant and equipment		(5,692)	1,858	(5,276)	(4,968)	(9,467)
Other expense	4.1.11	1,312	1,729	1,310	1,351	1,369
TOTAL EXPENSES		161,430	170,277	164,350	165,483	162,953
SURPLUS / (DEFICIT) FOR THE YEAR		13,824	4,005	15,546	26,000	27,159
TOTAL COMPREHENSIVE RESULT		13,824	4,005	15,546	26,000	27,159
LESS						
Grants - capital - non recurrent		8,057	240	0	7,000	0
Contributions and donations - capital		1,706	1,195	1,125	1,125	1,900
Contributions - non-monetary		2,000	2,000	2,000	2,000	2,000
UNDERLYING SURPLUS (DEFICIT) FOR THE YEAR		2,061	570	12,421	15,875	23,259

3.2 Balance Sheet

For the four years ending 30 June 2023

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000
CURRENT ASSETS						
Cash and cash equivalents		25,454	48,631	44,832	36,772	39,868
Other financial assets		40,600	0	0	0	0
Trade and other receivables		13,674	14,088	14,566	15,060	15,567
Other assets		1,604	1,636	1,669	1,702	1,736
Inventories		7	7	7	7	7
TOTAL CURRENT ASSETS	4.2.1	81,339	64,362	61,074	53,541	57,178
NON CURRENT ASSETS						
Investments in associates		4,422	4,422	4,422	4,422	4,422
Property, infrastructure, plant and equipment		2,024,183	2,075,486	2,102,244	2,142,528	2,160,020
Intangible assets		1,442	1,442	1,442	1,442	1,442
TOTAL NON CURRENT ASSETS	4.2.1	2,030,047	2,081,350	2,108,108	2,148,392	2,165,884
TOTAL ASSETS		2,111,386	2,145,712	2,169,182	2,201,933	2,223,062
CURRENT LIABILITIES						
Trade and other payables		14,984	15,283	15,589	15,901	16,220
Trust funds and deposits		3,757	3,832	3,909	3,987	4,067
Provisions		16,268	16,619	16,978	17,411	17,856
Interest-bearing loans and borrowings	4.2.3	1,707	5,336	6,594	6,896	7,211
TOTAL CURRENT LIABILITIES	4.2.2	36,716	41,070	43,070	44,195	45,354
NON CURRENT LIABILITIES						
Provisions		4,752	4,770	4,788	4,810	4,832
Interest-bearing loans and borrowings	4.2.3	19,349	45,298	51,204	56,808	49,597
TOTAL NON CURRENT LIABILITIES	4.2.2	24,101	50,068	55,992	61,618	54,429
TOTAL LIABILITIES		60,817	91,138	99,062	105,813	99,783
NET ASSETS		2,050,569	2,054,574	2,070,120	2,096,120	2,123,279
EQUITY						
Accumulated surplus		683,308	698,649	715,741	743,144	771,657
Reserves		1,367,261	1,355,925	1,354,379	1,352,976	1,351,622
TOTAL EQUITY		2,050,569	2,054,574	2,070,120	2,096,120	2,123,279

3.3 Statement of Changes in Equity

For the four years ending 30 June 2023

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2019 FORECAST					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,036,745	658,229	1,335,985	42,531
Surplus/(deficit) for the year		13,824	13,824	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,700)	0	6,700
Transfer from other reserves		0	17,955	0	(17,955)
BALANCE AT END OF THE FINANCIAL YEAR		2,050,569	683,308	1,335,985	31,276
2020 BUDGET					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,050,569	683,308	1,335,985	31,276
Surplus/(deficit) for the year		4,005	4,005	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves	4.3.1	0	(6,711)	0	6,711
Transfer from other reserves	4.3.1	0	18,047	0	(18,047)
BALANCE AT END OF THE FINANCIAL YEAR	4.3.2	2,054,574	698,649	1,335,985	19,940
2021					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,054,574	698,649	1,335,985	19,940
Surplus/(deficit) for the year		15,546	15,546	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,911)	0	6,911
Transfer from other reserves		0	8,457	0	(8,457)
BALANCE AT END OF THE FINANCIAL YEAR		2,070,120	715,741	1,335,985	18,394
2022					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,070,120	715,741	1,335,985	18,394
Surplus/(deficit) for the year		26,000	26,000	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(7,114)	0	7,114
Transfer from other reserves		0	8,517	0	(8,517)
BALANCE AT END OF THE FINANCIAL YEAR		2,096,120	743,144	1,335,985	16,991
2023					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,096,120	743,144	1,335,985	16,991
Surplus/(deficit) for the year		27,159	27,159	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(7,163)	0	7,163
Transfer from other reserves		0	8,517	0	(8,517)
BALANCE AT END OF THE FINANCIAL YEAR		2,123,279	771,657	1,335,985	15,637

3.4 Statement of Cash Flows

For the four years ending 30 June 2023

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES						
Rates and charges		113,794	116,973	120,663	124,521	128,451
User fees		14,731	16,803	17,941	18,232	18,585
Statutory fees and fines		3,452	3,127	3,210	3,290	3,366
Grants - operating		20,514	22,465	23,120	23,336	23,576
Grants - capital		9,122	1,960	1,731	8,742	1,754
Contributions - monetary		8,832	8,420	8,558	8,675	9,657
Other receipts		2,406	2,120	2,196	2,193	2,217
Net movement in trust deposits		74	75	77	78	80
Employee costs		(69,407)	(70,492)	(71,521)	(72,982)	(74,823)
Materials and services		(66,748)	(63,422)	(62,114)	(59,682)	(58,768)
Contributions and donations		(5,890)	(5,560)	(5,663)	(5,771)	(5,829)
Other payments		(1,312)	(1,729)	(1,310)	(1,351)	(1,369)
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	4.4.1	29,568	30,739	36,887	49,281	46,896
CASH FLOWS FROM INVESTING ACTIVITIES						
Proceeds from sale of property, infrastructure, plant and equipment		13,975	5,102	17,917	13,667	12,067
Payments for property, infrastructure, plant and equipment		(62,796)	(80,558)	(63,015)	(73,861)	(46,220)
Payments for investments		(40,600)	0	0	0	0
Proceeds from sale of investments		46,600	40,600	0	0	0
NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES	4.4.2	(42,821)	(34,856)	(45,098)	(60,194)	(34,153)
CASH FLOWS FROM FINANCING ACTIVITIES						
Finance costs		0	(2,284)	(2,752)	(3,053)	(2,751)
Proceeds from borrowings		21,056	31,285	12,500	12,500	0
Repayment of borrowings		0	(1,707)	(5,336)	(6,594)	(6,896)
NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES	4.4.3	21,056	27,294	4,412	2,853	(9,647)
NET INCREASE (DECREASE) IN CASH HELD		7,803	23,177	(3,799)	(8,060)	3,096
Cash and cash equivalents at the beginning of the financial year		17,651	25,454	48,631	44,832	36,772
CASH AND CASH EQUIVALENTS AT END OF YEAR		25,454	48,631	44,832	36,772	39,868

3.5 Statement of Capital Works

For the four years ending 30 June 2023

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2018-19 \$'000	2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000
PROPERTY						
Land		0	8,235	0	0	0
Land improvements		0	0	0	0	0
Buildings		35,421	37,422	29,707	42,393	18,397
TOTAL PROPERTY		35,421	45,657	29,707	42,393	18,397
PLANT AND EQUIPMENT						
Plant, machinery and equipment		2,984	2,463	2,271	2,135	2,457
Fixtures, fittings and furniture		0	0	0	0	0
Computers and telecommunications		6,025	5,463	7,063	6,462	2,686
Artworks		216	53	95	97	98
TOTAL PLANT AND EQUIPMENT		9,225	7,979	9,429	8,694	5,241
INFRASTRUCTURE						
Roads		9,448	9,305	9,425	9,525	9,918
Bridges		1,773	6,140	1,644	388	397
Footpaths and cycleways		3,930	5,094	4,572	5,559	5,656
Drainage		2,985	3,456	4,870	4,985	4,625
Recreational, leisure and community facilities		12,965	14,027	10,684	9,947	8,056
Off street car parks		708	678	1,275	1,035	1,140
Other infrastructure		1,437	517	2,143	347	302
TOTAL INFRASTRUCTURE		33,246	39,217	34,613	31,786	30,094
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	77,892	92,853	73,749	82,873	53,732
REPRESENTED BY						
Asset renewal		34,790	31,915	31,354	34,383	33,712
Asset upgrade		15,515	26,772	38,814	45,525	16,452
Asset new		18,838	33,103	3,381	2,759	3,356
Asset expansion		8,749	1,063	200	206	212
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	77,892	92,853	73,749	82,873	53,732
CAPITAL WORKS FUNDING SOURCE						
EXTERNAL						
Loan proceeds		21,056	31,285	12,500	12,500	0
Grants - capital		9,122	1,960	1,731	8,742	1,754
Contributions - capital		1,706	1,195	1,125	1,125	1,900
TOTAL EXTERNAL FUNDING		31,884	34,440	15,356	22,367	3,654
INTERNAL						
Proceeds from sale of fixed assets		12,257	5,102	17,917	(11,333)	12,067
Movement in reserve funds		14,692	17,922	8,457	8,517	8,517
Rate funding		19,059	35,389	32,019	63,322	29,494
TOTAL INTERNAL FUNDING		46,008	58,413	58,393	60,506	50,078
TOTAL CAPITAL WORKS FUNDING SOURCES	4.5.1	77,892	92,853	73,749	82,873	53,732

3.6 Statement of Human Resources

For the four years ending 30 June 2023

	Forecast	Budget	Strategic Resource Plan Projections		
	2018-19	2019-20	2020-21	2021-22	2022-23
	\$'000	\$'000	\$'000	\$'000	\$'000
	FTE	FTE	FTE	FTE	FTE
STAFF EXPENDITURE					
Employee costs - operating	69,767	70,861	71,898	73,438	75,291
Employee costs - capital	1,271	1,505	1,472	1,502	1,540
TOTAL STAFF EXPENDITURE	71,038	72,366	73,370	74,940	76,831
STAFF NUMBERS					
Full time equivalent (FTE) employees	704.05	708.30	706.30	703.80	703.80
TOTAL STAFF NUMBERS	704.05	708.30	706.30	703.80	703.80

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

	Budget 2019-20 \$'000	Comprises			
		Permanent		Casual \$'000	Temporary \$'000
		Full Time \$'000	Part Time \$'000		
DEPARTMENT					
CEO & Council	3,038	1,739	1,281	18	0
City Development	12,162	8,845	2,822	141	354
Community Services	29,345	11,959	15,619	330	1,437
Corporate Services	11,339	8,152	3,070	7	110
Engineering & Infrastructure	14,517	12,994	1,521	2	0
Knox Central	460	460	0	0	0
TOTAL PERMANENT STAFF EXPENDITURE	70,861	44,149	24,313	498	1,901
Capitalised labour costs	1,505				
TOTAL EXPENDITURE	1,505				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

	Budget 2019-20 FTE	Comprises			
		Permanent		Casual FTE	Temporary FTE
		Full Time FTE	Part Time FTE		
DEPARTMENT					
CEO & Council	23.70	12.00	11.50	0.20	0.00
City Development	117.56	79.50	33.52	1.56	2.98
Community Services	309.89	125.11	164.70	4.30	15.78
Corporate Services	100.97	71.00	28.89	0.08	1.00
Engineering & Infrastructure	151.18	140.00	11.15	0.03	0.00
Knox Central	5.00	5.00	0.00	0.00	0.00
TOTAL PERMANENT STAFF FTE	708.30	432.61	249.77	6.16	19.76

4. Notes on the Financial Statements

4.1 Comprehensive Income Statement

Rates and charges are required by the Act and the Regulations to be disclosed in Council's Annual Budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2019-20 the FGRS cap has been set at 2.5%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rates will increase by 2.5% in line with the rate cap.

Council introduced a Residential Garbage Charge for the 2017-18 financial year. This charge has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy. The Residential Garbage Charge will increase by \$7 (3.83%) in line with the projected increase in costs.

This will raise total rates and charges for 2019-20 to \$117,219,772, exclusive of optional services.

4.1.1 Rates and charges

4.1.1 (a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
General rates *	102,149	104,590	2,441	2.4%
Rate rebates	(1,250)	(1,255)	(5)	0.4%
Residential garbage charge	10,749	11,287	538	5.0%
Service rates and charges	1,871	1,938	67	3.6%
Supplementary rates and rate adjustments	250	250	0	0.0%
Interest on rates and charges	410	410	0	0.0%
Total rates and charges	114,179	117,220	3,041	2.7%

* General rates are subject to the rate cap established under the FGRS

4.1.1 (b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or Class of Land	Budget 2018-19 cents/\$CIV	Budget 2019-20 cents/\$CIV	Change %
Differential rate for Vacant Land or Derelict Land	0.47168	0.53925	14.3%
Differential rate for Retirement Village Land properties	0.13694	0.13916	1.6%
Differential rate for Commercial Land properties	0.45646	0.43488	-4.7%
Differential rate for Industrial Land properties	0.44125	0.46098	4.5%
Differential rate for Residential Land properties	0.15215	0.17395	14.3%
Recreational Land rate for rateable recreational properties	0.15215	0.17395	14.3%

4.1.1 (c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or Class of Land	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change \$'000	%
Rates				
Vacant Land or Derelict Land	2,835	2,543	(292)	(10.3%)
Retirement Village Land	1,175	1,194	19	1.6%
Commercial Land	15,300	14,188	(1,112)	(7.3%)
Industrial Land	15,429	16,446	1,017	6.6%
Residential Land	67,600	70,413	2,813	4.2%
Recreational Land Rate	60	56	(4)	(6.7%)
Total amount to be raised by general rates *	102,399	104,840	2,441	2.4%

* Total rates to be raised in the 2019-20 Budget includes Supplementary Rates of \$250,000. The total rates to be raised in the 2018-19 Forecast also includes Supplementary Rates of \$250,000.

4.1.1 (d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or Class of Land	Budget 2018-19 Number	Budget 2019-20 Number	Change Number	%
Vacant Land or Derelict land	783	659	(124)	(15.8%)
Retirement Village Land	1,897	1,897	0	0.0%
Commercial Land	2,586	2,582	(4)	(0.2%)
Industrial Land	3,489	3,534	45	1.3%
Residential Land	57,963	58,883	920	1.6%
Recreational Land Rate	7	7	0	0.0%
Total number of assessments	66,725	67,562	837	1.3%

4.1.1 (e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1 (f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or Class of Land	Budget	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Vacant Land or Derelict Land	618,255	471,505	(146,750)	(23.7%)
Retirement Village Land	857,815	857,915	100	0.0%
Commercial Land	3,373,628	3,262,479	(111,149)	(3.3%)
Industrial Land	3,441,155	3,567,545	126,390	3.7%
Residential Land	44,110,110	40,478,383	(3,631,727)	(8.2%)
Recreational Land Rate	39,400	32,425	(6,975)	(17.7%)
Total value of land	52,440,363	48,670,252	(3,770,111)	(7.2%)

4.1.1 (g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable	Per Rateable	Change	
	Property 2018-19 \$	Property 2019-20 \$	\$	%
Residential Garbage Charge	183	190	7	3.8%
Garbage Surcharge – 120 Litre Bin	50	52	2	4.0%
Additional Household Bins	236	245	9	3.8%
Optional Household Green Waste Bin	101	105	4	4.0%
Additional Recycle Bin	82	85	3	3.7%
Additional Recycle Bin - Industrial / Commercial	124	129	5	4.0%
Optional Industrial / Commercial Garbage, Daily Service	1,196	1,244	48	4.0%
Optional Industrial / Commercial Garbage, Weekly Service	291	303	12	4.1%
Waste Management and Recycling for Non Rateable Properties – Daily Service (240 Litre Bin)	998	1,038	40	4.0%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (240 Litre Bin)	214	223	9	4.2%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (120 Litre Bin)	159	165	6	3.8%
<i>Dorset Square</i>				
– Annual Waste Charge, office based premises	244	254	10	4.1%
– Annual Waste Charge, retail based premises	728	757	29	4.0%
– Annual Waste Charge, food based premises less than 200 square metres floor area.	2,181	2,268	87	4.0%
– Annual Waste Charge, food based premises greater than 200 square metres floor area.	5,086	5,289	203	4.0%

4.1.1 (h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	Forecast	Budget	Change	
	2018-19	2019-20	\$	%
	\$	\$	\$	%
Residential Garbage Charge	10,749,420	11,286,950	537,530	5.0%
Garbage Surcharge – 120 Litre Bin	1,871,100	1,938,227	67,127	3.6%
Additional Household Bins	224,800	219,565	(5,235)	(2.3%)
Optional Household Green Waste Bin	4,385,400	4,423,234	37,834	0.9%
Additional Recycle Bin	58,165	49,537	(8,628)	(14.8%)
Optional Industrial / Commercial Garbage Service	840,500	880,000	39,500	4.7%
Non Rateable Properties	70,180	72,987	2,807	4.0%
<i>Dorset Square:</i>				
Office based premises	4,148	6,858	2,710	65.3%
Retail based premises	10,920	11,355	435	4.0%
Food based premises less than 200 square metres floor area	6,540	6,804	264	4.0%
Food based premises greater than 200 square metres	10,172	10,578	406	4.0%
Total	18,231,345	18,906,095	674,750	3.7%

4.1.1 (i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	Forecast	Budget	Change	
	2018-19	2019-20	\$'000	%
	\$'000	\$'000	\$'000	%
Total General Rates to be Raised				
- Refer item 4.1.1(c)	102,399	104,840	2,441	2.4%
Total Service Charges and Service Rates to be Raised				
- Refer item 4.1.1(h)	18,231	18,906	675	3.7%
Total rates and charges	120,630	123,746	3,116	2.6%

4.1.1 (j) Fair Go Rates System Compliance

Knox City Council is fully compliant with the State Government's Fair Go Rates System

	2018-19	2019-20
Total Rates	\$ 99,666,449	\$ 102,282,589
Number of Rateable Properties	66,622	67,162
Base Average Rate	\$ 1,496.00	\$ 1,522.92
Maximum Rate Increase (set by the State Government)	2.25%	2.50%
Capped Average Rate	\$ 1,529.66	\$ 1,561.00
Maximum General Rates and Municipal Charges Revenue	\$ 101,908,944	\$ 104,839,654
Revenue	\$ 101,658,944	\$ 104,589,654
Budgeted Supplementary Rates	\$ 250,000	\$ 250,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 101,908,944	\$ 104,839,654

4.1.1 (k) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2019-20: estimated \$250,000 and 2018-19: forecast \$250,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes in use of land such that rateable land becomes non-rateable land and vice versa
- Changes in use of land such that residential land becomes commercial or industrial land and vice versa

4.1.1 (l) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.53925% (0.53925 cents in the dollar of capital improved value) for all rateable Vacant Land or Derelict Land; and
- A general rate of 0.13916% (0.13916 cents in the dollar of capital improved value) for all rateable Retirement Village Land; and
- A general rate of 0.17395% (0.17395 cents in the dollar of capital improved value) for all rateable Recreational Land; and
- A general rate of 0.46098% for (0.46098 cents in the dollar of capital improved value) rateable Industrial Land; and
- A general rate of 0.43488% (0.43488 cents in the dollar of capital improved value) for all rateable Commercial Land; and
- A general rate of 0.17395% (0.17395 cents in the dollar of capital improved value) for all rateable Residential Land.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Vacant Land or Derelict Land

Definition/Characteristics

Any land on which there is no building that is occupied or adapted for occupation, or contains a building that is ordinarily adapted for occupation which is abandoned, unoccupied and in a very poor condition resulting from both disuse and neglect.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Encouragement of development/and or improvement of land; and
2. Construction and maintenance of public infrastructure; and
3. Development and provision of health and community services; and
4. Provision of general support services; and
5. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Retirement Village Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a retirement village.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council on behalf of the retirement village sector.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Residential Land

Definitions/Characteristics:

Any land which is not Vacant Land or Derelict Land, Retirement Village Land, Industrial Land, Commercial Land, or Cultural and Recreational Land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Commercial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a commercial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Industrial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of an industrial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2019-20 financial year.

Recreational Land

Definitions/Characteristics:

Any land upon which sporting, recreational or cultural activities are conducted, including buildings which may be ancillary to such activities, in accordance with the *Cultural and Recreational Lands Act 1963*.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council in cultural and recreational sporting programs and infrastructure.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

4.1.2 User fees

	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Waste management services	5,661	5,735	74	1.3%
Child care/children's programs	3,241	4,588	1,347	41.6%
Registration and other permits	1,926	1,983	57	3.0%
Leisure centre and recreation	1,669	2,400	731	43.8%
Aged and health services	877	850	(27)	(3.1%)
Building services	635	740	105	16.5%
Other fees and charges	835	624	(211)	(25.3%)
Total user fees	14,844	16,920	2,076	14.0%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. The principal sources of fee income arise from services such as child care, preschools, recreational facilities and projected income from home care and garbage charges for optional services. User fees are budgeted to increase by 13.99% on the current year forecast.

A detailed listing of fees and charges is included as Appendix A.

4.1.3 Statutory fees and fines

	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Permits	1,998	2,180	182	9.1%
Infringements and costs	733	646	(87)	(11.9%)
Town planning fees	348	180	(168)	(48.3%)
Land information certificates	120	120	0	0.0%
Court recoveries	300	50	(250)	(83.3%)
Other statutory fees and fines	1	1	0	0.0%
Total statutory fees and fines	3,500	3,177	(323)	(9.2%)

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include animal registrations, planning fees and parking fines. Increases in statutory fees and fines are made in accordance with legislative requirements. Statutory fees and fines are budgeted to decrease by 9.23% on the current year forecast.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	11,114	15,058	3,944	35.5%
State funded grants	18,379	9,367	(9,012)	(49.0%)
Total grants received	29,493	24,425	(5,068)	(17.2%)
(a) Operating grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	3,199	6,463	3,264	102.0%
General home care	4,375	4,066	(309)	(7.1%)
Family and Children - Early Years Hubs	456	2,532	2,076	455.3%
Aged Care	224	227	3	1.3%
Family and children - childcare	1,586	0	(1,586)	(100.0%)
Recurrent - State Government				
Family and children - preschool	5,740	5,543	(197)	(3.4%)
Family and children - maternal and child health	1,389	1,366	(23)	(1.7%)
General home care	1,616	737	(879)	(54.4%)
School crossing supervisors	682	685	3	0.4%
Family and Children - Early Years Hubs	35	352	317	905.7%
Family and children - youth services	202	243	41	20.3%
Community health	160	141	(19)	(11.9%)
Other	285	35	(250)	(87.7%)
Aged care	26	5	(21)	(80.8%)
Family and children - childcare	68	0	(68)	(100.0%)
Total recurrent operating grants	20,043	22,395	2,352	11.7%
Non-recurrent - Commonwealth Government				
Other	0	50	50	0.0%
Non-recurrent - State Government				
Environmental planning	156	20	(136)	(87.2%)
Other	91	0	(91)	(100.0%)
Family and children - preschool	44	0	(44)	(100.0%)
Family and children - youth services	39	0	(39)	(100.0%)
Community health	18	0	(18)	(100.0%)
Recreational, leisure and community facilities	(20)	0	20	(100.0%)
Total non-recurrent operating grants	328	70	(258)	(78.7%)
Total operating grants	20,371	22,465	2,094	10.3%

Operating grants include all monies received from State and Federal Government sources which assists Council in funding the delivery of services to ratepayers. Overall, the level of operating grants is projected to increase by 10.28% or \$2.094 million compared to 2018-19. The reason for this increase is the prepayment of 50% of the 2018-19 Victorian Grants Commission funding in June 2018 (\$3.263 million), therefore reducing the 2018-19 forecast. Without the Victorian Grants Commission prepayment last year, the level of operating grants is projected to decrease by 4.95%. This is due to the decrease in operating grants for general home care.

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
(b) Capital grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - local roads	561	1,134	573	102.1%
Roads to recovery	504	586	82	16.3%
Total recurrent capital grants	1,065	1,720	655	61.5%
Non-recurrent - Commonwealth Government				
Recreational, leisure and community facilities	209	0	(209)	(100.0%)
Non-recurrent - State Government				
Recreational, leisure and community facilities	100	100	0	0.0%
Roads and Bridges	6,138	90	(6,048)	(98.5%)
Footpaths and Sharepaths	0	50	50	0.0%
Family and Children - Early Years Hubs	1,600	0	(1,600)	(100.0%)
Environmental Planning	10	0	(10)	(100.0%)
Total non-recurrent capital grants	8,057	240	(7,817)	(97.0%)
Total capital grants	9,122	1,960	(7,162)	(78.5%)
Total grants	29,493	24,425	(5,068)	(17.2%)

Capital grants include all monies received from State and Federal Government and community sources which assists Council in funding the capital works program. Overall the level of capital grants is projected to decrease by 78.51% or \$7.162 million compared to 2018-19. There was a prepayment of 50% of the 2018-19 Victorian Grants Commission funding in June 2018 (\$0.561 million). Without the Victorian Grants Commission prepayment last year, the level of capital grants was projected to decrease by 79.76%. This decrease is due mainly to specific funding for some large capital works projects in 2018-19.

Refer to section 4.5 'Capital works program' for a more detailed analysis of the grants and contributions expected to be received during the 2019-20 financial year.

4.1.5 Contributions

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Monetary	8,832	8,420	(412)	(4.7%)
Non-monetary	2,000	2,000	0	0.0%
Total contributions	10,832	10,420	(412)	(3.8%)

Monetary contributions include charges paid by developers in regard to recreational lands, drainage and car parking in accordance with planning permits issued for property development. Monetary contributions are budgeted to decrease by 4.66% on the current year forecast.

Non-monetary contributions are assets which transfer to Council from property developers at the completion of subdivision work. The assets generally consist of land used for public open space or infrastructure assets. Council recognises these new assets at 'fair value'. No cash is transferred but the fair value of the assets is recorded as revenue in the year of the transfer.

4.1.6 Other income

	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Interest	1,204	1,285	81	6.7%
Rent	528	589	61	11.6%
Reimbursements	430	148	(282)	(65.6%)
Other	244	98	(146)	(59.8%)
Total other income	2,406	2,120	(286)	(11.9%)

Other income relates to a range of items such as interest, cost recovery and other miscellaneous income items. Interest receivable is budgeted to increase by 6.73% on the current year forecast based on the current interest rate environment and projected cash holdings.

4.1.7 Employee costs

	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Wages and salaries	51,782	53,527	1,745	3.4%
Annual leave and long service leave	7,291	7,772	481	6.6%
Superannuation	5,150	5,403	253	4.9%
Agency staff	4,158	2,739	(1,419)	(34.1%)
WorkCover	911	940	29	3.2%
Fringe benefits tax	475	480	5	1.1%
Total employee costs	69,767	70,861	1,094	1.6%

Employee costs include all labour related expenditure such as wages and salaries, and on-costs including allowances, leave entitlements, employer superannuation and WorkCover. Employee costs are budgeted to increase by 1.57% on the current year forecast. An increase has been allowed to cover the estimated Enterprise Agreement (EA) increment, together with an allowance for other periodic increments in employee banding structure provided for in Awards.

4.1.8 Materials and services

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Contract payments				
Waste Management	16,286	16,608	322	2.0%
Operating Projects Expenditure	15,096	12,295	(2,801)	(18.6%)
Operations Maintenance	5,035	4,846	(189)	(3.8%)
Corporate Services	863	1,010	147	17.0%
Active Ageing & Disability	927	1,001	74	8.0%
Other	4,818	3,760	(1,058)	(22.0%)
Administration costs	6,862	7,071	209	3.0%
Consumable materials and equipment	3,178	3,006	(172)	(5.4%)
Utilities	3,125	3,376	251	8.0%
Information technology	2,494	3,242	748	30.0%
Consultants	3,683	2,494	(1,189)	(32.3%)
Building maintenance	1,309	1,756	447	34.1%
Insurance	1,337	1,388	51	3.8%
Finance and legal costs	1,213	997	(216)	(17.8%)
General maintenance	825	774	(51)	(6.2%)
Total materials and services	67,051	63,624	(3,427)	(5.1%)

Materials and services include payments for the provision of services by external providers, materials and utility costs including electricity, water, gas and telephones. Materials and services are expected to decrease by 5.11% on the current year forecast.

Contract payments includes capital expenditure which is operational in nature. This is budgeted to decrease by \$2.801 million on the current year forecast due to the capital projects being undertaken (including capital works to be carried forward to 2019-20). Materials and services are expected to decrease by 1.22% on the current year forecast when the capital expenditure which is operational in nature is removed.

4.1.9 Contributions and donations

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Contribution to the Eastern Regional Libraries Corporation	4,094	4,196	102	2.5%
Community support payments	1,796	1,364	(432)	(24.1%)
Total contributions and donations	5,890	5,560	(330)	(5.6%)

Contributions and donations relate predominately to Council's share of costs associated with the Eastern Regional Libraries Corporation and funds for the Community Grants Scheme.

Council's funding of the Eastern Regional Libraries Corporation is budgeted to increase 2.5% on the current year forecast.

The current year forecast for community support payments includes \$0.049 million in Community Development Fund grants carried forward from the previous year.

Community support payments are provided for:

- \$0.726 million for operational grants including Volunteer for Knox, State Emergency Services, Country Fire Authority brigades, Eastern Access Community Health, Mountain District Learning Centre, Knox Infolink, Knox Historical Society, Eastern Community Legal Centre and operational assistance to Neighbourhood Houses.
- \$0.335 million for Community Development Fund Grants to assist community groups.
- \$0.149 million for the Minor Grant Program to assist community groups.
- \$0.100 million for Recreational Grants Scheme.
- \$0.025 million for senior citizens.
- \$0.012 million for Biodiversity Buddies Native Vegetation Protection Grants.

The decrease in community support payments is mainly due to the change in structure for preschools. This means that preschool operational grants are no longer provided, with Council instead paying for expenses directly. The 2018-19 forecast includes an amount totalling \$0.332 million for preschool operational grants.

4.1.10 Depreciation and amortisation

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Property	4,248	4,698	450	10.6%
Plant and equipment	1,560	1,766	206	13.2%
Infrastructure	16,170	16,772	602	3.7%
Total depreciation	21,978	23,236	1,258	5.7%
Intangible assets	1,059	1,059	0	0.0%
Total depreciation and amortisation	23,037	24,295	1,258	5.5%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. Depreciation is budgeted to increase by 5.46% on the current year forecast. This increase is due to the forecast completion of the 2018-19 capital works program and the full year effect of depreciation on the 2018-19 capital works program.

Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2019-20 financial year.

4.1.11 Other expenses

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
Operating lease rentals	785	1,100	315	40.1%
Councillors allowances	372	382	10	2.7%
Auditor's remuneration - internal	75	165	90	120.0%
Auditor's remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	80	82	2	2.5%
Total other expenses	1,312	1,729	417	31.8%

Other expenses relate to a range of unclassified items including Councillor allowances, audits and lease expenses. Other expenses are budgeted to increase by 31.78% on the current year forecast. This increase is mainly due to operating lease rentals for the Bayswater and Knox Libraries in 2019-20.

4.2 Balance Sheet

4.2.1 Assets

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
CURRENT ASSETS				
Cash and cash equivalents	25,454	48,631	23,177	91.1%
Other financial assets	40,600	0	(40,600)	(100.0%)
Trade and other receivables	13,674	14,088	414	3.0%
Other assets	1,604	1,636	32	2.0%
Inventories	7	7	0	0.0%
TOTAL CURRENT ASSETS	81,339	64,362	(16,977)	(20.9%)
NON CURRENT ASSETS				
Investments in associates	4,422	4,422	0	0.0%
Property, infrastructure, plant and equipment	2,024,183	2,075,486	51,303	2.5%
Intangible assets	1,442	1,442	0	0.0%
TOTAL NON CURRENT ASSETS	2,030,047	2,081,350	51,303	2.5%
TOTAL ASSETS	2,111,386	2,145,712	34,326	1.6%

Cash and cash equivalents include cash held in the bank, petty cash, and the value of investments in term deposits or other highly liquid investments with short maturities of three months or less. Other financial assets include term deposits held with an original maturity of greater than 90 days. These balances are projected to decrease by \$17.423 million during the year mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are budgeted to increase by 3.03% on the current year forecast.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery.

Investments in associates is Council's 36.39% ownership interest in Eastern Regional Libraries Corporation.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment etc. which has been built up by Council over many years. The \$51.303 million increase in this balance is attributable to the anticipated capitalisation of the budgeted capital works program of \$92.853 million and the contribution of non-monetary assets of \$2.000 million. This is offset by \$24.295 million in depreciation and amortisation expense, \$12.295 million in capital expenditure deemed to be operational in nature, and the disposal of \$6.960 million of non-current assets through the sale of property, plant and equipment.

4.2.2 Liabilities

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
CURRENT LIABILITIES				
Trade and other payables	14,984	15,283	299	2.0%
Trust funds and deposits	3,757	3,832	75	2.0%
Provisions	16,268	16,619	351	2.2%
Interest-bearing loans and borrowings	1,707	5,336	3,629	212.6%
TOTAL CURRENT LIABILITIES	36,716	41,070	4,354	11.9%
NON CURRENT LIABILITIES				
Provisions	4,752	4,770	18	0.4%
Interest-bearing loans and borrowings	19,349	45,298	25,949	134.1%
TOTAL NON CURRENT LIABILITIES	24,101	50,068	25,967	107.7%
TOTAL LIABILITIES	60,817	91,138	30,321	49.9%

Trade and other payables are those to whom Council owes money as at 30 June. Trade and other payables are budgeted to increase by 2.00% on the current year forecast.

Trust funds and deposits include refundable deposits, the fire services levy and retention amounts. Trust funds and deposits are budgeted to increase by 2.00% on the current year forecast.

Provisions include accrued annual leave and long service leave owing to employees. These employee entitlements are split between those entitlements expected to be paid within twelve months and those expected to be paid beyond the next year. Total provisions are budgeted to increase by 1.76% on the current year forecast.

Interest-bearing loans and borrowings are split between Council borrowings expected to be repaid within the next twelve months and those expected to be repaid beyond the next year. Refer to section 4.2.3 'Borrowings' for further information on Council's interest-bearing loans and borrowings.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	2018-19 \$	2019-20 \$
Amount borrowed as at 30 June of the prior year	0	21,056
Amount proposed to be borrowed	21,056	31,285
Amount projected to be redeemed	0	1,707
Amount of borrowings as at 30 June	21,056	50,634

Borrowings are generally utilised for the provision of major community assets that will provide community benefit over a number of years. This is considered sound practice and governments at all levels have regularly enacted this approach. The use of borrowings enables the cost of community assets to be spread inter-generationally and smooths the impact of the borrowings on the long term financial structure for the Council.

Interest-bearing loans and borrowings of \$13.185 million originally budgeted for 2018-19 have been carried forward to 2019-20. Total interest-bearing loans and borrowings for 2019-20 are now budgeted to be \$50.634 million.

4.3 Statement of Changes in Equity

4.3.1 Reserves

	Opening Balance \$'000's	Transfer to Reserve \$'000's	Transfer from Reserve \$'000's	Closing Balance \$'000's
Statutory Reserves				
HACC Capital Grant	63	0	55	8
Open Space	10,003	6,400	6,295	10,108
Total Statutory Reserves	10,066	6,400	6,350	10,116
Discretionary Reserves				
Aged Care Reserve	4,921	0	0	4,921
Basketball Stadium infrastructure	125	25	0	150
Blue Hills Reserve	3	0	0	3
City Futures	2,915	0	2,668	247
Knox Regional Sports Park - Football Renewal	759	154	0	913
Mountain Gate Reserve	140	0	0	140
Revegetation Net Gain	282	0	0	282
Revolving Energy Fund	136	0	0	136
Scoresby Recreational Reserve	91	26	0	117
Stamford Park Project	11,348	0	9,029	2,319
State Basketball Centre Asset Renewal	490	106	0	596
Total Discretionary Reserves	21,210	311	11,697	9,824
Total Reserves	31,276	6,711	18,047	19,940

Statutory reserves must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

Discretionary reserves are funds set aside by Council for a specific purpose but are not protected by statute.

The nature and purpose of the reserves are as follows:

HACC capital grant reserve

The purpose of this reserve is to refurbish, upgrade and maintain minor capital within the Home and Community Care funded programs.

Open space reserve

The Open Space Reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developer's contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

Aged care reserve

The purpose of this reserve is to set aside the proceeds from the divestment of the Amaroo Gardens Aged Care Facility by Council on 2 November 2011 for aged services and infrastructure within the Knox municipality.

Basketball stadium infrastructure reserve

The purpose of this reserve is to improve basketball stadium facilities within the Knox municipality.

Blue Hills reserve

The purpose of this reserve is to construct the Early Years Hubs facilities for the benefit of the Knox Community.

City futures fund

The purpose of this reserve is to construct major facilities within the Knox municipality.

Knox Regional Sports Park - Football pitch replacement fund

The purpose of this reserve is to provide for future football pitch replacement at Knox Regional Sports Park.

Mountain Gate reserve

The purpose of this reserve is to enhance community facilities within Mountain Gate.

Revegetation net gain reserve

The purpose of this reserve is to ensure any loss of vegetation through development is re-established in a sustainable location.

Revolving energy fund

The purpose of this reserve is to re-invest savings in energy costs to be invested in further works to minimise energy consumption.

Scoresby Recreation reserve

The purpose of this reserve is to invest the income derived from lease of this site into the Scoresby Recreation Reserve.

Stamford Park reserve

The purpose of this reserve is to develop the Stamford Park site for the benefit of the Knox Community.

State basketball centre asset renewal fund

The purpose of this reserve is to provide for asset renewal works at the State Basketball Centre (Knox Regional Sports Park).

4.3.2 Equity

	Forecast 2018-19 \$'000	Budget 2019-20 \$'000	Change	
			\$'000	%
EQUITY				
Accumulated surplus	683,308	698,649	15,341	2.2%
Reserves	1,367,261	1,355,925	(11,336)	(0.8%)
TOTAL EQUITY	2,050,569	2,054,574	4,005	0.2%

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. \$4.005 million of the \$15.341 million increase in accumulated surplus results directly from the surplus for the year. An amount of \$11.336 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

The net increase in equity or net assets of \$4.005 million results directly from the 2019-20 financial year budgeted operating surplus.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Description	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Cash flow from operating activities				
Rates and charges	113,794	116,973	3,179	2.8%
User fees	14,731	16,803	2,072	14.1%
Statutory fees and fines	3,452	3,127	(325)	(9.4%)
Grants - operating	20,514	22,465	1,951	9.5%
Grants - capital	9,122	1,960	(7,162)	(78.5%)
Contributions - monetary	8,832	8,420	(412)	(4.7%)
Other receipts	2,406	2,120	(286)	(11.9%)
Net movement in trust deposits	74	75	1	1.5%
Employee costs	(69,407)	(70,492)	(1,085)	1.6%
Materials and services	(66,748)	(63,422)	3,326	(5.0%)
Contributions and donations	(5,890)	(5,560)	330	(5.6%)
Other payments	(1,312)	(1,729)	(417)	31.8%
Net cash provided by operating activities	29,568	30,739	1,171	4.0%

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

The 2019-20 budgeted capital grants income is budgeted to decrease by \$7.162 million. This is due to specific funding for some large capital works projects in 2018-19. Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2019-20 financial year.

The 2019-20 operating grants income is budgeted to increase by \$1.951 million on the 2018-19 forecast. Partly, this is due to the prepayment of 50% of the Victorian Grants Commission 2018-19 funding in June 2018.

Materials and services are budgeted to decrease by \$3.326 million. Included in materials and services is capital expenditure which is operational in nature. This expenditure is budgeted to decrease by \$2.801 million on the current year forecast. Materials and services also includes \$16.924 million for waste management. This is an increase of \$0.305 million on the current year forecast.

4.4.2 Net cash flows provided by/used in investing activities

Description	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Cash flow from investing activities				
Proceeds from sale of property, infrastructure, plant and equipment	13,975	5,102	(8,873)	(63.5%)
Payments for property, infrastructure, plant and equipment	(62,796)	(80,558)	(17,762)	28.3%
Payments for investments	(40,600)	0	40,600	(100.0%)
Proceeds from sale of investments	46,600	40,600	(6,000)	(12.9%)
Net cash used in investing activities	(42,821)	(34,856)	7,965	(18.6%)

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, plant and equipment.

The increase in net cash inflows from investing activities is primarily due to a \$40.600 million decrease in payments for investments (term deposits held for longer than 90 days). This is partially offset by a \$17.762 million increase in payments for property, infrastructure, plant and equipment, a decrease of \$8.873 million in proceeds from the sale of property, infrastructure, plant and equipment and a \$6.000 million decrease in proceeds from the sale of investments (term deposits held longer than 90 days).

4.4.3 Net cash flows provided by/used in financing activities

Description	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Cash flow from financing activities				
Finance costs	0	(2,284)	(2,284)	0.0%
Proceeds from borrowings	21,056	31,285	10,229	48.6%
Repayment of borrowings	0	(1,707)	(1,707)	0.0%
Net cash used in financing activities	21,056	27,294	6,238	29.6%

Financing activities refers to the cash generated or used in the financing of Council functions and include proceeds from and repayment of borrowings from financial institutions.

The 2019-20 budget includes new borrowings of \$31.285 million. The new borrowings are forecast to take place at the end of the financial year.

Refer to section 4.2.3 'Borrowings' for further information on Council borrowings.

4.5 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2019-20 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast	Budget	Change	
	2018-19 \$'000	2019-20 \$'000	\$'000	%
Property	35,421	45,657	10,236	28.9%
Plant and equipment	9,225	7,979	(1,246)	(13.5%)
Infrastructure	33,246	39,217	5,971	18.0%
Total contributions	77,892	92,853	14,961	19.2%

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property	45,657	25,185	5,088	869	14,515	0	0	15,011	30,645
Plant and equipment	7,979	1,256	5,760	54	909	0	0	7,979	0
Infrastructure	39,217	6,662	21,067	140	11,348	240	70	38,268	640
Total	92,853	33,103	31,915	1,063	26,772	240	70	61,258	31,285

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property	0	0	0	0	0	0	0	0	0
Land	0	0	0	0	0	0	0	0	0
Buildings	27,742	14,250	5,088	869	7,536	0	0	10,067	17,675
Operations Centre Relocation	9,000	9,000	0	0	0	0	0	0	9,000
Knox Library	3,000	3,000	0	0	0	0	0	0	3,000
Modular Building Program (Modern Construction System)	1,550	1,550	0	0	0	0	0	0	1,550
Knox Skate & BMX Park - Storage Facility	600	600	0	0	0	0	0	0	600
Heany Park - Scout/Community Pavilion	50	50	0	0	0	0	0	0	50
Feasibility Study - Landfill Sites as Solar Farms	50	50	0	0	0	0	0	0	50
Replacements of components for all Council owned buildings based on Building Asset Management Systems	5,088	0	5,088	0	0	0	0	5,088	0
Batterham Reserve - Enhancements to Pavilion and Surrounds	400	0	0	400	0	0	0	400	0
Rowville Children and Family Centre - Refurbishment	92	0	0	92	0	0	0	92	0
Carrington Park - Scoping and Concept Design	85	0	0	85	0	0	0	85	0
Park Crescent Children and Family Centre Refurbishment	79	0	0	79	0	0	0	79	0
Fairpark Reserve - Pavilion Upgrade	60	0	0	60	0	0	0	60	0
Wantirna Community Infrastructure Planning	60	0	0	60	0	0	0	60	0
Flamingo Preschool - Verandah Extension	58	0	0	58	0	0	0	58	0
Rosa Benedikt Community Centre - Minor Upgrade	25	0	0	25	0	0	0	25	0
The Fields Preschool - Verandah	10	0	0	10	0	0	0	10	0
Stamford Park Development	4,085	0	0	0	4,085	0	0	4,085	0
Facility Upgrades as per Buildings Asset Management Plan	1,200	0	0	0	1,200	0	0	0	1,200
Energy Performance Audit for Community Buildings	880	0	0	0	880	0	0	0	880
Family and Childrens Services Buildings and Facilities	270	0	0	0	270	0	0	0	270
Community Toilet Replacement Program	220	0	0	0	220	0	0	0	220
Billoo Park Centre - Toilet and Verandah Upgrade and Preschool Storage Relocation	165	0	0	0	165	0	0	0	165
Scoresby Recreation Reserve - Stage 2	150	0	0	0	150	0	0	0	150
Upgrades to Early Years Facilities	150	0	0	0	150	0	0	0	150
Arts Facility Upgrades	60	0	0	0	60	0	0	0	60
Energy Retrofits in Community Buildings	50	0	0	0	50	0	0	0	50
Kitchen Retrofitting Program at sports pavilions	50	0	0	0	50	0	0	0	50
Early Years Facility Emergency Warning System	50	0	0	0	50	0	0	0	50
Boronia Precinct Planning	50	0	0	0	50	0	0	0	50
Knox Regional Netball Centre Upgrade	50	0	0	0	50	0	0	0	50
Solar panels in Community Facilities	50	0	0	0	50	0	0	0	50
Knox Community Arts Centre Theatre Lighting and Facility Upgrade	30	0	0	0	30	0	0	0	30
Theatre Equipment Upgrade	26	0	0	0	26	0	0	26	0
Total Property	27,742	14,250	5,088	869	7,536	0	0	10,067	17,675

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Plant and Equipment									
Plant, machinery and equipment	2,464	0	2,464	0	0	0	0	2,464	0
Plant and machinery replacement program	2,464	0	2,464	0	0	0	0	2,464	0
Computers and telecommunications	5,463	1,203	3,296	54	909	0	0	5,463	0
Artworks	52	52	0	0	0	0	0	52	0
Public Art Project	52	52	0	0	0	0	0	52	0
Total Plant and Equipment	7,979	1,256	5,760	54	909	0	0	7,979	0
Infrastructure									
Roads	9,155	0	8,500	0	655	90	0	8,640	425
Program to resurface deteriorated roads as determined from latest condition audits and visual inspections. Program includes replacing road seals to provide protection to the underlying road pavement.									
Program to renew sections of kerb & channel in the roads that have been programmed for resurfacing. Replaced sections are either badly deteriorated or holding water.	4,550	0	4,550	0	0	0	0	4,550	0
Forest Road, Ferntree Gully	860	0	860	0	0	0	0	860	0
Burwood Highway Service Road, Ferntree Gully	505	0	505	0	0	0	0	505	0
High Risk Road Failure Program	500	0	500	0	0	0	0	500	0
Windermere Drive, Ferntree Gully	407	0	407	0	0	0	0	407	0
Albert Avenue, Boronia - Bambury St	380	0	380	0	0	0	0	380	0
Selman Avenue, Ferntree Gully - Burwood Highway	280	0	280	0	0	0	0	280	0
Program to patch and resurface failures on roads classified as industrial from audits and referred works programs.	250	0	250	0	0	0	0	250	0
Sheraton Crescent, Ferntree Gully	200	0	200	0	0	0	0	200	0
Programmed works from June Yearly Audits	170	0	170	0	0	0	0	170	0
Burwood Highway, Ferntree Gully	90	0	90	0	0	0	0	90	0
Commercial Road, Ferntree Gully	70	0	70	0	0	0	0	70	0
Barmah Drive, Ferntree Gully	60	0	60	0	0	0	0	60	0
Lewis Road, Wantirna South	35	0	35	0	0	0	0	35	0
Malvern Street, Bayswater	35	0	35	0	0	0	0	35	0
Chandler Road, Boronia	35	0	35	0	0	0	0	35	0
Albert Street, Upper Ferntree Gully	33	0	33	0	0	0	0	33	0
Winnifred Crescent, Knoxfield	18	0	18	0	0	0	0	18	0
Sullivan Court, Wantirna	12	0	12	0	0	0	0	12	0
Wanaka Close, Rowville	10	0	10	0	0	0	0	10	0
Renou Road, Wantirna South - Intersection Treatments	197	0	0	0	197	0	0	0	197
Knoxfield LATM Stage 2 - Kathryn Road	180	0	0	0	180	90	0	0	90
Major Roads LED Streetlight Replacement	100	0	0	0	100	0	0	0	100
Elton Road and Holme Road, Ferntree Gully - Isolated Traffic Treatment Program	50	0	0	0	50	0	0	50	0
Parking Management Plan Implementation	50	0	0	0	50	0	0	50	0
Albert Avenue School Crossing Relocation	30	0	0	0	30	0	0	30	0
Amesbury Road Intersection Treatments	20	0	0	0	20	0	0	0	20
Clausen Drive, Rowville - LATM	15	0	0	0	15	0	0	0	15
Wentworth Avenue at Lansell Court, Rowville - Splitter Island	10	0	0	0	10	0	0	10	0
Gresford Road Wayfinding Link	1	0	0	0	1	0	0	0	1
Freedman Avenue Wayfinding Connection	1	0	0	0	1	0	0	0	1
Pumps Road Wayfinding to Eastlink	1	0	0	0	1	0	0	0	1

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Bridges	640	0	500	140	0	0	0	640	0
Replacements of damaged and dangerous sections of bridges, includes road and pedestrian bridges, major culverts and boardwalks, as determined from condition audits	500	0	500	0	0	0	0	500	0
Blackwood Park Drive Bridge	140	0	0	140	0	0	0	140	0
Footpaths and cycleways	4,587	667	3,410	0	510	50	0	4,537	0
Burwood Highway, Upper Ferntree Gully - Link 1	150	150	0	0	0	0	0	150	0
Boronia Road, Bayswater - Footpath 1	100	100	0	0	0	0	0	100	0
Wellington Road, Rowville - Straughan Close to Napoleon Road	95	95	0	0	0	0	0	95	0
Mountain Highway, Boronia - Footpath Connection 4	60	60	0	0	0	0	0	60	0
Valerie Street, Boronia	60	60	0	0	0	0	0	60	0
Napoleon Road, Rowville - Footpath Connection	40	40	0	0	0	0	0	40	0
Mountain Highway, The Basin	40	40	0	0	0	0	0	40	0
Ferntree Gully Road - Shared Path 1	32	32	0	0	0	0	0	32	0
Liverpool Road, The Basin	25	25	0	0	0	0	0	25	0
Forest Road, The Basin - Footpath Connection	15	15	0	0	0	0	0	15	0
Myrtle Crescent, Ferntree Gully	15	15	0	0	0	0	0	15	0
Old Belgrave Road, Upper Ferntree Gully	15	15	0	0	0	0	0	15	0
Mountain Highway, Boronia	10	10	0	0	0	0	0	10	0
Ferntree Gully Road - Shared Path 2	10	10	0	0	0	0	0	10	0
Program to replace damaged and poor condition footpaths as determined from latest condition audits supplied from Asset Strategy and referred works from our Works Services Department (visual asset inspections).	2,785	0	2,785	0	0	0	0	2,785	0
Shared Path Renewal Program	625	0	625	0	0	0	0	625	0
Upper Ferntree Gully Neighbourhood Activity Centre	400	0	0	0	400	0	0	400	0
Blind Creek Trail Rd Crossing Improvement	110	0	0	0	110	50	0	60	0
Drainage	3,170	120	2,400	0	650	0	0	3,170	0
Peregrine Reserve - Treatment Wetlands	50	50	0	0	0	0	0	50	0
Egan Lee Reserve - Treatment Wetlands	50	50	0	0	0	0	0	50	0
Catchment 910 - Treatment Wetlands	20	20	0	0	0	0	0	20	0
Drainage Renewal Program	2,200	0	2,200	0	0	0	0	2,200	0
Program to renew constructed WSUD systems within Knox - the program includes replacing systems that are not functioning	200	0	200	0	0	0	0	200	0
Forest Road to Koolunga Reserve, Ferntree Gully - Integrated Stormwater Solution	250	0	0	0	250	0	0	250	0
Mountain Highway, Bayswater - Drainage Improvements	250	0	0	0	250	0	0	250	0
Orson Rd, Scoresby - Retarding Basin Improvements	50	0	0	0	50	0	0	50	0
1825 Ferntree Gully Road - Flood Mitigation Works	50	0	0	0	50	0	0	50	0
Kevin Avenue Ferntree Gully - Flood Investigation	30	0	0	0	30	0	0	30	0
Talking Tanks Initiative - Flood Protection	20	0	0	0	20	0	0	20	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrow-ings \$'000
Recreational, leisure and community facilities	13,348	160	5,223	0	7,965	100	70	13,178	0
Knox Regional Sport Park - New Courts	100	100	0	0	0	0	0	100	0
Dog Parks - Detailed design	60	60	0	0	0	0	0	60	0
Playground Renewal Program	960	0	960	0	0	0	0	960	0
Milpera Reserve, Wantirna - Oval Renewal	850	0	850	0	0	0	0	850	0
Street Tree Replacement Program	628	0	628	0	0	0	0	628	0
Wantirna Reserve - Tennis Court Renewal	350	0	350	0	0	0	0	350	0
Templeton Reserve - Tennis Court Renewal	350	0	350	0	0	0	0	350	0
Eildon Park - Cricket Net Renewal	250	0	250	0	0	0	0	250	0
Carrington Park Reserve - Cricket Net Renewal	250	0	250	0	0	0	0	250	0
Tim Neville Arboretum	245	0	245	0	0	0	0	245	0
Eildon Park Reserve - Oval Drainage Renewal	150	0	150	0	0	0	0	150	0
Fairpark Reserve - Oval Drainage Renewal	150	0	150	0	0	0	0	150	0
Lakesfield Reserve - Drainage Renewal	150	0	150	0	0	0	0	150	0
Knox Park, Knoxfield - Turf Renewal	125	0	125	0	0	0	0	125	0
Sporting Oval Fencing Renewal	120	0	120	0	0	0	0	120	0
Public Tennis / Netball / Basketball Court Renewal	100	0	100	0	0	0	0	100	0
Rehabilitation of passive parks aged reserve furniture/road closures.	70	0	70	0	0	0	0	70	0
Rehabilitation of garden beds and replacement vegetation along Bush Boulevard, Stud Road.	65	0	65	0	0	0	0	65	0
Rehabilitation of damaged or deteriorated paths.	65	0	65	0	0	0	0	65	0
Rehabilitation of areas on sportsfields which have been degraded due to high levels of use.	55	0	55	0	0	0	0	55	0
Oversowing of Sportsfields	50	0	50	0	0	0	0	50	0
Stormwater Harvesting Infrastructure Renewal	50	0	50	0	0	0	0	50	0
Ongoing programmed renewal of park landscapes following on from significant upgrades as implemented in the Open Space Plan.	45	0	45	0	0	0	0	45	0
Open Space Asset Artwork Renewal	40	0	40	0	0	0	0	40	0
Knox Regional Netball Centre - Court Renewal	40	0	40	0	0	0	0	40	0
Knox Athletics Track - Pathway Renewal	30	0	30	0	0	0	0	30	0
Rehabilitation of passive parks aged reserve signage. Signage for bushland	20	0	20	0	0	0	0	20	0
Windermere Reserve - Oval Renewal	15	0	15	0	0	0	0	15	0
Scoresby Reserve Masterplan	800	0	0	0	800	0	0	800	0
HV Jones, Ferntree Gully - Masterplan	550	0	0	0	550	0	0	550	0
Lewis Park, Wantirna South - Masterplan	500	0	0	0	500	0	0	500	0
Templeton Reserve, Wantirna - Masterplan	450	0	0	0	450	0	0	450	0
Peregrine Reserve, Rowville - Masterplan	450	0	0	0	450	0	0	450	0
Talaskia Reserve, Upper Ferntree Gully - Masterplan	400	0	0	0	400	0	0	400	0
Tormore Reserve, Boronia - Masterplan	400	0	0	0	400	0	0	400	0
Fairpark Reserve, Ferntree Gully - Masterplan	400	0	0	0	400	0	0	400	0
Quarry Reserve, Ferntree Gully - Stage 5	350	0	0	0	350	0	0	350	0
Stud Park Reserve, Rowville - Masterplan	350	0	0	0	350	0	0	350	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Electronic Scoreboards at Sporting Reserves	350	0	0	0	350	0	0	350	0
Wantirna Reserve - Floodlighting Upgrade	300	0	0	0	300	0	0	300	0
RD Egan Lee Reserve - Masterplan	300	0	0	0	300	0	0	300	0
Gilbert Park, Knoxfield - Masterplan	295	0	0	0	295	0	0	295	0
Picketts Reserve, Ferntree Gully - Masterplan	270	0	0	0	270	0	0	270	0
Marie Wallace Reserve, Bayswater - Revision of Masterplan	250	0	0	0	250	0	0	250	0
Picketts Reserve - Floodlighting Upgrade	250	0	0	0	250	100	50	100	0
Carrington Park Reserve - Floodlighting Upgrade	250	0	0	0	250	0	0	250	0
Stormwater Harvesting and Sportsgrounds Irrigation System Program Development	180	0	0	0	180	0	0	180	0
Rumann and Benedikt Reserves, Scoresby	150	0	0	0	150	0	0	150	0
Ferntree Gully Bowls Club - New Floodlighting	135	0	0	0	135	0	20	115	0
Replanting of priority areas within Knox including tree reserves and open space.	100	0	0	0	100	0	0	100	0
Chandler Park, Boronia - Stage 3	100	0	0	0	100	0	0	100	0
Carrington Park Reserve - Paving and Pathway Upgrade	85	0	0	0	85	0	0	85	0
Knox Regional Netball Centre, Ferntree Gully - Development and Subsequent Implementation of Masterplan	80	0	0	0	80	0	0	80	0
Bayswater Bowls Club - New Accessibility Pathway	60	0	0	0	60	0	0	60	0
Batterham Park - Outdoor Gym	60	0	0	0	60	0	0	60	0
Neighbourhood Green Streets	50	0	0	0	50	0	0	50	0
Revegetation - Stream Corridors	50	0	0	0	50	0	0	50	0
Off street car parks	678	0	530	0	148	0	0	678	0
Program for asphalt resurfacing, patching, linemarking and kerb and channel renewal	530	0	530	0	0	0	0	530	0
Arcadia Reserve, Rowville (Scouts) - Carpark Upgrade	100	0	0	0	100	0	0	100	0
Wantirna Reserve - Carpark Upgrade	40	0	0	0	40	0	0	40	0
Rowville Recreation Reserve - Carpark Upgrade Design	8	0	0	0	8	0	0	8	0
Other infrastructure	517	83	234	0	200	0	0	517	0
Knox Pop Up Events Trailer and Kit	20	20	0	0	0	0	0	20	0
Collier Reserve - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Power Road - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Liberty Reserve - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Tim Neville Arboretum - Bicycle Pump Station	7	7	0	0	0	0	0	7	0
The Basin Triangle - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Colchester - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Fairpark Reserve - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Blind Creek Lane - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Henderson Road Link - Bicycle Repair Station	7	7	0	0	0	0	0	7	0
Fire Hydrant replacement program	134	0	134	0	0	0	0	134	0
Street furniture renewal program	100	0	100	0	0	0	0	100	0
Essential Service Measures	100	0	0	0	100	0	0	100	0
Asbestos Removal Program	100	0	0	0	100	0	0	100	0
Total Infrastructure	32,095	1,030	20,797	140	10,128	240	70	31,360	425
Total Capital Works	67,817	16,536	31,645	1,063	18,573	240	70	49,407	18,100

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.3 Works carried forward from the 2018-19 year

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property									
Land	8,235	8,235	0	0	0	0	0	0	8,235
Knox Central Package (excluding Westfield Library and Interim Library)	8,235	8,235	0	0	0	0	0	0	8,235
Buildings	9,679	2,700	0	0	6,979	0	0	4,944	4,735
Operations Centre Relocation	2,500	2,500	0	0	0	0	0	0	2,500
Westfield Library - Design	200	200	0	0	0	0	0	0	200
Stamford Park Development	4,944	0	0	0	4,944	0	0	4,944	0
Energy Performance Audit for Community Buildings	1,149	0	0	0	1,149	0	0	0	1,149
Knox (Interim) Library	664	0	0	0	664	0	0	0	664
Community Toilet Replacement Program	222	0	0	0	222	0	0	0	222
Total Property	17,914	10,935	0	0	6,979	0	0	4,944	12,970
Infrastructure									
Roads	150	0	0	0	150	0	0	150	0
Templeton Street, Wantirna - Linemarking and Intersection Treatments	70	0	0	0	70	0	0	70	0
Coleman Road, Boronia - Linemarking and Sharrows	45	0	0	0	45	0	0	45	0
Timothy Drive, Wantirna South - Intersection Treatments	35	0	0	0	35	0	0	35	0
Bridges	5,500	5,500	0	0	0	0	0	5,500	0
Henderson Road Bridge	5,500	5,500	0	0	0	0	0	5,500	0
Footpaths and cycleways	507	92	0	0	415	0	0	292	215
Mountain Highway, Boronia - Footpath Connection 4	80	80	0	0	0	0	0	80	0
Burwood Highway, Upper Ferntree Gully - Link 1	12	12	0	0	0	0	0	12	0
Upper Ferntree Gully Neighbourhood Activity Centre - Design and early works	415	0	0	0	415	0	0	200	215
Drainage	286	40	0	0	246	0	0	286	0
Norvel Quarry Reserve Water Quality System	40	40	0	0	0	0	0	40	0
Talking Tanks Initiative - Flood Protection	246	0	0	0	246	0	0	246	0
Recreational, leisure and community facilities	679	0	270	0	409	0	0	679	0
Playground Renewal Program	270	0	270	0	0	0	0	270	0
Gilbert Park, Knoxfield - Masterplan	220	0	0	0	220	0	0	220	0
HV Jones, Ferntree Gully - Development of Masterplan	140	0	0	0	140	0	0	140	0
Wally Tew Reserve - Floodlighting Upgrade	49	0	0	0	49	0	0	49	0
Total Infrastructure	7,122	5,632	270	0	1,220	0	0	6,907	215
Total Carried Forward Capital Works 2018/19	25,036	16,567	270	0	8,199	0	0	11,851	13,185

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

5. Financial Performance Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Expected Bands	Notes	Forecast 2018-19	Budget 2019-20	Strategic Resource Plan			Trend + / o / -
						2020-21	2021-22	2022-23	
Operating Position (measures whether a council is able to generate an underlying surplus)									
Adjusted Underlying Result	Adjusted Underlying Surplus (Deficit) / Adjusted Underlying Revenue	> 0%	1	1.26%	0.33%	7.03%	8.75%	12.49%	+
Liquidity (measures whether a council is able to generate sufficient cash to pay bills on time)									
Working Capital	Current Assets / Current Liabilities	120.00% - 200.00%	2	221.54%	156.71%	141.80%	121.15%	126.07%	-
Unrestricted Cash	Unrestricted Cash / Current Liabilities	50.00% - 100.00%	3	158.47%	93.14%	78.46%	60.47%	69.84%	-
Obligations (measures whether the level of debt and other long term obligations is appropriate to the size and nature of the Council's activities)									
Loans and Borrowings	Interest Bearing Loans and Borrowings / Rate Revenue	< 60.00%	4	18.44%	43.20%	47.78%	51.03%	44.12%	o
Loans and borrowings	Interest and Principal Repayments / Rate Revenue	0% - 5.00%	4	0.00%	3.40%	6.69%	7.73%	7.49%	o
Indebtedness	Non Current Liabilities / Own Source	< 40.00%	5	16.97%	34.14%	36.86%	39.43%	33.83%	o
Asset Renewal	Asset Renewal Expenditure / Depreciation	90.00% - 110.00%	6	151.02%	131.36%	122.40%	127.92%	119.85%	o
Stability (measures whether a council is able to generate revenue from a range of sources)									
Rates Concentration	Rate Revenue / Adjusted Underlying Revenue	50.00% - 80.00%	7	69.84%	68.61%	68.43%	68.83%	69.15%	o
Rates Effort	Rate Revenue / Property Values (CIV)	0.20% - 0.60%	8	0.22%	0.24%	0.25%	0.25%	0.26%	o

Indicator	Measure	Expected Bands	Notes	Forecast 2018-19	Budget 2019-20	Strategic Resource Plan			Trend + / o / -
						2020-21	2021-22	2022-23	
Efficiency (measures whether a council is using resources efficiently)									
Expenditure Level	Total Expenditure / No. of Assessments	N/A		\$2,404	\$2,520	\$2,418	\$2,421	\$2,370	o
Revenue Level	Residential Rate Revenue / No. of Residential Assessments	N/A		\$1,465	\$1,500	\$1,535	\$1,570	\$1,607	o
Workforce Turnover	No. of Resignations & Terminations / Average No. of Staff	5.00% - 10.00%		10.00%	10.00%	10.00%	10.00%	10.00%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes on indicators

5.2.1 Adjusted underlying results

Adjusted underlying result is the net surplus or deficit for the year (per Australian Accounting Standards) adjusted for non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure other than grants and non-monetary asset contributions. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period. The significant increase from 2020-21 is largely driven by the gains anticipated on the disposal of property, infrastructure, plant and equipment. This has also impacted the 2019-20 result compared to the 2018-19 forecast.

5.2.2 Working capital

Working capital (current assets/current liabilities) is the proportion of current liabilities represented by current assets. It is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. Although still within expected bands, the declining trend demonstrates a reduction of cash and cash equivalents together with the utilisation of interest-bearing loans and borrowings to fund the Capital Works Program.

5.2.3 Unrestricted cash

Unrestricted cash means all cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year. Restricted cash means cash and cash equivalents, within the meaning of Accounting Standard *AASB 107 Statement of Cash Flows*, that are not available for use other than for a purpose for which it is restricted. Although still within expected bands, the declining trend demonstrates a reduction of cash and cash equivalents together with the utilisation of interest-bearing loans and borrowings to fund the Capital Works Program. Statutory reserve balances will remain steady before a decrease in 2021-22 and 2022-23.

5.2.4 Debt compared to rates

Loans and borrowings means interest bearing loans and borrowings compared to rates and charges revenue. The balance of interest bearing loans and borrowings is shown as a percentage of rates revenue. Loans and borrowings also refers to interest and principal repayments compared to rate revenue. The ratio describes Council's cash flow debt repayment capacity through the inclusion of interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue. The trend indicates an increased reliance on debt against annual rate revenue in 2019-20 due to borrowings to fund the Capital Works Program, while the trend remains steady in subsequent years.

5.2.5 Indebtedness

Indebtedness compares non-current liabilities to own source revenue. Own source revenue is defined as adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Interest-bearing borrowings will increase in 2019-20 to fund the Capital Works Program. There will be slight increases in the following two years, however overall the trend remains steady in subsequent years.

5.2.6 Asset renewal

Asset renewal is calculated as asset renewal expenditure as a percentage of depreciation. This indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council's asset renewal indicator is greater than 100% through the four year outlook.

5.2.7 Rates concentration

Rates concentration is measured as rate revenue compared to adjusted underlying revenue. Adjusted underlying revenue is defined as total income excluding non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. Rates concentration reflects the extent of reliance on rate revenues to fund all of Council's on-going services. The trend is relatively steady for rates concentration.

5.2.8 Rates effort

Rates effort, which is intended to examine the community's capacity to pay, presents rate revenue as a percentage of the capital improved value of rateable properties in the municipality. The trend is relatively steady for rates effort.

2019-20 Fees and Charges

This section presents detailed information on the 2019-20 Fees and Charges.

Knox City Council



2019-20 Fees & Charges

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
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CEO & Council - People and Culture

RISK MANAGEMENT

Council provides a service for hirers of Council facilities to take out one off Insurance Cover to support their event. All users must hold appropriate insurance to obtain a booking.

Public Liability Insurance for external hirers of Council facilities

Attendances 0 - 100	Per Hire	\$77.00	\$80.00	Y
Attendances 101 +	Per Hire	\$115.00	\$120.00	Y

Knox City Council



2019-20 Fees & Charges

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
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City Development - City Planning and Building

PLANNING SERVICES

The Planning and Subdivision fees indicated below are for the processing and administration of development applications. Most of these fees are prescribed by State Regulations. Only those that are at the discretion of Council are indicated below.

Secondary Consent & Extension of Time Requests

Secondary Consent Requests	Per Request	\$350.00	\$370.00	Y
Extension of Time Request - For all permits other than Multi Dwelling Permits for more than two dwellings or tree removal on single dwelling sites	Per Request	\$240.00	\$250.00	Y
Extension of Time Request - For Tree Removal or Pruning (single dwelling sites only).	Per Request	\$75.00	\$78.00	Y
Extension of Time Request - For Multi Dwelling Permits of more than two dwellings	Per Request	\$600.00	\$650.00	Y

Bonds (Refundable)

Works Bond	Per Request	150% of the estimated cost of works. Minimum bond amount - \$5,000 for incomplete works bond and \$2,000 for maintenance bond.	150% of the estimated cost of works. Minimum bond amount - \$5,000 for incomplete works bond and \$2,000 for maintenance bond.	N
Landscaping Bond	Per Request	\$5,500.00	\$6,000.00	N
Fee to process Bonds for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$320.00	\$350.00	Y
Fee to provide a quote for a Bond for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$110.00	\$115.00	Y

Application Advertising

- Public Notice sign for displaying on site	Per Site	\$42.00	\$50.00	Y
- Erection and Management of Public Notices	Per Site	\$200.00	\$210.00	Y
- Mail notices up to 10 inclusively	Flat Rate	\$175.00	\$185.00	Y
- Each additional mail notices between 11 and 50 for mail notices up to 10 is to be added on plus each additional mail notice charge).	Per Additional Notice	\$17.00	\$18.00	Y
- Mail notices between 51 and 100 inclusively	Flat Rate	\$900.00	\$950.00	Y
- Mail notices between 101 and 200 inclusively	Flat Rate	\$2,000.00	\$2,100.00	Y
- Mail notices greater than 200	Flat Rate	\$2,500.00	\$2,650.00	Y
- Standard letter request for planning information	Flat Rate	\$75.00	\$80.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Amendment 10.1.1 2019-20 GST Applied 10% Y/N
Planning (Miscellaneous)				
Planning Application - tree removal (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$150.00	\$160.00	Y
Planning Application - tree pruning (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$75.00	\$80.00	Y
Planning File Recall (Residential)	Per Request	\$170.00	\$180.00	Y
Planning File Recall (Industrial / Commercial)	Per Request	\$240.00	\$260.00	Y
Refund Request	Per Request	Cost of Service	Cost of Service	Y
Planning Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Request	\$65.00	\$70.00	Y
Planning Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per request	\$220.00	\$240.00	Y
Public Open Space Valuation Fee	Per Valuation	\$350.00	\$370.00	Y
Net Gain Fee	Per Plant	\$34.00	\$36.00	Y
Pre-Application Request	Per Request	New fee	\$250.00	Y
Dishonoured Cheque Fee	Per Cheque	\$30.00	\$32.00	Y
BUILDING SERVICES				
<i>The Building Services fees provide for the assessment, administration and inspection works necessary for the issue of Building Permits and other miscellaneous site inspections. Most Building Surveying and Permit services are open to market competition (hence GST applies to these), and the fees should be varied on a commercial basis.</i>				
Domestic Permits				
Single Dwellings #	Per Permit	Value/100 or minimum fee of \$2000.00	Value/100 or minimum fee of \$2000.00	Y
Multi Dwelling applications (Class 1) #	Per Permit	Value/100 or minimum fee of \$3000.00	Value/100 or minimum fee of \$3000.00	Y
Dwellings Additions (including Dependant Relative Units) #	Per Permit	Value/100 or minimum fee of \$1100.00	Value/100 or minimum fee of \$1100.00	Y
Variation Permits / Renewals #	Per Permit	\$270.00	\$280.00	Y
Signs, Aerials, Retaining Walls etc #	Per Permit	\$540.00	\$565.00	Y
Sheds, Carports, (non brick) Garages, Verandas, decks, Above Ground Swimming Pools etc. #	Per Permit	\$670.00	\$700.00	Y
In ground Swimming Pools and Brick Garages #	Per Permit	\$810.00	\$850.00	Y
Demolitions #	Per Permit	\$730.00	\$760.00	Y
Minor Variation to Report & Consent decisions #	Per request	\$85.00	\$90.00	N
Industrial / Commercial Permits				
Minor works up to \$10,000 #	Per Permit	\$540.00	\$565.00	Y
Minor works \$10,000 to \$30,000 #	Per Permit	\$1,120.00	\$1,200.00	Y
Fit out Permits	Per Permit	\$1,120.00	\$1,200.00	Y
Classes 2 - 9 (up to \$10,000) #	Per Permit	\$540.00	\$565.00	Y
Classes 2 - 9 (\$10,000 - \$50,000) #	Per Permit	\$1,700.00	\$1,800.00	Y
Classes 2 - 9 (above \$50,000) #	Per Permit	(Cost/2000 + square root of cost) * 4.5 or minimum fee of \$2100	(Cost/2000 + square root of cost) * 4.5 or minimum fee of \$2100	Y
# Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.				

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20 GST Applied 10% Y/N
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	
Building (Miscellaneous)				
Building over easements. Building over public space (other than where the public space will be occupied for 6 months or more and the cost of the project exceeds \$5m), and other Council approvals. *	Per request	\$270.00	\$285.00	N
Building Over public space - where public land is occupied for 6 months or more and the cost of the project exceeds \$5m	Per Week Occupied	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$500 per week)	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$500 per week)	N
Council notification of Report and Consent applications	Per Request	\$260.00	\$275.00	Y
Extension of Time Request for existing Building Permit - 12 Months *	Per Request	\$165.00	\$175.00	Y
Sundry Additional Inspection (In Area) *	Per Inspection	\$185.00	\$195.00	Y
Building File Recall Residential	Per Permit	\$170.00	\$180.00	Y
Building File Recall Industrial/Commercial	Per Permit	\$240.00	\$260.00	Y
Occupancy Permit - Public Entertainment *	Per Permit	\$540.00	\$565.00	Y
Occupancy Permit - Public Entertainment - 5 Year Permit *	Per Permit	\$1,115.00	\$1,160.00	Y
Building Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$65.00	\$70.00	Y
Building Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$220.00	\$240.00	Y
Refund Request	Per Request	Variable	Variable	Y
Dishonoured Cheque Fee	Flat Rate	\$30.00	\$32.00	Y
* Non Statutory Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.				
City Development - City Futures				
Standard Map Requests (Electronic Files Only)				
Maps Produced from Standard Templates	Per Request	\$50.00	\$50.00	Y
Custom and/or Printed Maps				
<i>Quoted prices available upon request</i>				
Electronic Files and/or Printed Copies	Per Request	Variable	Variable	Y
CITY PROGRAMS & DEPARTMENT SUPPORT				
Business Development Seminars, Workshops and Events				
SBV (Small Business Victoria) Supported Seminars - 2 hrs	Per Session	\$20.00	\$20.00	Y
SBV Supported Workshops - 3 to 3.5 hrs	Per Session	\$30.00	\$30.00	Y
SBV Support Business Programs - generally includes one hour meeting with the business coach, two workshops, business coach spends four hours in each business - valued at over \$2,000, subsidised by Victorian Government.	Per Session	\$200.00	\$200.00	Y
City Development - City Safety and Health				
TRAFFIC ENFORCEMENT, ANIMAL CONTROL & LOCAL LAWS				
<i>Fees relate to Council's General Provisions Local Law, Domestic Animals Act and Road Rules Victoria. Infringement fines are set in legislation. Permit application, Annual Renewal & Registration fees are at Council's discretion and have been calculated based on cost recovery. For ease of use, administration fees have been rounded.</i>				
Permit (including Application) Fees				

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
More than 2 dogs				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
More than 2 cats				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
More than 25 small birds				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
More than 5 large birds				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
More than 5 reptiles or rodents				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
More than 5 poultry				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
Permit (other) - i. e. any other permit triggered by the Local Law.				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
To live in a caravan (on public or private property)				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Per Permit	\$80.00	\$83.00	N
Display or sell goods or services on public land				
Application Fee	On Application	\$140.00	\$146.00	N
Permit fee for single day use	Charge	\$80.00	\$83.00	N
Initial Permit/ Renewal fee for period up to 12 months	Per Permit	\$400.00	\$416.00	N
Fitness Groups - Seasonal Permit (Max. 10 sessions) - on public land not managed by Council's Leisure Services	6 Monthly	\$0.00	\$0.00	Y
To place tables and chairs on footpath				
Application Fee	On Application	\$140.00	\$140.00	N
Initial Permit/ Renewal Fee - Per seated person	Per Person	\$36.00	\$36.00	N
Initial Permit/ Renewal Fee - Each Table	Per Table	\$28.00	\$28.00	N
Roadside Trading				
Application Fee	On Application	\$140.00	\$140.00	N
Permit for one day only	Per Application	\$205.00	\$205.00	N
Permit for 2-7 days	Per Application	\$405.00	\$405.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Appendment 10.1.1 2019-20 GST Applied 10% Y/N
Permit for up to one month	Per Application	\$1,135.00	\$1,135.00	N
Municipal-Wide Trading Permit (ie. shared bicycle operators or similar)				
Application Fee	On Application	\$550.00	\$550.00	N
Permit for up to one month	Per Application	\$1,550.00	\$1,550.00	N
Place a Commercial Waste Bin				
Application Fee	On Application	\$0.00	\$0.00	N
Initial Permit/ Renewal Fee	Annual	\$0.00	\$0.00	N
Place a clothing recycling bin on public land				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee - directly operated by fundraising organisation under the Fundraising Act 1998	Per Bin	\$125.00	\$130.00	N
Initial Permit/ Renewal Fee - Other	Per Bin	\$525.00	\$546.00	N
Place a Rubbish Skip bin on public land				
Application Fee	On Application	\$140.00	\$146.00	N
Accredited provider Permit/ Renewal Fee - including up to 20 placements per annum	Annual	\$840.00	\$874.00	Y
Accredited provider - placement of additional bin over 20	Per Bin	\$22.00	\$23.00	Y
Permit Fee - Single Placement	Per Bin	\$87.00	\$90.00	Y
To garage a long or heavy vehicle (in a residential area)				
Application Fee	On Application	\$140.00	\$146.00	N
Permit Fee	Annual	\$193.00	\$201.00	N
Keeping of more than 2 unregistered vehicles on private land				
Application Fee	On Application	\$140.00	\$146.00	N
Permit Fee	Per Permit	Not Applicable	Not Applicable	
Fireworks on public land				
Application Fee	On Application	\$140.00	\$146.00	N
Permit Fee	Per Permit	\$80.00	\$83.00	N
Fundraising				
Application Fee	On Application	Not Applicable	Not Applicable	
Permit Fee	Per Permit	\$80.00	\$83.00	N
Signage				
To erect an "A" frame sign or other sign less than 600mm by 900mm in size (on Public Land)				
Application Fee	On Application	\$140.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$80.00	N
Erect or place a sign (up to 1800mm by 900mm in size) (on Public Land)				
Application Fee	On Application	\$140.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$135.00	\$135.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20 GST Applied 10% Y/N
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	
Erect or place Large Sign (greater than 1800mm x 900mm) (on Public Land)				
Application Fee	On Application	\$140.00	\$140.00	N
Initial Permit/ Renewal Fee	Annual	\$193.00	\$193.00	N
Temporary signage in a public place				
Application Fee	On Application	\$140.00	\$140.00	N
Permit Fee - up to 6 weeks	Per Permit	\$80.00	\$80.00	N
Real Estate - Open for Inspection/ Auction signage (on Public Land) (per office location)				
Application Fee	On Application	\$140.00	\$146.00	N
Permit/ Renewal Fee - Single Placement	Per Permit	\$80.00	\$83.00	N
Initial Permit/ Renewal Fee - Annual Permit	Annual	\$580.00	\$603.00	N
Real Estate - Advertising Board specifically for a property for lease/ sale (on Public Land)				
Application Fee	On Application	\$140.00	\$146.00	N
Permit Fee - up to 3 months	Per Permit	\$80.00	\$83.00	N
Burning Off Permits				
Permit issued outside the bushfire management overlay area	Per Permit	\$62.00	\$64.00	N
Permit issued within the bushfire management overlay area	Per Permit	No Charge	No Charge	
Land Clearance				
Land management fee (unsightly or hazardous properties)	Charge	\$180.00 + Actual cost of works	\$187.00 + Actual cost of works	N
Parking Permits (Domestic)				
Initial permit (up to 2 permits)	No Charge	\$0.00	\$0.00	N
Third and subsequent permit	Per Permit	\$47.00	\$49.00	N
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$24.00	\$25.00	N
Parking Permits (Commercial)				
Operated by traders (private land areas)	Per Permit	\$15.00	\$15.00	Y
Operated by Council initial permit (up to 4 permits)(Council land)	Per Permit	\$15.00	\$15.00	Y
Operated by Council (Fifth and subsequent permits)	Per Permit	\$47.00	\$47.00	Y
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$24.00	\$24.00	Y
Private Parking Area Agreements (Sec 90D Road Safety Act)				
Application Fee	Per Permit	New fee	\$820.00	Y
Permit/ Renewal Fee	Per Permit	New fee	\$300.00	Y
Registration Fees				
<p>The fee structure for animal registration renewals reflects Government fees associated with animal registrations of \$4 per dog or cat and \$20 per Domestic Animal Business.</p> <p>Fees in this section have been rounded up or down consistent with Councils strategic approach to animal registrations within the Domestic Animal Management Plan. All Animal Registration Fees below, unless otherwise noted, apply for the 2020 Animal Registration year, which registers an animal for the period 10 April 2020 to 9 April 2021 in accordance with the Domestic Animal Act.</p>				
Category 1D - Dog that meets <u>any one</u> of the following: * Desexed; * over 10 years old; * registered and owner current member of an approved association; * kept for breeding at licensed premises; * kept for working stock. * undergone obedience training which complies with the regulations.	Annual	\$46.00	\$48.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Attachment 10.1.1 2019-20 GST Applied 10% Y/N
Category 1DP - Pensioner Concession Rebate for Category 1D (Dog Desexed - also over 10 years old, current member of an approved association, kept for breeding at licensed premises, kept for working stock)	Annual	\$23.00	\$24.00	N
Category 2DH - Dog Unsterilised and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$82.00	\$85.00	N
Category DLP - Pensioner Concession Rebate for Category 2DH (Dog Unsterilised and Microchipped) - Only applies to current registrations and not new registrations.	Annual	\$31.00	\$32.00	N
Category 1J - Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$32.00	\$33.00	N
Category 1JP - Pensioner Concession Rebate for Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$16.00	\$16.50	N
Category 2D - Dog Unsterilised	Annual	\$181.00	\$188.00	N
Category 2DP - Pensioner Concession Rebate for Dog Unsterilised	Annual	\$90.00	\$94.00	N
Category 2R Declared Menacing Dog, Restricted Breed Dog, Declared Dangerous Dog (no Pensioner Concession Rebate applies)	Annual	\$305.00	\$317.00	N
Category 1DF - Dog that is kept in foster care by a registered foster carer	Annual	\$8.00	\$8.00	N
Cat 1C - Cat that meets <u>any one</u> of the following: * desexed; * over 10 years old; * current member of an approved association; * kept for breeding at licensed premises.	Annual	\$42.00	\$44.00	N
Category 1CP - Pensioner Concession Rebate for Cat 1C - Cat Desexed (also over 10 years old, current member of an approved association)	Annual	\$21.00	\$22.00	N
Category 2C - Cat Unsterilised (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	\$181.00	\$188.00	N
Category 2CH - Cat Unsterilised and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$82.00	\$85.00	N
Category 1CF - Cat that is kept in foster care by a registered foster carer	Annual	\$8.00	\$8.00	N
Registration incentive (dog) - first year of registration is free with evidence that the dog is purchased from a registered animal shelter (ie. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase.	First Registration Per Animal	\$7.00	\$0.00	N
Registration incentive (cat) - first year of registration is free with evidence that the cat is purchased from a registered animal shelter (ie. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase.	First Registration Per Animal	\$5.00	\$0.00	N
Unsterilised Puppy registration - discounted initial registration at the desexed registration rate for unsterilised puppies under 6 months of age.	First Registration Per Animal	New fee	\$48.00	N
Late Registration Fee (registered post)	Annual	\$30.00	\$0.00	N
Late Registration fee - Pensioner Concession rebate	Annual	\$5.00	\$0.00	N
Accessing of Pet register information	Per Entry Inspected	\$10.50	\$11.00	N
Refund of Animal Registration: Eligible if animal dies within 1 month of new registration, or 1 month from 10 April for registration renewals.		Refund of the applicable registration fee	Refund of the applicable registration fee	

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Amendment 10.1.1 2019-20 GST Applied 10% Y/N
50% pro-rata of Animal Registration fees apply on 10 October. (Does not apply for animals registered at the Pound (upon release after being impounded)).		50% of the applicable registration fee	50% of the applicable registration fee	
Domestic Animal Business Registration				
Animal Business Registration	Annual	\$245.00	\$255.00	N
Foster Carer Registration				
Foster Carer Registration	Annual	\$50.00	\$52.00	N
Pound Release Fees				
Release of domestic dog from pound (reclaim within 8 days) - unregistered	Per Animal	\$276.00	\$285.00	N
Release of domestic dog from pound (reclaim within 8 days) - registered	Per Animal	\$245.00	\$250.00	N
Release of domestic cat from pound (reclaimed within 8 days) - unregistered	Per Animal	\$144.00	\$150.00	N
Release of domestic cat from pound (reclaimed within 8 days) - registered	Per Animal	\$118.00	\$120.00	N
Per day sustenance fee (if held beyond the 8 days impounding fee period)	Per Animal Per Day	\$33.00	\$34.00	N
Livestock				
Impounding fees for large animal - horse, cow or similar	Per Animal	\$346.00	\$360.00	N
Impounding fees for sheep, goat, pig or similar sized animal	Per Animal	\$231.00	\$240.00	N
Posting formal notice	Per Notice	\$20.00	\$21.00	Y
Advertisement in newspaper (animal to be sold at auction after statutory 14 day impound period)	Per Advert	\$290.00	\$302.00	Y
Offences under the General Provisions Local Laws				
<i>Fines and penalties applied under legislation are not reported in this document.</i>				
Release of Impounded goods				
Large Sign (greater than 1800mm x 900mm) i.e. real estate board	Per Sign	\$240.00	\$250.00	N
Medium sign (greater than 900mm or 600mm or less than 1800mm x 900mm) i.e. A-frame sign	Per Sign	\$162.00	\$168.00	N
Small sign (less than 900mm in height or 600mm in width) i.e. pointer board	Per Sign	\$72.00	\$75.00	N
Shopping trolley	Per Trolley	\$115.00	\$120.00	N
Skip bin / Bulk waste container / Shipping container / Clothing recycling bin	Per Item	\$589.00	\$613.00	N
Other Items not mentioned above	Per Item	\$177.00	\$184.00	Y
Impounded Vehicle Release				
Impounded Vehicle Administration fee	Per Vehicle	\$270.00	\$281.00	N
Towing fee for Car	Per Vehicle	\$220.00	\$229.00	N
Towing fee for Oversized Vehicle (incl Truck, Bus, large trailer, etc)	Per Vehicle	\$540.00	\$562.00	N
Storage fee (up to 5 days)	Per Vehicle	\$280.00 + actual costs for offsite storage (if required)	\$291.00 + actual costs for offsite storage (if required)	N
Day storage fee (day 6 onwards)	Per Vehicle Per Day	\$48.00 + actual costs for offsite storage (if required)	\$50.00 + actual costs for offsite storage (if required)	N
Archived records retrieval fee	Per Request	\$27.00	\$28.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20 GST Applied 10% Y/N
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	
HEALTH SERVICES				
Public Health & Wellbeing Act Registration Fee				
Skin Penetrators / Beauty Therapies - single operation	Per Annum	\$153.00	\$159.00	N
Hairdressers / Skin Penetrators / Beauty Therapies - multiple operation	Per Annum	\$207.00	\$215.00	N
One-off registration for Hairdressing business/ premise (unchanged proprietor) - single operation	One-off registration	\$250.00	\$260.00	N
Health Act Accommodation Registration Fees				
Up to 20 residents	Per Annum	\$343.00	\$357.00	N
21-40 residents	Per Annum	\$530.00	\$551.00	N
More than 40 residents	Per Annum	\$800.00	\$832.00	N
Food Act Registration Fees -Includes Food Act Legislative amendments. Registration Fees include registration and first follow up inspection.				
Class 1A Hospitals	Per Annum	\$585.00	\$608.00	N
Class 1A Additional Inspection Fee	Per Inspection	\$206.00	\$214.00	N
Class 1B Aged Care Facilities, Child Care Centres, Meals on Wheels	Per Annum	\$448.00	\$466.00	N
Class 1B Additional Inspection Fee	Per Inspection	\$137.00	\$142.00	N
Class 2A Large Supermarkets - 3 plus departments	Per Annum	\$1,900.00	\$1,976.00	N
Class 2A Additional Inspection Fee	Per Inspection	\$275.00	\$286.00	N
Class 2B Minimarts, Bakery, Food Manufacturer small, Restaurant, Take Away Food Premises, Caterers, mobile and temporary premises. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox).	Per Annum	\$585.00	\$608.00	N
Class 2B Additional Inspection Fee	Per Inspection	\$208.00	\$216.00	N
Class 2CG Class 2 Community Group registration	Per Annum	\$147.00	\$153.00	N
Class 2CG Class 2 Community Group registration - single event registration	Per Application	New fee	\$85.00	N
Class 2 Commercial business - single event registration	Per Application	\$137.00	\$142.00	N
Class 2 Food vending machines	Per Vending Machine	New fee	\$82.00	N
Class 2HB Home Businesses	Per Annum	\$417.00	\$434.00	N
Class 2HB Additional Inspection Fee	Per Inspection	\$123.00	\$128.00	N
Class 2ES Supermarkets - 3 plus departments. That hold non standard FSP	Per Annum	\$2,000.00	\$2,080.00	N
Class 2ES Additional Inspection Fee	Per Inspection	\$275.00	\$286.00	N
Class 2E Premises that hold non standard FSP's and are subject to independent audit	Per Annum	\$475.00	\$494.00	N
Class 2E Additional Inspection Fee	Per Inspection	\$207.00	\$215.00	N
Class 3S Large Supermarkets that sell potentially hazardous pre-packed foods. e.g. ALDI	Per Annum	\$1,500.00	\$1,560.00	N
Class 3S Additional Inspection Fee	Per Inspection	\$197.00	\$205.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Appendment 10.1.1 2019-20 GST Applied 10% Y/N
Class 3 Accommodation Meals, Health Food Premises, Bar, Kiosks, Fruit and Vegetable Premises, Confectionary Packaging, Food Vehicles, Pre Packaged Food Premises (High Risk), Full Year Sporting Clubs, Mobile and Temporary Premises, Distributor, Importer, Winery, Warehouse. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox)	Per Annum	\$328.00	\$341.00	N
Class 3 Additional Inspection Fee	Per Inspection	\$123.00	\$128.00	N
Class 3CG Class 3 Community Group - single event registration	Per Application	\$82.00	\$85.00	N
Class 3CG Class 3 Community Group events - annual registration	Per Annum	\$147.00	\$153.00	N
Class 3 Commercial business - single event registration	Per Application	\$137.00	\$142.00	N
Class 3 Food vending machines	Per Vending Machine	\$79.00	\$82.00	N
Class 3 Club - Seasonal Sporting Club	Per Annum	\$165.00	\$172.00	N
Class 3 Club Additional Inspection Fee	Per Inspection	\$123.00	\$128.00	N
Late Payment Fee for Food Registration Renewals	Per Annum	25% of Registration fee	25% of Registration fee	N
Other Fees				
Transfer of Health or Food Act registrations	Per Request	50% of Current Year registration fees	50% of Current Year registration fees	N
Property inquiry/ inspection of business on request (10 Working Day Turnaround)	Per Request	\$225.00	\$234.00	Y
Property inquiry/ inspection of business on request (4 Working Day turnaround)	Per Request	\$310.00	\$322.00	Y
Second and subsequent property inquiry/ inspection of business on request	Per Request	\$102.00	\$106.00	Y
Pro Rata Refund of Registration Fees	Per Request	\$43.00	\$45.00	Y
Establishment Fee - Food Act Premises	Per Request	\$312.00	\$324.00	Y
Establishment Fee - Businesses Registrable under Public Health and Wellbeing Act	Per Request	\$142.00	\$148.00	Y
Establishment Fee - Food Act Home Based Businesses and Mobile businesses	Per Request	\$142.00	\$148.00	Y
Septic Tanks permit to install	Per Request	\$470.00	\$489.00	N
Food laboratory sampling of second sample (failed)	Per Sample	Actual costs + \$162 reinspection fee	Actual costs + \$168 reinspection fee	N
Archived records retrieval fee	Per Request	\$28.00	\$29.00	N
Vaccines Provided at Public Sessions				
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$48.00	\$50.00	Y
Chicken Pox	Per Injection	\$68.00	\$71.00	Y
Flu - Quad Valent	Per Injection	\$25.00	\$26.00	Y
Hepatitis A (Adult)	Per Injection	\$58.00	\$60.00	Y
Hepatitis B (Adult)	Per Injection	\$35.00	\$36.00	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$95.00	\$99.00	Y
Nimerix (Meningococcal ACWY)	Per Injection	New fee	\$82.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Attachment 10.1.1 2019-20 GST Applied 10% Y/N
Administration of Unsubsidised Vaccine Supplied by Government Health Departments	Per Injection	\$17.00	\$18.00	Y
MMR	Per Injection	\$54.00	\$56.00	Y
Service Provided at Clients Business				
Corporate Businesses Service - Two Nurses minimum charge	Per First Hour for 2 Nurses	\$350.00	\$364.00	Y
Corporate Businesses Service - Additional Hours	Per Nurse Per Hour	\$130.00	\$135.00	Y
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$48.00	\$50.00	Y
Hepatitis A (Adult)	Per Injection	\$58.00	\$60.00	Y
Hepatitis B (Adult)	Per Injection	\$35.00	\$36.00	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$95.00	\$99.00	Y
Flu - Quad Valent	Per Injection	\$25.00	\$26.00	Y
MMR	Per Injection	\$54.00	\$56.00	Y

Knox City Council



2019-20 Fees & Charges

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Community Services - Family and Children's Services				
PRE SCHOOL EDUCATION				
Pre School Fee (for Calendar Year 2019)	Per Child	\$1,476.00	\$1,476.00	N
Pre School Fee (for Calendar Year 2020)	Per Child	\$0.00	\$1,553.00	N
Preschool Term Fee including Working Bee Levy (Calendar year 2019)	Annual	\$0.00	\$0.00	N
Pre School Fee Sibling 10% discount (for Calendar Year 2019)	Per Child		(\$147.60)	
Pre School Fee Sibling 10% discount (for Calendar Year 2020)	Per Child		(\$151.40)	
CHILD CARE				
Long Day Care				
Per day (all centres)	Per Day	\$136.00	\$142.80	N
Per week (all centres)	Per Week	\$665.00	\$698.25	N
Occasional Care	Per Hour	\$15.30	\$16.80	N
EARLY YEARS INTEGRATED SERVICES, PLANNING & PARTNERSHIPS				
License Fee for Early Years users, using Council owned facilities	Per Annum	\$0.00	\$0.00	N
Licence Fee for Playgroup Committees using Council-owned facilities	Per Annum	\$0.00	\$0.00	N
Community Services - Active Ageing and Disability Services				
HOME & COMMUNITY CARE SERVICES				
<i>Home & Community Care (HACC), Program for Young People (PYP) and Commonwealth Home Support Programme (CHSP) client fees are means tested based on Community Health, Home & Community Care Programs - Income Ranges. Clients are not disadvantaged by inability to pay, fee waiving is approved as assessed as appropriate by the Knox Regional Assessment Service.</i>				
<i>The income ranges per annum, effective 1st January 2018 (current available) are as follows:</i>				
<i>Individual Low fee < \$38,157 Medium fee \$38,157 - \$83,487 High fee > \$83,487</i>				
<i>Couple Low fee < \$58,438 Medium fee \$58,438 - \$111,608 High fee > \$111,608</i>				
<i>*Family (1 Child) Low fee < \$64,644 Medium fee \$64,644 - \$114,804 High fee > \$114,804</i>				
<i>*plus \$6,195 per additional child</i>				
General Home Care				
Low:				
S - Single (Income Range less than \$38,157 pa) C - Couple (Income Range less than \$58,438 pa) F - Family (1 Child) (Income Range less than \$64,644 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$8.40	\$8.80	N
Medium:				
S - Single (Income range \$38,157 - \$83,487 pa) C - Couple (Income range \$58,438 - \$111,608 pa) F - Family (Income range \$64,644 - \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$12.00	\$12.40	N
High:				
S - Single (Income range more than \$83,487 pa) C - Couple (Income range more than \$111,608 pa) F - Family (Income range more than \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$45.40	\$47.00	N
Undisclosed income or compensation - Used when clients are unwilling to provide evidence to meet the means test thresholds and therefore are charged the full cost of service.	Per Hour	\$59.50	\$62.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Amendment 10.1.1 2019-20 GST Applied 10% Y/N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Personal Care including Social Support Individual				
Low:				
S - Single (Income Range less than \$38,157 pa) C - Couple (Income Range less than \$58,438 pa) F - Family (1 Child) (Income Range less than \$64,644 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$6.40	\$6.60	N
Medium:				
S - Single (Income range \$38,157 - \$83,487 pa) C - Couple (Income range \$58,438 - \$111,608 pa) F - Family (Income range \$64,644 - \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$9.00	\$9.40	N
High:				
S - Single (Income range more than \$83,487 pa) C - Couple (Income range more than \$111,608 pa) F - Family (Income range more than \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$46.00	\$48.00	N
Undisclosed income or compensation	Per Hour	\$58.60	\$61.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Respite Care				
Low:				
S - Single (Income Range less than \$38,157 pa) C - Couple (Income Range less than \$58,438 pa) F - Family (1 Child) (Income Range less than \$64,644 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$5.00	\$5.20	N
Out of Core Hours	Per Hour	\$7.00	\$7.40	N
Medium :				
S - Single (Income range \$38,157 - \$83,487 pa) C - Couple (Income range \$58,438 - \$111,608 pa) F - Family (Income range \$64,644 - \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$5.80	\$6.00	N
Out of Core Hours	Per Hour	\$9.40	\$9.80	N
High:				
S - Single (Income range \$38,157 - \$83,487 pa) C - Couple (Income range \$58,438 - \$111,608 pa) F - Family (Income range \$64,644 - \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)				
Within Core Hours	Per Hour	\$47.40	\$49.00	N
Out of Core Hours	Per Hour	\$68.40	\$71.00	N
Undisclosed income or compensation Core Hours	Per Hour	\$58.00	\$60.00	N
Undisclosed income or compensation Out of Hours	Per Hour	\$87.00	\$90.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
HOME MAINTENANCE				
<i>Clients pay for the cost of materials plus the hourly rate.</i>				
Low:				

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Amendment 10.1.1 2019-20 GST Applied 10% Y/N
S - Single (Income Range less than \$38,157 pa) C - Couple (Income Range less than \$58,438 pa) F - Family (1 Child) (Income Range less than \$64,644 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$15.20	\$15.80	N
Medium:				
S - Single (Income range \$38,157 - \$83,487 pa) C - Couple (Income range \$58,438 - \$111,608 pa) F - Family (Income range \$64,644 - \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$19.20	\$20.00	N
High:				
S - Single (Income range more than \$83,487 pa) C - Couple (Income range more than \$111,608 pa) F - Family (Income range more than \$114,804 pa) (plus \$6,195 additional child per annum) (existing clients only)	Per Hour	\$59.00	\$61.00	N
Undisclosed income or compensation	Per Hour (& as per receipt for materials)	\$88.80	\$92.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
FOOD SERVICES				
Centre based & home delivered meals				
Three (3) Course Meal Low Income Medium Income	Per Meal	\$9.80	\$10.00	N
Three (3) Course Meal High Income	Per Meal	\$17.00	\$17.60	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) Low Income Medium Income	Per Meal	\$7.60	\$7.90	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) High Income	Per Meal	\$13.00	\$13.50	N
PLANNED ACTIVITY GROUPS				
Low Income	Per Session	\$8.40	\$8.80	N
Medium Income	Per Session	\$8.40	\$8.80	N
High Income	Per Session	\$14.50	\$15.00	N
ALLIED HEALTH - OCCUPATIONAL THERAPY				
Low Income	Per Consultation	\$10.80	\$11.00	N
Medium Income	Per Consultation	\$16.10	\$16.80	N
High Income	Per Hour	\$106.00	\$110.00	N
Easy Living Equipment Kits - provided at cost to approved reablement clients. Individual items from \$6.40 to \$38.50 each.	Per Kit	\$42.00	\$42.00	N
COMMUNITY TRANSPORT				
Regular bus route passenger	Return Trip	\$6.00	\$6.00	N
Regular bus route passenger	One Way Trip	\$3.00	\$3.00	N
Community Outing	Per Day or Part Day	\$8.40	\$8.40	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	Amendment 10.1.1 2019-20 GST Applied 10% Y/N
Outing Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Casual Group Usage				
In core (business hours) per use - maximum 8 hours	Per Use	\$120.00	\$125.00	Y
Out of core per hour drive time	Per Hour	\$65.00	\$68.00	Y
Out of core booking fee	Per Booking	\$65.00	\$68.00	Y
Emergency Services Groups - Training Courses max. of 8 hours	Per Use	\$125.00	\$130.00	Y
ACTIVE AGEING				
Events / Workshops - Seniors Festival Events etc	Per Event	\$6.30	\$7.00	N
Community Services - Youth, Leisure and Cultural Services				
RECREATIONAL RESERVES				
<i>Recreation and Sporting Grounds / Tennis and Netball Courts / Turf Wickets / Parks and Reserves</i>				
Tennis Courts				
Court Fees	Per Court Per Annum	\$115.40	\$120.00	Y
Tennis Pavilions				
Batterham Park	Per Annum	\$900.60	\$937.00	Y
Reta Matthews Reserve (Boronia)	Per Annum	\$866.30	\$901.00	Y
Eildon Park	Per Annum	\$957.80	\$996.00	Y
Glenfern Park (Ferntree Gully)	Per Annum	\$852.80	\$887.00	Y
Guy Turner Reserve (Guy Turner)	Per Annum	\$609.40	\$634.00	Y
Coleman Road Reserve (Knox City)	Per Annum	\$1,769.00	\$1,840.00	Y
Knox Gardens Reserve (Knox Gardens)	Per Annum	\$1,165.80	\$1,212.00	Y
Carrington Park (Knoxfield)	Per Annum	\$709.30	\$738.00	Y
Miller Park	Per Annum	\$900.60	\$937.00	Y
Seebeck Reserve (Rowville)	Per Annum	\$903.80	\$940.00	Y
Exner Reserve (Scoresby)	Per Annum	\$1,039.00	\$1,081.00	Y
Templeton Reserve (Templeton)	Per Annum	\$1,495.50	\$1,555.00	Y
Wantirna Reserve (Wantirna)	Per Annum	\$945.40	\$983.00	Y
Windermere Reserve (Windermere)	Per Annum	\$971.40	\$1,010.00	Y
Cricket				
Junior / Vets / Women's Teams	Per Team Per Season	\$79.00	\$82.00	Y
Senior Teams	Per Team Per Season	\$505.00	\$525.00	Y
Winter Senior Teams	Per Team Per Season	\$337.00	\$350.00	Y
Football				
Junior / Vets / Women's Teams	Per Team Per Season	\$311.00	\$323.00	Y
Senior Teams	Per Team Per Season	\$2,241.00	\$2,330.00	Y
Soccer				
Junior / Vets / Women's Teams	Per Team Per Season	\$197.00	\$205.00	Y
Senior Teams	Per Team Per Season	\$1,353.00	\$1,407.00	Y
Baseball				
Junior / Vets / Women's Teams	Per Team Per Season	\$53.00	\$55.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20 GST Applied 10% Y/N
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	
Senior Teams	Per Team Per Season	\$386.00	\$401.00	Y
Netball / Court				
Matches	Per Court Per Annum	\$217.00	\$226.00	Y
Training	Per Court Per Annum	\$82.00	\$85.00	Y
Facility License Agreements				
Knox Obedience Dog Club	Per Annum	\$2,082.10	\$2,165.00	Y
B.M.X. Club (Knox Park)	Per Annum	\$650.00	\$676.00	Y
Fitness Groups - Seasonal Permit (Max. 10 Sessions)	Per Season	\$0.00	\$0.00	Y
Eastern Football League - use of Tormore Reserve for the Football Finals series	Per Annum	New Fee	\$3,600.00	Y
Preparation of Turf Wickets				
Boronia Cricket Club	Per Season	\$8,025.70	\$8,347.00	Y
Bayswater Cricket Club	Per Season	\$10,699.50	\$11,127.00	Y
Reserves / Ovals	Per Point Per Oval Per Season	\$217.00	\$226.00	Y
<i>Charges are seasonal and are based on Council's rating of 1 to 9 points per oval, at a fixed rate per point.</i>				
Casual Users - Sporting Reserves				
Knox Schools / Community Usage	No Charge	\$0.00	\$0.00	Y
Non Knox Schools / Non Knox Community Usage	Per Day	\$91.50	\$95.00	Y
Commercial Usage (Corporate and Business Activities / Purposes)	Per Day	\$360.90	\$375.00	Y
Pavilions – Rental				
Batterham No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Batterham Reserve No 2	Per annum	\$535.00	\$556.00	Y
Bayswater Oval	Per Annum	\$1,068.00	\$1,110.00	Y
Bayswater Park	Per Annum	\$535.00	\$556.00	Y
Benedikt Park No. 1	Per Annum	\$535.00	\$556.00	Y
Carrington Park	Per Annum	\$1,068.00	\$1,110.00	Y
Chandler Park	Per Annum	\$535.00	\$556.00	Y
Colchester Park	Per Annum	\$535.00	\$556.00	Y
Dobson No. 1	Per Annum	\$535.00	\$556.00	Y
Egan Lee No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Eildon No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Exner Reserve (Scoresby)	Per annum	\$1,068.00	\$1,110.00	Y
Fairpark No. 1	Per Annum	\$535.00	\$556.00	Y
Gilbert	Per Annum	\$535.00	\$556.00	Y
Guy Turner	Per Annum	\$1,068.00	\$1,110.00	Y
HV Jones Reserve	Per Annum	\$535.00	\$556.00	Y
Kings Park Athletics	Per Annum	\$535.00	\$556.00	Y
Kings Park No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Kings Park B / Ball No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Knox Gardens No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Knox Gardens No 2	Per Annum	\$535.00	\$556.00	Y
Knox Park Soccer	Per Annum	\$535.00	\$556.00	Y
Lakesfield	Per Annum	\$535.00	\$556.00	Y
Lewis Park No. 1	Per Annum	\$535.00	\$556.00	Y
Liberty Ave Reserve	Per Annum	\$535.00	\$556.00	Y
Llewellyn No. 1	Per Annum	\$535.00	\$556.00	Y
Miller	Per Annum	\$535.00	\$556.00	Y
Milpera	Per Annum	\$535.00	\$556.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Parkridge	Per Annum	\$535.00	\$556.00	Y
Pickett	Per Annum	\$535.00	\$556.00	Y
Rowville No. 1	Per Annum	\$1,068.00	\$1,110.00	Y
Rowville No 2	Per Annum	\$535.00	\$556.00	Y
Sasses	Per Annum	\$535.00	\$556.00	Y
Schultz	Per Annum	\$535.00	\$556.00	Y
Stud Park	Per Annum	\$535.00	\$556.00	Y
Talaskia	Per Annum	\$535.00	\$556.00	Y
Templeton	Per Annum	\$535.00	\$556.00	Y
Tormore	Per Annum	\$1,068.00	\$1,110.00	Y
Walker Wantirna South Res	Per Annum	\$1,068.00	\$1,110.00	Y
Wally Tew Reserve (Ferntree Gully)	Per Annum	\$1,068.00	\$1,110.00	Y
Wantirna	Per Annum	\$535.00	\$556.00	Y
Windermere	Per Annum	\$535.00	\$556.00	Y
Netball Pavilions				
Fairpark Netball Shed	Per Annum	\$152.00	\$158.00	Y
Mountain Gate Netball Club Pavilion	Per Annum	\$152.00	\$158.00	Y
Walker Reserve Netball Pavilion	Per Annum	\$535.00	\$556.00	Y
FESTIVALS & EVENTS				
<i>All Council run events</i>				
Entrance Fee				
Stall Holders (Commercial and Other)				
Craft and / or Theme	Per Day	\$147.00	\$76.50	Y
Commercial Food - Large	Per Day	\$806.00	\$419.00	Y
Commercial Food - Medium	Per Day	\$605.00	\$314.50	Y
Commercial Food - Small	Per Day	\$416.00	\$216.50	Y
Market Site - Large	Per Day	\$535.00	\$278.00	Y
Market Site - Medium	Per Day	\$401.00	\$208.50	Y
Market Site - Small	Per Day	\$270.00	\$140.50	Y
Additional - Chairs	Per Item Per Day	\$5.00	\$5.00	Y
- Tables	Per Item Per Day	\$22.00	\$23.00	Y
- Marquees (3x3)	Per Item Per Day	\$218.00	\$227.00	Y
- Marquees (6x3)	Per Item Per Day	\$584.00	\$607.00	Y
Electricity - 10 amps	Per Site Per Day	\$38.00	\$20.00	Y
- 15 amps	Per Site Per Day	\$60.00	\$31.00	Y
- 30 amps	Per Site Per Day	\$97.00	\$50.50	Y
Weights (marquee)	Per Site Per Day	\$10.00	\$10.00	Y
Stall Holders (Community)				
Community Food Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$0.00	Y
Community Food Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$385.00	\$192.50	Y
Community Food Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$557.00	\$278.50	Y

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Market Site Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$0.00	Y
Market Site Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$250.00	\$125.00	Y
Market Site Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$371.00	\$185.50	Y
FERNTREE GULLY COMMUNITY CENTRE				
Regular Hire Groups	Per Hour	\$32.00	\$33.00	Y
Saturday Night Function	Per 6 Hours	\$668.00	\$695.00	Y
Saturday Night Function	Per Hour	\$141.00	\$147.00	Y
Clean Up Fee	Per Hour or Part Thereof	\$180.00	\$187.00	Y
Delay Exit Fee	Per Hour or Part Thereof	\$180.00	\$187.00	Y
Casual Hire / Room (weekdays)	Per Hour	\$37.00	\$38.00	Y
<i>Bonds (refundable) - Refer to the end of the Community Services Facilities section.</i>				
ROWVILLE COMMUNITY CENTRE				
Hire Type				
Multi - purpose Hall - Function	Per Hour	\$125.00	\$130.00	Y
Multi - purpose Hall - Function - 6 Hours	Per 6 Hours	\$612.00	\$636.00	Y
Multi - purpose Hall - Sports	Per Hour	\$42.00	\$44.00	Y
Multi - purpose Hall - Show Concert	Per Hour	\$132.00	\$137.00	Y
Multi - purpose Hall - Activity	Per Hour	\$52.00	\$54.00	Y
Multi - Purpose Hall - Meetings and Seminars	Per Hour	\$132.00	\$137.00	Y
Meetings / Regular Hire MR 1 and 2 (One Room)	Per Hour	\$32.00	\$33.00	Y
Meetings / Regular Hire MR 1 and 2 (Both)	Per Hour	\$64.00	\$66.00	Y
Meetings / Regular Hire MR 3 and 4 (One Room)	Per Hour	\$32.00	\$33.00	Y
Meetings / Regular Hire MR 3 and 4 (Both)	Per Hour	\$64.00	\$66.00	Y
Meetings / Regular Hire - Interview Room 1	Per Hour	\$25.00	\$26.00	Y
Meetings / Regular Hire - Interview Room 2	Per Hour	\$27.00	\$28.00	Y
Function Hire / MR 5,6 and 7	Per Hour	\$103.00	\$107.00	Y
Function Hire / MR 5, 6 and 7 - 6 Hours	Per 6 Hours	\$601.00	\$625.00	Y
Function Hire / MR 8 and 9	Per Hour	\$80.00	\$83.00	Y
Function Hire / MR 8 and 9 - 6 Hours	Per 6 Hours	\$485.00	\$504.00	Y
Function Hire Cleaning / MR 5, 6, 7, 8 and 9	Per Hour or Part Thereof	\$92.00	\$96.00	Y
School Hire (Knox Schools are entitled to a 20% discount)				
Function - Tennis Pavilion	Per Hour	\$56.00	\$58.00	Y
Function - Tennis Pavilion - 4 Hours	Per 4 Hours	\$177.00	\$184.00	Y
Meetings - Tennis Pavilion	Per Hour	\$32.00	\$33.00	Y
Kitchen (max 3 hours)	Per Hour	\$31.00	\$32.00	Y
Stage	Per Hour	\$11.00	\$11.00	Y
Basketball Court Hire - Single Casual Entry "Drop In"	Per Hour	\$3.00	\$3.00	Y
Badminton Court Hire *	Per Hour	\$21.00	\$22.00	Y
Tennis Court Hire *	Per Hour	\$24.00	\$25.00	Y
Tennis Court Hire (including lighting)	Per Hour	\$32.00	\$33.00	Y
<i>* Senior sports people are eligible to received a 40% discount on court hire charges specified above.</i>				
Soccer / Futsal Court Hire	Per Hour	\$25.00	\$26.00	Y
Soccer / Futsal Court Hire (including lighting)	Per Hour	\$28.00	\$29.00	Y
Clean Up Fee	Per Hour or part thereof	\$182.00	\$189.00	Y
Delay Exit Fee	Per Hour or part thereof	\$182.00	\$189.00	Y

Type of Fees and Charges		Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Activities					
<i>The Centre co-ordinates a range of leisure activities i.e. Yoga, Aerobics, "Living Longer Living Stronger". The determination of fees associated with these programs considers direct and indirect costs and fees charged by competitors.</i>					
Yoga	Per Session	\$13.00	\$14.00	Y	
Stretch and Tone	Per Session	\$10.00	\$10.00	Y	
Living Longer Living Stronger	Per Session	\$6.50	\$7.00	Y	
Gentle Exercise	Per Session	New Fee	\$7.00	Y	
Three Year Old Activity Group Program	Per 10 Weeks	\$219.00	\$228.00	Y	
Four Year Old Activity Group Program	Per 10 Weeks	\$278.00	\$289.00	Y	
Senior Sports - Session	Per Session	\$5.50	\$5.50	Y	
Administration / Cancellation Fee (Activity Group Program)	Per Term	\$56.00	\$58.00	Y	
KNOX REGIONAL NETBALL CENTRE (KRNC)					
Stadium Charges - For Competition					
Junior	Per Court Per Game	\$26.00	\$27.00	Y	
Senior	Per Court Per Game	\$59.00	\$61.00	Y	
Door Entry - Night Senior / Players and Spectators	Per Admission	\$3.00	\$3.00	Y	
Child Minding Fees	Per Child Per Game	\$0.00	\$0.00	N	
Stadium Charges - For Training					
Weekdays / Court	Per Court Per Hour	\$36.00	\$37.00	Y	
Weekends / Court	Per Court Per Hour	\$43.00	\$45.00	Y	
Room Hire					
Meeting Rooms - Association	Per Hour	\$28.00	\$29.00	Y	
Meeting Room - Casual hire	Per Hour	\$34.00	\$35.00	Y	
Saturday Association Room	Per Saturday	\$120.00	\$125.00	Y	
MDNA Administration Office	Per Annum	\$1,165.00	\$1,212.00	Y	
Outdoor Courts					
Casual Hire	Per Court Per Game	\$20.00	\$21.00	Y	
Casual Hire - Day (Tournaments)	Per Day	\$468.00	\$487.00	Y	
Association - Saturday	Per Court Per Annum	\$345.00	\$359.00	Y	
Night Use (lights) Per Court per hour	Per Court Per Hour	\$28.00	\$29.00	Y	
KRNC Competitions					
Ladies Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y	
Mixed Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y	
Team Registration KCC Competition - Ladies Competition	Per Team Per Season	\$65.00	\$65.00	Y	
Team Registration KCC Competition - Mixed Competition	Per Team Per Season	\$65.00	\$65.00	Y	
Functions					
Casual Hire - Entire Stadium Netball Usage	Min 8 Hours	\$582.00	\$605.00	Y	
Casual Hire - Functions	Min 8 Hours	\$874.00	\$909.00	Y	
KNOX COMMUNITY ARTS CENTRE					
Not for Profit / Community Group Rates:					

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Supper / Meeting Room (up to 6 hours)	Per Hour	\$36.00	\$37.00	Y
Supper / Meeting Room (6 hours plus)	Per Hour	\$32.00	\$33.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$36.00	\$37.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$108.00	\$112.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$135.00	\$140.00	Y
Commercial / Other Group Rates				
Supper / Meeting Room (up to 6 hours)	Per Hour	\$55.00	\$57.00	Y
Supper / Meeting Room (6 hours plus or regular hirers)	Per Hour	\$47.00	\$49.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$60.00	\$62.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$180.00	\$187.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$225.00	\$234.00	Y
COMMUNITY SERVICES FACILITIES				
Community Services Facilities - Bonds (Refundable)				
All Functions with alcohol	Per Function	\$1,092.00	\$1,136.00	N
Major Functions (over 150 persons) without alcohol	Per Function	\$650.00	\$676.00	N
Smaller Functions (1 to 150 persons) without alcohol	Per Function	\$328.00	\$341.00	N

Knox City Council



2019-20 Fees & Charges

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Corporate Services- Governance and Strategy				
OFFICE ACCOMMODATION				
<i>The Civic Centre meeting rooms are available for business and community functions at a competitive fee. The fee includes hall keeper and building costs to ensure cost recovery is achieved. Discounts and concessions apply under the policy for community and charitable organisations. Amounts have been rounded up to the nearest dollar as a practical fee for quoting and administering room bookings.</i>				
Non Profit / Charitable				
<u>Meeting Rooms 1 or 2</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$60.00	\$62.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$99.00	\$103.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$130.00	\$135.00	Y
Commercial				
<u>Meeting Rooms 1 or 2</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$614.00	\$639.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$312.00	\$324.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,092.00	\$1,136.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$546.00	\$568.00	Y
Saturday or Sunday	Per Day	\$1,456.00	\$1,514.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$733.00	\$762.00	Y
Non Profit / Charitable				
<u>Meeting Rooms 3 or 4</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$86.00	\$89.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$130.00	\$135.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$177.00	\$184.00	Y
Commercial				
<u>Meeting Rooms 3 or 4</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$967.00	\$1,006.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$487.00	\$506.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,456.00	\$1,514.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$728.00	\$757.00	Y
Saturday or Sunday	Per Day	\$1,930.00	\$2,007.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$968.00	\$1,007.00	Y
Non Profit / Charitable				
<u>Meeting Rooms - Full Function Area</u>				
Monday to Friday 8.00am to 5.00pm	Per Hour	\$172.00	\$179.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$254.00	\$264.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$303.00	\$315.00	Y
Commercial				
<u>Meeting Rooms - Full Function Area</u>				
Monday to Friday 8.00am to 5.00pm	Per Day	\$1,929.00	\$2,006.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$967.00	\$1,006.00	Y
Monday to Friday After 5.00pm	Per Day	\$2,922.00	\$3,039.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,461.00	\$1,519.00	Y
Saturday or Sunday	Per Day	\$3,397.00	\$3,533.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,698.00	\$1,766.00	Y
FREEDOM OF INFORMATION (FOI)				

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
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The Freedom of Information Act 1982 sets an application fee at two fee units under the Monetary Units Act 2004. For detailed and complex requests additional charges can be made based on a fee for service basis.

F.O.I. Requests - Complex Requests	Per Application Per Request	Charge based on Service	Charge based on Service	N
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Corporate Services - Business and Financial Services

REVENUE & PROPERTY SERVICES

Land Information Certificates are a standard charge fixed by State Government (Statutory) legislation. Summons Costs recovered are fully recoverable from the outstanding rate debtors.

Summons Costs Recovered (Legal Costs)	Scale of Costs	Scale of Costs	Scale of Costs	N
Land Information Certificates - Urgent Requests Additional Fee	Per Certificate	\$30.00	\$35.00	Y
Reproduction of a Valuation and Rate Notice - Electronic Delivery Only - Up to 3 years old	Per Notice	\$10.00	\$11.00	Y
Reproduction of a Valuation and Rate Notice - Mail of Printed Document - Up to 3 years old	Per Notice	\$30.00	\$35.00	Y
Reproduction of a Valuation and Rate Notice - greater than 3 years old	Per Hour	\$70.00	\$75.00	Y
Recovery of cost incurred to undertake a Field Call	Per Field Call	\$70.00	\$75.00	Y
Recovery of Council's Agency's Professional Costs to prepare Field Call documentation.	Per Field Call	\$60.00	\$65.00	Y

PROPERTY RENTALS

This is a nominal fee paid annually by community groups subject to a licence agreement for the use of the facility. Occupancy arrangements are undertaken in accordance with the 'Tenancy by Community Groups of Council Buildings' Policy.

Annual Licence Fee	Per Annum	\$190.00	\$200.00	Y
Annual Licence Fee - Scout Groups	Per Annum	\$10.00	\$10.00	Y

Knox City Council



2019-20 Fees & Charges

Type of Fees and Charges	Unit Charge Rate	Adopted 2018-19 Fee GST Incl. (where applicable)	Proposed 2019-20 Fee GST Incl. (where applicable)	2019-20 GST Applied 10% Y/N
Engineering & Infrastructure - Community Infrastructure				
CHARGEABLE WORKS				
<i>Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.</i>				
Chargeable Works (Total direct costs + 50%)	Per Job	1.5 x (total direct cost)	1.5 x (total direct cost)	N
Road Opening Inspections:				
Nature strip opening	Per Opening	\$174.00	\$180.00	N
Connection to Council Drain or Kerbing	Per Opening	\$174.00	\$180.00	N
Road Opening	Per Opening	\$174.00	\$180.00	N
Concrete Crossing	Per Opening	\$174.00	\$180.00	N
General Concrete Works	Per Opening	\$174.00	\$180.00	N
Weekend Supervision up to 3 hours	Per Hour	\$152.00	\$160.00	N
Weekend Supervision greater than 3 hours	Per Hour	\$174.00	\$180.00	N
Asset Protection Fees	Per Inspection	\$174.00	\$180.00	N
Information Request	Per Request	\$31.00	\$32.00	N
COUNCIL RESERVES				
<i>Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.</i>				
Bonds (refundable)				
All access permits	Per Application	\$1,375.00	\$1,430.00	N
Temporary on - site storage material bonds	Per Application	\$685.00	\$715.00	N
MILLERS HOMESTEAD				
Wedding Ceremony	Per Wedding	\$353.60	\$368.00	Y
Wedding Photographs	Per Wedding	\$228.80	\$238.00	Y
Council Training				
Programs / Seminar	Per Day	\$208.00	\$216.00	Y
Programs / Seminar (4 hours)	Half Day	\$114.00	\$119.00	Y
Council Functions	Per Function	\$166.00	\$173.00	Y
Engineering & Infrastructure - Sustainable Infrastructure				
REFUSE DISPOSAL				
<i>Fees and charges are directly paid to the Commercial operator.</i>				
GARBAGE, WASTE & RECYCLE COLLECTION				
Industrial / Commercial 240 litre bin:				
Garbage weekly service, includes recycle weekly	Per Service	\$291.00	\$303.00	N
Garbage 5 weekday service, includes recycle weekly	Per Service	\$1,196.00	\$1,244.00	N
Additional 240 litre Recycle Bin	Per Bin	\$124.00	\$129.00	N
Dorset Square Service:				
Office based premises	Annual charge	\$244.00	\$254.00	N
Retail based premises	Annual charge	\$728.00	\$757.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted	Proposed	2019-20
		2018-19 Fee GST Incl. (where applicable)	2019-20 Fee GST Incl. (where applicable)	GST Applied 10% Y/N
Food based premises less than 200 square metres floor area	Annual charge	\$2,181.00	\$2,268.00	N
Food based premises greater than 200 square metres floor area	Annual charge	\$5,086.00	\$5,289.00	N
Non- Rateable Properties 240 litre bin:				
Garbage weekly service, includes recycle fortnightly	Per Service	\$214.00	\$223.00	N
Garbage 5 weekday service, includes recycle fortnightly	Per Service	\$998.00	\$1,038.00	N
Additional 240 litre Recycle Bin	Per Bin	\$82.00	\$85.00	N
Non- Rateable Properties 120 litre bin waste with 240 litre bin recycle:				
Garbage weekly service, includes recycle fortnightly	Per Service	\$159.00	\$165.00	N
Additional 240 litre Recycle Bin	Per Bin	\$82.00	\$85.00	N
Residential:				
120 litre bin Surcharge	Per Bin	\$50.00	\$52.00	N
Optional 240 litre Green Waste Bin	Per Bin	\$101.00	\$105.00	N
Additional 240 litre Recycle Bin	Per Bin	\$82.00	\$85.00	N
Additional 120 litre Household Bin	Per Bin	\$236.00	\$245.00	N
Engineering & Infrastructure - Operations				
OPEN SPACE MANAGEMENT				
Tree Removal				
Removal of tree due to installation of new cross over	Per Request	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Y