

MINUTES



Strategic Planning Committee Meeting

Held via Zoom

On

Tuesday 15 June 2021

The Agenda for the Strategic Planning Committee Meeting, Tuesday 15 June 2021, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Strategic Planning Committee Meeting.

Order of Business

- 1 Apologies And Requests For Leave Of Absence.....4
- 2 Declarations Of Conflict Of Interest.....4
- 3 Confirmation Of Minutes.....4
- 4 Considering And Ordering Upon Officers’ Reports.....5
 - 4.1 Audit and Risk Committee - Chairperson Allowance Review.....5
 - 4.2 Knox Sport & Leisure Awards 2021 Recipients6
 - 4.3 ICT Governance Committee - Independent Member Re-appointments8
- 5 Motions For Which Notice Has Previously Been Given9
- 6 Supplementary Items.....10
 - 6.1 Federal Government’s Local Roads and Community Infrastructure Grant Program – Phase 2
.....10
 - 6.2 State Basketball Centre Update - Confidential12
- 7 Urgent Business12
 - 7.1 Urgent Business12
- 8 Confidential Items.....13

The meeting commenced at 7:03 pm.

PRESENT:

<i>Cr L Cooper (Chairperson)</i>	<i>Scott Ward</i>
<i>Cr Y Allred</i>	<i>Baird Ward</i>
<i>Cr J Dwight</i>	<i>Chandler Ward</i>
<i>Cr M Timmers-Leitch</i>	<i>Collier Ward</i>
<i>Cr S Grasso</i>	<i>Dinsdale Ward</i>
<i>Cr M Baker</i>	<i>Dobson Ward</i>
<i>Cr S Laukens</i>	<i>Friberg Ward</i>
<i>Cr D Pearce</i>	<i>Taylor Ward</i>
<i>Cr N Seymour</i>	<i>Tirhatuan Ward</i>
<i>Mr T Doyle</i>	<i>Chief Executive Officer</i>
<i>Mr G Thorne</i>	<i>Director - Infrastructure</i>
<i>Mr M Kelleher</i>	<i>Director - City Strategy and Integrity</i>
<i>Ms T Scicluna</i>	<i>Director - Connected Communities</i>
<i>Ms I Kelly</i>	<i>Acting Director - City Centre</i>
<i>Ms S Stanton</i>	<i>Executive Manager - Strategy, People and Culture, Interim Information Technology</i>
<i>Mr P McQue</i>	<i>Manager, Governance</i>
<i>Mr A Dowling</i>	<i>Coordinator, Governance</i>

The Chairperson, on behalf of Council, acknowledged the storm that wreaked havoc across Melbourne's outer east and beyond to Gippsland on Wednesday 9 June 2021 and expressed sympathy for residents in Knox and beyond who were affected, particularly those who suffered damage to their homes and were still experiencing extended power outages.

The Mayor also recognised the community spirit of neighbours and friends in the community for their generosity and care to assist those affected; and particularly the Council staff, volunteers from the SES and CFA who had worked tirelessly responding to those in need, and clearing up storm damage.

1 Apologies and Requests for Leave of Absence

Nil.

2 Declarations of Conflict of Interest

Nil.

3 Confirmation of Minutes

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Laukens

Confirmation of Minutes of Strategic Planning Committee Meeting on Monday 10 May 2021

CARRIED

4 Considering and Ordering Upon Officers' Reports

4.1 Audit and Risk Committee - Chairperson Allowance Review

SUMMARY: Manager Governance, Phil McQue

This report considers a review of the Audit and Risk Committee's Chairperson allowance.

RECOMMENDATION

That the Committee resolve to increase the Audit and Risk Committee's Chairperson allowance by \$2,000 per annum (indexed annually by CPI), effective from 1 June 2021.

RESOLUTION

MOVED: Councillor Pearce

SECONDED: Councillor Cooper

That the Committee resolve to increase the Audit and Risk Committee's Chairperson allowance by \$2,000 per annum (indexed annually by CPI), effective from 1 June 2021.

CARRIED

4.2 Knox Sport & Leisure Awards 2021 Recipients

SUMMARY: Club Development Project Officer, Dayna Nicholas

This report outlines the nominations received and provides the recommendations of the Evaluation Panel for the winner of each category in the Knox Sport and Leisure Awards 2020/21. The Knox Sport and Leisure Awards are designed to recognise the contribution of volunteers in community sporting clubs and leisure groups; recognise good governance structures and inclusive practices amongst community sporting clubs and leisure groups within Knox; and to acknowledge programs initiated by community sporting clubs and leisure groups that have a positive impact on the local municipality.

RECOMMENDATION

That the Committee:

1. Approve the organisations and individuals set out in Confidential Attachment 1 as the 2020/21 Knox Sport and Leisure Awards winners in the following categories:
 - Club of the Year;
 - Best Club Initiated Program;
 - Club Person of the Year (Adult);
 - Club Person of the Year (Junior); and
 - Women in Sport Leadership
2. Note the organisations and individuals also set out in Confidential Attachment 1 for their Years of Service.
3. Note that the approved award winners will be announced and made public at the Knox Sport and Leisure Awards event that is currently planned to occur in October/November of 2021 (subject to COVID-19 restrictions).

RESOLUTION

MOVED: Councillor Laukens

SECONDED: Councillor Cooper

That the Committee:

1. Approve the organisations and individuals set out in Confidential Attachment 1 as the 2020/21 Knox Sport and Leisure Awards winners in the following categories:
 - Club of the Year;
 - Best Club Initiated Program;
 - Club Person of the Year (Adult);
 - Club Person of the Year (Junior); and

- **Women in Sport Leadership**
2. **Note the organisations and individuals also set out in Confidential Attachment 1 for their Years of Service.**
 3. **Note that the approved award winners will be announced and made public at the Knox Sport and Leisure Awards event that is currently planned to occur in October/November of 2021 (subject to COVID-19 restrictions).**

CARRIED

4.3 ICT Governance Committee - Independent Member Re-appointments

SUMMARY: Chief Information Officer, Scott Coleman

The Knox City Council ICT Governance Committee Terms of Reference provides that its membership shall comprise three Councillors and three independent members.

The membership terms of the current independent members, Rob Heselev, Chris Gillies and Tom Wilsdon concluded on 31 December 2020.

RECOMMENDATION

That Council reappoint Rob Heselev, Chris Gillies and Tom Wilson as independent members of the ICT Governance Committee with terms to conclude 31 December 2022.

RESOLUTION

MOVED: Councillor Pearce

SECONDED: Councillor Allred

That Council reappoint Rob Heselev, Chris Gillies and Tom Wilson as independent members of the ICT Governance Committee with terms to conclude 31 December 2022.

CARRIED

5 Motions for Which Notice has Previously Been Given

Nil.

6 Supplementary Items

6.1 Federal Government's Local Roads and Community Infrastructure Grant Program – Phase 2

SUMMARY: Manager, Sustainable Infrastructure, Matt Hanrahan

At its Ordinary Meeting of Council, held on 26 April 2021, Council received a report on the Federal Government's Local Roads and Community Infrastructure grant program – Phase 2. At the meeting, it was resolved:

That Council:

- 1. Accept the offer of \$4,813,785 made by Federal Government Local Roads and Community Infrastructure Program Extension for the implementation of Capital Works projects in order to create local job opportunities to assist in the recovery from the COVID-19 pandemic.*
- 2. Endorse the project listing in this report for inclusion in the grant funding agreement with the Federal Government.*

The Council endorsed project listing was submitted to the Federal Department of Infrastructure (DoI) however the DoI has advised some projects do not fit within the grant criteria. Authorisation is consequently being sought for the Chief Executive Officer to vary the endorsed project listing to satisfy the DoI criteria and secure the grant funding before the 30 June 2021 deadline.

RECOMMENDATION

That the Committee:

1. Note the need for an authorised project listing to be approved by the Federal Government's Local Roads and Community Infrastructure Program – Phase 2, in order to secure and execute the \$4.813m grant on offer.
2. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to vary to the project listing endorsed by Council on 26 April 2021 in order to satisfy the Local Roads and Community Infrastructure Program guidelines.

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Dwight

That the Committee:

1. **Note the need for an authorised project listing to be approved by the Federal Government's Local Roads and Community Infrastructure Program – Phase 2, in order to secure and execute the \$4.813m grant on offer.**

- 2. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to vary to the project listing endorsed by Council on 26 April 2021 in order to satisfy the Local Roads and Community Infrastructure Program guidelines.**

CARRIED

6.2 State Basketball Centre Update - Confidential

This matter was deferred to Item 8 to be resolved in camera.

7 Urgent Business

7.1 Urgent Business

Nil.

8 Confidential Items

PROCEDURAL MOTION

CLOSURE OF MEETING

MOVED: Councillor Cooper

SECONDED: Councillor Dwight

That the Committee resolve to close the meeting to the public in accordance with Section 66(2)(a) of the Local Government Act 2020 to consider 6.2 State Basketball Centre Update - Confidential as it relates to:

- Council business information, that will prejudice Council's position when negotiating with the State regarding the transfer of leases and assets; or when negotiating on behalf of stakeholders regarding future tenancy agreements;
- Legal privileged information, being confidential communication between Council and its lawyer created for the dominant purpose of the lawyer providing legal advice to Council in relation to the transfer of the KRSP land and assets;
- Confidential meeting information, being the records of the Strategic Planning Committee meetings held on 14 December 2020 and the Council meeting on 21 September 2020, which were closed to the public under section 66(2)(a) of the Local Government Act 2020; and
- Confidential information received from the State Government, including information in respect to the SBC expansion project procurement process.

CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 7:18 pm

6.2 State Basketball Centre Update - Confidential

This matter was resolved in camera.

MEETING CLOSED AT 7:21 pm

Minutes of Meeting confirmed at the
Strategic Planning Committee Meeting
held on Monday, 12 July 2021

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes

AGENDA



Meeting of the Strategic Planning Committee of Council

To be held on

Tuesday 15 June 2021 at 7:00 PM

Please note the public gallery will be closed due to COVID restrictions. The livestream can be viewed at <http://webcast.knox.vic.gov.au/>

Order of Business

- 1 Apologies And Requests For Leave Of Absence.....3
- 2 Declarations Of Conflict Of Interest.....3
- 3 Confirmation Of Minutes3
- 4 Considering And Ordering Upon Officers’ Reports4
 - 4.1 Audit and Risk Committee - Chairperson Allowance Review.....4
 - 4.2 Knox Sport & Leisure Awards 2021 Recipients7
 - 4.3 ICT Governance Committee - Independent Member Re-appointments11
- 5 Motions For Which Notice Has Previously Been Given13
- 6 Supplementary Items.....13
- 7 Urgent Business13
 - 7.1 Urgent Business13
- 8 Confidential Items.....13

Tony Doyle
Chief Executive Officer

1 Apologies and Requests for Leave of Absence

2 Declarations of Conflict of Interest

3 Confirmation of Minutes

Confirmation of Minutes of Strategic Planning Committee Meeting on Monday 10 May 2021

4 Considering and Ordering Upon Officers' Reports

4.1 Audit and Risk Committee - Chairperson Allowance Review

SUMMARY: Manager Governance, Phil McQue

This report considers a review of the Audit and Risk Committee's Chairperson allowance.

RECOMMENDATION

That the Committee resolve to increase the Audit and Risk Committee's Chairperson allowance by \$2,000 per annum (indexed annually by CPI), effective from 1 June 2021.

1. INTRODUCTION

Council established an independent Audit and Risk Committee in August 2020 pursuant to section 53 of the Local Government Act 2020 (LGA 2020), comprising two Councillor members and three independent members.

Independent members, including the Chairperson, presently receive an annual allowance of \$7,549.66, indexed annually by the Consumer Price Index.

2. DISCUSSION

The Audit and Risk Committee has grown in maturity, function and responsibility with the advent of the LGA 2020 and Charter adopted in August 2020.

The Chairperson's responsibility has also grown and Council has undertaken a review of the Chairperson's annual allowance, given most council's pay their Chairperson an additional allowance in recognition of the additional work involved in this role.

The Chairperson's responsibilities under the LGA 2020 and new Charter include the following:

- Chairing Meetings
- Consulting on the preparation of the Agenda
- Considering and approving minutes before formal endorsement by the Committee
- Preparing a bi-annual report to Council on the Committee's activities, findings, recommendations and functions
- Addressing Council once per annum on the activities and performance of the Committee
- Being part of the Recruitment and Selection Panel for any independent member appointments
- Being involved in any dispute resolution process as specified in the Charter.

Council needs to remain competitive in attracting highly experienced, credentialed and qualified independent members to its Audit and Risk Committee, and this recommendation ensures that Council will be continue to attract high caliber candidates in future recruitment processes.

Reflecting on the benchmarking undertaken (over page) and the additional responsibilities of the Chairperson, an additional allowance of \$2,000 per annum (indexed annually to CPI) is considered suitable. This would equate to an annual allowance of \$9,549.66 (indexed annually to CPI) for the Audit and Risk Committee Chairperson.

3. CONSULTATION

Council consulted with similar metropolitan Councils' in respect to the Chairperson's fee and found that most Chair's receive approximately \$2,000 to \$3,000 per annum extra for their additional responsibility.

City of Melbourne

Chairperson - \$15,058

Member - \$11,293

Yarra City Council

Chairperson - \$13,063.00

Member - \$9,969

Boroondara City Council

Chairperson - \$9,400

Member - \$7,500

Moreland City Council

Chairperson - \$7,650

Member - \$5,100

Whitehorse City Council

Chairperson - \$7,400

Member - \$5,600

Bayside City Council

Chairperson - \$10,250

Member - \$8,035

4. ENVIRONMENTAL/AMENITY ISSUES

Nil

5. FINANCIAL & ECONOMIC IMPLICATIONS

There is sufficient funding within the Governance Budget to provide for an increase in the Chairperson's annual allowance.

6. SOCIAL IMPLICATIONS

Nil.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 8 - We have confidence in decision making

Strategy 8.2 - Enable the community to participate in a wide range of engagement activities

8. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

9. CONCLUSION

This report recommends that the Committee resolve to increase the Audit and Risk Committee's Chairperson annual allowance.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: Manager Governance, Phil McQue

Report Authorised By: Director City Strategy and Integrity, Matt Kelleher

Attachments

Nil

4.2 Knox Sport & Leisure Awards 2021 Recipients

SUMMARY: Club Development Project Officer, Dayna Nicholas

This report outlines the nominations received and provides the recommendations of the Evaluation Panel for the winner of each category in the Knox Sport and Leisure Awards 2020/21. The Knox Sport and Leisure Awards are designed to recognise the contribution of volunteers in community sporting clubs and leisure groups; recognise good governance structures and inclusive practices amongst community sporting clubs and leisure groups within Knox; and to acknowledge programs initiated by community sporting clubs and leisure groups that have a positive impact on the local municipality.

RECOMMENDATION

That the Committee:

- 1. Approve the organisations and individuals set out in Confidential Attachment 1 as the 2020/21 Knox Sport and Leisure Awards winners in the following categories:**
 - **Club of the Year;**
 - **Best Club Initiated Program;**
 - **Club Person of the Year (Adult);**
 - **Club Person of the Year (Junior); and**
 - **Women in Sport Leadership**
- 2. Note the organisations and individuals also set out in Confidential Attachment 1 for their Years of Service.**
- 3. Note that the approved award winners will be announced and made public at the Knox Sport and Leisure Awards event that is currently planned to occur in October/November of 2021 (subject to COVID-19 restrictions).**

1. INTRODUCTION

At the Ordinary Council Meeting held on 28 July 2015, Council endorsed the Knox Sport and Leisure Awards (KSLA) Guidelines. These guidelines outline the aim of the KSLA, which includes:

- Promotion of a culture of volunteer reward and recognition in sporting clubs and leisure groups;
- Encourage and reward attendance at Council's Club Development Program seminars and workshops, which focus on good governance structures for sporting clubs and leisure groups;
- Recognise sporting clubs and leisure groups that actively engage in best practice;
- Recognise the sporting clubs and leisure groups that have implemented skills learnt through Council's Club Development Program; and
- Recognise programs initiated by local sporting clubs and leisure groups that have a positive impact on the community and its residents.

2. DISCUSSION

2.1 Nominations Received

Nominations had previously opened in January 2020 for the intended awards in 2019/20, however, were subsequently not held due to COVID-19 restrictions. As such, Council officers accepted nominations submitted for the 2019/20 awards and included them in this year's awards.

Nominations re-opened on 5 February 2021 to all sporting club and leisure groups within Knox. The awards were promoted to the broader community via Council's website, via a series of social media posts, and regular direct email correspondence with clubs and groups.

Nominations were made by completing an application, which prompted nominators to answer questions relating to the criteria of each specific award. Nominations closed on 19 April 2021.

Council officers from Leisure Services and Governance have reviewed the procedure and administration associated with the receipt of awards. In total, 60 nominations were submitted across the two nomination periods, which consisted of:

- Club of the Year – 7 Nominations;
- Best Club Initiated Program – 5 Nominations;
- Club Person of the Year (Adult) – 10 Nominations;
- Club Person of the Year (Junior) – 2 Nominations;
- Women in Sport Leadership – 9 Nominations; and
- Years of Service – 27 Nominations.

2.2 Evaluation Committee

The KSLA Evaluation Panel (Panel) consisted of three Councillors (the Mayor, Councillor Lisa Cooper, Councillor Susan Laukens and Councillor Yvonne Allred) represented at the Recreation and Leisure Committee (RLC), and two community members (Leanne Siwes of the Eildon Park Tennis Club and Reeve Marsh of the Knox Model Aircraft Club) who were also representatives of the RLC. The Panel discussed rankings of each nomination based on pre-determined criteria at a meeting held on Monday 3 May 2021.

Based on the Panel's rankings, the recommended candidates in each award category are provided in Confidential Attachment 1 and the Panel recommends the candidate winners for consideration by Council.

The Evaluation Committee agreed to award a joint winner in the Junior Category to both applicants, given there was two equally impressive nominees for this category.

The ranking criteria is attached as Confidential Attachment 2. The overall nominations received which includes all ranking, is attached as Confidential Attachment 3.

2.3 Award Ceremony

An awards ceremony is planned to be held to recognise and acknowledge all nominees from the Knox sporting and leisure community, and formal invitations shall be distributed to all nominees and the nominators.

The KSLA ceremony is planned to be held at a yet to be determined venue in November 2021, and is subject to COVID-19 restrictions. Leisure Services officers are currently working on scenario planning for the ceremony and an update will be provided in due course.

3. CONSULTATION

The KSLA are supported by Council's Recreation and Leisure Committee.

Council officers from Leisure and Governance have reviewed the procedure and administration associated with the receipt of awards.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The KSLA ceremony will cost approximately \$15,000 to host (catering, award prizes, trophies, guest speaker, master of ceremonies, band and graphic design for the event). This is funded in part through Council's adopted operational budget of \$9,000 and in the past has been supplemented by an event sponsor. A new event sponsor for 2020/21 is currently being explored by Leisure Services officers. Should a sponsor not be obtained, the shortfall will be funded by operational savings.

The award prizes are distributed as follows:

- Club of the Year Award - \$1,000;
- Best Club Initiated Program - \$500;
- Club Person of the Year Award, Adult - \$500 x 2 (joint winners);
- Club Person of the Year Award, Junior - \$500 x 2 (joint winners); and
- Women in Sport Leadership Award - \$500.

A further integral part of the KSLA is the recognition of Years of Service. Nominees will be presented with a certificate to recognise their volunteer commitment to sport and leisure in Knox.

6. SOCIAL IMPLICATIONS

The KSLA contribute to the development of the social environment and health and wellbeing within Knox by developing community connection and promoting active lifestyles. The KSLA will also recognise the work undertaken by volunteers within local sport and leisure groups, to encourage retention of existing volunteers and attracting new volunteers. The KSLA evening is also seen as a great networking opportunity and one where all sport and leisure groups come together.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 6 - We are healthy, happy and well

Strategy 6.1 - Mitigate lifestyle risks such as smoking, risky alcohol consumption and drug use, obesity, lack of physical activity and poor nutrition

Strategy 6.2 - Support the community to enable positive physical and mental health

Goal 7 - We are inclusive, feel a sense of belonging and value our identity

Strategy 7.4 - Promote and celebrate the contribution of our volunteers

Goal 8 - We have confidence in decision making

Strategy 8.2 - Enable the community to participate in a wide range of engagement activities

8. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

9. CONCLUSION

The KSLA received 60 applications from a variety of sport and leisure groups across all award categories. The evaluation undertaken by the KSLA Evaluation Panel is presented to Council for consideration.

10. CONFIDENTIALITY

Confidential Attachments 1, 2, and 3 are included in the confidential agenda, as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to personal information, being the names and details of prospective committee members which would be unreasonable to disclose publicly, or to disclosure before they are appointed.

Report Prepared By: Club Development Project Officer, Dayna Nicholas

Report Authorised By: Director Connected Communities, Tanya Scicluna

Attachments

Confidential attachments 1, 2 and 3 are circulated under separate cover

4.3 ICT Governance Committee - Independent Member Re-appointments

SUMMARY: Chief Information Officer, Scott Coleman

The Knox City Council ICT Governance Committee Terms of Reference provides that its membership shall comprise three Councillors and three independent members.

The membership terms of the current independent members, Rob Heselev, Chris Gillies and Tom Wilsdon concluded on 31 December 2020.

RECOMMENDATION

That Council reappoint Rob Heselev, Chris Gillies and Tom Wilson as independent members of the ICT Governance Committee with terms to conclude 31 December 2022.

1. INTRODUCTION

The ICT Governance Committee Terms of Reference provides that its membership shall comprise three Councillors and three independent members. The Terms of Reference provides those independent members shall be appointed for a maximum term of three years, following which the Council may reappoint the independent member for a further term.

2. DISCUSSION

Rob Heselev, Chris Gillies and Tom Wilsdon were appointed as independent members of the ICT Governance Committee in March 2018. Their original appointments concluded in December 2018, 2019 and 2020 respectively, however subsequent extensions (in October 2019) aligned all the members' terms to conclude in December 2020. Resumes for each of the independent members are included at Attachment 1.

Each of the independent members have fulfilled their duties on the Committee to the highest standard, provided great benefit and are held in high regard by Councillors who have served on the Committee.

Reason for reappointment:

- The Knox Council ICT Governance Committee have played an integral role in the governance of ICT projects and business cases submitted to Council. Having independent members on the Committee has provided an external review capability and independent expertise to advise Council and Councils Management on fulfilling their responsibilities in relation to the delivery of the ICT Strategy, management of risk, good governance practices and facilitation of transformation.
- The reappointment of the current three independent committee members will allow much needed consistency throughout the next phases of the ICT Strategy and program of works.

3. CONSULTATION

The three current Councillors appointed to the ICT Governance Committee (Cr Pearce, Cr Allred, and the Mayor, Cr Cooper) were consulted on this proposed reappointment, with all advising they

were in full support of Rob Heselev, Chris Gillies and Tom Wilsdon continuing the ICT Governance Committee until 31 December 2022.

4. ENVIRONMENTAL/AMENITY ISSUES

Nil.

5. FINANCIAL & ECONOMIC IMPLICATIONS

Independent Members receive a fee of \$1350 per meeting indexed annually by Consumer Price Index.

6. SOCIAL IMPLICATIONS

Nil.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 8 - We have confidence in decision making

Strategy 8.1 - Build, strengthen and promote good governance practices across government and community organisations

8. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

9. CONCLUSION

It is recommended that the Council reappoint Rob Heselev, Chris Gillies, and Tom Wilsdon to the ICT Governance Committee as independent members with terms to conclude on 31 December 2022.

10. CONFIDENTIALITY

Attachment 1 is included in the confidential agenda, as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to personal information, including names, addresses and other information that would be unreasonable to disclose in a public report.

Report Prepared By: Chief Information Officer, Scott Coleman

Report Authorised By: Chief Executive Officer, Tony Doyle

Attachments

Confidential attachment 1 has been circulated under separate cover

5 Motions for Which Notice has Previously Been Given

6 Supplementary Items

7 Urgent Business

7.1 Urgent Business

8 Confidential Items

SUPPLEMENTARY AGENDA



Meeting of the Strategic Planning Committee
of Council

To be held on

Tuesday 15 June 2021 at 7:00 PM

Please note the public gallery will be closed
due to COVID restrictions. The livestream can
be viewed at <http://webcast.knox.vic.gov.au/>

Order of Business

6 Supplementary Items.....3

 6.1 Government’s Local Roads and Community Infrastructure Grant Program – Phase 2.....3

 6.2 State Basketball Centre Update - Confidential6

Tony Doyle
Chief Executive Officer

6 Supplementary Items

6.1 Federal Government's Local Roads and Community Infrastructure Grant Program – Phase 2

SUMMARY: Manager, Sustainable Infrastructure, Matt Hanrahan

At its Ordinary Meeting of Council, held on 26 April 2021, Council received a report on the Federal Government's Local Roads and Community Infrastructure grant program – Phase 2. At the meeting, it was resolved:

That Council:

- 1. Accept the offer of \$4,813,785 made by Federal Government Local Roads and Community Infrastructure Program Extension for the implementation of Capital Works projects in order to create local job opportunities to assist in the recovery from the COVID-19 pandemic.*
- 2. Endorse the project listing in this report for inclusion in the grant funding agreement with the Federal Government.*

The Council endorsed project listing was submitted to the Federal Department of Infrastructure (DoI) however the DoI has advised some projects do not fit within the grant criteria. Authorisation is consequently being sought for the Chief Executive Officer to vary the endorsed project listing to satisfy the DoI criteria and secure the grant funding before the 30 June 2021 deadline.

RECOMMENDATION

That the Committee:

- Note the need for an authorised project listing to be approved by the Federal Government's Local Roads and Community Infrastructure Program – Phase 2, in order to secure and execute the \$4.813m grant on offer.**
- Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to vary to the project listing endorsed by Council on 26 April 2021 in order to satisfy the Local Roads and Community Infrastructure Program guidelines.**

1. INTRODUCTION

An application to the Federal Government's Local Roads and Community Infrastructure grant program – Phase 2 has been submitted in accordance with a resolution of Council on 26 April 2021.

Officers have been informed by the DoI that four of the Council endorsed projects submitted have been deemed to be non-compliant, based on the anticipated completion dates.

Three were floodlighting projects for local reserves in Knox, which were to be let as a single contract. These originally had a February 2022 completion date, however the project team have

subsequently confirmed there is capacity to bring forward the program to enable completion by December 2021, meeting the DoI grant criteria.

The remaining non-compliant project, Gilbert Park pavilion is not expected to be completed by the end of 2021, and as such an alternate project is required to be nominated.

2. DISCUSSION

Council officers are currently working on an alternate project nomination, with landscaping and civil works within the Carrington Park Seniors Centre project, being considered, among other opportunities.

Due to the tight timelines involved, there are limited opportunities to seek Council endorsement of the alternate project once identified. Consequently, it is proposed that the Chief Executive Officer be authorised to amend the endorsed project list in order to ensure an alternate project(s) may be submitted to the DoI that satisfies the grant criteria and secures the grant funding. This approach also affords additional flexibility should the nominated alternate be rejected by the DoI.

Alternate projects will be selected by the Chief Executive Officer based on alignment to the DoI grant criteria, in particular the requirement that the project be completed by December 2021.

3. CONSULTATION

Officers will consult closely with the DoI in order to finalise a project listing that satisfies their criteria. Once a suitable project has been identified and accepted by the DoI, this will be communicated to Councillors and the community.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental / amenity issues arising as a direct consequence of this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

Identifying an appropriate alternate project that satisfies the grant criteria is critical to securing the full Federal Government's offer of \$4,813,785 through the Local Roads and Community Infrastructure Program Extension.

6. SOCIAL IMPLICATIONS

There are no social implications arising as a direct consequence of this report.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 1 - We value our natural and built environment

Strategy 1.3 - Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure

Goal 3 - We can move around easily

Strategy 3.2 - Improve bike and footpath connectivity, including identifying gaps between existing bike routes, footpaths and key places

Goal 4 - We are safe and secure

Strategy 4.3 - Maintain and manage the safety of the natural and built environment

8. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

9. CONCLUSION

As the timeframes to select an alternate project are very tight, authorizing the Chief Executive Officer to vary the Council endorsed project listing is a pragmatic means to ensure officers can satisfy the DoI's grant criteria before the 30 June 2021 deadline.

10. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Report Prepared By: **Manager Sustainable Infrastructure, Matt Hanrahan**

Report Authorised By: **Director Infrastructure, Grant Thorne**

Attachments

Nil

6.2 State Basketball Centre Update - Confidential

A supplementary report will be circulated under separate cover.