

KNOX

your city



Annual Budget 2020-21

Adopted by Council on 22 June 2020

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Mayor & CEO's Introduction

On behalf of the Councillors and staff of Knox City Council, we are pleased to present to the Knox community our Annual Budget for the 2020-21 financial year. This is a financially responsible budget that outlines our investment in the Knox community over the next twelve months.

The Annual Budget forms an integral part of Council's overall strategic planning framework and endeavours to resource the directions that have been established in the *Knox Community and Council Plan 2017-21*. Council established its four-year strategic direction in the Community and Council Plan and has developed actions to implement these directions which flow directly through to this Budget.

The Budget builds upon the foundations outlined in the *Knox Community and Council Plan 2017-21* and captures the following aspirations of the Knox community:

- We value our natural and built environment
- We have housing to meet our changing needs
- We can move around easily
- We are safe and secure
- We have a strong regional economy, local employment and learning opportunities
- We are happy, healthy and well
- We are inclusive, feel a sense of belonging and value our identity
- We have confidence in decision making

In preparing this budget, Councillors and officers held a number of meetings to outline the key areas for focus and funding for 2020-21 to enable the longer term goals of the Community and Council Plan. This budget has captured the key priorities and transformed them into a program of work for 2020-21 to meet these priorities and build the foundation for later years.

Along with the rest of the world, the Knox community is facing a complex and unpredictable challenge. This budget has been prepared during what are still very uncertain times. While the full extent of the crisis remains unknown, we do know there will be a long recovery ahead.

This budget provides for immediate relief and ongoing assistance to support the recovery of the local community and economy.

Our strong record of responsible financial management sees Council well-positioned to respond where support is needed most while still being able to deliver on our community's aspirations for the future.

Following on from the initial immediate relief package announced in March 2020, the 2020-21 budget proposes a further \$3 million in focused initiatives to lessen the impacts of the pandemic and drive recovery.

This includes extending fee waivers for community organisations and businesses, providing services for people in need, initiatives to stimulate local industry and new grants streams to facilitate business and community led recovery activities.

The emergency response and ongoing delivery of essential services to support community health and wellbeing is being prioritised, and we will continue to assess our response as the situation evolves.

The \$108 million redevelopment of the Knox Regional Sports Park will see that asset transfer to the Victorian Government and a non-cash write down of its value, resulting in a one-off budget deficit of \$36.396 million in 2020-21, with the budget projected to return to surplus in 2021-22. This budget deficit also includes non-cash items such as depreciation of \$24.606 million which allows for the writing down of Council's assets as they are being used. Throughout the development of this budget Council undertook an extensive review of expenditure with key savings and efficiencies identified.

Council is also committed to maintaining service delivery to at least 2019-20 levels to ensure that it continues to meet community needs.

This budget continues to deliver value to the Knox community in the provision of services and capital works. This budget also provides a commitment to a continuous improvement program. Council is committed to the implementation of Lean practices across the organisation, together with undertaking its ICT Strategy. These programs will enable Council to work on more value-adding activities, while creating the ability to respond to growth in community demand.

There are a number of key components of the 2020-21 budget to highlight and these are outlined below:

Rate Capping

This budget required Council to carefully consider our usual activities as well as the important role we play in managing and responding to COVID-19. Council's budget includes a rate increase of 2.00 per cent, in line with the State Government's Fair Go Rates System (FGRS). This increase is calculated based on Council's average rates and charges and is designed to fund the relief and recovery measures and to continue to deliver on the long term aspirations of the community captured in the *Knox Community and Council Plan 2017-21*.

Council's Residential Garbage Charge has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy. The Residential Garbage Charge will increase by \$42 (22.11%) in line with the projected increase in costs.

Total rates and charges raised in 2020-21 will be \$122,245,301.

Service Levels

The 2020-21 Annual Budget is based on generally maintaining current service levels to the Knox community.

Council continually refines services provided and identifies opportunities for improved service delivery as well as opportunities for possible savings.

Council has sought to put in place a range of new cost saving measures and efficiencies, including streamlining and making more efficient a range of services across the organisation, as well as implementing policies designed to eliminate all forms of waste and deliver better value to the Knox community.

Capital Works

The total Capital Works Program (commitment for constructions and improvements of new and existing assets/infrastructure) proposed for 2020-21 is \$114.222 million. This includes \$30.858 million anticipated to be carried forward from 2019-20. A major component and focus of this expenditure is the asset renewal program to maintain the existing asset base to community expectations. The asset renewal program for 2020-21 is \$39.430 million, which is to be invested in maintaining and renewing existing community assets such as roads, footpaths, drains and buildings.

The proposed new, upgrade and expansion Capital Works Program for 2020-21 is \$74.792 million. The new, upgrade and expansion Capital Works program is primarily funded through a combination of rates, Council's cash reserves, loan borrowings, external grants and proceeds from asset sales.

The highlights of the capital works major projects program include:

- \$20.800 million on sporting upgrades including \$12.500 million towards new basketball courts at Knox Regional Sports Park;
- \$16.449 million on transport infrastructure including \$12.314 million on road and footpath renewals;
- \$19.000 million to improve parks and reserves including playground and public toilet upgrades;
- \$9.780 million to refurbish community buildings including Carrington Park Senior Citizens Centre and Rowville Family and Children's Centre; and
- \$4.265 million for flood mitigation works including creating wetlands within Egan Lee Reserve and the Koolunga Reserve catchment.

Total proposed capital expenditure in each asset category is as follows:

	Budget 2020-21 \$'000
PROPERTY	
Land and Buildings	59,503
TOTAL PROPERTY	59,583
PLANT AND EQUIPMENT	
Plant, machinery and equipment	2,391
Computers and telecommunications	12,931
Artworks	80
TOTAL PLANT AND EQUIPMENT	15,452
INFRASTRUCTURE	
Roads	10,133
Bridges	1,625
Footpaths and cycleways	4,691
Drainage	4,265
Recreational, leisure and community facilities	17,005
Off street car parks	1,075
Other infrastructure	393
TOTAL INFRASTRUCTURE	39,187
TOTAL CAPITAL WORKS EXPENDITURE	114,222

Greater detail on the capital works program is provided in Section 4.5 'Capital works program'.

Maintaining Existing Assets

Council's Long Term Financial Forecast allocates an increasing commitment to maintenance of existing assets/infrastructure. This is in line with Council's previously adopted strategy to progressively increase funds for these works to ensure a level of funding is available which ensures Council's assets can be maintained in a sustainable manner.

Council's asset management plans highlight the need for Council to ensure that its asset renewal funding levels adequately renew community assets as they require replacement, on a recurrent basis.

The below table highlights the funding provided for Asset Renewal investment in the 2020-21 Budget:

Asset Renewal Category	Budget 2020-21 \$'000
Buildings	4,375
Computers and telecommunications	7,054
Fixtures, fittings and furniture	0
Plant, machinery and equipment	2,391
Artwork	0
Roads	9,353
Bridges	625
Footpaths and cycleways	2,961
Drains	2,400
Recreational, leisure and community facilities	9,283
Off street car parks	750
Other infrastructure	238
Total asset renewal	39,430

The 2020-21 Annual Budget is the result of a rigorous process that has complied with the state government's Fair Go Rates System, with a continued focus on containment of operating costs whilst maintaining services for the community. The 2020-21 Annual Budget continues Council's ongoing commitment to increasing its asset renewal and capital works program investments for the ongoing benefit of the community.

As we begin to plan for life after the pandemic this budget acknowledges the need to shift our focus towards implementing stimulus projects and driving community recovery, all with an eye to a healthy, safe and prosperous long term outlook for the Knox community.

While the impact of rate capping continues to present challenges in maintaining current service delivery levels, Council has worked hard to deliver a budget that is not only financially sustainable but continues to deliver on the priorities that matter to our community. Thank you to our community members who have played a role in shaping our priorities.

Cr Nicole Seymour
Mayor

Tony Doyle
Chief Executive Officer

1. Link to the Community & Council Plan 2017-21

This section describes how the Annual Budget links to the achievement of Knox’s Community and Council Plan within an overall planning and reporting framework. This framework guides the Council in identifying community needs and aspirations over the long term (Vision), medium term (Goals) and short term (Annual Budget) and then holding itself accountable (Annual Report).

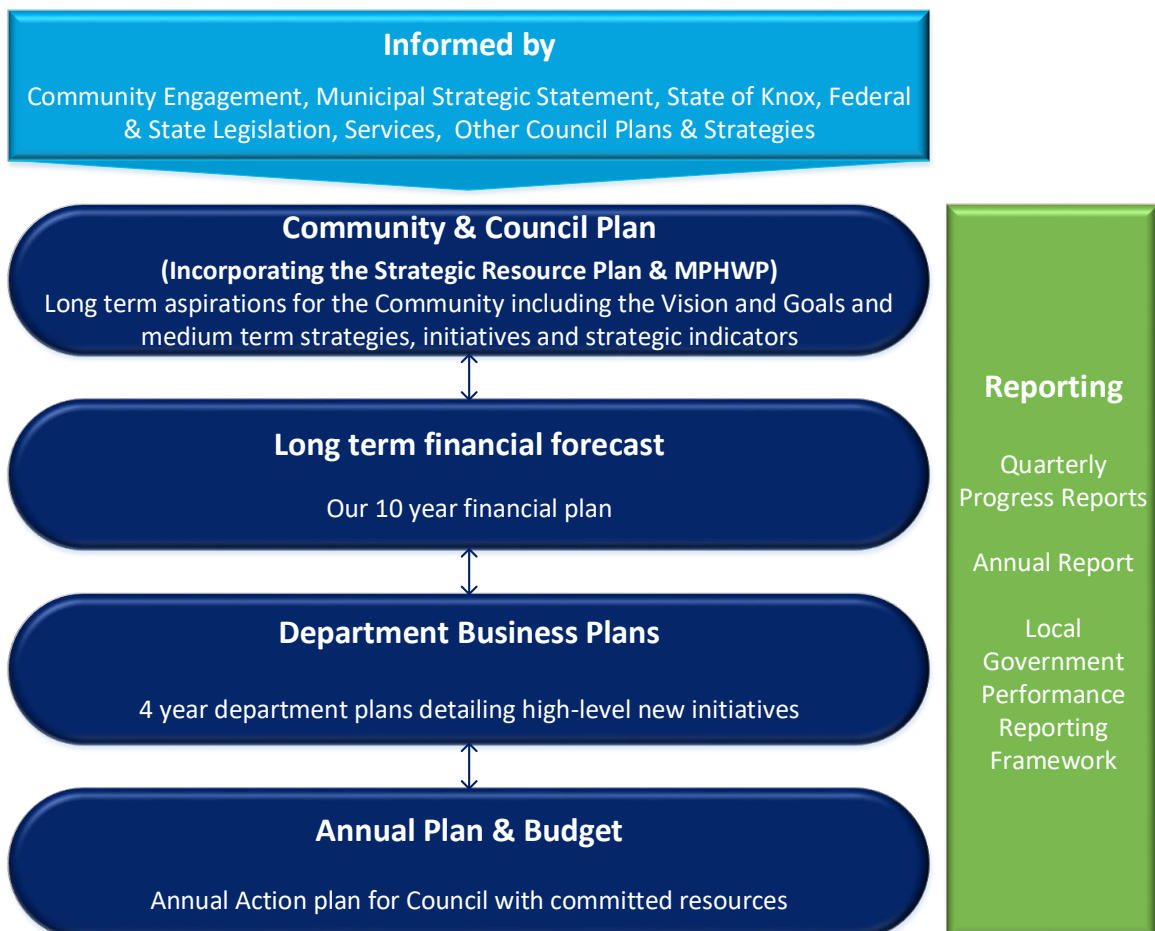
Planning and Accountability Framework

The *Community and Council Plan 2017-21* outlines the goals and strategies developed that are shared between Council and other stakeholders. It also describes Council’s role and focus, targets and measures and initiatives for the four years.

The Strategic Resource Plan, which forms part of and is prepared in conjunction with the Community and Council Plan, is a rolling four-year plan that outlines the financial and non-financial resources that Council requires to achieve the goals.

The Annual Budget is framed within the Strategic Resource Plan, taking into account the services and initiatives, which contribute to the goals being achieved specified in the Community and Council Plan. The diagram below depicts the planning framework that applies to Knox City Council.

Council will report on the progress of the *Community and Council Plan 2017-21* through quarterly Annual Plan Progress Reports and the Annual Report.



Our Purpose

Our Vision

Knox has a long-term vision statement included in the *Community and Council Plan 2017-21*. Our Vision 2035 is:

Nestled between the foothills of the Dandenong Ranges and the wetlands of the Dandenong Creek Valley, Knox has a rich natural environment and picturesque landscape, highly valued by residents and visitors alike. Knox encompasses the best of city and suburban living. From the thriving modern city vibe of Knox Central at its heart, plentiful public open spaces, outstanding civic facilities and diverse residential offerings to its leafy suburban centres with abundant space, clean air, excellent schools and good transport links, Knox is the preferred place to live, work and play today and for generations to come.

Our Role and Focus

Council has a critical role in delivery of the Community and Council Plan, yet it recognises it cannot do this alone. Under each of the shared goals Council has identified a number of roles that it will specifically undertake. These roles are defined in the below table:

Advocate	Raising awareness in state and federal governments and other stakeholders of the issues and needs of Knox residents and businesses, as well as initiating or supporting campaigns for positive change.
Partner	Developing trusting formal and informal relationships and alliances and working with others to achieve common goals.
Provide	Offering a range of services and support, preventative interventions, infrastructure and facilities to individuals and groups.
Fund	Providing grants, funding and/or subsidies to local groups and agencies to progress and develop services and infrastructure for individuals and groups.
Educate	Sharing information, raising awareness, and developing knowledge and skills to empower individuals and groups.
Plan	Proactively planning for services and infrastructure, which respond to current and future needs and requirements.
Regulate	Providing governance and regulatory controls such as local laws and health and building controls.
Research	Undertaking the collection, analysis and dissemination of quantitative and qualitative data to inform evidence-based planning, priority setting, decision-making and evaluation.

Goals

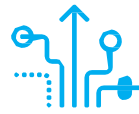
Together with the community, Council identified eight key goals, with associated strategies, as the framework for progressing towards achievement of the vision:



Goal1
We value our natural and built environment



Goal2
We have housing to meet our changing needs



Goal3
We can move around easily



Goal4
We are safe and secure



Goal5
We have a strong regional economy, local employment and learning opportunities



Goal6
We are happy, healthy and well



Goal7
We are inclusive, feel a sense of belonging and value our identity

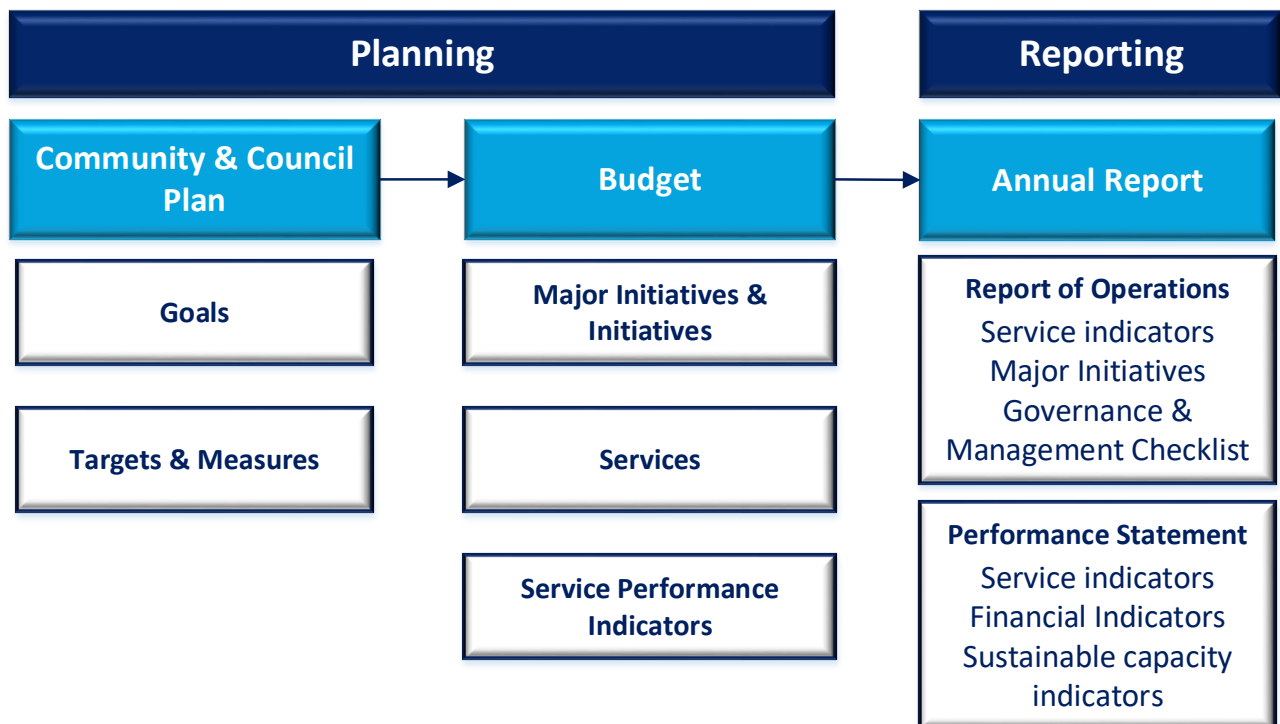


Goal8
We have confidence in decision-making

2. Services and Service Performance Indicators

This section of the Annual Budget provides a description of the services and initiatives to be funded in the Budget for the 2020-21 year and how these will contribute to achieving the goals outlined in Knox’s Community and Council Plan.

It also describes a number of major initiatives, initiatives and service performance outcome indicators for key areas of Council’s operations. Council is required by legislation to identify major initiatives, initiatives and service performance outcome indicators in the Budget and report against them in the Annual Report to support transparency and accountability. The relationship between these accountability requirements in the Community and Council Plan, the Budget and the Annual Report is shown below:



Goal 1: We value our natural and built environment

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 1.1	Protect and enhance our natural environment
Strategy 1.2	Create a greener city with more large trees, indigenous flora and fauna
Strategy 1.3	Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service and Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Asset Management				
<p>The Asset Management service provides strategic direction for asset management incorporating the development of processes and systems to maintain and regularly update Council's asset register and management system, collection of asset condition data and the development and implementation of strategic asset management plans for all asset categories. The service also provides asset preservation and protection functions in areas associated with subdivision, private developments; Council capital infrastructure projects and works undertaken by service authorities; contractors and government agencies. The service also manages the coordination, planning, development and monitoring of the delivery of Council's Capital Works Program.</p>	Exp	1,390	1,782	1,707
	Rev	48	0	0
	NET	1,342	1,782	1,707
Biodiversity				
<p>Biodiversity provides for the conservation, enhancement and celebration of local biodiversity within the City of Knox. The service provides bushland management to protect and enhance over 40 Council bushland reserves, over 120 sites of biological significance as well as education/awareness programs in order to increase the appreciation and understanding of the values of biodiversity within the broader community. This includes encouraging and supporting active participation by members of the community in the conservation and enhancement of remnant vegetation on public and private land.</p>	Exp	1,107	1,480	1,284
	Rev	230	61	65
	NET	877	1,419	1,219

Service and Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Building				
Council's Building service provides for building assessment and regulatory services in accordance with the Building Act 1993 and other relevant legislation. The service issues Building Permits, performs building inspections, responds to complaints with inspections; and performs swimming pool inspections.	Exp	1,078	1,231	1,353
	Rev	655	1,252	1,171
	NET	423	(21)	182
Facilities				
Facilities provides building services, including capital construction, programmed and reactive maintenance and ancillary services (e.g. graffiti control, security, essential safety measures) for all Council buildings; internal architectural advice and building management services on land where Council has an interest.	Exp	2,701	2,630	2,537
	Rev	24	34	15
	NET	2,677	2,596	2,522
Integrated Water Management				
The Integrated Water Management service provides technical and strategic advice and drainage advice/ services related to developer and resident enquiries and the provision of integrated water management. The service aims to safeguard the community against flooding, provide a municipal drainage system that is safe and fit for purpose, ensure that stormwater is a valued and well used resource and maintain clean waterways.	Exp	3,370	3,521	2,305
	Rev	72	56	40
	NET	3,298	3,577	2,265
Major Initiatives				
The Major Initiatives Unit provides for the delivery of major projects supplementing the full program of capital projects being delivered by the various delivery teams across Council. The Unit utilises a combination of internal and specialist skills – and include architectural, quantity surveying, project management, construction management, specialist engineering and site supervision services.	Exp	331	255	260
	Rev	0	0	0
	NET	331	255	260
Open Space Management				
Open Space Management provides planning, design, consultation and implementation of enhanced passive open space. The service also includes the development of policy and provision of planning and landscape architectural design expertise for other areas of Council.	Exp	9,535	10,912	11,090
	Rev	277	251	175
	NET	9,258	10,661	10,915

Service and Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Operations				
Operations is responsible for the management and delivery of maintenance services and delivery of new, renewed and upgraded Council infrastructure assets. This includes Parks Services, Works Services, Construction, and Fleet Management. The service provides well maintained infrastructure assets that meet present day and future needs of the community, in compliance with various Acts and regulations and Council policies.	Exp	3,245	3,831	3,426
	Rev	358	126	241
	NET	2,887	3,705	3,185
Research and Mapping				
Research and Mapping supports an evidence-based approach to policy development and decision-making by undertaking specialist research and mapping activities. The service also provides advice, builds organisational capacity and develops and implements new tools and applications in the area of research and mapping. The service is responsible for the maintenance of Council's GIS system, spatial database and on-line data resources.	Exp	58	70	76
	Rev	0	0	0
	NET	58	70	76
Social and Community Infrastructure				
The Social and Community Infrastructure service supports the organisation through an integrated approach to the development of community infrastructure plans relevant to the needs of local communities and the broader municipality. The service also manages the development, monitoring, compliance and review of all Community Wellbeing community facility licences and leases.	Exp	252	323	430
	Rev	12	45	46
	NET	240	278	384
Sustainable Futures				
Sustainable Futures provides for environmental planning, community engagement in sustainability, policy development and project implementation. The service provides a range of learning and engagement programs that focus on supporting Council and the community to move towards environmental, social and economic sustainability.	Exp	586	542	357
	Rev	110	101	0
	NET	476	441	357
Waste Management				
The Waste Management service aims to minimise waste and provides waste collection and disposal services for the Knox community.	Exp	17,789	18,717	20,762
	Rev	190	717	154
	NET	17,599	18,000	20,608
Total	Exp	41,442	45,294	45,587
	Rev	1,976	2,531	1,907
	NET	39,466	42,763	43,680

Initiatives

Major Initiative	1.1.9 Develop and implement a strategic pest animal plan.
Initiatives	1.1.3 Continue to implement initiatives to achieve resource efficiency, water and energy reduction.
	1.1.5 Continue Council's waste and recycling education program.
	1.1.7 Increase the volume of hard waste recycled.
	1.1.10 Phase in hybrid and electric vehicles into the Council vehicle fleet.
	1.2.1 Revegetate priority sites as per the recommendations from the Knox Revegetation Plan 2012.
	1.2.2 Implement the Knox Locally Threatened Species Management Plan 2010.
	1.2.3 Conserve, protect and enhance sites of biological significance and increase connectivity between current sites.
	1.2.4 Strategic acquisition of sites of biological significance when they arise.
	1.2.5 Continue to grow and support the Knox Gardens for Wildlife Program and Bushland Reserve Friends Groups and associated activities.
	1.2.6 Plant a net gain of street trees annually.
	1.3.1 Continue to address Council's Asset Renewal backlog.
	1.3.2 Complete an At Risk Building Assessment and develop a program of works for inclusion in Council's capital works program.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Waste Collection*	Waste Diversion	51.10%	51.00%	51.00%

*Refer to table at end of section 2 for information on the calculation of Service Performance Indicators

Goal 2: We have housing to meet our changing needs

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 2.1	Plan for a diversity of housing in appropriate locations
Strategy 2.2	Encourage high quality sustainable design
Strategy 2.3	Support and delivery of a range of housing that addresses housing and living affordability

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Municipal Strategic Social Planning					
	The Municipal Strategic Social Planning service supports the planning and implementation of the Community and Council Plan and related Council strategic plans and enables Council and community partners to make informed, effective decisions. The service conducts research, strategic planning, analysis and community consultation to identify relevant data to inform the development of evidence-based social policy and strategic planning responses and strategies for Council. This Service supports and advises on service planning and community facility development within Knox service and facility proposals.	Exp	550	586	526
		Rev	235	78	75
		NET	315	511	451
Strategic Land Use Planning					
	The Strategic Land Use Planning Service undertakes research to inform planning policies and decisions. It also proactively updates the Knox Planning Scheme to reflect the Community and Council Plan. This includes the preparation and assessment of planning scheme amendments, internal referral responses to planning applications, provision of general strategic land use planning advice to internal and external customers, and a statutory requirement to review the Knox Planning Scheme every four years. Community engagement and consultation is a core part of this service.	Exp	1,876	2,050	2,437
		Rev	135	128	139
		NET	1,741	1,922	2,298

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Planning Approvals					
The Planning Approvals service provides for statutory planning assessment and enforcement and regulatory services under of the Planning and Environment Act and related Acts and Regulations.	Exp		3,423	3,350	3,595
	Rev		1,724	1,662	1,800
	NET		1,699	1,688	1,795
Total	Exp		5,849	5,986	6,558
	Rev		2,094	1,865	2,014
	NET		3,755	4,121	4,544

Initiatives

Major Initiative	2.1.2 Implement Council's Housing Strategy including facilitation of strategic redevelopment sites.
Initiatives	2.3.1 Implement the Affordable Housing Action Plan including advocacy for an increase for the supply of social and affordable housing at key strategic sites and across the municipality.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Statutory Planning	Decision Making	33.33%	40.00%	40.00%

Goal 3: We can move around easily

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 3.1	Enable improved transport choices supported by integrated and sustainable transport systems and infrastructure
Strategy 3.2	Improve bike and footpath connectivity, including identifying gaps between existing bike routes, footpaths and key places

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Community Transport					
	Council's Community Transport service offers residents who are older, who have a disability and/or are in other ways disadvantaged, to be engaged in community life through the provision of transport. The buses in operation enable people to do activities such as shopping, participate in senior citizen clubs or go to the library. The Community Transport Service is also used to transport residents to attend Council events, for the Council induction program and other Council activities.	Exp	278	317	339
		Rev	32	36	37
		NET	246	281	302
Traffic and Transport					
	Traffic and Transport provides local traffic management (on <u>roads</u> , footpaths, shared paths, etc.), advice and advocacy for broad transport choices for a range of traffic and transport services as provided by Council and others.	Exp	3,596	3,703	3,644
		Rev	115	23	20
		NET	3,481	3,680	3,624
Total		Exp	3,874	4,020	3,983
		Rev	147	59	57
		NET	3,727	3,961	3,926

Initiatives

Major Initiative	3.1.5 Advocate to State and Federal Governments for improved sustainable transport infrastructure and services.
	3.1.3 Continue to advocate for all priority transport projects, including the Knox Tram, Rowville Rail, improved bus services, and the Dorset Road extension.
Initiatives	3.2.1 Reduce the backlog of missing footpaths in Knox.
	3.2.3 Continue to progress implementation of the Mobility Implementation Plan.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Roads	Satisfaction	73.00	73.00	74.00

Goal 4: We are safe and secure

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 4.1	Encourage and support the community to take responsibility for their own safety and the safety of others
Strategy 4.2	Enhance community connectedness opportunities to improve perceptions of safety
Strategy 4.3	Maintain and manage the safety of the natural and built environment
Strategy 4.4	Protect and promote public health, safety and amenity
Strategy 4.5	Support the provision of emergency services

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Community Safety					
This service provides advice, support and programs to strengthen community safety in order that neighbourhood amenity is protected, people feel safe and enjoy public spaces and individual rights are preserved.	Exp		2,044	2,030	2,288
	Rev		864	922	855
	NET		1,180	1,108	1,433
Emergency Management					
Emergency Management coordinates and delivers Council's legislative and community focused responsibilities for emergency and fire management. It includes services to mitigate risk to people and property, preparedness/ planning through to response and recovery.	Exp		440	510	563
	Rev		77	8	8
	NET		363	502	555
Local Laws					
This service provides local law and parking enforcement, school crossing supervision, and animal management programs to the community.	Exp		4,099	4,340	4,595
	Rev		3,279	3,417	3,257
	NET		820	923	1,338
Total	Exp		6,583	6,880	7,446
	Rev		4,220	4,347	4,120
	NET		2,363	2,533	3,326

Initiatives

Major Initiative	4.4.1 Ensure Council's Emergency Management Plans and Sub-Plans meet legislative requirements.
Initiatives	4.3.1 Implement a community safety program and build community connections to improve perceptions of safety within key locations across the municipality (including Boronia Activity Centre).
	4.4.2 Inform residents and conduct inspections of all properties within the Bushfire Management Overlay areas to ensure compliance with relevant legislation.
	4.5.1 Engage with emergency services through the Municipal Emergency Management Planning Committee to assist with the adequate provision of emergency services across the municipality.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Animal Management	Service Standard	9.00	9.00	9.00

Goal 5: We have a strong regional economy, local employment and learning opportunities

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 5.1	Attract new investment in Knox and support the development of existing local businesses, with a particular focus on Advanced Manufacturing, Health, Ageing and Business Services Sector
Strategy 5.2	Plan for a range of key strategic centers that provide a diversity of employment, services and amenities to support the changing needs of the community
Strategy 5.3	Promote and improve infrastructure and technology within the municipality and enhance strategic employment places for business
Strategy 5.4	Increase and strengthen local opportunities for lifelong learning, formal education pathways and skills development to improve economic capacity of the community

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Economic Development					
	The Economic Development service aims to realise Knox's potential as a prosperous, sustainable economy. It provides an integrated approach to information, advice and action to generate local employment opportunities, encourage and attract new investment, and position the municipality as a leading vibrant and diverse place of business. The services focuses on initiatives and projects around business support, partnerships and alliances, investment facilitation and research. The service contributes to the overall health and wellbeing of the Knox Community.	Exp	1,056	1,770	4,660
		Rev	22	13	13
		NET	1,034	1,757	4,647
Investment and Partnerships					
	This service creates the projects and implementation frameworks required to help Council activate its priorities from the Community and Council Plan. The service employs a venture planning and partnership building approach to align people, capital and ambition to create a sustainable and resilient City.	Exp	409	451	462
		Rev	0	0	0
		NET	409	451	462
Total		Exp	1,465	2,221	5,122
		Rev	22	13	13
		NET	1,443	2,208	5,109

Initiatives

Major Initiative	5.2.2 Continue to implement the Knox Central program to progress the development of a new Civic and Arts precinct for Knox.
	5.1.1 Develop and implement a Strategic Asset and Investment Strategy to best achieve community and Council outcomes through the implementation of targeted investment strategies.
	5.3.1 Participate and collaborate regionally to plan for improved infrastructure in and between key priority employment precincts, activity centres and residential areas.
Initiatives	5.4.1 Explore as part of the People Strategy opportunities for Knox City Council to provide employment opportunities for disadvantaged groups.
	5.4.4 Advance the next stage of the collaborative Strategic Investment and Development Program in partnership with Maroondah and Yarra Ranges Council and the State Government for the Bayswater Industrial/Employment Precinct with a focus on business networks, precinct amenity, streamlining assessment and new investment.

Goal 6: We are healthy, happy and well

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 6.1	Mitigate lifestyle risks such as smoking, risky alcohol consumption and drug use, obesity, lack of physical activity and poor nutrition
Strategy 6.2	Support the community to enable positive physical and mental health

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Active Communities					
Active Communities works to encourage Knox residents as they get older to socialise and participate in activities that will enable them to have greater independence and live active and healthy lives in the community. This is achieved by promoting active ageing and by providing events and programs, support to 11 Senior Citizens Clubs and other older person's support groups within the municipality. Food Services provides meals that are nutritionally balanced, and can cater for people with special dietary needs or allergies.	Exp		1,021	1,097	955
	Rev		811	354	256
	NET		210	743	699
Active Living					
Active Living provides a range of Commonwealth Home Support Programme (CHSP) services that support over 2,500 frail older people, people who have a disability and their carers. The service helps eligible Knox residents maximise their independence, remain living in their own homes, stay connected to the community and enhance their quality of their life.	Exp		6,420	6,503	6,522
	Rev		6,093	5,628	5,484
	NET		327	875	1,038
Business Performance (Active Ageing & Disability Services)					
Business Performance provides Home Maintenance and Home Modification services through the Commonwealth Home Support Programme (CHSP) and supports frail older people, people who have a disability and their carers. The service helps eligible Knox residents maximise their independence, remain living in their own homes, stay connected to the community and enhance their quality of their life.	Exp		275	359	385
	Rev		0	0	0
	NET		275	359	385

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Integrated Services (Family and Children's Services)					
	Integrated Services provides high quality, integrated early years and family support services including:	Exp	16,135	16,598	17,155
	<ul style="list-style-type: none"> Integrated early years hubs (where Council's centre-based early education and care services are located and integrated with Maternal and Child Health, playgroup and funded kindergarten (preschool)) Maternal and Child Health Community and supported playgroups State Government funded kindergarten (preschool) – Council is an Early Years Management Organisation Additional support (including the Preschool Field Officer Program) Coordination and support for early years service operations and facility management 	Rev	11,468	14,879	13,876
		NET	4,667	1,719	3,279
Leisure Services					
	Leisure Services provides strategic advice and management for Council's leisure facilities to enable the provision of sport, leisure, recreation and wellbeing to the Knox municipality. Attracting over 1.9 million annual visitations across the major leisure facilities, the strategic management provided by Leisure Services to community organisations contributes to the positive physical and mental health outcomes for the community. This service includes the management, operation and/or support for Council's leisure facilities including 2 Council managed leisure centres (including <u>aquatic facilities</u>).	Exp	2,691	3,538	3,717
		Rev	1,854	2,159	3,059
		NET	837	1,379	658
Occupational Therapy					
	Occupational Therapy provides a service that aims to maximise the safety and independence of frail older people, people who have a disability and their carers in their home. This is achieved by providing education about alternate ways of completing tasks and the use of aides and equipment. The Occupational Therapist (OT) can also make recommendations for the home modifications service and/or referrals to other useful local services, such as a podiatrist.	Exp	187	176	189
		Rev	172	154	157
		NET	15	22	32

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Strategy, Learning and Evaluation (Family and Children's Services)					
Strategy, Learning and Evaluation provides:		Exp	2,606	3,612	3,621
<ul style="list-style-type: none"> Strategic planning for children and families in the municipality, including Council's early years services and infrastructure. 		Rev	1,231	21	4
<ul style="list-style-type: none"> Strategic policy development, research, monitoring, and evaluation for projects and matters impacting children and families in the Knox community. 		NET	1,375	3,591	3,617
<ul style="list-style-type: none"> Support for Council's Early Years Advisory Committee. Partnerships between Council and non-Council early years services and community managed programs. Coordinated professional development, quality assurance and policy development for Council's early years services. 					
Youth Services					
Youth Services promotes, develops and encourages physical, social and mental wellbeing of young people by providing, facilitating, planning, funding and advocating for the needs of young people, their families and their community. Youth Services includes delivery of youth counselling and referral, youth leadership development, parenting programs, and partnerships with schools in Knox.		Exp	1,207	1,299	1,175
		Rev	297	267	229
		NET	910	1,032	946
		Exp	30,542	33,182	33,719
Total		Rev	21,926	23,462	23,065
		NET	8,616	9,720	10,654

Initiatives

Major Initiative	6.2.6 Finalise and implement the Key Life Stages Implementation Plan focusing on Early Years, Youth and Older People.
	6.1.2 Continue to implement Council's Health Promoting Organisation initiative in partnership with community organisations to positively affect organisational and community health outcomes.
Initiatives	6.1.1 Deliver health promotion and harm minimisation programs including: <ul style="list-style-type: none"> Education /capacity building programs with sporting clubs focused on cultural change Advocacy to improve planning policy responses and regulatory framework that manage the density of alcohol outlets within places or locations.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Aquatic Facilities	Utilisation	2.48%	2.00%	2.50%
Food Safety	Health & Safety	100%	100%	100%
Maternal and Child Health	Participation	79.12%	80.00%	81.00%
	Participation by Aboriginal children	77.78%	78.00%	79.00%

Goal 7: We are inclusive, feel a sense of belonging and value our identity

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 7.1	Protect and preserve our local cultural heritage
Strategy 7.2	Celebrate our diverse community
Strategy 7.3	Strengthen community connections
Strategy 7.4	Promote and celebrate the contribution of our volunteers

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Arts & Cultural Services					
Arts and Cultural Services delivers and engages the local community in a range of arts and cultural services and programs, including performing arts, events, festivals, arts courses, performances and public art projects.	Exp		1,926	2,155	2,131
	Rev		391	299	266
	NET		1,535	1,856	1,865
Community Access, Equity and Safety					
The Community Access, Equity and Safety service supports and advocates for the disadvantaged and marginalised communities and fosters an accessible, inclusive, safe and supportive Council and community.	Exp		814	905	819
	Rev		132	90	0
	NET		682	815	819
Community Partnerships					
Community Partnerships supports and strengthens local not-for-profit groups to be active, sustainable and resilient. This service also supports the development of new community organisations and community mobilisation and activity, as appropriate, in response to changing community needs and dynamics.	Exp		1,802	1,919	1,856
	Rev		198	0	0
	NET		1,604	1,919	1,856

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Libraries					
The Libraries service provides resources and programs and a variety of media for education, information, leisure and personal development. There are currently five branch libraries in Knox and one library service bus. The service is managed by the Eastern Regional Library Corporation, a formal partnership between Maroondah, Yarra Ranges and Knox Councils.	Exp		4,836	4,822	5,033
	Rev		0	0	0
	NET		4,836	4,822	5,033
Total	Exp		9,378	9,801	9,839
	Rev		721	389	266
	NET		8,657	9,412	9,573

Initiatives

Major Initiative	7.3.4 Design, develop and implement an integrated facility and service advocacy and management approach across the organisation to ensure a consistent approach and improve efficiencies with the management of Council's buildings.
Initiative	7.1.2 Develop a plan for the ongoing protection and management of Indigenous and post European settlement heritage resources related to Knox.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Libraries	Participation	N/A (new measure)	12.00%	12.00%

Goal 8: We have confidence in decision-making

Strategies

The strategies we will undertake to achieve our goal are:

Strategy 8.1	Build, strengthen and promote good governance practices across government and community organisations
Strategy 8.2	Enable the community to participate in a wide range of engagement activities

Services

The services, major initiative, initiatives and service performance indicators are described below.

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Communications					
	Communications is responsible for organisational communications and promotions, leadership and advice in communications and marketing, the production and management of corporate publications (including brand development and integrity), media connections, staff communications and the development of community information.	Exp	1,542	1,875	1,842
		Rev	0	0	100
		NET	1,542	1,875	1,742
Customer Service					
	Council's Customer Service is designed to support the delivery of a range of programs and services to the community via telephone and counter contact centres. The service supports the organisation to provide personalised, responsive customer service via all Council's contact channels, including online. The team provides guidance and support for all customer interactions and exists to support information and connection between Council and the community.	Exp	1,702	1,703	1,903
		Rev	0	20	0
		NET	1,702	1,683	1,903
Financial Services					
	Financial Services provides the strategic thinking, leadership, service delivery and management of all matters relating to financial management. The service is responsible for leading the processes for budgeting and forecasting, regular financial reporting, Annual Financial Accounts preparation, rating services and management of the debtors and creditors and provides oversight of Council's property management obligations. The service works closely with Governance to develop and support the organisational financial compliance frameworks and works across the organisation educating and supporting stakeholders.	Exp	3,495	3,602	3,293
		Rev	1,293	1,053	925
		NET	2,202	2,549	2,368

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Governance					
The Governance service provides key internal and external services to Councillors, staff and the community to facilitate a well governed organisation. The service has overall responsibility for legislative compliance, Councillor support and development, Council meetings and the maintenance of the Civic Centre meeting rooms. The service is responsible for Council's integrity framework, including the Audit Committee, fraud and corruption prevention, privacy compliance and Freedom of Information.	Exp		3,605	3,514	4,751
	Rev		82	46	173
	NET		3,523	3,468	4,578
Human Resources					
The Human Resources service provides strategic and operational leadership, services and programs for all aspects of human resource management. These include industrial and employee relations, recruitment, induction, corporate learning and development, leadership development, organisational culture, performance management workforce planning, remuneration and employee safety, health and wellbeing. This service works across the organisation, developing and implementing programs, and works with stakeholders to educate and build capability and continuously develop their teams. This service also includes Council's risk management systems, insurances and the front line support to customers and residents for insurance related issues.	Exp		5,044	6,376	6,079
	Rev		229	433	145
	NET		4,815	5,943	5,934
Information Technology					
Information technology incorporates provision of information technology services and IT support for the organisation. This encompasses hardware and software support as well as internal and external telecommunications. This service is a key foundation platform for efficient service delivery for the community and the organisation.	Exp		5,941	5,616	6,814
	Rev		1	1	0
	NET		5,940	5,615	6,814
Innovation					
The Innovation service is responsible for the development and deployment of strategies to support the organisation transforming to a customer centric, innovative, continuous improvement capable organisation. The service is responsible for the development, deployment and support of Knox LEAN and other innovation methods as developed and assessed suitable for Council. The team tracks and reports the organisational activity and benefits associated with the programs.	Exp		794	770	649
	Rev		0	0	0
	NET		794	770	649

Service	Description		2018-19 Actual \$'000	2019-20 Forecast \$'000	2020-21 Budget \$'000
Strategy and Business Intelligence					
The Strategy and Business Intelligence team is an integrated suite of functions designed to enhance business insights, strategic planning and engagement to shape decision-making. The team leads the organisation in the development and implementation of Councils Strategic Planning Framework, including the Community and Council plans and aims to improve outcomes for the Knox community through developing and sharing crucial insights.	Exp		104	748	901
	Rev		0	0	0
	NET		104	748	901
Total	Exp		22,227	24,204	26,232
	Rev		1,605	1,553	1,343
	NET		20,622	22,651	24,889

Initiatives

Major Initiative	8.1.8 Conduct the 2020 General Election and implement a comprehensive induction program for the elected members.
	8.1.2 Continue to implement the Community Group Training Program through community organisations and by Council.
Initiatives	8.2.1 Review and implement Council's updated Community Engagement approach.
	8.2.3 Finalise and implement Council's Advocacy Framework through delivering targeted advocacy campaigns in line with Council's objectives.

Service Performance Indicators

Service	Indicator	2018-19 Actual	2019-20 Forecast	2020-21 Budget
Governance	Satisfaction	60.00	60.00	61.00

Service Performance Indicators

Service	Indicator	Performance Measures	Computation
Animal Management	Health and Safety	Animal management prosecutions (Number of successful animal management prosecutions)	Number of successful animal management prosecutions
Aquatic Facilities	Utilisation	Utilisation of aquatic facilities (Number of visits to aquatic facilities per head of municipal population)	Number of visits to aquatic facilities / municipal population
Food Safety	Health & Safety	Critical and major non-compliance outcome notifications	[Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about a food premises followed-up / Number of critical non-compliance outcome notifications and major non-compliance outcome notifications about food premises] x100
Governance	Satisfaction	Satisfaction with Council decisions (Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community)	Community satisfaction rating out of 100 with how Council has performed in making decisions in the interests of the community
Libraries	Participation	Active library borrowers in the municipality (The percentage of the municipal population that are active library borrowers)	[The sum of the number of active library borrowers in the last 3 financial years / The sum of the population in the last 3 financial years] x100
Maternal and Child Health	Participation	Participation in the MCH service (Percentage of children enrolled who participate in the MCH service)	[Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x100
Maternal and Child Health	Participation by Aboriginal children	Participation in MCH service by Aboriginal children (Percentage of Aboriginal children enrolled who participate in the MCH service)	[Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x100

Service	Indicator	Performance Measures	Computation
Roads	Satisfaction	Satisfaction with sealed local roads (Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads)	Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads
Statutory Planning	Decision Making	Council planning decisions upheld at VCAT (Percentage of planning application decisions subject to review by VCAT and that were not set aside)	[Number of VCAT decisions that did not set aside Council's decision in relation to a planning application/ Number of VCAT decisions in relation to planning applications] x100
Waste Collection	Waste Diversion	Kerbside collection waste diverted from landfill (Percentage of garbage, recyclables and green organics collected from kerbside bins that is diverted from landfill)	[Weight of recyclables and green organics collected from kerbside bins / Weight of garbage, recyclables and green organics collected from kerbside bins] x100

Reconciliation with Budgeted Operating Result

Goals	Income \$'000	Expenditure \$'000	Net Cost \$'000
We value our built and natural environment	1,907	45,587	43,680
We have housing to meet our changing needs	2,014	6,558	4,544
We can move around easily	57	3,983	3,926
We are safe and secure	4,120	7,446	3,326
We have a strong regional economy, local employment and learning opportunities	13	5,122	5,109
We are healthy, happy and well	23,065	33,719	10,654
We are inclusive, feel a sense of belonging and value our identity	266	9,839	9,573
We have confidence in our decision making	1,343	26,232	24,889
Total Net Cost of Activities and Initiatives	32,785	138,486	105,701
Non Attributable Expenditure			
Effective corporate governance			3,013
Depreciation			24,606
Amortisation - intangible assets			892
Amortisation - right of use assets			992
Capital projects - operational expenses			15,761
Borrowing costs			1,187
Finance costs - leases			41
Total Non Attributable Expenditure			46,492
Deficit before Funding Sources			152,193
Funding Sources			
Rates and charges			106,400
Garbage charges			21,818
Victoria Grants Commission (VGC) - grants - operating - recurrent			6,458
Interest			850
Developers' contributions			6,000
Grants - capital			3,335
Contributions and donations - capital			1,155
Contributions - non monetary assets			2,000
Net loss on disposal of property, infrastructure, plant & equipment			(32,229)
Total Funding Sources			115,787
Surplus / (Deficit) for the Year			(36,406)

3. Financial Statements

This section presents information in regard to the Financial Statements and Statement of Human Resources. The budget information for the year 2019-20 has been supplemented with projections to 2022-23 extracted from the Strategic Resource Plan.

This section includes the following financial statements in accordance with the *Local Government Act 1989*, the *Local Government Planning and Reporting Regulations 2014*, and the Local Government Model Financial Report:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Changes in Equity
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

Pending Accounting Standards

The 2020-21 budget has been prepared based on the accounting standards applicable at the date of preparation. It has been updated to include the impact of *AASB 16 Leases*, *AASB 15 Revenue from Contracts with Customers* and *AASB 1058 Income of Not-for-Profit Entities*, but pending accounting standards that will be in effect from the 2020-21 financial year have not been considered in the development of the budget.

Standards that are likely to impact on the 2020-21 financial statements, not considered in the preparation of the budget include:

AASB 1059 Service Concession Arrangements: Grantors

3.1 Comprehensive Income Statement

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2019-20	2020-21	2021-22	2022-23	2023-24
		\$'000	\$'000	\$'000	\$'000	\$'000
INCOME						
Rates and charges	4.1.1	117,569	122,245	128,857	134,856	140,976
User fees	4.1.2	16,494	17,468	18,693	19,330	19,984
Statutory fees and fines	4.1.3	3,622	3,295	3,738	3,814	3,860
Grants - operating	4.1.4	24,124	22,808	23,340	23,736	24,246
Grants - capital	4.1.4	4,731	3,335	10,911	1,922	2,504
Contributions - monetary	4.1.5	8,934	7,887	9,256	18,685	8,370
Contributions - non-monetary	4.1.5	2,000	2,000	2,000	2,000	2,000
Other income	4.1.6	2,184	1,764	1,862	1,894	1,940
TOTAL INCOME		179,658	180,802	198,657	206,237	203,880
EXPENSES						
Employee costs	4.1.7	72,564	75,212	74,527	75,810	77,361
Materials and services	4.1.8	68,022	75,667	73,186	70,196	70,981
Contributions and donations	4.1.9	5,975	5,681	5,786	5,837	5,895
Depreciation	4.1.10	23,223	24,606	25,644	26,847	27,921
Amortisation - intangible assets	4.1.11	892	892	892	892	892
Amortisation - right of use assets	4.1.12	870	992	1,360	1,367	1,367
Borrowing costs		0	1,187	2,064	2,884	3,018
Finance costs - leases		40	41	61	82	53
Bad and doubtful debts		66	67	67	68	69
Net loss (gain) on disposal of property, infrastructure, plant and equipment		(5,742)	32,229	13,449	(3,280)	(4,880)
Other expense	4.1.13	619	634	653	663	677
TOTAL EXPENSES		166,529	217,208	197,689	181,366	183,354
SURPLUS / (DEFICIT) FOR THE YEAR		13,129	(36,406)	968	24,871	20,526
TOTAL COMPREHENSIVE RESULT		13,129	(36,406)	968	24,871	20,526

3.2 Balance Sheet

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000	2023-24 \$'000
CURRENT ASSETS						
Cash and cash equivalents		69,665	37,222	27,199	31,275	33,289
Other financial assets		4,300	0	0	0	0
Trade and other receivables		13,646	14,184	14,851	15,502	16,170
Other assets		1,133	1,156	1,182	1,211	1,241
Inventories		9	9	9	9	9
TOTAL CURRENT ASSETS	4.2.1	88,753	52,571	43,241	47,997	50,709
NON CURRENT ASSETS						
Investments in associates		4,604	4,604	4,604	4,604	4,604
Property, infrastructure, plant and equipment		2,085,331	2,116,148	2,155,847	2,183,934	2,201,125
Right-of-use assets	4.2.4	2,270	3,730	2,370	2,835	1,468
Intangible assets		934	934	934	934	934
TOTAL NON CURRENT ASSETS	4.2.1	2,093,139	2,125,416	2,163,755	2,192,307	2,208,131
TOTAL ASSETS		2,181,892	2,177,987	2,206,996	2,240,304	2,258,840
CURRENT LIABILITIES						
Trade and other payables		14,314	14,600	14,930	15,303	15,686
Trust funds and deposits		2,076	2,118	2,165	2,219	2,275
Provisions		16,258	16,604	17,023	17,453	17,894
Interest-bearing loans and borrowings	4.2.3	3,563	6,626	7,872	11,491	12,711
Lease liabilities	4.2.4	910	1,331	741	1,402	1,168
TOTAL CURRENT LIABILITIES	4.2.2	37,121	41,279	42,731	47,868	49,734
NON CURRENT LIABILITIES						
Provisions		5,931	5,949	5,971	5,993	6,016
Interest-bearing loans and borrowings	4.2.3	37,343	64,652	91,960	95,394	92,683
Lease liabilities	4.2.4	1,479	2,495	1,754	1,598	430
TOTAL NON CURRENT LIABILITIES	4.2.2	44,753	73,096	99,685	102,985	99,129
TOTAL LIABILITIES		81,874	114,375	142,416	150,853	148,863
NET ASSETS		2,100,018	2,063,612	2,064,580	2,089,451	2,109,977
EQUITY						
Accumulated surplus		708,459	687,741	688,758	714,984	736,793
Reserves		1,391,559	1,375,871	1,375,822	1,374,467	1,373,184
TOTAL EQUITY		2,100,018	2,063,612	2,064,580	2,089,451	2,109,977

3.3 Statement of Changes in Equity

For the four years ending 30 June 2024

	Notes	Total \$'000	Accumulated Surplus \$'000	Revaluation Reserve \$'000	Other Reserves \$'000
2020 FORECAST					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,086,889	683,276	1,360,570	43,043
Surplus/(deficit) for the year		13,129	13,129	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(5,658)	0	5,658
Transfer from other reserves		0	17,712	0	(17,712)
BALANCE AT END OF THE FINANCIAL YEAR		2,100,018	708,459	1,360,570	30,989
2021 BUDGET					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,100,018	708,459	1,360,570	30,989
Surplus/(deficit) for the year		(36,406)	(36,406)	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves	4.3.1	0	(6,159)	0	6,159
Transfer from other reserves	4.3.1	0	21,847	0	(21,847)
BALANCE AT END OF THE FINANCIAL YEAR	4.3.2	2,063,612	687,741	1,360,570	15,301
2022					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,063,612	687,741	1,360,570	15,301
Surplus/(deficit) for the year		968	968	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(6,960)	0	6,960
Transfer from other reserves		0	7,009	0	(7,009)
BALANCE AT END OF THE FINANCIAL YEAR		2,064,580	688,758	1,360,570	15,252
2023					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,064,580	688,758	1,360,570	15,252
Surplus/(deficit) for the year		24,871	24,871	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(7,162)	0	7,162
Transfer from other reserves		0	8,517	0	(8,517)
BALANCE AT END OF THE FINANCIAL YEAR		2,089,451	714,984	1,360,570	13,897
2024					
BALANCE AT BEGINNING OF THE FINANCIAL YEAR		2,089,451	714,984	1,360,570	13,897
Surplus/(deficit) for the year		20,526	20,526	0	0
Net asset revaluation increment (decrement)		0	0	0	0
Transfer to other reserves		0	(7,234)	0	7,234
Transfer from other reserves		0	8,517	0	(8,517)
BALANCE AT END OF THE FINANCIAL YEAR		2,109,977	736,793	1,360,570	12,614

3.4 Statement of Cash Flows

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2019-20	2020-21	2021-22	2022-23	2023-24
		\$'000	\$'000	\$'000	\$'000	\$'000
		Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)	Inflows (Outflows)
CASH FLOWS FROM OPERATING ACTIVITIES						
Rates and charges		117,326	121,885	128,376	134,399	140,510
User fees		19,230	17,344	18,564	19,194	19,842
Statutory fees and fines		4,794	3,242	3,682	3,756	3,799
Grants - operating		24,124	22,808	23,340	23,736	24,246
Grants - capital		4,731	3,335	10,911	1,922	2,504
Contributions - monetary		8,934	7,887	9,256	18,685	8,370
Interest received		517	850	869	889	924
Other receipts		1,667	914	993	1,005	1,016
Net movement in trust deposits		41	42	48	54	55
Employee costs		(72,200)	(74,848)	(74,086)	(75,357)	(76,897)
Materials and services		(69,287)	(75,470)	(72,951)	(69,920)	(70,698)
Contributions and donations		(5,975)	(5,681)	(5,786)	(5,837)	(5,895)
Short-term, low value and variable lease payments		(7)	(8)	(8)	(8)	(8)
Other payments		(612)	(626)	(645)	(655)	(668)
NET CASH PROVIDED BY / (USED IN) OPERATING ACTIVITIES	4.4.1	33,283	21,672	42,563	51,862	47,102
CASH FLOWS FROM INVESTING ACTIVITIES						
Proceeds from sale of property, infrastructure, plant and equipment		13,896	11,917	4,182	14,067	15,667
Payments for property, infrastructure, plant and equipment		(69,574)	(98,461)	(81,866)	(64,613)	(54,791)
Payments for investments		(4,300)	0	0	0	0
Proceeds from sale of investments		23,100	4,300	0	0	0
NET CASH PROVIDED BY / (USED IN) INVESTING ACTIVITIES	4.4.2	(36,878)	(82,244)	(77,684)	(50,546)	(39,124)
CASH FLOWS FROM FINANCING ACTIVITIES						
Finance costs		0	(1,187)	(2,064)	(2,884)	(3,018)
Proceeds from borrowings		40,906	33,935	35,180	14,926	10,000
Repayment of borrowings		0	(3,563)	(6,626)	(7,873)	(11,491)
Interest paid - lease liability		(40)	(41)	(61)	(82)	(53)
Repayment of lease liabilities		(751)	(1,015)	(1,331)	(1,327)	(1,402)
NET CASH PROVIDED BY / (USED IN) FINANCING ACTIVITIES	4.4.3	40,115	28,129	25,098	2,760	(5,964)
NET INCREASE (DECREASE) IN CASH HELD		36,520	(32,443)	(10,023)	4,076	2,014
Cash and cash equivalents at the beginning of the financial year		33,145	69,665	37,222	27,199	31,275
CASH AND CASH EQUIVALENTS AT END OF YEAR		69,665	37,222	27,199	31,275	33,289

3.5 Statement of Capital Works

For the four years ending 30 June 2024

	Notes	Forecast	Budget	Strategic Resource Plan Projections		
		2019-20 \$'000	2020-21 \$'000	2021-22 \$'000	2022-23 \$'000	2023-24 \$'000
PROPERTY						
Land and Buildings		32,335	59,583	51,664	34,833	26,214
TOTAL PROPERTY		32,335	59,583	51,664	34,833	26,214
PLANT AND EQUIPMENT						
Plant, machinery and equipment		2,463	2,391	2,135	2,457	2,011
Computers and telecommunications		5,811	12,981	6,452	4,809	4,805
Artworks		222	80	122	123	124
TOTAL PLANT AND EQUIPMENT		8,496	15,452	8,709	7,389	6,940
INFRASTRUCTURE						
Roads		9,184	10,133	8,728	9,804	10,494
Bridges		4,529	1,625	545	467	425
Footpaths and cycleways		5,042	4,691	4,898	5,422	5,491
Drainage		4,024	4,265	4,410	5,015	4,084
Recreational, leisure and community facilities		16,803	17,005	12,122	9,475	8,324
Off street car parks		778	1,075	1,535	1,140	721
Other infrastructure		704	393	2,197	352	359
TOTAL INFRASTRUCTURE		41,064	39,187	34,435	31,675	29,898
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	81,895	114,222	94,808	73,897	63,053
REPRESENTED BY						
Asset renewal		35,459	39,430	35,240	36,169	36,795
Asset upgrade		20,572	28,082	29,753	32,730	22,173
Asset new		24,336	42,747	28,710	4,378	4,085
Asset expansion		1,528	3,963	1,105	620	0
TOTAL CAPITAL WORKS EXPENDITURE	4.5.1	81,895	114,222	94,808	73,897	63,053
CAPITAL WORKS FUNDING SOURCE						
EXTERNAL						
Loan proceeds		40,906	33,935	29,180	12,926	10,000
Grants - capital		4,731	3,335	10,911	1,922	2,504
Contributions - capital		2,782	1,155	1,685	10,900	500
TOTAL EXTERNAL FUNDING		48,419	38,425	41,776	25,748	13,004
INTERNAL						
Proceeds from sale of fixed assets		12,702	11,917	4,182	14,067	15,667
Movement in reserve funds		14,445	21,587	7,009	8,517	8,517
Rate funding		6,329	42,293	41,841	25,565	25,865
TOTAL INTERNAL FUNDING		33,476	75,797	53,032	48,149	50,049
TOTAL CAPITAL WORKS FUNDING SOURCES	4.5.1	81,895	114,222	94,808	73,897	63,053

3.6 Statement of Human Resources

For the four years ending 30 June 2024

	Forecast	Budget	Strategic Resource Plan Projections		
	2019-20	2020-21	2021-22	2022-23	2023-24
	\$'000	\$'000	\$'000	\$'000	\$'000
	FTE	FTE	FTE	FTE	FTE
STAFF EXPENDITURE					
Employee costs - operating	72,564	75,212	74,527	75,810	77,361
Employee costs - capital	2,443	3,070	3,117	3,149	2,833
TOTAL STAFF EXPENDITURE	75,007	78,282	77,644	78,959	80,194
STAFF NUMBERS					
Full time equivalent (FTE) employees	728.60	728.90	726.70	726.70	722.50
TOTAL STAFF NUMBERS	728.60	728.90	726.70	726.70	722.50

A summary of human resources expenditure categorised according to the organisational structure of Council is included below:

DEPARTMENT	Budget 2020-21 \$'000	Comprises			
		Permanent		Casual \$'000	Temporary \$'000
		Full Time \$'000	Part Time \$'000		
CEO & Council	3,765	2,329	1,243	5	188
City Development	13,090	9,684	2,860	152	394
Community Services	30,810	14,092	15,838	187	693
Corporate Services	11,811	7,361	4,443	7	0
Engineering & Infrastructure	15,266	13,581	1,308	28	349
Knox Central	470	384	86	0	0
TOTAL PERMANENT STAFF EXPENDITURE	75,212	47,431	25,778	379	1,624
Capitalised labour costs	3,070				
TOTAL EXPENDITURE	78,282				

A summary of the number of full time equivalent (FTE) Council staff in relation to the above expenditure is included below:

DEPARTMENT	Budget 2020-21 FTE	Comprises			
		Permanent		Casual FTE	Temporary FTE
		Full Time FTE	Part Time FTE		
CEO & Council	28.95	16.30	11.00	0.05	1.60
City Development	122.81	83.07	34.07	1.87	3.80
Community Services	310.44	140.56	160.61	2.08	7.19
Corporate Services	101.47	75.60	25.79	0.08	0.00
Engineering & Infrastructure	160.23	147.32	9.22	0.32	3.37
Knox Central	5.00	4.00	1.00	0.00	0.00
TOTAL PERMANENT STAFF FTE	728.90	466.85	241.69	4.40	15.96

4. Notes on the Financial Statements

4.1 Comprehensive Income Statement

4.1.1 Rates and charges

Rates and charges are required by the Act and the Regulations to be disclosed in Council's Annual Budget.

In developing the Strategic Resource Plan, rates and charges were identified as an important source of revenue. Planning for future rate increases has therefore been an important component of the Strategic Resource Planning process. The Fair Go Rates System (FGRS) sets out the maximum amount councils may increase rates in a year. For 2020-21 the FGRS cap has been set at 2.00%. The cap applies to both general rates and municipal charges and is calculated on the basis of Council's average rates and charges.

The level of required rates and charges has been considered in this context, with reference to Council's other sources of income and the planned expenditure on services and works to be undertaken for the community.

To achieve these objectives while maintaining service levels and a strong capital expenditure program, the average general rates will increase by 2.00% in line with the rate cap.

Council's Residential Garbage Charge for the 2020-21 financial year has been set at an amount to ensure only full cost recovery inclusive of the State Government Landfill Levy. The Residential Garbage Charge will increase by \$42 (22.11%) in line with the projected increase in costs. These costs include a substantial increase in the State Government Landfill Levy from \$66 per tonne to \$86 per tonne, which will then rise to \$126 per tonne over the following two years. Additional costs are also attributed to increased waste service costs, such as recycling processing services, due to recent sector challenges.

This will raise total rates and charges for 2020-21 to \$122,245,301, exclusive of optional services.

4.1.1 (a) The reconciliation of the total rates and charges to the Comprehensive Income Statement is as follows:

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change \$'000	%
General rates *	104,955	107,130	2,175	2.1%
Rate rebates	(1,205)	(1,255)	(50)	4.1%
Residential garbage charge	11,287	13,802	2,515	22.3%
Service rates and charges	1,955	2,043	88	4.5%
Supplementary rates and rate adjustments	250	250	0	0.0%
Interest on rates and charges	327	275	(52)	(15.9%)
Total rates and charges	117,569	122,245	4,676	4.0%

* General rates are subject to the rate cap established under the FGRS

4.1.1 (b) The rate in the dollar to be levied as general rates under section 158 of the Act for each type or class of land compared with the previous financial year

Type or Class of Land	Budget 2019-20 cents/\$CIV	Budget 2020-21 cents/\$CIV	Change %
Differential rate for Vacant Land or Derelict Land	0.54472	0.52177	-4.2%
Differential rate for Retirement Village Land properties	0.14057	0.13465	-4.2%
Differential rate for Commercial Land properties	0.43929	0.42078	-4.2%
Differential rate for Industrial Land properties	0.46564	0.44603	-4.2%
Differential rate for Residential Land properties	0.17571	0.16831	-4.2%
Recreational Land rate for rateable recreational properties	0.17571	0.16831	-4.2%

4.1.1 (c) The estimated total amount to be raised by general rates in relation to each type or class of land, and the estimated total amount to be raised by general rates, compared with the previous financial year

Type or Class of Land	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change \$'000	%
Rates				
Vacant Land or Derelict Land	2,353	1,691	(662)	(28.1%)
Retirement Village Land	1,196	1,214	18	1.5%
Commercial Land	14,325	14,629	304	2.1%
Industrial Land	16,687	17,303	616	3.7%
Residential Land	70,584	72,483	1,899	2.7%
Recreational Land Rate	59	60	1	1.7%
Total amount to be raised by general rates *	105,204	107,380	2,176	2.1%

* Total rates to be raised in the 2020-21 Budget includes Supplementary Rates of \$250,000. The total rates to be raised in the 2019-20 Forecast also includes Supplementary Rates of \$250,000.

4.1.1 (d) The number of assessments in relation to each type or class of land, and the total number of assessments, compared with the previous financial year

Type or Class of Land	Budget 2019-20 Number	Budget 2020-21 Number	Change Number	%
Vacant Land or Derelict land	601	435	(166)	(27.6%)
Retirement Village Land	1,897	1,887	(10)	(0.5%)
Commercial Land	2,586	2,524	(62)	(2.4%)
Industrial Land	3,568	3,636	68	1.9%
Residential Land	58,760	59,423	663	1.1%
Recreational Land Rate	7	7	0	0.0%
Total number of assessments	67,419	67,912	493	0.7%

4.1.1 (e) The basis of valuation to be used is the Capital Improved Value (CIV)

4.1.1 (f) The estimated total value of each type or class of land, and the estimated total value of land, compared with the previous financial year

Type or Class of Land	Budget	Budget	Change	
	2019-20 \$'000	2020-21 \$'000	\$'000	%
Vacant Land or Derelict Land	431,900	320,750	(111,150)	(25.7%)
Retirement Village Land	850,875	868,125	17,250	2.0%
Commercial Land	3,260,912	3,392,277	131,365	4.0%
Industrial Land	3,583,609	3,908,340	324,731	9.1%
Residential Land	39,968,768	43,236,675	3,267,907	8.2%
Recreational Land Rate	33,625	34,925	1,300	3.9%
Total value of land	48,129,689	51,761,092	3,631,403	7.5%

4.1.1 (g) The rate or unit amount to be levied for each type of service rate or charge under Section 162 of the Act compared with the previous financial year

Type of Charge	Per Rateable	Per Rateable	Change	
	Property 2019-20 \$	Property 2020-21 \$	\$	%
Residential Garbage Charge	190	232	42	22.1%
Garbage Surcharge – 120 Litre Bin	52	54	2	3.8%
Additional Household Bins	245	255	10	4.1%
Optional Household Green Waste Bin	105	109	4	3.8%
Additional Recycle Bin	85	88	3	3.5%
Additional Recycle Bin - Industrial / Commercial	129	159	30	23.3%
Optional Industrial / Commercial Garbage, Daily Service	1,244	1,294	50	4.0%
Optional Industrial / Commercial Garbage, Weekly Service	303	423	120	39.6%
Waste Management and Recycling for Non Rateable Properties – Daily Service (240 Litre Bin)	1,038	1,080	42	4.0%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (240 Litre Bin)	223	232	9	4.0%
Waste Management and Recycling for Non Rateable Properties – Weekly Service (120 Litre Bin)	165	172	7	4.2%
<i>Dorset Square</i>				
– Annual Waste Charge, office based premises	254	305	51	20.1%
– Annual Waste Charge, retail based premises	757	908	151	19.9%
– Annual Waste Charge, food based premises less than 200 square metres floor area.	2,268	2,722	454	20.0%
– Annual Waste Charge, food based premises greater than 200 square metres floor area.	5,289	6,347	1,058	20.0%

4.1.1 (h) The estimated total amount to be raised by each type of service rate or charge, and the estimated total amount to be raised by service rates and charges, compared with the previous financial year

Type of Charge	Forecast	Budget	Change	
	2019-20	2020-21	\$	%
	\$	\$	\$	%
Residential Garbage Charge	11,286,891	13,802,144	2,515,253	22.3%
Garbage Surcharge – 120 Litre Bin	1,955,000	2,042,820	87,820	4.5%
Additional Household Bins	255,000	265,200	10,200	4.0%
Optional Household Green Waste Bin	4,569,882	4,632,500	62,618	1.4%
Additional Recycle Bin	80,000	51,518	(28,482)	(35.6%)
Optional Industrial / Commercial Garbage Service	880,000	909,084	29,084	3.3%
Non Rateable Properties	72,987	75,903	2,916	4.0%
<i>Dorset Square:</i>				
Office based premises	6,858	5,185	(1,673)	(24.4%)
Retail based premises	11,355	12,712	1,357	12.0%
Food based premises less than 200 square metres floor area	6,804	8,166	1,362	20.0%
Food based premises greater than 200 square metres	10,578	12,694	2,116	20.0%
Total	19,135,355	21,817,926	2,682,571	14.0%

4.1.1 (i) The estimated total amount to be raised by all rates and charges compared with the previous financial year

	Forecast	Budget	Change	
	2019-20	2020-21	\$'000	%
	\$'000	\$'000	\$'000	%
Total General Rates to be Raised				
- Refer item 4.1.1(c)	105,204	107,380	2,176	2.1%
Total Service Charges and Service Rates to be Raised				
- Refer item 4.1.1(h)	19,135	21,818	2,683	14.0%
Total rates and charges	124,339	129,198	4,859	3.9%

4.1.1 (j) Fair Go Rates System Compliance

Knox City Council is fully compliant with the State Government's Fair Go Rates System. The table below details the budget assumptions consistent with the requirements of the Fair Go Rates System.

	2019-20	2020-21
Total Rates	\$ 102,293,401	\$ 105,274,841
Number of Rateable Properties	67,412	67,912
Base Average Rate	\$ 1,517.44	\$ 1,550.17
Maximum Rate Increase (set by the State Government)	2.50%	2.00%
Capped Average Rate	\$ 1,555.37	\$ 1,581.17
Maximum General Rates and Municipal Charges Revenue	\$ 104,850,736	\$ 107,380,338
Revenue	\$ 104,600,736	\$ 107,130,337
Budgeted Supplementary Rates	\$ 250,000	\$ 250,000
Budgeted Total Rates and Municipal Charges Revenue	\$ 104,850,736	\$ 107,380,337

4.1.1 (k) Any significant changes that may affect the estimated amounts to be raised by rates and charges

There are no known significant changes which may affect the estimated amounts to be raised by rates and charges. However, the total amount to be raised by rates and charges may be affected by:

- The making of supplementary valuations (2020-21: estimated \$250,000 and 2019-20: forecast \$250,000)
- The variation of returned levels of value (e.g. valuation appeals)
- Changes in use of land such that rateable land becomes non-rateable land and vice versa
- Changes in use of land such that residential land becomes commercial or industrial land and vice versa

4.1.1 (l) Differential rates

The rate and amount of rates payable in relation to land in each category of differential are:

- A general rate of 0.52177% (0.52177 cents in the dollar of capital improved value) for all rateable Vacant Land or Derelict Land; and
- A general rate of 0.13465% (0.13465 cents in the dollar of capital improved value) for all rateable Retirement Village Land; and
- A general rate of 0.16831% (0.16831 cents in the dollar of capital improved value) for all rateable Recreational Land; and
- A general rate of 0.44603% for (0.44603 cents in the dollar of capital improved value) rateable Industrial Land; and
- A general rate of 0.42078% (0.42078 cents in the dollar of capital improved value) for all rateable Commercial Land; and
- A general rate of 0.16831% (0.16831 cents in the dollar of capital improved value) for all rateable Residential Land.

Each differential rate will be determined by multiplying the Capital Improved Value of each rateable land (categorised by the characteristics described below) by the relevant percentages indicated above.

Council believes each differential rate will contribute to the equitable and efficient carrying out of Council functions. Details of the objectives of each differential rate, the types of classes of land which are subject to each differential rate and the uses of each differential rate are set out below.

Vacant Land or Derelict Land

Definition/Characteristics

Any land on which there is no building that is occupied or adapted for occupation, or contains a building that is ordinarily adapted for occupation which is abandoned, unoccupied and in a very poor condition resulting from both disuse and neglect.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Encouragement of development/and or improvement of land; and
2. Construction and maintenance of public infrastructure; and
3. Development and provision of health and community services; and
4. Provision of general support services; and
5. Requirement to ensure that Council has adequate funding to undertake it's strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Retirement Village Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a retirement village.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council on behalf of the retirement village sector.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020-21 financial year.

Residential Land

Definitions/Characteristics:

Any land which is not Vacant Land or Derelict Land, Retirement Village Land, Industrial Land, Commercial Land, or Cultural and Recreational Land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020-21 financial year.

Commercial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of a commercial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020-21 financial year.

Industrial Land

Definitions/Characteristics:

Any land which is used primarily for the purposes of an industrial land.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Enhancement of the economic viability of the commercial and industrial sector through targeted programs and projects; and
6. Encouragement of employment opportunities; and
7. Promotion of economic development; and
8. Analysis, maintenance and construction of public drainage infrastructure; and
9. Requirement to ensure that infrastructure investment and promotional activity is complementary to the achievement of industrial and commercial objectives.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

Planning Scheme Zoning:

The zoning applicable to each rateable land within this category, as determined by consulting maps referred to in the relevant Planning Scheme.

Types of Buildings:

All buildings which are now constructed on the land or which are constructed prior to the expiry of the 2020-21 financial year.

Recreational Land

Definitions/Characteristics:

Any land upon which sporting, recreational or cultural activities are conducted, including buildings which may be ancillary to such activities, in accordance with the *Cultural and Recreational Lands Act 1963*.

Objective:

To ensure that all rateable land makes an equitable financial contribution to the cost of carrying out the functions of Council, including the:

1. Construction and maintenance of public infrastructure; and
2. Development and provision of health and community services; and
3. Provision of general support services; and
4. Requirement to ensure that Council has adequate funding to undertake its strategic, statutory, and service provision obligations; and
5. Recognition of expenditures made by Council in cultural and recreational sporting programs and infrastructure.

Types and Classes:

Rateable land having the relevant characteristics described in the definition/characteristics.

Use and Level of Differential Rate:

The differential rate will be used to fund some of those items of expenditure described in the Budget adopted by Council.

The level of the differential rate is the level which Council considers is necessary to achieve the objectives specified above.

Geographic Location:

Wherever located within the municipal district.

Use of Land:

Any use permitted under the relevant Planning Scheme.

4.1.2 User fees

	Forecast	Budget	Change	
	2019-20	2020-21	\$'000	%
	\$'000	\$'000	\$'000	%
Waste management services	5,946	6,027	81	1.4%
Child care/children's programs	3,935	3,698	(237)	(6.0%)
Leisure centre and recreation	2,121	2,899	778	36.7%
Registration and other permits	2,021	2,075	54	2.7%
Aged and health services	1,011	981	(30)	(3.0%)
Building services	655	760	105	16.0%
Other fees and charges	805	1,028	223	27.7%
Total user fees	16,494	17,468	974	5.9%

User fees relate mainly to the recovery of service delivery costs through the charging of fees to users of Council's services. The principal sources of fee income arise from services such as child care, preschools, recreational facilities and projected income from home care and garbage charges for optional services. User fees are budgeted to increase by 5.91% on the current year forecast.

A detailed listing of fees and charges is included as Appendix A.

4.1.3 Statutory fees and fines

	Forecast	Budget	Change	
	2019-20	2020-21	\$'000	%
	\$'000	\$'000	\$'000	%
Permits	2,296	2,235	(61)	(2.7%)
Infringements and costs	868	644	(224)	(25.8%)
Town planning fees	37	155	118	318.9%
Court recoveries	300	150	(150)	(50.0%)
Land information certificates	120	110	(10)	(8.3%)
Other statutory fees and fines	1	1	0	0.0%
Total statutory fees and fines	3,622	3,295	(327)	(9.0%)

Statutory fees and fines relate mainly to fees and fines levied in accordance with legislation and include animal registrations, planning fees and parking fines. Increases in statutory fees and fines are made in accordance with legislative requirements. Statutory fees and fines are budgeted to decrease by 9.03% on the current year forecast.

4.1.4 Grants

Grants are required by the Act and the Regulations to be disclosed in Council's annual budget.

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Grants were received in respect of the following:				
Summary of grants				
Commonwealth funded grants	16,349	15,785	(564)	(3.4%)
State funded grants	12,506	10,358	(2,148)	(17.2%)
Total grants received	28,855	26,143	(2,712)	(9.4%)
(a) Operating grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission	6,463	6,458	(5)	(0.1%)
General home care	4,020	4,073	53	1.3%
Family and Children - Early Years Hubs	3,235	3,024	(211)	(6.5%)
Aged Care	228	231	3	1.3%
Recurrent - State Government				
Family and children - preschool	5,504	4,925	(579)	(10.5%)
Family and children - maternal and child health	1,501	1,776	275	18.3%
General home care	781	640	(141)	(18.1%)
School crossing supervisors	704	704	0	0.0%
Family and Children - early years hubs	462	436	(26)	(5.6%)
Family and children - youth services	243	225	(18)	(7.4%)
Community health	144	135	(9)	(6.3%)
Community safety	2	0	(2)	(100.0%)
Other	35	35	0	0.0%
Aged care	39	6	(33)	(84.6%)
Total recurrent operating grants	23,361	22,668	(693)	(3.0%)
Non-recurrent - Commonwealth Government				
Other	0	100	100	0.0%
Community Health	54	0	(54)	(100.0%)
Non-recurrent - State Government				
Environmental planning	503	30	(473)	(94.0%)
Family and children - preschool	3	0	(3)	(100.0%)
Family and children - youth services	10	0	(10)	(100.0%)
Community health	0	10	10	0.0%
Community safety	90	0	(90)	(100.0%)
Aged care	68	0	(68)	(100.0%)
Recreational, leisure and community facilities	35	0	(35)	(100.0%)
Total non-recurrent operating grants	763	140	(623)	(81.7%)
Total operating grants	24,124	22,808	(1,316)	(5.5%)

Operating grants include all monies received from State and Federal Government sources which assists Council in funding the delivery of services to ratepayers. Overall, the level of operating grants is projected to decrease by 5.46% or \$1.316 million compared to 2019-20. This is mainly due to the projected decrease in family and children grants income (early years hubs and preschool) due to the current COVID-19 environment.

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
(b) Capital grants				
Recurrent - Commonwealth Government				
Victoria Grants Commission - local roads	1,134	1,166	32	2.8%
Roads to recovery	586	733	147	25.1%
Recreational, leisure and community facilities	275	0	(275)	(100.0%)
Recurrent - State Government				
Recreational, leisure and community facilities	125	400	275	220.0%
Roads and bridges	2,090	0	(2,090)	(100.0%)
Total recurrent capital grants	4,210	2,299	(1,911)	(45.4%)
Non-recurrent - Commonwealth Government				
Recreational, leisure and community facilities	229	0	(229)	(100.0%)
Family and Children - early years hubs	80	0	(80)	(100.0%)
Roads and bridges	45	0	(45)	(100.0%)
Non-recurrent - State Government				
Recreational, leisure and community facilities	118	450	332	281.4%
Roads and Bridges	49	586	537	1,095.9%
Total non-recurrent capital grants	521	1,036	515	98.8%
Total capital grants	4,731	3,335	(1,396)	(29.5%)
Total grants	28,855	26,143	(2,712)	(9.4%)

Capital grants include all monies received from State and Federal Government and community sources which assists Council in funding the capital works program. Overall the level of capital grants is projected to decrease by 9.40% or \$2.712 million compared to 2019-20. This decrease is due mainly to specific funding for some large capital works projects in 2019-20.

Refer to section 4.5 'Capital works program' for a more detailed analysis of the grants and contributions expected to be received during the 2020-21 financial year.

4.1.5 Contributions

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Monetary	8,934	7,887	(1,047)	(11.7%)
Non-monetary	2,000	2,000	0	0.0%
Total contributions	10,934	9,887	(1,047)	(9.6%)

Monetary contributions include charges paid by developers in regard to recreational lands, drainage and car parking in accordance with planning permits issued for property development. Monetary contributions are budgeted to decrease by 11.72% on the current year forecast.

Non-monetary contributions are assets which transfer to Council from property developers at the completion of subdivision work. The assets generally consist of land used for public open space or infrastructure assets. Council recognises these new assets at 'fair value'. No cash is transferred but the fair value of the assets is recorded as revenue in the year of the transfer.

4.1.6 Other income

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Interest	517	850	333	64.4%
Rent	567	589	22	3.9%
Reimbursements	745	214	(531)	(71.3%)
Recyclable material sales	181	0	(181)	0.0%
Other	174	111	(63)	(36.2%)
Total other income	2,184	1,764	(420)	(19.2%)

Other income relates to a range of items such as interest, cost recovery and other miscellaneous income items.

4.1.7 Employee costs

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Wages and salaries	52,472	55,513	3,041	5.8%
Annual leave and long service leave	7,764	8,348	584	7.5%
Superannuation	5,421	5,745	324	6.0%
Agency staff	5,661	4,343	(1,318)	(23.3%)
WorkCover	896	913	17	1.9%
Fringe benefits tax	350	350	0	0.0%
Total employee costs	72,564	75,212	2,648	3.6%

Employee costs include all labour related expenditure such as wages and salaries, and on-costs including allowances, leave entitlements, employer superannuation and WorkCover. Employee costs are budgeted to increase by 3.65% on the current year forecast. An increase has been allowed to cover the estimated Enterprise Agreement (EA) increment, together with an allowance for other periodic increments in employee banding structure provided for in Awards.

4.1.8 Materials and services

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Contract payments				
Waste Management	17,544	19,328	1,784	10.2%
Operating Projects Expenditure	12,321	15,761	3,440	27.9%
Operations Maintenance	6,384	5,548	(836)	(13.1%)
Corporate Services	1,132	1,405	273	24.1%
Active Ageing & Disability	1,101	1,162	61	5.5%
Other	4,982	4,315	(667)	(13.4%)
Administration costs	7,350	7,276	(74)	(1.0%)
Utilities	3,614	3,516	(98)	(2.7%)
Information technology	2,776	3,401	625	22.5%
Consumable materials and equipment	2,996	3,141	145	4.8%
COVID-19 Support	0	3,000	3,000	N/A
Consultants	2,805	2,690	(115)	(4.1%)
Building maintenance	1,583	1,582	(1)	(0.1%)
Insurance	1,628	1,441	(187)	(11.5%)
Finance and legal costs	1,076	1,231	155	14.4%
General maintenance	730	870	140	19.2%
Total materials and services	68,022	75,667	7,645	11.2%

Materials and services include payments for the provision of services by external providers, materials and utility costs including electricity, water, gas and telephones. Materials and services are expected to decrease by 11.24% on the current year forecast.

Contract payments includes capital expenditure which is operational in nature. This is budgeted to increase by \$3.440 million on the current year forecast due to the capital projects being undertaken (including capital works to be carried forward to 2020-21). An allowance of \$3.000 million has been included in the 2020-21 budget to allow for COVID-19 support.

4.1.9 Contributions and donations

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Contribution to the Eastern Regional Libraries Corporator	4,196	4,289	93	2.2%
Community support payments	1,779	1,392	(387)	(21.8%)
Total contributions and donations	5,975	5,681	(294)	(4.9%)

Contributions and donations relate predominately to Council's share of costs associated with the Eastern Regional Libraries Corporation and funds for the Community Grants Scheme.

Council's funding of the Eastern Regional Libraries Corporation is budgeted to increase 2.2% on the current year forecast.

4.1.10 Depreciation

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Property	4,645	5,109	464	10.0%
Plant and equipment	1,644	1,844	200	12.2%
Infrastructure	16,934	17,653	719	4.2%
Total depreciation	23,223	24,606	1,383	6.0%

Depreciation is an accounting measure which attempts to allocate the value of an asset over its useful life for Council's property, plant and equipment including infrastructure assets such as roads and drains. Depreciation is budgeted to increase by 5.96% on the current year forecast. This increase is due to the forecast completion of the 2019-20 capital works program and the full year effect of depreciation on the 2019-20 capital works program.

Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2020-21 financial year.

4.1.11 Amortisation – Intangible assets

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Intangible assets	892	892	0	0.0%
Total amortisation - intangible assets	892	892	0	0.0%

Amortisation is an accounting measure which attempts to allocate the value of an intangible asset over its useful life. Council's intangible assets is software. Amortisation of intangible assets is budgeted to be consistent with the current year forecast.

4.1.12 Amortisation – Right of use assets

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Right of use assets	870	992	122	14.0%
Total amortisation - right of use assets	870	992	122	14.0%

Commencing for the 2019-20 financial year, the implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet, including the creation of a right of use asset. Similar to intangible assets, right of use assets are amortised over the life of the lease.

4.1.13 Other expenses

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
Councillors allowances	382	391	9	2.4%
Auditor's remuneration - internal	165	165	0	0.0%
Auditor's remuneration - VAGO - audit of the financial statements, performance statement and grant acquittals	65	70	5	7.7%
Operating lease rentals - short term, low value	7	8	1	14.3%
Total other expenses	619	634	15	2.4%

Other expenses relate to a range of unclassified items including Councillor allowances, audits and low value lease expenses. Other expenses are budgeted to increase by 2.42% on the current year forecast.

4.2 Balance Sheet

4.2.1 Assets

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
CURRENT ASSETS				
Cash and cash equivalents	69,665	37,222	(32,443)	(46.6%)
Other financial assets	4,300	0	(4,300)	(100.0%)
Trade and other receivables	13,646	14,184	538	3.9%
Other assets	1,133	1,156	23	2.0%
Inventories	9	9	0	0.0%
TOTAL CURRENT ASSETS	88,753	52,571	(36,182)	(40.8%)
NON CURRENT ASSETS				
Investments in associates	4,604	4,604	0	0.0%
Property, infrastructure, plant and equipment	2,085,331	2,116,148	30,817	1.5%
Right-of-use assets	2,270	3,730	1,460	64.3%
Intangible assets	934	934	0	0.0%
TOTAL NON CURRENT ASSETS	2,093,139	2,125,416	32,277	1.5%
TOTAL ASSETS	2,181,892	2,177,987	(3,905)	(0.2%)

Cash and cash equivalents include cash held in the bank, petty cash, and the value of investments in term deposits or other highly liquid investments with short maturities of three months or less. Other financial assets include term deposits held with an original maturity of greater than 90 days. These balances are projected to decrease by \$36.743 million during the year mainly to fund the capital works program during the year.

Trade and other receivables are monies owed to Council by ratepayers and others. Short term debtors are budgeted to increase by 3.94% on the current year forecast.

Other assets includes items such as prepayments for expenses that Council has paid in advance of service delivery.

Investments in associates is Council's 36.39% ownership interest in Eastern Regional Libraries Corporation.

Property, infrastructure, plant and equipment is the largest component of Council's worth and represents the value of all the land, buildings, roads, vehicles, equipment etc. which has been built up by Council over many years. The \$30.817 million increase in this balance is attributable to the anticipated capitalisation of the budgeted capital works program of \$114.222 million and the contribution of non-monetary assets of \$2.000 million. This is offset by \$25.498 million in depreciation and amortisation expense, \$15.761 million in capital expenditure deemed to be operational in nature, and the disposal of \$44.146 million of non-current assets through the sale of property, plant and equipment. The majority of the disposal of non-current assets is the transfer of the Knox Regional Sports Park assets to the State Government.

The implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet as a right of use asset. Council's right of use assets relate to property and information technology leases.

4.2.2 Liabilities

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
CURRENT LIABILITIES				
Trade and other payables	14,314	14,600	286	2.0%
Trust funds and deposits	2,076	2,118	42	2.0%
Provisions	16,258	16,604	346	2.1%
Interest-bearing loans and borrowings	3,563	6,626	3,063	86.0%
Lease liabilities	910	1,331	421	46.3%
TOTAL CURRENT LIABILITIES	37,121	41,279	4,158	11.2%
NON CURRENT LIABILITIES				
Provisions	5,931	5,949	18	0.3%
Interest-bearing loans and borrowings	37,343	64,652	27,309	73.1%
Lease liabilities	1,479	2,495	1,016	68.7%
TOTAL NON CURRENT LIABILITIES	44,753	73,096	28,343	63.3%
TOTAL LIABILITIES	81,874	114,375	32,501	39.7%

Trade and other payables are those to whom Council owes money as at 30 June. Trade and other payables are budgeted to increase by 2.00% on the current year forecast.

Trust funds and deposits include refundable deposits, the fire services levy and retention amounts. Trust funds and deposits are budgeted to increase by 2.02% on the current year forecast.

Provisions include accrued annual leave and long service leave owing to employees. These employee entitlements are split between those entitlements expected to be paid within twelve months and those expected to be paid beyond the next year. Total provisions are budgeted to increase by 1.64% on the current year forecast.

Interest-bearing loans and borrowings are split between Council borrowings expected to be repaid within the next twelve months and those expected to be repaid beyond the next year. Refer to section 4.2.3 'Borrowings' for further information on Council's interest-bearing loans and borrowings.

The implementation of *AASB 16 Leases* requires most operating leases to be recognised on the balance sheet as a lease liability. The lease liability is split between lease liabilities expected to be repaid within the next twelve months and those expected to be repaid beyond the next year.

4.2.3 Borrowings

The table below shows information on borrowings specifically required by the Regulations.

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000
Amount borrowed as at 30 June of the prior year	0	40,906
Amount proposed to be borrowed	40,906	33,935
Amount projected to be redeemed	0	3,563
Amount of borrowings as at 30 June	40,906	71,278

Borrowings are generally utilised for the provision of major community assets that will provide community benefit over a number of years. This is considered sound practice and governments at all levels have regularly enacted this approach. The use of borrowings enables the cost of community assets to be spread inter-generationally and smooths the impact of the borrowings on the long term financial structure for the Council.

Interest-bearing loans and borrowings of \$9.728 million originally budgeted for 2019-20 have been carried forward to 2020-21. Total interest-bearing loans and borrowings as at 30 June 2021 are now budgeted to be \$71.278 million.

4.2.4 Leases by category

As a result of the introduction of *AASB 16 Leases*, right-of-use assets and lease liabilities have been recognised as outlined in the table below.

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000
RIGHT-OF-USE ASSETS		
Property	1,018	3,076
Computers and telecommunications	1,252	654
TOTAL RIGHT-OF-USE ASSETS	2,270	3,730
LEASE LIABILITIES		
Current lease liabilities		
Property	250	698
Computers and telecommunications	660	633
Total current lease liabilities	910	1,331
Non-current lease liabilities		
Property	787	2,436
Computers and telecommunications	692	59
Non-current lease liabilities	1,479	2,495
TOTAL LEASE LIABILITIES	2,389	3,826

Where the interest rate applicable to a lease is not expressed in the lease agreement, Council applies the average incremental borrowing rate in the calculation of lease liabilities. The current incremental borrowing rate is 2.88%.

4.3 Statement of Changes in Equity

4.3.1 Reserves

	Opening Balance \$'000's	Transfer to Reserve \$'000's	Transfer from Reserve \$'000's	Closing Balance \$'000's
Statutory Reserves				
HACC Capital Grant	338	0	260	78
Open Space	10,640	6,000	6,601	10,039
Total Statutory Reserves	10,978	6,000	6,861	10,117
Discretionary Reserves				
Aged Care Reserve	4,885	0	1,448	3,437
Basketball Stadium infrastructure	125	25	0	150
Blue Hills Reserve	3	0	0	3
City Futures	2,915	0	2,668	247
Knox Regional Sports Park - Football Renewal	727	0	726	1
Mountain Gate Reserve	140	0	0	140
Revegetation Net Gain	351	0	0	351
Revolving Energy Fund	136	0	105	31
Scoresby Recreational Reserve	93	27	0	120
Stamford Park Project	10,039	0	10,039	0
State Basketball Centre Asset Renewal	597	107	0	704
Total Discretionary Reserves	20,011	159	14,986	5,184
Total Reserves	30,989	6,159	21,847	15,301

Statutory reserves must be applied for specified statutory purposes in accordance with various legislative and contractual requirements. Whilst these funds earn interest revenues for Council, they are not available for other purposes.

Discretionary reserves are funds set aside by Council for a specific purpose but are not protected by statute. The nature and purpose of the reserves are as follows:

HACC capital grant reserve

The purpose of this reserve is to refurbish, upgrade and maintain minor capital within the Home and Community Care funded programs.

Open space reserve

The Open Space Reserve is used to provide funding for future purchases and improvements of open space. Funding is provided from developer's contributions for open space which is initially recognised in the comprehensive income statement and then transferred to the reserve from accumulated surplus to facilitate separate tracking of the total funds received but not yet spent.

Aged care reserve

The purpose of this reserve is to set aside the proceeds from the divestment of the Amaroo Gardens Aged Care Facility by Council on 2 November 2011 for aged services and infrastructure within the Knox municipality.

Basketball stadium infrastructure reserve

The purpose of this reserve is to improve basketball stadium facilities within the Knox municipality.

Blue Hills reserve

The purpose of this reserve is to construct the Early Years Hubs facilities for the benefit of the Knox Community.

City futures fund

The purpose of this reserve is to construct major facilities within the Knox municipality.

Knox Regional Sports Park - Football pitch replacement fund

The purpose of this reserve is to provide for future football pitch replacement at Knox Regional Sports Park.

Mountain Gate reserve

The purpose of this reserve is to enhance community facilities within Mountain Gate.

Revegetation net gain reserve

The purpose of this reserve is to ensure any loss of vegetation through development is re-established in a sustainable location.

Revolving energy fund

The purpose of this reserve is to re-invest savings in energy costs to be invested in further works to minimise energy consumption.

Scoresby Recreation reserve

The purpose of this reserve is to invest the income derived from lease of this site into the Scoresby Recreation Reserve.

Stamford Park reserve

The purpose of this reserve is to develop the Stamford Park site for the benefit of the Knox Community.

State basketball centre asset renewal fund

The purpose of this reserve is to provide for asset renewal works at the State Basketball Centre (Knox Regional Sports Park).

4.3.2 Equity

	Forecast 2019-20 \$'000	Budget 2020-21 \$'000	Change	
			\$'000	%
EQUITY				
Accumulated surplus	708,459	687,741	(20,718)	(2.9%)
Reserves	1,391,559	1,375,871	(15,688)	(1.1%)
TOTAL EQUITY	2,100,018	2,063,612	(36,406)	(1.7%)

Total equity always equals net assets and is made up of the following components:

- Asset revaluation reserve which represents the difference between the previously recorded value of assets and their current valuations.
- Other reserves that are funds that Council wishes to separately identify as being set aside to meet a specific purpose in the future and to which there is no existing liability. These amounts are transferred from the Accumulated Surplus of the Council to be separately disclosed.
- Accumulated surplus which is the value of all net assets less reserves that have accumulated over time. \$36.406 million of the \$20.718 million decrease in accumulated surplus results directly from the surplus for the year. An amount of \$15.688 million (net) is budgeted to be transferred from other reserves to accumulated surplus. This reflects the usage of investment cash reserves to partly fund the capital works program. This is a transfer between equity balances only and does not impact on the total balance of equity.

The net decrease in equity or net assets of \$36.406 million results directly from the 2020-21 financial year budgeted operating surplus.

4.4 Statement of Cash Flows

4.4.1 Net cash flows provided by/used in operating activities

Description	Forecast	Budget	Change	
	2019-20 \$'000	2020-21 \$'000	\$'000	%
Cash flow from operating activities				
Rates and charges	117,326	121,885	4,559	3.9%
User fees	19,230	17,344	(1,886)	(9.8%)
Statutory fees and fines	4,794	3,242	(1,553)	(32.4%)
Grants - operating	24,124	22,808	(1,316)	(5.5%)
Grants - capital	4,731	3,335	(1,396)	(29.5%)
Contributions - monetary	8,934	7,887	(1,047)	(11.7%)
Interest received	517	850	333	64.4%
Other receipts	1,667	914	(753)	(45.2%)
Net movement in trust deposits	41	42	1	1.3%
Employee costs	(72,200)	(74,848)	(2,648)	3.7%
Materials and services	(69,287)	(75,470)	(6,183)	8.9%
Contributions and donations	(5,975)	(5,681)	294	(4.9%)
Short-term, low value and variable lease payments	(7)	(8)	(1)	14.3%
Other payments	(612)	(626)	(14)	2.3%
Net cash provided by operating activities	33,283	21,672	(11,611)	(34.9%)

Operating activities refers to the cash generated or used in the normal service delivery functions of Council. Cash remaining after paying for the provision of services to the community may be available for investment in capital works, or repayment of debt.

The 2020-21 budgeted capital grants income is budgeted to decrease by \$1.396 million. This is due to specific funding for some large capital works projects in 2019-20. Refer to section 4.5 'Capital works program' for a more detailed analysis of Council's capital works program for the 2020-21 financial year.

The 2020-21 operating grants income is budgeted to decrease by \$1.316 million on the 2019-20 forecast. This is mainly due to the projected decrease in family and children grants income (early years hubs and preschool) due to the current COVID-19 environment.

Materials and services are budgeted to increase by \$6.183 million. Included in materials and services is capital expenditure which is operational in nature. This expenditure is budgeted to increase by \$3.440 million on the current year forecast. Materials and services also includes \$19.328 million for waste management. This is an increase of \$1.784 million on the current year forecast. An allowance of \$3.000 million has been included in the 2020-21 budget to allow for COVID-19 support.

4.4.2 Net cash flows provided by/used in investing activities

Description	Forecast	Budget	Change	
	2019-20	2020-21	\$'000	%
Cash flow from investing activities				
Proceeds from sale of property, infrastructure, plant and equipment	13,896	11,917	(1,979)	(14.2%)
Payments for property, infrastructure, plant and equipment	(69,574)	(98,461)	(28,887)	41.5%
Payments for investments	(4,300)	0	4,300	(100.0%)
Proceeds from sale of investments	23,100	4,300	(18,800)	(81.4%)
Net cash used in investing activities	(36,878)	(82,244)	(45,366)	123.0%

Investing activities refers to cash generated or used in the enhancement or creation of infrastructure and other assets. These activities also include the acquisition and sale of other assets such as vehicles, property, plant and equipment.

The increase in net cash inflows from investing activities is mainly due to a \$28.887 million increase in payments for property, infrastructure, plant and equipment, together with an \$18.800 million decrease in proceeds from the sale of investments (term deposits held longer than 90 days). This is partially offset by a \$4.300 million decrease in payments for investments (term deposits held for longer than 90 days), and a decrease of \$1.979 million in proceeds from the sale of property, infrastructure, plant and equipment.

4.4.3 Net cash flows provided by/used in financing activities

Description	Forecast	Budget	Change	
	2019-20	2020-21	\$'000	%
Cash flow from financing activities				
Finance costs	0	(1,187)	(1,187)	0.0%
Proceeds from borrowings	40,906	33,935	(6,971)	(17.0%)
Repayment of borrowings	0	(3,563)	(3,563)	0.0%
Interest paid - lease liability	(40)	(41)	(1)	2.5%
Repayment of lease liabilities	(751)	(1,015)	(264)	35.2%
Net cash used in financing activities	40,115	28,129	(11,986)	(29.9%)

Financing activities refers to the cash generated or used in the financing of Council functions and include proceeds from and repayment of borrowings from financial institutions.

The 2020-21 budget includes new borrowings of \$33.935 million. The new borrowings are forecast to take place at the end of the financial year.

Refer to section 4.2.3 'Borrowings' for further information on Council borrowings.

4.5 Capital Works Program

This section presents a listing of the capital works projects that will be undertaken for the 2020-21 year, classified by expenditure type and funding source. Works are also disclosed as current budget or carried forward from prior year.

4.5.1 Summary

	Forecast	Budget	Change	
	2019-20 \$'000	2020-21 \$'000	\$'000	%
Property	32,335	59,583	27,248	84.3%
Plant and equipment	8,496	15,452	6,956	81.9%
Infrastructure	41,064	39,187	(1,877)	(4.6%)
Total contributions	81,895	114,222	32,327	39.5%

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property	59,583	37,815	4,375	3,123	14,270	450	0	25,648	33,485
Plant and equipment	15,452	1,762	9,445	315	3,930	0	0	15,452	0
Infrastructure	39,187	3,170	25,610	525	9,882	2,885	30	35,822	450
Total	114,222	42,747	39,430	3,963	28,082	3,335	30	76,922	33,935

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.2 Current Budget

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property									
Land and Buildings	35,990	24,380	4,375	3,123	4,112	0	0	13,490	22,500
Knox Regional Sport Park - Facility Contribution	12,500	12,500	0	0	0	0	0	0	12,500
Knox Central (including Library)	10,000	10,000	0	0	0	0	0	0	10,000
Modular Building Program (Modern Construction System)	1,800	1,800	0	0	0	0	0	1,800	0
Feasibility Study - Landfill Sites as Solar Farms	80	80	0	0	0	0	0	80	0
Replacements of components for all Council owned buildings based on Building Asset Management Systems	4,375	0	4,375	0	0	0	0	4,375	0
Carrington Park Activity Centre - Redevelopment	1,448	0	0	1,448	0	0	0	1,448	0
Rowville Children and Family Centre - Refurbishment	950	0	0	950	0	0	0	950	0
Fairpark Reserve - Pavilion Upgrade	550	0	0	550	0	0	0	550	0
The Fields Preschool - Verandah	100	0	0	100	0	0	0	100	0
Park Crescent Children and Family Centre Refurbishment	50	0	0	50	0	0	0	50	0
Rosa Benedikt Community Centre - Minor Upgrade	25	0	0	25	0	0	0	25	0
Stamford Park Development	2,470	0	0	0	2,470	0	0	2,470	0
Boronia Precinct Planning	300	0	0	0	300	0	0	300	0
Community Toilet Replacement Program	300	0	0	0	300	0	0	300	0
Three-Year-Old Kindergarten Facility Management	200	0	0	0	200	0	0	200	0
Upgrades to Early Years Facilities	150	0	0	0	150	0	0	150	0
Arts Facility Upgrades	150	0	0	0	150	0	0	150	0
Energy Retrofits in Community Buildings	80	0	0	0	80	0	0	80	0
Solar panels in Community Facilities	75	0	0	0	75	0	0	75	0
Millers Homestead Upgrade	67	0	0	0	67	0	0	67	0
Facility Upgrades as per Buildings Asset Management Plan	60	0	0	0	60	0	0	60	0
Knox Park Athletics Changeroom Upgrade	60	0	0	0	60	0	0	60	0
Boronia Progress Hall Upgrade	50	0	0	0	50	0	0	50	0
Early Years Facility Emergency Warning System	50	0	0	0	50	0	0	50	0
Kitchen Retrofitting Program at sports pavilions	25	0	0	0	25	0	0	25	0
St Johns Ambulance Hall Upgrade	25	0	0	0	25	0	0	25	0
Early Childhood Facility Upgrade	20	0	0	0	20	0	0	20	0
F W Kerr Preschool - External Upgrade	20	0	0	0	20	0	0	20	0
Berrabri Preschool - Verandah Upgrade	10	0	0	0	10	0	0	10	0
Total Property	35,990	24,380	4,375	3,123	4,112	0	0	13,490	22,500
Plant and Equipment									
Plant, machinery and equipment	2,391	0	2,391	0	0	0	0	2,391	0
Plant and machinery replacement program	2,391	0	2,391	0	0	0	0	2,391	0
Computers and telecommunications	8,842	1,519	4,132	315	2,876	0	0	8,842	0
Artworks	80	80	0	0	0	0	0	80	0
Public Art Project	80	80	0	0	0	0	0	80	0
Total Plant and Equipment	11,313	1,599	6,523	315	2,876	0	0	11,313	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Infrastructure									
Roads	10,133	0	9,353	0	780	2,485	0	7,648	0
Road Surface Renewal Program across multiple locations within Knox	4,738	0	4,738	0	0	1,899	0	2,839	0
Albert Street, Upper Ferntree Gully	580	0	580	0	0	0	0	580	0
Lydford Road, Ferntree Gully	540	0	540	0	0	360	0	180	0
High Risk Road Failure Program	500	0	500	0	0	0	0	500	0
Programmed works from June Yearly Audits	440	0	440	0	0	0	0	75	0
Laser Drive, Rowville	400	0	400	0	0	0	0	400	0
Malvern Street, Bayswater	420	0	420	0	0	0	0	420	0
Lewis Road, Wantirna South	415	0	415	0	0	0	0	415	0
Commercial Road, Ferntree Gully	335	0	335	0	0	0	0	335	0
Cathies Lane, Wantirna South	330	0	330	0	0	226	0	104	0
Industrial Road Renewal Program across multiple locations within Knox	250	0	250	0	0	0	0	250	0
Barry Street, Bayswater	205	0	205	0	0	0	0	205	0
General Future Design Works	200	0	200	0	0	0	0	565	0
Macauley Place - Shared Safety Zone	250	0	0	0	250	0	0	250	0
Mowbray Drive - Cycling Enhancements	240	0	0	0	240	0	0	240	0
Clausen Drive, Rowville - LATM	170	0	0	0	170	0	0	170	0
Roundabout	50	0	0	0	50	0	0	50	0
Parking Management Plan Implementation	40	0	0	0	40	0	0	40	0
Elton Road and Holme Road, Ferntree Gully - Roundabout	30	0	0	0	30	0	0	30	0
Bridges	1,125	0	625	500	0	0	0	1,125	0
Bridge Renewal Program across multiple locations within Knox	625	0	625	0	0	0	0	625	0
Blackwood Park Drive Bridge	500	0	0	500	0	0	0	500	0
Footpaths and cycleways	4,286	1,325	2,961	0	0	0	0	4,286	0
Mountain Highway, The Basin	400	400	0	0	0	0	0	400	0
Mountain Highway, Upper Ferntree Gully - Scoresby Road to Jersey Road	315	315	0	0	0	0	0	315	0
Kelletts Road, Rowville - Stud Road to Taylors Lane and Jacob Road to Napoleon	280	280	0	0	0	0	0	280	0
Napoleon Road, Lysterfield - Kelletts Road to Anthony Drive	200	200	0	0	0	0	0	200	0
Albert Street, Upper Ferntree Gully	100	100	0	0	0	0	0	100	0
Myrtle Crescent, Ferntree Gully	30	30	0	0	0	0	0	30	0
Footpaths Renewal Program across multiple locations within Knox	2,261	0	2,261	0	0	0	0	2,261	0
Shared Path Renewal Program across multiple locations within Knox	700	0	700	0	0	0	0	700	0
Drainage	4,265	610	2,400	0	1,255	0	30	4,235	0
Egan Lee Reserve - Wetland Construction System	500	500	0	0	0	0	0	500	0
30	30	0	0	0	0	0	0	30	0
Gilbert Reserve - Wetland Scoping and Analysis	30	30	0	0	0	0	0	30	0
Allora Avenue, Ferntree Gully - Wetland Scoping and Analysis	30	30	0	0	0	0	0	30	0
Jenola Parade, Wantirna - Wetland Design	10	10	0	0	0	0	0	10	0
Peregrine Reserve - Wetland Design	10	10	0	0	0	0	0	10	0
Drainage Renewal Program across multiple locations within Knox	2,200	0	2,200	0	0	0	0	2,200	0
Water Sensitive Urban Design System Renewal Program across multiple locations within Knox	200	0	200	0	0	0	0	200	0
1825 Ferntree Gully Road - Flood Mitigation Works	625	0	0	0	625	0	0	625	0
Forest Road to Koolunga Reserve, Ferntree Gully - Wetland Construction	250	0	0	0	250	0	0	250	0
Flood Mitigation Reactive Upgrade Works	250	0	0	0	250	0	0	250	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Albert Street and Chandler Road Irrigation	60	0	0	0	60	0	30	30	0
Cardiff Street - Flood Mitigation Design	60	0	0	0	60	0	0	60	0
Olive Bank Road - Water Sensitive Urban Design	10	0	0	0	10	0	0	10	0
Recreational, leisure and community facilities	14,824	325	8,443	0	6,056	400	0	14,424	0
Dog Parks - Installations	200	200	0	0	0	0	0	200	0
Knox Hockey Facility Development	125	125	0	0	0	0	0	125	0
Knox Regional Sport Park - Soccer Pitch Renewal	2,500	0	2,500	0	0	0	0	2,500	0
Templeton Reserve - Tennis Court Renewal	700	0	700	0	0	0	0	700	0
Street Tree Replacement Program	628	0	628	0	0	0	0	628	0
Playground Renewal Program	580	0	580	0	0	0	0	580	0
Eildon Park Reserve - Tennis Court	525	0	525	0	0	0	0	525	0
Millers Reserve - Tennes Court Renewal	525	0	525	0	0	0	0	525	0
Glenfern Park - Tennis Court Renewal	350	0	350	0	0	0	0	350	0
Templeton Reserve - Sportsfield Renewal	270	0	270	0	0	0	0	270	0
Knox Park, Knoxfield - Turf Renewal	250	0	250	0	0	0	0	250	0
Miller Park Reserve - Cricket Net Renewal	250	0	250	0	0	0	0	250	0
Tim Neville Arboretum Renewal	229	0	229	0	0	0	0	229	0
Kings Park - Baseball Fencing	200	0	200	0	0	0	0	200	0
Liberty Reserve - Sportsfield Drainage Renewal	150	0	150	0	0	0	0	150	0
Parks - Turf Coring Plant	120	0	120	0	0	0	0	120	0
Sporting Oval Fencing Renewal	100	0	100	0	0	0	0	100	0
Public Tennis / Netball / Basketball Court Renewal	100	0	100	0	0	0	0	100	0
Renewal	100	0	100	0	0	0	0	100	0
Knox Park - Junior Pitch Improvements	100	0	100	0	0	0	0	100	0
Knox Regional Netball Centre - Court Renewal	90	0	90	0	0	0	0	90	0
Knox Park - Baseball Infield Drainage	80	0	80	0	0	0	0	80	0
Parkland Asset Renewal	75	0	75	0	0	0	0	75	0
Park Furniture Renewal	70	0	70	0	0	0	0	70	0
Bush Boulevard Renewal	70	0	70	0	0	0	0	70	0
Reserve Paths Renewal	65	0	65	0	0	0	0	65	0
Reactive Sportsfield Surface Renewal	60	0	60	0	0	0	0	60	0
Oversowing of Sportsfields	60	0	60	0	0	0	0	60	0
Stormwater Harvesting Infrastructure Renewal	50	0	50	0	0	0	0	50	0
Open Space Asset Artwork Renewal	41	0	41	0	0	0	0	41	0
Golf Practice Nets Installations	30	0	30	0	0	0	0	30	0
Knox Athletics Track - Reactive Track Renewal	20	0	20	0	0	0	0	20	0
Reactive Park Signage Renewal	20	0	20	0	0	0	0	20	0
Knox Regional Sport Park - Soccer Cages Renewal	20	0	20	0	0	0	0	20	0
Egan Lee Reserve - Oval (Top) Renewal -	15	0	15	0	0	0	0	15	0
Lewis Park, Wantirna South - Masterplan	650	0	0	0	650	0	0	650	0
Gilbert Park - Floodlighting Upgrade	500	0	0	0	500	0	0	500	0
Quarry Reserve, Ferntree Gully - Masterplan Stage 3	450	0	0	0	450	400	0	50	0
Knox Regional Netball Centre, Ferntree Gully - Development and Subsequent Implementation of Masterplan	450	0	0	0	450	0	0	450	0
RD Egan Lee Reserve - Masterplan Stage 2	425	0	0	0	425	0	0	425	0
Peregrine Reserve, Rowville - Masterplan Stage 2	400	0	0	0	400	0	0	400	0
Gilbert Park, Knoxfield - Masterplan Stage 2	330	0	0	0	330	0	0	330	0

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Talaskia Reserve, Upper Ferntree Gully - Masterplan Stage 3	300	0	0	0	300	0	0	300	0
Llewelyn Reserve - Masterplan Implementation	300	0	0	0	300	0	0	300	0
Knox Gardens Reserve - Floodlighting Upgrade (Oval 1)	270	0	0	0	270	0	0	270	0
Milpera Reserve, Wantirna - New Lighting	250	0	0	0	250	0	0	250	0
Talaskia Reserve, Upper Ferntree Gully - Lighting Upgrade	250	0	0	0	250	0	0	250	0
Scoresby Reserve - Masterplan Stage 4	250	0	0	0	250	0	0	250	0
HV Jones, Ferntree Gully - Masterplan Stage Upgrade	200	0	0	0	200	0	0	200	0
Eildon Park - Stormwater Harvesting Upgrade	120	0	0	0	120	0	0	120	0
Batterham Reserve - Stormwater Harvesting Upgrade	120	0	0	0	120	0	0	120	0
Principal Avenue Tree Works	100	0	0	0	100	0	0	100	0
Replanting of priority areas within Knox including tree reserves and open space.	100	0	0	0	100	0	0	100	0
Bush Boulevards - Design and Implementation	100	0	0	0	100	0	0	100	0
Gilbert Park - Protective Netting	80	0	0	0	80	0	0	80	0
Kings Park Reserve - Masterplan	75	0	0	0	75	0	0	75	0
The Basin Triangle - Masterplan	60	0	0	0	60	0	0	60	0
Talaskia Reserve - Perimeter Safety Fencing	50	0	0	0	50	0	0	50	0
Revegetation - Strategic Road Corridors	50	0	0	0	50	0	0	50	0
Fencing/Netting	40	0	0	0	40	0	0	40	0
Wantirna Reserve - Masterplan Design	30	0	0	0	30	0	0	30	0
Kings Park Reserve - Stormwater Harvest Upgrade Design	25	0	0	0	25	0	0	25	0
Wally Tew Reserve - Stormwater Harvest Upgrade Design	25	0	0	0	25	0	0	25	0
Carrington Park Reserve - Stormwater Harvest Upgrade Design	25	0	0	0	25	0	0	25	0
Bayswater Oval - Stormwater Harvest Upgrade Design	25	0	0	0	25	0	0	25	0
Fairpark Reserve - Reversible Netball/Basketball Ring	6	0	0	0	6	0	0	6	0
Off street car parks	1,035	0	750	25	260	0	0	1,035	0
Program for asphalt resurfacing, patching, linemarking and kerb and channel renewal	750	0	750	0	0	0	0	750	0
Fairpark Reserve - Carpark Extension	25	0	0	25	0	0	0	25	0
Rowville Recreation Reserve - Carpark	160	0	0	0	160	0	0	160	0
Bayswater Bowls Club - Carpark Upgrade	100	0	0	0	100	0	0	100	0
Other infrastructure	393	5	238	0	150	0	0	393	0
Knox Pop Up Events Kit Upkeep	5	5	0	0	0	0	0	5	0
Fire Hydrant replacement program	138	0	138	0	0	0	0	138	0
Street furniture renewal program	100	0	100	0	0	0	0	100	0
Asbestos Removal Program	100	0	0	0	100	0	0	100	0
Essential Service Building Code Measures	50	0	0	0	50	0	0	50	0
Total Infrastructure	36,061	2,265	24,770	525	8,501	2,885	30	33,146	0
Total Capital Works	83,364	28,244	35,668	3,963	15,489	2,885	30	57,949	22,500

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets.

4.5.3 Works carried forward from 2019-20 year

Capital Works Area	Project Cost \$'000	Asset Expenditure Types				Summary of Funding Sources			
		New \$'000	Renewal \$'000	Expans'n \$'000	Upgrade \$'000	Grants \$'000	Contrib. \$'000	Council Cash* \$'000	Borrowings \$'000
Property									
Land and Buildings	23,593	13,435	0	0	10,158	450	0	12,158	10,985
Knox Central (including Library)	12,099	11,435	0	0	664	450	0	664	10,985
Modular Building Program (Modern Construction System)	1,100	1,100	0	0	0	0	0	1,100	0
Operations Centre Relocation	600	600	0	0	0	0	0	600	0
Knox Skate and BMX Park - Storage Facility	300	300	0	0	0	0	0	300	0
Stamford Park Development	7,719	0	0	0	7,719	0	0	7,719	0
Energy Performance Audit for Community Buildings	875	0	0	0	875	0	0	875	0
Facility Upgrades as per Buildings Asset Management Plan	800	0	0	0	800	0	0	800	0
Meals on Wheels Site Configuration	50	0	0	0	50	0	0	50	0
Ferntree Gully Art Centre and Library Deck Enclosure Upgrade	50	0	0	0	50	0	0	50	0
Total Property	23,593	13,435	0	0	10,158	450	0	12,158	10,985
Computers and telecommunications	4,139	163	2,922	0	1,054	0	0	4,139	0
Total Plant and Equipment	4,139	163	2,922	0	1,054	0	0	4,139	0
Infrastructure									
Bridges	500	500	0	0	0	0	0	50	450
Henderson Road Bridge	500	500	0	0	0	0	0	50	450
Footpaths and cycleways	405	405	0	0	0	0	0	405	0
Burwood Highway, Upper Ferntree Gully - Link 1	162	162	0	0	0	0	0	162	0
Boronia Road, Bayswater - Footpath 1	106	106	0	0	0	0	0	106	0
Mountain Highway, Boronia - Footpath Connection 4	40	40	0	0	0	0	0	40	0
Mountain Highway, The Basin	40	40	0	0	0	0	0	40	0
Ferntree Gully Road - Shared Path 1	32	32	0	0	0	0	0	32	0
Ferntree Gully Road - Shared Path 2	10	10	0	0	0	0	0	10	0
Old Belgrave Road, Upper Ferntree Gully	15	15	0	0	0	0	0	15	0
Off street car parks	40	0	0	0	40	0	0	40	0
Wantirna Reserve - Carpark Upgrade	40	0	0	0	40	0	0	40	0
Recreational, leisure and community facilities	2,181	0	841	0	1,340	0	0	2,181	0
Wantirna Reserve - Tennis Court Renewal	540	0	540	0	0	0	0	540	0
Eildon Park - Cricket Net Renewal	75	0	75	0	0	0	0	75	0
Carrington Park Reserve - Cricket Net Renewal	75	0	75	0	0	0	0	75	0
Milpera Reserve, Wantirna - Oval Renewal	50	0	50	0	0	0	0	50	0
Batterham Reserve - Oval Renewal	45	0	45	0	0	0	0	45	0
Wantirna Reserve - Cricket Net Renewal	30	0	30	0	0	0	0	30	0
Glenfern Park - Tennis Court Renewal	26	0	26	0	0	0	0	26	0
Fairpark Reserve, Ferntree Gully - Masterplan	468	0	0	0	468	0	0	468	0
Wantirna Reserve - Floodlighting Upgrade Masterplan	300	0	0	0	300	0	0	300	0
Marie Wallace Reserve, Bayswater - Revision of Masterplan	288	0	0	0	288	0	0	288	0
Llewelyn Reserve - Masterplan	164	0	0	0	164	0	0	164	0
Wantirna Reserve - Masterplan	105	0	0	0	105	0	0	105	0
Wantirna Reserve - Masterplan	15	0	0	0	15	0	0	15	0
Total Infrastructure	3,126	905	841	0	1,380	0	0	2,676	450
Total Carried Forward Capital Works 2019/20	30,858	14,503	3,763	0	12,592	450	0	18,973	11,435

* Council cash represents council rates, reserves and proceeds from the sale of fixed assets

5. Financial Performances Indicators

The following table highlights Council's current and projected performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the organisation's objectives.

Indicator	Measure	Expected Bands	Notes	Actual	Forecast	Budget	Strategic Resource Plan			Trend
				2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	+ / o / -
Operating Position (measures whether a council is able to generate an underlying surplus)										
Adjusted Underlying Result	Adjusted Underlying Surplus (Deficit) / Adjusted Underlying Revenue	> 0%	1		3.10%	(23.27%)	(6.30%)	6.19%	8.69%	+
Liquidity (measures whether a council is able to generate sufficient cash to pay bills on time)										
Working Capital	Current Assets / Current Liabilities	100.00% - 200.00%	2		239.09%	127.36%	101.19%	100.27%	101.96%	-
Unrestricted Cash	Unrestricted Cash / Current Liabilities	50.00% - 100.00%	3		173.81%	63.81%	36.57%	45.09%	50.67%	-
Obligations (measures whether the level of debt and other long term obligations is appropriate to the size and nature of the Council's activities)										
Loans and Borrowings	Interest Bearing Loans and Borrowings / Rate Revenue	< 80.00%	4		34.79%	58.31%	77.48%	79.26%	74.76%	-
Loans and borrowings	Interest and Principal Repayments / Rate Revenue	0% - 10.00%	4		0.00%	3.89%	6.74%	7.98%	10.29%	-
Indebtedness	Non Current Liabilities / Own Source	< 80.00%	5		30.65%	48.25%	62.02%	61.42%	56.77%	-
Asset Renewal	Asset Renewal Expenditure / Depreciation	90.00% - 110.00%	6		152.69%	160.25%	137.42%	134.72%	131.78%	o
Stability (measures whether a council is able to generate revenue from a range of sources)										
Rates Concentration	Rate Revenue / Adjusted Underlying Revenue	50.00% - 80.00%	7		68.41%	69.37%	69.29%	69.75%	70.20%	o
Rates Effort	Rate Revenue / Property Values (CIV)	0.20% - 0.60%	8		0.24%	0.24%	0.25%	0.26%	0.27%	o

Indicator	Measure	Expected Bands	Notes	Actual 2018-19	Forecast 2019-20	Budget 2020-21	Strategic Resource Plan			Trend + / o / -
							2021-22	2022-23	2023-24	
Efficiency (measures whether a council is using resources efficiently)										
Expenditure Level	Total Expenditure / No. of Assessments	N/A			\$2,470	\$3,198	\$2,885	\$2,624	\$2,630	o
Revenue Level	Residential Rate Revenue / No. of Residential Assessments	N/A			\$1,510	\$1,570	\$1,633	\$1,667	\$1,702	o
Workforce Turnover	No. of Resignations & Terminations / Average No. of Staff	5.00% - 10.00%			10.00%	10.00%	10.00%	10.00%	10.00%	o

Key to Forecast Trend:

- + Forecasts improvement in Council's financial performance/financial position indicator
- o Forecasts that Council's financial performance/financial position indicator will be steady
- Forecasts deterioration in Council's financial performance/financial position indicator

Notes on indicators

5.2.1 Adjusted underlying results

Adjusted underlying result is the net surplus or deficit for the year (per Australian Accounting Standards) adjusted for non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure other than grants and non-monetary asset contributions. It is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. Improvement in financial performance is expected over the period. The significant decrease in 2020-21 is largely driven by the gains anticipated on the disposal of property, infrastructure, plant and equipment, in particular the transfer of the Knox Regional Sports Park assets to the State Government. A further contribution to this project also effects the 2021-22 result.

5.2.2 Working capital

Working capital (current assets / current liabilities) is the proportion of current liabilities represented by current assets. It is a general measure of the organisation's liquidity and its ability to meet its commitments as and when they fall due. Although still within expected bands, the declining trend demonstrates a reduction of cash and cash equivalents together with the utilisation of interest-bearing loans and borrowings to fund the Capital Works Program.

5.2.3 Unrestricted cash

Unrestricted cash means all cash and cash equivalents other than restricted cash, including cash that will be used to fund capital expenditure from the previous financial year. Restricted cash means cash and cash equivalents, within the meaning of Accounting Standard *AASB 107 Statement of Cash Flows*, that are not available for use other than for a purpose for which it is restricted. The declining trend demonstrates a reduction of cash and cash equivalents together with the utilisation of interest-bearing loans and borrowings to fund the Capital Works Program. Statutory reserve balances will remain steady before a decrease in 2022-23 and 2023-24.

5.2.4 Debt compared to rates

Loans and borrowings means interest bearing loans and borrowings compared to rates and charges revenue. The balance of interest bearing loans and borrowings is shown as a percentage of rates revenue. Loans and borrowings also refers to interest and principal repayments compared to rate revenue. The ratio describes Council's cash flow debt repayment capacity through the inclusion of interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue. The trend indicates an increased reliance on debt against annual rate revenue in 2020-21 due to borrowings to fund the Capital Works Program, with further increases in the subsequent years.

5.2.5 Indebtedness

Indebtedness compares non-current liabilities to own source revenue. Own source revenue is defined as adjusted underlying revenue other than revenue that is not under the control of Council (including government grants). Interest-bearing borrowings will increase in 2020-21 to fund the Capital Works Program. There will be a further increase in 2021-22 followed by slight decreases in the following two years.

5.2.6 Asset renewal

Asset renewal is calculated as asset renewal expenditure as a percentage of depreciation. This indicates the extent of Council's renewal of assets against its depreciation charge (an indication of the decline in value of its existing capital assets). A percentage greater than 100 indicates Council is maintaining its existing assets, while a percentage less than 100 means its assets are deteriorating faster than they are being renewed and future capital expenditure will be required to renew assets. Council's asset renewal indicator is greater than 100% through the four year outlook.

5.2.7 Rates concentration

Rates concentration is measured as rate revenue compared to adjusted underlying revenue. Adjusted underlying revenue is defined as total income excluding non-recurrent grants used to fund capital expenditure, non-monetary asset contributions, and contributions to fund capital expenditure from sources other than grants and non-monetary contributions. Rates concentration reflects the extent of reliance on rate revenues to fund all of Council's on-going services. The trend is relatively steady for rates concentration.

5.2.8 Rates effort

Rates effort, which is intended to examine the community's capacity to pay, presents rate revenue as a percentage of the capital improved value of rateable properties in the municipality. The trend is relatively steady for rates effort.

6. Schedule of Fees and Charges

This section presents the fees and charges of a stator and non-statutory nature which will be charged in respect to various goods and services during the 2020-21 financial year.

Fees and charges are based on information available at the time of publishing and may vary during the financial year subject to any changes in Council's policy or legislation.

Knox City Council

2020-21 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
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CEO and Council - Strategy, People and Culture

RISK MANAGEMENT

Council provides a service for hirers of Council facilities to take out one off Insurance Cover to support their event. All users must hold appropriate insurance to obtain a booking.

Public Liability Insurance for external hirers of Council facilities				
Attendances 0 - 100	Per Hire	\$80.00	\$83.00	Y
Attendances 101 +	Per Hire	\$120.00	\$125.00	Y

Knox City Council

2020-21 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
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City Development - City Planning and Building

PLANNING SERVICES

The Planning and Subdivision fees indicated below are for the processing and administration of development applications. Most of these fees are prescribed by State Regulations. Only those that are at the discretion on Council are indicated below.

Secondary Consent & Extension of Time Requests

Secondary Consent Requests	Per Request	\$370.00	\$385.00	Y
Extension of Time Request - For all permits other than Multi Dwelling Permits for more than two dwellings or tree removal on single dwelling sites	Per Request	\$250.00	\$260.00	Y
Extension of Time Request - For Tree Removal or Pruning (single dwelling sites only).	Per Request	\$78.00	\$80.00	Y
Extension of Time Request - For Multi Dwelling Permits of more than two dwellings	Per Request	\$650.00	\$680.00	Y

Bonds (Refundable)

Works Bond	Per Request	150% of the estimated cost of works. Minimum bond amount - \$5,000 for incomplete works bond and \$2,000 for maintenance bond.	150% of the estimated cost of works. Minimum bond amount - \$5,000 for incomplete works bond and \$2,000 for maintenance bond.	N
Landscaping Bond	Per Request	\$6,000.00	\$6,300.00	N
Fee to process Bonds for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$350.00	\$365.00	Y
Fee to provide a quote for a Bond for uncompleted works bonds, landscaping bonds and maintenance bonds.	Per Request	\$115.00	\$120.00	Y

Application Advertising

- Public Notice sign for displaying on site	Per Site	\$50.00	\$55.00	Y
- Erection and Management of Public Notices	Per Site	\$210.00	\$220.00	Y
- Mail notices up to 10 inclusively	Flat Rate	\$185.00	\$192.00	Y
- Each additional mail notices between 11 and 50 for mail notices up to 10 is to be added on plus each additional mail notice charge).	Per Additional Notice	\$18.00	\$19.00	Y
- Mail notices between 51 and 100 inclusively	Flat Rate	\$950.00	\$1,000.00	Y
- Mail notices between 101 and 200 inclusively	Flat Rate	\$2,100.00	\$2,185.00	Y
- Mail notices greater than 200	Flat Rate	\$2,650.00	\$2,755.00	Y
- Standard letter request for planning information	Flat Rate	\$80.00	\$85.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Planning (Miscellaneous)				
Planning Application - tree removal (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$160.00	\$165.00	Y
Planning Application - tree pruning (Single dwelling sites only - Development sites fee is as specified in Clause 21 of the Planning and Environment (Fees) Regulations 2016)	Per Application	\$80.00	\$83.00	Y
Planning File Recall (Residential)	Per Request	\$180.00	\$190.00	Y
Planning File Recall (Industrial / Commercial)	Per Request	\$260.00	\$270.00	Y
Refund Request	Per Request	Cost of Service	Cost of Service	Y
Planning Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Request	\$70.00	\$75.00	Y
Planning Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per request	\$240.00	\$250.00	Y
Public Open Space Valuation Fee	Per Valuation	\$370.00	\$0.00	Y
Net Gain Fee	Per Plant	\$36.00	\$37.00	Y
Pre-Application Request	Per Request	\$250.00	\$260.00	Y
Dishonoured Cheque Fee	Per Cheque	\$32.00	\$33.00	Y
BUILDING SERVICES				
<i>The Building Services fees provide for the assessment, administration and inspection works necessary for the issue of Building Permits and other miscellaneous site inspections. Most Building Surveying and Permit services are open to market competition (hence GST applies to these), and the fees should be varied on a commercial basis.</i>				
Domestic Permits				
Single Dwellings #	Per Permit	Value/100 or minimum fee of \$2,000.00	Value/100 or minimum fee of \$2,500.00	Y
Multi Dwelling applications (Class 1) #	Per Permit	Value/100 or minimum fee of \$3,000.00	Value/100 or minimum fee of \$3,700.00	Y
Dwellings Additions (including Dependant Relative Units) #	Per Permit	Value/100 or minimum fee of \$1,100.00	Value/100 or minimum fee of \$1,350.00	Y
Variation Permits / Renewals #	Per Permit	\$280.00	\$290.00	Y
Signs, Aerials, Retaining Walls etc #	Per Permit	\$565.00	\$590.00	Y
Sheds, Carports, (non brick) Garages, Verandas, decks, Above Ground Swimming Pools etc. #	Per Permit	\$700.00	\$730.00	Y
In ground Swimming Pools and Brick Garages #	Per Permit	\$850.00	\$885.00	Y
Demolitions #	Per Permit	\$760.00	\$790.00	Y
Minor Variation to Report & Consent decisions #	Per request	\$90.00	\$95.00	N
Industrial / Commercial Permits				
Minor works up to \$10,000 #	Per Permit	\$565.00	\$590.00	Y
Minor works \$10,000 to \$30,000 #	Per Permit	\$1,200.00	\$1,250.00	Y
Fit out Permits	Per Permit	\$1,200.00	\$1,250.00	Y
Classes 2 - 9 (up to \$10,000) #	Per Permit	\$565.00	\$590.00	Y
Classes 2 - 9 (\$10,000 - \$50,000) #	Per Permit	\$1,800.00	\$1,900.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Classes 2 - 9 (above \$50,000) #	Per Permit	(Cost/2,000 + square root of cost) * 4.5 or minimum fee of \$2,100	(Cost/2,000 + square root of cost) * 4.5 or minimum fee of \$2,100	Y
# Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.				
Building (Miscellaneous)				
Building over easements. Building over public space (other than where the public space will be occupied for 6 months or more and the cost of the project exceeds \$5m), and other Council approvals. *	Per request	\$285.00	\$300.00	N
Building Over public space - where public land is occupied for 6 months or more and the cost of the project exceeds \$5m	Per Week Occupied	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$500 per week)	\$2 per square metre per day (minimum fee of \$200 per week & maximum fee of \$500 per week)	N
Council notification of Report and Consent applications	Per Request	\$275.00	\$285.00	Y
Extension of Time Request for existing Building Permit - 12 Months *	Per Request	\$175.00	\$185.00	Y
Sundry Additional Inspection (In Area) *	Per Inspection	\$195.00	\$205.00	Y
Building File Recall Residential	Per Permit	\$180.00	\$190.00	Y
Building File Recall Industrial/Commercial	Per Permit	\$260.00	\$270.00	Y
Occupancy Permit - Public Entertainment *	Per Permit	\$565.00	\$590.00	Y
Occupancy Permit - Public Entertainment - 5 Year Permit *	Per Permit	\$1,160.00	\$1,210.00	Y
Building Historical Searches Residential (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$70.00	\$75.00	Y
Building Historical Searches Commercial (Provision of Permit Details where there are 5 or more building permits that apply to the site)	Per Information	\$240.00	\$250.00	Y
Refund Request	Per Request	Variable	Variable	Y
Dishonoured Cheque Fee	Flat Rate	\$32.00	\$33.00	Y
* Non Statutory Fees may be varied by up to 20% by either the Manager City Planning or Co-ordinator Building Services.				
City Development - City Futures				
Custom and/or Printed Maps				
<i>Quoted prices available upon request</i>				
Electronic Files and/or Printed Copies	Per Request	Variable	Variable	Y
City Development - City Safety and Health				
TRAFFIC ENFORCEMENT, ANIMAL CONTROL & LOCAL LAWS				
<i>Fees relate to Council's Amenity Local Law, Domestic Animals Act and Road Rules Victoria. Infringement fines are set in legislation. Permit application, Annual Renewal & Registration fees are at Council's discretion and have been calculated based on cost recovery. For ease of use, administration fees have been rounded.</i>				
Permit (including Application) Fees				
More than 2 dogs				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
More than 2 cats				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
More than 25 small birds				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
More than 5 large birds				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
More than 5 reptiles or rodents				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
More than 5 poultry				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
Permit (other) - i. e. any other permit triggered by the Local Law				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Annual	\$83.00	\$86.00	N
To live in a caravan (on public or private property)				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee	Per Permit	\$83.00	\$86.00	N
Display or sell goods or services on public land				
Application Fee	On Application	\$146.00	\$152.00	N
Permit fee for single day use	Charge	\$83.00	\$86.00	N
Initial Permit/ Renewal fee for period up to 12 months	Per Permit	\$416.00	\$433.00	N
Fitness Groups - Seasonal Permit (Max. 10 sessions) - on public land not managed by Council's Leisure Services	6 Monthly	\$0.00	\$0.00	Y
To place tables and chairs on footpath				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee - Per seated person	Per Person	\$36.00	\$37.00	N
Initial Permit/ Renewal Fee - Each Table	Per Table	\$28.00	\$29.00	N
Roadside Trading				
Application Fee	On Application	\$140.00	\$146.00	N
Permit for one day only	Per Application	\$205.00	\$213.00	N
Permit for 2-7 days	Per Application	\$405.00	\$421.00	N
Permit for up to one month	Per Application	\$1,135.00	\$1,180.00	N
Municipal-Wide Trading Permit (ie. shared bicycle operators or similar)				
Application Fee	On Application	\$550.00	\$572.00	N
Permit for up to one month	Per Application	\$1,550.00	\$1,612.00	N
Place a Commercial Waste Bin				
Application Fee	On Application	\$0.00	\$0.00	N
Initial Permit/ Renewal Fee	Annual	\$0.00	\$0.00	N
Place a clothing recycling bin on public land				
Application Fee	On Application	\$146.00	\$152.00	N
Initial Permit/ Renewal Fee - directly operated by fundraising organisation under the Fundraising Act 1998	Per Bin	\$130.00	\$135.00	N
Initial Permit/ Renewal Fee - Other	Per Bin	\$546.00	\$568.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Place a Rubbish Skip bin on public land				
Application Fee	On Application	\$146.00	\$152.00	N
Accredited provider Permit/ Renewal Fee - including up to 20 placements per annum	Annual	\$874.00	\$909.00	Y
Accredited provider - placement of additional bin over 20	Per Bin	\$23.00	\$24.00	Y
Permit Fee - Single Placement	Per Bin	\$90.00	\$94.00	Y
To garage a long or heavy vehicle (in a residential area)				
Application Fee	On Application	\$146.00	\$152.00	N
Permit Fee	Annual	\$201.00	\$209.00	N
Keeping of more than 2 unregistered vehicles on private land				
Application Fee	On Application	\$146.00	\$152.00	N
Permit Fee	Per Permit	Not Applicable	Not Applicable	
Fireworks on public land				
Application Fee	On Application	\$146.00	\$152.00	N
Permit Fee	Per Permit	\$83.00	\$86.00	N
Fundraising				
Application Fee	On Application	Not Applicable	Not Applicable	
Permit Fee	Per Permit	\$83.00	\$86.00	N
Signage				
To erect an "A" frame sign or other sign less than 600mm by 900mm in size (on Public Land)				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$80.00	\$83.00	N
Erect or place a sign (up to 1800mm by 900mm in size) (on Public Land)				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$135.00	\$140.00	N
Erect or place Large Sign (greater than 1800mm x 900mm) (on Public Land)				
Application Fee	On Application	\$140.00	\$146.00	N
Initial Permit/ Renewal Fee	Annual	\$193.00	\$201.00	N
Temporary signage in a public place				
Application Fee	On Application	\$140.00	\$146.00	N
Permit Fee - up to 6 weeks	Per Permit	\$80.00	\$83.00	N
Real Estate - Open for Inspection/ Auction signage (on Public Land) (per office location)				
Application Fee	On Application	\$146.00	\$152.00	N
Permit/ Renewal Fee - Single Placement	Per Permit	\$83.00	\$86.00	N
Initial Permit/ Renewal Fee - Annual Permit	Annual	\$603.00	\$627.00	N
Real Estate - Advertising Board specifically for a property for lease/ sale (on Public Land)				
Application Fee	On Application	\$146.00	\$152.00	N
Permit Fee - up to 3 months	Per Permit	\$83.00	\$86.00	N
Burning Off Permits				
Permit issued outside the bushfire management overlay area	Per Permit	\$64.00	\$67.00	N
Permit issued within the bushfire management overlay area	Per Permit	No Charge	No Charge	
Works undertaken on private property				
Land management fee for works undertaken on private property (i.e. unsightly properties/fire hazard clearances or similar)	Charge	\$187.00 + Actual cost of works	\$194.00 + Actual cost of works	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Parking Permits (Domestic)				
Initial permit (up to 2 permits)	No Charge	\$0.00	\$0.00	N
Third and subsequent permit	Per Permit	\$49.00	\$51.00	N
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$25.00	\$26.00	N
Parking Permits (Commercial)				
Service provided by Council on behalf of private business (Sec 90D Road Safety Act) - optional service provided at request by private business	Per Permit	\$15.00	\$25.00	Y
Operated by Council initial permit (up to 4 permits)(Council land)	Per Permit	\$15.00	\$25.00	Y
Operated by Council (Fifth and subsequent permits)	Per Permit	\$47.00	\$51.00	Y
Replacement (lost, stolen or changeover vehicle)	Per Permit	\$24.00	\$25.00	Y
Private Parking Area Agreements (Sec 90D Road Safety Act)				
Application Fee	Per Permit	\$820.00	\$853.00	Y
Permit/ Renewal Fee	Per Permit	\$300.00	\$325.00	Y
Registration Fees				
<p><i>The fee structure for animal registration renewals reflects Government fees associated with animal registrations of \$4.10 (to increase by CPI on the 01/07/20) per dog or cat and \$20 per Domestic Animal Business.</i></p> <p><i>Fees in this section have been rounded up or down consistent with Councils strategic approach to animal registrations within the Domestic Animal Management Plan. All Animal Registration Fees below, unless otherwise noted, apply for the 2020 Animal Registration year, which registers an animal for the period 10 April 2020 to 9 April 2021 in accordance with the Domestic Animal Act.</i></p>				
Category 1D - Dog that meets any one of the following: * Desexed; * over 10 years old; * registered and owner current member of an approved association; * kept for breeding at licensed premises; * kept for working stock. * undergone obedience training which complies with the regulations.	Annual	\$48.00	\$50.00	N
Category 1DP - Pensioner Concession Rebate for Category 1D (Dog Desexed - also over 10 years old, current member of an approved association, kept for breeding at licensed premises, kept for working stock)	Annual	\$24.00	\$25.00	N
Category 2DH - Dog Unsterilised and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$85.00	\$88.00	N
Category DLP - Pensioner Concession Rebate for Category 2DH (Dog Unsterilised and Microchipped) - Only applies to current registrations and not new registrations.	Annual	\$32.00	\$33.00	N
Category 1J - Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$33.00	\$34.00	N
Category 1JP - Pensioner Concession Rebate for Dog or Cat meets 3 categories (i.e. desexed, microchipped, obedience trained, breeder etc) (registered pre 10 April 2016)	Annual	\$16.50	\$17.00	N
Category 2D - Dog Unsterilised	Annual	\$188.00	\$196.00	N
Category 2DP - Pensioner Concession Rebate for Dog Unsterilised	Annual	\$94.00	\$98.00	N
Category 2R Declared Menacing Dog, Restricted Breed Dog, Declared Dangerous Dog (no Pensioner Concession Rebate applies)	Annual	\$317.00	\$330.00	N
Category 1DF - Dog that is kept in foster care by a registered foster carer	Annual	\$8.00	\$8.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Cat 1C - Cat that meets <u>any one</u> of the following: * desexed; * over 10 years old; * current member of an approved association; * kept for breeding at licensed premises.	Annual	\$44.00	\$46.00	N
Category 1CP - Pensioner Concession Rebate for Cat 1C - Cat Desexed (also over 10 years old, current member of an approved association)	Annual	\$22.00	\$23.00	N
Category 2C - Cat Unsterilised (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	\$188.00	\$196.00	N
Category 2CP - Pensioner Concession Rebate for Cat 2C - Cat unsterilized (exempt under the Domestic Animal Act from requirement to be desexed)	Annual	New Fee	\$98.00	N
Category 2CH - Cat Unsterilised and Microchipped - Only applies to current registrations and not new registrations.	Annual	\$85.00	\$88.00	N
Category 1CF - Cat that is kept in foster care by a registered foster carer	Annual	\$8.00	\$8.00	N
Registration incentive (dog) - first year of registration is free with evidence that the dog is purchased from a registered animal shelter (ie. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase.	First Registration Per Animal	\$0.00	\$0.00	N
Registration incentive (cat) - first year of registration is free with evidence that the cat is purchased from a registered animal shelter (ie. Vic Animal Aid, RSPCA, Lost Dogs Home) - within 30 days of purchase.	First Registration Per Animal	\$0.00	\$0.00	N
Unsterilised Puppy registration - discounted initial registration at the desexed registration rate for unsterilised puppies under 6 months of age.	First Registration Per Animal	\$48.00	\$50.00	N
Accessing of Pet register information	Per Entry Inspected	\$11.00	\$11.50	N
Refund of Animal Registration: Eligible if animal dies within 1 month of new registration, or 1 month from 10 April for registration renewals.		Refund of the applicable registration fee	Refund of the applicable registration fee	
50% pro-rata of Animal Registration fees apply on 10 October. (Does not apply for animals registered at the Pound (upon release after being impounded)).		50% of the applicable registration fee	50% of the applicable registration fee	
Domestic Animal Business Registration				
Animal Business Registration	Annual	\$255.00	\$265.00	N
Foster Carer Registration				
Foster Carer Registration	Annual	\$52.00	\$54.00	N
Pound Release Fees				
Release of domestic dog from pound (reclaim within 8 days) - unregistered	Per Animal	\$285.00	\$296.00	N
Release of domestic dog from pound (reclaim within 8 days) - registered	Per Animal	\$250.00	\$250.00	N
Release of domestic cat from pound (reclaimed within 8 days) - unregistered	Per Animal	\$150.00	\$156.00	N
Release of domestic cat from pound (reclaimed within 8 days) - registered	Per Animal	\$120.00	\$122.00	N
Per day sustenance fee (if held beyond the 8 days impounding fee period)	Per Animal Per Day	\$34.00	\$35.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Livestock				
Impounding fees for large animal - horse, cow or similar	Per Animal	\$360.00	\$374.00	N
Impounding fees for sheep, goat, pig or similar sized animal	Per Animal	\$240.00	\$250.00	N
Posting formal notice	Per Notice	\$21.00	\$22.00	Y
Advertisement in newspaper (animal to be sold at auction after statutory 14 day impound period)	Per Advert	\$302.00	\$314.00	Y
Offences under the Amenity Local Laws				
<i>Fines and penalties applied under legislation are not reported in this document.</i>				
Release of Impounded goods				
Large Sign (greater than 1800mm x 900mm) i.e. real estate board	Per Sign	\$250.00	\$260.00	N
Medium sign (greater than 900mm or 600mm or less than 1800mm x 900mm) i.e. A-frame sign	Per Sign	\$168.00	\$175.00	N
Small sign (less than 900mm in height or 600mm in width) i.e. pointer board	Per Sign	\$75.00	\$78.00	N
Shopping trolley	Per Trolley	\$120.00	\$125.00	N
Skip bin / Bulk waste container / Shipping container / Clothing recycling bin	Per Item	\$613.00	\$638.00	N
Other Items not mentioned above	Per Item	\$184.00	\$191.00	Y
Impounded Vehicle Release				
Impounded Vehicle Administration fee	Per Vehicle	\$281.00	\$292.00	N
Towing fee for Car	Per Vehicle	\$229.00	\$238.00	N
Towing fee for Oversized Vehicle (incl Truck, Bus, large trailer, etc)	Per Vehicle	\$562.00	\$584.00	N
Storage fee (up to 5 days)	Per Vehicle	\$291.00 + actual costs for offsite storage (if required)	\$303.00 + actual costs for offsite storage (if required)	N
Day storage fee (day 6 onwards)	Per Vehicle Per Day	\$50.00 + actual costs for offsite storage (if required)	\$52.00 + actual costs for offsite storage (if required)	N
Archived records retrieval fee	Per Request	\$28.00	\$29.00	N
HEALTH SERVICES				
Public Health & Wellbeing Act Registration Fee				
Skin Penetrators / Beauty Therapies - single operation	Per Annum	\$159.00	\$165.00	N
Hairdressers / Skin Penetrators / Beauty Therapies - multiple operation	Per Annum	\$215.00	\$224.00	N
One-off registration for Hairdressing business/ premise (unchanged proprietor) - single operation	One-off registration	\$260.00	\$270.00	N
Health Act Accommodation Registration Fees				
Up to 20 residents	Per Annum	\$357.00	\$371.00	N
21-40 residents	Per Annum	\$551.00	\$573.00	N
More than 40 residents	Per Annum	\$832.00	\$865.00	N
Food Act Registration Fees -Includes Food Act Legislative amendments. Registration Fees include registration and first follow up inspection.				
Class 1A Hospitals	Per Annum	\$608.00	\$632.00	N
Class 1A Additional Inspection Fee	Per Inspection	\$214.00	\$223.00	N
Class 1B Aged Care Facilities, Child Care Centres, Meals on Wheels	Per Annum	\$466.00	\$485.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Class 1B Additional Inspection Fee	Per Inspection	\$142.00	\$148.00	N
Class 2A Large Supermarkets - 3 plus departments	Per Annum	\$1,976.00	\$2,055.00	N
Class 2A Additional Inspection Fee	Per Inspection	\$286.00	\$297.00	N
Class 2B Minimarts, Bakery, Food Manufacturer small, Restaurant, Take Away Food Premises, Caterers, mobile and temporary premises. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox).	Per Annum	\$608.00	\$632.00	N
Class 2B Additional Inspection Fee	Per Inspection	\$216.00	\$225.00	N
Class 2CG Class 2 Community Group registration	Per Annum	\$153.00	\$159.00	N
Class 2CG Class 2 Community Group registration - single event registration	Per Application	\$85.00	\$88.00	N
Class 2 Commercial business - single event registration	Per Application	\$142.00	\$148.00	N
Class 2 Food vending machines	Per Vending Machine	\$82.00	\$85.00	N
Class 2HB Home Businesses	Per Annum	\$434.00	\$451.00	N
Class 2HB Additional Inspection Fee	Per Inspection	\$128.00	\$133.00	N
Class 2ES Supermarkets - 3 plus departments. That hold non standard FSP	Per Annum	\$2,080.00	\$2,163.00	N
Class 2ES Additional Inspection Fee	Per Inspection	\$286.00	\$297.00	N
Class 2E Premises that hold non standard FSP's and are subject to independent audit	Per Annum	\$494.00	\$514.00	N
Class 2E Additional Inspection Fee	Per Inspection	\$215.00	\$224.00	N
Class 3S Large Supermarkets that sell potentially hazardous pre-packed foods. e.g. ALDI	Per Annum	\$1,560.00	\$1,622.00	N
Class 3S Additional Inspection Fee	Per Inspection	\$205.00	\$213.00	N
Class 3 Accommodation Meals, Health Food Premises, Bar, Kiosks, Fruit and Vegetable Premises, Confectionary Packaging, Food Vehicles, Pre Packaged Food Premises (High Risk), Full Year Sporting Clubs, Mobile and Temporary Premises, Distributor, Importer, Winery, Warehouse. (50% discount for mobile food vans and temporary premises linked to a fixed premises located in the municipality of Knox)	Per Annum	\$341.00	\$355.00	N
Class 3 Additional Inspection Fee	Per Inspection	\$128.00	\$133.00	N
Class 3CG Class 3 Community Group - single event registration	Per Application	\$85.00	\$88.00	N
Class 3CG Class 3 Community Group events - annual registration	Per Annum	\$153.00	\$159.00	N
Class 3 Commercial business - single event registration	Per Application	\$142.00	\$148.00	N
Class 3 Food vending machines	Per Vending Machine	\$82.00	\$85.00	N
Class 3 Club - Seasonal Sporting Club	Per Annum	\$172.00	\$179.00	N
Class 3 Club Additional Inspection Fee	Per Inspection	\$128.00	\$133.00	N
Late Payment Fee for Food Registration Renewals	Per Annum	25% of Registration fee	25% of Registration fee	N
Other Fees				
Transfer of Health or Food Act registrations	Per Request	50% of Current Year registration fees	50% of Current Year registration fees	N
Property inquiry/ inspection of business on request (10 Working Day Turnaround)	Per Request	\$234.00	\$243.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Property inquiry/ inspection of business on request (4 Working Day turnaround)	Per Request	\$322.00	\$335.00	Y
Second and subsequent property inquiry/ inspection of business on request	Per Request	\$106.00	\$110.00	Y
Pro Rata Refund of Registration Fees	Per Request	\$45.00	\$47.00	Y
Establishment Fee - Food Act Premises	Per Request	\$324.00	\$337.00	Y
Establishment Fee - Businesses Registrable under Public Health and Wellbeing Act	Per Request	\$148.00	\$154.00	Y
Establishment Fee - Food Act Home Based Businesses and Mobile businesses	Per Request	\$148.00	\$154.00	Y
Septic Tanks permit to install	Per Request	\$489.00	\$509.00	N
Food laboratory sampling of second sample (failed)	Per Sample	Actual costs + \$168 reinspection fee	Actual costs + \$175 reinspection fee	N
Archived records retrieval fee	Per Request	\$29.00	\$30.00	N
Vaccines Provided at Public Sessions				
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$50.00	\$52.00	Y
Chicken Pox	Per Injection	\$71.00	\$74.00	Y
Flu - Quad Valent	Per Injection	\$26.00	\$27.00	Y
Hepatitis A (Adult)	Per Injection	\$60.00	\$62.00	Y
Hepatitis B (Adult)	Per Injection	\$36.00	\$37.00	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$99.00	\$103.00	Y
Nimerix (Meningococcal ACWY)	Per Injection	\$82.00	\$85.00	Y
Administration of Unsubsidised Vaccine Supplied by Government Health Departments	Per Injection	\$18.00	\$19.00	Y
MMR	Per Injection	\$56.00	\$58.00	Y
Service Provided at Clients Business				
Corporate Businesses Service - Two Nurses minimum charge	Per First Hour for 2 Nurses	\$364.00	\$379.00	Y
Corporate Businesses Service - Additional Hours	Per Nurse Per Hour	\$135.00	\$140.00	Y
Boostrix (Adult Diphtheria, Tetanus & Pertussis)	Per Injection	\$50.00	\$52.00	Y
Hepatitis A (Adult)	Per Injection	\$60.00	\$62.00	Y
Hepatitis B (Adult)	Per Injection	\$36.00	\$37.00	Y
Twinrix (Hepatitis A & B) Adult	Per Injection	\$99.00	\$103.00	Y
Flu - Quad Valent	Per Injection	\$26.00	\$27.00	Y
MMR	Per Injection	\$56.00	\$58.00	Y

Knox City Council

2020-21 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
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Community Services - Family and Children's Services

PRE SCHOOL EDUCATION

Pre School Fee (for Calendar Year 2019)	Per Child	\$1,476.00	\$1,553.00	N
Pre School Fee (for Calendar Year 2020)	Per Child	\$1,553.00	\$1,640.00	N
Pre School Fee Sibling 10% discount (for Calendar Year 2019)	Per Child	(\$147.60)	(\$151.40)	
Pre School Fee Sibling 10% discount (for Calendar Year 2020)	Per Child	(\$151.40)	(\$164.00)	

CHILD CARE

Long Day Care

Per Hour (all centres)	Per Hour	New Fee	\$13.37	N
Occasional Care	Per Hour	\$16.80	\$17.00	N

EARLY YEARS INTEGRATED SERVICES, PLANNING & PARTNERSHIPS

License Fee for Early Years users, using Council owned facilities	Per Annum	\$0.00	\$0.00	N
Licence Fee for Playgroup Committees using Council-owned facilities	Per Annum	\$0.00	\$0.00	N

Community Services - Active Ageing and Disability Services

HOME & COMMUNITY CARE SERVICES

Commonwealth Home Support Programme (CHSP) client fees are based on Community Health Income Ranges/Centrelink Income Test for pensioners.

Clients are not disadvantaged by inability to pay, fee waiving is approved as assessed as appropriate by Service Provider Coordinator.

The income ranges per annum, effective July 2019 are as follows:

Individual Low fee < \$39,089 Medium fee \$39,089 - \$86,208 High fee > \$86,208

Couple Low fee < \$59,802 Medium fee \$59,802 - \$115,245 High fee > \$115,245

*Family (1 Child) Low fee < \$66,009 Medium fee \$66,009 - \$118,546 High fee > \$118,546

*plus \$6,206 per additional child

General Home Care

Low:

S - Single (Income Range less than \$39,089 pa) C - Couple (Income Range less than \$59,802 pa) F - Family (1 Child) (Income Range less than \$66,009 pa) (plus \$6,206 additional child per annum)	Per Hour	\$8.80	\$9.20	N
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Medium:

S - Single (Income range \$39,089 - \$86,208 pa) C - Couple (Income range \$59,802 - \$115,245 pa) F - Family (Income range \$66,009 - \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$12.40	\$13.00	N
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High:

S - Single (Income range more than \$86,208 pa) C - Couple (Income range more than \$115,245 pa) F - Family (Income range more than \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$47.00	\$49.00	N
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Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Undisclosed income or compensation - Used when clients are unwilling to provide evidence to meet the means test thresholds and therefore are charged the full cost of service.	Per Hour	\$62.00	\$65.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Personal Care including Social Support Individual				
Low:				
S - Single (Income Range less than \$39,089 pa) C - Couple (Income Range less than \$59,802 pa) F - Family (1 Child) (Income Range less than \$66,009 pa) (plus \$6,206 additional child per annum)	Per Hour	\$6.60	\$7.00	N
Medium:				
S - Single (Income range \$39,089 - \$86,208 pa) C - Couple (Income range \$59,802 - \$115,245 pa) F - Family (Income range \$66,009 - \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$9.40	\$9.80	N
High:				
S - Single (Income range more than \$86,208 pa) C - Couple (Income range more than \$115,245 pa) F - Family (Income range more than \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$48.00	\$50.00	N
Undisclosed income or compensation	Per Hour	\$61.00	\$63.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Respite Care				
Low:				
S - Single (Income Range less than \$39,089 pa) C - Couple (Income Range less than \$59,802 pa) F - Family (1 Child) (Income Range less than \$66,009 pa) (plus \$6,206 additional child per annum)				
Within Core Hours	Per Hour	\$5.20	\$5.40	N
Out of Core Hours	Per Hour	\$7.40	\$7.80	N
Medium :				
S - Single (Income range \$39,089 - \$86,208 pa) C - Couple (Income range \$59,802 - \$115,245 pa) F - Family (Income range \$66,009 - \$118,546 pa) (plus \$6,206 additional child per annum)				
Within Core Hours	Per Hour	\$6.00	\$6.20	N
Out of Core Hours	Per Hour	\$9.80	\$10.00	N
High:				
S - Single (Income range more than \$86,208 pa) C - Couple (Income range more than \$115,245 pa) F - Family (Income range more than \$118,546 pa) (plus \$6,206 additional child per annum)				
Within Core Hours	Per Hour	\$49.00	\$51.00	N
Out of Core Hours	Per Hour	\$71.00	\$74.00	N
Undisclosed income or compensation Core Hours	Per Hour	\$60.00	\$62.00	N
Undisclosed income or compensation Out of Hours	Per Hour	\$90.00	\$94.00	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
HOME MAINTENANCE				
<i>Clients pay for the cost of materials plus the hourly rate.</i>				
Low:				
S - Single (Income Range less than \$39,089 pa) C - Couple (Income Range less than \$59,802 pa) F - Family (1 Child) (Income Range less than \$66,009 pa) (plus \$6,206 additional child per annum)	Per Hour	\$15.80	\$16.40	N
Medium:				
S - Single (Income range \$39,089 - \$86,208 pa) C - Couple (Income range \$59,802 - \$115,245 pa) F - Family (Income range \$66,009 - \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$20.00	\$20.80	N
High:				
S - Single (Income range more than \$86,208 pa) C - Couple (Income range more than \$115,245 pa) F - Family (Income range more than \$118,546 pa) (plus \$6,206 additional child per annum)	Per Hour	\$61.00	\$63.00	N
Undisclosed income or compensation	Per Hour (& as per receipt for materials)	\$92.00	\$96.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
FOOD SERVICES				
Centre based & home delivered meals				
Three (3) Course Meal Vulnerable Person as assessed by Specialised Access Team (SAT)	Per Meal	New Fee	\$5.00	N
Three (3) Course Meal Low Income Medium Income	Per Meal	\$10.00	\$10.40	N
Three (3) Course Meal High Income	Per Meal	\$17.60	\$18.20	N
Two (2) Course Meal Vulnerable Person as assessed by Specialised Access Team (SAT)	Per Meal	New Fee	\$4.00	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) Low Income Medium Income	Per Meal	\$7.90	\$8.20	N
Two (2) Course Meal (Following combinations available, Soup and Main, Main and Dessert, Soup and 6 pt Sandwich or 6pt Sandwich and Dessert) High Income	Per Meal	\$13.50	\$14.00	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
SOCIAL SUPPORT GROUPS				
Low Income	Per Session	\$8.80	\$9.20	N

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Medium Income	Per Session	\$8.80	\$9.20	N
High Income	Per Session	\$15.00	\$15.70	N
Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
ALLIED HEALTH - OCCUPATIONAL THERAPY				
Low Income	Per Consultation	\$11.00	\$11.50	N
Medium Income	Per Consultation	\$16.80	\$17.40	N
High Income	Per Hour	\$110.00	\$114.00	N
Easy Living Equipment Kits - provided at cost to approved reablement clients. Individual items from \$6.40 to \$38.50 each.	Per Kit	\$42.00	\$42.00	N
COMMUNITY TRANSPORT				
Regular bus route passenger	Return Trip	\$6.00	\$6.00	N
Regular bus route passenger	One Way Trip	\$3.00	\$3.00	N
Community Outing	Per Day or Part Day	\$8.40	\$8.70	N
Outing Service Cancellation - less than 24 hours notice prior to service provision	Per Booking	100% of service booking	100% of service booking	N
Casual Group Usage				
In core (business hours) per use - maximum 8 hours	Per Use	\$125.00	\$130.00	Y
Out of core per hour drive time	Per Hour	\$68.00	\$71.00	Y
Out of core booking fee	Per Booking	\$68.00	\$71.00	Y
Emergency Services Groups - Training Courses max. of 8 hours	Per Use	\$130.00	\$135.00	Y
ACTIVE AGEING				
Events / Workshops - Seniors Festival Events etc	Per Event	\$7.00	\$7.00	N
Community Services - Youth, Leisure and Cultural Services				
RECREATIONAL RESERVES				
<i>Recreation and Sporting Grounds / Tennis and Netball Courts / Turf Wickets / Parks and Reserves</i>				
Tennis Courts				
Court Fees	Per Court Per Annum	\$120.00	\$125.00	Y
Tennis Pavilions				
Batterham Park	Per Annum	\$937.00	\$974.00	Y
Reta Matthews Reserve (Boronia)	Per Annum	\$901.00	\$937.00	Y
Eildon Park	Per Annum	\$996.00	\$1,036.00	Y
Glenfern Park (Ferntree Gully)	Per Annum	\$887.00	\$922.00	Y
Guy Turner Reserve (Guy Turner)	Per Annum	\$634.00	\$659.00	Y
Coleman Road Reserve (Knox City)	Per Annum	\$1,840.00	\$1,914.00	Y
Knox Gardens Reserve (Knox Gardens)	Per Annum	\$1,212.00	\$1,260.00	Y
Carrington Park (Knoxfield)	Per Annum	\$738.00	\$768.00	Y
Miller Park	Per Annum	\$937.00	\$974.00	Y
Seebeck Reserve (Rowville)	Per Annum	\$940.00	\$978.00	Y
Exner Reserve (Scoresby)	Per Annum	\$1,081.00	\$1,124.00	Y
Templeton Reserve (Templeton)	Per Annum	\$1,555.00	\$1,617.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Wantirna Reserve (Wantirna)	Per Annum	\$983.00	\$1,022.00	Y
Windermere Reserve (Windermere)	Per Annum	\$1,010.00	\$1,050.00	Y
Cricket				
Junior / Vets / Women's Teams	Per Team Per Season	\$82.00	\$85.00	Y
Senior Teams	Per Team Per Season	\$525.00	\$546.00	Y
Winter Senior Teams	Per Team Per Season	\$350.00	\$364.00	Y
Football				
Junior / Vets / Women's Teams	Per Team Per Season	\$323.00	\$336.00	Y
Senior Teams	Per Team Per Season	\$2,330.00	\$2,423.00	Y
Soccer				
Junior / Vets / Women's Teams	Per Team Per Season	\$205.00	\$213.00	Y
Senior Teams	Per Team Per Season	\$1,407.00	\$1,463.00	Y
Baseball				
Junior / Vets / Women's Teams	Per Team Per Season	\$55.00	\$57.00	Y
Senior Teams	Per Team Per Season	\$401.00	\$417.00	Y
Netball / Court				
Matches	Per Court Per Annum	\$226.00	\$235.00	Y
Training	Per Court Per Annum	\$85.00	\$88.00	Y
Facility License Agreements				
Knox Obedience Dog Club	Per Annum	\$2,165.00	\$2,252.00	Y
B.M.X. Club (Knox Park)	Per Annum	\$676.00	\$703.00	Y
Fitness Groups - Community Casual usage (up to 10 sessions per week)	6 months	\$0.00	\$0.00	Y
Fitness Permit - Commercial (up to 10 sessions per week)	6 months	New Fee	\$1,480.00	Y
Eastern Football League - use of Tormore Reserve for the Football Finals series	Per annum	New Fee	\$3,240.00	Y
Eastern Football League - use of Marie Wallace for the Football Finals series	Per Annum	New Fee	\$3,240.00	Y
Preparation of Turf Wickets				
Boronia Cricket Club	Per Season	\$8,347.00	\$8,681.00	Y
Bayswater Cricket Club	Per Season	\$11,127.00	\$11,572.00	Y
Reserves / Ovals	Per Point Per Oval Per Season	\$226.00	\$226.00	Y
<i>Charges are seasonal and are based on Council's rating of 1 to 9 points per oval, at a fixed rate per point.</i>				
Casual Users - Sporting Reserves				
Knox Schools / Community Usage	No Charge	\$0.00	\$0.00	Y
Non Knox Schools / Non Knox Community Usage	Per Day	\$95.00	\$99.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Commercial Usage (Corporate and Business Activities / Purposes)	Per Day	\$375.00	\$390.00	Y
Pavilions – Rental				
Batterham No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Batterham Reserve No 2	Per annum	\$556.00	\$578.00	Y
Bayswater Oval	Per Annum	\$1,110.00	\$1,154.00	Y
Bayswater Park	Per Annum	\$556.00	\$578.00	Y
Benedikt Park No. 1	Per Annum	\$556.00	\$578.00	Y
Carrington Park	Per Annum	\$1,110.00	\$1,154.00	Y
Chandler Park	Per Annum	\$556.00	\$578.00	Y
Colchester Park	Per Annum	\$556.00	\$1,154.00	Y
Dobson No. 1	Per Annum	\$556.00	\$578.00	Y
Egan Lee No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Eildon No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Exner Reserve (Scoresby)	Per annum	\$1,110.00	\$1,154.00	Y
Fairpark No. 1	Per Annum	\$556.00	\$578.00	Y
Gilbert	Per Annum	\$556.00	\$578.00	Y
Guy Turner	Per Annum	\$1,110.00	\$1,154.00	Y
HV Jones Reserve	Per Annum	\$556.00	\$578.00	Y
Kings Park Athletics	Per Annum	\$556.00	\$578.00	Y
Kings Park No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Kings Park B / Ball No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Knox Gardens No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Knox Gardens No 2	Per Annum	\$556.00	\$578.00	Y
Knox Park Soccer	Per Annum	\$556.00	\$578.00	Y
Lakesfield	Per Annum	\$556.00	\$1,154.00	Y
Lewis Park No. 1	Per Annum	\$556.00	\$578.00	Y
Liberty Ave Reserve	Per Annum	\$556.00	\$1,154.00	Y
Llewellyn No. 1	Per Annum	\$556.00	\$578.00	Y
Miller	Per Annum	\$556.00	\$578.00	Y
Milpera	Per Annum	\$556.00	\$578.00	Y
Parkridge	Per Annum	\$556.00	\$578.00	Y
Pickett	Per Annum	\$556.00	\$578.00	Y
Rowville No. 1	Per Annum	\$1,110.00	\$1,154.00	Y
Rowville No 2	Per Annum	\$556.00	\$578.00	Y
Sasses	Per Annum	\$556.00	\$578.00	Y
Schultz	Per Annum	\$556.00	\$578.00	Y
Stud Park	Per Annum	\$556.00	\$578.00	Y
Talaskia	Per Annum	\$556.00	\$578.00	Y
Templeton	Per Annum	\$556.00	\$578.00	Y
Tormore	Per Annum	\$1,110.00	\$1,154.00	Y
Walker Wantirna South Res	Per Annum	\$1,110.00	\$1,154.00	Y
Wally Tew Reserve (Ferntree Gully)	Per Annum	\$1,110.00	\$1,154.00	Y
Wantirna	Per Annum	\$556.00	\$578.00	Y
Windermere	Per Annum	\$556.00	\$578.00	Y
Netball Pavilions				
Fairpark Netball Shed	Per Annum	\$158.00	\$164.00	Y
Mountain Gate Netball Club Pavilion	Per Annum	\$158.00	\$164.00	Y
Walker Reserve Netball Pavilion	Per Annum	\$556.00	\$578.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
FESTIVALS & EVENTS				
<i>All Council run events</i>				
Entrance Fee				
Stall Holders (Commercial and Other)				
Craft and / or Theme	Per Day	\$76.50	\$80.00	Y
Commercial Food - Large	Per Day	\$419.00	\$436.00	Y
Commercial Food - Medium	Per Day	\$314.50	\$327.00	Y
Commercial Food - Small	Per Day	\$216.50	\$225.00	Y
Market Site - Large	Per Day	\$278.00	\$289.00	Y
Market Site - Medium	Per Day	\$208.50	\$217.00	Y
Market Site - Small	Per Day	\$140.50	\$146.00	Y
Additional - Chairs	Per Item Per Day	\$5.00	\$5.00	Y
- Tables	Per Item Per Day	\$23.00	\$24.00	Y
- Marquees (3x3)	Per Item Per Day	\$227.00	\$236.00	Y
- Marquees (6x3)	Per Item Per Day	\$607.00	\$631.00	Y
Electricity - 10 amps	Per Site Per Day	\$20.00	\$21.00	Y
- 15 amps	Per Site Per Day	\$31.00	\$32.00	Y
- 30 amps	Per Site Per Day	\$50.50	\$53.00	Y
Weights (marquee)	Per Site Per Day	\$10.00	\$10.00	Y
Stall Holders (Community)				
Community Food Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$0.00	Y
Community Food Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$192.50	\$200.00	Y
Community Food Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$278.50	\$289.00	Y
Market Site Package - Small 3x3m (includes marquee 1x table, 2x chairs)	Per Day	\$0.00	\$0.00	Y
Market Site Package - Medium 3x6m (includes marquee 1x table, 2x chairs)	Per Day	\$125.00	\$130.00	Y
Market Site Package - Large 3x9m (includes marquee 1x table, 2x chairs)	Per Day	\$185.50	\$193.00	Y
FERNTREE GULLY COMMUNITY CENTRE				
Regular Hire Groups	Per Hour	\$33.00	\$34.00	Y
Saturday Night Function	Per 6 Hours	\$695.00	\$723.00	Y
Saturday Night Function	Per Hour	\$147.00	\$153.00	Y
Clean Up Fee	Per Hour or Part Thereof	\$187.00	\$194.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Delay Exit Fee	Per Hour or Part Thereof	\$187.00	\$194.00	Y
Casual Hire / Room (weekdays)	Per Hour	\$38.00	\$40.00	Y
<i>Bonds (refundable) - Refer to the end of the Community Services Facilities section.</i>				
ROWVILLE COMMUNITY CENTRE				
Hire Type				
Multi - purpose Hall - Function	Per Hour	\$130.00	\$135.00	Y
Multi - purpose Hall - Function - 6 Hours	Per 6 Hours	\$636.00	\$661.00	Y
Multi - purpose Hall - Sports	Per Hour	\$44.00	\$40.00	Y
Multi - purpose Hall - Show Concert	Per Hour	\$137.00	\$142.00	Y
Multi - purpose Hall - Activity	Per Hour	\$54.00	\$50.00	Y
Multi - Purpose Hall - Meetings and Seminars	Per Hour	\$137.00	\$142.00	Y
Meetings / Regular Hire MR 1 and 2 (One Room)	Per Hour	\$33.00	\$30.00	Y
Meetings / Regular Hire MR 1 and 2 (Both)	Per Hour	\$66.00	\$60.00	Y
Meetings / Regular Hire MR 3 and 4 (One Room)	Per Hour	\$33.00	\$30.00	Y
Meetings / Regular Hire MR 3 and 4 (Both)	Per Hour	\$66.00	\$60.00	Y
Meetings / Regular Hire - Interview Room 1	Per Hour	\$26.00	\$27.00	Y
Meetings / Regular Hire - Interview Room 2	Per Hour	\$28.00	\$29.00	Y
Function Hire / MR 5,6 and 7	Per Hour	\$107.00	\$111.00	Y
Function Hire / MR 5, 6 and 7 - 6 Hours	Per 6 Hours	\$625.00	\$650.00	Y
Function Hire / MR 8 and 9	Per Hour	\$83.00	\$86.00	Y
Function Hire / MR 8 and 9 - 6 Hours	Per 6 Hours	\$504.00	\$524.00	Y
Function Hire Cleaning / MR 5, 6, 7, 8 and 9	Per Hour or Part Thereof	\$96.00	\$100.00	Y
School Hire (Knox Schools are entitled to a 20% discount)				
Function - Tennis Pavilion	Per Hour	\$58.00	\$60.00	Y
Function - Tennis Pavilion - 4 Hours	Per 4 Hours	\$184.00	\$191.00	Y
Meetings - Tennis Pavilion	Per Hour	\$33.00	\$30.00	Y
Kitchen (max 3 hours)	Per Hour	\$32.00	\$33.00	Y
Stage	Per Hour	\$11.00	\$11.50	Y
Basketball Court Hire - Single Casual Entry "Drop In"	Per Hour	\$3.00	\$3.50	Y
Badminton Court Hire *	Per Hour	\$22.00	\$23.00	Y
Tennis Court Hire *	Per Hour	\$25.00	\$22.00	Y
Tennis Court Hire (including lighting)	Per Hour	\$33.00	\$30.00	Y
<i>* Senior sports people are eligible to received a 40% discount on court hire charges specified above.</i>				
Soccer / Futsal Court Hire	Per Hour	\$26.00	\$27.00	Y
Soccer / Futsal Court Hire (including lighting)	Per Hour	\$29.00	\$30.00	Y
Clean Up Fee	Per Hour or part thereof	\$189.00	\$197.00	Y
Delay Exit Fee	Per Hour or part thereof	\$189.00	\$197.00	Y
Activities				
<i>The Centre co-ordinates a range of leisure activities i. e. Yoga, Aerobics, "Living Longer Living Stronger". The determination of fees associated with these programs considers direct and indirect costs and fees charged by competitors.</i>				
Yoga	Per Session	\$14.00	\$14.00	Y
Stretch and Tone	Per Session	\$10.00	\$10.00	Y
Living Longer Living Stronger	Per Session	\$7.00	\$7.00	Y
Gentle Exercise	Per Session	\$7.00	\$7.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Three Year Old Activity Group Program	Per 10 Weeks	\$228.00	\$237.00	Y
Four Year Old Activity Group Program	Per 10 Weeks	\$289.00	\$301.00	Y
Senior Sports - Session	Per Session	\$5.50	\$5.50	Y
Administration / Cancellation Fee (Activity Group Program)	Per Term	\$58.00	\$60.00	Y
KNOX REGIONAL NETBALL CENTRE (KRNC)				
Stadium Charges - For Competition				
Junior	Per Court Per Game	\$27.00	\$28.00	Y
Junior	Per Court Per Game	\$61.00	\$63.00	Y
Door Entry - Night Senior / Players and Spectators	Per Admission	\$3.00	\$3.00	Y
Child Minding Fees	Per Child Per Game	\$0.00	\$0.00	N
Stadium Charges - For Training				
Weekdays / Court	Per Court Per Hour	\$37.00	\$38.00	Y
Weekends / Court	Per Court Per Hour	\$45.00	\$47.00	Y
Room Hire				
Meeting Rooms - Association	Per Hour	\$29.00	\$30.00	Y
Meeting Room - Casual hire	Per Hour	\$35.00	\$36.00	Y
Saturday Association Room	Per Saturday	\$125.00	\$130.00	Y
MDNA Administration Office	Per Annum	\$1,212.00	\$1,260.00	Y
Outdoor Courts				
Casual Hire	Per Court Per Game	\$21.00	\$22.00	Y
Casual Hire - Day (Tournaments)	Per Day	\$487.00	\$506.00	Y
Association - Saturday	Per Court Per Annum	\$359.00	\$373.00	Y
Night Use (lights) Per Court per hour	Per Court Per Hour	\$29.00	\$30.00	Y
KRNC Competitions				
Ladies Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y
Mixed Competitions (KRNC)	Per Team Per Game	\$60.00	\$60.00	Y
Team Registration KCC Competition - Ladies Competition	Per Team Per Season	\$65.00	\$60.00	Y
Team Registration KCC Competition - Mixed Competition	Per Team Per Season	\$65.00	\$60.00	Y
Functions				
Casual Hire - Entire Stadium Netball Usage	Min 8 Hours	\$605.00	\$629.00	Y
Casual Hire - Functions	Min 8 Hours	\$909.00	\$945.00	Y
CARRINGTON PARK LEISURE CENTRE				
Not for Profit / Community Group Rates:				
Activity Room	Per Hour	New Fee	\$19.50	Y
Art	Per Hour	New Fee	\$10.50	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Gym	Per Hour	New Fee	\$19.50	Y
Meeting Room 1	Per Hour	New Fee	\$10.50	Y
Meeting Room 2	Per Hour	New Fee	\$12.50	Y
Meeting Rooms 1 and 2	Per Hour	New Fee	\$22.50	Y
Office	Per Hour	New Fee	\$10.50	Y
Squash Courts	Per Hour	New Fee	\$13.50	Y
KNOX COMMUNITY ARTS CENTRE				
Not for Profit / Community Group Rates:				
Supper / Meeting Room (up to 6 hours)	Per Hour	\$37.00	\$38.00	Y
Supper / Meeting Room (6 hours plus)	Per Hour	\$33.00	\$34.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$37.00	\$38.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$112.00	\$116.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$140.00	\$146.00	Y
Commercial / Other Group Rates				
Supper / Meeting Room (up to 6 hours)	Per Hour	\$57.00	\$59.00	Y
Supper / Meeting Room (6 hours plus or regular hirers)	Per Hour	\$49.00	\$51.00	Y
Theatre - No Biobox (house lights only). Eg. rehearsals, meetings, seminars etc.	Per Hour	\$62.00	\$64.00	Y
Theatre - With Biobox. Includes a compulsory venue technician for biobox operation. Includes access to kitchen, green room and audience access to foyer with supper room opened as required. Minimum 4 hour booking. Eg. Theatre shows, productions, stage presentations.	Per Hour	\$187.00	\$194.00	Y
Entire Facility Functions, productions and performances etc that require exclusive access to all areas. Includes bio box and one compulsory technician. Minimum 6 hour booking.	Per Hour	\$234.00	\$243.00	Y
COMMUNITY SERVICES FACILITIES				
Community Services Facilities - Bonds (Refundable)				
All Functions with alcohol	Per Function	\$1,136.00	\$1,175.00	N
Major Functions (over 150 persons) without alcohol	Per Function	\$676.00	\$700.00	N
Smaller Functions (1 to 150 persons) without alcohol	Per Function	\$341.00	\$360.00	N

Knox City Council

2020-21 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
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Corporate Services - Governance

OFFICE ACCOMMODATION

The Civic Centre meeting rooms are available for business and community functions at a competitive fee. The fee includes hall keeper and building costs to ensure cost recovery is achieved. Discounts and concessions apply under the policy for community and charitable organisations. Amounts have been rounded up to the nearest dollar as a practical fee for quoting and administering room bookings.

Non Profit / Charitable

Meeting Rooms 1 or 2

Monday to Friday 8.00am to 5.00pm	Per Hour	\$62.00	\$64.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$103.00	\$107.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$135.00	\$140.00	Y

Commercial

Meeting Rooms 1 or 2

Monday to Friday 8.00am to 5.00pm	Per Day	\$639.00	\$665.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$324.00	\$337.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,136.00	\$1,181.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$568.00	\$591.00	Y
Saturday or Sunday	Per Day	\$1,514.00	\$1,575.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$762.00	\$792.00	Y

Non Profit / Charitable

Meeting Rooms 3 or 4

Monday to Friday 8.00am to 5.00pm	Per Hour	\$89.00	\$93.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$135.00	\$140.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$184.00	\$191.00	Y

Commercial

Meeting Rooms 3 or 4

Monday to Friday 8.00am to 5.00pm	Per Day	\$1,006.00	\$1,046.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$506.00	\$526.00	Y
Monday to Friday After 5.00pm	Per Day	\$1,514.00	\$1,575.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$757.00	\$787.00	Y
Saturday or Sunday	Per Day	\$2,007.00	\$2,087.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,007.00	\$1,047.00	Y

Non Profit / Charitable

Meeting Rooms - Full Function Area

Monday to Friday 8.00am to 5.00pm	Per Hour	\$179.00	\$186.00	Y
Monday to Friday After 5.00pm for a minimum 3 Hours	Per Hour	\$264.00	\$275.00	Y
Saturday or Sunday for a minimum 3 Hours	Per Hour	\$315.00	\$328.00	Y

Commercial

Meeting Rooms - Full Function Area

Monday to Friday 8.00am to 5.00pm	Per Day	\$2,006.00	\$2,086.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,006.00	\$1,046.00	Y
Monday to Friday After 5.00pm	Per Day	\$3,039.00	\$3,161.00	Y

Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
- Half Day Rate - 3 Hours or Less	Half Day	\$1,519.00	\$1,580.00	Y
Saturday or Sunday	Per Day	\$3,533.00	\$3,674.00	Y
- Half Day Rate - 3 Hours or Less	Half Day	\$1,766.00	\$1,837.00	Y
FREEDOM OF INFORMATION (FOI)				
<i>The Freedom of Information Act 1982 sets an application fee at two fee units under the Monetary Units Act 2004. For detailed and complex requests additional charges can be made based on a fee for service basis.</i>				
F.O.I. Requests - Complex Requests	Per Application Per Request	Charge based on Service	Charge based on Service	N
Corporate Services - Business and Financial Services				
REVENUE & PROPERTY SERVICES				
<i>Land Information Certificates are a standard charge fixed by State Government (Statutory) legislation. Summons Costs recovered are fully recoverable from the outstanding rate debtors.</i>				
Summons Costs Recovered (Legal Costs)	Scale of Costs	Scale of Costs	Scale of Costs	N
Land Information Certificates - Urgent Requests Additional Fee	Per Certificate	\$35.00	\$37.50	Y
Reproduction of a Valuation and Rate Notice - Electronic Delivery Only - Up to 3 years old	Per Notice	\$11.00	\$12.00	Y
Reproduction of a Valuation and Rate Notice - Mail of Printed Document - Up to 3 years old	Per Notice	\$35.00	\$37.50	Y
Reproduction of a Valuation and Rate Notice - greater than 3 years old	Per Hour	\$75.00	\$80.00	Y
Recovery of cost incurred to undertake a Field Call	Per Field Call	\$75.00	\$80.00	Y
Recovery of Council's Agency's Professional Costs to prepare Field Call documentation.	Per Field Call	\$65.00	\$70.00	Y
PROPERTY RENTALS				
<i>This is a nominal fee paid annually by community groups subject to a licence agreement for the use of the facility. Occupancy arrangements are undertaken in accordance with the 'Leasing and Licensing' Policy.</i>				
Annual Licence Fee	Per Annum	\$200.00	\$210.00	Y
Annual Licence Fee - Scout Groups	Per Annum	\$10.00	\$10.00	Y

Knox City Council

2020-21 Fees & Charges



Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
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Engineering & Infrastructure - Community Infrastructure

CHARGEABLE WORKS

Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.

Chargeable Works (Total direct costs + 50%)	Per Job	1.5 x (total direct cost)	1.5 x (total direct cost)	N
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Road Opening Inspections:

Nature strip opening	Per Opening	\$180.00	\$187.00	N
Connection to Council Drain or Kerbing	Per Opening	\$180.00	\$187.00	N
Road Opening	Per Opening	\$180.00	\$187.00	N
Concrete Crossing	Per Opening	\$180.00	\$187.00	N
General Concrete Works	Per Opening	\$180.00	\$187.00	N
Weekend Supervision up to 3 hours	Per Hour	\$160.00	\$166.00	N
Weekend Supervision greater than 3 hours	Per Hour	\$180.00	\$187.00	N
Asset Protection Fees	Per Inspection	\$180.00	\$187.00	N
Information Request	Per Request	\$32.00	\$33.00	N

COUNCIL RESERVES

Chargeable works are levied to provide reinstatement of damage to Council's assets, i. e. Road, nature strip openings and special works requests from residents. This work is charged on a total cost recovery plus a 50% administration charge.

Bonds (refundable)

All access permits	Per Application	\$1,430.00	\$1,490.00	N
Temporary on - site storage material bonds	Per Application	\$715.00	\$745.00	N

MILLERS HOMESTEAD

Wedding Ceremony	Per Wedding	\$368.00	\$383.00	Y
Wedding Photographs	Per Wedding	\$238.00	\$248.00	Y

Council Training

Programs / Seminar	Per Day	\$216.00	\$225.00	Y
Programs / Seminar (4 hours)	Half Day	\$119.00	\$124.00	Y
Council Functions	Per Function	\$173.00	\$180.00	Y

Engineering & Infrastructure - Sustainable Infrastructure

REFUSE DISPOSAL

Fees and charges strongly correlate to Contracted rate.

GARBAGE, WASTE & RECYCLE COLLECTION

Industrial / Commercial 240 litre bin:

Garbage weekly service, includes recycle weekly	Per Service	\$303.00	\$423.00	N
Garbage 5 weekday service, includes recycle weekly	Per Service	\$1,244.00	\$1,294.00	N
Additional 240 litre Recycle Bin	Per Bin	\$129.00	\$159.00	N

Dorset Square Service:

Office based premises	Annual	\$254.00	\$305.00	N
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Type of Fees and Charges	Unit Charge Rate	Adopted 2019-20 Fee GST Incl. (where applicable)	Adopted 2020-21 Fee GST Incl. (where applicable)	2020-21 GST Applied 10% Y/N
Retail based premises	Annual	\$757.00	\$908.00	N
Food based premises less than 200 square metres floor area	Annual	\$2,268.00	\$2,722.00	N
Food based premises greater than 200 square metres floor area	Annual	\$5,289.00	\$6,347.00	N
Non- Rateable Properties 240 litre bin:				
Garbage weekly service, includes recycle fortnightly	Per Service	\$223.00	\$232.00	N
Garbage 5 weekday service, includes recycle fortnightly	Per Service	\$1,038.00	\$1,080.00	N
Additional 240 litre Recycle Bin	Per Bin	\$85.00	\$88.00	N
Non- Rateable Properties 120 litre bin waste with 240 litre bin recycle:				
Garbage weekly service, includes recycle fortnightly	Per Service	\$165.00	\$172.00	N
Additional 240 litre Recycle Bin	Per Bin	\$85.00	\$88.00	N
Residential:				
120 litre bin Surcharge	Per Bin	\$52.00	\$54.00	N
Optional 240 litre Green Waste Bin	Per Bin	\$105.00	\$109.00	N
Additional 240 litre Recycle Bin	Per Bin	\$85.00	\$88.00	N
Additional 120 litre Household Bin	Per Bin	\$245.00	\$255.00	N
Engineering & Infrastructure - Operations				
OPEN SPACE MANAGEMENT				
Tree Removal				
Removal of tree due to installation of new crossover	Per Request	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Amenity value + Removal costs + Tree planting costs + 2 years maintenance	Y