



**KNOX CITY COUNCIL**  
**OPERATIONAL GUIDELINES**

**TITLE:** G3 - Alteration/Widening of Vehicle Crossing  
**AUTHORITY:** Asset Preservation  
**AMENDED:** 30 June 2012  
**APPROVED:** Manager Assets

**Application:**

A Road Opening Permit and a *Works Within a Municipal Road Reserve* form is required prior to the construction of, or alteration to, any vehicle crossing within the municipality of Knox.

**Conditions:**

- All vehicle crossings are to be constructed to Knox City Council Specifications and Standard Drawings, available from Council's Customer Service department.
- No works are to be commenced on a vehicle crossing widening without written approval from Council.
- Redundant vehicle crossings (including kerb and channel laybacks) are to be removed and the kerb and channel reinstated at the owner's expense.
- No widening works should result in the crossing being located closer than 9 metres to a local road intersection and 18 metres to a main road intersection.
- Crossings should be located a minimum of 500mm from the title boundary of the adjoining property.
- Crossings should be located a minimum of 3 metres clear of street trees and 1 metre clear of all other assets in the road reserve.
- Where an existing constructed *Indented Parking Bay* is impacted by the proposed vehicle crossing widening, the *Indented Parking Bay* must be extended by an equivalent amount of the widening.
- A Council inspection of existing street trees threatened by the proposed vehicle crossing widening will be required and if removal of the street tree is approved, the removal will be carried out by Council at the owner's expense.
- Where significant street trees are involved, all work must comply with Council's Street Tree Policy and Neighbourhood Character Study.
- The owner will be required to seek approval from relevant Service Authorities for proximity to service infrastructure and/or pit and infrastructure alterations. All alterations to be at the owner's expense.
- A Traffic Management Plan (TMP) must be prepared for all works undertaken on all Collector, Industrial and Link Roads within the municipality, as classified in Council's Public Road Register. TMP's must be submitted to Council for approval prior to commencement of works.
- The owner/contractor is responsible for ensuring that appropriate traffic management is in place and a safe work site as defined by the **Road Safety Act 1986 and the Occupational Health and Safety Act 1985**, is maintained during the period of construction as per the **Road Management Act 2004, Worksite Safety – Traffic Management, Code of Practice**. This Code incorporates the Australian Standard *AS1742.3-2009 Traffic Control Devices for Works on Roads*, The cost of this requirement will be at the owner's expense.