



FILMING PERMISSION APPLICATION FORM (KNOX CITY COUNCIL)

APPLICANT INFORMATION

COMPANY DETAILS

Company/Applicant Name (responsible for the filming):

Does the company name match the name insured on the public liability insurance (PLI)?

YES

NO

(Please note: A permit will not be issued without current PLI)

If NO: Please provide more information

CONTACT DETAILS

Name

Position/Title

Phone

Email

On-site contact on day of filming:

Name

Position/Title

Phone

Email

BILLING INFORMATION (if required)

Billing Contact:

Address:

ABN:

Phone:

Email:

PRODUCTION INFORMATION

Project name

Production type

Proposed filming date/s?

From:

To:

Duration:

Times:

LOCATION INFORMATION

Exact location/s of the proposed filming? (Including any privately owned land.):

(If there's more than one location add another location at the end of this section.)

Please provide a brief summary or synopsis of the scene and/or activities:

Number of people on location?

Number of cast

Number of crew

Number of parking spaces required at the filming location

Number of cars

Number of trucks

Number of oversize vehicles (over 7.5 m long or over 4.5 tonnes)

Will the production erect any temporary structures such as tents or marquees at the unit base?

Y

YES

N

NO

(Please note: temporary structures need to be secured by weights, not pegs or stakes)

Will the production require traffic management or pedestrian management?

Y

YES

N

NO

What times will the roads be affected?

Start of closure

Finish of closure

Name of the roads affected by the closure/traffic hold?

Details of any large equipment the production will bring to the location

(E.g. camera cranes, scaffolding, lighting towers.)

Please indicate [Y] if the production will involve any of the following.

- | | |
|--|---|
| <input type="checkbox"/> firearms/weapons (including imitation)* | <input type="checkbox"/> amplified music or sound |
| <input type="checkbox"/> other safety concerns* | <input type="checkbox"/> stunts* |
| <input type="checkbox"/> may have environmental impact | <input type="checkbox"/> may cause offense or concern to the public |

**Confirmation of approval from Victoria Police or other state government agencies will be required with this application.*

Provide details of activity:

Please provide a copy of your risk management plan and public liability