

Application for Plan Assessment Home Based Food Business



Food Act 1984

Applicant's name:			
Applicant's address:			
	Suburb:		Postcode:
Applicant's phone number:			
Applicant's email address:			
How would you like to receive the plan assessment report?	<input type="checkbox"/> Post <input type="checkbox"/> Email		
Name of proposed proprietor: <i>(if different to applicant)</i>			
Proposed premises address:			
	Suburb:		Postcode:
Proposed use of premises:			

This form is to be accompanied by:

- One (1) copy of a detailed floor plan showing the layout of your kitchen and any other areas of your home that you intend to use for business purposes. Please ensure that you include the dimensions of both the space and all fixtures contained within.
- A schedule of finishes – this is a written document that describes the finishes of all surfaces including the floor, ceiling, walls, benches, cabinetry etc.
- A business proposal – a written document that describes, in detail, the nature of your business including the type of business (e.g. making cupcakes to sell at a farmer's market), frequency of operation and a description of how the food is to be transported.
- An ingredients list and details regarding the method of preparation for each of the food items you intend to make.

An establishment and registration fee will be due and payable at the time of registration.

Applicant signature: _____ Date: _____ / _____ / 20_____