



KNOX CITY COUNCIL MINUTES

STRATEGIC PLANNING COMMITTEE

Meeting held
at the Civic Centre,
511 Burwood Highway
Wantirna South
on
Tuesday 12 April 2016

Meeting Opened at 7.00pm

Present

<i>Cr T Holland (Mayor & Chairperson)</i>	<i>Friberg Ward</i>
<i>Cr P Lockwood</i>	<i>Baird Ward</i>
<i>Cr J Mortimore</i>	<i>Chandler Ward</i>
<i>Cr J Cossari</i>	<i>Collier Ward</i>
<i>Cr A Gill</i>	<i>Dinsdale Ward</i>
<i>Cr K Orpen</i>	<i>Dobson Ward</i>
<i>Cr L Cooper</i>	<i>Scott Ward</i>
<i>Cr D Pearce</i>	<i>Taylor Ward</i>
<i>Cr N Seymour</i>	<i>Tirhatuan Ward</i>
<i>Ms J Truman</i>	<i>Acting Chief Executive Officer</i>
<i>Dr I Bell</i>	<i>Director – Engineering & Infrastructure</i>
<i>Mr A Kourambas</i>	<i>Director - City Development</i>
<i>Ms M Palatsides</i>	<i>Acting Director – Corporate Development</i>
<i>Ms K Stubbings</i>	<i>Director – Community Services</i>
<i>Ms F Cousins</i>	<i>Manager - Governance & Innovation</i>

THE MEETING OPENED WITH A STATEMENT OF ACKNOWLEDGEMENT AND A STATEMENT OF COMMITMENT

“Knox City Council acknowledges we are on the traditional land of the Wurundjeri and Bunurong people and pay our respects to elders both past and present.”

Apologies

Nil.

Declarations of Conflict of Interest

Nil.

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ALL WARDS**1. CONFIDENTIAL INFORMATION REGISTER**

SUMMARY: *Acting Manager – Governance and Innovation
(Carrie Bruce)*

This report seeks a Council resolution to declare information confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989.

RECOMMENDATION

That Council, in accordance with section 77(2)(b) of the Local Government Act 1989,

1. Declare the information referred to in Confidential Appendix A as confidential information on the grounds as specified in the attachment.
2. Declare Confidential Appendix A as confidential information in accordance with the grounds specified in section 89(2)(h) of the Local Government Act 1989, as a matter which the Council considers would prejudice the Council or any person.

1. INTRODUCTION

Section 77(2)(c) of the Local Government Act 1989 enables the Chief Executive Officer to designate information that is confidential, specifying the relevant ground/s applying under section 89(2) of the Act. Such information is designated confidential for a period of 50 days only and requires a Council resolution in order to remain confidential in perpetuity.

2. DISCUSSION

The definition of 'confidential information' in section 77 of the Local Government Act is as follows:

- “(2) For the purposes of this section, information is “confidential information” if-
- (a) the information was provided to the Council or a special committee in relation to a matter considered by the Council or special committee at a meeting closed to members of the public and the Council or special committee has not passed a resolution that the information is not confidential; or
 - (b) the information has been designated as confidential information by a resolution of the Council or a special committee which specifies the relevant ground or grounds applying under section 89(2) and the Council or special committee has not passed a resolution that the information is not confidential; or

1. Confidential Information Register (cont'd)

- (c) subject to sub-section (3), the information has been designated in writing as confidential information by the Chief Executive Officer specifying the relevant ground or grounds applying under section 89(2) and the Council has not passed a resolution that the information is not confidential.
- (3) Confidential information referred to in sub-section (2)(c) ceases to be confidential at the expiry of the period of 50 days after the designation is made unless sub-section (2)(a) or (2)(b) applies to the information.”

Under section 77(3), if the Chief Executive Officer has designated in writing that the information is confidential information, the information will cease to be confidential at the expiration of 50 days after the designation was made.

A Council resolution is now required to ensure the confidential status and legislative protection of documents designated as confidential by the Chief Executive Officer in accordance with Section 77 of the Act. It is important to note, that confidential information can, by subsequent resolution of Council, become non confidential.

3. CONSULTATION

No consultation has occurred in relation to the preparation of this report, however, a Council resolution to declare information confidential in accordance with the requirements of section 77(2)(b) of the Local Government Act 1989 is consistent with Council's Confidential Information Policy and Procedure.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental/amenity issues associated with the preparation of this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial implications associated with this report.

6. SOCIAL IMPLICATIONS

There are no social implications associated with this report.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

This process supports the City Plan aspiration of Democratic and Engaged Communities by ensuring good governance through the application of appropriate processes and protocols to facilitate effective and democratic government.

1. Confidential Information Register (cont'd)**8. CONCLUSION**

In adopting the attached confidential schedule, Council ensures that documents that have previously been declared confidential by the Chief Executive Officer remain confidential in perpetuity.

9. CONFIDENTIALITY

Due to the confidential nature of the information to be included in the register, a detailed listing of the documents for adoption by Council has been circulated separately as Confidential Appendix A.

COUNCIL RESOLUTION

MOVED: CR. PEARCE
SECONDED: CR. COSSARI

That Council, in accordance with section 77(2)(b) of the Local Government Act 1989,

1. Declare the information referred to in Confidential Appendix A as confidential information on the grounds as specified in the attachment.
2. Declare Confidential Appendix A as confidential information in accordance with the grounds specified in section 89(2)(h) of the Local Government Act 1989, as a matter which the Council considers would prejudice the Council or any person.

CARRIED

1. Confidential Information Register

CONFIDENTIAL APPENDIX A DISTRIBUTED SEPARATELY

ALL WARDS

2. KNOX COMMUNITY SAFETY PLAN 2013-2017 – SECOND YEAR OUTCOMES

SUMMARY: *Coordinator Community Safety & Development (Lisette Pine)*

This report provides Council with an update on the progress of key programs for Year 2 as included in the Knox Community Safety Plan (the Plan) 2013 -2017.

This report also provides Council with an overview of key achievements and discussion topics covered by Council's Community Safety Advisory Committee during its first term, which are aligned with the objectives of the Plan.

The Committee was established in November 2014 and has a key role in advising Council on the implementation of the Plan and about emerging community safety issues affecting the community within Knox.

This report also seeks Council approval for the appointment of a new community representative to fill a casual vacancy in line with the Committee's Terms of Reference. The term of the current committee finishes in December 2016.

RECOMMENDATION

That Council

1. Notes the progress of Year 2 programs in the Community Safety Action Plan 2015 report provided in Appendix A.
2. Notes the achievements of the Community Safety Advisory Committee for 2015.
3. Acknowledges the outgoing Community Safety Advisory Committee community member for his valuable contribution to the committee, as follows:

Michael Bolton – Community representative.
4. Appoint the following applicant to the Community Safety Advisory Committee for the period of April 2016 – December 2016 as provided in confidential Appendix C.

Name	Category
1.	

2. Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)

1. INTRODUCTION

Community safety refers to the ability of people to go about their daily life with little fear of harm or injury. Crime and community safety are complex issues that are directly influenced by the actions and behaviours of the whole community. In September 2013 Council adopted the first Knox Community Safety Plan 2013-2017 (the Plan). The Plan supports a coordinated approach to addressing community safety and crime issues in Knox, including new and emerging priorities. There has been a significant change at the Federal, State and Local Government levels from the more traditional community safety definition of protection from hazard or harm to a focus on promoting community wellbeing.

For Council to effectively respond to this change, and the complex community safety issues that impact on wellbeing, it was important to develop a sustainable community safety plan to prioritise and guide this work in the City of Knox. Coordination between all levels of government and key community partners is critical to the implementation and success of the Plan.

1.1 Community Safety Advisory Committee

The Community Safety Advisory Committee has enabled a coordinated, collaborative approach in partnership with the community to realise the objectives set out in the Knox Community Safety Plan 2013-2017. The Committee provides Council with access to considerable expertise, increasing our knowledge and understanding of serious social issues such as mental illness, problem gambling, family violence, and the escalation of alcohol abuse impacting the Knox community.

2. DISCUSSION

2.1 Overview of Year 2 activities of the Plan

The implementation and evaluation of programs during Year 2 of the Plan have contributed to an increased understanding of the complex interaction of community safety issues and their impact on the community. In particular, excessive alcohol consumption and its impact on vulnerable young people and the community has been a priority focus. Research (such as recent Turning Point Alcohol and Drug Centre findings) demonstrates a strong link between excessive alcohol consumption and crime statistics. Communities experiencing high levels of alcohol dependency and incidents of anti social behaviour and family violence also experience poor health outcomes and mental health issues. Council is responding to these issues through a mix of evidence based programs including:

2. Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)

- Communities That Care (CTC) Program:

This Program is a best practice prevention program that supports the healthy development of young people. The Program is established through a working partnership between local community, agencies, schools and Council to promote healthy social development of young people. A key goal of CTC is to identify risk and protective factors and problem behaviours prevalent in the community, and implement evidence based programs that address these issues.

- Midnight Basketball Program

This community partnership model is coordinated by volunteers engaging with young people within the Knox community. The Program supports young people to develop relationships and build skills through playing basketball and attending skills workshops.

The first Midnight Basketball Program was able to effectively assemble an impressive and diverse group of community volunteers and young people, for whom the experience was overwhelmingly positive. The Program commenced in February and concluded in March 2015. Approximately 61 young people and 77 volunteers registered for the program. Participation in the tournament for volunteers and young people provided many opportunities to build intergenerational relationships, learn new skills, and increase their fitness.

The Program also provided referral and support for young people and their families. The next Midnight Basketball Program will commence April 2016.

- Knox Liquor Accord

The Knox Liquor Accord was officially launched by the Mayor Cr Lockwood in October 2015 and is an important mechanism for local action to enable well managed licensed venues and packaged liquor outlets.

The Knox Liquor Licensing Accord aims to address licensing and permit issues, patron behaviour and control, venue management, community safety and amenity issues. The Accord currently has a membership of 30 licensed venues including packaged liquor suppliers. The Accord intends to be supportive rather than compliance focused and aims to instil a spirit of cooperation amongst members.

A summary of Year 2 activities and achievements of the Plan is included in Appendix A.

2. Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)

2.2 Key Highlights and Challenges

The work of the Community Safety Advisory Committee included supporting and guiding the development of a Mental Health ‘help card’ for the community. The card will define types of mental illness and available services for the Knox community, including alcohol, drug use and gambling prevention services. The card will be launched in May/June 2016. This work responds to Council Plan Objective 4 to *promote awareness of mental health issues and services through appropriate Council programs taking into account all life stages.*

Further discussion in relation to the committee’s activities is provided later in this report.

An emerging issue for Knox and the Outer East is the increasing volume of young people involved in crime. In particular, a focus for the State Government and Victoria Police is on young people in ‘out of home care.’ A regional conference was held in December 2015 to focus on this issue to discuss proactive approaches to better support these young people. Representatives included Local Government, the Department of Justice, the Department of Health and Human Services and Victoria Police. Following the conference, further discussions have occurred with the Knox Police Service Area, Local Government and allied services to begin to develop an improved and coordinated response in managing these issues. The Outer East Area Youth Partnership will take a lead role in guiding this work.

The primary focus of this work is to strengthen the support for these very vulnerable young people through enhanced collaborative practice and utilising evidence based frameworks for prevention programs.

Data on crime and related community safety issues has been difficult to access to inform local planning. In 2015 the State Government established the Crime Statistics Agency. The agency is responsible for processing, analysing, and publishing crime statistics and is independent of Victoria Police. The agency has already supported Council to conduct effective evaluation of programs by making available local area crime data.

2.3 Alcohol Management Strategies (Packaged Liquor)

Council has commenced discussions with the South East Melbourne Group of Councils Alliance, regarding participation in a research, planning and advocacy project around alcohol. This project will inform the development of a planning amendment application to address the cumulative impact of packaged liquor outlet density and alcohol related harm, particularly in areas of socio-economic disadvantage.

2. Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)

2.4 Community Safety Advisory Committee

The Community Safety Advisory Committee includes representatives who have an interest in and good working knowledge of community safety priorities, or expertise in a particular crime prevention discipline. Members were appointed by Council and include Victoria Police, professionals from organisations whose work focuses on family violence, mental health, and problem gambling, as well as diverse community representatives who have an interest in community safety issues.

The Committee meets bi-monthly. The meetings are structured to include presentations intended to further develop knowledge and understanding of the priority areas in the Plan, as well as to assist in identifying new and emerging community safety priorities. Meetings also provide overall advice on the strategic direction for the implementation, monitoring, resourcing and evaluation of the Plan. The current focus has been on mental health, family violence and the impact of alcohol on the community, in particular for young people.

Presentations and information sharing at meetings during 2015 have focused on:

- Local area crime data, including the current community health and wellbeing status of the Knox Community;
- A presentation by Eastern Access Community Health (EACH) in relation to a regional project that addresses the issue of excessive gaming/technology use, its correlation and potential grooming of young people for problematic gambling in adulthood;
- The Terms of Reference and purpose of the Knox Liquor Accord;
- Child abuse and neglect and the role of Council in addressing such issues – the Committee has requested further research be developed to enable an informed discussion on this issue; and
- Presentation on the Boronia CCTV evaluation and recommendations.

A part of the Committee's role is to provide advice to Council on community safety issues. The following key issues were discussed during 2015:

- Leading a campaign of positive media stories in local media and using other public promotion methods – highlighting the great work being done in the community such as the Liquor Accord, development of the mental health 'help cards', and positive stories about the achievements of local young people;
- Keeping informed of current crime data trends to provide timely advice and direction for refining programs and initiatives in the Plan.

2. **Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)**

Committee members were invited to attend a number of professional development opportunities and key events during 2015, including:

- Understanding the impacts of ICE in our community. This event was open to members of the Liquor Accord, council staff, and members of the advisory committee – and delivered by drug research experts from the Pennington Institute;
- ‘Your Shout’ Conference – held at Maroondah Council and focused on the impact and relationship between alcohol related harm and packaged liquor. Members of the committee attended and advised that the conference provided greater clarity and new knowledge in relation to this serious social issue;
- Community Awareness Training – Building Cohesion and Resilience in the community in relation to Youth Radicalisation. The workshop was facilitated by the Australian Multicultural Foundation. Members of the committee attended this session to up-skill on an emerging issue for many communities across Australia and worldwide. Opportunities for further discussion on this issue will occur during 2016 at committee meetings; and
- Launch of the Knox Liquor Accord held at Knox Ozone.

During 2016 the Committee would like to invite members of other advisory committees to meetings (in particular the Community Health and Wellbeing Advisory Committee), to share knowledge and create opportunities for collaboration.

A member of Council’s Youth Services team now regularly attends meetings, as young people in Knox are a major focus of program implementation.

During 2015, members of the Committee have actively participated and supported the implementation of Year 2 initiatives and programs in the Plan. The breadth of knowledge and professional expertise with respect to community safety issues provided by members has strengthened and better aligned the work of Council in this area.

2.5 Community Safety Advisory Committee – Community Member Recruitment

As outlined in the Terms of Reference (refer to Appendix B), the Community Safety Advisory Committee membership comprises:

- A maximum of two Councillors appointed annually by Council;
- A maximum of four community members;
- A maximum of four professional/industry representatives (including relevant government agency representatives); and
- A permanent representative from Victoria Police.

2. **Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)**

The term of the current committee sunsets in December 2016. During December 2015 a casual vacancy occurred for a community representative due to the sitting community member moving to a country location. The Terms of Reference (refer to Appendix B) state:

'Casual vacancies which occur due to community members being unable to complete the full term of their appointments may be filled by co-opting suitable candidates from a previous selection process for the remainder of the previous incumbents' terms. The selection panel will make a recommendation to the CEO, who will have the authority to appoint the recommended candidate to the committee for the remainder of the previous incumbent's term.'

There were no additional nominations in the original recruitment process to co-opt a suitable candidate; hence an open selection process was conducted during February 2016.

One nomination was received to fill the casual vacancy. The interview panel consisted of the Chairperson of the Committee, Cr Mortimore, and one Council staff member. The candidate was assessed through a written application, telephone interview and referee checks, using the following criteria:

- Areas of Expertise, interest and understanding of Community Safety priorities in the *Knox Community Safety Plan*;
- Ability to identify issues and solutions and provide advice to Council; skills to bring to the Committee;
- Ability to support mobilisation of community effort;
- Ability to work collaboratively and manage conflict; and
- Understanding of the role of the Committee.

The applicant was considered to have very good knowledge and experience both professionally and personally in working within a prevention approach, understanding the impact of community safety issues as identified in the Plan and committee dynamics. Therefore, it is recommended the community representative be recruited into the Committee for the Period of April 2016 – April 2018, with the option to renominate in December 2016.

Details of the one recommended applicant are provided confidentially in Appendix C.

2. **Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)**

3. CONSULTATION

The Committee has an important role in supporting and advising on the implementation of the *Knox Community Safety Plan 2013-2017*. A range of consultation opportunities over the past 12 months have been offered with members of the committee to provide input into programs, in particular the development of the mental health 'help card'.

3.1 Community Representative Recruitment

Notices calling for nominees to join the Committee were placed on the Council website and an email was circulated to existing members requesting members to promote this opportunity through their networks. An email was also circulated through the Council's e-bulletin to neighbourhood houses and other not for profit groups. Information was also distributed through other Council Advisory Committees.

4. ENVIRONMENTAL/AMENITY ISSUES

Crime Prevention Through Environmental Design (CPTED) initiatives are a fundamental component of strategies delivered through this Plan. The creation of safe built environments is a key priority underpinning much of the committee's work. Through the review of the Municipal Strategic Statement (MSS), CPTED principles have been integrated in the liveability clause to direct development proposals. This provides guidance on crime prevention and associated design issues, ensuring construction of the built environment in Knox that is consistent with these principles.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The resources required to deliver programs in the Plan involve a variety of contributors including Council, external funding grants, key partners, and community support to deliver low cost or no cost programs. Council's annual operational budget for the Community Safety program supports the achievement of activities within the Plan. Financial support of \$2,000 for the Committee is provided within Council's existing budget.

The Committee is supported by the Community Safety and Development team which also has responsibility for coordinating progress of the Community Safety Plan 2013-2017.

2. **Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)**

6. SOCIAL IMPLICATIONS

The delivery of programs has strengthened both key partners and Council's understanding of the complexity of community safety issues communities are experiencing and highlights the significant resources and coordinated effort required to begin to make a difference. Local safety issues and their underlying social causes engender broader local partnerships to support the achievement of key safety outcomes.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The *Knox City Plan 2013-17* identifies strategies to guide the work of Council and a range of other key stakeholders over the next four years, to progress the City toward achievement of its objectives.

The issues in this report are directly relevant to the *Knox City Plan* and *Council Plan* with specific objectives aimed at:

- Reducing the impact of excessive alcohol consumption and drug use;
- Improving personal and community safety and perceptions of safety in Knox, including addressing family violence and child abuse; and
- Improving mental health in the Knox community, strengthen awareness and understanding about mental health issues and improve the availability of support services (Objective 1.1).

In addition, the *Community Safety Plan 2013-2017* responds to these objectives and will also conduct evaluation to inform at a program level if the work is making a difference for the community.

8. CONCLUSION

The Community Safety Advisory Committee and key partners have provided invaluable knowledge, guidance and support towards the delivery of priority programs during years 1 and 2 implementation of the *Knox Community Safety Plan 2013-2017*.

This report also recommends that a new member be appointed to a casual vacancy on the current Committee.

2. **Knox Community Safety Plan 2013-2017 – Second Year Outcomes (cont'd)**

It is critical that a sustained collective effort supports a flexible response to community safety priorities and emerging issues. Community safety issues are rapidly changing through the increasing use of social media, technology and changing community priorities. If local government is to have an impact, it needs the ability to access timely local data and to have an informed understanding of the interplay of the complex risk factors and social causes. These issues are no longer left to Police to 'fix' and local government is strategically placed to bring together all the partners to develop appropriate sustainable responses.

9. CONFIDENTIALITY

This report contains confidential information in relation to new Community Safety Advisory Committee member as per Appendix C.

COUNCIL RESOLUTION

MOVED: CR. MORTIMORE

SECONDED: CR. SEYMOUR

That Council

1. Notes the progress of Year 2 programs in the Community Safety Action Plan 2015 report provided in Appendix A.
2. Notes the achievements of the Community Safety Advisory Committee for 2015.
3. Acknowledges the outgoing Community Safety Advisory Committee community member for his valuable contribution to the committee, as follows:

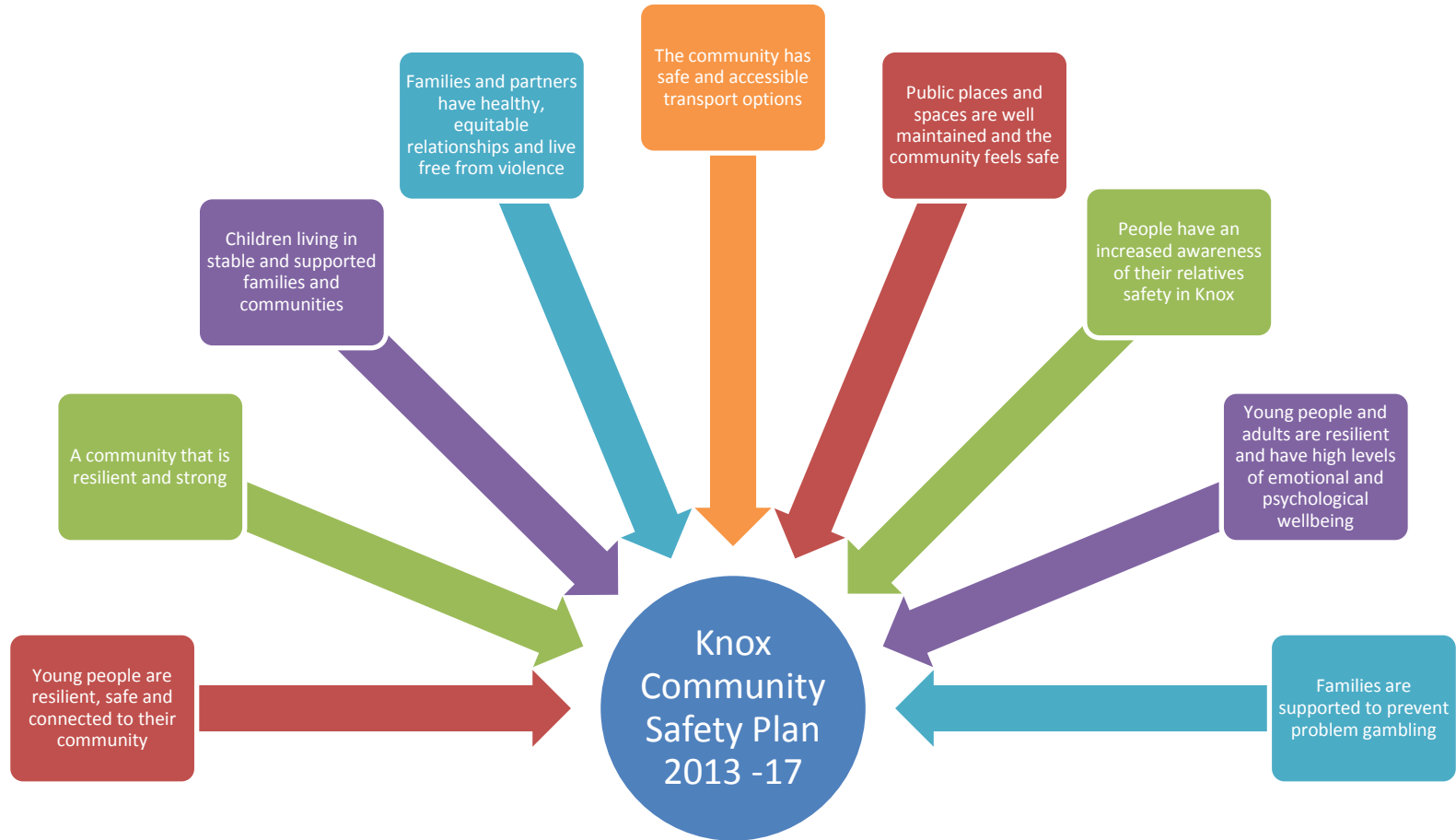
Michael Bolton – Community representative.
4. Appoint the following applicant to the Community Safety Advisory Committee for the period of April 2016 – December 2016 as provided in confidential Appendix C.

Name	Category
1. Fiona Li	Community Representative

CARRIED

APPENDIX A – Knox Community Safety Plan 2013-2017 – Second Year Outcomes

COMMUNITY SAFETY PLAN PRIORITY OUTCOME AREAS



Knox Community Safety Plan 2013-2017 Year 2 Action Plan Progress Indicators & Outcomes

Priority Outcome: Young people are resilient, safe and connected to their community		
Action Year 2	Progress Indicators	Outcome
To establish a community based program - Communities that Care that focuses on risk and protective factors that impact and shape young people.	Community profile developed based on youth survey. Risk factors identified to inform community plan priorities as follows: <ul style="list-style-type: none"> • Reducing early age alcohol use • Improving school engagement • Strengthening families and reducing family conflict 	Community plan developed based on survey and supported by key leaders group. CTC programs based on risk factors will be implemented during 2016 through the following schools: <ul style="list-style-type: none"> • <i>Fairhills Primary & Secondary College</i> • <i>Boronia k-12</i> • <i>Bayswater Secondary</i> • <i>St. Josephs College</i> • <i>Scoresby Secondary</i>
Connect with multicultural groups in Knox specifically young people focused on community safety issues to build better relationships with Police.	Midnight basketball program engaged young people from various cultural backgrounds. Program two of midnight basketball to commence April 2016 will specifically invite young people from cultural groups to join the program.	An evaluation of the first term 2015 program: <ul style="list-style-type: none"> • 61 registered young people • 77 registered volunteers • 26 average players attendance per night • 69% male, 31% female. • Players ranging from 12 to 18. A copy of the evaluation report is available. Overall the report indicates the tournament for both volunteers and players was successful and met Council objectives. Improvements will be incorporated into the 2016 program.

Action Year 2	Progress Indicators	Outcome
<p>Deliver community education programs focused on behaviour change in relation to the harmful consumption and supply of alcohol to young people</p>	<p>EMR Action on Alcohol Flagship group engaged consultants to assist with development of parent education session – the risks of underage drinking.</p> <ul style="list-style-type: none"> • Focus of session the impacts on brain development and risky behaviour. • Target group sporting clubs to engage parents. 	<p>Two sporting clubs in Knox agreed to support session:</p> <ul style="list-style-type: none"> • 1 junior football club • 1 cricket club <p>Presentation delivered by Council and Police to football club and feedback indicated the session had provided an increased understanding on the impacts of alcohol.</p> <p>Cricket club committee of management were very supportive of the program however experienced significant difficulties engaging families to participate. The session was cancelled. This has provided greater insight into the challenges of engaging sporting clubs on this issue and sustainability of effort.</p> <p>An evaluation of the program has been conducted across the region by the consultants with similar experiences and further work will be progressed at a regional sports level to progress this initiative.</p>

Priority Outcome: A community that is resilient and strong		
Action Year 2	Progress Indicators	Outcome
Implement programs based on respect and positive participation in community life.	Midnight basketball program provided opportunity to engage with young people to commence this work.	As per above program met Council objectives <ul style="list-style-type: none"> • Increase the protective factors and decrease risk factors for young people living in Knox • Improve community perceptions of young people
Promote the reporting of anti social behaviour to Victoria Police.	Localised crime and safety issues are identified and community informed through various media and information opportunities such as: Letters to residents in local area, information sessions with community groups, attending community meetings, community engagement sessions through open space planning and place management.	Community members are reporting incidents via Council and Police. Community members have advised they feel more confident to report incidents. Police are responding to community issues to prevent further escalation.
Promote and produce information for the community on available local services and programs for problem alcohol and drug use.	Community safety advisory committee supported the development of mental health help card. To include local drug and alcohol services	Working group convened with members of the committee and council staff. Development of mental health help card in progress to be launched May/June 2016.
Support and advise private property owners to implement Crime Prevention Through Environmental Design (CPTED) principles for new and upgrade development projects.	Community safety team have provided expert (CPTED) advice in relation to various private developments including Westfield, and in the future the Stamford Park residential development. Work has also been completed with strategic planners for MSS review.	Westfield has upgraded CPTED for the redevelopment based on the advice from Council. The team will be engaged to work with developer for Stamford park residential development. CPTED has been included in the liveability clause in the MSS review and will support future private development across Knox.

Action Year 2	Progress Indicators	Outcome
Develop and implement Council policy and guidelines for Council owned facilities leased to Community Groups that hold a liquor licence to identify opportunities to reduce the harmful impacts of alcohol use.	Project completed to support community groups to improve management of hiring of facility where alcohol is to be included.	<p>Development and distribution of interim guidelines for the casual hire of community facilities.</p> <p>Property management team (pending resources) will lead the development of council policy and procedures and include training for facility managers.</p> <p>Further work is required to establish the role of council in managing alcohol related harm in council facilities particularly focused on alcohol management clauses in lease and licence agreements.</p>
Establish a tool to monitor alcohol related assault incidents and develop appropriate responses for alcohol related community issues with critical partners	<p>GIS mapping completed of all liquor licences in Knox.</p> <p>Police using this data to overlay map of assaults.</p> <p>Crime stats agency now provides local level data to Council</p>	<p>GIS enhancement will provide Council with a tool to monitor data and inform development of responses.</p> <p>Police are also developing heat mapping tools to support their work which provides hot spot locations across Knox.</p>
Advocacy to State Government re increased planning controls and robust social impact assessment criteria for liquor outlet density	Work on the MSS review includes developing and researching local packaged liquor alcohol policy. This work is also a focus across the region. Your Shout conference convened by the Action on alcohol flagship group in July 2015. Focused on the impact of packaged liquor in the community and collaborative action for appropriate planning.	Council's Community Wellbeing and City Futures Departments have commenced discussions with the South East Melbourne Group of Councils Alliance, regarding participation in a research, planning and advocacy project around alcohol. This project will inform the development of a planning amendment application to address the cumulative impact of packaged liquor outlet density and alcohol related harm, particularly in areas of socio economic disadvantage.

Priority Outcome: Families and partners have healthy equitable relationships and live free from violence		
Action Year 2	Progress Indicators	Outcome
Deliver community education re the prevalence and impacts of family violence and encourage increased reporting to Victoria Police	<p>Family violence help card has been reprinted and distributed with updated information.</p> <p>Council is a key partner with the Pledge Group (People Linking to Embrace and Develop Gender Equality), the members include – community houses, Women’s Health East, EACH, Eastern Community Legal Centre. The purpose of the Pledge Group is addressing the issues of gender equality with a focus on the prevention of violence against women and children in the Knox Region.</p>	<p>Council supported 16 Days of Activism participating in workshops and community events at Westfield and Boronia Progress Hall.</p> <p>Community uptake and use of the help cards will be monitored over the following 12 months to support an evaluation of how they are used and by whom. This will be done in partnership with services who provide the cards to clients.</p>
Develop a series of key messages and images to support a community education campaign targeting family violence	<p>Further work is required in relation to this project as it is a complex issue and key messages need to be well targeted and understood by the community. The broader community work is now on hold pending the development and implementation of a pilot project supporting a multicultural community. <i>This advice was provided through discussion with Migrant Information Centre.</i></p>	<p>The pilot will be developed with support of Migrant Information Centre and Council’s Multicultural Communities Officer. Broader work will be developed following an evaluation of the pilot project.</p>

Action Year 2	Progress Indicators	Outcome
Work with sporting clubs and community groups to identify initiatives to engage women and girls to participate in community sports and activities.	Project commenced to produce a short film on women's participation in sport and committee of management in sporting clubs in partnership with Leisure services and Community Access and Equity teams.	Project will be launched later in 2016.
Support opportunities that encourage socialising and interaction between newly arrived migrant women and women who have been here for a number of years, through creating and enabling community meeting and gathering spaces.	Further discussion with Multicultural Communities Officer in relation to opportunities to progress this initiative will occur during 2016.	To be progressed during 2016.

Priority Outcome: The Community has safe and accessible transport options														
Action Year 2	Progress Indicators	Outcome												
Raise awareness of the impacts of hoon driving, and reporting through targeted programs.	Police targeting hot spot areas and informing community to report through crime stoppers	Police advise that the community is still unsure in relation to how or when to report hoon driving and/or do not want to become involved. Further community engagement work needs to progress on this issue.												
Conduct community safety audits with public transport authorities of transport interchanges and recommend Crime Prevention Through Environmental Design initiatives.	Community safety attended Active Transport Advisory Committee meeting to discuss initiative with public transport operators.	Work to progress this initiative will continue in 2016 – engagement with MET Trains and Ventura Bus services to be finalised. .												
<p>Ongoing actions :</p> <p>Continue to support the Road safe Eastern Metro Group and programs that respond to:</p> <ul style="list-style-type: none"> • high risk young drivers (18-21 years) • older drivers • drink driving 	RoadSafe Eastern Metro is a community road safety group committed to reducing the road toll in the municipalities of Knox, Boroondara, Yarra Ranges, Maroondah, Manningham and Whitehorse. It aims to do this by working in partnership with local and state government, sporting & community groups, schools, local businesses and community members. RoadSafe Eastern Metro is funded by VicRoads. The programs target young people and senior citizens.	<p>Young Road Users, Fit to Drive Sessions delivered in 2015</p> <table border="1"> <thead> <tr> <th>Date of Workshop</th> <th>Where</th> <th>Attendance Numbers</th> </tr> </thead> <tbody> <tr> <td>13 Aug 2015</td> <td>Knox School</td> <td>66</td> </tr> <tr> <td>3 Sep 2015</td> <td>St Joseph's College</td> <td>137</td> </tr> <tr> <td>24 Nov 2015</td> <td>Boronia K-12</td> <td>30</td> </tr> </tbody> </table> <p>Wiser Driver program was suspended during 2015 due to withdrawal of Government funding. This program was funded for 2016 and will support programs in Knox – to date 2 have been scheduled for 2016.</p>	Date of Workshop	Where	Attendance Numbers	13 Aug 2015	Knox School	66	3 Sep 2015	St Joseph's College	137	24 Nov 2015	Boronia K-12	30
Date of Workshop	Where	Attendance Numbers												
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3 Sep 2015	St Joseph's College	137												
24 Nov 2015	Boronia K-12	30												

Public places and spaces are well maintained and the community feels safe																																																		
Ongoing Actions for Graffiti Management	Progress Indicators	Outcomes																																																
<p>Conduct an annual graffiti audit to measure the ongoing effectiveness of Council’s graffiti management approach.</p>	<ul style="list-style-type: none"> • Graffiti programs have continued to enable Council to: • Maintain public places • Create a safe urban environment • Support the community to manage graffiti on private property • Contribute to promoting and educating the broader community on graffiti management. 	<p>Graffiti Levels by Suburb – 2013-2015</p> <ul style="list-style-type: none"> > 2015 graffiti audit data trend shows the graffiti level in the Knox municipality has decreased from 2013 and is on a downward trend. <div style="text-align: center; margin: 10px 0;"> <table border="1" style="margin: 0 auto; border-collapse: collapse; font-size: small;"> <caption>Graffiti Levels by Suburb (Estimated)</caption> <thead> <tr> <th>Suburb</th> <th>2013</th> <th>2014</th> <th>2015</th> </tr> </thead> <tbody> <tr><td>Ferntree Gully</td><td>3500</td><td>3500</td><td>3500</td></tr> <tr><td>Boronia</td><td>1000</td><td>2500</td><td>2200</td></tr> <tr><td>Bayswater</td><td>2500</td><td>2200</td><td>2000</td></tr> <tr><td>Knoxfield</td><td>2000</td><td>2000</td><td>1800</td></tr> <tr><td>Rowville</td><td>2000</td><td>1500</td><td>1500</td></tr> <tr><td>Wantirna South</td><td>1000</td><td>1000</td><td>500</td></tr> <tr><td>Wantirna South</td><td>1000</td><td>1000</td><td>700</td></tr> <tr><td>Upper Ferntree...</td><td>500</td><td>500</td><td>500</td></tr> <tr><td>Scoresby</td><td>200</td><td>200</td><td>200</td></tr> <tr><td>The Basin</td><td>300</td><td>300</td><td>300</td></tr> <tr><td>Lysterfield</td><td>100</td><td>100</td><td>100</td></tr> </tbody> </table> </div> <ul style="list-style-type: none"> > Majority of the suburbs have had reduction in > Graffiti levels for 2015, Scoresby has had a slight increase by 45 sq meters. 	Suburb	2013	2014	2015	Ferntree Gully	3500	3500	3500	Boronia	1000	2500	2200	Bayswater	2500	2200	2000	Knoxfield	2000	2000	1800	Rowville	2000	1500	1500	Wantirna South	1000	1000	500	Wantirna South	1000	1000	700	Upper Ferntree...	500	500	500	Scoresby	200	200	200	The Basin	300	300	300	Lysterfield	100	100	100
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		<p>Wall to Wall Graffiti Mentoring Program</p> <p>The Council's Community Arts Officer in partnership with Youth Services and Community Safety leads this program (supported by grant funding through the Department of Justice). The program aims to prevent graffiti in heavily tagged areas by developing creative skills of young people identified as at risk and hopes to improve the aesthetic quality of artwork. By utilising the skills of professional artists to facilitate several workshops, young people will learn to transform their ideas around simple marking into more sophisticated forms of drawing and stylised text. The 2015 program commenced in February and completed in June. Multiple sites were identified to be suitable for the project: Alchester Village, Mountain Gate Shopping Centre and 1812 Theatre, Upper Ferntree Gully. The project has been funded for 2016.</p>
<p>Priority Outcome: People have an increased awareness of their relative safety in Knox</p>		
<p>Action Year 2</p>	<p>Progress Indicators</p>	<p>Outcome</p>
<p>Support opportunities for neighbourhood groups to conduct community safety audits of 'unsafe areas' and work together to implement recommendations.</p>	<p>Community safety audits were conducted with community groups, traders, and Police at various locations in relation to open space and place programs. In addition, crime prevention initiatives.</p>	<p>Community has greater confidence and knowledge to manage and understand community safety issues. Feedback sessions are also presenting to groups the outcomes of the audit for further discussion and this is proving effective to strengthen the community ownership of issues.</p>

Priority Outcome: Young people and adults are resilient and have high levels of emotional and psychological wellbeing		
Action Year 2	Progress Indicators	Outcome
Explore opportunities with key partners to develop an advocacy campaign in relation to more mental health services and emergency support teams in Knox.	Service mapping exercise was conducted to develop the mental health help cards – following launch of the cards further work will be progressed by the Community Safety Advisory Committee in relation to this initiative.	Further research to understand the mental health service system and service provision will be conducted.
Priority Outcome: Families are financially secure		
Action Year 2	Progress Indicators	Outcome
Advocate for further research into the impacts of online gambling.	Through discussion with EACH there is no access to data on the levels of online gambling - only anecdotal information due to most online companies being offshore.	EACH can support sharing of anecdotal data on online gambling.
Encourage targeted community education campaigns about the impacts of all forms of problem gambling on families and the community	EACH Gambling support services are a key partner in a project that focuses on the impacts of modern technology on families in particular young people. The project will particularly focus on the impacts of online gaming and the exposure to grooming for online gambling through this forum.	The three phases of the project are: <ol style="list-style-type: none"> 1. Individual direct service for young people. 2. Engaging parents through community forums – Knox Council is supporting a forum 3. Engaging the sector – Deakin University will be conducting research to inform programs focused on the impact of modern technology on family relationships and wellbeing

Priority Outcome: Children living in stable and supported families and communities		
Action Year 2	Progress Indicators	Outcome
Utilising the Knox City Council green foot flicks program develop a project linking substance abuse with child abuse and neglect.	The program is currently undergoing and evaluation by Youth Services and this work will now be rescheduled for year 3 actions.	Work for this initiative will progress during 2016 with a view to implementation in 2017 dependant on evaluation outcomes of the program.
Advocate to develop targeted community education and awareness programs that increase understanding and awareness of child abuse and neglect	The Community Safety Advisory Committee have requested further research be developed to enable an informed discussion on this issue prior to developing advocacy initiative.	This work is to be guided by research and profile development of the issue in Knox. Research will also support enhanced understanding of Council's role in this area with a prevention focus.

APPENDIX B – Terms of Reference – Knox Community Safety Advisory Committee

TERMS OF REFERENCE



COMMUNITY SAFETY ADVISORY COMMITTEE

Directorate	Community Services
Responsible Officer	Coordinator Community Safety & Development Team
Committee Type	Advisory Committee
Approval Date:	22 April 2014
Review Date:	22 April 2016

1. PURPOSE

The purpose of the Committee is to advise Council on new and emerging community safety issues aligned with the priorities in the *Knox Community Safety Plan 2013-2017*. The Committee seeks to guide, engage and promote strategic responses to community safety issues developed and implemented by Council, the community and key partners.

2. OBJECTIVES

The objectives of the Committee are to:

- Provide overall strategic direction for the implementation, monitoring, resourcing and evaluation of the Knox Community Safety Plan;
- Monitor that the Plan's aims and objectives are being achieved through the mobilisation of community groups and key stakeholders to achieve the desired outcomes;
- Assist in identifying new and emerging community safety priorities and strategies for action in the Knox community;
- Assist Council in the development of policy, planning and advocacy initiatives related to community safety issues that impact on community health and wellbeing;
- Provide recommendations on community safety issues referred by Council, Council Officers and/or the community; and
- Identify internal and external funding sources and opportunities to support the implementation of the Plan.

3. MEMBERSHIP, PERIOD OF MEMBERSHIP AND METHOD OF APPOINTMENT

The Committee shall comprise the following:

- A maximum of two (2) Councillors appointed annually by Council;
- A maximum of four (4) community members;
- A maximum of four (4) professional /industry representatives (including relevant government agency representatives); and
- A permanent representative from Victoria Police.

3.1 Selection and Recruitment of Community and Professional Industry Representative Members

The process to appoint community members will be advertised in the local newspaper, on Council's internet site and through local networks. Applicants must make application via an expression of interest process. Council will formally write to Victoria Police to seek a nominated representative.

Eligible community members will have an interest in and good working knowledge of community safety priorities, or expertise in a particular crime prevention discipline (including knowledge of their impact on the Knox community, particularly marginalised groups). It will also be desirable to have an understanding of working within a 'prevention' focused framework.

The approach and method for appointing representatives will include the following:

- Community and professional/ industry members will be selected by a panel comprising a Councillor, a Council Officer from the Community Safety and Development Team and a representative from Victoria Police;
- The method of appointment will be via an expression of interest process;
- Members will be appointed for a two year term;
- All members will be eligible to re-apply for appointment, however continuous membership for longer than four years will not be considered;
- Council will be responsible for appointing all Councillor, community and professional/industry representative members; and
- Casual vacancies which occur due to community members being unable to complete the full term of their appointments may be filled by co-opting suitable candidates from a previous selection process for the remainder of the previous incumbents' terms. The selection panel will make a recommendation to the CEO, who will have the authority to appoint the recommended candidate to the committee for the remainder of the previous incumbent's term.

3.2 Councillors

Council will appoint Councillor representation annually; and

The Mayor is, by virtue of the Office, ex officio a member of the Community Safety Advisory Committee. It is important that whilst the Mayor may not chair these meetings, appropriate recognition should be given to the presence of the Mayor if in attendance. The Mayor has no voting rights capacity as an ex officio member of the committee.

3.3 Council Officers

Council officers will be nominated to support the committee by the CEO as required to provide advice and administrative support to the committee.

4. DELEGATED AUTHORITY AND DECISION MAKING

The Community Safety Advisory Committee acts in an advisory capacity only and has no delegated authority to make decisions on behalf of Council.

In accordance with section 76E of the Local Government Act 1989, a Councillor must not improperly direct or influence a member of Council staff in the exercise of any power or in the performance of any duty or function.

5. MEETING PROCEDURES

The Community Safety Advisory Committee will meet on a bi-monthly basis and an annual schedule of meetings will be agreed upon at the first meeting of the Committee in each year.

The Committee is not required to give public notice of its meetings and its meetings are not open to the public.

Meetings will follow Knox Council meeting procedures, which are in summary:

- Commence on time and conclude by the stated completion time;
- Be scheduled and confirmed in advance with all relevant papers distributed (as appropriate) to each member;
- Encourage fair and reasonable discussion and respect for each other's views;
- Focus on the relevant issues at hand; and
- Provide advice to Council as far as possible on a consensus basis.

Professional/industry representatives unable to attend a committee meeting are able to nominate a proxy from the organisation they represent. Any proxy attendance should be notified to Council's nominated officer as least 24 hours prior to the meeting. It is expected the appointed professional/industry representative will provide an appropriate briefing of the committee purpose and objectives and relevant minutes to enable active participation and contribution of the proxy representation to the meeting.

6. CHAIR

The position of Chairperson shall be reviewed annually immediately following Councillor appointments to committees.

Where there is one Councillor representative on the committee that Councillor stands as chair. Where there is more than one Councillor the chair is to be agreed upon between Councillors appointed to the Committee. When this cannot be achieved, the Mayor of the day shall determine the chair.

A committee may determine, with consent of the Councillor representative/s, to appoint another member other than the Councillor representative/s as Chairperson.

If the Chairperson is not present at a meeting, any other Councillor shall be appointed Chairperson. In the absence of any other Councillor representative/s, the committee members shall appoint a Chairperson for the purpose of conducting the meeting.

The committee must advise the Governance Team of the name of the chairperson within one week of appointment. These details will then be updated on the Council's intranet and website.

7. AGENDAS AND MINUTES

The Committee minutes will contain details of the proceedings and resolutions made, they will be clear and self-explanatory and will incorporate relevant reports considered at the meeting.

Minutes will be provided to the Chairperson for approval before being published or distributed and will be formally endorsed at the subsequent meeting.

Agendas and minutes will be prepared and circulated by the responsible Council officer to members in a timely manner, but not less than five working days prior to the time fixed for holding the meeting.

8. VOTING

When the Committee is unable to determine a matter by consensus, the matter will be determined by a vote.

All members (excluding Council Officers) have voting rights.

Council staff provide support and advice to the Committee and have no voting rights.

In the event of an equality of votes the chairperson has a second vote.

9. CONDUCT AND INTEREST PROVISIONS

In performing the role of Advisory Committee member, a person must:

- Act with integrity;
- Impartially exercise his or her responsibilities in the interests of the local community;
- Not improperly seek to confer an advantage or disadvantage on any person;
- Treat all persons with respect and have due regard to the opinions, beliefs, rights and responsibilities of other persons;
- Commit to regular attendance at meetings; and
- Not make improper use of information acquired because of their position or release information that the member knows, or should reasonably know, is confidential information.

Meetings of an Advisory Committee may potentially form an Assembly of Councillors. When this occurs, Councillors and officers are required to comply with the conflict of interest provisions as set down in the Local Government Act 1989.

Where a Councillor or officer declares a conflict of interest in relation to a matter in which the committee is concerned, they must disclose the interest to the committee before the matter is considered or discussed at the meeting. Disclosure must include the nature of the relevant interest and be recorded in the minutes of the meeting. The member must leave the room while the matter is being considered and may return only after consideration of the matter and all votes on the matter.

Where a community or professional/industry member has an interest or a Conflict of Interest (as defined in the Local Government Act) in relation to a matter in which the committee is concerned, or is likely to be considered or discussed, the community member must disclose the matter to the group before the matter is considered or discussed. Disclosure must include the nature of the relevant interest or conflict of interest and be recorded in the minutes of the meeting. It will be at the discretion of the Chairperson if the community member remains or leaves the room whilst the matter is discussed, and this must also be recorded in the minutes of the meeting.

Where a meeting is identified as an Assembly of Councillors, staff must complete a Record of Assembly of Councillors form. Where a Conflict of Interest is identified by a Councillor or staff member at an Assembly of Councillors, the relevant Conflict of Interest form must also be completed. Forms should be forwarded to the Manager – Governance within 5 working days of the meeting. This information will be published at the next available Ordinary Council Meeting.

10. REPORTING

The Committee will provide an annual report to the Council on its activities and achievements in accordance with the objectives stated in these Terms of Reference.

11. ADMINISTRATION SUPPORT

Administration support will be provided by Council's Community Safety and Development Team.

12. CONTACT WITH THE MEDIA

Contact with the Media by Advisory Committee members will be conducted in accordance with the Councillor and Staff Media Policies. Community members should defer any media enquiries to the Chairperson in the first instance and should take care not to respond as a representative of the Committee.

13. SUNSET CLAUSE AND REVIEW DATE

The Committee will sunset on 22 April 2018 unless Council resolves to continue the Committee's role for a further period. If the Committee continues to have a relevant function, a report must be presented to Council prior to this date that includes a review of the committee's Terms of Reference and seeks endorsement from Council to continue to act in an advisory capacity for a further period.

14. MEALS

The provision of refreshments during the course of an Advisory Committee meeting will be in accordance with the Meals and Beverages for Council Committees Policy.

2. Knox Community Safety Plan 2013-2017 – Second Year Outcomes

CONFIDENTIAL APPENDIX C DISTRIBUTED SEPARATELY

ALL WARDS**3. KNOX SPORT AND LEISURE AWARDS – AWARD RECIPIENTS**

SUMMARY: *Leisure Services Officer (Robert Morton)*

This report outlines nominations received for each category in the Knox Sport and Leisure Awards and recommends to Council the proposed nominees for the Knox Sport and Leisure Awards, as recommended by the Knox Sport and Leisure Awards Evaluation Committee.

RECOMMENDATION

That Council:

- 1. Adopt the following proposed award winners of the Knox Sport and Leisure Awards 2016 as identified in Confidential Appendix A:**

Category	Name
Club of the Year	
Best Club Initiated Program	
Health and Wellbeing Award	
Club Person of the Year (Adult)	
Club Person of the Year (Junior)	
Women in Sport Leadership	
Years of Service	

1. INTRODUCTION

Council at its Ordinary Meeting of 28 July 2015 approved the establishment of the Knox Sport and Leisure Awards (KSLA), an awards program designed to support clubs to attract and retain volunteers through rewards and recognition.

The KSLA also aims to recognise sporting and leisure groups that actively engage in best practice, operational processes and procedures, as well as recognise the sporting and leisure organisations which have implemented skills learnt through Council's Club Development Program.

3. Knox Sport and Leisure Awards – Award Recipients (cont'd)

As part of the process to determine the winners of each designated category, Council established the KSLA Evaluation Committee, consisting of a minimum of one Councillor represented on the Recreation and Leisure Liaison Group (RLLG), and a minimum of two general RLLG members. The panel for the 2016 KSLA consisted of Mayor Cr Tony Holland, Peter Cossins and Colin Fletcher. The Committee met on Tuesday, 15 March and ranked all applicants on predetermined criteria.

The Committee recommends the award winners as outlined in Confidential Appendix A, with the ranking of each applicant provided in Confidential Appendix B.

2. DISCUSSION

2.1 Nominations Received

Nominations for the KSLA were opened on 1 February 2016 and closed on 4 March 2016. The KSLA nomination process was advertised through Council's social media pages, website and the ¼ Leisure Newsletter. Council officers also sent emails directly to sport and leisure groups advising them that nominations were open.

In total 25 nominations were received across the various categories. This consisted of:

- Club of the Year – Two Nominations;
- Best Club Initiated Program – Two Nominations;
- Health and Wellbeing Award – One Nomination;
- Club Person of the Year (Adult) – Nine Nominations;
- Club Person of the Year (Junior) – One Nomination;
- Women in Sport Leadership – Five Nominations; and
- Years of Service – Five Nominations.

It is noted that three nominations were submitted using the wrong form, meaning the information the nominator provided did not match the ranking criteria. The nominator was subsequently permitted to provide a further response to the correct questions via email. This email was received after the closing date for nominations however was still accepted due to the circumstances involved.

A copy of each nomination form can be found at Confidential Appendix C.

3. Knox Sport and Leisure Awards – Award Recipients (cont'd)

2.2 Assessment of Nominations

Mayor Cr Tony Holland, Peter Cossins (RLLG member) and Colin Fletcher (RLLG member) assessed each nomination based on pre-determined criteria on Tuesday, 15 March 2016.

Based on the Committee's rankings, the winners of each category can be found at Confidential Appendix A, with the ranking criteria found at Confidential Appendix D.

It is noted that there are two recommended winners within the Women in Sport Leadership Award. One winner is ranked marginally higher than the other. It was the Committee's view that the positive contribution each nominee has made to the community needed to be recognised and rewarded. Subsequently both nominees have been recommended under this category.

2.3 Next Steps

Upon approval of the proposed award winners, invitations will be distributed to all nominees and nominators to attend the KSLA, which will be held at the Knox Civic Centre on Wednesday, 29 June 2016, commencing at 7.00pm.

3. CONSULTATION

The KSLA were developed following consultation with the RLLG, with representatives from this advisory committee being involved with the assessment process.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The KSLA will cost \$6,000 per annum, of which funding is available through Council's existing operational budget, including costs associated with catering, trophies, guest speaker(s) and other miscellaneous expenses.

Council officers have also been successful in seeking sponsorship for the award categories.

The 'Years of Service' Awards are not sponsored and therefore funded directly by Council. Nominees will be presented with a trophy and certificate to recognise their ongoing commitment to sport and leisure in Knox.

6. SOCIAL IMPLICATIONS

The KSLA contributes to the development of the social environment and health and wellbeing within Knox by developing community connection and promoting active lifestyles.

3. Knox Sport and Leisure Awards – Award Recipients (cont'd)

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The KSLA will encourage local sporting and leisure groups to deliver on several of Council's key objectives. The City Plan 2013-17 identifies a number of these objectives.

Theme 1: Healthy, Connected Communities

Objective 1.1 - *The Knox community benefits from good health and wellbeing at all life stages.*

This is achieved through the Healthy Club Award which celebrates clubs which have implemented strategies to improve the health of their members. This objective is also supported through Council's Integrated City Strategy and the associated Healthy Together Knox Plan which identifies the following goals:

1. Increase the daily serves of fruit and vegetables by adults and children;
2. Increase physical activity of adults and children;
3. Decrease smoking rates amongst adults;
4. Slow and reverse the rates of adults and children that are overweight or obese; and
5. Minimise the episodes of excessive consumption of alcohol.

Objective 1.2 - *A safe community with strong community connections and where learning and volunteering are valued and supported.*

Volunteers are recognised through a number of awards including the Junior and Senior Club Person of the Year Awards and Women is Sport Leadership Award.

Strategy 1.2.2 - *Improve support for community groups to operate in an increasingly regulated environment, and promote and celebrate the contribution of volunteers.*

Volunteers are recognised through a number of awards including the Junior and Senior Club Person of the Year Awards and Women is Sport Leadership Award.

Theme 2: Prosperous, Advancing Economy

Objective 2.2 - *Improve local opportunities for people to live, work, learn and play in Knox.*

This is achieved through the Best Club Initiated Program Award which recognises new programs which clubs have implemented.

Theme 4: Culturally Rich and Active Communities

3. Knox Sport and Leisure Awards – Award Recipients (cont'd)

Objective 4.2 - *Increase the use of public spaces and infrastructure for the purposes of cultural expression and physical activity.*

This is achieved through the Best Club Initiated Program Award which recognises new programs which clubs have implemented.

8. CONCLUSION

In response to a call for nominations for the KSLA in February 2016, 25 applications were received from a variety of sport and leisure groups. It is recommended that Council approve the proposed award winners as assessed by the Committee based on the predetermined ranking criteria.

9. CONFIDENTIALITY

Given the nature of this report, the names and details of all nominees have been deemed confidential and can be found in Confidential Appendix A, Confidential Appendix B and Confidential Appendix C.

COUNCIL RESOLUTION

MOVED: CR. ORPEN
SECONDED: CR. PEARCE

That this matter be deferred to the Ordinary Meeting of Council on 26 April 2016

CARRIED

3. Knox Sport and Leisure Awards – Award Recipients

CONFIDENTIAL APPENDICES A - D DISTRIBUTED SEPARATELY

ALL WARDS**4. ENDORSEMENT OF MAV STATE COUNCIL AND ALGA NATIONAL GENERAL ASSEMBLY MOTIONS**

SUMMARY: *Coordinator – Governance (Carrie Bruce)*

This report seeks endorsement of the Municipal Association of Victoria (MAV) and the Australian Local Government Association (ALGA) motions to be presented to the respective 2016 MAV State Council and National General Assembly meetings.

RECOMMENDATION

That Council endorse the proposed motions contained in Appendix A – MAV State Council and Appendix B – ALGA 2016 National General Assembly.

1. INTRODUCTION

The MAV is the statutory peak body for local governments in Victoria with a key role of advocating local government interests to the State Government. The MAV has written to Victorian Councils seeking submissions of motions for consideration at the MAV State Council meeting to be held on 13 May 2016.

The ALGA is the national voice of local government, representing 560 councils across the country. The ALGA is calling for motions for the 2016 National General Assembly, to be held between 19-22 June 2016, under this year's theme 'Partners in an Innovative and Prosperous Australia'.

Attached to this report as Appendix A (MAV) and Appendix B (ALGA) are the motions presented following discussion with Councillors, for endorsement.

2. DISCUSSION

The MAV State Council Meeting considers motions of statewide importance submitted by Victorian municipalities. Motions that are carried at State Council become Resolutions. These resolutions are then considered by the MAV Board when setting the strategic workplan for the MAV.

The ALGA National General Assembly of Local Government has played a critical role in driving the local government agenda at a national level for close to 20 years. Motions that are carried by the National General Assembly become Resolutions. These resolutions are then considered by the ALGA Board when setting national local government policy.

4. Endorsement of MAV State Council and ALGA National General Assembly Motions (cont'd)

Both of the above forums provide a valuable opportunity for Council to explore and develop state-wide and national approaches across a range of areas.

The following proposed motions are submitted to Council for endorsement.

MAV

- Prevention Health Funding

ALGA

- Prevention Health Funding
- 15 Hours of Preschool Funding

3. CONSULTATION

Councillors were provided an opportunity to identify motions for consideration and endorsement by Council.

4. ENVIRONMENTAL/AMENITY ISSUES

There are no environmental or amenity issues associated with the preparations of this report.

5. FINANCIAL & ECONOMIC IMPLICATIONS

There are no financial or economic implications associated with this report.

6. SOCIAL IMPLICATIONS

Council plays a key advocacy role on behalf of the community. Participation at both of these forums will assist Council to build strong relationships with other levels of government and develop statewide and national approaches across a range of areas.

7. RELEVANCE TO CITY PLAN 2013-17 (INCORPORATING THE COUNCIL PLAN)

The MAV State Council and ALGA National General Assembly consider a wide range of motions that will have relevance to the City Plan.

8. CONCLUSION

Contributing to the MAV State Council and ALGA National General Assembly will ensure that Council's views are represented at a state and national level.

4. **Endorsement of MAV State Council and ALGA National General Assembly Motions (cont'd)**

9. CONFIDENTIALITY

There are no issues of confidentiality associated with this report.

COUNCIL RESOLUTION

MOVED: CR. ORPEN

SECONDED: CR. COOPER

That Council endorse the proposed motions contained in Appendix A – MAV State Council and Appendix B – ALGA 2016 National General Assembly.

CARRIED

4. APPENDIX A - Endorsement of MAV State Council and ALGA National General Assembly Motions

MAV State Council Meeting – 13 May 2016

To submit a motion for consideration by State Council on 13 May 2016, please complete this form and email to [State Council](#), **no later than 15 April 2016**. Please note, motions received by **7 April** will be distributed to all MAV representatives on **8 April**. Submitters may amend their own motions up to 5pm on **22 April 2016**.

MOTION

OBESITY PREVENTION FUNDING

Submitted by: Knox City Council

MOTION:

- That the MAV State Council calls on the Federal Government to reinstate the funding to the National Partnership Agreement for Preventative Health (NPAPH) to enable State based obesity prevention health promotion/prevention initiatives to continue from 1 July 2016.
- That the MAV State Council calls on the State Government to re-invest in Healthy Together Victoria over the next three (3) years.

RATIONALE:

This National Partnership on Preventative Health (NPAPH) agreement was established to address the rising prevalence of lifestyle related chronic diseases. The agreement builds on COAG's existing Australian Better Health Initiative and the National Reform Agenda's Type 2 Diabetes initiative, and supplemented the National Healthcare Agreement by funding programs that will improve health outcomes and reduce pressure on the healthy system in the long term.

In May 2014 the Federal Government budget announced the abolition of funding of the National Partnership agreement on Preventative Health (NPAPH). This agreement totalled \$367.9 million over four years. It was initially due to expire in June 2015, but was extended to June 2018. One of the many impacts of this decision was the cessation of funding for the Healthy Together Victoria initiative and the associated local area projects in 12 municipalities.

Cessation of this significant initiative will undermine the innovative and effective work undertaken and the long term evaluation of this internationally recognised initiative. Healthy Together Victoria is an economically viable and cost effective approach to addressing obesity.

In the absence of sustained, systems prevention funding to complement and bolster existing program based preventive health efforts it is unclear without Healthy Together Victoria how the State Government will comprehensively address the rising rates of obesity and chronic disease which have such a long term impact on the cost of the health system and the health outcomes for Victoria.

Local Government is an ideal setting to drive systems level prevention. Local Government has scope to engage with stakeholders across sectors at a local level to ensure a rigorous 'whole of system' approach is deployed to addressing the social, cultural, political, economic and environmental barriers to preventable illness in local communities. Local Government is the best placed 'organisation' to mobilise a 'systems level prevention model', and mobilise collective action for preventative health at a local level. This has been proven over the last 3 years through the implementation of the Healthy Together Victoria initiative across 12 Victorian sites.

4. APPENDIX B - Endorsement of MAV State Council and ALGA National General Assembly Motions

Australian Local Government Association National General Assembly 19-22 June 2016

Motion

- That the Commonwealth Government provides continuity and stability of funding to support the provision of 15 hours of preschool to young children across the nation in recognition of the critical importance of the provision of accessible, affordable and high quality early childhood education and care services in building strong foundations for a prosperous, humane and modern Australia.

National Objective

In 2008, a national agenda was agreed to by the Council of Australian Governments for universal access to 15 hours of preschool for all children in the year before formal school. There is international evidence demonstrating that investment in quality early childhood education and care can significantly improve outcomes for individual children and whole communities.

The portion of funding from the Commonwealth Government was committed up to 2013. Continuity of Commonwealth funding is required to ensure stability of an initiative that can provide one of the best returns on investment for local communities and more broadly, the country.

Summary of Key Arguments

- Investment in high quality early childhood education and care can improve outcomes for all children, but particularly those from disadvantaged backgrounds.
- Australia currently lags behind other OECD countries in the provision of and access to subsidised early childhood education and care services. The universal access to 15 hours of preschool initiative is one way to close this gap.
- In its report from the Inquiry into Childcare and Early Learning, the Productivity Commission recommended that one of the priorities for the Commonwealth Government funding be the universal access to 15 hours of preschool program.
- Continuity and stability of funding is required to allow preschool providers to adequately plan for the delivery of this important service, and for local governments to better plan for and support access to preschool education.
- Continuity and stability of funding is also required to provide certainty for families about their child's entitlement to preschool education.

Motion

- That the ALGA National General Assembly calls on the Federal Government to reinstate the funding to the National Partnership Agreement for Preventative Health (NPAPH) to enable State based obesity prevention health promotion/prevention initiatives to continue from 1 July 2016.

National Objective

This National Partnership on Preventative Health (NPAPH) agreement was established to address the rising prevalence of lifestyle related chronic diseases.

The agreement builds on COAG's existing Australian Better Health Initiative and the National Reform Agenda's Type 2 Diabetes initiative, and supplemented the National Healthcare Agreement by funding programs that will improve health outcomes and reduce pressure on the health system in the long term.

In May 2014 the Federal Government budget announced the abolition of funding of the National Partnership agreement on Preventative Health (NPAPH). This agreement totalled \$367.9 million over four years.

Summary of Key Arguments

- Cessation of this significant initiative will undermine the innovative and effective work undertaken and the long term evaluation of this internationally recognised initiative. Healthy Together Victoria is an economically viable and cost effective approach to addressing obesity.
- In the absence of sustained, systems prevention funding to complement and bolster existing program based preventive health efforts it is unclear without Healthy Together Victoria how the State Government will comprehensively address the rising rates of obesity and chronic disease which have such a long term impact on the cost of the health system and the health outcomes for Victoria.
- Local Government is an ideal setting to drive systems level prevention. Local Government has scope to engage with stakeholders across sectors at a local level to ensure a rigorous 'whole of system' approach is deployed to addressing the social, cultural, political, economic and environmental barriers to preventable illness in local communities.
- Local Government is the best placed 'organisation' to mobilise a 'systems level prevention model', and mobilise collective action for preventative health at a local level. This has been proven over the last 3 years through the implementation of the Healthy Together Victoria initiative across 12 Victorian sites.

MEETING CLOSED AT 7.07 PM

Minutes of Meeting confirmed at the
Ordinary Meeting of Council
held on
Tuesday 26 April 2016

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Chairperson