

### Form 1

Regulation 24

**Building Act 1993**

Building Regulations 2018

<b>TO THE MUNICIPAL BUILDING SURVEYOR</b>			
<b>FROM</b>			
(Applicant) Owner/agent of owner name:			
ACN/ARBN:			
Postal address:			Postcode:
Contact person:		Mobile:	
Email:		Business no:	
<b>LESSEE RESPONSIBLE FOR BUILDING WORK (if applicable)</b>			
Indicate if the applicant is a lessee or licensee of Crown land to which this application applies (if applicable)			
Indicate if a lessee of the building, of which parts are leased by different persons, is responsible for the alterations to a part of the building leased by that lessee (if applicable):			
<b>OWNERSHIP DETAILS (only if applicant is agent of owner)</b>			
Owner/s:			
ACN/ARBN:			
Postal address:			Postcode:
Contact person:		Mobile:	
Email:		Business no:	
<b>PROPERTY DETAILS</b>			
No:	Street/road:		
Suburb:			Postcode:
Lot/s:	LP/PS:	Volume:	Folio:
Crown allotment:	Section:	Parish:	County:
Municipal district:	Knox City Council	Allotment area (for new dwellings only) m2	

	Land owned by the Crown or a public authority
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## BUILDER (if known)

Builder/Business name:	Business no:
ACN/ARBN:	Registration no:
Contact person:	Mobile:
Address:	Postcode:
Email:	

## Natural person of for service of Directions, Notices & Orders (If builder is a body corporate)

Name:	Phone No.
Postal Address:	Postcode:

## BUILDING PRACTITIONERS<sup>1</sup> AND/OR ARCHITECT<sup>2</sup>

To be engaged in the building work

Name:	Category/class:	Registration no:
Name:	Category/class:	Registration no:

Building Practitioners who were engaged to prepare documents forming part of the application for this permit

Name:	Category/class:	Registration no:
Name:	Category/class:	Registration no:

## NATURE OF BUILDING WORK

Construction of a new building	Alterations to an existing building
Demolition of a building	Removal of a building
Extension to an existing building	Change of use of an existing building
Re-erection of a building	Construction of swimming pool or spa barrier
Construction of swimming pool or spa	Other [give description]

Proposed use of building<sup>4</sup>

OWNER BUILDER <sup>5</sup>	I intend to carry out the work as an owner-builder	Owner Builder Certificate of Consent No: (If Applicable) _____
COST OF BUILDING WORK	Is there a contract for the building work?	
	If yes, state the contract price \$	
	If no, state the estimated cost of the building work (including the cost of labour and materials) and attach details of the method of estimation \$	
STAGE OF BUILDING WORK	If application is to permit a stage of the work — Extent of stage Cost of work for this stage \$	
SIGNATURE OF OWNER OR AGENT (APPLICANT)		DATE

## NOTES

Note 1 Building practitioner means-

(a) building surveyor; or	(b) a building inspector; or	(c) a quantity surveyor; or
(d) a builder; including a domestic building or	(e) a person who erects or supervises the erection of prescribed temporary structures or	(f) engineer engaged in the building industry; or
(g) a draftsman who carries on a business of preparing plans for building work or preparing documentation relating to permits and permit applications; or	(h) a person responsible for a building project or any stage of a building project and who belongs to a class of people prescribed to be building practitioners.	
but does not include-		
(i) an architect	(j) a person (other than a domestic builder) who does not carry on the business of building; or	

Note 2 Include building practitioners with continuing involvement in the building work.

Note 3 Include only building practitioners with no further involvement in the building work.

Note 4 The use of the building may also be subject to additional requirements under other legislation such as the **Liquor Control Reform Act 1998** and the **Dangerous Goods Act 1985**.

Note 5 If an owner-builder there are restrictions on the sale of the building under section 137B of the **Building Act 1993**. Section 137B prohibits an owner-builder from selling a building on which domestic building work has been carried out within 6 ½ years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance. The Building Commission maintains a current list of domestic insurance providers.

Note 6 Building permit levy - Notice is given that in accordance with section 201 of the Act and are required to be paid prior to the issue of the building permit. BCC State Government Levy is calculated by cost of construction x .00128 for cost of works over \$10,000.

(GST is not applicable on BCC Levy)

OFFICE USE ONLY:	
Building fee:	\$
GST (10% on Bldg. fee)	\$
VBA State Govt' levy <sup>6</sup>	\$
Asset Protection insp fee	\$
Lodgement fee	\$
Sect 29A Demo Consent	\$
Property Information fee	\$

Name:
Signature: _____
Building permit no:
Date: