

KNOX ACTIVE AGEING ADVISORY COMMITTEE

19 June 2019

Time: 6.00 to 8.30pm

Function Room 3

Knox Civic Centre

511 Burwood Highway, Wantirna South, 3152

9298 8000

As this Advisory Committee has been established by Council and includes at least one Councillor and a staff member it is an Assembly of Councillors in accordance with the Local Government Act.

Councillors and staff are required to declare any conflict of interest that they may have in regards to any item discussed that is intended or likely to be the subject of a report to Council or a decision of an officer under delegation. In declaring a conflict of interest the Councillor or staff member must leave the meeting whilst the matter is being discussed. A definition of conflict of interest in accordance with the Local Government Act is provided in the Active Ageing Advisory Committee Folder.

Community representatives on the Committee are not subject to these provisions; however they are required under their terms of appointment to declare any conflicts of interest that may arise for them from time to time. It will be a matter for the Chair to determine if the community representative is required to leave the meeting whilst a particular matter that is subject to a conflict of interest is being discussed.

1. Welcome and Apologies

Attendees – Eddie Atacador, Catherine Balaz, Rachel Bast, Lynda Carroll, Sonja Pedell, Bronwyn Stephen, Edmond Wong, Stuart Ireland, Cr. Nicole Seymour.

Apologies – Sharon Buxton, Rita Lang, Evelin Martin, Judy Chalkley, Linda Keenahan, Cr. John Mortimore.

2. Conflict of Interest Declaration

None were declared.

3. Confirmation of Minutes of Previous Meeting

Moved by Eddie Atacador, Seconded by Catherine Balaz.

4. Items for Discussion

4.1 Knox On-Demand Bus Trial (35 minutes)

Presenter: Kevin Kelly, Team Leader Community Transport, KCC AA&DS

Kevin circulated a two page summary document and then provided a brief overview of the recently Council approved On-Demand Bus Trial for Knox Seniors. Whilst approved, many of the operational aspects of the trial are still being considered and finalised.

Committee members identified a number of things Council could/should consider:

- Be mindful of enabling and supporting individuals and groups to access the service and crossing over into the domain and operations of Public Transport Victoria.
- Promotion of the trial should at a minimum consider Boronia based Medical Centres, Senior Citizen Centres, Churches, Bowling clubs, and Activity Centre/s.
- Operations could directly target, and ensure individual access to, medical centres within Boronia and the broader Knox community.
- Operations could consider a planned route/stop at EACH in FTG which provides services and support to a considerable number of older clients.
- Operations could consider how older persons caring for their grandchildren - particularly during school holidays – can be supported to still attend their own medical appointments.
- Operations could include Council owned car parks whereby a dedicated pick up/drop off spot can be allocated (e.g. Mountain Gate)
- Operations and access should always be based on individual needs, but where possible, seek to support small traders and big business (particularly coming from a retail and social participation perspective).
- AA&DS should consider the future sponsoring of the trial/route by key stakeholders e.g. Medical Centres.
- Trial key performance indicators which predominantly focus on Usage.

ACTION: Kevin (via Stuart) to circulate a copy of the summary document to KAAAC members for their information. Further reflection and suggestions are welcome.

ACTION: Stuart to share proposed Trial KPIs with Sonja Pedell for review and feedback.

4.2 AA&DS Client, Carer and Community member Consultations 2019 (40 minutes)

Presenter: Stuart Ireland, Senior Active & Healthy Ageing Strategic Officer, KCC AA&DS
Robbie Leslie, Coordinator Active Communities, KCC AA&DS

Stuart and Robbie provided a progress update on the AA&DS Client, Carer and Community member consultations this year.

Committee members identified a number of things Council could/should consider:

- It will be important to overlay groups and compare across – both in terms of this data and information, but also against historical data and trends.
- The cost of renting in Knox is no doubt a barrier to social participation, whereby many older persons would often have to make a decision between core and basic necessities (e.g. shelter, electricity, gas, water, food), and social activities.
- It will be important to explore in more detail the fact that no one individual identified as LGBTIQ+. This is not consistent with nationally and higher level data.

ACTION: Stuart to circulate a copy of the PowerPoint presentation to KAAAC members for their information. Further reflection and suggestions are welcome.

ACTION: KAAAC members are to advise Stuart if they are willing and interested in co-planning/co-facilitating and or being part of the Focus Group Discussions in August.

4.3 Future Self and Design Living Lab (30 minutes)

Presenter: Sonja Pedell, Associate Professor, Director Future Self and Design Living Lab, Faculty of Health, Arts and Design, Swinburne University

Sonja provided an overview of the Future Self and Design Living Lab. The Living Lab provides the opportunity to tackle real world problems and challenges for older persons using a true co-design methodology that recognises the importance of personal identity and connection, and intergenerational thinking, planning and use.

ACTION: Sonja (via Stuart) to circulate a copy of the PowerPoint presentation to KAAAC members for their information. Further reflection and suggestions are welcome.

5. Business Arising from Previous Meeting (Actions) – Written update only.

5.1 Judy/Stuart to organise for Valmai JOY Chiavaroli, Michelle Dumble and Wina Kung to receive their Certificate and gift as soon as practically possible. Complete.

5.2 Helen (via Stuart) to circulate relevant MAC and RAS resources to KAAAC members for distribution within their groups, organisations and networks. Complete.

5.3 Michelle (via Stuart) to circulate a copy of her Hoarding and Squalor presentation to KAAAC members for their information. Complete.

5.4 Stuart/ Judy to feed into Swinburne/Knox partnership meeting discussion on Monday 24 September the potential to explore projects related to employment and employment growth within the City of Knox.

Stuart to raise at meeting on 2 May and report back at next Committee meeting. **Complete – a number of workforce development and employment related activity suggestions were put forward at the meeting. Future conversations will occur between the relevant Council department/team and Swinburne University representatives.**

5.5 Stuart/ Judy to follow up with the City of Monash re: The Glen redevelopment and the presence of ‘Senior’s parking bays. Seeking to understand if the City of Monash were involved and to what extent. If not, suggestion is to explore having a representative from The Glen’s Centre Management team/ other to come and speak to KAAAC and explain their thinking behind and the process they went through.

Judy / Stuart to follow up with relevant Knox City Council staff /Stud Park Shopping Centre Centre Management re: requirements approach and report back at next Committee meeting. **In progress – will be reported on at next meeting.**

5.6 Review of facilities for future Expos (ongoing). In progress.

5.7 Stuart/ Judy to explore with Council’s IT and Customer Service teams the opportunity to have targeted ‘older persons’ information and communications as part of Council’s hold music/ messaging e.g. to prompt action re: personal alarms.

Stuart/ Judy to meet with Council’s IT and Customer Service team in March – post KCC application to join WHO Global Network of Age Friendly Cities and Communities – to discuss as part of current Council processes (e.g. payment of rates notices, pet registrations) and future community engagement approach.

In progress. Knox City Council has just been accepted into the WHO Global Network of Age Friendly Cities and Communities. Detailed project planning to commence shortly, of which the above action will form part of.

- 5.8 Judy and Stuart to discuss with AA&DS Leadership team to determine resource presence and capacity to develop (a 'Transition to Ageing' Toolkit).**
 A small working group will map existing resources and then develop the concept for future Business Case planning/funding submission.
 Judy to raise at next Leadership Team meeting and report back at next Committee meeting.
In progress. This will form part of the 2019/20 and 2020/21 Business Planning discussions – set to occur when Judy returns to the AA&DS Manager role from her secondment to the Director Community Services role.
- 5.9 Judy to discuss (Knox Safety Register and inclusion of CHSP clients) with Michelle Penney (Senior Transition Officer) and Helen Oakley (Coordinator Service Access and Home Support) and advise Committee of outcome.**
 Rita to provide Cr. Seymour with brochures/ content to be used for promotional purposes.
In progress – waiting for brochures to come back from the printer.
 Rita to provide Linda K. with brochures to be taken and promoted by AA&DS staff as part of the AA&DS staff in Eastern Regional Libraries project. **In progress – refer above (flyer was provided, to be sent out with Bright Ideas Network newsletter).**
 Rita to provide Eddie with brochures to be handed out at the Knox Community Chess Enthusiasts Club. **In progress – refer first point above.**
- 5.10 New AA&DS Strategic Growth and Innovation Register (Judy Chalkley)**
 Stuart to add to next KAAAC meeting agenda. **Complete.**
- 5.11 New AA&DS project and initiatives – Walking Football (Stuart Ireland)**
 Stuart to provide Committee with further information and promotional materials once Knox venue and timing has been confirmed. **Complete.**
- 5.12 AA&DS Annual Client Survey, Respite Carers Survey, Community Survey (Judy Chalkley)**
 Stuart to send draft Community Survey to Committee members for review and comment by Wednesday 17 April. **Complete.**
 Stuart to put Community Survey and Focus Group Discussions as an agenda item for the next KAAAC meeting. **Complete.**

6. Other Business

- 6.1 Emerging issues from Committee Members – round the room discussion**
- e-Waste - an e-Waste approach is really good, but where do you dispose of energy efficient globes? (Lynda)
ACTION: Stuart to follow up and advise.
 - Walking Football – is there something in the middle? (Catherine)
ACTION: Stuart to follow up with Council's Leisure Services team and advise.

- Gym Memberships – do local Gym Centres offer subsidised memberships for Seniors? Programs for Seniors? What other opportunities are available to Seniors to remain physically and socially active? (Catherine)
ACTION: Stuart to follow up and advise – to link Catherine in with the Zest 4 Life program and Bright Ideas Network/ email newsletter.
- Westfield Knox – is there any update as to the re-development? (Eddie).
Council has no specific update other than Westfield set aside a considerable amount of monies to redevelop the Centre. It is well known that the retail sector is being challenged by a downturn in consumer confidence and spending, and perhaps this is causing further concern within the Westfield Group.

6.2 New AA&DS Strategic Growth and Innovation Register (Stuart Ireland)

AA&DS have developed a temporary Strategic Growth and Innovation Register to:

- identify and capture upcoming grant opportunities;
- assess current AA&DS proposals/pilots against set fundamental and quality assessment criteria/grant opportunities to inform immediate decision making and development works; and
- capture grant applications made and outcomes to support future applications.

7. Next meeting/s

Knox Active Ageing Advisory Committee Meeting
Wednesday 14 August 2019, 6.00 to 8.00pm