

KNOX ACTIVE AGEING ADVISORY COMMITTEE

10 February 2022

Time: 7.00 to 9:12pm

Meeting held via Zoom

As this Advisory Committee has been established by Council and includes at least one Councillor and a staff member it is an Assembly of Councillors in accordance with the Local Government Act.

Councillors and staff are required to declare any conflict of interest that they may have in regards to any item discussed that is intended or likely to be the subject of a report to Council or a decision of an officer under delegation. In declaring a conflict of interest the Councillor or staff member must leave the meeting whilst the matter is being discussed. A definition of conflict of interest in accordance with the Local Government Act is provided in the Active Ageing Advisory Committee Folder.

Community representatives on the Committee are not subject to these provisions; however they are required under their terms of appointment to declare any conflicts of interest that may arise for them from time to time. It will be a matter for the Chair to determine if the community representative is required to leave the meeting whilst a particular matter that is subject to a conflict of interest is being discussed.

1. Welcome and Apologies

Attendees: Eddie Atacador; Marilyn Beyer; Diana Bossio; Gary Cantwell; Kerryn Condon; Judith Mercieca; Anne Sherrard; Cr. Nicole Seymour; Cr. Meagan Baker; Judy Chalkley; Kylie Johnson; Sally Clark.

Apologies: Rachel Bast; Linda Black; Marlene Franke; Lyn Maestri.

2. Conflict of Interest Declaration

No conflict of interest declared.

3. Confirmation of Minutes of Previous Meeting

Moved by Gary, Seconded by Diana.

4. Items for Discussion

4.1 Advisory Committee Introductions (5 mins)

- New industry representative, Kerryn Condon from Bridges Connecting Communities, was introduced and welcomed to the Committee
- Kylie advised that Lyn Maestri will be continuing on the Committee as a community representative after moving on from Bridges Connecting Communities
- Sally Clark, Program Lead Social Connections, Knox CC, was introduced and welcomed to the Committee.

4.2 Knox Dementia Friendly Community Project Plan

Facilitators: Laurel Gourlay, Program Officer, Dementia Australia

Kylie Johnson, Age Friendly Communities Project Officer, Knox CC

- Laurel provided an overview of Dementia Australia’s Dementia Friendly Communities program and the key principles that must be addressed in an action plan to receive recognition as a Dementia Friendly Organisation or Community
- One of the benefits of achieving recognition is informing the community that you are ‘doing it right’ for and *with* people with dementia
- It is important to ask people living with dementia what is important to them – do not assume you know.
 - Marilyn asked how best to engage and communicate with people living with dementia in the community. Laurel recommended building awareness and breaking down stereotypes first to build the confidence of people living with dementia to engage with Dementia Friendly organisations.
- Kylie circulated the draft Dementia Friendly Knox Community Engagement Plan to the Committee for review prior to the meeting and sought advice from the Committee on the proposed model for Knox – to establish a Dementia Advisory group that transitions to a Dementia Alliance group towards the end of the current Council Plan period.
 - General consensus from the Committee that the proposed blended model is the best approach for Knox. Specific feedback has been captured below:
 - Cr. Seymour – the disruption of Covid has resulted in reduced volunteer confidence to take a lead role in community action groups. Council can build this confidence by establishing and facilitating an Advisory group initially, whilst building the capacity and capability of the group over time.
 - Marilyn – the best way to get started and keep the momentum going is to have a paid person lead the group initially.
 - Judy – in the past, there has been a need for Alliance groups to be continually supported by Council so they don’t fail or fall over.
 - Cr. Seymour – intergenerational involvement in the Advisory group would be ideal as dementia also impacts younger people.
 - Laurel (Dementia Australia) – recommended empowering the Advisory group early on so they are not dependent on Council when transitioning to an Alliance group.
- **ACTION:** Kylie to circulate the presentation containing questions for the Committee to provide additional feedback and advice on the Community Engagement Plan (as attached)
- Kylie advised the next steps will be to consider feedback/advice from the Committee and the CA&S Leadership Team to strengthen the community engagement plan; develop a full work plan with specific tasks and timeframes; and commence the process of establishing an Advisory group
- **ACTION:** Kylie to circulate the revised community engagement plan to the Committee once finalised.
- Cr. Seymour thanked Kylie and Stuart for the amount of work and detail put into the draft community engagement plan.

4.3 Knox Draft Cycling Action Plan

Facilitator: Winchelle Chuson, Sustainable Transport Planner, Knox CC

- Winchelle provided a brief overview of the plan and sought feedback from the Committee on how to improve the cycling network in Knox over the next 10 years. Feedback was captured via an online whiteboard by Winchelle
- **ACTION:** Winchelle to send a list of additional questions to obtain feedback from the Committee to include with the minutes (as attached)
- Members and their networks were encouraged to advise the Sustainable Transport Team of any concerns around shared paths/cycling facilities via the below email: sustainabletransport@knox.vic.gov.au
- The Mobility and Access Plan is currently under review by an external consultant to audit all paths across Knox
- **ACTION:** Winchelle to send the project brief to include with the minutes for the Committee to provide comments/feedback (as attached)
- A review of the sustainable transport programs is also in progress.

5. Business Arising from Previous Meeting

- 5.1 No business arising from previous meeting.

6. Other Business

- No other business discussed

7. Next meeting

Knox Active Ageing Advisory Committee meeting
Thursday 7 April 2022, time and venue to be advised