

AGENDA

Meeting of the Strategic Planning
Committee of Council



To be held at the
Civic Centre
511 Burwood Highway
Wantirna South

On

Monday 9 October 2023 at 7:00 PM

This meeting will be conducted as a hybrid
person meeting

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Bruce Dobson
Chief Executive Officer

1 Apologies

2 Declarations of Conflict of Interest

3 Confirmation of Minutes

Confirmation of Minutes of Strategic Planning Committee Meeting on Monday 11 September 2023

4 Considering and Ordering Upon Officers' Reports

4.1 Monthly Transformation Report (formally ICT Capital Works)

SUMMARY: Head of Portfolio and Enterprise Change, Sophie Binks

This is the Monthly Transformation Report (formally ICT Capital Works) that covers both capital and operational projects within core enabling strategies & roadmaps, namely, Customer and Digital Experience, Technology, Strategy & Transformation, and Governance & Risk.

There are 46 in-progress projects covering both capital and operational, with 11 projects closed since last reporting period. No changes to status of in-progress projects since last month.

Overall, the portfolio health of projects is stable compared to last month.

Total capital expenditure since 1st July to 30th September was \$0.5m or 9.4% of the allocated \$5.3m budget. Early forecast indication for end FY 23/24 is estimated to be 80% or \$4.24m, including in-progress projects from FY 22/23.

\$1.77m of carry forwards from FY 22/23 has been allocated to Infrastructure. The remaining carry forwards of \$3.8m is on-hold and may be used as contingency to offset income that may not be realised from Kingston Links.

The main risk to achieving expenditure and outcomes is the tight labour market and recruitment of experienced staff, in particular, Project Managers and Business Analysts.

RECOMMENDATION

That the Committee receive and note the September Monthly Transformation Report.

1. INTRODUCTION

The aim of this report is to provide a monthly status, insights, key notable achievements, and risks & issues for defined projects that will contribute greatly to the core Council Plan theme of **Civic Engagement and Integrity**. The scope has been defined as broader than just capital technology projects and includes operational projects.

The term "transformation" has been used as the work surrounding this portfolio will, by nature, significantly change the way the organisation works, improves and serves customers.

The report has been designed to strike a balance of keeping Councillors and the public informed, whilst ensuring sufficient detail is provided, and there are two attachments with further detail:

- **Attachment 1** provides the list of all project status and comments on ones that are behind schedule.
- **Attachment 2** provides a detailed financial / commercial record for each capital project and is included in the confidential agenda, as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020.

Given this is the first report, we expect improvements and changes to occur over the coming months.

2. DISCUSSION

Every month, the Council can keep track of changes of the health of each of project. The below table categorises each project in either red, amber or green status.

If a project is “red”, there is usually a combination of schedule, cost, risks & issues that are behind expectations, which are material to the outcome, and happening now. Treatment plans are regularly reviewed by the sponsor and the executive member. In some cases, the project will need to be re-baselined, reviewed and/or changed significantly.

“Amber” projects are a warning that either one of schedule, cost, risks, is about to cause a material issue. And “Green” is where the project is on-track and meeting stakeholder expectations to-date.

Stream	RED	AMBER	GREEN	TOTAL
Technology	1	6	15	22
Customer and Digital Experience	1	3	7	11
Strategy and Transformation	0	4	4	8
Governance and Risk	0	0	5	5
Total	2	13	31	46

Technology: Improved time-to-delivery has seen 11 projects completed and closed during August and September. There are now 22 in-progress projects within the technology stream (1 red and 6 amber).

Customer and Digital Experience: In-progress projects remain stable since last reporting period at 11 projects (1 red and 3 amber).

Strategy and Transformation: In-progress projects remain stable since last reporting period at 8 projects (0 red and 4 amber).

Governance and Risk: In-progress projects remain stable since last reporting period at 5 projects (0 red and 0 amber).

2.1 Key achievements and outcomes to note:

- **Technology:**
 - **KEYS Decommissioning:** turned-off the old Kindergarten enrolment system, reducing system vulnerabilities and operational savings.

- **Cloud Foundations:** established services in Microsoft Azure which will now allow us to migrate applications off on-premises infrastructure and into a more secure cloud-based technology.
- **Hybrid Technology Meeting Rooms:** all meeting rooms in KCC now have video conferencing and an on-going support agreement.
- **Protective Data Security Plan Attestation:** a formal declaration to the Office of the Victorian Information Commissioner (OVIC) made by Knox that demonstrates commitment to data security and ensuring compliance with relevant regulations, whilst providing transparency to stakeholders and regulatory bodies.
- **Core Switch Deployment:** effectively the technology “back-bone” or central networking switch that connects all our technology infrastructure. This is a strategic investment that will improve Knox’s network performance, reliability, security, and scalability. It will enable Knox to leverage the latest networking technologies and provide a solid foundation for future growth and innovation while reducing operational costs and enhancing overall network management.
- **Geo-blocking implemented:** restricts Knox users’ access to online content or services based on their geographic location. In this instance, outside of Australia. The main objective is for security purposes, such as blocking access from known high-risk or malicious regions to protect against cyberattacks.
- **Multi-Factor Authentication Conditional Access Policy:** protecting us against a wide range of security threats, including unauthorized access and data breaches, by ensuring that only authenticated users with the appropriate level of authentication are granted access to sensitive resources.
- **On-premises technology infrastructure upgrades:** implemented significant upgrades to storage and back-up capabilities.

- **Customer and Digital Experience:**
 - **Customer First Training:** as part of Our Customer Strategy, the team has delivered the Customer First Training to over 95% of all Knox employees. This is an important first step in shifting the mind-set of our organisation to serve our customers in the best way possible.
 - **Customer Charter approved:** Knox’s first commitment to customers on timeframes to respond and address services. The top 80% of service transactions are included, and will form a basis for monitoring, reporting and improvement.
 - **Complaints policy and procedure approved:** improvements and clarity for dealing with complaints and will be operational in November 2023.

- **Strategy and Transformation:**
 - **Annual budget and planning process:** the updated workshop and agendas taking on-board Councillor and Executive feedback has been scheduled. This includes a risk management workshop and strategy sessions between October 2023 and February 2024.
 - **Endorsement of the Transformation Governance Committee (TGC):** the replacement of the ICT Governance Committee to help assure stakeholders of the Customer and Performance portfolio of works in this report. The TGC consists of independent members, the Mayor and a nominated Councillor.
 - **Service Planning and Review Framework:** first draft has been developed in preparation for Councillor Issues Briefing at the end of October.

- **Governance and Risk:**

- **Victorian Electoral Commission (VEC) changes:** survey completed with rates team to ensure changes to electoral role are effective, as well as a review of available Council property for a VEC office in Knox.

2.2 Exception Reporting:

Attachment 1 details the “red” and “amber” projects on the first two pages, with actions to get the projects back to “green”. The remainder of the attachment details each stream for all projects, if the Council requires that information.

3. CONSULTATION

Each project is allocated a Project Control Board (PCB) and monitors progress, risks and actions with the attendees. The PCB attendees depend on the project and include representatives from other parts of the organisation. Through this process, consultation occurs and is reported through stakeholder updates at EMT and the Council.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council’s Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

Not Applicable.

6. FINANCIAL & ECONOMIC IMPLICATIONS

As described in the executive summary, the total capital expenditure from 1st July to 30th September was \$0.5m or 9.4% of the allocated \$5.3m budget. Early forecast indication for the end of FY 23/24 is estimated to be 80% or \$4.24m, including in-progress projects from FY 22/23.

\$1.77m of carry forwards from FY 22/23 has been allocated to Infrastructure. The remaining carry forwards of \$3.8m are on hold and may be used as contingency to offset income that may not be realised from Kingston Links.

7. SOCIAL IMPLICATIONS

Not Applicable.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. CONFIDENTIALITY

Confidential information is contained in Attachment 1 and Attachment 2 in the confidential agenda, in accordance with Sections 3 and 66 of the Local Government Act 2020 as the information relates to contractual matters; and the premature disclosure of the information could be prejudicial to the interests of Council or other persons.

Report Prepared By: **Manager Strategy & Transformation, Liesl Westberry**
Report Authorised By: **Director Customer and Performance, Greg Curcio**

Attachments

1. Attachment 1 - Detailed Transformation Status Report [4.1.1 - 6 pages]

Exception Report – “Red” and “Amber” Only

RAG Status	Stream	Project Name	% Complete	“Get-to-Green” action
Issues	Technology	Asset Management Information System (AMIS)	58%	The project will not go green until a decision is made regarding the data migration. Further update will be provided on 3 rd October.
Issues	Customer and Digital	Contact centre and phone solutions	5%	Combine Teams Calling and Contact Centre Solution projects and appoint Manager Customer and Communications to sponsor. Software end-of-life is 30 th June 2024, and given time constraints, the organisation needs to assure business continuity. Options are being developed.
At Risk	Technology	CareLink Upgrade	80%	Due to be completed at the end of September, however, we require Change Approval to formally close the project.
At Risk	Technology	Corporate Reporting Solutions	93%	The project is expected to get to green in late October 2023 when the implications of the People Data variations have been assessed.
At Risk	Technology	Device Refresh – Surface Pros to Dells	30%	Additional devices have been logged and added into the program, which requires the project to be extended. Re-baseline of schedule to be completed next month.
At Risk	Technology	Policy Management as a Service – Part 1	70%	Technology policy “hub” is available, and now requires operationalisation process updates – next month.



Exception Report – “Red” and “Amber” Only

RAG Status	Stream	Project Name	% Complete	“Get-to-Green” action
At Risk	Technology	Policy Management as a Service – Part 1	70%	Technology policy “hub” is available, and now requires operationalisation process updates – next month.
At Risk	Technology	Trapeze Upgrade	80%	Computer Aided Design application is awaiting Change Approval from the technical board.
At Risk	Customer and Digital	Intranet redevelopment project	68%	The project is expected to go green at the end of September pending approval for a change request that will look to add additional budget and re-baseline the timeline.
At Risk	Customer and Digital	ePathway Forms	15%	Resourcing unavailability due to unplanned circumstances. Back in green next month.
At Risk	Customer and Digital	Replacement of PDF Forms	15%	Resourcing unavailability due to unplanned circumstances. Back in green next month.
At Risk	Customer and Digital	Community Engagement Policy Review	5%	Resourcing unavailability due to unplanned circumstances. Back in green next month.
At Risk	Strategy and Transformation	Service Planning and Review Delivery	15%	Councillor discussion at end of October Issues Briefing to confirm service reviews and commence delivery. Expect “green status” from November on-wards.
At Risk	Strategy and Transformation	PMO Tool Business Case	74%	Gathering additional requirements across the organisation. Back in green next month.
At Risk	Strategy and Transformation	PMO / Portfolio Transition	75%	Changes to the current PMO reporting tool and capital project codes for FY 23/24 projects required.
At Risk	Strategy and Transformation	Customer Operations Dashboard	70%	Added testing and data cleanse work required. Green expected to be by November.

All Project Status Report – Technology Stream

Stream Lead: Kas Jayatissa

Overview	
Report Prepared By:	Title: Head of IT Delivery
	Name: Alison Frowd
Financials:	Capital Budget (FY): \$3.71m
	Capital Actuals (FY): \$0.418m
Executive Summary:	
<p>Improved time-to-delivery has seen 11 projects completed and closed during August and September, which has increased internal capacity. In-progress projects have reduced from 41 to 30 since last reporting period. There are now 21 in-progress projects within the technology stream and for external to C&P business owners, plus a further 8 projects being delivered for internal C&P streams.</p> <p>The Technology leadership team has spent time establishing the forward project list in collaboration with various teams across the organisation, with more to come. There are a total of 110 projects in the backlog, which are yet to commence.</p> <p>The next Technology Stream Meeting is scheduled for October to review the backlog, and escalation of risks & issues for the in-progress projects. Weekly stand-up meetings via a Kanban board are conducted to assess progress, and any changes needed to accelerate backlog items. Any leader or team member in Knox is welcome to come along!</p>	

Achievements
<ul style="list-style-type: none"> • KEYS Decommissioning • Cloud Foundations • Hybrid Technology Meeting Rooms • PDSP Attestation • Core Switch Deployment • Geo-blocking of M365 logins • MFA Conditional Access Policy • MS E5 license assessment • Backup / DR Solution • On-premise technology infrastructure renewals • Webhosting changes completed

Upcoming Milestones:
<p>Projects to be closed:</p> <ul style="list-style-type: none"> • Carelink Upgrade • Trapeze Upgrade • 24x7 SOC Implementation (Rapid7) <p>Project Delivery go live (and in hyper-care) :</p> <ul style="list-style-type: none"> • Corporate Reporting Delegations – 20/10 • Expense Management – 16/10

In-Progress Projects Status		
RAG	Project Name	Completion %
●	24x7 Cyber Security Operations Centre	80%
●	Asset Management Information System	58%
●	Renewal Application Upgrade Schedule	20%
●	Bing Mail Upgrade for email messaging	10%
●	CareLink Upgrade	80%
●	Cyber Incident Response Review and Exercise	50%
●	Corporate Reporting Solutions	93%
●	Data as a Service	20%
●	Device refresh - Surface to Dells,	30%
●	Enterprise Integration Platform - Phase 1	60%
●	Expense Management System Replacement	80%
●	Humanforce renewal/upgrade	10%
●	Intramaps, and review of Near Map	5%
●	InTune Rollout (device management)	80%
●	Microsoft Teams Calling Rollout	5%
●	Review of National Institute of Standards (Tech)	90%
●	Pathway Enhancement Program	30%
●	Pathway upgrade to UX and SaaS platforms	10%
●	Penetration Testing and Remediation	70%
●	Policy Management as a Service – IT Policies	70%
●	Video Conferencing (Function Rooms)	85%
●	Trapeze (Computer Aided Design) Upgrade	80%

All Project Status Report – Customer & Digital Experience

Stream Lead: Imogen Kelly

Overview	
Report Prepared By:	Title: Manager Customer and Communications Name: Imogen Kelly
Financials:	Capital Budget (FY) \$0.980m Capital Actuals (FY) \$0.082m
Executive Summary:	
<p>The Customer and Digital Experience stream incorporates actions in the Customer Strategy and Digital Roadmap. The stream is funded through a blended of capital and operational budgets. The capital component is allocated to technology related items in the stream such as, Voice of the Customer tool, Live Chat, and Website enhancements.</p> <p>In addition to key achievements below, progress this month included:</p> <ul style="list-style-type: none"> • Training commenced with frontline teams on new complaints procedure • Live chat team identified and training commenced • People leaders prompted to identify customer related accountability in Roadmap discussions • 38% intranet content outlines complete • Timeline for community engagement policy review endorsed • Audit of pdf forms on website complete 	
Achievements	Upcoming Milestones:
Customer First Training complete	Revised build quote for intranet based on discovery work due 22 September
Customer Charter approved	Award of contract for Voice of Customer
Complaints policy and procedure approved	Roll out of Pathway to new users to support complaints procedure
Website hosting shifted from internal to external	Live Chat soft launch October

In-Progress Projects Status		
RAG	Project Name	Completion %
●	Intranet redevelopment project	68%
●	Voice of the Customer Program (VoC)	20%
●	Complaints Policy and Procedure	60%
●	Automated Progress Updates for Customer Requests (Pathway)	5%
●	Customer Charter	75%
●	ePathway Forms UX	15%
●	Live chat trial	30%
●	Contact centre and phone solutions	5%
●	Replacement of pdf forms	15%
●	Website customer request look-up	1%
●	Community engagement policy review	5%

All Project Status Report – Strategy & Transformation

Stream Lead: Liesl Westberry

Overview	
Report Prepared By:	Title: Manager Strategy and Transformation Name: Liesl Westberry
Financials:	Capital Budget (FY): \$0.610m Capital Actuals (FY): \$0.000m
Executive Summary:	
<p>The Strategy and Transformation stream includes the Organisational Strategy Program, Service Program and C&P Portfolio Office. The stream is operationally funded, with the capital allocation to be expensed on a new Project Management tool for the organisation – scheduled for end of June 2023.</p> <p>In addition to key achievements below, progress this month included:</p> <ul style="list-style-type: none"> • Change Manager project roles and responsibilities drafted • PMO tool project brief has been drafted, pending additional stakeholder engagement • All leaders service planning session booked, and communications sent • Customer Ops Dashboard data has been finalised, visuals being completed 	
Achievements	Upcoming Milestones:
Transformation Governance Framework supported by Councillors, and Advisory Committee endorsed	Service Planning and Review Framework
Annual budget and service planning design endorsed by Council	Customer Ops Dashboard
	Community engagement for annual budget and service planning
	PMO Tool Replacement Business Case
	Enhancements to current PMO Tool
	Recruitment for Advisory Committee for external independent members

RAG	Project Name	Completion%
●	Service Planning and Review – Program Mobilisation	95%
●	Service Planning and Review Delivery (Year 1)	15%
●	Enterprise Change Management Operating Model	5%
●	PMO Tool Replacement Business Case	74%
●	Integrated Planning Framework Implementation	5%
●	Council Annual Budget Development	20%
●	C&P Portfolio Transition	75%
●	Customer Operations Dashboard	70%



All Project Status Report – Governance & Risk

Stream Lead: Andrew Dowling

Overview	
Report Prepared By:	Title: Manager Governance and Risk Name: Andrew Dowling
Financials:	Capital Budget (FY): N/A Capital Actuals (FY): N/A
Executive Summary:	
<p>Since employing a new Head of Risk and Assurance, the Department now has a full leadership team and have prioritised the core transformation work required for the next 18-24 months. The stream is fully operationally funded with internal resources.</p> <p>The key focus areas for the team is the transformation work across governance, risk and compliance frameworks, the FTG Cemetery Master Plan, and preparation for Council elections & an improved induction experience.</p> <p>The priority over the next quarter will be on the Risk Management training and updates to the Risk Appetite and Tolerances in preparation for the annual budget and planning process.</p>	

In-Progress Projects Status		
RAG	Project Name	Completion%
●	Governance Framework	20%
●	Compliance Framework	50%
●	Local government election and induction	5%
●	Ferntree Gully Cemetery Master Plan	15%
●	Risk Management Framework (including updated Risk Appetite Statement)	30%

Achievements	Upcoming Milestones:
Governance Framework concept developed	Draft Governance Framework for EMT review
VEC survey completed in collaboration with Rates – focus on changes to electoral roll changes	Risk Management Workshop with Councillors and EMT in preparation for the Annual Budget and Planning process
Completed review of available Council property for VEC office in Knox	Review of new Councillor induction and education program
	Draft of the Compliance Framework



4.2 Capital Works Program Report

SUMMARY: Coordinator, Capital Works, John Bixby

The Capital Works Program Report shows progress for projects on Council's Capital Works Program and indicates the status of each project as of 23 September 2023.

RECOMMENDATION

That the Committee receive and note the Capital Works Program Report, as of 23 September 2023.

1. INTRODUCTION

This report summarises Council's Capital Works Program for the 2023/24 financial year.

The aim of this report is to provide a regular and succinct status summary of each project over the last month. The Capital Works Report, as of 23 September 2023, is attached as Attachment 1.

Highlights of the Works Report as of 23 September 2023 include:

- H.V. Jones, Ferntree Gully - Masterplan Implementation Stage 3 – upgrades to netball courts and extension of the existing carpark works have been completed.
- Quarry Reserve, Ferntree Gully - Masterplan Implementation Stage 3 - new toilet block and quarry reserve city skyline lookout works have been completed.
- Glenfern Park (FTGTC) - Tennis Court Renewals – design of tennis courts has been reviewed and is now completed.
- Playground Renewal Program - Detailed design documentation for Kent Park, Castlefield Square and Val Boyd Reserve is complete.
- Carpark Renewal – Renewal of carpark at Kingsley Terrace shops (opposite Westfield Knox SC) works completed. Other works to be scoped and completed throughout the year.
- Energy Retrofits for Community Buildings - Replacement of lights at the Civic Centre car park completed. Other works to be scoped and completed throughout the year.
- Parking Management Plan Implementation - Signage works for Tormore Road is complete. Other works to be scoped and completed throughout the year.
- Walker Reserve - Pedestrian Lighting – All electrical works for pedestrian lighting has been completed, along with anti-slip tape across steps into store area for safety.
- Golf Practice Nets (Signage) - signage works completed.
- Eildon Park Oval 1 - Fencing Renewal – all works completed.

Council's 2023/24 Capital Works program is now 3 months progressed to date. This includes a mix of Council Officers completing projects that have been carried forward from the 2022/23 program with many new projects entering a scoping/design phase with delivery to occur later in this financial period.

Project budget figures in this report are inclusive and reflective of proposed 2022/23 carry forward funding, which have not as yet been endorsed by Council, noting this is expected to occur in October.

2. DISCUSSION

There are no items of a confidential nature in this report.

Report Prepared by: Acting Coordinator – Capital Works, John Bixby

Report Authorised by: Director Infrastructure, Grant Thorne

1. Attachment 1 - Capital Works Program - Works Report as at 23 September 2023 [4.2.1 - 17 pages]

Knox City Council Project Status Report

23-Sep-2023

Project Number	Project Name	Total Adjusted Budget
1	Bridges Renewal Program	\$339,971
All Wards	Maintenance activities continuing on various bridge structures across the municipality. Scoping in progress on other bridge priorities.	
4	High Risk Road Failures	\$425,000
All Wards	The recently completed road condition audit has identified priority road repairs. This program will commence in the coming weeks.	
7	Road Surface Renewal Program	\$4,596,025
All Wards	The recent road condition audit has identified priority streets for resurfacing. This program is underway with resurfacing works occurring at various locations.	
8	Drainage Pit and Pipe Renewal Program	\$2,600,000
All Wards	Budget is currently 70% committed with works expected to be completed by the end of December. Broad range of projects currently underway with easement, road reserve open cut renewal works as well as large packages of internal patching and relining works.	
9	Footpath Renewal Program	\$2,761,278
All Wards	The footpath renewal program is progressing well with more than half of the 2023/24 program completed and further renewal works in progress.	
10	Bicycle and Shared Path Renewal Program	\$619,200
All Wards	Preliminary works are in progress and renewal works are anticipated to commence in the coming months.	
16	Building Renewal Program	\$4,732,056
All Wards	Renewal Program established and Communicated to stakeholders. Works to be arranged (pending results of inspections). Designs received for the following: Templeton Reserve Tennis Pavilion - DDA Bathroom renewals. To be sent to Builders Panel for RFQ next week. Designs commenced for the following: Amenities and kitchen refit - Glenfern Park Tennis Pavilion, Amenities Refit at Ferntree Gully Community Arts Centre and Library. Quotes requested for LED Lighting Upgrades at multiple sites and Epoxy Floor Application at 2 x Public Toilet blocks. Several Kitchen/Amenities Upgrades to be assessed in coming week for inclusion in year's program. Replacement of Knoxfield Shopping Centre Public Toilet to be funded through Renewals and packaged with Upper Ferntree Gully Shopping Centre Public Toilet replacement (funded through Project 951 - Community Toilet Replacement Program) for initial Community Engagement prior to joint delivery later in the year.	
17	Playground Renewal Program	\$1,890,124
All Wards	Stud Park Playground is under construction with anticipated completion late October 2023, subject to favourable weather conditions. Currently finalising the detailed design documentation for the Tim Neville Arboretum playground renewal, in preparation for tender. Detailed design documentation for Kent Park, Castlefield Square and Val Boyd Reserve is complete. Currently preparing for tender. Knox Playspace Renewal 2023-24: Commencing site analysis of this financial years local playground upgrades.	

Knox City Council Project Status Report

23-Sep-2023

Project Number	Project Name	Total Adjusted Budget
22	Fire Hydrant Replacement Program	\$151,000
All Wards	Expenditure is not likely required until late June.	
24	Carpark Renewal	\$576,800
All Wards	The carpark renewal program is progressing with works recently completed at Kingsley Terrace shops (opposite Westfield Knox SC) and other carparks currently being scoped for renewal work.	
25	Plant & Machinery Renewal Program	\$2,734,500
All Wards	Fleet Renewal Program under way to date Council has 34% of funds committed and 15% of funds expended.	
26	Street Tree Replacement Program	\$523,666
All Wards	Infill planting program nearing completion. Eucalyptus Scoparia program underway - pest treatment/removal works.	
31	Stamford Park Redevelopment	\$4,000,000
Tirhatuan	Works progressing well - concrete paths being completed and landscaping now accessible with heavy vehicles to enable trimming and finalisation to occur.	
104	Roadside Furniture Renewal Program	\$103,000
All Wards	Retaining wall renewal works are in progress in Selman Ave Ferntree Gully. Further retaining wall renewal works are being scoped for structures in Clematis Ave Ferntree Gully.	
147	Energy Retrofits for Community Buildings	\$199,013
All Wards	Replacement of lights at the Civic Centre car park completed. Scoping and Planning for other energy and electrification projects underway.	
229	Building Code Australia Compliance	\$75,000
All Wards	Funding utilised to address ESM Defects effecting Annual Essential Safety Measure Report (AESMR) Compliance Sign off. Also used to set up Essential Safety Measure (ESM) Cabinets and establish site specific requirements for an additional 15 buildings that were previously excluded from AESMR Reporting (mostly new builds, etc.).	
345	Asbestos Removal	\$75,000
All Wards	Small amount of asbestos removed from Scoresby Reserve Pavilion and funded in July 23. Small amount scheduled to be removed from The Basin Scout Hall. The majority of the budget will be used to fund Division 5 and/or 6 audits of buildings as required.	
347	Miscellaneous Industrial Roads - Pavement Rehabilitation	\$170,000
All Wards	The program is currently being scoped based on the latest condition audit data recently received.	

Knox City Council Project Status Report

23-Sep-2023

Project Number	Project Name	Total Adjusted Budget
409	Parks Furniture Renewal	\$90,000
All Wards	Scoping works for 2023/2024 financial year underway.	
410	Parks Signage Renewal	\$20,000
All Wards	Scoping works for 2023/2024 financial year underway.	
412	Water Sensitive Urban Design Renewal	\$209,020
All Wards	Awaiting contractor quotes for Colchester sediment removal. Currently preparing scope of works for Golden Grove.	
441	Significant Municipal Site Renewal	\$140,000
All Wards	War Memorial handrail upgrade works completed at Tim Neville Arboretum.	
443	Reserves Paths Renewal	\$80,000
All Wards	Scoping works for 2023/2024 financial year underway.	
492	Food Act Compliance - Kitchen Retrofitting	\$25,000
All Wards	Inspections to be completed prior to determining best candidate sites for funding to be used. Candidates include Windermere Reserve Football/Cricket Pavilion, Walker Reserve Football/Cricket Pavilion, Miller Park Football/Cricket Pavilion and Knox Park Cricket/Soccer Pavilion. All may require complete renewal, or partial additions to address requirements of the Food Act. Budget to be allocated to highest priority sites initially, then extended to any others if required. Intending to commence works in November/December 23.	
536	Parkland Asset Renewal	\$95,000
All Wards	Mulching and Infill planting of garden beds at Llewellyn reserve completed.	
537	Roadside Plantings Renewal	\$80,000
All Wards	Sasses Ave and Forrest Rd roundabout planting renewals completed.	
566	Artwork Renewal	\$81,600
All Wards	Assessment/audit on a number of Public and Civic Collection items is completed. Upgrade lighting component for Aeroplane Boy sculpture in Bayswater is progressing with consultation with Metro Trains in progress. Restoration of the Dabs Myla mural at Knox Netball Centre and renewal work completed on the mural at Benedikt Reserve. A number of other sculptural repair projects have been scheduled.	
675	Public Art Project	\$285,346
All Wards	Major Public Art installations that support neighbourhood renewal, village place making, tourism and cultural development projects, and supports some costs related to public art within major new and upgrade infrastructure and open space redevelopments. This financial year there will be funds allocated to the Immerse project scheduled for July 2024.	

Knox City Council Project Status Report

23-Sep-2023

Project Number	Project Name	Total Adjusted Budget
708	Cricket Run Up and Goal Square Renewal Works	\$100,000
All Wards	Batterham 2 will have 116sqm Xtragrass installed around wicket in October. Egan Lee pitch 1 has 264sqm of Xtragrass installed before October 14 to goal squares and centre kick off area. Knox Park will be measured out and locked in to have Xtragrass installed in coaches boxes.	
746	Revegetation Plan	\$110,000
All Wards	Scoping and designing priority sites underway.	
834	Oversowing of Sports Fields	\$90,000
All Wards	Egan Lee pitch 1 over sowing was completed in September. All other sites will be confirmed in January to start in March.	
837	Westfield Library (Permanent) - Design and Fitout	\$3,366,498
Dinsdale	Construction - Internal partition walls erected and services rough in commenced.	
867	Knox Regional Netball Centre Extension	\$396,684
Dobson	Construction of the new facility is complete and refurbishment works of the existing facility are progressing. This includes an upgrade of the existing netball centre's administrative areas, foyer, amenities and installation of a lift.	
868	H V Jones, Ferntree Gully - Masterplan Implementation Stage 3	\$423,787
Friberg	Construction complete and PC achieved in early September.	
871	Energy Performance Contract Implementation	\$50,872
All Wards	All projects completed. Evaluation and Monitoring underway and will be completed by June 2024.	
935	Scoresby (Exner) Reserve - Tennis Court Renewals	\$600,000
Tirhatuan	Investigations ongoing with Insurance company on claim for surface damage on existing Courts 1-3. Awaiting outcome of investigations and negotiations with Insurance Co. until deciding timing of tender for new Court Renewal project for Courts 4-5.	
941	Knox Regional Netball Centre - Court Renewals	\$150,000
Dobson	Quotes received for player shelters. On track to spend the budget by 30 June.	
944	Knox Central (Former Operations Centre)	\$21,486
Dinsdale	The final detailed site investigation report has been submitted to the Auditor for further review.	
948	Modular Building Program	\$187,343
All Wards	(1) Lakesfield Reserve Carpark - Project combined with Rowville Recreation Reserve Carpark. Contract works for carpark completed. Additional footpath/ramp works now underway after delay due to football finals. Construction works recommenced from 20 August '23 and expected to be completed by October due to handrail fabrication and installation. Total works 95% completed.	

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Project Number	Project Name	Total Adjusted Budget
951	Community Toilet Replacement Program	\$446,357
All Wards	Concept design and community engagement process for Upper Ferntree Public Toilet is scheduled to be taken place in September. Contractor for delivering of Chandler Reserve Public Toilet has been appointed, completion of the project is expected in December 2023.	
961	Knox Regional Netball Centre Floodlight Outdoor Courts 5 to 8	\$198,130
Dobson	Given the completion of the indoor courts this project is under assessment.	
999	Lewis Park, Wantirna South - Masterplan Implementation - Stage 1 - Waterways	\$1,000,000
Dinsdale	Construction - Melbourne Water is delivering these works.	
1003	Wantirna Reserve, Wantirna - Masterplan	\$80,000
Collier	Awaiting advice on Master Plan from Open Space. Due to commence design in October '23.	
1054	Knox Regional Sports Park - Stages 2 and 3 (VARMS)	\$91,586
Scott	The expansion of the State Basketball Centre is being managed by the State Government through Sport and Recreation Victoria (SRV) and Development Victoria (DV) on behalf of stakeholders including Council as project partner. The new VARMS (Victorian Association of Radio Model Soaring) clubhouse and runway are complete and in operation. The general site location is prone to flooding. We continue to monitor the site to identify any issues with flooding over the access road and car park.	
1123	Public Tennis / Netball / Basketball Court Renewals	\$130,000
All Wards	On track to spend the project budget by 30 June.	
1124	Sportsfield Fencing Renewals	\$75,000
All Wards	Contractors are completing fence works around Eildon #2 oval and are on schedule to be completed in October.	
1173	Quarry Reserve, Ferntree Gully - Masterplan Implementation Stage 3	\$149,491
Dobson	Quarry Reserve City Skyline lookout: All construction works have been completed. Council requires a final practical completion with the contractor to finalise the project. Council expects the platform to be open in early October.	
1176	Solar in Community Facilities	\$252,582
All Wards	Request for Quote for the Civic Centre and Scoresby Recreation Reserve has been sent out to selected local installers.	
1180	Forest Road to Koolunga Reserve, FTG - Wetland Construction	\$386,000
Chandler	Future directions plan now complete. Currently investigating stormwater opportunities identified within the future directions plan.	

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Project Number	Project Name	Total Adjusted Budget
1182	Norvel Quarry Reserve Water Quality System - Design & Construction	\$32,000
Baird	Currently updating scope of works to ensure no negative impact on surrounding properties, as a result of diversion works.	
1183	Peregrine Reserve - Wetland Construction	\$25,000
Taylor	Concept design currently underway.	
1184	Egan Lee Reserve - Wetland Construction	\$450,000
Scott	Design well underway. Looking to integrate the proposed wetland works with the associated carpark works on nearby site. Also looking to integrate similar wetland/carpark project at Gilbert Park and aggregate the two as a combined contract for economy of scale. Anticipate going to tender in November '23. Waiting on outcome of public consultation to be held during October.	
1261	Wantirna Reserve - Car Park Upgrade	\$40,000
Collier	Consultation with Leisure & Waste ongoing in relation to hockey and other projects associated with Wantirna Reserve. Design deferred until Master Plan work is completed and advice is received on project status and scope.	
1267	Early Years Facilities - Landscaping Upgrades	\$100,000
All Wards	Projects to renew outdoor play spaces for 2023/2024 are in the planning stage. With works to commence at sites in late September.	
1281	Ferntree Gully Road, Knoxfield (O'Connor Road and Henderson Road)- Shared Path	\$40,000
Tirhatuan	Engaging with affected body corporates about options for managing the future shared path land.	
1300	Parking Management Plan Implementation	\$30,000
All Wards	Signage works for Tormore Road is complete. Signage is arranged for Dorset Road and Boronia Rd in Boronia and Mountain Highway in Bayswater and for updating signage at the Civic Centre. Awaiting contractor availability.	
1308	Kevin Ave, Ferntree Gully Flood Investigation - Scoping	\$160,500
Dobson	Analysing options for best flood mitigation results. Awaiting confirmation of scope.	
1309	1825 Ferntree Gully Road - Flood Mitigation Works	\$1,120,000
Friberg	Analysing options for best flood mitigation results. Awaiting confirmation of amended budget discussions.	
1310	Flood Mitigation Reactive Complaints Upgrade Works	\$150,000
All Wards	Conyers Street works - Works Authorisation Certificate approved and Contractor appointed by Knox Construction.	

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Project Number	Project Name	Total Adjusted Budget
1311	Major Roads LED Streetlight Replacement	\$1,400,000
All Wards	Preparing tender documents for installation contractors and lighting supply. Installation expected to commence in early 2024.	
1315	Fairpark Reserve - Pavilion Upgrade (incorporating U3A extension)	\$4,363,675
Baird	Construction update - Internally carpentry fit off and commencement of services fit off underway, finishing trades in progress. Externally southern car park progressing. Northern car park to commence in October.	
1320	Eildon Park Reserve, Rowville - Tennis Court Renewals	\$231,140
Taylor	Contract works well advanced with completion anticipated around mid October '23.	
1322	Glenfern Park (FTGTC) - Tennis Court Renewals	\$30,000
Dobson	Design works completed.	
1365	Programmed Road Renewal Works from June annual Audits	\$8,500
All Wards	Funds available to supplement funding requirements for various road renewal works as required. Expenditure on miscellaneous works has occurred and majority of funds are expended.	
1386	Parks - New Tractor	\$120,000
All Wards	Council supplier has received delivery and is preparing the tractor for delivery to Council by early October.	
1389	Egan Lee Reserve Renewal - Top Oval Renewal	\$3,668,774
Scott	The contract has been awarded and will start in the first week of October.	
1391	Knox Hockey Facility Development	\$377,905
Collier	Maintenance and defects liability period ongoing until 23/06/2025.	
1412	Macauley Place, Bayswater - Shared Safety Zone	\$10,000
Dinsdale	Quote to be obtained for updating design of Macauley Place since Mountain High Shopping Centre is completed. Detailed design during Nov-Dec.	
1413	Kings Park Reserve, Upper Ferntree Gully - Masterplan Implementation	\$89,790
Dobson	Carpark: Awaiting adoption of Master Plan, not due to commence design until April 2024.	
1414	Cardiff Street - Flood Mitigation Works	\$600,000
Baird	Flood modelling complete. Evaluating results to form scope of work when renewing the existing WSUD asset.	

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Project Number	Project Name	Total Adjusted Budget
1415	Olivebank to Underwood & Alexander Reserve, FTG - Wetland Treatment - Scope & Analysis	\$320,000
Dobson	Flood modelling currently underway. Results expected within the next 2 weeks.	
1419	Carrington Park Reserve - Stormwater Harvesting Upgrade	\$120,000
Friberg	Detailed design for Carrington complete. Quote for installation of harvesting upgrade being sought.	
1422	Gilbert Reserve - Wetland (Scoping & Analysis)	\$450,000
Friberg	Design well underway. Looking to integrate the proposed wetland works with the carpark works associated on nearby site. Also looking to integrate similar wetland/carpark project at Egan Lee Reserve and aggregate the two as a combined contract for economy of scale. Anticipate going to tender in November '23. Waiting for wetland plans to be finalised and tender documents to be prepared. Waiting on outcome of public consultation to be undertaken in October.	
1426	The Basin Triangle Masterplan	\$30,000
Chandler	Project on-hold while the Basin Parking Management Plan project is being conducted. Council Officers will re-engage with the community for both projects once they are ready for consultation.	
1443	Faraday Street Boronia	\$589,000
Baird	This project has been packaged as part of Road Renewal construction contract for 2023/24. Anticipate construction to commence late November '23.	
1462	Knox Athletics, Knoxfield - New Shade Structures	\$95,874
Friberg	Shade Structure is a component of larger refurbishment project, including track renewal and lighting. Tender is going out in September and the whole project is expected to start in Feb 2024, Shade Structure works as a component of the project is expected to be completed by January 2025.	
1465	Knox Athletics, Knoxfield - Lighting to Track	\$382,182
Friberg	Detailed design is almost complete.	
1470	Electronic Entry to Sporting Pavilions.	\$63,000
All Wards	Payment for Locking system at Marie Wallace Bayswater Park Pavilion funded in August. Remainder of budget to be utilised for systems at Liberty Avenue Reserve Pavilion and Colchester reserve Pavilion. Both will be arranged for Jan/Feb 2024.	
1473	Egan Lee Reserve, Knoxfield - Car Park Extension	\$430,000
Scott	Design completed. Looking to integrate the proposed carpark works with the wetland works associated on nearby site. Also looking to integrate similar wetland/carpark project at Gilbert Park and aggregate the two as a combined contract for economy of scale. Anticipate going to tender in November '23. Waiting on outcome of public consultation to be undertaken in October.	

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Project Number	Project Name	Total Adjusted Budget
1474	Knox Skate & BMX Park, Knoxfield - Carpark	\$540,000
Friberg	Design completed. Looking to integrate the proposed carpark works with the wetland works associated on nearby site. Also looking to integrate similar wetland/carpark project at Egan Lee Reserve and aggregate the two as a combined contract for economy of scale. Anticipate going to tender in November '23. Waiting for wetland plans to be finalised and tender documents to be prepared. Waiting on outcome of public consultation to be undertaken in October.	
1498	Pleasant Road, Ferntree Gully – Footpath Scope	\$80,000
Dobson	Survey and preliminary footpath alignment complete. Consultation with Arborist underway and detailed design to commence in October '23.	
1505	Mountain Highway, Boronia - Shared Path - Design	\$45,000
Chandler	Finalising detailed design. Title boundaries to be confirmed on-site. Cost estimate to be done in October.	
1515	Major Crescent Reserve, Lysterfield - Landscape Plan Implementation	\$200,000
Taylor	Detailed design documentation for the Major Crescent Reserve landscape plan implementation is complete. Procurement process has commenced in preparation for tender.	
1517	Flamingo Reserve, Wantirna South - Landscape Plan	\$25,000
Collier	Final draft of landscape plan has been completed. Detailed design documentation to commence to include a picnic area, new playspace, an upgrade to the existing basketball key and new path networks.	
1518	Schultz Reserve, Wantirna - Landscape Plan Implementation	\$150,000
Collier	Detailed design documentation, which includes the construction of paths, playground upgrade and new BBQ facilities is complete. Procurement process has commenced in preparation for tender.	
1521	Erica Avenue Streetscape Renewal	\$515,679
Baird	Stage 2: Design complete and tender closed on 29 August '23. Tender evaluation underway and anticipate to award tender in late September '23 with construction to commence in mid October '23.	
1524	Harley Street	\$439,000
Friberg	Construction commenced and is well underway with 25% complete.	
1525	Allister Close	\$421,500
Friberg	This project has been packaged as part of Road Renewal construction contract for 2023/24. Anticipate construction to commence early October '23.	
1526	The Haven	\$161,000
Dinsdale	This project has been packaged as part of Road Renewal construction contract for 2023/24. Anticipate construction to commence late November '23.	

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Project Number	Project Name	Total Adjusted Budget
1527	Rickards Avenue	\$695,000
Friberg	This project has been packaged as part of Road Renewal construction contract for 2023/24. Anticipate construction to commence late October '23.	
1528	Chandler Road - Design	\$33,000
Chandler	Design integrated with Greenspine corridor project and is currently underway and approximately 90% complete. Consultation with VicRoads regarding Chandler/Dorset intersection design is completed by Traffic & Transport.	
1529	Knox Athletics Track Renewal & Upgrades	\$3,132,063
Friberg	Detailed design is almost complete.	
1532	Batterham Reserve Oval 1 - Sportsfield Renewal	\$1,770,000
Chandler	Internal discussions being held to decide if the project will proceed this year.	
1537	Bayswater Oval - Cricket Net Renewal	\$314,268
Dinsdale	Tender will be advertised by the end of September. Currently finalising contract documents.	
1540	Pickett Reserve - Cricket Net Renewal	\$369,640
Baird	Construction is on track.	
1541	Golf Practice Nets (Signage)	\$6,000
All Wards	Project is completed	
1543	Sportsfield Infrastructure program replacement	\$75,000
All Wards	Installation at Seebeck cricket nets on schedule. New coaches boxes and minor fence installation at Eildon #1 oval on schedule to be completed. Eildon #2 oval installation of wicket cover cage completed.	
1544	Irrigation Infrastructure Program Replacement	\$70,000
All Wards	Talaskia Oval re wiring of irrigation system is complete.	
1546	Rowville Recreation Reserve - DDA and Baby Change Facilities Upgrade	\$200,000
Taylor	Preparing tender documents. Document is being reviewed by Strategic Procurement. Anticipate going to tender at the end of September.	
1547	Kings Park (Baseball) - Floodlighting Upgrade	\$387,733
Dobson	Trenching commenced early September and is now 75% complete. Currently waiting for permit approval.	

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Project Number	Project Name	Total Adjusted Budget
1548	Guy Turner Reserve - Floodlighting Upgrade	\$290,937
Dinsdale	Proposed design option been circulated for review and comments. Project on schedule.	
1550	Park Ridge Reserve Existing Pavilion Refurbishment	\$2,045,000
Taylor	Councillors visited numerous pavilions to priorities its urgencies. Project waiting for direction on moving forward as part of the Amended Budget.	
1554	The Basin Community House - portico	\$18,150
Chandler	Quotation/tender process completed, waiting for additional funding to be able to appoint the contractor to deliver the project in this FY.	
1555	Community Facilities Signage - Upgrades	\$42,486
All Wards	Delivery and installation of community signage underway.	
1556	Rose Street - Footpath Design & Construction	\$5,000
Dobson	One vehicle crossing to be completed on a weekend to suit the commercial business.	
1557	Sundew Avenue, Iris Crescent and Herbert Street, Boronia - LATM Treatment Design	\$130,000
Tirhatuan	Concept layout for Sundew Avenue, Iris Crescent & Herbert Street LATM to be finalised. Consultation will then follow during October-November.	
1558	Napoleon Road Stage 4 - Shared Path Construction	\$324,100
Taylor	Design completed. Finalising project costs for tendering purposes. Tender planned for October.	
1559	Upper Ferntree Gully Rail Link - Shared Path Construction	\$148,000
Dobson	Consultant engaged to run application process via MTM/VicTrack. Application process to be started shortly. The process is likely to take the rest of the financial year.	
1560	Liverpool Road west side Salvation Army to Retarding Basin - Shared Path Design	\$40,000
Chandler	Design to be finalised and costed for consideration of inclusion in future Capital Works Program.	
1561	Harold Street Onroad Bicycle Facilities - Design	\$0
Collier	Previous design is being reviewed. Final design will be packaged with Templeton Street road reconstruction design later in 2023/24.	
1563	Stud Road Onroad Bicycle Facilities - Design	\$43,750
Taylor	Awaiting advice from Traffic and Transport on outcome of consultation with VicRoads.	
1565	Napoleon Rd - Electronic 40km/h signs at school crossings	\$79,230
Dobson	Seeking advice from Department of Transport & Planning about support of appropriate speed limits.	

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Project Number	Project Name	Total Adjusted Budget
1566	Brenock Park Drive Footpath and Bus Stop works	\$30,000
Dobson	Programmed for feature survey and concept design in 2024.	
1567	193 Forest Rd, Boronia Stormwater Upgrades - Design	\$30,000
Dobson	Scoping and design currently underway.	
1568	EV Charging stations in Council facilities for fleet charging	\$50,000
All Wards	Scoping underway for additional charging needs for Council's fleet.	
1573	Lupton Way Future Public Art Lighting	\$100,000
Baird	DJPR funded project, carried forward as committed funds for public art lighting inclusions within the Boronia Station Vic Gov. Upgrade Masterplan.	
1574	Fairpark Reserve, Ferntree Gully - Cricket Net Renewal	\$13,000
Baird	Conversations are continuing with the clubs around scoping and location of storage shed, cricket nets, winter cover and shade shelter. Existing shed will be disassembled and stored early October to reuse in new location. Demolition of existing pavilion scheduled for end October when surveys and geotech can be commenced.	
1575	Templeton Reserve, Wantirna - Cricket Net Renewal	\$430,360
Collier	Construction is on track.	
1576	Ambleside Homestead Upgrade Review	\$99,808
Dobson	Community consultation is underway with consultants appointed. Council is working toward providing information back to Councillors to assist with budget decision prior to December Budget Councillor meeting.	
1577	Tormore Reserve Pavilion - Facility Redevelopment Design	\$220,000
Baird	Tender for lead architect closing on September 30. Community engagement drop-in session occurred on September 12.	
1578	Templeton Road - Design	\$113,000
Collier	Survey completed. Geotechnical investigation underway and 70% complete and anticipate reports by October '23. Design due to commence in October '23.	
1579	Station Street - Design	\$35,000
Dobson	Survey completed and Geotech investigations 70% complete. Design has commenced - 10% complete and anticipate Geotech reports by October '23.	
1580	Blackwood Park Road - Design	\$60,000
Dobson	Survey completed. Geotechnical investigation underway and 70% complete and anticipate reports by October '23. Design underway and 10% complete.	

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Project Number	Project Name	Total Adjusted Budget
1581	Wally Tew Reserve Oval 1 - Sportsfield Renewal	\$50,000
Dobson	Design in progress.	
1582	Lewis Park - Oval No.2 - Sportsfield Renewal	\$50,000
Dinsdale	The design is progressing.	
1583	Knox BMX Track Renewal Works	\$300,000
Friberg	Design has been reviewed by council officers and clubs on site. Modifications to the design due end September. Final design ready to tender October 23.	
1584	Eildon Park Oval 1 - Fencing Renewal	\$65,000
Taylor	The project has been completed and handed over to the sportsfield maintenance team.	
1585	Windermere Reserve - Cricket Net Renewal - Design	\$15,000
Friberg	Service locating, Geotech and surveys have been completed. The engineer is preparing advice on spec for the nets to look at potential cost savings on construction.	
1586	Gilmour Park - Shade Shelter	\$50,000
Dobson	Still waiting on preliminary advice from Melbourne Water/land owner to determine locations of shelter.	
1587	Walker Reserve - Pedestrian Lighting	\$10,000
Scott	All electrical works for pedestrian lighting has been completed, along with anti-slip tape across steps into store area for safety.	
1588	Milpera Reserve Pavilion	\$110,000
Collier	Stage has not commenced. Waiting for funding approval.	
1589	Wantirna Reserve - Pavilion Upgrade - Scope	\$40,000
Collier	Egress and DDA report have been received and reviewed. Building designer has been engaged to make amend the design drawings to reflect recommendation in the reports. Detailed design drawings have been commenced with completion due end October	
1591	Wally Tew Pavilion Upgrade	\$100,000
Dobson	Waiting for funding confirmation from Leisure Office. Once confirmed, tendering process for architect will commence.	
1592	Bayswater Oval - Floodlighting Upgrade	\$250,000
Dinsdale	Proposed design has been circulated for review and comments. Anticipate trenching to commence in October.	

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Project Number	Project Name	Total Adjusted Budget
1593	Windermere Reserve - Floodlighting Upgrade	\$300,000
Friberg	Trenching commenced early September and is now complete. Currently waiting for permit approval to pour footings and install light poles.	
1594	Egan Lee Lighting Upgrade	\$300,000
Scott	The contract has been awarded and will commence in the first week of October.	
1595	Knox City Tennis Courts - LED Lighting Upgrades	\$140,000
Dinsdale	Design being developed hence will be circulated for review and comments.	
1596	Stud Park Reserve - Car Park Upgrade - Design	\$35,000
Tirhatuan	Survey completed. Awaiting scope confirmation with Leisure and due to commence detailed design in October '23.	
1597	Carrington Park (Tennis/Scouts) - Car Park Upgrade - Design	\$35,000
Friberg	Carpark design to be integrated with extension of access road - working with MIU on requirements and timing. Survey and underground service locating completed, geotechnical investigations underway - anticipate report by early October '23. Preliminary Design alignment drafted and consultation advice has been received. Project team will meet to finalise comments and clarify scope and access requirements. Detail design to commence in October '23 after finalisation of alignment and scope.	
1598	Knox Park Reserve - Car Park Upgrade	\$35,000
Friberg	Survey completed. Awaiting scope confirmation with Leisure and due to commence design in December '23.	
1599	Knox Regional Netball Centre - Wayfinding Signage	\$5,000
Dobson	Both the internal and external signage has been approved. Waiting on funds to be transferred from Floodlighting project to raise a PO. Works aim to be completed by end October.	
1600	Knox Regional Netball Centre - Outdoor Scoreboards - Courts 1 to 18	\$15,000
Dobson	There are concerns that the scoreboards will be vandalised weekly and that there is a movement towards phone apps for scoring. There is a consideration that with approval the allocated budget may be redirected towards the high priority items noted in the outdoor court lighting project.	
1601	Rowville Community Centre Hall Line Marking Redesign	\$10,000
Tirhatuan	In order to change the line markings to meet new basketball standards the courts will have to be fully sanded which is not the scope and well beyond budget. Currently looking at other high priority items that are needed.	
1602	Make safe storage rooms across all children & family centres	\$100,000
All Wards	Works have not commenced.	

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Project Number	Project Name	Total Adjusted Budget
1603	The Basin Senior Citizens Hall - Upgrade	\$35,000
Chandler	Works have not commenced.	
1604	HV Jones Pavilion - fit for purpose upgrade	\$25,000
Friberg	Work have not commenced.	
1605	Carrington Park Multi-Purpose Hub - Wall Mirror Install	\$25,000
Tirhatuan	Works have not commenced.	
1606	Boronia Progress Hall - access ramp	\$10,000
Baird	Works underway.	
1607	Cypress Avenue east side between 37 Cypress Ave and Boronia Rd - Footpath	\$300,000
Baird	Survey completed. Consultation with Traffic & Transport and Arborist complete with design underway and 30% complete.	
1608	Olive Grove north side Dorset Road and Albert Ave - Footpath	\$40,000
Chandler	Title re-establishment and feature & level survey complete. Design to commence in Feb '24.	
1609	Mount View Road south side between Dawson Street and Willow Road - Footpath	\$10,000
Dobson	Feature survey underway. Scoping work planned for November.	
1610	Musk Gr west side between Hilltop Rd and Glass Rd - Footpath	\$10,000
Dobson	Feature survey underway. Scoping work planned for November.	
1611	Oak Avenue between Dorset Road and Range view Road - Footpath	\$10,000
Chandler	Feature survey underway. Scoping work planned for November.	
1612	Wyandra Way, Rowville - LATM Treatment	\$15,000
Friberg	Preliminary consultation will start in September-October.	
1613	Wellington Road between Pinehill Drive - Napoleon Road Shared Path	\$50,000
Taylor	Survey complete. Due to commence design in March '24.	
1614	Scoresby Road/Victoria Road/Devenish Road intersection - Redesign	\$18,000
Baird	Quotes for design received. Additional information sought. Consultant to be appointed in September.	
1615	Barmah Drive West - Line and Intersection Treatments	\$60,000
Collier	Layout plan to be prepared in September for consultation in October-November.	

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Project Number	Project Name	Total Adjusted Budget
1616	Burwood Hwy - Stud Rd to The Knox School - Shared path lighting	\$60,000
Collier	Concept design underway to enable Ausnet to quote for doing the lighting installation.	
1617	Turrumurra Drive - Kerb outstands at Arcadia Park	\$60,000
Tirhatuan	Survey complete. Design to commence in October '23.	
1618	Railway Parade - Street Light Improvements	\$25,000
Dinsdale	Concept design to be prepared in October. Seek quote for lighting installation from Ausnet in November.	
1619	Teddington Way (At Brentwood Drive) - Splitter Island	\$10,000
Collier	Concept design to be internally reviewed in October.	
1620	High Street Road Bus Stop Connections	\$55,000
Scott	Scope confirmed and survey completed. Consultation with VicRoads underway by Traffic and Transport. Design underway and 30% complete.	
1621	Dog Park Lighting	\$54,000
All Wards	Currently reviewing quotations from suitably qualified contractors.	
1622	Bayswater Oval (Marie Wallace) - Stormwater Harvesting Upgrade	\$220,000
Dinsdale	Design by Optimal currently underway.	
1623	Liberty Avenue Reserve Wetland/ Harvesting System	\$40,000
Taylor	Quotes for survey, service proving, and geotech currently being sought.	
1624	Green spine Corridor (Chandler Road)	\$50,000
Chandler	Design integrated with Chandler Road project and is currently underway and approximately 90% complete. Consultation with VicRoads regarding Chandler/Dorset intersection design is completed by Traffic and Transport.	
1625	Boronia Basketball stadium demolition	\$50,000
Baird	Design brief is completed and request for quote sent out to consultants.	
1626	Boronia Park Master Plan Implementation	\$50,000
Baird	Internal meeting held.	
1627	Boronia Park Retarding Basin Flood Management Works	\$50,000
Baird	Works have not commenced.	

Knox City Council Project Status Report

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Project Number	Project Name	Total Adjusted Budget
1628	Boronia Wayfinding Strategy	\$120,000
Baird	Works have not commenced.	
1629	Community Planning to support Boronia railway station development	\$100,000
Baird	Works have not commenced.	
1630	Chandler Park Reserve Flood Lighting	\$300,000
Chandler	Trenching commenced early September and is now complete. Currently waiting for permit approval to pour footings and install light poles.	
1631	Carrington Park - Squash Court	\$623,242
Friberg	Access Road and associated Fire Watermain/hydrants progressing through their design phases concurrently.	
1632	Knox Leisureworks - Strategic Review	\$150,000
Baird	Strategic review of Knox Leisureworks has commenced with internal meetings held.	

5 Motions for Which Notice has Previously Been Given

6 Supplementary Items

7 Urgent Business

8 Confidential Items