

MINUTES

Meeting of Council

Held at the
Civic Centre
511 Burwood Highway
Wantirna South
On
Monday 27 May 2024



The Agenda for the Meeting of Council, Monday 27 May 2024, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Meeting of Council.

The meeting commenced at 7:02pm.

PRESENT:

<i>Cr J Dwight (Mayor)</i>	<i>Chandler Ward</i>
<i>Cr Y Allred</i>	<i>Baird Ward</i>
<i>Cr M Timmers-Leitch</i>	<i>Collier Ward</i>
<i>Cr S Grasso</i>	<i>Dinsdale Ward</i>
<i>Cr M Baker</i>	<i>Dobson Ward</i>
<i>Cr S Laukens</i>	<i>Friberg Ward</i>
<i>Cr L Cooper</i>	<i>Scott Ward</i>
<i>Cr D Pearce</i>	<i>Taylor Ward</i>
<i>Cr N Seymour (Via Zoom)</i>	<i>Tirhatuan Ward</i>

<i>Mr M Kelleher</i>	<i>Acting Chief Executive Officer</i>
<i>Mr G Curcio</i>	<i>Director - Customer and Performance</i>
<i>Mr G Thorne</i>	<i>Director – Infrastructure</i>
<i>Mr N Ward</i>	<i>Acting Director - City Livability</i>
<i>Ms S Kleine</i>	<i>Acting Director – Connected Communities</i>
<i>Mr A Dowling</i>	<i>Manager, Governance and Risk</i>
<i>Ms N Lorkin</i>	<i>Chief Financial Officer</i>

THE MEETING OPENED WITH A STATEMENT OF ACKNOWLEDGEMENT AND A STATEMENT OF COMMITMENT

“Knox City Council acknowledges we are on the traditional land of the Wurundjeri and Bunurong people and pay our respects to elders both past and present.”

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1 Apologies and Requests for Leave of Absence

Nil.

2 Declarations of Conflict of Interest

Councillor Laukens foreshadowed declaring a general conflict of interest in Item 8.2 - Minor Grants Program 2023-24 Monthly Report.

3 Confirmation of Minutes

The Chairperson, Councillor Jude Dwight invited Councillors to raise any opposition to the Minutes of the Meeting of Council held on 22 April 2024. There being none, the Chairperson declared the Minutes be confirmed.

4 Presentations, Petitions and Memorials

MEMORIALS

JOSEPH CULLEN

The Mayor provided the following tribute to Joseph Cullen, Chief Executive Officer of Your Library Limited following his passing:

- It is with deep sadness that Council shares the news that Joseph Cullen, Chief Executive Officer of *Your Library Limited*, passed away on Sunday 12 May aged 69.
- As head of *Your Library* (formerly Eastern Regional Libraries) for nearly 20 years, Joseph demonstrated sector leading innovation, focusing on making library services accessible for all and utilising technology to move libraries into a modern technology-based era.
- His achievements include managing the transition from Eastern Regional Libraries Corporation to *Your Library Limited*, a beneficial enterprise limited by guarantee. He led the library service with courage and commitment through the COVID lockdowns, implementing both Click and Collect and postal delivery services to ensure community members could still access library resources.
- Joseph also oversaw the planning and development of new library services at Realm in Ringwood; Lilydale and Belgrave libraries in Yarra Ranges; and Bayswater and Knox libraries in Knox. He also served as a Board member of the Boronia Revitalisation Board.
- Joseph championed access-for-all initiatives, including the introduction of programming to cater for the needs of the most vulnerable members of our communities, and launching the Flexi library service in the Yarra Ranges. Joseph represented the region as a Past President and Executive Team Member of Public Libraries Victoria.

- Council passes condolences on to Joseph's beloved wife, Meredith, his three children, Laura, Alexander and Andrew, his family and loved ones.

AUNTY HELEN BALDWIN

The Mayor provided the following tribute to Aunty Helen Darby Baldwin following her recent passing on Wednesday 8 May 2024:

- Born 30 June 1952, Aunty Helen was the third child of seven siblings to Nelly Darby.
- Part of the Stolen Generation, she was stolen at birth from the hospital and placed in the Turana State Welfare Depot, then Presbyterian Baby Home in Canterbury, followed by various unsatisfactory foster homes. The Kildonan home system becoming a favourable and loving change where she lived with Faye, Lloyd and family in Syndal.
- Aunty Helen's love of sport was evident from a young age being talented in most sports. Her talent and love of sport passed onto her children Robby, Clinton and Ricky and her grandchildren.
- Married to Greg Baldwin for nearly 56 years with their family home in Ferntree Gully, Aunty Helen was a beloved mother, grandmother and adored elder in the Victorian Aboriginal community, whose spark will live on forever.
- Council passes on deepest condolences to Aunty Helen's family and loved ones.

5 Reports by Councillors

5.1.1 Councillor Laukens

Councillor Laukens reported attending the following meetings:

- Independent MP Breakfast Meeting
- ANZAC Day Dawn Service at Boronia RSL
- Waterford Valley Lakes ANZAC Day Commemoration Service, Observance and Lunch
- Meeting with Ferntree Gully News
- Knox United Female Football Special Event at Carrington Park Leisure Centre
- Hubs Tour
- Metro East MAV Regional Meeting
- Knox Neighbourhood Policing Forum
- Ferntree Gully News Volunteers Thank You Party
- Extraordinary Board Meeting at 'Your Library Limited'
- Bunjil Way Users Group Meeting
- Mental Health Summit for Community Leaders in Knox
- MAV State Council Meeting
- 'Your Library Limited' ARAC Meeting
- Inaugural Women's Forum hosted by Mary Doyle MP and attended by the Hon. Katy Gallagher, Minister for Finance, Women and the Public Service
- Knox Community Awards Event
- National Reconciliation Week 2024 Event: Bridging Perspectives – Two-way Learning in Governance
- Sorry Day Event
- Volunteer for Knox Expo Invite

Councillor Laukens also:

- Thanked Councillor Dwight for her heartfelt Memorials earlier in the Meeting.
- Congratulated the volunteers, nominees and award winners who participated in Council's Knox Community Awards, with the Civic Centre well activated by the community.
- Thanked Council's Infrastructure and Connected Communities teams for working with the Knox Athletics Club and the Knox Remote Car Club to help their projects along with regular informative updates.

5.1.2 Councillor Allred

Councillor Allred reported attending the following meetings:

- Knox Early Years Advisory Committee Meeting
- Knox Neighbourhood Policing Forum
- Mental Health Summit for Community Leaders in Knox City Council

- Knox Community Awards Event
- Sorry Day Event

Councillor Allred also:

- Attended the Knox Community Policing Forum where critical discussions regarding community safety and policing strategies were outlined and acknowledged the collaborative efforts required.
- Noted the Mental Health Summit focused on pressing mental health issues with enlightening stakeholder discussions highlighting the importance of community support and initiatives.
- Outlined that the Early Years Advisory Committee discussed the cultural sensitivities and complexities surrounding domestic violence with policies and approaches required to be sensitive to the diverse needs of the community.
- Praised the Knox Community Awards which involved recognising the commitment and storytelling of 49 volunteers, in addition to award winners, including:
 - Community Organisation of the Year - Feed One Feed All
 - Outstanding Volunteer Service winners:
 - Liz Bullen
 - Bernard Fewster
 - Kathleen Loxton
 - Trevor Norton
 - Nirmala Nyaupane
 - Volunteer of the Year - Christine Anderson
- Recognised the power of truth telling and acknowledging the past to build a better future, as occurred at Council's the Sorry Day Ceremony.
- Passed on sincere condolences to the family and colleagues of former Your Library Limited CEO Joseph Cullen who recently passed away, describing him as a wonderful man and a long-term community leader who will be sorely missed.
- Reflected that the events of the month highlighted the importance of community engagement in addressing the multi-faceted challenges faced by the municipality.

5.1.3 Councillor Baker

Councillor Baker reported attending the following meetings:

- Ferntree Gully Quarry ANZAC Day Memorial Service
- Coonara Community House Annual General Meeting
- Knox Active Ageing Advisory Committee Meeting
- Glengollan Village Volunteers Celebration

Councillor Baker also:

- Noted numerous reports of leaf litter and street sweeping issues had been received and raised with Council officers.

5.1.4 Councillor Grasso

Councillor Grasso:

- Noted enquiries from residents regarding parking around Westfield Knox and aspects of the Bayswater and Boronia Renewal Strategy Draft Plans
- Attended the Mental Health Summit which allowed community leaders to share ideas and discuss mental health research and topics.
- Noted Council has established the Mental Health and Wellbeing Support Card and Family Violence Contact Card each of which provide useful contact numbers and advice for the community, noting cards are available at facilities such as local libraries and community houses.
- Highlighted that there are two Men's Mental Health workshops coming up on 29 May and 5 June from 6:30pm at the Carrington Park Leisure Centre.
- Attended the Inaugural Women's Forum at the Swinburne Wantirna Campus hosted by Mary Doyle MP and attended by the Hon. Katy Gallagher, Minister for Finance, Women and the Public Service which involved discussing gender aspects of the Federal Budget and a Q&A session.
- Joined the congregation of St Stephens Anglican Church in Bayswater for the installment of their new permanent Vicar Rev. Sujit David by Bishop Paul Barker, after 18 months of locum vicars.
- Participated in the moving Sorry Day Ceremony to mark Reconciliation Week.
- Attended the Knox Community Awards, passing congratulations to award winners in the Lewis Park Reserve Parkrun, 'With One Voice' Bayswater Choir and volunteer Maha Kasaravaj.

5.1.5 Councillor Cooper

Councillor Cooper:

- Thanked Councillor Allred for mentioning the Community Safety Forum with members of Knox Police which provided residents with peace of mind as to what the Police are doing to address crime issues.
- Noted enquiries and themes from residents regarding a strong desire for improved public safety due to concerns regarding crime rates, safety and the adequacy of street and park lighting with a desire to enhance lighting and visibility, with the following locations added to the list of planned improvements:
 - Old Stud Road
 - Llewellyn Park Drive
 - David Cooper Park

- Noted discussions have been initiated to improve street sweeping initiatives to address leaf foliage through the change of seasons from Autumn into Winter.

5.1.6 Councillor Seymour

Councillor Seymour:

- Praised the Knox Community Awards and congratulated the Governance Team for organising a successful event held in high esteem by all who participated.
- Flagged the Official Opening of the Stamford Park Wetlands will be held on 15 June and encouraged residents to attend.

5.1.7 Councillor Timmers-Leitch

Councillor Timmers-Leitch reported attending the following meetings:

- Independent MP Breakfast Meeting
- Liberal MP Breakfast Meeting
- Volunteer for Knox Expo
- Boronia RSL ANZAC Day Service
- Early Years Advisory Committee Meeting
- Local Government (Grade 1&2 Inquiry) Talk at St Luke's Primary School
- MAV Candidate Information Session at Yarra Ranges Council
- Environment Advisory Committee
- Idea for Community Festival at Wantirna Mall
- Mental Health Summit for Community Leaders in Knox
- IDAHOBIT Flag Raising
- Eastern Community Legal Centre 50th Birthday Dinner which was an empowering event
- Inaugural Women's Forum hosted by Mary Doyle MP and attended by the Hon. Katy Gallagher, Minister for Finance, Women and the Public Service
- Knox Community Awards
- Sorry Day Event at the Knox Civic Centre

Councillor Timmers-Leitch also:

- Acknowledged the retirement of Council staff member Reay from the Reactive Services Team. Reay has demonstrated unwavering civic pride, hard work and commitment in picking up litter across Knox at shopping centres like Wantirna Mall and Studfield and in Council parks particularly at Tim Neville Arboretum. Reay recently retired on his 78th Birthday having taken only 6 sick days off in 28 years of service and will be missed.

- Informed the community she would not be contesting the Local Government Elections this year noting it was time for some fresh energy and new representation for the people of Collier and her announcement created the opportunity to empower and inspire interested candidates to consider putting their hands up to represent the community. Councillor Timmers-Leitch also committed to making herself available to support any person interested in participating in the upcoming elections with her insights and knowledge on the process, the policies and the realities of both Council and the role of Councillor.

5.1.8 Councillor Dwight

Councillor Dwight reported attending the following meetings:

- Climate Emergency Conference
- Independent MP Breakfast
- ANZAC Day Dawn Service at Boronia RSL
- Sri Vakrathunda Vinayagar Temple Annual Chariot Festival at The Basin
- Boronia Autumn Market at Dorset Square
- Greater South East Melbourne Jobs and Skills Summit and associated Mayors Briefing
- Interview with Channel 9 regarding Waste Collection
- Opening of the Council Plan Deliberative Community Panel Engagement
- 3RRR Radio Interview
- Mayoral Forum: Local Government Amendment Bill Briefing
- The Basin Music Festival Thank You Night
- Radio Eastern 98.1FM Mayoral Monthly Interview
- Tour of Knox Library and associated breakfast with Eastern Regional Group Mayors
- Knox City Council Corporate Induction
- Liberal MP Breakfast Meeting
- Metro East MAV Regional Meeting
- Victoria Police Knox Neighbourhood Policing Forum
- Ferntree Gully News Annual Reception for Volunteers
- Meeting with the new Manager of The Basin Community House
- Meeting with representatives of Boronia and The Basin Community News
- Eastern Affordable Housing Alliance Executive Committee Meeting
- IDAHOBIT Morning Tea and Rainbow Flag-Raising
- Eastern Community Legal Centre 50th Anniversary Dinner
- Book Launch of 'The Golden Bulb'
- Meeting regarding Ferntree Gully Village Signage
- Glengollan Village Celebration of Volunteers
- Meeting with The Hon. Catherine King MP and Mary Doyle MP at Fairpark Reserve
- Inaugural Women's Forum hosted by Mary Doyle MP and attended by the Hon. Katy Gallagher, Minister for Finance, Women and the Public Service
- Knox Community Awards

- Sorry Day Event at Knox City Council
- Volunteer for Knox – Volunteering Expo

Councillor Dwight also:

- Encouraged residents and stakeholders to participate in the Plan for Victoria Consultation Period and make submissions to the Engage Victoria website (engage.vic.gov.au) to pass on what they want Victoria to look like, noting the Eastern Region Group website contained a video made by the Mayors in the region which highlights key issues and provides advocacy information.
- Praised and congratulated the work of volunteers who were recognised at the Knox Community Awards which she was privileged to attend, including the nominees, winners and Community Awards Committee Members (Councillor Allred, Councillor Seymour, Rowan Jennion and John Draffin) for making the decisions relating to the Awards.
- Thanked long-term volunteer of The Basin Cricket Club, Mark Edwards, for the respect and support he had provided to Councillor Dwight and acknowledged his recent retirement from the role of Secretary after 17 years where he had worked tirelessly supporting the club, facilitated a healthy and inclusive club culture and developed a very cooperative relationship with Council.
- Noted she was honoured to represent Council at Aunty Helen Baldwin's farewell to Dreamtime.
- Recognised National Sorry Day at the start of Reconciliation Week and that issues facing first nations people were not only in the past, noting children as young as 10 can still be incarcerated in Victoria and estimates indicate 65% of children incarcerated are of First Nations descent. The Mayor noted the theme for Reconciliation Week is "Now More Than Ever" and was a call to all Australians to be allies in support of First Nations peoples.

6 Planning Matters

6.1 Report of Planning Applications Decided Under Delegation 1 April 2024 to 30 April 2024

SUMMARY

Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.

RECOMMENDATION

That the planning applications decided under delegation reports (between 1 April 2024 to 30 April 2024) be noted.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Cooper

That the planning applications decided under delegation reports (between 1 April 2024 to 30 April 2024 be noted.

CARRIED

6.2 Boronia Renewal Strategy and Amendment C192knox

SUMMARY

The Draft Boronia Renewal Strategy (BRS) and Amendment C192knox to the Knox Planning Scheme were placed on public consultation between 6 March 2023 and 13 April 2023 with 95 submissions received for the BRS and Amendment. At its meeting on 25 September 2023, Council resolved to request the appointment of an independent Planning Panel to consider all submissions received.

Planning Panel Victoria heard the matter on 8 December 2023, with officers and Hansen Partnership representing Council at the hearing. The Panel provided its recommendations on 2 February 2024 (Attachment 1) and the report was publicly released 10 days after Council's receipt of the report.

The Panel has recommended that Council adopt Amendment C192knox as per the Council resolution of 25 September 2023 subject to the following changes:

1. In respect of Bambury Street and Elsie Street:
 - a. Rezone land on the southern side of Bambury Street and Elsie Street to Neighbourhood Residential Zone Schedule 1.
 - b. Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3.
 - c. Update the local policy to reflect these changes.
2. Apply the exhibited mandatory 31.5 metres (10 storeys) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storey) building height.
3. Amend Design and Development Overlay Schedule 10 as proposed by the Panel in Appendix D.

Officers have reviewed the Panel's recommendation and recommend Council support the recommendations, with the exception of Point 1 above. The officers' view is provided in Attachment 2.

This report focuses on:

- The Panel recommendations, and Officers' responses with the intention of making a final decision on the Amendment.

- Officers' responses and recommendations to the BRS for adoption of the Boronia Renewal Strategy.
- Proposed adoption of the Boronia Renewal Strategy Implementation Plan to guide Council's actions for the Boronia Major Activity Centre (MAC) for the next 20 years.

Recent discussions with the Department of Transport and Planning have also alerted officers to considerable delays with the Minister of Planning approving Amendments. As the Design and Development Overlay Schedule 7 (DDO7) controls are set to expire before the end of the year, officers also recommend that Council seek approval to extend the controls for the period from the lapse date and notification of approval of Amendment C192knox. This temporary extension would ensure that the DDO7 built form design controls are in place for Boronia whilst Amendment C192knox is considered for approval.

RECOMMENDATION

That Council resolve to:

1. Receive and note the Panel Report to Amendment C192knox (**Attachment 1**) and the officers' recommended response to the Panel recommendations (**Attachment 2**).
2. Adopt the Boronia Renewal Strategy, its Summary and its Implementation Plan (**Attachments 6, 7, and 8**).
3. Adopt Amendment C192knox pursuant to Section 29(1) of the Planning & Environment Act 1987 and submit the adopted Amendment to the Minister for Planning for approval (**Attachment 4**).
4. Write to the Minister for Planning pursuant to Section 20(4) of the Planning and Environment Act 1987 requesting that she prepare, adopt and approve an amendment to extend Design and Development Overlay Schedule 7 (DDO7) until 15 December 2025.
5. Authorise the Chief Executive Officer (or such person nominated by the Chief Executive Officer) to undertake minor changes to Amendment C192knox, the Boronia Renewal Strategy and associated documents and s.20(4) application to the Minister, which do not change the purpose or intent of these documents.

RESOLUTION

MOVED: Councillor Dwight

SECONDED: Councillor Allred

That Council resolve to:

1. Receive and note the Panel Report to Amendment C192knox (**Attachment 1**) and the officers' recommended response to the Panel recommendations (**Attachment 2**).
2. Adopt the Boronia Renewal Strategy, its Summary and its Implementation Plan (**Attachments 6, 7 and 8**).
3. Adopt Amendment C192knox (**Attachment 4**) pursuant to Section 29(1) of the Planning and Environment Act 1987 subject to the following change:
 - a. Adopt the Panel's recommendation in relation to Bambury Street and Elsie Street, Boronia including rezoning the subject properties to the Neighbourhood Residential Zone Schedule 1.
4. Submit adopted Amendment C192knox to the Minister for Planning for approval.

5. **Write to the Minister for Planning pursuant to Section 20(4) of the Planning and Environment Act 1987 requesting that she prepare, adopt and approve an amendment to extend Design and Development Overlay Schedule 7 (DDO7) until 15 December 2025.**
6. **Authorise the Chief Executive Officer (or such person nominated by the Chief Executive Officer) to undertake minor changes to Amendment C192knox, the Boronia Renewal Strategy and associated documents and s.20(4) application to the Minister, which do not change the purpose or intent of these documents.**

CARRIED

A Division was called by Councillor Cooper

For the motion: Councillor Allred, Councillor Dwight, Councillor Grasso, Councillor Laukens, Councillor Pearce and Councillor Timmers-Leitch

Against the motion: Councillor Baker, Councillor Cooper and Councillor Seymour

Abstention: Nil

CARRIED 6:3

7 Public Question Time

Following the completion of business relating to Item 6, Planning Matters, the business before the Council Meeting was deferred to consider questions submitted by the public.

Question Time commenced at 8:10pm.

The Mayor conveyed officers' apologies to submitters Nathan, and Barney Zwartz, acknowledging their questions were not included in the April Council Meeting due to an administrative error.

Councillor Seymour left the meeting on Zoom at 8:19pm during Item 7 - Public Question Time and returned to the meeting via Zoom at 8:19pm.

The following questions were raised with Council:

7.1.1 Question One - Nathan

Noting the latest census data on Council's website shows the proportion of Knox's community demographic with birthplaces or ancestry in Gaza or the Palestinian territories are less than 0.1%, does Council therefore recognise the recent petition regarding Palestine is not reflective of a genuine Knox community initiative – but rather a divisive fringe campaign for radical anti-Israeli politics?

Councillor Jude Dwight responded:

- I presented the petition to Council in February, and I'm happy to respond to this question.
- Council's Governance Rules do not require petitions be to representative of the demographics of the Knox community, or impose any limits on those who are entitled to sign and submit a petition.
- When petitions are formally presented to Council, we also do not assume they are representative of the broader community.
- We do however recognise that those who choose to sign a petition have validly expressed their views to Council - and have an appropriate process in place for Council to acknowledge these petitions.

7.1.2 Question Two - Barney Zwartz

I presume that Council has received the reports Director Thorne says are required from suitably qualified arborists on the health of the pine trees at Koolunga Native Reserve. Can this be provided to the community?

My second question is more a plea. I beg the Council to reconsider urgently this massive and wanton planned vandalism of the pine trees at Koolunga that are so greatly loved by those who actually use the reserve.

In relation to the first part of the submission the Director Infrastructure, Grant Thorne responded:

- It is unclear what reports from suitably qualified arborists about the health of the pine trees this question is referring to.
- The adopted Koolunga Native Reserve Future Directions Plan, Action 1.4 in the Final Plan says, “Acknowledging current faunal species usage of the mature pine trees that are nearing end of life, plan for a staged removal of *Pinus radiata* throughout the reserve, including revegetation with appropriate indigenous species in consultation with Council’s Biodiversity Team.”
- Given this resolution, an assessment of the health of all the pine trees has not been undertaken, and hence there are no reports to provide.

In relation to the second part of the submission, Councillor Dwight responded:

- Tonight makes the fourth of five PQTs this year that questions have been received relating to aspects of the endorsed Koolunga Native Reserve Future Direction Plan. Actions 2.3 to 2.7 of the endorsed 1994 Koolunga Native Reserve Management Plan specified removing all the pine trees in the reserve.
- Councillors know that these pine trees were not planted but were the re-growth that occurred some years after the pine trees were removed. And Councillors know that the Reserve is a designated Site of Biological Significance and that pine trees are a significant environmental weed.
- This Council has endorsed a Future Direction Plan for Koolunga Native Reserve which includes as an action, “plan for a staged removal of *Pinus radiata* throughout the reserve, including revegetation with appropriate indigenous species in consultation with Council’s Biodiversity Team.”
- Given the number of questions Council receives relating to various aspects of the endorsed Koolunga Future Directions Plan, I would be more than happy to meet with you to discuss your concerns further and assist your understanding.

7.1.3 Question Three - Darren Wallace

Can Council provide advice on funding opportunities for noxious weed control on Council lands, from the State Government Department of Energy, Environment and Climate Change (DEECA) and has Council applied for any such funding and if not, why not?

The Director Infrastructure, Grant Thorne responded:

- Knox has received and participates in several programs to assist in managing noxious weeds:

Peri-Urban Weed Management Partnerships – Protecting the Dandenong Ranges.
 - This partnership has been running for approximately 12 years in partnership with; Shire of Yarra Ranges (Lead), Parks Victoria and Melbourne Water.
 - This program targets land in the Dandenong Ranges area of the partnership organisations. For Knox this is specifically targeted to The Basin area. This grant also provides funding for targeted private properties where the weed threat is bound by the land managed by the above organisations. Knox received approximately \$3000 through this program.

Peri-Urban Weed Management Partnerships – Lower Dandenong Creek Biodiversity Protection

- This partnership is in its first cycle of funding. This grant is a regional approach to addressing the weed threat to the southern part of the Dandenong catchment in Knox. The partnership includes City of Greater Dandenong (Lead), City of Casey, Parks Victoria, Melbourne Water, Bunurong Land Council. The funding for this program is \$34,000 over 3 years.

Living Links

- Living links is a regional collaboration with the aim of creating larger partnerships across the Dandenong catchment to provide co-ordinated direction and to lobby for funding. Some of this funding goes towards reducing the weed threat to biodiversity in the region.
- This partnership has been in place since 2003 and includes the following organisations:
 - Melbourne Water
 - Bayside City Council
 - City of Casey
 - Frankston City Council
 - City of Greater Dandenong
 - City of Kingston
 - Knox City Council
 - Maroondah City council
 - Monash City Council
 - City of Whitehorse
 - Yarra Ranges City Council
 - Parks Victoria
 - South East Water
 - Conservation Volunteers Australia
 - Bushwalking Victoria
 - Field Naturalists Club of Victoria
- In the past Knox was part of the Corridors of Green Program (Melbourne Water). This grant provides financial assistance to stimulate partnership approaches for the protection and rehabilitation of water ways on public land. Previous successful grant applications have been used to implement a program of pulse grazing (Goats) to reduce the threat of weeds along water ways, assist in works to remove weeds and follow up with revegetation. Council has been unsuccessful in the application of similar programs this financial year, however, Council continues to work closely with Melbourne Water. Knox have supported Friends Groups in accessing the Corridors of Green funding to implement weed works.
- In addition to noxious weeds, Knox is part of the Eastern Region Pest Animal Network (ERPAN), which is a collaboration of 13 LGA's, along with DEECA, Melbourne Water, Department of Transport and the Port Phillip Westernport Catchment Management Authority. This takes a regional approach in managing feral species such as Deer, Foxes and Rabbits.

Question Time Concluded at 8:22pm.

8 Officer Reports

8.1 Quarterly Performance Report for the Quarter Ended 31 March 2024

SUMMARY

The Quarterly Performance Report for the period ended 31 March 2024 is presented for consideration.

RECOMMENDATION

That Council:

1. Endorses the Quarterly Performance Report for the period ended 31 March 2024.
2. Approves the closure of Council Plan (Year 2) initiatives CP 2.2.10 Develop an Integrated Major Infrastructure Development Plan for sport, leisure and recreation and CP 5.3.7 Implement an internal self-assessment process to monitor Council's performance in decision making.
3. Approves the allocation of up to \$0.300 million from the Aged Care Reserve to fund two Senior Exercise Parks to be located at Wally Tew Reserve in Ferntree Gully and Marie Wallace Park in Bayswater.

The Mayor noted an addendum was issued on the Council Agenda shortly after initial publication to reflect in Section 11 that the Report included a confidential attachment.

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Baker

That Council:

1. Endorses the Quarterly Performance Report for the period ended 31 March 2024.
2. Approves the closure of Council Plan (Year 2) initiatives CP 2.2.10 Develop an Integrated Major Infrastructure Development Plan for sport, leisure and recreation and CP 5.3.7 Implement an internal self-assessment process to monitor Council's performance in decision making.
3. Approves the allocation of up to \$0.300 million from the Aged Care Reserve to fund two Senior Exercise Parks to be located at Wally Tew Reserve in Ferntree Gully and Marie Wallace Park in Bayswater.

CARRIED

8.2 Minor Grants Program 2023-24 Monthly Report

SUMMARY

This report summarises the grant applications recommended for approval in May for the 2023-24 Minor Grants Program. All applications have been assessed against the criteria set out in the Minor Grants Program Procedure.

Applications under the Minor Grants Procedure are limited to a maximum of \$3,000.00 within the current financial year.

RECOMMENDATION

That Council resolve to:

1. Approve 11 applications for a total of \$20,788.99 (excluding GST) as detailed below:

Applicant Name	Project Title	Amount Requested	Amount Recommended (excl. GST)
Lewis Park Reserve Parkrun	Lewis Park Reserve Parkrun – Outdoor Speakers	\$499.00	\$499.00
RDA Knox – Riding for the Disabled Knox Branch	Safe Site – First Aid and Defibrillator Project	\$2,893.00	\$2,630.00
Knox Waverley Calisthenics Club Inc.	KWCC Storage Container Refurbishment	\$3,000.00	\$3,000.00
Ferntree Gully Tennis Club Inc.	Replacement carpet for tennis clubrooms	\$3,000.00	\$3,000.00
MSA Training	Free Auslan workshops for the Knox Community	\$3,000.00	\$2,727.27
One Hope Community Church Inc.	Coffee Plus – Art Sessions	\$500.00	\$454.55
Knox Junior Football Netball Club Inc.	Update Volunteer Equipment	\$1,936.00	\$999.09
Colour Notes Choir	Colour Notes Choir Concert	\$1,139.00	\$1,035.45
The Basin Theatre Group Inc.	Scissor lift Replacement Project	\$3,000.00	\$2,727.27
Australian Society of Graduate Tamils	The Tamil Forum and Competition	\$3,000.00	\$1,000.00
Knox Community Gardens Society Inc.	Replacement and Repair of Plot Edges	\$2,988.00	\$2,716.36
Total		\$24,955.00	\$20,788.99

2. Defer four applications requesting a total of \$11,264.60 as detailed below:

Applicant Name	Project Title	Amount Requested
Mr Perfect Inc.	Ferntree Gully Community Barbeques	\$2,500.00
Bengali Association of Victoria	Cultural Event by BAV Seniors	\$3,000.00

Knox Football Netball Club Inc.	Security Fencing to Enable Container Recycling	\$2,894.60
Sherbrooke Little Athletics Club	Sherbrooke Little Athletics Line Marking Equipment	\$2,870.00
Total		\$11,264.60

3. Refuse three applications requesting a total of \$6,270.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
Cantonese Art Association Inc.	Dragon Boat Festival Celebration	\$2,380.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p> <ul style="list-style-type: none"> 6.16 - Applications will not be supported from organisations who have not satisfied previous Council Grant funding agreement conditions including grant acquittals from any other Council grant program; and 6.8 - Applications will not be supported from organisations who have not provided evidence to Council's satisfaction of the expenditure of any previous grant provided by Council.
Insan Cham Muslim Melbourne Inc.	Eid Celebration	\$3,000.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p> <p>To be eligible for a grant, applying organisations must:</p> <ul style="list-style-type: none"> 6.6 - Hold adequate public liability insurance appropriate to the activity outlined in the application.
Ringwood Community Gardens Inc.	Community Garden Clean up	\$890.00	<p>This application is ineligible due to the following clause under the Minor Grant Program:</p> <ul style="list-style-type: none"> 6.18 - For items normally part of a reasonable operating budget for the applicant organisation (e.g. salaries, rental, maintenance, utilities, cleaning, insurance etc.) unless it can be demonstrated to Council's satisfaction that exceptional circumstances warrant consideration. For sporting clubs, grant funding will not support the purchase of routine or everyday

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
			sports equipment required for playing the sport (i.e., balls).
Total		\$6,270.00	

4. Note that should the recommended grants be approved by Council, the Minor Grants Program budget for 2023-24 will be exhausted.
5. Note that one previous application, deferred at the April 2024 Ordinary Meeting of Council for Jaffaria Association is to be treated as withdrawn, as the applicant has not provided the requested additional information and the project dates have now passed.

Pursuant to Section 130 of the Local Government Act 2020 (the Act) and Chapter 5 of the Governance Rules of Knox City Council, Councillor Laukens declared a general conflict of interest in this item on the grounds that she is a Committee Member of one of the applicants, Knox Community Gardens and noted this grant application was discussed at a Committee Meeting in which was an attendee.

Councillor Laukens left the meeting at 8:33pm before the discussion and vote on item 8.2

RESOLUTION

MOVED: Councillor Cooper

SECONDED: Councillor Baker

That Council resolve to:

1. **Approve 11 applications for a total of \$21,160.54 (excluding GST) as detailed below:**

Applicant Name	Project Title	Amount Requested	Amount Recommended (excl. GST)
Lewis Park Reserve Parkrun	Lewis Park Reserve Parkrun – Outdoor Speakers	\$499.00	\$499.00
RDA Knox – Riding for the Disabled Knox Branch	Safe Site – First Aid and Defibrillator Project	\$2,893.00	\$2,630.00
Knox Waverley Calisthenics Club Inc.	KWCC Storage Container Refurbishment	\$3,000.00	\$3,000.00
Ferntree Gully Tennis Club Inc.	Replacement carpet for tennis clubrooms	\$3,000.00	\$3,000.00
MSA Training	Free Auslan workshops for the Knox Community	\$3,000.00	\$2,727.27
One Hope Community Church Inc.	Coffee Plus – Art Sessions	\$500.00	\$454.55

Applicant Name	Project Title	Amount Requested	Amount Recommended (excl. GST)
Knox Junior Football Netball Club Inc.	Update Volunteer Equipment	\$1,936.00	\$1099.00
Colour Notes Choir	Colour Notes Choir Concert	\$1,139.00	\$1,035.45
The Basin Theatre Group Inc.	Scissor lift Replacement Project	\$3,000.00	\$2,727.27
Australian Society of Graduate Tamils	The Tamil Forum and Competition	\$3,000.00	\$1,000.00
Knox Community Gardens Society Inc.	Replacement and Repair of Plot Edges	\$2,988.00	\$2,988.00
Total		\$24,955.00	\$21,160.54

2. Defer four applications requesting a total of \$11,264.60 as detailed below:

Applicant Name	Project Title	Amount Requested
Mr Perfect Inc.	Ferntree Gully Community Barbeques	\$2,500.00
Bengali Association of Victoria	Cultural Event by BAV Seniors	\$3,000.00
Knox Football Netball Club Inc.	Security Fencing to Enable Container Recycling	\$2,894.60
Sherbrooke Little Athletics Club	Sherbrooke Little Athletics Line Marking Equipment	\$2,870.00
Total		\$11,264.60

3. Refuse three applications requesting a total of \$6,270.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
Cantonese Art Association Inc.	Dragon Boat Festival Celebration	\$2,380.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p> <ul style="list-style-type: none"> 6.16 - Applications will not be supported from organisations who have not satisfied previous Council Grant funding agreement conditions including grant acquittals from any other Council grant program; and 6.8 - Applications will not be supported from organisations who have not provided evidence to Council's satisfaction of the expenditure of any previous grant provided by Council.
Insan Cham Muslim Melbourne Inc.	Eid Celebration	\$3,000.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p>

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
			To be eligible for a grant, applying organisations must: <ul style="list-style-type: none"> 6.6 - Hold adequate public liability insurance appropriate to the activity outlined in the application.
Ringwood Community Gardens Inc.	Community Garden Clean up	\$890.00	This application is ineligible due to the following clause under the Minor Grant Program: <ul style="list-style-type: none"> 6.18 - For items normally part of a reasonable operating budget for the applicant organisation (e.g. salaries, rental, maintenance, utilities, cleaning, insurance etc.) unless it can be demonstrated to Council's satisfaction that exceptional circumstances warrant consideration. For sporting clubs, grant funding will not support the purchase of routine or everyday sports equipment required for playing the sport (i.e., balls).
Total		\$6,270.00	

4. Note that should the recommended grants be approved by Council, the Minor Grants Program budget for 2023-24 will be exhausted.
5. Note that one previous application, deferred at the April 2024 Ordinary Meeting of Council for Jaffaria Association is to be treated as withdrawn, as the applicant has not provided the requested additional information and the project dates have now passed.

CARRIED

Councillor Laukens returned to the meeting at 8:37pm following the vote on item 8.2

PROCEDURAL MOTION

ADJOURNMENT

MOVED: Councillor Cooper

SECONDED: Councillor Allred

That Council adjourn the Meeting for 10 Minutes.

CARRIED

The Meeting was adjourned at 8:38pm and resumed at 8:50pm with all Councillors present.

8.3 Waste and Resource Strategy and Implementation

SUMMARY

At the Council meeting held 18 December 2023, Council endorsed the draft Knox Waste and Resource Strategy 2023-2030 for the purpose of formal community consultation. This followed an initial consultation process including a community survey, a Councillor workshop, targeted consultation with the Environmental Advisory Committee and internal stakeholder feedback.

A 3-week formal community consultation period was initiated commencing 12 February 2024, closing 1 March 2024 via the Have Your Say Page, face to face pop up sessions with hard copy surveys also available. A total of 78 responses were received largely supporting the goals and direction of the document, which have been summarised and where appropriate incorporated into the final Waste and Resource Strategy and Implementation Plan which is presented to Council for adoption.

RECOMMENDATION

That Council resolve to:

1. Adopt the 'Our Waste and Resource Strategy 2023-2030'.
2. Note and endorse the accompanying 'Our Waste and Resource Strategy – Implementation Plan'.

MOTION

MOVED: Councillor Seymour

SECONDED: Councillor Baker

That Council resolve to:

1. Adopt the 'Our Waste and Resource Strategy 2023-2030'.
2. Note and endorse the accompanying 'Our Waste and Resource Strategy – Implementation Plan'.
3. Note Knox Council has one of the most challenging and costly reforms to implement. Waste management and resource recovery in Australia and Victoria are driven by ambitious policies, impacting local service delivery and necessitating continuous improvement, which Knox Council acknowledges, and is committed to evolving the waste service in the interests of finding a balance between policy and high customer satisfaction.

LOST

A Division was called by Councillor Seymour

For the motion: Councillor Baker, Councillor Pearce and Councillor Seymour

Against the motion: Councillor Allred, Councillor Cooper, Councillor Dwight, Councillor Grasso, Councillor Laukens and Councillor Timmers-Leitch

Abstention: Nil

LOST 3:6

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Grasso

That Council resolve to:

1. Adopt the 'Our Waste and Resource Strategy 2023-2030'.
2. Note and endorse the accompanying 'Our Waste and Resource Strategy – Implementation Plan'.

CARRIED

8.4 Fair Access Policy

SUMMARY

This report provides Councillors with a status update for the development of the Melbourne East Region Sport and Recreation Fair Access Policy (Policy). The proposed Policy in this report was developed with the Melbourne East Region Councils (MERCs). The report offers a comprehensive overview supporting the Melbourne East Region Sport and Recreation Fair Access Policy (Attachment 1). It also gives Councillors information on the work conducted to date and outlines the next steps to progress this work.

RECOMMENDATION

That Council resolve to:

1. Note that the State Government mandates that all Local Government Authorities are to have an adopted Fair Access Policy from 1 July 2024 to access State Government Funding; and
2. Adopt the Melbourne East Region Sport and Recreation Fair Access Policy, as presented in Attachment 1.

RESOLUTION

MOVED: Councillor Cooper

SECONDED: Councillor Grasso

That Council resolve to:

1. **Note that the State Government mandates that all Local Government Authorities are to have an adopted Fair Access Policy from 1 July 2024 to access State Government Funding; and**
2. **Adopt the Melbourne East Region Sport and Recreation Fair Access Policy, as presented in Attachment 1.**

CARRIED

8.5 Notice of Motion No.146 - Passive Security & Surveillance at David Cooper Park

SUMMARY

David Cooper Park is located in Wantirna South and features grassed areas, playground, shelter and BBQs, half court basketball court and a conservation area.

At the 22 April 2024 Council meeting, Council endorsed Notice of Motion 146 – Passive Security and Surveillance at David Cooper Park following concerns being raised about safety and crime in the area which were raised during a public meeting held on 22 March 2024 in the park.

This report responds to the Notice of Motion request for consideration of the feasibility of providing lighting and line marking a pickleball court within the reserve.

RECOMMENDATION

That Council

1. Receives and notes this report in response to the 22 April 2024 Council Meeting Notice Motion 146 relating to David Cooper Reserve;
2. Refers any decision towards funding of lighting within David Cooper Reserve to the 2025/26 Budget process, noting a ranking assessment for the site, based on capital works ranking criteria, will enable the priority of this site to be assessed against all other sites;
3. Note the current development status of the Active Knox plan and use the outcomes and directions of this plan to define key opportunities for pickleball, including consideration of David Cooper reserve as a potential site for this activity.

RESOLUTION

MOVED: Councillor Cooper

SECONDED: Councillor Laukens

That Council

1. Receives and notes this report in response to the 22 April 2024 Council Meeting Notice Motion 146 relating to David Cooper Reserve;
2. Refers any decision towards funding of lighting within David Cooper Reserve to the 2025/26 Budget process, noting a ranking assessment for the site, based on capital works ranking criteria, will enable the priority of this site to be assessed against all other sites;
3. Note the current development status of the Active Knox plan and use the outcomes and directions of this plan to define key opportunities for pickleball, including consideration of David Cooper reserve as a potential site for this activity.

CARRIED

8.6 Cleve Avenue Easement Drainage Contributory Scheme

SUMMARY

Council has received requests in relation to the need for improved easement drainage serving properties at Cleve Avenue and Ross Avenue, The Basin. It has been identified that these properties are not serviced by a formal Council drainage system with some property house drains connecting to a private drain and some properties may not be connected to anything at all.

A proposal has therefore been developed to install underground drainage along the rear of properties. This was presented to local residents as per Council's Contributory Schemes – Special Rates and Charges Policy. In response, residents have not supported a proposal to undertake works as a Contributory Scheme.

This report advises of the preliminary investigations undertaken and recommends that Council resolve to not proceed with the proposed Contributory Scheme due to lack of resident support.

RECOMMENDATION

That Council:

1. Note the residents' views on undertaking a Contributory Scheme along the rear easement of the properties at Cleve Avenue and Ross Avenue, The Basin.
2. Not proceed with the proposed Scheme;
3. Refer the project for installation of underground drainage within the rear easement of Cleve Avenue and Ross Avenue to Council's future Capital Works Program; and
4. Advise all affected owners/occupiers and any party which has registered its interest in the scheme in writing of Council's decision.

RESOLUTION

MOVED: Councillor Dwight

SECONDED: Councillor Baker

That Council:

1. **Note the residents' views on undertaking a Contributory Scheme along the rear easement of the properties at Cleve Avenue and Ross Avenue, The Basin.**
2. **Not proceed with the proposed Scheme;**
3. **Refer the project for installation of underground drainage within the rear easement of Cleve Avenue and Ross Avenue to Council's future Capital Works Program; and**
4. **Advise all affected owners/occupiers and any party which has registered its interest in the scheme in writing of Council's decision.**

CARRIED

8.7 Revised Instrument of Delegation to Members of Council Staff

SUMMARY

Instruments of Delegation represent the formal delegation of powers by Council and enable the effective functioning of Council.

The Instrument of Delegation – Road Management Responsibilities has been revised to reflect changes to position titles within the organisation.

RECOMMENDATION

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), Council resolves that:

1. There be delegated to the members of Council staff holding, acting or performing the duties of the offices or positions referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), the powers, duties and functions set out in the respective instrument, subject to the acceptance of tracked changes and the conditions and limitations specified in the Instrument;
2. Upon this resolution being made and, subject to the acceptance of tracked changes and the instruments being signed by Council's Chief Executive Officer and the Mayor, the Instrument of Delegation – Road Management Responsibilities (Attachment 1) shall come into force;
3. On the coming into force of the instrument, pursuant to Resolution 2 above, the previous Instrument of Delegation – Road Management Responsibilities is revoked; and
4. The duties and functions set out in the instruments must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Baker

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), Council resolves that:

1. There be delegated to the members of Council staff holding, acting or performing the duties of the offices or positions referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), the powers, duties and functions set out in the respective instrument, subject to the acceptance of tracked changes and the conditions and limitations specified in the Instrument;
2. Upon this resolution being made and, subject to the acceptance of tracked changes and the instruments being signed by Council's Chief Executive Officer and the Mayor, the Instrument of Delegation – Road Management Responsibilities (Attachment 1) shall come into force;
3. On the coming into force of the instrument, pursuant to Resolution 2 above, the previous Instrument of Delegation – Road Management Responsibilities is revoked; and

- 4. The duties and functions set out in the instruments must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

CARRIED

8.8 Sale of 4 Coorie Avenue, Bayswater

SUMMARY

Council land at 4 Coorie Avenue, Bayswater, was identified as surplus to Council requirements in 2018 and approved for sale by Council at the meeting on 27 November 2023. The property has since been offered for sale at auction and subsequently by private treaty. The Council resolution allowed officers to place the property on the market for sale by private treaty until 14 May 2024.

As the property is yet to be sold, officers are seeking Council approval to sell the property by private treaty with a new valuation, as required under the Local Government Act 2020.

RECOMMENDATION

That Council resolve to:

1. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of 4 Coorie Avenue, Bayswater (Lot 21 on Plan of Subdivision 12008, Certificate of Title Volume 07639 Folio 135) by private treaty in accordance with Confidential Attachment 2.
2. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documentation associated with the sale and transfer of 4 Coorie Avenue, Bayswater.
3. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the report to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
4. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential report to the extent necessary at their discretion, including for the purposes of informing the community about the content of the report or Council's decision.

RESOLUTION

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Grasso

That Council resolve to:

1. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of 4 Coorie Avenue, Bayswater (Lot 21 on Plan of Subdivision 12008, Certificate of Title Volume 07639 Folio 135) by private treaty in accordance with Confidential Attachment 2. 2. 3. 4.
2. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documentation associated with the sale and transfer of 4 Coorie Avenue, Bayswater.
3. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the report to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
4. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential report to the extent necessary at their discretion, including for the purposes of informing the community about the content of the report or Council's decision.

CARRIED

9 Supplementary Items

Nil.

10 Notices of Motion

10.1 Notices of Motion No 147 - Waste Collection

The following Notice of Motion was lodged by Councillor Seymour in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve to:

1. Note the Kerbside Reform Update report tabled at the Council meeting on 25 March 2024 and subsequent receipt of Officer reports and Legal advice regarding the broad implications of any potential change to the rubbish collection frequency as debated in the Council meeting on 22 April 2024.
2. Note the rescission motion carried at the Council meeting on 22 April 2024 as set out in Attachment 1 to this Motion.
3. Acknowledge the implementation of the Kerbside Reform is in its infancy and that Council and Councillors are receiving mixed formal and informal community feedback as to the new service's ability to meet the diverse needs of Knox households.
4. Receive a report at the August 2024 Council Meeting (unless deferred in consultation with the Mayor) which explores the feasibility of:
 - 4.1. Implementing a revised system for choosing bin sizes that caters to the diverse needs of households. This system would offer option of 80L, 120L, and 240L general waste and FOGO bins, while maintaining the standard 240L recycling bin and allowing households currently with 2 x 120lt general waste bins to have the option to receive a 240lt bin instead; based on the current collection frequencies:
 - General waste (yellow lid) fortnightly collection
 - Recycle waste (blue lid) fortnightly collection
 - Organic waste (green lid) weekly collection
 - 4.2. Introducing weekly residential recycling kerbside service for the two weeks prior to Christmas Day up until New Year's Day to accommodate the peak seasonal needs for residential recycling collection.
 - 4.3. Introducing procedures and systems for Renters of residential properties to be able to determine and pay for their preferred Kerbside bin services, if agreement cannot be reached with a Landlord and the service funded via the Landlord's rates is insufficient.
5. Note officers will need to undertake work including but not limited to the following matters, in order to inform the future report as per 4.1, 4.2 and 4.3 above:
 - 5.1. Understand any probity issues associated with varying Contract 3149 to assess the integrity of the procurement process given the proposed bin size and seasonal service changes. This includes ensuring transparency and fairness of the process.

- 5.2. Obtain legal advice to inform any variations to Contract 3149 in a manner which delivers best value to Council and complies with Council's procurement obligations under the Local Government Act 2020.
- 5.3. Undertake a preliminary financial assessment of the impact on the Residential Garbage Charge to ensure alignment with policy of a full cost recovery and consider the process for this being determined through a future Council Budget or Revised Budget, subject to Council endorsement of the changes.
- 5.4. Consider the timeline and process for the implementation of any change to the size of bins offered, seasonal frequency change and Renter solution, including community engagement and a communications program prior to implementation.
- 5.5. Further assess the environmental impact of the proposed change including changes in greenhouse gas emissions due to increased collection frequency, landfill emissions and landfill capacity.
- 5.6. Assess the resources required to implement the proposed change to the bin sizes offered, seasonal collection and Renter solution of collection, including within the waste, communications, customer services and rates teams, and the impact this will have on other planned actions including the planned change of bin lids in the 2024/25 financial year.
6. Receive a report at the August 2024 Council Meeting (unless deferred in consultation with the Mayor) which provides an update to the Community regarding Knox Council's progress towards a soft plastics solution including bench marking solutions currently offered by neighbouring LGAs and whether Knox is in a position to replicate these offerings.

Extract from the Minutes of the 22 April Council Meeting

Following is an extract of the resolution successfully carried at the 22 April Council meeting in relation to Item 10.1, Notice of Rescission Motion No. 144 - Waste Collection Frequency

That Council resolve:

- A. That the following resolutions of the Council Meeting on 25 March 2024 in relation to Item 8.3 Kerbside Reform Update be rescinded:**

That Council resolve to:

- 1. Note the Kerbside Reform Update report including broad implications of any potential change to the rubbish collection frequency.**
- 2. Note Contract 3149: Kerbside Bin Based Collection Services is scheduled to commence on 1 July 2024 which was tendered and awarded based on the current collection frequencies:**
 - a) General waste (yellow lid) fortnightly collection**
 - b) Recycle waste (blue lid) fortnightly collection**
 - c) Organic waste (green lid) weekly collection**
- 3. Express its strategic intention to change the waste collection frequency to:**
 - a) General waste (yellow lid) change to weekly collection**
 - b) Recycle waste (blue lid) remains as fortnightly collection**
 - c) Organic waste (green lid) remains as a weekly collection,**

noting that a future report to Council will be required in order for Council to make a final decision on the matter.
- 4. Note officers will need to undertake work including but not limited to the following matters in order to inform a future report to Council regarding a waste collection frequency change:**
 - a. Understand any probity issues associated with varying Contract 3149 to assess the integrity of the procurement process given the proposed frequency change. This includes ensuring transparency and fairness of the process.**
 - b. Obtain legal advice to inform any variations to Contract 3149 in a manner which delivers best value to Council and complies with Council's procurement obligations under the Local Government Act 2020.**
 - c. Having regard to points 4a and 4b, commence negotiations regarding a possible variation to Contract 3149 including understanding applicable contract variation costs, changes to bin lift rates, route planning, fleet composition and the timelines associated with the contractor implementing any change to the delivery frequency.**
 - d. Calculate the increase to the Residential Garbage Charges that would be required to fully recover the additional costs associated with varying Contract 3149 and consider the process for this being determined through a future Council Budget or Revised Budget.**

- e. Consider the timeline and process for the implementation of any change to the collection frequency, including community engagement and a communications program prior to implementation.
 - f. Further assess the environmental impact of the proposed change including changes in greenhouse gas emissions due to increased collection frequency, landfill emissions and landfill capacity.
 - g. Assess the resources required to implement the proposed change to the frequency of collection, including within the waste, communications, customer services and rates teams, and the impact this will have on other planned actions including the planned change of bin lids in the 2024/25 financial year.
- 5. Note that implementing point 4 of this resolution will impact on existing priorities currently planned within the impacted teams, requiring other actions and projects to be delayed.
 - 6. Given the level of work involved, note a subsequent report covering the matters in point 4 of this resolution, along with any other matters deemed relevant, will be presented to Council in the first six months of 2025, in order for Council to make a final decision on any rubbish collection frequency change.
- B. To note the Kerbside Reform Update report as presented to the Council Meeting on 25 March 2024.
 - C. To pursue a proactive program of support for households still adapting to the current waste collection services. This support will include targeted education and facilitation of improved access to expanded special consideration request and additional service supports.
 - D. Receive a further report to Council no later than April 2025 regarding the progress of the Kerbside reforms, service outcomes delivered to the community and the effectiveness of the special consideration request and additional service supports.

MOTION

MOVED: Councillor Seymour

SECONDED: Councillor Baker

That Council resolve to:

- 1. Note the Kerbside Reform Update report tabled at the Council meeting on 25 March 2024 and subsequent receipt of Officer reports and Legal advice regarding the broad implications of any potential change to the rubbish collection frequency as debated in the Council meeting on 22 April 2024.
- 2. Note the rescission motion carried at the Council meeting on 22 April 2024 as set out in Attachment 1 to this Motion.
- 3. Acknowledge the implementation of the Kerbside Reform is in its infancy and that Council and Councillors are receiving mixed formal and informal community feedback as to the new service's ability to meet the diverse needs of Knox households.
- 4. Receive a report at the November 2024 Council Meeting (unless deferred in consultation with the Mayor) which explores the feasibility of:

- 4.1. Implementing a revised system for choosing bin sizes that caters to the diverse needs of households. This system would offer option of 80L, 120L, and 240L general waste and FOGO bins, while maintaining the standard 240L recycling bin and allowing households currently with 2 x 120lt general waste bins to have the option to receive a 240lt bin instead; based on the current collection frequencies:
 - General waste (yellow lid) fortnightly collection
 - Recycle waste (blue lid) fortnightly collection
 - Organic waste (green lid) weekly collection
- 4.2. Introducing weekly residential recycling kerbside service for the two weeks prior to Christmas Day up until New Year's Day to accommodate the peak seasonal needs for residential recycling collection.
- 4.3. Introducing procedures and systems for Renters of residential properties to be able to determine and pay for their preferred Kerbside bin services, if agreement cannot be reached with a Landlord and the service funded via the Landlord's rates is insufficient.
5. Note officers will need to undertake work including but not limited to the following matters, in order to inform the future report as per 4.1, 4.2 and 4.3 above:
 - 5.1. Understand any probity issues associated with varying Contract 3149 to assess the integrity of the procurement process given the proposed bin size and seasonal service changes. This includes ensuring transparency and fairness of the process.
 - 5.2. Obtain legal advice to inform any variations to Contract 3149 in a manner which delivers best value to Council and complies with Council's procurement obligations under the Local Government Act 2020.
 - 5.3. Undertake a preliminary financial assessment of the impact on the Residential Garbage Charge to ensure alignment with policy of a full cost recovery and consider the process for this being determined through a future Council Budget or Revised Budget, subject to Council endorsement of the changes.
 - 5.4. Consider the timeline and process for the implementation of any change to the size of bins offered, seasonal frequency change and Renter solution, including community engagement and a communications program prior to implementation.
 - 5.5. Further assess the environmental impact of the proposed change including changes in greenhouse gas emissions due to increased collection frequency, landfill emissions and landfill capacity.
 - 5.6. Assess the resources required to implement the proposed change to the bin sizes offered, seasonal collection and Renter solution of collection, including within the waste, communications, customer services and rates teams, and the impact this will have on other planned actions including the planned change of bin lids in the 2024/25 financial year.
6. Receive a report at the November 2024 Council Meeting (unless deferred in consultation with the Mayor) which provides an update to the Community regarding Knox Council's progress towards a soft plastics solution including bench marking solutions currently offered by neighbouring LGA's and whether Knox is in a position to replicate these offerings.

A Division was called by Councillor Baker

For the motion: Councillor Baker, Councillor Pearce and Councillor Seymour

Against the motion: Councillor Allred, Councillor Cooper, Councillor Dwight, Councillor Grasso, Councillor Laukens and Councillor Timmers-Leitch

Abstention: Nil

LOST 3:6

PROCEDURAL MOTION

MOVED: Councillor Pearce

SECONDED: Councillor Laukens

That Council resolve to extend the Meeting until 11:00pm.

CARRIED

10.2 Notice of Motion No 148 - Waste Collection

The following notice of motion was lodged by Councillor Pearce in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve:

1. To receive a report to a Council Meeting between November 2024 and January 2025 (unless deferred to a later date in consultation with the Mayor) that facilitates consideration of tendering a new contract for general waste collection providing an additional fortnightly waste collection service to that provided under Contract 3149 (Kerbside Bin Based Collection Services) and provided on an alternate fortnightly basis to the existing service.
2. That the report prepared pursuant to Resolution 1 above should address:
 - a. The feasibility of completing the necessary preparations for the tender process by 30 June 2025;
 - b. The likely timelines for the tender process from advertising through to award of contract;
 - c. The likely commencement date for services to commence under the new contract; and
 - d. Any other matters considered relevant to Council's consideration.

MOTION

MOVED: Councillor Pearce

SECONDED: Councillor Cooper

That Council resolve:

1. To receive a report to a Council Meeting between November 2024 and January 2025 (unless deferred to a later date in consultation with the Mayor) that facilitates consideration of tendering a new contract for general waste collection providing an additional fortnightly waste collection service to that provided under Contract 3149 (Kerbside Bin Based Collection Services) and provided on an alternate fortnightly basis to the existing service.
2. That the report prepared pursuant to Resolution 1 above should address:
 - a. The feasibility of completing the necessary preparations for the tender process by 30 June 2025;
 - b. The likely timelines for the tender process from advertising through to award of contract;
 - c. The likely commencement date for services to commence under the new contract; and
 - d. Any other matters considered relevant to Council's consideration.

LOST

A Division was called by Councillor Pearce

For the motion: Councillor Pearce

Against the motion: Councillor Allred, Councillor Baker, Councillor Cooper, Councillor Dwight, Councillor Grasso, Councillor Laukens and Councillor Timmers-Leitch

Abstention: Councillor Seymour

LOST 1:7:1

10.3 Notice of Motion No 149 - Rates

The following notice of motion was lodged by Councillor Pearce in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve:

1. To note the Proposed Budget 2024/25 anticipates that financial years 2024/25, 2025/26, 2026/27 and 2027/28 will be in line with the rate cap.
2. To note the Proposed 2024-25 Budget presented to Council on 22 April 2024 does not allocate any resources towards the [planning or] preparation of an application for a rate cap variation.

Councillor Pearce noted the lateness of the hour and indicated he was willing to allow Notice of Motion 149 to lapse and bring the motion instead to the June Council Meeting.

The Motion LAPSED for want of a mover and seconder.

11 Urgent Business

Nil.

12 Questions Without Notice

Nil.

13 Confidential Items

PROCEDURAL MOTION

CLOSURE OF MEETING

MOVED: Councillor Timmers-Leitch

SECONDED: Councillor Grasso

That Council resolve to close the meeting in accordance with Section 66(2) of the Local Government Act 2020 in order to consider:

A. Item 13.1- Renewable Energy Power Purchase Agreement for Council's Buildings, because it relates to:

- Council business information that will prejudice Council's position when negotiating the price for contracting electricity if prematurely released; and

B. Item 13.2 Bayswater Library Relocation Release, because it relates to:

- private commercial information, that if released, it would:
 - a) Unreasonably expose the landlord/business to disadvantage because it would release financial information about the business that is not generally available to their competitors; and/or
 - b) Disclose Council business information, that will prejudice Council's position when negotiating a final lease if prematurely released.

CARRIED

THE MEETING WAS CLOSED TO THE PUBLIC AT 10:46pm

MEETING CLOSED AT 10:57pm

Minutes of Meeting confirmed at the
Meeting of Council
held on Monday, 24 June 2024

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes.

AGENDA

Meeting of Council

To be held at the

Civic Centre

511 Burwood Highway

Wantirna South

On

Monday 27 May 2024 at 7:00 PM

This meeting will be conducted as a hybrid meeting



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Bruce Dobson

Chief Executive Officer

1 Apologies and Requests for Leave of Absence

2 Declarations of Conflict of Interest

3 Confirmation of Minutes

Confirmation of Minutes of Meeting of Council held on Monday 22 April 2024

4 Presentations, Petitions and Memorials

5 Reports by Councillors

6 Planning Matters

6.1 Report of Planning Applications Decided Under Delegation 1 April 2024 to 30 April 2024

Final Report Destination: Council
Paper Type: For Noting
Author: Paul Dickie, Manager City Planning & Building
Manager: Manager City Planning & Building, Paul Dickie
Executive: Director, City Liveability, Matt Kelleher

SUMMARY

Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.

RECOMMENDATION

That the planning applications decided under delegation reports (between 1 April 2024 to 30 April 2024 be noted.

1. REPORT

Details of planning applications decided under delegation from **1 April 2024 to 30 April 2024** are attached. The applications are summarised as follows:

Application Type	No.
Building & Works: Residential	1
Other	5
Subdivision	10
Units	10
Tree Removal / Pruning	9
Single Dwelling	3
Change of Use	1
Child Care Centre	1
TOTAL	40

2. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

Attachments

Nil

Knox City Council

Planning Applications Decided - Council

Where Decision Date is between 1 April 2024 and 30 April 2024

Ward	No/ Type	Address	Description	Decision
Baird	2024/9020	28 Lightwood Drive FERNTREE GULLY VIC 3156	Two Lot Subdivision (approved unit development)	3/04/2024 Approved
Baird	2023/6126	53 Westley Street FERNTREE GULLY VIC 3156	Development of the land for two double-storey dwellings	4/04/2024 Approved
Baird	2023/6412	9 Conway Court BORONIA VIC 3155	Construction of six (6) triple storey dwellings and two (2) double storey dwellings	12/04/2024 Notice of Decision
Baird	2023/6536	7 Malua Road FERNTREE GULLY VIC 3156	Construction of a double storey dwelling to the rear of the existing dwelling	12/04/2024 Approved
Baird	2024/6167	11 Cameelo Court FERNTREE GULLY VIC 3156	Two Lot Subdivision (approved unit development)	24/04/2024 Approved
Baird	2023/6385	3/12 London Drive BAYSWATER VIC 3153	Construction of a warehouse on vacant lot and reduction of car parking	26/04/2024 Approved
Chandler	2023/6312	454 Dorset Road BORONIA VIC 3155	Two lot subdivision	9/04/2024 Approved
Chandler	2023/6407	323 Forest Road THE BASIN VIC 3154	Construction of a new double-storey dwelling, alterations and additions to the existing dwelling, and two (2) lot subdivision	9/04/2024 Approved
Chandler	2024/6082	48 Stuart Street THE BASIN VIC 3154	The removal of one (1) Hesperocyparis lusitanica (Mexican Cypress) and one (1) Eucalyptus melliodora (Yellow Box)	9/04/2024 Approved
Chandler	2023/6503	28 Conyers Street THE BASIN VIC 3154	Construction of a double storey dwelling to the rear of the existing dwelling, including vegetation removal and two lot subdivision	12/04/2024 Approved
Chandler	2024/6087	25 Stoneleigh Avenue BORONIA VIC 3155	Removal of one (1) Eucalyptus botryoides (Southern Mahogany) and pruning of one (1) Eucalyptus viminalis (Manna Gum)	12/04/2024 Approved

Ward	No/ Type	Address	Description	Decision
Chandler	2024/6058	40 Robertson Crescent BORONIA VIC 3155	The pruning of one (1) Eucalyptus nicholii (Narrow Leaved Black Peppermint) and the removal of one (1) Leptospermum petersonii (Lemon Scented Tea Tree)	12/04/2024 Approved
Chandler	2024/6091	37 Goodwin Street THE BASIN VIC 3154	Removal of one (1) Dead Eucalyptus sp	18/04/2024 Approved
Chandler	2023/6543	37 McDonald Crescent BORONIA VIC 3155	Development of the land for a single-storey dwelling, shed, and removal of vegetation	24/04/2024 Approved
Dinsdale	2023/6564	25 Stud Road BAYSWATER VIC 3153	Seven lot subdivision (existing buildings)	11/04/2024 Approved
Dinsdale	2023/6211	38 Kumala Road BAYSWATER VIC 3153	Development of the land for one (1) double storey dwelling and one (1) single storey dwelling to the rear of the existing dwelling	29/04/2024 Notice of Decision
Dinsdale	2024/6075	24 Begonia Avenue BAYSWATER VIC 3153	Three lot Subdivision (approved unit development)	22/04/2024 Approved
Dinsdale	2024/9025	91 Parkhurst Drive KNOXFIELD VIC 3180	Buildings and works to externally alter a building	23/04/2024 Approved
Dobson	2024/6079	1-3/14 Roberts Street FERNTREE GULLY VIC 3156	Removal of one (1) Eucalyptus scoparia (Wallangara White Gum)	11/04/2024 Approved
Dobson	2024/6049	26 The Avenue FERNTREE GULLY VIC 3156	Buildings and works (construction of a single storey dwelling)	10/04/2024 Approved
Dobson	2024/6133	12 Glass Road UPPER FERNTREE GULLY VIC 3156	Buildings and works to the existing dwelling to construct a roof over existing timber deck	9/04/2024 Approved
Dobson	2024/6099	24 Hilltop Road UPPER FERNTREE GULLY VIC 3156	Removal of one (1) Acacia melanoxylon (Blackwood)	19/04/2024 Approved
Dobson	2023/6339	959 Burwood Highway FERNTREE GULLY VIC 3156	The use and development of the land for the purpose of a childcare centre, signage and removal of vegetation	12/04/2024 Notice of Decision

Ward	No/ Type	Address	Description	Decision
Dobson	2024/6110	6 Drake Street FERNTREE GULLY VIC 3156	Removal of two (2) Eucalyptus globulus (Southern Blue Gum)	22/04/2024 Approved
Dobson	2024/6104	8 Beatrice Place FERNTREE GULLY VIC 3156	Removal of eight (8) Chamaecyparis lawsoniana (Lawson's Cypress)	22/04/2024 Approved
Friberg	2024/6140	1/19 Lynn Drive FERNTREE GULLY VIC 3156	Two lot subdivision (approved unit development)	8/04/2024 Approved
Friberg	2023/6418	13 O'Connor Road KNOXFIELD VIC 3180	Construction of one (1) double storey dwelling to the rear of the existing dwelling	24/04/2024 Notice of Decision
Friberg	2023/6581	39 Kathryn Road KNOXFIELD VIC 3180	Construction of two double storey dwellings on the land	29/04/2024 Approved
Scott	2024/6160	Waverley Christian Sch 1248 High Street Road WANTIRNA SOUTH VIC 3152	Removal of two (2) Eucalyptus cephalocarpa (Silver Stringybark)	19/04/2024 Approved
Taylor	2024/6125	4 Bushwillow Close ROWVILLE VIC 3178	Buildings and Works (Construction of a double storey dwelling)	19/04/2024 Approved
Taylor	2023/6376	50 Murray Crescent ROWVILLE VIC 3178	Two (2) lot subdivision	26/04/2024 Notice of Decision
Taylor	2023/6488	8 Raymond Road, ROWVILLE VIC 3178	Two (2) lot subdivision	24/04/2024 Notice of Decision
Tirhatuan	2023/6528	35 Michele Drive SCORESBY VIC 3179	Development of the land for two (2) double storey dwellings	9/04/2024 Notice of Decision
Tirhatuan	2024/9023	93 Taylors Lane ROWVILLE VIC 3178	Two lot subdivision (approved unit development)	19/04/2024 Approved
Tirhatuan	2023/6465	1100 Stud Road ROWVILLE VIC 3178	Construction of six (6) dwellings and alteration of access to a road in a Transport Zone 2	19/04/2024 Approved
Tirhatuan	2024/9022	7 Jellico Drive SCORESBY VIC 3179	Buildings and works (construction of a mezzanine to be used as storage)	19/04/2024 Approved
Tirhatuan	2022/6306	20/8 Enterprise Drive ROWVILLE VIC 3178	Change of Use - Indoor Recreation	12/04/2024 Approved

Ward	No/ Type	Address	Description	Decision
Tirhatuan	2024/9024	22 Rocco Drive SCORESBY VIC 3179	Buildings and works (convert garden bed into 4 carparking spaces and install automated sliding gates)	15/04/2024 Approved
Tirhatuan	2024/6085	690 Stud Road SCORESBY VIC 3179	Ten Lot subdivision (approved unit development)	24/04/2024 Approved
Tirhatuan	2024/9026	7/12 Henderson Road KNOXFIELD VIC 3180	Buildings and works (construction of a mezzanine floor internal to the existing warehouse)	29/04/2024 Approved

6.2 Boronia Renewal Strategy and Amendment C192knox

Final Report Destination:	Council
Paper Type:	For Decision
Author	Acting Coordinator City Strategy and Planning, Jodie Saisanas
Manager:	Manager City Futures, Shiranthi Widan
Executive:	Director City Liveability, Matt Kelleher

SUMMARY

The Draft Boronia Renewal Strategy (BRS) and Amendment C192knox to the Knox Planning Scheme were placed on public consultation between 6 March 2023 and 13 April 2023 with 95 submissions received for the BRS and Amendment. At its meeting on 25 September 2023, Council resolved to request the appointment of an independent Planning Panel to consider all submissions received.

Planning Panel Victoria heard the matter on 8 December 2023, with officers and Hansen Partnership representing Council at the hearing. The Panel provided its recommendations on 2 February 2024 (Attachment 1) and the report was publicly released 10 days after Council's receipt of the report.

The Panel has recommended that Council adopt Amendment C192knox as per the Council resolution of 25 September 2023 subject to the following changes:

1. In respect of Bambury Street and Elsie Street:
 - a. Rezone land on the southern side of Bambury Street and Elsie Street to Neighbourhood Residential Zone Schedule 1.
 - b. Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3.
 - c. Update the local policy to reflect these changes.
2. Apply the exhibited mandatory 31.5 metres (10 storeys) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storey) building height.
3. Amend Design and Development Overlay Schedule 10 as proposed by the Panel in Appendix D.

Officers have reviewed the Panel's recommendation and recommend Council support the recommendations, with the exception of Point 1 above. The officers' view is provided in Attachment 2.

This report focuses on:

- The Panel recommendations, and Officers' responses with the intention of making a final decision on the Amendment.
- Officers' responses and recommendations to the BRS for adoption of the Boronia Renewal Strategy.
- Proposed adoption of the Boronia Renewal Strategy Implementation Plan to guide Council's actions for the Boronia Major Activity Centre (MAC) for the next 20 years.

Recent discussions with the Department of Transport and Planning have also alerted officers to considerable delays with the Minister of Planning approving Amendments. As the Design and Development Overlay Schedule 7 (DDO7) controls are set to expire before the end of the year, officers also recommend that Council seek approval to extend the controls for the period from the lapse date and notification of approval of Amendment C192knox. This temporary extension would ensure that the DDO7 built form design controls are in place for Boronia whilst Amendment C192knox is considered for approval.

RECOMMENDATION

That Council resolve to:

1. Receive and note the Panel Report to Amendment C192knox (**Attachment 1**) and the officers' recommended response to the Panel recommendations (**Attachment 2**).
2. Adopt the Boronia Renewal Strategy, its Summary and its Implementation Plan (**Attachments 6, 7, and 8**).
3. Adopt Amendment C192knox pursuant to Section 29(1) of the Planning & Environment Act 1987 and submit the adopted Amendment to the Minister for Planning for approval (**Attachment 4**).
4. Write to the Minister for Planning pursuant to Section 20(4) of the Planning and Environment Act 1987 requesting that she prepare, adopt and approve an amendment to extend Design and Development Overlay Schedule 7 (DDO7) until 15 December 2025.
5. Authorise the Chief Executive Officer (or such person nominated by the Chief Executive Officer) to undertake minor changes to Amendment C192knox, the Boronia Renewal Strategy and associated documents and s.20(4) application to the Minister, which do not change the purpose or intent of these documents.

1. DISCUSSION

Planning Panel discussion and recommendations

The Panel recommendations are:

1. In respect of Bambury Street and Elsie Street:
 - a. Rezone land on the southern side of Bambury Street and Elsie Street to Neighbourhood Residential Zone Schedule 1.
 - b. Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3.
 - c. Update the local policy to reflect these changes.
2. Apply the exhibited mandatory 31.5 metres (10 storeys) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storey) building height.
3. Amend Design and Development Overlay Schedule 10 as proposed by the Panel in Appendix D.

The Panel Report is provided in **Attachment 1** and the officers' recommended response to the Panel Report recommendations are provided in **Attachment 2**.

The Panel Report, in consideration of the background documentation, broadly supports

the strategic grounds for Amendment C192knox. The Panel Report summarises the key issues raised within the submissions as:

Changes to the activity centre boundary and proposed rezonings

Summary of submissions:

- Support for the areas proposed to be removed from the activity centre.
- Objection to include additional areas to the activity centre, including comments to the planning controls that give effect to a transition in built form.
- Objection to the proposed rezoning of the Bambury Street area but support for its exclusion from the activity centre boundary.

Panel response:

The Panel supports the areas proposed to be removed from the activity centre and the change to the activity centre boundary. However, the Panel does not support the proposed rezoning for the southern side of Bambury and Elsie Streets to the General Residential Zone 3 (GRZ3).

The Panel recognises that Council's proposal to rezone Bambury Street and Elsie Streets is to address a policy tension and inconsistency in built form outcomes that has arisen as a result of development overtime however does not believe the proposed rezoning addresses this tension. The Panel recommends the southern side of Bambury and Elsie Streets be rezoned to the Neighbourhood Residential Zone 1 (NRZ1) to be consistent with the northern side, which in effect introduces more restrictive controls to the southern side than originally proposed under the Amendment.

Officer response:

The exhibited Amendment proposed to rezone the southern side of Bambury and Elsie Streets from the General Residential Zone 4 (GRZ4) to General Residential Zone 3 (GRZ3), which allows for a maximum height of 11 metres. The Amendment also proposed to remove these properties from the activity centre boundary to address a policy conflict between the inclusion of these properties within the activity centre (encouraging more intensive development) and the requirements of the Dandenong Foothills policy.

A quick analysis table of the changes and impact between the existing controls, the Amendment, and Panel recommendations is in **Attachment 3**.

Four submissions were received in support of removing Bambury Street from the activity centre boundary. Two of these submissions requested this area be rezoned to the Neighbourhood Residential Zone 1 to match the northern side, while others asked to consider allowing for a maximum 9 metres building height to be consistent with the northern side of Bambury Street.

The proposed Amendment sought to remove the property from the activity centre boundary and rezone to GRZ3 for the following reasons:

- The proposed Amendment considered the context of the Foothills Policy and the changes that happened to the south side properties in the past 10 years.
- Most lots have been redeveloped into townhouses with only a few remaining properties still having redevelopment opportunity (with some having planning permissions granted).
- Planning controls applying on the north side of the streets, particularly the DDO1 and DDO2, and the Bush Suburban preferred character would prevent any redevelopment of the remaining properties on the south side of the street.

- The remaining properties yet to be developed would be unfairly disadvantaged by their inclusion in the NRZ1 while surrounding properties have been redeveloped over time, changing the prevailing character.
- The interface between an Activity Centre (an area of significant change in character) and the Bush Suburban/Foothills (an area of low to no change in character) creates opportunity as a buffer.

Officers initially considered rezoning the subject area to NRZ1 (which reflects the Bush Suburban-Dandenong Foothills character of the area) in response to the submission. However, given the change in character of the area, where townhouse development has occurred, it is too late to effectively return this area to the Bush Suburban characteristics as encouraged through the NRZ1.

The properties outlined in red in Figure 1 below have multi-dwelling development potential along Bambury Street. The DDO1 and 2 that also applies would limit redevelopment to either dual occupancy (1 lot) or single dwellings.



Figure 1. Properties with development potential, Bambury Street, Boronia

Officers note that applying the controls as recommended by the Panel would unfairly disadvantage property owners/residents on the southern side by unduly restricting future redevelopment opportunities.

It is also the officers' view that the option recommended by the Panel creates significant material changes to the exhibited Amendment by ultimately limiting redevelopment opportunities to single dwellings, or some instances of detached dwellings. This outcome has not been tested with the community through the exhibition process and landowners have not been given the opportunity to be heard or lodge submissions on this matter. If the Panel recommendation is considered, officers consider the Amendment should be split to allow re-exhibition of the Bambury component, whilst the substantive Amendment is progressed to Ministerial approval.

Given the primary consideration of Amendment C192knox is to consider what built form and land use outcomes should be appropriately managed within the Boronia Major Activity Centre (MAC), officers consider an interim response to the rezoning proposal for Bambury Street should be taken under this Amendment and addressed more holistically through the Knox Housing Strategy review. This review is currently underway with a project scope and brief currently being developed.

In the interim, a middle ground alternative is to create a new Neighbourhood Residential Zone 8 (NRZ8) and transpose the content of the proposed General Residential Zone 3 (GRZ3) within the new NRZ8. This will have the benefit of:

- reducing the height to 9 metres, as generally intended by Council officers and responds to an existing character where no buildings have exceeded 9 metres in height;
- responding to the current and proposed controls with a buffer that will absorb transition between the activity centre and the surrounding residential area;
- addressing concerns from submitters;
- changing the purpose of the zone from “encouraging a diversity of housing type” as identified in the GRZ to “manage and ensure development respects the identified neighbourhood character” as identified in the NRZ. The Local Living Neighbourhood character already limits the housing types and therefore the NRZ would align even more with the intention to create a ‘stepping down’ transition from the Activity Centre that recognises the Foothills and recent development.

Officers consider that this approach will improve the Amendment component for Bambury Street, address key concerns from submitters, remain within the intent of the Amendment and not transform the Amendment to a point that it would require it to be exhibited again. This partially strengthens the proposed controls but not to the extent addressed by the Panel.

This report recommends this approach be applied to C192knox and that the Panel recommendations be referred to a full strategic review of the Bambury area undertaken as part of the future Knox Housing Strategy amendment.

Application of the Design and Development Overlay 10 (DDO10)

Summary of submissions:

- Mixture of opposition and support on height limits, objection to increasing housing density, concerns that controls encourage development that will change of the character of the centre.

Panel response:

The Panel supports the intent to protect views of the Dandenong Ranges and deemed the application of mandatory height control to such effect as appropriate. The Panel agreed the background strategic review has been rigorous.

The Panel has not supported the alternative position as set by Council at its Meeting on 25 September 2023 to change the height of the four corner sites at Boronia and Dorset Road from a mandatory maximum of 31.5 metres (10 storeys) as recommended by officers, to a discretionary maximum of 14 metres (4 storeys). The Panel noted this position is not based on any strategic justification; adding that State policies, in reference to the Urban Design Guidelines for Victoria and Clause 16 of the Victorian Planning Provisions, would support higher buildings at such landmark locations.

The Panel noted that several submitters referred to Box Hill as an activity centre where “inappropriate” development has occurred. However, it was noted that being a ‘Metropolitan Activity Centre’ with buildings around 30-storeys means Box Hill is a completely different category and character expectations with little correlation to Boronia.

The Panel was persuaded by the analysis that buildings up to, but no higher than, 10-storeys will achieve the objectives set for Boronia and note that while planning should respond to community concerns, such response cannot be a knee jerk reaction to community opposition without a strong strategic basis.

Overall, the Panel concluded that the exhibited DDO10 is appropriate, and its content is consistent with design guidance provided across other activity centres.

The Panel report goes on to also note that the Amendment:

- Is supported by, and implements, the relevant sections of the Planning Policy Framework.
- Is consistent with the relevant Ministerial Directions and Practice Notes.
- Is well founded and strategically justified.
- Should proceed subject to addressing the more specific issues raised in submissions as discussed in the Panel report.

Other Proposed Changes – Amendment C192knox

The Panel recommended changes to the DDO10 includes phrasing, typos and administrative fix-up suggested by officers' post Council's reporting on 25 September 2023. The changes, including that of Panel, help with the readability of the controls without changing any intent in what was submitted to Council.

The DDO10 aligns with the Panel's recommendation and officers' original recommendation to retain the mandatory 31.5 metres (10 storeys) maximum building height limit for the sites at the intersection of Boronia and Dorset Roads.

Officers note one additional typo requiring fixing at Table 3 (Precinct 3) – Sub-Precinct C (Discretionary Street setback):

"All road frontage west of Pine Crescent (inclusive) and Torrens Avenue: 3 metres" where 'Pine' Crescent should be 'Park' Crescent.

Officers will recommend that Council adopt the Amendment package for Amendment C192knox as presented in **Attachment 4**, which includes the following changes from the Council endorsed version on 25 September 2023:

- DDO10 as recommended by the Panel in appendix to the Panel Report, which applies the exhibited mandatory maximum building height limit, and with fixing the additional typo mentioned above in this report.
- The content of the proposed GRZ3 for Bambury Street re-labeled into a new NRZ8 applied to this area.

Proposed Changes - Boronia Renewal Strategy

Officers have reviewed and responded to key submissions made in relation to the Strategy; these submissions included:

- The general cleanliness of Boronia and the need to include strategies in relation to littering, and public waste/recycling bins.
- Questions about the future of Boronia Park and the provision of future recreation within it.

- General support for a multi-purpose community facility, preferably not in Boronia Park.
- Advocacy requests for an increase in public transport services, redevelopment of the Boronia Police Station, and more police presence.
- Comments in relation to the proposed vision for Boronia.
- Questions in relation to the movement strategy for the centre.

In addition to responding to submissions, changes that were also made in relation to the Amendment include:

- Change of character associated with the Major Activity Centre core through the proposed heights, consideration of viewlines and preferred design.
- Housing affordability and social housing.
- Vegetation, open space, green and leafy character.
- Amenity, congestion, parking.

A more detailed breakdown of the feedback received, and responses is provided in **Attachment 5**.

The following changes to the Boronia Renewal Strategy are recommended in response to comments from the community, an internal review prior to adoption, and in improving legibility and quality of the Strategy:

- A neutral translation/rewriting of several sentences without changing the intent but simply rephrased to improve legibility, fix typos, and use an active and more direct form of expression. The structure of the Strategy remains similar with no new directions or content included or omitted through this process.
- An update to data and references where current census data is available, or references have changed since the drafting of the Strategy in 2019 (e.g. new Council Plan).
- Relocated content from one part of the Strategy to another (sections 4.3.1, 4.3.6, 7.7, 8.7).
- Additional factual descriptions that provides further clarifications or context. These were considered in response to confusions or comments heard through the public consultation process (sections 1.2, 1.8, 4.3.3, 5.1.2, 5.3.2, 6.2.3, 7.2.1, 7.2.2, 7.2.4, 10.3).
- New content:
 - to complete a narrative (sections 4.4, 4.6, 4.7, 5.7, 6.2.4, 6.2.5, 6.2.7, 6.3.1, 6.3.2, 6.7, 8.2.7, 8.2.8, 8.2.9, 8.3.4, 8.3.5, 8.7, 10.4.4);
 - to respond to concerns raised by submissions (sections 4.6, 5.4, 7.2.6, 7.3.2, 7.4, 7.7).
- Figures 5 and 7 were corrected to address errors.
- A review and redrafting of each action to ensure they are practical and effective while maintaining the original intent.
- Consolidation of actions that were repetitive and removal of actions considered no longer necessary or effective by the relevant lead department.

A copy of the Strategy showing these proposed key changes is in **Attachment 6**. A summary version of the Strategy is also available in **Attachment 7**.

Implementation Plan

An Implementation Plan has been prepared to provide timeframes and approximate costs of delivery of the Strategy.

The Implementation Plan includes estimated costing in the order of \$2.7M plus additional costs to be determined for the first 8 years (short-term period extending to 2030) for the Big Move actions:

- Boronia Train Station Precinct Concept Plan finalisation.
- Boronia Park Masterplan finalisation.
- Boronia Multi-Purpose Community Facility investigation.
- Green Spine streetscaping delivery.

Along with the following key deliverables:

- Arts-based and creative businesses audit and feasibility.
- Place-making activities.
- Streetscaping masterplan and lighting strategy.
- Building materials and colours scheme and vertical green sustainability guidelines.
- Economic Development marketing promotion.
- DDA access audit.
- Boronia Road upgrade investigation.

The Implementation Plan includes an additional action in the Strategy to undertake monitoring and review of the strategy throughout its lifespan.

The Implementation Plan is provided in **Attachment 8**.

Next steps

Under Section 27 of the *Planning and Environment Act 1987*, Council must consider the Panel's report before deciding whether to adopt the amendment as presented and resolved at the 25 September 2023 Council meeting.

The Panel report recommends that the Amendment be adopted as exhibited subject to changes to the DDO10 and to the Bambury Street area. These recommendations and the officer's response have been discussed in this report.

In accordance with the Act, Council has the following options available:

- Abandon the amendment and notify the Minister.
- Adopt the amendment, or any part of it, with or without change, and submit the amendment to the Minister for approval.

Officers recommend that Council resolve to:

1. Receive and note the Panel Report to Amendment C192knox (**Attachment 1**) and the officers' recommended response to the Panel recommendations (**Attachment 2**).
2. Adopt the Boronia Renewal Strategy, its Summary and its Implementation Plan (**Attachments 6, 7, and 8**).
3. Adopt Amendment C192knox pursuant to Section 29(1) of the Planning & Environment Act 1987 and submit the adopted Amendment to the Minister for Planning for approval (**Attachment 4**).

Should Council adopt Amendment C192knox and the Boronia Renewal Strategy as recommended by officers, the adopted Amendment will be submitted to the Minister for final approval. The Minister may determine to make changes to the adopted Amendment, with or without discussion

with Council, and once approved will form part of the Knox Planning Scheme through the gazettal of Amendment C192knox.

Interim Controls

Recent discussions with DTP have alerted officers to substantial delays in the Minister for Planning approving Amendments submitted pursuant to Section 29(1) of the *Planning and Environment Act 1987*. Foreseeing this delay and noting that the existing Design and Development Overlay Schedule 7 (DD07) is set to expire on 15 December 2024, Officers also recommend that should Council resolve to adopt Amendment C192knox and the Boronia Renewal Strategy as recommended above, that Council also resolve to for a further 12 months as per the following recommendation:

4. *Write to the Minister for Planning pursuant to Section 20(4) of the Planning and Environment Act 1987 requesting that she prepare, adopt and approve an amendment to extend Design and Development Overlay Schedule 7 (DD07) until 15 December 2025.*

Additional discussion regarding the risk of allowing the DD07 control to lapse is provided in Section 7 of this report.

2. ENGAGEMENT

Public exhibition of Amendment C192knox and engagement on the Boronia Renewal Strategy ran from 6 March to 13 April 2023 which resulted in 89 submissions being received. Approximately 3,600 owners and occupiers in and around the Activity Centre were notified by direct mail of the opportunity to give feedback. Four drop-in sessions were held in Boronia with approximately 100 people attending. Each submitter was given the opportunity to present their positions directly to the Planning Panel.

All submissions were considered by the Planning Panel whether a submitter chose to present at the Panel Hearing or not. Two submitters requested to be heard by the Panel, of these, only one submitter attended on the Panel Hearing Day. One additional member of the public attended to listen to the Hearing and was given opportunity to ask questions.

The review of the Strategy, the submission, and the preparation of the Implementation Plan involved collaborative work with several internal Council departments from the following directorates: City Strategy and Integrity, Connected Communities, and Infrastructure.

3. SOCIAL IMPLICATIONS

Implementation of the Strategy and its Amendment will have significant social benefits to Boronia by improving local amenity and infrastructure, providing development opportunities for housing (including affordable housing) closer to services and transport alternatives, creating a thriving urban environment close to services and natural environment, delivering social and economic programs to address community issues, and creating more employment opportunities for current and future Boronia residents to live and work locally.

Local jobs and businesses will assist with the health and wellbeing of the community by reducing time and costs associated with travel, increasing the quantity of time with family and friends, and providing for activities, street life, and nightlife in Boronia.

It is considered the amendment will have a positive social benefit through clarity in policy direction and outcomes for the Activity Centre to both developers and the community.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation of this report is considered to have no direct implications for or direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

In that regard, the BRS and the Amendment have been considered in the context of climate change and its relevance to the Knox Climate Response Plan 2021 – 2031. Implementation of the recommendation will:

- Favour sustainable living in proximity to key services and transport nodes to facilitate the use of sustainable transport modes.
- Create opportunities for inclusion of sustainability measures to new development to help the community adapt to climate change, notably through the proposed policy that supports the provision of electric vehicle charging points, green roofs, improved internal amenity, and landscaping/streetscaping.

5. ENVIRONMENTAL IMPLICATIONS

The Renewal Strategy and Amendment includes a focus on environmental and sustainability considerations particularly in terms of green streetscapes to reduce urban heat and sustainable built form design outcome. Other components with environmental implications include the Boronia Park masterplan to recreate a main parkland at the core of Boronia and address stormwater detention. At its core, the Renewal Strategy aims to improve the amenity and walkability across the Activity Centre by helping to reduce car dependency.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The final step of the planning scheme amendment process for Amendment C192knox will be funded through the City Futures operational budget for a statutory fee for Stage 4 – Ministerial Approval of Amendment of \$516.80. Other costs included: Stage 1 Amendment fees, legal advice and peer review, planning panel costs (\$22,593), planning panel representation and expert evidence (\$34k), and the notification and exhibition of the amendment (\$7,500).

The Boronia Renewal Strategy, its summary, and Implementation Plan were written by Council with still direct costs associated with the development and finalisation of these documents, and its planning controls (including now superseded C178knox). The development of the Renewal Strategy was supported by several background strategic studies. These included: economic, movement and place, community services and facilities, urban structure, and planning review.

Most of the actions within the Renewal Strategy will be covered through operational budget while others will require budget bids or funding from different team budgets within Council. These notably include the Big Move Project actions, and the place-making initiatives amongst others. Costings for the Implementation Plan have been guided through discussions with internal departments.

Opportunities for funding to implement projects identified in the Renewal Strategy may continue to exist through partnerships with a broad range of partners and State government agencies.

The attached Implementation Plan (**Attachment 8**) provides more detail on funding, resourcing requirements, and delivery timeline.

7. RISKS

If Council decides to abandon or delay Amendment C192knox, the following risks may be realised:

- The existing Design and Development Overlay Schedule 7 (DDO7) will expire before the end of 2024 with no guarantee that the Minister would support a further extension of the interim control. The result may be that no built form design controls will apply to Boronia with:
 - No height controls or specific design guidance on properties within the Commercial Core.
 - Lost opportunity to guide forward-thinking development that responds to key locational components and amenity.
 - Risk of development creating a blight to the centre.
- Reputational risk for the community should we fail to provide adequate statutory requirements to permit applicants.
- Absence of policy-guidance in the Knox Planning Scheme with the Renewal Strategy providing no statutory effect with reliance on outdated ineffective policies.
- Reputational risk from the financial loss resulting from the expenditure encountered during the process of preparing a Planning Scheme Amendment and its Strategy.

Any material changes to the amendment required to address discretionary heights or the panel recommendations for Bambury area includes the following risks:

- The DDO10 format introduces mandatory height controls with discretionary design guidelines based on viewlines analysis and the Strategy. A change to discretionary heights down to 4 storeys would necessitate further works to:
 - readjust the planning controls to provide adequate guidance for discretionary height;
 - understand the urban design impact of 4 storey heights next to 8 storeys;
 - requires a further review of the Boronia Renewal Strategy and urban form analysis to ensure consistency.
- The Minister is unlikely to support an approach to height that deviates from both officers and panel recommendations.
- The Minister would likely require re-exhibition where the change is transformative, which may further delay the adoption of the Boronia MAC amendment.
- The Minister may still consider the officers' recommendations to apply an NRZ8 as material change still warranting exhibition. Council can still split the amendment but noting that this means outdated 'Activity Centre' policy control would apply to Bambury in the meantime.

If Council decides to not adopt the Boronia Renewal Strategy the additional following risks may be realised:

- Absence of strategic background justification to guide Council's expenses, or to seek funding for investment or improvements in Boronia.
- Jeopardising potential future grant applications to the Boronia Suburban Revitalisation Program.
- Risk of 'siloes' actions in Boronia creating a misalignment affecting other potential opportunities or a favorable holistic outcome for the Centre.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Opportunity & Innovation

Strategy 1.1 - Maximise the local economy by supporting existing businesses and attracting new investment.

Strategy 1.2 - Encourage and support opportunities for skills development and lifelong learning for all people in Knox.

Strategy 1.3 - Support organisations in Knox to navigate recovery and new ways of working.

Neighbourhoods, Housing & Infrastructure

Strategy 2.1 - Plan for and support diverse housing to meet changing community needs.

Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

Strategy 2.3 - Provide, maintain and advocate for accessible and sustainable ways to move around Knox.

Natural Environment & Sustainability

Strategy 3.1 - Preserve our biodiversity and waterways, and enhance our urban landscape.

Strategy 3.2 - Prepare for, mitigate and adapt to the effects of climate change.

Strategy 3.3 - Lead by example and encourage our community to reduce waste.

Connection, Resilience & Wellbeing

Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.

Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

Strategy 4.3 - Honour and integrate First Nations Culture into actions and environments.

Strategy 4.4 - Support the community to identify and lead community strengthening initiatives.

Civic Engagement & Integrity

Strategy 5.1 - Provide opportunities for all people in Knox to have their say.

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

This report is compatible with the Charter of Human Rights and Responsibilities, as it does not raise any human rights issues.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Attachment 1 - C192 Knox Panel Report [6.2.1 - 63 pages]
2. Attachment 2 - Recommended response to Planning Panel C192Knox [6.2.2 - 2 pages]

3. Attachment 3 - Comparative Planning Provisions for Bambury Street area Boronia [**6.2.3** - 1 page]
4. Attachment 4 - C 192 knox - Planning Provisions - Adoption combined file [**6.2.4** - 65 pages]
5. Attachment 5 - Submissions content and responses - April 2024 [**6.2.5** - 72 pages]
6. Attachment 6 - Boronia Renewal Strategy 2024 [**6.2.6** - 142 pages]
7. Attachment 7 - Boronia Renewal Strategy Summary 2024 [**6.2.7** - 20 pages]
8. Attachment 8 - Boronia Renewal Strategy Implementation Plan 2024 [**6.2.8** - 36 pages]

**Planning
Panels
Victoria**

**Knox Planning Scheme Amendment C192knox
Boronia Activity Centre**

Panel Report

Planning and Environment Act 1987

2 February 2024



How will this Report be used?

This is a brief description of how this Report will be used for the benefit of people unfamiliar with the planning system. If you have concerns about a specific issue you should seek independent advice.

The planning authority must consider this Report before deciding whether or not to adopt the Amendment.
[section 27(1) of the *Planning and Environment Act 1987* (the PE Act)]

For the Amendment to proceed, it must be adopted by the planning authority and then sent to the Minister for Planning for approval.

The planning authority is not obliged to follow the recommendations of the Panel, but it must give its reasons if it does not follow the recommendations. [section 31 (1) of the PE Act, and section 9 of the *Planning and Environment Regulations 2015*]

If approved by the Minister for Planning a formal change will be made to the planning scheme. Notice of approval of the Amendment will be published in the Government Gazette. [section 37 of the PE Act]

Planning Panels Victoria acknowledges the Wurundjeri Woi Wurrung People as the traditional custodians of the land on which our office is located. We pay our respects to their Elders past and present.

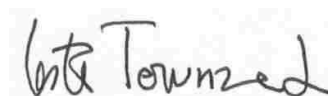
Planning and Environment Act 1987

Panel Report pursuant to section 25 of the PE Act

Knox Planning Scheme Amendment C192knox

Boronia Activity Centre

2 February 2024



Lester Townsend, Chair



Sally Conway, Member

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Glossary and abbreviations

C1Z	Commercial 1 Zone
Council	Knox City Council
DDO	Design and Development Overlay
the Department	Department of Transport and Planning or former Department of Environment, Land, Water and Planning
GRZ	General Residential Zone
MSS	Municipal Strategic Statement
MUZ	Mixed Use Zone
NRZ	Neighbourhood Residential Zone
PE Act	<i>Planning and Environment Act 1987</i>
planning scheme	Knox Planning Scheme
RGZ	Residential Growth Zone
SLO	Significant Landscape Overlay

Overview

Amendment summary

The Amendment	Knox Planning Scheme Amendment C192knox
Common name	Boronia Activity Centre
Brief description	The Amendment proposes to update the planning controls and boundary for the Boronia Activity Centre to reflect recent strategic work.
Planning Authority	Knox City Council
Authorisation	3 June 2022 with four conditions
Exhibition	6 March to 13 April 2023
Submissions	89 submissions, including 6 from public authorities, and including submissions about the strategy that underpins the Amendment

Panel process

The Panel	Lester Townsend (Chair) and Sally Conway
Directions Hearing	10 November 2023 online
Panel Hearing	8 December 2023, Knox Community Art Centre, Bayswater
Site inspections	Unaccompanied, various dates
Parties to the Hearing	Knox City Council represented by Darren Wong of Planology calling the following expert evidence: - Urban Design from Alastair Campbell of Hansen Partnership Liz Wieland
Citation	Knox PSA C192knox [2024] PPV
Date of this Report	2 February 2024

Executive summary

Knox Planning Scheme Amendment C192knox (the Amendment) seeks to update the planning controls and boundary for the Boronia Activity Centre to reflect recent strategic work.

In response to the exhibition period, Council received 89 submissions, including submissions about the strategy that underpins the Amendment.

There is clear policy articulating strategic outcomes for activity centres. At the broad level, the strategic direction of the Amendment to support increased densities within a major activity centre is well founded and should be supported.

Changes to the activity centre boundary

Key issues raised in submissions were:

- support for the areas proposed to be removed from the activity centre
- objection to the inclusion of additional areas to the activity centre, including planning controls that give effect to a transition in built form
- objection to the proposed zoning to be applied to the Bambury Street area and a request for it to be excluded from the activity centre boundary.

The changes to the activity centre boundary are supported and generally implement planning scheme controls consistent with how similar areas are dealt within the Knox Planning Scheme. In particular, the Panel concludes it is appropriate to change the activity centre boundary and make associated local policy changes:

- to include the west side of Iris Crescent
- to include properties in Cypress Avenue, Stonehaven Avenue and a short, eastern section of Pine Crescent
- to change the activity centres boundary in its southeast corner and change the overlay boundaries to reflect the activity centre boundaries.

In respect of the Bambury Street and Elise Street area the Panel concludes that:

- it is appropriate to remove the area from the Boronia Activity Centre
- the zoning and overlay application should be the same as the adjoining area already outside of the activity centre.

The Panel recommends changes to the Amendment in respect of the Bambury Street and Elise Street area. The Panel's recommendation applies stricter controls on development than the exhibited version of the Amendment. If Council sees merit in changing the Amendment as recommended by the Panel it may be appropriate:

- for Council to seek the views of affected landowners before it adopts the Amendment, or
- for the Minister to direct Council to give notice of these changes to the Amendment if the Minister proposes to approve the Amendment in line with the Panel's recommendation.

Application of Design and Development Overlay 10 to the core of the activity centre

Key issues raised in submissions were a mixture of opposition and support regarding:

- height limits, increased density, or change of character for the Boronia Activity Centre
- increased housing capacity within the Boronia Core Precincts
- the proposed movement strategy.

A number of submissions were concerned at the complexity of the proposed Design and Development Overlay (DDO). The Panel did not find the exhibited DDO10 overly complex and notes that it is fairly typical in scope to DDO schedules that apply in other activity centres.

A key driver of the height control in the DDO is maintaining views to the Dandenong Ranges National Park. The exhibited heights maintain critical views to the Dandenong Ranges National Park, without imposing more restrictions than necessary. The Panel concludes that mandatory control to protect the views is appropriate where set at the maximum height to achieve this.

It was proposed in the exhibited Amendment to apply a mandatory maximum 31.5 metres (10 storey) height limit on the sites at the Boronia Road/Dorset Road intersection. When considering submissions Council resolved to change this to a discretionary 14 metre (4 storey) height limit.

It goes without saying that planning should respond to community concerns. But this response cannot be a knee jerk reaction to community opposition. Broader state policies will support higher buildings at the intersection. No strategic justification was presented to the Panel for a 4 storey discretionary limit and the Panel is persuaded by the analysis which shows that buildings up to, but no higher than, 10 storeys will achieve the identified objectives.

Recommendations

Based on the reasons set out in this Report, the Panel recommends that Knox Planning Scheme Amendment C192knox be adopted as changed by Council in its resolution of the 25 September 2023 Council Meeting, subject to the following changes:

- 1. In respect of Bambury Street and Elise Street:**
 - a) Rezone land on the southern side of Bambury Street and Elise Street to Neighbourhood Residential Zone Schedule 1.**
 - b) Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3.**
 - c) Update policy to reflect these changes.**
- 2. Apply the exhibited mandatory 31.5 metres (10 storey) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storey) building height.**
- 3. Amend Design and Development Overlay Schedule 10 as proposed by the Panel in Appendix D.**

1 Introduction

1.1 Background

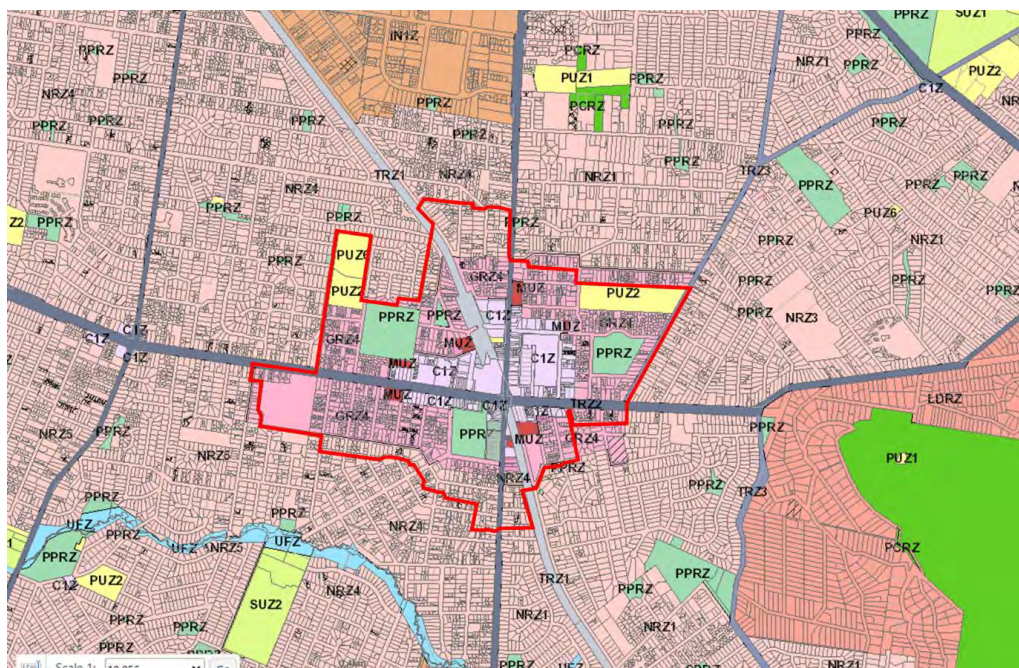
The purpose of the Amendment is to update the planning controls for Boronia Activity Centre to reflect recent strategic work. Changes to the boundary of the activity centre are proposed.

The activity centre is a major activity centre in Knox about 32 kilometres east of the Melbourne CBD. The activity centre:

- is located at the foothills of the Dandenong Ranges and enjoys expansive views to the east towards the Dandenong Ranges
- sits on the Belgrave railway line with good access to public transport
- has a commercial core of about 30 hectares.

The extent of the activity centre (as exhibited) is broadly identified in Figure 1. Residential land in the activity centre is currently, or proposed to be, zoned General Residential Zone (GRZ). Since 2006, the activity centre has experienced a moderate uptake of residential development, but very little retail or commercial development has taken place.

Figure 1 Location of Boronia Activity Centre showing proposed boundary



1.2 The Amendment

Council submitted:¹

The physical setting of the activity centre, and particularly its location at the foothills of the Dandenong Ranges, has played a central role in the preparation of the strategic work which

¹ Councils Part A submission, (Document 2) paras 10 and 11

has in turn informed the Amendment and [its proposed built form controls]. The Strategy seeks to refine the boundaries of the activity centre and to ‘free up’ the planning controls, and in particular those controls applying to the core area of the centre, to encourage greater renewal and new development while maintaining views to the Dandenong Ranges from key public spaces.

The physical setting of the activity centre, and particularly the impressive views towards the Dandenong Ranges, has informed the development of the Amendment, and particularly the formulation of the mandatory height controls to protect these views from three key locations: Tormore Reserve, Boronia Park and Boronia Road when entering the activity centre from the west.

Council has adopted the Boronia Renewal Strategy 2019 (revised 2021) which proposes revisions to the activity centre boundary and its land use provisions.

The Amendment proposes to:

- implement various changes to local policies
- rezone land
- replace DDO7 with a new DDO schedule: DDO10
- make other consequential changes to the planning scheme.

Policy changes

Specifically, the Amendment proposes to:



- update policy to reflect strategic work at sub-Clause 21.10-3 Boronia Major Activity Centre
- reflect the change in the activity centre boundary, extent of commercial area and mixed use areas and change the housing character precincts at:
 - Clause 21.02 of the Municipal Strategic Statement (MSS) amend Figure 1 – Strategic Framework Plan (see Figure 2 below) to change the boundary of the activity centre and change in the classification of residentially zoned land in the centre from , Local Living (Residential) to, , Activity Area (Residential)
 - Clause 21.06 of the MSS to amend Figure 1 – Housing Map
 - Clause 21.07 of the MSS, Figure 1 – Economic Map

Figure 2 Policy map changes



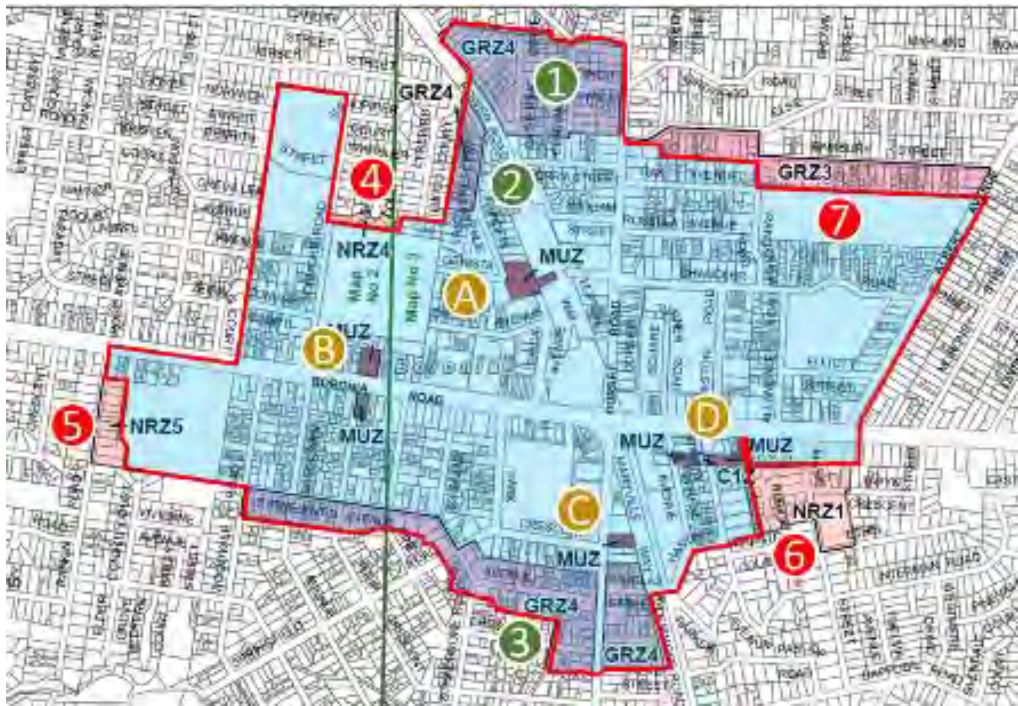
- reflect the removal of the Dandenong Foothills policy from land to be included in the activity centre at:
 - Clause 21.03 Figure 1 – Environmental and Landscape Values Map
 - Clause 21.04 Figure 1 – Environmental Risks Map
 - Clause 21.05 Figure 1 – Bush Boulevards and Gateways Map
 - Clause 21.10-1 of the MSS Figure 1 – Dandenong Foothills Precincts

- correct administrative errors and further clarify policy application at:
 - Clause 21.06-3 of the MSS
 - Clause 21.07-2 of the MSS
 - Clause 21.07-3 of the MSS
- delete completed further strategic work and add the Strategy as a reference document at Clause 21.06-6 of the MSS
- correct administrative errors and provide height exemptions under the Dandenong Foothills Precincts 2 and 3 in relation to areas being removed from the centre at Clause 21.10 of the MSS

Rezoning

The Amendment proposes the rezonings shown in Figure 3.

Figure 3 Land to be rezoned







Source: Exhibited zoning map annotated by the Panel

Area	Proposed Zone	Residential zone policy designation
Areas 1, 2, 3	Rezone all the current Neighbourhood Residential Zone 1 (NRZ1) and NRZ4 land in the activity centre boundary to General Residential Zone 4 (GRZ4)	Activity Area (Residential)
Area 4	Rezone from GRZ4 to NRZ4	Knox Neighbourhood Area
Area 5	Rezone from GRZ4 to NRZ5	Bush Suburban Areas (Outside the Dandenong Foothills)
Area 6	Rezone from GRZ4 to NRZ1	Bush Suburban – Dandenong Foothills

Area	Proposed Zone	Residential zone policy designation
Area 7	Rezone from GRZ4 to GRZ3	Local Living Areas (within Dandenong Foothills in other policy)
Area A	Rezone 3 Genista Avenue, 41 Erica Avenue, 1-2/2 and 4 Sundew Avenue and part of Chandler Road from GRZ4 to Mixed Use Zone 1 (MUZ1)	
Area B	Rezone 180 and 181-183 Boronia Road, from GRZ4 to MUZ1	
Area C	Rezone 194-196 Dorset Road from Residential Growth Zone 2 (RGZ2) to MUZ1	
Area D	Rezone 1 Torrens Avenue from RGZ2 to MUZ1, 1 Hastings Avenue from GRZ4 to MUZ1 and rear 90 Boronia Road from RGZ2 to Commercial 1 Zone (C1Z)	

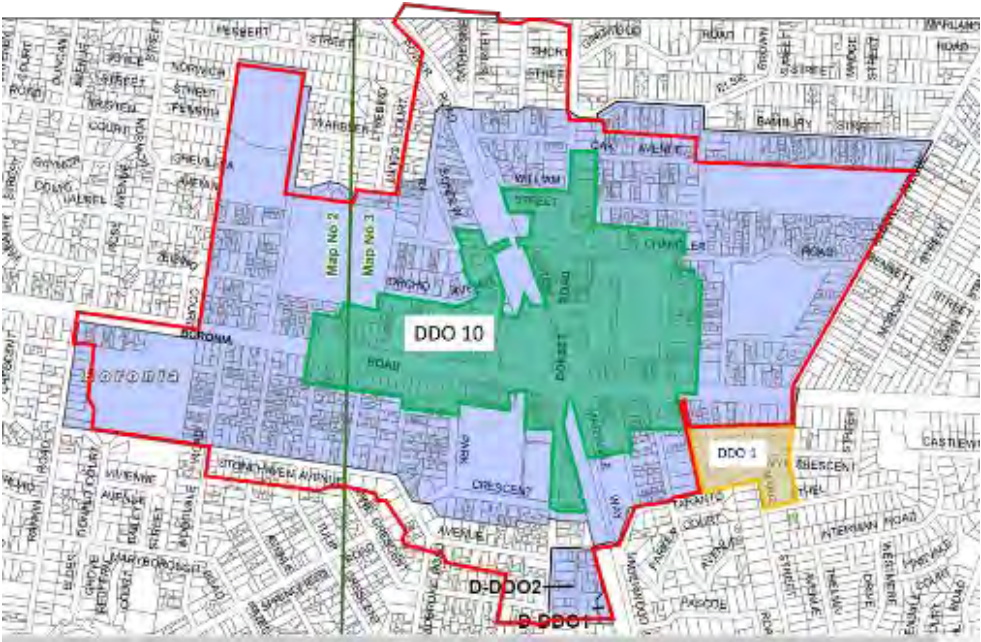
Overlays

The Amendment applies to the DDOs as shown in Figure 4:

- delete DDO7 from all land, and DDO1 and DDO2 from land within the new boundary of the activity centre,  (DDOs shown as  on Figure 4)
- introduce DDO10  to the planning scheme and apply it to the land within Precincts 1, 2 and 3 of the activity centre
- apply DDO1  to land removed from the southeast corner of the activity centre area.

The Amendment also proposes to delete the Significant Landscape Overlay (Schedules 2 and 3) from land currently in, or proposed to be included in, the activity centre.

Figure 4 Application and removal of the DDO



1.3 Chronology of events

Council advised² that the preparation of the Amendment was subject to considerable work and negotiations with Department of Transport and Planning (the Department) or its predecessor, the Department Environment, Land, Water and Planning.³ In broad terms, the preparation of the strategic work resulted in the preparation of Knox Planning Scheme Amendment C178knox (Amendment C178knox).

As the Department refused to authorise the Amendment C178knox, Council undertook further strategic work and revised the proposed controls and policies which forms the basis of the Amendment. While the processes relating to Amendment C178knox are not directly relevant to the consideration of submissions to the Amendment, the key steps relating to Amendment C178knox are included below for context.

Amendment C178knox

In September 2017, Council commenced a review of the Boronia Structure Plan 2006 as the existing scheme controls were expiring in December 2019.⁴ The Boronia Renewal Project (the Project) was initiated to undertake the review. At its meeting on 11 September 2017, Council resolved to endorse the Project and the consultation program.

At its meeting on 23 April 2018, Council resolved to note the outcomes of the consultation, to adopt the key directions and to endorse the next stage of community consultation and the preparation of further strategic work. Following this decision, Council officers prepared the 'Draft Boronia Renewal Strategy 2018'. The 'Draft Boronia Renewal Strategy 2018' was a high level document containing a vision statement and key directions. At its meeting on 22 October 2018, Council resolved to endorse the 'Draft Boronia Renewal Strategy 2018' for consultation purposes.

Following consultation and further strategic work Council adopted a revised Renewal Strategy on 26 August 2019 (the 2019 Strategy) and the various background reports listed in it for the purpose of public exhibition and to seek authorisation to prepare and exhibit Amendment C178knox.

In December 2019, Council considered further background documents and analysis reports to the 2019 Strategy that were not presented to Council at its meeting on 26 August 2019. At its meeting on 16 December 2019, Council adopted the 'Boronia Community Services and Facilities Review' and noted the revised Community Engagement Report.

By letter dated 9 November 2020, the Department responded to Council's authorisation request and required that a number of matters be addressed, including:

- the proposed activity centre boundary
- built form controls
- application of zones and overlays
- future alignment with the Planning Policy Framework.

To assist with responding to these matters, Council engaged Hansen Partnership and HillPDA to undertake a peer review of the 2019 Strategy. This resulted in the *Draft Boronia Renewal Strategy Review Report* prepared by Hansen Partnership in association with HillPDA dated June 2021 (*Hansen Peer Review*). The *Hansen Peer Review* made various recommendations regarding the

² Council Part A submission, (Document 2)

³ For ease of reference, the Panel refers to the Department.

⁴ As a result of the gazettal of Amendment C200knox on 23 June 2023, the expiry of DDO7 was extended to 15 December 2024.

activity centre boundary, precinct boundaries, identification of strategic opportunity sites and concluded that a shandy of mandatory and discretionary requirements were appropriate.

The recommendations from the *Hansen Peer Review* were subsequently incorporated into a final Strategy. Hansen Partnership also reviewed and updated the 'Boronia Renewal Strategy – Urban Structure Report'.

After providing an amended set of documentation, including the updated strategic work, in response to the authorisation conditions, by letter dated 19 July 2021, the Department advised that authorisation to prepare and exhibit Amendment C178knox had been refused because the issues required to be addressed under its November 2020 letter were now best addressed through a new authorisation request.

Amendment C192knox

Following the Department's refusal to authorise the preparation and exhibition of Amendment C178knox, Council considered a report recommending the preparation of a new amendment based on the updated strategic work. At the Council meeting on 23 August 2021, Council resolved to adopt the Strategy, and seek authorisation to prepare and exhibit the Amendment and to extend the expiry of DDO7.

Authorisation

Following Council's resolution, officers requested authorisation to prepare the Amendment on 31 August 2021. Between 7 September 2021 and April 2022, discussions between Council and the Department took place to resolve the various issues raised by the Department with the Amendment.

The Amendment was authorised on 3 June 2022, subject to four conditions. On 7 and 8 February 2023, Council wrote to the Department providing amended documents in response to the authorisation conditions. The Department subsequently approved the Amendment for exhibition.

1.4 Summary of submissions and Council changes

In response to the exhibition period, Council received 89 submissions, including 6 from public authorities. These submissions raised concerns not only about the Amendment but also with the Strategy.

Key issues raised in submissions were:

- support for the areas proposed to be removed from the activity centre
- objection to the inclusion of additional areas to the activity centre, including planning controls that give effect to a transition in built form
- objection to the proposed zoning to be applied to the Bambury Street area and a request for it to be excluded from the activity centre boundary
- a mixture of opposition and support regarding:
 - height limits, increased density, or change of character for the Boronia Activity Centre
 - increased housing capacity within the Boronia Core Precincts
 - the proposed movement strategy.

On 25 September 2023, Council considered the submissions and resolved to:

1. Receive and note the submissions to Amendment C192knox to the Knox Planning Scheme in accordance with Section 22 of the *Planning and Environment Act 1987*.
2. Endorse the officers' response and recommendations regarding submissions to Amendment C192knox as shown in Attachment 1, noting that changes are proposed to the exhibited planning scheme documents as a result of submissions, with the exception of the officers' recommendation for Precincts 1 and 3 that recommends retention of the mandatory maximum 31.5 metres (10 storey) height limit as per the exhibited Amendment C192knox documentation.
3. Resolve to apply a discretionary 14 metre (4 storey) height limit on the sites proposed to be a mandatory maximum 31.5 metres (10 storey) height limit in the exhibited Design and Development Overlay Schedule 10 (DDO10) in response to submissions raising concerns about the extent of those proposed height controls and refer this decision to the independent Planning Panel for consideration.
4. Note that officers' response and recommendations related to comments on the *Draft Boronia Renewal Strategy* will be submitted at a later Council meeting, where these comments do not relate to or affect Amendment C192knox, with a request to adopt the Boronia Renewal Strategy with or without changes, noting the change to the proposed 10 storey mandatory height control in points 2 and 3 of this resolution.
5. Request the Minister for Planning to appoint a Planning Panel under Section 153 of the *Planning and Environment Act 1987*, to consider all submissions to Amendment C192knox.
6. Refer the Amendment (as exhibited) and all submissions to Amendment C192knox to a Planning Panel in accordance with Section 23(1) of the *Planning and Environment Act 1987*.
7. Authorise the Chief Executive Officer (or such person nominated by the Chief Executive Officer) to undertake administrative changes to Amendment C192knox prior to the Panel Hearing where the changes do not affect the purpose or intent of the Amendment.

Appendix C presents Council's 'Day 1' version of DDO10.

1.5 Procedural issues

Formal change

The Council resolution of 25 September 2023 is understood by the Panel to entail a formal change of the Amendment under section 23 of the *Planning and Environment Act 1987*.

It is not clear to the Panel whether properties affected by the change have been notified by Council.

Evidence

Mr Campbell gave urban design evidence on the Project for Council that:

- detailed his involvement in the strategic work carried out
- was a peer review of work carried out by others in relation to the activity centre.

Panels tend to be cautious about how much weight it gives to evidence as to the appropriateness of proposals, where the expert has had involvement in the development of the proposal.

Mr Campbell is clearly well qualified to give evidence on the planning thinking that created the urban design response. He is also qualified to explain how the planning controls implement the desired design outcomes and to state a view on his understanding of the desirability of those outcomes in terms of planning policy and accepted urban design principles.

Mr Campbell's evidence on why the various planning choices have been made, and the factors considered in those choices assisted the Panel. It was useful that he was called so that the Panel could understand the strategic planning process. This was a different section of the evidence to the independent assessment of the proposed controls.

The Panel agrees with Mr Campbell's conclusions in respect to the peer review component of his evidence that the key principles, objectives, strategies and built form controls in the Boronia Renewal Strategy appropriately define a future vision and guidance for the Boronia Activity Centre in a way that strikes an appropriate balance between ensuring Boronia's valued characteristics and visual relationship to the Dandenong Ranges is maintained, while allowing for growth and development.

In respect of Mr Campbell's outline of the work he was involved with, the Panel concludes this is underpinned by a comprehensive body of technical and strategic work and has followed industry practices in a thorough and considered way.⁵

1.6 The Panel's approach

The Panel has assessed the Amendment against the principles of net community benefit and sustainable development, as set out in Clause 71.02-3 (Integrated decision making) of the planning scheme.

The Panel considered all written submissions made in response to the exhibition of the Amendment, observations from site visits, and submissions, evidence and other material presented to it during the Hearing. It has reviewed a large volume of material, and has had to be selective in referring to the more relevant or determinative material in the Report. All submissions and materials have been considered by the Panel in reaching its conclusions, regardless of whether they are specifically mentioned in the Report.

This Report deals with the issues under the following headings:

- Strategic issues
- The activity centre boundary
- Design and Development Overlay Schedule 10.

⁵ Mr Campbell does not get to 'mark his own homework' and cannot usefully give an expert opinion on the quality of his own work. Having said that the documentation Mr Campbell presented shows his work was of a high standard.

2 Strategic issues

(i) The issue

The issue is whether the Amendment is strategically justified.

(ii) Background

Boronia is identified as a major activity centre in metropolitan policy.

The following clauses of the Planning Policy Framework are relevant to the Amendment:

- Clause 11 (Settlement) and in particular:
 - 11.01-1R (Settlement – Metropolitan Melbourne)
 - 11.02-1S (Supply of urban land)
 - 11.02-2S (Structure planning)
 - 11.03-1S (Activity centres)
- Clause 15 (Built Environment and Heritage) and in particular 15.01-1S (Urban design)
- Clause 16.03 (Housing) and in particular 16.01-1R (Housing supply – Metropolitan Melbourne)
- Clause 18 (Transport) and in particular 18.01-1S (Land use and transport planning).

The following clauses of the Local Planning Policy Framework are relevant to the Amendment:

- Clause 21.02 (Vision)
- Clause 21.03 (Environmental and Landscape Values)
- Clause 21.04 (Environmental Risks)
- Clause 21.05 (Built Environment and Heritage)
- Clause 21.06 (Housing)
- Clause 21.07 (Economic Development)
- Clause 21.10 (Local Areas).

(iii) Evidence and submissions

Council submitted that unlike many other planning scheme amendments seeking to introduce built form controls, there is a notable absence of property owners seeking greater building heights or challenging the use of mandatory building height requirements:

Council considers that the absence of such submissions reflects the significant and targeted consultation Council undertook when preparing the Renewal Strategy and during the formal exhibition period of the Amendment and that the metrics adopted by Council for exhibition generally meet the expectations of landowners, noting the significant uplifts in proposed building heights. However, various members of the community are concerned about the proposed height of new development if the Amendment proceeds.

Council relied on the extensive strategic work that underpins the Amendment, including the Renewal Strategy and the evidence of Mr Campbell. Council said that together, the extensive strategic work and the evidence of Mr Campbell provided a persuasive basis for the Panel to recommend that the Amendment should be supported.

(iv) Discussion

At the broad level, the strategic direction of the Amendment to support increased densities within a major activity centre is well founded and should be supported. The planning control will:

- help deliver housing choice and opportunity

- focus investment and growth in a Major Activity Centre
- help ensure a sufficient supply of land is available for residential, commercial, retail, industrial, recreational, institutional and other community uses
- deliver a planning framework underpinned by a structure plan that:
 - addresses the strategic and physical context of the Boronia
 - helps protect and enhance areas of natural and cultural significance
 - assists the development of walkable neighbourhoods
 - supports the use of active and sustainable transport modes
- create an urban environment that is functional and enjoyable
- facilitate well-located, integrated and diverse housing that meets community needs.

(v) Conclusions

For the reasons set out in this Report, the Panel concludes that the Amendment:

- is supported by, and implements, the relevant sections of the Planning Policy Framework
- is consistent with the relevant Ministerial Directions and Practice Notes
- is well founded and strategically justified
- should proceed subject to addressing the more specific issues raised in submissions as discussed in the following chapters.

3 The activity centre boundary

3.1 Introduction

What the Amendment proposes

The Amendment proposes to revise local policy, rezone land and change the application of overlays to reflect the altered Boronia Activity Centre boundary as shown in Figure 3 on page 10 of this Report.

Changes to the activity centre boundaries were initially recommended in the 2019 *Draft Boronia Renewal Strategy* and revised following a peer review in 2021, with justification set out for the revised boundaries in the *Hansen Peer Review*. The primary guiding principles for assessment included:⁶

- To ensure a consistent future streetscape character at activity centre boundary edges.
- To ensure the boundary also reinforces or aligns with existing physical conditions within the streetscape, such as corners, change in road/subdivision alignment, laneways/easements, topography or the rail corridor.
- To promote walkability and reflect the 800 metre pedestrian shed from the train station.
- To consider the Dandenong Foothill condition and associated vegetation and landscape Overlays.
- To consider the likelihood of properties being able to realise future development potential enabled by their designation, such as lot size, dwelling age/condition, existence of strata title, potential to consolidate, etc.
- To consider contiguous land ownership.

Several submissions to the Amendment referred to the proposal to amend the activity centre boundaries. Those areas where specific concerns have been raised will be discussed in this Report.

Council's approach to residential areas

Where areas are to be removed from the activity centre a decision must be made on what planning controls to apply.

Clause 21.06-1 (Scaled approach to residential development) in the Local Planning Policy Framework explains that the *Knox Housing Strategy 2015* identifies four distinct residential areas that support the scaled approach to residential development:

- Bush Suburban
- Knox Neighbourhood
- Local Living Areas
- Activity Areas.

Within each area, a different level of change is anticipated to respond to Knox's current and future housing needs. Further policy for each area is provided at Clause 21.06-3 (Design and character).

The four types of residential areas are reflected in the five zones most used in the scheme (Bush Suburban has two zones applied):

- NRZ1 Bush Suburban – Dandenong Foothills
- NRZ4 Knox Neighbourhood Areas

⁶ *Hansen Peer Review 2021, p6*

- NRZ5 Bush Suburban Areas (Outside the Dandenong Foothills)
- GRZ3 Local Living Areas
- GRZ4 Bayswater and Boronia Major Activity Centres.

3.2 Iris Crescent

(i) The issue

The issue is whether the west side of Iris Crescent should be included within the Boronia Activity Centre and rezoned accordingly.

(ii) What is proposed

The Amendment proposes to rezone this land (see Area 2 on Figure 3) from NRZ4 to GRZ4 and make associated changes to local policy to reflect its inclusion within the Boronia Activity Centre.

(iii) Background

The 2019 *Draft Boronia Renewal Strategy* recommended expanding part of the northern activity centre boundary west of the railway line to include land between Iris Crescent and the site of the Knox Leisureworks centre. The *Hansen Peer Review* assessed this area against the criteria in Planning Practice Note 58: Structure planning for activity centres, and a set of guiding principles and determined to recommend that the extent of area proposed for inclusion in the activity centre should be reduced and confined to land immediately west of Iris Crescent.

(iv) Submissions

One submission sought removal of the west side of Iris Crescent from the activity centre boundary, raising concerns about increased traffic if the land were included.

Council advised that it continued to rely on the rationale in the *Hansen Peer Review* and the Council report dated 25 September 2023. The Council report noted that the Iris Crescent area is within 400 metres of the train station and its inclusion “*rectifies the unbalanced approach of one side of the road being included while the opposite side is not*”.⁷

(v) Discussion

The Panel supports Council’s position and the findings of the *Hansen Peer Review* in relation to Iris Crescent. It understands that the *Draft Boronia Renewal Strategy* envisages modest intensification of development in this area and considers the application of the GRZ4 appropriate in this context.

The Panel was not presented with any evidence that additional traffic generated by redevelopment in this area would lead to unacceptable outcomes and considers there will be good opportunities for active transport given the land is within a 400-metre catchment of the train station. The Panel notes the absence of existing environmental or landscape overlays on this land which are present on much of the residential land to the east of Dorset Road.

⁷ Council report, Officers Assessment of Submissions, 25 September 2023

(vi) Conclusion

The Panel concludes:

- It is appropriate to extend the activity centre to include the west side of Iris Crescent, apply the GRZ4 to this land and make associated local policy changes.

3.3 Cypress Avenue and surrounds**(i) The issue**

The issue is whether the area west of Dorset Road, including properties in Cypress Avenue, Stonehaven Avenue and a short, eastern section of Pine Crescent should be included in the Boronia Activity Centre and rezoned accordingly.

(ii) What is proposed

The Amendment proposes to rezone Area 3 on Figure 3 from NRZ4 to GRZ4 and make associated changes to local policy to reflect its inclusion with the Boronia Activity Centre.

(iii) Background

The Cypress Avenue precinct lies to the south of the existing activity centre boundary. The *Hansen Peer Review* supported its inclusion in the Boronia Activity Centre as it was generally within an 800-metre walkable catchment to the train station, however it recommended excluding several sites further to the west, south of St Joseph's school which were beyond the catchment area.

(iv) Evidence and submissions

A number of submissions opposed the inclusion of Cypress Avenue and surrounds within the activity centre, in particular around the Cypress Avenue extension and eastern section of Pine Crescent. A few submitters had properties abutting the proposed extension area and were concerned about potential impacts of increased development including overshadowing, loss of privacy, noise intrusion, increased traffic and lack of parking. It was also submitted that adding the small section around Pine Crescent would negatively impact the character and cohesion of the area.

Council submitted this area presents a logical inclusion to the activity centre due to it being within the 800-metre walkable catchment, and where land is just beyond the catchment area that the drainage line presents a natural boundary. Council referred to some more intense residential development which has already occurred in this area and suggested this was consistent with its designation within the 'Knox Neighbourhood' housing category. It also submitted that the inclusion of the south side of Stonehaven Avenue would ensure a more consistent streetscape in that area, with the north side of the road already within the activity centre boundary.

(v) Discussion

The Panel agrees with Council that Cypress Avenue and surrounds is appropriate for inclusion within the activity centre boundary and supports the drainage line as forming a logical boundary in the Pine Crescent area. Application of the GRZ4 is considered appropriate to facilitate modest intensification in a 'Knox Neighbourhood' housing area while ensuring amenity issues for adjoining neighbours are still addressed for apartment style development.

(vi) Conclusion

The Panel concludes:

- It is appropriate to extend the activity centre to include properties in Cypress Avenue, Stonehaven Avenue and a short, eastern section of Pine Crescent, apply the GRZ4 to this land and make associated local policy changes.

3.4 The southeast corner**(i) The issue**

The issue is whether the proposed changes to the southeast corner of the activity centre boundary are appropriate.

(ii) What is proposed

Areas in the Foothills policy area have the Signiant Landscape Overlay (SLO) applied (SLO2 or SLO3) and the DDO (DDO1 or DDO2). These are not intended to be applied within the activity centre boundary but their application in the southeast corner of the activity centre does not fully align with the activity centre boundary. The Amendment proposes to rectify this, and update their application in line with changes to the activity centre boundary (see Area 6 on Figure 3).

Figure 5 shows the:





- , existing extent of the SLO
- , area where SLO2, SLO3, DDO1 and DDO2 are proposed to be deleted from land to be included in the boundary of the activity centre
- , area where SLO2 is to be deleted from area currently in the activity centre
- , area where DDO1 will be applied to area to be removed from the activity centre, and where SLO2 is currently applied.

Figure 5 Overlay changes in southeast corner of activity centre



(iii) Submissions

One submission did not support the deletion of the SLO from various sites and said it would form an intrusion into the foothills policy area and allows for inappropriate development in the foothills area (namely between Allandale Road and Albert Avenue).

Council proposes to include the land within the activity centre and said the deletion of the SLO ensures there is no confusion in the intent of the policies between the foothills and the activity centre. It effectively reinforces both policies by avoiding contradicting objectives.

Council noted that submissions generally supported the removal of the Rubida Court and parts of Marie Street and Gwyn Crescent from the activity centre and its associated zone and overlay changes.

(iv) Discussion

The change to the activity centre boundary in the southeast corner of the centre is supported.

The expansion of the activity centre is supported as an appropriate expansion of development opportunities close to a train station with minimal or no impact on the overall achievement of the aspirations of the Foothills policy.

The removal of the area from the activity centre around Rubida Court and parts of Marie Street and Gwyn Crescent will clarify the policy setting for this area and help maintain the existing character.

The adjustment of the overlays in this area consistent with their application elsewhere is appropriate.

(v) Conclusion

The Panel concludes:

- It is appropriate to change the activity centre boundary in its southeast corner, rezone land to be excluded from the activity centre and change overlay boundaries to reflect the activity centre boundaries.

3.5 Bambury Street**(i) The issues**

The issues are whether:

- the south side of Bambury and Elise Streets should be:
 - removed from the Boronia Activity Centre.
 - rezoned to GRZ3
- it is appropriate to amend Clause 21.10 to exclude the south side of Bambury Street and Elise Street (between Rangeview Road and Dorset Road) from the requirement that built form must not exceed a height of 7.5 metres.

(ii) What is proposed

The Amendment proposes to remove the south side of Bambury and Elise Streets from the activity centre and to apply the GRZ3 to the area. The Amendment also proposes to amend Clause 21.10




to remove the south side of Bambury and Elise Streets from areas within the Dandenong Foothills policy where built form should not exceed a height of 7.5 metres (see Area 7 on Figure 3).

(iii) Background

The 2019 Draft *Boronia Renewal Strategy* recommended removal of Bambury and Elise Streets from the activity centre boundary due to the current tension between two policy frameworks applying to the land, activity centre policy and the Dandenong Foothills policy. Activity centre policy supports increased density and urban consolidation while the Dandenong Foothills policy directs that landscape and character objectives in these areas outweigh the need for urban consolidation.

The *Hansen Peer Review* supported removal of Bambury and Elise Streets from the activity centre boundary. However, it recommended retaining the current GRZ4 zoning in recognition of the unique circumstances of the area and to not “...unfairly disadvantage the few remaining original properties to realise modest intensification”.⁸ It suggested that this would address the policy conflict identified by allowing for modest change, tempered by the various overlays applying to the site which seek to protect the Dandenong Foothills landscape character.

Figure 6 shows the current extent of the ‘Dandenong foothills DDOs’ and the area to be removed from the activity centre:

-  DDO1 Dandenong Foothills: Foothills Backdrop and Ridgeline Area
-  DDO2 Dandenong Foothills: Lower Slope and Valley Area
-  DDO7 area to be removed from the Boronia Activity Centre.

As shown in Figure 7 almost all of the DDO7 area is also covered by the SLO which applies to the same lots as DDO1 and DDO2.





-  SLO2 Dandenong Foothills: Foothills Backdrop and Ridgeline Area
-  SLO3 Dandenong Foothills: Lower Slope and Valley Area
-  SLO2 area to be removed from SLO2 by the Amendment.

Figure 6 Existing DDOs Bambury and Elise Streets **Figure 7 Existing SLOs Bambury and Elise Streets**



Figure 8 is an extract of the current (and proposed) extent of the foothill policy area shown on the map at Clause 21.03 (Environmental and Landscape Values) with the Panel’s interpretation of the lots it applies to. Figure 9 shows this for the map at Clause 21.10-1 (Dandenong Foothills). The Panel thinks these maps are showing slightly different areas with the difference highlighted, , on Figure 9.

⁸ Hansen Peer Review, June 2021

Figure 8 Extract of Map at Clause 21.03 (Environmental and Landscape Values) and reconciliation with the cadastre Bambury and Elise Streets

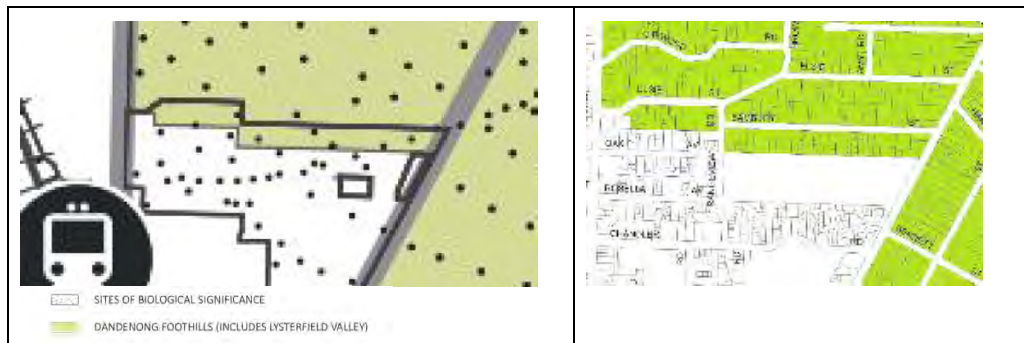


Figure 9 Extract of Map at Clause 21.10-1 (Dandenong Foothills) and reconciliation with the cadastre Bambury and Elise Streets



(iv) Evidence and submissions

Submissions supported the removal of the south side of Bambury Street from the activity centre but did not support rezoning of the land from the GR24 to GR23. These submissions sought to have the land rezoned to the NRZ1, which applies to land on the north side of Bambury Street.

Ms Wieland submitted that there “... needs to be cohesion within Bambury Street, visually with regard to building height and density, as well as with regard to vegetation”⁹

Additional reasons expressed in submissions for requesting application of the NRZ1 included:

- the maximum building height of 11 metres permitted under the GR23 is excessive for the south side of Bambury Street and will result in overlooking and overshadowing issues for the Boronia K-12 College which abuts the land to the south
- the tallest building on the south side of Bambury Street is just under 9 metres and this is a more appropriate height for the streetscape and would be consistent with height permitted on the northern side of the street
- implementing a 9 metre height limit will ensure a consistent maximum height along the street contributing to a homogenous streetscape
- the SLO2 and SLO3 apply to the land and specify a discretionary height limit of 7.5 metres
- Bambury Street is a wildlife corridor for birds and animals entering and exiting the National Park.

⁹ Ms Wieland submission, (Document 3)

- Bambury Street is an entity in itself and planning provisions should be consistent on both sides of the street
- the provisions of Clause 21.10 encourage development to sit below the tree canopy height
- overdevelopment of Bambury Street will lead to off street parking issues
- recent developments in Bambury Street have insufficient setbacks which do not leave enough space for large trees.

Council submitted that there is some merit in applying the same zone on the north and south side of Bambury Street and had considered the application of the NRZ1. However, the GRZ3 was ultimately selected. Council submitted in its Part B submission that this was because of the different character on each side of the street and because the south side of the street was not affected by the DDO which applied to the north side, regulating minimum lot size, site coverage and impervious surface areas.

In responding to submissions in the Council report, Council noted:¹⁰

As the Strategy and Amendment focused on preparing policy for the activity centre, it didn't aim to address the future of Bambury and rather seek to apply the most effective/suitable control already existing in the Knox Planning Scheme. It is noted that the application of a new schedule to the NRZ would address the concerns raised by the submissions. It is recommended that further review of the appropriateness of the zone could be considered as part of the Knox Housing Strategy Review.

and:

Refer submission to Panel and seek a recommendation on how to progress a rezoning.

Mr Campbell's evidence was that rezoning of the south side of Bambury Street to GRZ3 essentially allows for the same form of more intense infill residential development as is currently the case, specifically regarding building height. He considered this appropriate in the context of the redevelopment which has occurred on this side of Bambury Street in recent years.

Mr Campbell was not concerned that this change would lead to an inconsistent character along Bambury Street due to the sloping topography of the land with properties sitting higher of the south side of Bambury Street. He noted that the street trees and canopy trees in front gardens dominate the vista diminishing the impact of built form on the streetscape. Mr Campbell confirmed that he considered the Bambury Street streetscape to have a consistent character.

(v) Discussion

The Panel supports Council's proposal to remove Area 7 from the Boronia Activity Centre as one step in moving towards resolving policy tension that currently exists due to the inclusion of the area in both the activity centre and the Dandenong Foothills policy area. The Panel also understands that much of the area is outside the 800-metre walkable catchment to the train station, which generally forms the basis for inclusion of land within the activity centre.

The Panel is not persuaded however that this change will fully resolve policy tension, or that the GRZ3 is the appropriate zone for the land.

The *Boronia Renewal Strategy* 2021 and the Amendment retain Area 7 in the Dandenong Foothills policy. Both appear to elevate this status for the land over any need for the land to form part of

¹⁰ Council report, Officer assessment of submissions, 25 September 2023

the activity centre. This Foothills policy states that pressure for residential development and urban consolidation must not outweigh the environmental and landscape objectives for the foothills.

The Vision for this policy is set out at Clause 21.10-1:

The metropolitan landscape significance of the Dandenong Foothills will be protected and enhanced. Uninterrupted view lines of the foothills from within the municipality and around metropolitan Melbourne will be maintained by ensuring retention of canopy trees and buildings and works are sensitively designed and sited to sit below the dominant tree canopy height.

The Panel is concerned that the application of the GRZ3, alongside other changes to provisions affecting the land, will continue to create policy tension for the land and may allow for a greater level of development than is currently permitted. This outcome would be inconsistent with the desire to remove the land from the activity centre boundary.

The Panel is unclear as to what the preferred character is for Bambury and Elise Streets from either the Amendment or the *Boronia Renewal Strategy* 2021. The Panel notes the following:

- There is no proposal to introduce new built form policy for the area beyond the change from the GRZ4 to GRZ3. The GRZ3 does contain marginally greater requirements for landscaping than the GRZ4. However, the zone and thus the purposes of the zone remain the same. The GRZ3 does not contain any neighbourhood character objectives to differentiate these areas from land in the GRZ4 and contains only one additional, rather subjective decision guideline seeking an appropriate visual transition to the NRZ.¹¹ This is a little different to the built form strategy in the proposed revisions to Clause 21.10-3 which requires development in the activity centre to respond to interfaces of adjoining residential areas.
- With respect to the height of development changes seem to increase the height expectations, it is proposed to:
 - remove the DDO7 which contains several design standards for new development within Established Residential Environs (which is the designation for Area 7), including discouraging apartment development and development greater than 7.5 metres in height
 - amend the strategies in Clause 21.10-1 to exclude the south side of Bambury Street and Elise Street (between Rangeview Road and Dorset Road) from the requirement that built form must not exceed a height of 7.5 metres. The only other areas in these precincts excluded from this height provision are within neighbourhood activity centres.
- Area 7 is to retain its Local Living Area designation within the Housing Policy at Clause 21.06 (as a barely distinguishable thin sliver). This designation is applied to areas that are within walking distance of local shops and public transport and is not applied in the Foothills policy area. Council has applied the GRZ3 elsewhere in the municipality to residential land near to activity centres or transit corridors.
- The SLO would continue to apply to the land aimed at protecting the landscape character of the foothills environs.

On one hand, it appears that the development potential of Area 7 is to be reduced by removing it from the activity centre boundary. Yet several development provisions are proposed to be relaxed

¹¹ GRZ3, Clause 7.0 – Decision Guidelines

which would allow for more intensive development. There would be less policy guidance than the current provisions.

It seems to the Panel that there are two possible options for this area that are consistent with the application of zones and policies in the scheme depending on how the area is to be considered:

- fully include it in the activity centre
- fully exclude it from the activity centre.

Table 1 outline the relevant planning scheme controls for these options together with the current situation and the what the Amendment proposes.

Table 1 Zone and policy options for the Bambury and Elise Streets area

Option	Zone	Policy
Current regime	GRZ4	Local living policy designation Inside the Foothills policy area
Amendment proposal	GRZ3	Local living policy designation Inside Foothills policy area
Fully included in activity centre	GRZ4	Activity centre housing policy designation Outside the Foothills policy area
Fully excluded from Activity centre	NRZ1	Bush suburban Inside the Foothills policy area

The Panel is not convinced that application of the GRZ3 to land east of Dorset Road and located in the Dandenong Foothills environs are comparable to other sites in the municipality. The Panel considers that if the area is to be removed from the activity centre, which is the strategic thrust of the Amendment, then it ought to have the same policy applied as surrounding areas adjacent to the activity centre.

The Panel considers that the application of the SLO is an adequate guide to determine a preferred character for the land in Area 7.

(vi) Conclusions and recommendation

The Panel concludes that:

- The planning scheme has a consistent approach to the application of controls to land in the foothills area surrounding, but not within, the Boronia Activity Centre.
- The Amendment reinforces this approach, but not for the Bambury Street and Elise Street area.
- Land should be treated as clearly in, or clearly out of the activity centre.
- It is appropriate to remove Bambury Street and Elise Street from the Boronia Activity Centre.
- The application of zones and overlays should be the same as the adjoining area already outside of the activity centre.

The Panel recommends:

- 1. In respect of Bambury Street and Elise Street:**
 - a) Rezone land on the southern side of Bambury Street and Elise Street to Neighbourhood Residential Zone Schedule 1.**

- b) Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3.**
- c) Update policy to reflect these changes.**

Is further notice required to make this change?

The Panel's recommendation applies stricter controls on development than the exhibited version of the Amendment, notably the application of NRZ1 compared to GRZ3, but the effect of these changes in a policy setting that seeks to limit height to 7.5 metres (which also applies to the land now) is potentially moot. This is especially so given the land is within the Foothills policy area and DDO7 which applies to the area has an explicit objective:

To recognise that within the foothills areas the environmental and landscape significance outweighs the need for urban consolidation.

The Panel has not had the benefit of submissions from affected landowners on their views of the proposed changes. If Council sees merit in changing the Amendment as recommended by the Panel it may be appropriate:

- for Council to seek the views of affected landowners before it adopts the Amendment, or
- for the Minister to direct Council to give notice of these changes to the Amendment if the Minister proposes to approve the Amendment in line with the Panel's recommendation.

4 Design and Development Overlay Schedule 10

4.1 Complexity of the proposed Design and Development Overlay

(i) The issue

The issue is whether DDO10 is overly complex.

(ii) What is proposed

It is proposed to remove the existing DDO7 from all land in the activity centre and introduce a new DDO10 to land within Precincts 1, 2 and 3.

DDO10 has requirements addressing:

- building height
- front setbacks, including:
 - street wall height
 - street setback
 - upper level street setback
- continuous street edges with active ground floors, at least 80 per cent of the building facade at ground level as an entry or as windows with clear glazing, and at least 50 per cent of the building facade on laneways
- architectural treatment
- minimum floor-to-floor height
- upper level side boundary setback
- solar access being:
 - 50 per cent to existing and future public open space between 11am and 2pm at the winter solstice (June 22)
 - maintaining solar access to footpaths on the southern, western, and eastern side of any street between 11am and 2pm at the spring equinox
- pedestrian links and corner splays
- landscaping and canopy trees
- interface to residential properties.

(iii) Evidence and submissions

Concerns were expressed about the complexity of the control and the added costs they would impose on any development proposal, especially in relation to application requirements and decision guidelines.

The owner the Boronia Junction Shopping Centre was concerned about the interaction of the control with specific constraints on their land. The submitter's site was created following the grade separation of the Belgrave Railway Line at the Boronia Road/Dorset Road intersection. The railway line travels under the south east part of the site. The title has some height and depth limitations and the land is subject to a section 173 agreement.

In response to the issues raised in submissions, Council submitted:

- the inclusion of building, street wall and upper level setback requirements in the DDO10 is a typical approach for built form controls within an activity centre context. Mr Campbell supported the proposed structure of DDO10 and the exhibited metrics
- the inclusion of requirements relating to landscaping, traffic, acoustics, environmental sustainability and waste and recycling management will improve, rather than diminish, certainty by making clear the matters that need to be addressed, and that Council would consider, when a permit application is assessed
- DDO10 will not prevent modest improvements and the decision guidelines provide flexibility through the use of the words 'as appropriate' in the introductory paragraph. If a permit application seeks approval for minor works, there is discretion to only consider the relevant decision guidelines
- DDO10 does not mandate buildings must be at the maximum building height, rather the proposed controls set an upper height limit for new buildings.

Council indicated that it had consulted with VicTrack which had advised:

We have reviewed the Amendment documentation in the context of the site and the rail corridor. VicTrack wishes to advise that the proposed rezoning does not impact on the VicTrack land, existing rail operations or future network development.

On this basis, VicTrack has no objection to the Amendment.

While concerns have been raised regarding potential amenity impacts resulting from a more diverse range of uses, including night time uses, these are not threshold issues that need to be resolved through the amendment process. The permit application process is sufficiently rigorous to consider potential amenity impacts. To assist with this task the proposed DDO10 specifically requires consideration of noise impacts from non-residential uses for example.

The identification of new pedestrian links is a common features of renewal strategies. The inclusion of pedestrian links in the Renewal Strategy is an important feature that works 'hand in glove' with the movement objectives to improve pedestrian mobility and connectivity within the centre. As to how each link might be achieved in practice is a level of detail that is too particular to resolve at this stage of planning process. The precise details of these links and their ownership can be resolved through the permit application process.

(iv) Discussion

The application of the DDO to activity centres is a common practice across Victoria. The Panel has reviewed DDO10 in detail and is satisfied that the elements it seeks to control and the nature of the requirements it imposes are appropriate for a major activity centre.

(v) Conclusion

The Panel concludes:

- The exhibited DDO10 is appropriate and consistent with design guidance provided across other activity centres.

4.2 Protecting views

(i) The issues

The issues are:

- the protection of views to the Dandenong Ranges National Park

- the height limits required to protect identified views.

(ii) What is proposed

DDO7 has an objective:

To maintain views toward the Dandenong Ranges National Park from current and future public places on the western ridgeline of the study area, particularly the key views from Tormore Reserve and from Boronia Village.

DDO10 has an objective:

To maintain views toward the Dandenong Ranges National Park from Tormore Reserve, Boronia Park and Boronia Road.

The height limits proposed in DDO10 are taller than those in DDO7.

(iii) Evidence and submissions

View shed analysis

Mr Campbell explained the approach to undertaking the viewshed analysis in the following terms:

The testing commenced with modelling the existing built form envelopes permitted by DDO7. This was done to document and understand the visual impact of future development that accorded with the existing controls. Then, incrementally additional levels were added and subtracted until the key views towards the Dandenong Ranges were unreasonable overwhelmed or visually dominated by the building envelopes. Where envelopes were considered to impact the views towards the Dandenong Ranges, their overall heights were reduced, until the impact did not occur.

Council said that this was a careful and sound approach in developing the height controls for the activity centre. It considered that the viewshed analysis was an important piece of the technical work to determine the extent of additional built form that would be acceptable from the perspective of protecting key views to the Dandenong Ranges, and that:

Put simply, the analysis has been sufficiently rigorous and sophisticated such an any additional height would be unacceptable. Accordingly, there would be no purpose in conferring a discretion in the planning control for additional height in circumstances where the strategic and technical analysis concludes that the proposed height controls have been maximised and any exceedance would be unacceptable.

Mandatory controls

Council accepted that mandatory requirements should not be the default position for planning controls. In this regard, the proposed requirements in DDO10 were largely discretionary. The only mandatory requirement was confined to building height.

Council said that the *Boronia Renewal Strategy* and the *Hansen Peer Review* provided a comprehensive analysis of the built form outcomes, including consideration of the impacts of additional storeys. The Hansen Review found that the Boronia Activity Centre could warrant mandatory controls to ensure the protection of key views to the Dandenong Ranges.

The importance of the views to the Dandenong Ranges and the foothills are described in the planning scheme as:

The Dandenong Foothills appear as treed slopes rising above the suburbs. The Dandenong Foothills are recognised as a scenic backdrop of metropolitan significance, forming part of the slopes of the Dandenong Ranges. The western face of the Dandenong Ranges is recognised by the National Trust as a significant landscape. As a green edge containing the growth of the suburbs, the Dandenongs and their foothills have an iconic significance for

Melbourne, and are essential to the image of the City of Knox as a city in a unique landscape setting.¹²

and:

The Dandenong Foothills area is a visually sensitive area due to its proximity to slopes of the Dandenong Ranges which are recognised by the National Trust as a significant landscape.¹³

Council said that given the planning scheme recognises the western face of the Dandenong Ranges as an important landscape, there is a sound and solid foundation to proceed on the basis that views from specific locations within the activity centre to the western face of the Dandenong Ranges are worth protecting. Council said that this had been the unambiguous statutory and policy position of the planning scheme since at least 2006 when DDO7 was first introduced.

Mr Campbell has also considered whether a mandatory height requirement is justified. In considering this issue, he said:

... the Boronia activity centre does warrant mandatory maximum building height controls to ensure protection of its key public views to the Dandenong Ranges. However, a combination of mandatory overall height limits and discretionary street wall provisions is considered a more appropriate 'shandy' control. This is what the DDO10 proposes.

and:

I continue to believe that the higher mandatory provision is the more appropriate built form control, in this instance. It will ensure absolute protection and maintenance of the existing views towards the Dandenong Ranges, from the identified key vantage points. The mandatory provisions will create greater certainty to all involved (the community, landowners, developer, and responsible authority – including potentially [the Victorian Civil and Administrative Tribunal]) by setting an unbreachable height limit for the future development on these four corners of the junction at 10 storeys and lower maximum heights ranging up to 8 storeys elsewhere with the Boronia activity centre.

Council relied on Mr Campbell's assessment.

Council said that it has assessed whether the proposed heights requirement would undermine or hamper the capacity of the activity centre to accommodate growth and new housing. Work undertaken by HillPDA showed that the activity centre, even with a mandatory height requirement, would have significant capacity with less than 25 per cent of development opportunities within the activity centre required to be realised to accommodate the expected housing demand over the planning horizon.

(iv) Discussion

The Panel agrees with Mr Campbell and Council that the views to the Dandenong Ranges National Park are important, but notes there are competing policy objectives in the activity centre for consolidation.

The viewshed is an important piece of the technical work to determine the extent of additional built form that can be accommodated to meet consolidation objectives while protecting key views to the Dandenong Ranges. The methodical and systematic approach has ensured that the maximum possible heights have been determined from each location. Not only does this ensure that capacity of the activity centre to deliver growth is optimised, but importantly leads to a conclusion that if the viewpoints are acceptable and that intrusion into the 'best' part of the view

¹² See SLO2 at Clause 1.0 (Statement of nature and key features of landscape) in the Planning Scheme.

¹³ See SLO3 at Clause 1.0 (Statement of nature and key features of landscape) in the Planning Scheme.

of the Dandenong Ranges is to be avoided, then any building exceeding the proposed heights would be unacceptable.

The Panel notes that the analysis did not start out seeking to protect all existing views, with viewpoints confined to three locations from within the public realm of the activity centre. This is a targeted and considered approach to ensure that the key views (and not all views) would be maintained and at the same time allowing for additional growth.

The Panel agrees that the analysis has been sufficiently rigorous and that there would be no purpose in conferring a discretion in the planning control for additional height unless it was proposed to no longer seek to protect the views to the Dandenong Ranges National Park.

(v) Conclusions

The Panel concludes:

- Mandatory control to protect the views are appropriate where they are set at the maximum height to achieve this outcome.
- The exhibited heights maintain critical views to the Dandenong Ranges National Park, without imposing more restrictions that necessary.

4.3 Building heights

(i) The issue

The issue is whether the heights proposed in DDO10 are appropriate.

(ii) What is proposed

DDO10 proposes heights up to 31.5 metres (10 storeys) as shown in Figure 10. The heights are based on a ground floor of 4.5 metres and an upper level floor-to-floor height of 3 metres.

Figure 10 Heights in DDO10



(iii) Evidence and submissions

Community submissions objected to the proposed heights, especially the 10 storey limit, on a number of grounds:

- the beauty of Boronia is that it has always been a quiet outer suburb and anything higher than two stories would ruin the ambience of Boronia
- buildings should relate to the height of the tree canopy
- the activity centre is too far out from the city to warrant 10 storeys
- the beauty of the Dandenong Ranges as a backdrop is a critical factor in the character of the area and tall buildings would block views
- the activity centre would become similar to the look of other suburbs when approached by cars, including Box Hill, Glen Waverley and Ringwood and it is more appropriate for Boronia to have a country village aesthetic, with trees and small scale buildings, like The Basin or Sassafra or Belgrave
- wind effects from tall buildings would adversely impact amenity
- 10 story buildings would completely change the tone of the community and create a hostile environment
- adverse impacts on flora and fauna.

Council submitted that it had:

... listened very carefully to the concerns raised in the submissions, including those regarding building height at the Dorset Road and Boronia Road intersection. Having done so, Council considers it is appropriate to reduce the maximum building height to better reflect community expectations. Given the proposed height generally reflects the status quo, it is reasonable for the height requirement to be discretionary (as this also reflects the status quo and has protected views from the activity centre to the Dandenong Ranges to date).

Council acknowledged that that there is a difference between Mr Campbell's expert opinion and its adopted position namely:

... the mandatory 10 storey building heights in Precincts 1 and 3 should be changed to a discretionary maximum building height of 14 metres (4 storeys).

Council's position (apart from the 10 storey limit) is consistent with the Council officer response to submissions¹⁴ which stated:

10 storeys is the maximum height set for four key sites within the core area of Boronia. The majority of proposed maximum heights are lower and range between 5 and 8 storeys. These heights limits have been carefully devised to protect and maintain key views towards the Dandenong Ranges, ensuring that the valued visual relationship remains. The heights are consistent with State Planning policy, which directs growth and built form change to occur within activity centre's such as Boronia, regardless of their distance from the Melbourne CBD, to create a network of '20 minute cities'.

All the proposed heights have been carefully devised based on a 3D model to ensure the key viewlines and vistas towards the Dandenong Ranges National Park will be maintained and not impacted upon by the increased potential for building height. Any future development application for a building will be subject to a full planning assessment and will need to demonstrate a high-quality architectural design to ensure its design and appearance appropriately responds to its context.

Council submitted that the difference between Council's adopted position and Mr Campbell's evidence (and officer response) did not affect the general strategic basis for the Amendment but

¹⁴ See Council resolution of 25 September 2023, quoted in Chapter 1.4.

rather was a difference confined to one specific detail. It said ultimately, Council and Mr Campbell had exercised their respective independent judgment and formed two reasonable positions. Council noted Mr Campbell's expertise and experience with respect to urban design matters and considers it is an opinion that should be given weight when considering the submissions. Equally, it said the Panel should consider and give weight to the planning authority's position.

(iv) Discussion

How tall is too tall assessed against broader planning considerations

The Panel approaches this issue by considering the opportunities and constraints at:

- a broader level
- site-specific level.

The Boronia Road/Dorset Road intersection is well-located in terms of access to services and public transport. Its broader context supports higher density development and taller buildings. Locating taller buildings at a key intersection adjacent to the train station will reinforce the land use and transport centrality of the location and the role of the intersection in people's mental map of Boronia.

Taller buildings at the intersection however are likely to have greater impacts than less tall buildings especially to the south. The Panel notes that potential overshadowing impacts on the open space in front of the library were considered as part of the analysis.

When assessed against the objectives of DDO10, how tall is too tall?

The design objectives of DDO10 are:

- To maintain views toward the Dandenong Ranges National Park from Tormore Reserve, Boronia Park and Boronia Road.
- To encourage urban consolidation and higher density development within the commercial core, with a built form transition towards the residential areas outside the activity centre core.
- To ensure that development makes a positive contribution to the local neighbourhood in terms of design, streetscape and sustainability.
- To strengthen the pedestrian connections between Boronia's key retail anchors and the train station, through a network of high-quality public laneways and arcades.
- To establish Boronia as an environmentally sustainable centre incorporating best practice environmentally sustainable design principles.

The critical issue is how tall can buildings be before they undermine the achievement of the objectives of DDO10, or broader character issues.

As discussed in Chapter 4.1 above, the 3D modelling presented to the Panel showed that buildings up to 31.5 metres at the Boronia Road/Dorset Road intersection would still allow for the nominated views to the Dandenong Ranges National Park. There is no basis to reduce the height of the intersection buildings to achieve the first DDO10 objective.

Reducing the height at the intersection would actively work against achievement of the second objective by limiting opportunities for consolidation and higher density development within the commercial core, and would do nothing to create a built form transition towards the residential areas outside the activity centre core.

The Panel does not agree that only lower buildings are able to make a positive contribution to the local neighbourhood in terms of design, streetscape and sustainability. There are many parts of Melbourne where taller buildings make a positive contribution to their area. The Panel notes that

the positive contribution in the objective is not cast in terms of maintaining the current character of the centre.

The height of buildings is not directly relevant to strengthening pedestrian connections.

Denser cities are more environmentally sustainable and increased density near a railway station is perfectly aligned with the objective to establish Boronia as an environmentally sustainable centre incorporating best practice design principles.

What is the role of community expectations

A number of submitters referred to Box Hill which the Panel notes has 30-storey buildings.

It goes without saying that planning should respond to community concerns. But this response cannot be a knee jerk reaction to community opposition. Broader state policies will support higher buildings at the Boronia Road/Dorset Road intersection. Applications for buildings that exceeded Council's 4-storey discretionary limit would be assessed against the objectives of DDO10. There is every likelihood that taller buildings could be approved. A 10-storey mandatory height limit has significantly more strategic justification than a 4-storey discretionary limit. No strategic justification was presented to the Panel for a 4 storey discretionary limit and the Panel is persuaded by the analysis which shows that buildings up to, but no higher than, 10 storeys will achieve the identified objectives.

(v) Recommendation

The Panel, noting that the Amendment was formally changed by Council before it was referred to the Panel, recommends:

- 2. Apply the exhibited mandatory 31.5 metres (10 storey) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storey) building height.**

4.4 Final form of the Design and Development Overlay Schedule 10

Council presented a number of proposed changes in response to submissions and from Mr Campbell's evidence. These can be characterised as minor refinements. The Panel has adopted them in its preferred versions generally as presented, but with the following changes:

- making clear that development must not exceed the maximum building height rather than meet that height
- using 'discretion' in place of 'preferred', noting preferred can imply that a specific metric should be met, such as a preferred street wall height, whereas discretionary clearly signals that a requirement is not mandatory
- expressing standards in the DDO using 'should' or 'must', as was discussed at the Hearing.

The Panel recommends:

- 3. Amend the Design and Development Overlay Schedule 10 consistent with the Panel preferred version in Appendix D.**

Appendix A Submitters to the Amendment

No.	Submitter	No.	Submitter
1	Stefan Huseyinoff and Tracey Abreu	29	Christine Easdown
2	Kerri Mitchell	30	Peter Lockwood
3	Joe Hill	31	Stephen Bullock
4	Sharon Potter	32	Sujatha Wadumestri
5	Linda Black	33	Susan Christoffelsz
6	Liz Wieland	34	Blake Ross
7	Donna Phillips	35	John Exon
8	J J Zhu	36	Cheryl Graham
9	Damien and Kelly Muschamp	37	Everard Himmelreich
10	Brenton Trotter	38	Ross Jelleff
11	Erika English	39	Anthony Novak
12	Stephen Herbut and Sandra Mills	40	Rosemary Lavin
13	Rhonda King	41	Matthew Baldock
14	Knox Environment Society	42	Carolyn Jackson
15	Anne Francis	43	Ian Johnson
16	Jenna Corbett	44	Lynette Hayhurst
17	B&S Wheaton	45	Mr Bernie Hoefer
18	Hock Low	46	Paul Mead
19	Kate Ficker	47	Ashlee Harris
20	Boronia Junction Shopping Centre Pty Ltd	48	Franca Hustwayte
21	Dr Graeme Lorimer	49	Rany Rizk
22	Nick Fella	50	Ben Mullin
23	Carmel Feeney	51	Knox City Council, Disability Inclusion Team
24	Clare O'Connell	52	Rana (Surname not provided)
25	Mary Feeney	53	Val Henry
26	DM Stephens	54	Elise Dartnell
27	Janet Richards	55	Theresa Dolphin
28	Melissa Reoch	56	Karley (Surname not provided)

No.	Submitter	No.	Submitter
57	Dev (Surname not provided)	74	Name not provided
58	Alanna (Surname not provided)	75	Name not provided
59	Name not provided	76	Name not provided
60	Name not provided	77	Name not provided
61	Name not provided	78	Name not provided
62	Name not provided	79	Name not provided
63	Name not provided	80	Name not provided
64	Name not provided	81	Name not provided
65	Name not provided	82	Name not provided
66	Name not provided	83	Name not provided
67	Name not provided	84	Name not provided
68	Name not provided	85	Name not provided
69	Name not provided	86	Name not provided
70	Name not provided	87	Name not provided
71	Name not provided	88	Name not provided
72	Name not provided	89	Barbara Walters
73	Name not provided		

Appendix B Document list

No.	Date	Description	Provided by
1	14 Nov 2023	Panel Directions and Hearing Timetable (version 1)	Planning Panels Victoria (PPV)
2	28 Nov 2023	Council Part A submission	Council
3	1 Dec 2023	Submission	Liz Wieland
4	4 Dec 2023	Expert witness statement from Mr Campbell	Council
5	7 Dec 2023	Council Part B submission	Council
6	7 Dec 2023	Council day 1 documents: <ul style="list-style-type: none">- Clause 21.10 Local areas- Clause 43.02 DDO10	Council

Appendix C Council Day 1 version of DDO10

This version shows changes tracked against the exhibited version

SCHEDULE 10 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO10**.

BORONIA MAJOR ACTIVITY CENTRE AREA

1.0 Design objectives

- To maintain views toward the Dandenong Ranges National Park from Tormore Reserve, Boronia Park and Boronia Road.
- To encourage urban consolidation and higher density development within the commercial core, with a built form transition towards the residential areas outside the activity centre core.
- To ensure that development makes a positive contribution to the local neighbourhood in terms of design, streetscape and sustainability.
- To strengthen the pedestrian connections between Boronia's key retail anchors and the train station, through a network of high-quality publicly accessible laneways and arcades.
- To establish Boronia as an environmentally sustainable centre incorporating best practice environmentally sustainable design principles.

2.0 Buildings and works

2.1 Definitions

Street wall is the facade of a building facing a ~~at the street boundary~~. Street wall height is measured at the vertical distance between the footpath at the centre of the frontage and the highest point of the building, parapet, balustrade or eaves at the street edge, with the exception of architectural features and building services.

Upper level street setback means the recess of upper level above the street wall calculated as the shortest horizontal distance from the top of the street wall base or podium and may include projections such as balconies, building services and architectural features.

2.2 Buildings and works for which no permit is required

A permit is not required to construct a building or construct and carry out works for:

- External alteration to an existing building facade provided that all the following requirements are met:
 - The alteration does not include the installation of an external roller shutter;
 - At least 80 per cent of the building facade at ground level is maintained as an entry or window with clear glazing; and
 - At least 50 per cent of the building facade to any side street or laneway at ground floor level is maintained as an entry or window with clear glazing.
- The installation of an automatic teller machine.
- An awning that projects over a road if it is authorised by the relevant public land manager.
- Earthworks or excavation that do not change the natural ground level by more than one metre.
- An extension to an existing dwelling or buildings and works ancillary to a dwelling in a Mixed Use Zone if the height of the building is less than 7.5 metres.

2.3 Building and Works Requirements

The following buildings and works requirements apply to an application to construct a building or construct or carry out works within the Precincts shown on Map 4 to this Schedule.

2.3-1 Building Heights and Setbacks Requirements

Building Height

A building in any precinct ~~does not exceed~~must meet the mandatory maximum building height for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule. A permit cannot be granted to construct a building that exceeds the mandatory maximum ~~overall~~ building height.

~~The~~is mandatory building height does not apply to service equipment and / or non-structural elements such as lift overruns, stairwells, unenclosed structures associated with rooftop terraces, screens to service areas or other such equipment ~~that may project above the mandatory maximum building height~~ provided all of the following criteria are met:

- it occupies less than 50% of the roof area (other than solar panels)
- it does not cause additional overshadowing of abutting residential properties
- it does not exceed 2.6 metres above the mandatory maximum building height
- it maintains key views towards the Dandenong Ranges from Tormore Reserve and Boronia Park
- it is integrated into the design of the building to the satisfaction of the Responsible Authority.

Setbacks

A building in any precinct should comply~~ies~~ with the street setbacks, street wall heights, and upper level street setbacks for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule.

Projections such as building services, balconies, balustrades, and architectural features may protrude no more than 2 metres into a setback.

Precinct 1 Boronia Commercial Core

Map 1 to Schedule 10 to Clause 43.02

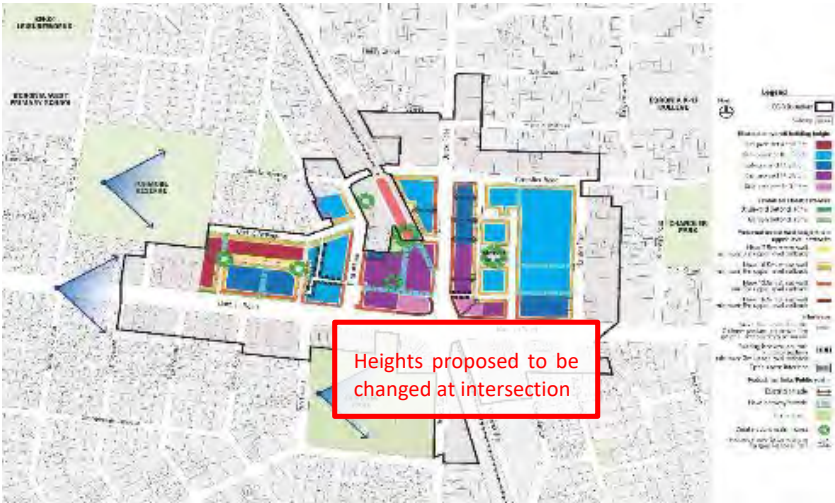


Table 1 - Building height, street wall height, and setbacks for Precinct 1

Area (shown in Map 1)	Mandatory maximum building height	Preferred Street wall height	Preferred Street setback	Preferred Upper level street setback
Sub-precinct A <ul style="list-style-type: none"> Orchid Avenue and Boronia Village (part) 	16.5 metres	New Boronia Village street connections (<i>south facing frontage</i>): 7.5 metres Other road: 10.5 metres	Orchid Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	Above a 7.5 metres street wall height: 3 metres Other: 6 metres
Sub-precinct B <ul style="list-style-type: none"> Dorset Square and Boronia Central Dorset Road (part) and Lupton Way <ul style="list-style-type: none"> West side of Erica Avenue 	19.5 metres	Dorset Road, Boronia Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres Other existing laneways: In accordance with Table 4 of this Schedule Lupton Way and other road: 10.5 metres	Chandler Road (<i>west of Dorset Road</i>) and Orchid Avenue: 3 metres Other road: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct C <ul style="list-style-type: none"> Boronia Road (part between Turner and Floriston Road) Boronia Village (part) East side of Erica Avenue (part) <ul style="list-style-type: none"> North of 236 Dorset Road 	22.5 metres	Boronia Road east of 71 Boronia Road (<i>inclusive</i>), Dorset Square, Floriston Road, and Erica Avenue (<i>north of Orchid Avenue</i>): 10.5 metres Boronia Road west of 73 Boronia Road (<i>inclusive</i>), Dorset Road, Turner Road, Chandler Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres	Boronia Road at Boronia Village frontage: 3 metres Other road: None specified	6 metres
Sub-precinct D <ul style="list-style-type: none"> Dorset and Boronia Road (part) Boronia Junction 	25.5 metres	Existing laneway: In accordance with Table 4 of this schedule Dorset Square: 10.5 metres Other road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

Sub-precinct E ■ Boronia and Dorset Road intersection	31.5 metres 14 metres (discretionary)	Existing laneway: In accordance with Table 4 of this Schedule Dorset Square: 10.5 metres Dorset Road and Boronia Road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
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Precinct 2 Commercial Edge

Map 2 to Schedule 10 to Clause 43.02



Table 2 - Building height, street wall height, and setbacks for Precinct 2

Area (shown in Map 2)	Mandatory maximum building height	<u>Preferred</u> Street wall height	<u>Preferred</u> Street setback	<u>Preferred</u> Upper level street setback
Sub-precinct A ■ Dorset Road (north)	13.5 metres	Land on the east side of Dorset Road: 7.5 metres Land on the west side of Dorset Road: 10.5 metres	Dorset Road: ■ East side: 6 metres ■ West side: None specified Other road frontage: 3 metres	Land on the east side of Dorset Road: 3 metres Land on the west side of Dorset Road: 6 metres
Sub-precinct B ■ Chandler Road	16.5 metres	Land on the west side of the rail corridor: 7.5 metres	Chandler Road east of Dorset Road: 6 metres	Land on the west side of the rail corridor: 3 metres

		Dorset Road frontage: 13.5 metres Other road frontage: 10.5 metres	Land on the west side of the rail corridor: None Specified Other road: 3 metres	Other road: 6 metres
Sub-precinct C . Floriston and Boronia Road	19.5 metres	10.5 metres	Floriston Road: 3 metres Boronia Road: 6 metres	6 metres

Precinct 3 Mixed Use Edge

Map 3 to Schedule 10 to Clause 43.02



Table 3 - Building height, street wall height, and setbacks for Precinct 3

Area (shown in Map 3)	Mandatory maximum building height	Street wall height	Street setback	Upper level street setback
Sub-precinct A . Precinct edge	13.5 metres	10.5 metres	Langwith Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	6 metres

Sub-precinct B	16.5 metres	Boronia Road frontage at 90 and 94 Boronia Road: 13.5 metres Other road: 10.5 metres	Langwith Avenue, Tulip Crescent, and Pine Crescent: 3 metres Boronia Road west of Dorset Road: 6 metres Other road: None specified	6 metres
Sub-precinct C . Boronia Road	19.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Boronia Road: 13.5 metres Other road: 10.5 metres	All road frontage west of Pine Crescent (<i>inclusive</i>) and Torrens Avenue: 3 metres Other road frontage: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct D	25.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Torrens Avenue: 10.5 metres Boronia Road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct E Boronia / Dorset intersection	31.5 metres <u>14 metres (discretionary)</u>	Existing Laneway: In accordance with Table 4 of this schedule Other road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

2.3-2

Design Standards**Built form and facades**

- The development does not unreasonably visually conflict or detrimentally impact ~~the~~ public realm views towards the Dandenong Ranges.
- The development provides an upper level street setback above the street wall to emphasise the prevailing street wall effect at street level.
- The development provides continuous street edges with active ground floors.
- The development provides at least 80 per cent of the building facade at ground level as an entry or as windows with clear glazing, and at least 50 per cent of the building facade on laneways.
- A building on a corner site, including laneways, incorporates splayed corners by a minimum of 1 metre by 1 metre to provide for open pedestrian sightlines.
- All visible sides of a building are fully designed and articulated, and provide visual interest through the use of lighting, colours, materials, murals, texture, openings, and setbacks.
- The building facades articulates a fine grain presentation to the street ~~to avoid large unbroken expanses of walls to the public realm.~~
- A building avoids large unbroken expanses of walls to the public realm.

- [The development provides a minimum 4.5 metres commercial floor-to-floor height and a minimum 3 metres residential floor-to-floor height.](#)
- The development provides architectural variety in vertical features to minimise visual bulk and achieve distinction between podium and upper levels.
- Service areas and roof top terraces / equipments of non-residential buildings are treated as an integral part of the building design and visually screened from the public realm.
- The development avoids shared entry points for uses with different hours of operation.
- The development utilises colours, materials and finishes inspired by the natural environment of the Dandenong Foothills to provide visual interest between levels.
- The upper level side boundary setback of a development provides:
 - a minimum of 3 metres from a side boundary that faces a commercial or non-habitable windows.
 - a minimum of 4.5 metres from a side boundary that faces a habitable window or balcony.

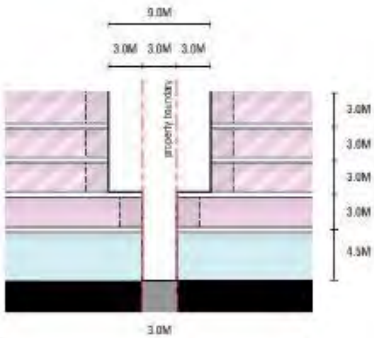
Open space interface

- The development maximises amenity, social interactions, outlook, and passive surveillance to existing and future abutting open spaces.
- The development maintains at least 50 per cent solar access to existing and future public open space between 11am and 2pm at the winter solstice (June 22).

Pedestrian links

- Pedestrian links such as laneways allow for one-way vehicular traffic.
- Arcades are integrated within a development and allow for two-way pedestrian movement.
- Existing laneways and arcades are retained as through block pedestrian links.
- Proposed pedestrian links integrate with existing network of connections to public transport, local destinations and community facilities.

Table 4 - Street wall height and setbacks abutting a laneway

Built form	Requirement
<p>Where a building abuts an existing-or proposed laneway interface as identified in the relevant precinct table and Map 5 to this Schedule.</p> <p>Figure 1 - Setback where there is a laneway to the side or rear</p> 	<p>Maximum street wall height: 7.5 metres</p> <p>Minimum upper level laneway setback: 3 metres</p> <p>Minimum upper level separation between habitable window or balcony of adjacent property: 9 metres</p>

Public realm

- The development provides an uncluttered streetscape and allows for canopy street tree planting by undergrounding power lines.

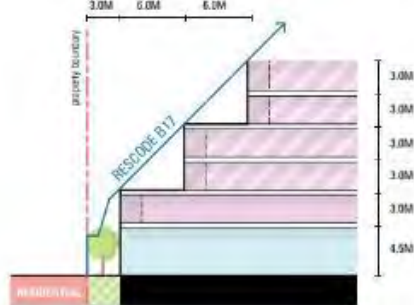
- The development maintains solar access to footpaths on the southern, western, and eastern side of any street between 11am and 2pm at the spring equinox.

Landscaping

- Landscape design:
 - Sustains references to the unique foothills setting incorporating indigenous species to improve biodiversity corridors and horticultural values that are a part of the local area.
 - Reinforces the bush boulevard landscape character along key roads and rail approaches to Boronia.
 - Reinforces the leafy green character on all other roads within the Boronia Major Activity Centre.
 - Maximises opportunities to strengthen landscape themes and incorporates substantial canopy planting in the development and the public realm.
 - Incorporates planting to emphasise [pedestrian connections](#) ~~links~~ and ~~helps with direction~~ [improves wayfinding](#).
 - [Incorporates sustainability and a leafy green outcomes through the use of green roofs and walls.](#)
- Each canopy tree:
 - Is surrounded by 20 square metres of permeable surface with a minimum radius of 3 metres and up to 50 per cent of the permeable surface is shared with another tree.
 - Is located outside an easement. If an easement exists, the building must be further setback to ensure minimum radius is met.

Interface to residential properties

Table 5 - Interface to residential properties in NRZ or GRZ requirements

Built form	Requirement
Where the land abuts land zoned Neighbourhood Residential Zone or General Residential Zone to provide a residential abuttal interface as identified in Map 5 to this Schedule.	Minimum side or rear boundary setback from land in the Neighbourhood Residential Zone or General Residential Zone: 3 metres
Figure 2 - Setback where there is a NRZ or GRZ zoned property to the side or rear	Maximum wall height on a side or rear boundary: 7.5 metres
	A building is setback from the side or rear boundary: 3 metres, plus 1 metre for every metre of height over 7.5 metres

3.0 Subdivision

None specified.

4.0 Signs

Sign requirements are at Clause 52.05. All land located within the Boronia MAC Core (Precincts 1, 2 and 3) zoned Mixed Use Zone is in Category 1.

5.0 Application requirements

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- Urban design context report and design response.
- Waste and Recycling Management Plan for any non-residential use showing:
 - On-site waste, green waste, and recycling storage location and dimensions.
 - Any integrated sustainability measures related to composting, green waste including management of landscaping green waste, or recycling.
 - Collection method.
- Details of waste and recycling maintenance and management based on the operations on the land.
- An acoustic assessment report identifying appropriate levels of noise attenuation required for non-residential use and development where the operational activities have the potential to cause amenity impact to surrounding residential uses.
- A view impact analysis report from the relevant key viewpoints for development that includes [any](#) components projecting above the mandatory maximum building height.
- A Traffic and Mobility Report detailing:
 - An assessment of the traffic generation, loading/unloading needs, and potential effects that the proposed development may have on the surrounding road, cycling, and pedestrian network.
 - A Green Travel Plan demonstrating opportunities to promote sustainable transport options, such as electric car charging points, car share spaces, and any other integrated sustainability measures related to transport.
 - Where applicable, a plan showing the access conditions, proposed infrastructure, mitigation treatments, and design speed of new laneway and streets.
 - Any integrated sustainability measures related to transport such as bicycle facilities or measures to allow future residents to retrofit car park with support infrastructure associated with low emissions vehicle technology.
 - A plan showing access and egress arrangement, pedestrian and cycling connection to the network such as access routes to public transport.
- A plan that identifies the Tree Protection Zone of any tree to be retained on-site or adjacent to the site.
- A schedule of all building materials, finishes, and colours detailing how it achieves the requirements of this schedule.
- A signage concept plan that:
 - Shows the location, type, and size of existing signs displayed, and the extent of total advertising area, on the subject land.
 - Shows the location, type, design, and size of the area proposed for future signage.

6.0 Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

General

- How the development responds to the Boronia Renewal Strategy 2019 (Revised 2021).

- Whether the application is supported by and meets the requirements of the following, as relevant, to the satisfaction of the Responsible Authority:
 - A Landscape Concept Plan.
 - A Traffic Management Plan and Green Travel Plan.
 - An Acoustic Report.
 - Environmental Sustainable Design Report. A Waste and Recycling Management Plan.

Design and built form

- Whether the development includes opportunities to improve visual interest with car park screening and the use of artwork along blank walls.
- Whether the development includes high-quality architectural response with sustainable design principles, design treatment articulating building mass and ratio of solid and void elements, providing distinction between podium and upper levels, as well as contrast, colour, and texture in the use of building materials.
- Whether the development respects the preferred built form scale and urban structure of the precinct where it is located.
- Whether the development maximises opportunities to improve perception of safety of the public realm it interfaces through active edges, activated laneways, the location and extent of existing or proposed signage, and passive surveillance.
- Whether [any](#) projection above a mandatory maximum building height maintains views toward the Dandenong Ranges National Park from Tormore Reserve and Boronia Park.
- Whether the development achieves urban design outcomes protecting the public realm from excessive shadowing, transition to other land, and the provision of colour treatments responsive to the foothills.
- Whether new pedestrian linkages and laneways are logical, viable, and the quality of such connections achieves straight pedestrian sightlines and adequate light access and landscaping.
- Whether the development design retains and protects existing vegetation with sufficient space to enhance landscaping.

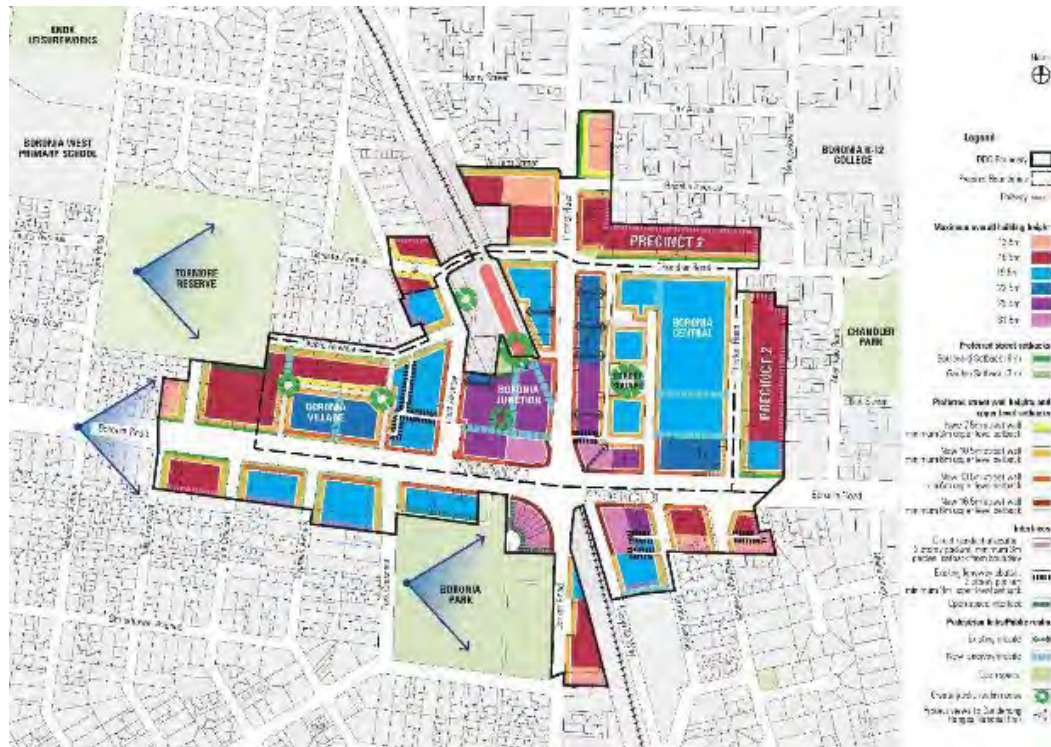
Signs

- Whether signs meet the preferred streetscape character.
- Whether signs impact negatively on passive surveillance and street activation.

Map 4 to Schedule 10 to Clause 43.02



Map 5 to Schedule 10 to Clause 43.02



Appendix D Panel preferred version of DDO10

SCHEDULE 10 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO10**.

BORONIA MAJOR ACTIVITY CENTRE AREA

1.0 Design objectives

- To maintain views toward the Dandenong Ranges National Park from Tormore Reserve, Boronia Park and Boronia Road.
- To encourage urban consolidation and higher density development within the commercial core, with a built form transition towards the residential areas outside the activity centre core.
- To ensure that development makes a positive contribution to the local neighbourhood in terms of design, streetscape and sustainability.
- To strengthen the pedestrian connections between Boronia's key retail anchors and the train station, through a network of high-quality publicly accessible laneways and arcades.
- To establish Boronia as an environmentally sustainable centre incorporating best practice environmentally sustainable design principles.

2.0 Buildings and works

2.1 Definitions

Street wall is the facade of a building facing a ~~at the street boundary~~. Street wall height is measured at the vertical distance between the footpath at the centre of the frontage and the highest point of the building, parapet, balustrade or eaves at the street edge, with the exception of architectural features and building services.

Upper level street setback means the recess of upper level above the street wall calculated as the shortest horizontal distance from the top of the street wall base or podium and may include projections such as balconies, building services and architectural features.

2.2 Buildings and works for which no permit is required

A permit is not required to construct a building or construct and carry out works for:

- External alteration to an existing building facade provided that all the following requirements are met:
 - The alteration does not include the installation of an external roller shutter;
 - At least 80 per cent of the building facade at ground level is maintained as an entry or window with clear glazing; and
 - At least 50 per cent of the building facade to any side street or laneway at ground floor level is maintained as an entry or window with clear glazing.
- The installation of an automatic teller machine.
- An awning that projects over a road if it is authorised by the relevant public land manager.
- Earthworks or excavation that do not change the natural ground level by more than one metre.
- An extension to an existing dwelling or buildings and works ancillary to a dwelling in a Mixed Use Zone if the height of the building is less than 7.5 metres.

2.3 Building and Works Requirements

The following buildings and works requirements apply to an application to construct a building or construct or carry out works within the Precincts shown on Map 4 to this Schedule.

2.3-1 Building Heights and Setbacks Requirements

Building Height

A building in any precinct ~~does~~must not exceed~~-the~~ the mandatory maximum building height for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule. A permit cannot be granted to construct a building that exceeds the mandatory maximum ~~overall~~ building height.

~~The~~is mandatory building height does not apply to service equipment and / or non-structural elements such as lift overruns, stairwells, unenclosed structures associated with rooftop terraces, screens to service areas or other such equipment ~~that may project above the mandatory maximum building height~~ provided all of the following criteria are met:

- it occupies less than 50% of the roof area (other than solar panels)
- it does not cause additional overshadowing of abutting residential properties
- it does not exceed 2.6 metres above the mandatory maximum building height
- it maintains key views towards the Dandenong Ranges from Tormore Reserve and Boronia Park
- it is integrated into the design of the building to the satisfaction of the Responsible Authority.

Setbacks

A building in any precinct should comply~~ies~~ with the street setbacks, street wall heights, and upper level street setbacks for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule.

Projections such as building services, balconies, balustrades, and architectural features may protrude no more than 2 metres into a setback.

Precinct 1 Boronia Commercial Core

Map 1 to Schedule 10 to Clause 43.02



Table 1 - Building height, street wall height, and setbacks for Precinct 1

Area (shown in Map 1)	Mandatory maximum building height	Discretionary Street wall height	Discretionary Street setback	Discretionary Upper level street setback
Sub-precinct A <ul style="list-style-type: none"> Orchid Avenue and Boronia Village (<i>part</i>) 	16.5 metres	New Boronia Village street connections (<i>south facing frontage</i>): 7.5 metres Other road: 10.5 metres	Orchid Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	Above a 7.5 metres street wall height: 3 metres Other: 6 metres
Sub-precinct B <ul style="list-style-type: none"> Dorset Square and Boronia Central Dorset Road (<i>part</i>) and Lupton Way West side of Erica Avenue 	19.5 metres	Dorset Road, Boronia Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres Other existing laneways: In accordance with Table 4 of this Schedule Lupton Way and other road: 10.5 metres	Chandler Road (<i>west of Dorset Road</i>) and Orchid Avenue: 3 metres Other road: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct C <ul style="list-style-type: none"> Boronia Road (<i>part between Turner and Floriston Road</i>) Boronia Village (<i>part</i>) East side of Erica Avenue (<i>part</i>) North of 236 Dorset Road 	22.5 metres	Boronia Road east of 71 Boronia Road (<i>inclusive</i>), Dorset Square, Floriston Road, and Erica Avenue (<i>north of Orchid Avenue</i>): 10.5 metres Boronia Road west of 73 Boronia Road (<i>inclusive</i>), Dorset Road, Turner Road, Chandler Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres	Boronia Road at Boronia Village frontage: 3 metres Other road: None specified	6 metres
Sub-precinct D <ul style="list-style-type: none"> Dorset and Boronia Road (<i>part</i>) Boronia Junction 	25.5 metres	Existing laneway: In accordance with Table 4 of this schedule Dorset Square: 10.5 metres Other road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

Area (shown in Map 1)	Mandatory maximum building height	Discretionary Street wall height	Discretionary Street setback	Discretionary Upper level street setback
Sub-precinct E ▪ Boronia and Dorset Road intersection	31.5 metres	Existing laneway: In accordance with Table 4 of this Schedule Dorset Square: 10.5 metres Dorset Road and Boronia Road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

Precinct 2 Commercial Edge

Map 2 to Schedule 10 to Clause 43.02



Table 2 - Building height, street wall height, and setbacks for Precinct 2

Area (shown in Map 2)	Mandatory maximum building height	Discretionary Street wall height	Discretionary Street setback	Discretionary Upper level street setback
Sub-precinct A ▪ Dorset Road(north)	13.5 metres	Land on the east side of Dorset Road: 7.5 metres Land on the west side of Dorset Road: 10.5 metres	Dorset Road: ▪ East side: 6 metres ▪ West side: None specified Other road frontage: 3 metres	Land on the east side of Dorset Road: 3 metres Land on the west side of Dorset Road: 6 metres

Area (shown in Map 2)	Mandatory maximum building height	<u>Discretionary</u> Street wall height	<u>Discretionary</u> Street setback	<u>Discretionary</u> Upper level street setback
Sub-precinct B <ul style="list-style-type: none"> Chandler Road 	16.5 metres	Land on the west side of the rail corridor: 7.5 metres Dorset Road frontage: 13.5 metres Other road frontage: 10.5 metres	Chandler Road east of Dorset Road: 6 metres Land on the west side of the rail corridor: None Specified Other road: 3 metres	Land on the west side of the rail corridor: 3 metres Other road: 6 metres
Sub-precinct C <ul style="list-style-type: none"> Floriston and Boronia Road 	19.5 metres	10.5 metres	Floriston Road: 3 metres Boronia Road: 6 metres	6 metres

Precinct 3 Mixed Use Edge

Map 3 to Schedule 10 to Clause 43.02



Table 3 - Building height, street wall height, and setbacks for Precinct 3

Area (shown in Map 3)	Mandatory maximum building height	Discretionary Street wall height	Discretionary Street setback	Discretionary Upper level street setback
Sub-precinct A <ul style="list-style-type: none"> Precinct edge 	13.5 metres	10.5 metres	Langwith Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	6 metres
Sub-precinct B	16.5 metres	Boronia Road frontage at 90 and 94 Boronia Road: 13.5 metres Other road: 10.5 metres	Langwith Avenue, Tulip Crescent, and Pine Crescent: 3 metres Boronia Road west of Dorset Road: 6 metres Other road: None specified	6 metres
Sub-precinct C <ul style="list-style-type: none"> Boronia Road 	19.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Boronia Road: 13.5 metres Other road: 10.5 metres	All road frontage west of Pine Crescent (<i>inclusive</i>) and Torrens Avenue: 3 metres Other road frontage: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct D	25.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Torrens Avenue: 10.5 metres Boronia Road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct E <ul style="list-style-type: none"> Boronia / Dorset intersection 	31.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Other road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

2.3-2 Design Standards

Built form and facades

- The development ~~does~~ should not unreasonably visually conflict or detrimentally impact ~~the public realm~~ views towards the Dandenong Ranges.
- The development should provide:
 - Continuous street edges with active ground floors.
 - The development provides an upper level street setback above the street wall to emphasise the prevailing street wall effect at street level.

- The development ~~should~~ provides at least 80 per cent of the building facade at ground level as an entry or as windows with clear glazing, and at least 50 per cent of the building facade on laneways.
- A building on a corner site, including laneways, ~~should~~ incorporates splayed corners ~~by of~~ a minimum of 1 metre by 1 metre to provide for open pedestrian sightlines.
- All visible sides of a building ~~are fully~~ ~~should be~~ designed ~~and articulated, and to~~ provide visual interest through the use of lighting, colours, materials, murals, texture, openings, and setbacks.
- The building facades ~~articulates~~ ~~should present~~ a fine grain ~~presentation to the street to avoid large unbroken expanses of walls to the public realm.~~
- Buildings should avoid large unbroken expanses of walls to the public realm.
- Development should provide a minimum 4.5 metres commercial floor-to-floor height and a minimum 3 metres residential floor-to-floor height.
- ~~The d~~Development ~~should~~ provides architectural variety in vertical features to minimise visual bulk and achieve distinction between podium and upper levels.
- Service areas and roof top terraces / equipments of non-residential buildings ~~are should~~ ~~be~~ treated as an integral part of the building design and visually screened from the public realm.
- ~~The d~~Development ~~should~~ avoids shared entry points for uses with different hours of operation.
- ~~The d~~Development ~~should use~~ ~~utilises~~ colours, materials and finishes inspired by the natural environment of the Dandenong Foothills to provide visual interest between levels.
- The upper level side boundary setback of a development ~~should~~ provides:
 - ~~A~~ minimum of 3 metres from a side boundary that faces a commercial or non-habitable windows.
 - ~~A~~ minimum of 4.5 metres from a side boundary that faces a habitable window or balcony.

Open space interface

- ~~The d~~Development ~~should~~ maximises amenity, social interactions, outlook, and passive surveillance to existing and future abutting open spaces.
- ~~The d~~Development ~~should~~ maintains at least 50 per cent solar access to existing and future public open space between 11am and 2pm at the winter solstice (June 22).

Pedestrian links

- Pedestrian links such as laneways ~~should~~ allow for one-way vehicular traffic.
- Arcades ~~are should be~~ integrated within a development and allow for two-way pedestrian movement.
- Existing laneways and arcades ~~are should be~~ retained as through block pedestrian links.
- Proposed pedestrian links ~~should~~ integrate with ~~the~~ existing network of connections to public transport, local destinations and community facilities.

Table 4 - Street wall height and setbacks abutting a laneway

Built form

Where a building abuts an existing ~~or proposed~~ laneway interface as identified in the relevant precinct table and Map 5 to this Schedule.

Figure 1 - Setback where there is a laneway to the side or rear

Discretionary Requirement

Maximum street wall height: 7.5 metres

Minimum upper level laneway setback: 3 metres

Minimum upper level separation between habitable window or balcony of adjacent property: 9 metres

Public realm

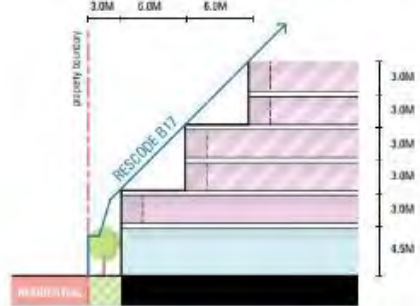
- The development should:
 - Provides an uncluttered streetscape and allow for canopy street tree planting by undergrounding power lines.
 - The development maintains solar access to footpaths on the southern, western, and eastern side of any street between 11am and 2pm at the spring equinox.

Landscaping

- Landscape design should:
 - Sustain~~s~~ references to the unique foothills setting incorporating indigenous species to improve biodiversity corridors and horticultural values that are a part of the local area.
 - Reinforce~~s~~ the bush boulevard landscape character along key roads and rail approaches to Boronia.
 - Reinforce~~s~~ the leafy green character on all other roads within the Boronia Major Activity Centre.
 - Maximise~~s~~ opportunities to strengthen landscape themes and incorporate~~s~~ substantial canopy planting in the development and the public realm.
 - Incorporate~~s~~ planting to emphasise pedestrian connections ~~links~~ and ~~helps with~~ ~~direction~~ improve way finding.
 - Incorporate sustainability and a leafy green outcome through the use of green roofs, green facades and green walls.
- Each canopy tree should be:
 - ~~Is s~~ Surrounded by 20 square metres of permeable surface with a minimum radius of 3 metres and up to 50 per cent of the permeable surface is shared with another tree.
 - ~~Is l~~ Located outside an easement. If an easement exists, the building must be further setback to ensure minimum radius is met.

Interface to residential properties

Table 5 - Interface to residential properties in NRZ or GRZ requirements

Built form	Discretionary Requirement
<p>Where the land abuts land zoned Neighbourhood Residential Zone or General Residential Zone to provide a residential abuttal interface as identified in Map 5 to this Schedule.</p> <p>Figure 2 - Setback where there is a NRZ or GRZ zoned property to the side or rear</p> 	<p>Minimum side or rear boundary setback from land in the Neighbourhood Residential Zone or General Residential Zone: 3 metres</p> <p>Maximum wall height on a side or rear boundary: 7.5 metres</p> <p>A building is setback from the side or rear boundary: 3 metres, plus 1 metre for every metre of height over 7.5 metres</p>

3.0 Subdivision

None specified.

4.0 Signs

Sign requirements are at Clause 52.05. All land located within the Boronia MAC Core (Precincts 1, 2 and 3) zoned Mixed Use Zone is in Category 1.

5.0 Application requirements

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- Urban design context report and design response.
- Waste and Recycling Management Plan for any non-residential use showing:
 - On-site waste, green waste, and recycling storage location and dimensions.
 - Any integrated sustainability measures related to composting, green waste including management of landscaping green waste, or recycling.
 - Collection method.
- Details of waste and recycling maintenance and management based on the operations on the land.
- An acoustic assessment report identifying appropriate levels of noise attenuation required for non-residential use and development where the operational activities have the potential to cause amenity impact to surrounding residential uses.
- A view impact analysis report from the relevant key viewpoints for development that includes [any](#) components projecting above the mandatory maximum building height.
- A Traffic and Mobility Report detailing:

- An assessment of the traffic generation, loading/unloading needs, and potential effects that the proposed development may have on the surrounding road, cycling, and pedestrian network.
- A Green Travel Plan demonstrating opportunities to promote sustainable transport options, such as electric car charging points, car share spaces, and any other integrated sustainability measures related to transport.
- Where applicable, a plan showing the access conditions, proposed infrastructure, mitigation treatments, and design speed of new laneway and streets.
- Any integrated sustainability measures related to transport such as bicycle facilities or measures to allow future residents to retrofit car park with support infrastructure associated with low emissions vehicle technology.
- A plan showing access and egress arrangement, pedestrian and cycling connection to the network such as access routes to public transport.
- A plan that identifies the Tree Protection Zone of any tree to be retained on-site or adjacent to the site.
- A schedule of all building materials, finishes, and colours detailing how it achieves the requirements of this schedule.
- A signage concept plan that:
 - Shows the location, type, and size of existing signs displayed, and the extent of total advertising area, on the subject land.
 - Shows the location, type, design, and size of the area proposed for future signage.

6.0 Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

General

- How the development responds to the Boronia Renewal Strategy 2019 (Revised 2021).
- Whether the application is supported by and meets the requirements of the following, as relevant, to the satisfaction of the Responsible Authority:
 - A Landscape Concept Plan.
 - A Traffic Management Plan and Green Travel Plan.
 - An Acoustic Report.
 - [An](#) Environmental Sustainable Design Report.
 - A Waste and Recycling Management Plan.

Design and built form

- Whether the development includes opportunities to improve visual interest with car park screening and the use of artwork along blank walls.
- Whether the development includes high-quality architectural response with sustainable design principles, design treatment articulating building mass and ratio of solid and void elements, providing distinction between podium and upper levels, as well as contrast, colour, and texture in the use of building materials.
- Whether the development respects the preferred built form scale and urban structure of the precinct where it is located.
- Whether the development maximises opportunities to improve perception of safety of the public realm it interfaces through active edges, activated laneways, the location and extent of existing or proposed signage, and passive surveillance.
- Whether [any](#) projection above a mandatory maximum building height maintains views toward the Dandenong Ranges National Park from Tormore Reserve and Boronia Park.

- Whether the development achieves urban design outcomes protecting the public realm from excessive [overshadowing](#), transition to other land, and the provision of colour treatments responsive to the foothills.
- Whether new pedestrian linkages and laneways are logical, viable, and the quality of such connections achieves straight pedestrian sightlines and adequate light access and landscaping.
- Whether the development design retains and protects existing vegetation with sufficient space to enhance landscaping.

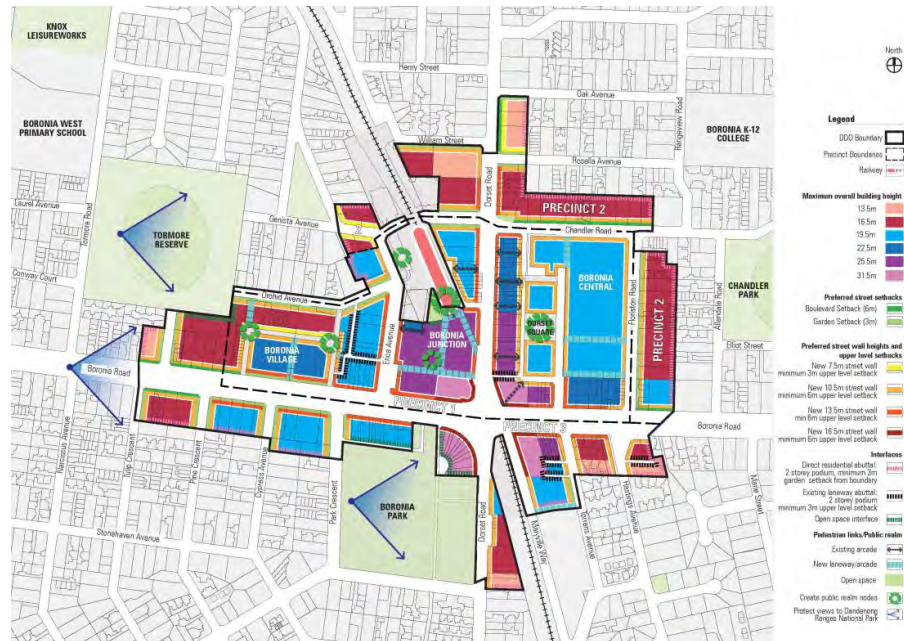
Signs

- Whether signs meet the preferred streetscape character.
- Whether signs impact negatively on passive surveillance and street activation.

Map 4 to Schedule 10 to Clause 43.02



Map 5 to Schedule 10 to Clause 43.02



Recommended responses to the C192knox Panel Report

Panel Recommendation	Recommended Response
<p>1. About Bambury and Elsie Streets:</p> <ul style="list-style-type: none"> • Rezone land on the southern side of Bambury Street and Elsie Street to Neighbourhood Residential Zone Schedule 1. • Apply Design and Development Overlay Schedule 1 and Design and Development Overlay Schedule 2 to the land to mirror the application of Significant Landscape Overlay Schedule 2 and Significant Landscape Overlay Schedule 3. • Update policy to reflect these changes. 	<p>Decline in part</p> <p>Council is in the process of doing a mid-term review of the Knox Housing Strategy. The review will include greater strategic focus and analysis on housing character and its of controls. The Panel recommendation will be more appropriately investigated as part of this process which will involve further engagement and exhibition. Re-exhibiting C192knox now to address Bambury while the area will be subject to another exhibition for the Knox Housing Strategy will just accelerate community fatigue for these processes.</p> <p>In the interim, a middle ground alternative is to relabel the content of the proposed General Residential Zone 3 (GRZ3) into a new Neighbourhood Residential Zone 8 (NRZ8). This will have the benefit of:</p> <ul style="list-style-type: none"> • Reducing the height to 9 metres, as generally intended by Council and: <ul style="list-style-type: none"> ○ responding to an existing character where no buildings have exceeded 9 metres in height; ○ responding to the current and proposed controls with a buffer that will absorb transition; and ○ addressing concerns from submitters. • Changing the purpose of the zone from “encouraging a diversity of housing type” for the GRZ to “manage and ensure development respects the identified neighbourhood character” for the NRZ. The Local Living Neighbourhood character already limits the housing types and therefore the NRZ would align even more with the intention to create a ‘stepping down’ transition from the Activity Centre that recognises the Foothills and recent development. <p>This approach will improve the Amendment component for Bambury, address key concerns from submitters, remain within the intent of the Amendment and not transform the amendment to a point that it would require to be exhibited again. This partially strengthens the proposed controls but not to the extent sought by the Panel.</p>

Panel Recommendation	Recommended Response
2. Apply the exhibited mandatory 31.5 metres (10 storeys) maximum building height limit in Precincts 1 and 3 in place of the discretionary maximum 14 metres (4 storeys) building height.	Accept The recommendation is reflected in the documentation presented to Council.
3. Amend the Design and Development Overlay Schedule 10 (DDO10) as proposed by the Panel in Appendix D of the Panel Report.	Accept in part The recommendation is reflected in the document presented to Council as per Appendix D of the Panel Report but with one additional typo being fixed at Table 3 (Precinct 3) – Sub-Precinct C (Discretionary Street setback): <i>“All road frontage west of Pine Crescent (inclusive) and Torrens Avenue: 3 metres”</i> where ‘Pine’ Crescent should have been ‘Park’ Crescent.

Revised Planning Scheme Amendment Document for adoption by Council

Information

- C192knox Explanatory Report
- C192knox Instruction Sheet

Clauses

- Design and Development Overlay Schedule 10
- Neighbourhood Residential Zone Schedule 8

Map Sheets

- Zoning: 004zeMaps02_03

All other documents for adoption remain as exhibited

Comparative Planning Provisions for Bambury Street area Boronia

Current control	Amendment C192knox	Panel recommendation
General Residential Zone 4 – Boronia Activity Centre (GRZ4) Purpose: encourage a diversity of housing types and housing growth <ul style="list-style-type: none"> Maximum height: 11m Landscaping requirements: 1 canopy tree/250sqm 	General Residential Zone 3 – Local Living (GRZ3) Purpose: encourage a diversity of housing types and housing growth <ul style="list-style-type: none"> Maximum height: 11m Landscaping requirements: 1 canopy tree/200sqm 	Neighbourhood Residential Zone 1 – Bush Suburban (NRZ1) Purpose: manage and ensure development respects identified neighbourhood character <ul style="list-style-type: none"> Maximum height: 9m
Design and Development 7 (DDO7 - set to expire) Discretionary height 7.5m		Design and Development 1 and 2 (DDO1 – DDO2) Minimum lot size: <ul style="list-style-type: none"> 500sqm (DDO2) 1000sqm (DDO1) Maximum site coverage: <ul style="list-style-type: none"> 40% (buildings) 60% (buildings and impervious surfaces)
Local Living Neighbourhood Character Policy (<i>does not apply when land is subject to a DDO</i>)	Local Living Neighbourhood Character Policy <ul style="list-style-type: none"> Typology: detached dwellings, dual occupancies, villa units, townhouses. 	Bush Suburban Neighbourhood Character Policy (<i>does not apply when land is subject to a DDO</i>)
Significant Landscape Overlay 2 and 3 Discretionary height: 7.5m		
Dandenong Foothills Policy		

The provisions of the DDO1 and DDO2 would effectively limit development to single dwellings or, in some instances, dual occupancy.

The difference between the NRZ and GRZ are only on the height difference (9m vs 11m) and the purpose of the zone between respecting the character, vs encouraging a diversity of housing.

Planning and Environment Act 1987

KNOX PLANNING SCHEME

AMENDMENT C192KNOX

EXPLANATORY REPORT

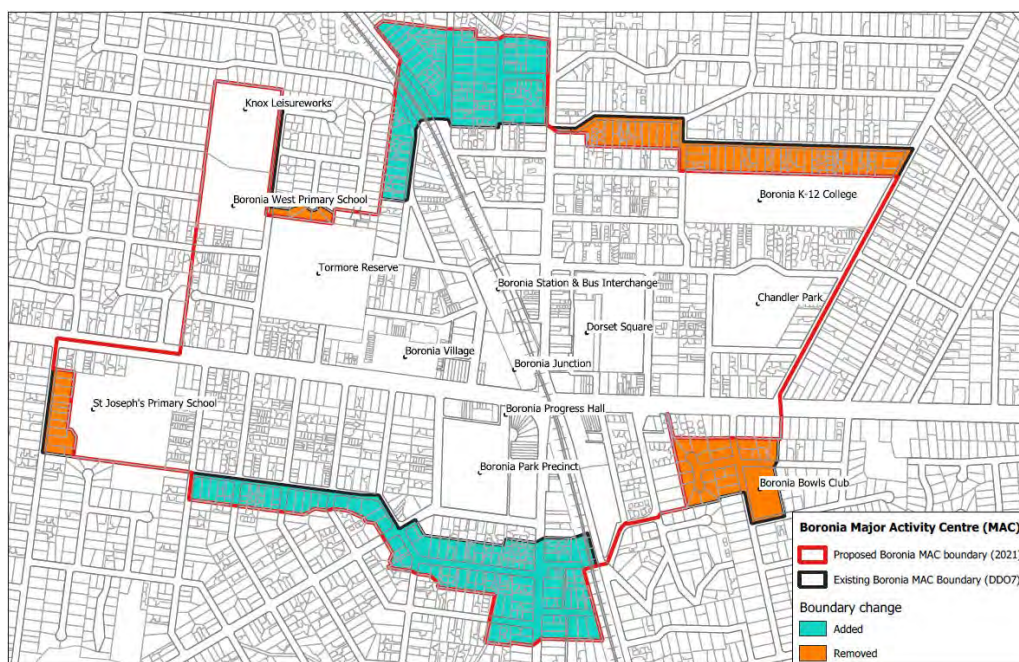
Who is the planning authority?

This amendment has been prepared by the Knox City Council, which is the planning authority for this amendment.

The amendment has been made at the request of Knox City Council.

Land affected by the amendment

The amendment applies to land within the Boronia Major Activity Centre as defined in the Boronia Renewal Strategy 2019 (revised 2021) and land being removed from the existing centre boundary, as shown in the figure below.



What the amendment does

The amendment seeks to implement the objectives and strategies of the Boronia Renewal Strategy 2019 (revised 2021) through the application of local policies and other consequential changes to the Knox Planning Scheme and by making changes to zones and overlays to land within the Boronia Major Activity Centre.

Specifically, the amendment proposes to:

Zones

1. Rezone the following land from **General Residential Zone 4** to **Neighbourhood Residential Zone Schedule 1** (Amends Planning Scheme Map 3):

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- a. All land abutting Rubida Court, land at 1A, 1B, 1, and 3 Gwyn Crescent, and at 1, 2, 3, 4, 5, 8, 10, and 12 Marie Street, Boronia.
2. Rezone the following land from **General Residential Zone 4** to **Neighbourhood Residential Zone Schedule 8** and apply Schedule 8 to the Neighbourhood Residential Zone (NRZ8) (Amends Planning Scheme Map 3) to:
 - a. South side of Bambury Street, comprising from 2A, 2 to 44 Bambury Street, and 39, 41, and 43 Albert Avenue, Boronia.
 - b. 1-4/6, 8, 10, 19, and 21 Rangeview Road, Boronia.
 - c. South side of Elsie Street, comprising from 1-4/2 to 24 Elsie Street, Boronia.
3. Rezone all the current **Neighbourhood Residential Zone 1 and 4** land within the Boronia Major Activity Centre boundary to **General Residential Zone 4** (Amends Planning Scheme Maps 2 and 3).
4. Rezone land east of Rankin Road, inclusive of number 1 to 17 Rankin Road, Boronia, from **General Residential Zone 4** to **Neighbourhood Residential Zone Schedule 5** (Amends Planning Scheme Map 2).
5. Rezone 1 Hastings Avenue, 180 Boronia Road, 181-183 Boronia Road, 3 Genista Avenue, 41 Erica Avenue, 1-2/2 and 4 Sundew Avenue, and part of Chandler Road Boronia from **General Residential Zone 4** to **Mixed Use Zone 1** (Amends Planning Scheme Maps 2 and 3).
6. Rezone 7, 8, 9, 10 Lorikeet Court and 30 Tormore Road, Boronia from **General Residential Zone 4** to **Neighbourhood Residential Zone 4** (Amends Planning Scheme Maps 2 and 3).
7. Rezone 1 Torrens Avenue from **Residential Growth Zone 2** to **Mixed Use Zone 1** (Amends Planning Scheme Map 3).
8. Rezone 194-196 Dorset Road and 90 Boronia Road (partial) from **Residential Growth Zone 2** to **Commercial 1 Zone** (Amends Planning Scheme Map 3).

Overlays

9. Delete Schedule 7 to the Design and Development Overlay (**DDO7**) from the Knox Planning Scheme.
10. Apply Schedule 10 to the Design and Development Overlay (**DDO10**) to land within Precincts 1, 2 and 3 of the Boronia Major Activity Centre.
11. Delete Schedules 1 and 2 to the Design and Development Overlay (**DDO1 & DDO2**) from within the boundaries of the Boronia Major Activity Centre as defined in the Boronia Renewal Strategy 2019 (revised 2021).
12. Apply Schedule 1 to the Design and Development Overlay (**DDO1**) to all land abutting Rubida Court, land at 1A-B, 1, and 3 Gwyn Crescent, and at 1, 2, 3, 4, 5, 8, 10, and 12 Marie Street, Boronia.
13. Delete Schedules 2 and 3 to the Significant Landscape Overlay (**SLO2 & SLO3**) from land within the boundaries of the Boronia Major Activity Centre

Local Planning Policy and Municipal Strategic Statement

14. Amend Figure 1 - Strategic Framework Plan at **Clause 21.02** of the Municipal Strategic Statement to reflect the change in the Boronia Major Activity Centre Boundary and the change to housing character designations within the centre.
15. Amend Figure 1 – Environmental and Landscape Values Map at **Clause 21.03**, Figure 1 – Environmental Risks Map at **Clause 21.04**, Figure 1 – Bush Boulevards and Gateways Map at **Clause 21.05**, and Figure 1 – Dandenong Foothills Precincts at **Clause 21.10-1** of the Municipal Strategic Statement to reflect the removal of Dandenong Foothills Policy from land included within the centre.
16. Amend **Clause 21.06-3** of the Municipal Strategic Statement by correcting administrative errors, and further clarify areas applicable to the policy.

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17. Amend **Clause 21.06-6** of the Municipal Strategic Statement by deleting a completed further strategic work and add the Boronia Renewal Strategy 2019 (revised 2021) as a reference document.
18. Amend Figure 1 - Housing Map at **Clause 21.06** of the Municipal Strategic Statement to reflect the change in the Boronia Activity Centre Boundary, extent of commercial area and mixed use areas in Boronia, and changes to housing character as following:
 - a. Apply Bush Suburban (residential) to land removed from the Activity Centre boundary zoned **Neighbourhood Residential Zone Schedule 1** and apply the Knox Neighbourhood (residential) to land removed from the Activity Centre boundary zoned **Neighbourhood Residential Zone Schedule 4** (7, 8, 9, 10 Lorikeet Court and 30 Tormore Road, Boronia).
 - b. Apply Activity Area (residential) to land zoned **General Residential 4** and located within Precincts 4 and 5 of the Boronia Major Activity Centre as defined in the Boronia Renewal Strategy 2019 (revised 2021);
19. Amend **Clause 21.07-2, and 21.07-3** of the Municipal Strategic Statement by correcting information in relation to the Boronia Renewal Strategy 2019 (revised 2021).
20. Amend Figure 1 – Economic Map at **Clause 21.07** of the Municipal Strategic Statement to reflect the new Boronia Activity Centre boundary.
21. Amend **Clause 21.10** of the Municipal Strategic Statement to correct administrative errors, provide height exemptions under the Dandenong Foothills Precincts 2 and 3 in relation to areas being removed from the centre, update Figure 1 – Dandenong Foothills Precincts, and to update **sub-Clause 21.10-3** Boronia Major Activity Centre in to reflect the Boronia Renewal Strategy 2019 (revised 2021).

Strategic assessment of the amendment

Why is the amendment required?

The amendment is required in order to implement the relevant objectives and strategies of the Boronia Renewal Strategy 2019 (revised 2021), which provides a strategic vision for the future growth of the Boronia Major Activity Centre over the next 20 years.

The strategy was prepared following extensive background research (Boronia Economic Analysis 2021, Boronia Movement and Access Study 2019, Boronia Urban Structure Report 2021) and community engagement over 2017 and 2018, and supported by further strategic work in 2019 to 2021. A draft strategy was adopted by Council on 26 August 2019 and the revised strategy was adopted on 23 August 2021.

The amendment will provide greater certainty on the vision, strategic directions and future built form outcomes in the centre, whilst protecting views to the Dandenong Ranges from key public view points. This panoramic backdrop forms a significant and highly cherished visual identity of Boronia, and is identified as an exceptional circumstance that warrants consideration for mandatory maximum overall building height controls.

The amendment will introduce Schedule 10 to the Design and Development Overlay (DDO10) to replace DDO7 on a permanent basis. However, DDO10 will only be applied to land within Precincts 1, 2 and 3 of the Boronia Major Activity Centre.

The recommended built form controls, including mandatory maximum overall building heights (as described in DDO10) are supported by development feasibility tests taking into consideration the revised Boronia MAC boundary, view lines and the capacity of the centre to accommodate future growth. The DDO10 also reflects the revised centre boundary, supported by further analysis in the technical background reports.

The proposed mandatory heights will provide certainty to developers and the community, and facilitate increased density of the Boronia MAC core area (Precincts 1, 2 and 3) without undermining valued key views to the Dandenong Ranges.

Rezoning of land proposed in the amendment will allow for appropriate land use outcomes as envisaged in the strategy for each precinct.

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• **How does the amendment implement the objectives of planning in Victoria?**

The amendment provides a framework for future development within the Boronia Major Activity Centre. The amendment is consistent with the objectives of planning in Victoria as follows:

- Section 4(1)(a) - To provide for the fair, orderly, economic and sustainable use and development of land.
- Section 4(1)(c) - To secure a pleasant, efficient and safe working, living and recreational environment for all Victorians and visitors to Victoria.
- Section 4(1)(f) - To facilitate development in accordance with the objectives set out in the points above.
- Section 4(1)(fa) - To facilitate the provision of affordable housing in Victoria;
- Section 4(1)(g) - To balance the present and future interests of all Victorians.

The amendment does this by encouraging and guiding the economic development and residential growth of the Boronia Major Activity Centre. The Boronia Renewal Strategy 2019 (revised 2021) encourages the efficient use of land, infrastructure and services with a broad mix of uses and built forms that provide growth and diversity in housing with improved walkability to services, but to a scale that respect the distinctive characteristics of Boronia's urban centre and the amenity of surrounding residential areas.

How does the amendment address any environmental, social and economic effects?

The amendment is expected to deliver positive environmental, social and economic outcomes by implementing the objectives and strategies of the Boronia Renewal Strategy 2019 (revised 2021).

Implementation of the strategy will contribute to integrated development of a mix of uses in the activity centre. It will also provide new focus for public life, opportunities for a variety new uses, and encourage high quality urban design and development. Greater certainty will be provided for the local community, developers, investors and traders.

Potential benefits to the community include greater certainty regarding development outcomes and their visual impact to the Dandenong Ranges, improvements to the movement network and diversity of housing that will benefit affordable housing for Victorians.

The amendment will achieve economic benefits associated with improving strategic directions for future land use and development within the centre, supporting increased activity within the centre, and reinforcing the importance of Knox's valued environmental and landscape features.

Does the amendment address relevant bushfire risk?

The amendment applies to an urban area not identified as Bushfire Prone Land and will have no impact on known bushfire risks.

Does the amendment comply with the requirements of any Minister's Direction applicable to the amendment?

The amendment is consistent with the Ministerial Direction on the Form and Content of Planning Schemes under section 7(5) of the Planning and Environment Act 1987 as required for all Planning Scheme Amendments.

In accordance with section 12(2)(a) of the Act, the amendment complies with Ministerial Direction No. 9 and supports the relevant principles of the Metropolitan Planning Strategy:

- Outcome 1 – productive city that attracts investment, supports innovation and creates jobs
- Outcome 2 – provides housing choice in locations close to jobs and services
- Outcome 3 – integrated transport system that connects people to jobs and services and goods to the market
- Outcome 4 – distinctive and liveable city with quality design and amenity
- Outcome 5 – inclusive, vibrant and healthy neighbourhood

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- Outcome 6 – sustainable and resilient city

The amendment also complies with Ministerial Direction No. 11. The strategic assessment requirements of this Direction have been followed while preparing this amendment.

How does the amendment support or implement the Planning Policy Framework and any adopted State policy?

The proposed amendment supports the following policies within the Planning Policy Framework:

- *Clause 11 Settlement* - by anticipating and recognising the needs of existing and future communities through appropriate zoning of land as well as applying controls and strategies that consider existing settlement and infrastructure patterns; and contributing towards positive outcomes of safety, diversity of housing choice, economic activity centre viability, high standard of urban design and amenity, improved energy efficiency, overall accessibility, as well as integration of land use and transport systems.
 - Clause 11.01-1R Metropolitan Melbourne – by supporting the focus of investment and growth to the Boronia Major Activity Centre through appropriate development density, a variety of housing choices, access to local jobs and services, supports and complements the network of metropolitan activity centres identified in Plan Melbourne.
 - Clause 11.02-1S Supply of urban land - by ensuring sufficient capacity is available to accommodate projected growth for the next 20 years that meet demand for residential, retail, commercial development in the centre.
 - Clause 11.02-2S Structure planning– by facilitating the orderly development of the municipality and the Boronia Major Activity Centre.
 - Clause 11.03-1S Activity Centre – by further establishing the Boronia Major Activity Centre as a focus for high quality development and activities, a variety of housing choices close to public transport and infrastructure.
- *Clause 12.05-2S Landscapes* – by ensuring significant landscape and opens spaces character are recognised for their aesthetic and amenity value, and that recognised vista points to the Dandenong Ranges National Park protected adequately.
- *Clause 15 Built environment and heritage* – by implementing controls and strategies promoting excellence, sustainable, and quality design, with the protection of important vistas recognised, and which ultimately delivers a functional urban character in term of land uses, amenity, building fabric, and public realm.
- *Clause 16 Housing* – by promoting an increase in housing opportunity in area closes to services and with good walkability access, and by ensuring development of diverse housing types to address future demand.
- *Clause 17 Economic development* – by supporting growth in retails and services within a mixed-use context that supports an increase in local patronage catchment, and by ensuring built form design that will minimise amenity conflict between uses.
- *Clause 18 Transport* – by promoting development that integrates sustainable transport options.

How does the amendment support or implement the Local Planning Policy Framework, and specifically the Municipal Strategic Statement?

The Municipal Strategic Statement (MSS) supports the Boronia Major Activity Centre as a retail, commercial and entertainment focus for the municipality and the outer east with significant opportunities for mixed use and residential development. Boronia is identified as an Activity Centre within the Strategic Framework Plan in the Vision for Knox at Clause 21.02.

The amendment supports the implementation of the MSS and Local Planning Policy Framework (LPPF) in the following manner:

- This amendment seeks to implement the Boronia Renewal Strategy 2019 (revised 2021) and address key planning issues and influences affecting Boronia.

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- By further implementing Knox's vision, particularly in respect to the Knox Housing Strategy 2015.
- By protecting Knox's significant landscape characteristics, and key views to the Dandenong Ranges in accordance with Knox's built environment policy.
- By implementing a scaled approach to residential development in support of directing growth within activity areas, and support development that will cater for a diversity of housing choices, while still respecting and developing a unique neighbourhood character.
- By applying Activity Areas housing character to residential land in the Boronia Major Activity Centre, consistent with housing and neighbourhood character policy.
- By removing land affected by the Dandenong Foothills policy from the centre and ensuring that residential land to the east of Dorset Road contributes to the Foothills character.
- By providing context for Plan Melbourne within a local policy for the Boronia Major Activity Centre including specific strategies in the Boronia Renewal Strategy 2019 (revised 2021).

Does the amendment make proper use of the Victoria Planning Provisions?

The amendment makes proper use of the Victoria Planning Provisions through the selection of appropriate planning tools to achieve guidance for future land use and development outcomes within Boronia Major Activity Centre.

The amendment utilises the Local Planning Policy Framework to implement strategic directions and makes changes to guarantee a consistent outcome with current policies.

The amendment utilises zone and overlay schedules, particular provisions and map changes to achieve the strategic vision for Boronia Major Activity Centre as set out within the Boronia Renewal Strategy 2019 (revised 2021).

The amendment utilises a new schedule to the Design and Development Overlay (VPP provision) to guide built form outcomes envisaged in the Boronia Renewal Strategy 2019 (revised 2021). The DDO is the preferred tool for Activity Centre planning as it is tailored to specific desired outcome for the activity centre.

How does the amendment address the views of any relevant agency?

Consultation with the relevant agencies was undertaken throughout the preparation of the strategy and background reports. This formed part of the community engagement process undertaken in 2018. Relevant agencies were invited to partake workshop and communicate their views and concerns through specific thematic of the strategy. Notably:

- VicRoads was consulted as part of the preparation of the 2018 Movement and Access Study.
- Country Fire Authority was consulted with regard to Bushfire risk.

Further views of the relevant agencies will be sought during the public exhibition process of the amendment.

Does the amendment address relevant requirements of the Transport Integration Act 2010?

The amendment includes objectives relating to active movement, public and road transport that are intended to support the Principal Public Transport Network, encourage walking and bicycle use, and facilitate equitable access in and around the activity centre.

The achievement of these objectives will support the objectives of the *Transport Integration Act 2010*:

- social and economic inclusion (s. 8)
- economic prosperity (s. 9)
- environmental sustainability (s. 10)
- integration of transport and land use (s. 11)

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- efficiency, coordination and reliability (s. 12)
- safety and health and wellbeing (s. 13).

The amendment complies with the principles set out in the *Transport Integration Act 2010*.

Resource and administrative costs

What impact will the new planning provisions have on the resource and administrative costs of the responsible authority?

The amendment will not result in any significant impact on the resources and administrative costs of Council.

Where you may inspect this amendment

The amendment can be inspected free of charge:

- at the Department of Transport and Planning website
www.planning.vic.gov.au/public-inspection.
- at the Knox City Council website at haveyoursay.knox.vic.gov.au
- during office hours, at the office of the planning authority, Knox City Council, Civic Centre, 511 Burwood Highway Wantirna South.

*Planning and Environment Act 1987***KNOX PLANNING SCHEME****AMENDMENT C192KNOX****INSTRUCTION SHEET**

The planning authority for this amendment is the Knox City Council.

The Knox Planning Scheme is amended as follows:

Planning Scheme Maps

The Planning Scheme Maps are amended by a total of 4 attached map sheets.

Zoning Maps

1. Amend Planning Scheme Map Nos 2 and 3 in the manner shown on the 1 attached map marked "Knox Planning Scheme, Amendment C192knox".

Overlay Maps

2. Amend Planning Scheme Map Nos.2DDO and 3DDO in the manner shown on the 2 attached maps marked "Knox Planning Scheme, Amendment C192knox".
3. Amend Planning Scheme Map No. 3SLO in the manner shown on the 1 attached map marked "Knox Planning Scheme, Amendment C192knox".

Planning Scheme Ordinance

The Planning Scheme Ordinance is amended as follows:

4. In **Local Planning Policy Framework** – replace Clause 21.02 with a new Clause 21.02 in the form of the attached document.
5. In **Local Planning Policy Framework** – replace Clause 21.03 with a new Clause 21.03 in the form of the attached document.
6. In **Local Planning Policy Framework** – replace Clause 21.04 with a new Clause 21.04 in the form of the attached document.
7. In **Local Planning Policy Framework** – replace Clause 21.05 with a new Clause 21.05 in the form of the attached document.
8. In **Local Planning Policy Framework** – replace Clause 21.06 with a new Clause 21.06 in the form of the attached document.
9. In **Local Planning Policy Framework** – replace Clause 21.07 with a new Clause 21.07 in the form of the attached document.
10. In **Local Planning Policy Framework** – replace Clause 21.10 with a new Clause 21.10 in the form of the attached document.
11. In **Zoning** – Clause 32.09, insert a new Schedule 8 in the form of the attached document.
12. In **Overlays** – Clause 43.02, delete Schedule 7.
13. In **Overlays** – Clause 43.02, insert a new Schedule 10 in the form of the attached document.

End of document

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AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.02 VISION**21.02-1**

C192knox

Strategic Framework Plan

The Strategic Framework Plan sets out the general pattern for land use development and major strategic directions for the municipality. Key strategic directions for Knox include:

- Creating a network of activity centres, with preferred roles in accommodating retail, employment, housing and civic functions.
- Identifying Strategic Investigation Sites as opportunities to potentially accommodate a range of future housing, retail and employment uses.
- Facilitating a scaled approach to housing growth in line with the *Knox Housing Strategy 2015* with Bush Suburban, Knox Neighbourhood, Local Living and Activity Areas each playing a different role.
- Facilitating employment growth particularly in the five identified Significant Business Locations being the State significant Wantirna Health Precinct, regionally-significant employment locations of Scoresby-Rowville-Knoxfield and the Bayswater Business Precinct/Bayswater Activity Centre, Knox Central and Burwood Highway East Corridor, including maintaining the identified core employment land areas for employment and productive economic uses.
- Protecting major environmental and landscape features, including the Dandenong Foothills, Dandenong Creek Valley Valley and Sites of Biological Significance.
- Improving transport connections and links between the train, bus, bicycle and walking networks, and recognising opportunities for an extension of the train line to Rowville and tram line to Knox Central Activity Centre.

References

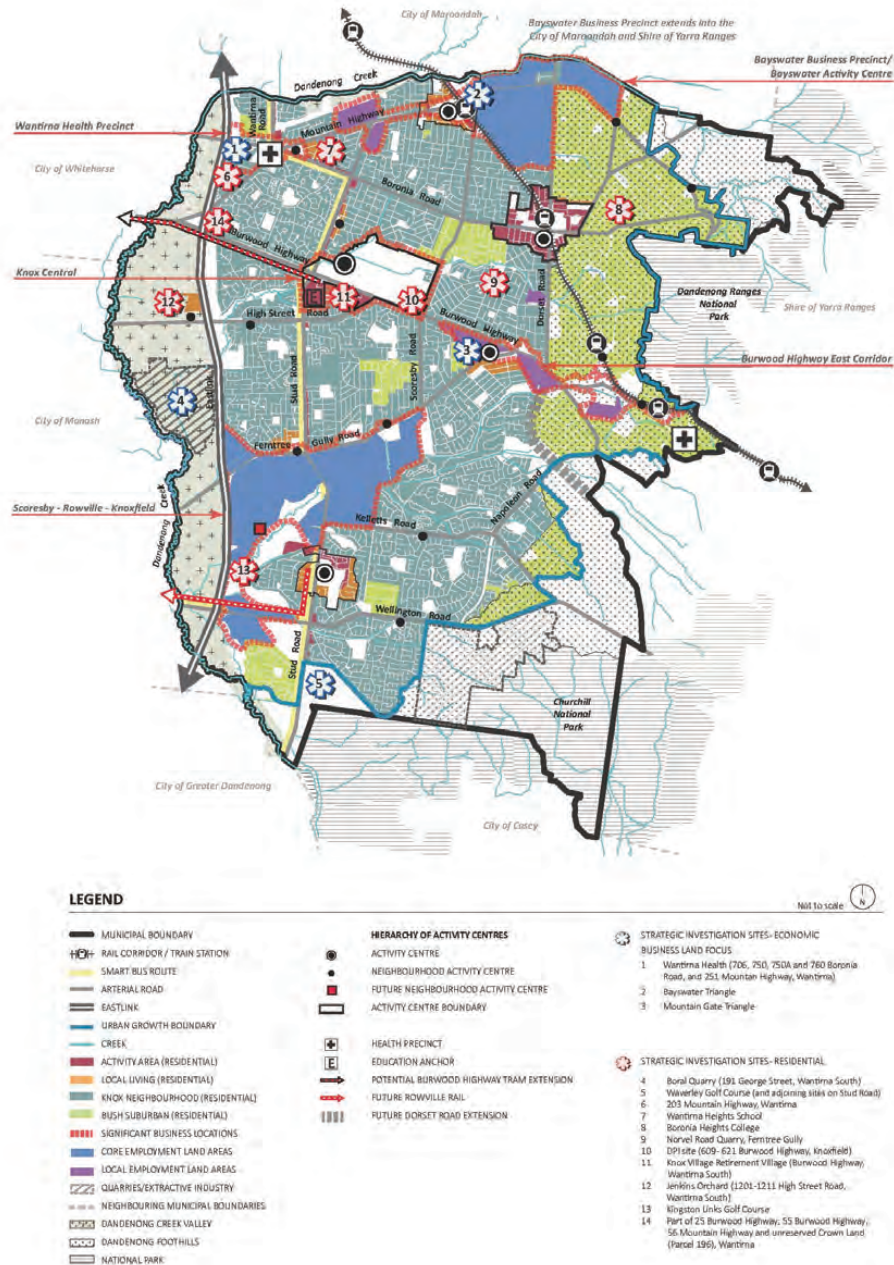
Knox Community and Council Plan 2017-2021, Knox City Council, 2017 (or as amended)

Knox Land for Business Directions Plan, Knox City Council, December 2018, Urban Enterprise, 2018

State of Knox Report, Knox City Council, 2016 (or as amended)

AMENDMENT C192KNOX

Figure 1: Strategic Framework Plan



AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.03 ENVIRONMENTAL AND LANDSCAPE VALUES

21.03-5

C192knox

Implementation**Policy guidelines**

- Apply Clause 22.01 (Advertising Signs local policy) to applications for the display of advertising signs on Bush Boulevards to protect significant landscapes.
- Apply Clause 22.02 (Employment Land local policy) to applications for land in an Industrial Zone or Commercial 2 Zone to ensure development provides high quality landscaping and visual amenity in employment land areas.
- Apply Clause 22.04 (Environmentally Sustainable Development local policy) to relevant development applications to facilitate more sustainable landscapes and natural habitats.
- Apply Clause 22.07 (Development in Residential Areas and Neighbourhood Character local policy) to facilitate residential development that contributes to the strong 'green and leafy' character of Knox.
- Request applications for use or development in or adjoining parks and waterways to provide information on whether the proposal would impact vegetation, air, water and soil quality of the park or waterway, as appropriate.

Application of zones and overlays

- In and adjacent to Sites of Biological Significance, avoid zoning changes that would conflict with the Sites' environmental and landscape values.
- Apply the Neighbourhood Residential Zone – Schedule 1 to the Dandenong Foothills area to ensure development protects and enhances Knox's distinctive environmental and biological values.
- Apply the Public Conservation and Resource Zone to public conservation and recreation areas.
- Apply the Public Park and Recreation Zone to public open space areas.
- Apply the Environmental Significance Overlay to Sites of Biological Significance, significant indigenous remnant vegetation and the Dandenong Ranges buffer area to protect areas of environmental significance.
- Apply the Vegetation Protection Overlay to areas of significant remnant overstorey vegetation, significant exotic and non-indigenous native trees and areas with significant canopy trees for protection.
- Apply the Significant Landscape Overlay and the Design and Development Overlay to land in the Dandenong Foothills and Lysterfield Valley to ensure development and vegetation removal respects the environmental and landscape significance of the area.
- Apply the Design and Development Overlay and the Development Plan Overlay to protect natural values where required, as part of the desired built form outcomes.

Further strategic work

- Review the application of overlays to ensure all significant vegetation is afforded appropriate protection.
- Investigate further opportunities to take into account the local values of vegetation, including amenity and health and wellbeing values, in considering applications for vegetation removal.
- Complete an assessment of agricultural land in rural and green wedge areas to better understand its productivity (including potential food production) and economy.

AMENDMENT C192KNOX

- Complete an assessment of and provide strategic directions for all rural and green wedge land that consider its aesthetic, biodiversity, landscape, amenity, cultural and agricultural values.
- Work with State Government agencies and neighbouring municipalities to strategically plan for, consolidate and improve the recreational activities and landscape characteristics of the Dandenong Valley parklands, and to address interface issues between parkland and urban development.
- Review planning strategies and zoning in the area surrounding the Dandenong Valley Parklands to ensure consistency with objectives for development of the park.
- In partnership with Melbourne Water, develop a masterplan for Lewis Park and the Blind Creek Corridor.

Reference documents

Dandenong Foothills Urban and Landscape Review, Hansen Partnership Pty Ltd for Knox City Council, 2006

Dandenong Valley Parkland Future Directions Plan, Parks Victoria, 2006

Genetic Integrity Policy, Knox City Council, 2015

Knox Central Structure Plan, Knox City Council, October 2017

Knox Community and Council Plan 2017-2021, Knox City Council, 2017 (or as amended)

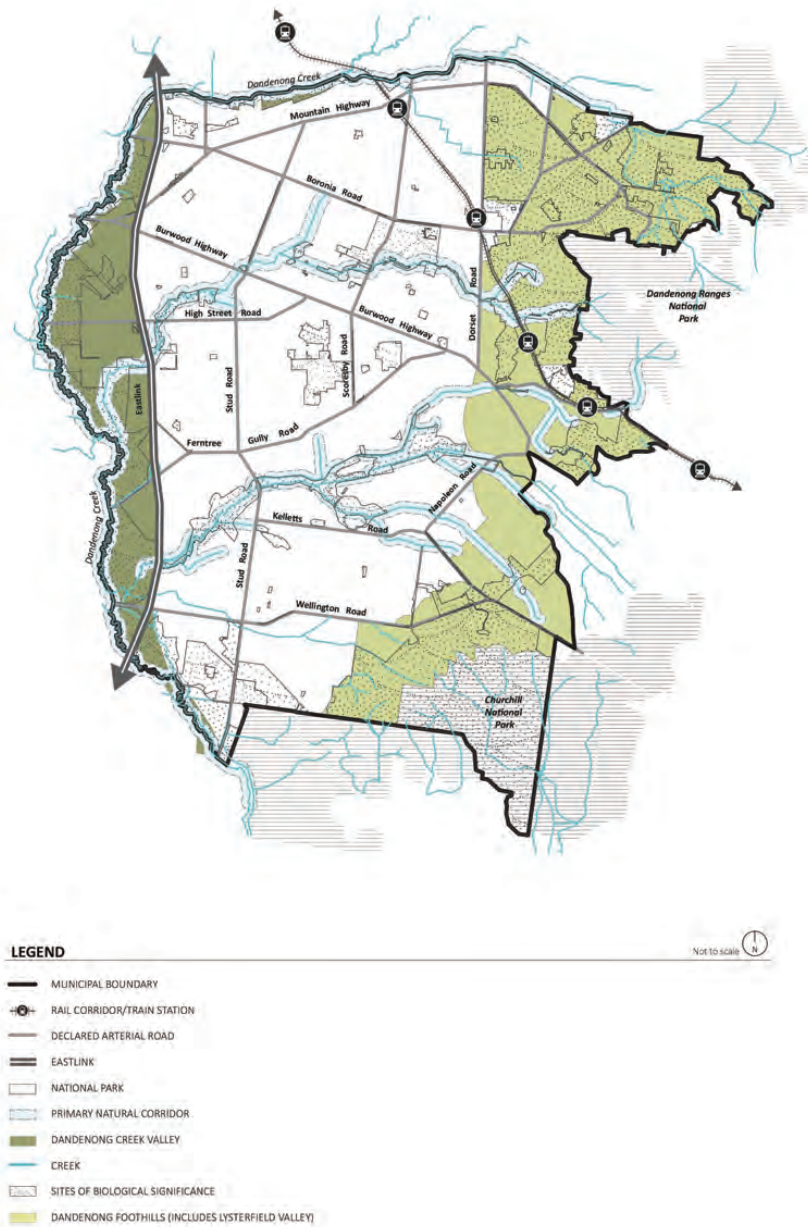
Knox Urban Design Framework 2020, Planisphere, 2003

National Trust Register No. 355 – Lysterfield Valley and Yarra Ranges Landscape

Sites of Biological Significance in Knox - 2nd Edition, G.S. Lorimer, 2010

AMENDMENT C192KNOX

Figure 1: Environmental and Landscape Values Map



AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.04 ENVIRONMENTAL RISKS

21.04-6
C192knox

Implementation**Policy Guidelines**

- Apply State Environment Protection Policies in relation to siting and separation distances to industrial uses in consultation with the Environment Protection Authority.
- Apply Clause 22.02 (Employment Land local policy) to applications for land in an Industrial Zone or Commercial 2 Zone to manage siting, landscape buffers and visual amenity issues at the interface with residential land.
- Apply Clause 22.04 (Environmentally Sustainable Development local policy) to relevant development applications to improve the environmental sustainability of buildings to reduce greenhouse gas emissions and urban heat island effects.

Application of zones and overlays

- Apply a Bushfire Management Overlay to areas of high bushfire risk.
- Apply the Environmental Audit Overlay to potentially contaminated land that is rezoned to allow for a sensitive use.
- Apply the Vegetation Protection Overlay and Environmental Significance Overlay to significant environments and vegetation to protect and enhance existing vegetation to minimise climate change effects including the heat island impact.

Further strategic work

- Mitigate bushfire risk when planning for the redevelopment of key investigation sites or other large sites that are in a Bushfire Prone Area or in proximity to Lysterfield Park, Churchill National Park and Dandenong Ranges National Park.
- Investigate application of the Industrial 3 Zone to industrial areas to protect the amenity of surrounding sensitive uses, where appropriate.

Reference documents

Knox Council and Community Plan 2017-2021, Knox City Council, 2017 (or as amended)

Municipal Emergency Management Plan 2016-19, Knox City Council, 2016

Municipal Fire Management Plan 2015-18, Knox City Council, 2015

AMENDMENT C192KNOX

Figure 1 - Environmental Risks Map



AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.05 BUILT ENVIRONMENT AND HERITAGE

21.05-8
C192knox

Implementation**Policy guidelines**

- Apply Clause 22.01 (Advertising Signs local policy) to applications for the display of advertising signs to ensure advertising signs meet advertising needs of businesses on the land, without causing visual clutter or having detrimental streetscape or amenity impacts.
- Apply Clause 22.02 (Employment Land local policy) to applications for land in an Industrial Zone or Commercial 2 Zone to ensure development maintains and enhances the appearance and amenity of employment land areas.
- Apply Clause 22.03 (Non-Residential Uses in Residential Areas local policy) to non-residential uses and development in residential areas to ensure the design is attractive and protects the residential character of the area.
- Apply Clause 22.04 (Environmentally Sustainable Development local policy) to relevant development applications to facilitate environmentally sustainable design outcomes.
- Apply Clause 22.06 (Residential Land Use and Development within the Commercial 1 Zone local policy) to residential and mixed use development in the Commercial 1 Zone to ensure development has a high standard of visual appearance and is of an appropriate scale.
- Apply Clause 22.07 (Development in Residential Areas and Neighbourhood Character local policy) to development in residential zones to ensure the design of development responds to the preferred future character of residential areas.
- Use Accessibility Guidelines to assist consideration of accessibility issues as part of the consideration of development proposals, as appropriate.

Application of zones and overlays

- Apply the Design and Development Overlay as appropriate, to achieve specific design, built form and landscape outcomes for local areas, including activity centres.
- Apply the Design and Development Overlay and the Significant Landscape Overlay to land in the Dandenong Foothills to ensure development and vegetation removal respects the environmental and landscape significance of the area.
- Apply the Development Plan Overlay, as appropriate, to provide for the integrated and orderly development of local areas, including shopping centres and residential development sites to ensure appropriate lot size and layout, landscaping, design principles and heritage outcomes.
- Apply the Development Plan Overlay to the Scoresby-Rowville Employment Precinct (also known as the Caribbean Park and Enterprise Park (part of) employment land areas and Stamford Park parklands and homestead) to provide for the integrated and orderly development of the area, including high amenity design requirements.
- Apply the Development Plan Overlay to the Wantirna Health Precinct (part of) to provide for the integrated and orderly expansion of the Knox Private Hospital to facilitate a State-significant health precinct.
- Apply the Heritage Overlay to areas and buildings of historical, cultural and social significance to protect heritage places, precincts and vegetation.

Further strategic work

- Review the *Knox Urban Design Framework 2020* (2003).

AMENDMENT C192KNOX

- Prepare a local area plan for the Burwood Highway East Corridor.
- Prepare a new Heritage Study for the City of Knox, to provide a comprehensive record of historic, social and culturally significant places and areas in Knox, including Aboriginal cultural heritage, and to implement its recommendations into the Planning Scheme.

Reference documents

City of Knox Heritage Study, McInnes, M, 1993

Knox Arts and Cultural Plan 2012-22, Knox City Council, 2012

Knox City Council Mobility Study, Knox City Council, 2011

Knox Community and Council Plan 2017-2021, Knox City Council, 2017 (or as amended)

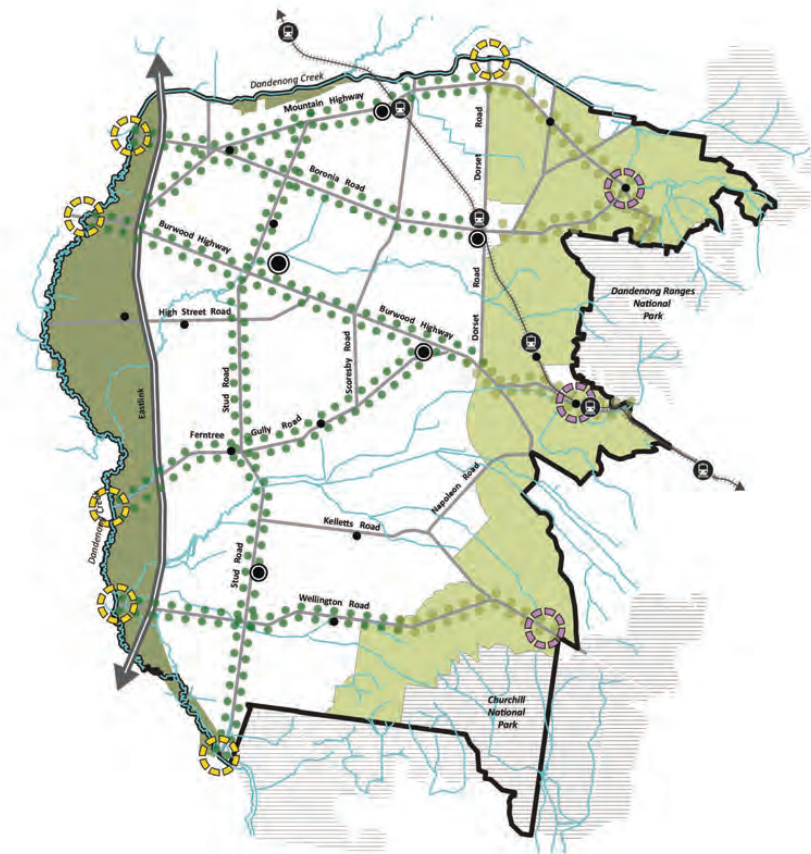
Knox Community Safety Plan 2013-2017, Knox City Council, 2013

Knox Liveable Streets Plan 2012 -2022, Knox City Council, 2012

Knox Urban Design Framework 2020, Planisphere, 2003

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Figure 1 - Bush Boulevards and Gateways Map



LEGEND

- RAIL CORRIDOR / TRAIN STATION
- MUNICIPAL BOUNDARY
- DECLARED ARTERIAL ROAD
- EASTLINK
- TOURIST GATEWAY
- DANDENONG CREEK VALLEY GATEWAY
- BUSH BOULEVARD
- PATHS INTO THE HILLS
- CREEK
- FOOTHILLS
- DANDENONG CREEK VALLEY
- NATIONAL PARK

HIERARCHY OF ACTIVITY CENTRES:

- ACTIVITY CENTRE
- NEIGHBOURHOOD ACTIVITY CENTRE

Not to scale

AMENDMENT C192KNOX**System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.06 HOUSING****21.06-3**

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Design and character

The strong 'green and leafy' landscape character is the unifying element of the neighbourhood character of Knox. The scaled approach to residential development adopted in each of the four residential areas will contribute to this "Knox" character and develop a distinct neighbourhood character. This character will contribute to the liveability, high amenity and environmental values of the municipality.

Development in residential areas will need to respond positively to the desired future character of the local area and take account of the particular built form and natural environmental elements that make up the neighbourhood character of Knox. The desired future character or 'vision' for each of these areas is:

Bush Suburban

Bush Suburban Areas include two distinct areas: the Dandenong Foothills and the Sites of Biological Significance. These areas have distinctive and significant biological values. Limited and low scale residential development is anticipated in these areas in order to protect the environmental and biological qualities that make these areas distinct.

Knox Neighbourhood Areas

Knox Neighbourhood Areas represent the majority of Knox's residential areas and have a sense of spaciousness within the public and private realm. These areas will continue to be low-scale neighbourhoods, characterised by detached dwellings with large backyards which contribute to the area's green and leafy character.

Local Living Areas

Local Living Areas are focused around the larger local villages of Wantirna Mall, Studfield, Scoresby Village and Mountain Gate. These areas are within walking distance of local shops and public transport. Medium scale residential development that contributes to the green and leafy character of the area is encouraged within these areas.

The Orchards in Wantirna South is also included in Local Living Areas, with its future character represented in Schedule 10 to the Development Plan Overlay.

Activity Areas

Knox's Activity Centres contain a range of shops, services and employment and have good access to a range of public transport options. A greater range and increased densities of residential development are encouraged within these areas.

Key Issues

- Strengthening the unifying 'green and leafy' character of Knox across all residential areas.
- Strengthening the neighbourhood character of each of the four residential areas.
- Improving the quality of residential design.

Objective 4

To support high quality housing design that responds to the City's 'green and leafy' character, local character and creates a strong sense of place.

Strategies

- 4.1 Support residential development which enhances the City's 'green and leafy' landscape character.

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- 4.2 Support residential development that makes a positive contribution to the preferred future character of the local area consistent with the local policy at Clause 22.07 (Development in Residential Areas and Neighbourhood Character).
- 4.3 Support residential development that is innovative, accessible and site responsive.
- 4.4 Support environmentally sustainable residential development consistent with the local policy at Clause 22.04 (Environmentally Sustainable Development).

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.06 HOUSING

21.06-6
C192knox

Implementation**Policy guidelines**

- Apply Clause 22.03 (Non-Residential Uses in Residential Areas local policy) to non-residential development in residential areas to ensure development is appropriately located, well designed and protects residential amenity.
- Apply Clause 22.04 (Environmentally Sustainable Development local policy) to relevant development applications to ensure new housing meets appropriate environmental design standards.
- Apply Clause 22.06 (Residential Land Use and Development within the Commercial 1 Zone local policy) to residential and mixed use development in the Commercial 1 Zone to ensure development has a high standard of visual appearance and is of an appropriate scale.
- Apply Clause 22.07 (Development in Residential Areas and Neighbourhood Character local policy) to development in residential zones to ensure the design of development responds to the preferred future character of residential areas.
- Apply any relevant structure plans, built form guidelines and urban design frameworks, in the assessment of residential development proposals in the area.
- Use Accessibility Guidelines to assist consideration of accessibility issues as part of the consideration of development proposals, as appropriate.

Application of zones and overlays

- Apply residential zones to be consistent with the *Knox Housing Strategy 2015*.
- Apply the Neighbourhood Residential Zone – Schedule 1 to the Bush Suburban - Dandenong Foothills Area.
- Apply the General Residential Zone – Schedule 1, or other zone as appropriate, to Strategic Investigation Sites (Residential) and other large residential development sites located within a Design and Development Overlay or a Development Plan Overlay.
- Apply the Neighbourhood Residential Zone – Schedule 4 to Knox Neighbourhood Areas.
- Apply the General Residential Zone – Schedule 3 to Local Living Areas.
- Apply the Neighbourhood Residential Zone – Schedule 5 to the Other Bush Suburban Areas.
- Apply the Residential Growth Zone – Schedule 1 to Activity Areas, where no other guidance applies.
- Apply the General Residential Zone – Schedule 4 and the Residential Growth Zone – Schedule 2 to Bayswater and Boronia Major Activity Centres.
- Apply the Commercial 1 Zone within activity centres to encourage increased residential densities.
- Apply the Mixed Use Zone to allow for residential and commercial mixed use development in appropriate locations.

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- Apply the Design and Development Overlay, as appropriate, to achieve specific design, built form and landscape outcomes for local areas, including activity centres and Strategic Investigation Sites.
- Apply the Development Plan Overlay, as appropriate, to provide for integrated and orderly development of larger sites (including Strategic Investigation Sites) and achieve appropriate lot size, density and layout outcomes.
- Apply the Design and Development Overlay, the Significant Landscape Overlay and the Environmental Significance Overlay to land in the Dandenong Foothills to ensure development and vegetation removal respects the environmental significance of the area.
- Apply the Bushfire Management Overlay to areas identified as being of high bushfire risk.

Further strategic work

- Investigate the application of Development Contributions Plan Overlays for Activity Centres, Strategic Investigation Sites and other areas to contribute towards the cost of service and infrastructure improvements needed to support the additional population resulting from a development.
- Prepare and implement local area plans (structure plans or built form guidelines) for smaller Activity Centres in the Dandenong Foothills and centres that do not currently have locally specific guidance to address their future housing needs.
- Review the Bayswater Activity Centre Structure Plan with key stakeholders and associated planning controls to address their future housing needs.
- Investigate obligatory contributions to affordable housing on larger scale development through inclusionary zoning if the Victorian Government provides legislative support for such measures.

Reference documents

Knox Affordable Housing Action Plan 2015-2020, Knox City Council, 2015

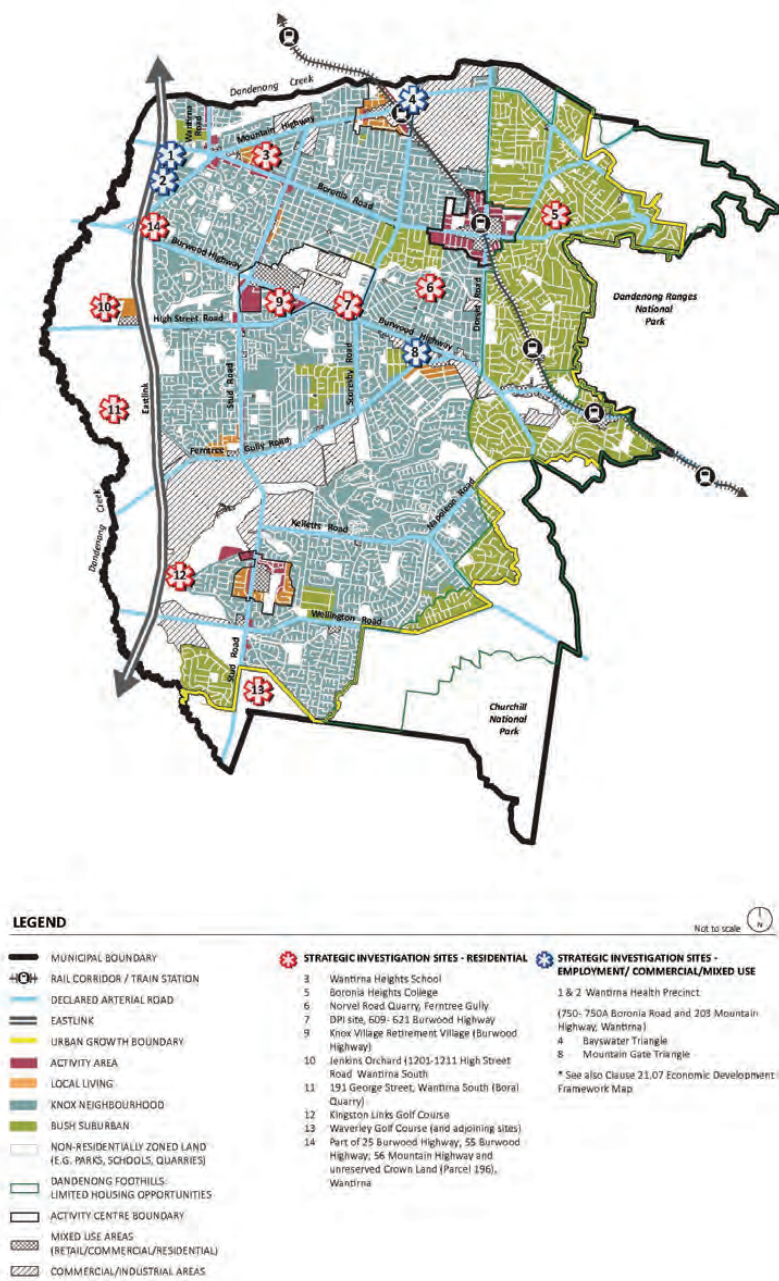
Knox Housing Strategy 2015, Knox City Council, 2015

Knox Land for Business Directions Plan, Knox City Council, Urban Enterprise, December 2018

Boronia Renewal Strategy 2019 (revised 2021), Knox City Council

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Figure 1 – Housing Map



System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.07 ECONOMIC DEVELOPMENT

21.07-2
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Activity centres

Activity centres in Knox offer a range of retail, commercial, employment, recreational, residential and social activities to support living locally.

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The *Knox Land for Business Directions Plan 2018* anticipates that Knox will generate demand for additional retail floorspace, the majority of this being within activity centres. Given competing demands from office and residential uses within activity centres, it is important to limit residential use at the ground level in the Commercial 1 Zone to meet future retail demand and to maintain vibrancy of activity centres.

The role and function of activity centres across Knox has been set out in Table 1 to this clause. The strategic directions and development opportunities seek to foster viable and accessible activity centres (commensurate with their role and function), in order to support business and employment growth.

More detailed land use, development and design considerations for some activity centres are also contained within Clause 21.10 - Local Areas and relevant zone and overlay schedules.

Key Issues

- Out of centre retail activity is weakening the role and the viability of existing and designated activity centres.
- Activity centres with low levels of activity and vitality.
- Poor amenity, accessibility and connectivity to and within activity centres.
- An increasing demand for housing within activity centres is changing the traditional nature and role of activity centres.

Objective 5

To establish a network of viable activity centres that provide access to a wide range of goods and services commensurate with their role and function.

Strategies

- 5.1 Facilitate land use and development in activity centres commensurate with their role, function and strategic directions outlined in the Table 1 to this clause.
- 5.2 Support business growth across activity centres to meet community needs.
- 5.3 Consolidate retail development into existing and designated activity centres, , and avoid out-of centre retail development.
- 5.4 Direct large entertainment and retail uses serving a regional catchment into Knox Central, Bayswater, Boronia, and Rowville activity centres.
- 5.5 Promote mixed uses and higher density housing in activity centres generally above ground level to increase local living opportunities and the vitality of centres, consistent with structure plans and the *Knox Housing Strategy 2015*.
- 5.6 Support appropriate non-residential uses in residential areas on the periphery of activity centres, where they can provide a buffer between business and residential uses that minimise off site amenity impacts.
- 5.7 Discourage non-residential uses which operate until late at night in residential areas where late night commercial activity does not currently exist.
- 5.8 Require active frontages of buildings in activity centres.
- 5.9 Avoid residential development at ground level in the Commercial 1 Zone.
- 5.10 Support grade separation of level crossings within activity centres, and facilitate new development and community outcomes as a result which will improve amenity, accessibility and economic viability of the centre.
- 5.11 Advocate for new and improved public transport infrastructure to improve the viability, sustainability and vitality of the activity centres.

Table 1 – Knox activity centres hierarchy table

Knox Central Activity Centre	
Role and function	Strategic directions
Knox Central serves as the civic, commercial, community, entertainment, leisure and employment focus for the municipality, with Westfield Knox Shopping Centre being a retail base for the outer eastern region of Melbourne.	Intensify the level of activity throughout the area, with a particular focus on achieving higher density residential and employment uses on land adjacent to the Westfield Knox Shopping Centre.

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Knox Central Activity Centre	
<p>Knox Central has access to a major bus interchange, with multiple bus routes including a Smart Bus route along Stud Road.</p> <p>The potential exists for an extension of the tram network along Burwood Highway to the Knox Central Activity Centre.</p> <p>Housing opportunities comprise medium to high density residential development, including apartments and mixed use development.</p>	<p>Support the retail expansion of the Westfield Knox Shopping Centre to retain its role as a regional shopping destination.</p> <p>Support the diversification of business and employment opportunities in existing industrial areas.</p> <p>Support development of under-utilised land for a mix of medium to high density, institutional, employment and residential uses.</p> <p>Support development that activates the interface to the Lewis Park and Blind Creek Corridor.</p> <p>Support land use and development within the Knox Central Activity Centre to be consistent with:</p> <ul style="list-style-type: none"> Clause 21.10-2 (Local Areas – Knox Central Activity Centre); Clause 43.02 – Schedule 13 to the Design and Development Overlay (Knox Central Activity Centre) Clause 43.04 – Schedule 2 to the Development Plan Overlay (Knox Central Commercial Core Precinct); and, Any other relevant local policy, zone, overlay and particular provisions.
Boronia Major Activity Centre	
<p>Role and Function</p> <p>Boronia is a major centre with a broad range of retail, commercial, office and community uses that serve a large residential community. The centre is set amongst the foothills of the Dandenong Ranges.</p> <p>The centre has access to a public transport interchange including a train station and multiple bus routes.</p> <p>Housing opportunities include villa units, townhouses and apartments. Apartment opportunities also exist above active commercial ground floor uses within the centre.</p>	<p>Strategic Directions</p> <p>Increase the scale and level of activity and employment, while ensuring development is well designed and respects Boronia's unique setting amongst the foothills of the Dandenong Ranges. This includes protecting views towards the Dandenong Ranges.</p> <p>Support a broad range of retail, commercial and community uses within the centre to service the local area, which respects its landscape setting and character including height.</p> <p>Provide opportunities for residential and mixed-use activity within the commercial environs.</p> <p>Support land use and development within the Boronia Major Activity Centre to be consistent with:</p> <ul style="list-style-type: none"> Boronia Renewal Strategy 2019 (revised 2021); Clause 21.10-3 (Local Areas – Boronia Major Activity Centre); Clause 43.02 – Schedule 10 to the Design and Development Overlay (Boronia Major Activity Centre Area); and, Any other relevant local policy, zone, overlay and particular provisions.
Bayswater Activity Centre	
<p>Role and function</p> <p>Bayswater is a major centre that provides a broad range of retail and commercial activities, including Mountain High Shopping Centre, the Knox</p>	<p>Strategic directions</p> <p>Support a broad range of retail, commercial and community uses within the centre to service the local area.</p>

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Bayswater Activity Centre

Community Arts Centre, offices and light industrial uses, serving a large residential and industrial community.

The centre has access to a public transport interchange that includes a train station and multiple bus routes.

Housing opportunities include villa units, townhouses with a number of sites suitable for apartments or mixed use development. Apartment opportunities also exist above active commercial ground floor uses within the centre.

Support retail activity within the core and office, showroom, entertainment and community uses outside the retail core, with education and bulky goods uses east of the railway.

Limit industrial uses locating within the activity centre.

Maximise the opportunities for integration and improved amenity provided by the railway level crossing removal at Bayswater Railway Station.

Increase the building scale and level of activity within the centre, while ensuring views towards the Dandenong Ranges are protected.

Support land use and development within the Bayswater Activity Centre to be consistent with:

- Clause 21.10-4 (Local Areas – Bayswater);
- Clause 43.02 – Schedule 6 to the Design and Development Overlay (Bayswater Major Activity Centre); and,
- Any other relevant local policy, zone, overlay and particular provisions.

Rowville Activity Centre**Role and function**

Rowville is a major centre that serves a large residential community.

The commercial core of the activity centre includes the Stud Park Shopping Centre, a municipal centre, library, fast food restaurants, an office and retail building and a number of shops along the north side of Fulham Road.

The centre has access to a bus interchange and multiple bus routes including a SmartBus route along Stud Road.

Public transport improvement opportunities include a future Rowville rail link.

Housing opportunities include villa units, townhouses with a number of sites suitable for apartments or mixed use development.

Apartment opportunities also exist above active commercial ground floor uses within the centre.

Strategic directions

Support a more diverse mix of activities, services, retail, dining and entertainment options and public spaces in the commercial core.

Support a variety of shops, cafes and outdoor dining with high pedestrian amenity on Fulham Road.

Improve opportunities for local jobs and life-long learning.

Advocate for the extension of the Railway line to Rowville.

Accommodate the changing service needs of an ageing population.

Support land use and development within the Rowville Activity Centre to be consistent with:

- Clause 21.10-5 (Local Areas Rowville Activity Centre);
- Clause 43.02 – Schedule 9 to the Design and Development Overlay (Rowville Commercial Core including Stud Park Shopping Centre); and,
- Any other relevant local policy, zone, overlay and particular provisions.

Mountain Gate Activity Centre**Role and function**

Mountain Gate is an activity centre that includes Mountain Gate Shopping Centre, providing a diverse range of shops and services which meet the everyday needs of the local community.

The centre also comprises a mix of highway bulky goods, restricted retail uses, small scale offices and light and service industry.

Strategic directions

Support a broad range of retail activities, cafes, restaurants and community facilities to service the local area.

Consolidate retail uses within the retail core of the centre.

Support land use and development within the Mountain Gate Activity Centre to be consistent with any relevant local policy, zone, overlay and particular provisions.

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Mountain Gate Activity Centre

Development at Mountain Gate will be limited due to poor access to public transport with the centre being only served by local bus routes.

Housing opportunities within the activity centre include villa units and townhouses outside the Commercial 1 Zone. Apartments opportunities also exist above active ground floor uses, in the Commercial 1 Zone.

Wantirna Mall, Studfield and Scoresby Village Neighbourhood Activity Centres**Role and function**

The larger neighbourhood activity centres of Wantirna Mall, Studfield and Scoresby Village provide convenience retail and commercial activities, along with a variety of cafes and restaurants to serve the needs of the local community.

These centres have access to a SmartBus Route and a number of local bus routes.

Housing opportunities within the centres include villa units and townhouses, with a number of sites suitable for apartments or mixed use development along arterial roads. Apartment opportunities also exist above active ground floor in the Commercial 1 Zone.

Strategic directions

Support a broad range of retail activities, cafes, restaurants and community facilities to service the local area.

Consolidate retail uses within the retail core of the centre.

Support land use and development within these neighbourhood activity centres to be consistent with any relevant local policy, zone, overlay and particular provisions.

Wellington Village, Rowville Lakes, Knox Gardens and Knoxfield Neighbourhood Activity Centres**Role and function**

The neighbourhood activity centres of Wellington Village, Rowville Lakes, Knox Gardens and Knoxfield provide convenience retail and commercial activities that serve the daily needs of the local community.

Most of these centres have access to at least one local bus route.

Housing opportunities include apartments above active commercial uses in the Commercial 1 Zone.

Strategic directions

Support a broad range of convenience retail and community facilities commensurate with the scale of the centre.

Support land use and development within these neighbourhood activity centres to be consistent with:

- Clause 43.04 – Schedule 4 to the Development Plan Overlay (Wellington Village); and,
- Any other relevant local policy, zone, overlay and particular provisions.

Neighbourhood Activity Centres in the Dandenong Foothills: Ferntree Gully Village, Upper Ferntree Gully, Alchester Village, The Basin, Dorset Road/Landscape Drive and Burwood Highway Corridor (east of Dorset Road between Newton Street & Forest Oak Drive),**Role and function**

These neighbourhood activity centres are located in the Dandenong Foothills where development will need to positively respond to the landscape and environmental sensitivities of the area, including bushfire risk.

Ferntree Gully Village and Upper Ferntree Gully have access to a train station and local bus routes. The other centres have access to at least one local bus route.

Housing opportunities include dual occupancy development outside the Commercial 1 Zone and Mixed Use Zone and apartments in the Commercial 1 Zone and Mixed Use Zone, subject to landscape and environmental sensitivities and the interface with sensitive uses.

Strategic directions

Support appropriate, well designed development which respects landscape setting, environmental sensitivities and local character.

Support a broad range of convenience retail and community facilities commensurate with the scale of the centre.

Support land use and development within these neighbourhood activity centres within the Dandenong Foothills to be consistent with:

- Clause 21.10-1 (Local Areas – Dandenong Foothills);
- Clause 21.10-6 (Local Areas – Ferntree Gully Village);
- Clause 43.02 – Schedule 8 to the Design and Development Overlay (Ferntree Gully Village);

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Neighbourhood Activity Centres in the Dandenong Foothills: Ferntree Gully Village, Upper Ferntree Gully, Alchester Village, The Basin, Dorset Road/Landscape Drive and Burwood Highway Corridor (east of Dorset Road between Newton Street & Forest Oak Drive),

- Clause 43.02 – Schedule 10 to the Design and Development Overlay (Interim Neighbourhood Centre Height Control);
- Clause 43.02 – Schedule 11 to the Design and Development Overlay (The Basin and Alchester Village Neighbourhood Activity Centres); and,
- Any other relevant local policy, zone, overlay and particular provisions.

The Orchards (North-west corner of High Street Road and Eastlink) Wantirna South Neighbourhood Activity Centre

Role and function	Strategic directions
<p>This land was rezoned to enable a neighbourhood activity centre to be established in this location.</p> <p>The centre has access to local bus routes.</p>	<p>Development will need to provide a high quality and sustainable urban form in a landscape setting that complements its setting within the Dandenong Creek Valley and adjoining Dandenong Valley Parklands.</p> <p>Support land use and development within this neighbourhood activity centre to be consistent with:</p> <ul style="list-style-type: none">▪ Clause 43.04 – Schedule 10 to the Development Plan Overlay; and,▪ Any other relevant local policy, zone, overlay and particular provisions.

Other Neighbourhood Activity Centres: Anne Road/Kathryn Road, Boronia Road/ Scoresby Road, Burwood Highway (west of Dorset Road/east of Westley Street), Cavell Street/Armin Street, Glenfern Road/Mason Street, Manuka Drive/Loretto Avenue, Mountain Highway/ Kumala Road, Stud Bay (Stud Road, north of Leonard Street), Lewis Road/Coleman Road and Harcrest Boulevard

Role and function	Strategic directions
<p>These commercial centres contain a limited range of shops and/or services which serve the convenience needs of the local community.</p> <p>These commercial areas have access to local bus routes.</p> <p>Housing opportunities include apartments above active commercial ground floor uses in Commercial 1 Zone and Mixed Use Zone, however this is limited by the smaller role and function of these centres and their interface with sensitive land uses.</p>	<p>Support convenience retail within shopping strips.</p> <p>Discourage further expansion of these centres.</p> <p>Support land use and development within these neighbourhood activity centres to be consistent with:</p> <ul style="list-style-type: none">▪ Clause 43.04 – Schedule 8 to the Development Plan Overlay (Re-development of Austral Bricks Site, 525 Stud Road, Scoresby); and,▪ Any other relevant local policy, zone, overlay and particular provisions.

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.07 ECONOMIC DEVELOPMENT

21.07-3
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Implementation
Policy guidelines

- Apply Clause 22.01 (Advertising Signs local policy) to ensure applications for the display of advertising signs meet advertising needs of businesses on the land without causing visual clutter or having detrimental impacts.
- Apply Clause 22.02 (Employment Land local policy) to land in an Industrial Zone or Commercial 2 Zone to ensure design and subdivision is functional to the needs of industry and business.

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- Apply Clause 22.03 (Non-Residential Uses in Residential Areas local policy) to non-residential use and development in residential areas to ensure development is appropriately located, well designed and protects residential amenity.
- Apply Clause 22.06 (Residential Land Use and Development within the Commercial 1 Zone local policy) to Commercial 1 Zone land to guide appropriate mixed-use development for commercial areas with no adopted Structure Plan or Urban Design Framework.

Application of zones and overlays

- Apply the Commercial 1 Zone within the core retail areas of activity centres to encourage retail uses on ground floor with the opportunity for residential and office uses above.
- Apply the Commercial 2 Zone to office areas and highway retail.
- Apply the Industrial 1 Zone or Industrial 3 Zone to industrial areas, with the Industrial 3 Zone utilised to protect the amenity of surrounding sensitive uses
- Apply the Mixed Use Zone to allow for residential and commercial mixed use development in appropriate locations.
- Apply the Design and Development Overlay, as appropriate, to achieve specific local design outcomes, including for activity centres.
- Apply the Development Plan Overlay, as appropriate, to provide for the integrated and orderly development of local areas, including for shopping centres and redevelopment sites.
- Apply the Development Plan Overlay to the Scoresby-Rowville Employment Precinct (land also known as Caribbean Park and Enterprise Park (part of) employment land areas to provide for the integrated and orderly development of the area, including a Neighbourhood Activity Centre to serve the 'Significant Business Location'.
- Apply the Development Plan Overlay to the Wantirna Health Precinct to provide for the integrated and orderly expansion of the Knox Private Hospital to facilitate a State-significant health precinct.

Further strategic work

- Investigate opportunities across the municipality suitable for commercial and industrial land uses to ensure sufficient land is available and appropriately zoned to meet ongoing employment and business land needs into the future.
- Investigate application of the Industrial 1 Zone to land known as Scoresby Industrial (not including land fronting Stud and Ferntree Gully Roads) in the Scoresby-Rowville-Knoxfield 'Significant Business Location' to ensure and support its ongoing industrial role.
- Investigate inclusion of land for employment purposes as part of an integrated redevelopment of land at 191 George Street, Wantirna South (Boral Quarry) Strategic Investigation Site.
- Investigate possible inclusion of land for employment purposes at the Stud Road frontage within any redevelopment of the Waverley Golf Club (and adjoining sites on Stud Road) Strategic Investigation Site.
- Investigate the preparation of development and design guidelines to encourage appropriate mixed use developments of higher densities in activity centres and neighbourhood centres.
- Investigate opportunities to encourage and attract industries that are propulsive industries for Knox.
- Investigate application of the Industrial 3 Zone to industrial areas to protect the amenity of surrounding sensitive uses, where appropriate.
- Review rural and green wedge areas to provide strategic guidance for land use and development for land outside the urban growth boundary.

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- Develop and implement a Wantirna Health Precinct Structure Plan and other strategic planning and investment guidance, in collaboration with other key stakeholders.
- Prepare a local area plan for the Burwood Highway East Corridor ‘Significant Business Location’.
- Review the Bayswater Activity Centre Structure Plan and associated planning controls to ensure that they are achieving their intended purpose and remain relevant to decision-making in this centre.
- Investigate rezoning of land to support a business-focussed neighbourhood centre in Caribbean Park.

Reference documents

Bayswater 2020 - Bayswater Activity Centre Structure Plan, Knox City Council, 2005 and addendum dated March 2012

Boronia Renewal Strategy 2019 (revised 2021), Knox City Council

Ferntree Gully Village Structure Plan, Planisphere, June 2014

Knox Community and Council Plan 2017-2021, Knox City Council, 2017 (or as amended)

Knox Central Structure Plan, Knox City Council, October 2017

Knox Housing Strategy 2015, Knox City Council, 2015

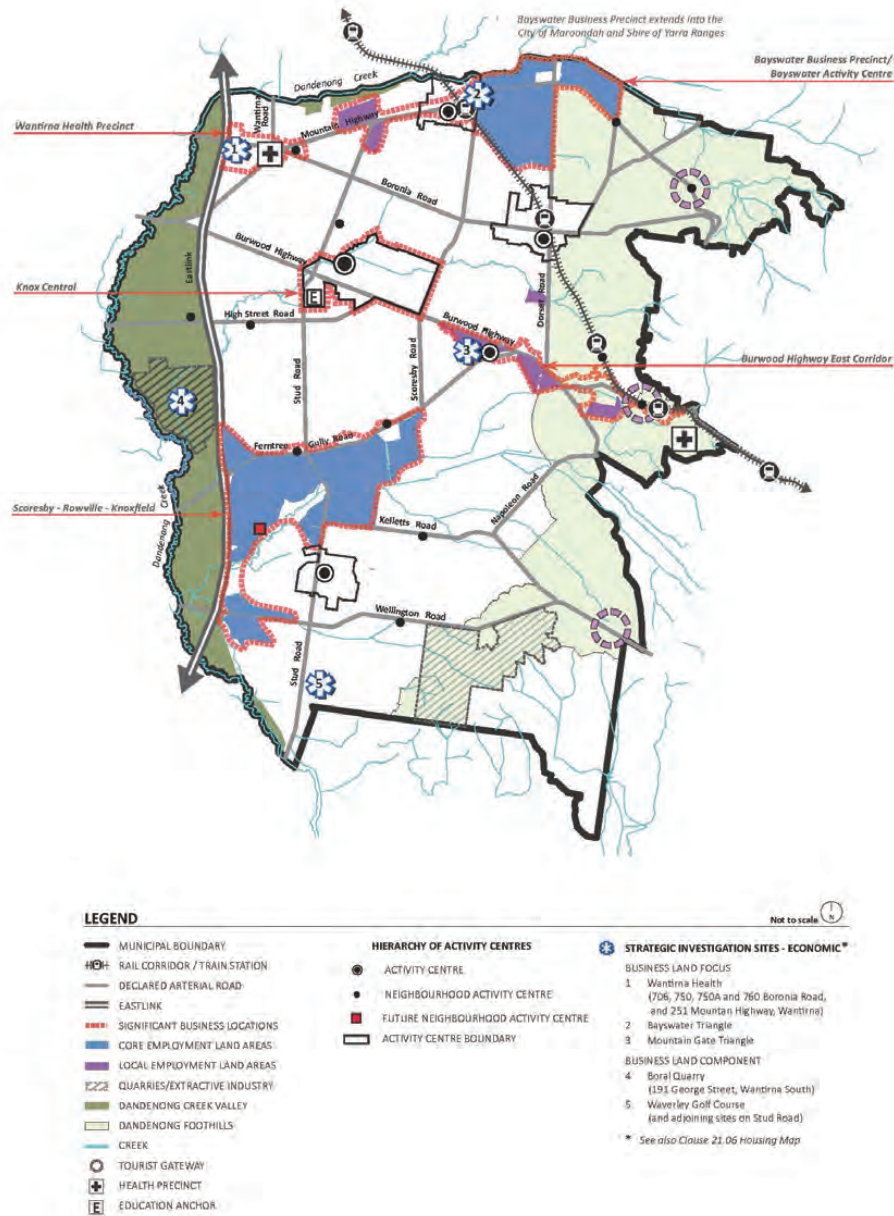
Knox Land for Business Directions Plan (Urban Enterprise, December 2018)

Knox Urban Design Framework 2020, Planisphere, 2003

The Rowville Plan 2015, Knox City Council, 2015

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Figure 1: Economic Map



System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT

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21.10
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LOCAL AREAS

This clause provides local content to support Clauses 11 to 19 of the State Planning Policy Framework and Clauses 21.02 to 21.09 of the Municipal Strategic Statement. It implements the integrated place-based approach to specific local areas. Each section relates to a particular local area, providing more detail of the key planning issues, vision, objectives, strategies and local area implementation.

System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.10 LOCAL AREAS

21.10-1
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Dandenong Foothills

The Dandenong Foothills provide the scenic landscape backdrop to Knox and the outer eastern region of Melbourne. They are a major defining element of Knox’s character and identity. The Dandenong Foothills include the treed slopes and rural areas of Lysterfield Valley, the rural landscapes of The Basin, and parts of the suburbs of Boronia, Sassafras, Ferntree Gully (excluding the Ferntree Gully Village Neighbourhood Centre), Upper Ferntree Gully (excluding the Upper Ferntree Gully Activity Centre), Rowville and Lysterfield.

The environmental and landscape qualities of the Dandenong Foothills are recognised as having high environmental and social values of metropolitan significance. Pressure for residential development and urban consolidation objectives must not outweigh the environmental and landscape objectives for the Foothills.

Key issues for the Dandenong Foothills include:

- The need to protect life, property and the environment from the high level of bushfire risk within parts of the Foothills.
- Protecting the heavily treed canopy and landscape significance of the Dandenong Foothills.
- Significant views to the Dandenong Foothills at risk from inappropriate and poorly sited development.
- The limited capacity of the Foothills to accommodate new development due to landscape significance, topography, flora and fauna values and risk of bushfire.
- The need to protect the unique character of the Foothills.

Vision

The metropolitan landscape significance of the Dandenong Foothills will be protected and enhanced. Uninterrupted view lines of the Foothills from within the municipality and around metropolitan Melbourne will be maintained by ensuring retention of canopy trees and buildings and works are sensitively designed and sited to sit below the dominant tree canopy height.

Objective 1

To maintain and improve the continuous closed tree canopy of the Foothills.

Strategies

- 1.1 Provide sufficient open space within development to ensure that existing canopy vegetation can be retained and that new canopy vegetation can establish.

Objective 2

To maintain the low density residential character of the Foothills by ensuring that existing subdivision patterns and lot sizes are retained.

AMENDMENT C192KNOX**Strategies**

- 2.1 Recognise that the environment and landscape significance of the Dandenong Foothills outweighs the need for urban consolidation.
- 2.2 Reinforce the existing subdivision pattern and lot sizes.
- 2.3 Avoid the subdivision and rezoning of land for urban purposes in areas of high bushfire risk.

Objective 3

To protect and enhance the aesthetic, environmental and metropolitan landscape significance of the Dandenong Foothills.

Strategies

- 3.1 Maintain uninterrupted viewlines of the Dandenong Foothills by requiring all buildings and works to be sensitively designed and sited to sit below the dominant tree canopy height.
- 3.2 Facilitate development in accordance with the direction for each precinct, as shown on Figure 1 to this clause.

Precinct 1 – Lysterfield Valley and Lysterfield Hills Rural Landscape

- 3.3 Support development that is sited to ensure that the rural landscape character is maintained and enhanced.
- 3.4 Protect and support rural land uses.
- 3.5 Protect indigenous trees and understorey vegetation.
- 3.6 Require 80 per cent of all new vegetation (both canopy trees and understorey) to be indigenous.

Precinct 2 – Dandenong Foothills: Lower Slope and Valley Area

- 3.7 Support development that is sited and designed to minimise the threat associated with bushfire.
- 3.8 Support development that is sited to protect and enhance the visual dominance of vegetation, including canopy trees and native understorey plants and:
 - Require a continuous vegetation canopy across residential lots and roads.
 - Require development to blend with vegetation on the hillsides to maintain and enhance the appearance of the area as an extension of the Dandenong Ranges National Park.
 - Require development to remain below the tree canopy height to maintain the significant landscape character of the area and near and distant view lines.
- 3.9 Protect indigenous trees and understorey vegetation.
- 3.10 Require 80 per cent of all new vegetation (both canopy trees and understorey) to be indigenous.
- 3.11 Require built form to not exceed a height of 7.5 metres (with the exception of land within The Basin Neighbourhood Activity Centre, Alchester Village Neighbourhood Activity Centre and in Boronia on the south side of both Bambury Street and Elsie Street between Rangeview Road and Dorset Road).

Precinct 3 – Dandenong Foothills: Foothills Backdrop and Ridgeline Area

- 3.12 Support development that is sited and designed to minimise the threat associated with bushfire.
- 3.13 Support development that is sited to protect and enhance the visual dominance of vegetation, including canopy trees and native understorey plants and:
 - Require a continuous vegetation canopy across residential lots and roads.
 - Require development to blend with vegetation on the hillsides to maintain and enhance the appearance of the area as an extension of the Dandenong Ranges National Park.
 - Require effective screening of development and use of suitable colours and materials to maintain distant views and the appearance of a heavily vegetated natural hillside.
 - Require development to remain below the tree canopy height to maintain the significant landscape character of the area and near and distant view lines.
 - Protect and enhance the significant landscape character of the area by retaining existing vegetation and planting indigenous canopy and understorey vegetation.
 - Require buildings and works located on sites at high points and along ridges are designed, finished and sited so that they are not highly visible from the valley area below.
- 3.14 Protect indigenous trees and understorey vegetation.
- 3.15 Require 80 per cent of all new vegetation (both canopy trees and understorey) to be indigenous.

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- 3.16 Require built form to not exceed a height of 7.5 metres (with the exception of land within The Basin Neighbourhood Activity Centre, Alchester Village Neighbourhood Activity Centre and in Boronia on the south side of both Bambury Street and Elsie Street between Rangeview Road and Dorset Road).

Precinct 4 – The Basin Rural Landscape

- 3.17 Maintain rural land use outside the urban growth boundary.
 3.18 Limit development and subdivision to maintain land for rural uses and protect rural landscape qualities.
 3.19 Support buildings and works that are sited and designed to protect and enhance rural landscape qualities.
 3.20 Support development that is sited and designed to minimise the threat associated with bushfire.
 3.21 Protect indigenous trees and understorey vegetation.

Precinct 5 – Lysterfield Urban/Rural Transition and Lysterfield Valley Contributory Area

- 3.22 Provide roads that are aligned to facilitate an edge to the urban area and provide public access to reserves, parkland and views.
 3.23 Provide streets that connect with adjoining development and incorporate informal street treatments supporting indigenous vegetation and rollover kerbing.
 3.24 Require built form to not exceed a height of 7.5 metres.
 3.25 Support development that is sited and designed to minimise the threat associated with bushfire.
 3.26 Protect indigenous trees and understorey vegetation.

Objective 4

To protect the rural environments of The Basin and the Lysterfield Valley and Lysterfield Hills.

Strategies

- 4.1 Protect the rural landscape and environment within Precinct 1 and Precinct 4.

Objective 5

To require new buildings, works and landscaping in The Basin and the Lysterfield Valley and Lysterfield Hills to protect the physical and visual amenity of the open pastoral setting.

Strategies

- 5.1 Protect the physical and visual amenity of the open pastoral setting.

Application requirements

Applications for buildings and works should be accompanied by:

- A site analysis.
- A design response.

The site analysis should include a detailed site plan, photographs or other techniques and should accurately describe, as appropriate:

- The built form, scale, design and use of surrounding development.
- Solar access to the site and surrounding properties.
- Identified areas of environmental significance.
- Open space.
- Views to and from the site.
- Location of significant trees and vegetation.
- Drainage.
- Street frontage features such as poles, street trees and kerb crossovers.

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- Any contaminated soils and filled areas, where known.
- Any other notable features or characteristics of the site.

The design response should explain how the proposed design:

- Derives from and responds to the site analysis; and
- Meets the objectives, strategies and requirements of this clause.

The design response should include correctly proportioned street elevations or photographs showing the development in the context of surrounding buildings and landscape.

Local Area Implementation**Application of zones and overlays**

- Apply the Neighbourhood Residential Zone - Schedule 1 to the Bush Suburban – Dandenong Foothills Area to ensure development protects and enhances Knox's distinctive environmental and landscape values.
- Apply the Neighbourhood Residential Zone - Schedule 8 to the Local Living area on the south side of Bambury and Elsie Streets to ensure development protects and enhances Knox's distinctive environmental and landscape values, and provides a transition to the Boronia Major Activity Centre.
- Apply the Environmental Significance Overlay - Schedule 3 to the Dandenong Ranges buffer area to protect areas of environmental significance.
- Apply the Design and Development Overlay - Schedules 1 and 5 and the Significant Landscape Overlay – Schedule 2 to the Foothills Backdrop and Ridgeline Area to ensure development respects the landscape significance of those areas.
- Apply the Design and Development Overlay - Schedule 2 and Significant Landscape Overlay – Schedule 3 to the Lower Slope and Valley Area to ensure development respects the landscape significance of the area.
- Apply the Design and Development Overlay - Schedule 5 and the Significant Landscape Overlay – Schedule 5 to the Lysterfield Urban/Rural Transition and Lysterfield Valley Contributory Area to ensure development respects the landscape significance of those areas.
- Apply the Significant Landscape Overlay - Schedule 1 to the Lysterfield Valley and Lysterfield Hills Rural Landscape Area to ensure development respects the landscape significance of those areas.
- Apply the Significant Landscape Overlay - Schedule 4 to The Basin Rural Landscape Area to ensure development respects the landscape significance of the area.

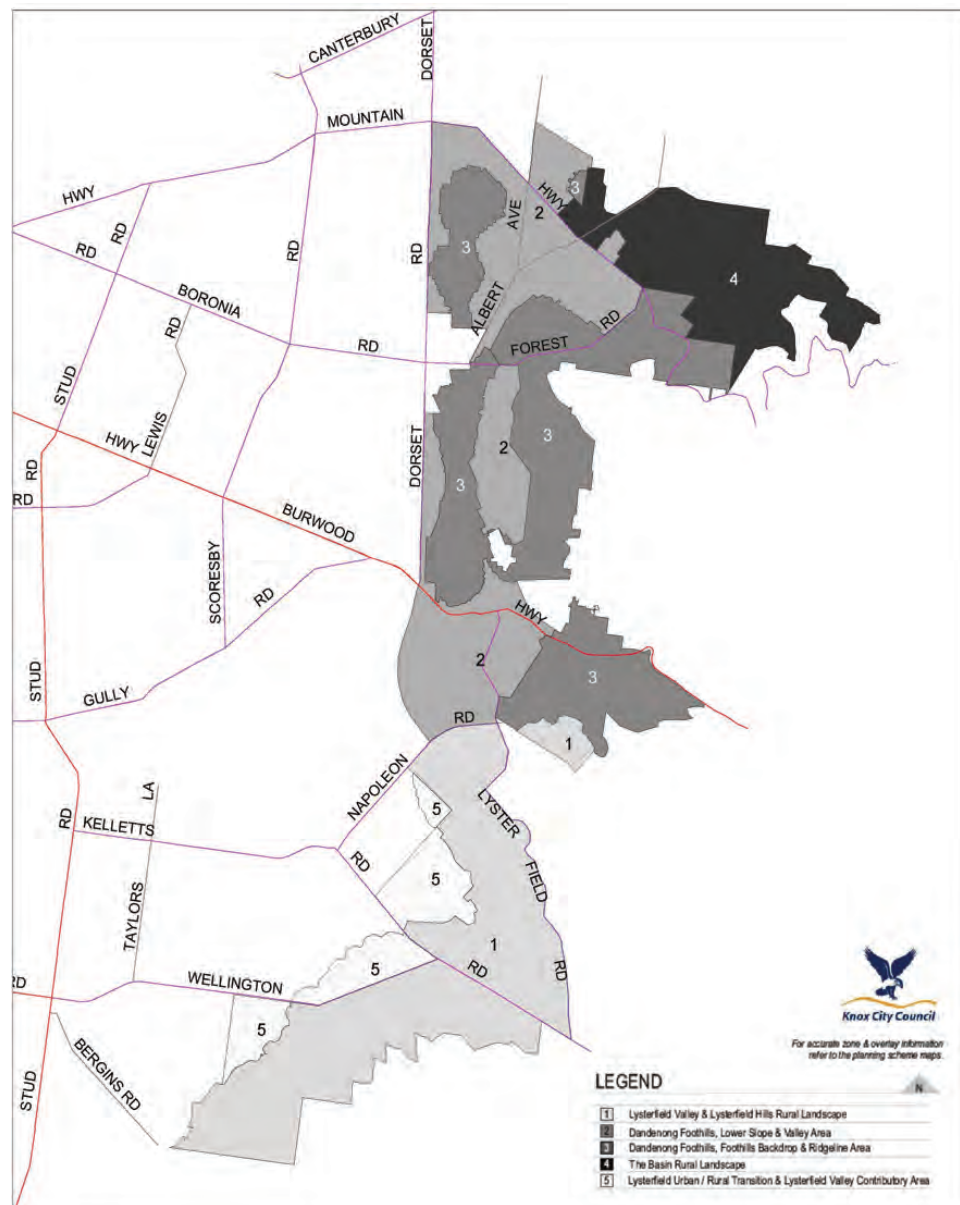
Reference documents

Dandenong Foothills Urban and Landscape Review, Hansen Partnership Pty Ltd for Knox City Council, March 2006

National Trust Register No. 355 - Lysterfield Valley and Yarra Ranges Landscape

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Figure 1 – Dandenong Foothills Precincts



System Note: The following ordinance will be modified in Clause:21 MUNICIPAL STRATEGIC STATEMENT, Sub-Clause:21.10 LOCAL AREAS

21.10-3
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Boronia Major Activity Centre

Council has adopted the *Boronia Renewal Strategy 2019 (revised 2021)* to guide land use and development within the Boronia Major Activity Centre.

Key issues for the Boronia Major Activity Centre include:

- The increase in residential encroachment at ground level in commercial area resulting in reduction of commercial and employment opportunities.

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- The lack of investment in buildings within the commercial area and high vacancy rates, leading to considerable escape expenditure to other centres.
- Poor connectivity, with a separation of activity areas exacerbated by a dominance of vehicular movements, at grade car parking areas and poor pedestrian and cycling links.
- A need to provide active and convenient community gathering places within the centre.
- Managing change associated with higher densities and ensuring quality urban design outcomes, with built form that integrates environmental sustainable design, active and sustainable transport, and integrated water management.
- Lack of a night-time economy resulting in the commercial core area devoid of activities.
- The lack of public realm activation and passive surveillance due to the expanse of blank walls, lack of active frontages, and obstruction by signage.
- Protecting the views to the Dandenong Ranges from key locations, the landscaped setting of the Foothills and the unique 'green and leafy' character of Boronia.

Vision

Boronia will be a connected and resilient place that values its history and environment, and embraces its forward-thinking community to realise its potential for future generations.

Boronia Major Activity Centre will be a destination and a gateway to the Dandenong Foothills, providing a great place to live, a thriving hub of activity for commerce and all aspects of community life. It will be a place that retains the distinct nestled aspect at the foot of, and with views towards, the Dandenong Ranges from key locations.

The activity centre will be a clean and safe pedestrian-focused place easily accessible by walking, cycling, and public transport. The centre will be environmentally sustainable, waste wise, and incorporate best practice environmental sustainable design and water sensitive urban design principles. The centre will provide quality open and public spaces for social interactions, movement, leisure, and activities.

The centre will comprise a diversity of housing options, including affordable and social housing close to a comprehensive range of community services provided by Council and other service providers.

The centre will provide a vibrant and complementary mix of businesses, employment and services, characterised by a unified trader and commercial community.

The centre will attract high quality development, urban design and streetscape improvements which reference the unique foothills setting by incorporating indigenous vegetation, species and exotic horticultural values that are part of the local area.

Objective 1 - Land use

To ensure the Boronia Major Activity Centre provides:

- a hub of activity with a mix of complementary land uses that accommodate population and employment growth; and
- opportunities for revitalisation and a diversity of housing choices at the base of the Dandenong Ranges.

Strategies

- Support additional retail floor space within Precincts 1 and 2 of the Centre.
- Consolidate core retail activities in Precinct 1.
- Support health care focused activities and office uses in Precincts 2 and 3.

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- Support co-working spaces as means of regenerating vacant tenancies within Precincts 1, 2, and 3.
- Facilitate the redevelopment of at-grade car parks for commercial uses in Precincts 1 and 2.
- Support night-time activities in Precinct 1 that focus on hospitality, entertainment, and live music venues where adverse impacts can be managed.
- Support development of affordable housing on publicly-owned land.
- Strengthen the economic role and urban pattern of arcades and laneways.
- Facilitate the clustering of compatible uses by precincts, including support digital and creative sectors around Boronia Park, Dorset Square, and the Boronia Train Station.
- Avoid net loss of existing commercial and office floor space in Precinct 2.
- Direct increased residential density in the form of apartments within Precincts 1, 2, and 3, and walking distance of public transport nodes.
- Support on-premises liquor licensing in Precinct 1 where the serving and selling of alcohol is ancillary to a primary operation of the land.
- Support mixed use development within Precincts 1, 2, and 3 that activates street frontage and public realm in areas of high pedestrian activity.
- Facilitate the development of food and entertainment areas as the focus for Boronia's night-time economy along Erica Avenue, the Boronia Train Station future public plaza, and Dorset Square.

Objective 2 - Built form

To achieve high-quality built form and density that contributes to the character and identity of the Centre and protect significant public viewlines to the Dandenong Ranges.

Strategies

- Support development that responds to the preferred precinct character and provides a diversity of housing type and size with a high level of design and internal amenity.
- Require a fine grain built form that maintains human scale and contribute to the traditional 'main street' character.
- Support development that demonstrates high quality design and high level of environmental sustainability.
- Discourage development that represents an under development of land.
- Design development to transition and respond to interfaces of adjoining residential areas by providing appropriate setbacks, noise attenuation, and landscaping, particularly that of Precinct 4, the Bush Suburban Neighbourhood, the Knox Neighbourhood, and the Dandenong Foothills.
- Reinforce a green and leafy identity that provides space for significant landscaping retention and tree canopy planting.
- Design signage to primarily respect and address a pedestrian scale.
- Support the consolidation of sites to achieve the preferred density and efficient development outcomes.

Policy guidelines:**Consider as relevant:**

- Ensuring a minimum 50 per cent of shop front windows to the public realm remain unobstructed and with clear glazing.
- Maintaining passive surveillance between premises and public realm at pedestrian eye level.

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- Providing sufficient setbacks from rear boundaries to enable vegetation retention and landscaping in Precinct 4 as a transition to the Dandenong Foothills.
- Providing significant upper floor level setbacks above a ground floor level as transition on the rear or side of a building that interfaces with residential areas outside the activity centre boundary.
- Minimising hard surfaces in areas impacted by surface flow paths in Precinct 5, particularly in the south of the Boronia Park retardation basin.

Objective 3 - Movement and access

To promote sustainable and active transport modes.

Strategies

- Facilitate pedestrians and cyclists' amenity, legibility, passive surveillance, safety, and connectivity throughout Boronia, in particular:
 - to and within the Major Activity Centre and Precinct 1;
 - along Boronia Road, and the 'Green Spine' corridor;
 - along the Ringwood-Belgrave rail trail; and
 - to and from the Bayswater Industrial Precinct, the public transport nodes, and the Blind Creek trail.
- Plan for an improved pedestrian and cyclist network in the design of new development.
- Provide new street connections within Boronia Village and between Torrens Avenue and Marysville Way.
- Provide new pedestrian links between Dorset Square and Floriston Road.
- Strengthen east-west and north-south links across Dorset and Boronia Roads, and within Precinct 1b.
- Maintain a no net-loss of arcades and laneway connections within Precinct 1.
- Provide for sustainable transport options, such as electric car charging points, car sharing spaces and the ability to retrofit common property car parks with infrastructure associated with low emission vehicle technology.
- Improve the efficiency, safety, amenity, and operation of car parks.
- Prioritise pedestrian movement over vehicle at car parks entry points.
- Provide areas for community bus drop-off and pick up, 'kiss and ride' bays, and taxi ranks adjacent to key commercial uses and transport nodes.

Policy guidelines**Consider as relevant:**

- Designing pathways where pedestrian movement and orientation is guided by visual cues, drawing on views and vistas towards the Ranges and between identified precincts.
- Supporting new arcades / laneway connections and road crossings guided by desired line principle to key destinations.
- Incorporating innovative approaches to lighting to improve perceptions of safety within an evening environment.
- Providing well-lit environment with integrated safety measures and pathways to facility safe and secure pedestrian and cyclist movements.

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- Locating car parks to the rear of the site, underground, or at upper levels, and designing car parks to be concealed and not dominate the public realm.
- Providing landscaping features on at-grade car parks or on the rooftop level of multi-storey car parks.
- Facilitating the first two storeys of a building which occupies 100 per cent of the property area without the need to provide onsite car parking provided that the ground floor of the building is used as “Retail Premises” and the first floor is used solely as “Office, or both floors are used as “Office” in accordance with Figure 5 of this clause (Boronia Special Rates Schemes 1967 and 1977). In the instance of a development including more storeys, the car parking exemption only apply to the first two storeys.
- Facilitating the ground floor storey of a building which occupies 100 per cent of the property area without the need to provide onsite car parking, provided that the ground floor of the building is used solely as “Retail Premises” in accordance with Figure 5 of this clause (Boronia Special Rates Scheme 1967 and 1977). In the instance of a development including more storeys, the car parking exemption only apply to the ground floor.

Objective 4 - Public Realm

To provide an expanded network and increased diversity of accessible open space that:

- promotes community gathering and interaction;
- improves integration between public and private realms with a reinforced ‘green and leafy’ character; and
- improves streetscape safety, amenity and sustainability.

Strategies

- Support designs that enhance and incorporate passive surveillance to public infrastructure such as seating and bicycle facilities.
- Support the provision of public art on public land, at 'gateways' on major arterial roads, and in communal and semi-public spaces on private land.
- Provide new public plazas and open spaces within Precincts 1 and 2.
- Establish a landscaped character that retains existing canopy trees and provide a green streetscape.

Policy guidelines**Consider as relevant:**

- Providing a landscaped tree-lined 'bush boulevard' along Boronia Road on both public and private land at the eastern and western approach to the Commercial Growth area, and along the rail corridor.
- Feeding a landscaped local street and 'Green Spine' corridor that provides green and biodiversity linkages between the bush boulevard and the area outside the Major Activity Centre.
- Maintaining active street frontages and outdoor trading through landscaping along Boronia Road in Precincts 1, 2, and 3.

Local Area Implementation**Policy Guidelines**

- Facilitate land use and development in accordance with the *Boronia Renewal Strategy 2019 (revised 2021)*, Knox City Council.

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Application of zones and overlays

- Apply the Commercial 1 Zone to land with a primary retail and commercial function within the boundaries of the centre to encourage retail uses on ground floor with the opportunity for residential and office uses above.
- Apply the Mixed Use Zone to land adjoining the intersection of Erica Avenue, Sundew Avenue and Genista Avenue, and at the edge of Precinct 3 to provide a transition between Precinct 2 – Commercial Edge, Precinct 3 - Mixed Use / Residential Growth and Precinct 5 – Residential Growth.
- Apply the General Residential Zone to residential land within the boundaries of the centre to facilitate moderate housing growth and a diversity of housing types.
- Apply the Residential Growth Zone to residential land within the boundaries of the centre to facilitate higher density and more diverse housing.
- Apply the Design and Development Overlay to the Boronia Major Activity Centre (Precincts 1, 2 and 3) to achieve local built form outcomes.

Reference documents

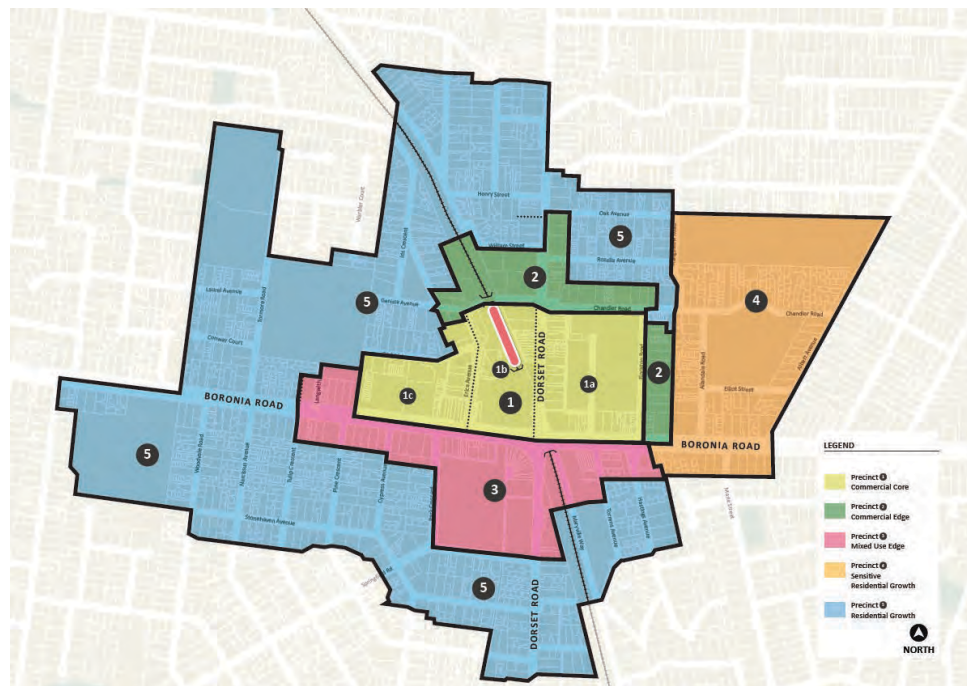
Boronia Renewal Strategy 2019 (revised 2021), Knox City Council

Figure 3 - Boronia Major Activity Centre Land Use Framework Plan



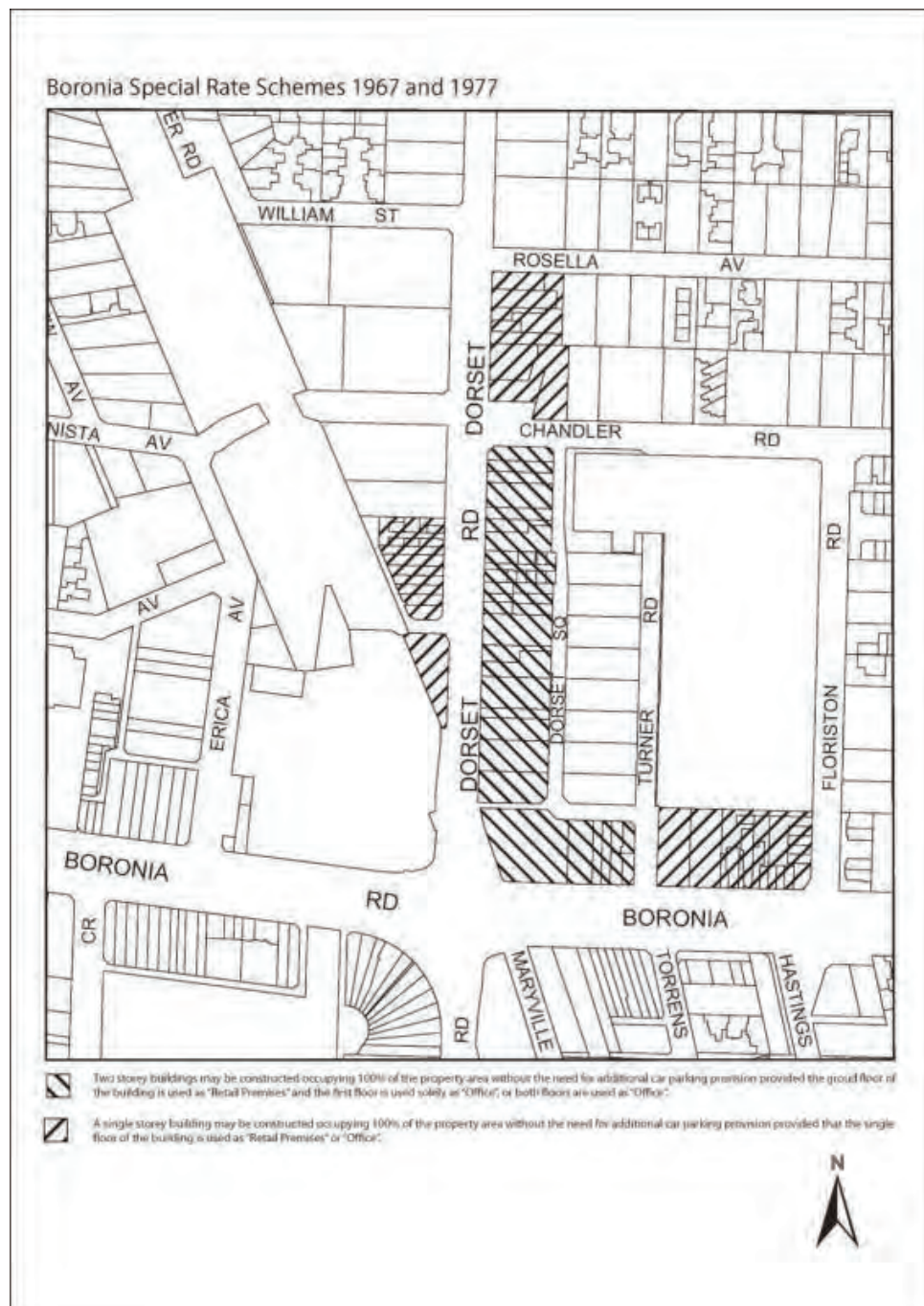
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Figure 4 – Boronia Major Activity Centre Precinct Plan



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Figure 5 – Boronia Special Rates Schemes 1967 and 1977



**System Note: The following schedule will be inserted after Sub-Clause:32.09
NEIGHBOURHOOD RESIDENTIAL ZONE, Schedule:SCHEDULE 6 TO CLAUSE 32.09
NEIGHBOURHOOD RESIDENTIAL ZONE**

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SCHEDULE 8 TO CLAUSE 32.09 NEIGHBOURHOOD RESIDENTIAL ZONE

Shown on the planning scheme map as **NRZ8**.

LOCAL LIVING AREAS - DANDENONG FOOTHILLS

1.0
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Neighbourhood character objectives

None specified.

2.0
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Minimum subdivision area

None specified.

3.0
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Requirements of Clause 54 and Clause 55

	Standard	Requirement
Minimum street setback	A3 and B6	Context: The site is on a corner. Minimum setback from side streets: <ul style="list-style-type: none">Front walls of a new development fronting the side street of a corner site should be setback at least the same distance as the setback of the front wall of any existing building on the abutting allotment facing the side street or 4 metres, whichever is the lesser. All other minimum setbacks from front streets and side streets as specified in the Table to Standard A3 and B6 continue to apply.
Site coverage	A5 and B8	None specified
Permeability	A6 and B9	None specified
Landscaping	B13	Provision of a minimum one canopy tree per 200 square metres of the site area including a minimum of one canopy tree within the front setback per 5 metres of width of the site (excluding the width of one driveway). Each tree should be surrounded by 20 square metres of permeable surface with a minimum radius of 3 metres. Up to 50 per cent of the permeable surface may be shared with another tree.
Side and rear setbacks	A10 and B17	None specified
Walls on boundaries	A11 and B18	None specified
Private open space	A17	None specified
	B28	None specified
Front fence height	A20 and B32	None specified

4.0
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Maximum building height requirement for a dwelling, small second dwelling or residential building

None specified.

5.0
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Application requirements

The following application requirements apply to an application for a permit under Clause 32.09, in addition to those specified in Clause 32.09 and elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

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- For developments of five or more dwellings and for residential buildings, an application must be accompanied by a report which demonstrates how the proposal will be accessible to people with limited mobility.
- For developments of three or more dwellings and for residential buildings, an application must be accompanied by a Sustainable Design Assessment.

6.0

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Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 32.09, in addition to those specified in Clause 32.09 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

- Whether the development provides for an appropriate visual transition to the Neighbourhood Residential Zone Schedule 1, where it adjoins the site.

System Note: The following schedule will be inserted after Sub-Clause:43.02 DESIGN AND DEVELOPMENT OVERLAY, Schedule:SCHEDULE 9 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

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SCHEDULE 10 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

Shown on the planning scheme map as **DDO10**.

BORONIA MAJOR ACTIVITY CENTRE AREA**1.0**

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Design objectives

- To maintain views toward the Dandenong Ranges National Park from Tormore Reserve, Boronia Park and Boronia Road.
- To encourage urban consolidation and higher density development within the commercial core, with a built form transition towards the residential areas outside the activity centre core.
- To ensure that development makes a positive contribution to the local neighbourhood in terms of design, streetscape and sustainability.
- To strengthen the pedestrian connections between Boronia's key retail anchors and the train station, through a network of high-quality publicly accessible laneways and arcades.
- To establish Boronia as an environmentally sustainable centre incorporating best practice environmentally sustainable design principles.

2.0

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Buildings and works**2.1 Definitions**

Street wall is the façade of a building facing a street. Street wall height is measured at the vertical distance between the footpath at the centre of the frontage and the highest point of the building, parapet, balustrade or eaves at the street edge, with the exception of architectural features and building services.

Upper level street setback means the recess of upper level above the street wall calculated as the shortest horizontal distance from the top of the street wall base or podium and may include projections such as balconies, building services and architectural features.

2.2 Buildings and works for which no permit is required

A permit is not required to construct a building or construct and carry out works for:

- External alteration to an existing building façade provided that all the following requirements are met:
 - The alteration does not include the installation of an external roller shutter;
 - At least 80 per cent of the building façade at ground level is maintained as an entry or window with clear glazing; and
 - At least 50 per cent of the building façade to any side street or laneway at ground floor level is maintained as an entry or window with clear glazing.
- The installation of an automatic teller machine.
- An awning that projects over a road if it is authorised by the relevant public land manager.
- Earthworks or excavation that do not change the natural ground level by more than one metre.
- An extension to an existing dwelling or buildings and works ancillary to a dwelling in a Mixed Use Zone if the height of the building is less than 7.5 metres.

2.3 Building and Works Requirements

The following buildings and works requirements apply to an application to construct a building or construct or carry out works within the Precincts shown on Map 4 to this Schedule.

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2.3-1 Building Heights and Setbacks Requirements

Building Height

A building in any precinct must not exceed the mandatory maximum building height for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule. A permit cannot be granted to construct a building that exceeds the mandatory maximum building height.

The mandatory building height does not apply to service equipment and / or non-structural elements such as lift overruns, stairwells, unenclosed structures associated with rooftop terraces, screens to service areas or other such equipment provided all of the following criteria are met:

- it occupies less than 50% of the roof area (other than solar panels)
- it does not cause additional overshadowing of abutting residential properties
- it does not exceed 2.6 metres above the mandatory maximum building height
- it maintains key views towards the Dandenong Ranges from Tormore Reserve and Boronia Park
- it is integrated into the design of the building to the satisfaction of the Responsible Authority.

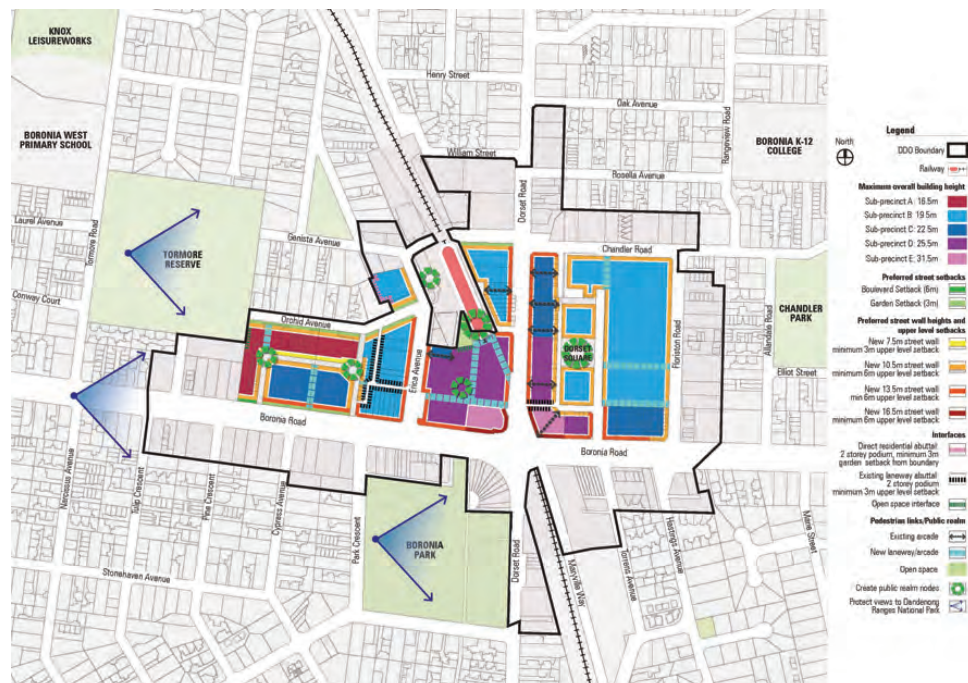
Setbacks

A building in any precinct should comply with the street setbacks, street wall heights, and upper level street setbacks for the precinct as specified in the relevant table for the precinct below and Map 5 to this Schedule.

Projections such as building services, balconies, balustrades, and architectural features may protrude no more than 2 metres into a setback.

Precinct 1 Boronia Commercial Core

Map 1 to Schedule 10 to Clause 43.02



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Table 1 - Building height, street wall height, and setbacks for Precinct 1

Area (shown in Map 1)	Mandatory maximum building height	Discretionary street wall height	Discretionary street setback	Discretionary upper level street setback
Sub-precinct A <ul style="list-style-type: none"> Orchid Avenue and Boronia Village (<i>part</i>) 	16.5 metres	New Boronia Village street connections (<i>south facing frontage</i>): 7.5 metres Other road: 10.5 metres	Orchid Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	Above a 7.5 metres street wall height: 3 metres Other: 6 metres
Sub-precinct B <ul style="list-style-type: none"> Dorset Square and Boronia Central Dorset Road (<i>part</i>) and Lupton Way West side of Erica Avenue 	19.5 metres	Dorset Road, Boronia Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres Other existing laneways: In accordance with Table 4 of this Schedule Lupton Way and other road: 10.5 metres	Chandler Road (<i>west of Dorset Road</i>) and Orchid Avenue: 3 metres Other road: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct C <ul style="list-style-type: none"> Boronia Road (<i>part between Turner and Floriston Road</i>) Boronia Village (<i>part</i>) East side of Erica Avenue (<i>part</i>) North of 236 Dorset Road 	22.5 metres	Boronia Road east of 71 Boronia Road (<i>inclusive</i>), Dorset Square, Floriston Road, and Erica Avenue (<i>north of Orchid Avenue</i>): 10.5 metres Boronia Road west of 73 Boronia Road (<i>inclusive</i>), Dorset Road, Turner Road, Chandler Road, and Erica Avenue (<i>south of Orchid Avenue</i>): 13.5 metres	Boronia Road at Boronia Village frontage: 3 metres Other road: None specified	6 metres
Sub-precinct D <ul style="list-style-type: none"> Dorset and Boronia Road (<i>part</i>) Boronia Junction 	25.5 metres	Existing laneway: In accordance with Table 4 of this schedule Dorset Square: 10.5 metres Other road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct E <ul style="list-style-type: none"> Boronia and Dorset Road intersection 	31.5 metres	Existing laneway: In accordance with Table 4 of this Schedule Dorset Square: 10.5 metres Dorset Road and Boronia Road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

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Precinct 2 Commercial Edge

Map 2 to Schedule 10 to Clause 43.02

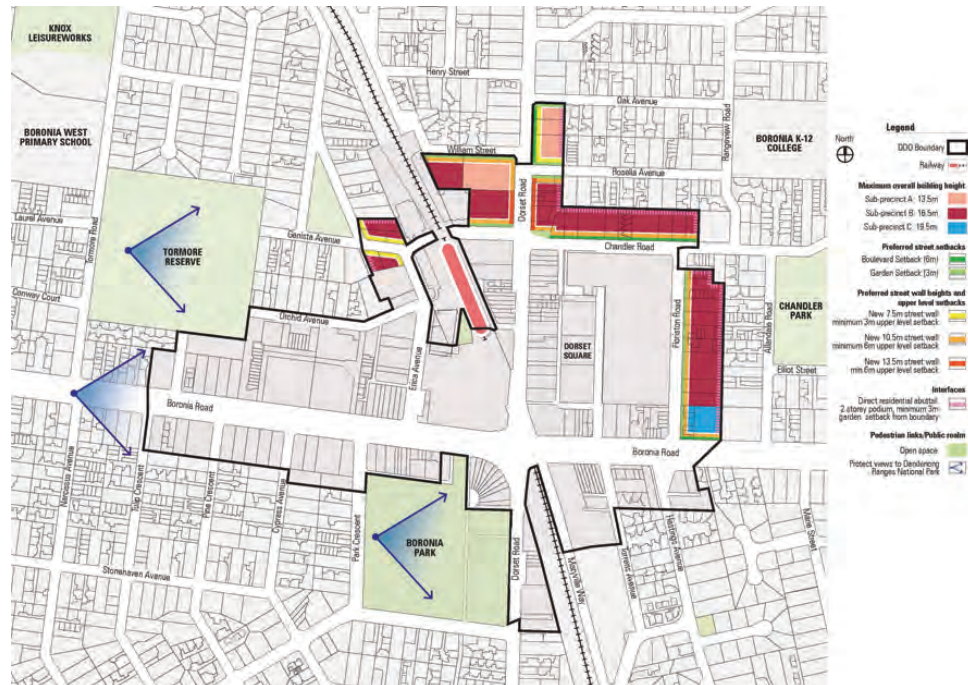


Table 2 - Building height, street wall height, and setbacks for Precinct 2

Area (shown in Map 2)	Mandatory maximum building height	Discretionary street wall height	Discretionary street setback	Discretionary upper level street setback
Sub-precinct A <ul style="list-style-type: none"> Dorset Road (north) 	13.5 metres	Land on the east side of Dorset Road: 7.5 metres Land on the west side of Dorset Road: 10.5 metres	Dorset Road: <ul style="list-style-type: none"> East side: 6 metres West side: None specified Other road frontage: 3 metres	Land on the east side of Dorset Road: 3 metres Land on the west side of Dorset Road: 6 metres
Sub-precinct B <ul style="list-style-type: none"> Chandler Road 	16.5 metres	Land on the west side of the rail corridor: 7.5 metres Dorset Road frontage: 13.5 metres Other road frontage: 10.5 metres	Chandler Road east of Dorset Road: 6 metres Land on the west side of the rail corridor: None Specified Other road: 3 metres	Land on the west side of the rail corridor: 3 metres Other road: 6 metres
Sub-precinct C <ul style="list-style-type: none"> Floriston and Boronia Road 	19.5 metres	10.5 metres	Floriston Road: 3 metres Boronia Road: 6 metres	6 metres

Precinct 3 Mixed Use Edge

Map 3 to Schedule 10 to Clause 43.02

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Table 3 - Building height, street wall height, and setbacks for Precinct 3

Area (shown in Map 3)	Mandatory maximum building height	Discretionary street wall height	Discretionary street setback	Discretionary upper level street setback
Sub-precinct A • Precinct edge	13.5 metres	10.5 metres	Langwith Avenue: 3 metres Boronia Road: 6 metres Other road: None specified	6 metres
Sub-precinct B	16.5 metres	Boronia Road frontage at 90 and 94 Boronia Road: 13.5 metres Other road: 10.5 metres	Langwith Avenue, Tulip Crescent, and Pine Crescent: 3 metres Boronia Road west of Dorset Road: 6 metres Other road: None specified	6 metres
Sub-precinct C • Boronia Road	19.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Boronia Road: 13.5 metres Other road: 10.5 metres	All road frontage west of Park Crescent (<i>inclusive</i>) and Torrens Avenue: 3 metres Other road frontage: None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

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Sub-precinct D	25.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Torrens Avenue: 10.5 metres Boronia Road: 13.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule
Sub-precinct E ▪ Boronia / Dorset intersection	31.5 metres	Existing Laneway: In accordance with Table 4 of this schedule Other road: 16.5 metres	None specified	6 metres Laneway: In accordance with Table 4 of this Schedule

2.3-2 Design Standards**Built form and facades**

- Development should not unreasonably visually conflict or detrimentally impact public realm views towards the Dandenong Ranges.
- Development should provide:
 - Continuous street edges with active ground floors.
 - An upper level street setback above the street wall to emphasise the prevailing street wall effect at street level.
- The development should provide at least 80 per cent of the building façade at ground level as an entry or as windows with clear glazing, and at least 50 per cent of the building façade on laneways.
- A building on a corner site, including laneways, should incorporate splayed corners of a minimum of 1 metre by 1 metre to provide for open pedestrian sightlines.
- All visible sides of a building should be designed to provide visual interest through the use of lighting, colours, materials, murals, texture, openings, and setbacks.
- The building facades should present a fine grain to the street.
- Buildings should avoid large unbroken expanses of walls to the public realm.
- Development should provide a minimum 4.5 metres commercial floor-to-floor height and a minimum 3 metres residential floor-to-floor height.
- Development should provide architectural variety in vertical features to minimise visual bulk and achieve distinction between podium and upper levels.
- Service areas and roof top terraces / equipments of non-residential buildings should be treated as an integral part of the building design and visually screened from the public realm.
- Development should avoid shared entry points for uses with different hours of operation.
- Development should use colours, materials and finishes inspired by the natural environment of the Dandenong Foothills to provide visual interest between levels.
- The upper level side boundary setback of a development should provide:
 - A minimum of 3 metres from a side boundary that faces a commercial or non-habitable window.
 - A minimum of 4.5 metres from a side boundary that faces a habitable window or balcony.

Open space interface

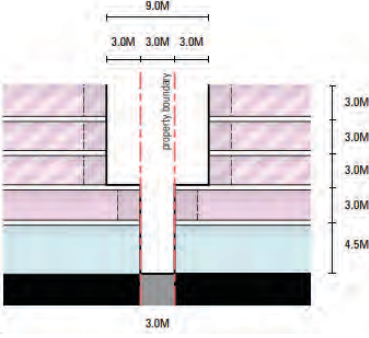
AMENDMENT C192KNOX

- Development should maximise amenity, social interactions, outlook, and passive surveillance to existing and future abutting open spaces.
- Development should maintain at least 50 per cent solar access to existing and future public open space between 11am and 2pm at the winter solstice (June 22).

Pedestrian links

- Pedestrian links such as laneways should allow for one-way vehicular traffic.
- Arcades should be integrated within a development and allow for two-way pedestrian movement.
- Existing laneways and arcades should be retained as through block pedestrian links.
- Proposed pedestrian links should integrate with the existing network of connections to public transport, local destinations and community facilities.

Table 4 - Street wall height and setbacks abutting a laneway

Built form	Discretionary requirement
<p>Where a building abuts an existing laneway interface as identified in the relevant precinct table and Map 5 to this Schedule.</p> <p>Figure 1 - Setback where there is a laneway to the side or rear</p> 	<p>Maximum street wall height: 7.5 metres</p> <p>Minimum upper level laneway setback: 3 metres</p> <p>Minimum upper level separation between habitable window or balcony of adjacent property: 9 metres</p>

Public realm

- Development should:
 - Provide an uncluttered streetscape and allows for canopy street tree planting by undergrounding power lines.
 - Maintain solar access to footpaths on the southern, western, and eastern side of any street between 11am and 2pm at the spring equinox.

Landscaping

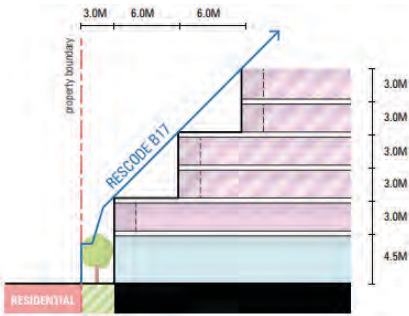
- Landscape design should:
 - Sustain references to the unique foothills setting incorporating indigenous species to improve biodiversity corridors and horticultural values that are a part of the local area.
 - Reinforce the bush boulevard landscape character along key roads and rail approaches to Boronia.
 - Reinforce the leafy green character on all other roads within the Boronia Major Activity Centre.
 - Maximise opportunities to strengthen landscape themes and incorporates substantial canopy planting in the development and the public realm.

AMENDMENT C192KNOX

- Incorporate planting to emphasise pedestrian connections and improve wayfinding.
- Incorporate sustainability and leafy green outcome through the use of green roofs, green facades, and green walls.
- Each canopy tree should be:
 - Surrounded by 20 square metres of permeable surface with a minimum radius of 3 metres and up to 50 per cent of the permeable surface is shared with another tree.
 - Located outside an easement. If an easement exists, the building must be further setback to ensure minimum radius is met.

Interface to residential properties

Table 5 - Interface to residential properties in NRZ or GRZ requirements

Built form	Discretionary requirement
<p>Where the land abuts land zoned Neighbourhood Residential Zone or General Residential Zone to provide a residential abuttal interface as identified in Map 5 to this Schedule.</p> <p>Figure 2 - Setback where there is a NRZ or GRZ zoned property to the side or rear</p> 	<p>Minimum side or rear boundary setback from land in the Neighbourhood Residential Zone or General Residential Zone: 3 metres</p> <p>Maximum wall height on a side or rear boundary: 7.5 metres</p> <p>A building is setback from the side or rear boundary: 3 metres, plus 1 metre for every metre of height over 7.5 metres</p>

3.0
C192knox

Subdivision

None specified.

4.0
C192knox

Signs

Sign requirements are at Clause 52.05. All land located within the Boronia MAC Core (Precincts 1, 2 and 3) zoned Mixed Use Zone is in Category 1.

5.0
C192knox

Application requirements

The following application requirements apply to an application for a permit under Clause 43.02, in addition to those specified elsewhere in the scheme and must accompany an application, as appropriate, to the satisfaction of the responsible authority:

- Urban design context report and design response.
- Waste and Recycling Management Plan for any non-residential use showing:
 - On-site waste, green waste, and recycling storage location and dimensions.
 - Any integrated sustainability measures related to composting, green waste including management of landscaping green waste, or recycling.
 - Collection method.

AMENDMENT C192KNOX

- Details of waste and recycling maintenance and management based on the operations on the land.
- An acoustic assessment report identifying appropriate levels of noise attenuation required for non-residential use and development where the operational activities have the potential to cause amenity impact to surrounding residential uses.
- A view impact analysis report from the relevant key viewpoints for development that includes any components projecting above the mandatory maximum building height.
- A Traffic and Mobility Report detailing:
 - An assessment of the traffic generation, loading/unloading needs, and potential effects that the proposed development may have on the surrounding road, cycling, and pedestrian network.
 - A Green Travel Plan demonstrating opportunities to promote sustainable transport options, such as electric car charging points, car share spaces, and any other integrated sustainability measures related to transport.
 - Where applicable, a plan showing the access conditions, proposed infrastructure, mitigation treatments, and design speed of new laneway and streets.
 - Any integrated sustainability measures related to transport such as bicycle facilities or measures to allow future residents to retrofit car park with support infrastructure associated with low emissions vehicle technology.
 - A plan showing access and egress arrangement, pedestrian and cycling connection to the network such as access routes to public transport.
- A plan that identifies the Tree Protection Zone of any tree to be retained on-site or adjacent to the site.
- A schedule of all building materials, finishes, and colours detailing how it achieves the requirements of this schedule.
- A signage concept plan that:
 - Shows the location, type, and size of existing signs displayed, and the extent of total advertising area, on the subject land.
 - Shows the location, type, design, and size of the area proposed for future signage.

6.0

C192knox

Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

General

- How the development responds to the *Boronia Renewal Strategy 2019 (Revised 2021)*.
- Whether the application is supported by and meets the requirements of the following, as relevant, to the satisfaction of the Responsible Authority:
 - A Landscape Concept Plan.
 - A Traffic Management Plan and Green Travel Plan.
 - An Acoustic Report.
 - An Environmental Sustainable Design Report.
 - A Waste and Recycling Management Plan.

Design and built form

AMENDMENT C192KNOX

- Whether the development includes opportunities to improve visual interest with car park screening and the use of artwork along blank walls.
- Whether the development includes high quality architectural response with sustainable design principles, design treatment articulating building mass and ratio of solid and void elements, providing distinction between podium and upper levels, as well as contrast, colour, and texture in the use of building materials.
- Whether the development respects the preferred built form scale and urban structure of the precinct where it is located.
- Whether the development maximises opportunities to improve perception of safety of the public realm it interfaces through active edges, activated laneways, the location and extent of existing or proposed signage, and passive surveillance.
- Whether any projection above a mandatory maximum building height maintains views toward the Dandenong Ranges National Park from Tormore Reserve and Boronia Park.
- Whether the development achieves urban design outcomes protecting the public realm from excessive overshadowing, transition to other land, and the provision of colour treatments responsive to the foothills.
- Whether new pedestrian linkages and laneways are logical, viable, and the quality of such connections achieves straight pedestrian sightlines and adequate light access and landscaping.
- Whether the development design retains and protects existing vegetation with sufficient space to enhance landscaping.
- Signs
 - Whether signs meet the preferred streetscape character.
 - Whether signs impact negatively on passive surveillance and street activation.

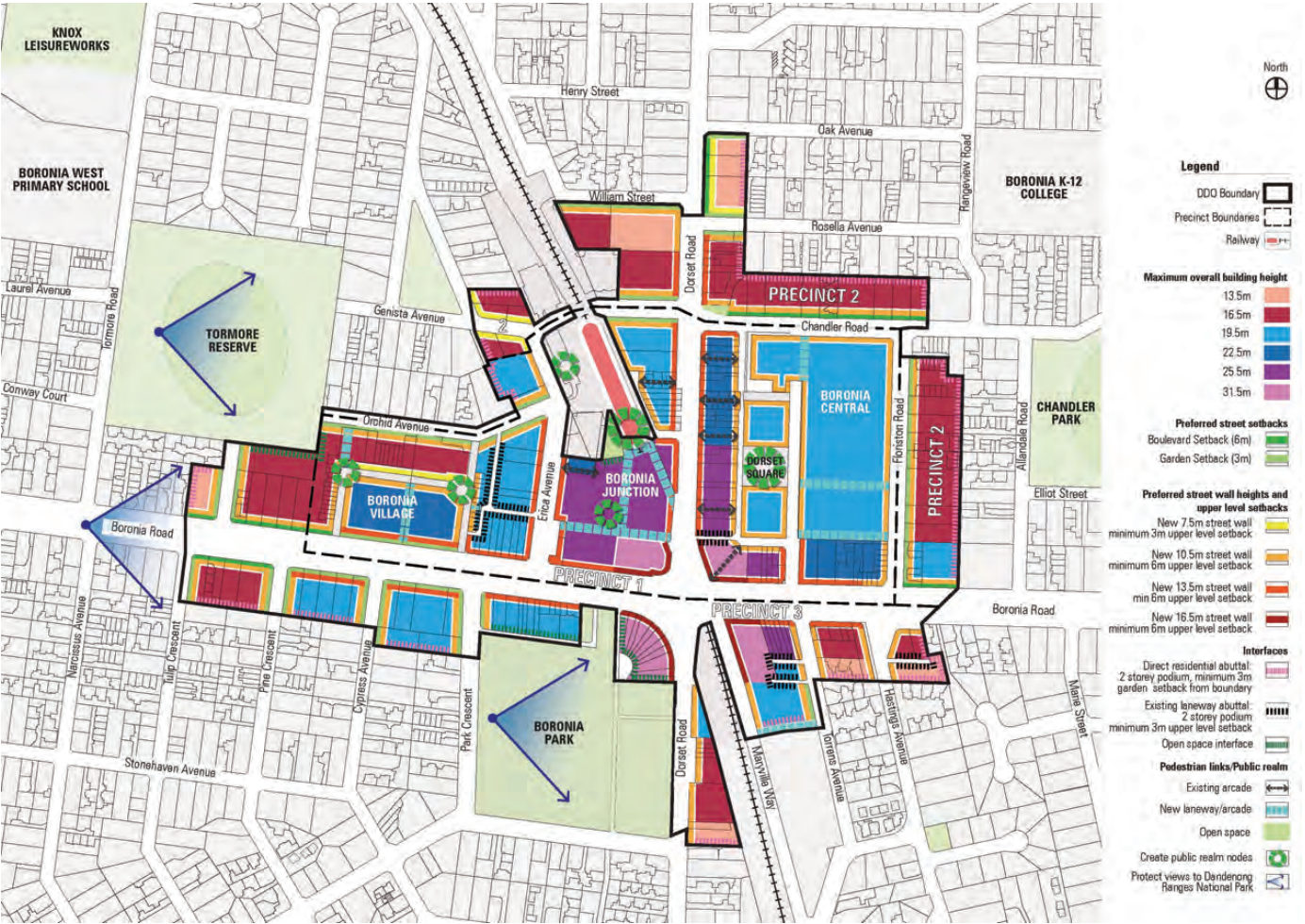
AMENDMENT C192KNOX

Map 4 to Schedule 10 to Clause 43.02



AMENDMENT C192KNOX

Map 5 to Schedule 10 to Clause 43.02



AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Sub-Clause:43.02 DESIGN AND DEVELOPMENT OVERLAY, Schedule:SCHEDULE 9 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

1.0

C192knox

Design objectives

To achieve quality, innovative architectural design and a diversity of housing stock.

To direct higher residential development to preferred locations within the Rowville Activity Centre.

To ensure that development acknowledges and responds to the context and physical characteristics of adjoining sites, including residential interfaces.

To encourage a gateway treatment for the entrance to Stamford Park along Emmeline Row, which is characterised by an open entry experience for pedestrians and drivers and high visibility of Stamford Park from Stud Road.

To encourage innovative, high quality architectural design that incorporates principles of Environmentally Sensitive Design and Water Sensitive Urban Design.

System Note: The following ordinance will be modified in Sub-Clause:43.02 DESIGN AND DEVELOPMENT OVERLAY, Schedule:SCHEDULE 9 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

2.0

C192knox

Buildings and works

The following requirements apply to buildings and works on land identified as Opportunity Sites in Map 1 to this schedule:

Building height

The height of any building, excluding any basement, should not exceed 13.5 metres, or 4 storeys. Any building that exceeds this height limit must:

- Demonstrate that the design is of exceptional quality and would exceed the high design quality already expected within the centre.
- Not create any additional impacts on the amenity of adjoining residential areas.

General

- Development must address all street frontages to enhance pedestrian amenity.
- Development must scale down in height towards existing residential interfaces and Stamford Park, including Emmeline Row, to: avoid imposing visual bulk; and reduce overshadowing and overlooking.
- Provide a landscaped front yard, including the planting of canopy trees.
- Significantly setback first and second floor levels from the ground floor level, with wide balconies fronting the street and any adjoining public spaces.
- Design buildings to provide a 6 metre front setback from the street.
- Provide single crossovers for driveways.
- Minimise the amount of paving in front yards and driveways.
- Provide no fencing, or low or transparent front fencing.
- Development must incorporate appropriate measures to increase its environmental sustainability.
- Development must incorporate appropriate Water Sensitive Urban Design principles.
- Retain existing canopy trees and understorey planting, wherever possible.

AMENDMENT C192KNOX**Former Pool & Spa Display Centre, 1060 Stud Road**

- Higher density residential development, which may take the form of an apartment building must include a range of dwelling sizes.
- Development should be designed to ‘wrap’ around the Stud Road/Emmeline Row corner, providing high quality architecture that is sensitive to the adjacent historic Stamford Park. This should be achieved through the use of appropriate materials, and colours and landscaping.
- Development should be designed to create a gateway feel to complement the entry to Stamford Park along Emmeline Row. This may include significant ground level setbacks from Emmeline Row and/or significant setbacks of upper floor levels from the ground floor level along Emmeline Row.
- Residential development should take advantage of views to the Corhanwarrabul Creek, and Stamford Park.

Australia for Christ Fellowship (ACF) Church, 1070 Stud Road

- Higher density residential development, which may take the form of an apartment building must include a range of dwelling sizes.
- Built form is to be highest and most intense at the Stud Road frontage, and must scale down in height and intensity to: existing residential interfaces; and Stamford Park, including Emmeline Row.
- Development should take advantage of views to the Corhanwarrabul Creek, wetlands and Stamford Park.

Peppertree Hill Retirement Village, 15 Fulham Road

- Built form, which may include apartments, where it is to be highest and most intense should be oriented towards the Stud and Fulham Road frontages and must scale down to sensitive existing residential interfaces to the north and east.
- Development must consider the interface with the commercial land to the south to avoid any potential amenity issues for future residents.
- Development along the Fulham Road frontage must compliment the ‘main street’ theme envisaged on Fulham Road to the west of this site.

Veterinary Clinic, 1103 Stud Road

- Higher density residential development, which may take the form of an apartment building must include a range of dwelling sizes.
- Development must be site responsive and address the slope of the land.

System Note: The following ordinance will be modified in Sub-Clause: 43.02 DESIGN AND DEVELOPMENT OVERLAY, Schedule: SCHEDULE 9 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

5.0

C192knox

Application requirements

None specified.

AMENDMENT C192KNOX

System Note: The following ordinance will be modified in Sub-Clause:43.02 DESIGN AND DEVELOPMENT OVERLAY, Schedule:SCHEDULE 9 TO CLAUSE 43.02 DESIGN AND DEVELOPMENT OVERLAY

6.0

C192knox

Decision guidelines

The following decision guidelines apply to an application for a permit under Clause 43.02, in addition to those specified in Clause 43.02 and elsewhere in the scheme which must be considered, as appropriate, by the responsible authority:

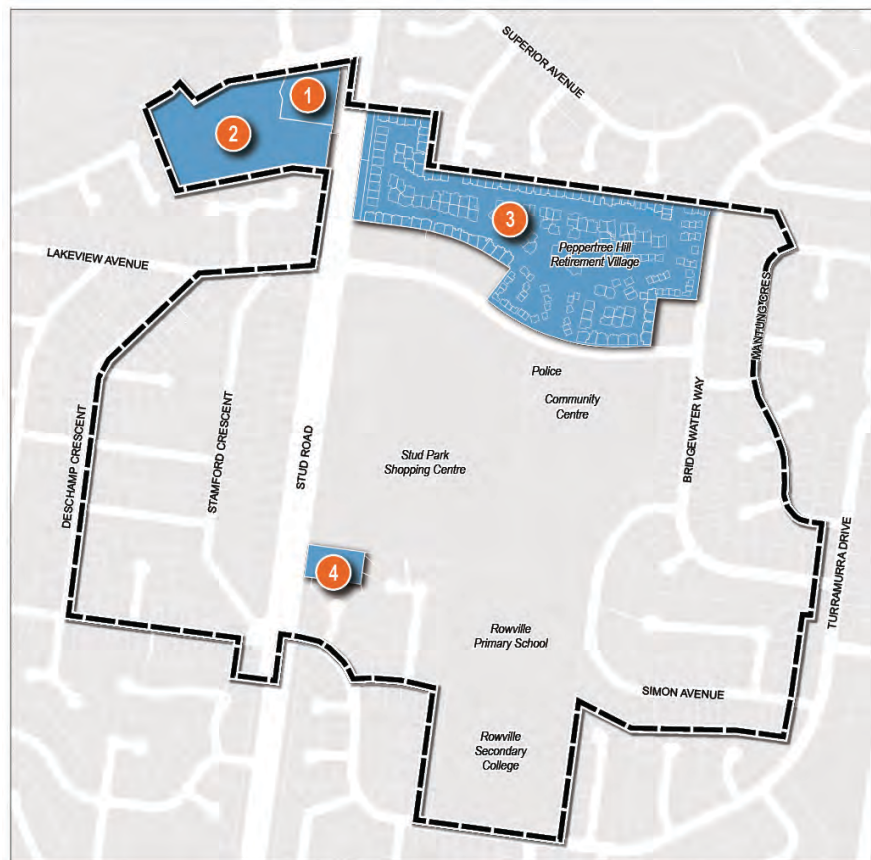
- Whether the proposed development addresses sensitive adjoining residential interfaces appropriately by stepping down in height adjacent to these areas.
- Whether the proposed development maintains a human scale of development at street level and provides active frontages.
- Whether the proposed development incorporates appropriate measures to increase its environmental sustainability.
- Whether the proposed development incorporates appropriate Water Sensitive Urban Design principles.
- Whether the scale, bulk, design and height of the proposed development makes a positive contribution to the area.

7.0**Background documents**

The Rowville Plan (Knox City Council, 2015)

AMENDMENT C192KNOX

Map 1 to Schedule 9 to Clause 43.02



LEGEND

 Activity Centre Boundary

Proposed Opportunity Sites - Residential/Community Uses

-  Former Pool & Spa Display Centre
1060 Stud Road
-  Australia for Christ Fellowship (ACF) Church
1070 Stud Road
-  Peppertree Hill Retirement Village
15 Fulham Road
-  Veterinary Clinic
1103 Stud Road

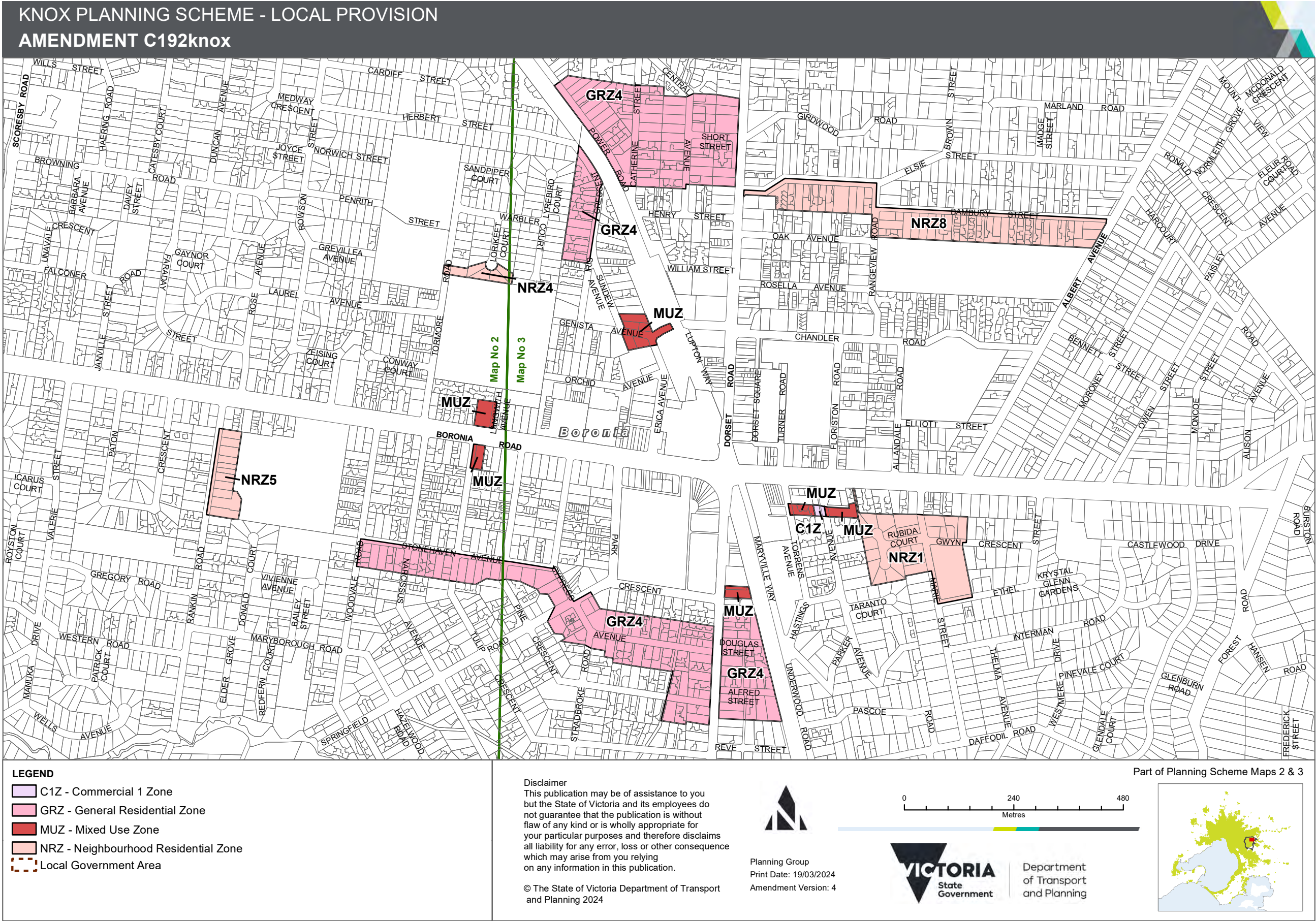
System Note: The following ordinance will be deleted from Clause:43 HERITAGE AND BUILT FORM OVERLAYS, Sub-Clause:43.02 DESIGN AND DEVELOPMENT OVERLAY

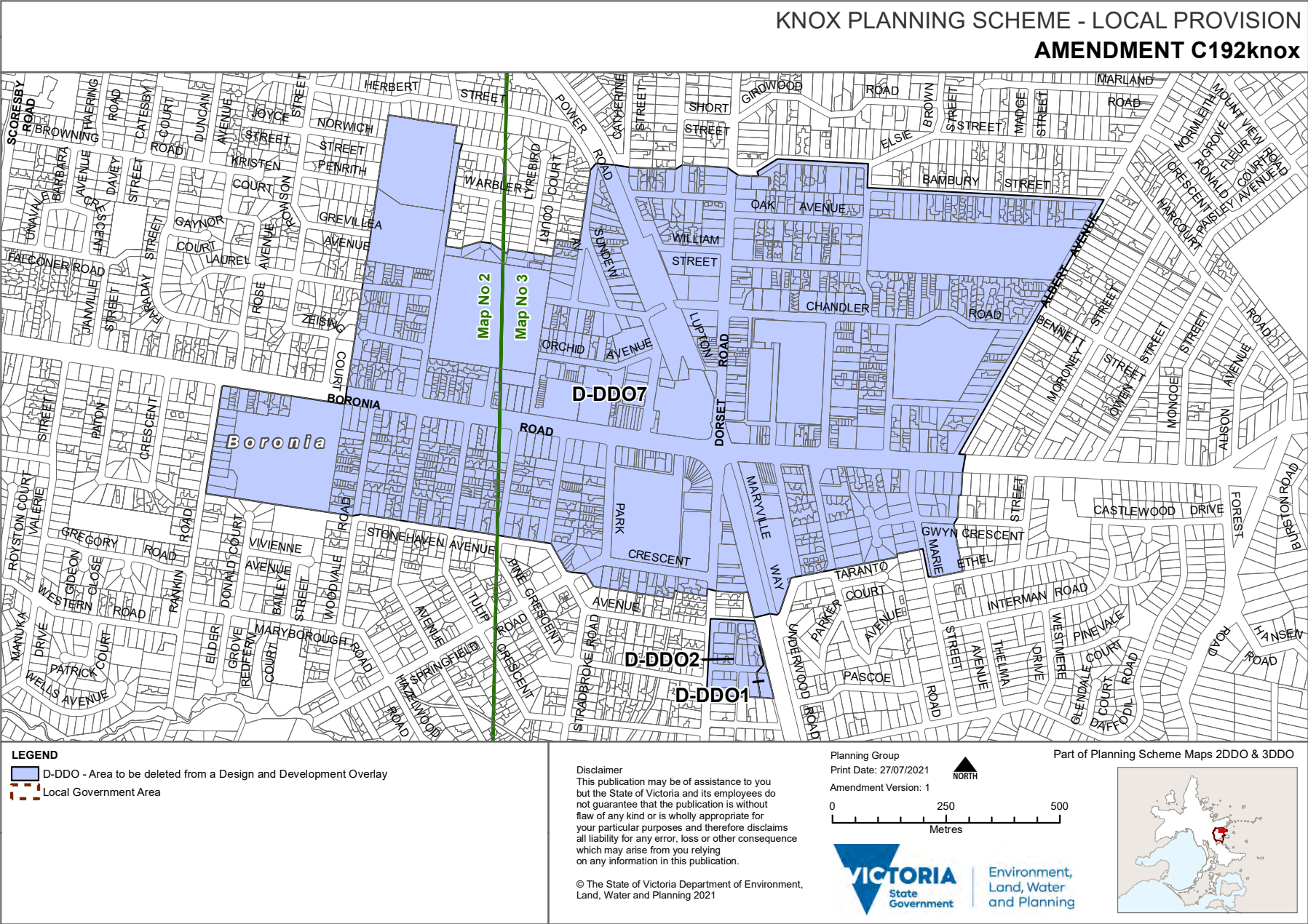
AMENDMENT C192KNOX

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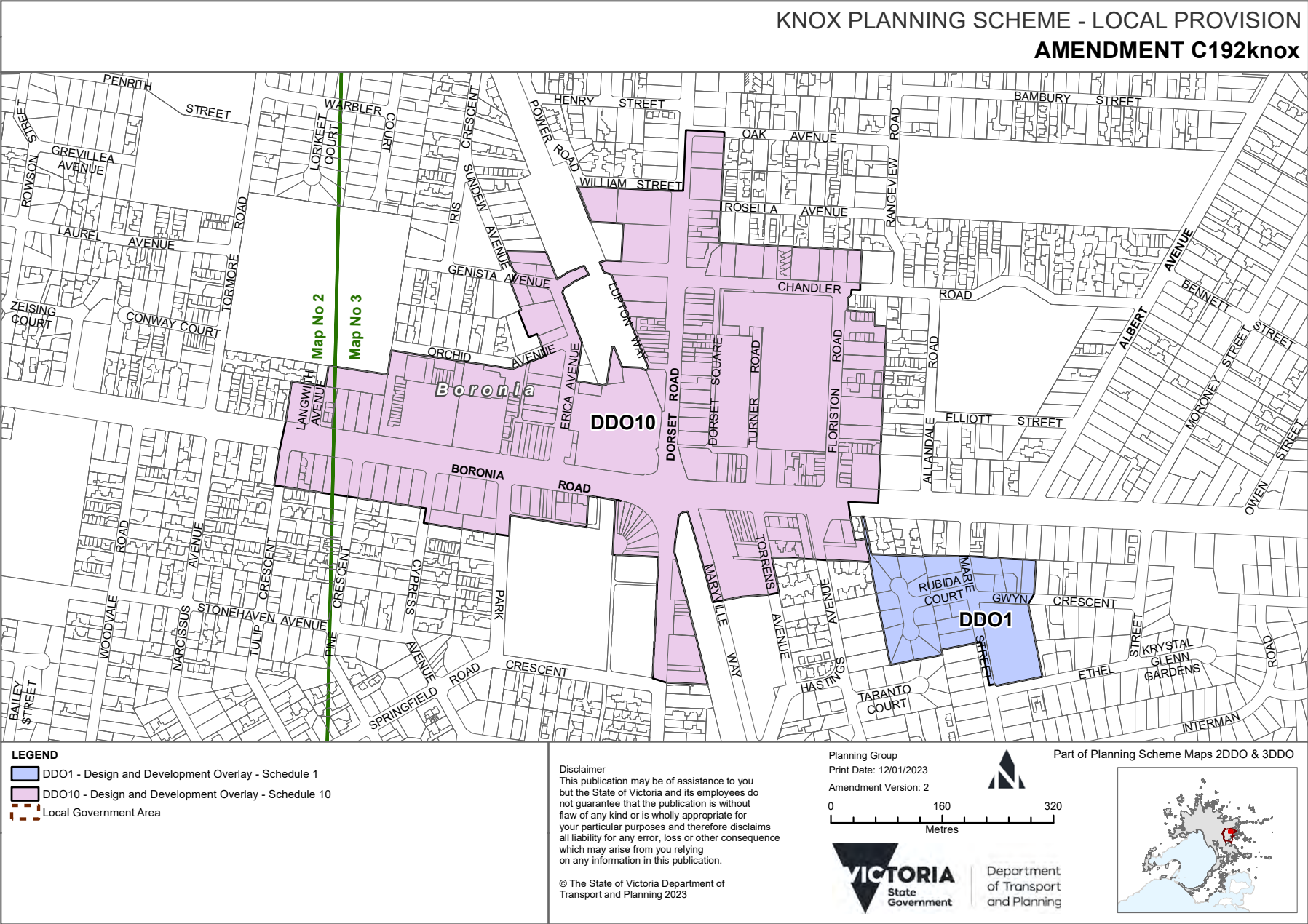
SCHEDULE 7 TO THE DESIGN AND DEVELOPMENT OVERLAY

This schedule and schedule sections will be deleted.



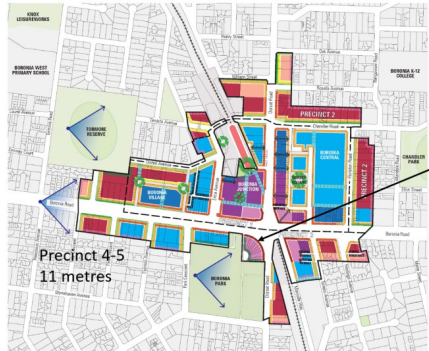
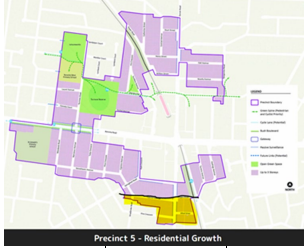






Submission #	Location of submitter	Under which topic may I find parts of my submission?
1	Boronia Major Activity Centre	Height; Boundary; Transport; Community
2	Boronia	Height; Community
3	Boronia Major Activity Centre	Height; Planning; Vegetation
4	Boronia Major Activity Centre	Planning; Transport; Vegetation; Community
5	Ferntree Gully	Height
6	Boronia	Bambury
7	Boronia	Boundary; Planning; Transport
8	Boronia Major Activity Centre	Boundary; Transport
9	Boronia	Height; Boundary; Transport; Vegetation; Community
10	Boronia Major Activity Centre	Height; Transport; Vegetation; Community
11	Bayswater	Height; Transport; Economy; Community
12	Ferntree Gully	Height; Community
13	Boronia	Height; Planning; Transport; Community
14	Ferntree Gully	Height; Planning; Transport; Economy; Vegetation; Community
15	Boronia	Bambury; Transport; Vegetation
16	Boronia Major Activity Centre	Height; Planning; Vegetation; Community
17	Boronia	Bambury
18	Boronia Major Activity Centre	Planning; Economy; Community
19	Bayswater	Height; Planning; Transport; Economy; Community
20	Boronia Major Activity Centre	Height; Planning; Transport; Economy; Community
21	Boronia	Boundary; Transport
22	Boronia	Height; Boundary; Transport; Community
23	Boronia	Height; Boundary; Planning; Transport; Vegetation
24	Anonymous - Wantirna	Height; Community
25	The Basin	Height; Community
26	Boronia Major Activity Centre	Height; Planning; Transport; Vegetation
27	Bayswater	Height; Planning; Transport
28	Boronia	Height; Planning; Transport; Economy; Vegetation
29	Upwey	Height; Vegetation; Community
30	Bayswater	Height; Planning; Transport; Economy; Vegetation; Community
31	Boronia Major Activity Centre	Height; Planning; Transport
32	Boronia	Height; Transport
33	Boronia Major Activity Centre	Height; Transport
34	Boronia	Height; Transport
35	Boronia	Height
36	Boronia	Height; Planning; Transport; Vegetation
37	Boronia Major Activity Centre	Height; Transport; Vegetation; Community
38	Boronia	Transport; Economy; Community
39	Boronia	Height; Community
40	Ferntree Gully	Height; Planning; Vegetation
41	Boronia	Height; Boundary; Transport
42	The Basin	Height
43	Boronia	Bambury
44	Kilsyth	Height
45	Boronia	Planning
46	The Basin	Height; Community
47	The Basin	Height; Planning; Transport; Vegetation

48	Boronia Major Activity Centre	Height; Planning; Transport; Vegetation; Community
49	Boronia Major Activity Centre	Transport; Economy
50	Boronia Major Activity Centre	Planning; Transport; Economy; Community
51	Wantirna South	Transport; Economy; Community
52	Boronia Major Activity Centre	Height
53	The Basin	Height; Planning; Transport; Economy; Vegetation
54	The Basin	Height; Transport
55	Boronia	Height; Economy; Vegetation
56	Anonymous	Height; Community
57	Boronia Major Activity Centre	Height; Planning; Economy; Vegetation; Community
58	Boronia Major Activity Centre	Height
59	The Basin	Height; Economy
60	Anonymous – Ferntree Gully	Height
61	Boronia	Height; Transport; Economy; Vegetation
62	Boronia	Economy; Community
63	Anonymous	Transport; Community
64	Anonymous – Ferntree Gully	Height
65	Anonymous	Height; Vegetation
66	Hawthorn	Height; Economy; Community
67	Boronia	Planning; Transport; Vegetation; Community
68	Anonymous – Ferntree Gully	Height; Transport; Economy; Community
69	Anonymous – Wantirna South	Height; Planning; Transport; Economy; Community
70	Anonymous – Boronia Major Activity Centre	Height; Transport
71	Anonymous – Boronia	Economy
72	Anonymous – The Basin	Transport
73	Anonymous – The Basin	Height; Transport
74	Anonymous	Community
75	Anonymous – Ferntree Gully	Economy; Community
76	Anonymous – Ferntree Gully	Transport
77	Anonymous - Rowville	Height; Transport; Economy; Vegetation; Community
78	Anonymous – Ferntree Gully	Height; Economy
79	Anonymous	Height
80	Anonymous – The Basin	Height; Vegetation; Community
81	Anonymous – Ferntree Gully	Height; Transport; Economy
82	Anonymous – The Basin	Height
83	Boronia	Height; Planning
84	Anonymous	Economy; Community
85	The Basin	Height
86	Anonymous	Transport; Economy; Vegetation
87	Boronia Major Activity Centre	Height; Planning; Transport; Vegetation
88	Anonymous – Boronia	Height
89	Boronia	Height; Community

	A	B	C	D	E	F	G
1.	[103 entries]	Theme: Height and Viewlines				Officers response	
	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
3	Height						
4	Precincts						
	(Precinct 3) (Height limits)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Precinct 3 - Mixed Use Edge - I am fully against of taller buildings in this area! From up to 4 till up to 10 storey buildings are ridiculous and I am fully against of those high buildings! [52]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to Item 15 --
							
	(Precinct 5) (Extension) (Character) (Height limit)	No	No	[Refers to southern Precinct 5 extension] Above 2 storeys in the section I have highlighted would not only destroy the current neighborhood feel, 3 storeys would look highly out of place and have an extremely detrimental and negative impact on current residents. Block at 169 Dorset road is way too small for a 3 storey, and the one block at 45 Pine Crescent that is yet to be redeveloped is totally unsuitable and out of place for a 3 storey apartment block. This in turn would make the other side of Pine Crescent totally out of place and inappropriate for 3 storey developments. [01]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is a matter that would be addressed as part of an application process through ResCode standards. A policy in relation to the direct interface between the Activity Centre and Knox Neighbourhood could be strengthened by way of a revised Objective in Clause 21.10-3. This is referred at line 21 under the tab 'boundary' --
							
	(Height and transition - Precinct 5) (Amenity)	No	Yes, seeks change to the Strategy	[Precinct 5 extension - height transition] changing the height regulations for the property adjoining the rear of my home to three stories. As a result, I will lose all natural light, privacy and the quiet space I currently have. Even two stories would impact me. My kitchen, family room and son's bedroom are at the back of my house and these are the rooms that will be severely impacted by the Boronia Renewal Strategy. [41]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is a matter that would be addressed as part of an application process through ResCode standards. A policy in relation to the direct interface between the Activity Centre and Knox Neighbourhood could be strengthened by way of a revised Objective in Clause 21.10-3. This is referred at line 21 under the tab 'boundary' --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2	[Height and transition - Precinct 5]	No	No	[Precinct 5 - Pine Crescent Extension of Boundary] one of the attractions of the area is the open space and the views of the Dandenongs. If you are allowed to build 3 storeys in the section I highlighted above, you will block the view and ruin the neighbourhood feel for current residents. As well as blocking sunlight and open space [01]	No changes recommended	No changes recommended Refer submission to panel	No significant views towards the Dandenong Ranges are identified in proximity to Pine Crescent, rezoning to RGZ within a walkable catchment is appropriate and consideration will remain to ensure no unreasonable overshadowing impacts occur to neighbouring residential properties. The approximately 6m wide drainage easement will form a logical boundary and point of transition and separation within the streetscape and assist in absorbing the scale in future built form scale and minimise overshadowing impacts in the morning hours. Western part of Pine Crescent: any views towards Chandler Peak are currently filtered through the gaps of existing and new buildings as well as vegetation. The current DDO7 has already approved the development of 3 storeys buildings in that locations. The filtered and framed views between buildings will likely remain as per the current situation. It is also noted that the topography on the south side of Boronia goes down and as such views to Chandler Peak National Park portion in the alignment of Pine Crescent will not be obstructed by new development. Only a small portion of the southern part of Pine Crescent is now included with most lots offering no current development opportunities due to already being subdivided in multi-units. This immediate portion of Pine Crescent is lower and currently does not offer public views. --
8	[Character] [Precinct 5]	No	No	[Precinct 5] privacy - at the moment I look out my lounge window and see tranquility. Three story units, they will be able to look into my property I am in Tulip [36]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is a matter that would be addressed as part of an application process through ResCode standards. A policy in relation to the direct interface between the Activity Centre and Knox Neighbourhood could be strengthened by way of a revised Objective in Clause 21.10-3. This is referred at line 21 under the tab 'boundary' --
9	[Support] [Precinct 5] [Core]	No	No	[ToD and Precinct 5 - reluctant acceptance] I get the need to make planning changes to accommodate the growing population of Melbourne, to try and reduce the urban sprawl and reduce people's travelling times to work. Amendment will allow three-storey development, which might eliminate our view. However I understand that change is likely to happen living in a Major Activity Centre, in a burgeoning city like Melbourne and located only about 400 metres from a railway station. I realise that eventually we will boxed in by blocks of units around us. [37]	No changes recommended	No changes recommended Refer submission to panel	Noted --
10	[Height and views] [Core] [Precinct 5]	No	No	[from Oak Avenue - Precinct 2 and 5] view from my apartment of the hills will be completely obstructed by high rise buildings [10]	No changes recommended	No changes recommended Refer submission to panel	Precincts 2 and 5 propose up to 5 storeys (including properties within Oak Avenue and adjacent Rosella Avenue (Precinct 5) at a 3 storeys maximum). These heights are relatively modest and do not constitute 'high-rise' buildings. Views from private properties are not protected under the Planning Scheme. The Strategy identifies key public views and vistas towards the Dandenong Ranges National Park and seeks to ensure these important views are maintained. Topography of Oak and Rosella Avenues do not naturally provide unimpeded vistas to the foothills. Additionally, the proposed heights of Precinct 5 will not drastically change to what the current DDO7 allows; meaning that current development provisions could result in existing views being obstructed if adjacent land were to redevelop. Pursuant to Tashounidis v Flinders SC (1987), there is no legal right to a view. --
11							

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines				Officers response	
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2	(Height limits) (Precinct 5) (Core)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Do not have high rise buildings. Zone 5 should only be single and double stories. Any thought of buildings more than 5 stories would risk high vacancy rates which in turn would harbour squatting and associated disjunction amongst the community. No buildings above 5 stories. [99]	No changes recommended	No changes recommended Refer submission to panel	Precinct 5 is proposed to have future building heights of up to 3 storeys, not 5 storeys. Any future buildings would be subject to contemporary design standards and must meet the planning provisions to be granted approval, which includes being of a high design standard. They should be well occupied by residents and appropriately secured by management arrangements and security systems. Squatting is highly unlikely to occur in new buildings. As for anywhere else within the core, developers would not build if there is no demand and sold units prior to construction as loans and finance would not be gained otherwise. If the demand is not there, then proposals will be of a smaller scale. Demographic provisions indicates that demand will grow over the next 20 years and this proposal is meant in anticipation. Double storeys residential is what the Knox Neighbourhood and Bush Suburban neighbourhood character provides for. As such, the residential areas within the Major Activity Centre boundary aims to provide a different outcome. --
12	(Process for height) (Core) (Precinct 4)	No	Yes, seeks change to the Strategy	process used to determine visual impacts on the BAC is flawed, mostly being from higher vantage points (Tormore Road and Reserve) where such impacts are lessened. Although one location was lower in the landscape (from Boronia Park), the main visual and physical impacts of such building type and heights (shading and bulk form) need to be assessed where people currently walk and use facilities every day - namely in the vicinity of Erica Avenue and the main Boronia junction intersection. community and Council working together to protect the visual access and character of the foothills (going right back to Gib Chandlers drive to protect and buy back properties from the western face terrible to destroy its unique location [Refers to old politician] [83]	No changes recommended	No changes recommended Refer submission to panel	The public vantage point locations are broadly consistent with and build on those already identified within DDO7 of the Knox Planning Scheme. Further, views towards the Dandenong Ranges from within Erica Avenue are currently not possible, with the existing 2 storey buildings of Boronia Junction obscuring the mountains from view. While, the large intersection of Boronia Road and Dorset Road is not an area of high amenity (being dominated by traffic) where people and pedestrians will gather and seek to appreciate the Dandenong Ranges from. --
13	(Support) (Policy - character) (Precinct 4)	No	No	The Foothills Policy: this was intended to preserve view of the ridge line from a distance. That distance seems to have shortened greatly! People want to see the hills and this plan provides for the foothills to retain their dominance. As much as people like the "country town feel" Boronia is no longer a country town, if it ever was. People want the benefits of urban living but the country feel. It doesn't work. We are an urban centre required to adapt to increased population and demands for more complex services, retail and social. [30]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy addresses this and aligns with the spirit of previous strategy in place in Boronia. --
14	(Support) (Character) (Core) (Precinct 4-5)	No	No	Developers will choose town-houses over apartments where their insufficient yield in an apartment building. It is more profitable to build 8 town-houses that 12 apartments. We do not want town houses in the core. [30]	No changes recommended	No changes recommended Refer submission to panel	The majority of proposed future heights seek to encourage apartment developments and should result in increased land values making apartments the more viable form of development. Townhouse are not encouraged within the core areas of the Activity Centre, 5 storey + mixed use developments incorporating apartments are. --
15	(Height limits) (Future amendments) (Core) (Precinct 4-5)	No	No	As the previous Boronia Structure Plan 2006 set the height limit of two to three storeys in residential areas and up to four storeys in commercially zoned areas in order to protect views to the Dandenong Ranges and the new proposed Boronia Structure Plan allows up to 10 storeys height in the Boronia MAC, we need to ensure each new Structure Plan does not further increase the height limit. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted, the previous Structure Plan did not comprise a detailed 3D model including terrain. This Structure Plan seeks to determine the ultimate built form for Boronia and comprises sufficient capacity to enable Boronia's future growth and development, will ensuring that key views to the Dandenong Ranges remain. The DDO7 relied primarily on discretionary rules/heights putting the onus on each applicant to provide their assessment on height which are nominated as indicative and being assessed on an individual approach rather than centre wide. --
16	(Height and limits) (Core) (Precinct 4-5)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	do NOT at all support the changes (increase) to height limits proposed with the introduction of DDO10 strongly advocate for limiting maximum heights across the precincts to those already specified in the current planning scheme. [the DDO7] [12]	No changes recommended	No changes recommended Refer submission to panel	The current DDO7 is outdated and not consistent with State Planning policy and development expectations for land within an Activity Centre and serviced by fixed rail public transport provision. The current DDO7 is due to expire, not replacing the DDO7 with a new DDO would mean the absence of any DDO control over Boronia leaving a greater uncertainty and a lack of guidelines. --
17							

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2	(Height limits) (Core) (Precinct 4-5)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	object to high rise buildings in Boronia. Up to 3 stories for commercial and 2 for residential would be acceptable. Hope you will consider the public opinion in this matter there are too many apartments in Boronia already. Views of beautiful Dandenong ranges will be spoilt by high rise apartments. Up to 3 stories for commercial and 2 for residential would be acceptable. [32]	No changes recommended	No changes recommended Refer submission to panel	Noted. Such scale would not fit with the expectations for a Major Activity Centre and result in undermining development control of other areas of Knox. --
18	(Height and limits) (Character) (Core) (Precinct 4-5)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	see that Boronia can be developed more but there is no need for high rise in this area, three (3) storeys should be the upper limit of height for all developments and this would afford all resident views of the Dandenong Ranges and could help keep the character of the suburb. [13]	No changes recommended	No changes recommended Refer submission to panel	Retention or maintain of a private views of the Dandenong Ranges is not possible under the Planning Scheme. No one has a right for an existing view to be maintained. A maximum of 3 storeys is also not consistent with State Planning policy, which directs built form change and increased intensity to be located within and immediately surrounding Activity Centre, such as Boronia which are well serviced with infrastructure and services. The majority of the surrounding residential areas are to be protected and their prevailing character maintained. --
19	(General height character) (Core) (Precinct 4-5)	No	Yes, seeks change to the Strategy	remains a low to medium density suburb with significant green canopies, open public spaces and sustainable green corridors. Over-development and/or inappropriate development will add to the heat island effect, diminish the green qualities of the area and put the biodiversity of the area at risk [23]	No changes recommended	No changes recommended Refer submission to panel	The Structure Plan seeks to maintain and enhance the 'green' canopies of Boronia, including its street tree provision. Increased built form intensity is focussed within the commercially zoned areas of the Activity Centre which are typically already developed with low-rise buildings occupying most of their site (or surface car parking) with limited landscape planting provision including canopy trees. While the Structure Plan does encourage the provision of 'green rooves' on new buildings. Therefore, any 'heat island effect' will be negligible or more probably improved. The centre of Boronia has been identified as a Major Activity Centre with access to services and transport. This comes with a level of development expectations. This expectation will match that of medium density through the proposed controls. This density will enable to relief pressure on areas of greater biodiversity (foothills, bush suburban etc) to ensure impacts are managed appropriately. --
20	(General height character) (Precinct 4-5) (Core)	No	Yes, seeks change to the Strategy	many residents have already lost their view of the Dandenongs!! I strongly oppose the Boronia Renewal Strategy plan with its multi storey buildings. [26]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 8 --
21	(Character) (Housing) (Core) (Precinct 4-5)	No	Yes, seeks change to the Strategy	simply want more open space to accommodate the people living in the high-rise accommodation you are building. They have nowhere to go but onto the streets. [24]	No changes recommended	No changes recommended Refer submission to panel	Boronia is currently served by three key public open space (Tormore, Chandler, and Boronia Park). The Strategy proposes to returning Boronia Park as a key open space providing more space for future residents. The strategy also provides for community facilities and other public space around the train station and Boronia Village as well as opportunity to provide public plaza at Dorset Square. --
22	(Design) (Core) (Precinct 4-5)	No	No	Knox City Council should not be allowing buildings to be erected to the fence-line of a block (a good example is the garage at 192 Boronia Road). [26]	No changes recommended	No changes recommended Refer submission to panel	The Planning Scheme (including ResCode) permits buildings to be constructed on boundaries. Buildings within an Activity Centre (such as Boronia) should be built to their property boundaries to ensure an efficient use of the land. ResCode also sets the limits and restrictions in relation to these type of development. There are limits to building on a boundary within a residential setting. --
23							

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
24	[Design] [Core] [Precinct 4-5]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Proposed requirements] To preserve the convergence with the bushland behind the township, that buildings would have green rooves and green frontage. [29]	Section 5.6 Inclusion of an additional preferred future outcomes in relation to cladding materials and colours and for vertical greening. Section 5.7 Inclusion of additional actions to prepare a material and colour schedule guidelines to provide direction for developers and statutory functions guidance on details built form controls and also for vertical greening.	Consider redrafting the proposed DDO10 landscape design at Clause 2.3.2 to include the following additional point: Landscaping design: "Support increased sustainability and a leafy green outcome through the use of green roofs and walls." Refer submission to panel	Noted. The proposed policy at 21.10-3 includes strategy to "support development that demonstrates high quality design and high level of environmental sustainability" and "reinforce a green and leafy identity that provides space for significant landscaping retention and tree canopy planting". It also includes "Established a landscaped character that retains canopy trees and provide a green streetscape" with relevant policy guidelines related to streetscaping. While this would cover policy aspects for a green frontage outcome, sustainability could benefit for further clarity to address matters such as green roofs by adding an additional content within the DDO design guideline as the delivery of green roofs is more likely to occur on larger scale buildings within the core due to economic reasons. --
25	[Design] [Core] [Precinct 4-5]	No	Yes, seeks change to the Strategy	[request]- buildings are placed to have minimal effect on the views of the Dandenong ranges [40]	No changes recommended	No changes recommended Refer submission to panel	Noted. Proposed DDO10 includes design guidelines to ensure articulation of buildings, which will ultimately create spacing to provide filtered views to the Dandenong Ranges at other locations than the key vantage points.
26	[Character] [Support] [Core] [Precinct 4-5]	No	No	Life in the core: high density. No more town houses. [30]	No changes recommended	No changes recommended Refer submission to panel	Noted. The Amendment seek to support the development of apartment typology, but townhouses would also remain allowable. Apartment development would be suitable on site with sufficient width (min 30m width) to ensure adequate amenity is achieved. --
27	[General height character] [Height limits] [Core] [Precinct 4-5]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Excessive building heights impact natural sunlight and wind patterns, something which the foothills landscape already deals with in storm events or shorter growing seasons, due to proximity to the Dandenong Ranges Detrimentally disrupting the natural sunlight and airflow, (along with dramatically increasing the density of human habitation and their associated consumption and pollution) beyond a reasonable point will throw our local environment out of balance. opposed to all of the maximum building height increases. Building height increases should be less than half the current maximums in the plan (at the very most, and only with significant justification of public benefit). [55]	No changes recommended	No changes recommended Refer submission to panel	The proposed maximum building heights, are consistent with State Planning policy and have been carefully devised to ensure key views are maintained and that sufficient daylight penetration is maintained to be public realm at street level. The building heights also allow for Boronia's forecast population and employment growth to be accommodated within walking distance of the public transport interchange (Station) to reduce the reliance on private vehicle trips and their associated environmental impacts. --
28	[General height character] [Precinct 4-5] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[object to] ALLOWING FOR BUILDINGS UP TO TEN STOREIES HIGH START OF THE GATEWAY TO THE DANDENONG RANGES ,IT IS BAD ENOUGH NOW WITH THOSE HIDEOUS TOWNHOUSES BEING BUILT IN THE STREETS AROUND BORONIA IF ANY BUILDINGS ARE TO BE BUILT THEY SHOULD BE CAPPED AT 3 STORY HIGH AT THE MOST , KEEP THE SUBURBS RURAL [82]	No changes recommended	No changes recommended Refer submission to panel	A limit of 3 storeys would further promote hideous townhouses being built. Suburbs are by definition not rural and part of the city. --
29	[General height character] [Core] [Precinct 4-5]	No	Yes, seeks change to the Strategy	not pleased with the 10-storey height limit, is this what the gateway to Boronia" will look like. This will be similar to the look of other suburbs located on hillsides, when approached by cars, including Box Hill, Glen Waverley and Ringwood prefer Boronia to have a country village aesthetic, with trees and small scale buildings, like The Basin or Sassafra or Belgrave. [61]	No changes recommended	No changes recommended Refer submission to panel	The Basin and Ferntree Gully are a Medium neighbourhood activity centre located within the foothills policy area. Which are smaller order than Boronia which is a Major Activity Centre and one amongst 5 Major Activity Centre within Knox (and one of the two along a train line) Box Hill, Glen Waverley, and Ringwood are Metropolitan Activity Centre (the highest order of activity centre). Each order of centers have a different level of expectations as to services and growth which are further based on their local context. That expectation for a Major Activity Centre is more than that of a country village. --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
30	[General height character] [Core] [Precinct 4-5]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	I am horrified at the proposed change to building heights. changes brought about by the ugly, inappropriate high rise buildings in those suburbs. I am fearful that if the proposed building heights are allowed in Boronia we will see similar development to that observed in Box Hill and that will have the effect of completely changing the character and feel of Boronia especially when you consider the close proximity to the Basin and foothills. suggest that building heights in Commercial Core and Commercial Edge and the Mixed Use Edge be restricted to five storeys. The two Residential Precincts 4 & 5 should be restricted to two storeys. [35]	No changes recommended	No changes recommended Refer submission to panel	Noted. Current height in Precinct 4-5 are already in the scope of 3 storeys and the proposal retains the status quo while imposing additional design requirements. Refer to line 34, 27, and 15. --
31	[General height character] [Height limits and views] [Core] [Precinct 4-5]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	strongly oppose the plan to allow for up to 10 storey buildings in Boronia. what is being proposed is turning Boronia into a ghetto. do not want to be the next Flemington or North Melbourne, full of high rise commission housing apartments. plan should be to place maximum height restrictions of 3 storeys and certainly not in the residential streets. I already have 3 storey apartment buildings on my street and they are out of place and blocking the views to the Dandenongs. plan should be to place maximum height restrictions of 3 storeys in the streets which already have commercial buildings. The existing building height allowance should be restricted to 2 storeys for all residential streets. I already have 3 storey apartment buildings on my street and they are out of place and blocking the views to the Dandenongs. [57]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 85 and 34. Small height would not result in any redevelopment, rejuvenation or capital investment which would further accentuate the dilapidated status of Boronia. The heights are one of the element to address activity centre planning close to services and transport nodes as well as plan for the future character of Boronia by 2040. The proposal does not provide for the development of commission public housing as the majority of the land is private and not owned by the Department of Housing. While the strategy does support the inclusion of social housing as part of any mixed use development integrating a residential component, particularly where the development would occur on land owned by a public authorities, such element would aim at integrating a percentage of the yield being available for a housing provider/association. The remaining of the residential component would likely be available for private ownership which is not 'commission housing'. --
32	[Height limits] [Housing] [Precinct 4-5] [Core]	No	No	appreciate Boronia retail area needs rejuvenating to attract shoppers, it saddens me to see such an increase in high rise buildings both in residential streets and the shopping area. there is a need for housing however the removal of multiple residences and gardens/trees and subsequent building of units and high rise apartments needs to be seriously considered by Council [53]	No changes recommended	No changes recommended Refer submission to panel	Noted. There is no planning approvals required for demolition or removal of existing residence and this is beyond the remit of Council. A demolition permit can be applied for by any landowners. An application for multiple dwellings can only consider the nature of the proposal against provisions that apply to the site and the nominated character. --
33	General Character / Height						
34	[Character] [General height character] [Core]	No	No	the boronia junction and surrounding areas to being redeveloped, it's old and tired, and isn't aesthetically pleasing to the eye. However, we need to be mindful of the density in the area due to [...] We are on the verge of the Dandenongs, and is a generally green and leafy, and low to medium density area. This far out from the city does not warrant 10 story residential or commercial buildings. It is out of touch and out of place for the area and will ruin the overall feeling of the area. [71]	No changes recommended	No changes recommended Refer submission to panel	10 storeys is the maximum height set for four key sites within the core area of Boronia. The majority of proposed maximum heights are lower and range between 5 and 8 storeys. These heights limits have been carefully devised to protect and maintain key views towards the Dandenong Ranges, ensuring that the valued visual relationship remains. The heights are consistent with State Planning policy, which directs growth and built form change to occur within Activity Centre's such as Boronia, regardless of their distance from the Melbourne CBD, to create a network of '20 minute cities'. --
35	[General height character] [Core]	No	No	10 storey we don't want another Box Hill [02]	No changes recommended	No changes recommended Refer submission to panel	Noted. Box Hill is a Metropolitan Activity Centre while Boronia is a Major Activity Centre, being a lower order of activity centre and growth expectation. --
36	[General height character] [Core]	No	No	[cynical oppose] they wanted to avoid making Box Hill 2.0, that appears to be exactly what we are going to get. [10]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 35. --
37	[General height character] [Core]	No	No	[opposed] the building heights of between 3 and 10 stories. This idea by the state and local government that this is OK in Boronia is not. The beauty of Boronia is that it's always been a quiet outer suburb with the beauty of the Dandenong Ranges as a backdrop. This will be lost, both visually and as it already is becoming unpleasant to live in with the large number of people coming to the area the last 10+ years [22]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80, 27, and 85 --
38	[General height character] [Core]	No	No	10 storeys is simply too high for what was once a leafy green outer suburban area [80]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80 --
39	[General height character] [Core]	No	No	I cannot believe that such an increase in high density is even considered in an outer suburban area such as Boronia and so close to our beautiful Dandenong Rangers National Park. Why would 10 stories on the 4 corners of Boronia/Dorset Road be even considered? [81]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80 --

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	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
40	[General height character] [Core]	No	No	you use words and talk of retaining our views, but you will turn our suburb into another Box Hill. [24]	No changes recommended	No changes recommended	Noted. Refer to line 35. --
41	[General height character] [Core]	No	Yes, seeks change to the Strategy	intend to allow or promote development such as is seen in Glen Waverley, Ringwood or Box Hill in Boronia? Such development, even on a smaller scale, is not appropriate to a suburb that is nestled against the Dandenong Ranges foothills development would be visually intrusive and increase human population and activity to a level that would destroy the area. Boronia abuts Dandenong Ranges National Park and is within the Foothills zone overlays that affect the adjacent suburbs of Ferntree Gully and The Basin [23]	No changes recommended	No changes recommended Refer submission to panel	Noted, The Activity Centre is not within the foothills policy area and not subject to the same restrictions to protect FTG and The Basin (refer to line 29). --
42	[General height character] [Core]	No	Yes, seeks change to the Strategy	[previous structure plan protest] I believe the final outcome was that new dwellings could be no taller than a three storey building roughly a few years later Aldi was permitted to construct a five storey building in Erica Avenue, which is due to commence shortly. So, within ten years we've gone from three to five to ten storeys. ten storey buildings are appropriate in this town in the foothills of the Dandenongs? High rise buildings are for cities and for city dwellers. Boronia needs a revamp, a beautification project, not a total Jekyll and Hyde overhaul. [89]	No changes recommended	No changes recommended Refer submission to panel	The final outcome of this proposal retain a maximum of 3 storeys for dwellings within the residential zones of Precinct 4 and 5 which is generally a status quo for these precincts. The proposal particularly addresses height within the commercial area by clarifying the maximum height as a mandatory maximum that cannot be surpassed. The previous structure plan and interim controls provided only discretionary height as a guidance, meaning that development could always apply for greater heights regardless. A proposal such as the aldi was always enable to apply and seek an approval. The proposal put a clear limit based on the identified viewlines, the limit for a site such as the Aldi will be 6 storeys. 10 storeys maximum has only been identified on four sites, with no guarantee that any development would ever contemplate or be able to achieve such height. --
43	[General height character] [Core]	No	Yes, seeks change to the Strategy	but I am opposed to the over-development of Boronia, and high density buildings that are not in keeping with the character of the area and the needs of the community. I do not wish to see 10-storey developments, [77]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to response above at line 42 --
44	[General height character] [Core]	No	No	Do not build the ugly sky scraper [56]	No changes recommended	No changes recommended Refer submission to panel	The proposal does not allow for the development of skyscrapers. The highest mandatory building height is set at 31.5m at the intersection of Dorset and Boronia roads, far from the height of a skyscraper recognised as being a building with a minimum height of 100m. --
45	[General height character] [Core]	No	Yes, seeks change to the Strategy	structures that are 10 storeys high are not within keeping to the foothills planning. 10 storey high buildings would take away the natural beauty of the landscape and the appearance of being so close to the mountains. It is completely unneeded. [64]	No changes recommended	No changes recommended Refer submission to panel	The Boronia Activity Centre and land on the western side of Dorset Road are not located within the 'Foothill' area as defined within the Planning Scheme. Therefore, the proposed heights are not subject to the 'Foothill' policy. Instead they are located within commercially zoned land, central to a Major Activity Centre, where built form change of a more intense nature is sought by State Planning provisions. The proposed heights have been carefully devised to ensure protection of key public views towards the nearby Dandenong Ranges are maintained. --
46	[General height character] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Height limits proposed are excessive. I am concerned that anything over four storeys in this area will dramatically change the neighbourhood in a negative way, impacting views to the Dandenong Ranges, creating wind tunnels in the local shopping village, increasing density to a ridiculous amount cannot imagine sitting in my car at the corner of Boronia Road and Dorset Road, surrounded by 10 storey buildings. I chose to live in the City of Knox, not the City of Melbourne/Stonnington/Yarra etc. understand development needs to occur, but it needs to be respectful of the area, and as it stands, the current proposal to increase height limits potentially up to 10 storeys in this area is unnecessarily excessive, inappropriate, and will severely change the neighbourhood feel of the Boronia Junction area. [47]	No changes recommended	No changes recommended Refer submission to panel	Neighbourhood character is a concept that relates to residential areas (or neighbourhoods) and therefore is a consideration when considering new development on residentially zoned land. Much of the Boronia Activity Centre is commercial zoned and comprises a built form character consisting of commercial buildings and consequently 'neighbourhood character' is not a relevant consideration. Within the surrounding residential fringe of the Activity Centre the proposed heights are tempered to balance considerations of neighbourhood character with those strategic requirements of enabling infill development to occur. --
47	[General height character] [Core]	No	No	[opposed] developent of 20 Storey dwellings in the business area of Boronia. [25]	No changes recommended	No changes recommended Refer submission to panel	Noted, proposal agrees as heights equivalent to 20 storeys would be prohibited. --
48	[General height character] [Core]	No	Yes, seeks change to the Strategy	Boronia needs a lick of paint, council to regularly clean the rubbish, and halt the unregulated, out of control demolition of our backyards. 10 stories have no place at the foothills of the Dandenongs. [22]	No changes recommended	No changes recommended Refer submission to panel	Noted, both can be achieved --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
49	[General height character] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	proposing 10 storey buildings within the precinct greatly contradicts the aim to 'preserve Boronia's history' and the importance of it being 'at the foothills of the Dandenong Ranges'. Buildings of this size will completely obstruct any view of the Ranges upon approach of Boronia. It will also change the community feel and vibe of it being a village environment complete change in the look and feel 5+ storey buildings will have on Boronia, the maximum height should be 3-4 storeys [85]	No changes recommended	No changes recommended Refer submission to panel	The Strategy does not include any components to preserve Boronia's history, particularly not in the form of 'freezing' the centre in time. The centre does not include any heritage protected buildings. The Strategy mentions the importance of the public realm in reference to both the local history (aka the street patterns and local movement patterns of the arcades) to be reinforced in the future redevelopment; and in reference to the sustainability and proximity to the Ranges. Height and proximity to the foothills are not contradictory statements. As such, the proposal considers maintaining the views to the Dandenong from key public areas that offers vistas to the ranges. Buildings of 4 storeys would have the same impact as the height maximum heights highlighted as the its the first few storeys that blocks the views at street level, not the additional height. The 3D model addresses maintaining the view. Additionally, refer to line 80 and 85. --
50	[General height character] [Core]	No	No	Multi storey buildings would detract from the natural beauty of Boronia being situated at the foothills. These multi-storey building do not allow for a canopy of trees and many wildlife will be displaced. [27]	No changes recommended	No changes recommended Refer submission to panel	Noted. The Strategy applies to the activity centre, not to the surrounding parks and wildlife areas. --
51	[General height character] [Core]	No	No	16.5 and 31.5 metres is excessive and considering the proximity of the Foothills zone will have a significant impact on the aesthetics of the area [28]	No changes recommended	No changes recommended Refer submission to panel	Noted. Yes it will create its own urban aesthetics as an activity centre at the step fo the foothills. --
52	[General height character] [Core]	Yes, seeks change to amendment	No	oppose the changes in the Design and Development Overlay Schedule 10 (DDO10 – Boronia) especially those that relate to the increase in the building height to up to 10 stories. Buildings of this height will significantly impact the foothills and create an eyesore that does not compliment the surrounding area or the Dandenong Ranges as the backdrop [28]	No changes recommended	No changes recommended Refer submission to panel	All the proposed heights have been carefully devised based on a 3D model to ensure the key viewlines and vistas towards the Dandenong Ranges National Park will be maintained and not impacted upon by the increased potential for building height. Any future development application for a building will be subject to a full planning assessment and will need to demonstrate a high quality architectural design to ensure its design and appearance appropriately responds to its context. --
53	[General height character] [Core]	No	Yes, seeks change to the Strategy	Boronia Project information suggests that proposed ten storey buildings seem to be quite acceptable and will just slide on into the scene whilst protecting the key public views to the Dandenongs REALLY what does that even mean? Ten storey buildings WILL affect the view from many positions in Boronia! why Boronia? Who decided Boronia needed to be the next high rise city? What were the deciding factors for it being Boronia? Can't we stick to three storeys These new space age cheap looking buildings (boxes) usually look horrible within a couple of years, for example, the addition/renovations to Knox Private Hospital what an ugly look! [89]	No changes recommended	No changes recommended Refer submission to panel	Boronia is identified as a Major Activity Centre in both Plan Melbourne and the Knox Planning Scheme. It is earmarked as a centre to welcome growth and density in proximity to transport hub and services and as a means to relief development pressure on other parts of Knox earmarked as limited changes in character (i.e. Bush Suburban, Foothills, and Knox Neighbourhood). Boronia never had a limit of 3 storeys to begin with. These controls put a clear limitation for each sites with a maximum that cannot be surpassed. The proposed controls aim to raise the bar and ensure an improvement in built form quality with a maturity in the type of development application and designer. --
54	[General height character] [Core]	No	Yes, seeks change to the Strategy	this is a town with history and beauty, nestled in the foothills of the Dandenong Ranges, most of us don't want to live in the city, if we did we would move into the city knowing very well that there is an abundance of empty apartments in there. It seems to me that the proposals will destroy Boronia not enhance it. This is not the City, or Collingwood, or Richmond or even Box Hill. Why not simply beautify Boronia so that people want to move here rather than people moving to Boronia simply because we have enough cheap boxes for everyone to come and live in? [89]	No changes recommended	No changes recommended Refer submission to panel	Noted, Boronia is part of Metropolitan Melbourne (aka the city). The proposal aim to manage development expectations towards the future (2040) within an area close to services and transport nodes and acknowledges that future character by 2040 will be as different as the character of Boronia in 2020 is different to the character of Boronia in the 1980s. The proposed policy and controls aim to help beautifying Boronia, addressing the errors/issues from the past that are noted today and make sure future development demand is planned adequately. The proposed policy does include strategies related to ensuring high quality and sustainable design in the future built form. Additionally refer to line 24 for proposed improvements in policy guidelines. --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
55	(General height character) (Core)	No	No	Boronia township nestles at the foot of Mt Dandenong. The approach to the township along Boronia Road from the west is lined with trees and canopy which blend with the forested slopes of the mountain behind. Cresting the last hill opens up the township. It is important that the visual amenity of Boronia from all aspects, with the view to the mountain be preserved. The draft strategy emphasis the view from Torore Park, however I believe that the view over the whole township should be preserved from inappropriate development around the intersection of Dorset and Boronia Roads, and in the shopping precinct [29]	No changes recommended	No changes recommended Refer submission to panel	Noted, one of the key public views identified by the underpinning Built Form report is that western approach along Boronia Road. The proposed built form heights have been carefully devised to maintain this view and longrange aspects towards the Dandenong Ranges National Park from along Boronia Road. --
56	(General height character) (Core)	No	No	do not agree with 4-5 story buildings in Boronia!! It will become an eyesore like Box Hill. [60]	No changes recommended	No changes recommended Refer submission to panel	Noted. Box Hill is a metropolitan activity centre, which is a higher order of centre. The proposal for Boronia does not seek the same scale of development nor the same design as what Whitehorse applies to Box Hill --
57	(General height character) (Core)	No	No	10-story buildings are not in line with the resident's desire for the area Residents live out here for the beautiful views and outdoor attractions and community. 10 story buildings would completely change the tone of the community and create a hostile environment, for flora and fauna, roads, and residents [68]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80 --
58	(General height character) (Design) (Core)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	the setbacks and treed verges and median strips along Boronia Road, one hardly notices many of the three storeyed town house developments leading into the township. For the central activity area, the height limits as outlined in the Boronia Renewal Strategy are, I consider to be excessive and will impact on the visual amenity of the district. In particular, the up to 10 storey towers on the Boronia and Dorset Road intersection would be an eyesore, and would negatively impact the view as one approaches Boronia from the west. regularly drives along Boronia when coming home, I always feel a sense of relief when I am looking at the forested slopes - this vista should be preserved! I also feel that the height limits within the Boronia centre of up to 6 storeys to be excessive for an outer urban suburb, which serves as a spring board to the beautiful natural forested areas of the Dandenongs. Within the township it self, I suggest that NO MORE than 4 storeys should be allowed - with set backs from the road, and again green buildings with green rooves [29]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to response above at line 55 --
59	(General height character) (amenity) (Core)	No	No	concerned about the high-rise buildings going up, overcrowding and lack of privacy [33]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 15. --
60	(General height character) (Height limits) (Core)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	The building height proposed is too high for the area and I oppose 10 story buildings. 31m high is obstructing and changes what boronia is a town by the foothills not a city like ringwood and box hill. Half this height is more suitable for the area and can be managed well enough. [54]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80 --
61	(Character) (Core)	No	No	high-rise buildings. That imagine belongs into the city and not out here. What an ugly sight it would be. Tall buildings will destroy our view and change Boronia not for a better vision. No one will be attracted to this area [11]	No changes recommended	No changes recommended Refer submission to panel	Noted. The proposal is up-to medium rise. Boronia is part of Metropolitan Melbourne. --
62	Height/Views						
63	(General height character) (Views) (Core)	No	No	do not agree with the much higher density living proposals and the up to 10 storey high building limit. Not only will they block the immediate view to the foothills from the Dorset rd area, the potentially higher buildings will create a darker atmosphere [69]	No changes recommended	No changes recommended Refer submission to panel	The view towards the Dandenong Ranges from the intersection of Dorset and Boronia Roads is not considered significant enough to warrant protection. Based on the current visual relationship between this intersection and the hills much lower building heights would also block the existing view available above the current 1-2 storey forms. --
64	(General height character) (Core) (Views)	No	No	be sad chandler hill will now be obscured by these tall buildings at the intersection driving in from boronia Rd ... I always felt like I had got home when I saw the hills from a distance. Now it's going to be like driving into a city like ringwood and box hill is with the giant buildings right next to the stations. [54]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 75 and 85 --
65	(Height limits and views) (Core)	Yes, seeks change to amendment	Yes, seeks change to the Strategy	We urge that any development within Boronia does not exceed 5 storeys and this is to only be within the commercial zones/Activity Centre in a manner that ensures the visual line to the Foothills are protected. Development on elevated sites must ensure that multi-storey buildings do not obstruct vision of the Foothills area or encroach into the current foothills area. [23]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 75 and 85 --
66	(Height and views) (Core)	No	No	[opposed] Proposed height increases of building around Dorset – Boronia roads. 5 – 10 Stories , do you really think this is taking care of the view of our mountains. Currently one can walk along surrounding streets and gaze up to the mountains. [24]	No changes recommended	No changes recommended Refer submission to panel	The existing 1 and 2 storey buildings on the eastern side of Dorset Road already block the Dandenong Ranges from view. So, the increased heights are not impacting an existing appreciation of the hills. While, views along the alignment of Boronia Road will be maintained and inparticular the long range view from the western approach. --

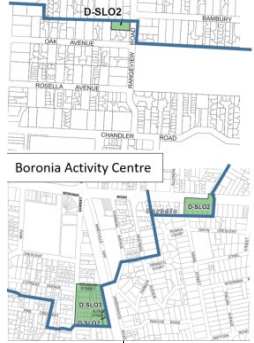
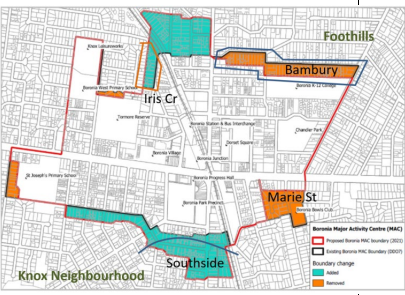

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	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
67	[Height and views] [Core]	No	No	[refer to objective] retaining the character of Boronia and its views to the Dandenong Ranges "This panoramic backdrop forms a significant and highly cherished visual identity of Boronia, and is identified as an exceptional circumstance that warrants consideration for mandatory maximum overall building height controls." but fails repeatedly to ensure this. But, the view from Tormore Reserve may well allow the top of the hills to be seen, but the view from Boronia Park as marked on Map 3 to Schedule 10 to Clause 43.02 will be the rear of a 31.5m block at the Boronia Road / Dorset Road intersection, rather than Mt Dandenong. [31]	No changes recommended	No changes recommended Refer submission to panel	The built form heights have been carefully formulated based on a 3D terrain and built form massing model to ensure that the Dandenong Ranges National Park (the tree covered area of the ranges) is maintained from the three identified public vantage points, including Tormore Reserve. --
68	[Height limits and views] [Core] [Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Object to strategy - haven't gotten it right] So why would you consider allowing 10 storey buildings to be built in the future. Especially because it sits low, views would be obscured if high rise were to go ahead. It is so important to protect these views sadly continue with each further home being sold but it should alleviate the need for 10- storey buildings build 3 to 4 story buildings instead If you plan to revitalise the shopping precinct your plan should be to tackle the Boronia Mall. Very important is to protect the views to The Dandenong Ranges [11]	No changes recommended	No changes recommended Refer submission to panel	Refer previous responses re the formulation of the proposed built form heights. The Boronia Mall is a privately owned building and Council can only encourage its redevelopment to a higher and better use. The Renewal Strategy does this by allowing the potential for development up to 6 storeys. --
69	[Height limits and views] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	That no buildings should be over 5 stories tall. The majority of the buildings should be a maximum of 3 stories Buildings should be carefully positioned so that they have a minimum effect on the views toward the National Park. [14]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 75 and 85 --
70	[Height and views] [Core]	No	No	[Oppose:] Height of buildings increase in Boronia Centre due to valley geography. Views destroyed by high rises, [03]	No changes recommended	No changes recommended Refer submission to panel	Yes, the taller buildings are encouraged on the lower lying land within the Activity Centre. The topography of the valley is used exactly to protect views from key vistas at higher levels. --
71	[Height and views] [Core]	No	No	[Oppose height] View lines to the Dandenong Ranges must be valued and protected. [23]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 75 and 27. --
72	[Height limits and views] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	No building to be built higher than the trees, to maintain an attractive aesthetic, views, and green space. As humans we crave this as naturally calming, life affirming and reassuring. So, here, with a 5 storey height limit being suggested, I'd suggest that this be carefully considered, ie, is 3 floors not enough? Or if some allowed, very much scrutinised so that it doesn't destroy the beauty of the mixed building/greenery/mountain views, and convenience, that brings people to Boronia in the first place. Does Boronia need 5 storey buildings, current views from station with 3 storeys max. [16]	No changes recommended	No changes recommended Refer submission to panel	The proposed DDO10 identifies maximum street wall heights for each site within Precincts 1-3. The street walls form a better point of reference and significance to align with trees height as they are the 'perceived height' at street level. The proposed street wall heights of 10 to 16m will not be higher than that of mature trees to provide that aesthetic with any additional height being required to be recessed above a street wall to create articulation and making sure being height are not a monolith. --
73	[Height limits and views] [Core]	No	No	The max height limits proposed will block the beautiful view of the mountain for anyone travelling east on Boronia road. It appears as a gateway to the mountain when travelling through which will be lost with increased building heights. [46]	No changes recommended	No changes recommended Refer submission to panel	This specific approach has been identified and the proposed built form height carefully devised to maintain this 'gateway' along Boronia Road towards the Dandenong Ranges. --
74	[Height limits and views] [Core] [Height - view assessment]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Reducing the staggered heights of the buildings to maximum of 5 storeys (a reduction from 10 storeys). Buildings with heights of 10 Storeys (31.5m) do not appear to be accurately reflected in the artist's depictions (pages 39-40 of Boronia Renewal Strategy rev 2021) and this will particularly impact the views of the Dandenong ranges from Tormore Reserve and Boronia Park. Currently glimpses of the tops of existing 3-4 storey structures can be seen from Tormore Reserve and an additional 6-7 storeys will obliterate the view of a large portion of the Dandenong Ranges [09]	No changes recommended	No changes recommended Refer submission to panel	Please review to the Built Form Report and its 3D massing model within that clearly shows these views towards the Dandenong Ranges being maintained. --
75	[Height limits and views] [Process Views] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	There is therefore a need for any development to be complementary to the mountain environment, ie. it needs to retain a treed environment. examples of buildings which mar the view of the mountain level of development proposed in the development plan will significantly impact on the treed environment and detract from the existing treed environment. I believe a height limit of 4 stories should be allowed a part of any development and each site should require a percentage of open space/treed environment: not be 10 story developments on the Dorset Rd/Boronia Rd intersection as this will certainly impact the sight line to the mountain. Views to the mountain from any part of Boronia should be considered not just those from Tormore Reserve [78]	No changes recommended	No changes recommended Refer submission to panel	Three key views have been identified, one from Tormore Reserve, one from Boronia Road - looking east and another from Boronia Park. Views from these three locations combine to impact the majority of the Boronia Activity Centre and the heights proposed have been devised to maintain views towards the Dandenong Ranges. --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
76	[Height] [Process - information]	No	No	[Observation on information process] there should have been more first-up prominence given to the fact the proposal involves increasing building heights. Awareness of the proposal to increase building heights is only gained through a deeper reading of the proposal and I believe council would have received a more extensive response to its community consultation if it gave more prominence to the increase in building heights. [37]	No changes recommended	No changes recommended Refer submission to panel	Noted, information brochure were available as part of the consultation process in relation to height. Height is only one component of the Strategy and the planning amendment. --
77	[Views] [Boronia Village] [Core] [Precinct 1]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Precinct 1. I think there is a lost opportunity. Please visit the open car park at Boronia Village (west side of the two halves of the Boronia shops) and look towards the Dandenong Ranges. To build over this scenic viewpoint with heights of 7 stories will take an amenity (view) from the Public Realm and give it to the select few inside the proposed 7-Story development [61]	No changes recommended	No changes recommended Refer submission to panel	This vantage point is located within private land (not public land) and its development potential can not be limited to such a degree to maintain its existing views from a private surface car park towards the Dandenong Ranges. --
78	[Character] [Views]	No	Yes, seeks change to the Strategy	the shopping precinct your plan should be to tackle the Boronia Mall. Very important is to protect the views to The Dandenong Ranges [11]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Boronia Mall is part of the Activity Centre meaning and guidance applies to that site. It is then up to the owners of the mall to address their property. --
79	Height						
80	[Height limits] [Core] [Precinct 1]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Boronia Junction] reconsider reducing the maximum heights proposed in DDO10 in respect of the Subject Land and surrounding land given the impediments to redevelopment posed by encumbrances on the Subject Land and existing railway infrastructure; [20]	No changes recommended	No changes recommended Refer submission to panel	The maximum height proposed is just that, a maximum. Should any future redevelopment of the Boronia Junction occur it is not required to fully reach the maximum height threshold. A lower built form could be permitted on this site, subject to Council's assessment of a town planning application. --
81	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[request] buildings to be no more than 3 story's high - because of the beautiful parks, forests and hills surrounding it. I am deeply concerned that building 10 story apartment blocks will be the end of the natural environment as overpopulation, concrete and cars destroy the area. [40]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 85. --
82	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	major concerns around the density of population around Boronia CBD proposal for over all heights of buildings to be quite extreme with 4-6 story maximum being far more suitable for the area [34]	No changes recommended	No changes recommended Refer submission to panel	Noted The majority of the development is earmarked as 4 to 6 storeys maximum. Only four sites have been earmarked with a potential for 10 storeys. --
83	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	BIG mistake to have any residential or other development over 2 stories around the intersection of Boronia and Dorset road. looking too crowded, this intersection is one of the gateways to the Dandenongs. And as such, when you drive towards the mountain on Boronia road, there is a wonderful view of Chandlers hill etc. Having anything higher than two stories would ruin the whole ambience of Boronia. If anything, there needs to be a park, and/or trees near the intersection. PLEASE DO NOT ALLOW HIGH RISE AT THE INTERSECTION!!!!!!!!!!!! [42]	No changes recommended	No changes recommended Refer submission to panel	Limiting heights to only 2 storeys would not be consistent with State Planning provisions which direct infill development to occur within existing Activity Centres with good public transport provision, such as Boronia. A significantly lower height limit is not justifiable and would be a underdevelopment of such 'prime' corner commercial land. --
84	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	totally against any 5 or 10 storey buildings either for business or residential. It is simply an ugly look for a small town and is not appropriate. A good look at the 10 storey apartments opposite Knox City show how much of an eysores that is. I lived there recently and it is not a nice look at all. Maximum number of storeys 5 ie no more than 5 Stories [44]	No changes recommended	No changes recommended Refer submission to panel	Boronia is a major activity centre within Metropolitan Melbourne serviced by a local metro train. Refer to line 27 and 85. -
85	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	All for upgrading and modernising Boronia but the proposal of having 6-10 storey buildings should not be passed. gems about Boronia is lack of high storey buildings should not be higher than 4 stories. Residents all around the area enjoy their views, not just those at Tormore Reserve. I hope to not see any tall buildings higher than the current limit be passed. [58]	No changes recommended	No changes recommended Refer submission to panel	No meaningful new developments will occur within Boronia without increased height or yield and viability reasons. Without allowable heights being increased very little new development on commercially zoned land will occur. --
86	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	The last thing we need in our beautiful area is any building higher than 3 storeys [79]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 85. --
87	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	However I think the proposed 10 storey buildings are too high and will destroy any village feel there is. I think a maximum of 6 storeys with higher levels set back from the street would be more suitable. [05]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80. --

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	[103 entries]	Theme: Height and Viewlines					Officers response
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knex	Notes
2							
88	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>opposed to the proposed mandatory heights proposed in the inner part of the activity centre, particularly heights in the order of 5-10 stories in Precinct 1.</p> <p>the most scenic backdrop of any of the Activity Centres in greater Melbourne, with an immediate connection to the Dandenong Ranges National Park - within walking distance from the station. This is not the place for 10 storey buildings</p> <p>heights will complete change forever the most significant positive attribute Boronia has compared to other Activity centres - it's unique location, visual and physical connection to the Hills, Building heights consistent with the current height of buildings within the BAC should be the guide for future projected mandatory building heights - in the order of 4-6 at their highest.</p> <p>Mandatory heights should be capped at 4-6 stories to both respect and protect the unique setting and location of Boronia whilst allowing appropriate development and generation of new housing opportunities.</p>	No changes recommended	No changes recommended Refer submission to panel	Both Ferntree Gully and Upper Ferntree Gully have comparable locations and proximity to the Dandenong Ranges and are also designated as lesser Neighbourhood Activity Centres within the Planning Scheme and also fall within the Foothills Area. Therefore, these locations warrant such protection from built form change. The same is not so for Boronia. --
89	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>heights of some of the buildings, with 10 metres right in the heart of Boronia being far too tall. It would block the view of the mountain and increase the noise in the area.</p> <p>Given the importance of the views and tree canopy</p> <p>maximum story of 5 would see more appropriate. 10 stories is also a lot of glass, which could increase the temperature, especially that close to a main road</p>	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80. --
90	[Height limits] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>No buildings over 4 stories.</p>	No changes recommended	No changes recommended Refer submission to panel	Noted --
91	[Height limits] [Character] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>approving 10 storey buildings is shortsighted and should be limited to a mandatory 4 storeys with mandatory green roofs, sustainable building materials that are both durable and eco-friendly</p> <p>Hi rise developments degrade the thermal environment causing wind turbulence and heat islands. Hi rise buildings are less adaptable and therefore less sustainable.</p> <p>They will destroy the character and livability of our leafy green suburb</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted.</p> <p>This does not approve 10 storeys, it highlights that it is the maximum an applicant could sought for four sites within Boronia, and that any development of these four sites beyond 10 storeys would be prohibited. The maximum height of other sites within Boronia is lower and more in the order of 6 storeys with notes that more than those nominated height would be prohibited for these sites.</p> <p>The surrounding suburbs are not affected by these heights, they only apply to the commercial core. They also do not mean that a developer will seek to achieve these heights.</p>
92	[Height] [Process] [Long term protection]	No	No	<p>[Possibly referring to GC172 - or 2006 Structure Plan]</p> <p>This particular restriction (Max height) should be given a longer protection, or limited to increases which are less than double the current restriction. To propose a threefold increase in height, so soon after a height was agreed upon with the community, is unjustified.</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, the 2006 structure plan is nearly 20-years old and requires review. The current strategy aims to manage the Activity Centre for the next 20-years until 2040. Council does implement planning scheme review every 4 years, to ensure up-to-date community aspiration outcomes are achieved. It has already been more than 15-years since the current controls have been put in place on an interim measure (aka with an expiry date) based on Council's promise that a final version would be prepared and implemented.</p>
93	[Height] [General character]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>opposed to all of the maximum building height increases. Building height increases should be less than half the current maximums in the plan (at the very most, and only with significant justification of public benefit).</p>	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 80. --
94	[Height] [Policy]	No	No	<p>am generally happy with the directions outlined in the planning amendment however I am horrified at the proposed change to building heights</p>	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 91 --
95	Design						
96	[Design] [Core]	No	Yes, seeks change to the Strategy	<p>[suggest] place for redevelopment is the old Boronia arcade, and the carpark area in front of KMart.</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, the area around Dorset Square is part of the Activity Centre. Figure 4 of the Boronia Renewal Strategy includes some of these sites as Strategic Opportunity Sites.</p>

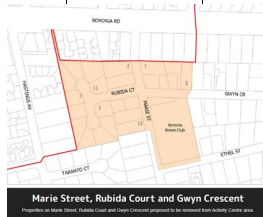
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1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knex	Notes
2							
97	[Design] [Core]	No	Yes, seeks change to the Strategy	[Proposed requirements] Development within the shopping precinct should be sympathetic to the leafy treed background to provide an aesthetically pleasing and comfortable place for users of the precinct to come. [29]	Section 5.6 Inclusion of an additional preferred future outcomes in relation to cladding materials and colours and for vertical greening. Section 5.7 Inclusion of additional actions to prepare a material and colour schedule guidelines to provide direction for developers and statutory functions guidance on details built form controls and also for vertical greening.	No changes recommended Refer submission to panel	Agreed. The proposed DDO10 includes the following Design Standard: 'The development utilises colours, materials and finishes inspired by the natural environment of the Dandenong Foothills to provide visual interest between levels.' --
98	[Character] [Vision] [Link to Dandenong] [Support] [Core]	No	Yes, seeks change to the Strategy	[Recommendation for future vision] would like Knox City Council to include opportunities for exercise specifically with a view to the Dandenong Ranges? ie. public exercise stairs (safely enclosed in mesh) be constructed on the outside of the 10 storey high buildings or in other locations with a vantage point to the Dandenong Ranges. With the increased population it would be highly unlikely to get a carpark at the 1000 Steps, so we would appreciate another alternative for fitness locally that can be done without attending a club or joining a sporting team. Ideally two separate steps/stairs that could cater to faster and slower climbers and a ramp which would be suitable for those unable to use stairs. Would be ideal to have a few viewing platforms of the Dandenong Ranges as well. This would increase mental and physical health and provide great views. [19]	No changes recommended	No changes recommended Refer submission to panel	The redevelopment of public park could include the inclusion of outdoor gym infrastructure, with the opportunity to lobby any redevelopment of the largest building next to Boronia Park to integrate the idea brought forward. Especially if a gym is include in that future building by including some community benefit. However, it is noted that this would be a private development and Council would have limited ability to force an outcome. As demand is noted and communities voice is provided, a private developer is likely to respond to such demand and integrate such function within a private development. Of note, the Strategy and Amendment provide guidance for development to make use of terraces, rooftop to take benefit of views. These could include gym or other functions.
99	[Support] [Density] [Character] [Core]	No	No	the height of 10 stories is a bit of a shock to some (including me) we do need high density development. We need less of the low/medium density represented by town-houses and villa units. Boronia is something of a doughnut with little redevelopment on the core and quite a bit of redevelopment in the form of town-houses circling the core [30]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
100	[Character] [Core]	No	Yes, seeks change to the Strategy	appreciate that the Boronia Renewal Strategy aims to define mandatory guideline to restrict inappropriate development in this township. My plea is that development be limited to maintain the integrity of this township which is a gateway for the beautiful Dandenong Ranges. Boronia may not be paradise, but the construction of a massive activity centre at the foot of the mountain would destroy forever the character of this area. [29]	No changes recommended	No changes recommended Refer submission to panel	While Boronia sits at a threshold point between suburban Melbourne and the Dandenong Ranges it is not designated as a 'gateway'. The Planning Scheme identifies 'Tourist Gateways' to the Dandenong Ranges at The Basin, Burwood Highway at Upper Ferntree Gully and Wellington Road at the municipal edge of Knox. --
101	[Character] [Core]	No	No	[statement of what currently is] great views and access to the Dandenong ranges with low noise and light pollution. Outdoor space is easily accessed for workers time off, eg meal breaks, and the population as a whole which is essential for promoting good mental health. Boronia is serviced by both train and bus services, but could benefit from increased all day car parking at the train station for commuters [13]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy does include advocacy components and Council preference with regard to commuter car parks at the Train Station. --
102	[Character] [Housing] [Core]	Yes, seeks change to amendment	No	[Oppose character/typology] Two story shoe boxes that take up every square metre of the block, protest the building of 4 or more stories [03]	No changes recommended	No changes recommended Refer submission to panel	Objection noted The proposed policy includes strategies related to high quality design and sustainable design, which includes the internal amenity of future residents. The proposal aim to improve the current standard to make sure the built form outcome improves over time with a mature drafting in design quality. Refer to line 24, 80, and 85. --
103	[Support] [Housing]	No	No	[support] Positive rejuvenation of the area that is long overdue. lack of suitable housing means residents have limited options and this is a positive improvement to provide additional housing options in an easily accessible area [59]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
104	[Support] [Housing]	No	No	[support] excited about these proposed changes, as I hope it will give me the opportunity to buy my first home there. Currently I'm renting a small apartment in Hawthorn, as that was a more affordable option for me than any residences in Boronia. The lack of apartments and townhouses meant that only larger size homes were available for rent, and were therefor out of my price range as a single woman. [66]	No changes recommended	No changes recommended Refer submission to panel	Support noted --

	A	B	C	D	E	F	G
	[103 entries]	Theme: Height and Viewlines				Officers response	
1.	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2.							
105	[Housing]	No	No	In the past governments have had adequate housing for people with low incomes and people who are disadvantaged, these have been sold off over the years and now we find many people struggling to keep a roof over their heads. This is only one reason for the lack of housing but with new development the council has the opportunity to provide housing for people that cannot find and/or afford accommodation. Yes, this is state and federal government issues and it is our local people that need assistance and the council could help provide this through housing [13]	No changes recommended	No changes recommended Refer submission to panel	Support to redevelopment and social housing policy noted. --
106	[Support] [Height] [Core]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	I have knocked on the doors of hundreds of dwellings in Boronia to gather that observation. We need MINIMUM heights to require apartment development. Beware of the 3 and 4 story requirements. [30]	No changes recommended	No changes recommended Refer submission to panel	Unclear of rationale that underpins the concern of 3 - 4 storey development. Apartment developments are typically not viable as low-rise prospects given land values and construction costs comparable to the cost of buying townhouses, units or detached dwellings surrounding Boronia. --
107	[Support] [Core]	No	No	[support] Density near heavy rail is a sensible way forward [73]	No changes recommended	No changes recommended Refer submission to panel	Support to transit-oriented strategy noted --
108	[Support] [Core]	No	No	[support] job well done guys I hope that it's soon than later that these proposals take affect and are implemented. A lot of people are under the impression that 10 storey apartments are going to be built inside the centre boundary and going to be done now This is false news so [48]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
109	[Vision] [Core]	No	Yes, seeks change to the Strategy	[about the height in the centre] It is also directly in conflict with your started key objectives, namely, Boronia is a unique place, nestled at the base of the foothills, had quality living environments and is a green place. The Boronia Activity Centre (BAC) [83]	No changes recommended	No changes recommended Refer submission to panel	Height and quality living environment with a green backdrop and green parkland are not opposite. --
110	[Planning assessment process - Design] [Core]	No	No	I am concerned about height limits and general planning decisions regarding high rise, high density development, as whilst there are good ones in the area, there are also badly designed ones that previous town planning decisions have allowed. [16]	No changes recommended	No changes recommended Refer submission to panel	All approved commercial or multi dwelling applications are required to be assessed against the Knox Planning Scheme and prior to construction are ultimately deemed acceptable by either Council or potentially VCAT. --
111							

	A	B	C	D	E	F	G
	[19 entries]	Theme: Activity Centre Boundary				Officers response	
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2							
3	Boundary of the Major Activity Centre						
4	[Boundary extension and removal of Foothills SLO]	Yes, seeks change to amendment 	Yes, seeks change to the Strategy	[refer to area that removes the foothills and SLO clause] do not support the areas noted in Knox C192knox 003d-sloMap03 Exhibition Gazetted.pdf being deleted from the "Significant Landscape Overlay" as this forms an intrusion into the Foothills Policy and allows for inappropriate development in the Foothills area (namely between Allandale Road and Albert Avenue). [23] 	No changes recommended	No changes recommended Refer submission to panel	The SLO effects components and objectives of the Foothills policy. The removal of the SLO on Allandale Road applies to one single lot currently within the Activity Centre boundary. This lot remains within the Activity Centre and the deletion of the SLO ensures there is no confusion in the intent of the policies between the foothills and the activity centre. It effectively reinforces either policies by avoiding contradicting objectives. The same logic applies to extension of the Boronia MAC on the south side to include Albert Avenue. The expansion of the boundary is primarily informed by the walkable catchment from the Train Station. The area was assessed to determine whether it would be better remain untouched within the foothills but its specific character: tucked between Dorset Road and the train line with sites prone for redevelopment showcased a different setting from the full fledge foothills character. --
5	[Boundary extension]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	do not support expansion of the current Boronia MAC boundary. [23]	No changes recommended	No changes recommended Refer submission to panel	The delineation of the Activity Centre aims to provide a clear walkable catchment to the train station, considers surrounding policies, and development opportunities. --
6	[Northern Boundary extension Precinct 5]	Yes, seeks change to amendment 	Yes, seeks change to the Strategy	[Precinct 5] Remove added extension of MAC boundary along western side of Iris Crescent a. Thoroughfare traffic in this crescent and along Herbert Street is already high without adequate parking due to townhouses/units with only 1x carpark per residence [09]	No changes recommended	No changes recommended Refer submission to panel	This area is within the 400m catchment to the train station. Its inclusion aligns with aim of the strategy for the centre and rectifies the unbalanced approach of one side of the road being included while the opposite side is not. --

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	A	B	C	D	E	F	G
	<i>[19 entries]</i>	Theme: Activity Centre Boundary				Officers response	
	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	<i>[Transition and amenity]</i>	Yes, seeks change to amendment	No	<p>[Precinct 5 extension] back of Tulip Crescent and the end of my house is only 2800mm from the back boundary which Knox Council approved the build. Knox is wanting to change the height regulations for the property adjoining to the rear of me to 3 story's</p> <p>will loose all natural light, privacy and the quiet space, even two stories would impact me</p> <p>[07]</p>  <p>Precinct 5 - Residential Growth</p>	No changes recommended	<i>(Refer to changes at line 21)</i> Refer submission to panel	The proposed increase in overall maximum height to 3 storeys will not unreasonably impact the amenity of neighbouring properties located immediately outside of the Activity Centre boundary, as an appropriate built form transition will be maintained. The standard ResCode provision will continue to manage built form bulk and massing at these interfaces and will require any 3 storey forms to be set back further from the property boundary in order to result in comparable off-site amenity impacts as a lower 1 or 2 storey form. --
15	<i>[Transition and amenity]</i>	No	No	back of Tulip Crescent and my house shares a fence with two properties that are included in the new Precinct 5 residential growth. [41]	No changes recommended	<i>(Refer to changes at line 21)</i> Refer submission to panel	Noted, refer to line 21 --
16	<i>[Transition and amenity]</i> <i>[Boundary]</i>	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>[Precinct 5 extension] We have been made aware that Knox city council is now changing the height regulations for the property adjoining the rear end of my home to three stories.</p> <p>This immediately will affect our privacy and the noise of this quiet area. We currently don't receive much sunlight to our property as it is, this would reduce that even more. property behind my house is a large block with two one bedroom apartments towards the front of the property with a large backyard. As the apartments are leased, it is quite concerning as the structures of this property could easily be demolished and replaced with multiple level apartments, as we have already been witnessing in the surrounding area of Boronia. strongly oppose the Boronia Precinct 5 Residential growth going past Cypress Avenue, Boronia.</p> <p>[41]</p>	No changes recommended	No changes recommended <i>(Refer to changes at line 21)</i> Refer submission to panel	Noted, refer to line 21 --
17	<i>[Transition]</i>	No	Yes, seeks change to the Strategy	[Precinct 5 extension] The property behind is a large block with 2 one bedroom apartments which are rented out, they are towards the front of the property which makes it a major concern to me, I am sure the council has looked at this, if you look at the map below they have added just a couple of properties that are easily knocked down for development. [07]	No changes recommended	No changes recommended <i>(Refer to changes at line 21)</i> Refer submission to panel	Noted, refer to line 21 --
18	<i>[Transition]</i>	No	Yes, seeks change to the Strategy	build 3 storeys along Pine Crescent backing onto the rear of the property's of Tulip Crescent it would block solar access to all properties as most are built to the rear of the blocks. [07]	No changes recommended	<i>(Refer to changes at line 21)</i> Refer submission to panel	Noted, refer to line 21 --
19	<i>[Transition]</i>	Yes, seeks change to amendment	Yes, seeks change to the Strategy	formal landscaping is needed to protect solar access into all our properties along Tulip Crescent as 3 story buildings will significantly reduce the level of trees and vegetation. [07]	No changes recommended	<i>(Refer to changes at line 21)</i> Refer submission to panel	Noted, refer to line 21 --
20							

	A	B	C	D	E	F	G
	[19 entries]	Theme: Activity Centre Boundary				Officers response	
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	[Transition - Change to planning controls if extension is maintained]	Yes, seeks change to amendment	No	[Knox Neighbourhood] should at least fit under 21.10-3 strategies/built form objective to design development to transition and respond to interface of adjoining residential areas [..] [07]	No changes recommended	Consider redrafting strategy of 21.10-3 Objective 2 to include Knox Neighbourhood. "Design development to transition and respond to interfaces of adjoining residential areas by providing appropriate setbacks, noise attenuation, and landscaping, particularly that of Precinct 4, the Bush Suburban neighbourhood, the <u>Knox Neighbourhood</u> , and the Dandenong Foothills." And by including a new policy guideline at this objective by: "Providing significant upper floor level setbacks above a ground floor level as transition on the rear or side of a building that interfaces with residential areas outside the activity centre boundary." Refer submission to panel	Sure, provisions in relation to the direct interface between the Activity Centre and Knox Neighbourhood could be strengthened by way of a revised Objective in Clause 21.10-3. However, the built form scale transition proposed in between a maximum of 3 storeys, down to 2 storeys. Such a transition is considered minimum and the standard ResCode provision should be sufficient to manage this transition and ensure no unreasonable off-site amenity impacts occur. An additional review of the controls to the residential zones and neighbourhood character policy can also be undertaken during the Knox Housing Strategy review to provide greater clarity to the zone. --
21	[Support for boundary]	No	No	important to allow housing growth within walking distance from the Boronia Train Station and Boronia Major Activity Centre. Residential housing growth is vitally important to support a future population growth in the Boronia area. [08]	No changes recommended	No changes recommended Refer submission to panel	Support is noted --
22	[Support for boundary]	Yes, seeks change to amendment	No	[Marie Street] I strongly support the proposed deletion of this area from the Boronia MAC and the replacement of its current GR24 / DDO7 combination with NR21 / DDO1. The change will restore consistency with the rest of this precinct of predominantly 1,000+ m ² lots. I support the concept of concentrating increased development in the valley to the west rather than encouraging it on this green, leafy ridge. My grounds relate to amenity, the environment, landscape values and the traffic bottleneck that already exists at the northern end of Marie St. [21]	No changes recommended	No changes recommended Refer submission to panel	Support is noted --
23							
24							

	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning					Officers response
	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2							
3	Amenity						
	[Heritage]	Yes, seeks change to amendment	No	do not support the deletion of the "unique heritage of the centre will be recognised including buildings" clause as this will diminish the historical markers within the community and the character of the neighbourhood. Heritage overlays should be strengthened, not undermined [23]	No changes recommended	No changes recommended Refer submission to panel	There is currently no Heritage Overlay in Boronia. No Heritage Overlay is proposed. As such, the mention of 'unique heritage of the centre' does not concretely refer to anything, does not have any statutory support, as well as being ambiguous and misleading. This is currently part of the vision component of the policy at Clause 21.10-3, noting that this whole content will no longer exist in the future "planning policy framework" once the Knox Planning Scheme has been translated into the new State Government framework. As such, this is purely administrative in the Scheme and has no force. The Boronia Renewal Strategy helps clarify by mentioning buildings of interest for advocacy and consideration by developers in an informative matter but no protection status is imposed. The Strategy does stipulate that there are limited landmark buildings and no heritage buildings (5.1.1). It further identifies the Dandenong backdrop as part of the character, and the proposed vistas, colour and materials for future development are accessing to this character. --
4							
	[Infrastructure] [Amenity]	No	No	Sewage increase, waste water increase, pollution increase, carbon monoxide increase. Pollution is stifling walking down Boronia Rd to valley shops! 4 lanes-Boronia Rd, 4 lanes Dorset rd. High rise apartments in proposed new precinct will cause pollution to gather around buildings, and the smell will be vile on days with no wind, because of the car congestion on the roads. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted The maximum level of development proposed for Boronia would not result in such noticeable increase. --
5							
	[Amenity]	No	No	redevelopment will generate will also bring an abundance of noise, traffic and pollution in the foothills [07]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 5 --
6							
	[Amenity]	No	Yes, seeks change to the Strategy	centre re-development needs to be an Environmentally Sustainable City, for all People and the Natural Environment, Reducing Gas Emissions into the atmosphere. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Strategy and its amendment aims to increase the level of sustainability for the future. --
7							
	[Amenity]	No	No	sound of the Dorset rd traffic at its current volume is loud and continual which impacts on the lives of those that reside either side and especially on the upper heights as the noise travels, especially at night The sound of the Dorset rd traffic at its current volume is loud and continual which impacts on the lives of those that reside either side and especially on the upper heights as the noise travels, especially at night, increase traffic volume in the area will only make this worse. [28]	No changes recommended	No changes recommended Refer submission to panel	The proposed DDO includes components for development in proximity to the rail corridor and arterial road and address noise issues. As for other residences elsewhere in the municipality, the proximity to these corridors means they are a known factor and owners can take actions to soundproof their assets. The existence of the Activity Centre and development within it will not be a factor that further exacerbates a situation that already exists. --
8							
	[Amenity]	No	No	noise - at the moment so peaceful and quite with close neighbours that peace is gone also with the extra cars going up and down [36]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy being a 20 years vision will not have significant effect on this. --
9							
	[Amenity]	No	Yes, seeks change to the Strategy	Consideration needs to be given that people do not want to sit where there are fumes from passing vehicles. Outdoor Café areas and seats could be positioned where there is not a high concentration of vehicle exhaust. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted This is particularly a matter for café operator based on where they locate their business and their outdoor dining. The Strategy focuses on promoting outdoor dining in adequate areas that are not adjoining the major arterial. --
10							
	[Amenity]	No	No	the importance of sunlight, having outdoor space and air flow, but this is not something that is prioritized in new build apartments/ townhouses. [87]	No changes recommended	No changes recommended Refer submission to panel	Access to amenity is a key consideration when considering any new development and in particular residential development. This includes the standard ResCode provision at Clause 55 as well as those for apartment developments at Clause 58 of the Knox Planning Scheme. --
11							
	[Amenity]	No	No	It would also help to keep noise and light pollution to a minimum which could effect poorly on people, bird and wildlife in our suburb, if too much. [13]	No changes recommended	No changes recommended Refer submission to panel	Noted. --
12							
	[General character] [Amenity]	No	No	[Referring to the density and height resulting in blight] mention the lack of sunshine and light [68]	No changes recommended	No changes recommended Refer submission to panel	Noted This would not have a noticeable effect. --
13							
	[Density] [Amenity]	No	No	turning Knox into a Richmond. Soon many will have little daylight because of the High [03]	No changes recommended	No changes recommended Refer submission to panel	Noted The overshadowing is part of a consideration of these controls as well as future development assessment which makes sure there is no reduction of amenity resulting in perpetual shadow. --
14							

	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning				Officers response	
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
15	[Density] [Amenity]	No	No	[Density will] will further decrease safety, create wind tunnels, increase traffic levels, and pack our trains even tighter [57]	No changes recommended	No changes recommended	Noted --
16	[Design]	No	Yes, seeks change to the Strategy	Provide environmentally sustainable legislated, regulated building construction, of buildings and apartments, no water leaks or cracked concrete, or flammable building material. And appropriate gardens for pollution removal(certain trees help remove pollution). [04]	No changes recommended	Refer submission to panel	Noted. Refer to line 24 under "Height" tab --
17	[Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	9) Apartment buildings must not be painted shades of purple very ugly colour. Buildings must blend with the natural colour of the Dandenong Mountain Trees. [04]	Section 5.6 Inclusion of an additional preferred future outcomes in relation to cladding materials and colours and for vertical greening. Section 5.7 Inclusion of additional actions to prepare a material and colour schedule guidelines to provide direction for developers and statutory functions guidance on details built form controls and also for vertical greening.	No changes recommended Refer submission to panel	Agreed. The proposed DDO10 includes the following Design Standard: 'The development utilises colours, materials and finishes inspired by the natural environment of the Dandenong Foothills to provide visual interest between levels.' Also refer to line 24 under "height" tab Included additional content in the Strategy to ensure additional investigative work is realised to provide adequate guidance in that regard --
18	[Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Preference for] Balconies to be protected (covered) vs unprotected [picture] [16]	No changes recommended	No changes recommended Refer submission to panel	Noted, this matter is addressed by statutory planning and ResCode with the understanding that balconies may need to be considered as open space and not necessarily under cover. This is left to the design and proposal. --
19	[Design]	No	Yes, seeks change to the Strategy	[From picture sent] Ugly, rainmarked, unprotected balconies, lack of green space, Chandler Rd, slum of future Attractive, enjoyable to live in, long-term value? Addition to the community? [comments about building quality, construction quality, design quality, Amenity, internal amenity, housing quality, desire] [16]	No changes recommended	No changes recommended Refer submission to panel	Noted, the various Design Objectives, Building Requirements and Design Standard contained within the proposed DDO10 seek to ensure better designed developments occur within Boronia. Particularly with an increase in quality outcome. --
20	[Design]	No	Yes, seeks change to the Strategy	Roof gardens [45]	No changes recommended	No changes recommended Refer submission to panel	Noted. Refer to line 24 under "Height" tab The Strategy incorporates preferred future outcomes that identifies roof gardens and green walls as part of the future green and leafy image of Boronia. This is reflected in the amendment by encouraging greater sustainability of future development. --
21	[Design] [Character]	No	No	associated development could showcase the uniqueness of Boronia and its position relative to its natural surroundings [14]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
22	[Design] [Vegetation] [Process]	No	Yes, seeks change to the Strategy	I'd love to see this expanded to saving green spaces like 40 Mount View Road as community space. This may help people understand the importance of building up the central area to then save other areas for nature. More thought/information about the guidelines for the types of properties built (apartments/townhouse) would be of interest. [87]	No changes recommended	No changes recommended Refer submission to panel	Noted. Yes, the Renewal Strategy is seeking to appropriately balance the need to accommodate additional residents and jobs within the Activity Centre, while also ensuring the surrounding residential areas retain their valued character. Some level of built form change is inevitable and this Strategy is primarily encouraging it to occur within the Activity Centre, to protect the surrounding Knox Neighbourhood and Foothills areas. --

	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
23	[Character] [Support] [Design] [Controls]	No	No	[Referring to the MAC] The entire precinct is highly disjointed and does not represent a destination for anything other than a brief stop for necessities. Some of the key points in the renewal strategy that are paramount are: -The redevelopment of the train station and surrounds, especially to make the train station the anchor and focal point rather than an afterthought at the back of everything. -Consolidation of properties to create more substantial developments and reduce disjointed street frontages. [67]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
24	[Character] [Support] [Design] [Controls]	No	No	generally supportive of the Renewal Strategy in terms of projected focus on investment into the Boronia Activity Centre, focussed around the railway station. This is the right focus and policy for where additional local housing and business investment should occur. [83]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
25	[Character] [Vegetation] [Density]	No	No	there has been a glaring loss of 1 house/trees and erection of at least 6 dwellings 2-3 stories high and no trees on the block [26]	No changes recommended	No changes recommended Refer submission to panel	The proposed policy and controls do provide level of guidance for vegetation planting and existing tree protections. --
26	[Character] [Vegetation]	No	No	how special this area is, the links with nature and the properties in your own foothills zone and the desires of many local residents and not allow this site to become just another monument to poor planning, overdevelopment, bland building design, hard surfaces and an opportunity lost. [14]	No changes recommended	No changes recommended Refer submission to panel	The proposed planning provisions are accounting for the matters raised by providing guidance for building designs, articulation, materials, colours, sustainability, landscaping, percolation. --
27	[Character] [Crime]	No	No	identity of Boronia, aesthetics and concerns about graffiti in the Boronia Renewal Strategy 2021 document Many shops around the area resemble shopfronts that existed in the 1970s – 1980s era. The area has developed to rely heavily on cars and to dedicate spaces for car usage, which discourages foot traffic. [18]	No changes recommended	No changes recommended Refer submission to panel	Noted, which is the reason why the proposal aims strongly towards a change of character to bring Boronia into the 21st century and as a less car dependent city. The policy reflects an approach to favour active frontages and encourage foot traffic throughout the centre. --
28	[Amenity] [Vegetation]	No	No	concerned with some of the planning amendments and the impact this will have the natural amenities of the commercial area and surrounding residential areas, particularly the Foothills area. [23]	Refer to line 64	No changes recommended Refer submission to panel	Noted Refer to line 30 --
29	[Character]	No	No	Boronia is in desperate need of a facelift with it having no street appeal whilst travelling on either Boronia or Dorset roads. [27]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
30	[Character] [Vegetation]	No	No	because of the beautiful parks, forests and hills surrounding it. I am deeply concerned that building 10 story apartment blocks will be the end of the natural environment as overpopulation, concrete and cars destroy the area. [40]	No changes recommended	No changes recommended Refer submission to panel	Noted the development of one site would not have direct impact to the surrounding in that regard. The Dandenong National Park would remain. --
31	[Design] [Process]	No	No	going to learn from overseas mistakes: and not overdevelop; and only allow high quality and attractive construction [16]	No changes recommended	No changes recommended Refer submission to panel	Noted The proposed controls do set the bar for developer to improve building design quality. --
32	[Character]	No	No	understand the urgent need for more housing in Australia, and in that respect I'd like to register my support for the creation of mixed use zoning (commercial and residential together) in central Boronia, to aid with this, and allow the utilisation of disused commercial space, especially as more people work at home. [16]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
33	[Density] [Character]	No	No	I am all for progress, just when it's carefully planned. There is no point just adding residential and commercial spaces that are neither high quality, attractive, nor enjoyable for the habitants, and whilst ignoring our very reasons for being; to make the most of life, and also enjoy nature, and beauty. Buildings such as these lose their value and become the slums of the future, and attract a similar quality of people. [48]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --

	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
34	[Character]	No	No	Disjointed use of land and a lack of future development When one seeks for approval for a type of business, Knox City Council will assess the use of a particular premise based on the regulations, available car spaces, and relevant building and planning permits. However, as council have been looking at approving the type of use of a premise on a caseby- case situation, you now have a situation where restaurants, dining spaces, retail and office spaces and social activity centres have been scattered all over the place in Boronia. For example, compare Boronia with Ringwood. Dorset Road has shops of a wide range of purposes with no common theme [18]	No changes recommended	No changes recommended Refer submission to panel	Noted It is important to note that Council does not necessarily has the power to review all land uses in the Commercial 1 Zone, particularly where these uses are 'as of right' and do not trigger a permit for Council to assess. This is the case with most retail and as such, the location of these venues will be dependent on ownership and leasing availability. The Strategy does promote the clustering of use (such as food, hospitality, health, nightlife etc) in certain area. This will particularly become effective when a site is redeveloped and Council can comment on the construction of the site. Otherwise the strategy will give developers/owners a perception of what is desirable and be able to consider this in their own strategy. This is different when a landowner owns a large parcel (such as a mall) and the strategy of Council can have a direct influence on the marketing and site management strategy of the operator. Sites such as Boronia Junction could have that benefit. --
35	[Character] [Design]	No	No	People saw the need for bringing life into the core. They also saw the need for high density development as the means to achieve this. Commercial at the ground level, residential above intention was for development to be lean and green: allow setbacks around apartments and require canopy trees to soften the look of buildings, even in the core [30]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
36	[Character]	No	No	is appalling and totally destroys the character of Boronia. Boronia has the least open space of any Knox suburb, and the plan drastically reduces this open space, some of which is car park space. [31]	No changes recommended	No changes recommended Refer submission to panel	There is no evidence to the effect that Boronia has the least open space of any Knox suburbs, Chandler Park, Genista Park, Tormore Reserve, amongst other parks outside the activity centre tell otherwise. A car park cannot be considered as open space, unless it would be converted into public open space. Most of the car parks in Boronia are private land. --
37	[Open Space] [Character]	No	No	currently the Safeway car park, and also multi-storey development on the car park open space at Boronia Village and most of Dorset Square. It is only car park, but it is open space in a part of Knox with little open space. [31]	No changes recommended	No changes recommended Refer submission to panel	The car parks in question are private land, not public open space. --
38	[Character]	No	No	leafy green suburb slowly being destroyed. Two story shoe boxes that take up every square metre of the block, with rooms that only a midget would find spacious. Garages full of storage matter that force cars to park in the street. Multitudes of bins. [03]	Section 1.2 Additional paragraph to provide clarity on what the Knox Housing Strategy identifies for Activity Centre. Section 5.1.2 Additional paragraph to provide clarity that the suburb is protected by growth being directed within the Activity Centre.	Consider redrafting the proposed DDO10 built form and facades at Clause 2.3-2 to include the following additional guideline: "The development provides minimum 3 metres residential floor-to-floor height above a minimum 4.5 metres commercial floor-to-floor height." Refer submission to panel	Noted The proposed controls do include application requirements to address waste/recycling. Additionally, the objectives of the proposed DDO10 and Boronia policy aims to provide increased sustainable design, which includes internal amenity. The background documents to the Boronia Reneral Strategy does specifically mention that sustainable internal space is best addressed to adequate floor to ceiling height (in this case with floor to floor height having been considered in the assessment of the overall height for Boronia). It is considered that reinstating these floor to floor space as a guideline to the proposed DDO10 would provide support to ensure apartments are more sustainable and spacious. The Strategy will help concentrate growth close to services, where there is less reliance on cars and which will help protect the green and leafy aspect of Boronia as a suburb by not letting development pressure occur in the rest of the suburb which is primarily foothills/green and leafy. Boronia is both a suburb and an activity centre, the suburb component will be protected and the activity centre will still include landscaping requirements, appropriate to its precinct statement. The Knox Housing Strategy 2015 has already identified activity centres as the location to accommodate growth and this Strategy aligns with those aspirations that are adopted and have been subject to extensive public consultation at the time. --

	A	B	C	D	E	F	G
	[65 entries]	Theme: Urban Planning					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2							
39	[Policy]	No	No	Also, what exactly is the passive surveillance? There is a big difference between safety and using extra cameras for fines and control. Do I trust the government to have our best interests at heart? [33]	No changes recommended	No changes recommended Refer submission to panel	Passive surveillance is the design of building incorporating visual interaction with the street frontage or public space by avoiding blank walls, 'bunkerisation' of properties, and by providing windows and balconies to create visual 'surveillance'/viewlines from residents, shopkeepers to know what is happening on the street. It aims at crime prevention through design by avoiding dead public space that would create unsafe areas or allow people to act nefariously away from the public eyes such as what is currently found in Boronia. The opposite of this approach would be a reliance on cameras requiring more involvement from a distrustful government, as such passive surveillance addresses the submitter's concern. --
40	[Support] [Policy] [Process]	No	No	implement the 20 minute-neighborhood where people have access to local shops, schools, parks, jobs and a variety of community services within 20 minutes of their home. This would help to incentivise people to access services in-person rather than remotely. The effects of the urban planning would also extend into people's lives. These can include improving their quality of life, increase physical activity and therefore promote better health outcomes. Put together, it would enhance the sense of community solidarity which seems to be absent as a remnant from the COVID pandemic. [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
41	[Process] [Controls]	No	No	The current and proposed zoning needs to be reviewed because the people who actually live in Boronia do not support it, see right through all the sales talk and do not want our town turned into a ghetto. [57]	No changes recommended	No changes recommended Refer submission to panel	Noted. The Strategy aims at addressing growth and design for what Boronia will look like in 2040, by moving away from any ghettoisation trend, including addressing the needs of future residents. Just like residents of Boronia in 1980s probably did not support what was meant for the residents of 2023. --
42	[Process] [Controls]	No	No	[Boronia Junction] a planning permit for any improvements or redevelopment of the Subject Land will also be more expensive and time consuming given the extensive application requirements and decision guidelines associated with assessment of the application. (c) The new decision guidelines proposed by DDO10 also create uncertainty for planning permit applicants as matters relating to landscaping, traffic management, acoustics, environmental sustainability and waste and recycling management must be to the satisfaction of the Responsible Authority rather than specific requirements or objectives being specified [20]	No changes recommended	No changes recommended Refer submission to panel	Noted. This is more a statutory planning consideration than one of urban design. However, we appreciate that a more detailed DDO can add complexity to an application we also note that the increased height provisions also encourage more involved developments, with greater yield potential and design challenges to appropriately be resolved. While the discretion afforded by the 'to RA satisfaction' we consider this should foster a more collaborative and merits based approach to design and planning assessment to occur between applicants and Council and ultimately result in better design solutions and development outcomes. --
43	[Process] [Controls]	Yes, seeks change to amendment	No	[Boronia Junction] No support for minor upgrades to Subject Land (a) DDO10 and Clause 21.10-3 appear to only support an 'all in' approach to redevelopment to create high-density, mixed-use spaces and do not appear to allow for minor updates or upgrades to existing buildings on the Subject Land and surrounding areas. (b) For example, Clause 21.10-3 aims to discourage perceived under development of land and support development in line with the preferred precinct character which suggests minor development or upgrades to existing buildings on the Subject Land will not be supported. (c) The objective of Clause 21.10-3 to plan for improved pedestrian networks together with the imposition of the proposed east-west pedestrian link on the Subject Land further suggests that minor development on the Subject Land will not be supported. (d) Additionally, the extensive application requirements and decision guidelines assume that any planning permit applications lodged will be a major step towards fulfilling implementation of the Renewal Strategy and do not account for applications to complete minor works or upgrades. (e) The inability to make modest improvements to the Subject Land and/or surrounding areas may negatively impact the attractiveness of the shopping centre on the Subject Land for patrons and tenants, and is likely to reduce the profitability of the shopping centre. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted. Again, this is more a statutory planning consideration than one of urban design. However, we do appreciate the concern and would agree that the proposed DDO10 does clearly seek to encourage the 'full' renewal of Boronia and does not readily allow for more incremental (minor works) to occur, which would also enhance the existing condition. --

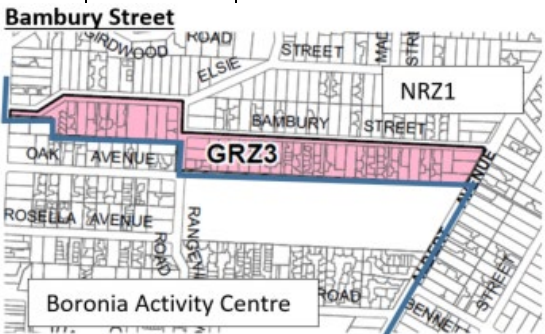
	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
44	[Process] [Controls] [Pedestrian]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Boronia Junction] Failure to consider encumbrances on Subject Land (a) DDO10 and the Renewal Strategy fail to take into consideration the impediments to redevelopment posed by the numerous encumbrances on the Subject Land and existing railway infrastructure. (b) Significant building works (and particularly works associated with building foundations to support additional storeys or basement car parks) may not be possible given the location of the railway tunnel, numerous encumbrances on the Subject Land, the section 173 Agreement governing the Subject Land prohibiting works without prior consent of Victorian Rail Track and the Victorian Rail Track reserve on the Subject Land. (c) Consents from numerous parties including but not limited to Victorian Rail Track, the Responsible Authority, water authority and electricity supplier would likely be required in respect of any future redevelopment. (d) Accordingly, the Owner contends that the high-density, mixed commercial and residential use proposed in DDO10 and the Renewal Strategy is unrealistic and unlikely to be approved by the numerous parties benefited by the encumbrances (particularly Victorian Rail Track). [20]	No changes recommended	No changes recommended Refer submission to panel	Noted. The Boronia Junction land parcel a key site within Boronia and is also a particularly complex property and we are well aware of the rail infrastructure beneath a portion of the site. The Renewal Strategy seeks to encourage future redevelopment and renewal of the site to its highest and best use. It does not seek to further constrain the site's potential. Any site specific and existing encumbrances on the site will need to be considered in tandem with the Planning Scheme at the time of any future development application. Given the land's important 'anchor' location within the core of Boronia, the Council would seek to work proactively with the landowner to formulate and realise any appropriate future development/s. --
45	[Process] [VicTrack]	No	No	Failure to consult with Public Transport Victoria and Victorian Rail Track (a) The Explanatory Report in respect of the Amendment does not indicate if Public Transport Victoria or Victorian Rail Track were consulted to assess the impact the proposed Amendment may have on the existing railway tunnel or future works planned for the railway tunnel and Boronia Train Station. (b) Given the significant limitations on building works imposed by encumbrances on the Subject Land associated with the existing railway infrastructure, input from Public Transport Victoria and Victorian Railway Track are essential when considering the development potential of the Subject Land and surrounding areas. (c) Future works to the railway tunnel and Boronia Train Station and the specific requirements and needs of Public Transport Victoria and Victorian Rail Track could have significant implications on the development potential for the Subject Land. [20]	No changes recommended	No changes recommended Refer submission to panel	The proposal has been referred to VicTrack whom have no objected. VicTrack and the Department of Transport were also consulted during the drafting of the Boronia Renewal Strategy and in discussion related to the Train Station Precinct Redevelopment Concept Plan identified as a Big Move Project as part of the Boronia Renewal Strategy. These inputs have been considere in the preparation of the strategy and the amendment, with a preliminary indication that development above the rail corridor is achievable subject to applicable engineering solutions. VicTrack will be a stakeholder in the detailed design of any future buildings as per the agreements/covenants registered on the site. --
46	[Flood] [Process] [Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Failure to consider flooding issues (a) DDO10, the Renewal Strategy and Clause 21.10-3 fail to consider the impact of flooding on future redevelopment within the MAC. (b) The Owner instructs that the Responsible Authority has previously expressed major concerns in relation to building basement car parking on the Subject Land and in surrounding areas due to flooding issues in the area, but the issue of flooding is not mentioned in DDO10, the Renewal Strategy or Clause 21.10-3. (c) Accordingly, the Amendment does not propose any strategies or planning controls (such as introducing LSO or BSO) as to reduce the impact of flooding where redevelopment occurs. [20]	No changes recommended The Boronia Park Masterplan Big Move Project will highlight the need to address surface flow and detention capacity of Boronia Park. This will notably include actions to review the location of Progress Hall within the park which, if necessary, could improve surface flow from Boronia Road and revalorise Progress Hall elsewhere in the park. Strategy sufficiently address this.	No changes recommended Refer submission to panel	Melbourne Water is responsible to the management of flood overlays in Melbourne and no such overlays has been introduced nor requested by Melbourne Water. Should such overlay be introduced, they will simply add an additional layer of guidance for a developer to consider as part of their design. The strategy has considered the management of surface flow which currently relies on the Boronia Park Retardation Basin. The surface flow paths in the vicinity of the site forms part of consideration for the developer to consider as part of its site and what can be achieved or engineered. The opportunity for the strategy to highlight the option to relocate Progress Hall within Boronia Park to provide an unimpeded surface flow way from the north to Boronia Park Retention Basin can be considered. --
47	[Process] [Density] [Character]	No	Yes, seeks change to the Strategy	[Boronia Junction] The policy in the Renewal Strategy for high-density, mixed-use infrastructure on the Subject Land and in surrounding areas will fundamentally change the existing suburban character of the area. (c) Higher density development and in particular the move towards encouraging a night economy within the MAC may have a detrimental impact on noise to existing and future residential accommodation within the MAC. [20]	No changes recommended	No changes recommended Refer submission to panel	Broadening the economic activity within Boronia is a positive outcome, this includes encouraging increased night time activity within the commercial core area of the Activity Centre. Subject to appropriate design and acoustic considerations at the development application stage night time operation and future residents can coexist within an Activity Centre context. Noted, the change in the existing character is exactly the aim of the Boronia Renewal Strategy and its amendment, to progress and plan the Boronia Major Activity Centre for the future. The proposed controls, decision guidelines and application requirements aim to manage these future impacts ahead of time. --

	A	B	C	D	E	F	G
1	[65 entries]	Theme: Urban Planning				Officers response	
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
48	[Process] [Controls]	Yes, seeks change to amendment	No	[Request] 4.1 In the alternative, the Owner contends that significant changes are required to the Amendment to: (a) significantly pare back the extensive building and works requirements and design requirements to allow greater diversity of redevelopment which is of an appropriate economical and environmental scale considering the existing character of the area; [20]	No changes recommended	No changes recommended Refer submission to panel	This is more a Statutory Planning drafting of planning provisions consideration. The application requirements are aimed to progress the Major Activity Centre into the future and adequately address the potential detrimental impact the submitter raised before they become a problem. The application requirements are meant to apply the vision for Boronia for 2040 and transform the character while addressing any detrimental impacts whether current or as a result of that future character. --
49	[Process] [Controls]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (b) reconsider reducing the maximum heights proposed in DDO10 in respect of the Subject Land and surrounding land given the impediments to redevelopment posed by encumbrances on the Subject Land and existing railway infrastructure; [20]	No changes recommended	No changes recommended Refer submission to panel	The DDO10 proposed a maximum height limit, not a minimum requirement. Should the landowner (in the future) seek a development of a lesser height it can and any such application would be assessed on its merits against the Planning Scheme. Surely, allowing up to 10 storeys allows greater flexibility and opportunity for a future development to overcome the site's existing conditions and realise an optimal outcome. A key concern would be that a future development on this key site could represent an under development of the land. The impediment caused by the railway tunnel forms part of the context to be considered by the designer to address and determine the engineering solutions and what can and can't be technically achieved for the site within the framework of the DDO10, noting that the DDO10 identifies the mandatory maximum. This provides greater clarity to the developer and designer on the potential and limitation with the opportunity to design within the maximum heights proposed and in consideration of the encumbrances on the land. The proposal has been referred to ViTrack whom have no objected. --
50	[Process] [Controls]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (c) account for the impact of flooding in the area, which may include introducing planning controls such as LSIO or SBO in affected areas; [20]	No changes recommended	No changes recommended Refer submission to panel	There are no current flooding overlays identified that affect the Boronia Junction. The analysis and consultation on the strategy has not identified any flooding issues that would prohibit development. It is also noted that Melbourne Water has not objected to the proposed amendment. Any potential flood mapping and any updating of flood overlays into the Knox Planning Scheme, if arising in the future, would include provisions to guide the design response including raising floor levels in affected areas. Additionally, overland flows can still be addressed in way of WSUD and other significant integrated stormwater management through the design of buildings. The Knox Planning Scheme already includes policy to that effect (Clause 21.09) --
51	[Land use] [Process]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (d) remove the mandate for mixed commercial and residential use of the Subject Land and surrounding areas; [20]	No changes recommended	No changes recommended Refer submission to panel	We are not aware of a mandate within the proposed DDO10 which requires a development to comprise a mix of commercial and residential uses. The land use configuration is up to the applicant, provided it accords with the site's zoning provisions. The proposed policy supports mixed-use development with either residential or other business functions (e.g. offices, hospitality) above active frontage commercial at ground level. It does not oblige the integration of residential components but highlights its preference as a consideration in close proximity to transport nodes. It is noted that this is not a departure from the intent highlighted in the Boronia Structure Plan 2006 and that this strategy has simply been accentuated. --
52	[Process] [Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (e) remove the mandate for car parking areas to be moved to the rear of sites or to basement or upper levels of buildings; [20]	No changes recommended	No changes recommended Refer submission to panel	We are not aware of a mandate within the proposed DDO10 which requires car parking provision to only be permitted to the rear of sites, in basement/s or at upper levels. The proposed policy includes a guidance supporting the location of car parks at the rear, underground, or at upper level to conceal car parks, reducing its dominance on the public realm and align the Boronia Major Activity Centre towards the vision of a centre that is more urban and sympathetic to pedestrian and cyclist movements. This is a key outcome for the Boronia Renewal Strategy. --

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1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
53	[Process] [Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (f) remove the proscriptive pedestrian links and public realm nodes from the Subject Land and allow greater latitude for future developers of the Subject Land to build in appropriate pedestrian links and public spaces which are accommodated by any proposed redevelopment; [20]	No changes recommended	No changes recommended Refer submission to panel	The 'New laneway/arcade' provision contained within Map 5 of the proposed DDO10 are intended to be indicative only and seek to create a more permeable network across Boronia. The location and alignment of indicated links are not mandatory and their appropriate is to be assessed under the Decision guidelines, as to whether the 'new pedestrian linkages and laneways are logical, viable, and the quality of such connections achieves straight pedestrian sightlines and adequate light access and landscaping'. Therefore, it is intended for latitude to be afforded in respect of assessing new links. They also include some links that were identified in the Boronia Structure Plan 2006 and not delivered as part of this plan. The links in the Strategy and its amendment provides an indication of centre wide connectivity that can be integrated as part of any future design to ensure a development responds to its surrounding. It provides clarity as to outcomes. --
54	[Process]	Yes, seeks change to amendment	No	[Boronia Junction] uncertainty created by the new decision guidelines regarding assessment of planning permit applications [20]	No changes recommended	No changes recommended Refer submission to panel	The decision guidelines included in the proposed DDO10 are clearer than previous controls applying in Boronia and provide clarity as guidance for planners to assess applications and for designers to make sure they address what are the preferred outcomes. --
55	[Process]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Request - Boronia Junction] (g) clarify if pedestrian links and public spaces are to be subject to an easement or surrender of land to the relevant authority, and whether compensation is available for loss of amenity of the land; [20]	No changes recommended	No changes recommended Refer submission to panel	Such ownership and future access arrangements will be discussed, assessed and negotiated at the application stage. It is intended for new links to be publicly accessible and ideally accessible 24/7. However, depending on the specific nature of a development and any new link, the most appropriate ownership, access and management arrangement will be determined. --
56	[Process]	Yes, seeks change to amendment	No	[Request - Boronia Junction] h) reduce the supporting documentation required to accompany planning permit applications to reduce the expense and timeframe for submission and assessment; [20]	No changes recommended	No changes recommended Refer submission to panel	This is more a Statutory Planning drafting of planning provisions consideration. The supporting documents are deemed adequate to ensure objectives are achieved and that Boronia progresses into the 21st Century. The application requirements are noted 'as applicable' depending on the nature of the application. --
57	[Process]	Yes, seeks change to amendment	No	[Request - Boronia Junction] i) provide clearer and more objective decision guidelines on matters concerning landscaping, traffic management, acoustics, environmental sustainability and waste and recycling management; and [20]	No changes recommended	No changes recommended Refer submission to panel	We consider this to be more a Statutory Planning drafting of planning provisions consideration. However, we note that given these Decision guidelines are intended to apply to a broad range of development applications across the Boronia Activity Centre, by their very nature they need to be broad. The Decision guidelines are meant to help achieve the objectives for the Centre --
58	[Process]	Yes, seeks change to amendment	No	[Request - Boronia Junction] (j) include separate and less stringent application requirements and decision guidelines applicable to applications to undertake minor works and upgrades [20]	No changes recommended	No changes recommended Refer submission to panel	This is more a Statutory Planning drafting of planning provisions consideration. However, we note that section 2.2 of the proposed DDO10 contains a section that outlines Buildings and works for which no permit is required and this includes external alterations and other minor works and upgrades. Application requirements that are not relevant to the nature of the proposed works would not form part of an application. The DDO10 includes the relevant heading noting "as appropriate" to both the application requirements and the decision guidelines, meaning that discretion can be applied by officers. --
59	[Process]	Yes, seeks change to amendment	No	do not support the deletion of the "apply the Design and Development Overlay and the Development Plan Overlay to protect natural values where required as part of the desired built form outcomes" clause. Natural values are to be enhanced and protected, not diminished to suit developers' wants. [23]	No changes recommended	No changes recommended Refer submission to panel	The deletion of the DDO1 and 2 only applies to the sites marked to be incorporated as part of the Activity Centre to avoid conflicting policies between the Activity Centre aspirations and that of the Dandenong Foothills. This line being removed is purely administrative with no regulatory position and the Victorian Planning Provisions are doing away with this section of the Scheme. --

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1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
60	[Process]	Yes, seeks change to amendment	No	do not support the areas noted in Knox C192knox 003d-sloMap03 Exhibition Gazetted.pdf being deleted from the "Significant Landscape Overlay" as this forms an intrusion into the Foothills Policy and allows for inappropriate development in the Foothills area (namely between Allandale Road and Albert Avenue). [23]	No changes recommended	No changes recommended Refer submission to panel	The SLO effects components and objectives of the Foothills policy. The removal of the SLO on Allandale Road applies to one single lot currently within the Activity Centre boundary. This lot remains within the Activity Centre and the deletion of the SLO ensures there is no confusion in the intent of the policies between the foothills and the activity centre. It effectively reinforces either policies by avoiding contradicting objectives. The same logic applies to extension of the Boronia MAC on the south side to include Albert Avenue. The expansion of the boundary is primarily informed by the walkable catchment from the Train Station. The area was assessed to determine whether it would be better remain untouched within the foothills but its specific character: tucked between Dorset Road and the train line with sites prone for redevelopment showcased a different setting from the full fledge foothills character. --
61	[Process] [Policy] [Views]	No	No	The plan claims to support the State Planning Policy Framework: • Clause 12.05-25 Landscapes – by ensuring significant landscape and opens spaces character are recognised for their aesthetic and amenity value, and that recognised vista points to the Dandenong Ranges National Park protected adequately. • Clause 15 Built environment and heritage – by implementing controls and strategies promoting excellence, sustainable, and quality design, with the protection of important vistas recognised, and which ultimately delivers a functional urban character in term of land uses, amenity, building fabric, and public realm. But, the view from Tormore Reserve may well allow the top of the hills to be seen, but the view from Boronia Park as marked on Map 3 to Schedule 10 to Clause 43.02 will be the rear of a 31.5m block at the Boronia Road / Dorset Road intersection, rather than Mt Dandenong. Map 3 to Schedule 10 to Clause 43.02 also indicates 31.5m construction on Maguire Park, currently the Safeway car park, and also multi-storey development on the car park open space at Boronia Village and most of Dorset Square. It is only car park, but it is open space in a part of Knox with little open space. These proposals pay lip service to considerations of the "a pleasant, efficient and safe working, living and recreational environment". It seems that the intention of these proposals is primarily to turn Boronia into a high density housing site. [31]	No changes recommended	No changes recommended Refer submission to panel	Three key views have been identified, one from Tormore Reserve, one from Boronia Road - looking toward east and another from Boronia Park. Views from these three locations combine to impact the majority of the Boronia Activity Centre and the heights proposed have been devised to maintain views towards the Dandenong Ranges. The Built Form report comprises a 3D terrain and built form massing model which was used to formulate the proposed maximum heights without impacting the views towards the Dandenong Ranges. The 'Safeway car park' and 'Boronia Village' are privately owned spaces and not public or parkland. It is therefore inappropriate to prevent development occurring on this land. --
62	[Process] [Density] [Design]	No	No	the Strategy provides for the increased residential space that Boronia on Knox needs, and outlines a plan for commercial areas to support this growth. I believe this achieves a better balance between the higher-density, amenable, walkable neighborhoods that are needed to support our growing population, while still respecting a balance beyond the major activity centre into lower-density areas. This kind of Strategy is needed right across Melbourne, particularly in Knox - and Boronia's major transport link make it an optimal activity centre for the planning amendments proposed. [50]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
63	[Process] [General Character]	No	No	Unfortunately, with these developments many residents have already lost their view of the Dandenongs!! Under the heading Why? I am puzzled with the following: And there is a need to: accommodate residential growth within walking distance to services as a mean to reduce pressure on other residential areas in Knox Precinct 5 is proposed as the main residential area to support housing growth within 800 metres walking distance from the Boronia Train Station. The precinct surrounds the core commercial area, Genista Park, Tormore Reserve and Boronia Park. May I enquire what is at present in this commercial area? [26]	No changes recommended	No changes recommended Refer submission to panel	The commercial areas marked as Precinct 1, are formed by the main shopping areas in Boronia being Boronia Village, Boronia Junction and Dorset Square. --
64	[General character]	No	No	Boronia is an area with significant local indigenous flora and fauna and green and leafy surround. Boronia and the foothills form a natural backdrop to Melbourne. Boronia cannot become a concrete and glass suburb – that is contrary to its natural surrounds. [23]	Section 5.1.2 Additional statement to provide a clearer statement that addressing growth within the activity centre will help safeguard the foothills and its natural backdrop in line with the submitters aspiration.	No changes recommended Refer submission to panel	Areas of significant flora and fauna remain protected by the concentration of growth within the existing activity centre close to services and transport nodes. This aligns with current policy and intent to protect sites of biological significance and the foothills around the activity centre. Only the activity centre is affected by this proposal, not the suburb of Boronia. --

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1	[65 entries]	Theme: Urban Planning					Officers response
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
65	[Design] [Controls] [Vegetation]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Additional trees should also be incorporated into the design along the Dorset Road section of the planning as this is already a mish mash of architecture with little to no vegetation. Precinct 2 has little consideration for establishing significant trees and considering that it is noted in the proposal that it ""will act as a buffer between the core commercial area of Precinct 1 and the surrounding residential precincts"" more effort to green this area is needed." [28]	No changes recommended	No changes recommended Refer submission to panel	Noted. The proposed DDO10 seeks the provision of 6m wide 'Boulevard' setback along the Chandler Road and Boronia Road frontage and a 3m wide 'Garden' setback along the William Street, Rosella Avenue and Floriston Road frontages within Precinct 2. This front landscape condition is intended to provide space for landscape planting provision, including canopy trees visible from the public realm within Precinct 2. The inclusion of trees within Dorset Road would form part of Council's streetscape management as there is no setbacks to provide trees within private land in a dense commercial centre of the Commercial 1 Zone. The Strategy recognises (Section 7.2.6) the poor streetscape amenity of Dorset Road. Figure 8 of the Strategy does highlight the future creation of an urban boulevard through the addition of street trees as part of the streetscape. The further detail, format and delivery of such aspiration will be for future Council's project in collaboration with the Department of Transport, utilities, and the community. Such approach would be evaluated further through a Streetscape Master Plan for Boronia and be subject to specific community consultation at the time. --
66	[Precinct 5] [Character] [Density]	No	No	concerned about the continued increase in density in this area, particularly with regards to the side streets including Narcissus Avenue, Tulip Crescent, Pine Crescent and Woodvale Road. [...] Increasing the density of these streets will negatively impact the amenity of the occupiers of the existing properties, and make the streets feel like Prahran or Windsor instead of a residential location at the foothills of the Dandenong Ranges. [47]	No changes recommended	No changes recommended Refer submission to panel	Noted. Knox uses a parking management policy to investigate and manage the issues flowing from on-street parking. Consequently, matters can reported to Council's Traffic and Transport Team whom will investigate the current adequacy of each cases. It is also part of the planning permit application for all development to provide traffic generation and assessment report, if warranted mitigating measures would be implemented as part of the development, including developers contributions. --
67	[Precinct 5] [Character] [Density] [Open Space]	No	No	Precinct 5 should not just be 'an area that has a mix of apartments and townhouses with a height of up to three storeys'. What about the existing single dwellings in these streets? Is your proposal suggesting these simply won't exist anymore and every block could house 6+ townhouses at three stories high each? How disappointing that there does not even appear to consideration of this housing type in the proposal. I am supportive of additional open space proposed, however not at the compromise of allowing increased height to developers as an offset. [47]	No changes recommended	No changes recommended Refer submission to panel	The strategy does not force owners of single storey residences to vacate their property, nor restrict new development to be single storeys. The strategy and its amendment addresses properties that are seeking to be redeveloped when/if an owner chooses to do so. It is likely that when a property will be redeveloped, that it will be done at greater density but it is not required so. --
68	[Process]	No	No	Council should seriously take into consideration planning approvals for further removal of existing residences for multiple dwellings including high rise apartments which are detracting from the area and making it difficult for traffic. [53]	No changes recommended	No changes recommended Refer submission to panel	Noted. There is no planning approvals required for demolition or removal of existing residence and this is beyond the remit of Council. A demolition permit can be applied for by any landowners. An application for multiple dwellings can only consider the nature of the proposal against provisions that apply to the site and the nominated character. --
69							

	A	B	C	D	E	F
1	[14 entries]	Theme: Bambury Street		Officers response		
2	Submission Topic	Seeks change to the Amendment	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
3	[Zoning]	Yes, seeks change to amendment	middle of Bambury St to parallel with the Boronia K-12 School north boundary, and the rezoning of the south side of Bambury St from GR24 to GR23, rather than being returned to NRZ 1, the same as the northern side of Bambury St. I would prefer the south side of Bambury St to be rezoned NRZ1. [06]	N/A	No changes recommended Refer submission to Panel	NRZ was considered but ultimately the GR23 was chosen to be appropriate to maintain the local living neighbourhood character and utilise the current suite of drafted controls already in place in the Knox Planning Scheme. The area was already GR24 prior to this amendment, and it was decided to maintain the existing General Residential. The review of the activity centre boundary relied on a 800m walkability catchment from the train station. The Bambury area falls outside this catchment. Additionally, the area is affected by both the Foothills policy and the Activity Centre policy having incoherent outcomes. The preference has been given to maintaining the Foothills policy while also trying to reconnect the southern and northern side of Bambury. This resulted in the area being earmarked for removal from the Activity Centre. As the strategy and amendment focused on preparing policy for the Activity Centre, it didn't aim to address the future of Bambury and rather seek to apply the most effective/suitable control already existing in the Knox Planning Scheme. It is noted that the application of a new schedule to the NRZ would address the concerns raised by the submissions. It is recommended that further review of the appropriateness of the zone could be considered as part of the Knox Housing Strategy Review. -- Following panel's recommendations officers recommend the GR23 being relabelled into a NRZ8.
4						
5	[Height] [Zoning]	Yes, seeks change to amendment	11 metres equates to 3 storeys, a significant increase on the height of existing dwellings (currently 2 storeys), plus an over urbanisation of an area backing onto a K-12 school, causing significant over looking issues for the kindergarten and primary sections of the school. On the south side of Bambury St the greatest building height currently is just under 9 metres above the natural soil level at No 8 Bambury. Given that the discretionary height on the north side is 7.5 metres, with a maximum of 9 metres, it would seem reasonable to have the same on both sides of the street. [06]	N/A	No changes recommended Refer submission to Panel	Noted, refer to line 4 --

	A	B	C	D	E	F
1	[14 entries]	Theme: Bambury Street		Officers response		
2	Submission Topic	Seeks change to the Amendment	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
6	[Height] [Zoning] [Process]	Yes, seeks change to amendment	11 metres equates to three storeys, a significant increase on the height of existing dwellings (currently three storeys), plus an over urbanisation of an area backing onto a K-12 school, causing significant over-looking issues for the kindergarten and primary sections of the school south side of Bambury Street the greatest building height currently is just under 9 metres above the natural soil level at No 8 Bambury discretionary height on the north side is 7.5 metres, with a maximum of 9 metres, it would seem reasonable to have the same on both sides of the street sensitively designed and sited to sit below the dominant tree canopy height! Require development to remain below the tree canopy height to maintain the significant landscape character of the area and near and distant view lines. [15]	N/A	No changes recommended Refer submission to Panel	Noted, refer to line 4 --
7	[Height] [Character] [Zoning]	Yes, seeks change to amendment	south side of Bambury Street will transition from GR24 to GR23 and will retain the 11m/3-storey mandatory height limit. The north side of Bambury Street remains GR21 with a 9m/2-storey mandatory height limit. I believe the south side of Bambury Street should also have a 9m/2-storey mandatory height limit for the following reasons: 1. Implementing a 9m/2-storey height limit under C192knox will ensure a consistent maximum height of all buildings along the street and will contribute to a homogenous streetscape. 2. There have been numerous developed sites on the south side including townhouses and one apartment building but, so far, none have exceeded 9m in height. 3. The south side of Bambury Street is adjacent the Boronia K-12 college which comprises of mostly open spaces and a large setback to the school buildings. 4. It will prevent proposals for buildings to 11m height which may consist of a higher number of dwellings, and consequent objections and VCAT hearings. [43]	N/A	No changes recommended Refer submission to Panel	Noted, refer to line 4 Recommend that this matter be reviewed and assess as part of the review of the Knox Housing Strategy to determine the creation of new zones. --
8	[zoning] [Process]	Yes, seeks change to amendment	would prefer the south side of Bambury Street to be rezoned NR21. My opinion is that this is unlikely to occur given the financial implications to Council, if developers were to seek compensation for potential monetary losses. If this is the case, I would argue strenuously that the discretionary height limit of 7.5 metres given in SLO283 of the Knox Planning Scheme be adhered to as closely as possible on the south side of Bambury Street, rather than the 11 metres quoted in GR23. [15]	N/A	No changes recommended Refer submission to Panel	Noted, refer to line 4 and 7 --
9	[Character] [Process] [Height]	No	by ensuring retention of canopy trees and that buildings and works are sensitively designed and sited to sit below the dominant tree canopy height! [06]	N/A	No changes recommended Refer submission to Panel	Noted, this is a matter for statutory planners to determine during the assessment of individual applications --
10	[Character]	No	Bambury Street is a Street, an entity in itself, not one side or the other! There needs to be cohesion within the street, visually with regard to building height and also with regard to vegetation. [06] [15]	N/A	No changes recommended Refer submission to Panel	Noted --

	A	B	C	D	E	F
1	[14 entries]	Theme: Bambury Street		Officers response		
2	Submission Topic	Seeks change to the Amendment	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
11	[Character] [Policy]	No	mention of “plentiful trees”, “more large trees” and “large trees are protected” is very good. However, in recent years, the delightful amenity of Bambury St has been degraded. Many large trees have been removed and recent new developments have insufficient off-street [17]	N/A	No changes recommended Refer submission to Panel	Noted --
12	[Character] [Parking]	No	parking and small set-backs, often leaving insufficient space for large trees. The bird wildlife tree canopy of Bambury St has thus been degraded [17]	N/A	No changes recommended Refer submission to Panel	Noted, the proposal does not seek to modify or further reduce setbacks. It will also increase the landscaping requirements (and as such, the space dedicated for planting) on the sites for redevelopment. --
13	[Environmental] [Character]	No	Bambury St remains a wildlife corridor for birds and animals entering and exiting the National Park. [06] [15]		Not applicable to the amendment	Review accuracy and consider whether there is a need to recognise the matter in the description at Chapter 7 of the Boronia Renewal Strategy. --
14	[Process] [Policy]	Yes, seeks change to amendment	argue strenuously that the discretionary height limit of 7.5 metres given in SLO2&3 of the Knox Planning Scheme be adhered to as closely as possible on the south side of Bambury St, rather than the 11 metres quoted in GRZ3 [06]	N/A	No changes recommended Refer submission to Panel	Noted, refer to line 16. The existence of a discretionary height puts the onus on the applicant to justify why the excess height should be approved. Planners are however then limited to assessing this justification against the criteria behind the control. For example, if the decision guidelines states that the discretionary height is to protect views to the hills from the street, and that such views do not factually exist for a specific site, this removes all reasons to restrict the height. --
15	[Policy] [Process]	No	[reference to policies at clause 21.10-1] [policies] Needs to be at the forefront of everyone’s minds, and in all future planning decisions! [06]	N/A	No changes recommended Refer submission to Panel	Noted, this is a matter for statutory planners. --
16	[Process] [Information]	No	commendable that the proposed planning overlays information on the council website is available to all. However, the overlays are difficult for most people to interpret and they use vague terms like “discretionary height”. It is not clear that Bambury St will improve [17]	N/A	Not applicable to the amendment	Noted, a discretionary height is a guidance. Any person can apply to vary it and the result is assessed on merit based on the specific criteria included in the scheme. The decision can then be appealed at VCAT. A mandatory height cannot be varied. Any proposal that would exceed the height is automatically prohibited and refused with no rights of appeal. --
17	[Process] [Information]	No	the residents of Bambury St understand what is proposed and to increase confidence in the new scheme, it is suggested that the council issue Bambury St residents with a single A4 page outlining the new planning. It should contain points like:- Bambury St • North side maximum height 1 story. • South side maximum height 2 stories. • Minimum off-street parking for 2 cars per unit. (excluding tandems) • Setbacks to provide space for large trees, clear from other services. • Views to the hills retained. [17]	N/A	No changes recommended Refer submission to Panel	Noted, however the planning provisions are not as simple to be described in one line: - North side: maximum 9m (discretionary permit triggered at 7.5m) which can be up to 2 storeys - South side: maximum 11m (discretionary permit triggered at 7.5m) which means it could be up to three storeys but subject to accompanying existing character and each design addressed on a case-by-case basis including views to the hills retained. - Minimum car parking rates: 1 off-street parking per each 2 bedrooms units. 2 off-street parking per each 3 or more bedrooms units. No controls over whether parking is tandem or not is possible. (both north and south side) - setbacks and landscape requirements applies. --
18						

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
3	Congestion/Parking						
4	[Congestion]	No	Yes, seeks change to the Strategy	Truck ban on Dorset rd and Boronia Rd leading into the boronia junction area and divert any traffic through scoresby rd from both burwood highway and mountain highway exception being for local deliveries, [86]	No change recommended Addition to content at 6.1.2 to acknowledge that Dorset Road and Boronia Road are gazetted B-double roads	Not applicable to the amendment	Unfortunately, Dorset Road and Boronia Road are gazetted roads for B-doubles by the State of Victoria. So are Burwood Hwy and Scoresby Road. --
5	[Congestion]	No	No	project will have follow on consequences for the entire area such as more congestion on our roads which will add to already congested side streets [07]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 9 --
6	[Congestion]	No	No	current proliferation of multi-unit developments in Boronia is causing severe traffic congestion in many of Boronia's residential streets [31]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 9 --
7	[Congestion]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[Northern boundary extension along Iris Crescent] Removal of this extension will limit the increase of thorough fare traffic This extension is not aligned with council considering installing speedbumps on Herbert St to reduce speeding traffic using Iris Crescent and Herbert St as a thoroughfare [09]	No changes recommended	No changes recommended Refer submission to panel	The expansion of the Boronia Activity Centre boundary is primarily informed by the walkable catchment from the Train Station, based on a convenient walking time of 10min or approximately 800m. This has identified land to the north and south of Boronia that falls within this catchment and have therefore been added, due to their close proximity to facilities and services. Iris Crescent is directly within the 400m walkable catchment to the train station. The extension aligns with speed reduction practice as speed reduction fits with an entry to a more densified area forcing drivers to adjust their behaviour by reading the environment. Additionally, one side of the street is already in the centre, making both side makes the character more uniformed. --
8	[Congestion]	No	Yes, seeks change to the Strategy	Consider other ways to reduce the heavy traffic along Dorset Rd, particularly to encourage alfresco style dining [09]	No changes recommended	Not applicable to the amendment	Noted, while the strategy will aim to reinstating an active main street frontage on Dorset road, the focus for outdoor dining will be primarily away from key movement arterials. As such, the strategy highlighted Dorset Square, the future train station plaza, and Erica Avenue as future hospitality hub that would focus on encouraging outdoor dining. This does not exclude it happening elsewhere within the Core. Refer to line 4. --
9	[Congestion]	No	No	In the side streets traffic currently has difficulty passing each if two-way traffic is at all possible. With increased population, what planning has the council to address this issue in regards to emergency service being able to respond to an emergency and also local traffic being able to use the roads effectively. [13]	Section 6.2.4 and 6.3.1 Include a Centre-wide street design strategy to local street to manage contradicting effect of parking, access, mobility, and flow in connection with the streetscape management plan.	No changes recommended Refer submission to panel	Knox uses a parking management policy to investigate and manage the issues flowing from on-street parking. Consequently, matters can reported to Council's Traffic and Transport Team whom will investigate the current adequacy of each cases. It is acknowledged that the Strategy can be improved to provide more clarity in the assessment of the local road network in the future to consider centre-wide street design strategy to manage contradicting effect of parking, traffic flow, access, mobility, pedestrian, and streetscape to go beyond the management of the issue solely based on on-street parking signage. Council will have the opportunity to review its strategy and approach to road design in the future, either on a case-by-case basis as a road is ready for redevelopment, or prior to this by developing a strategy and procedure. It is also part of the planning permit application for all development to provide traffic generation and assessment report, if warranted mitigating measures would be implemented as part of the development, including developers contributions. --

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
10	[Congestion]	No	No	surrounding streets already have road congestion this will only increase this issue. I am deeply concerned and stressed of the impact this will have on myself, my family and my home. [41]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 9 --
11	[Congestion]	No	No	congestion - what happens when there is an emergency and a fire truck or an ambulance wants to get through. Already there is a lot of congestion. [36]	Refer to line 9	No changes recommended Refer submission to panel	Noted, refer to line 9 --
12	[Congestion]	No	No	If these plans go ahead and the streets become congested as what has already happened in areas where multiple units have been built on a block of land We, that live outside the hub, will have to travel further to avoid the congestion. [27]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 9 --
13	[Congestion]	No	Yes, seeks change to the Strategy	(b) The proposed move away from reliance on vehicles via encouragement of higher turnover of car parking spaces together with high-density development is expected to significantly increase traffic congestion in the area, which will detrimentally affect the amenity of the Subject Land for both staff and patrons of the existing shopping centre and make the shopping centre a less attractive place to shop and work [20]	No changes recommended	No changes recommended Refer submission to panel	The submission states the opposite of the expected consequences of moving away from reliance of private cars, as it would result in a reduction on car parking pressures. --
14	[Congestion]	No	No	am concerned about the impact on traffic flows North & South along Dorset Road of an increased concentration of people and cars in this area, which I already avoid. [38]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 17 However, date don't show anything unusual with traffic flows along Dorset Road, considering that it is normal and expected for an arterial road. --
15	[Congestion] [Parking]	No	No	concerned about the continued increase in density in this area, particularly with regards to the side streets including Narcissus Avenue, Tulip Crescent, Pine Crescent and Woodvale Road. It is already difficult in these streets to safely manoeuvre a car down them, given the sheer volume of dwellings and lack of off-street parking provided by the dwellings. There is simply not enough room for more vehicles to be added in these streets. [47]	Refer to line 9	No changes recommended Refer submission to panel	Noted, refer to line 9 --
16	[Congestion] [Parking]	No	No	Boronia already has issues in regards to traffic and parking and this will only serve to compound those issues without an ability or plan to ease traffic congestion. [34]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 17 --
17	[Congestion] [Parking]	No	No	Cars increased, Parking congestion [04]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy aims to improve appeal and accessibility to other modes of transport which will have effect to reduce sole reliance on cars and therefore manage these concerns. The current business as usual trend would solely exacerbate these concerns. --
18	[Congestion] [Parking]	No	No	We don't need additional traffic creating further congestion. Development leads to congestion Other streets in the area like Tulip and Pine Streets have had similar growth and cars are parked out on the street preventing easy two-way flow traffic at times. [11]	No changes recommended	No changes recommended Refer submission to panel	Noted Development will occur regardless. Any development proposal will submit a traffic analysis that will be assessed and as such may require mitigation measures to be implemented. Also refer to line 9. --

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
19	[Congestion] [Parking]	No	No	The congestion is seeing an increase of traffic diverting down side streets and we have witnessed already an increase in trucks and even busses using our street as a through way to Albert Avenue to avoid congestion. I would suggest that 'local traffic only' signs be installed at the end of streets off Dorset Road to deter such traffic. These side roads are not suitable for this traffic as we are seeing an increase in on street parking reducing the width of the road and adding to the hazard with large vehicles on these streets increase in densification will further increase the traffic along Dorset and Boronia Road which is already problematic and create congestion along side streets with lack of onsite parking relative to the number of occupants in these multi story developments. [28]	No changes recommended	No changes recommended Refer submission to panel	Council will investigate the impacts on the road network on a case-by-case basis as issues arise. Also refer to line 9. --
20	[Parking] [Congestion]	No	No	Carparking. With an increase in apartments and townhouses, great access to carparks on site are needed. One only need to drive down Oak, Rosella or Elise Ave during the evening to see how many cars are parked and the difficulty for traffic. [87]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34, and 19 --
21	[Parking] [Congestion]	No	No	Boronia has been declining greatly since the building of so many apartments in residential streets with little or no parking available for residents, resulting in streets that you cannot drive down because cars are parked both sides of the road. [81]	No changes recommended	No changes recommended Refer submission to panel	There has only been a handful of apartments (12) built in Boronia. The decline of Boronia started in the previous century and the recent construction of apartments has got nothing to do with this trend. Neither is car parking or driving a criteria synonym with the decline of Boronia. --
22	[Parking]	No	No	increasing density to a ridiculous amount without the appropriate provision of car parking, and completely changing the feel of the area [47]	No changes recommended	No changes recommended Refer submission to panel	Noted The changing of the character of the area is a component linked to reduction on the reliance of motor vehicles by providing alternative options for those who wishes to not rely on cars. --
23	[Parking]	No	No	consideration for car parking to accommodate the increase in businesses and traffic that would happen as a result of this development. It is unrealistic to believe that the increase in people using this area can be accommodated with these plans as they stand or that they will utilise public transport. [28]	No changes recommended	No changes recommended Refer submission to panel	Car parking will still be provided with the future redevelopment of most commercial sites to accommodate traders and shoppers. This can include the provision of public parking at the Station, or at Dorset Square in the future. --
24	[Parking]	No	No	there is an agenda to make it more difficult to drive a car and find parking [33]	No changes recommended	No changes recommended Refer submission to panel	Noted There is indeed a state wide approach to reduce reliance on motor vehicles at locations that could benefit from alternative transport. This strategy aims to help increase the part that alternative transport will take at local level in line with State and Council's policy that have been in places for the past decade. --
25	[Parking]	No	No	Parking is another issue from what I gathered when meeting planners was that most of these high rise buildings won't have enough parking for residents, let alone visitors. This will have a major impact on residents living in this area currently also. [22]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
26	[Parking]	Yes, seeks change to amendment	No	my only other beef is street parking and council seems to think that parking for one car is ample per apartment or town house and presume that they will use public transportation from my experience I can tell no working every house has minimum 2 cars so parking per apartment on the property should be minimum 2 spots per apartment or unit or town house street parking is out of control no one parks in there garage they park on the street they park right up to the Cnr and on solid white lines and right under the no parking signs and on dangerous rises we need to have more one side of the road parking and more after hours policing of areas around the street's closest to multiple units or apartment areas by the parking officers With these apartments planned for the future of Boronia please change the planning that a minimum of 2 cars off street parking per unit We need more no parking signs if you send out the parking officers to my street alone you will have enough revenue to pay for several. [48]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --
27	[Parking]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Proposing the introduction of local convenience and home-based businesses in Precinct 5 suggests additional car parking will be required, for those attending these businesses. How will this even be possible/safe given many of these streets are already full of cars, and yet additional development is proposed. There is simply not enough room for more vehicles to be added in these streets. I frequently drive down these streets as my mother lives there, so am aware of the existing difficulties. [47]	Section 4.3.3 - Include additional clarification that home-based business requiring a planning permit would be supported where they do not cause amenity issues, including to on-street parking.	No changes recommended Refer submission to panel	The home-based business strategy to that effect has not been included in the proposed planning provisions. It is noted however that the use of the land for home-based business is as of right for up to two employees in addition to the owner-operator and Council has little to no control over an as-of-right use. Clause 52.11 of the Scheme identifies the requirements an operator must follow, including amenity and parking requirements. An application for a planning permit can be made to increase the scale of the of the business to a maximum of 3 employees in addition to the owner-operator. Such application would be assessed on a case-by-case basis by its scale and impact, including parking impact. It is acknowledged that the section of the Boronia Renewal Strategy (4.3.3 and 9.5.4) referring to supporting home-based business could be clarified as it only effectively applies to instances where a permit would be required, since Council has no say on 'as of right' ones. With regard to convenience, it would involve a uses that are of scale intended to their location and not necessarily attractors. This means any local convenience wanting to implement in a residential would address a local market that would be within walking distance, or along bike/walking paths, to catch such crowd. This would be assessed for any planning proposal that would be presented, including an assessment of the traffic generation impacts it would cause. --
28	[Parking]	No	Yes, seeks change to the Strategy	Placing the bus terminal underground with the train station and large underground car parking so that this area can be incorporated into dining/business/public open spaces [09]	No changes recommended	No changes recommended Refer submission to panel	Noted This will be in the remit of the State Government and according to budget, but Council can advocate and review opportunities as redevelopment will present itself. --
29	[Parking]	No	No	agree with parking cars in a dedicated parking tower. [61]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
30	[Parking]	No	No	[opposed - Density bringing] parking and cars everywhere. [68]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy aims to reduce reliance on motor vehicles, with density facilitating that result. --
31	[Parking]	No	No	These new multistorey apartments never allow for adequate parking for either residents or the visitors [27]	No changes recommended	No changes recommended Refer submission to panel	Noted Car parking provisions are stated at Clause 52.05 of the Knox Planning Scheme --

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
32	[Parking]	No	No	Placing carparks underground and creating large open areas for public use, including around the train station and Woolworths shopping area, around the Dan Murphy's complex, and around the Kmart/Coles complex [09]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
33	[Parking - residential]	No	No	High density dwellings isn't required especially with the already lacking capacity for current subdivided properties of the area relied on council property parking to park cars see chandler Rd reserve for example with multiple residents using public car parks as overflow parking. [54]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 The redevelopment and density of an area will always comprise a lag between car ownership and the transition into a reduction of car ownership through the improvement of services. Nonetheless, residents can still choose to own as many cars as they want, but also have to live with the consequences of their decisions should street parking becomes limited in the future. This situation is independent of high or low density living as it shows itself in various residential context. --
34	[Parking - residential]	Yes, seeks change to amendment	No	Require townhouses/units/apartments to have 2x carparks per residence to reduce the influx of parked cars causing congestion in local streets [09]	No changes recommended	No changes recommended Refer submission to panel	The current rate of car parks at Clause 52.05 of the Victorian Planning Provisions for residential development is 1 car space for each 1 and 2 bedrooms residences, and 2 car spaces for each 3 or more bedrooms residences. Council does not seek to reduce this ratio and Council does not have the power to request more than this ratio which is dictated by the State Government. --
35	[Parking - residential]	No	No	It is my observation that town-houses generate more demand for parking that apartments. Parking is a serious problem. It is always a hot topic and generates quite a bit of anger. Too many people use their garages for purposes other than car parking. Apartment dwellers don't have that option [30]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --
36	[Parking - residential]	No	No	is inadequate parking for residents in these new housing complexes which results in street parking and the problems faced for traffic. [53]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --
37	[Road infrastructure] [Parking]	No	No	streets are not wide enough to accommodate the extra cars that would definitely end up parked on the street [01]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --
38	[Parking] [Traffic infrastructure]	Yes, seeks change to amendment	No	Due to the density of them and parking for only 1 car per unit, there is an overflow of parking (some illegal?) in the streets/roads. A prime example is the north side of Boronia Road where Knox City Council re- designed the area with plants and parking spots; however, people park wherever they wish with the loss of many of the plants. Developments should be required to allow for two vehicles per unit. [26]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 34 --
39	[Congestion] [Traffic infrastructure] [Parking]	No	No	The congestion is seeing an increase of traffic diverting down side streets and we have witnessed already an increase in trucks and even busses using our street as a through way to Albert Avenue to avoid congestion. I would suggest that 'local traffic only' signs be installed at the end of streets off Dorset Road to deter such traffic. These side roads are not suitable for this traffic as we are seeing an increase in on street parking reducing the width of the road and adding to the hazard with large vehicles on these streets increase in densification will further increase the traffic along Dorset and Boronia Road which is already problematic and create congestion along side streets with lack of onsite parking relative to the number of occupants in these multi story developments. [28]	Refer to line 9	No changes recommended Refer submission to panel	refer to line 9 It is part of the planning permit application for all development to provide traffic generation and assessment report, if warranted mitigating measures would be implemented as part of the development, including developers contributions. --

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2							
40	[Congestion] [Traffic infrastructure]	No	No	development will bring an enormous increase in traffic in the junction. There is already significant traffic congestion along Boronia and Dorset Road with the current population, the densification of Boronia will only cause this to get worse and make travel through the junction a serious problem especially during peak times. increase in population will also see traffic diverting down residential streets which impacts on areas surrounding the development areas. We are already seeing an increase in busses and trucks cutting through the side streets that link Dorset and Albert Avenue, especially during peak times and these roads are not suitable to use as through roads as they are narrow and have cars parked outside houses [28]	Refer to line 9	No changes recommended Refer submission to panel	The traffic at the Dorset/Boronia junction is not noted as any more significant than any other arterial junctions within Knox (or along Boronia Road), where these junctions comprises less lanes. Refer to line 9 and 19. --
41	[Congestion] [Traffic infrastructure]	No	No	concerned at the likely increase in traffic volume that increasing the population density will generate. The intersection of Genista Ave, Chandler Rd and Erica Ave is already very busy, particularly at rush hours, and more traffic management measures are likely to be needed in future, perhaps a roundabout [37]	No changes recommended	No changes recommended Refer submission to panel	Noted, the area is not noted as a safety black spot warranting immediate actions. Council will monitor intersections as part of standard processes to ensure the road functions remain efficient which does not exempt actions being placed in the future. It is part of the planning permit application for all development to provide traffic generation and assessment report, if warranted mitigating measures would be implemented as part of the development, including developers contributions. --
42	Speed/Active						
43	[Congestion] [Speed limits]	No	Yes, seeks change to the Strategy	Roads must be improved to prevent congestion. The new zone must be a maximum of 40km/hr only, not a mix of 40km/hr, 50km/hr and 60km/hr. For safety. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is currently addressed in the strategy --
44	[Congestion] [Speed limits]	No	No	large increased development will bring a large number of extra people to Boronia and the surrounding areas. Sadly, as with all these types of plans the increased traffic that it creates has not been addressed. There is potential for hundreds more cars visiting and making use of this area. The current solution has been to reduce the speed limit on Boronia and Dorset Roads to 40km/hr. Sadly, this is not a plan to help move the traffic passing through the area more effectively. The increased use of roads such as Erica Ave, Chandler Rd, Albert Ave and Floriston Rd will cause major hassles as they are small and minor roads not designed for the extra daily use. [14]	No changes recommended	No changes recommended Refer submission to panel	Noted, It is part of the planning permit application for all development to provide traffic generation and assessment report, if warranted mitigating measures would be implemented as part of the development, including developers contributions. --
45	[Congestion] [Speed limits]	No	No	The roads are already choked and there are no possibility of expansion of these for an increased population. I now bypass Boronia via Albert Ave or Barry Street now otherwise it can take up to 15 minutes to get from Boronia Heights to Boronia West. The latest 40km zone on Boronia road has done nothing to help the situation. [22]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 9 and 19 --

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46	[Speed limits]	No	No	Reduction of speed to 40kmh along Boronia Road Having speed reduction to 40kmh for such a long section of road may potentially deter people coming to Boronia MAC from other suburbs, and they may shop elsewhere instead or continue to shop online. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted. Boronia Road and Dorset Road are State Government Road and the decision is with the State Government. The Government has already decided to reduce the speed limit along this road, and along other metropolitan centres. The strategy does reflect this fact but also follow-on with actions advocating for the State Government to upgrade the road design to actually reflect the posted speed. A speed limit more reflective of the 'place' function to address a centre for people walking around, crossing and shopping in a safer environment. The lower speed limit concern contradicts other points raised by submission 19 about creating a safe walking environment. Whether people would decide to shop elsewhere is a choice they are free and entitled to do and which does not correlate with speed limit of a small stretch of road. --
47	[Speed limits]	No	No	will increase motor vehicle traffic for the Boronia Area, hence we should look at decreasing the Speed limit on the southern part of Dorset Rd to 40km/hour. (the part of Dorset Rd that is south of the Dorset/Boronia Rd intersection) [08]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy highlight this action which will include advocating to VicRoads to seek a reduction of speed limit along Dorset Road from Park Crescent (which is highlighted as the 'gateway to the centre'. --
48	[Pedestrian infrastructure] [Cycling infrastructure] [Speed limits]	No	Yes, seeks change to the Strategy	Reduce all local speed limits reduced to 30-40kmh to encourage the development of more bicycle lanes and walking paths around the boronia business area, increasing foot traffic and more accessibility for everyone would encourage more local business activity as people would walk past shops more often therefore more likely to go inside whereas people driving past wouldn't. The basic approach I'm suggesting is to go for a city planning model based on the way the Netherlands have changed their cities and with more urban density being planned creating more car traffic would only make boronia worse. [86]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is currently addressed in the strategy The Strategy seeks to apply a Movement and Place approach, meaning that all road networks will be reviewed based on the purpose of its movement (traffic flow) but also as a Place (serving as other functions than just cars) with appropriate measures and recommendations to then be implemented. --
49	[Pedestrian infrastructure] [Cycling infrastructure] [Congestion]	No	No	If Chandler Road becomes a walkway and cycling lane it will create more road congestion on other roads nearby [33]	No changes recommended	No changes recommended Refer submission to panel	The green spine project will not remove Chandler from motor vehicles but rather provide space for other users. Of note, there is no on-road bike lane proposed for Chandler. --
50	[Congestion] [Parking] [Pedestrian infrastructure]	No	No	High rise buildings need more car parks and create more road congestion. I would like to see more detailed plans on how this will be overcome rather than trying to get people to be forced into walking when it is not viable or convenient for them to do so. [33]	No changes recommended	No changes recommended Refer submission to panel	High rise buildings in proximity to services do not require more car, as services and alternative transport are immediately available. Residents of high-rises can choose to have a car, less car or no cars and that decision is up to them with acceptance of the consequences. --
51	[Parking] [Pedestrian infrastructure] [Bicycle infrastructure]	No	No	loss of parking, inadequate provision for parking for new housing, lane closures and other restrictions to the access of cars. Many of the changes (eg. the green spine) do not really seem to offer much of an improvement to residents [77]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 9, 19, and 31. The Green Spine aims to improve mobility for alternative transport mode (pedestrian and cyclist) as well as improving streetscaping by linking Chandler Park with Tormore Reserve. It does not remove anything from motor vehicles. --
52	[Parking] [Pedestrian infrastructure] [Bicycle infrastructure] [Congestion]	No	No	Some of the key points in the renewal strategy that are paramount are: Consolidation and reduction of footprint of carparks, both public and private, to open up space and reconnect separated areas. -Connecting the whole precinct with meaningful connections for all modes of transport, especially walking and personal mobility. Linking the missing cycling connections both into and through the Boronia MAC, both on roads and shared paths. -Reducing the need for driving through the precinct and creating key, high quality driving and parking options that reduce congestion. [67]	No changes recommended	No changes recommended Refer submission to panel	Support noted --

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53	[Road infrastructure] [Congestion] [Pedestrian infrastructure]	No	No	Dorset Road however is not separated by a median strip and has no shops past Park Crescent and no traffic lights in between Boronia Road through to Francis Street. It is highly congested at most hours of the day and would not cope with the increase in traffic from higher development. Dorset Road is already not safe for pedestrians to either cross or cross over at it's intersecting roads. [01]	No changes recommended	No changes recommended Refer submission to panel	The Strategy includes measures to improve pedestrian crossing including additional safe crossing --
54	[Pedestrian infrastructure] [Traffic infrastructure]	No	Yes, seeks change to the Strategy	URGENT need to make all the crossings more safe such as rumble strips and safe guttering and to keep on top of dangerous potholes such as the one on the corner of Chandler and Dorset roads [63]	No changes recommended	No changes recommended Refer submission to panel	Noted, Council fixes reported potholes as needed. It is unclear what forms a safe guttering but Council Traffic and Transport team review movements to determine adequate measures to be put in place. --
55	[Traffic infrastructure]	No	Yes, seeks change to the Strategy	It is congested as it is, Dorset road needs to be widened, Boronia Mall needs to be upgraded What happens when you put high rise apartments. Roads and shopping centers will be packed and more frustration to the public just like the other suburbs e.g., Doncaster and Glen Waverly [32]	No changes recommended	No changes recommended Refer submission to panel	Noted. Unclear what frustration relates to Doncaster of Glen Waverley Boronia Mall is a private entity, the owners of the mall can certainly upgrade their asset whenever they chose to and the Boronia Renewal Strategy provides guidance for when this may happen. --
56	[Road infrastructure]	No	No	there doesn't appear to be infrastructure improvements that will be in any way adequate for the proposed volume of residential and commercial development. [10]	No changes recommended	No changes recommended Refer submission to panel	A list of infrastructure improvements are included within the Boronia Renewal Strategy for either advocacy or future project delivery. --
57	[Pedestrian infrastructure] [Traffic infrastructure]	No	Yes, seeks change to the Strategy	Crossing Boronia Road Maybe there could be safe pedestrian overpasses installed at Boronia Road at locations of high pedestrian requirements to cross the road. These would need to be safe and prevent anyone throwing objects to vehicles below. Also, an underpass could be installed at the Boronia Road/Dorset Road intersection to assist safe way for pedestrians to cross. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Strategy recommends additional at-grades crossing of Boronia road to facilitate movement. Noting that an overpass crossing would impact on the identified viewlines to the Dandenong in the Boronia Road alignment. A reduction of speed limit within the urban core, aligned with a redesign of the road infrastructure to improve and facilitate pedestrian movements will provide a better outcome. --
58	[Congestion] [Pedestrian infrastructure]	No	No	plans did not show how the current shopping areas will be connected, they will still be separated by the very busy and Boronia rd and Dorset rd, [69]	No changes recommended	No changes recommended Refer submission to panel	Figure 7 of the Strategy includes all connectivity improvements, which are further described as actions in the report. --
59	[Pedestrian infrastructure] [Parking]	No	No	Please renovate the mall and help increasing the foot traffic through updating the car park or adding a car park entrance to the underground from it. [49]	No changes recommended	No changes recommended Refer submission to panel	Boronia Mall is a private entity, the owners of the mall can certainly upgrade their asset whenever they chose to and the Boronia Renewal Strategy provides guidance for when this may happen. The strategy includes measures to improve pedestrian movements across the Dorset Square areas which are identified at Figure 7 of the Strategy. --
60	[Pedestrian infrastructure]	No	Yes, seeks change to the Strategy	• Advocate with Vic Roads for better pedestrian crossing access at Dorset Road and Boronia Roads. [particularly for low mobility] [51]	No changes recommended	Not applicable to the amendment	Advocacy to VicRoads is included in the Strategy for that purpose. --
61	[Pedestrian infrastructure]	No	No	implement some planning for making it easier to walk around Boronia [76]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy and its amendment are highlighting improvements for pedestrian movements across the centre. --

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62	[Pedestrian infrastructure]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>3.11 No indication as to easements or surrender of land</p> <p>(a) DDO10 does not indicate whether any future development of the Subject Land will require the grant of an easement or surrender of areas marked as pedestrian links or public realm nodes to the Responsible Authority in the event redevelopment takes place.</p> <p>(b) Further, no indication is provided in DDO10 as to whether any compensation is available for the loss of amenity of land earmarked for pedestrian laneways or public realm nodes in the event of redevelopment.</p> <p>(c) The imposition of pedestrian links and public realm nodes also raise concerns about who will have control over those areas and be responsible for security and public liability in those public spaces.</p> <p>3.12 The Owner wholly objects to Amendment C192knox in its entirety for the reasons outlined above and contends that the Amendment should be abandoned</p> <p>[20]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, The future delivery of linkages will be determined upon negotiation or the assessment of development application. Where Council wishes to acquire an easement for certain linkages, it may act as such. But linkages do not need to be part of the public realm and it is conventional for private development to operate linkages open to the public for the purpose of community benefit as example: the current plaza of Boronia Junction (or any similar private laneways in the city of Melbourne hoddle grid). This is part of urban development and no compensations would be provided.</p> <p>The delivery, location, scale of linkages would form part of development assessment at permit stage and indicates centre-wide aspirations as well as origin-destination pedestrian for the centre. It aims to move Boronia into the 21st Century and migrate from an exclusively car centric centre by 2040. The linkages provides indication for good designers and owners to consider for the future of their site.</p> <p>--</p>
63	[Pedestrian infrastructure]	No	No	<p>but find there is a lot of difficulty walking around the shopping district without being at risk of getting hit by cars. If more thought could be put into getting from the Coles side of Boronia to the train station and Woolworths I would feel a lot safer because currently it is a bit all over the place.</p> <p>[76]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>The Strategy and amendment aim to remediate this issue.</p> <p>--</p>
64	[Pedestrian infrastructure]	No	No	<p>Improved and safe pedestrian movement is essential.</p> <p>[30]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, the strategy and its amendment are highlighting improvements for pedestrian movements across the centre.</p> <p>--</p>
65	[Pedestrian infrastructure]	No	Yes, seeks change to the Strategy	<p>traffic light at William street, Dorset Road and Rosella Avenue intersection will be better. Cars accessing schools during school hours are at a risk and the current 40 zone should be extended further as most of the school children use the henry street so reduced speed limit should extend till Henry Street Dorset Road pedestrian crossing.</p> <p>[70]</p>	<p>Updated the plan at figure 8 to reflect the 40km/h reduction on Dorset Road to commence at the Henry Street which is where it is currently implemented.</p> <p>Also include the existing signalised pedestrian crossing immediately north of Henry Street</p>	No changes recommended Refer submission to panel	<p>Such option remain possible with the current strategy. The Strategy identifies this intersection as the gateway to the Boronia centre. The delivery of a traffic light could be considered by the Department of Transport upon review of the functionality of the road.</p> <p>The proposed extension of the 40km/h zone to Henry Street is noted and sensible considering that it is currently where the 40km/h starts and as such, the Strategy should reflect this reality.</p> <p>--</p>
66	[Pedestrian infrastructure]	No	Yes, seeks change to the Strategy	<p>development and use of laneways and arcades on the surface sounds plausible and laudable – but what will ensure that these areas do not become dark, rundown, unsafe spaces? Some of these arcades and laneways are already areas that we do not comfortably traverse.</p> <p>[23]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>The planning controls include a guidelines to require that minimum 50% of new building fronting a laneway must include glass shopfront for the purpose to improve visual interaction and activation on the side street. The redevelopment of buildings including arcades, or adjoining to laneways, would see requirements and contributions put in place to address perception of safety, lighting, activation, design and interaction with these access ways.</p> <p>--</p>

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67	[Pedestrian infrastructure]	No	Yes, seeks change to the Strategy	3.10 Overly prescriptive pedestrian links and public realm nodes (a) The prescriptive nature of the proposed pedestrian links and public realm node on the Subject Land unnecessarily and prohibitively limit the overall structure and design of any future redevelopment of the Subject Land. (b) DDO10 does not clearly articulate how the Responsible Authority will assess planning permits for modest redevelopment which do not involve a complete redevelopment of the Subject Land to accommodate the proposed pedestrian links. [20]	No changes recommended	No changes recommended Refer submission to panel	The linkages provide guidance for a developer to consider in the redesign of their site and provide future aspirations for better centre-wide connectivity and origin-destination movements. The linkages aim to move Boronia into the future as a less car-centric centre. The matter of final location and design would then be assessed as part of a permit application on a case-by-case basis related to the nature of the application and its impact on the (future) potential of the site. The identified linkages are not deemed prohibitive and provide clarity for landowners about future expectations for the next 20 years that can be gradually incorporated in the redesign and delivery of a site. It is up to the designer (good designers) to think about these things, and plan appropriate staging if the matter is not provided immediately. --
68	[Pedestrian infrastructure] [Bicycle infrastructure]	No	No	Adopt the improvements and recommendations of sections 6 and 7 of the Boronia Activity Centre Movement and Access report and other issues highlighted (adopted by Council 26 Aug 2019) particularly to support: a. Pedestrian and cyclist friendly roads b. 2x walkways over Dorset Road [09]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
69	[Congestion] [Public transport]	No	Yes, seeks change to the Strategy	am concerned about the impact on traffic flows North & South along Dorset Road of an increased concentration of people and cars in this area, which I already avoid. I would like to prefer the status quo to remain and propose an alternative for councils consideration. In my opinion, council should lobby the state government for an extension of the Tram Line from Vermont South along Burwood Highway to Knox City Shopping Centre (SC). [15]	No changes recommended	No changes recommended Refer submission to panel	The tram line extension is already an advocacy project of Council for Knox Central. The current strategy is for Boronia which are both noted as Major Activity Centre. --
70	[Congestion] [Public transport]	No	No	. traffic is a huge concern for me as well, as public transport simply doesn't get me where I need to go, and frankly, I would only use it if I had to if it did. [10]	No changes recommended	No changes recommended Refer submission to panel	Noted The Strategy also includes advocacy to the State Government for improvement to public transport routes and frequencies. For people preferring not to use public transport, any improvements to public transport means that these people are not driving their car which effectively improves the traffic on local roads. --
71	[Parking] [Public transport]	No	Yes, seeks change to the Strategy	Car Parking With increased office space in MAC, there would need to be allowance for increased car parking for the workers, particularly as people may move out of the area and keep the same job for which they cannot get to by public transport. If there is adequate car parking there is no requirement for information regarding number of spaces available. Adequate car parking is always desirable, especially for those who will need to walk further than 800m. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 31 --
72	[Public transport] [Speed limits]	No	Yes, seeks change to the Strategy	Consolidated bus routes and increased frequencies along the Dorset and Boronia Road corridors. The amount of motor vehicle traffic passing through these routes contradicts the liveability of a major activity centre. I understand a methodical review of Melbourne's bus network is already underway and will eventually come to consider Knox. I hope the City will join me in advocating for this and provide an alternative to private vehicle transport. I also appreciate the reduction in speed limit during peak times already made. [50]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy includes advocacy for the improvements of public transport options and frequencies. --

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2							
73	[Public transport]	No	Yes, seeks change to the Strategy	Will need better bus frequency to support non city directional movement [73]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Strategy includes advocacy to PTV to improve public transport to/from and around the centre --
74	[Public transport]	No	No	[would prefer status quo and investment put elsewhere than Boronia] council should lobby the state government for an extension of the Tram Line from Vermont South along Burwood Highway to Knox City Shopping Centre (SC). [38]	No changes recommended	No changes recommended Refer submission to panel	Outside the scope of the Boronia Renewal Strategy. This is already on the Council strategies for Knox Central Major Activity Centre --
75	[Public transport]	No	No	Car use Please also consider that pets are not allowed to be brought on buses, so people will still need cars to bring their pets to the vet. [19]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 31 This matter should mostly be considered by the operator of Veterinary Clinic to know what is sensible for their clientele when they develop their land. --
76	[Public transport]	No	No	PT: there are potentially good services but have poor frequency and insufficient spread. Some bus services need to be more direct. Off peak trains (daytime) are on 30 minute intervals. As are the night trains, and they stop all stations- slow service. Hopefully some improvement will come with the completion of the Metro project. Buses need ot be more frequent and match the trains. [30]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy includes advocacy for the improvements of public transport options and frequencies. --
77	[Public transport]	No	No	Money has been spent on the train station in the past but it is looking dilapidated and could be updated again. [13]	No changes recommended	No changes recommended Refer submission to panel	The strategy includes objectives and actions to lobby the State government to upgrade and renew the Train Station and the Bus interchange. --
78	[Traffic infrastructure] [Public transport]	No	No	no way to add more roads or widen them in the main part of Boronia. I highly doubt more train services will actually be added even if there are more residents in the area. All that will happen is reduction of speed limits, addition of speed and redlight cameras, and bike lanes which will further narrow the roads with the spin of 'making Boronia a more walkable city'. [57]	No changes recommended	No changes recommended Refer submission to panel	Additional roads are not necessary as the current infrastructure is designed for the projected growth. Lane reduction of Boronia Road can also be contemplated to provide space for a growth to cycling and pedestrians. --
79	[Bicycle infrastructure] [Pedestrian infrastructure] [Public transport]	No	No	One entertaining comment was that it will be close to services. Yes ok, it's close to buses and trains but it takes just over 1 hour to get to the city by train and 20 minutes minimum by bus to get from Boronia to Knox City. Bike tracks are accessible but broken. This has always been an issue for bike riders and walkers alike. Boronia doesn't have fixed rail (trams) like other areas that should be considered, mainly inner city. [22]	No changes recommended	No changes recommended Refer submission to panel	Noted, these are matters that will improve with time, particularly as services and infrastructure delivery follows the demand. The strategy also includes advocacy to improve PT services. Services also includes shops and other government, medical or retail services. People who wish to drive will still have that opportunity available to them should they want to, however, the proximity to alternative transport will open up their choice. --

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80	[Bicycle infrastructure] [Pedestrian infrastructure]	No	Yes, seeks change to the Strategy	<p>• The use of bikes should be encouraged but the current disaster of the main rail bike track that passes from Ferntree Gully, through Boronia and on to Bayswater has not been addressed or looked at. Bikes currently have to ride down pedestrian footpaths, or resort to main roads, or ride through a busy supermarket car park and then negotiate taxis and rail pedestrian traffic in a small lane way. All other bike links are only proposed. If this is going to be a major activity centre then serious consideration and plans should be in place to enable bikes to easily access the area and then be stored hassle free and safely. Bike access pathways should be planned to radiate outwards for this centre linking all the neighbouring suburbs so that people can access it without having to resort to using their cars.</p> <p>[14]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, refer to line 81</p> <p>The strategy does propose improvement to cycling connectivity, this is the first step prior to moving towards detail design and implementation. If the paths are not proposed, it is unlikely that any budget would be allocated.</p> <p>Currently the proposal (figure 8 of the Strategy) considers the delivery of outwards cycle path connectivity through fixing the missing link along Belgrave-Ringwood rail path, along Boronia Road, but also towards Springfield Road (and Blind Creek trail) in the form of a shared path. It also considered local east-west connectivity between Albert Avenue and Leisureworks in the form of the Green Spine.</p> <p>From there the network can radiate through local streets without necessitating additional infrastructure.</p> <p>--</p>
81	[Bicycle infrastructure] [Traffic infrastructure]	No	Yes, seeks change to the Strategy	<p>Removal of left-turn motor traffic lanes which are dangerous for cyclists.</p> <p>[72]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Support noted</p> <p>The strategy does include the investigation of the Boronia/Dorset Rd intersection, including the opportunity to give more space to bicycles and the removal of turning lanes. This will form part of advocacy to the Department of Transport.</p> <p>--</p>
82	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>. Improve the Ringwood-Belgrave Rail Trail (Bayswater to Boronia) as this currently ends near the train station and pedestrians and cyclists must navigate the poorly designed intersections. Also consider other cycling paths that are not along roads (such as between Boronia Park and Tormore Reserve). a. Add underground or incorporated pedestrian and cycling path so that they have a dedicated crossing or underground area at the intersection of Boronia/Dorset Rd</p> <p>[09]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted</p> <p>This is part of the strategy, which also includes completing the connectivity of the trail and advocating to the Department of Transport to include space in any redesign of roads in the area to incorporate the cycling paths.</p> <p>--</p>
83	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>Bicycle lanes along Dorset and Boronia Roads must be separated from other traffic and not allow other vehicles to be parked on them</p> <p>[72]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted</p> <p>--</p>
84	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>Safety infrastructure must be made available for cyclists turning right or left at road junctions, with provision of separate traffic light signals for cyclists.</p> <p>[72]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, refer to line 81</p> <p>--</p>
85	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>Improve and increase bicycle parking facilities in all shopping areas, which also include parking space for large cargo bikes.</p> <p>[72]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Noted, the strategy and its amendment includes improvements of bicycles facilities across the centre and as part of any new development.</p> <p>--</p>
86	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>Continuation of bike lane in Forest Road into Boronia Road</p> <p>[72]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>This is outside the scope of the Strategy.</p> <p>This matter can be referred to the Knox Cycling Strategy</p> <p>--</p>
87	[Bicycle infrastructure]	No	Yes, seeks change to the Strategy	<p>Boronia is a gateway to the Hills cycling routes, it is imperative that bike trails are improved and do not cross over or incorporate busy roads and carparks.</p> <p>[23]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Support noted</p> <p>--</p>
88	[Bicycle infrastructure]	No	No	<p>Improved cycling infrastructure is important, and I'm glad the City has mentioned this in the strategy. I would strongly encourage any cycleways to be built as segregated lanes from motor traffic, as painted lanes deter all but the bravest of cyclists, and these would undermine the amenable and liveable feel that the City is aiming to create for the central precinct.</p> <p>[50]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Support noted</p> <p>--</p>

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
89	[Bicycle infrastructure] [Planning control]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	<p>I cycle to and from the Boronia shops and train station three or four times per week on average. I experience the danger to cyclists along both sides of Boronia Road between Floriston Rd and Marie St. I also experience the hazards caused by the discontinuity in the shared path along the railway line. There is no route from one side of Boronia to the other, in any direction, that avoids hazards. I expect these problems to exacerbate as population increases and e-bikes entice more cyclists.</p> <p>I am therefore pleased to see the proposal to increase recognition of cycling in the key issues and vision of clause 21.10-3.</p> <p>However, the strategies of 'Object 3 – Movement and access' include only a fleeting and broad mention of cycling and there is no associated Policy Guideline. I understand that the Planning Scheme can play only a minor role in dealing with the problems but I would be pleased to see a policy guideline that gives weight to seizing opportunities to reduce the problems of local cycling. Such a guideline could be helpful in circumstances such as when the redevelopment of a site offers potential to set aside space to improve cycling routes</p> <p>[21]</p>	<p>Section 6.2.5 and 6.2.7</p> <p>Include additional content regarding bike rack on buses and parking facilities for bicycles.</p>	<p>Consider redrafting strategy of 21.10-3 Objective 3 to include clarity in relation to cyclists as follows:</p> <p>"Plan for an improved pedestrian <u>and cyclist</u> network in the design of new development."</p> <p>Consider redrafting policy guideline of 21.10-3 Objective 3 to include clarity in relation to cyclists as follows:</p> <p>"Providing well-lit environment with integrated safety measures and pathways to facilitate safe and secure pedestrian <u>and cyclist</u> movements."</p> <p>Refer submission to panel</p>	<p>Noted, refer to line 81</p> <p>It is important to the note that the amendment aims for providing guidance on private land, while the strategy highlights actions Council can take on its own main assets (such as roads).</p> <p>The Boronia Major Activity Centre policy operates concurrently to other provisions of the scheme that also provides guidance in relation to bicycles, such as Clause 52.34 (bicycle facilities), clause 21.09-1 and clause 18.02-25.</p> <p>It is acknowledged that the wording of the policy at Clause 21.10-3 could be improved for additional elements, however, it is considered that matters such as bicycle parking facilities are already addressed by Clause 52.34. Of note an improvement to mention cyclists together with pedestrian could be included.</p> <p>--</p>
90	[Bicycle infrastructure]	No	No	<p>* Discussion about how we can make older buildings more accessible. Building regulations trigger point is when renovations</p> <p>[51]</p>	No changes recommended	No changes recommended	<p>Accessibility is not retroactive until redevelopment or renovation of a site occurs. When a change of use or buildings and works occur, building regulations will require upgrade to accessibility (to an extent). New buildings on the other hand will need to achieve DDA compliance, and as such the centre will become more accessible as time goes.</p> <p>--</p>
91	[Bicycle infrastructure]	No	No	<p>High-rise apartment buildings often only have one car park per unit and often there is a couple with two cars living there. One car is often parked in the street. Many people cannot, or it would be highly inconvenient to walk. Many parents drive to pick up children from school, drop them at activities and visit the supermarket, so walking is not an option</p> <p>[33]</p>	No changes recommended	No changes recommended	<p>The current rate of car parks at Clause 52.05 of the Victorian Planning Provisions for residential development is 1 car space for each 1 and 2 bedrooms residences, and 2 car spaces for each 3 or more bedrooms residences. Council does not seek to reduce this ratio and Council does not have the power to request more than this ratio which is dictated by the State Government.</p> <p>The strategy and its amendment also consider the implementation of kiss n rides drop off points.</p> <p>Shopping areas will also still include car parking provisions.</p> <p>--</p>
92	[Bicycle infrastructure]	No	No	<p>disabled and elderly cannot be expected to walk. There will be much more congestion on the roads especially with Chandler Road being a cycling and walking</p> <p>[33]</p>	No changes recommended	No changes recommended	<p>There will be even more congestion if provisions are not given to alternative transport as this will result in more car dependence and more car demand which will further exacerbate the capacity of disabled and elderly to move around the centre. The Strategy offers an alternative to people that can choose to utilise that alternative, therefore reducing competition on car usage and parking.</p> <p>--</p>

	A	B	C	D	E	F	G
	[90 entries]	Theme: Transport					Officers response
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Notes
2							
	[infrastructure]	No	No	Boronia has a very poor layout with the crossing of Dorset and Boronia roads within the centre of the shopping precinct. Most of these areas developed to date will be on one side of a major road, not cut into quarters. I find it very frustrating when having to cross over Dorset Road to go to the Commonwealth Bank to get cash out then return back to continue shopping. slope of the land is not conducive to free movement around the area, in particular to those that are disabled or elderly, and with mobility issues. [22]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy considers measures to improve pedestrian linkages, including the crossing of major arterials. --
93							
	[infrastructure]	No	No	Carparks should have appropriate drainage to water appropriate trees [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Knox Planning Scheme already includes policies related to stormwater management, floodplains, and climate change which does not need to be duplicated. (Clauses 21.04, 21.05, and 21.09). The proposed planning controls also highlight the outcome of further greening and stormwater treatment of future development (including car parks). The strategy and the amendment proposal also includes guidelines for the landscaping of car parks, the process of WSUD would also consider the drainage. --
94							
95							

	A	B	C	D	E	F	G
	[49 entries]	Theme: Economy			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2							
3							
4	[Nighttime] [Crime]	No	No	Creation of a night economy (particularly involving the consumption of liquor) within the MAC may also increase the rate of crime in the area (particularly given the location of Boronia Train Station to the Subject Land), [20]	No changes recommended	No changes recommended Refer submission to panel	Broadening the economic activity within Boronia is a positive outcome, this includes encouraging increased night time activity within the commercial core area of the Activity Centre. Subject to appropriate design and acoustic considerations at the development application stage night time operation and future residents can coexist within an Activity Centre context. --
5	[Investment] [Nighttime]	No	No	a night-life and night-time activities would serve to fix that issue. By making spaces more open with more social gatherings, less people are tempted to engage in such behaviours. They would also have other things to do to deal with their boredom, offered by open venue spaces. Open night spaces with on-going activities would also help to reduce the need for constant surveillance [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
6	[Process]	No	No	possible consequence of the restrictive building and works requirements set out in DDO10 is that appropriate redevelopment of existing buildings may not occur due to the prohibitive expense associated with applying for a planning permit and undertaking redevelopment works, and the uncertainty [20]	No changes recommended	No changes recommended Refer submission to panel	Noted, development will occur when the market has matured. --
7	[Process]	No	Yes, seeks change to the Strategy	the council should widen the scope of the strategy to include the capacity for the council to review future commercial permits, and scrutinise shady businesses before they start their operations. I accept some massage parlours within the areas are above board, but the locations of certain massage parlours are highly questionable. [84]	No changes recommended	No changes recommended Refer submission to panel	Council does not have the capacity to review land-use permit that are 'as-of-right' within the Commercial 1 Zone. The only alternative, would be to rezone the Commercial 1 Zone to another zone that limits certain usage so that they would trigger a permit. This would also be perceived as additional red tape and is unlikely to be supported. --
8	[Process]	No	No	[opposed] Community Consultation should mean something and the outcomes be protected for a responsible duration, not cave in to the relentless pressure from a tiny vested minority seeking exponential profit without community benefit. [55]	No changes recommended	No changes recommended Refer submission to panel	Noted --
9	[Process] [Investment]	No	No	no plan to revive the existing monstrosity that is Boronia Mall because it is privately owned. It will remain a derelict ghost town which is most disappointing. Force a rejuvenation or tear-down of Boronia Mall. [57]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 20 --
10	[Process] [Investment]	No	No	provide additional housing options in an easily accessible area and stimulate jobs and opportunities for residents. [59]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
11	[Investment] [Process]	No	No	Knox City will be best used when converted into a major Intermodal Hub in the district connecting Trams and Buses. This in turn will drive development in Apartment construction around Knox City SC which I believe suits the character of the area really well. Having increased population density around a major highway and an Intermodal hub won't impact traffic flows dramatically, will increase the return on investment for the shopping centre owners and also will bring new residents to the Knox Council region which will improve the councils bottom line. I think this is smart policy and makes more sense than the Boronia Re-development to me. [38]	No changes recommended	No changes recommended Refer submission to panel	Knox Central is subject to its own structure planning to address its own demand and demographic growth earmarked for Wantirna South. This plan is proposed for Boronia, both are not opposed to each other and growth will occur in both Knox Central and Boronia regardless of this plan. Additionally, Boronia is one of the only two Major Activity Centre in Knox that is directly connected to metro rail. --
12	[Process] [Investment]	No	No	[support] incentives to small businesses, [57]	No changes recommended	Not applicable to the amendment	Support noted --

	A	B	C	D	E	F	G
1	[49 entries]	Theme: Economy			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
13	[Process] [Investment]	No	No	Boronia Shopping Mall is a disaster, and it has to be developed -- with Vision. While some will have sentimental attachments, this attitude prevents forward planning. Multi-storey shopping, gymnasium, artist colony with residential units? [62]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 20 --
14	[Investment] [Process]	No	No	do not need any development such as Knox City, but a local development which is supported by the community and encourages local residents to visit, shop and do their business there. [78]	No changes recommended	No changes recommended Refer submission to panel	Noted, this plan encourages development for Boronia for both local residents and future local residents. --
15	[Process] [Investment]	No	No	As to implementation of the strategy, approvals to increase residential floorspace should be the City's first priority Boronia already appears to have a surplus of empty or low-value commercial space - particularly around the Dorset Square arcades, Boronia Mall, and the wedge between Boronia Park and Boronia Road. Pumping up consumer demand to increase the value of retail space would be preferable. [50]	No changes recommended	No changes recommended Refer submission to panel	Approval to increase additional residential floor space cannot go against commercial and employment outcomes as this would have important ramification in the future. As housing grow, so will the demand on services and employment and these still need to then have opportunity to grow. It is predicted that office and commercial space will grow in the future, follow the residential growth. Once a site is removed from commercial functions, it cannot be returned to it. As such, residential is acceptable within the commercial core, above active economic functions. One reason for the inoccupancy is also due to the age of the built form which is no longer 'fit-for-purpose' to meet the current demand in commercial/office spaces. Meaning that retailers will preferred going to an area with buildings are more suitable first. --
16	[Investment] [Vision]	No	No	Boronia commercial at the moment is that it lacks any spirit or soul, it is run down and tired and consequently the amenities attracted match this. Any development should restore a spoirit and soul to the area and attract vibrant and up to date commercial and retail businesses with creative and modern ideas [78]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
17	[Investment]	No	No	Unlike Glen Waverley, Ringwood and Doncaster as examples who have gone down this road. To their deterement I must add. Boronia does no have anything like their retail appeal to attact people to it. [25]	No changes recommended	No changes recommended Refer submission to panel	Opinion noted The Strategy plans for the future, Boronia by 2040 will be as different as today as Boronia was in the 1970s. --
18	[Investment]	No	No	The leasing of a property and a lack of commercial interest in the area It has been extremely difficult to lease a property for commercial use in the current climate. Both my properties have been vacant for the past three years. Originally, the two shops were used by an optometrist and an accounting firm respectively. However, I have noticed a change in business strategy from the same two past tenants with the whole COVID situation. Tenants have realised that their businesses can be run remotely without a need for a physical shopfront. This, too, has been followed by customers. Customers see no need to physically be present at a shop when they can access their services via phone or internet. Put together, the main business district of Boronia appears to be declining, with a need for action to help alleviate this [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
19	[Investment]	No	No	am concerned about council limiting the types of shops which will be available, such as liquor outlets not attached to supermarkets. Increased competition is to the benefit of consumers so it doesn't make sense to limit outlets in the area. [77]	No changes recommended	No changes recommended Refer submission to panel	It is targetting take-away liquor not attached to a primary function, so the aim is to make sure new venues offer take-away as ancillary to another functions (a brewery, a café, a restaurant, a supermarket) as opposed to only bottle shop. Refer to line 38. --

	A	B	C	D	E	F	G
	[49 entries]	Theme: Economy			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	[Investment]	No	No	Please renovate the mall [49]	No changes recommended	No changes recommended Refer submission to panel	The mall is a private property, it is up to the landowners to address the state of their land or to apply for any grants that may be available for renovation/improvements.
20							--
21	[Investment]	No	Yes, seeks change to the Strategy	renewal strategy would call for a reevaluation of current classification of business types and allocation for the use of premises. Moving forward, the strategy would make it so that Council would need to consider this aspect as well. [18]	No changes recommended	No changes recommended Refer submission to panel	The classification of land uses is determined by the Victorian Planning Provisions. The uses that are allowable for each zones is also determined by the Victorian Planning Provisions and unless Council applies a zone that allows them to draft the full content and table of uses, there is no option to control the use of premises beyond that of aspirations in the Strategy. Council previously sought to apply an Activity Centre Zone with a specific table of land uses drafted for Boronia but authorisation was declined by the Minister for Planning. As such, the classification of uses remain that of the Commercial 1 Zone. --
22	[Investment]	No	No	see myself in a position where I cannot make changes that would change the entirety of Boronia myself. I see this to be a collaborative effort from Council, large building and development enterprises and consortiums, alongside shop-owners and local residents to push for large-scale changes for Boronia. One example of this would be the joint effort to raise the storey height within Boronia from four storeys to seven storeys which would be done by council, agreed upon by shop-owners and local residents, and conceptualised and built by large construction companies. [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
23	[Investment]	No	No	in Ringwood, right before the entrance to the shopping centre, they are specifically dining precincts. In my case, I had a tenant who wanted to put in a restaurant/café in one of my shops but pulled out last minute exactly because of the disjointed nature stated above. In addition, the low, one-storey style of buildings prevalent in Boronia also seems to encourage this arrangement of the businesses in a scattered manner. [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
24	[Investment]	No	No	Arts-based and creative industries This is fantastic and well overdue. [19]	An additional Strategy at Section 4.6 will provide even greater clarity and focus on this item while also closing the narrative on that aspect. The new strategy aims to "use arts and creative businesses as a propulsive opportunity for urban renewal" which gives the opportunity to build a local identity based on these activities.	No changes recommended Refer submission to panel	Support noted --
25	[Investment]	No	No	C192 Knox planning amendment is going to add so much unnecessary high density living creating a concrete jungle [81]	No changes recommended	No changes recommended Refer submission to panel	Noted Without C192knox, Boronia would have no guidance or controls as the current interim DDO7 will expire in 2024. This means that without C192knox, Council and the community would have little say on the decision that each developers would decide to do with their land, including, height, design, and greenery. --
26	[Investment]	No	No	increasing foot traffic and more accessibility for everyone would encourage more local business activity as people would walk past shops more often therefore more likely to go inside whereas people driving past wouldn't. [86]	No changes recommended	No changes recommended Refer submission to panel	Support noted --

	A	B	C	D	E	F	G
	[49 entries]	Theme: Economy			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	[Investment]	No	No	extensive building and works requirements set out in DDO10 and associated expense with redeveloping the Subject Land will also significantly reduce the pool of potential future buyers of the Subject Land, as few developers will have the capital required to undertake development on the scale contemplated by DDO10. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted, not a planning matter --
27	[Investment]	No	No	It doesn't matter how tall the buildings in the Boronia are, if the fundamental culture of the area does not change Boronia will continue to have a bad rep within Melbourne. This will severely limit Boronia's potential as a Major Activity Centre. [84]	No changes recommended	No changes recommended Refer submission to panel	This strategy is on a 20-years horizon --
28	[Investment]	No	No	so many empty shops in Boronia as it is without adding more. The only people that [81]	No changes recommended	No changes recommended Refer submission to panel	This proposal does not 'build' or 'add' anything, it provides a framework to guide development and the future of Boronia. Development will respond to demand and shops would be built only if and when there is a need for it. An increase in population will carry a demand that will fill the current vacancy and eventually increase the demand by 2040. --
29	[Investment]	No	No	The number of massage parlours and sex shops present in the area is astounding and gives the area a terrible first impression equivalent to a red-light district. [84]	No changes recommended	No changes recommended Refer submission to panel	Noted, this current situation will evolve over time. The strategy does not look to strengthen or develop a red-light district in Boronia. --
30	[Investment]	No	No	reduced pool of potential future buyers for the subject Land may decrease the market value of the Subject Land as there will be less competition between potential buyers. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted This is outside the remit of planning or the strategy and is more an impression than a fact-based statement. --
31	[Investment]	No	No	Strategy to move carparking towards the rear of land or in the basement or upper levels of buildings are onerous and will significantly increase the cost associated with developing the Subject Land in line with DDO10, making redevelopment in line with DDO10 prohibitively expensive and uneconomical. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy and its amendment plans for the next 20 years, at timeframe at which the market will mature and make certain type of development more conventional. --
32	[Investment]	No	No	Boronia business are marked as Precinct 1 in the plan already has many empty retail spaces and the Boronia Mall is all but a hollow shell with minimal activity. There does not seem to be a need for such extensive development while the existing buildings are well underused. [28]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 20 --
33	[Investment]	No	No	We don't need a greater population where our services are not met. Yes, Boronia has a train station, supermarkets with another one on the way which will be diabolical for traffic management in Erica Avenue, lots of \$ 2.00 shops but fewer banks, they will never return so we must drive further away. [11]	No changes recommended	No changes recommended Refer submission to panel	Noted, one cannot happen without the other. And there will always be a gap between the two elements playing catch up as they can't magically just appear simultaneously. Population will grow nonetheless by 2040 and it would be irresponsible to not plan for it. --
34							

	A	B	C	D	E	F	G
	[49 entries]	Theme: Economy			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	[Investment]	No	No	to include redevelopment clauses it its leases with tenants of the shopping centre, creating uncertainty of tenure for tenants in the long term. (b) Quality tenants may therefore be deterred from committing to a lease within the shopping centre and existing tenants may choose not renew their leases for any further terms provided for under existing lease agreements. (c) The loss of key retail anchor tenants (e.g., Woolworths) due to uncertainty of tenure would be particularly damaging as: (i) large anchor tenants are generally difficult to replace; (ii) less patrons are likely to visit the shopping centre without a key retail anchor tenant; and (iii) quality smaller retail tenants would be less likely to stay in the shopping centre or take out a lease due to the lack of patrons. (d) Reduced competitiveness resulting from the uncertainty of tenure may also reduce the rents the owner of the Subject Land is able to attain, reducing the profitability of the shopping centre. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted, this is business as usual for sites wishing to redevelop and part of living in a capitalist society. --
35	[Investment]	No	No	neither Boronia nor Ferntree Gully can fill any of the business builds, including new ones The desire is just not there, so I presume the plan is residential? How will the infrastructure around cope [68]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 20 --
36	[Investment]	No	No	worked for a number of years at Boronia Kmart, as well as another small business Etiko Fairtrade Fashion in Boronia Mall, and know from experience how quiet that shopping precinct can be, even at Christmas and other busy shopping periods of the year. [66]	No changes recommended	No changes recommended Refer submission to panel	Noted --
37	[Investment]	No	Yes, seeks change to the Strategy	No stand alone alcohol premises, does this mean a reduction in small local businesses? Will the area be only made up of the big co-operation shops. I think more details in how small businesses will be supported to stay/move into the area needs to be addressed. [69]	No changes recommended	No changes recommended Refer submission to panel	This aims to exclusively target the proliferation of take-away bottle shops in an area with alcohol consumption problem where there is no other primary functions offered by the business. It does not prohibit small business to open, such as a café that offers meals and liquor consumption as well as ancillary take-away. Or for a micro-brewery to offer tapped on-site consumption and other services as well as take-away. x --
38	[Investment]	No	No	appreciate Boronia retail area needs rejuvenating to attract shoppers [53]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
39	[Process] [Investment] [Infrastructure]	No	No	plans could be plonked down anyway whereas I'd like to see greater welcoming and support for biking community, tourist information to attract visitors to stop read and buy lunch/coffee from local traders etc. Leveraging Boronias locality in these and other ways builds an exciting place [75]	No changes recommended	No changes recommended Refer submission to panel	Noted, These are elements considered and mentioned in the strategy. --
40	[Process] [Infrastructure] [Investment]	No	No	have been Traders' associations in the past. They usually attract a minority of traders and fail due to a lack of effort caused by a lack of time. Any association would need resources (a manager/co-ordinator). Perhaps a broader association involving community groups, NFPs and residents to follow the Revitalisation Board would work better in the short to medium term. [30]	No changes recommended	Not applicable to the amendment	Noted, the strategy identifies action related to traders association with details to be determined at a later stage. Functionality and success would be key parameters to help establish such association. --
41	[Process] [Investment] [Infrastructure]	No	No	positioning of the carparks under buildings lead to the potential of shoppers and users of the area being charged for carparking. [14]	No changes recommended	No changes recommended Refer submission to panel	Noted, this will be up to each property owner and part of living in a capitalist society. --
42							

	A	B	C	D	E	F	G
	[49 entries]	Theme: Economy			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2	[Process] [Infrastructure] [Investment]	No	Yes, seeks change to the Strategy	[Boronia Village] This carpark location could be used to replant the Boronia tree canopy. [61]	No changes recommended	No changes recommended Refer submission to panel	Boronia Village car park is private land and not within the remit of Council to replant as a public reserve. Council has included the consideration of open space in the form of plazas (whether public or private) to be considered in the future redevelopment to enable more interaction and space for people to dwell, protect existing trees and improve landscape. --
43	[Process] [Infrastructure] [Investment]	No	Yes, seeks change to the Strategy	<ul style="list-style-type: none"> The strategy is looking to improve pedestrian access, cyclist routes, connecting areas to the train station. o Call for Council to educate businesses to increase accessibility. o Consider grants for accessibility. [51]	Section 6.3.4 Additional content with regard to gradual improvement of footpath as part of developers contributions. Section 6.7 Clarified action in more details by setting a DDA audit of the public realm, public facilities, and private business. Which can then serve as a basis for further actions with regard to promotion, education, and direct improvements	Not applicable to the amendment	Support noted A review of the content of the strategy can consider this matter to be highlighted as an outcome to the accessibility audit action that is marked in the strategy. --
44	[Process] [Infrastructure] [Investment]	No	Yes, seeks change to the Strategy	<ul style="list-style-type: none"> The strategy is looking to improve pedestrian access, cyclist routes, connecting areas to the train station. o Call for Council to educate businesses to increase accessibility. o Consider grants for accessibility. [51]	Section 6.3.4 Additional content with regard to gradual improvement of footpath as part of developers contributions. Section 6.7 Clarified action in more details by setting a DDA audit of the public realm, public facilities, and private business. Which can then serve as a basis for further actions with regard to promotion, education, and direct improvements	Not applicable to the amendment	Support noted A review of the content of the strategy can consider this matter to be highlighted as an outcome to the accessibility audit action that is marked in the strategy. --
45	[Process] [Infrastructure]	No	No	be smart and digital- partner with a telco [30]	No further action at this time.	Not applicable to the amendment	Noted, the strategy does not go into the details of how it would action the items but merely identify the items with the intent to further build a case study based on opportunities and budget. --
46	[Process] [Infrastructure]	No	No	should partner with a telco to make Boronia smart and digital, especially requiring fibre to the premises broadband as the best means of doing business. Retail buildings are too spread in Boronia. Some consolidation would benefit the core. This would reduce the need to drive from point to point in the centre, as happens now. [30]	No further action at this time.	Not applicable to the amendment	Refer to line 45 --
47	[Process] [Infrastructure]	No	No	and help increasing the foot traffic greatly help the local business and improve the lives of the residents. [49]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
48	[Infrastructure]	No	No	Way finding could include commercial destinations, like Coles, Woolworth, Kmart, Dan Murphy, Boronia Hotel, cafe, with times to walk. [30]	No changes recommended	No changes recommended Refer submission to panel	The strategy includes a wayfinding approach and project to be delivered to address this. --
49	[Infrastructure]	No	No	Throwing money at building stuff does not build community. Boronia and many of its residents are struggling on many wellbeing measures and your strategy does not face or address this reality. [75]	No changes recommended	No changes recommended Refer submission to panel	This strategy comprises a structure plan which is aimed to address built form. The strategy also addresses economic vitality and community wellbeing with various actions to be addressed by Council where these actions are within Council's power. Other advocacy works exists for Council to represent the community in front of other organisations. --
50	[Infrastructure] [Investment]	No	No	and I am concerned about council funds being wasted on changes that do not offer a benefit to the community. [77]	No changes recommended	No changes recommended Refer submission to panel	Noted --
51	[Infrastructure] [Investment]	No	No	it will be welcomed by many that Boronia will get a new train station, I think the money can be better spent elsewhere. I would like to prefer the status quo to remain and propose an alternative for councils consideration [38]	No changes recommended	No changes recommended Refer submission to panel	Noted, the dilapidated and inefficient state of the train station, including its lower perception of safety is an element that came out loud and clear during previous consultation. An upgrade to the station will seek to address this as well as plan for the future. --

	A	B	C	D	E	F	G
1	[49 entries]	Theme: Economy			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
52	[Investment] [Infrastructure]	No	No	open to boronia junction and surrounding areas to being redeveloped, it's old and tired, and isn't aesthetically pleasing to the eye [then concern about congestion] [71]	No changes recommended	No changes recommended Refer submission to panel	Support noted ---
53							

	A	B	C	D	E	F	G
1	[45 entries]	Theme: Environment			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
3							
4	[Services]	No	Yes, seeks change to the Strategy	new basketball stadium should be build in Boronia (although realistically the current one could just be repaired), as players from Boronia and The Basin are disadvantaged by having to travel to the state basketball centre and local traders miss out on business from players who stop in for lunch, shopping etc. on the way to and from games. [77]	No changes recommended	Not applicable to the amendment	It is not intended to construct another stadium infrastructure, particularly post investment at the new State Basketball Centre in Wantirna South. The current basketball centre is at the end of its life and any fixing of the infrastructure would mean a complete rebuild. The strategy intends to bring the park back to people as primarily an open space and a green lung to match adjacent increased density. The inclusion of small outdoor recreation (as as an outdoor basketball patch for leisure) is not excluded and details of what is delivered in Boronia Park will form part of additional consultation for the Boronia Park masterplan big move project, which will go into detail design. --
5	[Services]	No	Yes, seeks change to the Strategy	Toilets need to be erected in Boronia Village (seeing a woman coming out of Farmer Joe's and calmly lowering her slacks and weeing on the garden area made me realise we had a problem [26]	No changes required to the BRS	Not applicable to the amendment	Noted, the strategy refers to Council's Public Toilet Management Policy 2016 and also further highlights the necessity to provide public facilities as density increases. In addition, the strategy aims to also prepare a Wayfinding strategy for Boronia to improve local signage and the provision and indication of public facilities would likely be a relevant matter as part of this work. The future location of facilities would then be determined through additional works resulting from the strategy, which could include Boronia Village. --
6	[Services] [Infrastructure] [Public Transport]	No	No	[Support] Renewal of Boronia Station (completely underground) with open spaces above [09]	No changes recommended	Not applicable to the amendment	Support noted --
7	[Services] [Open Space]	No	Yes, seeks change to the Strategy	when are community gardens amongst multi-dwelling projects, (both simple green space for outdoor enjoyment, and of the growing kind), going to be stipulated as an obligatory part of development plans? [16]	No changes recommended	No changes recommended Refer submission to panel	Community gardens does not fall as a compulsory requirements in planning for the development of multi-dwellings, this is particularly relevant to note as there would be no demonstration that community gardens would be desirable by the future residents. As such, it is not appropriate to require it for all instances. This said, the proposed policies do support the inclusion of green roofs, the use of rooftop as private open spaces, including the inclusion of rooftop gardens. --
8	[Services] [Open Space]	No	Yes, seeks change to the Strategy	5) Provide a public city vegetable garden area. [04]	No changes recommended	Not applicable to the amendment	Not likely to be suitable for Boronia Park or included in the Masterplan, but potentially could be considered in another location. Matter referred to Council's Open Space for consideration in Municipality wide Open Space strategies. --
9	[Open space]	No	Yes, seeks change to the Strategy	supportive of additional open space proposed, however not at the compromise of allowing increased height as an offset. Sitting in a park space surrounded and overshadowed by six storey buildings is not creating an open space environment that is suitable for the City of Knox. [47]	No changes recommended	No changes recommended Refer submission to panel	Noted --

	A	B	C	D	E	F	G
	[45 entries]	Theme: Environment			Officers response		
1							
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
10	[Open Space]	No	Yes, seeks change to the Strategy	Return Boronia Park to the people. Remove all buildings from the centre and allow for passive recreation in the midst of apartment living. Look to the people for ideas. I have put comments in the C192knox section hoping that this is the appropriate place Lean and green. [30]	No changes recommended	No changes recommended Refer submission to panel	The intention for Boronia Park moving forward is that it will be 'a park for the people'. --
11	[Open Space]	No	No	keen to preserve is Genista Reserve which provides some lovely green space, particularly the native vegetation section [37]	No changes recommended	No changes recommended Refer submission to panel	Genista Reserve is earmarked as a Site of Biological Significance to be retained, the proposed Green Spine along Genista Avenue will further enhance native vegetation connectivity with other parks in the surroundings. --
12	[Open space] [Vegetation]	Yes, seeks changes to amendment	Yes, seeks change to the Strategy	amendment makes absolutely no mention of the addition of new green spaces. If we are to provide apartments for more people to live in the area, surely we should "offset" their impact by adding more green spaces for us all to enjoy - more concrete and more car spaces will increase the greenhouse emissions which could also be offset by ensuring many trees are planted in and around car parks - all trees Knox city plants should be indigenous [40]	No changes recommended	No changes recommended Refer submission to panel	Refer to figure 8 of the Strategy --
13	[Land use]	No	Yes, seeks change to the Strategy	3. Removal of petrol station from Woolworths area (as retaining will detract from pedestrian and outdoor dining/residential and businesses in the area) [09]	No changes recommended	No changes recommended Refer submission to panel	The strategy supports the removal of the petrol station in the future and redevelopment of the site for a more urban function. The action related to this will be for the landowner/operator to take onboard. --
14	[Character] [Vegetation] [Amenity] [Social] [Land use]	No	Yes, seeks change to the Strategy	need this strategy to go ahead we need to beautify Boronia to make it more family friendly make it so no one is scared to walk the streets at night or use the Boronia station. I think apartments with body corporates will make this happen. Also the other issues are the massage parlours in Boronia we are not stupid. With there Open all hours sign flashing back door entrances. Blacked out windows If we are to have these place please make it so you need a permit to set one up and that they are only located in factory estates so family's going to the shops or the basketball stadium or the park don't have to see these places they are very intimidating if they are set up in factory estates no one would care out of sight out of mind [48]	No changes recommended	No changes recommended Refer submission to panel	Noted, Council does not have the power to control the operation of massage parlours. It is however implementing policies to increase activation of shop frontage including policy guidelines to limit the blocking of shop front windows to include mutual surveillance. --
15	[Land use] [Character] [Vegetation] [Boronia Village]	Yes, seeks changes to amendment	Yes, seeks change to the Strategy	[Boronia Village] to suggest that the current carpark become a tree reserve (or even a forest). surrounding townhouse density leaves no room for planting a single tree, and has contributed to the loss of tree canopy in Knox [61]	No changes recommended	No changes recommended Refer submission to panel	The Boronia Village car park is private land that could be redeveloped at any moment. There is little to no scope for Council to acquire the property for the purpose of a treed public reserve. The strategy and its amendment have include components to include open space benefit that provides for maintaining existing trees through a publicly accessible plaza that could comprises additional landscaping. --
16	[Vegetation]	No	No	support the natural environmental enhancements [57]	No changes recommended	No changes recommended Refer submission to panel	Support noted --

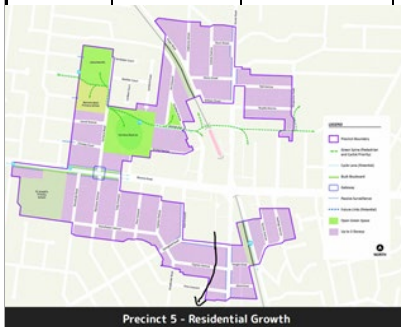
	A	B	C	D	E	F	G
1	[45 entries]	Theme: Environment			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
17	[Vegetation]	No	Yes, seeks change to the Strategy	Provide appropriate trees and save existing gum trees, to help with pollution every where. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 18 Further noting that the Strategy highlight an action to develop a Streetscape Masterplan for Boronia to provide greater details on appropriate trees, planting, and maintenance regime in the future. This will be subject to further community consultation. --
18	[Vegetation]	No	Yes, seeks change to the Strategy	Trees/green areas along the roads to facilitate restaurants/ outdoor dining [09]	No changes recommended	No changes recommended Refer submission to panel	Figure 8 of the Strategy highlights the streetscaping aspirations for the future of Boronia. --
19	[Vegetation]	No	No	trees for global warming - already many many many trees are being chopped down and you cannot plant larger trees with so much concrete and also no room for landscaping [36]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 18 --
20	[Vegetation]	No	Yes, seeks change to the Strategy	puts it in close proximity of local indigenous flora and fauna and the green and leafy surrounds can still be viewed and interacted with whilst in this area. Any new development should look to enhance this unique and special position not obliterate it from the local residents 'green and leafy image' [14]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 18 Development contributions towards streetscape will normally form part of the assessment of each permit. --
21	[Character] [Vegetation]	No	No	Our tree canopy has gone Long replaced by thousands of units and dual occupancies. [80]	No changes recommended	No changes recommended Refer submission to panel	Noted --
22	[Character] [Vegetation]	No	No	Let us keep some semblance of our leafy suburb. [03]	No changes recommended	No changes recommended Refer submission to panel	Noted --
23	[Vegetation] [Character]	No	No	Boronia is a leafy place on the outskirts of the metro area, and this plan is going to ruin it by turning it into it's own high volume city [10]	No changes recommended	No changes recommended Refer submission to panel	Noted --
24	[Character] [Vegetation]	No	No	Remember that Bambury Street remains a wildlife corridor for birds and animals entering and exiting the National Park. [15]	No changes recommended	No changes recommended Refer submission to panel	Noted The proposed Green Spine will further help increasing the biolink and wildlife corridor between the foothills and sites of Biological significance/parklands in Boronia (including improving wildlife movement to/from Bambury). --

	A	B	C	D	E	F	G
	[45 entries]	Theme: Environment			Officers response		
1							
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
25	[Open space]	No	No	Strategy sees no creation of new open space and in particular new green space it is just a continuation of concrete, steel and glass with the eventual view being like that of every other over-developed suburb [14]	No changes recommended	No changes recommended Refer submission to panel	Opinion noted. The Boronia Activity Centre already includes large sway of open spaces within walking distance that are aimed to be maintained as such for the convenience of future development. Also, on the contrary, the strategy further highlight the inclusion of future pocket parks, and open plazas for the benefit of an increased density within Boronia. This includes advocacy for the creation of a pocket part along Erica Ave, the inclusion of setback to any potential redevelopment of 257 Dorset Road alongside Lupton Way to provide greening, as well the opportunity for small landscaped plazas in the redevelopment of Boronia Village and Dorset Square. The creation of open space is limited to where opportunities exists on public land or via development contributions as it cannot be simply imposed through acquisition of private land without motive. At the moment the green space offer is highly satisfactory for this Activity Centre. Figure 8 of the strategy highlights the streetscape and open space future outcomes. Additionally, Council has its public parks and playground strategy that remains in place and can facilitate Council future investments. --
26	[Open space]	No	No	offer something different and interesting. Boronia, with its unique position has a chance to offer this but people won't be able to do that because they will be smothered with big buildings, tight spaces and lack of open and green space. Any open space currently suggested on the plan is also isolated and lacks interconnectivity. [14]	No changes recommended	No changes recommended Refer submission to panel	This will notably be addressed in the development of the Boronia Park Masterplan - the intention will be to provide a unique, central civic plaza area with a lot of green space - 'a park for the people'. Figure 7 of the strategy further highlight the future outcome approach to reconnect these open spaces, together with Figure 8 that highlights outcomes to create green linkages through streetscape. Of additional note, the proximity to the Dandenong Ranges National Park will enable people to enjoy large sway of green spaces. --
27	[Design]	No	No	• The increased hard surfaces will have a huge impact in terms of heat island effect and increased hard surfaces leading to increased run-off and storm effects [14]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 18 The streetscaping and landscaping strategy will aim to address this concern. --
28	[Vegetation] [Design]	No	No	Canopy trees are shown in many of the zones. Given the position of Boronia (as outlined earlier) these need to be local indigenous trees that allow the movement of native wildlife in and around the centre. They should not be the rubbish street trees that Knox City Council is currently planting. • Bush Boulevards are also shown on the plans and whilst these conjure up images of green and shady areas unless done properly and then maintained they quickly degenerate [14]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 18 --
29	[Vegetation]	No	No	• Any plantings done in this area should be of local provenanced indigenous plants. [14]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 18 --
30	[Vegetation] [Design]	No	No	attempts at the bush boulevards and green open space concepts quickly lose out to the needs of roads, shops, access and hard surfaces [14]	No changes recommended	No changes recommended Refer submission to panel	The bush boulevard is earmarked along Boronia Road. The stretch of Boronia Road within the Activity is already recognised as being wider than required and Council aim to advocate for lane reduction which will benefit streetscaping, bike riders and pedestrians. --

	A	B	C	D	E	F	G
1	[45 entries]	Theme: Environment			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
31	[Vegetation]	No	No	already significant biodiversity areas in and around Boronia (Boronia Heights Memorial Park in Mountview Road and Dandenong Ranges National Park), all nature corridors and plantings need to be significant in size, planted with indigenous plants and maintained so that they operate as green lungs and cool spaces for decades to come [23]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy includes the development of a streetscaping masterplanning that will development further detail to include these components: type of trees, maintenance regime, locations, green linkages strategy etc. --
32	[Vegetation] [Design]	No	No	The plantings in Dorset Square carpark are an example of areas that have become littered and damaged through lack of ongoing care and attention [23]	Sections 7.2.6, 7.3.2, and 7.7 added to the strategy to include content related to waste management and littering.	No changes recommended Refer submission to panel	Noted, this is relevant to operational matters of Council in relation to clean-up and litter collection. It is acknowledged that the Strategy includes little to no content in relation to public waste bin strategies as the centre would grow and that additional content could simply reflect what are the current 'business as usual' actions of Council and what more could be done. --
33	[Design]	No	No	the Foothills of the Dandenong Ranges National Park and as a link in the chain of four suburbs that nestle against the hills and alongside each other, extending from Upper Ferntree Gully to The Basin. [23]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy does recognise the importance of the Dandenong Ranges. --
34	[Character] [Vegetation]	No	No	'stepped' development plan is being considered between the development zones and the foothills zone, but I feel that further attention is needed to plan more green spaces with indigenous/ native plants and trees to offset the increase in building density and the eyesore of multistorey development. Knox is far behind other councils in their effort to increase the green canopy and considering that Boronia abuts the Dandenong Ranges, the development of Boronia should reflect the leafy environment that is its backdrop not create a concrete ghetto of overdevelopment. I note that there are 'significant trees' in the planning but this effort appears tokenistic and is not in balance with the overdevelopment that is seen in the planning. Additional trees should also be incorporated into the design along the Dorset Road section of the planning [28]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 35 --
35	[Design] [Character] [Vegetation]	No	No	not include enough attention to increasing green spaces to offset the extensive development and densification and Knox is currently lagging in its effort to increase its green canopy and this will contribute to the problem further. I understand that a 'stepped' development plan is being considered between the development zones and the foothills zone, but I feel that further attention is needed to plan more green spaces with indigenous/ native plants and trees to offset the increase in building density and the eyesore of multistorey development. New developments are removing more and more trees, and little is being done to replace or conserve the canopy that we have, let alone increase it. As a suburb adjoining the Dandenong Ranges, Boronia renewal should be working to increase its green spaces so that any development is complimentary to the backdrop to not only maintain its leafy aesthetics but to work toward providing a more environmentally friendly green suburb that limits its environmental impact and is reflective and sensitive to its proximity to the hills [28]	No changes recommended	No changes recommended Refer submission to panel	Figure 9 of the renewal strategy includes proposed actions and aspirations in relation to streetscaping and open space. --

	A	B	C	D	E	F	G
1	[45 entries]	Theme: Environment			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
36	[Vegetation] [Design]	No	Yes, seeks change to the Strategy	there are 'significant trees' in the planning but this effort appears tokenistic and is not in balance with the overdevelopment that is seen in the planning. Additional trees should also be incorporated into the design of the Dorset Road section of the planning as this is already a mish mash of architecture with little to no vegetation [28]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 18 --
37	[Vegetation]	Yes, seeks changes to amendment	Yes, seeks change to the Strategy	Precinct 2 has little consideration for establishing significant trees and considering that it is noted in the proposal that it "will act as a buffer between the core commercial area of Precinct 1 and the surrounding residential precincts" more effort to green this area [28]	No changes recommended	No changes recommended Refer submission to panel	The proposed planning controls includes provision of rear setbacks to be landscaped to help provide this transition amongst other building design requirements. The provision of the Green Spine along Chandler Road will also help provide a transition with Precinct 1. This will be a statutory planning consideration when applications comes about. The area does still remain an urban character. The vegetation protection overlay does remain in place which will effect protect to certain type of established significant trees. The same applies for the Bush Boulevard Policy which adds another layer of direction to the centre --
38	[Character] [Vegetation]	No	Yes, seeks change to the Strategy	Boronia Renewal Plan should actively preserve the leafiness of the area even as more medium density housing is built to east of the business center. Including requirements for established trees to be protected, and each housing unit to have a requisite number of trees to the front and rear of the property. [29]	No changes recommended	No changes recommended Refer submission to panel	Figure 8 of the Strategy includes the preferred future outcomes for the public realm. Further to this, the strategy and the controls prepared as part of the planning scheme amendment includes policies to ensure future proposals include landscaping and planting (in relevant precincts). --
39	[Design]	No	Yes, seeks change to the Strategy	Also ensuring that current setbacks from the road are preserved with space for gardens and trees at the front of each development. [29]	No changes recommended	No changes recommended Refer submission to panel	The proposed planning controls includes of maintain front setbacks for the purpose of frontage landscaping, including instances of tree planting. --
40	[Vegetation] [Character]	No	No	We are very quickly losing our leafy green area and the gateway to the hills [53]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy will help reducing pressure onto the Dandenong Foothills --
41	[Vegetation]	No	No	Plants, particularly trees are important to the local landscape amenity, and will deliver increasing benefits to mitigate the effects of human-caused climate change. [55]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 18 --
42	[Open space] [Vegetation]	No	No	Excessive pressure will also be put our current green spaces, and trees which are disappearing, at an alarming rate. Our unique environment needs to be protected at all costs [65]	No changes recommended	No changes recommended Refer submission to panel	Noted The Boronia Renewal Strategy addresses the Activity Centre, and with that approach maintains public open spaces/green spaces for the community. The opportunity to provide place for growth also means that this reduces development pressure on areas of greater green space sensitivity around Knox. --
43	[Open space] [Design]	No	Yes, seeks change to the Strategy	Improvements and increases to green and public space including in private developments. [67]	No changes recommended	No changes recommended Refer submission to panel	Noted The proposed strategy and controls include guidance for streetscaping, landscaping, and the provision of open spaces. --

	A	B	C	D	E	F	G
1	[45 entries]	Theme: Environment			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
44	[Vegetation]	No	No	native bush shrubs and trees along all the footpaths and sidewalks as trees as they will make boronia look so much nicer aesthetically with the added benefit of noise reduction and heat reduction when the larger trees grow over the road(placed on the side with no powerlines to reduce maintenance, this will be the side the shrubs are on). [86]	No changes recommended	No changes recommended Refer submission to panel	Support noted (refer to line 18) --
45	[Vegetation] [Open Space]	No	Yes, seeks change to the Strategy	The focus on restoring and protecting the trees and green spaces it wonderful. I'd love to see this expanded to saving green spaces [87]	No changes recommended	No changes recommended Refer submission to panel	Support noted The strategy aims to protect and enhance existing public green spaces. --
46	[Vegetation] [Open Space]	No	No	When is Australia going to learn from overseas mistakes and not overdevelop[...] and leave sufficient green space; and trees, and views? [16]	No changes recommended	No changes recommended Refer submission to panel	Noted The Strategy and proposed amendment do include components to provide trees, streetscaping, and green space, in the context of the Victorian Planning Provisions. --
47	[WSUD] [Flood]	Yes, seeks changes to amendment	Yes, seeks change to the Strategy	consideration to minimise hard surfaces in stormwater run-offs area in Precinct 5, this should also be considered for the other development areas. During recent flash flooding events the volume of water running off and concentrating in and around the intersection of Boronia and Dorset Road caused flooding to businesses and disrupted traffic in the area [28]	No changes recommended	Consider redrafting strategy of 21.10-3 Objective 2 to include a new policy guideline at this objective by: "Minimising hard surfaces in areas impacted by surface flow paths in Precinct 5, particularly in the south of the Boronia Park retardation basin" Refer submission to panel	Council can consider the inclusion of WSUD as part of the design to mitigate issues where appropriate during the statutory process. The Knox Planning Scheme already includes policies related to stormwater management, floodplains, and climate change which does not need to be duplicated. (Clauses 21.04, 21.05, and 21.09). The submission nonetheless highlights the opportunity to further clarify the overland flow path as part of the planning controls policy in the Amendment C192knox to provide more specific content than already existing in Clause 21.09 (as mentioned in P.117 of the Renewal Strategy). A policy guideline at proposed Clause 21.10-3 under Objective 2 Built Form to stress the importance of minimising hard surfaces south of Boronia Park in Precinct 5 would be beneficial. This is notable because the area south of Boronia Park is the natural topographical surface flow outlet for Boronia. Such policy guidelines would highlight the importance of this area while the rest of Boronia would be satisfactorily addressed by Clause 21.09. The Boronia Park Masterplan Big Move Project will provide for a review as part of the project to ensure the detention capacity within the Park future proof stormwater components. --
48	[WSUD]	No	Yes, seeks change to the Strategy	car parks should have appropriate drainage to water appropriate trees planted around multilevel car parks. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, the Knox Planning Scheme already includes policies related to stormwater management, floodplains, and climate change which does not need to be duplicated. (Clauses 21.04, 21.05, and 21.09). The proposed planning controls also highlight the outcome of further greening and stormwater treatment of future development (including car parks). --
49							



	A	B	C	D	E	F	G
1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
3							
4	[Housing]	No	Yes, seeks change to the Strategy	[request] Provide homes for the homeless. And war veterans and police with PTSD that need homes. [04]	No changes recommended	No changes recommended Refer submission to panel	Noted, Council already has a Social and Affordable Housing Policy that is adopted which highlights a strategy to provide support and advocacy for vulnerable groups. --
5	[Housing]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Provide apartments for renters not air b and b holiday apartment's this must be legislated. [04]	No changes recommended	No changes recommended Refer submission to panel	Unfortunately, from a planning perspective, accommodation is a Section-1 use (with condition) that would not trigger a planning permit if the condition is met in the Commercial 1 zone. This is different for the residential zones but within the Commercial Core, an apartment owner could operate an airbnb without permit or control from Council under planning. Council could explore avenues to control these matters under local laws where possible. Alternatively, private body corporate could also limit that type of tenancy under their own body corporate. Also refer to line 1. --
6	[Housing]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	Do not make any of the existing or new residential buildings into social housing [57]	No changes recommended	No changes recommended Refer submission to panel	Council already has a Social and Affordable Housing Policy that is adopted which highlights a strategy to provide social housing on the redevelopment of Council (and government through advocacy) land where possible. The Boronia Renewal aligns with that policy and recognise that efforts need to be made to increase the offer of social housing within Knox. --
7	[Density]	No	Yes, seeks change to the Strategy	[oppose] Higher density of population. [04]	No changes recommended	No changes recommended Refer submission to panel	Views noted, also refer to line 1 --
8	[Heritage]	No	No	both amusing and slightly saddening that one of the only "architectural" landmarks of Boronia is a dated bottle shop [67]	No changes recommended	No changes recommended Refer submission to panel	Comment noted --
9	[Social]	No	No	Methodone programs 5 in Boronia [02]	No changes recommended	Not applicable to the amendment	The Knox CARES Strategy 2022-27 acknowledges the rights for people to use services in the community and the impact of substance abuse on communities and individuals. We will partner with services and support community education programs to understand the role and importance illicit drug use reduction programs. --
10	[Social]	No	No	Drinking [02]	No changes recommended	Not applicable to the amendment	Noted, also refer to line 9 --
11	[Social]	No	No	the belief that this will reduce crime and homelessness in the area is false! Increased Policing of the area is what will reduce crime! And supporting the Salvation Army to help care for the homeless! [04]	No changes recommended	Not applicable to the amendment	Opinion noted --
12	[Social]	No	No	[statement of what currently is] Boronia has much to offer in way of a family friendly environment with green space, sporting facilities, schools [13]	No changes recommended	Not applicable to the amendment	Noted --
13	[Social]	No	No	constant presence of drug addicts loitering in the mall and around the train station was a frequent turn off for shoppers, especially elderly patrons and mums with young children, who were wary of the safety in the facility. [66]	No changes recommended	Not applicable to the amendment	Noted, the strategy aims for safety improvements in the long term as the centre redevelop as well as providing community support to vulnerable groups. --
14	[Social]	No	No	Whilst I never had any run-ins, I never felt very safe being in that area on my own, so I'm glad that this has been identified and will be addressed. Boronia has so much potential to be a buzzing metropolitan hub, so I'm excited to see what comes next [66]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --

	A	B	C	D	E	F	G
	[76 entries]	Theme: Community			Officers response		
1	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
2							
15	[Social]	No	Yes, seeks change to the Strategy	Relocate methadone clinics and other support services in appropriate areas within Knox City Council away from public spaces (eating/dining/social/business spaces) [09]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 9 Council also does not have the power to control services provided by private entities. --
16	[Social]	No	No	Boronia already has an issue with crime and I believe that residential buildings like this will attract more problems to the area as well as a massive blight visually. People and Kids hanging around them [68]	No changes recommended	No changes recommended Refer submission to panel	Noted --
17	[Social] [Density] [Crime]	No	No	Higher density living will result in increased crime, despite an increase in cctv cameras, more domestic violence and neighbourhood disputes with more people living in close proximity. Also I dont think it is reasonable to have so many cameras keeping us "safe" as it will allow for privacy to be invaded. [69]	No changes recommended	No changes recommended Refer submission to panel	Opinion noted, there is not statistical proof to the effect stated by the submission. There is no approach to provide cameras beyond the CCTV cameras that are already in place in Boronia as a result of previous community request. --
18	[Social] [Process]	No	No	[about process] also wanted to feel safe and wanted Boronia to be clean and look inviting. The nickname "Bosnia" came up a few times. Fear of young people at the station came up a lot, and conversely fear BY young people also came up for the same location. We need more intergenerational contact to break down barriers. Fear of the homeless and drug users was also prominent. More social housing is needed. More options for treatment of substance abuse are needed. [30]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
19	[Social] [Amenity]	No	No	Pedestrian walk ways must be friendly and safe for walkers, motor wheel chairs and push bikes, and police push bikes. And need mini gardens with seats. [04]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
20	[Services]	No	Yes, seeks change to the Strategy	[request] Provide a new bigger Boronia Police Station. [04]	No changes recommended	No changes recommended Refer submission to panel	This is outside the remit of the strategy, Victoria Police identified that the Boronia Police station is satisfying the current needs and Boronia is not identified on VicPol strategic asset renewal plan as requiring to be redevelop or increased. --
21	[Services]	No	Yes, seeks change to the Strategy	[request] Provide a new Ambulance center and a new MFB station in the re-zoned Boronia City area. [04]	No changes recommended	No changes recommended Refer submission to panel	This is outside the remit of the strategy, Knox is within the CFA area and not subject to the MFB. CFA currently has a station along Boronia Road. --
22	[Services]	No	Yes, seeks change to the Strategy	[request] Re - Develop Angliss Hospital Eastern health, it needs to become a St Alfreds with state of the art medicine, surgery and technology and MRI. And Dental health. [04]	No changes recommended	Not applicable to the amendment	This is outside the remit of the Strategy, of note however, the Strategy aims to improve health services through the creation of a health services precinct as part of Precinct 3. --
23	[Services]	No	Yes, seeks change to the Strategy	Why not add a permanent or part-time community planning officer to your staff, like the Melbourne City Council, to bring a community voice and concerns to planning applications? [16]	No changes recommended	Not applicable to the amendment	This is an operational matter for Council to consider. Council has an Boronia Economic Development officers. Other departments and services of Council (such as Community Wellbeing, Statutory Planning, and Advisory Committees) are already available to bring community's voice. It is also important to note that planning applications goes through a statutory process that is determined by the Planning and Environment Act 1987. Council's Community Wellbeing also have Community Planner and Community Planning Project Officer to help bringing community voice to long term community infrastructure planning. --
24	[Services]	No	Yes, seeks change to the Strategy	* Accessibility of events – Council to work to make all community events and film screenings accessible with audio description and captioning. [51]	Section 8.3.4 included to provide link to existing policies of Council regarding this topic.	Not applicable to the amendment	Noted, a review of the strategy can be done together with Council's Active Communities, Arts and Culture to explore whether additional clarification can be done to this effect, including whether Council can advocate for improvements. --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
25	[Services]	No	Yes, seeks change to the Strategy	Extended hours medical emergency facility Would be good to allow for a small public extended hours (or 24 hour) emergency dept for minor medical treatment, so hospitals are not overloaded with cases that can be treated elsewhere. It needs to be noted that the majority of people in Boronia and surrounding suburbs do not have private medical cover and therefore Melbourne Eastern Private Hospital and Knox Private Hospital is not going to be accessed by them. [19]	No changes recommended	Not applicable to the amendment	This is outside the remit of the Strategy, of note however, the Strategy aims to improve health services through the creation of a health services precinct as part of Precinct 3. Council's Community Safety Health and Wellbeing Community, Disability Advisory and Mental Health Roundtable also help to liaise with the community and advocate on behalf of the community on matters of relevance. --
26	[Services]	No	No	[support] and council run events such as outdoor movie screenings. [57]	No changes recommended	Not applicable to the amendment	Support noted. The strategy includes the delivery of events. --
27	[Services]	No	No	Retain progress hall Retain a library in Boronia [Consultation Session]	No changes recommended	Not applicable to the amendment	Support noted. The strategy aims to retain Progress Hall, although it may be relocated to a better spot within Boronia Park. The outcome of this will form part of further consultation and study as part of the Boronia Park Masterplan. The Strategy also highlight the provision of a multi-purpose community facility that would retain the library in a new improved buildings in Boronia. --
28	[Services] [Waste]	No	Yes, seeks change to the Strategy	Inadequacy of public waste recycling bins, not enough, not well located, no dog poo bins. Waste management needing to be improved as density improve, addressing littering and waste dumping across the centre. General cleanliness of the centre. [Consultation session]	Sections 7.2.6, 7.3.2, and 7.7 added to the strategy to include content related to waste management and littering.	Not applicable to the amendment	Agreed, the strategy is currently silent on public waste bins and can be reviewed to make reference to Council's existing policies (and business as usual matters) as well as highlighting additional guidance that will be relevant for Boronia as it grows. --
29	[Services] [Infrastructure]	No	No	Some sort of reassurance about all this would be respectful and necessary to ensure ALL public spaces are accessible to all types of people. [63]	No changes recommended	No changes recommended	Noted, Council respect DDA compliance when designing public spaces. --
30	[Infrastructure]	No	No	how you will make these new spaces accessible to those use in a wheelchair and others with a disability with low mobility. [63]	No changes recommended	No changes recommended Refer submission to panel	Noted, new public space will go through a process of detailed design and consultation. DDA compliance will form part of detailed design consideration. --
31	[Services] [Support]	No	No	[support] Relocating the Library to a premier location as an anchor point for a range of community services. [67]	No changes recommended	No changes recommended Refer submission to panel	Support noted. This will further be addressed through the Multi-purpose community hub project as indicated in the strategy. --
32	[Density] [Services]	No	No	In the 1970's and 1980's there were more and better services available for the developing town. We don't need a greater population where our services are not met [11]	No changes recommended	No changes recommended Refer submission to panel	Noted The Strategy includes actions for the provisions of community services. --
33	[Support]	No	No	[overall support comment] support the Boronia Renewal Strategy. [12]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
34	[Process]	No	No	C192Knox explanatory report and have found the language provides a broad overview without saying very much. There is a line between progressing a neighbourhood and over development. [13]	No changes recommended	No changes recommended Refer submission to panel	Noted --
35	[Process]	No	No	CFA but provided no input regarding upgrades as we live in a fire prone area. If we are to have an influx of residents what measures are going to be implemented to keep them safe from fire [13]	No changes recommended	No changes recommended Refer submission to panel	CFA provided no objection to the proposed amendment and strategy. The Boronia Major Activity Centre is not within the bushfire prone area. --
36	[Process]	No	No	KES - We regularly contribute submissions to all sorts of planning reviews, developments and the like but feel that there is no real effective voice for the local people. [14]	No changes recommended	No changes recommended Refer submission to panel	Noted, submissions are reviewed as part of the process and determined on balance of prerogative, and other submissions. The same opportunity is provided for residents or associations. --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
37	[Process]	No	No	more conversation between Council and landlords is required to manifest this. Moreover, a push for higher buildings to allow for more floor space for more services to come to Boronia to do business and trade. The renewal strategy, specifically in regards to an increased height limit for shops, would serve to fix the limited services available to locals, but also fix the issue of scattered and fragmented look of Boronia. [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted. Council does offer a pre-application service for landowner and developers, it also offers opportunity for traders to consult with Council economic development and other services offered by Council. --
38	[Process]	No	No	[about project process] important to note that the consultation was "blank sheet" consultation. Staff wanted to do the usual engagement and offer alternatives for comment. Councillors insisted that this not happen [30]	No changes recommended	Not applicable to the amendment	Noted --
39	[Process]	No	No	concerned at the lack of information about what this proposal really involves. I feel that more robust community consultation is required with council staff who are able to accurately answer questions. At the sessions I attended I heard conflicting information and many of our questions couldn't be answered. [77]	No changes recommended	No changes recommended Refer submission to panel	Noted The strategy remains a public document for the community to note what it means as a guidance for the future of Boronia. --
40	[Process] [Open Space]	No	Yes, seeks change to the Strategy	[Boronia park future] Ask people for ideas. The temptation for council is to offer 3 or 4 alternatives. This gives rise to a perception that council has already made up its mind. Remember that council officers are mostly tertiary educated and those offering suggestions The residents of Boronia rarely are tertiary educated with no planning or recreation qualifications [30]	No changes recommended	No changes recommended Refer submission to panel	Boronia Park masterplan Big Move project will aim to maintain an open space for all residents and be subject to further public consultation. --
41	[Open Space]	No	Yes, seeks change to the Strategy	lot of feedback about Boronia Park. People want their park back, They do NOT want another building to replace the basketball centre. I urge that the hub not be in the centre of the park [30]	No changes recommended	No changes recommended Refer submission to panel	There is no plans to redevelop a large indoor facility within the park at this stage. The future of Boronia Park will be determined through further community consultation related to the Boronia Park Masterplanning Big Move project and the Multipurpose community hub project. --
42	[Safety] [Services] [Design]	No	No	passive surveillance to improve perceptions of safety. I think that this means an increase in cameras in the area. If they are only providing a perception of safety, why would the council put money into there installation why not increase police presence. [13]	No changes recommended	No changes recommended Refer submission to panel	Policing is in the remit of Victoria Police. Passive surveillance is the design of building incorporating visual interaction with the street frontage or public space by avoiding blank walls, 'bunkerisation' of properties, and by providing windows and balconies to create visual 'surveillance'/viewlines from residents, shopkeepers to know what is happening on the street. It aims at crime prevention through design by avoiding dead public space that would create unsafe areas or allow people to act nefariously away from the public eyes such as what is currently found in Boronia. --
43	[Safety] [Services] [Design]	No	No	The plan highlights the use of laneways and arcades for movement and access. Sadly, these often become dark, dingy, dirty and unpleasant and at night feel unsafe. This is the situation currently existing in Boronia. [14]	No changes recommended	No changes recommended Refer submission to panel	This is why the strategy recognise that improvements need to be done to the arcade, and also recognises that if a site with an arcade is to be redeveloped, a new arcade needs to be developed so as to learn the current lessons and remediate the problems current encountered. --

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	[76 entries]	Theme: Community			Officers response		
1							
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knex	Note
44	[Design] [Social] [Safety]	No	Yes, seeks change to the Strategy	would instigate a modern revitalisation of the appearance of Boronia. Areas within the main business district would be designed to incorporate more greenery, more footpaths, more open spaces for people to play and socialise in, and to join the entire business area to become one homogenous area. It would also revamp the otherwise delapidated look of Boronia right now, where shops are run-down, lie along separate arcade walkways, and are split by many roads and car spaces. As for graffiti and anti-social criminal behaviour, the push for initiatives [18]	No changes recommended	No changes recommended Refer submission to panel	Noted This is intent of the strategy, over the next 20 years. --
45	[Nighttime] [Safety]	No	No	Creation of a night economy (particularly involving the consumption of liquor) within the MAC may also increase the rate of crime in the area (particularly given the location of Boronia Train Station to the Subject Land), which will detrimentally affect the public safety of patrons and staff of the shopping centre and likely increase the Owner's insurance premiums relating to property and public liability. [20]	No changes recommended	No changes recommended Refer submission to panel	Noted The opposite is more likely as the provision of a night economy will result in more social presence in Boronia, creating a better social cohesion within the community and giving activities and entertainment for residents to do locally. Which in turn would support the elimination of "dead" corners and time where bored people may do mischieves. Insurances are a matter for the private realm and are not relevant factors for land planning. --
46	[Services]	No	No	with the bowling alley gone, there is very little entertainment for not only existing residents but the thousands of proposed residents. About the only thing left is the metro cinemas. This is useless though as the maximum parking time is two hours in the centre and council by laws love this, slyly pingping unaware people. Not exactly inviting. [22]	Review pending	No changes recommended Refer submission to panel	Noted, the provision of private entertainment will fall within the remit of private developers seeking to implement uses that provides for entertainment. The Strategy and its proposed amendment seeks to support the creation of a nightlife precinct which can include live music and various hospitality/entertainment venues to locate in Boronia around the Erica Ave / Dorset Square. In addition to this, the strategy notes actions for Council's Active Communities, Arts and Cultural Services to provide community events support the community to that effect. A review of the Strategy can be completed to make sure these matters are adequately highlighted and clear. --
47	[Services] [Amenity]	No	No	more on street dining, which only stops us from walking on the footpaths, not to mention the smokers who gather. outside adjacent shop fronts and cause smell and smoke to filter into the shops [24]	No changes recommended	No changes recommended Refer submission to panel	View noted, it is to note that both can be balanced and also Victoria has regulations for smokers. --
48	[Design] [Character]	No	No	plans propose to make it a slum area of the future. Raised buildings surrounding the shopping centre, more on street dining, which only stops us from walking on the footpaths, not to mention the smokers [24]	No changes recommended	No changes recommended Refer submission to panel	Noted --
49	[Crime] [Social]	No	No	we do ave is a very good drug hang out outside Woolworths [25]	No changes recommended	Not applicable to the amendment	Noted --
50	[Character] [Waste]	No	No	spent your efforts in cleaning up Boronia to be a reasonable area rather than ruin the gateway to the Dandenongs with high rise dwellings.' [25]	No changes recommended	No changes recommended Refer submission to panel	Noted, both aren't in contradiction --
51	[Design] [Open Space]	No	Yes, seeks change to the Strategy	increased apartment living it is important to return Boronia Park to the people. No hubs. No community centres. [30]	No changes recommended	Not applicable to the amendment	Boronia Park masterplan Big Move project will aim to maintain an open space for all residents and be subject to further public consultation. At the moment, the option to investigate the multipurpose community centre within Boronia Park (amongst other locations within Boronia) is maintained for further assessment. --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
52	[Services] [Design] [Social]	No	Yes, seeks change to the Strategy	[support] As the Major Activity Centre goes through transition, it will get messy. Currently there are two houses in Genista Ave that are in a state of neglect as they await higher density development and they are an unattractive sight. That unappealing appearance is likely to extend to many parts of the Major Activity Centre as wide-scale development takes place over several years. [during transition, construction and transformation of Boronia] Council should consider running more community cultural activities during the extended transition period to get residents feeling good about living in the Major Activity Centre even when it might be an unattractive place to live. [37]	Section 8.3.5 included to provide greater focus on this element. Actions at Section 8.7 reviewed to give greater focus on place-making activities and events during period of transition.	No changes recommended Refer submission to panel	Agreed, a review of the content of the strategy with Council's Active Communities, Arts and Cultural Services can explore whether specific content or actions can be included in the Strategy to reflect this idea. --
53	[Design] [Safety]	No	No	[support] applaud council's efforts to upgrade the area around the Boronia railway station because the area is in need of improvement, of a green hub and of moves to reduce anti-social behaviour. [37]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
54	[Design]	Yes, seeks change to amendment	Yes, seeks change to the Strategy	[opposed] like to prefer the status quo to remain and propose an alternative for councils consideration. [38]	No changes recommended	No changes recommended Refer submission to panel	View noted A strategy nonetheless needs to be developed for Boronia, the status quo would result in an acceptance of the problems affecting Boronia and a recognition that these problems will remain and further exacerbate. A status quo would also result in the current planning controls expiring with no planning guidance or controls, leaving the market decide at the hand of each landowners to decide what development they would do with no community input. --
55	[Design] [Density]	No	No	[opposed] Knox City will be best used when converted into a major Intermodal Hub in the district connecting Trams and Buses. This in turn will drive development in Apartment construction around Knox City SC which I believe suits the character of the area really well. Having increased population density around a major highway and an Intermodal hub won't impact traffic flows dramatically, will increase the return on investment for the shopping centre owners and also will bring new residents to the Knox Council region which will improve the councils bottom line. I think this is smart policy and makes more sense than the Boronia Re-development to me. [38]	No changes recommended	No changes recommended Refer submission to panel	Noted Refer to line 54 Knox Central has its own growth and Strategy. This Strategy is to plan for the future Boronia population increase that would happen regardless of Knox Central. One is not exclusive of the other. Knox will redevelop as well as Boronia. --
56	[Services] [Social]	No	Yes, seeks change to the Strategy	Knox basketball stadium provides the largest clubs in the Knox basketball competition with a huge resource for training and games. Whilst games may be moved to the new facility, the sport will lose players not willing to travel to the State facility for training. Local schools are are mostly inadequate or insufficient. A smaller stadium may be a compromise. [46]	No changes recommended	No changes recommended Refer submission to panel	It is not intended to construct another stadium infrastructure, particularly post investment at the new State Basketball Centre in Wantirna South. The current basketball centre is at the end of its life and any fixing of the infrastructure would mean a complete rebuild. The strategy intends to bring the park back to people as primarily an open space and a green lung to match adjacent increased density. The inclusion of small outdoor recreation (as as an outdoor basketball patch for leisure) is not excluded and details of what is delivered in Boronia Park will form part of additional consultation for the Boronia Park masterplan big move project, which will go into detail design. --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
57	[Process]	No	No	You need to put the public at ease by issuing a more layman's report saying this is a long time project and that not all areas on the map are marked for such apartments [48]	Noted	Noted	Noted, communication improvements will remain a constant. There are limitations however to explaining all technical details in laymens term, or particularly summarising such comprehensive documents as the Boronia Renewal Strategy in short snippets. It is acknowledged that the process undertaken was included overcomplication by trying to process both the strategy and the amendment altogether. It is sensible to acknowledge that this process was convulated and too complex. Hopefully lessons will be learned in future processes. --
58	[Services] [Alcohol]	No	Yes, seeks change to the Strategy	the strategy mentions detached liquor providers, however I think the number of 'massage' parlours around Boronia is presently a far greater blight which cheapens the area (hence, I'd recommend stimulating demand of more respectable goods/services and ideally price some of them out the main precinct.) [50]	No changes recommended	No changes recommended Refer submission to panel	Council does not have the capacity to review land-use permit that are 'as-of-right' within the Commercial 1 Zone. The only alternative, would be to rezone the Commercial 1 Zone to another zone that limits certain usage so that they would trigger a permit. This would also be perceived as additional red tape and is unlikely to be supported. --
59	[Services] [Process]	No	Yes, seeks change to the Strategy	o Consider showcasing good examples of accessible businesses. • Temporary ramping is not always done well and can be inaccessible too. [51]	Section 6.7 Clarified action in more details by setting a DDA audit of the public realm, public facilities, and private business. Which can then serve as a basis for further actions with regard to promotion, education, and direct improvements	No changes recommended Refer submission to panel	The strategy highlights an action for an audit of accessibility within the centre. It is noted that clarification of the scope of that audit can be better expressed in the strategy as well as to provide some outcomes. This could extend to expressing what the audit can do: e.g. review of public and private properties, with the outcome to map the status of accessibility in the centre. Which would then give a visual representation of what is accessible, and showcases good examples. The audit could also include some information on best practices. view and map to show good examples --
60	[Services] [Safety]	No	Yes, seeks change to the Strategy	• Action on the plan calls for a DDA Mobility and Access Audit to be conducted in Boronia – recommendation that this cover public and private properties. • Lighting in Boronia - actions in the strategy look at addressing lighting issues. [51]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
61	[Services] [Social] [Safety]	No	Yes, seeks change to the Strategy	• Actions included that look at increasing footpath access to both sides of streets, wider footpaths in some areas • Increase glass window frontage and ability to see into businesses from the street, decrease graffiti and vandalism. [51]	No changes recommended	No changes recommended Refer submission to panel	Support noted --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
62	[Process]	No	No	The idea of these 15/20min city's is appalling. They have not been thought through & quite frankly, won't work. Just an unnecessary expense on tax payers [56]	No changes recommended	No changes recommended Refer submission to panel	Opinion noted At a local level, 20-minute neighbourhood concept simply means improvements to local walkability, such as facilitate road crossing, the provision of footpaths towards key destinations people are likely to walk to: parks, schools, public transport hub, conveniences, local jobs and services. At a metropolitan level, it means that improvements are made to facilitate access to larger scale services that cannot be provided locally (e.g. large supermarket, bulk centre, theatres etc) by either car or public transport within a 20-minutes radius to relevant group of population. An example of the opposite of the 20-minute concept is the provision of nothing and locating every jobs, services, and activities within Melbourne CBD exclusively, forcing them everyone to drive Melbourne CBD to collect a pint of milk. The 20-minute concept has been part of city planning since the creation of modern cities and has worked for the whole of the 20th century. The only difference is that it has now been given a name. An example of 20th century 20-minute concept is the provision of a pizza shop, cafe, and milk bar at various small locations across Knox to provide local convenience. The fact these still exists today, shows that it works and will continue to work. Particularly as it creates no expenses on tax payers, and additionally provides savings to consumers. --
63	[Social] [Alcohol]	No	No	relation to supermarkets / shopping areas etc, please reduce the approval of liquor stores. We have huge problems with addiction and homelessness here in this suburb homelessness and addiction issues need to be addressed first rather than building more places for them to aid their ongoing issues [74]	No changes recommended	No changes recommended Refer submission to panel	Support noted --
64	[Social] [Safety]	No	No	strategy is biased towards building and development as the answer to the social deterioration of Boronia. Doing this without the community and social renewal is likely to have beautiful buildings soon become graffitied and uninviting for new residents and businesses. [75]	No changes recommended	No changes recommended Refer submission to panel	Refer to line 65 --
65	[Social] [Services]	No	No	I'd like to see joined up social renewal plan with relevant agencies resourced and profiled as renewal partners in this strategy where someone who is struggling with drug addiction today has a pathway to aspire to local employment and housing. If those on the margin are factored out then they will continue to impact on the 'feel' of Boronia and make all this development a white elephant [75]	No changes recommended	No changes recommended Refer submission to panel	Chapter 8 of the Renewal Strategy aims at identifying objectives and actions related to community infrastructure and wellbeing. These are managed by Council's Community Teams (aged, youth, art, homelessness, disability, social etc) and working in conjunction with local groups and advisory committee. It is also acknowledge the one of the main purpose of the Renewal Strategy is to provide for a structure plan to guide development, economic and infrastructure investment, as well as community investments (in chapter 8). --
66	[Process] [Services]	No	No	strategy is too 'haves' represent led so it would great to recruit a local person with 'lived experience' to join and provide advice as a paid consultant to share and help shape this project with marginalised community members. [75]	No changes recommended	No changes recommended Refer submission to panel	Noted, Council constantly discuss with various citizens advisory committee, including the Boronia Community Network to hear issues encountered and learn about local community matters. --

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1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
67	[Safety]	No	No	documents to increased surveillance but no details as to what this entails - I do not wish to see even more surveillance installed without information as to what type of surveillance is being used, who has access to the data, how is the data being used and how is it being stored. [77]	No changes recommended	No changes recommended Refer submission to panel	Passive surveillance is the design of building incorporating visual interaction with the street frontage or public space by avoiding blank walls, 'bunkerisation' of properties, and by providing windows and balconies to create visual 'surveillance'/viewlines from residents, shopkeepers to know what is happening on the street. It aims at crime prevention through design by avoiding dead public space that would create unsafe areas or allow people to act nefariously away from the public eyes such as what is currently found in Boronia. --
68	[Process]	No	No	is five years since you have asked the Community for their opinion on this matter. I'm sure your decisions have already been made and there is little chance anything will change. [80]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy provides actions and solutions to matters raised by the community during previous consultation. The problems affecting Boronia will not disappear without actions, even if these actions and the resulting changes are painful to some. --
69	[Social] [Safety]	No	No	number of characters under heavy drug influence that I have encountered in broad daylight is also of concern. It's worrying to see families (with children) walking around the Boronia mall with people passing out on the ground is something I would not have seen in many other areas. [84]	No changes recommended	No changes recommended Refer submission to panel	Noted, this diversity is part of urban life. --
70	[Process] [Safety]	No	No	Boronia will indeed be transformed into a S.M.A.R.T. City/20 Minute Neighbourhood in the foreseeable future. If "Boronia Project" is not to become a S.M.A.R.T. City or 20 Minute Neighbourhood, then why all the new surveillance cameras [89]	No changes recommended	No changes recommended Refer submission to panel	Noted, what new surveillance cameras? Council advocated and supported a CCTV upgrade in 2019 together with Victoria Police at the request of the community to deter crime, reduce graffiti and anti-social behaviour and improve the perception of safety as a means to address current social issues in Boronia.
71	[Support]	No	No	Open night spaces with on-going activities would also help to reduce the need for constant surveillance by police enforcement. This, in turn, would help to improve Boronia's poor reputation and also change the culture within Boronia. [18]	No changes recommended	No changes recommended Refer submission to panel	Support noted. --
72	[Design] [Character]	No	No	maintain a balance lifestyle that allows its community to connect with their neighbours in a sustainable environment that values connection with flora and fauna. We do not want a congested concrete jungle. [39]	No changes recommended	No changes recommended Refer submission to panel	Noted, the strategy aims for a planned improved city development to address the current concrete jungle issues and growth. --
73	[Identity] [Social]	No	No	Are people going to choose to live here if they're going to be jammed in? If not, isn't that just a recipe to turn it into a slum? I moved here because it has everything you need, while still having leafy country town vibes [10]	No changes recommended	No changes recommended Refer submission to panel	Noted, people will live in an activity centre. Unfortunately, Boronia is an activity centre within Metropolitan Melbourne and this comes with development expectations and change. --
74	[Identity] [Social]	No	No	amendment will just give Boronia an over developed slum feel. The shopping/business area is ugly and aged and needs to be improved [01]	No changes recommended	No changes recommended Refer submission to panel	Noted, redevelopment opportunities is how we can address the ugly and aged feel. No redevelopment would occur without development potential, which means heights as otherwise development would not be profitable. --
75	[Vision]	No	No	[vision] I'd like to see the project reflect Boronia as a springboard to the Dandenongs. not just another cluster of housing for people desperate for housing next to a rail stop [75]	No changes recommended	No changes recommended Refer submission to panel	Noted, refer to line 76 --

	A	B	C	D	E	F	G
1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
76	[Vision]	No	No	<p>[vision] A Vision is required that creates an Identity. What does Boronia mean? Is it intended to attract more houses or is the Vision to capture passing traffic as tourists head for the Dandenongs?</p> <p>Does it see itself as a stand-alone community or as part of the ethos and identity that the communities of the Dandenongs developed? Or does it see itself as the gateway of choice to the passing tourists?</p> <p>At the moment, the pathway to the Dandenongs bypasses Boronia, so perhaps that is not part of Boronia's Vision -- unless it makes an effort to replicate their offerings in the form of shops and recreation. But is that worthwhile?</p> <p>there is a need to have a Vision that creates the desired Identity. It cannot compete with nor dare think of replicating nearby Knox Shopping Centre, but is there a way of attracting seriously reputable vendors</p> <p>[62]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>At this point, Boronia cannot become a tourist destination in the short term as it has no redeeming features to that effect beyond that of a transit point to the National Park. As the centre renew itself, and develop and new uses take roots, it will be accompanied by new functions and purposes that will be able to anchor some of that transit. As such, the aspirational function of creating a nightlife area would serve to help catch some of the visitors on their return from the visiting the Ranges to either dwell around and enjoy local hospitality venues before continuing their commute elsewhere in the metropolitan area while acknowledging this would be to a complementary level of Ringwood which will continue to be a bigger draw (due to its status as a metropolitan centre, a greater order with more anticipated development than Boronia).</p> <p>Eventually this could be followed by greater intermodal transit between Boronia station and bus/cycling/shuttle network to the hills in a complementary way to that of Upper Ferntree Gully (which currently serves as a transit hub for the 1000 steps).</p> <p>Beyond that, the vision primarily aims at local services, or as an attractor to its local catchment for services and events.</p> <p>--</p>
77	[Vision] [Services]	No	No	<p>[vision] A PRECINCT WITH SOUL</p> <p>I find the current township to be a sad and sorry place - lacking the character and soul of some of the foothills villages such as Upwey or Belgrave. In redeveloping the Boronia township, I would hope that there would be the space for community space, open space and vegetated areas that would allow the business and community precinct to have a welcoming and comfortable presence</p> <p>[29]</p>	No changes recommended	No changes recommended Refer submission to panel	<p>Acknowledged, it is indeed the case, however Boronia is not in the order of a foothills village such as Ferntree Gully (medium neighbourhood activity centre) or other places in Yarra Ranges. The character that Boronia will seek and the soul that should accompany it will be that of a Major Activity Centre, as subservient to the catchment of and small size to Ringwood, as equal comparative or complementary to Bayswater and Knox Central, of greater functions and attractor to Ferntree Gully or The Basin which will be lower order within its catchment.</p> <p>Boronia will nonetheless be different than equivalent major activity centre in Knox (aka Knox Central) due to its location and vision aligning with the foothills, sustainability and green and leafy transition from an urban core while Knox Central will have less limitations to development.</p> <p>--</p>
78	[Vision] [Identity]	No	No	<p>Lastly, graffiti is also seen frequently around the area, which is suggestive of an unsafe environment. Despite the potential that Boronia has as a central hub, the lack of a key attraction (which is otherwise seen in heritage buildings, e.g. St Paul's cathedral on Flinders St in the city) prevents Boronia from developing a unique identity, known in Victoria for something. There is also a strong reluctance for change in Boronia, which is not ideal. Boronia should be developing to become more modern and tailored for the purposes of a growing area.</p> <p>[18]</p>	Section 8.7 included action to advocate for street art to "avoid, minimise and offset blank walls" in new development as a strategy for graffiti management.	No changes recommended Refer submission to panel	<p>In the short term the strategy aims at embracing street art as part of its renewal rather than desperately fight it. This further means that new development will be asked to integrate public art contributions and also consider the inclusion of street art as a component to manage any blank walls that would remain.</p> <p>It is also noted that as part of the current grant funding through the Boronia Revitalisation program, funding has been allocated towards the beautification of Boronia, including graffiti removal in key areas where appropriate.</p> <p>--</p>

	A	B	C	D	E	F	G
1	[76 entries]	Theme: Community			Officers response		
2	Submission Topic	Seeks change to the Amendment	Makes change / recommendation to the Strategy	Submission	Boronia Renewal Strategy	Amendment C192knox	Note
79	[Vision] [Density]	No	No	[vision] A MIDDLE LEVEL ACTIVITY CENTRE Boronia provides higher order commercial and retail functions than the villages further into the Dandenongs. The area has ready access to higher order business and retail activity centres at Knox and Ringwood. Continuing to provide for middle order functions in a redeveloped and attractive centre would rejuvenate the township - however a larger higher order activity centre would be inappropriate. [29]	No changes recommended	No changes recommended Refer submission to panel	Boronia is indeed a major activity centre, a higher order than surrounding neighbourhood activity centre (medium and small neighbourhood activity centre within the Foothills) but also an equal order to other surrounding major activity centre (Knox and Bayswater) albeit with different purposes and functions so as to avoid direct competition. Boronia is also of a lower order to other surrounding Metropolitan Activity Centre (aka Ringwood) which it complements does not compete with and where Ringwood provides greater services and density down the train line. As such it does indeed provide middle functions and density, greater than Ferntree Gully, lesser than Ringwood, but equivalent or complementary to Knox Central.
80							--



Knox City Council acknowledges the traditional custodians of the City of Knox.

The Wurundjeri and Bunurong people of the Kulin Nation.

Disclaimer

This report is provided for information and it does not purport to be complete. While care has been taken to ensure the content in the report is accurate, we cannot guarantee that the report is without flaw of any kind. There may be errors and omissions or it may not be wholly appropriate for your particular purposes. In addition, the publication is a snapshot in time based on historic information which is liable to change. The City of Knox accepts no responsibility and disclaims all liability or any error, loss or other consequence which may arise from you relying on any information contained in this report.

Contributions

The Boronia Renewal Strategy has been prepared by the City of Knox in conjunction with key stakeholders and the Boronia community. The development of this strategy for Boronia builds upon the review of the previous Boronia Structure Plan 'Your Life, Your Place: Our Future' October 2006 and forms the starting point of Council's vision towards 2040 for the Boronia Major Activity Centre.

The Renewal Strategy contains the collective of contributions and recommendations from a range of groups, with appreciation to:

- The Boronia community, interest groups and key stakeholders who were actively involved, participated in public discussions, responded to surveys, provided written submissions or who gave feedback on specific aspects of the Strategy.
- The Baird and Chandler Ward Councillors.
- Council staffs and teams who participated in discussions, workshops, and meetings as well as community engagement events, and provided specific service information or technical advice
- Officers from Departments of the Victorian Government
- Consultants involved in the preparation of supporting background strategic work:
 - HillPDA Consulting for the 'Boronia Economic Analysis Report'
 - Hansen Partnership Pty Ltd for the 'Urban Structure Report'
 - GTA consultants for the 'Movement and Access' report

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1. Introduction

1.1 Boronia, the need for all-encompassing renewal

The Knox regulatory and policy regime, as well as the suburb of Boronia, have continued to evolve since the adoption of a Structure Plan for the Boronia Major Activity Centre by Council in 2006.

The 2006 Structure Plan recognised many parts that were highly valued by the community, but it failed to grasp the impact that external trends i.e., development trends and pressure, demographic changes, apartment living, new technologies, would have on the Centre. On one hand, the Boronia Activity Centre has kept many of the urban form attributes that make it a unique place. These attributes are defined in this report as part of the local context and existing conditions. Although there has been previous infrastructure considerable investment in the Centre, since then and the Centre has experienced many changes that have improved the quality of life for its residents and workers, it requires further renewal beyond solely infrastructure delivery to see it improvement through the next 20 years.

1.2 Boronia Major Activity Centre

Boronia is identified as a Major Activity Centre (MAC) under the Victorian Government's metropolitan planning strategy Plan Melbourne 2017-2050. As such it is expected to provide a suburban focal point for services, employment, housing, public transport, and social interaction.

Knox's own Planning Scheme and its 2015 Housing Strategy identifies the need for activity centres outside the Dandenong Foothills to accommodate growth and see substantial changes according to their scale. One goal of the goal is to reduce or limit pressure on other parts residential parts of Knox, so that these areas can maintain their character.

1.3 Boronia Renewal Strategy

The Boronia Renewal Strategy is the result from an analysis of contextual review of existing conditions, relevant literature, including the policy context, multiple background analytical reports, findings of market demand assessment, and the summary of stakeholder and community engagement.

This review provides the aspiration for Boronia in the form of an overall vision and key directions. These were refined through objectives, strategies,

and actions to guide renewal in terms of the following strategic themes, and with a precinct-based approach:

- Economic development and investment
- Land use and built form
- Movement and access
- Public realm
- Community wellbeing and infrastructure

The Strategy is forward looking to 2040 and serves to:

- Set out Knox Council's vision and development expectations and describes other types of changes that are needed and how they will be delivered.
- Provide the rationale and strategic justification for changes to the planning controls within the Knox Planning Scheme.
- Act as a source reference document for the community and key stakeholders with an interest in the Boronia MAC.

Given this multi-faceted audience, the document contains both aspirational and technical (i.e. advocacy and operational) information in nature.

1.4 Boronia Structure Plan 2006

The 2006 Structure Plan for the Boronia Activity Centre identified areas for retail and commercial concentration and for residential intensification. Apartment housing was considered appropriate, particularly above commercial businesses, albeit at a small scale. The 2006 Structure Plan set preferred height limit of two to three storeys in residential areas and four storeys in commercially zoned areas implemented in a discretionary matter to protect viewlines to the Dandenong Ranges. This means every developer can exceed the preferred height following a case-by-case assessment of the impact on the viewlines. A considerable time has elapsed since the introduction of planning controls that implemented the 2006 Structure Plan in an interim manner and the conditions have changed.

Those existing interim built form controls (Design and Development Overlay Schedule 7) are due to expire in 2024. Once they expire, there would be no control or design guidelines applying to Boronia. Consequently, the Boronia Renewal Strategy must articulate the desired built form outcomes, set the long-term vision, as well as provide a strong and robust strategic justification to implement permanent Planning Scheme provisions.

1.5 Activity Centre issues and opportunities

There are issues that remain unchanged since the 2006 Structure Plan and some new ones that have arisen. The identified issues are discussed in greater detail as part of each theme chapter.

These issues need to be balanced against opportunities to help support the vision for Boronia. Council and other service and infrastructure providers cannot address all issues with quick fix solutions and limited resources. As such, a key opportunity for this strategy is to aim for a coordinated approach with all major stakeholders to implement a place-based long term renewal outcome.

1.6 Key drivers for the Strategy

The development of the Boronia Renewal Strategy is driven by several factors, including:

- The need for a new, contemporary planning framework that considers the strategic context set by Plan Melbourne and Council's adopted policies.
- The need to review the Boronia MAC boundaries and built form controls.
- A need to reinvigorate the retail commercial environment and urban structure within the Boronia MAC.
- A need to consider ageing, failing or inadequate community and physical

infrastructure in the long-term strategy for Boronia, such as Knox Basketball Stadium, Boronia Library, Bellbird Senior Citizens,' Knox Leisureworks and the capacity of the Melbourne Water retarding basin.

- A need to consider social disadvantages in the area, including issues of low incomes, family violence, lower education levels.
- The need for additional housing to be accommodated within the Boronia MAC.
- The potential redevelopment of significant parcels of under-utilised Victorian Government land within the Train Station Precinct, as a mean to attract private sector investment.

1.7 Community Engagement

Listening to the community has been important in preparing the Strategy. This Strategy is the result of a comprehensive process of analysis and engagement with a broad cross section of the Boronia community. In order to gain a better understanding of community perspectives, consultation events and online surveys were conducted during 2017-2019 to collect information, ideas, and views about Boronia, including:

- Community conversation events

- Workshops with specific audiences – service providers, community groups, local businesses
- Wayfinding walking tours
- Four thematic online surveys (4) on the following topics: - car parking, Boronia’s future, perceptions of safety, and the Draft Renewal Strategy 2018 Key Directions
- Community safety audit walking tours
- Youth perspectives survey
- Young children’s thoughts about Boronia
- Focus groups
- One-on-one key stakeholder meetings
- Social media postings

The project was promoted regularly through articles in the Boronia and Basin Community Newspaper, and a monthly newsletter that was distributed to over 480 subscribers. Local newspapers and other social media were monitored for topics, issues, or comments relevant to the future planning of Boronia.

In addition, there have been workshops, community conversation events and extended discussions with key stakeholders in the Victorian Government and agencies, local businesses, and not-for-profit organisations.

The appetite for change and regeneration in the community is evident from the feedback received

and sustained levels of interest and participation.

1.8 Document Structure

The Strategy consists of the following chapters:

1. Introduction – provides an overview of the document and the project.
2. Context – describes the regional and local context of the place, its people and relevant policy.
3. Vision, Key Directions and Big Move Projects – sets up our aspiration through a 20-year vision and, key directions, while ‘Big Move’ projects identifies targeted renewal project for of the Boronia MAC.
- 4.-8. Key Themes review – the elements, issues, opportunities, and sets preferred outcomes of what we want relating to the five key themes: - economic development and investment; - land use and built form; - movement and access; - public realm; and - community wellbeing and infrastructure.

Each theme further includes:

- Objectives: What are our goals for the future
- Strategies: How we intend to achieve these goals
- Actions: Which tangible steps will we take to implement these goals

9. Precinct Plans – provide further structure planning basis for implementing the objectives, strategies, and actions within five identified precincts.

- Precinct 1 - Commercial core
- Precinct 2 - Commercial edge
- Precinct 3 - Mixed use edge
- Precinct 4 - Sensitive residential growth
- Precinct 5 - Residential growth

10. Implementation – details of how the Strategy will be implemented. This will include a combination of projects that can deliver tangible results in the short-term, while at the same time planning for outcomes that will be implemented incrementally over the next 20-year period.

11. Appendix A – Policy Framework
12. Appendix B – Capacity Analysis
13. Appendix C – Glossary

2. Context

2.1 The Place

2.1.1 Regional context

The Boronia Major Activity Centre (MAC) is located about 32km east of the Melbourne CBD.

Strategically located at the base of the foothills of the Dandenong Ranges, at a junction of arterial roads and the metropolitan Belgrave train line, Boronia MAC services a commercial catchment of Melbourne's eastern suburbs in complements to the Ringwood Metropolitan Activity Centre; and serves as a gateway to the northern slopes of the Dandenong Ranges National Park.

2.1.2 Local context

The Boronia MAC is one of five major activity centres within the City of Knox and is one of two in Knox located on the Belgrave train line.

The Boronia MAC is characterised by:

- A core commercial area, spread out over 30ha and bisected by two arterial roads area, which comprises a diverse street-based sub-regional retail and a variety of other services and provides an employment and cultural focus for the local area.

- Residential neighbourhoods immediately surrounding the core area, with the most recent residential development characterised by increased townhouses development, a few new apartment style buildings, and older villa unit development.
- Key transport infrastructure includes major arterial roads (Dorset and Boronia Roads), the Belgrave train line and Boronia Railway Station, as well as the Belgrave-Ringwood Cycling Trail.
- Major community facilities, including Boronia West Primary, Boronia College K- 12 School, and Knox Leisureworks.
- Four open space reserves, including Tormore Reserve (active open space), Chandler Park (active open space), Boronia Park (active and passive open space), and Genista Park (passive and biodiversity conservation space).

Its location, nestled in a valley at the base of the foothills, is a key part of its local identity. Glimpses of the foothills and the Dandenong Ranges can be seen from various parts of the western slope of the town centre and surrounding neighbourhoods.

2.1.3 Boronia MAC boundary

The existing Boronia MAC boundary was defined in the 2006 Boronia Structure Plan (as shown in *Figure 1*), bounded by Albert Avenue to the east, Hastings Avenue, Alfred Street, Pine Crescent and Stonehaven Avenue to the south, Knox Leisureworks and St. Joseph's School to the west, and roughly Oak Avenue, Elsie, and Short Streets to the north.

The current Strategy relates to a revised Boronia MAC area (as shown in *Figure 1*), which has been recommended based on:

- The need to address policy conflict in relation to lots with a single dwelling covenant and/or incompatible development expectations on either side of Bambury and Elsie Streets.
- The need to provide street activation and improve walking and cycling, consistent with the 20-minute neighbourhood walkability concept as suggested in Plan Melbourne.

- The need to improve development viability within the Boronia MAC core area and apply a precinct-based approach to the urban form.
- A desire to retain a sense of place created by the strong relationship between key local destinations and the Boronia MAC core area as an important part of Boronia's local identity.

The newly defined Boronia MAC will have an area of approximately 135 ha.

More specifically, changes to the boundary area (as shown in Figure 1) are summarised as:

- Exclusion of the south side of Bambury Street and Elsie Street; parts north of Tormore Reserve adjoining Lorikeet Court; and West of St Joseph's Primary School not fronting Boronia Road.
- Exclusion of single dwelling covenant lots, around Marie Street, not fronting Boronia Road.
- Inclusion of properties on Iris Crescent, Short Street, Catherine Street and parts of Central Avenue, and Power Road.
- Inclusion of properties on Cypress Avenue, part of Pine Crescent, Douglas Street, and Alfred Street.

The Boronia MAC is made up of five distinct precincts which can then be categorised into two

distinct parts commonly referred to in the Strategy:

- Boronia MAC core area (precincts 1, 2, and 3)– refers to the commercial and mixed- use areas which are likely to undergo transformation.
- The surrounding residential neighbourhoods (precincts 4 and 5) which have been identified to accommodate population growth, each with a local community focus point.

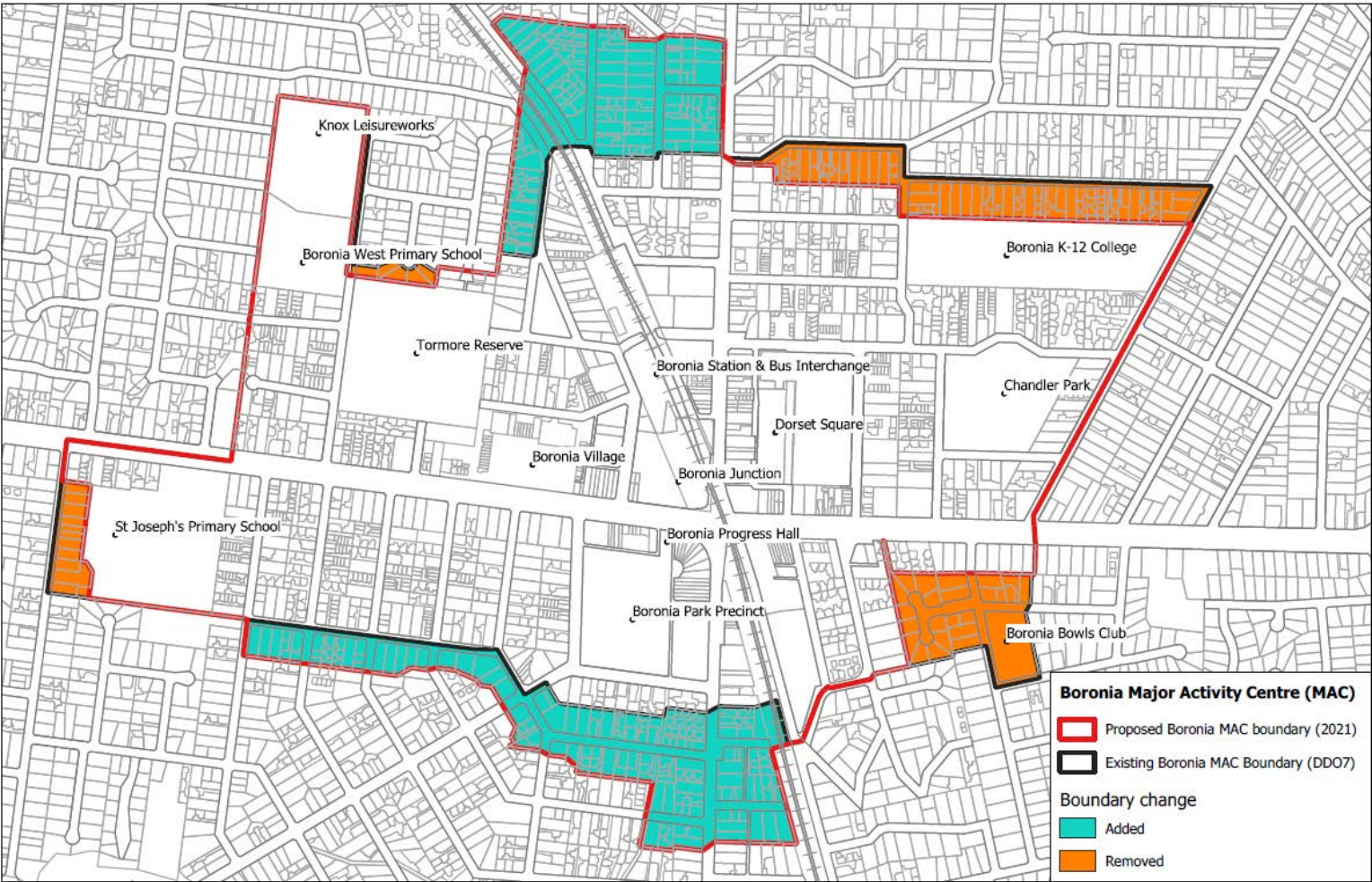


Figure 1 - Boronia MAC boundary changes

2.2 The People

The newly defined Boronia MAC is home to around 14% of Boronia residents.

In 2020 Boronia's estimated population was 24,094. By 2041, the suburb of Boronia is forecast to grow to approximately 27,006 people. Around 25.1% of this growth is forecast to be adults aged 60 years and over, and around 27.2% is forecast to be young people under 25 years (source: forecast.id).

At the 2016 Census, Boronia had the lowest proportion of couple households with children (28.4% of households), and the highest proportion of lone person households (26.8%) of all Knox suburbs. Boronia's household composition also varies from that of Greater Melbourne, in which 33.5% of households were couple households with children and 22.0% were lone person households.

2.2.1 Cultural diversity

Boronia is less culturally diverse than Knox and Greater Melbourne, but its diversity is increasing. At the 2016 Census 24.0% of Boronia residents were born overseas, lower than the Knox and Greater Melbourne rates (30.1% and 33.8% respectively), but up from Boronia's 2011 rate (22.7%). The most reported overseas countries of birth among Boronia residents at the 2016 Census

were the United Kingdom (1,205 people), India (505 people), and China (482 people). India and China also feature as the two most reported countries of birth among the 572 overseas born Boronia residents who first arrived to live in Australia between 1 January 2012 and the 2016 Census.

2.2.2 Education, income, and employment

Most of the Boronia's population is engaged in education, training and/or employment. At the 2016 Census, Boronia residents were more likely than Knox and Greater Melbourne residents to hold a trade qualification and less likely to hold a university qualification. The median household income in Boronia at the 2016 Census (\$1,294) was lower than the median for both Knox (\$1,558) and Greater Melbourne (\$1,539), and almost one in five Boronia households (18.2%) had a gross household income less than \$650 per week.

More than one in ten (11.4%) Boronia households were experiencing housing related financial stress at the time of the 2016 Census, similar to the Greater Melbourne rate (11.7%) and the second highest rate among Knox suburbs.

2.3 The Policy Framework

The principles, outcomes and directions in Plan Melbourne 2017- 2050 provide the metropolitan

policy foundation for the Boronia Renewal Strategy. A summary of the relevant directions is included in Appendix A to this Strategy.

There are several other Victorian Government policies that provide direction for managing for change and planning for future redevelopment in Boronia, including:

- Metropolitan Open Space Strategy
- Victoria's Social Enterprise Strategy
- Unlocking Enterprise in a Changing Economy

Knox City Council also has a comprehensive policy and strategy framework which provides an additional part of the policy foundation for the objectives, strategies and actions identified within this strategy.

The Knox Community Plan 2021-2031 and Council Plan 2021-2025 (and their subsequent iterations) identify the priorities of our community for the future while also guiding the decision-making and future budget allocations of Knox Council and its partners, agencies, and all stakeholders. All current goals and initiatives of these plans are relevant to the Renewal Strategy.

The review of the previous Structure Plan and the preparation of a Renewal Strategy was identified in the Knox Community and Council Plan 2017 – 2021 (*Initiative 1.3.3*) as a high priority and implementation of the Boronia Renewal Program

remain an initiative of the Knox Council Plan 2021 - 2025.

A list of other relevant policies and strategies, such as the Knox Housing Strategy, is included in Appendix A.

2.3.1 Knox Planning Scheme

The Knox Planning Scheme also provides a broad range of state and local policy direction, and the strategic framework vision in relation to land use and development planning.

In particular, the Boronia MAC is affected by a wide range of policies, zones and overlays which are the result of successive studies and plans that have been implemented via several planning scheme amendments which guides the future of Knox and Boronia in particular.

The current Boronia MAC area is affected by the following zoning regime:

- Commercial 1 Zone (C1Z)
- Mixed Use Zone (MUZ)
- Residential Growth Zone – Schedule 2 (RGZ2)
- General Residential Zone Schedule 4 (GRZ4)

The Boronia MAC also contains parcels of land in the Public Park and Recreation Zone (PPRZ),

Transport Zone (TRZ) and Public Use Zones (PUZ) for education (PUZ2), local government (PUZ6) and public transport (PUZ4).

Other key local planning clauses provisions and overlays include:

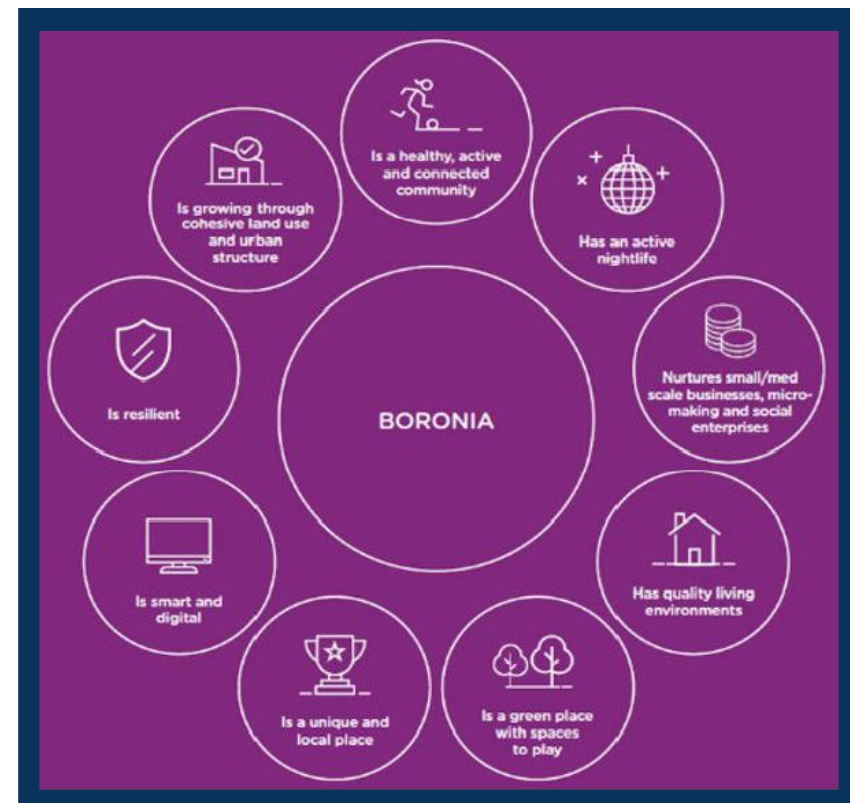
- Clause 21.10-3 – Boronia Activity Centre
- Design and Development Overlay Schedule 7 (DDO7 - Boronia Structure Plan Area)¹.

¹ Proposed to be replaced by DDO10.

3. Vision, Key Directions and Big Move Projects

Boronia 2040 Vision:

A connected and resilient place that values its history and environment and embraces its forward-thinking community to realise its potential for future generations.



3.1 Key Directions

Nine Key Directions have been identified to stimulate the urban and social renewal of the Boronia MAC.

The Key Directions focus on important elements to retain and set out where efforts will be spent in terms of strategies and actions as well as the allocation of Knox Council’s resources. The Key directions have been refined through community consultation.

- Boronia is a unique local place
- Boronia has quality living environments
- Boronia is a healthy, active, and connected community
- Boronia is resilient
- Boronia nurtures local and creative business and social enterprise
- Boronia is a green place with spaces to play
- Boronia is smart and digital
- Boronia has an active nightlife
- Boronia has a unified urban structure

3.2 Big Move Projects

Four Big Move Projects are identified in this Strategy to reinforce opportunity to achieve the vision for the Boronia MAC over the next 20 years. These projects are large capital works

projects that will affect, and require the involvement of, multiple stakeholders.

The Big Move Projects include:

- Boronia Park Master Plan
- Boronia Train Station Precinct Concept Plan
- Dorset Square Town Square
 - All three areas will include Community Infrastructure Investigation (together with a potential digital creative hub as part of a multi- purpose community centre)
- Green Spine Corridor (between Chandler Park and Tormore Reserve).

These are discussed in further detail in this Strategy.

*Image on the next page:
Artist aerial rendition of the Boronia Activity Centre*



Boronia Activity Centre will have a strong local economy, enhanced by business expansion and diversification, particularly in the health, business services and retail sectors, and emerging social enterprise, and arts and creative industries, with reduced escape expenditure and increased local job opportunities.

1. Economic Development and Investment

Retail vacancies, limited investment in the upkeep of properties and poor visual merchandising, among other things, suggest that Boronia's local economy needs revitalisation.

Overall renewal of the Boronia Major Activity Centre (MAC) will support stimulation of the local economy. Regular and diverse events and cultural activities, a variety of entertainment and hospitality options, coupled with high standards of public realm and amenity will attract people, jobs and investment to the area. People will prefer to visit, work, shop, and live in places they consider to be vibrant, convenient, safe, and attractive.

Key Directions

- A unique local place
- A healthy, active, and connected community
- Resilient
- Nurtures local and creative business and social enterprise
- Smart and digital
- An active nightlife

State

- Planning and Environment Act 1987
- Local Government Act 1989
- Victoria's Social Enterprise Strategy
- Unlocking Enterprise in a Changing Economy

Knox

- Knox Community Plan 2021-2023
- Knox Council Plan 2021-2025
- Land for Business Directions Plan 2018
- Knox Planning Policy framework

ECONOMIC DEVELOPMENT and INVESTMENT

Background

- Community Engagement
- Boronia – Economic Demand, Land and Site Options Analysis 2017 (HillPDA)

4.1 Elements

4.1.1 Role of the Boronia MAC

Boronia MAC performs a strong role in servicing the sub-regional area due to the existence of the metropolitan train line and train station, arterial road access, Kmart and two large format supermarkets.

As shown in Figure 2, Boronia has a primary retail trade catchment area within the Knox municipality that extends along the major arterial to include the suburbs of Bayswater, The Basin, Ferntree Gully, and Upper Ferntree Gully. A secondary trade catchment area includes Wantirna, Wantirna South, Knoxfield, Rowville (north), part of Lysterfield, Bayswater North, Kilsyth South, and part of Yarra Ranges Shire.

There are several other activity centres within Boronia's primary and secondary trade areas that perform regional, sub-regional and neighbourhood functions. Boronia's secondary catchment area overlaps with Knox Central Major Activity Centre.

Currently, Boronia plays only a sub-regional economic role in comparison to Knox Central and Ringwood with only a 25% market share of the primary trade area spend and only 10% of spend in the secondary trade area.

Although the Centre has a Kmart and two large supermarkets, it serves a local retail role based on the current business mix and growth pattern.

It is estimated that the Boronia MAC serves a trade area of around 155,000 people (combined primary and secondary catchments). The population in this broader trade area is expected to increase to approximately 177,000 people over the next 20 years to 2041.

This population increase will present the Boronia MAC with opportunities for growth and change.

Along the Belgrave train line, both Boronia and Bayswater activity centres act as complementary anchors to each other for land use activity and intensification albeit with Boronia carrying more retail activities.

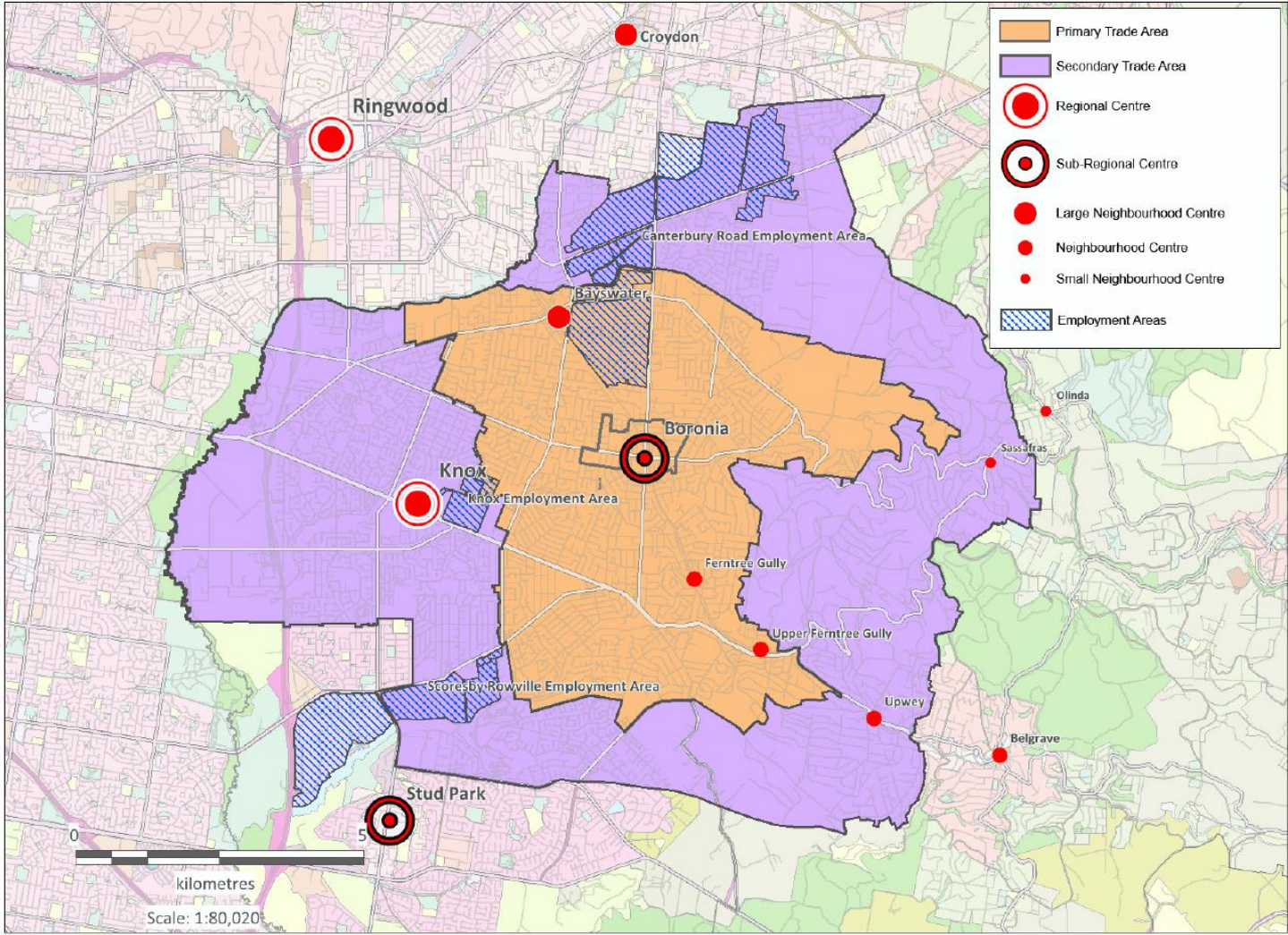


Figure 2 - Primary and secondary trade areas

4.1.2 Economic activity

Most of the economic activity in the Boronia MAC is within the core area (Figure 3). As of 2021, there are a total of 372 businesses in the core area, with more home-based businesses located in the surrounding residential neighbourhoods.

As shown in Table 1 below, Boronia has approximately 92,200 sqm of business (non-residential) floorspace within 429 properties.

Retail (58,900 sqm) and commercial (office) (20,900 sqm) are the primary land use activities. Other notable uses include a range of community services.

Table 1 – Floorspace Profile²

Land Use	Floorspace (sqm)	Number of properties
Retail, including Café/Restaurant	61,109	283
Commercial	20,828	126
Community services	4,400	7
Special care residential	3,681	2
Health	1,175	5
Other	747	5
Mixed Use	240	1
Total	92,180	429

4.1.3 Business Sectors

The Boronia local economy is made up of several

key sectors:

- Retail**
 As indicated in Table 2, approximately 14,600sqm of retail floorspace is projected up to 2041, assuming continuation of the current sub-regional role of the Boronia MAC supported by a growing population. Sectors of demand are likely to include supermarkets and grocery stores, restaurants, hospitality, and specialty retail.

Table 2 – Indicative Retail Demand³

Retail Sector	Potential Floorspace (sqm)
Supermarkets/grocery stores	2,200
Restaurants, hotels & clubs (<i>hospitality</i>)	1,400
Specialty retail (<i>various</i>)	9,000
Department stores	2,000
Total retailing	14,600

² HillPDA consultants, Boronia Economic Analysis, 2021

³ HillPDA consultants, Boronia Economic Analysis, 2021

- **Offices**

Office space in the Boronia MAC area currently accounts for approximately one-third of the various business mix groups identified. On this basis, office sector demand is expected to grow by around 4,400sqm by 2041, and would be further supported by any other major developments that occur.

The office demand is likely to come from sectors such as catchment-serving finance, accounting, professional services, and local real estate agents. Commercial office development beyond this range could also occur, driven by large public sector offices.

- **Social enterprises**

Social enterprises are defined as organisations that:

- Are led by an economic, social, cultural, or environmental mission consistent with a public or community benefit.
- Trade and operate with the purpose to fulfil their mission.
- Gain a substantial portion of their income from trade.
- Reinvest most of their profit/surplus in the fulfilment of their mission.

Many social enterprises have their greatest

impact in areas of disadvantage, addressing issues affecting young people, those people living with disabilities, the homeless, indigenous Australians, recently arrived immigrants, and those with lower literacy and numeracy skills.

Social enterprises help to deliver social and economic outcomes, by creating jobs, improving workforce participation, and boosting productivity.

In Boronia there is a diverse and growing range of social enterprises that include established community 'op-shop' stores like the Salvation Army and Aussie Veterans and more recent, social enterprise ventures.

- **Health and wellbeing businesses**

Health and wellbeing businesses address physical, mental health, and social welfare. Such businesses include:

- Medical centres and clinics
- Specialist health services, such as radiology, dental, and optometry
- Health and personal counselling offices
- Aged care, maternal and childcare facilities
- Social assistance and community services

In Boronia, the healthcare and social assistance sector is significant, with well-established businesses and services like the Cypress Health and Boronia Medical Centre, Scope, EACH, and the Boronia Mall Medical Clinic. There is a significant concentration of such businesses and facilities along the south side of Boronia Road, with other counselling offices and clinics sparsely located within the Boronia MAC.

- **Arts-based and creative businesses**

Arts based and creative businesses include:

- Visual and performing arts and music recording
- Digital media or multi-media production
- Broadcasting (local radio stations)/Film/TV Advertising and Marketing; Computer, animation, software development/ interactive content production
- Web design/writing/publishing online
- Design, industrial, fashion, architecture.

In Boronia, arts-based and creative businesses add a new aspect to urban planning and community building, as well as stimulating jobs and investment in the local economy. Many visual artists live in Knox, as

evidenced by registration on Council's artist database, Artslink. In addition, the second largest camera club in Metropolitan Melbourne is in Boronia: The Knox Photographic Society.

4.1.4 Employment

The Boronia MAC is estimated to accommodate 2,500 jobs, representing 4.4% of the municipal total⁴.

The main industry classifications presenting current job levels in Boronia is shown in Table 3:

Table 3 – Jobs in Boronia

Industry classification	Jobs	%
Retail Trade	646	26%
Health Care & Social Assistance	388	15.6%
Professional, scientific & Technical Services	227	9.1%
Accommodation & Food Services	207	8.3%
Arts & Recreation Services	137	5.5%
Other	877	35.5%
Total	2,482	100%

4.2 Issues

The following key economic issues have been identified through relevant background studies, policy documents and community consultation.

4.2.1 Supply and demand

- **Mismatch between supply and demand for commercial premises.**

Boronia has several vacant, small, low-quality tenancies. In some of the existing arcades, tenancies can be as small as 50sqm with limited-service area access. Some of these tenancies have been vacant for more than two years. Many property owners have rental income expectations that do not reflect the setting, amenity, or existing foot traffic volumes.

- **Competition for commercially zoned land**

There is pressure by owners of properties to convert commercial-zoned ground floor premises on the edge of the commercial core in Precinct 2 to residential uses to achieve higher rental return. This displaces local businesses and has a flow-on impact of reducing size of the commercial area.

⁴ HillPDA consultants, Boronia Economic Analysis, 2021

Most retail and businesses rely on a broad catchment generated by good access and proximity to either high volume pedestrian or traffic routes. While residential intensification in the core can increase the population density within local walkable catchments and increase the viability of shops as well the loss of ground level to non-employment uses reduce the opportunities to meet future commercial demand.

- **Lack of space or facilities for arts-based and cultural businesses**

Despite the quality and diversity of cultural events offered in Knox, and the strong community support for festivals, arts and crafts, exhibitions and the performing and visual arts, there is no existing local facility, public or private, that can act as a creative cultural hub for Boronia.

The existing facilities assessment shows that there is a gap in the provision of rehearsal venues to hire and gallery display space for use by small groups providing art and cultural activities. Within Boronia there is sufficient unmet demand for arts based and creative businesses.

4.2.2 Investment

- **Long term vacancies**

Property owners (often absentee owners) have allowed several tenancies to remain vacant with limited effort to find tenants to provide activities and draw foot traffic. Cumulatively, this creates a stagnating and negative impression of the Centre which detracts attention from the existing supply and reduces attractiveness for private investment in the Centre.

- **Limited property investment and maintenance**

Properties within the commercial core area have received minimal investment, service upgrades or upkeep. Multiple businesses have been in the centre for a long time or are returning very little, discouraging further facade upkeep or other investment by owners. In addition, disparate land ownership, vacancies, and absentee landlords affect the appearance and maintenance of the Boronia MAC.

4.2.3 Location

- **Lack of activity intensity or clustering**

In general, commercial activity in Boronia is spread across a few small, disconnected

nodes that cater for a mix of retail, hospitality, and business activities, with few obvious synergies between the businesses within each. In addition, some of the anchor destinations, such as Kmart, Coles and Woolworths are isolated, relying on access by car and offer limited opportunities for ‘grazing’ nearby businesses for a longer stay.

More specifically, dining venues, take-away food premises and cafes are scattered along Boronia and Dorset Roads, and tucked away from easy view at Boronia Village and Boronia Junction. There are a few cafes located in Boronia Mall and the arcades running off Dorset Road with little or no kerbside or outdoor dining. The lack of clustering of food premises reduces the attraction of the centre.

4.2.4 Retail

- **Retail escape expenditure**

Compared to surrounding centres, Boronia is spread over a larger area, but its local economy is not performing to its potential, with an estimated 75% loss of spending dollars outside its primary trade in the surrounding area.

In addition, the Boronia MAC is only achieving

a 10% share of its secondary trade area, which includes Knox Central.

- **The impact of online retail**

Online retail impacts on the Boronia MAC in many ways including:

- Direct competition with Boronia businesses that often do not have an online presence.
- Reduced demand for retail floor space in the Centre.

This has flow-on effects of diminishing demand for shop fronts, streetscapes becoming less active and inviting, and an increase in vacant spaces in the arcades due to a decline in pedestrian traffic through the Centre.

- **Lack of awareness of niche retail offerings**

A unique experience is cited as a key reason people travel to visit a certain place to purchase goods, eat, drink, or participate in a specific activity.

There are a growing number of small businesses, community groups or clubs that either specialise in goods or services that can be construed as niche or provide unique activities and create a retail identity in

Boronia. Feedback from the community has indicated that many locals have a low awareness of the existence of these businesses/activities as particular attributes to Boronia.

4.2.5 Technology

- **Lack of fast broadband or NBN infrastructure**

For knowledge driven businesses, as well as for the many businesses that operate a home-office, digital infrastructure like broadband is indispensable. As of 2018, Boronia was still not connected to NBN broadband.

Based on the 2016 census, Boronia's level of internet connectivity is below the level of Knox (81.6% of households compared with 85.4% in Knox) and although the recent NBN deployment may have improved this situation.

- **Businesses not keeping up with advances in digital business technology.**

Many businesses within the Boronia MAC are still running paper-based systems and rely on a physical trading presence for their profile which is primarily directed to attracting car-based or walk-in clientele.

However, only small portion of the

businesses have a webpage or actively use social media platforms for their digital presence which creates a disconnect to inform a wider audience to and increase opportunities to attract walk-in clientele.

4.2.6 Leisure and entertainment

- **Lack of a night-time economy**

Choices are currently limited for evening leisure or entertainment in Boronia. In addition, the low perception of community safety in the area, particularly existing arcades, and laneways, creates a barrier to growing a vibrant night-time economy. These negative perceptions are entrenched, through crime and anti-social behaviour occurring after dark.

4.3 Opportunities

The following economic opportunities exists to support changes in Boronia.

4.3.1 Business sector growth opportunities

- **Existing businesses**

There are already several unique businesses within the catchment with an established local consumer base. Future urban redevelopment form should consolidate

around the existing anchor large format retail stores, as well as established arcades, laneways, and Dorset Road in the Boronia MAC core area, to support the growth of these small businesses.

- **Food**

Dining: Future growth in the number of residents within Boronia is likely to generate demand for additional cafés and restaurants, including outdoor dining, within the Boronia MAC.

Fresh food: There is an opportunity to increase the range, and lift the profile, of Boronia's fresh food retail offer in several convenient locations to better meet the needs of residents. A fresh food district, anchored by a smaller format supermarket and a range of unique food specialties (gourmet or ethnic foods) near the Train Station, would enhance the food offer and capitalise on the pedestrian traffic.

There is a clear trend towards consumers seeking a more direct farm-to-consumer connection as communities strive to get closer to nature. In addition, more people are opting for a plant-based diet. These two trends support a food-focused market, tapping into locally sourced produce.

Closely associated with increased interest in food production is an increased demand for knowledge and skills to prepare food. A growing interest in learning more about food (and its preparation) could further influence the retail offer.

- **Night-time economy**

There are three key elements that contribute to a successful night-time economy:

Diversity – a variety of activities that appeal to different age groups, cultures, backgrounds, and interests.

Inviting – a place where everyone feels they belong and is a safe place to be after dark.

Positive experiences – balancing the need to manage public spaces and allowing room for spontaneity, exploration, and curiosity, so that people can meet, interact, and have memorable experiences.

Even though there is a gap between the community safety perceptions and crime statistics, creating well-lit and vibrant night spots can create a more positive experience and increase frequentation of the Boronia MAC at night.

Night-time economic growth will need to be

balanced with residential amenities, for those who live within and close to the Boronia MAC.

- **Knowledge**

Local economies such as Boronia are moving towards being knowledge-based economies. This term is used to describe an economy where businesses and other organisations have an increased dependence on knowledge, information and high- skill trades.

A shift will be necessary to strengthen a 'knowledge workforce' - one that creates economic value through its knowledge, skills, and ability to use information effectively.

- **Digital**

The delivery of the NBN will improve access to broadband technology. There is an opportunity to develop programs or implement projects that will help build community capacity for equal access to broadband technologies and improve skills to participate in the global digital economy.

- **Health and Wellbeing**

Boronia is well served in terms of choice and access to health services. These facilities include the Melbourne Eastern Private

Hospital (2.6km from Boronia – 5-minute drive), or the Knox Private Hospital (6km from Boronia – 10-minute drive). Both these hospitals are regional facilities, providing an extensive range of medical specialists and health services.

There is currently many health-related services located in the Boronia MAC. In addition to a range of general practitioners' clinics, there are over 40 medical and specialist health services, allied health professionals, alternative complimentary therapies, mental health and counselling, and community health and support services.

Of the 620 additional jobs in Boronia between 2011 and 2016, there was an increase of 118 healthcare and social assistance jobs. Jobs growth in the health sector is likely to continue as the local population increases and ages.

A cluster of health businesses exists along the south side of Boronia Road, particularly between Dorset Road and Tulip Crescent. This location is highly accessible and visible along an arterial road and is enhanced by the amenity and respite offered by Boronia Park.

A district with a specific healthcare focus could attract other ancillary and

complementary uses, such as medical research activities, small-scale private hospital facilities, allied health, start-ups, innovation and creative industries, ancillary retail, and accommodation.

There are also current private investments in the pipeline for the redevelopment of medical clinic services south of Boronia Road.

- **Social enterprises**

Social enterprises are a growing sector within the Boronia MAC. There is the opportunity to attract more of these types of enterprises which contribute to diversifying the business mix within the Boronia MAC core area.

These types of enterprises need spaces that are affordable, well-presented, and adaptable, especially in the start-up phase. They could also be a good match for many of the existing vacant premises that line Dorset Road, the Boronia Mall, and the adjoining arcades.

- **Arts-based and creative businesses**

Local businesses with an arts or craft focus are popular in Boronia and more widely in the outer eastern suburbs of Knox. Several craft businesses are located within Boronia and several host groups and classes with a

growing membership from a catchment larger than Boronia itself. These groups/businesses and regularly meet in local halls, libraries, churches, and private homes.

There may be an opportunity to investigate or support the creation of a hub with a creative/art/craft focus as a mean to attract artists, consolidate and nurture small creative enterprises in the Boronia MAC. This approach could lead to increased innovation, cultural diversity, local identity building, and community engagement and participation.

The resulting business mix would fit well with the existing urban fabric, acting as a vector for short term renewal by taking advantage of small tenancies, affordable rents, good access to public transport and established pedestrian areas.

- **Makers in Boronia**

Building on elements that are unique to Boronia could give the Boronia MAC core area a competitive edge. The emergence of several new businesses with a focus on 'micro-making' highlights a new entrepreneurial stream in Boronia and adds a different facet to the local attractions.

Influencing trends include:

- Upcycling and greater use of recycled materials
 - Restoration or digitalisation of heritage photos
 - Creating handcrafts including scrapbooking, sewing, embroidering, knitting etc
 - Personalising goods, styling and finding outlets for self-expression
 - Knowing where things come from and how they are made
 - Increasing demand for classes, teachers, and craft materials
 - Increasing emergence of local craft or produce markets
- **Small scale offices**
Boronia is unlikely to be a major destination for businesses requiring high-end office space. The pandemic has significantly impacted how offices operate with vacancy rates increasing as workers adapt to working from home or a hybrid work environment. However, a trend of traditionally CBD based firms seeking smaller 'satellite' office in suburban locations is emerging. New developments at nearby suburban business parks have a superior offer in terms of office

space accommodation.

However, there is an opportunity for Boronia to provide small-scale secondary (B and C grade office spaces) premises catering to the needs of businesses that are more likely to have a local catchment.

Office space demand is likely to come from sectors such as healthcare, social assistance, finance, accounting, professional services, and local real estate agents. Although there is a preference for retail uses at ground floor level, office uses may be incorporated into mixed- use developments as a means of activating the street level during the daytime.

There are also government and non-government community services within the commercial core of the Boronia MAC that could relocate or co- locate in existing buildings at the upper levels.

Well-designed, high-quality office development in the commercial core could increase local employment opportunities, provide for increased business networks, and reduce demand for private vehicle-based transport.

There is also potential for further demand if a critical mass of office uses is established.

4.3.2 New working environments

Post pandemic, demand for flexible workspaces is likely to increase as businesses seek to better accommodate staff demands for flexibility and better manage business growth uncertainty.

Co-working spaces represent environmentally-friendly and adaptable approaches to work. Sharing work facilities could mean less building and infrastructure development, as well as less energy usage. Some co-working operators are taking new steps to differentiate their offer with green initiatives.

Many businesses are turning to co-working spaces to make sure their project teams have access to environments that encourage innovation, and the ability to foster collaboration opportunities and networking.

There is potential to take advantage of Boronia's locational attributes to attract this emerging way of working and help attract new, and retain existing, businesses and employees.

4.3.3 Home-based business

As the growing population increases demand for local services and increases the capacity of the workforce, this will have a direct flow-on effect in growth of home-based businesses in the surrounding residential areas.

It is also important to note; many home-based businesses do not require statutory approval from Council. However, home-based businesses which trigger a planning permit will be assessed for their impact on the local amenity, which includes their impacts on street parking. A proposal that would result in a detrimental impact is unlikely to be supported.

4.3.4 Local employment

Locally available jobs are vital to creating resilient and vibrant communities with diverse employment choices. Growing local jobs has not been a high priority in Boronia in recent years.

An emphasis on creating local jobs could help reduce car travel and reduce pressure to expand major roads to access more distant employment nodes. Plan Melbourne 2017-2050 Policy 1.1.7 suggests that an adequate supply of commercial land needs to be secured to accommodate jobs growth, as well as a range of services, entertainment, and civic activities in suburban locations.

Consequently, Knox's Land for Business Directions Plan 2018 confirmed that the current amount of commercially- zoned land must be maintained to optimise the Boronia MAC's potential to cater for future jobs growth.

The impact of residential intensification within the Boronia MAC is likely to increase the local workforce. In areas where residential density is increasing, each additional household, on average, requires around 1.3 jobs. It is desirable that as many of these jobs as possible are provided in the local area.

Aside from the need for better business connectivity, enabling investment in digital technologies within the Boronia MAC could also create the environment for learning and activity in digital creative industries, e-commerce, software design, gaming, and access to online education, leading to improved employment prospects for the local workforce.

4.3.5 Smart communities

Through the effective implementation of design and place-making, a smart community accommodates and accelerates invention or innovative ideas. Elements of a 'smart' community are emerging in Boronia and as renewal occurs there is the potential to further integrate smart technology in new developments, the public realm and in the types of businesses attracted to the centre.

Smart communities are:

- Globally connected - through communication infrastructure and transport links, with a strong identity. Future health and tertiary organisations offer this opportunity.
- Regionally networked - Strong physical, social, transport and digital connections promote strong integration across the eastern region of Melbourne.
- Locally connected – Infrastructure and support are provided to create a collaborative environment that acts as a catalyst to attract clusters of related activity.

4.3.6 Digital Information

Digital technology impacts the usage of public spaces. There are opportunities to embrace emerging technologies in our public realm. Information about what is available around a place is an important economic tool in attracting visitors and helping them navigate the centre.

Providing communications technology (e.g. wireless internet or hot spots) within public spaces (in more densely populated urban areas) can facilitate increased access to information.

This could notably be done through public Wi-Fi hotspot which offers internet connection access to those with a suitable device, such as a smartphone, tablet, laptop, or other Wi-Fi enabled

devices without needing to use their data.

As of 30 June 2015, an average of almost 4.23 million Aussies went online using a public Wi-Fi hotspot. The prevalence of free Wi-Fi in many urban locations increase the community's expectation that information about a place is accessible at anytime from anywhere.

Access to this type of service can be available in cafés, parks, libraries, shopping centres, tourist attractions, museums, or galleries. It is also becoming common practice to access the internet from buses, trains, public transport hubs, or public squares.

Supporting infrastructure on light posts or attached to buildings can determine the extent of the public network. There is an opportunity to also include a homepage that promotes Boronia as part of accessing this public Wi-Fi.

4.3.7 Traders' Association

The introduction of a Traders' Association could support business growth through a business community-led approach to assist with promoting the Boronia MAC as a place to shop and visit.



Figure 3 - Economic Development and Investment Preferred Future Outcomes Plan

4.4 Preferred future outcomes (what we want by 2040)

Local economy

- There is a strong local economy resulting in diverse, vibrant commercial activity supported by retail anchors.

Business Investment

- Increased private investment in businesses is achieved with improved ongoing maintenance and amenity to commercial premises.
- Investment regenerates under-utilised land into new uses and activities.

Business mix

- A local identity focused on a greater mix of niche and special interest retail, health and wellbeing services, hospitality, arts-based and creative businesses and micro- making businesses is achieved throughout the MAC core.
- Social enterprises are offering more workshops opportunities and support on social innovation programs.
- A mix of local home-based businesses connected digitally and expanding physically from the edge of the Boronia MAC core area.

Boronia Food Precinct

- Distinctive food districts exist to feature local and special produce through new local shops, or a regular market supported by a strong restaurants and cafes base offering outdoor dining space for customers and commuters to socialise and linger in the MAC core.

Health Precinct

- A health district clusters health and wellbeing services together.

Night-time economy

- A strong and vibrant night-time economy provides a variety of leisure, hospitality, and entertainment opportunities in the core of the centre.

Knowledge and digital economy

- Public Wi-Fi infrastructure is available to make Boronia globally connected.

New work environments

- A diverse range of digitally accessible workplace settings exists to allow people to gather, conduct business, and exchange ideas.

Employment

- Increased local employment opportunities are established.
- More flexible office/workspaces design, such as co-working spaces are available.

4.5 Objectives (Our Economic Goals)

- To support local business growth and attract new business and investment.
- To encourage a business mix with a focus on niche retail, food, health and wellbeing, knowledge and digital, and the arts based creative sectors.
- To encourage the appropriate location and high-quality design and appearance of business premises within the Boronia MAC.
- To encourage a strong night-time economy.
- To stimulate local jobs growth.

Image on the next page:

Artist rendition – Looking south along Dorset Road.



4.6 Strategies (how we intend to achieve these economic goals)

We will:

Business growth and investment

- Support increased expenditure in the Town Centre. *(Aspirational)*
- Maintain support for local businesses to grow. *(Operational)*
- Provide infrastructure to support business growth and facilitate new investment in businesses in the Boronia MAC. *(Operational)*
- Support an additional 14,600sqm of retail floor space within the commercial core area to 2041. *(Urban Planning)*
- Support an additional 4,400sqm of office floor space within the commercial core area to 2041. *(Urban Planning)*
- Use arts and creative businesses as a propulsive opportunity for urban renewal. *(Operational and Aspirational)*
- Minimise the underutilisation of commercial premises. *(Aspirational and Urban Planning)*

Business mix

- Strengthen changes to the business mix in the Boronia MAC with a focus on:

- niche and special interest retail businesses
 - health and wellbeing services
 - social enterprises
 - arts-based and creative businesses
 - tech-savvy and knowledge-based businesses and services
 - digital and internet-based IT businesses
- entertainment and leisure to meet the needs of residents, workers, visitors, and young people. *(Operational and Urban Planning)*

- Support health care focused, office-based development which generates greater levels of employment and has beneficial ancillary businesses. *(Urban Planning)*
- Provide a diverse mix of retail spaces for different business types. *(Aspirational)*
- Support co-working spaces to regenerate vacant shops and tenancies within the Boronia MAC. *(Aspirational)*

Location and design

- Facilitate the clustering of compatible uses within the Boronia MAC including the development of a food precinct, a health and wellbeing precinct, arts and creative businesses, and a digital creative hub as part

of a multi-purpose community centre. *(Urban Planning and Aspirational)*

- Facilitate additional commercial development in underutilised car parks to activate ground floor levels. *(Urban Planning)*
- Require higher standards of maintenance and design for commercial buildings and signs. *(Urban Planning)*

Night-time economy

- Support longer trading hours for retail premises throughout Boronia MAC. *(Aspirational and Advocacy)*
- Support night-time events and new live music to establish in the Boronia MAC. *(Aspirational and Advocacy)*
- Strengthen food and dining uses and evening-based entertainment venues in the Boronia MAC. *(Operational and Urban Planning)*
- Direct new live music and entertainment venues in locations where any adverse off-site impacts can be managed. *(Operational and Urban Planning)*

Local employment

- Maintain local employment needs as part of business development within the Boronia MAC. *(Operational)*

- Support the local workforce to build their confidence through technical upskilling to align with health, creative and hospitality business needs. *(Operational)*

4.7 Actions (What we will do to achieve these goals)

As part of Council's Economic Development department operation:

- Continue to facilitate information and support promotion for the Boronia MAC, including information to developers on preferred development outcomes and on the identified Strategic Opportunity Sites, through a determined online platform in addition to the current e-newsletters and KnoxBiz.
- Prepare information prospectus that highlights the unique attributes, the existing anchors, and locational advantages of Boronia to attract new and complementary businesses, and investment.
- Raise awareness and promote the range of services available in Boronia through information prospectus and promotion for the Boronia MAC.
- Promote educational programs offered by Council, external agencies, and government

departments based on the training needs and opportunities for businesses.

Big Move Projects

Boronia Train Station Precinct Redevelopment Concept and Dorset Square Concept Plan

As part of the concept planning for these precincts:

- Identify a business mix demand that will support a night-time, food and hospitality economic focus and revitalise the area.
- Explore suitable location for such business mix to activate the ground level and public realm of the Boronia Train Station Precinct and Dorset Square Big Move Projects Precinct.
 - Advocate for and promote the outcome of this identification to the business community, landowners, and through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.

Boronia Park Masterplan

As part of the masterplan of Boronia Park:

- Identify ancillary and complementary tenancies that could integrate with the main parkland purpose of Boronia Park to provide activation, casual surveillance, and generate an income for Council.
- Advocate for and promote for a business mix that will activate ground floor level, and upper levels that will provide passive surveillance, to the park and ensure opportunities are achieved through internal referral advice to the relevant Knox departments on statutory applications.

Digital Creative Hub Big Move Project

As part of the Multi-Purpose Community Hub assessment:

- Investigate the feasibility and opportunity to include a Digital Creative Hub component as part of a multi-purpose community facility in Boronia, which could be delivered or operated in partnership with the private sector and tertiary institutions.

Knox Planning Scheme

Implement an amendment to the Knox Planning Scheme to:

- Provide proposed built form controls and policy to maintain sufficient development capacity for additional ground floor retail floor space in the Boronia MAC and avoid net loss of commercial and office space.
- Require ground floor activation to the public realm through retail uses with other non-active uses locating on the upper levels within the commercial core area.
- Support consolidation of sites to achieve efficient development outcomes, the clustering of activities, and activities established in accordance with Figure 3 – Economic development and investment preferred future outcomes plan and the relevant Precinct preferred approach.
- Reinforce existing public and private health services to create a health and wellbeing precinct on the south side of Boronia Road.

Business growth and investment

Boronia Traders

- Investigate opportunities to facilitate better networking amongst the Boronia Traders

through State Government funding and programs.

- Work with Boronia Traders to showcase their businesses through innovative events such as street-based night or weekend markets, mini festivals, street parties or food, music, fashion, or art-based events that celebrate local business and which, in collaboration with Council's Arts and Culture Department, potentially links with community events.

Technology

- Investigate partnership with a telecommunication provider to explore the delivery of public WI-FI areas generally in accordance with the Economic Development and Investment Preferred Future Outcome Plan as a mean to connect the community to digital information and support business development to grow.

Arts-based and creative businesses

- Prepare an audit of existing creative and arts-based businesses to build an internal database of the current condition in Boronia; This situational awareness will help confirm opportunities to establish a network, consolidate or cluster activity for these

businesses, as well as strengthen their supply chain relationships.

- Subject to the audit, and together with the creative and arts-based community, investigate opportunities to support these businesses to grow or establish within Boronia MAC as a propulsive mechanism for renewal through:
 - The creation and repurposing of spaces for arts-based and creative businesses such as via the use of long-term vacant or underutilised premises.
 - The provision of creative spaces (studios and workshops) for artists and the community.
 - The provision of performing spaces that are flexible enough to accommodate the needs of small music and dance ensembles, and theatre companies.
 - The provision of affordable co-working office/incubator space with shared facilities for creative industry practitioners.
 - A digital arts and creative businesses hub.

-
- Advocate for and facilitate opportunities for arts, cultural and creative businesses cluster as part of mixed-use developments to landowners, and through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.

Night-time economy

- In collaboration with Council's Arts and Cultural Services, encourage an ongoing coordinated program of free community and trader driven, night-time events, designed in accordance with Council's accessibility and equality policy, in the Boronia MAC; such as pop-ups, live music and Christmas or 'makers' markets.

Employment

- Through advocacy with the business community, direct business growth into locations identified on the Preferred Future Outcomes Plan, to increase diverse employment opportunities.

A mix of land uses which meet community needs, including a vibrant retail and commercially based Town Centre and residential development at appropriate locations and densities to provide for the housing needs of the existing and future population.

High quality, sustainable built form which respects the character of the Centre's precincts and protects valued viewlines to the Dandenong Ranges.

2. Land Use and Built Form

Early 1920s settlement of Boronia centred along the train line intersection with major roads. The surrounding area included agricultural uses in the form of market gardens, orchards, and flower crops grown commercially for the Melbourne market.

Boronia subsequently experienced several significant growth surges and changes over short periods that transformed the area from a rural agricultural place to a full-fledged metropolitan suburb (through the 1970s, 1990s and, most recently from 2014–2017 in its residential area). These growth periods have been interspersed with extended periods of stability and minimal change.

Apart from the late 1990s grade separation of the Belgrave Train line, the early settlement pattern of the core commercial activity centre is intact. Prior to the grade separation, Chandler Road did not connect to the western side of the train line and the intersection of Dorset and Boronia Roads required traffic to address the train crossing points.



5.1 Elements

5.1.1 Local identity and character

Boronia Major Activity Centre (MAC) has a low-rise built form character, and still largely comprises the original commercial buildings, representing both the initial era of development within the township, and the later period of car centric suburbanisation.

There are limited landmark buildings, no identified heritage buildings, and the 'backdrop' of the nearby Dandenong Ranges is a defining and valued characteristic of Boronia.

5.1.2 Changing urban form

As a Major Activity Centre, Boronia is naturally transforming from a suburban centre to one with pockets of urban densities in proximity to public transport over time.

The Boronia MAC has experienced an increase in residential townhouses development, but little change has resulted in the Boronia MAC core area in recent years.

State and Local policies suggest that the bulk of population growth should be accommodated within activity centres, near services, community facilities and public transport. Large sways of Boronia (suburb) are subject to the Dandenong

Foothills and Bush Suburban policies as sensitive no growth area. Consequently, it is estimated that most of the forecasted demographic growth will be in the MAC and needs to be accommodated within the MAC to reduce pressure on the rest of Boronia and maintain the local bush suburban character.

The Boronia Structure Plan 2006 allowed for moderate levels of change through the interim building controls but still included apartment style opportunities, within the Boronia MAC.

However, to date, the market adopted a townhouse model that was easier to deliver, resulting in a disproportionately large amount of two and three storeys residential development density compared to the rest of Knox, particularly on the periphery of the Centre. Redevelopment of the commercial core is likely to follow suit once all the less restrictive sites have been used.

5.1.3 Existing land uses

- Commercial
Commercial uses are well-established within the Boronia MAC core area, particularly along Dorset Road and, except for several large at-grade car parks, spread across three locations.
 - Dorset Square/Boronia Mall

- Boronia Junction
- Boronia Village

Additionally, some retail/service uses are also located on the southern side of Boronia Road.

The main concentration of office uses (including medical centres) is along Boronia Road (west of Dorset Road), and Chandler Road and Floriston Road.

Large expanses of land are used for car parking within each quadrant of the Boronia MAC, particularly north of Boronia Road. Commercial uses include ground floor shop and food and drink premises along Dorset Road, Dorset Square and Boronia Road. There is also a distinct expanse of ground floor spaces used for offices and private community uses within the commercial core.

A larger retail footprint abuts the southern end of the train station (Boronia Junction Shopping Centre) and eastern side of Dorset Square (Coles and Kmart).

- Residential
The residential neighbourhoods surrounding the Boronia MAC core area are gradually changing from detached dwellings and scattered villa units through an increase in

- townhouse developments and a few new apartment buildings located on the edge of the commercial area.
- Residential areas outside the Boronia MAC remain predominantly detached dwellings and scattered villa units, with an evolving pressure towards townhouses including in the Knox Neighbourhood housing character area to the west of the Boronia MAC.
- Open space
- Four open space reserves are located within Boronia MAC, including Tormore Reserve (active open space), Chandler Park (active open space), Boronia Park (active and passive open space), and Genista Park (passive and natural open space).
- Public uses
- Public uses are primarily located in the north-west of the Boronia MAC, including Boronia West Primary School, Leisureworks, the Boronia College K-12 site and the rail reservation that runs diagonally through the Boronia MAC.

5.1.4 Housing

- Distribution and density
- The Knox Housing Monitoring program

shows that the bulk of planning permit applications for medium-density development in Boronia is within the Boronia MAC boundary, suggesting that this policy direction is being achieved.

Most of the residential development can be classified as medium density, albeit at the low-rise type/lower tier of medium density, located outside the Boronia MAC core area with pressure for it spilling out into the wider suburb through applications for townhouses. There are fewer than 100 dwellings within the 36ha Boronia MAC core area.

Population and dwelling forecasts for the suburban of Boronia (source: forecast .id, 2021) are shown in the table below.

Table 4 – Population and dwelling forecasts

Year	Population	Dwellings
2016	22,798	9,623
2041	27,006	11,810
Change between 2016-2041	4,208	2,187

- The Boronia MAC is estimated to accommodate a population of 2,934 residents in 2021. This is expected to increase to 5,079 by 2041. To accommodate this the Boronia MAC will require approximately 1,311 additional dwellings over the next 20 years. This will reduce growth pressure on other residential areas of Boronia and help preserve the bush suburban housing character of the Dandenong Foothills area.
- Social and affordable housing
- Secure, suitable, and affordable housing is a vital base to enable households to meet their other needs, such as education and employment. Knox City Council defines affordable housing as where the cost of mortgage repayment or rent is no more than 30% of that household’s net income. Exceeding this threshold places one under ‘housing stress,’ particularly notable in the lower 40% of the income households.
- Boronia historically provided housing which was inexpensive when compared with other parts of Melbourne. In 2001, nearly 40% of rental lettings in Knox were ‘affordable’ for members of the community on very low incomes (welfare payments) compared with

only 26.1% for Melbourne as a whole.

However, the cost of housing in Knox and Boronia has increased significantly since 2001 in absolute and relative terms. To illustrate, the median house price in Boronia was approximately 3.8 times the metropolitan median income in 2001, rising to 8.7 times by 2016. Also, the median rental price in Boronia has increased relative to incomes. As a result, as of 2016 very few rental lettings (4.2%) were affordable for members of the community on very low incomes.

Data from the 2016 Census indicates that 19.3% of households in Boronia spend more than 30% of their income on rent or mortgage repayments, a similar proportion to Melbourne as a whole. Implications for households would vary depending on their level of income and wealth, living expenses (for example, whether the household has dependent children) and whether the household owns or rents.

Lack of housing diversity contributes to affordability issues in Knox and Boronia. To illustrate, only a small proportion of all housing in Knox (2.5%) and Boronia (2.4%) is comprised of more compact (and typically less expensive) housing forms such as

apartments (although townhouses do comprise a high proportion of all dwellings in Boronia). Notwithstanding, smaller apartments (with 1 or 2 bedrooms) comprised a large proportion of new lettings in Boronia between 2016 and 2018, indicating notable housing diversity in Boronia's rental market.

- Commercial Built form

The current built form associated with commercial land use is typically one or two storeys in height. There are a few examples of three-storey commercial buildings along Dorset Road. While Dorset Road and Boronia Road contain segments of a commercial strip shopping typology, the more common format is large format retail or strips of shops fronting large surface car parking.

There are several factors which work collectively to justify a taller built form:

- More intense forms of housing within the Boronia MAC will enable the broader suburb to better accommodate its projected population increase, while protecting the valued and surrounding bush suburban character of the local residential streets.

- The need to improve viability of the Boronia MAC core area.
- Efficiencies and economies of scale gained on both infrastructure and businesses vitality through more intensive development and an increase in population catchment.
- Location advantages, close to public transport, services, and community facilities making selected places more desirable for redevelopment.

The ultimate built form will be influenced by the following considerations:

- Context and location, slope, solar access
- The defined the 'core' and precinct areas of the Boronia MAC Proximity and access to public transport infrastructure
- Street role activation and character, including space for landscaping and the greening of the urban environment
- Protection of key local public views and vistas
- Transition to sensitive residential interfaces, between precincts, and out of MAC areas

- Amenity impacts, such as overshadowing on the public realm and surrounding development.
- The need for public realm and semi-public spaces, including the need for space to improve local movements.
- Activity and service needs.

5.1.6 Views

Views of the Dandenong Ranges and Foothills area are considered an intrinsic part of the local Boronia character. Boronia’s community derives a sense of place from the knowledge and proximity to the Dandenong Ranges framed by the landscaped setting of the Foothills.

Special views, vistas and scenic settings contribute to liveability, wayfinding, and quality of life.

Visually appealing distant views to a natural setting can assist in understanding the context and location of a place and generate positive experience of that place.

A view analysis was undertaken to refine and strengthen the status of views previously identified in the 2006 Boronia Structure Plan.

The important public realm views to the Dandenong Ranges that embody Boronia’s local

identity and character were assessed based on, three locations. These were:

- Tormore Reserve, measured from the edge of the oval.
- Boronia Park, measured from the western side of Park Crescent.
- Boronia Road, although only an ephemeral view, is measured from the median strip at the western ridge line.

As part of this Strategy, a digital 3D model, including accurate terrain and contour levels, has been prepared to test the impact of various building heights and locations in the Boronia MAC core area on the identified public views. The 3D model depicted the potential building envelopes of 4 storeys buildings (permitted under existing Design and Development Overlay Schedule 7) as a base case from which the impact of taller development scenarios would be assessed.

The 3D model was utilised to determine the recommended preferred street setbacks, street wall heights and maximum heights and ensure that these new (increased) massing arrangements do not visually impinge of the key views towards the Dandenong Ranges from the defined key public vantage points.

It should be noted that the impact of existing vegetation and trees on those views has not been

measured in the 3D model. Clear views to buildings shown in the 3D model findings may be concealed in the future by tree growth or may already be obscured by existing trees. Other existing elements, such as power lines, signage and streetlights may also have a negative impact on the quality of views.

Images on the next pages:

Artist rendition - View looking east from Tormore Reserve

Artist rendition - View looking east from Boronia Park





5.2 Issues

The following key land use and built form issues have been identified through relevant background studies, policy documents and community consultation.

5.2.1 Local identity and character

- Balancing the space required to retain the ‘bush boulevard’ feel along Boronia Road and the leafy and green local character while embracing the more intense built form and managing growth pressures.
- Managing the scale of development to retain views of the foothills, which is an important and valued part of local character and identity.
- Lack of a unifying theme, architectural features, visual cues, or streetscape element that create a cohesive Boronia MAC identity.

5.2.2 Managing change

- The difficulty of directing change and aspirational outcome for private land in a proponent-lead system.
- The loss of trees and landscaping and the increase in stormwater run-off resulting from recent development in residential precincts.

- Protecting the long-term intensification potential of large sites from inappropriate short-term development.

5.2.3 Urban structure

- Fragmented land use and ownership pattern with poor connections between activities nodes.
- Residential intensification happening in the form of townhouses in surrounding neighbourhoods but not as mixed-use development in the Boronia MAC core area.
- Increased pressure for infill development outside the Boronia MAC.
- Lack of genuine mixed-use development.

5.2.4 Accommodating population growth

- Forecasted population growth will result in increased pressure for housing within the suburb of Boronia, and the Boronia MAC in particular.
- The need to achieve a diversity of housing types in terms of size, type, affordability, and accessibility to respond to the changing needs of Boronia’s population.

5.2.5 Residential land use

- Uneven distribution of residential development type within the Boronia MAC boundary.
- Limited remaining capacity to accommodate growth in residential precincts of the Boronia MAC core area.
- Lack of dwelling variety of housing types in terms of size configuration (particularly) apartments suitable for families, and tenure.
- Land values are yet to mature to support viability of quality apartment developments.

5.2.6 Social and affordable housing

- The gap between household income and housing prices is continuing to grow leading to higher levels of housing stress experienced by the community and the need for greater housing diversity.
- The difficulty in requiring social housing contribution as part of new developments due to the absence of a statutory process to that effect.

5.2.7 Land use

- Poor appearance and maintenance of privately owned buildings.
- Lack of well-located useable public spaces in the Boronia MAC core area.
- Existing regulatory barriers to increased residential density development in the Boronia MAC core area, i.e. existing built form, and car parking provision rates.

5.2.8 Built form

- Inefficient site layout and building design responses for medium and higher density residential proposals.
- Poor design quality of some recent residential developments, including the choice and longevity of materials and colours, which undermines community's confidence in future improvements.
- Council's limited ability to protect private views to the Dandenong Ranges that originate from private land, notably that of the Boronia Village car park.
- The community perceived concerns related to the impact of new multi-storey development proposals on views.

- The need to manage introduction of taller built form in terms of design, amenity, and community acceptance, including internal amenities for future residents.
- Lack of passive surveillance/visibility and interaction with the public realm, streets and building entrances.
- Challenges of delivering well designed car parks at ground level, as construction of basement levels for car storage within new development is not currently viable.

5.3 Opportunities

The following land use and built form opportunities exists

5.3.1 Lot consolidation

Lot consolidation can be a catalyst for intensification by:

- Providing larger development sites with more generous dimensions
- Enabling more efficient building designs and construction
- Providing more flexible ground floor tenancy configurations
- Providing greater ability to set back from sensitive boundaries

- Reducing the frequency of driveway crossings
- Providing more scope for a contextual design response

Where lot consolidation occurs on corner locations, there are further opportunities to improve access points and car parking arrangements, as well as the opportunity to set back further from sensitive boundaries.

5.3.2 Views

Three key public views towards the Dandenong Ranges have been established. These vantage points are from Tormore Reserve, Boronia Park and along Boronia Road.

The proposed built form controls have been tested and refined by a 3D massing model to ensure the increased heights will protect and maintain the existing views towards the Dandenong Ranges from these three key public locations. Tormore Reserve will provide a wide vista at ground level, while Boronia Road provides a 'framed' view towards part of Chandler peak in the alignment of the road. The development of the Boronia Park masterplan will consider opportunities for views to the Dandenong Ranges to be established and 'framed.'

As renewal and new development occurs, there is an opportunity to ensure that the upper levels of

new buildings maximise views which can include providing a stepped built form with outdoor terraces or the use of rooftop terraces to accentuate views.

5.3.3 Strategic Opportunity Sites

A total of 23 Strategic Opportunity Sites (SOS) have been identified in the Boronia MAC as suitable for redevelopment for a mix of uses, as well as higher density residential development.

These sites provide the opportunity to play a significant role in reshaping Boronia. They warrant careful consideration to ensure redevelopment opportunities and beneficial contributions to the community are maximised.

They were considered based on identified having regard to the following attributes:

- Singular ownership
- Adequacy of the property size
- Extent of Planning Scheme controls affecting the site
- Context/location in the MAC Core
- Existing building age/condition
- Activity/land use

All land within the MAC core was assessed against these attributes and a short list of sites was

identified as SOS sites.

The identification of an SOS site within the Boronia MAC clearly identifies to the community and the development industry where some development is considered more likely to occur within the near future and that Council is keen to engage with prospective developers early in the process to encourage and facilitate good design outcomes and achieve the MAC long-term vision.

The 23 SOS Sites are as follows and shown in Figure 4. They are further described in Chapter 9 (Precinct Plans).

1. 202-210 Dorset Road & 103-109 Boronia Road – Chandler Arcade (Sub-precinct 1A)
2. 218-224 Dorset Road – AEC Arcade (Sub-precinct 1A)
3. 230 Dorset Road (Sub-precinct 1A)
4. 236-238 Dorset Road - 'Craves' Lane (Sub-precinct 1A)
5. 87 Boronia Road (Sub-precinct 1A)
6. 112-112A Boronia Road (Precinct 3)
7. 121-127 Boronia Road – Boronia Junction (Sub-precinct 1B)
8. 5-11 Erica Avenue (Sub-precinct 1C)
9. 31-39 Erica Avenue (Sub-precinct 1C)
10. Part of 159 Boronia Road (Sub-precinct 1C)

11. 9/163 Boronia Road (Sub-precinct 1C)
12. 2 Langwith Avenue (Precinct 3)
13. 280 Dorset Road (Precinct 2)
14. 267 Dorset Road (Precinct 2)
15. 50 Dorset Square – Kmart (Sub-precinct 1A)
16. Boronia Mall (Sub-precinct 1A)
17. 50 Dorset Square - Coles multi-deck car park (Sub-precinct 1A)
18. Part of 159 Boronia Road (Sub-precinct 1C)
19. 163 Boronia Road (Sub-precinct 1C)
20. 194-198 Dorset Road (Precinct 3)
21. 65 Boronia Road (Precinct 2)
22. 83 Boronia Road (Sub-precinct 1A)
23. 257 Dorset Road (Sub-precinct 1B)

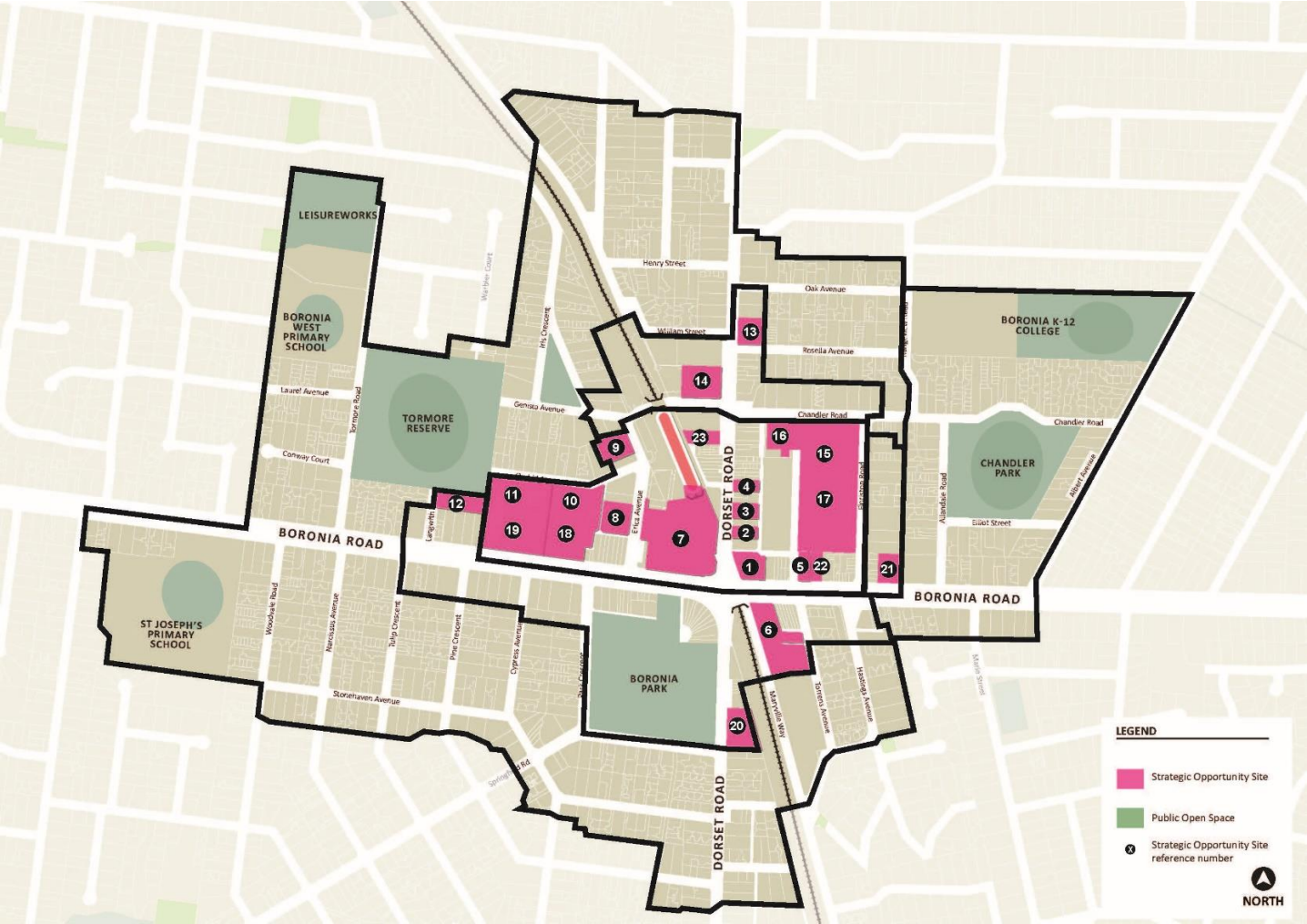


Figure 4 - Strategic Opportunity Sites

5.4 Preferred Future Outcomes (*what we want by 2040*)

Local identity and character

- The Boronia MAC provides a more compact, vibrant, and diverse character, and maintained a strong connection to the Dandenong Ranges and its foothills through an enhanced green and leafy identity and key views.
- More people live and work in the Boronia MAC close to public transport, services, and community infrastructure.
- The green and leafy character of Boronia is strengthened (*refer to Public Realm chapter*).

Land use

- Land uses and housing densities are sited and designed to support a significant mobility mode shift to public transport, walking and cycling.
- Higher density in the form of mixed-use development exists in and close to the Boronia MAC core area.
- Substantial change in residential development results in the Precinct 5 surrounding the Boronia MAC core area.

- The ground and first floor levels of the Boronia MAC core are the focus of more intense and active commercial activities.
- Major redevelopment focused on identified Strategic Opportunity Sites to reshape Boronia.
- In Precinct 4 and 5: Existing community facilities (e.g. schools, parks, and recreation) serves as focal points for the consolidation of new use and activities in their immediate vicinity.
- Increased diversity in housing types exists in Boronia, including social and affordable housing options sited in the immediate vicinity of the public transport hub, or sites linked to community facilities and services.

Built form

- Buildings are well- designed, sustainable, and adaptable over time.
- Vertical greening options are established as part of the design of buildings and infrastructures.
- Buildings are clad with high-quality materials comprising colours and texture that accentuate vibrancy and activation at the ground level, but which solidifies the

local foothills character identity at upper levels.

- A range of building heights do not infringe on the key public views while providing a transition from the tallest buildings at the intersection of Dorset and Boronia Roads to mid-rise developments in the core that further taper down towards the edge of the MAC.
- Building design makes a positive contribution to the public realm, activates the street, and provides visibility for passive surveillance.



Figure 5 - Land Use Preferred Future Outcomes Plan

5.5 Objectives (*Our Land Use and Built Form Goals*)

- To manage change in a way that protects and enhances the valued character and identity of the Boronia MAC and maximises opportunities for redevelopment and revitalisation.
- To accommodate population and employment growth in appropriate locations within the Boronia MAC.
- To encourage a diversity of dwelling types and tenures, including increased social and affordable housing.
- To ensure that new development is well-designed, sustainable, and makes a positive contribution to the local neighbourhood.
- To protect significant viewlines to the Dandenong Ranges.

5.6 Strategies (*how we intend to achieve these land use and built form goals*)

We will:

Accommodating population growth

- Direct residential and employment growth in the Boronia MAC to better utilise existing infrastructure, including public transport. (*Urban Planning*)

- Facilitate increased density of new residential development in the form of apartments within walking distance of the Principal Public Transport Network (PPTN), retail, employment opportunity and community facilities. (*Urban Planning*)
- Facilitate increased number of dwellings in the surrounding residential neighbourhoods. (*Urban Planning*)
- Support lot consolidation to achieve a better development outcome. (*Aspirational and Urban Planning*)

Housing Diversity

- Require a greater diversity of dwelling types in relation to size, design, materials, number of bedrooms and price range to cater for different household types. (*Operational and Urban Planning*)
- Facilitate more mixed-use development in the Boronia MAC core area, with ground floor levels being used for retail and office purposes and upper levels for office or residential purposes. (*Operational and Urban Planning*)
- Facilitate an increased amount of social and affordable housing within the Boronia MAC. (*Aspirational and Advocacy*)

Built form

- Support new buildings of a high-quality design through their sustainability, internal amenity, particularly and breaking of mass, and street appeal. (*Operational and Urban Planning*)
- Require new residential, mixed use and commercial developments to improve their environmental sustainability. (*Operational and Urban Planning*)
- Provide fine-grain built form that maintains the human scale and interaction of the traditional shop fronts along streets. (*Operational and Urban Planning*)
- Require buildings design to provide passive surveillance and interaction to streets, laneways, and semi-public and public spaces. (*Operational and Urban Planning*)
- Support reinstatement and activation of the 'main street' character along both sides of Dorset Road between Chandler Road and Boronia Road. (*Aspirational and Urban Planning*)
- Reinforce opportunities for landscaping and increased tree canopy. (*Aspirational and Urban Planning*)

Protection of views

- Protect view lines to the Dandenong Ranges from key public location (i.e. Tormore Reserve, Boronia Road western approaches, Boronia Park).
- Use appropriate view modelling techniques when assessing sites that can accommodate taller built form e.g., 3D Modelling.

5.7 Actions (what we will do to achieve these goals)

As part of Council's City Strategy and Planning, and Statutory Planning departments operations:

- Promote and reinforce the pre-application process to landowners and developers of sites within the Boronia MAC core and particularly on Strategic Opportunity Sites to support high-quality design outcomes and local considerations at an early stage of pre-design and planning.
- Use the Victorian Government's Apartment Design Guidelines for Victoria to design elements.

Social Housing

As part of Council's Community Partnerships department operations:

Advocate to the Victorian Government for the provision of social housing and inclusionary zoning on both private and government land within the MAC core to address the existing shortfall in supply and provide social housing close to services and transport hubs.

Big Move Projects

Boronia Train Station Precinct Redevelopment Concept and Dorset Square Concept Plan

- As part of the concept planning for these precincts:
 - Plan and explore social housing opportunities for the future redevelopment of land owned by State Government agencies and advocate to the Victorian Government for the inclusion/delivery of social housing components. (*Train Station*)
 - Plan and explore for social housing opportunities on the future redevelopment of land owned by Council.
 - Collaborate with local community housing organisations and private developers to identify suitable opportunities for social housing

delivery in the redevelopment process of the precincts.

Knox Planning Scheme

- Implement an amendment to the Knox Planning Scheme to:
 - Replace the Existing Design and Development Overlay 7 (DDO7) with a new provision that introduce built form controls and transition as identified in Figure 6 to Boronia MAC Core (Precincts 1, 2 and 3), including mandatory height controls to protect key public views to the Dandenong Ranges.
 - Support increased building height and facilitate mixed-use development with active frontages at ground level, apartments at upper levels, and improved walkability throughout the centre.
 - Support use and development in accordance with Figure 4 Strategic Opportunity Sites, Figure 5 Land Use Preferred Future Outcomes Plan, Figure 6 Boronia MAC Core Future Built Form Plan, the relevant Precinct

-
- preferred approach, and including the redevelopment of at-grade car parks.
 - Implement an amendment to the Knox Planning Scheme and apply principles to planning permit applications to:
 - Ensure ground floor design, scale, and placement of signage will not deter from achieving an active ground floor with a vibrant and pedestrian focused centre.
 - Support three storeys along the railway corridor.
 - Support the inclusion of rooftop terraces in development.
 - Promote ground floor to ceiling height of 4m to future flexibility and potential long-term conversion.
 - Ensure development is sustainably engineered to achieve potential conversion and ensure buildings can achieve their full development potential in the future.
 - Ensure residential developments have an accessible and adaptable layout at ground floor level.
- Managing change**
- Plan for material and colour schedule guidelines to provide direction for developers and statutory functions of Council and complement built form controls. The guideline will have regard to:
 - The purpose of the precinct.
 - The need to create vibrancy and street appeal at ground levels in Precincts 1, 2, and 3.
 - The quality, durability, affordability, availability, and long-term sustainability of the material.
 - The durability to vandalism and graffiti.
 - The representation of the Dandenong Foothills in the palette of colours and tones to allow to blend with the hillside, relevant for upper levels in Precincts 1, 2, and 3.
 - Investigate a vertical greening technical detail sheet to provide guidance for developers and statutory functions of Council in the type of green roofs, facades, and green walls that is acceptable, achievable, and suitable to the context of Boronia.
 - Monitor and apply a 5-year review (as required) of the development outcome of Precinct 4 to determine whether it achieves a sensitive residential growth outcome that transitions to the Dandenong Foothills. Monitoring will consider the change in canopy tree coverage, the typology of development, and its landscaping outcome.

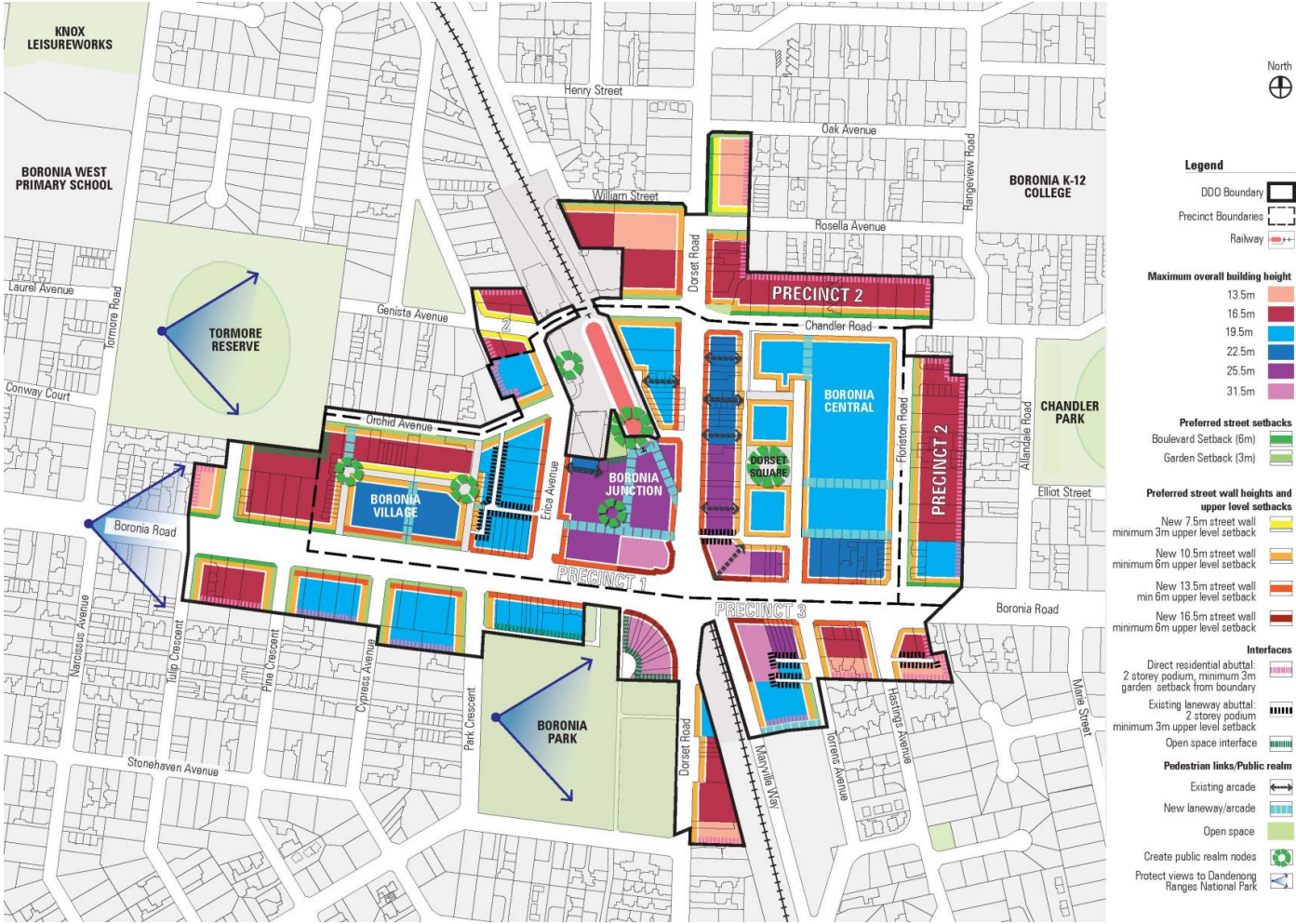


Figure 6 - Boronia MAC Core Future Built Form Plan (Precincts 1, 2 and 3)

High levels of accessibility and connectedness to and within the Centre, with a vibrant and contemporary transport hub, timely public transport services and priority for pedestrians and cyclists, reducing dependency on private car use for short trips.

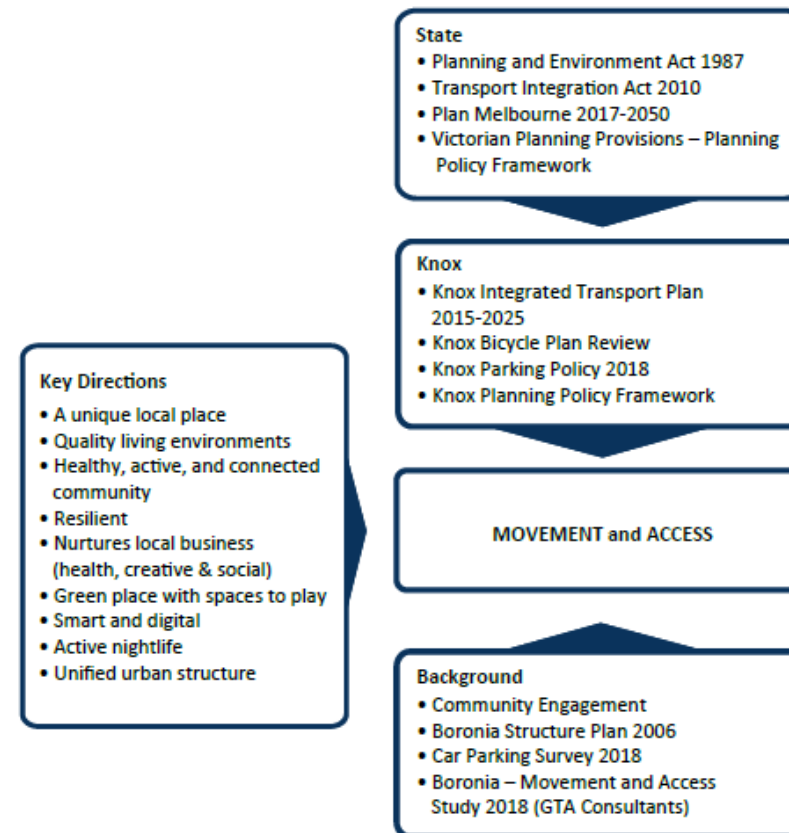
3. Movement and Access

Boronia originated as an urban edge metropolitan suburban township relying mostly on private cars as the dominant mode of transport, despite being located on the metropolitan train network.

This has led to the entrenchment of a car-based dynamic and an urban bisected by major arterial roads. A substantial supply of car parking spaces is provided, mostly as large 'at grade' areas, but also through two multi-storey parking structures.

Little has changed in the street network since 2006 despite the substantial growth in population and residential development resulting in an increase of local and regional traffic volumes.

These conditions have led to peak hour congestion in the network, the design of overly large arterial roads and intersections resulting in reduced amenity and connectedness for pedestrians and cyclists.



6.1 Elements

6.1.1 Road network

Transit and local vehicle traffic movements are channelled through the Boronia MAC via the two major declared arterial roads: Boronia Road and Dorset Road, which are both managed by the Victorian Government.

6.1.2 Commercial vehicles

Businesses in the Boronia MAC require good access to retail or commercial premises for the loading and unloading of goods and for waste management. This is particularly important for food and beverage premises.

Dorset Road, and to a lesser extent Boronia Road, are used for freight movement and are gazetted as B-double roads. These roads serve as arterial transit for the regional catchment, with Dorset Road providing direct access to major employment areas in the Bayswater Business Precinct to the north, and the Mountain Gate Centre to the south.

6.1.3 Car parking

A car parking audit of the Boronia MAC was carried out in March 2018 for the purpose of evaluating the current supply, restrictions, and associated conditions (accessibility, lighting, and signage) of car parking spaces.

The audit identified that there are over 3,000 car parking spaces in various configurations clustered in different locations across the Boronia MAC. This includes on- and off-street areas, the Coles multi-deck building (which was under renovation at the time of the audit) and the Boronia Train Station commuter parking area.

6.1.4 Public transport

Boronia Train Station is well- utilised, with comparable patronage to Mordialloc and Sunbury Train Stations. Of the employees that work in Boronia MAC, 7% arrive on public transport. This is significantly less than those within the entire Greater Metropolitan area (19%)⁵.

Several bus routes provide connections to the surrounding areas, including Bayswater, Croydon, Ferntree Gully, Knox Central and Rowville, and bus stops are in the commercial core with the train

station vicinity also including a bus interchange station. A night bus also passes through the Boronia MAC, which links Glen Waverley Train Station with Bayswater.

6.1.5 Walking

Only 2% of people working in Boronia walk to work⁶. The condition of the walking environment is variable and crossing busy roads is an ongoing concern for the community. The footpath network through the Boronia MAC is along streets and through the three large reserves.

6.1.6 Cycling

Boronia is part of the eastern regional cycling network, and a cycling shared path (Ringwood-Belgrave Rail Trail) is located parallel to the train line as it passes through the Boronia MAC. The Blind Creek Trail also runs near the external south-west edge of the Boronia MAC connecting Boronia to the Knox Central Activity Centre.

Of the employees that work in Boronia MAC, 0.4% cycle to work⁷. A ‘Parkiteer’ (bicycle facility) is provided at Boronia Train Station, though this is underutilised and located on the opposite side of

⁵ GTA Consultants, Movement and Access Study, 2018

⁶ GTA Consultants, Movement and Access Study, 2018

⁷ GTA Consultants, Movement and Access Study, 2018

the rail corridor from the cycle path.

6.2 Issues

The following key movement and access issues have been identified through relevant background studies, policy documents and community consultation.

6.2.1 Road Network

- Balancing the function of streets for through mobility and as local urban environment (Movement and Place)
Streets cannot only be considered from the perspective of vehicle movements. They can perform varied roles within the wider transport network. Currently, 85% of the road space is allocated to vehicles and only 12% to pedestrians. This reflects the strong focus on accommodating through and local trips by vehicles.
- Poor wayfinding
Particularly for pedestrians, cyclists and users of public transport, navigation of the centre is difficult. There are physical and visual barriers (particularly in the four quadrants of the commercial core) and a lack of coherence in finding elements such as signage, markers, visual cues, and identity.

A lack of designated connections and signage makes it difficult for visitors to the centre to know where things are and how to access local destinations by walking. There is also a significant lack of wayfinding signage for cyclists throughout the Boronia MAC. Existing signage is not highly visible and only directs people along the existing shared paths.

- Traffic congestion
Traffic in the Boronia MAC is characterised by high volumes of short-distance trips generating local traffic congestion, as well as cruising cars looking for parking spaces.

6.2.2 Commercial vehicles

- Impact on amenity and safety
Although freight movement through the Boronia MAC core area is important, it also creates amenity and safety impacts for everyday users. Inappropriate locations of loading bays or external storage areas also have a negative impact on the streetscape and pedestrian/cyclist amenity. In some cases, reversing movements of large trucks also create safety concerns for pedestrians.

6.2.3 Private vehicles

- Dominance of cars
Feedback from the Car Parking Survey (included in the Community Engagement Report 2019) has indicated that rates of car ownership in Boronia are increasing, and that there is a high car dependency, partly due to limited public transport services.

The appearance and signage associated with many businesses in the Boronia MAC is oriented towards visibility from cars. This creates a hostile environment for pedestrians and cyclists that is cluttered and lacks any coherent or unifying place brand.

6.2.4 Car Parking

- Inefficient supply and management of car parking
The provision of car parking has a significant impact on how people use the area. As the Boronia MAC grows and more people are attracted to the area, competition for parking spaces increases between different users.

The community, business owners, employees and visitors to Boronia have all identified the management of car parking spaces as an area of concern. In particular, the supply (quantity and location) and management of existing car

parking spaces in the Boronia MAC has been identified as a major theme and ongoing issue in multiple community surveys.

There is a range of diverse needs for car parking:

- Users of public transport (train) to access employment create a high demand for commuter parking spaces surrounding the Train Station.
- Many short trips to and around the Boronia MAC core area are taken by car, which could be due to the lack of parking information (availability of spaces) and the perception that walking between locations is unsafe or inconvenient.
- The workforce associated with retail and commercial activity creates a demand for car spaces. Although some businesses provide car parking on their own land, many workers must park in car parking areas intended for customers, or in surrounding residential streets.
- Business customers have expectations of having convenient and/or direct access to businesses. This can often result in

cars 'cruising' and waiting for car parking spaces.

- Safe, well-lit, and easily accessed car parking spaces for workers on late night shifts are also limited.

A review of the available spaces has identified that different management and enforcement arrangements are in place, with little consideration for the effectiveness of the restriction or where demand was at a premium.

There is often a mismatch between car parking demand for spaces at peak times and availability at selected locations, which can be compounded by time restrictions. To ensure that a consistent and equitable approach to the short-term management of car parking spaces is taken, Council has prepared a Boronia Parking Management Plan 2019 for parking spaces across the Boronia MAC.

- Car parking areas used for access
In some locations, including around the Train Station, there are parking areas used by vehicles to avoid intersections, i.e., rat-running.

- Limited information about the availability of parking

There is little directional signage from arterial roads to commuter parking or access to the Train Station.

Only Council owned parking areas are marked with standard parking signs at the entrances to give a general indication of where there are parking spaces, but there is limited information regarding the number of spaces or availability.

Only the Coles multi-deck car park has information at the entry points and a 'red/green' light system indicating where spaces are free.

- Limited resource of on-street car parking on residential streets

As residential density increases, there will be growing competition for on-street parking spaces. Currently there is no line marking on residential streets to formally identify appropriate parking locations. The width and traditional design of local residential streets affects vehicle flow when cars are parked on both sides which accentuates the residents' perception of overcrowding and traffic. This demand is exacerbated by the off-street parking requirements as stipulated in the

Victorian Planning Provisions.

There is a high demand for parking spaces in residential areas close to shops and around the train station. Time restrictions are used to manage competing demands.

6.2.5 Public Transport

- Need for improved services and better connections between bus and train services

As activity intensifies there will be an increased demand for improved public transport services. Typically, the provision of services has not kept up with population growth across metropolitan Melbourne. This lag is recognised in Plan Melbourne, and although Boronia is only the third station on the Belgrave line, strong commuter patronage at peak times means there is reduced capacity at other stations down the line.

There is a low frequency of bus services between the Boronia Train Station and the surrounding suburbs, and many of the routes are indirect, leading to greater strain on car parking within the Boronia MAC.

- Need for improved amenity at public transport stops

There is an undersupply of seating and shelter at most bus stops and the Boronia

Train Station. In addition, the lack of activity around the Boronia Train Station reduces its amenity and safety.

Bus stops are sited as an afterthought and not integrated with the surrounding urban form and land use, resulting in a missed opportunity for mutual activation, improved visibility, and place-making.

6.2.6 Walking

- Poor condition of existing footpaths

Many footpaths in the Boronia MAC are in poor condition. Many are uneven and consist of a range of different surfaces and materials, which make it difficult for some users to navigate and are likely to increase the risk of trips and falls.

In the residential areas surrounding the Boronia MAC core area, footpath widths are inconsistent, which limits opportunities to walk side by side.

In some areas there is no existing footpath and people must walk on the grass verge or on the road next to parked cars while in other areas, public infrastructures are placed as an afterthought which impacts access for people with mobility aid.

- Poor perceptions of safety

Community perceptions are that walking is not safe, particularly in some locations, due to factors such as minimal passive surveillance and minimal street level activation. A lack of lighting also affects perceptions of safety at night.

- Lack of crossing points

There are minimal crossing points over busy roads and pedestrian crossings are not provided at all sets of traffic lights, resulting in delays for users.

- Poor and missing connections

In some parts of the Boronia MAC, pedestrian connections to local destinations are poor, or do not exist, and result in poor pedestrian permeability, and increase the distance to walk to local destinations.

This is the case between Orchid Avenue, Erica Avenue and Boronia/Dorset Roads, Dorset Square and Floriston Road, accessing the Warbler Estate off Tormore Road, and to the north of the Boronia MAC where there are large blocks with few direct routes available.

In other locations pedestrian movements are interrupted by the predominance of barriers such as large car parks, level changes and

poorly maintained safety barriers. The absence of connections increases the distance to travel to local destinations such as Leisureworks, as well as east/west movement being limited by the train line.

- Accessibility of community facilities

Feedback from service providers suggests that most clients use private cars to access services. Some facilities are difficult to access on foot, are often located away from the road or kerbside, or require people to traverse through a car park to reach the entry point of a facility. In addition, lighting in car parks and near entrances to some community facilities is poor and can discourage use at night.

6.2.7 Cycling

- Lack of cycle paths in some locations

There are no on-road or off-road cycle paths in an east-west direction along or adjacent to Boronia Road nor as a connection to the Blind Creek Trail.

The Belgrave-Ringwood Rail Trail also remains disconnected within the Boronia MAC with a gap between Marysville Way and Chandler

Road.

- Lack of cycle parking facilities

Cycle hoops are not adequately provided in the Boronia MAC, and, where they are provided, they are sometimes used as parking safety barriers and as physical support for display of products on the footpath.

The Train Station parkiteer is located on the west side of the rail corridor, away from the cycle paths, which are on the east side of the railway.

6.3 Opportunities

The following movement and access opportunities have been identified.

6.3.1 Changed approach

- o transport

A new approach is being used in Victoria and other parts of the world to design, plan and deliver a modern transport system that meets the increasing needs of people and businesses whilst creating and improving

places⁸.

Commonly referred to as Movement and Place thinking, it recognises that streets perform multiple functions. Transport links not only move people from one place to another, but they also serve as key places and destinations. There is a natural tension between these two functions.

Sometimes streets and roads change functions several times along the way and there may be competing demands between movement and place on our roads and streets.

Finding the right balance between the two is fundamental to integrated transport planning. This way of thinking means that when we plan and develop the transport network, we need to consider the breadth of community needs, expectations, and aspirations for the places they live and the roads and streets they use. A changed approach can also explore a better synergy and intermodal outcome between transport modes, especially by applying emerging trends.

⁸ Department of Transport, Movement and Place in Victoria, 2019

- to road design

The renewal of road assets (upgrading, resealing, rebuild) provides an opportunity to review the design of local residential streets and be more responsive to the 'place' component including measures that address street parking. Kerb alignment, canopy, and active movements;

This would depart from a traditional kerb-to-kerb design and change the community's expectations related to on-street parking and continuous travel access.

6.3.2 Emerging trends

- Vehicle technology

The Renewal Strategy will need to consider emerging vehicle technology including the increasing use of mobility scooters, car shares, and electric cars and the need for charging points in public places. This also includes making sure that new private development includes the capacity for electric vehicles charging points.

- Digital information

Advances in technology are also being increasingly used to provide information about the availability of parking.

- Bike and scooter sharing

Although not available in Boronia, dockless bikes and scooters accessed via a phone app, are being provided in many activity centres to facilitate movement, particularly for short trips.

- Bike racks on buses

Bike racks on buses are not a new concept and have been in place in Europe, Canada, the US, and South America since the early 1990s, and even exists in Canberra. Apart from a trial at some Victorian Council in 2016, the concept is near non-existent in Victoria. Bikes on buses could facilitate a shift change from car dependency to cycling with the intermodal support of buses. This opportunity could also provide an economic advantage by tapping onto cyclists from Metropolitan Melbourne wishing to cycle through the Dandenong Ranges and using Boronia as a starting/ending point.

6.3.3 Behaviour change

A key component of addressing the issues identified in relation to movement and access will be behaviour change. Changes to infrastructure and services alone will not be sufficient to address all the issues identified. Such behaviour change will rely heavily on providing information about

alternative choices for movement and access.

6.3.4 Gradual completion of the pedestrian network through developers' contributions

The Knox Planning Scheme already includes a local planning strategy to ensure development provides footpaths and cycle paths to complement the existing path network and improve connectivity and accessibility. However, this strategy is not delivered in practice through planning permits conditions requiring footpaths along the frontages to be delivered as part of development.

This leads to missed opportunities to improve connectivity and gradually achieve completion of the footpath network. As such, the provision of frontage footpaths by developers where none exists should also start to form part of developer's contributions to help achieve a behaviour change from car dependency.

There is scope to ensure that new developments will contribute improvements to the pedestrian or cycling connectivity where their sites will directly improve this outcome. The delivery of connectivity infrastructure could also be explored as part of future Development Contributions requirements, such as a Development Contribution Plan Overlay.



Figure 7 - Movement and Access Preferred Future Outcomes Plan

6.4 Preferred Future Outcomes (*what we want by 2040*)

Changed Focus

- There is a local change within the centre from a car-based dynamic to a greater focus on sustainable transport modes including public transport, cycling, and walking.
- 35% of workers utilises active travel modes.

Roads

- Car dependency is reduced in favour of more effective access to alternative forms of transport.
- Road design and intersections are improved to provide safe pedestrian, cyclist, and vehicular movements.
- Loading and servicing facilities are located to avoid conflict and do not affect the streetscape.

Integration

- Land use and transport are integrated together.
- Pedestrian and cyclists are using the network, which is safe, convenient, and integrated with the urban form.

Public transport

- The public transport service is easily accessible, of high-quality, and integrated with the urban form.
- The urban form provides for improved amenity and shelter at public transport stops.

Car parking

- Car parking accessibility and provisions is managed through a centre-wide approach instead of case-by-case.

6.5 Objectives (*Our Movement and Access Goals*)

- To increase walking and cycling to and within the Boronia MAC by making it safer and more convenient.
- To support integrated and accessible public transport.
- To provide a well-designed and functional road network.
- To provide a suitable level of appropriately located and designed car parking.

Image on next page:

Artist rendition - Looking east along Boronia Road from the intersection at Narcissus Avenue



6.6 Strategies (*how we intend to achieve these movement and access goals*)

We will:

Walking and cycling

- Prioritise pedestrians and cyclists over cars within the core area of the Boronia MAC. (*Operational and Urban Planning*)
- Improve the connectivity, safety and amenity of the pedestrian and cycling networks to and within the Boronia MAC. (*Operational and Urban Planning*)

Public transport

- Support improvements to public transport services. (*Aspirational and Advocacy*)
- Support increased use of and access to public transport. (*Aspirational and Advocacy*)
- Support improvements to the Boronia Train Station and interchange. (*Aspirational and Advocacy*)
- Provide areas for community bus drop off and pick up, 'kiss and ride' bays and taxi ranks adjacent to key core commercial uses and transport nodes. (*Operational and Advocacy*)

Road network

- Use a Movement and Place approach to planning for the road network within the Boronia MAC. (*Operational*)
- Design roads to provide high levels of amenity, safety, and convenience for all road users. (*Operational and Advocacy*)

Car parking

- Facilitate a whole of centre approach to planning; coordinating and managing the provision of car parking spaces on private and public land within the Boronia MAC. (*Operational and Urban Planning*)
- Provide parking in a way which reduces its visual dominance and improves amenity. (*Operational and Urban Planning*)
- Provide sustainable transport options, such as electric car charging points, car sharing spaces, and the ability to retrofit common property car parks with support infrastructure associated to low emissions vehicle technology. (*Operational and Urban Planning*)
- Deliver an approach to parking management that supports increased use of sustainable forms of transport including public transport, walking, and cycling; and provides

streetscaping improvement opportunities. (*Operational and Aspirational*)

6.7 Actions (*What we will do to achieve these goals*)

As part of Council's Traffic and Transport department operation:

Public transport

- Advocate to the Victorian Government to improve bus services running through Boronia via:
 - The location of bus stops within the precinct, including a new stop via Dorset Square
 - The timetable with more night-time services and frequencies throughout the day
 - The speed and convenience of bus routes
 - The gradual inclusion of bike racks on buses along lines serving Boronia
- Advocate to the Victorian Government to improve the capacity of the train services on the Belgrave line through longer hours of operations and extended higher frequencies to cater for peak travel time.

- Advocate for the delivery of dedicated bus priority lanes on Boronia Road, including bus priority movement at key intersections.
- Advocate for improvements to bus stops infrastructure related to public transport including shelters, seating, lighting, and real time information for passengers.
- Advocate for new Pedestrian Operated Signals (POS) across Boronia Road and Dorset Road at locations in accordance with the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach.
- Advocate the conversion of the Chandler Road and Dorset Road intersection into a scrambled pedestrian crossing, operated with its own dedicated pedestrian crossing cycle.
- Advocate for a speed reduction to 40kph for Boronia and Dorset roads within the MAC Core area.

Walking and Cycling

- Provide public bicycle parking infrastructure throughout the Boronia MAC to support cycling to retail premises.
- Provide wider footpaths and new public spaces for pedestrians to stop and rest, facilitate movement, outdoor trading and

greening of our street in the Boronia MAC core.

Development

- Provide internal referral advice, including permit conditions, to the relevant Knox departments on statutory applications to:
 - Require access and loading of large vehicles to be designed away from pedestrian routes.
 - Require development to contribute and deliver public footpaths to their frontage where such footpaths are currently inexistent with the Boronia MAC.
 - Ensure development delivers a gain in linkages as identified on the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach as a condition to their approval.
 - Provide bicycle parking space to all residential units across the Boronia MAC.
 - Ensure all commercial and office development provide bicycle parking infrastructure contributions to support cycling.
 - Require traffic assessment be provided with applications, ensure business traffic

and freight movements through the Boronia MAC addresses the function of 'Place' in their assessment and achieve a balanced outcome between the 'Movement' and 'Place' role of streets.

- Advocate for the design of buildings to integrate and respond to adjoining bus stop infrastructure through an urban form that provides adequate spacing, activation, and improves safety.
- Maintain a no-net loss of arcades to Dorset Square.
- Require car parks, including access and egress, to be concealed as part of the design and located 1-in basement, 2-at upper level, or 3- at the rear of the site while maintaining a pedestrian street activation first.
- Ensure new street connections are provided within Boronia Village, and between Torrens Avenue and Marysville Way in accordance with the Movement and Access Preferred Future Outcome Plan.
- Ensure new development provides sustainable transport options, such as electric car charging points, car sharing spaces and the ability to retrofit common

property car parks with infrastructure associated with low emission vehicle technology is achieved.

Big Move Projects

Green Spine

- As part of the design for this project:
 - Design and deliver a Green Spine to improve pedestrian and cyclist safety and east/west movement across the MAC to deliver easier linkages from Knox Leisureworks, Tormore Reserve through to Chandler Park, Rangeview Road, and Albert Avenue.

Dorset Square Concept Plan

- As part of the concept planning for this precinct:
 - Investigate the option to bring a public transport route through Dorset Square, including the potential redesign of Turner Road and Boronia Road intersection to reduce potential conflict with buses movements.
 - Design and deliver improved east-west connections and better use of the arcades between Floriston Road,

Chandler Road, Dorset Road, and Boronia Road.

- Investigate public multi-storey parking structures to review Dorset Square parking space allocation and to enable new public spaces to be created.

Boronia Train Station Precinct Redevelopment Concept

- As part of the concept planning for this precinct:
 - Plan a transport interchange that offers an attractive, efficient, and safe environment with convenient access to services for users.
 - Advocate for commuter multi-storey parking structures to enable spaces to be allocated for other functions.
 - Plan a shared space in Lupton Way where pedestrians have priority, though still providing for station pick-up and drop off and loading to retail.
 - Plan to connect the missing link in the existing regional Ringwood to Belgrave cycle path between Lupton Way and Marysville Way, including:
 - Advocate to the Victorian Government to deliver cycle

network improvements for this path along Dorset Road and through the intersection of Boronia and Dorset roads.

- Plan for design cycle network improvements across the site of Boronia Junction Shopping Centre.
- Plan for improved east-west pedestrian movements reconnecting Sub-Precinct 1a and 1c via the Train Station Precinct (1b) generally in accordance with Figure 7 Movement and Access Preferred Future Outcomes Plan and the relevant Precinct Plan.
- Advocate and plan for the delivery of additional and improved bicycle parking facilities (parkiteers) at the Boronia Train Station.

Boronia Park Masterplan

- As part of the master plan for this precinct:
 - Plan to connect Boronia MAC (Erica Avenue and Dorset Road) with the existing Blind Creek cycle path network through Boronia Park.

- Formalise the closure of unformed road reserve to rationalise the formal network through the park.
- Review the provision of car parking supply in balance with sufficient leisure space.

Knox Planning Scheme

- Implement an amendment to the Knox Planning Scheme to:
 - Facilitate pedestrians and cyclists' amenity, legibility, passive surveillance, safety, and connectivity throughout Boronia.
 - Provide gain in pedestrian connectivity, maintain a no-net loss in existing connections (laneways and arcades), and provide sustainable transport options.
 - Improve the efficiency, safety, amenity, and operation of car parks.

Walking and cycling

- Deliver improved pedestrian and cycling linkages across the Boronia MAC, including future potential pedestrian links, in accordance with the Movement and Access Preferred Future Outcome Plan and the

relevant Precinct preferred approach. This also includes:

- Investigate opportunities for a direct laneway connection between Erica Avenue and Boronia Village.
 - Plan to connect Boronia MAC with the existing Blind Creek cycle path network.
- Prepare a Wayfinding Strategy that includes walking and cycling times and distances between key services and destinations.
 - Prepare a DDA access and mobility audit of:
 - The public realm across the Boronia MAC including of private land linkages identified on the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach and towards key destinations in other Preferred Future Outcome Plan of this Strategy. This audit aims to determine the current situation and identify access improvements that can be delivered in future design.
 - Both public facilities to draw a picture of the current accessibility gaps to public facilities in Boronia and identify strategic improvements that can be included for these facilities.

- Private venues within the MAC core to draw a picture of the current accessibility situation in Boronia. Use the outcome of this audit to both:
 - Advocate to business and landowners for access improvements and through internal referral advice to the relevant Knox departments on statutory applications to ensure buildings and works achieves the DDA requirements.
 - Promote businesses that achieve DDA access via a centre-wide key map/information leaflet to the DDA community.
- Plan and advocate for cycling lanes to be delivered along Boronia Road.
- Formalise laneways and arcades as pedestrian links.

Road network

- Formalise the slip lane access to 70 to 82 Boronia Road as a shared space.
- Upgrade the end of no-through roads to facilitate turn-around manoeuvres of vehicles.

-
- Plan for reducing the speed to 40kph for all local roads servicing the Boronia MAC core.
 - Use a Movement and Place approach to assessing the functions of Dorset Road and Boronia Road and local roads through the Boronia MAC, with a view to support reconfiguration and priority for pedestrians.
 - Plan and design for Boronia Road carriageway and Boronia Road/Dorset Road intersection design to reduce lanes and road widths while incorporating sustainable transport modes and streetscaping.
 - Subsequently, advocate to the Victorian Government for delivering an improved Boronia Road and Boronia Road/Dorset Road intersection.
 - Monitor and apply a 10-year review (as required) of the long-term car parking supply and demand in the Boronia MAC. Monitoring will consider existing and future populations needs and the aspirational shift away from car dependency and in favour of active transport to deliver a vibrant and high amenity centre.

Car parking

- Prepare a Car Parking Management Strategy that will investigate solutions to improve:
 - Car parking access and utilisation through signage
 - Sustainable solutions
 - Review planning scheme car parking provisions to determine appropriate car parking rate
 - Consider payments in-lieu of car parking reductions or waivers

A high-quality public realm that will support and enhance Boronia's identity as a unique local place, as a town in a garden, nestled at the base of the foothills and nearby Dandenong Ranges, with strong links to the natural environment.

Both the town centre and surrounding residential neighbourhoods will be united by a leafy and green network of diverse and sustainable open spaces.

New and existing spaces will become places that encourage residents, visitors, and workers to gather outdoors over extended hours, and cater for a variety of activities.

4. Public Realm

Public realm refers to external spaces that are accessible to the public.

These include spaces managed by public authorities such as:

- Parks and reserves for active and passive open space (often referred to as public open space)
- Streetscapes (roads and footpaths)
- Urban plazas
- Spaces provided by public authorities (e.g., public car parks)
- Other publicly accessible spaces (e.g., spaces that are privately-owned by serving public functions such as squares, forecourt, or laneways). These will often be managed and designed as part of a private development

A well-planned, high quality and well-maintained public realm delivers numerous benefits and makes places more desirable to live, work, invest in and visit. It:

- Improves community health and wellbeing
- Increases social interaction, relaxation, and recreational activities
- Provides settings for wayfinding, socialising, and cultural expression

- Enhances the visual appearance and 'greening' of an area
- Provides opportunities:
 - for environmental benefits
 - to protect and enhance cultural heritage and character
 - for tourism related activities

Key Directions

- A unique local place
- Quality living environments
- Healthy, active and connected community
- Resilient
- Green place with spaces to play
- Smart and digital
- Unified urban structure

State

- Planning and Environment Act 1987
- Plan Melbourne 2017-2050
- Metropolitan Open Space Network

Knox

- Knox Community Plan 2021-2031
- Knox Council Plan 2021-2025
- Open Space Strategy 2012-2022
- Knox Liveable Streets Plan 2012-2022
- Knox Green Streets Policy 2014-2018
- Street Tree Asset Management Plan 2016
- Sporting Reserve and Facilities Guideline Policy
- Knox Open Space Plan 2013-2023
- Knox Public Art Policy 2022-2026
- Knox Public Art Implementation Plan 2018-2022
- Public Toilet Management Policy 2016
- Knox Planning Policy Framework

PUBLIC REALM

Background

- Community Engagement
- Community Services and Facilities Review 2018

7.1 Elements

7.1.1 Identity and amenity

The public realm, in particular public open spaces, is a priority for the community in Boronia and forms an essential part of Boronia's local identity.

Boronia's leafy and green identity is inspired by its proximity to the Dandenong Ranges and foothills and reinforced by the existing 'bush boulevard' character of Boronia Road. Three large reserves and three schools on the edges of the Boronia Major Activity Centre (MAC) contribute to this identity.

Community feedback has highlighted that the leafy and green appearance of Boronia provides a valued amenity that is an intrinsic part of the local identity.

Outside the Boronia MAC core area, Boronia's community is well served for public open space and recreation facilities. In the residential neighbourhoods, the streetscape and landscaped front gardens already contribute to a strong green and leafy environment.

7.1.2 Parks and reserves

In Boronia, large reserves primarily fulfil an active sports role, with other passive recreational and leisure activities being complementary functions.

There are only a few small local or pocket parks, or similar spaces that provide a small passive resting space in its public realm.

The Boronia MAC contains five formal parks and reserves:

- **Chandler Park** has an area of 3.18ha, includes a formal oval used for cricket and football, and is surrounded by a vegetated buffer. This park accommodates three netball courts, a playground, and a sports pavilion shared between various sports clubs. Two additional buildings in the north-east corner are used by the Scouts and Girl Guides. There are no public toilets.
- **Genista Park** is a small park, 0.44ha in area, with a playground and a portion consisting of established native canopy trees identified as a site of biological significance. There are no public toilets. This park has a natural feel/biodiversity focus means it only serves as passive recreation space. Its location, off the main core area, means that it is not well used by workers during the daytime.
- **Maguire Park** (also referred to as Boronia Station Reserve) is a 0.08ha remnant open space with two pieces of play equipment. It is situated adjacent to the train station and car park as the only public open space in the core

part of the Boronia MAC. It offers little amenity and acts solely as a pedestrian route between Boronia Junction Shopping Centre and the Train Station.

- **Tormore Reserve** is classified as a neighbourhood park in the Knox Open Space Plan 2012-2022, with a size of 5.4ha. This park primarily provides for sports and recreation facilities that support multiple sports groups and some basic infrastructure for passive use.

The oval/pitch is surrounded by a variety of evergreen and deciduous mature trees. Tormore Reserve has a distinct feel within the general Knox landscape, being situated on the western slope of the Boronia valley with the backdrop of the Dandenong Ranges which provides the key scenic character that reflects Knox's green leafy image. The park serves as a pedestrian transit route between residential areas to the west and the Train Station area via either Genista or Orchid avenues.
- **Boronia Park** is another large area of public open spaces within the Boronia MAC covering 4ha. It fronts Dorset Road and Park Crescent, as well as small access frontage to Boronia Road. The Park accommodates a range of recreational and other community facilities,

including the Boronia Basketball Stadium, Boronia branch Library and Marie Chandler/Park Crescent Children and Family Centre.

The Boronia Basketball Stadium was established in the mid-1970s and has expanded to include six courts and associated community facilities. The facility is now over 40 years old and dated in appearance, both internally and externally. While change rooms and facilities are in good condition, there is significant and serious cracking in the entrance foyer, kiosk and multipurpose room affecting the structural integrity of the building. Following the construction of the Knox State Basketball Centre in Wantirna South, the Boronia Stadium is earmarked to be decommissioned.

The Boronia Remote Control Car Club, which hosts the State Championships, occupies about 100sqm in the south-east corner. At peak times, the Club's activities expand into the adjoining tennis court space.

Over recent years, the Park has been subject to significant flooding, due to being the low point of a large catchment expanding north of Boronia. To address flood requirements of a 1 in 100-year storm event, a large retarding basin, approximately 8,000sqm in area exists

along the Dorset Road frontage. The Park also includes 300 car parking spaces, which are well used during the week and weekend.

7.1.3 Play spaces

Areas dedicated to children's play space are highly valued by the community and address children's right to play regardless of their abilities.

Council is committed to high-quality 'compensatory' play provision that is appropriate, accessible, inclusive, local, stimulating and challenging for children in Knox, thereby offering them the opportunity to explore and play. These play spaces are located according to the Knox Play Space Plan and currently found at Boronia Park, Tormore Reserve, Genista Park, Chandler Park, and Penrith Street Reserve.

7.1.4 Streetscapes

Boronia's streetscapes (roads and paths) perform much more than a movement and access function.

Streetscapes within the Boronia MAC are key public spaces that help define the green character of Boronia and provide places for additional social activities to occur.

Existing streetscapes in the Boronia MAC can be grouped into the following categories:

- Major arterial roads
- Local streets
- Arcades and laneways
- Residential streets
- Urban plazas
- Pathways

Urban plazas provide focal points for social interaction and economic activity (such as kerbside dining) and can also perform a civic function and provide opportunities for community events.

Streetscapes can be key elements in creating a vibrant and attractive public realm, as well as one option for the further 'greening' of Boronia.

7.1.5 Other public spaces

There are also other public spaces, such as public car parks, which need to be considered as part of the overall network of public spaces making up the public realm.

7.2 Issues

The following key public realm issues have been identified through relevant background studies, policy documents and community consultation.

7.2.1 Role of the public realm

- Changing role and use of the public realm due to lifestyle changes and changing expectations

Among other things, patterns of work and leisure are changing, with an increase in part-time work, and an increase in sedentary recreation, particularly for children.

Fewer people now live in each household, yet the current trend in new suburban houses is that they are frequently larger with smaller private open space smaller.

The role of the public realm, particularly public open space, will need to respond to these changes, particularly in the context of a denser urban centre where residents of apartments will rely on public open space for play, passive leisure, and relaxation.

- The role of the public realm in providing opportunities for public art

Public art can help make a place special, unique, and contribute to local character and identity. It may be permanent, temporary, or ephemeral (such as performances) and of a large or small scale depending on the suitability of the location.

Between 1987-2007, Knox Council sponsored

a program which delivered many sculptures and murals into public buildings and spaces, many of which are still located around the Boronia MAC.

Regular public art programs such as Immerse continue to contribute temporary and public art works to Boronia including installations, murals, exhibitions, and projects. A series of light boxes located in Cinema Lane also act as an ongoing public art platform for display of a curated selection of artwork, murals, exhibitions, and projects.

However, there are currently limited places dedicated to, or opportunities to, host ephemeral art in Boronia.

- Poor representation of the green character of the area within the public realm

Boronia's green and leafy image relies heavily on mature canopy trees planted on private property. This character is being eroded as development intensifies, and replacement trees are fragmented and do not create a canopy.

Additionally, with only two small spaces inside the Boronia MAC core area (i.e., Genista Park and Maguire Park), there is a lack of open space, and green space immediately in the core of the Boronia MAC.

Street trees are also lacking alongside some streets and the approach to planting is inconsistent.

- Minimal civic plazas (urban spaces)

Recent residential and commercial developments within the Boronia MAC have not contributed or connected to existing civic plazas and urban spaces, even in the case of publicly accessible private space. Opportunities for an 'urban feel' have therefore not been realised.

7.2.2 Appearance

- Lack of good interfaces between private development and the public realm

Spaces, frontages, and physical elements of building exteriors share a visual interface with the public realm and contribute to the amenity offered in public spaces.

Visual elements include building facades, features such as balconies, porticos and entry points, signage, infrastructure including power lines, substations, fire hydrants and air conditioners, and in some settings includes landscaping or front gardens on private land.

As development intensifies, rooftop gardens, terraces, green walls, and other shading features that form part of private

- developments are becoming more prominent in the public realm. These elements combined make up identifiable views/vistas that can be attributed to forming part of the public realm.
- Poor physical appearance of public realm in the commercial core
Advertising signs dominate selected areas of the centre with a display often targeted at passing vehicles rather than addressing foot traffic. Signs above awnings, attached to street posts and on blank walls, are frequently out-of-date and in a state of disrepair. This is further exacerbated by front shop windows being covered in signage or billboards effecting a reduction of mutual interactions between pedestrians and businesses and a lack of street activation.

There is also an inconsistent mix of pedestrian fencing, paving materials in a variety of conditions, missing or poorly located tactile ground surface indicators (TGSIs), and the overall appearance of the commercial core is perceived as unappealing.

In addition to the run-down nature of many of the shopfronts, the high degree of street clutter and a lack of visual coherence detrimentally affect the appearance of the

Boronia MAC.

7.2.3 Accessibility

- Poor connections between various parts of the public realm
Many parts of the public realm consist of large spaces between buildings that are filled with expanses of car parks and are characterised by hard surfaces, paving and the rare seat or two. These conditions reduce amenity, increase walking distances, create poor interfaces between buildings and the surrounding environment, and create conflict points between pedestrians and cars.

7.2.4 Safety

- Poor perceptions of safety in parts of the existing public realm
The mix of land uses, poor physical environment, blind and blank space or walls, and a lack of passive surveillance through social interactions has made anti-social behaviour more common, particularly in the core of the Boronia MAC. This contributes to both a real and perceived lack of safety in key locations in and around the Boronia MAC, especially after- hours.

Much of the commercial area is devoid of

human activity at night. The locations where evening activities do occur, including the public transport interchange, supermarkets, and the Metro cinema, are isolated and usually accessed by car.

In recent years, CCTV cameras have been installed in car parks and key locations around the Boronia MAC in response to the community's concerns and request to assist with property security and discourage crime and antisocial behaviour. Increased monitoring, policing, and the ability to track activity in the public realm is often requested as a step in managing crime. However, the prominence of cameras and associated signage also sends a clear signal that crime occurs in the area and can reinforce negative perceptions.

A preferred alternative is to increase activation, street life and design buildings that improve passive surveillance. The term passive surveillance refers to designing buildings and an urban realm that maximise visibility through clear sight lines, effective lighting, and active edges to give the ability for residents and shopkeepers to see what is happening on the surrounding public realm. The aim is to provide for an urban environment that reduces public space where

nefarious activities can occur 'out of the public eyes' and provide opportunity to improve perceptions of safety through greater community interactions.

Streets and roads in the centre are mostly designed for traffic management/safety with less focus and consideration of pedestrian and cyclist needs. Arcades and laneways are viewed as dark, uninviting, and poorly lit void, even during the daytime. Hotspot lighting that is bright in only selected areas like entrances or doorways, causes dark spots in adjoining spaces.

Improved lighting in the multi-deck car park next to Coles has increased its use during the daytime and into the evening. However, the rooftop area of the car park, used for employee parking, is still sparsely lit with dark spots around the building service areas.

Adjoining the Boronia Train Station, the multi-deck commuter car parking structure is poorly maintained, with low floor to ceiling levels on the northern side, a dark environment due to low lighting, and poor amenity which gives a negative perception of safety even during daylight hours.

7.2.5 Parks and reserves

- Demand for additional public open space due to population growth and lifestyle changes

A consequence of higher density living is an absence of private open space within the immediate vicinity of dwellings, such as backyards or courtyards. This puts more pressure on public open space to provide respite and fulfil expectations for outdoor activities.

Increased density will also see the need for more shared spaces and community facilities such as community gardens, communal rooftop space and recreation facilities.

Boronia's open spaces are expected to play various roles, sometimes with competing priorities. There is an ever-increasing demand for open space to meet active recreational and passive leisure needs, as well as providing biodiversity, habitat, and drainage functions. As Boronia is a fully developed established suburb, there are also limited opportunities to accommodate future needs without purchasing additional land. This also means that residential apartments will need to also cater for shared spaces to provide for a beneficial internal amenity of their future residents and not solely relying on public

land.

- Demand for open space for sport and active recreation

The Boronia community has access to several reserves that serve local sporting clubs and provide active recreation opportunities for general community use. There are high usage and participation levels at all active recreation reserves in and around Boronia, with all local grounds considered at capacity.

Population projections indicate an increase in all age cohorts over the next 20 years, especially younger age cohorts. Together with increased female participation, there will be an under-supply of active recreation reserves in Boronia to meet demand from local clubs and the broader community into the future.

- A lack of open space in some parts of the Boronia MAC

The Knox Open Space Plan 2012-2022 identified that there are poor pedestrian connections to Boronia Park, and more generally, that connections across roads need to be improved in the Boronia MAC to ensure greater connectivity between open space areas.

Considering population projections and

intensification of the commercial core, demand for existing open spaces will increase. This could have maintenance implications on existing open space areas, and result in a lack of open space to cater for the increase in residents.

- Ageing infrastructure
Within active recreation reserves, pavilions and other sporting infrastructure is ageing, and will need major upgrading/renewal over the next 20 years.
- Pressure on the role of public open space for flood management
There are several locations in Boronia that are prone to flooding. Properties adjacent to Boronia Park on the corner of Dorset and Boronia Roads sit approximately 2m below the finished surface of the intersection and are continually subject to flooding. Properties on the south side of Boronia Road are also subject to flooding impacts during larger storms, as the natural overland flow path is constricted to an area next to the Infolink, St John's Ambulance centre and the Boronia Progress Hall.

Increased run-off from built form intensification puts pressure on parks and sport grounds to manage water flows.

More particularly, facilities located within the Boronia Park are prone to flooding. The Park's car park slopes southward which guides overland flows directly into the entrance of the library and basketball stadium.

The existing retarding basin adjacent to the library will struggle to cope with serious flooding events which are becoming more common. This area receives overland flows from 83 ha of surrounding urbanised land (at two inlets). The Boronia MAC comprises extensive occupied or sealed surfaces because of commercial land, major/local roads, and car parks. There is limited green space (percolating surfaces) or public open space areas upstream of the retarding basin that can absorb and slow stormwater, hence higher runoff volumes are regularly seen.

The expansion of the retarding basin in 2014-15 increased its capacity from a 1 in 7-year storm protection; to provide a 1 in 37-year ARI (storm protection) resulting in a 30% increase in footprint area.

7.2.6 Streetscapes

- Poor amenity
There is poor streetscape amenity,

particularly on Dorset Road, parts of Boronia Road and the commercial core. This includes insufficient shade, seating, public waste and recycling bins etc.

- Lack of active frontages to the street
Large scale buildings often present multiple blank walls to the public realm and, with few windows or access points at ground level, they lack interest. In addition, buildings with substantial setbacks from the street result in a disrupted street wall and intermittent street activity.
- Driveways and loading bays
In many high pedestrian traffic areas, driveways and loading bays occupy large sways of the streetscape and footpath abutments which, impedes pedestrian movement and create potential conflict points with vehicles.
- Waste management and littering
In certain areas, the look and feel resulting from waste dumping, littering, or the storage of waste containers increases the blight and lack of care feel of the centre.

There is currently no centre-wide consistency in the formatting and location of waste and recycling bins that are managed by private

entities (e.g. shopping centres). This impacts on:

- The look and feel of the centre in relation to type and colours of containers used, with some being plastic, some being metal, with an additional mix of bins managed by the adjoining centres.
- The lack of containers in certain areas along pedestrian routes or noted as unnoticeable within sightlines. In which people are more likely to litter as opposed to carrying their waste to a nearby container they can visually identify within their sightlines.
- Long-term sustainability by favouring the disposal of waste being sorted out in appropriate containers.

Older buildings and shops did not traditionally include waste management practices in the past. As a result, they often lack appropriately dedicated waste container storage facilities. This results in private commercial bins often being stored along pathways or not being screened from the public realm and causing amenity issues. The attempt at providing a joint facility for the retilers of Dorset Square has not been

delivered in the most effective way and lessons need to be learned.

7.3 Opportunities

The following public realm opportunities have been identified.

7.3.1 Role of public realm

- The importance of the public realm in environmental sustainability
In addition to their recreational, social, and cultural roles, the public realm has a vital role to play in environmental sustainability, particularly protecting and enhancing biodiversity, providing shade, reducing the heat island effect and stormwater management.
- The importance of public realm in providing a sense of local identity
Visual reminders and connections to the past are an important part of a place's identity. References to the local history of a precinct can be used in the design of public spaces to contribute to or reinforce local identity. They can bring a sense of authenticity, while educating current and future generations about previous land uses or past events.
Memorial spaces, such as the flag poles for

the RSL, and plaques also play an important part in providing a place for people to gather and remember, commemorate past events that have shaped the local community.

7.3.2 Waste/littering

Council is currently developing a 'Waste as a Resource' Strategy which will set direction and vision for the future of waste and resource recovery across Knox to 2030. The goals and action of this future strategy will offer opportunities to review the management of public bins and littering across Knox (and Boronia) through Council's normal operations.



Figure 8 - Public Realm Preferred Future Outcomes Plan

7.4 Preferred future outcomes (*what we want by 2040*)

Expanded network and increased diversity

- Public spaces are linked together through a green streetscape network at a scale that balances street activities expectations, contributes to the economic and social vitality of the centre, and improves wayfinding.
- The ground level frontage of building activates with public spaces.
- Key private developments include new civic and urban spaces that improve wayfinding and contribute to the public realm.

Identity and amenity

- The green and leafy image of Boronia is enhanced with increased landscaping in streetscapes, and the use of green walls or roof gardens in private development.
- The streetscaping of the public realm is of high amenity and provide for comfortable and safe pedestrian movement.
- A green northern edge is accentuated to the commercial area, through large tree planting and landscaping along the future Green Spine.

- Public art contributes to the local identity and sense of place with additional public art opportunities remaining encouraged throughout the MAC.
- Boronia's community has a choice of public and semi-public spaces that are also designed to incorporate best practice environmental sustainability, helps reduce the heat island effect, promote biodiversity linkages, and comprises water sensitive urban design principles.

Parks and Reserves

- Existing parks and reserves are retained and further enhanced.
- Recreational spaces for formal sports activities are retained within existing active reserves. Facilities are upgraded to meet the demand and to provide focal points for the community.
- Boronia Park has enhanced landscaping, a mixture of active and passive recreation, provides an improved stormwater retention basin capacity to the benefit of the whole centre, improved pedestrian access and connectivity to the Boronia MAC and surrounds.

- A centre-wide waste management approach is applied to the public realm, which responds to population growth, is sustainable, and delivers a centre free of littering.

7.5 Objectives (*Our public realm goals*)

- To optimise the value of the public realm within the Boronia MAC for residents, workers, and visitors.
- To provide an expanded network and increased diversity of accessible public open spaces and urban plazas that promote community gathering and interaction and reflect Boronia's character.
- To enhance the role of private land in providing and connecting to open space.
- To design and activate the public realm in a way which celebrates Boronia's character and identity.
- To provide streetscapes with improved safety, amenity, and sustainability.

7.6 Strategies (how we intend to achieve these public realm goals)

We will:

Optimised value

- Strengthen the accessibility, amenity, and functionality of existing open spaces. *(Operational and Aspirational)*
- Integrate water sensitive urban design principles in streetscape improvements and in the upgrade or creation of public spaces. *(Operational and Aspirational)*
- Reinforce the role of public open spaces and streetscapes in enhancing and protecting biodiversity values. *(Operational and Aspirational)*
- Support opportunities for local food production and community garden spaces where appropriate. *(Operational and Aspirational)*
- Improve the safety, maintenance, and visual amenity of the public realm. *(Operational and Aspirational)*
- Plan for a waste management approach that responds to increasing density. *(Operational)*

Expanded network and increased diversity

- Provide new open space and urban plazas within the Boronia MAC in accordance with the Public Realm Preferred Future Outcome Plan. *(Operational, Urban Planning, and Aspirational)*
- Design new public open space with a dedicated function based on the role of other open space in the Boronia MAC. *(Operational and Aspirational)*
- Require the design of public and semi-public open space to maximise comfort, amenity, and enjoyment for all users through all seasons. *(Operational and Aspirational)*
- Plan for small local public open spaces along streets, and at focal points in the residential neighbourhoods surrounding the Boronia MAC within easy walking/cycling distance of residents and workers. *(Operational, Urban Planning, and Aspirational)*

Private land

- Require open spaces to be provided on key private land in accordance with the Public Realm Preferred Future Outcome Plan and designed to connect with other public open spaces. *(Operational and Urban Planning)*

- Facilitate improved use of arcades and laneways as semi-public spaces. *(Operational and Urban Planning)*

Boronia's character and identity

- Recognise and celebrate Boronia's local identity and history within the public realm through:
 - memorial plaques
 - retention of valued structures, artefacts, and landscaping
 - arts
 - connection with cultural heritage
 - community events *(Operational and Aspirational)*
- Reinforce Boronia's green and leafy image through landscaping and tree planting in the public and private realm. *(Operational and Aspirational)*

Streetscapes

- Provide streetscapes that are attractive, distinctive, sustainable, and easy to maintain over time. *(Operational and Aspirational)*.
- Design streetscapes to contribute to the overall preferred character of Boronia MAC and respond to the needs of different users. *(Operational and Aspirational)*

- Plan for long-term tree replacement program as part of the streetscape design. *(Operational)*
- Improve nature strips to increase the amount of landscaping, green areas and community gathering spaces to improve community connectedness, enhance amenity, and contribute to better stormwater quality. *(Operational and Aspirational)*

7.7. Actions (What we will do to achieve these goals)

As part of Council's Waste Management department operation:

- Provide public litter and recycling bins with the best placement throughout the Boronia MAC to reduce litter and maximise resource recovery as the centre grows.
- Provide internal referral advice, including permit conditions, to the relevant Knox departments on statutory applications to:
 - Require waste management assessment be provided with applications to ensure commercial and mixed used properties have adequate and sufficient waste, recyclable, organics, and bulk waste storage space with sufficient capacity for

the proposed use and include future consideration of change of uses.

- Advocate for the design of buildings to address all waste storage locations and collection in a manner that maintains accessibility, activation, safety, and improves amenity.

As part of the Active and Creative Communities Department operation:

- Support greater use of existing open spaces by community groups and activities in non-peak sports times.

As part of the Arts and Cultural Services, Strategic Open Space Planning, and Urban Forest and City Presentation departments operations:

- Plan for artwork and the ability to host outdoor performances when upgrading existing public spaces and parks, creating new spaces at suitable locations.
 - Advocate through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.

- Include public or community art in the design and delivery of any new or updated play spaces in accordance with the Knox Public Art Policies.

As part of the Strategic Integrated Stormwater Department operations:

- Integrate water sensitive urban design principles in streetscape improvements, public space upgrades, and new open spaces.

Big Move Projects

Green Spine

- As part of the design for this project:
 - Create new streetscapes with places for sitting and increased tree canopy, as part of the Green Spine Corridor Big Move Project.

Boronia Park

- As part of the master plan for this precinct:
 - Prepare an Issues and Options Paper, in preparation of a future Boronia Park Precinct Masterplan Big Move Project.

Dorset Square

- As part of the concept planning for this precinct:
 - Plan for the creation of a public/civic space as part of the Dorset Square Concept Plan Big Move Project.
 - Investigate the future approach to waste management facilities in Dorset Square.

Train Station

- As part of the concept planning for this precinct:
 - Advocate for the creation of new forecourt spaces as part of the Boronia Train Station Precinct Concept Plan Big Move Project.

Knox Planning Scheme

- Implement an amendment to the Knox Planning Scheme to:
 - Reinforce passive surveillance of the public realm from adjoining development.
 - Facilitate new public/civic spaces that retain mature trees between the existing shops and the car parking area in Boronia Village.

- Facilitate improvements to arcade, laneway, and semi-public community space to ensure the spaces feel safe and are utilised more.
- Require adequate and sufficient waste, recyclable, organics, and bulk waste storage space at an adequate location and capacity that will not affect local amenity.

Optimised value of the public realm

- Investigate local food production opportunities in the redesign of public spaces and open space reserves.

Expanded network and increased diversity

- Investigate opportunities to create new public open space and urban plazas within the Boronia MAC in accordance with Figure 8 Public Realm Preferred Future Outcomes Plan.

Streetscapes

- Prepare a Streetscape Master Plan for Boronia MAC that includes:
 - Increased street tree planting
 - Sustainability measures

- Amenity improvements appropriate to the use and function of the footpaths and streetscape
- Balancing Movement and Place functions
- Street parking
- Manage Crime Prevention Through Environmental Design (CPTED)
- Conveniently located, high quality pedestrian infrastructure such as seating, bins, signage, landscaping, public art, security lighting and shade

- Prepare a Lighting Strategy to enhance the amenity and safety of streets, provide appropriate level of lighting for pedestrian routes, and integrate creative lighting installations. The Lighting Strategy will have regard to:
 - Resolving known dark spots
 - Supporting wayfinding and easily identify priority streets
 - Delivering public art installations
 - Achieving Crime Prevention Through Environmental Design (CPTED)

Community wellbeing in Boronia is enhanced through a network of health, education, cultural and recreation services, and facilities that are accessible, adaptable, and sustainable, and respond to the community's needs.

5. Community Wellbeing and Infrastructure

The provision of services and community infrastructure in the Boronia Major Activity Centre (MAC) is fundamental to community wellbeing.

‘Community wellbeing is the combination of social, economic, environmental, cultural, and political conditions identified by individuals and their communities as essential for them to flourish and fulfil their potential.’⁹

Community infrastructure is defined as: ‘Infrastructure provided by government or non-government organisations for accommodating a range of community support services, programs, and activities. This includes facilities for education and learning universities and adult learning centres, early years, health and community services), community, arts and culture, sport, recreation and leisure, justice, voluntary and faith and emergency services.’¹⁰

⁹ www.whatworkswellbeing.org, 2017 (accessed 2019)

¹⁰ DPCD and Growth Areas Authority, *A Guide to Delivering Community Precincts*, 2010

Key Directions

- A unique local place
- Quality living environments
- Healthy, active, and connected community
- Resilient
- Green place with spaces

State

- Planning and Environment Act 1987
- Plan Melbourne 2017-2050

Knox

- Knox Community Plan 2021-2031
- Knox Community Facilities Planning Policy 2016
- Knox Key Life Stages Plan 2017-2021
- Knox Community Access and Equity Implementation Plan 2017-2022
- Knox People First - Municipal Disability Leadership Plan

COMMUNITY WELLBEING and INFRASTRUCTURE

Background

- Community Engagement
- Community Services and Facilities Review 2018
- Boronia Social Issues Report 2018

8.1 Elements

Community wellbeing

Improved community wellbeing is measured by positive improvements to social, economic, environmental, cultural, and political conditions within a community.

In relation to the elements discussed in this chapter, this mean: improved mental health services, improved disability services, reduced crime, increased perceptions of safety, reduced dependency on drugs and alcohol, reduced levels of family violence, and reduced expenditure on electronic gaming.

8.1.1 Mental health

Mental health is a state of well-being which enables an individual to realise their own potential, cope with the normal stresses of life, work productively and fruitfully, and contribute to their community. About one in five Australians experience difficulties with their mental health at some stage of their lives and some will experience times of homelessness, poverty, social isolation, poor physical health, unemployment, and

stigmatisation. The combination of multiple of these factors significantly affect a person’s capacity to care for themselves, maintain employment, or complete their education.

The Boronia, Bayswater and Basin communities experience higher rates of high or very high psychological distress¹¹.

The 2021 Census shows that 11% of the population of Boronia have a long-term mental health condition, higher than Greater Melbourne at 8.1%.

8.1.2 Disability

The 2021 Census shows that 6.6% of Boronia’s population requires assistance with core daily activities, a slightly higher proportion than Melbourne as whole (5.5%), an increase of 373 people from 2016.

8.1.3 Safety and crime

Community surveys indicate that residents and visitors are concerned about poor physical amenity and antisocial behaviour within the Boronia MAC, leading to lowered perceptions of

safety. Issues relating to drug and alcohol use and concerns, including the look and feel of the Boronia Train Station, bus interchange, and surrounds were commonly raised by respondents.

Crime offences have continued to increase in the suburb of Boronia. The total offence rate for the suburb of Boronia in 2017 was 106 per 1,000 population, increasing from 75.8 in 2013. The Boronia offence rate is consistently higher than the Knox average.

Engagement indicated that Boronia MAC is visited by residents of Boronia and visitors from surrounding suburbs, who are accessing the shops, Train Station, and various social and community services. As a result, the Boronia MAC is a ‘melting-pot’ used by long-term residents for daily shopping needs, commuters, and young people travelling to and from school during business hours, along with homeless, unemployed, or otherwise clearly disadvantaged individuals. This eclectic mix of people and uses, combined with pockets of vacant or poor performing retail tenancies and an ageing and dated built environment, contribute to the poor sense of safety reported by some residents. In

¹¹ Victorian Population Health Survey 2020 for people over 18

contrast, at night the Boronia MAC is lacking in activity, with large areas being poorly lit and with poor visual surveillance.

8.1.4 Drug and alcohol dependency and misuse

Drug or alcohol dependency and misuse have the potential to cause significant negative health impacts for users and, in some circumstances, may be associated with anti-social and even violent behaviour impacting others. Alcohol consumption in public places within the Boronia MAC has been reported as a concern by residents and is linked to reduced perceptions of safety in this location.

The most recent data on risky alcohol consumption available at the sub-municipal level is Australian Health Survey (AHS) data from 2011-12. The data shows that 3.1% of residents living in Boronia, Bayswater and the Basin consumed alcohol at levels considered to be a high risk to health in the week prior to the survey.

8.1.5 Family violence

Family violence is a serious but preventable issue; with Knox having one of the highest rates of reported family violence in Melbourne’s Outer East for over 20 years. The rate of reported family violence incidents in Knox have increased by 25% in the past five years. Boronia was consistently the

Knox suburb with the highest reported rates of family violence by population, however in 2020-21 dropped to the third highest suburb. This is due to increased reporting in other Knox suburbs, and not a decrease in the number of incidents reported in Boronia.

It is important to recognise that factors contributing to family violence include drug and alcohol use, financial stress, gambling and homelessness. Responding to family violence incidents accounts for 21% of offences managed by police in Knox, a significant impact on law enforcement resources.

8.1.6 Electronic gaming

Gaming is a legal activity in Victoria and for many, gaming is a source of recreation. However, unlike many other recreational activities, gaming has the potential to generate negative social/economic impacts for the player, their family, friends, and the wider community.

Data on electronic gaming machine expenditure and the incidence of problem gaming in association with electronic gaming machines is not available at the suburb level. With these limitations in mind, venue based spend data indicates that losses within Knox has increased progressively from \$599 per adult in 2016-17 to

\$614 per adult in 2022-23, such that spending levels in Knox represent approximately 4.7% of income of people who use gaming machines. While over this period the number of electronic gaming machines per 1,000 adults in Knox is 6.0, it should be noted that total player loss (expenditure) for 2022/23 was \$78,300,000.00 with Knox ranking 14th, amongst metropolitan municipalities, for total player loss.

Community Infrastructure

8.1.7 Existing community infrastructure

Council and other organisations, including Government agencies, faith-based organisations, and not-for-profit community organisations currently own, manage, maintain, and fund a wide range of services and facilities in the Boronia MAC to support community wellbeing.

Council-owned facilities located within Boronia MAC include:

- Bellbird Senior Citizens’ Centre (Corner of Erica Avenue and Chandler Road, Boronia)
- Boronia Basketball Stadium (Boronia Park)
- Marie Chandler Children and Family Centre (136 Park Crescent, Boronia – Boronia Park)
- Boronia Progress Hall (Boronia Park)

- Infolink building (134 Boronia Road, Boronia – Boronia Park)
- Boronia Library (Boronia Park)
- Knox Leisureworks
- Boronia Park
- Tormore Reserve
- Chandler Park

8.1.8 Community groups

There are over 60 different community groups operating within Boronia or with a strong association with Boronia. Their contribution and support for participation in community life creates a highly engaged community. In most cases these groups operate independently and work autonomously to meet their own needs but could benefit from being linked to a larger network.

8.2 Issues

The following key community wellbeing and infrastructure issues have been identified through relevant background studies, policy documents and community consultation.

8.2.1 Community services and facilities

- Community facilities are mostly located and concentrated in Boronia due to always having been located there.
- Community services and facilities currently provided are not considered adequate to meet the current demand and have limited capacity to accommodate short-term growth.
- Existing community infrastructures in Boronia are ageing with some facilities no longer fit for purpose.
- Many of the community services and facilities in Boronia operate on an individual basis with different management models and ways to deliver the same service which can lead to overlap or duplication of services.
- Accessibility to facilities can be poor with limited pedestrian access and not always fully compliant with the Disability Discrimination Act (DDA). This results in high private vehicle use for access, but this is also affected by poor lighting in car parks and surrounding facilities at night.
- There are limited hire spaces opportunities for community groups, social groups, or individuals for cultural, educational, community activities, or meetings.

- Existing community meeting room spaces are aging and do not always meet appropriate amenity standards (i.e., lack of air conditioning and insulation, poor parking, poor lighting, lack of security), making them less appealing for hire by some user groups, particularly groups catering for older residents or those with restricted mobility.

Specific issues for each key service/life stage include:

8.2.2 Families and children

- Due to the forecast population growth, there will be ongoing demand for programs and services to support families and children. This will be dependent on birth rate fluctuations.
- Not everyone has necessarily access to a vehicle, which can limit access to programs and services. Services and facilities are currently spread across the centre with limited accessibility for pedestrians. An increase in overall accessibility to programs and services will need to consider proximity to public transport and good pedestrian connections to reduce car dependency.

8.2.3 Young people

- Several issues were identified from feedback received from young people:
 - The lack of space and place to hang out in the Boronia MAC.
 - The intimidating urban environment and its result on perceptions of safety.
 - The negative prospect for future jobs, gaining skills and education.
 - Concerns over health and wellbeing, especially mental health.
 - Access to activities (choices in active and creative activities).
 - Concerns over tolerance and diversity.
 - Their opportunities for participation.

8.2.4 Aged and disability

- Membership numbers of traditional model Senior Citizen groups are declining, and members are struggling to maintain management responsibilities.
- Bellbird Senior Citizens Group will continue to meet but the format of the group's activities may change depending on its members.

- Council's Senior Citizens Centres Asset Plan suggests the development of a new multi-purpose community facility like the one located in Carrington Park would be best placed to deliver multiple and diverse activity spaces for Bellbird Senior Citizens' group.
- It will also be important to integrate and adjust Knox Council's disability support services to help people with a disability and older people to live independent and healthy lives in the community in the context of the NDIS.

8.2.5 Mental health

- The Boronia, Bayswater and Basin communities experience higher rates of high or very high psychological distress¹².
- The 2021 Census shows that 11% of the population of Boronia have a long-term mental health condition, higher than Greater Melbourne at 8.1%.

8.2.6 Library service needs

- The existing Boronia Library is at 11 Park Crescent, Boronia, (within Boronia Park). The

library is adjacent to the basketball stadium which is planned to be decommissioned and demolished. The Boronia Library will then be left isolated and removed from other community infrastructure with the demolition works affecting the lifespan of the remaining structure. This will necessitate a replacement of the structure with consideration of relocating the library to a more accessible integrated multipurpose community facility.

8.2.7 Safety and security

- A key finding from community consultations was the negative perceptions of safety within the Boronia MAC. Areas of concern identified include the Boronia Train Station Precinct and Dorset Square.
- Poor public behaviour and safety was the highest response when the community was asked what they like least about Boronia.
- As part of a Safety Perceptions Survey, 64% of respondents were dissatisfied regarding the feeling of safety in the Boronia MAC.

¹² Public Health Information Development Unit, 2019

- The reduced night-time business hours in the centre plays a role with that perception due to the resulting low street activation.

8.2.8 Homelessness and Housing

- Under-investment in affordable housing combined rising costs has affected ability for people to access suitable accommodation.
- Housing stress is a measure of how many households in an area may be in financial difficulties and is related to affordability. If many households are in housing stress, it indicates that housing is unaffordable, people may need to live in the area and so are paying this anyway. The latest data is available from 2021, when 60.1% of very low-income households (below 50% of median income) were in mortgage stress, and 79.6% were in rental stress.

8.2.9 Cost of living

- Council currently funds the Knox Infolink service, located in the Boronia MAC to provide emergency relief and welfare support to vulnerable persons.
- Engagement with this service indicates that during 2023, demand for food relief increased by 30-40% in line with rising cost of living pressures.

- Council also funds financial counselling through EACH, with demand for this service also increasing during 2022-23.
- Service providers report a growing number of marginalised clients, including rough sleepers, as well as increase in presentations from the 'working poor'. That is, low-income earners who although engaged in employment, cannot meet the cost of necessities.
- Cost of living pressures are also impacting on accessing to health care for vulnerable persons, with the cost of medical appointments and/or medications increasingly out of reach for a growing number of people.

8.3 Opportunities

The following community wellbeing and infrastructure opportunities have been identified.

8.3.1 Building on existing investment and relationships

- There is a strong existing foundation of investment by service providers, traders, community groups, and Council to address some of the identified social issues.
- There are also strong existing relationships with opportunities for new partnerships to

ensure that the changing needs of the Boronia community are met.

- Strengthened relationships and partnerships will ensure that investments and services are maximised to meet the community needs. A partnership approach will also ensure that initiatives are not duplicated and are targeted at those most in need.
- There are opportunities to work with the Boronia community to enable them to contribute to shaping the physical and social character of the Boronia MAC.

8.3.2 Co-location, shared, multi-purpose and integrated use of facilities

- There are numerous benefits for the community to be gained from clustering both community and private providers in a central and accessible location that is more pedestrian-friendly and to create a critical mass which that will attract additional services and grow their range within the centre.
- In any planning and design process for new and/or upgraded facilities in Boronia, further consultation should be undertaken with relevant service providers/user groups (both Council and non-Council) to understand their functional needs and the services they

provide, and to explore how best these could form part of co-located, integrated multi-purpose facility as part of a community hub.

- A multi-purpose facility would need to incorporate functional requirements of all potential users with flexible spaces that cater for future services and needs as well as the library service. The investigation of other potential services for co-location includes Bellbird Seniors Centre, any youth space requirements, playgroup spaces, family/individual support services, meeting spaces and neighbourhood house services. It can also include opportunities for a digital creative hub that can link art-based and creative industries with services and programs.

8.3.3 Strengthening community groups

- Community groups and organisations play an integral role in providing social cohesion, volunteer opportunities and community services. Council provides a range of community grants and training opportunities for community-based organisations across the municipality.

8.3.4 Strengthening community access to events

- Council has an 'Access Key' guideline developed in collaboration with Access Ability Australia. This guideline is applied for any large Council events. Smaller events do include accessibility consideration as part of the applicable Event Management Plan. There is always scope for improvement and innovation in the accessibility consideration and Council's Events Team continues to work collaboratively with the Disability Inclusion Team.

8.3.5 Activation during renewal

- The renewal of Boronia will bring periods of changes and reconstruction throughout Boronia. These will disrupt movement and community activities. Mechanism to activate spaces will be beneficial to bring the community together and create a sense of connection.

8.3.6 Tormore Road neighbourhood focus

- Several community facilities and services focused on sports and education are in the vicinity of Tormore Road including Boronia West Primary School, Knox Leisureworks and Tormore Reserve. The Reserve contains an

AFL oval, cricket pitches and a playground and is currently home to Boronia Cricket Club and Boronia Football Club.

- A medium to long-term opportunity will be assessing the Tormore Road community facilities and services as there are opportunities for strengthened relationships between them.
- The Reserve provides a direct pedestrian link between the Boronia MAC core, including the Train Station, and the Boronia West Primary School and Knox Leisureworks.



Figure 9 - Community Wellbeing and Infrastructure Preferred Future Outcomes Plan

8.4 Preferred Future Outcomes (*what we want by 2040*)

Community wellbeing

- Community connectedness and well-being is improved through the provision of community services and facilities.
- The community feels safe and is proud of their locality.

Community services and facilities

- Community services and facilities meet community needs.
- Community services and facilities support social connection and foster active and healthy lifestyles.
- Well-planned community infrastructures activate places as part of a network of accessible and welcoming facilities for the whole community.
- Council continues to be the main provider, or the main driver in partnership, of community infrastructure in Boronia.
- Council has partnerships with others to provide community services or joint facilities.
- People who are isolated, marginalised, or excluded from community life have a place with services to support them and they feel

integrated with the community. Those services respond to the Boronia specific social context to deliver relevant actions that prioritise integration and support.

Community capacity and engagement

- Community groups are supported and capable.
- Community services and facilities are planned through collaboration and inclusive engagement.

Safety

- Perceptions of safety have improved, and the community feels safe.
- The urban environment is maintained and managed to increase safety.

Community pride

- Increased community pride is, facilitated by:
 - community-led place-making activities
 - community events.

8.5 Objectives (*Our community wellbeing and infrastructure goals*)

- To provide good quality, sustainable, accessible, and adaptable community

services and facilities that provide for the needs of existing and future populations.

- To strengthen relationships and partnerships to support more effective planning and delivery of community services and facilities.
- To manage existing and new infrastructure assets efficiently and effectively.
- To enhance social connectivity and engagement to create a more inclusive, safe, and cohesive community.
- To strengthen community groups to support community well-being.
- To improve community safety and perceptions of safety.

8.6 Strategies (*how we intend to achieve these community wellbeing and infrastructure goals*)

We will:

Provision of community services and facilities

- Plan for services delivery and facilities that respond to identified needs and expectations of existing and future populations, considering in particular:
 - Reinforcing services for senior citizens.
 - Providing services and facilities for young people.

- Delivering library services which meet community needs and respond to current trends.
- Support wellbeing and active lifestyles through services and facilities.
- Provide further community spaces.
- Use alternative model approaches for delivery of services and facilities including co-location and multipurpose facilities.

Partnerships

- Plan for partnership with other providers to deliver community services and facilities.
- Support established and emerging community groups and build their capacity to be sustainable and provide for the community.
- Facilitate connections between community service groups, organisations, and facilities.
- Strengthen collective and partnership approach to service delivery to address key social issues including mental health, drug and alcohol misuse, problem gaming, family violence across life stages.

Community connectedness and engagement

- Strengthen community connectedness.

- Facilitate civic participation and inclusive engagement to increase pride, purpose, participation, and a sense of belonging.

Community groups

- Reinforce opportunities for community connections to improve perceptions of safety.

8.7 Actions (*What we will do to achieve these goals*)

As part of Council's Connected Community directorate operation:

- Continue to identify funding opportunities to support the ongoing provision of community infrastructure.
- Deliver safety programs in partnership with the community (i.e., arts, positive community messaging) to shift negative perceptions of safety.
- Continue monitor to identify the relationship between packaged liquor outlet density and alcohol-related harm.
- Increase the voice of youth in the implementation of the Boronia Renewal Strategy by referring Council-led projects to the Youth Advisory Committee for input into the planning and decision-making process.

- Maintain an approach where Council organised events are inclusive, accessible, affordable, welcoming, and inclusive to all with positive physical activity and social interaction.

- Continue to support and build the community's capacity to:

- Enable grass roots actions that enhance connection and resilience.
- Create and facilitate connections between groups to strengthen a collective approach to their service delivery.
- Coordinate connections between community organisations and facilities in key locations e.g., Tormore Road.

Advocacy

- Advocate for improved mental health services to meet community needs in partnership with key stakeholders.

Big Move Projects

Multi-purpose Community Facility

1. As part of the investigation and planning work for this project:
 - Plan for new community facilities and investigate the inclusion of a multi-purpose community facility as part of the Boronia Park Precinct Masterplan Big Move Project, the Dorset Square Town Square Big Move Project, or the Boronia Train Station Precinct Concept Plan Big Move Project. The plan to consider the inclusion of:
 - a relocated library
 - senior citizen facilities with a range of (size, hire costs and times) of spaces for casual and regular use by groups currently sub- leasing the Bellbird facility
 - family support services
 - neighbourhood house services
 - early years services and meeting spaces and
 - any new service requirements, including youth services and a potential digital creative hub

- Explore how established community groups can operate with greater interaction as part of a shared new community space, to deliver a more integrated suite of activities and programs to meet the needs of older residents in Boronia.
- Investigate opportunities to partner with private stakeholder to deliver future community facilities within Boronia, whilst ensuring the facilities are sufficiently flexible and can be extended as demand grows over time.

Boronia Park Masterplan

2. As part of the master plan for this precinct:
 - Evaluate the future purpose, siting, and enhancement of Progress Hall.
 - Investigate the future of 136 Boronia Road (Infolink and St John's Ambulance) in the context of relocation of these services to a new facility.

Provision of community services and facilities

3. Investigate the need for an ongoing community engagement program within Boronia (key services and community) to understand changing community needs,

impacts on community services and facilities, and support community connectedness.

Partnerships

4. Partner with key stakeholders in community health, family support services, and community services to address gaps in service provision and develop responses to key social issues in Boronia.
5. Investigate opportunities for shared use of facilities/grounds with local schools and private organisations located in the Boronia MAC, for sports and recreation purposes.
6. Advocate to landowners for the provision of street art to blank walls to avoid, minimise, and deter informal graffiti.

Community groups

7. Prepare a community group's needs audit to guide Council's support to existing groups/organisations to grow more sustainable, encourage new groups to form around shared interests, or hobbies and understand what actions can be delivered within the remit of Council. Noting that existing community groups may benefit from additional support and future guidance to transition and delivery services as membership wanes over time.

Community place-making/activation

8. Advocate for place-making opportunities as an internal stakeholder, or through referral advice, to relevant Knox departments project for the planning, design, and management of public spaces.
9. Advocate and ensure public art is integrated with public spaces as an internal stakeholder and through referral advice, to relevant Knox departments project for the planning, design, and management of public spaces.
10. Investigate opportunities for activation to help maintain community connectedness during the period of renewal transition and reconstruction of Boronia.
11. Trial a community-led place making initiative in the Boronia MAC where residents, traders and community groups are empowered to implement a project that reflects their local needs, character, and identity.
12. Plan place-making activities and engage the Boronia community, including the trading community, to:
 - Deliver community events or pop-up events throughout the year, including events that will help draw street life during the transition period of large rebuild.
 - Support for community events to celebrate diversity and bring people together from diverse cultural and linguistic backgrounds, faiths, and age groups.

6. Precinct Plans

Boronia MAC is made up of five distinct precincts, each with its own existing conditions, key challenges, future role, and preferred outcomes (Figure 10).

The purpose of the Precinct Plans is to provide place specific information in relation to implementation of the objectives, strategies and actions based on the five key strategic themes of this strategy as the basis for a structure plan for Boronia.

Preferred future outcomes for each precinct are outlined in relation to:

- Economic development and investment
- Land use and built form (including Strategic Opportunity Sites, where they exist)
- Movement and access
- Public realm
- Community wellbeing and infrastructure.

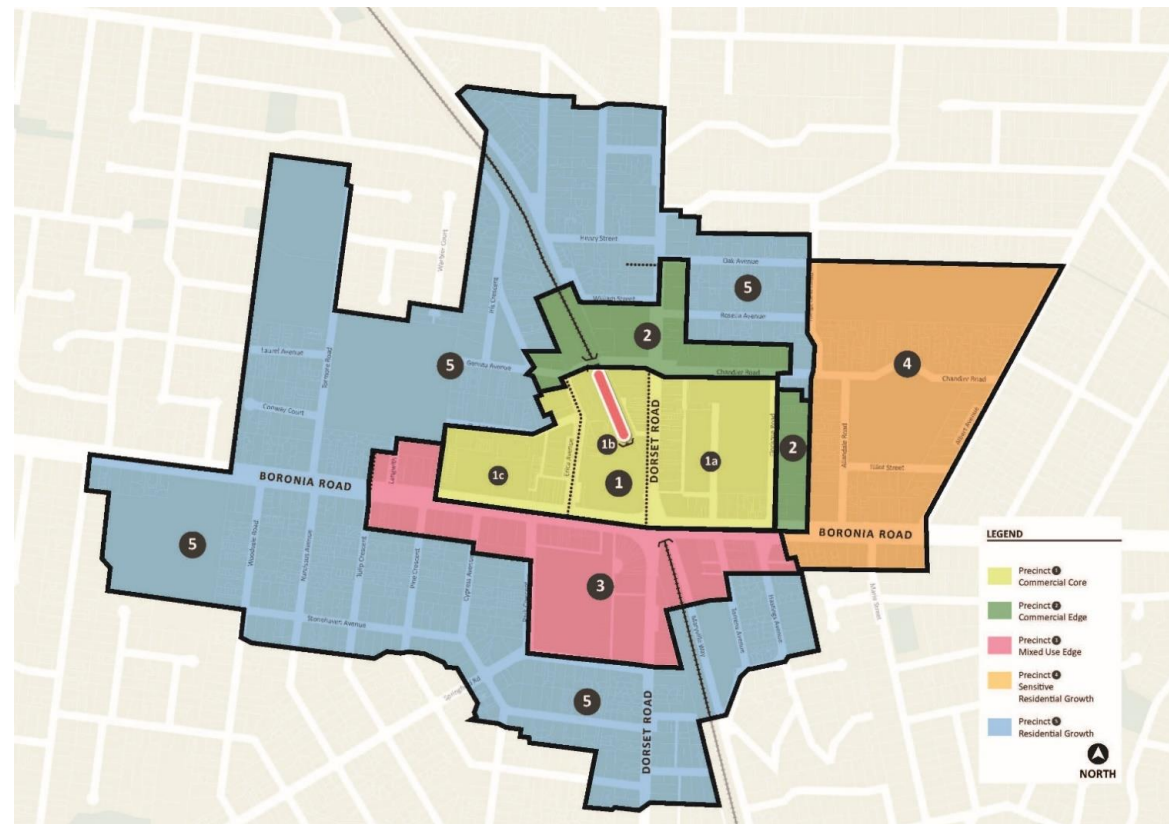


Figure 10 - Boronia Activity Centre

Precinct 1 – Commercial Core

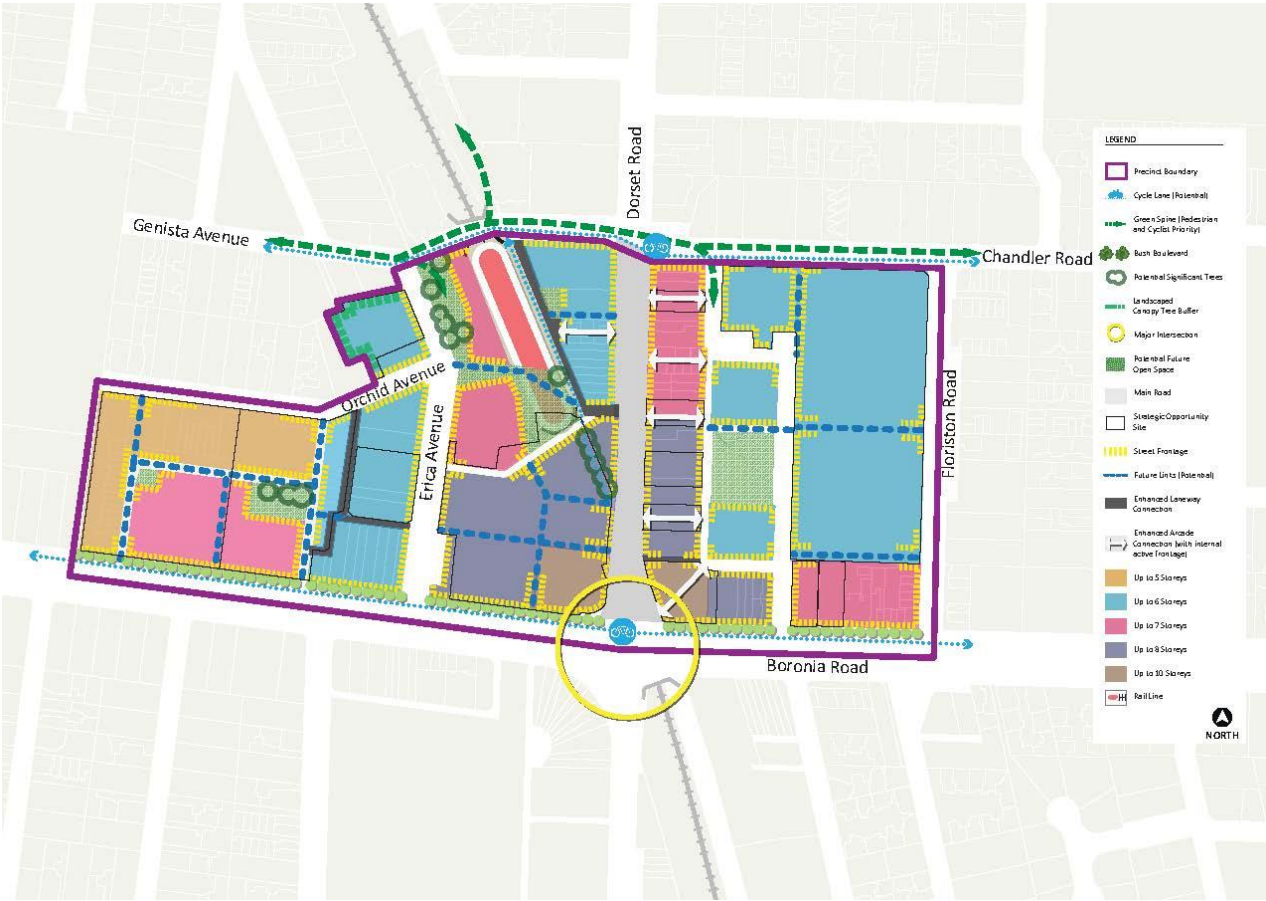


Figure 11 - Precinct 1

9.1 Precinct 1 – Commercial Core

9.1.1 Existing conditions

This precinct is in the core area with 16.1 ha, bounded by Chandler Road, Floriston Road, Boronia Road, Orchid Avenue, and western boundary of 163 Boronia Road. It includes Dorset Square, the train station, the Boronia Junction shopping centre, and extends to include Boronia Village.

This precinct contains mostly commercial, and retail uses and only a few dwellings.

Council owns land (1.4ha) at 257 Dorset Road, Maguire Park, and the Dorset Square at-grade car park. Apart from these land holdings, there are no other Council operated facilities or services delivered from this precinct.

The Train Station, Dorset Square, Dorset Road main street, Erica Avenue, Boronia Junction, and Boronia Village shops are all focal points for renewal and are described as sub-precincts to assist in providing a tailored future direction.

The three sub-precincts are:

- Sub-precinct 1a - Dorset Square
- Sub-precinct 1b – Boronia Station and Boronia Junction shopping centre
- Sub-precinct 1c - Erica Avenue and Boronia Village

Sub-precinct 1a – Dorset Square

Established in the 1970s, this retail sub-precinct includes the Boronia Mall shopping centre, Coles supermarket, and Kmart department store. It serves a local catchment that extends to surrounding suburbs and municipalities. These businesses occupy the north and eastern side of the sub-precinct (abutting Chandler and Floriston Roads) and are all fronting Dorset Square. They are served from a loading bay on Chandler Road and an indoor pedestrian connection to Chandler Road via Boronia Mall.

The properties on the western and southern side of the sub-precinct form transversal lots with frontage to both Dorset/Boronia roads and the Square, effectively ‘closing up’ the Square to Dorset Road. The activities front Dorset Square with ground floor retail/food premises, some office spaces in upper storeys, and the Metro Cinema. The Square itself is a Council-owned at-grade car park, with some trees between parking bays.

The central square connects to Dorset Road via a series of retail focused arcades and laneways (Dorset Arcade, Boronia Arcade, ‘Craves’ Lane, A&E Arcade, ‘Cinema’ Lane, Chandler Arcade).

Dorset Road has reduced traffic speeds to 40km/h between Chandler Road and Boronia Road, with pedestrian crossing points to sub-precinct 1b at

the intersections of Boronia Road, and Chandler Road, and south of Lupton Way.

There are two ‘tall’ buildings, at three-storeys high, in this sub-precinct, being 252-254 Dorset Road (the former Vision Australia building), 216 Dorset Road (the local Metro Cinema) which addresses Dorset Square, and there is also the three-levels Coles multi-deck car park, which is accessed from Floriston Road.

The scale and design of the street wall and shop fronts lining Dorset Road retain many of the features valued in a traditional main street that could be revived.

Sub-precinct 1b - Boronia Train Station and Boronia Junction shopping centre

The Boronia Train Station and its surrounds form the heart of this sub-precinct. The railway corridor runs in a north/south diagonal alignment, with the station platforms located below grade in an open trench arrangement. The Station is accessed via a central concourse connects Lupton Way (east side) to the bus interchange (west side). The Station area also includes a two-levels commuter parking with additional small at-grade parking areas.

Adjacent to the Train Station, the Boronia Junction shopping centre includes a large format Woolworths supermarket (approx. 3500sqm) with loading bay fronting Erica Avenue. The site also

includes a large 2000sqm tenancy previously occupied by a bowling alley and a further 1000sqm of small retail/food tenancies. These premises all face east onto a private forecourt area, turning their back to surrounding streets, and facing an at-grade car park area, comprising a service station, partially sitting over the below-grade train line.

The west side of Dorset Road is characterised by large gaps in the retail streetscape due to the Police Station, 257 Dorset Road (former Youth Hall site), and Boronia Junction car park occupying most of the frontage.

Lupton Way acts as a rear service laneway to Dorset Road properties and provides a pick-up/drop-off point to the train station. Of note, the majority of Lupton Way sits on VicTrack land and is not a Council managed road.

Sub-precinct 1C - Erica Avenue and Boronia Village

Erica Avenue is currently in transition. There is limited daytime activity, with a mix of older one and two storey buildings, including several vacant shops/lands (*now demolished to make way for a future Aldi supermarket*) and a Goodyear Tyre business on the corner of Orchid Avenue. This local street is used as a short cut for traffic moving between Dorset Road (north) and Boronia Road to the west. The street is also wider to accommodate large truck and bus turning movements. Dedicated

pedestrian crossings exist at the Boronia Road and Orchid Avenue intersections.

Street frontages on the west side of the Erica Avenue are not consistent but also inconsistent with the east side, which is bounded by the Boronia Junction loading dock and the Train Station access to the commuter car parking structure.

The west side of the street has been upgraded with indented car parking spaces, punctuated with street trees.

The Boronia Village Shopping Centre, including the Dan Murphy's bottle shop (2,000sqm in area) forms the western edge of the main commercial core. The area sits behind, and is detached from, Erica Avenue, covering the area between Boronia Road and Orchid Avenue. The area was identified as suitable for mixed-use development, with residential above ground floor retail, in the Boronia Structure Plan 2006.

There has been little to no change over the past five years, apart from minor upgrade to the Dan Murphy's building (occupying the former Safeway supermarket). The adjoining small shops are arranged in a 'U-shape' surrounding two large at-grade car parks which opens to Boronia Road. The shops are set back almost 80m from Boronia Road.

The car parks are on different level due to the

slope of the area connected via a single ramp near the frontage to Boronia Road. The western-most car park is 5,500sqm with approximately 230 spaces. The parking area at the front of Dan Murphy's is 4,000sqm with approximately 150 spaces, and is impacted by several significant large gum trees which are protected in the Planning Scheme by a Vegetation Protection Overlay. Both car parks are managed by 2-hours' time restrictions and are part of common properties for these shops.

A 7m wide landscaped buffer area runs along the western boundary of the Boronia Village property between Boronia Road and Orchid Avenue. The area comprises mostly 30 small-scale retail tenancies of shops, beauty/grooming care, and food and drink premises.

The area west of the landscape buffer, within Precinct 3 to Langwith Avenue, consists primarily of offices.

The predominance of vehicles in Boronia Village and a lack of convenient pedestrian crossing points over Boronia Road, hampers access and integration with surrounding precincts. The nearest signalised intersections are located at Erica Avenue, or Tormore Road, creating a gap in the natural 'desired line' trajectory for pedestrians. This leads to informal jaywalking by pedestrians looking to shorten the distance to the shops across the 5 lines wide Boronia Road.

9.1.2 Key challenges

Key challenges that need to be addressed in this precinct are:

- Activating and increasing the amenity of car parks, and around the Boronia Train Station, to improve perceptions of safety.
- Reinstating a ‘main street’ character that activates both sides of Dorset Road, and Erica Avenue.
- Improving the east/west connections between the sub-precincts through the existing arcades, laneways.
- Improving connections to Precincts 2, 3, and 5.
- The absence of a public ‘heart’ plaza serving as a social and civic space.
- Increasing the quantity and quality of public spaces at the entrance to the Train Station.
- Maintaining sense of address and street activation from properties which front the north side of Boronia Road between Erica Avenue and Floriston Road.
- Improving activation, passive surveillance, and façade presentation to Floriston Road, Chandler Road, and local laneways.
- Reorganising and improving pedestrian crossing points on Dorset Road and Boronia Road.

- Promoting lot consolidation to form efficient redevelopment parcels.
- Overcoming and retrofitting the existing large format, internalised and car-reliant ‘mall model’ of development and encouraging a more sustainable street-based format.
- Minimising the visual impact of the car parking areas that abut major roads, and in relation to at-grade car parks, encouraging development to site buildings to address Boronia Road.

9.1.3 Future role (*what is the outcome we want for the precinct*)

Precinct 1 is forecast to experience a substantial amount of change and become Boronia’s high density employment hub, with a vibrant mix of businesses, residential, improved public transport, and community facilities. It will foster a new urban character that is attractive, vibrant, with high-quality public realm providing amenity for both existing workers and future residents.

As a gateway to the Boronia MAC for those using public transport, the Boronia Train Station should present a positive, welcoming appearance and be perceived as a safe place. Mixed-use, higher density development should be concentrated around the Train Station to reconnect the street layout and foster compact building pattern in a finer grain appearance at street level.

9.1.4 Preferred approach (*how we intend to achieve the outcome for the precinct*)

Big Move Projects

- The Boronia Train Station Precinct Concept Plan informs the future dynamic of this sub-precinct.
- The Dorset Square Town Square Concept Plan informs the future of the Square.
- The Green Spine provides a green northern edge to the retail precinct and improves east-west movements.

Economic development and investment

- Small tenancies and titles are consolidated, where necessary, to create redevelopment opportunities and new shop front for retails, or restructured as potential incubator spaces for artists, co-working, creative and social enterprises.

Land use and built form

- A character focused on pedestrian and dynamic street-based activities interfacing new multi-storey, mixed-use development redirecting non-active uses at upper levels.
- A diverse mix of buildings, with variety of architectural styles comprising higher levels recessed behind lower podium or street wall.

This variation in modulation and articulation of the built form is accentuated through the treatment of the front façade, the choice of materials and colours at lower and upper levels, and the consideration of the placement of balconies, terraces, and upper levels private open space.

- Buildings provide clear glazing at ground level for activation and upper level to increase passive surveillance and perceptions of safety.
- The arcade network is retained as part of the historic layout of Boronia, making up the unique urban identity of the commercial core.
- A mix of apartment sizes are provided on the upper levels with various, tenure options and number of bedrooms.
- A landmark feature is provided on the corner sites surrounding the intersection of Boronia Road and Dorset Road, supported by taller buildings to accentuate wayfinding and provide a sense of destination.
- In Sub-precinct 1a – Dorset Square:
 - Chandler and Floriston Roads frontages are improved to increase street level activation, amenity, passive surveillance, and improve the interface with Precinct 2.

- In Sub-precinct 1b – Boronia Station and Boronia Junction shopping centre:
 - More residential accommodation is introduced at upper levels to benefit from the proximity to the public transport hub.
- In Sub-precinct 1c – Erica Avenue and Boronia Village:
 - Active frontages along both side of Erica Avenue is provided to consolidate the street role as a 'main street,' improve safety for pedestrians and create a new hub for outdoor dining close to the Boronia station.
 - Also, in Boronia Village, any redevelopment of/or surrounding the existing Dan Murphy's building considers the significance of the arched roof structure and provides an accolade to its role as a visual and architectural icon in creating a unique local identity of this precinct.
 - The Boronia Village/Dan Murphys car parks are redeveloped to a maximum potential of up to seven storeys, while including the replacement of car parking, new public spaces, and providing high-

quality pedestrians and cyclists connections.

- The iconic public view from Tormore Reserve to the Dandenong Ranges is retained.
- Buildings integrated upper-level terraces and rooftops to take benefit of views to the Dandenong Ranges.
- The Strategic Opportunity Sites of this precinct provide potential for renewal and the reshaping of Boronia:
 - Boronia Village - 163 Boronia Road
 - Dan Murphys - 159 Boronia Road
 - Boronia Junction – 121-127 Boronia Road
 - 5-11A Erica Avenue
 - 31-39 Erica Avenue
 - 257 Dorset Road
 - Chandler Arcade - 202-210 Dorset Road & 103-109 Boronia Road
 - AEC Arcade - 218-224 Dorset Road
 - 230 Dorset Road
 - 'Craves' Lane - 236-238 Dorset Road
 - 87 Boronia Road
 - 83 Boronia Road
 - Kmart - 50 Dorset Square
 - Boronia Mall
 - Coles supermarket & multi-deck car park

Movement and access

- A provision of new mid-block connections is achieved, strengthened by improvements to the amenity of existing pedestrian connections.
- Improved arcades and laneways retained as a no net-loss for pedestrian connectivity.
- A precinct approach to on-street car parking to encourages increased turnover.
- Car parking is rationalised at the rear of the shops into a more efficient arrangement benefiting street activations with pedestrians.
- Car parking in redeveloped sites is relocated in basement, upper levels, or at the rear of the site.
- Car parking is concealed as much as possible as part of the overall building design.
- In Sub-precinct 1c – Erica Avenue and Boronia Village:
 - The western side footpath of Erica Avenue is widened to encourage outdoor dining and other activities that extend into the evening.
 - An active frontage to Orchid Avenue is provided.
 - The Boronia Junction shopping centre embraces Erica Avenue, with a frontage

and direct entrances following the relocation of its loading bay.

- A new pedestrian crossing point is provided across Boronia Road to serve this precinct.
- Laneways and connections are provided to Orchid Avenue and Erica Avenue to benefit pedestrian movements.
- The design of new development responds to practical pedestrian connection between Boronia Road, Orchid Avenue, and Tormore Reserve, including connectivity to a future pedestrian crossing of Boronia Road.

Public realm

- New parklets and small public/civic spaces are provided along the Green Spine, within Dorset Square, along Erica Avenue, and within the train station precinct with their ability to be used as outdoor dining spaces for local cafes and food premises.
- An enhanced streetscaping and tree planting program (including consistent species and spacing with a long-term replacement program) is provided along Dorset Road to assist it achieve a secondary “main street” amenity for the Activity Centre.

- Additional public toilets are provided to respond to the increase in activity in the urban centre.
- New public spaces are created as a result of the redevelopment of car parks to include small pocket plazas allowing people to gather and rest.

Community wellbeing and infrastructure

- Community facilities, including the multi-purpose community facility, are centrally located and accessible.
- Packaged liquor premises not clustered together, and new premises have been discouraged where the sale of packaged liquor is not in conjunction with, or ancillary to, another use.
- Public art is integrated within civic spaces, semi-public spaces, and along laneways and arcades, to enhance streetscape and public interactions with the urban environment.
- Public spaces are designed to accommodate community events.
- Community events are commonly held on both public land and privately- owned open spaces, to enhance urban life and diversity.

Precinct 2 – Commercial Edge

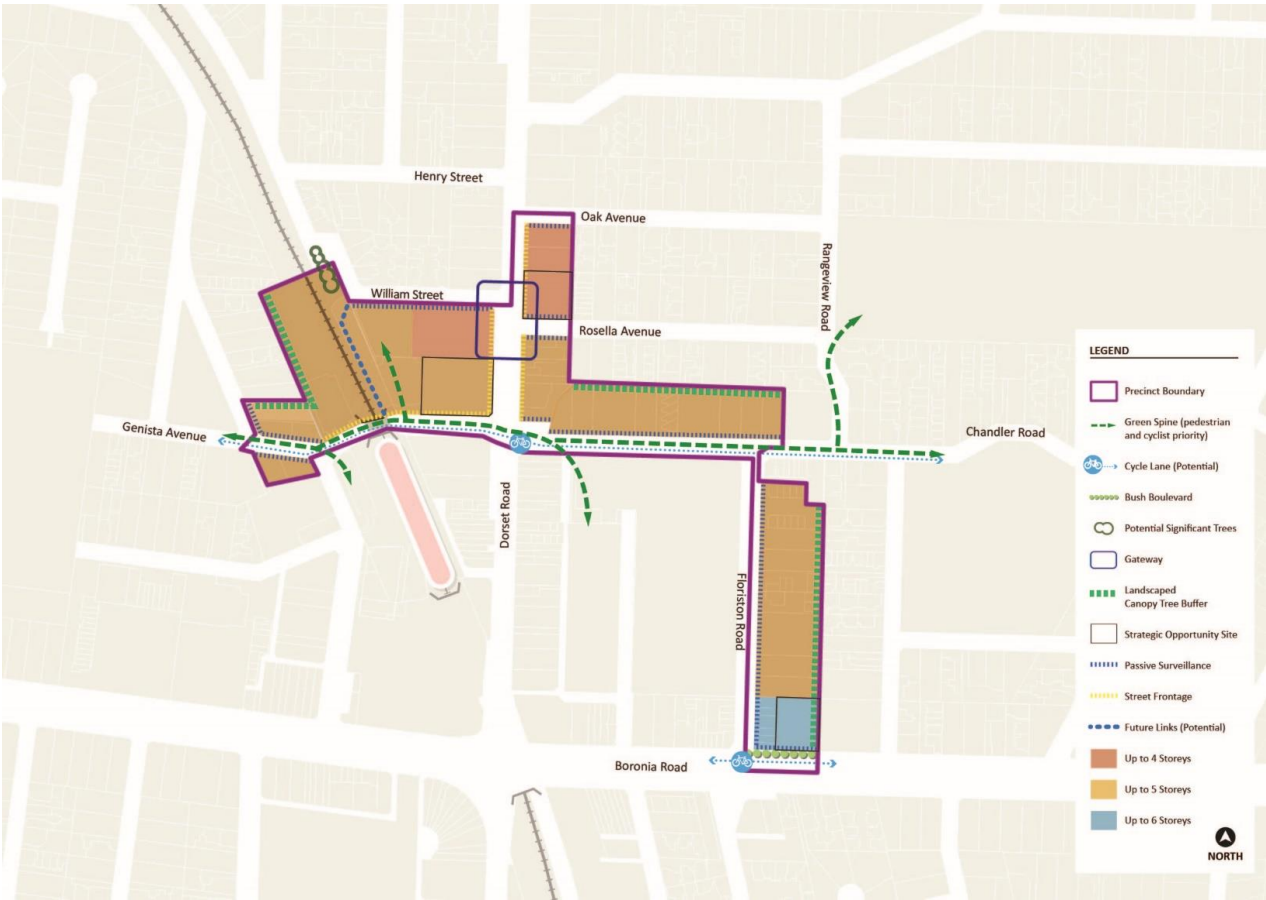


Figure 12 - Precinct 2

9.2 Precinct 2 – Commercial Edge

9.2.1 Existing conditions

This precinct to the north and east of the Commercial Core has an area of about 7.3ha.

This precinct comprises two spatially distinct areas, each with a different business mix and character:

- The Northern edge focused along the north side of Chandler Road.
- The Eastern Edge along the east side of Floriston Road.

The Northern Edge

This area primarily runs along Chandler Road to form an edge between the primary retail functions of Precinct 1 and buffer to the adjoining residential area of Precinct 5 to the north. There is a wide variety of businesses fronting these roads, with sporadic residential encroachment and poor pedestrian conditions.

This includes the Dorset Road northern approach also comprising a mixture of residential and offices.

The area west of Dorset Road includes the northern part of the rail corridor and residential properties around the intersection of Genista Avenue, Erica Avenue, and Chandler Road. The

proximity of these properties to the Train Station provides for an increase in pressure for redevelopment.

The Eastern Edge

This area includes the properties on the eastern side of Floriston Road, which faces the rear presentation of Kmart and Coles sited on the western side.

9.2.2 Key challenges

Key challenges that need to be addressed in this precinct are:

- Reducing the demand for car parking.
- Supporting the redevelopment of Chandler Road and Genista Avenue as part of the Green Spine.
- Changing perceptions of safety and increasing casual surveillance along pedestrian routes that lead to the Train Station.
- Balancing demand for housing with potential loss of commercial floor space.
- Retaining sufficient land and floor spaces to meet the forecasted demand for retail and office uses.
- Ensuring diverse frontages and interfaces.

9.2.3 Future role (*what is the outcome we want for the precinct*)

Precinct 2 will provide for a mix of uses that activate the streetscape. Taller mixed-use buildings will provide commercial uses at ground level, and residential uses at upper levels.

The precinct will provide a built form scale that transitions from Precinct 1 to the surrounding residential amenity of Precincts 4 and 5.

9.2.4 Preferred approach (*how we intend to achieve the outcome for the precinct*)

Economic development and investment

- There is no net loss of existing commercial floor space.
- Small tenancies and titles are consolidated to increase opportunities for new shop front or office redevelopment.
- New developments provide commercial opportunities, such as retail or office uses on the ground floor.

Land use and built form

- A preferred built form character includes building ranging between 4-6 storeys.

-
- New development features active frontages to all streets, with landscaped front setbacks, and reduced visual presence of parking.
 - The interface with residential uses on Allandale Road is sensitively managed with increased rear setbacks and the planting of large canopy trees to form a landscape buffer.
 - The Strategic Opportunity Sites of this Precinct provide potential for renewal and the reshaping of Boronia:
 - 280 Dorset Road
 - McDonald's - 267 Dorset Road
 - 65 Boronia Road

Movement and Access

- East-West Green Spine enhances movements along Chandler Road.

Community wellbeing and infrastructure

- Packaged liquor premises are not clustered in this precinct, and new premises are discouraged where the sale is not in conjunction with, or ancillary to, another use.

Precinct 3 – Mixed Use Edge



Figure 13 - Precinct 3

9.3 Precinct 3 – Mixed Use Edge

9.3.1 Existing conditions

This linear precinct, with an area of 174.1 ha, includes Boronia Park and properties fronting the south side of Boronia Road.

The Precinct forms the southern edge to the core area and acts as a buffer between Boronia Road and the residential Precinct 5 to the south.

Boronia Road

The built form character and uses are highly variable along this corridor with:

- Zero street setback and retail/hospitality businesses in areas between Park Crescent and Hastings Avenue.
- Gradually increasing front setbacks to the west of Park Crescent with more prevalent office use and an emerging health related use cluster to the immediate west of Boronia Park. Overhead power lines also reduce opportunities for street trees in this area.

Knox Council has two well-used community facilities fronting Boronia Road:

- Progress Hall which holds strong historic and cultural significance for the community. It was originally built in the early 20th century and restored after a fire in the early 1990s.

- Knox Infolinks which includes several community services located in a single dwelling scaled building. St. John’s Ambulance has a training facility in a separate building at the rear of this facility.

The western edge of the precinct is primarily residential with increasing densities in new residential development.

Dorset Road and Boronia Road intersection

The southern approach along Dorset Road is characterised by Boronia Park on one side and small convenience retail, residual car parks, and a newly established apartment building at 198B Dorset Road. The Boronia Returned Services League (RSL) is also located at the southern edge of the precinct.

Boronia Road is over 40m wide with nine traffic lanes at the intersection. This dynamic presents a major challenge to integrating urban character and land uses on all corners. At the south-western corner of the intersection, single storey retail tenancies are sited slightly below the street level occupy the space between the intersection and Boronia Park.

Boronia Park

Boronia Park comprises important community infrastructure and Council- owned assets. It provides a focus for recreation/leisure needs for

the eastern part of the municipality.

The Park currently comprises:

- The Marie Chandler Children and Family Centre, located along Park Crescent close to the Springfield Road intersection.
- The Knox Basketball Stadium and adjacent Boronia Community Library, located in the centre of the park.
- The Boronia Radio Controlled Car Club, located at the corner of Dorset Road and Park Crescent, offering space for hobbyists to practice and meet.
- The Stormwater retention basin operated by Melbourne Water, which occupies most of the Dorset Road frontage.

9.3.2 Key challenges

Key challenges that need to be addressed in this precinct are:

- Ensuring that any development on the south side of Boronia Road provides an activated streetscape to improve pedestrian safety and amenity and achieve a Bush Boulevard/Paths to the Hills outcome.
- Ensuring that any development along Boronia Park integrates and activates with the park.
- Reinvigorating Boronia Park, while accommodating recreation activities,

<p>increased stormwater retardation capacity and increased vegetation.</p> <ul style="list-style-type: none"> Reducing the amenity impact of traffic volume along Boronia Road and Dorset Road. Improving pedestrian connectivity over Boronia Road and Dorset Road. Promoting consolidation to accommodate substantial built form on small titles at the intersection of Boronia Road and Dorset Road. Ensuring development along the north side of Boronia Park considers potential stormwater events and retardation. Planning the improvements to Boronia Park as a both a community and stormwater management asset after the demolition of the Knox Basketball Stadium. Understanding the need and limitation of Council's leasehold on the private car park at 152 to 160 Boronia Road. <p>9.3.3 Future role (<i>what is the outcome we want for the precinct</i>)</p> <p>Precinct 3 will provide for a mix of uses that activate the streetscape, particularly along Boronia Road and the edge of Boronia Park. This Precinct will include a new cluster focus for health-related facilities.</p>	<p>The Precinct will encourage incremental height from the edge of the Precinct, rising to the Boronia/Dorset Road intersection with residential or office at upper level. The precinct will balance street activation, health uses and conveniences, passive surveillance, and the provision of a Bush Boulevard/Paths to the Hills streetscape outcome along Boronia Road.</p> <p>9.3.4 Preferred approach (<i>how we intend to achieve the outcome for the precinct</i>)</p> <p>Economic Development</p> <ul style="list-style-type: none"> The Precinct supports an assortment of offices in smaller premises with a health focus. A mix of retail and convenience services the local pedestrian catchment originating south of Boronia Road. Cafes, food and drink premises, and similar conveniences will locate on the periphery of Boronia Park, with frontage to the park, to increase activation and create a daytime dynamic between the park and these venues. <p>Land use and built form</p> <ul style="list-style-type: none"> A mix of non-residential uses, including convenience retail and conveniences, are located at ground level along arterial roads to serve the surrounding residential 	<p>neighbourhoods. The mix of residential uses are kept above ground floor, along arterial roads.</p> <ul style="list-style-type: none"> Front setbacks are responsive to the width of the Boronia Road reserve, and balance activation, passive surveillance and landscaping outcome serving to achieve a Bush Boulevard and Paths to the Hills. Health related uses and complementary uses are clustered in the Precinct in accordance with the Precinct 3 Plan. Taller development along Boronia Road, acting as a buffer to the residential areas to the south. A landmark feature is provided on the corner sites surrounding the intersection of Boronia Road and Dorset Road, supported by taller buildings to accentuate wayfinding and provide a sense of destination. Such taller building could be delivered via consolidation of several titles to form one, or several efficient development parcel. This landmark site could deliver a substantial amount of high-quality apartment-style living, with surveillance to the park and significant views in all directions. Built form gradually decreases in height outwards from the intersection of Boronia
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and Dorset Roads to a maximum 4 storeys by Precinct 4 and 5.

- The Strategic Opportunity Sites of this Precinct provide potential for renewal and the reshaping of Boronia:
 - 112-112A Boronia Road and 2 Torrens Road, former Zagames. This site extends over five titles with frontages to Boronia Road, Torrens Avenue and Maryville Way. Redevelopment activates all roads and laneways via ground floor retail, offices, or function centres, with accommodation above. The site provides pedestrian linkages between Torrens Avenue and Maryville Way.
 - 194-198 Dorset Road, Boronia RSL. The site extends over three titles. The site is consolidated to take benefit of its 3300sqm in size.

Movement and access

- The southern edge of Boronia Road is upgraded through a combination of building setbacks achieving an urban bush boulevard treatment, wider footpath and connectivity across Boronia Road improves pedestrian safety and amenity.
- Off-street car parks are located underground, or at the rear of properties.

- A new laneway is created along the boundary between the aged care facility and Zagame's car park to increase permeability between Torrens Avenue and Marysville Way and improve access to the train station.
- A new crossing point over Dorset Road to connect Boronia Park/Park Crescent with the eastern side of Dorset Road is investigated.

Public realm

- Passive surveillance of the public realm is increased, including Boronia Park.
- Boronia Park is enhanced and caters for a mix of leisure and passive recreational activities. The Park will be a green oasis for a sub-regional catchment balancing landscaped park features with retarding basin requirements. The provision of community services into new facilities in the park is investigated.
- Increased tree canopy and activation of the Boronia Road and Dorset Road streetscapes to improve pedestrian safety and amenity.
- Boronia Park titles are consolidated and realigned to facilitate future property management of the site as a parkland, including the formal closure of unformed road reserve running through the parkland.

Community wellbeing and infrastructure

- If located in Precinct 3, Community facilities, including the multi-purpose community facility, are centrally located and accessible.
- Packaged liquor premises are not clustered in this precinct, and new premises are discouraged where the sale is not in conjunction with, or ancillary to, another use.
- Additional public art is integrated within civic spaces and along laneways and arcades, to enhance streetscape.
- Public spaces are designed to accommodate community events.
- Community events are held on public land and privately owned open spaces, to enhance urban life and diversity.
- Progress Hall - The future purpose, sitting, and enhancement of Progress Hall is determined through the Boronia Park Master Plan.
- Infolink and St John's Ambulance - The future of 136 Boronia Road is to be determined through the outcome of the Boronia Park Master Plan.

Precinct 4 – Sensitive Residential Growth



Figure 14 - Precinct 4

9.4 Precinct 4 – Sensitive Residential Growth

9.4.1 Existing conditions

This 19ha residential precinct forms a buffer between the core and the sensitive Dandenong Foothills area.

Boronia College K-12 and Chandler Park are key focal points for community activity in this precinct. The Precinct is also home to several community groups, including the Guides and Scouts Associations.

The Precinct consists of mostly single and double storey medium density residential development. It is characterised by 1,000sqm lots, many of which have been subdivided for villa units or townhouses, with only a scattering of older houses remaining. It has experienced considerable change over the past five years and further redevelopment opportunities are limited.

A small group of properties fronting Boronia Road, on the south side, are grade separated from the road by a 2m escarpment and can only be accessed via a dedicated slip lane from the east.

As Boronia Road starts to narrow from eight to four lanes, the 40m wide road reserve remains. This road is a barrier for people wanting to cross into the core area either by walking or cycling.

9.4.2 Key challenges

Key challenges that need to be addressed in this precinct are:

- Realising the potential for new neighbourhood focal points, based on the consolidation of activities around existing local destinations, such as Boronia K-12 College and Chandler Park.
- Ensuring that the development scale, bulk, and form transition down to the surrounding Dandenong Foothills area.
- Increasing green spaces around buildings, by minimising hard surfaces and increasing landscaping outcomes.
- Retaining existing large canopy trees and increasing canopy tree coverage to transition to the surrounding Dandenong Foothills area.
- A small group of properties fronting Boronia Road could be impacted as traffic volumes increase and experience reduced amenity and accessibility.

9.4.3 Future role (*what is the outcome we want for the precinct*)

Precinct 4 will accommodate incremental residential growth in compact taller development in a heavily landscaped setting with significantly increased tree canopy.

New development will transition to the surrounding low-scale development in the Dandenong Foothills area and will respect identified significant views.

9.4.4 Preferred approach (*how we intend to achieve the outcome for the precinct*)

Economic development and investment

- The population is within walking distance of the core area, creating a localised demand for goods and services.

Land use and built form

- The Precinct remains residential with other activities and conveniences established at a residential scale.
- Low-rise apartment development up to 3 storeys are along Boronia Road and abutting Precinct 2 to take advantage of views to the west. Other areas of Precinct 4 absorb transition and taper down to existing lower scale and height of areas outside the Activity Centre.
- A mix of dwelling typologies, including 3–4 bedrooms to respond to the needs of larger or bigenerational households.
- The interface between residential uses on Allandale Road with Precinct 2 is sensitively

managed through increased rear setbacks, to allow sufficient space for planting large canopy trees to form a landscaped buffer. Noting this interface adds to the transition requirements set in Precinct 2.

- New developments have a smaller gross floor footprint, to a maximum 50% of the site, to provide the opportunity for landscaping with large canopy trees.
- The design of new development fronting Boronia Road responds to the adverse conditions created by high traffic volumes, constrained access, and reduced amenity, while still maintaining passive surveillance.

Movement and Access

- Dedicated cycle lanes are provided along Chandler Road as part of the Green Spine and along Boronia Road.
- The slip lane access to 70 to 82 Boronia Road is designed as a shared space to balance pedestrian amenity and local vehicle movements.

Public Realm

- Increased pedestrian activity in the public realm is achieved through improved lighting for pedestrians, wider footpaths, and dedicated cycle lanes, and supported by

passive surveillance from adjoining development.

- A net gain in tree canopy coverage is achieved in this precinct through additional planting in front and rear setbacks and intensive street tree planting, to assist the transition between Precinct 4 and the Foothills.
- A Green Spine is delivered alongside Chandler Road and Rangeview Road.

Community wellbeing and infrastructure

- In Chandler Park, there is increased access and use of existing facilities from improved lighting and wider footpaths.

Precinct 5 – Residential Growth

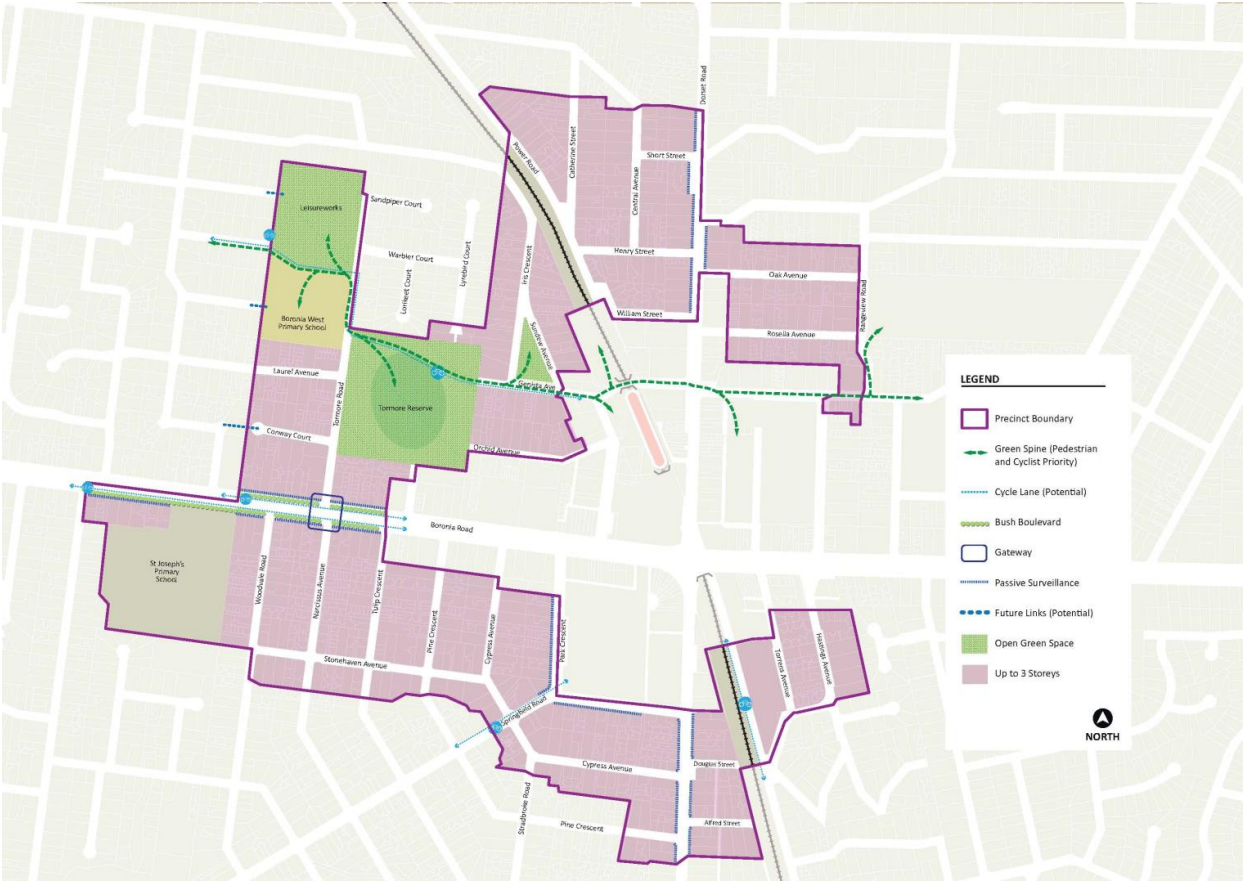


Figure 15 - Precinct 5

9.5 – Precinct 5 – Residential Growth

9.5.1 Existing conditions

This large precinct of approximately 79ha comprises the northern, western, and southern areas of the Boronia MAC.

Development along the eastern edge of Dorset Road is constrained by an existing Public Acquisition Overlay in favour of VicRoads under the Knox Planning Scheme. The Overlay impacts setback requirement for redevelopment due to the proposed road widening.

The northern part of this precinct is within an 800 metres walkable catchment of the Boronia Train Station. Walking and cycling to the Boronia MAC core is facilitated through direct paths along Dorset Road and Power Street.

The rail line forms a barrier to east/west movements, with no formal pedestrian crossing points between Chandler Road and Devenish Road (i.e. at Herbert Road).

Parts of the precinct have experienced substantial change in the form of townhouse redevelopments, particularly in the southern and western side. There is a perception of disconnect and distance between the southern part and the MAC core caused by the barrier created by Boronia Road. Parts of this precinct have a direct interface with the Dandenong Foothills Policy area

to the north and east. Oak Avenue forms a buffer that acts as a transition to the adjoining foothills area of Elsie Street.

This residential precinct is well served by schools, parks, churches, and recreation facilities. This precinct has good amenity provided by access to open spaces and schools. The western part of the Precinct takes benefit of views to the Dandenong Ranges.

Genista Park surrounds.

This area will come under increasing pressure for redevelopment due to its proximity to the Boronia Train Station, the commercial core, and large established parks.

The park provides a neighbourhood focal point which could reconnect with the surrounding mix of lower density detached houses and townhouses. The amenity levels vary as some properties back onto the train line. Easy access to shops, services and Train Station makes this a highly desirable location. Genista Park is a Site of Biological Significance which comprises significant canopy trees.

Northern and southern areas.

This area has experienced a large amount of residential redevelopment, primarily in the form of townhouses. Part of the sub-precinct located south of Boronia Park is subject to overland flow

from significant storm events, with stormwater run-off using the outlet of the Boronia Park retention basin to flow towards the Blind Creek catchment.

Hastings Avenue

This area sits on the eastern slope of Boronia into the foothills area to the east. Land located south of Boronia Road falls from the foothills area towards the rail line. There are a few remaining large lots with detached houses. An existing aged-care facility (Maryville Hostel) occupies a large landholding along Maryville Way and Torrens Avenue.

The narrow road reserves are the only form of public realm in this sub-precinct. Most roads do not include footpaths and the absence of a pedestrian crossing over the rail line prevents access to the west.

Knox Leisureworks

The Precinct hosts Council's only aquatic facility, Leisureworks. There is a strong community connection with the Leisureworks facility, which was established in the mid-1970s. This facility acts as a focal point and anchor for the three key facilities located within easy walking distance of each other.

Tormore Reserve

Tormore Reserve is another focal point for the

Precinct, which has an area of over 5 ha of open space. The Reserve's sports pavilion is well utilised by sporting clubs most of the year. This Reserve, together with the Leisureworks and Primary School, are a walkable distance to the commercial core. This area provides wide vistas to the Dandenong Ranges.

St Joseph's Primary School

The St Joseph's parish was established in the mid-1960s and has grown to be a key focal point for the surrounding community ever since. A variety of residential development in the form of townhouses and villa units surrounds the school site. Although the school is currently in a residential zone there are no plans for its expansion or redevelopment at this stage.

The area is a Site of Biological Significance which comprises remnant canopy bushland.

9.5.2 Key challenges

Key challenges that need to be addressed in this precinct are:

- Creating connections, both visual and pedestrian, between local destinations and the Boronia MAC core area.
- Encouraging lot consolidation to facilitate increased and compact residential density.

- Implementing a compact building footprints to allow for significant landscaping and canopy trees in the context of Rescode provisions.
- Facilitating high quality infill development that offers modern, highly articulated facades, and design that minimises amenity impact to existing dwellings.
- Managing stormwater events and associated overland flows to Boronia Park, within Boronia Park, and towards Blind Creek.
- Providing appropriate connectivity in local streets where there is an absence of footpaths.
- Improving pedestrian connectivity across the precinct given the barrier created by the train line, minimal arterial roads crossing points, established street network of cul-de-sacs, and minimal entry points.
- Delivering a Green Spine connection by creating improved streetscapes and pedestrian environments along Genista Avenue from Chandler Road to Tormore Reserve and further onto Tormore Road.
- Managing vehicle traffic along Genista Park area to reconnect the park with its surrounding, balance safe pedestrian access to the park, and deliver the Green Spine.

- Facilitating vehicle manoeuvres at the end of no-through roads.
- Managing on-street parking and limitations imposed by the street network and the north/south movement barrier created by Boronia Road.
- Strengthening linkages between the Boronia West Primary School, Knox Leisureworks and Tormore Reserve to provide facility services with a neighbourhood focus.
- Improving pedestrian and cyclist connectivity with areas outside the Activity Centre.
- Improving the pedestrian environment of the Knox Leisureworks car park to improve safety for children and those using the pool.
- Ensuring home-based businesses will not detrimentally impact local amenity, particularly regarding availability of on-street parking.
- Facilitating access to Leisureworks by public transport, walking and cycling.
- Retaining Conserving remnant native vegetation and canopy trees identified as Sites of Biological Significance.

9.5.3 Future role (*what is the outcome we want for the precinct*)

Being within an 800m walkable catchment of the Train Station, Precinct 5 will support more

intensive residential growth to better utilise and encourage residents' ability to walk or cycle to public transport and the Boronia MAC core.

It will also accommodate high-quality residential apartments up to three storeys in well landscaped surroundings with canopy trees, pedestrian friendly streetscapes. The precinct will be supported by well-maintained community facilities.

9.5.4 Preferred approach (*how we intend to achieve the outcome for the precinct*)

Economic development and investment

- Provide additional population within walkable distance of the core area to create a localised demand for goods and services.
- Support local convenience (shops and food premises) where it provides services that meets community needs based on local neighbourhood pedestrian catchment, and to occupiers of adjoining public facilities.
- Support home-based businesses that require a planning permit where it demonstrates that it minimises amenity impacts, including impacts through traffic and car parking.

Land use and built form

- Grow residential density in the northern and southern parts of the Precinct.
- Consolidate lots to increase development potential, and to ensure high quality design responses in favour of apartments over townhouses.
- Provide a transition in scale of development at the northern and southern edges which accounts for the residential development outside the Activity Centre boundary.
- Increase green spaces around buildings, by minimising hard surfaces and increasing landscaping outcomes, particularly south of Boronia Park to facilitate stormwater flows and percolation.
- Require apartment to develop on lots with a minimum width of 22m, to manage overlooking and provide sufficient setbacks for landscaping.
- Facilitate a smaller building gross floor footprint to increase landscaping and canopy trees outcomes, especially along rear boundaries and at sensitive interfaces.
- Provide minimum front setback for canopy trees.
- Provide rear setback of 5m for canopy trees.
- Around Genista Park:

- Provide a direct active frontage to the Park.
- Increase passive surveillance to Orchid Avenue.
- Provide three storeys apartment development along the railway line, to create a noise buffer for properties to the west.
- Incorporate a minimum ground floor to ceiling height of 4 metres along the Green Spine to allow for flexibility of uses over time and potential future conversion.
- In northern and southern areas:
 - Increase residential density particularly where immediately adjacent to Boronia Park and the core area.
 - Minimise hard surfaces to protect surface flows in areas south of Boronia Park and alleviate flood risks from stormwater run-off.
- Land adjoining Hastings Avenue, Torrens Avenue and Maryville Way:
 - Use larger lots as a potential to increase residential density.
 - Maintain the aged care facility into a future vertical built form.

- Provide three storeys apartment buildings along the railway corridor to act as a noise buffer for properties to the east.

Movement and access

- Improve pedestrian and cyclist paths across the railway line, Park Crescent, and Dorset Road.
- Plan for pedestrian links from Iris Crescent to the Warbler Court Estate.
- Improve streetscape treatments along Boronia Road that facilitates walking and cycling to St Joseph's School and better perceptions of safety.
- Plan for a bus route along Tormore Road to provide mode choice and improved access to Knox Leisureworks.
- Design car parks at the rear of buildings, in an undercroft or basement structure.
- Plan for pedestrian connections to Norwich Street, and Grevillea Avenue in future design configuration of Knox Leisureworks and Boronia West Primary School.
- Plan and investigate a pedestrian connection between Conway Court and Zeising Court.
- Plan for pedestrian linkages from Rankin Road to Boronia Road and Woodvale Road as

part of any future redevelopment of St Joseph's School or 22 Woodvale Road.

Public realm

- Strengthen Boronia Park role is enhanced as a sub-regional focal natural park environment with significant vegetation increase.
- Upgrade stormwater retardation function of Boronia Park while balancing these with the delivery of improved leisure/recreational options.
- Connect Boronia Park to the Blind Creek trail.
- Require new design to enhance passive surveillance to Boronia Park, Tormore Reserve, Genista Park, and the surrounding streets.
- Increase canopy tree coverage through streetscaping and front setbacks.
- Deliver a green streetscape character, consisting of indigenous street trees, that filters from the Dandenong Foothills and the Bush Boulevard along local streets and the Belgrave train line. A green streetscape character is also provided along Stonehaven Avenue, Springfield Road, and Dorset Road towards Boronia Park, and Iris Crescent towards Genista Park.

- Improve perceptions of safety through lighting and wider pathways linking community facilities and Reserves.

Community wellbeing and infrastructure

- Community facilities are accessible for all-users.
- Integrate public art within public open space.
- Design public spaces to accommodate community events to enhance urban life and diversity.
- Increase activities of Tormore Reserve during the week using the facilities and the park.
- Partner with school facilities to increase access to additional recreation area.
- Upgrade Knox Leisureworks to offer more choices for healthy living and to attract small compatible activities to co-locate within the facility.

7. Implementation

10. Implementation

10.1 Implementation Action Plan

A detailed implementation action plan will follow the finalisation of the Boronia Renewal Strategy. The action plan will outline responsibilities, technical implementation details, priorities, anticipated budgeting, and timing for each of the identified actions in the Strategy.

Implementation of the Strategy will include the ongoing delivery of several projects:

- some of which are already underway within the Boronia MAC create immediate short-term change (“Integration Projects”).
- as well larger projects that will affect more than one precinct and relate to multiple objectives (Big Move Projects) to be implemented at different stages over the next 20-year period.

Each implementation initiative and project will then provide their own series of detailed actions for their delivery.

Given its role as a major land and asset owner, and one of the largest service providers and manager of the public realm within the Boronia MAC, Council will have a major role in the

implementation of the Strategy. However, implementation of the Strategy will also rely heavily on strong partnerships with other government agencies, businesses, community organisations and the broader community, as well as financial capacity.

10.2 Statutory Framework

The Boronia Renewal Strategy will be introduced in the Knox Planning Scheme through planning policies, zones, built form controls and overlays to give statutory effect to the aspirations of this Strategy.

10.3 Integration Projects

Projects that have been underway throughout the drafting of this Strategy, and which will contribute to the renewal of the Boronia MAC, include:

- ‘Creating a safer Boronia’ (2019) – solar lighting in Tormore Reserve, Orchid Avenue and Erica Avenue connecting to the Boronia Train Station to improve pedestrian pathways lighting.
- ‘Framed by Gender’ public art project (2019) – part of Immerse 2019, featured two co-

designed community arts projects based in the Boronia MAC.

- ‘Play Park 257’ (2019-2022) – temporary activation of Council’s vacant land at 257 Dorset Road following the demolition of the Boronia Youth Hall. The process used community engagement to generate ideas and options to create a temporary activation of the site for the public until a new function is found. The activation has enabled community events to happen throughout the summer, including the ‘Big Flix Festival.’
- ‘Beautifying Boronia’ (2022) - Supported by the Victorian Government, it delivered 3 large-scale murals commissioned on sites in Boronia.
- ‘Boronia Community Breakfast Program’ (2022) - Supported by the Victorian Government, it provided free community breakfast 5 days a week to provide support for vulnerable people in and around Boronia.
- ‘Business facade upgrades grant’ (2022) - Supported by the Victorian Government, it provided opportunity for business owners to apply for a co-contribution grant to improve their shopfront

- ‘Erica Avenue streetscape renewal’ (2023-2024) – Supported by the Victorian Government, the works will enhance accessibility, provide opportunities for outdoor dining, and improve the amenity of the area.

10.4 Big Move Projects

Four Big Move Projects have been identified to deliver tangible outcomes that contribute to realising the long-term vision for the Boronia MAC.

These projects have been nominated to deliver objectives relating to multiple themes and often impact on more than one precinct within the Centre.

These projects will take place over several years and will rely on multiple stakeholders and project partners for their successful delivery. In some cases, further work is required to fully flesh out the project scope and impact.

The identified Big Move Projects, which are described in more detail below are:

1. Boronia Train Station Precinct Concept Plan
2. Boronia Park Precinct Master Plan
3. Dorset Square Town Square Concept

- These three planning activities will also include community infrastructure investigation (including a potential digital creative hub as part of a multi-purpose community centre).

4. Green Spine Corridor

10.4.1 Boronia Train Station Precinct Concept Plan

Project description

This Big Move Project provides for a concept plan for the intensification and renewal of the Boronia Train Station Precinct.

The concept plan will outline Council’s expectations for land use and urban design for the area around Boronia Train Station, will outline Council’s expectations and setting a clear direction for investments and the future redevelopment of the Train Station, VicTrack land, or surrounding land.

This project will give the private sector confidence and attract further private investment, which will have flow on economic benefits such as new jobs, expansion of existing businesses, and accommodating expected population growth.

Without the redevelopment of the Train Station

precinct, renewal of the Boronia MAC core area will be very difficult.

Background

This Precinct was transformed in the early 1990s from a large at grade intersection with the train line running through the middle, to a grade separated train line that runs below the main roads. This grade separation was the earliest ‘level crossing removal project’ in Metropolitan Melbourne and happened because of some of the most severe road toll events in Victoria, which happened at the intersection of Boronia Road, Chandler Road, and the railway crossing. As a result of this works, Chandler Road and Erica Avenue were connected through a new viaduct which created a “bypass” option between Boronia and Dorset Roads. Apart from the streetscape upgrade works along Erica Avenue undertaken by Knox Council, there has been no other physical work in relation to the Train Station or surrounds.

The Train Station is accessed from Lupton Way to the east and via a bus interchange which abuts Erica Avenue to the west. There is a two-storey level car parking structure, accessed from Erica Avenue that also provides access to the Boronia Shopping Centre car park that extends to Dorset Road.

Located at the very core of the Boronia MAC, this

area is characterized by car parking infrastructure and a poor pedestrian environment. This condition is created by the high demand for commuter car parking spaces generated by the large catchment which extends into the foothills area.

This fuels the absence of a ‘sense of arrival’ for commuters arriving at the Boronia Station Much of the feedback received from the community and public transport users has highlighted that the area feels unsafe, is unsightly and is difficult to access for pedestrians and cyclists. Although the public transport services are well used, the Train Station does not present a positive gateway entrance or connectivity to the Boronia MAC.

These perceptions constrain redevelopment opportunities on private land surrounding the Station. Managing the movement patterns of all transport modes to improve pedestrians and cyclists' priority will also be important.

Key considerations

Key considerations for the concept plan will be:

- Creation of a high quality/amenity public realm, including new civic spaces.
- Opportunities for redevelopment and increased private sector investment in

relation to several strategic sites close to the Train Station.

- Opportunities for community facilities or services in this central and highly accessible location.
- Existing lease and sub-lease arrangements on public and private land will impact redevelopment opportunities.
- Managing the high car parking demands created by commuters using public transport.
- The high number of bus movements in and out of the interchange area.
- Freight movements through the area and loading or service areas that interface with the public realm.

Key Stakeholders

Knox City Council owns land at 257 Dorset Road, the Bellbird Senior Citizens facility (located on VicTrack land) and a small park which directly abuts VicTrack land, as well as managing the local road network and on-street parking areas.

Other adjoining landowners include private landowners, Boronia Junction Shopping Centre, and local businesses, as well as the Department of Transport and Planning, VicTrack, Metro Trains, and the Victoria Police.

Internal and external stakeholder working groups will be established to ensure that a wide range of interests and issues can be addressed through the Concept Plan.

Principles

Key principles which will guide this project include:

- Activating public spaces to improve safety perceptions.
- Improving pedestrian and cyclist connectivity and safety.
- Providing for mixed-use, street-based redevelopment (commercial on ground floor with residential above) that can take advantage of the high pedestrian flows to and from the Station and interchange.
- Significantly increasing residential uses near the train station, with consideration of the potential for social housing.
- Providing for a civic space/ forecourt.
- Improving amenity, through means including public art and greening.
- Reducing the negative impact of at-grade parking spaces and shifting towards more efficient and compact use solutions.

- Consolidation of commuter car parks to provide space for new purposes.
- The potential for a multi-purpose community facility (or some of the uses nominate within the facility, e.g., library).

10.4.2 Boronia Park Precinct Masterplan

Project description

This Big Move Project is a master planning exercise to set out in detail the future of the Park Precinct for its redevelopment over the next 10 years. This integrated Precinct will provide a mix of public open space for passive recreation, stormwater management, and potential community facilities and potentially including other compatible not-for-profit or commercial uses that could be included.

Background

This 4.1ha area of Council-owned land contains many important community facilities and uses, including the library, the Progress Hall, the Marie Chandler Park Crescent Children and Family Centre, and an important retarding basin to name a few.

The existing basketball stadium is to be decommissioned and demolished in the coming years, therefore creating the opportunity to

reconsider the uses, functions, and spaces within Boronia Park. The demolition of the basketball stadium will have a flow-on effect to the integrity and relevance of the library building, which will draw attention to its replacement into a new Multi-Purpose Community Facility that could be in Boronia Park.

A master plan was previously included in the Boronia Structure Plan 2006. This Big Move Project will supersede the masterplan from 2006.

Key considerations

Key considerations for the concept plan will be:

- Flood modelling and mapping to determine stormwater retention needs.
- Creation of a high quality/amenity public realm with infrastructure for all ages.
- The future of existing community facilities, community and service providers' needs and opportunities for new community facilities at this location or in Precinct 1.
- Location of Progress Hall and any opportunities for improvement.
- Existing lease and sub-lease arrangements.
- Improved pedestrian and cycling linkages towards and through the park, with better connections to Dorset Road, Boronia Road,

Park Crescent, and with links to the core area, Erica Avenue, the eastern side of Dorset Road, and the Blind Creek trail (via Springfield Road).

- Integration with surrounding urban fabric to increase activation and passive surveillance.
- Consolidation or realignment of titles, including the closure of unformed road reserve to rationalise the formal network through the park.
- Balancing the need for active and passive recreation spaces with car parking supply.

Key stakeholders

Knox City Council owns this land and manages the surrounding local road network and car parking areas within it. Community service providers and tenants include:

- Eastern Regional Library
- Boronia Radio Controlled Car Club
- St. John's Ambulance
- Progress Hall users
- Infolink service providers

Other key stakeholders include:

- Department of Transport and Planning (VicRoads), which manages the abutting

- arterial Boronia and Dorset Roads and the bus network surrounding the site.
- Melbourne Water, which manages the stormwater retention basin within part of Boronia Park.
 - Public utility providers that may have infrastructure within or adjoining the park.
 - Adjoining commercial owners and occupiers.
 - Other adjoining landowners and occupiers.
- Internal and external stakeholder working groups will be established to ensure that a wide range of interests and issues can be addressed through the Concept Plan.

Principles

Key principles which will guide this project include:

- Where possible increased open space and no net loss of open space.
- Enhanced prominence to increase patronage.
- Connection between water and nature.
- Reconfiguration of existing site elements/community infrastructure.
- Titles reviewed and rectified for the site.
- Move from formal recreation to flexible/passive recreation.

- Potential location for multi-purpose community facility.

10.4.3 Dorset Square Town Square

Project description

This Big Move Project is an investigation of the opportunity to transform the car park into a public place that is comfortable to move through and where people can gather, relax, and enjoy the Boronia MAC. It would also investigate the potential to create a new civic square and be one of the location options for a multi-purpose community facility (potentially including a library service) as part of a mixed-use development redevelopment.

Background

Council owns 1.2ha of land known as Dorset Square. It is a car park and was established by two special rate schemes (1967 and 1977) and was recently upgraded by reconfiguring the parking space arrangements and installing a central waste and public toilet facility.

There is also a footpath area (some on private land and some public) that connects the various shops and arcades. The car park is monitored by recently upgraded CCTV cameras directly connected to the Boronia Police Station. Business

around the Square rely heavily on the at-grade parking spaces for their customers.

The car park is sparsely landscaped with mature eucalypts.

Redevelopment of Dorset Square could make a positive impression for the Boronia MAC and change negative perceptions of safety.

There is the prospect of re-organising the car park undercroft or in a basement/multi-level arrangement that is more efficient and allows space to be used for other public purposes.

Activating the Square would enhance night-time activity, especially around the Metro Cinema and encourage other businesses to open for longer hours. A mix of uses within any redevelopment could be an opportunity for Council to generate some income to offset investment and ongoing maintenance costs of the new facilities.

Further tree planting and landscaping, able to withstand heavy use, would reinforce and improve the canopy tree cover while greening the Precinct.

Key considerations

Key considerations for the investigation will be:

- The compatible uses and businesses and mix of community services that could be accommodated in any redevelopment.
- How best to manage car parking supply and demand in the area.
- Staging opportunities for redevelopment, commencing with a public square and undercroft car park.
- The timing for the provision of high-speed internet access.
- The availability of existing underutilised buildings to provide temporary space for a Digital Creative Hub.
- Uses evolving over time with changes to demand and technology.
- Waste management around the Square.

Key Stakeholders

Dorset Square car park is owned by Knox City Council. A range of public authorities, including Melbourne Water, Transport for Victoria etc., as well as community service providers and tenants, such as EACH, and youth organisations within the Boronia MAC will be affected.

Adjoining commercial owners, occupiers, and the body corporate, including:

- Boronia Mall owners, occupiers, and management
- Kmart department store
- Coles supermarket
- Metro Cinema
- Adjoining arcades owners, occupiers, and management

Internal and external stakeholder working groups will be established to ensure that a wide range of interests and issues can be addressed through the Concept Plan.

Principles

Key principles which will guide this project include:

- Taking advantage of the existing slope to provide underground/multi-level/undercroft car parking that frees up the land at ground level for activation.
- Improved activation over extended hours, lighting, and visual amenity around the edges of the civic square.
- New civic space(s) which allow for markets, performances and other activities with public toilets, playground and seating, shelter, and urban landscaping.

- Potential location for multi-purpose community facility.
- Potential for public transport/bus stops to bring people closer to shops.
- Improved east-west connections and better use of the arcades between Dorset Square and Dorset Road, Chandler Road, and the Train Station.
- Potential for additional social housing at upper levels of the development.
- Consideration of new management models that include commercial tenancies.
- Greater use of landscaping and water sensitive urban design (WSUD).
- Potential for more efficient provision of car parking spaces with the existing Coles multi-deck structure.
- Commercial waste management that does not affect the amenity of the area.

10.4.4 Multi-Purpose Community Facility (MPCF) and potential Digital Art and Creative Hub

Project Description

This component is an integral part of the Boronia Park Masterplan, the Train Station Precinct Redevelopment Concept Plan, and the Dorset

Square Concept Plan. It will aim at investigating capacity to deliver a hub consolidating community services into one facility and determining a suitable and preferred location within one of these three sites.

This MPCF also includes investigation for the potential to include a Digital Creative Hub as part of it, or also to investigate its potential delivery a separate facility within Dorset Square or other locations.

Background

Through various consultation sessions, and in particular feedback from young people, it was identified that there are no youth-focused activity options in Boronia, apart from organised/active sports. The demolition of the Boronia Youth Hall has provided a gap in services and meeting point for young people. Additionally, there is a growing trend towards digital leisure, eSports, and non-sports related hobbies where such facility may potentially address a need for them.

The Strategy has also identified opportunities for Creative and Arts-based businesses and social enterprises to act as a vector for renewal. Therefore, this project explores the potential to create a space/place where people with a creative or digital interest can come together for a range of economic, leisure, entertainment, and educational

activities in Boronia Town Centre.

Key considerations

- The MPCF is to be integrated and visible from the public realm:
 - to ensure it is clearly identifiable and accessible
 - to increase perceptions of safety
- The MPCF helps achieve the aspiration for Boronia.
- The MPCF provides flexible spaces to cater for changing uses and technology over time.
- Leasing and use of underutilised buildings considered in the first instance, to enable a Digital Creative Hub to commence prior to the consideration of a fit-for-purpose structure.
- The opportunities that may arise for the location of the Multi-Purpose Community Facility at any of the ‘big move projects’ location.

Key stakeholders

- This project may rely on partnerships with the private sector, tertiary institutions, and Knox Council to create a clear point of difference for Boronia.

- Service providers

Principles

- Supporting new skills and retraining with a strong economic renewal focus with the potential to integrate arts-based and creative industries.
- Supporting the community to access primary services responding to their needs.
- Ensuring facilities are fit-for-purpose.
- Increasing access and visibility of the Facility.
- Connecting the Facility with the MAC core.

10.4.5 Green spine corridor

Project description

This Big Move Project aims to create an east-west green spine along the northern side of the commercial core with a shared path and biological connectivity along the route connecting Leisureworks to Albert Avenue/Boronia K-12 College through Tormore Reserve, Genista Avenue, Chandler Road, and Rangeview Road.

Background

Attractive, green, and functional connections are an important feature of activity centres, as they improve the amenity of the precinct and

encourage active forms of transport, including walking and cycling.

There are several key destinations within the Boronia MAC which could be better linked through improved east-west access, including:

- Knox Leisureworks
- Boronia West Primary School
- Tormore Reserve
- Genista Park
- Boronia Train Station and Interchange
- Boronia Mall
- Chandler Park
- Boronia K-12 College

Key considerations

Key considerations for the project will be in two parts:

- Green Spine:
 - Introducing a ‘Green Spine’ between Chandler Park and Tormore Reserve, that includes shared paths and additional street tree planting to improve bio-connectivity between the different parks.
 - Boronia Road ‘Bush Boulevard’:

- Reducing lanes in Boronia Road to increase the amenity and safety for pedestrians.
- Improvements to the green/bush boulevard in Boronia Road including by filtering ‘connectivity’ in the streetscape between the Green Spine and the Bush Boulevard.
- Improving the north-south connection between Boronia Park and Genista Avenue (along Erica Avenue) to encourage connectivity between Boronia Park and the new Green Spine.
- Applying to both:
 - Providing guidance (streetscape design guidelines) for setbacks and redevelopment of properties along the route.
 - Safety actions and urban design of the public realm – footpaths, parklets, streetscapes, walking and cycling.

Key stakeholders

Knox City Council manages the local road network and car parking areas where the Green Spine project is proposed. Other key stakeholders include public utility providers, and transport

agencies including Department of Transport and Planning (VicRoads/Public Transport Victoria), and VicTrack.

Given the location of the Green Spine project, the local police station, adjoining schools, community service providers and tenants within open space reserves, and other adjoining landowners and tenants, will be affected.

Internal and external stakeholder working groups will be established to ensure that a wide range of interests and issues can be addressed through the Concept Plan.

Principles

Key principles which will guide this project include:

- An enhanced ‘green’ corridor with increased streetscape planting of indigenous street trees.
- Priority to pedestrian and cyclist movement through dedicated crossings and more space for active users.
- Activating public spaces to improve perceptions of safety.
- Passive surveillance and street activation from abutting properties.

-
- Streetscape and infrastructure design that incorporates improved wayfinding.

10.5 Monitoring and Review

The implementation action plan process will include milestone for reviewing the progress on the implementation of the Boronia Renewal Strategy.

This will include:

- Actions and projects that have been completed or are in progress
- The success of key actions or projects
- Any barriers to implementation

This will allow Council to measure the success of the Strategy, allocated funds as necessary, review whether an action is still relevant, and consider any adjustment of the actions or new opportunities that have arisen to ensure its vision and key directions are being achieved.

8. Appendix A – Policy Framework

11. Appendix A – Policy Framework

The following is a summary of strategies and policies that support this Strategy.

11.1 Plan Melbourne 2017 – 2050

Principles:

- A distinctive Melbourne
- A globally connected and competitive city
- A city of centres linked to regional Victoria.
- Environmental resilience and sustainability
- Living locally – 20-minute neighbourhoods. (*walkability*)
- Social and economic participation
- Strong and healthy communities
- Infrastructure investment that supports balanced city growth
- Leadership and partnership

The policy framework set in Plan Melbourne 2017-2050 emphasises the need for integrated solutions to respond to population growth in terms of land use planning and the provision of access and movement. As Boronia holds a Major Activity Centre status, Boronia is intended to provide a suburban focal point for services, employment,

housing, public transport, and social interaction.

Its focus on accommodating population growth and the pressures on the transport system this creates, outlines the following concepts:

- Protecting the suburbs by delivering density in defined locations.
- Delivering a pipeline of large scale, city shaping infrastructure and urban renewal projects.
- Better use of existing assets, including increasing efficiency of road-based transport.
- Improving transport/land use integration.
- Creating 20-minute neighbourhoods – in this instance, a place where people have access to local shops, schools, parks, jobs, a range of community services, and key public transport hub within 20-minutes walking from their home.

Plan Melbourne also specifies relevant outcomes and related directions including:

Outcome 4

Melbourne is a distinctive and liveable city with quality design and amenities.

- Create more great public places across Melbourne.

- Strengthen Melbourne's network of boulevards.

Outcome 5

Melbourne is a city of inclusive, vibrant, and healthy neighbourhoods.

- Create neighbourhoods that support safe communities and healthy lifestyles.
- Deliver local parks and green neighbourhoods in collaboration with communities.
- Develop a network of accessible high-quality, local open spaces.
- Support community gardens and productive streetscapes.
- Make Melbourne cooler and greener; and
- Create a network of green spaces that support biodiversity conservation and opportunities to connect with nature.

11.2 Metropolitan Open Space Network (Victorian Planning Authority)

The VPA has identified six fundamental network planning principles to guide assessment of open space provision to assist in identifying and prioritising potential interventions. These are:

- Equitable distribution
- Access and connectivity
- Quality
- Quantity
- Diversity
- Sustainability

11.3 Knox Community Plan 2021-2031 and Knox Council Plan 2021-2025

The Community Plan identifies the vision for Knox and describes what needs to be focused on over a 10-year period. The Council Plan identifies the part Council will play in achieving the vision over a four-year period. It also includes a Municipal Public Health and Wellbeing Plan. Of most relevance to the Boronia MAC are the following initiatives and key directions of the Community Plan:

- Opportunity and innovation
- Neighbourhood, housing, and infrastructure

- Natural environment and sustainability
- Connection, resilience, and wellbeing
- Civic Engagement and integrity

Of most relevance to the Boronia MAC are the following key directions of the Council Plan:

- Facilitate and support the implementation of the Boronia Renewal Program.
- Update Council's flood modelling across Knox.
- Explore opportunities for active cultural tourism through creating a Public Art Trail.

Which includes the relevant following health priorities:

- Physical Activity
- Family Violence
- Drugs and Alcohol
- Climate Change and Health

11.4 Knox Liveable Streets Plan 2012-2022

The Knox Liveable Streets Plan 2012-2022 aims to enhance and maintain our 'green and leafy' image and diverse lifestyle experience in our street network.

This plan was prepared with input from the Knox community at a series of neighbourhood

workshops, and through the Future Parks and Streets Schools Competition.

The Plan describes the many demands on Knox's roads and streets network and the opportunities for them to be further improved to better meet the needs and aspirations of the community.

The Plan provides guidance on how Council can aim to achieve healthy and connected communities, create accessible transport choices, and sustain the nature environment.

11.5 Bush Boulevards/Paths to the Hills

The Liveable Streets Plan identifies Boronia Road as a 'Bush Boulevard' and 'Paths to the Hills,' and the goals for which are to:

- Create visually appealing major traffic routes, amenable, and recognisable streets for orientation throughout the municipality.

With the Paths to the Hill having the additional goal to:

- Integrate the roads into the indigenous landscape character of the Dandenong Foothills.

The Bush Boulevard and Paths into the Hills concepts have also been integrated into the Knox Planning Scheme.

11.6 Knox Green Streets Policy (2019)

Knox City Council currently manages approximately 67,000 street trees, with varying life expectancies, varying abilities to cope with changing environmental factors, and differing levels of acceptance by the community.

The Knox Green Streets Policy was developed following Council's endorsement of the Knox Liveable Streets Plan (2012-2022) and the review of the Knox Streetscape Policy (2003).

The revision of the Knox Streetscape Policy has been named 'Knox Green Streets Policy' to reflect the importance of street trees and Knox's urban greenery.

The Green Streets Policy guides the implementation of street tree planting and provides guidance for the community in the maintenance of nature strips.

11.7 Street Tree Asset Management Plan 2016

Knox City Council defines its urban forest as being the trees and vegetation on both public and private land, from indigenous bushland to planted native and exotic trees in streets, residential gardens, parks, and road reserves.

The Street Tree Asset Management Plan sets out:

- The recent history of street tree management practices within Knox
- The status of street tree management.
- Council's procedures and practices in managing street trees
- Opportunities to improve street tree management.

Increasing canopy cover is a key goal of this Plan

11.8 Sporting Reserve and Facilities Guidelines Policy 2014

This policy identifies that Council's active sporting reserves are defined in four classifications:

- Regional
- Municipal
- Local
- School

These classifications reflect the standard of competition and accompanying provision of supporting infrastructure. A reserve may fall into more than one classification based on its role, e.g., open space and sport and recreation.

11.9 Knox City Council Play Space Plan 2013-2023

The Play Space Plan provides a theoretical and

practical framework for planning, design, management, and future direction of individual parks and public play spaces across Knox.

The Plan views children's outdoor play as a critically important activity. It recognises the multi-faceted nature of play and the complexities of genuinely making spaces engaging to children, while managing a fragile natural environment, maintaining public safety, and keeping parks beautiful.

This plan views children's activities in the natural environment as so important that active measures need to be taken by Council to facilitate it. Viewed in the context of an urbanising city, children's access to open space, to the natural environment, and to quality play opportunities needs advocacy and protection.

11.10 Knox Public Art Policy 2022-2026 and Public Art Implementation Plan 2018-2022

The Knox Public Art Policy and Implementation Plan set out the guiding framework for the planning and delivery of culturally appropriate artworks in publicly accessible places and spaces across the municipality. The following guiding principles also apply to the future planning for artworks in Boronia:

- Consider work that contributes to a 'sense of place' and 'identity.'
- Consider work that demonstrates the community's commitment to culture and creativity and expresses confidence about place and the future and is a symbol of civic pride and respect for public places.
- Consider how the work contributes to the activation of public spaces, with a view to creating safe, vibrant, lively, welcoming places that endeavour to reduce crime.
- Consider how the work provides a mechanism to encourage creativity, innovation, and capacity building within the Knox arts community.
- Seek to support local creative people to build their confidence, and their technical and conceptual skills.
- Have a planned approach to gain maximum benefit and to ensure that strategic objectives of placemaking and community engagement are met.
- Consider how the work connects and engages communities, open space and built environments, with a view to building community cohesion and resilience.

11.11 City of Knox Principal Pedestrian Network Plan 2017

The Knox Principal Pedestrian Network Plan was prepared and adopted by Council in 2017 to replace the previous Knox Pedestrian Plan.

The document encourages walking as a form of transport in Knox with the overall intent to build a healthier, more inclusive, and safer city.

The Plan assesses the municipality's pedestrian network, maps pedestrian movement, and identifies priority routes based on origin and destinations.

The Plan included pedestrian counts recorded around Boronia, with the highest count being around the train station and Chandler Road, and identifies the difficulty in crossing Boronia Road, and that missing sections of footpaths discourage pedestrian activities in other areas.

11.12 City of Knox Integrated Transport Plan 2015-2025

The Integrated Transport Plan 2015-2025 was adopted by Council in 2015, it provides a framework for both the development and management of an integrated transport network. The Plan gives a current picture of Knox on responsibilities and data for all modes of transportation. It also sets the municipal vision for

movement and accessibility over a 10-year horizon.

11.13 City of Knox Bicycle Plan Review

The Knox Bicycle Plan was adopted by Council in 2008. The Plan includes the following:

- reviews the progress of bicycle facility implementation
- identifies underlying principles
- considers the community needs
- development programs for bicycle facilities
- encourages the increase in the use of bicycles as a means of transport through Knox

The plan identifies the following strategies and actions relevant to Boronia:

Linking people and spaces by extending the Dandenong Creek Trail from Boronia to the Dandenong Ranges National Park.

A series of specific actions and improvements as result of evaluating specific crash involving cyclists.

Site specific recommendations regarding bicycle facilities at Boronia's shopping centres, Boronia Park, and Boronia Train Station.

11.14 City of Knox Parking Policy 2018

The Knox Parking Policy was adopted in 2018. The document guides the decision- making process of Council when considering parking concerns and restrictions, and:

- Provides a consistent and transparent approach to parking management within the municipality
- Prioritises safe and accessible parking for users
- Balances competing parking priorities in a fair manner

The Parking Policy provides guidance for the management of parking in accordance to zones, with Zone A relating to activity centres and Zone B and C relating to adjacent areas within 400 and 800 metres of activity centres.

The Policy also provides a hierarchy for the provision of types of parking (including for all users, e.g. taxi, bicycle) and associated restrictions.

The Policy prioritises the preparation of parking management plans, with the Boronia MAC identified for preparation within Year 1 of the Policy.

11.15 Knox Housing Strategy 2015

The Knox Housing Strategy was prepared and adopted in 2015 and is still the guiding document for future residential development.

The Housing Strategy allows for a range of different house types to be developed within the Boronia MAC boundary area on land zoned for residential uses. These are categorised under four residential area types:

- Bush suburban
- Knox Neighbourhood
- Local Living
- Activity Areas

Residential areas within the Boronia MAC boundary come under the category of Local Living (with townhouses, villa units and dual occupancy being the preferred housing type) and a small section included in the Activity Area type (with mixed-use/apartments as the preferred housing type).

11.16 Knox Social and Affordable Housing Strategy and Action Plan 2023-2027

The growing gap between living costs and household incomes is contributing to housing stress. Knox City Council aspires to improve access to affordable housing and ensure there is an

adequate supply of social housing for its residents.

The *Planning and Environment Act 1987* recently included a definition of ‘affordable housing’. Council utilises the same definition in its Strategy and Action Plan. The Strategy and Action Plan have been adopted for the purposes of considering the social housing needs in Knox.

The Action Plan sets out a pathway for Council to explore initiatives and delivery models that will increase the supply of social and affordable housing in Knox, particularly close to public transport.

Preliminary actions include consideration of leveraging Council owned land that could be used as a pilot social housing site to test how existing barriers can be reduced.

Other actions include:

- Promote diverse housing options (including social and affordable housing) as an appropriate outcome of structure plans, Strategic Investigation Sites, and other new residential developments.
- Discuss issues associated with affordable housing in the community engagement process for structure plans and other place based strategic plans for Activity Centres and other sites.

- Negotiate with developers for a voluntary 5% contribution of social housing in private land developments including strategic investigation sites where rezoning is required.
- Identifying strategic sites for inclusion of social housing supply, including sites set out in the Knox Housing Strategy 2015.
- Undertake an audit of surplus and underutilised Council and other publicly owned land within or near designated Activity Centres with a view to identifying a short-list of potential sites for social and affordable housing partnerships.
- Explore how the policy on the disposal of Council land considers social and affordable housing outcomes for sites suitable for residential development.
- Consider opportunities as part of planning applications with a large dwelling yield for applicants to contribute to social and/ or affordable housing outcomes where an additional uplift is being sought and a trade-off could be supported.

11.17 Community Facilities Planning Policy (2016)

This policy outlines a Community Facility Planning Process that forms the basis of an integrated and

robust process to plan for, assess, prioritise, deliver, and manage Council’s community facilities.

The five-stage process has been used to identify the needs of each service and to assist in considering opportunities for multipurpose, co-located or integrated use opportunities when planning for new and/or upgrades of Council community facilities.

The key principles of the Policy are:

- Wellbeing
- Equity and opportunity
- Economic benefit
- Design and sustainability
- Location
- Community safety
- Partnership and alliance

11.18 Key life Stages Plan 2017-2021

The Key Life Stages Plan was adopted in 2018 and brings together the previous Municipal Early Years, Youth Strategic, and Active Aging Plans.

The Plan focuses on the key life stages of early childhood, youth, and older ages. The Plan aims to deliver an integrated and intergenerational approach to better respond to the needs and

priorities of residents across these various age groups.

9. Appendix B – Capacity Analysis

Estimating Development Capacity (*Hansen Partnership*)

This desktop capacity analysis was undertaken to determine the potential future development floor space yield available under the proposed increase heights. The analysis focused on the 'core' commercial and mixed-use zoned areas of the Boronia MAC, which comprises a total developable area of approximately 22.4ha. It was not undertaken for the residential zoned areas, as most of these areas are already undergoing development to more intense housing forms with limited development sites remaining for the next 20-year period.

The assumptions for the capacity analysis are as follows:

- Several properties or land were excluded from the capacity calculations due to their public nature, existing zoning, and their associated unlikelihood of being redeveloped for commercial or residential purposes. These properties are as follows:
 - Boronia College (K-12)
 - Chandler Park
 - Dorset Square (Council car park)
 - Boronia Park
 - St Joseph's Primary School

- Boronia Train Station
- Tormore Reserve
- Boronia West Primary School
- Knox Leisureworks
- Genista Reserve

- Net Floor Area (NFA) was calculated at 80% of Gross Floorspace Area (GFA).
- The average dwelling (apartment) size of 80sqm – being a 2-bedroom product.
- The provision of car parking is assumed to occur at basement level(s);
- Four development type scenarios were applied to reflect the likely future land use and development configuration applied to sites or areas. These were as follows:
 - Type A: 50% site coverage – applied to areas with residential and landscape interface treatments, or large strategic sites requiring internal access, open spaces and building separation.
 - Type B: 60% site coverage – applied to areas with either residential or landscape interface treatments.
 - Type C: 70% site coverage – applied to areas in secondary commercial streets not constrained by residential or landscape interface treatments.

- Type D: 80% site coverage – applied to areas in primary commercial streets not constrained by residential or landscape interface treatments.

It identified an approximate overall development GFA of 830,600sqm, including approximately 691,500sqm of residential GFA and 139,100sqm of commercial GFA.

At a development take-up rate of 100%, that equates to a maximum residential capacity of approximately 6,800 dwellings (apartments).

However, based on projected population growth a more conservative development take-up rate of 25% is considered appropriate for Boronia's likely built form change over the next 20-year period. At a 25% take-up rate a capacity of approximately 1,700 dwellings was determined.

Similarly, at a 25% take-up rate, the Boronia MAC has capacity for approximately 34,775sqm of gross commercial floorspace over the next 20-year period.

The residential demand for the Boronia MAC is approximately 1,311 dwellings. This demonstrates that the proposed built form provisions have sufficient capacity to accommodate the projected residential demand.

The commercial/retail and office demand for the Boronia MAC is approximately 19,000sqm. This shows that the proposed built-form provisions also have enough capacity to accommodate the projected commercial demand.

Other factors

The capacity of the waste and drainage infrastructure for the Boronia MAC has not been included in this assessment.

Findings

Hansen Partnership concludes that the proposed new built form controls have more than sufficient capacity to accommodate the Boronia MAC's projected development demand within the next 20-year period at a conservative 25% take-up rate.

10. Appendix C – Glossary

Active frontage	Building frontage containing uses that promote activity and interaction with the street and pedestrians.
Activity centre	Mixed use urban area with a concentration of commercial/economic activities, retail, residential and other uses providing a range of goods and community services as well as links to transport networks.
Affordable housing	Where the cost (whether mortgage repayment or rent) of housing is no more than 30 percent of that household's income. Exceeding this mark causes 'housing stress,' particularly in the lower 40 percent of the income distribution scale. It includes social housing.
Amenity	A collection of qualities or features that make spaces attractive for people to be in.
Bush Boulevard	A tree lined street with wide pedestrian spaces connecting key elements of the precinct.
Built form	A combination of features of a building, including its style, façade treatments, height, and site coverage.
Community housing	A type of housing owned or managed by registered housing association, registered housing providers, and community of church-based groups as not-for-profit basis for low-income people, including those suffering from housing stress or eligible for public housing.
Community infrastructure	Assets (which may or may not include a building), that accommodate community services, including health, individual, family and community support, education, arts and culture, information, community development, employment and training, open space, and active and passive recreation opportunities.
Delivery model	A process adopted by implementation partners to combine resources in the most effective sequence to move from vision to finished product.
Digital/Knowledge economy	An economy focused on producing and using knowledge and information, through technological innovation and a highly skilled workforce, to generate economic growth

Fine-grained	An urban environment with small-scale spaces, a mix of uses and narrow street frontages and street blocks, to foster diverse activities and walkability.
Framework	A document setting out a vision for a precinct, key elements or principles that support the vision and next steps for implementation.
Heat Island effect	A localised heating effect in urban areas caused by a concentration of hard surfaces such as pavements, walls and roofs that retain heat and radiate it back into the environment.
Housing Stress	Families and individuals in the lower percentile of the income scale who are paying more than 30 percent of their income on rent or mortgage repayments. These are categorised as experiencing housing stress and limited options to secure affordable housing.
Housing types <i>(as referred by the Knox Housing Strategy, adopted by Council on 27 January 2015)</i>	<ul style="list-style-type: none"> • Detached dwelling - One dwelling on a lot greater than 300sqm square metres. • Dual occupancy - Two dwellings on a lot or in a duplex form. • Villa units - Three or more dwellings on a lot with no shared walls. • Townhouses - Three or more dwellings on a lot sharing a wall or roof. • Apartments - A dwelling located above the ceiling level or below the floor level of another dwelling and is part of a building containing two or more dwellings.
Human scale	The proportional relationship of the physical environment (such as buildings, trees, and roads) to human dimensions. Maintaining a human scale means that structures are not perceived as overwhelming at ground level.
Knox Planning Scheme	The legal document containing all the state and local planning policies and controls applying to all land in Knox. It is available online at knox.vic.gov.au
Large lots	In Knox, large lots are considered 1,000sqm in area and above.

Linkages/Walkability	The degree to which an environment supports walking as a transport mode, for instance by providing frequent, safe, and attractive paths that connect common trip origins and destinations.
Master plan	A plan that directs how a single site or land holding or a cluster of related sites will be developed. It may include directions on traffic movements, allocation of spaces, and provision of open space and key facilities. It is usually more detailed than a structure plan.
Medium rise	A building in the order of 5 to 10 storeys in overall height.
Multipurpose community facility (MPCF)	A facility providing a range of flexible, functional spaces to support access to services and participation in a range of active and passive lifestyle activities.
Open space (public)	Publicly owned land freely accessible to the community for primarily outdoor recreation and leisure.
Open space (privately owned)	Privately owned, but publicly accessible, land such as laneways, arcades, plazas and building forecourts.
Overlay	A state standard provision forming part of a suite of provisions in the Victorian Planning Provisions. Each planning scheme includes only those overlays that are required to implement the strategy for its municipal district and commonly include localised content within a schedule, alongside the state provision.
Parkiteer	A bicycle parking facility characterised by a secure and undercover cage structure.
Passive surveillance	Informal observation of street and public spaces, which increases perceptions of safety.
Public Housing	A type of social housing owned and managed by the State government for the primary purpose of meeting social objectives, such as affordable rents (i.e. affordable housing), property management, security of tenure, and good location in relation to employment services.

Public realm	Incorporates all areas freely accessible to the public, including parks plazas, arcades, streets, and laneways.
Social housing <i>(a sub-set of the broader 'affordable' housing)</i>	Non-profit housing owned and managed for the primary purpose of meeting social objectives, such as affordable rents, responsible management, security of tenure and good location in relation to employment services. The term encompasses public housing and includes housing owned or managed by the community. The term social housing includes community housing and public housing.
Structure plan	A plan for implementing a framework or vision for a precinct. It may include proposed zoning and building controls, plans for infrastructure provision, proposed development contributions, strategies for addressing issues such as drainage and nominated sites for more detailed master planning.
Urban renewal	The process of rebuilding as existing part of a city or town to create new opportunities, unlock potential, accommodate new land uses, and increase residents' satisfaction of the locality, often triggered by a shift in the place's economic base to higher and more intensive land uses and both social and infrastructure improvements.

Acronyms:

AFL	Australian Football League
AHS	Australian Health Survey
ARI	Average Recurrence Interval
CBD	Central Business District
CCTV	Close circuit television
fDDA	Commonwealth Disability Discrimination Act 1992
Ha	Hectare
MAC	Major Activity Centre
MPCF	Multi-Purpose Community Facility
NBN	National Broadband Network
RSL	Return Service League
SOS	Strategic Opportunity Site
SQM	Square metres





Boronia Renewal Strategy Summary



Knox City Council acknowledges the traditional custodians of the City of Knox. The Wurundjeri and Bunurong people of the Kulin Nation.

Disclaimer

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1. Introduction

Boronia Major Activity Centre

Boronia is identified as a Major Activity Centre (MAC) under the Victorian Government's Plan Melbourne 2017-2050. It is one of five major activity centres within the City of Knox and one of two located on the Belgrave train line.

The Boronia (MAC) is located about 32km east of the Melbourne CBD and home to around 14% of Boronia residents. Its location, nestled in a valley at the base of the foothills, is a key part of its local identity with glimpses of the foothills and the Dandenong Ranges noted from parts of the western slope.

The Boronia MAC is made up of five distinct precincts, categorised into two distinct parts:

1. Boronia MAC core area (precincts 1, 2, and 3) – refers to the commercial and mixed.
2. The surrounding residential neighbourhoods (precincts 4 and 5) which will accommodate population growth.

The suburb of Boronia is forecast to grow from 24,094 people (2020) to approximately 27,006 people by 2041. Most of this growth is expected to happen within the MAC, close to services, and as a mean to protect the Foothills character in the rest of the suburb from development pressure.

Boronia 2040 Vision

A connected and resilient place that values its history and environment and embraces its forward-thinking community to realise its potential for future generations.

Nine Key Directions have been identified to achieve this vision.

1. Boronia is a unique local place.
2. Boronia has quality living environments.
3. Boronia is a healthy, active, and connected community.
4. Boronia is resilient.
5. Boronia nurtures local and creative business and social enterprise.
6. Boronia is a green place with spaces to play.
7. Boronia is smart and digital.
8. Boronia has an active nightlife.
9. Boronia has a unified urban structure.

2. Economic Development and Investment



Figure 1 - Economic Development and Investment Preferred Future Outcomes Plan

Boronia MAC serves a sub-regional area with an estimated 155,000 people. The population in this broader trade area is expected to increase to approximately 177,000 people over the next 20 years to 2041.

Boronia and Bayswater activity centres act as complementary anchors to each other along the Belgrave train line with Boronia carrying more retail activities.

We aspire to

- Strengthen the local economy resulting in diverse, vibrant commercial activity supported by retail anchors.
- Increase private investment in businesses with improved ongoing maintenance and amenity to commercial premises.
- Facilitate the clustering of compatible uses within the Boronia MAC including the development of a food precinct, a health and wellbeing precinct, arts and creative businesses, and a digital creative hub as part of a multi-purpose community centre.
- Strengthen and create a strong and vibrant night-time economy with a variety of leisure, hospitality, and entertainment opportunities in the core of the centre.
- Increase local employment opportunities.
- More flexible office/workspaces design, such as co-working spaces are available.
- Support local business growth.

3. Land Use and Built Form

State and Local policies suggest that the bulk of population growth should be accommodated within activity centres, near services, community facilities and public transport. Large sways of Boronia (suburb) are subject to the Dandenong Foothills and Bush Suburban policies as sensitive no growth area. Consequently, it is estimated that most of the forecasted demographic growth will be in the MAC and needs to be accommodated within the MAC to reduce pressure on the rest of Boronia and maintain the local bush suburban character.

Views

Three important public realm views to the Dandenong Ranges embody Boronia's local identity and character:

- Tormore Reserve, measured from the edge of the oval.
- Boronia Park, measured from the western side of Park Crescent.
- Boronia Road, an ephemeral view measured from the median strip at the western ridge line.

A 3D model determined the recommended preferred street setbacks, street wall heights and maximum heights and ensure massing

arrangements will not visually impinge of the key views towards the Dandenong Ranges.

We aspire to:

- Accommodate population and employment growth in appropriate locations within the Boronia MAC.
- Create a more compact and vibrant character that maintains a strong connection to the Dandenong Ranges through an enhanced green and leafy identity.
- Protect significant viewlines to the Dandenong Ranges.
- Maintain the ground and first floor levels of the Boronia MAC core as the focus of more intense and active commercial activities.
- Increase diversity in housing types exists in Boronia, including social and affordable housing options sited in the immediate vicinity of the public transport hub, or sites linked to community facilities and services.
- Ensure that new development is:
 - well-designed and adaptable over time.
 - clad with quality materials and colours comprising colours and texture

that accentuate vibrancy and activation at ground level, but which solidifies the local foothills character identity at upper levels.

- sustainable including with vertical greening options and internal amenity,
 - making a positive contribution including street activation and passive surveillance.
 - Designed to support a significant mode shift to public transport, walking, and cycling.
- Reinforce opportunities for landscaping and increased tree canopy.
 - Achieve higher density development in the form of mixed-use development in the core area and close to the train station.



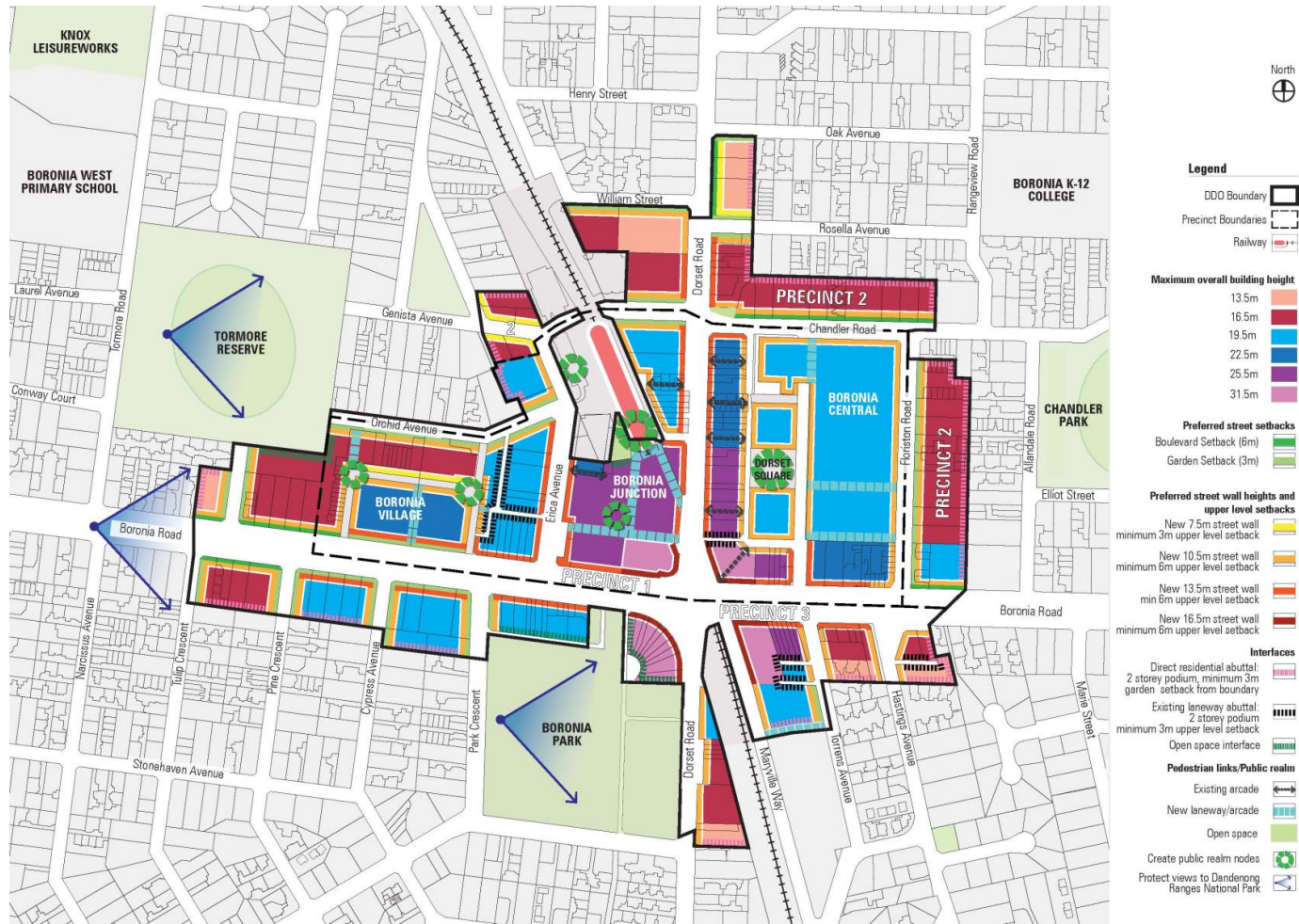


Figure 3 – Boronia MAC Core Future Built Form Plan (Precincts 1, 2 and 3)

4. Movement and Access

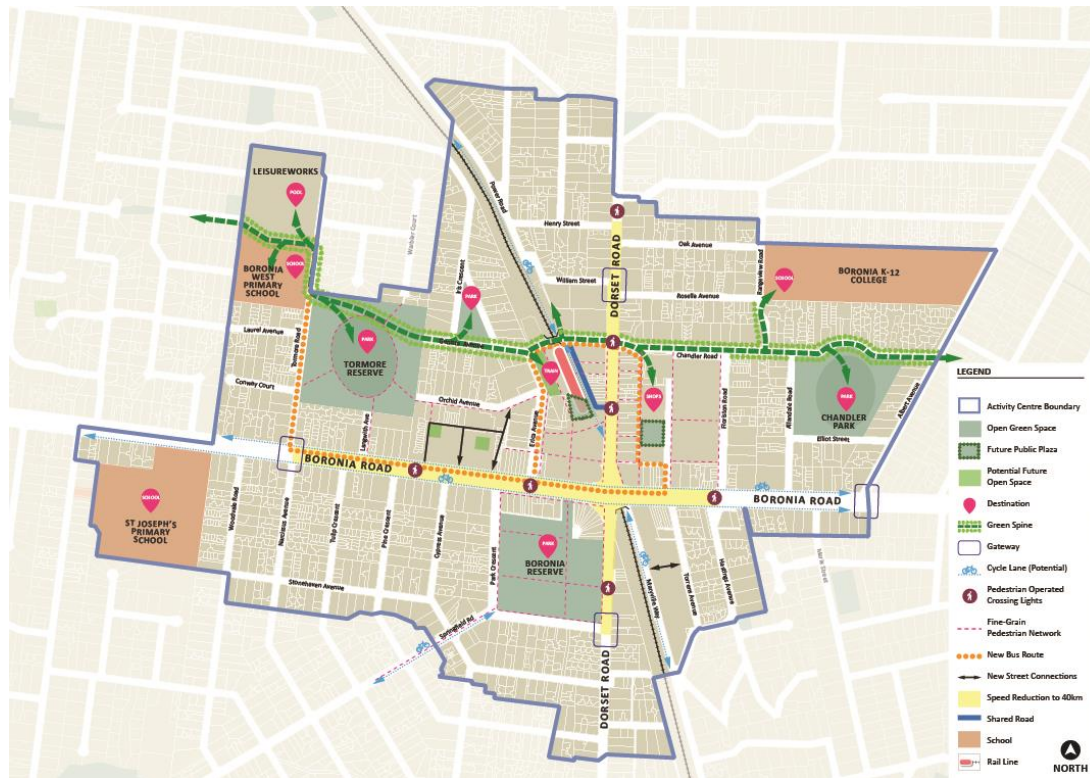


Figure 4 - Movement and Access Preferred Future Outcomes Plan

Boronia originated as a metropolitan suburban township relying mostly on private cars as the dominant mode of transport, despite being located on the metropolitan train network.

This has led to the entrenchment of a car-based dynamic and an urban bisected by major arterial roads. A substantial supply of car parking spaces is provided, mostly as large 'at grade' areas, but also through two multi-storey parking structures.

We aspire to:

- Achieve a local change from a car-based dynamic in favour of sustainable transport modes including public transport, cycling, and walking.
- Improve connectivity, safety and amenity of pedestrian and cycling networks to and within the Boronia MAC.
- Give greater priority to pedestrians and cyclists over cars within the core area.
- Design roads to provide high levels of amenity, safety, and convenience for all users.
- Integrate land use and transport together.
- Support improvement and increased use to public transport service and integrate public transport infrastructure with the urban form.
- Manage car parking accessibility and provisions through a centre-wide approach instead of case-by-case.
- Provide sustainable transport options, such as electric car charging points.
- Ensure car parks are not visually obtrusive.

5. Public Realm



Figure 5 - Public Realm Preferred Future Outcomes Plan

Boronia's leafy and green identity is inspired by its proximity to the Dandenong Ranges and foothills and reinforced by the existing 'bush boulevard' character of Boronia Road. Three large reserves and three schools on the edges of the Boronia MAC contribute to this identity.

Community feedback has highlighted that the leafy and green appearance of Boronia provides a valued amenity that is an intrinsic part of the local identity.

We aspire to:

- Reinforce Boronia's green and leafy image through landscaping and tree planting in the public and private realm.
- Strengthen the accessibility, amenity, and functionality of existing open spaces.
- Reinforce the role of public open spaces and streetscapes in enhancing and protecting biodiversity values.
- Improve the safety, maintenance, and visual amenity of the public realm.
- Enhance the role of private land in providing and connecting to open space.
- Optimise the value of the public realm within the Boronia MAC for residents, workers, and visitors.
- Provide an expanded network and increased diversity of accessible open spaces and urban plazas that promote community gathering and interaction and reflect Boronia's character.

6. Community Wellbeing and Infrastructure



Figure 6 - Community Wellbeing and Infrastructure Preferred Future Outcomes Plan

The provision of services and community infrastructure in the Boronia MAC is fundamental to community wellbeing.

Council and other organisations, including Government agencies, faith-based, and not-for-profit currently own, manage, maintain, and fund a range of services and facilities in the Boronia MAC to support the community.

There are over 60 different community groups operating within or with a strong association with Boronia. Their contribution and support for participation in community life creates a highly engaged community. In most cases, these groups operate independently and work autonomously to meet their own needs but could benefit from linkages to a larger network.

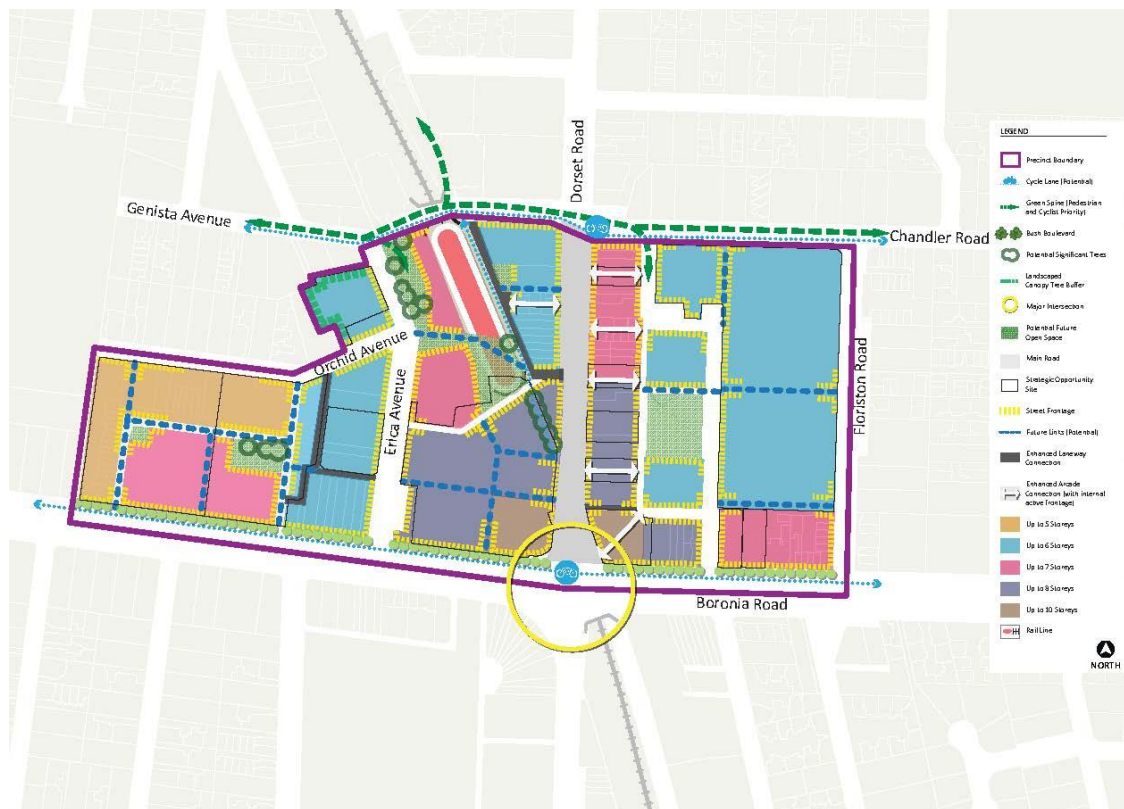
We aspire to:

- Improve connectedness and well-being through the provision of adequate community services and facilities.
- Support services to help people who are isolated, marginalised, or excluded from community life have a place and feel integrated with the community.
- Improve perceptions of safety.
- Facilitate connections and mutual support between community service groups, organisations, and facilities.

-
- Facilitate civic participation and inclusive engagement to increase pride, purpose, participation, and a sense of belonging.
 - Strengthen collective and partnership approach to service delivery to address key social issues.
 - Increase community pride through community-led place-making activities and events.

7. Precinct Plans

Precinct 1 – Commercial Core



Precinct 1 is the main commercial area expected to see the most change, with the train station acting as a gateway to the Boronia MAC for those using public transport.

Mixed-use, higher density development should be concentrated around the Train Station to reconnect the street layout and foster compact building pattern in a finer grain appearance that focus on active commercial street frontage supporting employment, businesses, and residential above.

The precinct is split into three sub-precinct areas:

- Dorset Square
- Boronia train station
- Boronia Village

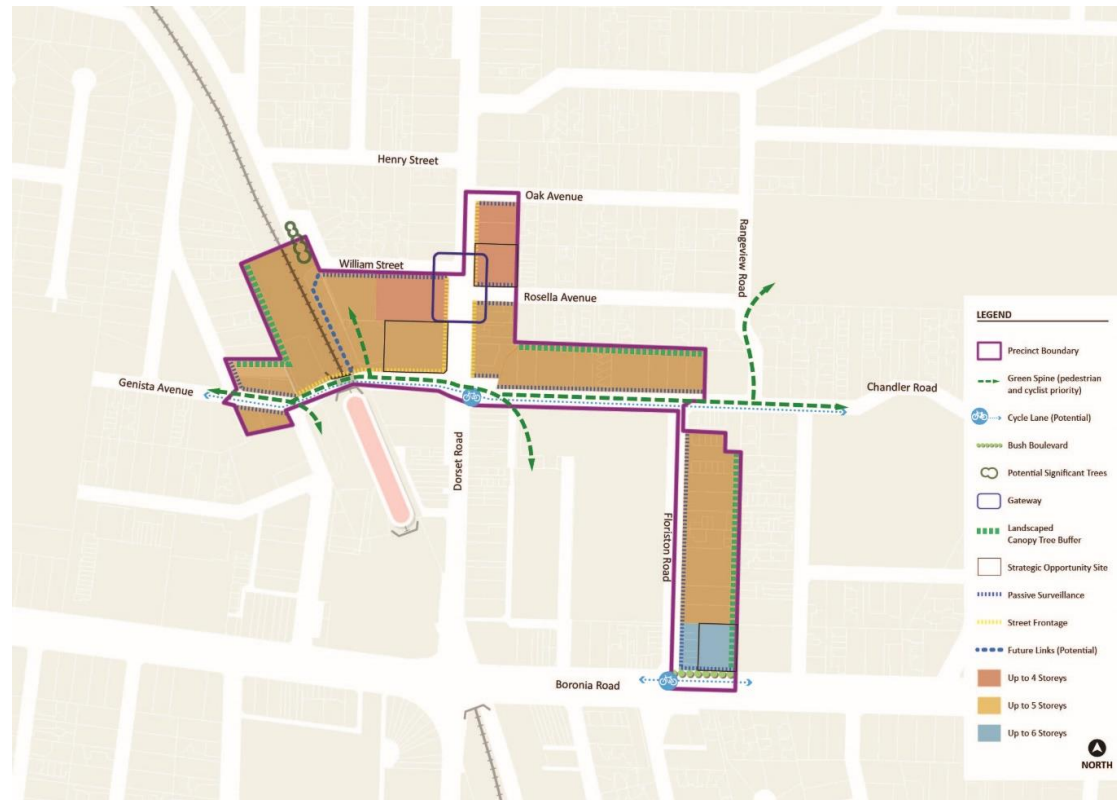
The precinct will foster a new urban character that is attractive, vibrant, with high-quality public realm providing amenity for both existing workers and future residents.

The key focus of the proposed changes is to link these three areas together for pedestrians.

We aspire for this precinct:

- To create a dynamic 'heart' for Boronia in the form of the Boronia Train Station sub-precinct.
- The Dorset Square Town Square Concept Plan informs the future of the Square.
- To set maximum height to buildings which preserve the iconic public view from Tormore Reserve to the Dandenong Ranges.
- To promote the use of upper-level terraces and rooftops for development to take benefit of views to the Dandenong Ranges.
- To improve walkability and retaining a no net-loss of arcades and laneways for pedestrian connectivity.
- To locate car basement, upper levels, or at the rear of the site with shop frontage providing direct activation with footpaths.
- To provide new parklets, public spaces, and small public/civic spaces, with integrated public arts, for people to gather and rest.
- To enhance the streetscaping and tree planting program to maintain a 'green and leafy' urban setting.
- To consider the location of centrally located community facilities.

Precinct 2 – Commercial Edge



Precinct 2 is a commercial edge located along Chandler and Floriston Road.

Precinct 2 will provide for a mix of uses that activate the street level through taller mixed-use buildings with commercial uses at ground level, and residential uses at upper levels.

The precinct will transition from Precinct 1 to the surrounding residential amenity of Precincts 4 and 5.

We aspire for this precinct:

- To ensure there is no net loss of existing commercial floor space.
- To consolidate small tenancies and titles to increase development opportunities with active street frontage and landscaped setbacks.
- To create a built form character with buildings ranging between 4-6 storeys which manages the interface with the surrounding residential precincts.
- To reduce the visual presence of parking.

Precinct 3 – Mixed Use Edge



Precinct 3 is proposed to be a mixed-use edge precinct located along the south side of Boronia Road.

It will provide for commercial use that activate the street with a focus on health-related businesses, while also allowing for residential housing in upper levels.

We aspire for this precinct:

- To support a health focus.
- To service the local pedestrian catchment south of Boronia Road with a mix of retail and convenience services.
- To provide a mix of non-residential uses at ground level to activate arterial roads frontage with residential uses above that increase passive surveillance to the public realm.
- To balance activation, movement, passive surveillance, and landscaping outcome to achieve a Bush Boulevard and Paths to the Hills with an urban setting.
- To develop with a gradually decrease in height outwards from the intersection of Boronia and Dorset Roads.
- To increase pedestrian permeability and improve access to the train station and the commercial centre.
- To enhance Boronia Park with a mix of leisure and passive recreational activities and potential community services.

Precinct 4 – Sensitive Residential Growth



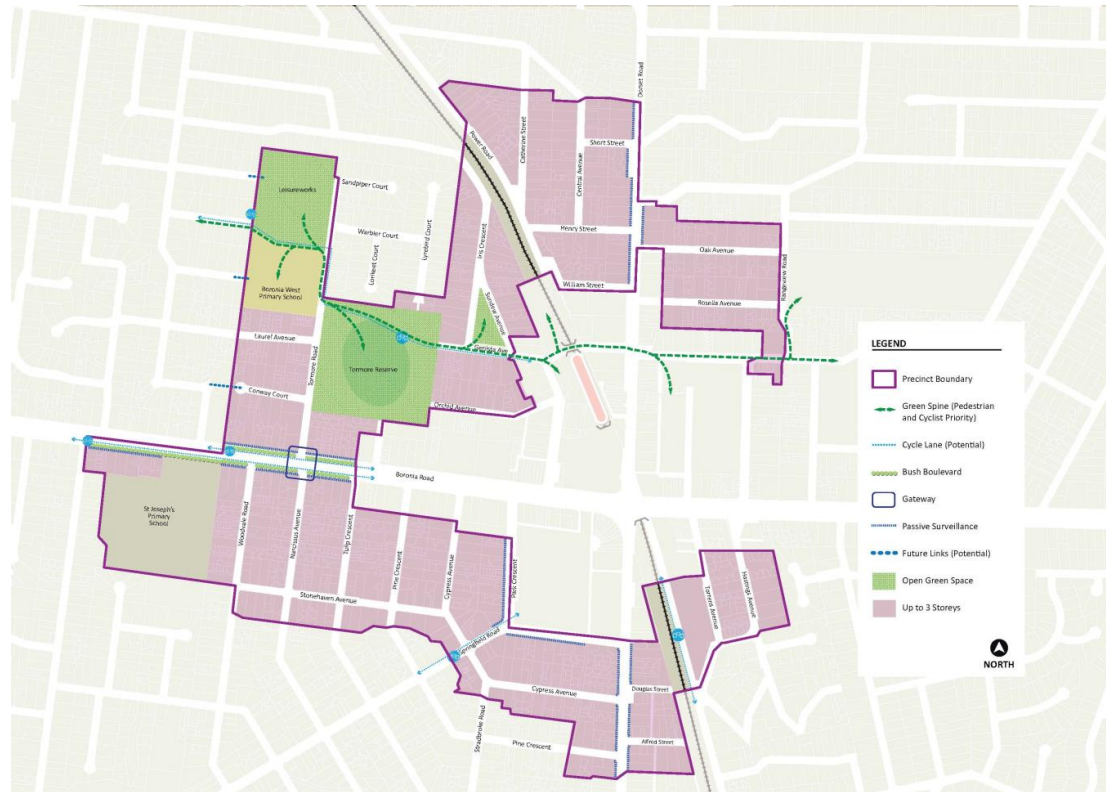
Precinct 4 is a residential area surrounding Chandler Park.

It acts as a buffer area between the core commercial area and transition to the Dandenong Foothills area. It accommodates incremental residential growth in compact taller development in a heavily landscaped setting with significantly increased tree canopy.

We aspire for this precinct:

- To remain residential with other type of activities or conveniences established at a residential scale.
- To include low-rise apartment development up to 3 storeys along Boronia Road and abutting Precinct 2.
- To absorb transition and taper down to existing lower scale and height of areas outside the Activity Centre.
- To have a smaller gross floor footprint to increase landscaping with large canopy trees and achieve a net gain in tree canopy coverage.

Precinct 5 – Residential Growth



Precinct 5 is the main residential area to support intensive residential within 800 metres walking distance from the Boronia Train Station.

It will accommodate high-quality residential apartments up to three storeys on larger lots in well landscaped surroundings with canopy trees and pedestrian friendly streetscapes.

We aspire for this precinct:

- To provide additional population within walkable distance of the core area to create a localised demand for goods and services.
- To include improved streetscape treatment and walkability.
- To support local convenience or home-based businesses.
- To design buildings to enhance passive surveillance to the public realm.
- To transition down in scale to accounts for the residential areas outside the Activity Centre boundary.
- To provide apartments on lots with a minimum width of 22m.
- To provide setbacks to increase landscaping and canopy trees outcomes.

8. Big Move Projects

Four Big Move Projects are identified to deliver tangible outcomes that contribute to the long-term vision for the Boronia MAC.

These projects will take place over several years to deliver objectives relating to multiple themes and often impact on more than one precinct within the Centre.

The identified Big Move Projects, which are described in more detail below are:

1. Boronia Train Station Precinct Concept Plan.
2. Boronia Park Precinct Master Plan.
3. Dorset Square Town Square Concept
 - All three include community infrastructure investigation.
4. Green Spine Corridor (between Chandler Park and Tormore Reserve).

Boronia Train Station Precinct Concept Plan

Project description

This project provides for a concept plan for the intensification and renewal of the Boronia Train Station Precinct. This will help give the private sector confidence and attract further private investment, with flow on economic benefits such as new jobs, expansion of existing businesses, and accommodating expected population growth.

Without the redevelopment of the Train Station precinct, renewal of the Boronia MAC core area will be very difficult.

Key principles include:

- Activating public spaces to improve safety perceptions.
- Improving pedestrian and cyclist connectivity.
- Providing for mixed-use, street-based redevelopment (commercial on ground floor with residential above) that can take advantage of the high pedestrian flows to and from the Station and interchange.
- Significantly increasing residential uses near the train station, with consideration of the potential for social housing.
- Providing for a civic space/ forecourt.
- Improving amenity, through means including public art and greening.
- Reducing the negative impact of at-grade parking spaces and shifting towards more efficient and compact use solutions.
- Consolidation of commuter car parks to provide space for new purposes.
- The potential for a multi-purpose community facility.

Boronia Park Precinct Masterplan

Project description

This project sets out the future of the park as a mix of public open space for passive recreation, stormwater management, and potential community facilities and other compatible not-for-profit or commercial uses that could be included.

Key principles include:

- Flood modelling and mapping to determine stormwater retention needs.
- Increased open space with no net loss and connection between water and nature.
- Move from formal recreation to flexible/ passive recreation.
- Location of Progress Hall and any opportunities for improvement.
- Improved pedestrian and cycling linkages towards and through the park.
- Integration with surrounding urban fabric to increase activation and passive surveillance.
- Potential location for multi-purpose community facility.

Dorset Square Town Square

Project description

This project investigates the opportunity to transform the Dorset Square car park into a public place that is comfortable to move through and where people can gather, relax, and enjoy Boronia. It includes the potential to create a new civic square and be one of the location options for a multi-purpose community facility as part of a mixed-use development redevelopment.

Key principles include:

- How best to manage car parking supply and demand in the area.
- Waste management around the Square.
- Improved activation over extended hours around the edges of the civic square.
- New civic space(s) which allow for markets, performances and other activities.
- Potential location for multi-purpose community facility.
- Potential for public transport/bus stops to bring people closer to shops.
- Improved east-west connections and better use of the arcades between Dorset Square and Dorset Road, Chandler Road, and the Train Station.
- Potential for additional social housing at upper levels of development.

Multi-Purpose Community Facility (MPCF) and potential Digital Art and Creative Hub

Project description

This component is an integral part of the Boronia Park Masterplan, the Train Station Precinct Redevelopment Concept Plan, and the Dorset Square Concept Plan. It aims at investigating capacity to deliver a hub consolidating community services into one facility within one of these three sites.

This MPCF also includes investigation for the potential to include a Digital Creative Hub.

Key principles include:

- The MPCF is to be integrated and visible from the public realm:
- to ensure it is clearly identifiable and accessible, and
- to increase perceptions of safety.
- The MPCF provides flexible spaces to cater for changing uses and technology over time.
- Supporting the community to access primary services responding to their needs.
- Ensuring facilities are fit-for-purpose.
- Increasing access and visibility of the Facility.
- Connecting the Facility with the MAC core.

Green spine corridor

Project description

This project creates an east-west green spine along the northern side of the commercial core with a shared path and biological connectivity along the route connecting Leisureworks to Albert Avenue/Boronia K-12 College through Tormore Reserve, Genista Avenue, Chandler Road, and Rangeview Road.

Key principles include:

- An enhanced ‘green’ corridor with increased streetscape planting of indigenous street trees.
- Priority to pedestrian and cyclist movement through dedicated crossings and more space for active users.
- Activating public spaces to improve perceptions of safety.
- Passive surveillance and street activation from abutting properties.
- Streetscape and infrastructure design that incorporates improved wayfinding.

Boronia Renewal Strategy

Implementation Plan



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Monitoring and Review

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments
10.1	Monitor a 10-year review (as required) of the outcome and implementation of the Strategy. Monitoring will consider existing and future population needs, development outcome to date, shifts in trends or demand, new opportunities (including funding opportunities), and technologies that may affect or benefit the aspirational vision of the Strategy for its remaining lifespan.	Mid-life review: 2033	\$70K	City Strategy and Planning	Implement	<ul style="list-style-type: none"> • City Planning and Building • Research and Geospatial Analytics • Other Council Departments
	This includes a 5-year review of the development outcome resulting from the planning controls and policies which will also be completed as part of the Knox Planning Scheme review.	Planning Scheme review: 2028, 2033, 2038	Planning Scheme Review: Existing operational budget			

Short Term forecast delivery (1-8 years)

	Year 1 and 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8
Sum/year (2023 monies)	<i>[Already committed]</i>	\$650k (+\$20k)	\$795k	\$630k	\$205k + \$TBC	\$185k + \$TBC	\$200k + \$TBC (+\$20k)
Big Move: Station Prec.	<i>[\$90k]</i>	\$30k – Final					
- 4.7 (1A) Business mix		\$20k* - Investigation					
- 6.7 (3C) Lupton Way	<i>[\$400k]</i>						
- 6.7 (3D) Cycling		\$20k - Design					
- 6.7 (3E) Walking		\$20k - Design					
Big Move: Boronia Pk	<i>[\$80k]</i>	\$50k					
- 4.7 (2A) Business mix		\$20k* - Investigation					
- 8.7 (2A) Progress Hall		Stage 1 - \$20k			Stage 2 - \$TBD		
- 8.7 (2B) 136 Boronia Road					Stage 1 – \$40k		
Big Move: Dorset Sq.							
- 4.7 (1A) Business mix							\$20k* - Investigation
Big Move: Facility							
- 4.7 (3A) Digital hub			Stage 3 - \$30k				
- 8.7 (1A) Facilities	<i>[Stage 1 - \$30k]</i>	Stage 2 - \$20k		Stage 4 - \$20			
Big Move: Green Spine							
- 6.7 (1A) Walking	<i>[\$2MM]</i>						
- 7.7 (1A) Streetscaping		\$500k					
4.7 (7): Public WIFI							0.2-0.4 EFT or \$TBD
4.7 (8): Arts-based audit			\$100k – Scoping \$50k - Feasibility			\$TBD - delivery	
4.7 (10): Night placemaking		Recurring: 0.2 – 0.4 EFT (\$150k)/year					
5.7 (4): Materials and colours guidelines			\$40k*				
5.7 (5): Sustainability guidelines				\$60k*			
5.7 (6): Year-5 monitoring				\$30k			
6.7 (7): Wayfinding	<i>[\$120k - design]</i>	<i>[\$300k - delivery] - already committed</i>					
6.7 (8): DDA audit		\$160k (3 stages)					

	Year 1 and 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8
Sum/year (2023 monies)	[Already committed]	\$650k (+\$20k)	\$795k	\$630k	\$205k + \$TBC	\$185k + \$TBC	\$200k + \$TBC (+\$20k)
6.7 (12): Road network – no-through upgrade						Stage 1 - \$20k (first site)	Stage 2 - \$TBD
6.7 (15): Road network – Boronia Road upgrade				\$100k			
6.7 (16): Car parking strategy							Stage 1 - \$40k
7.7 (8): Streetscape masterplan			Stage 1 - \$200k* ¹ (*cost saving can be achieved by combining tasks)		\$TBD		
7.7 (9): Lighting strategy					\$TBD		
8.7 (7): Community needs audit				\$70k or 0.2-0.4 EFT			
8.7 (10): Placemaking			\$30k				
4.7 (B): Marketing		\$100k					

(*cost saving can be achieved by combining tasks)

Implementation – Big Move Projects Actions

These actions will be implemented based on availability of funding and resources and require the input of multiple stakeholders, including potential funding from the State or Federal government. These actions will involve multiple departments and draw the most changes in Boronia. Each Big Move Project requiring an investigation and resulting in a Concept/Master Plan will include their own recommendations triggering additional implementation or advocacy works, each subject to funding and resources.

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams - <i>Key stakeholders</i>
Big Move Project – Boronia Train Station Precinct Concept Plan <i>Interdependence with Actions</i> <ul style="list-style-type: none"> - 7.7 (10), 7.7 (B), 7.7 (F) - 8.7 (9), 8.7 (10), 8.7 (12), 8.7 (B), 8.7 (D), 8.7 (E), 8.7 (F) <i>[Also refer to Knox Public Art Policy]</i>						
		Years 1 to 4 – Investigate	Stage 1 – Concept Investigation \$120K plus as noted below	Overall Lead: City Strategy and Planning	Investigate and Implement	<ul style="list-style-type: none"> • Strategic Integrated Stormwater ○ Utilities and Service Providers ○ Council's Urban Design Consultant And as noted below
	Implementation ongoing from Year 3		Implementation – Subject to project's implementation plan			
4.7 (1 A)	<u>Business Mix</u> Identify a business mix demand that will support a night-time, food and hospitality economic focus and revitalise the area.	Year 2-3	Existing operational budget and \$20K for research and Investigation.	Economic Development	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • Integrated Community and Health Planning • Healthy and Safe Community
4.7 (1 B)	<u>Business Mix Precinct</u> Explore suitable location for such business mix to activate the ground level and public realm of the Boronia Train Station Precinct and Dorset Square Big Move Projects Precinct.	Year 3-4 (on the concept plan)	Existing operational budget	Economic Development	Investigate	<ul style="list-style-type: none"> • Integrated Community and Health Planning • Waste Management • Traffic and Transport • City Safety and Health
				City Strategy and Planning		
4.7 (1 B)	<u>Business Investment</u> Advocate for and promote the outcome of this identification to the business community, landowners, and through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.	Ongoing	Existing operational budget for Advocacy	Economic Development	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • City Safety and Health ○ Business Community ○ Developers/Landowners
5.7 (1 A)	<u>Social Housing - Advocacy</u>	Year 1 (on the concept plan)	As part of this Big Move Project budget	Community Partnerships	Investigate and Advocate	<ul style="list-style-type: none"> • City Strategy and Planning ○ Social Housing Providers

Ref.	Action	Timing (from 2023)	Estimated Cost ⁽¹⁾ <i>(⁽¹⁾2023 monies</i>	Responsible Team	Council Role	Supporting Teams - <i>Key stakeholders</i>
	Explore social housing opportunities for the future redevelopment of land owned by State Government agencies and advocate to the Victorian Government for the inclusion/delivery of social housing components. <i>[Also refer to Knox Social and Affordable Housing Strategy]</i>	Advocacy: Ongoing		Integrated Community and Health Planning		<ul style="list-style-type: none"> ○ VicTrack ○ Victorian Department of Transport and Planning ○ Victorian Department of Housing ○ VicPol
5.7 (1 B)	<u>Social Housing</u> Explore social housing opportunities on the future redevelopment of land owned by Council. <i>[Also refer to Knox Social and Affordable Housing Strategy]</i>	Year 2-4 (on the concept plan)	As part of this Big Move Project budget	Integrated Community and Health Planning City Strategy and Planning	Investigate	<ul style="list-style-type: none"> ● Community Partnerships ● Property Management ● Civil Project Delivery ● Building and Major Projects ● Arts and Cultural Services ○ Social Housing Providers
5.7 (1 C)	<u>Social Housing</u> Collaborate with local Community Housing Organisations and private developers to identify suitable opportunities for social housing delivery in the redevelopment process of the precincts. <i>[Also refer to Knox Social and Affordable Housing Strategy]</i>	Begin Year 2 (on the concept plan) and ongoing (for advocacy)	Existing operational budget	Community Partnerships Integrated Community and Health Planning Planning and Building	Investigate and Advocate	<ul style="list-style-type: none"> ● City Strategy and Planning ● City Planning and Building ○ Social Housing Providers
6.7 (3 A)	<u>Public Transport and Design</u> Plan a transport interchange that offers an attractive, efficient, and safe environment with convenient access to services for users.	Year 1 (on the concept plan)	As part of this Big Move Project budget	Traffic and Transport	Investigate	<ul style="list-style-type: none"> ● City Strategy and Planning ● Strategic Open Space Planning ○ Victorian Department of Transport and Planning ○ Rail/Bus Operators ○ VicTrack
6.7 (3 B)	<u>Car Parking and Land Use</u> Advocate for commuter multi-storey parking structures to enable spaces to be allocated for other functions.	Ongoing	Existing operational budget for Advocacy	Traffic and Transport	Advocate	<ul style="list-style-type: none"> ● City Strategy and Planning ○ Victorian Department of Transport and Planning ○ VicTrack ○ LXR

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
6.7 (3 C)	<u>Mobility</u> Plan a shared space in Lupton Way where pedestrians have priority, though still providing for station pick-up and drop off and loading to retail.	Stage 1 and 2 - Year 1 (on the concept plan) Advocacy – ongoing, including any review	Stage 1 and 2- Investigation and Delivery \$400K . Existing operational budget for Advocacy	Traffic and Transport	Investigate and Implement	<ul style="list-style-type: none"> • City Strategy and Planning • Waste Management • Urban Forest and City Presentation ○ Victorian Department of Transport and Planning ○ VicTrack ○ LXRP
6.7 (3 D)	<u>Cycling</u> Plan to connect the missing link in the existing regional Ringwood to Belgrave cycle path between Lupton Way and Marysville Way, including: <ul style="list-style-type: none"> • Advocate to the Victorian Government to deliver cycle network improvements for this path along Dorset Road and through the intersection of Boronia and Dorset roads. • Plan for design cycle network improvements across the site of Boronia Junction Shopping Centre. 	Stage 1 – Year 1 (on the concept plan) Stage 2 – Year 3 onwards Stage 3 – Year 4-5 onwards subject to funding Advocacy – Ongoing	Stage 1 – Investigation As part of this Big Move Project budget Stage 2 – Design: \$20K and additional cost as projects are identified Stage 3 – Delivery: to be determined as projects are designed. Existing operational budget for Advocacy	Traffic and Transport	Investigate, Advocate, and Implement	<ul style="list-style-type: none"> • City Strategy and Planning • Property Management • Project Delivery • Biodiversity • Urban Forest and City Presentation • Asset Strategy ○ Victorian Department of Transport and Planning ○ Landowners
6.7 (3 E)	<u>Walking</u> Plan for improved east-west pedestrian movements reconnecting Sub-Precinct 1a and 1c via the Train Station Precinct (1b) generally in accordance with Figure 7 Movement and Access Preferred Future Outcomes Plan and the relevant Precinct Plan.	Stage 1 – Year 1 (on the concept plan) Stage 2 – Year 3 onwards Stage 3 – Year 4-5 onwards subject to funding	Stage 1 – Concept: As part of this Big Move Project budget. Stage 2 – Design: \$20K and additional cost as projects are identified. Stage 3 – Delivery: to be determined as projects are designed.	Traffic and Transport	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • Property Management ○ Victorian Department of Transport and Planning ○ Landowners ○ VicTrack
6.7 (3 F)	<u>Bicycle Facilities</u> Advocate and plan for the delivery of additional and improved bicycle parking facilities (parkiteers) at the Boronia Train Station.	Advocacy - Ongoing	Existing operational budget for Advocacy	Traffic and Transport	Advocate	<ul style="list-style-type: none"> ○ Victorian Department of Transport and Planning ○ LXRP ○ VicTrack

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams - <i>Key stakeholders</i>
7.7 (4 A)	Open Space Advocate for the creation of new forecourt spaces as part of the Boronia Train Station Precinct Concept Plan Big Move Project.	Year 1 - Ongoing	Existing operational budget for Advocacy	City Strategy and Planning	Advocate	<ul style="list-style-type: none"> • Strategic Open Space Planning • Traffic and Transport • Arts and Cultural Services ○ Victorian Department of Transport and Planning ○ VicTrack
Big Move Project – Dorset Square Concept Plan <i>Interdependence with Actions</i> <ul style="list-style-type: none"> - 7.7 (10), 7.7 (B), 7.7 (F) - 8.7 (9), 8.7 (10), 8.7 (12), 8.7 (B), 8.7 (D), 8.7 (E), 8.7 (F) <i>[Also refer to Knox Public Art Policy]</i>		Year 8: Investigate Issues and Opportunities Years 10-13 – Investigate Design Implementation - ongoing from Year 13	Stage 1 – Investigation \$180K plus as noted below Implementation – Subject to project's implementation plan	Overall Lead: City Strategy and Planning	Investigate and Implement	<ul style="list-style-type: none"> ○ Surrounding Landowners ○ Business Community ○ Utilities and Service Providers ○ Council's Urban Design Consultant As noted below
4.7 (1 A)	Business Mix Identify a business mix demand that will support a night-time, food and hospitality economic focus and revitalise the area.	Year 8* <i>(*can be combined with Train Station Project)</i>	Existing operational budget and \$20K* for research and Investigation. <i>(*cost can be avoided by combining task with Train Station Project)</i>	Economic Development	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • Integrated Community and Health Planning • Healthy and Safe Community
4.7 (1 B)	Business Mix Precinct Explore suitable location for such business mix to activate the ground level and public realm of the Boronia Train Station Precinct and Dorset Square Big Move Projects Precinct.	Year 10 <i>(on the concept plan)</i>	Existing operational budget	Economic Development City Strategy and Planning	Investigate	<ul style="list-style-type: none"> • Integrated Community and Health Planning • Waste Management • Traffic and Transport • City Safety and Health

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
4.7 (1 B)	<u>Business Investment</u> Advocate for and promote the outcome of this identification to the business community, landowners, and through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.	Ongoing from Year 10	Existing operational budget for Advocacy	Economic Development	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • City Safety and Health ○ Business Community ○ Developers/Landowners
6.7 (2 A)	<u>Public Transport</u> Investigate the option to bring a public transport route through Dorset Square, including the potential redesign of Turner Road and Boronia Road intersection to reduce potential conflict with buses movements.	Stage 1 - Year 9 Stage 2 – Year 10 (on the concept plan)	Stage 1 – Preliminary Movement and Place Assessment: \$30K Concept Design – as part of this Big Move Project budget	Traffic and Transport	Investigate and Advocate	<ul style="list-style-type: none"> • Healthy Ageing Planning and Growth ○ Victorian Department of Transport and Planning
6.7 (2 B)	<u>Walking and Cycling</u> Design and deliver improved east-west connections and better use of the arcades between Floriston Road, Chandler Road, Dorset Road and Boronia Road.	Stage 1 – Year 9 Preliminary Movement and Place Assessment Year 10 (on the concept plan) Stage 2 – Year 11 onwards Stage 3 – subject to funding	Stage 1 Concept Design - as part of this Big Move Project budget Stage 2 – Design: to be determined as projects are identified Stage 3 – Delivery: to be determined as projects are designed.	Traffic and Transport	Investigate, Advocate, and Implement	<ul style="list-style-type: none"> • City Strategy and Planning • Economic Development • Property Management • Urban Forest and City Presentation • Asset Strategy • Strategic Open Space Planning ○ Developers/Landowners
6.7 (2 C)	<u>Car Parking</u> Investigate public multi-storey parking structures to review Dorset Square parking space allocation and to enable new public spaces to be created.	Year 9 Preliminary Movement and Place Assessment Year 10 (on the concept plan)	As part of this Big Move Project budget	Traffic and Transport	Investigate	<ul style="list-style-type: none"> • Strategic Open Space Planning ○ Surrounding Landowners

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
7.7 (3 A)	Open Space Plan for the creation of a public/civic space as part of the Dorset Square Concept Plan Big Move Project.	Year 10 (on the concept plan)	As part of this Big Move Project budget	Strategic Open Space Planning	Investigate	<ul style="list-style-type: none"> • Traffic and Transport • Strategic Integrated Stormwater • Waste Management • Urban Forest and City Presentation • Arts and Cultural Services <ul style="list-style-type: none"> ○ Surrounding Landowners
7.7 (3 B)	Waste Management Investigate the future approach to waste management facilities in Dorset Square.	Stage 1 - Year 9 Stage 2 – Year 10 (on the concept plan)	Stage 1 - Issues and Opportunities: \$50K Stage 2 - As part of this Big Move Project budget	Waste Management	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • Strategic Open Space Planning • Civil Maintenance
5.7 (1 B)	Social Housing Explore social housing opportunities on the future redevelopment of land owned by Council. [Also refer to Knox Social and Affordable Housing Strategy]	Year 10 (on the concept plan)	As part of this Big Move Project budget	Integrated Community and Health Planning City Strategy and Planning	Investigate	<ul style="list-style-type: none"> • Civil Project Delivery • Building and Major Projects • Community Partnerships • Property Management • Arts and Cultural Services <ul style="list-style-type: none"> ○ Social Housing Providers
5.7 (1 C)	Social Housing Collaborate with local community housing organisations and private developers to identify suitable opportunities for social housing delivery in the redevelopment process of the precincts. [Also refer to Knox Social and Affordable Housing Strategy]	Begin Year 9 for scoping (and Year 10 on the concept plan) and ongoing (for advocacy)	Existing operational budget	Integrated Community and Health Planning Planning and Building	Investigate and Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building <ul style="list-style-type: none"> ○ Social Housing Providers ○ Developers and landowners

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
	Big Move Project – Boronia Park Master plan <i>Interdependence with Actions</i> <ul style="list-style-type: none"> - 7.7 (10), 7.7 (B), 7.7 (F) - 8.7 (9), 8.7 (10), 8.7 (12), 8.7 (B), 8.7 (D), 8.7 (E), 8.7 (F) <i>[Also refer to Knox Public Art Policy]</i>	Year 1 – Preliminary Years 4 to 8	Stage 1 – Investigation Preliminary \$80K for a total of \$130K plus as noted below Implementation – Subject to project's implementation plan	Overall Lead: Strategic Open Space Planning	Investigate and Implement	Strategic Integrated Stormwater <ul style="list-style-type: none"> o Melbourne Water o Surrounding Landowners o Council's Urban Design Consultant And as noted below
4.7 (2 A)	<u>Business Investment</u> Identify ancillary and complementary tenancies that could integrate with the main parkland purpose of Boronia Park to provide activation, casual surveillance, and generate an income for Council.	Stage 1 - Year 3 Stage 2 – Year 4 (on the concept plan)	Stage 1 - Existing operational budget and \$20K* for research and Investigation. <i>(*cost can be avoided by combining task with Train Station Project – or part of the Big Move Project Cost)</i> Stage 2 – Inclusion on the Concept as part of this Big Move Project	Economic Development	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • City Safety and Health • Urban Forest and City Presentation • Strategic Open Space Planning • Traffic and Transport • Waste Management
4.7 (2 B)	<u>Business Mix - Design</u> Advocate for and promote for a business mix that will activate ground floor level, and upper levels that will provide passive surveillance, to the park and ensure opportunities are achieved through internal referral advice to the relevant Knox departments on statutory applications.	Ongoing	Existing operational budget	Economic Development	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Safety and Health • City Planning and Building <ul style="list-style-type: none"> o Business Community

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
6.7 (4 A)	<u>Cycling</u> Plan to connect Boronia MAC (Erica Avenue and Dorset Road) with the existing Blind Creek cycle path network through Boronia Park.	Stage 1 – Year 4 (on the concept plan) Stage 2 – Year 6 Subject to funding	Stage 1 – Investigation as part of this Big Move Project Stage 2 – Implementation subject to project's implementation plan	Traffic and Transport	Investigate and Implement	<ul style="list-style-type: none"> City Strategy and Planning Urban Forest and City Presentation Strategic Open Space Planning
6.7 (4 B)	<u>Open Space – Property Management</u> Formalise the closure of unformed road reserve to rationalise the formal network through the park.	Year 3	Existing operational budget	Traffic and Transport Property Management	Implement	<ul style="list-style-type: none"> City Strategy and Planning Strategic Open Space Planning Asset Strategy
6.7 (4 C)	<u>Car Parking – Open Space</u> Review the provision of car parking supply in balance with sufficient leisure space.	Stage 1 - Year 3 (investigation) Stage 2 – Year 4 (on the concept plan)	As part of this Big Move Project	Traffic and Transport	Investigate	<ul style="list-style-type: none"> Strategic Open Space Planning
7.7 (2 A)	<u>Open Space Planning</u> Prepare an Issues and Options Paper, in preparation of a future Boronia Park Precinct Masterplan Big Move Project.	Year 1	As part of this Big Move Project	Strategic Open Space Planning	Investigate	<ul style="list-style-type: none"> Traffic and Transport Leisure Facilities and Contracts Active and Creative Communities (inc. Arts and Cultural Services) Sports and Leisure Biodiversity Strategic Integrated Stormwater Youth Services Healthy and Safe Communities Urban Forest and City Presentation
8.7 (2 A)	<u>Community Facilities</u> Evaluate the future purpose, siting, and enhancement of Progress Hall.	Stage 1 - Year 3 Stage 2 – Subject to investigation and funding	Stage 1 – Investigation: \$20K Stage 2 – Delivery: to be determined subject to investigation	Integrated Community and Health Planning Strategic Open Space Planning	Investigate and Implement	<ul style="list-style-type: none"> Healthy and Safe Communities Community Access and Support Department Teams Civil Project Delivery Property Management Asset Strategy

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
8.7 (2 B)	Property Management Investigate the future of 136 Boronia Road (Infolink and St John's Ambulance) in the context of relocation of these services to a new facility.	Year 6-8	Stage 1 – Investigation: \$40K (subject to Multi-Purpose Community Facility)	Economic Development Property Management	Investigate	<ul style="list-style-type: none"> Facilities Integrated Community and Health Planning City Strategy and Planning
Big Move Project – Multipurpose Community Facility / Digital Creative Hub <i>Interdependence with Actions</i> <ul style="list-style-type: none"> 7.7 (B) 8.7 (9), 8.7 (10), 8.7 (12), 8.7 (B), 8.7 (D), 8.7 (F) <i>[Also refer to Knox Public Art Policy]</i>		Years 1 to 5	As noted below	Overall Lead: Integrated Community and Health Planning	Investigate and Implement	<ul style="list-style-type: none"> City Strategy and Planning <ul style="list-style-type: none"> Council's Urban Design Consultant As noted below
4.7 (3 A)	Community Facilities Investigate the feasibility and opportunity to include a Digital Creative Hub component as part of a multi-purpose community facility in Boronia, which could be delivered or operated in partnership with the private sector and tertiary institutions.	Year 4	Subject to Action 4.7 (8) - Feasibility (refer to project budget)	Integrated Community and Health Planning Economic Development	Investigate	<ul style="list-style-type: none"> Arts and Cultural Services
8.7 (1 A)	Community Facilities Plan for new community facilities and investigate the inclusion of a multi- purpose community facility as part of the <u>Boronia Park Precinct Masterplan</u> Big Move Project, the <u>Dorset Square Town Square</u> Big Move Project, or the <u>Boronia Train Station Precinct Concept</u> Plan Big Move Project. The plan to consider the inclusion of: <ul style="list-style-type: none"> a relocated library senior citizen facilities with a range of (size, hire costs and times) of spaces for casual and regular use by groups currently sub- leasing the Bellbird facility family support services neighbourhood house services early years services and meeting spaces and any new service requirements, including youth services and a potential digital creative hub. 	Stage 1 – Year 1 to 2 Stage 2 – Year 2 to 3 Stage 3 – Year 4 Stage 4 – Year 5	Stage 1 – Needs Analysis \$30k Stage 2 – Conceptual Site Analysis \$20k Stage 3 – Creative Hub opportunities (subject to Action 4.7 (3 A) above) \$30k Stage 4 – Identification and feasibility \$20k	Integrated Community and Health Planning City Strategy and Planning	Investigate	<ul style="list-style-type: none"> Capital Works Community Access and Support Department Teams Economic Development Arts and Cultural Services Facilities Civil Project Delivery/Building and Major Projects

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams - Key stakeholders
8.7 (1 B)	Community Groups Explore how established community groups can operate with greater interaction as part of a shared new community space, to deliver a more integrated suite of activities and programs to meet the needs of older residents in Boronia.	Year 1	(Part of Stage 1 above)	Integrated Community and Health Planning	Investigate	<ul style="list-style-type: none"> Community Partnerships Community Access and Support Community Groups
8.7 (1 C)	Community Services - Partnerships Investigate opportunities to partner with private stakeholder to deliver future community facilities within Boronia, whilst ensuring the facilities are sufficiently flexible and can be extended as demand grows over time.	Year 3 – 4 Review: ongoing	(Part of Stage 3 above)	City Projects	Investigate	<ul style="list-style-type: none"> Economic Development Integrated Community and Health Planning Community Groups Business Community
Big Move Project – Green Spine <i>Interdependence with Actions</i> <ul style="list-style-type: none"> 7.7 (10), 7.7 (B), 7.7 (F) 8.7 (9) <i>[Also refer to Knox Public Art Policy]</i>		Years 1 to 5	As noted below	Lead: Traffic and Transport	Implement	As noted below
6.7 (1 A)	Walking and Cycling Design and deliver a Green Spine to improve pedestrian and cyclist safety and east/west movement across the MAC to deliver easier linkages from Knox Leisureworks, Tormore Reserve through to Chandler Park, Rangeview Road, and Albert Avenue.	Years 1 to 3	\$2MM (design and delivery)	Traffic and Transport	Investigate and Implement	<ul style="list-style-type: none"> Biodiversity Urban Forest and City Presentation Arts and Cultural Services Healthy and Safe Communities Strategic Open Space Planning
7.7 (1 A)	Streetscape Create new streetscapes with places for sitting and increased tree canopy, as part of the Green Spine Corridor Big Move Project	Years 3 to 5	\$500k - To be determined For pocket park improvement and street planting.	Strategic Open Space Planning	Investigate and Implement	<ul style="list-style-type: none"> Traffic and Transport Biodiversity Urban Forest and City Presentation Arts and Cultural Services Healthy and Safe Communities Waste Management Strategic Integrated Stormwater

Implementation Actions

These actions will be implemented subject to availability of funding and resources. Generally, these will be included as part of Council's operations following business cases or availability of grants. Each action requiring an investigation may result in their own recommendations triggering additional implementation or advocacy works, each subject to funding and resources. These additional actions may be consolidated into this document as part of future addendum following a monitoring/review.

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
4.7 (5)	<u>Boronia Traders - Networking</u> Investigate opportunities to facilitate better networking amongst the Boronia Traders through State Government funding and programs.	Ongoing		Existing operational budget	Economic Development	Investigate	<ul style="list-style-type: none"> • Communications and Engagement <ul style="list-style-type: none"> ○ <i>Business Community</i> ○ <i>Business Victoria</i> ○ <i>Victorian Department of Jobs, Skills, Industry, and Regions</i>
4.7 (6)	<u>Boronia Traders - Events</u> Work with Boronia Traders to showcase their businesses through innovative events such as street-based night or weekend markets, mini festivals, street parties or food, music, fashion or art-based events that celebrate local business and which, in collaboration with Council's Arts and Culture Department, potentially links with community events.	Refer to Action 4.7 (11) Interdependence with Actions - 8.7 (10), 8.7 (12), 8.7 (B), 8.7 (D), 8.7 (E), 8.7 (F)			Economic Development	Investigate and Implement	<ul style="list-style-type: none"> • Arts and Cultural Services • Youth Services • Inclusive Communities • Social Connections • Sustainable Futures • City Safety and Health • City Planning and Building • Waste Management ○ <i>Business Community</i>
4.7 (7)	<u>Technology</u> Investigate opportunities for partnership with a telecommunication provider to explore the delivery of public WIFI areas generally in accordance with the Economic Development and Investment Preferred Future Outcome Plan as a mean to connect the community to digital information and support business development to grow.	Year 8	0.2 - 0.4 Eft per year for a Specialist Consultant.	TBD	Chief Information Office	Investigate	<ul style="list-style-type: none"> • Property Management • Asset Strategy • Civil Maintenance • Economic Development • Customer and Performance Directorate Teams • Strategic Open Space Planning • Facilities
4.7 (8)	<u>Arts-based and creative businesses - Audit</u> Prepare an audit of existing creative and arts-based businesses to build an internal database of the current condition in Boronia; This situational awareness will help confirm opportunities to establish a network,	Stage 1 and 2: Year 4		Stage 1 - Scoping: \$100K Stage 2 - Feasibility: \$50K relates to Action 4.7 (3)	Arts and Cultural Services	Investigate and Implement	<ul style="list-style-type: none"> • City Planning and Building • Property Management • Social Connections • Research and Geospatial Analytics • Communications

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
	<p>consolidate or cluster activity for these businesses, as well as strengthen their supply chain relationships.</p> <p>Subject to the audit, and together with the creative and arts-based community, investigate opportunities to support these businesses to grow or establish within Boronia MAC as a propulsive mechanism for renewal through:</p> <ul style="list-style-type: none"> The creation and repurposing of spaces for arts-based and creative businesses such as via the use of long-term vacant or underutilised premises. The provision of creative spaces (studios and workshops) for artists and the community. The provision of performing spaces that are flexible enough to accommodate the needs of small music and dance ensembles as well as theatre companies. The provision of affordable co-working office/incubator space with shared facilities for creative industry practitioners. A digital arts and creative businesses hub. 	Stage 3: Year 7 (subject to feasibility and funding)		Stage 3 – Delivery: to be determined subject to investigation and feasibility.	Economic Development		<ul style="list-style-type: none"> Community Groups Business Community
4.7 (9)	<p>Arts-based and creative businesses - Advocacy</p> <p>Advocate for and facilitate opportunities for arts, cultural and creative businesses cluster as part of mixed-use developments to landowners, and through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.</p>	Ongoing		Existing operational budget	<p>Arts and Cultural Services</p> <p>Economic Development</p>	Advocate	<ul style="list-style-type: none"> City Strategy and Planning City Planning and Building
4.7 (10)	<p>Night-time economy</p> <p>In collaboration with Council's Arts and Cultural Services, encourage an ongoing coordinated program of free community and trader driven, night-time events, designed in accordance with Council's accessibility and equality policy, in the Boronia MAC; such as pop-ups, live music and Christmas or 'makers' markets.</p>	Ongoing	0.2 - 0.4 Eft per year for a Place maker/ Event officer (subject to level and number of activations – resource may be shared with	<p>Recurring \$150K/annual</p> <p>Up to \$2MM over a 13-year Strategy period to operate the activation program</p>	<p>Economic Development</p> <p>Arts and Cultural Services</p>	Implement	<ul style="list-style-type: none"> Youth Services Inclusive Communities Social Connections City Safety and Health City Planning and Building Traffic and Transport Community Groups Business Community VicPol

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
	<p><i>Includes Actions 4.7 (6), 8.7 (10), 8.7 (12)</i></p> <p><i>Interdependence with Actions</i></p> <ul style="list-style-type: none"> - <i>8.7 (B), 8.7 (D), 8.7 (E), 8.7 (F)</i> 		<i>other Activity Centre program).</i>				
4.7 (11)	<p>Employment</p> <p>Through advocacy with the business community, direct business growth into locations identified on the Preferred Future Outcomes Plan, to increase diverse employment opportunities.</p>	Ongoing		Existing operational budget	Economic Development	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • City Safety and Health ○ <i>Business Community</i> ○ <i>Developers/Landowners</i>
5.7 (4)	<p>Managing Change – Materials and Colours</p> <p>Plan for material and colour schedule guidelines to provide direction for developers and statutory functions of Council and complement built form controls. The guideline will have regard to:</p> <ul style="list-style-type: none"> • The purpose of the precinct; • The need to create vibrancy and street appeal at ground levels in Precincts 1, 2, and 3; • The quality, durability, affordability, availability, and long-term sustainability of the material; • The durability to vandalism and graffiti; • The representation of the Dandenong Foothills in the pallet of colours and tones to allow to blend with the hillside, relevant for upper levels in Precincts 1, 2, and 3. 	Year 4		<p>\$40K</p> <p>possibility of merging expenses with action 5.7 (5)</p>	City Strategy and Planning	Investigate	<ul style="list-style-type: none"> • Economic Development • City Planning and Building • Sustainable Futures • Arts and Cultural Services ○ <i>Council's Urban Design consultant</i>
5.7 (5)	<p>Managing Change - Sustainability</p> <p>Investigate the preparation of a vertical greening technical detail sheet to provide guidance for developers and statutory functions of Council in the type of green roofs, facades, and green walls that is acceptable, achievable, and suitable to the context of Boronia.</p>	Year 5		<p>\$60K</p> <p>possibility of merging expenses with action 5.7 (4)</p>	Sustainable Futures	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • Economic Development ○ <i>Council's Urban Design Consultant</i>

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
5.7 (6)	<p>Managing Change - Monitoring</p> <p>Monitor and apply a 5-year review (as required) of the development outcome of Precinct 4 to determine whether it achieves a sensitive residential growth outcome that transitions to the Dandenong Foothills. Monitoring will consider the change in canopy tree coverage, the typology of development, and its landscaping outcome.</p>	Year 5 Year 10 Year 15		<p>\$30K (3x 10K)</p> <p><i>And possibility to form part of Planning Scheme Review budget</i></p>	City Strategy and Planning	Investigate and Implement	<ul style="list-style-type: none"> City Planning and Building Biodiversity Research and Geospatial Analytics
6.7 (6)	<p>Walking and Cycling</p> <p>Deliver improved pedestrian and cycling linkages across the Boronia MAC, including future potential pedestrian links, in accordance with the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach. This also includes:</p> <ul style="list-style-type: none"> Investigate opportunities for a direct laneway connection between Erica Avenue and Boronia Village. Plan to connect Boronia MAC with the existing Blind Creek cycle path network. <p>Interdependence with Actions</p> <ul style="list-style-type: none"> 6.7 (7) 7.7 (10), 7.7 (F), 7.7 (B), 7.7 (8), 7.7 (9), 8.7 (9) 	Ongoing		To be determined as projects are identified and scoped	Traffic and Transport	Implement	<ul style="list-style-type: none"> Strategic Open Space Planning Urban Forest and City Presentation Property Management City Strategy and Planning City Planning and Building Civil Project Delivery Civil Construction
6.7 (7)	<p>Walking and Cycling – Wayfinding</p> <p>Prepare a Wayfinding Strategy that includes walking and cycling times and distances between key services and destinations.</p> <p>Interdependence with Actions</p> <ul style="list-style-type: none"> 7.7 (10), 7.7 (F), 7.7 (B), 7.7 (8), 7.7 (9), 8.7 (9) 	<p>Stage 1 - Year 1</p> <p>Stage 2 - Year 2 to 6</p> <p>Stage 3 - Review</p> <p>Year 7 and Year 12 and ongoing</p>		<p>Stage 1</p> <ul style="list-style-type: none"> Strategy: \$60K Design: \$60K <p>Stage 2 - Delivery: \$300K</p> <p>Stage 3 - Review for corrective adjustments post-delivery of Big Move Projects: as part of Infrastructure Operational Budget (or</p>	<p>Stage 1-2 Economic Development</p> <p>Stage 3 Review Customer and Communications</p>	Investigate and Implement	<ul style="list-style-type: none"> Traffic and Transport Urban Forest and City Presentation Strategic Open Space Planning Asset Strategy Waste Management Civil Maintenance Biodiversity City Strategy and Planning Civil Construction

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
				<i>exact costing to be defined)</i>			
6.7 (8)	<p><u>Walking – DDA Access</u></p> <p>Prepare a DDA access and mobility audit of:</p> <ul style="list-style-type: none"> The public realm across the Boronia MAC including of private land linkages identified on the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach and towards key destinations in other Preferred Future Outcome Plan of this Strategy. This audit aims to determine the current situation and identify access improvements that can be delivered in future design. Both public facilities to draw a picture of the current accessibility gaps to public facilities in Boronia and identify strategic improvements that can be included for these facilities. Private venues within the MAC core to draw a picture of the current accessibility situation in Boronia. Use the outcome of this audit to both: <ul style="list-style-type: none"> Advocate to business and landowners for access improvements and through internal referral advice to the relevant Knox departments on statutory applications to ensure buildings and works achieves the DDA requirements. Promote businesses that achieve DDA access via a centre-wide key map/information leaflet to the DDA community. 	<p>Stage 1 - Year 3</p> <p>Stage 2 – Year 5</p> <p>Stage 3 – Year 6</p> <p>Stage 4 - Ongoing</p>		<p>\$160K for 3 Stages</p> <p>Stage 1 – Public Realm</p> <p>Stage 2 – Public Facilities: as above or Existing operational budget</p> <p>Stage 3 – Private Venues</p> <p>Stage 4 – Advocacy: Existing operational budget for advocacy only.</p>	<p>Traffic and Transport</p> <p>Inclusive Communities</p> <p>Facilities</p>	Investigate and Advocate	<ul style="list-style-type: none"> Healthy and Safety Communities Integrated Community and Health Planning Asset Strategy Healthy Ageing Planning and Growth Leisure Facilities and Contracts Active and Creative Communities Strategic Open Space Planning Civil Maintenance Civil Construction City Planning and Building Economic Development <i>o Social/Health Advocates and Providers</i> <i>o Business Community</i> <i>o Landowners</i>
6.7 (9)	<p><u>Cycling</u></p> <p>Plan and advocate for cycling lanes to be delivered along Boronia Road.</p> <p><i>Refer to Action 6.7 (15)</i></p>	Ongoing		Existing operational budget for advocacy only.	Traffic and Transport	Investigate and Advocate	<ul style="list-style-type: none"> <i>o DTP</i>

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
6.7 (10)	<u>Walking</u> Formalise laneways and arcades as pedestrian links.	Year 9		To be determined as projects are identified and scoped.	Traffic and Transport City Strategy and Planning	Implement	<ul style="list-style-type: none"> • Property Management • Asset Strategy • Civil Project Delivery • Civil Maintenance • Strategic Open Space Planning
6.7 (11)	<u>Road Network</u> Formalise the slip lane access to 70 to 82 Boronia Road as a shared space.	Year 18		Stage 1 - Design: \$40K Stage 2 – Delivery: to be determined by design and scope. <i>Potentially funded through Special Rate Scheme</i>	Civil Project Delivery	Implement	<ul style="list-style-type: none"> • Traffic and Transport • Civil Construction • Urban Forest and City Presentation • Strategic Integrated Stormwater • Asset Strategy
6.7 (12)	<u>Road Network</u> Upgrade the end of no-through roads to facilitate turn-around manoeuvres of vehicles.	Stage 1: Years 7-8 or as opportunity arises Stage 2: Years 8 to 16 or as opportunity arises		Stage 1 - Design: \$80K (4 sites: 4x \$20K) Stage 2 – Delivery: to be determined by design and scope. <i>Potentially funded through Special Rate Scheme; or as part of planned local asset/capital works.</i>	Civil Project Delivery	Implement	<ul style="list-style-type: none"> • Asset Strategy • Traffic and Transport • Civil Construction • Civil Maintenance • Strategic Open Space Planning • Strategic Integrated Stormwater
6.7 (13)	<u>Road Network</u> Plan for reducing the speed to 40kph for all local roads servicing the Boronia MAC core.	Ongoing		Existing operational budget	Traffic and Transport	Investigate	<ul style="list-style-type: none"> ○ Victorian Department of Transport and Planning ○ VicPol ○ Residents and Landowners

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
6.7 (14)	<p>Road Network – Movement and Place</p> <p>Use a Movement and Place approach to assessing the functions of Dorset Road and Boronia Road and local roads through the Boronia MAC, with a view to support reconfiguration and priority for pedestrians.</p> <p>Interdependence with Actions - 6.7 (7), 7.7 (8), 7.7 (9)</p>	Ongoing		Existing operational budget	Traffic and Transport	Implement	<ul style="list-style-type: none"> • Civil Maintenance • Civil Construction • Civil Project Delivery • City Strategy and Planning • Urban Forest and City Presentation • Strategic Integrated Stormwater • Asset Strategy • Biodiversity • Waste Management
6.7 (15)	<p>Road Network</p> <p>Plan and design for Boronia Road carriageway and Boronia Road/Dorset Road intersection design to reduce lanes and road widths while incorporating sustainable transport modes and streetscaping.</p> <p>Subsequently, advocate to the Victorian Government for delivering an improved Boronia Road and Boronia Road/Dorset Road intersection.</p> <p>Refer to Action 6.7 (9)</p>	Year 5		<p>Stage 1 – Investigative Design: To be determined as project is scoped (<i>estimated \$100k</i>) - including streetscaping.</p> <p>Existing operational budget for advocacy only.</p>	Traffic and Transport	Investigate and Advocate	<ul style="list-style-type: none"> • Civil Project Delivery • Urban Forest and City Presentation • City Strategy and Planning • Strategic Integrated Stormwater <p>○ Victorian Department of Transport and Planning</p>
6.7 (16)	<p>Car Parking</p> <p>Prepare a Car Parking Management Strategy that will investigate solutions to improve:</p> <ul style="list-style-type: none"> • Car parking access and utilisation and directional signage; • Sustainable solutions; • Review planning scheme car parking provisions to determine appropriate car parking rate; • Consider payments in-lieu of car parking reductions or waivers. 	Year 8 and ongoing		<p>Overall budget \$100K</p> <p>Stage 1 - Investigation \$40K (included above)</p> <p>Planning Scheme Amendment process: as above or part of City Strategy and Planning operational budget</p> <p>Implementation, delivery, and review ongoing – to be determined by design and scope.</p>	Traffic and Transport City Strategy and Planning	Investigate and Implement	<ul style="list-style-type: none"> • Sustainable Futures • Community Laws • Civil Maintenance • Civil Project Delivery • Civil Construction

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
6.7 (17)	<p><u>Car Parking - Monitoring</u></p> <p>Monitor and apply a 10-year review (as required) of the long-term car parking supply and demand in the Boronia MAC. Monitoring will consider existing and future populations needs and the aspirational shift away from car dependency and in favour of active transport to deliver a vibrant and high amenity centre.</p>	Year 10		Existing operational budget	Traffic and Transport	Implement	<ul style="list-style-type: none"> • Sustainable Futures • Research and Geospatial Analytics
7.7 (6)	<p><u>Optimise Public Realm</u></p> <p>Investigate local food production opportunities in the redesign of public spaces and open space reserves.</p>	Ongoing		Existing operational budget	Strategic Open Space Planning	Investigate	<ul style="list-style-type: none"> • Sustainable Futures • Civil Maintenance • Sportsfield and Reserves • City Safety and Health
7.7 (7)	<p><u>Expanded Public Realm</u></p> <p>Investigate opportunities to create new public open space and urban plazas within the Boronia MAC in accordance with Figure 8 Public Realm Preferred Future Outcomes Plan.</p> <p><i>Interdependence with Actions</i></p> <ul style="list-style-type: none"> - <i>8.7 (D), 6.7 (7), 7.7 (10), 7.7 (F), 7.7 (B), 7.7 (8), 7.7 (9), 8.7 (9)</i> <p><i>[Also refer to Knox Public Art Policy]</i></p>	Ongoing		To be determined as projects are identified and scoped	Strategic Open Space Planning	Investigate	<ul style="list-style-type: none"> • Biodiversity • City Strategy and Planning • Urban Forest and City Presentation • Traffic and Transport • City Planning and Building • Arts and Cultural Services ○ <i>Community Groups</i> ○ <i>Business Community</i> ○ <i>Landowners/developers</i>
7.7 (8)	<p><u>Streetscape</u></p> <p>Prepare a Streetscape Master Plan for Boronia MAC that includes:</p> <ul style="list-style-type: none"> • Increased street tree planting; • Sustainability measures; • Amenity improvements appropriate to the use and function of the footpaths and streetscape; • Balancing Movement and Place functions; • Street parking; • Manage Crime Prevention Through Environmental Design (CPTED); 	<p>Stage 1 – Concept Year 4</p> <p>Stage 2 – Design Year 6</p>		<p>Approximately \$200K* for conceptual masterplan.</p> <p>Detailed design and delivery subject to additional detailed costing analysis.</p>	Strategic Open Space Planning	Implement	<ul style="list-style-type: none"> • Arts and Cultural Services • Biodiversity • Traffic and Transport • Civil Project Delivery • Civil Maintenance • Community Laws • Waste Management • City Strategy and Planning • Sustainable Futures • Economic Development • Youth Services • Inclusive Communities

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
	<ul style="list-style-type: none"> Conveniently located, high quality pedestrian infrastructure such as seating, bins, signage, landscaping, public art, security lighting and shade. <p>Interdependence with Actions</p> <ul style="list-style-type: none"> 6.7 (7), 7.7 (10), 7.7 (F), 7.7 (B), 7.7 (9), 8.7 (9), 8.7 (D) <p>[Also refer to Knox Public Art Policy]</p>			<p><i>Opportunity to scope and join streetscape and lighting as a single project for cost-saving. Otherwise, projected cost will likely double.</i></p>			<ul style="list-style-type: none"> Healthy Ageing Planning and Growth Healthy and Safe Communities
7.7 (9)	<p><u>Streetscape - Lighting</u></p> <p>Prepare a Lighting Strategy to enhance the amenity and safety of streets, provide appropriate level of lighting for pedestrian routes, and integrate creative lighting installations. The Lighting Strategy will have regard to:</p> <ul style="list-style-type: none"> Resolving known dark spots; Supporting wayfinding and easily identify priority streets; Delivering public art installations; Achieving Crime Prevention Through Environmental Design (CPTED). <p>Interdependence with Actions</p> <ul style="list-style-type: none"> 6.7 (7), 7.7 (10), 7.7 (B), 7.7 (8), 7.7 (9), 8.7 (D), 8.7 (9) <p>[Also refer to Knox Public Art Policy]</p>	<p>Stage 1 – Concept Year 4</p> <p>Stage 2 – Design Year 6</p>		<p>Approximately \$200K* subject to detailed costing analysis</p> <p><i>(*cost saving can be achieved by combining task with 7.7 (8)</i></p>	Strategic Open Space Planning	Implement	<ul style="list-style-type: none"> Strategic Open Space Planning Biodiversity Healthy and Safe Communities Traffic and Transport City Strategy and Planning Arts and Cultural Services Inclusive Communities Youth Services Urban Forest and City Presentation Civil Maintenance Civil Construction
8.7 (3)	<p><u>Provision of Community Services and Facilities</u></p> <p>Investigate the changing community needs, impacts on community services and facilities.</p>	Ongoing		Existing operational budget	Integrated Community and Health Planning	Investigate	<ul style="list-style-type: none"> Community Access and Support Department Teams Active and Creative Communities Department Teams Community and Sports Groups Service Providers

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams/Departments - <i>Key stakeholders</i>
8.7 (4)	<u>Partnerships – Health and Social Services</u> Partner with key stakeholders in community health, family support services, and community services to address gaps in service provision and develop responses to key social issues in Boronia.	Ongoing		Existing operational budget	Community Partnerships Safe and Healthy Communities	Implement	<ul style="list-style-type: none"> Community Access and Support Department Teams <ul style="list-style-type: none"> Community Groups Service Providers
8.7 (5)	<u>Partnerships - Facilities</u> Investigate opportunities for shared use of facilities/grounds with local schools and private organisations located in the Boronia MAC, for sports and recreation purposes.	Ongoing		Existing operational budget	Active and Creative Communities	Investigate	<ul style="list-style-type: none"> Sports and Leisure Youth Services Inclusive Communities Social Connections Healthy Ageing Planning and Growth Integrated Community and Health Planning
8.7 (6)	<u>Partnerships – Arts and Amenity</u> Advocate to landowners for the provision of street art to blank walls to avoid, minimise, and deter informal graffiti.	Ongoing		Existing operational budget	Arts and Cultural Services Economic Development	Advocate	<ul style="list-style-type: none"> Healthy and Safe Communities City Planning and Building <ul style="list-style-type: none"> Business Community Developers / Landowners
8.7 (7)	<u>Community Groups</u> Prepare a community group's needs audit to guide Council's support to existing groups/organisations to grow more sustainable, encourage new groups to form around shared interests, or hobbies and understand what actions can be delivered within the remit of Council. Noting that existing community groups may benefit from additional support and future guidance to transition and delivery services as membership wanes over time.	Year 5	0.2 - 0.4 Eft contract if done internally.	\$70K If done via consultant	Community Partnerships	Investigate and Implement	<ul style="list-style-type: none"> Community Access and Support Department Teams Active and Creative Communities Department Teams <ul style="list-style-type: none"> Community and Sports Groups Service Providers

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
8.7 (8)	<p><u>Place-Making - Advocacy</u></p> <p>Advocate for place-making opportunities as an internal stakeholder, or through referral advice, to relevant Knox departments project for the planning, design, and management of public spaces.</p> <p><i>Interdependence with Action</i> - 7.7 (D), 8.7 (9)</p>	Ongoing		Existing operational budget	Strategic Open Space Planning	Advocate	<ul style="list-style-type: none"> • Traffic and Transport • City Strategy and Planning • City Planning and Building • Healthy and Safe Communities • Urban Forest and City Presentation • Arts and Cultural Services ○ Business Community ○ Developers / Landowners
8.7 (9)	<p><u>Place-Making – Arts Advocacy</u></p> <p>Advocate and ensure public art is integrated with public spaces as an internal stakeholder and through referral advice, to relevant Knox departments project for the planning, design, and management of public spaces.</p> <p>[Refer to Knox Public Art Policy]</p>	Ongoing		Existing operational budget	Arts and Cultural Services	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • Civil Project Delivery ○ Business Community ○ Developers / Landowners
8.7 (10)	<p><u>Place-Making – Activation</u></p> <p>Investigate opportunities for activation to help maintain community connectedness during the period of renewal transition and reconstruction of Boronia.</p>	<p>Refer to Action 4.7 (11)</p> <p><i>Interdependence with Actions</i> - 8.7 (D) - 8.7 (E) - 8.7 (F)</p>			Arts and Cultural Services	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • City Planning and Building • Major Projects and Facilities Department • Economic Development • City Safety and Health • Community Access and Support Department • Community Wellbeing Department Teams ○ Victorian Department of Transport and Planning ○ LXRP
8.7 (11)	<p><u>Place-Making – Community Activation</u></p> <p>Trial a community-led place making initiative in the Boronia MAC where residents, traders and community groups are empowered to implement a project that reflects their local needs, character, and identity.</p>	Year 4		\$30k + existing operational budget	Arts and Cultural Services	Implement	<ul style="list-style-type: none"> • Community Wellbeing Department Teams • Community Access and Support Department Teams (Including Youth Services) • Economic Development

Ref.	Action	Timing (from 2023)	Resourcing	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
	Interdependence with Actions - 8.7 (D), 8.7 (F)	(Consider future LXRP Train Station work)					<ul style="list-style-type: none"> ○ Community Groups ○ Business Community
8.7 (12)	<u>Place-Making – Community Activation</u> Plan place-making activities and engage the Boronia community, including the trading community, to: <ul style="list-style-type: none"> • Deliver community events or pop-up events throughout the year, including events that will help draw street life during the transition period of large rebuild. • Support for community events to celebrate diversity and bring people together from diverse cultural and linguistic backgrounds, faiths and age groups. 	Refer to Action 4.7 (11) Interdependence with Actions <ul style="list-style-type: none"> - 8.7 (B) - 8.7 (D) - 8.7 (E) - 8.7 (F) 			Arts and Cultural Services	Investigate and Implement	<ul style="list-style-type: none"> • City Strategy and Planning • Economic Development • Community Wellbeing Department Teams • Community Access and Support Department Teams ○ Business Community ○ Developers / Landowners

Implementation - Knox Planning Scheme Actions

These actions will be implemented as part of an amendment into the Knox Planning Scheme and the subsequent operation of the Knox Planning Scheme.

Ref.	Action	Timing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams - <i>Key stakeholders</i>
Knox Planning Scheme - Implement an amendment to the Knox Planning Scheme to:		Year 1 and 2	Boronia Renewal PSA \$80K	City Strategy and Planning	Implement	As noted below
4.7 (4)	<ul style="list-style-type: none"> Provide proposed built form controls and policy to maintain sufficient development capacity for additional ground floor retail floor space in the Boronia MAC and avoid net loss of commercial and office space. Require ground floor activation to the public realm through retail uses with other non-active uses locating on the upper levels within the commercial core area. Support consolidation of sites to achieve efficient development outcomes, the clustering of activities, and activities established in accordance with Figure 3 – Economic development and investment preferred future outcomes plan and the relevant Precinct preferred approach. Reinforce existing public and private health services to create a health and wellbeing precinct on the south side of Boronia Road. 			City Strategy and Planning		<ul style="list-style-type: none"> Economic Development Traffic and Transport City Planning and Building Community Partnerships <p>○ Council's Urban Design Consultant</p>
5.7 (2)	<ul style="list-style-type: none"> Replace the Existing Design and Development Overlay 7 (DDO7) with a new provision that introduce built form controls and transition as identified in Figure 6 to Boronia MAC Core (Precincts 1, 2 and 3), including mandatory height controls to protect key public views to the Dandenong Ranges. Support increased building height and facilitate mixed-use development with active frontages at ground level, apartments at upper levels, and improved walkability throughout the centre. Support use and development in accordance with Figure 4 Strategic Opportunity Sites, Figure 5 Land Use Preferred Future Outcomes Plan, Figure 6 Boronia MAC Core Future Built Form Plan, the relevant Precinct preferred approach, and including the redevelopment of at-grade car parks. 			City Strategy and Planning		<ul style="list-style-type: none"> City Planning and Building <p>○ Council's Urban Design Consultant</p>
Implement an amendment to the Knox Planning Scheme and apply principles to planning permit applications to:		As above and ongoing	Existing operational budget for advocacy only.	City Strategy and Planning	Implement and Advocate	As noted below
5.7 (3)	<ul style="list-style-type: none"> Ensure ground floor design, scale, and placement of signage will not deter from achieving an active ground floor with a vibrant and pedestrian focused centre. Support three storeys along the railway corridor. Support the inclusion of rooftop terraces in development. Promote ground floor to ceiling height of 4m to future flexibility and potential long-term conversion. Ensure development is sustainably engineered to achieve potential conversion and ensure buildings can achieve their full development potential in the future. Ensure residential developments have an accessible and adaptable layout at ground floor level. 			City Planning and Building City Strategy and Planning		<ul style="list-style-type: none"> Economic Development <p>○ Council's Urban Designer consultant</p>
6.7 (5)	<ul style="list-style-type: none"> Facilitate pedestrians and cyclists' amenity, legibility, passive surveillance, safety, and connectivity throughout Boronia. Provide gain in pedestrian connectivity, maintain a no-net loss in existing connections (laneways and arcades), and provide sustainable transport options. Improve the efficiency, safety, amenity, and operation of car parks. 			City Planning and Building		<ul style="list-style-type: none"> Healthy and Safe Community <p>○ Council's Urban Designer consultant</p>

Ref.	Action	Timing	Estimated Cost ^(*) <i>(*)2023 monies</i>	Responsible Team	Council Role	Supporting Teams - <i>Key stakeholders</i>
				City Strategy and Planning Traffic and Transport		
7.7 (5)	<ul style="list-style-type: none"> Reinforce passive surveillance of the public realm from adjoining development. Facilitate new public/civic spaces that retain mature trees between the existing shops and the car parking area in Boronia Village. Facilitate improvements to arcade, laneway and semi-public community space to ensure the spaces feel safe and are utilised more. Require adequate and sufficient waste, recyclable, organics, and bulk waste storage space at an adequate location and capacity that will not affect local amenity. 			City Planning and Building City Strategy and Planning Traffic and Transport Waste Management		<ul style="list-style-type: none"> Healthy and Safe Community Strategic Open Space and Planning Urban Forest and City Presentation <p>○ <i>Council's Urban Designer consultant</i></p>

Ongoing Operational Actions

These actions are part of ongoing operational activity and are mostly funded and carried out within existing budgets and resources unless otherwise specified.

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
4.7 (A)	<u>Marketing Strategy</u> Continue to facilitate information and support promotion for the Boronia MAC, including information to developers on preferred development outcomes and on the identified Strategic Opportunity Sites, through a determined online platform in addition to the current e-newsletters and KnoxBiz.	Ongoing	Existing operational budget	Economic Development	Implement	<ul style="list-style-type: none"> Customers and Communications <ul style="list-style-type: none"> Business Community Business Victoria Victorian Department of Jobs, Skills, Industry, and Regions
4.7 (B)	<u>Marketing Information</u> Prepare information prospectus that highlights the unique attributes, the existing anchors, and locational advantages of Boronia to attract new and complementary businesses, and investment.	Design: Year 3 onwards Delivery: Ongoing	Preliminary design: \$100K Delivery: Existing operational budget		Implement	
4.7 (C)	<u>Marketing Promotion</u> Raise awareness and promote the range of services available in Boronia through information prospectus and promotion for the Boronia MAC.	Ongoing	Existing operational budget		Advocate	
4.7 (D)	<u>Upskilling</u> Promote educational programs offered by Council, external agencies, and government departments based on the training needs and opportunities for businesses.	Ongoing	Existing operational budget		Implement	<ul style="list-style-type: none"> Business Community Business Victoria Victorian Department of Jobs, Skills, Industry, and Regions
5.7 (A)	<u>Statutory Pre-Application</u> Promote and reinforce the pre-application process to landowners and developers of sites within the Boronia MAC core and particularly on Strategic Opportunity Sites to support high-quality design outcomes and local considerations at an early stage of pre-design and planning.	Ongoing	Existing operational budget	City Strategy and Planning City Planning and Building	Implement and Advocate	<ul style="list-style-type: none"> Economic Development City Safety and Health Business Community Developers / Landowners Council's Urban Design Consultant

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
5.7 (B)	<u>Design Guidance</u> Use the Victorian Government's Apartment Design Guidelines for Victoria to design elements.	Ongoing	Existing operational budget	City Strategy and Planning	Implement	<ul style="list-style-type: none"> ○ Council's Urban Design Consultant
5.7 (C)	<u>Social Housing</u> Advocate to the Victorian Government for the provision of social housing and inclusionary zoning on both private and government land within the MAC core to address the existing shortfall in supply and provide social housing close to services and transport hubs. <i>[Also refer to Knox Social and Affordable Housing Strategy]</i>	Ongoing	Existing operational budget	Community Partnerships	Advocate	<ul style="list-style-type: none"> • City Strategy and Planning ○ Victorian Department of Transport and Planning ○ Social Housing Providers
6.7 (A, B)	<u>Public Transport (Trains) - Advocacy</u> Advocate to the Victorian Government to improve bus services running through Boronia via: <ul style="list-style-type: none"> • The location of bus stops within the precinct, including a new stop via Dorset Square, • The timetable with more night-time services and frequencies throughout the day, • The speed and convenience of bus routes, and • The gradual inclusion of bike racks on buses along lines serving Boronia. Advocate to the Victorian Government to improve the capacity of the train services on the Belgrave line through longer hours of operations and extended higher frequencies to cater for peak travel time.	Ongoing	Existing operational budget	Traffic and Transport	Advocate	<ul style="list-style-type: none"> ○ Victorian Department of Transport and Planning ○ Rail Operator
6.7 (C, D)	<u>Public Transport (Buses) - Advocacy</u> Advocate for the delivery of dedicated bus priority lanes on Boronia Road, including bus priority movement at key intersections.	Ongoing	Existing operational budget	Traffic and Transport	Advocate	<ul style="list-style-type: none"> ○ Victorian Department of Transport and Planning ○ Bus Operators

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
	Advocate for improvements to bus stops infrastructure related to public transport including with shelters, seating, lighting and real time information for passengers.					
6.7 (E, F)	<p><u>Roads (Pedestrians) - Advocacy</u></p> <p>Advocate the conversion of the Chandler Road and Dorset Road intersection into a scrambled pedestrian crossing, operated with its own dedicated pedestrian crossing cycle.</p> <p>Advocate for new Pedestrian Operated Signals (POS) across Boronia Road and Dorset Road at locations in accordance with the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach.</p>	Ongoing	Existing operational budget	Traffic and Transport	Advocate	<ul style="list-style-type: none"> o Victorian Department of Transport and Planning
6.7 (G)	<p><u>Roads (Speed) - Advocacy</u></p> <p>Advocate for a speed reduction to 40kph for Boronia and Dorset roads within the MAC Core area.</p>	Ongoing	Existing operational budget	Traffic and Transport	Advocate	<ul style="list-style-type: none"> o Victorian Department of Transport and Planning
6.7 (H)	<p><u>Bicycle facilities</u></p> <p>Provide public bicycle parking infrastructure throughout the Boronia MAC to support cycling to retail premises.</p>	Ongoing	Existing operational budget	Traffic and Transport	Implement	<ul style="list-style-type: none"> • Urban Forest and City Presentation • Civil Construction o Business Community
6.7 (I)	<p><u>Footpaths / Assets improvements</u></p> <p>Provide wider footpaths and new public spaces for pedestrians to stop and rest, facilitate movement, outdoor trading and greening of our street in the Boronia MAC core.</p>	Ongoing		<p>Traffic and Transport</p> <p>Urban Forest and City Presentation</p>	Implement	<ul style="list-style-type: none"> • Civil Construction • City Safety and Health • Strategic Open Space Planning • Civil Maintenance • Waste Management • Economic Development o Business Community
6.7 (J)	<p><u>Statutory Referrals – Transport</u></p> <p>Provide internal referral advice, including permit conditions, to the relevant Knox departments on statutory applications to:</p> <ul style="list-style-type: none"> • Require access and loading of large vehicles to be designed away from pedestrian routes. 	Ongoing	Existing operational budget	<p>Traffic and Transport</p> <p>City Planning and Building</p>	Implement and Advocate	<ul style="list-style-type: none"> • City Strategy and Planning • City Safety and Health • Sustainable Futures o Victorian Department of Transport and Planning o Developers / Landowners

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
	<ul style="list-style-type: none"> Require development to contribute and deliver public footpaths to their frontage where such footpaths are currently inexistent with the Boronia MAC. Ensure development delivers a gain in linkages as identified on the Movement and Access Preferred Future Outcome Plan and the relevant Precinct preferred approach as a condition to their approval. Provide bicycle parking space to all residential units across the Boronia MAC. Ensure all commercial and office development provide bicycle parking infrastructure contributions to support cycling. Require traffic assessment be provided with applications, ensure business traffic and freight movements through the Boronia MAC addresses the function of 'Place' in their assessment and achieve a balanced outcome between the 'Movement' and 'place' role of streets. Advocate for the design of buildings to integrate and respond to adjoining bus stop infrastructure through an urban form that provides adequate spacing, activation, and improves safety. Maintain a no-net loss of arcades to Dorset Square. Require car parks, including access and egress, to be concealed as part of the design and located 1-in basement, 2-at upper level, or 3- at the rear of the site while maintaining a pedestrian street activation first. Ensure new street connections are provided within Boronia Village, and between Torrens Avenue and Marysville Way in accordance with the Movement and Access Preferred Future Outcome Plan Ensure new development provides sustainable transport options, such as electric car charging points, car sharing spaces and the ability to retrofit common property car parks with infrastructure associated with low emission vehicle technology is achieved. 					
7.7 (A)	<p>Waste Management</p> <p>Provide public litter and recycling bin with the best placement throughout the Boronia MAC to reduce litter and maximise resource recovery as the centre grows.</p>	Ongoing	Existing operational budget	Waste Management	Implement	<ul style="list-style-type: none"> Civil Maintenance Urban Forest and City Presentation

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
7.7 (B)	<p><u>Statutory Referrals – Waste Management</u></p> <p>Provide internal referral advice, including permit conditions, to the relevant Knox departments on statutory applications to:</p> <ul style="list-style-type: none"> Require waste management assessment be provided with applications to ensure commercial and mixed used properties provide adequate and sufficient waste, recyclable, organics, and bulk waste storage location with sufficient capacity for the proposed use and with future consideration of change of uses. Advocate for the design of buildings to address all waste storage locations and collection in a manner that maintains accessibility, activation, safety and improves amenity. 	Ongoing	Existing operational budget	Waste Management	Advocate	<ul style="list-style-type: none"> City Planning and Building City Safety and Health Developers / Landowners
7.7 (C)	<p><u>Open Space Usage</u></p> <p>Support greater use of existing open spaces by community groups and activities in non-peak sports times.</p>	Ongoing	Existing operational budget	Active and Creative Communities Department	Investigate and Implement	<ul style="list-style-type: none"> Sportsfield and Reserves Strategic Open Space Planning Community Access and Support Department Sports Clubs Community Groups
7.7 (D)	<p><u>Statutory Referrals – Arts and Open Space</u></p> <p>Plan for artwork and the ability to host outdoor performances when upgrading existing public spaces and parks, creating new spaces at suitable locations.</p> <p>Advocate through internal referral advice to the relevant Knox departments on statutory applications to ensure design does not impede future opportunities.</p>	Ongoing	Existing operational budget (in accordance with Knox Public Art Policies)	<p>Applies to all Departments and Open Space Projects</p> <p>Arts and Cultural Services</p> <p>Strategic Open Space Planning</p>	Implement and Advocate	<ul style="list-style-type: none"> Urban Forest and City Presentation City Planning and Building City Strategy and Planning Developers / Landowners
7.7 (E)	<p><u>Open Space – Playground/Arts</u></p> <p>Include public or community art in the design and delivery of any new or updated play spaces in accordance with the Knox Public Art Policies.</p>	Ongoing	Existing operational budget (in accordance with Knox Public Art Policies)	<p>Arts and Cultural Services</p> <p>Strategic Open Space Planning</p>	Implement and Advocate	<ul style="list-style-type: none"> Urban Forest and City Presentation Civil Maintenance Business Community Developers / Landowners

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
7.7 (F)	<u>Water Sensitive Design / Stormwater</u> Integrate water sensitive urban design principles in streetscape improvements, public space upgrades, and new open spaces.	Ongoing	Existing operational budget	Strategic Integrated Stormwater	Implement and Advocate	<ul style="list-style-type: none"> • Traffic and Transport • Strategic Open Space Planning • City Strategy and Planning • City Planning and Building • Urban Forest and City Presentation • Civil Project Delivery • Sportsfield and Reserves • Sport and Leisure <ul style="list-style-type: none"> ○ Melbourne Water
8.7 (A)	<u>Community Infrastructure Funding</u> Continue to identify funding opportunities to support the ongoing provision of community infrastructure. <i>[Also refer to Knox Public Art Policy]</i>	Ongoing	Existing operational budget	Integrated Community and Health Planning	Investigate	<ul style="list-style-type: none"> • Healthy Ageing Planning and Growth • Social Connections • Community Partnerships • Active and Creative Communities • Sportsfield and Reserves
8.7 (B)	<u>Community Safety</u> Deliver safety programs in partnership with the community (i.e., arts, positive community messaging) to shift negative perceptions of safety.	Ongoing	Existing operational budget	Healthy and Safe Communities Arts and Culture Services	Implement	<ul style="list-style-type: none"> • Economic Development • Community Access and Support Department Teams <ul style="list-style-type: none"> ○ Service Providers ○ Community Groups ○ Business Community ○ Developers / Landowners
8.7 (C)	<u>Community Harm Research</u> Continue to monitor the relationship between packaged liquor outlet density and alcohol-related harm.	Ongoing	Existing operational budget	Healthy and Safe Communities	Investigate	<ul style="list-style-type: none"> • City Strategy and Planning • Research and Geospatial Analytics <ul style="list-style-type: none"> ○ VicPol ○ Service Providers
8.7 (D)	<u>Youth Input</u> Increase the voice of youth in the implementation of the Boronia Renewal Strategy by referring Council-led projects to the Youth Advisory Committee for input into the planning and decision-making process.	Ongoing	Existing operational budget	Applies to all Departments and Projects	Implement and Advocate	<ul style="list-style-type: none"> • Youth Services <ul style="list-style-type: none"> ○ Community Groups

Ref.	Action	Timing (from 2023)	Estimated Cost ^(*) (*)2023 monies	Responsible Team	Council Role	Supporting Teams/Departments - Key stakeholders
8.7 (E)	<p><u>Inclusiveness – Event Planning</u></p> <p>Maintain an approach where Council organised events are inclusive, accessible, affordable, welcoming, and inclusive to all with positive physical activity and social interaction.</p>	Ongoing	Existing operational budget	Applies to all Departments and Council-led events	Implement and Advocate	<ul style="list-style-type: none"> • Community Access and Support Department Teams • Arts and Cultural Services • Economic Development ○ <i>Business Community</i> ○ <i>Community Groups</i>
8.7 (F)	<p><u>Community Resilience and Activation</u></p> <p>Continue to support and build the community's capacity to:</p> <ul style="list-style-type: none"> • Enable grass roots actions that enhance connection and resilience. • Create and facilitate connections between groups to strengthen a collective approach to their service delivery. • Coordinate connections between community organisations and facilities in key locations e.g., Tormore Road. <p><i>Interdependence with Actions</i> - <i>8.7 (11)</i></p>	Ongoing	Existing operational budget	Community Access and Support Department Teams	Implement and Advocate	<ul style="list-style-type: none"> • Arts and Cultural Services • Community Wellbeing Department Teams • Active and Creative Communities • Economic Development ○ <i>Business Community</i> ○ <i>Community Groups</i> ○ <i>Service Providers</i>
8.7 (G)	<p><u>Community Health Services</u></p> <p>Advocate for improved mental health services to meet community needs in partnership with key stakeholders.</p>	Ongoing	Existing operational budget	Integrated Community and Health Planning	Advocate	<ul style="list-style-type: none"> • Community Partnerships • Social Connections • Youth Services ○ <i>Victorian Department of Health</i> ○ <i>Health and Social Service Providers</i>

7 Public Question Time

8 Officer Reports

8.1 Quarterly Performance Report for the Quarter Ended 31 March 2024

Final Report Destination:	Council
Paper Type:	For Decision
Authors	Coordinator Finance Operations, James Morris; Corporate Planning & Reporting Officer, Rod Beecham; Head of Portfolio Office and Enterprise Change, Shona Richards
Executive:	Chief Financial Officer, Navec Lorkin Director Customer and Performance, Greg Curcio

SUMMARY

The Quarterly Performance Report for the period ended 31 March 2024 is presented for consideration.

RECOMMENDATION

That Council:

1. Endorses the Quarterly Performance Report for the period ended 31 March 2024.
2. Approves the closure of Council Plan (Year 2) initiatives CP 2.2.10 Develop an Integrated Major Infrastructure Development Plan for sport, leisure and recreation and CP 5.3.7 Implement an internal self-assessment process to monitor Council's performance in decision making.
3. Approves the allocation of up to \$0.300 million from the Aged Care Reserve to fund two Senior Exercise Parks to be located at Wally Tew Reserve in Ferntree Gully and Marie Wallace Park in Bayswater.

1. DISCUSSION

The provision of the quarterly Financial Performance Report to Council ensures that associated processes are accountable, transparent and responsible resulting in sound financial management and transparent reporting on Council Plan initiatives.

The Council Plan Quarterly Progress Report provides an overview of how we are performing in Year 3 of the Council Plan 2021-2025.

For the first time, the Quarterly Performance Report has been expanded to include the Monthly Transformation Report – which shows the Customer and Performance (C&P's) capital and operational projects being delivered for the organisation and customers. This will streamline reports going to Council and provide a more comprehensive view of Council's performance.

1.1 Financial Performance Report

The Financial Performance Report (Attachment 1) has been prepared in accordance with Australian Accounting Standards and contains the following financial statements:

- Comprehensive Income Statement
- Balance Sheet

- Cash Flow Statement
- Statement of Capital Works

The Financial Performance Report is designed to identify major variations against Council's year to date financial performance (actual results) and the Adopted and Amended Budgets. Council adopted its 2023-24 Annual Budget at its Ordinary Council Meeting held 26 June 2023. The Amended Budget was tabled to Council at its Ordinary Council Meeting held 23 October 2023. The year-to-date position is compared with the amended budget position. The forecast end of year position is compared to the Amended Budget and the Adopted Budget.

The Amended Budget enables Council to review and approve variances to revenue and expenditure resulting primarily from external factors, ensuring accountability and optimal budget control for management reporting purposes. The Annual Report will detail performance against the original Budget as adopted by Council as the Budget.

The financial year-end position of Council is anticipated by way of forecasts. The full year Adopted and Amended Budgets are compared against the projected financial year-end position as reflected by the Forecast. The 2023-24 forecast includes the following details:

- The 2023-24 Adopted Budget;
- Carry forward funding from 2022-23 into 2023-24 for both operational and capital works expenditure items. These funds are required for the successful completion and delivery of key outcomes and projects; and
- Adjustments to forecasts as a result of officers periodically assessing Council's budgetary performance considering emerging events and matters.

General discussion in regards to the Financial Performance Report (Attachment 1) is detailed under Section 5 'Financial & Economic Implications'.

1.2 Council Plan Progress Report

The Council Plan 2021-25 (incorporating the Municipal Public Health & Wellbeing Plan) was adopted on 25 October 2021 and outlines Council's contribution to achieving the Community Vision. The Council Plan includes a number of 4-year initiatives, which are broken down into annual milestones. These are described in the format "Initiative-Milestone". Delivery against these milestones is monitored through quarterly progress reports. These are not comprehensive reports on all of Council's activities but identify the progress Council has made towards the achievement of the Key Directions of the Council Plan and, ultimately, the Community Vision.

Attachment 2 provides the Council Plan 2021-25 Year 3 Quarterly Progress Report for the third quarter of 2023-24.

Progress targets are set against each initiative by quarter, based on when key milestones for the year will be completed. The progress status reflects the status of the annual milestones, not necessarily the status of completion of the initiative overall, as many of the initiatives run over multiple years. Initiatives that are behind schedule or not started include commentary to explain why we are behind schedule, how we will get back on schedule, and when we expect to be back on schedule.

Of the 40 initiatives included in 2023-24 (Year 3) of the Council Plan:

- Two (2) initiatives have been completed.
- Thirty (30) initiatives are on schedule.
- Eight (8) initiatives are behind schedule.

The initiatives currently behind schedule are:

- CP 1.1.1 - Work with Maroondah and Yarra Ranges Councils to deliver key initiatives of the Bayswater Business Precinct Transformation Strategy - Commence preparation of a Spatial Plan for the Bayswater Business Precinct (BBP).
- CP 1.1.3 - Research and review supply chain connectivity and networks, to enable and advance the circular economy - Prepare a briefing paper to advise of opportunities to improve supply chain connectivity and support circular economy initiatives.
- CP 1.1.4 - Continue to monitor the local economy to inform the strategic direction of future economic development initiatives - Develop a draft economic plan informed by data gathered from the evaluation of the reporting framework.
- CP 1.3.9 - Coordinate the implementation of Knox's Retail Activation Strategy - Implement the Year 2 actions of the Retail Activation Strategy.
- CP 2.2.5 - Progress implementation of the Knox Central program - Prepare a Planning Scheme Amendment to rezone the Knox Central precinct land.
- CP 2.2.11 - Commence review and upgrade of Council's strategic planning documents including the Open Space Plan, Play Space Plan and Liveable Streets Plan - Commence the development of the draft Open Space Plan following completion of Background Research and Initial Community Engagement.
- CP 3.1.3 - Develop a Domestic Wastewater Management Plan for Knox.
- CP 4.4.18 - Develop and implement a Resilience Plan to support the community to cope with stresses, emergencies and disasters - Develop the final draft Community Resilience Plan in a format that will allow broader community consultation.

Also included in this report are the incomplete initiatives from Year 2 of the Council Plan 2021-25 (refer Attachment 2, Appendix 1). These initiatives were incomplete on 30 June 2023 primarily due to external factors beyond Council's control. They will be included as an appendix to this report until completion. During Q3 2023-24 two Year 2 initiatives have been completed, and two have been recommended to be closed.

On the rare occasion, Council may decide to close an incomplete Council Plan initiative. This may be due to factors beyond Council's control, or because priorities have shifted in the years since the Plan's adoption. Closing an initiative means that it will formally be removed from all future Council Plan Quarterly Performance Reports. Unless these actions are closed then reporting will continue for the remainder of the Council Plan 2021-25 term.

The following initiatives are proposed to be closed:

- CP 2.2.10 - Incomplete 2022-23 initiative: Develop an Integrated Major Infrastructure Development Plan for sport, leisure and recreation.

Reason for proposed closure: The Major Infrastructure Review Project was identified and planned to ensure all major facilities have an asset plan and future building renewals and upgrades and are planned well in advance. This project was to allow the various teams to be reactive to work needs, but given other priority projects this has resulted in the need to close this action. Funding for improvements to sport and recreational infrastructure will continue to be prioritised and provided annually through the Capital Works budgeting process and guided by the various Masterplans and Strategies for implementation.
- CP 5.3.7 - Incomplete 2022-23 initiative: Implement an internal self-assessment process to monitor Council's performance in decision making - Develop and distribute a self-assessment survey, analyse the results and conduct workshops with councillors, including an externally facilitated self-assessment workshop.

Reason for proposed closure: This action is proposed to be closed because the scope of the initiative has changed. Rather than a self-assessment, Councillors will complete a Learning Needs Assessment as part of the new Councillor induction and ongoing training program, which will assist in developing training opportunities for Councillors to support them in delivery of their role.

Should Council agree to close these initiatives the decision will be noted in Knox City Council's 2023-24 Annual Report, in line with Local Government Victoria's guidance.

1.3 Monthly Transformation Report Update

The Monthly Transformation Report outlines the capital and operational projects being delivered for the organisation and its customers as of March 2024.

There are currently 58 projects in progress across five reported streams. The table below summarises all in-progress projects in the portfolio (capex and opex funded), and categorises each project in either red, amber or green status - as defined in Attachment 3. Further information on project movements and status changes, as well as 'get-to-green' plans to return projects to healthy status, is also included in Attachment 3 (under 'Exception Report').

Stream	Red	Amber	Green	Total
Technology	1	6	20	27
Customer and Digital Experience Stream	0	3	10	13
Strategy and	0	2	6	8

Transformation				
Governance and Risk	0	0	5	5
People, Culture and Development	0	1	4	5
Total	1	12	45	58

As outlined in Attachment 3, several achievements are noted:

- **Technology Stream** – the majority of staff are now enrolled in Multifactor Authentication for improved security, Office 365 rollout to all staff devices is complete, and the Corporate Information team restructure has been completed.
- **Customer and Digital Stream** – user interface changes have been deployed to make it easier for customers using mobile devices to complete service requests via ePathway, and the new Intranet, with 80% of its new content, has gone live with a preview phase for the Customer and Performance Directorate.
- **Strategy and Transformation Stream** - Phase 1 of the community engagement for Council Plan is complete and the Community Satisfaction Survey results have been completed and will be shared at ELT and Issues Briefing.
- **Governance and Risk Stream** – the draft Councillor Support and Expenses Policy has been endorsed by Council for community engagement, and the updated Governance Rules has been adopted by Council.
- **People Culture and Development Stream** - a new process for Leader Leave Notifications has been agreed to automate leave approval flows.

As outlined in more detail in Attachment 4, as of 30 March 2024, the C&P portfolio forecasts expenditure of \$4.62m, against an approved budget of \$5.30m. Of this, \$2.95m has been spent, accounting for 55% of the capital budget for the financial year:

- Technology spend is \$2.02m (63% of its \$3.22m capital budget).
- Customer and Digital Experience spend is \$598k (41% of its \$1.47m capital budget).
- Strategy and Transformation spend is \$329k (53% of its \$610k capital budget).
- People, Culture and Development and Governance and Risk streams projects are funded through operational budgets.

2. ENGAGEMENT

This report does not necessitate community consultation. A copy of the quarterly Financial Performance Report is provided to Council's Audit and Risk Committee.

Significant community engagement was incorporated into the development of the Council Plan 2021-2025 and the Community Plan 2021-2031, which incorporates the Community Vision. The initiatives identified in the Council Plan 2021-2025 Year 3 Quarterly Progress Report (2023-24) support the delivery of the Council Plan 2021-2025 and ultimately will help achieve the Community Vision.

3. SOCIAL IMPLICATIONS

There are no direct social implications arising from this report. A number of initiatives within Year 3 (2023-24) of the Council Plan 2021-2025 seek to have a positive social impact within the Knox municipality.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL IMPLICATIONS

This report does not have any environmental or amenity issues for discussion. A number of initiatives within Year 3 (2023-24) of the Council Plan 2021-2025 seek to have a positive impact on environmental issues within the Knox municipality.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The overall financial position as at 31 March 2024 is satisfactory with a working capital ratio of 2.59 to 1, and indicates that Council, after taking into consideration carry forward funding requirements from 2022-23 into 2023-24, is on track to meet the established operational targets this financial year established in the 2023-24 Amended Budget. The watch point for the year continues to be the timing of receipt of capital grants and monetary contributions, with much of the land sale proceeds now being carried forward into the 2024-25 financial year.

For the period ended 31 March 2024, Council has achieved an operating surplus of \$52.348 million. This is \$17.699 million favourable to the year to date (YTD) Amended Budget. The favourable variance of \$14.009 million for YTD expenditure includes a favourable variance of \$12.940 million for materials and services and \$0.495 million for employee costs. These are largely timing variances. There is a favourable variance of \$3.690 million for YTD income, including a \$2.649 million timing variance for capital grants.

Council expects to deliver an operating surplus of \$17.236 million for the financial year, which is \$3.409 million unfavourable to the Amended Budget, this is primarily the result of the timing variance in proceeds from sale of land.

The total capital works expenditure for the period ended 31 March 2024 is \$39.021 million. This is \$14.819 million less than the YTD Amended Budget. The asset classes with the greatest underspend against budget are Buildings (\$5.019 million), Recreation, Leisure, Parks and Playgrounds (\$4.481 million), Roads (\$2.503 million), Other Infrastructure (\$1.039 million), and Drainage (\$1.031 million).

The Amended Budget capital works expenditure totalling \$83.875 million includes \$25.830 million in capital works carried forward from 2022-23 into 2023-24. The forecast capital works expenditure for the year is \$66.839 million, with \$16.956 anticipated to be carried forward into 2024-25.

Council's cash and financial assets are \$51.276 million as at 31 March 2024.

Further detail and discussion of the financial performance of Council for the period ended 31 December 2023 is provided in the attached Financial Performance Report (Attachment 1).

Capital Program Addition of \$300k from Aged Care reserve (Amaroo) Reserve for Senior Exercise Parks

On 26 October 2010, Council resolved, “that any financial surplus arising from the sale process of Amaroo Aged Care Facility be reinvested into aged services and infrastructure within Knox”. The Council resolution was based on the commitment to shift its investment from a small specialist residential service to a broader focus on supporting a growing ageing population.

A report was presented to Council on 27 April 2020 detailing initiatives to be delivered through the Aged care reserve. One of these initiatives included the completion of three outdoor Seniors Exercise parks.

The Seniors Exercise Park is outdoor exercise equipment is designed specifically for use by seniors. It provides physical and social benefits for seniors in the community, and has the potential to be used widely as a sustainable mode of physical activity. The three will ensure a geographical spread across the Knox Municipality and easy access for those seniors wishing to participate.

The first Senior Exercise Park was opened in April 2022 at Carrington Park Reserve Knoxfield. Plans to progress the installation of two additional exercise park, provides accessibility across north, central and south of the municipality. The locations for the Senior Exercise Parks are Wally Tew Reserve in Ferntree Gully and Marie Wallace Park in Bayswater.

Installation of these final two Senior Exercise Parks delivers on the specific action in the Knox Child, Youth & Seniors Plan 2021-2025:

- 4.2 Support the review and modification of existing exercise reserves and outdoor gyms, and design and implement new seniors exercise parks, to improve physical activity across the municipality.

To complete the two remaining exercise parks a budget allocation of \$0.300 million is required. As with the exercise park installed at Carrington Park Reserve it is proposed the completion of the remaining two seniors parks is drawn from the Aged Care reserve (Amaroo). The balance of this reserve is currently \$2.889 million and that these projects are added to the capital works program. The draw down of these funds will not adversely impact Council’s financial position.

7. RISKS

The development of the Financial Performance Report, the Council Plan Progress Report, and the Monthly Transformation Report all prioritised the assessment of risk throughout the process.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

There are no legislative obligations under the Human Rights Charter, Child Safe Standards or the Gender Equity Act that are incompatible with the recommendations in this report.

11. CONFIDENTIALITY

~~There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.~~

ATTACHMENTS

1. Attachment 1: Financial Performance Report - March 2024 [**8.1.1** - 28 pages]
2. Attachment 2: Q3 2023 24 Council Plan Year 3 Progress Report [**8.1.2** - 28 pages]
3. Attachment 3: C&P Monthly Transformation and Capital Works Report [**8.1.3** - 35 pages]
4. Attachment 4: Monthly Transformation Report - Detailed Breakdown of FY Financials Capital Only March 2024 [**8.1.4** - 3 pages]

ADDENDUM

The above confidentiality clause is amended as below :

Attachment 4 is included in the confidential agenda, as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;



Financial Performance Report

For year to date ended 31 March 2024

Contents

Financial Performance Report for year to date ended 31 March 2024



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Executive Summary

Financial Performance Report for the year to date ended 31 March 2024



Introduction and Purpose

This report is aimed and designed to identify major variations against Council's year to date financial performance (actual results) and the amended budget, reflect the amended budget which reflects changes which have occurred since the adoption of the annual budget, and anticipate the financial position of Council as at financial year end by way of forecasts.

The amended budget aligns with the 'Amended Budget Principle' financial strategy adopted as part of the 2023-24 Budget. The principle states Council will amend the Budget for internal management reporting purposes to ensure prudent and transparent budgeting and financial planning. The 2023-24 Amended Budget was approved by Council on 23 October 2023.

The full year adopted budget and amended budget is compared against the full year projected position as reflected by the forecast. The 2023-24 forecast includes carry forward funding from 2022-23 into 2023-24 for both operational and capital works expenditure items. These funds are required for the successful completion and delivery of key outcomes and projects.

Financial Performance

Summary

Summary	Year to Date			Full Year				
	Amended Budget \$'000's	Actual \$'000's	Variance \$'000's	Adopted Budget \$'000's	Amended Budget \$'000's	Forecast \$'000's	Amended Variance \$'000's	Adopted Variance \$'000's
Operating								
Income	182,256	185,946	3,690	207,329	207,645	209,561	1,916	2,233
Expense	147,607	133,598	14,009	182,887	187,000	192,325	(5,325)	(9,438)
Surplus (Deficit)	34,649	52,348	17,699	24,441	20,645	17,236	(3,409)	(7,205)
Capital Works	53,840	39,021	14,819	75,661	83,875	66,839	17,036	8,822
Cash and Investments	38,524	51,276	12,752	41,339	40,661	50,481	9,820	9,142

The overall financial position at 31 March 2024 is satisfactory with a working capital ratio of 2.59 to 1.

The year-to-date favourable variance of \$17.7M is driven by an underspend in materials and services (mainly timing variances) against the amended budget, together with an increase in interest income (a permanent variance) and a favourable timing variances with capital grants.

The forecast increase in income against the amended budget, primarily in operating grants and interest income, together with the reduction in materials and services, is offset by a forecast decrease in statutory fees (traffic infringement fines), and a carry forward of property sale proceeds into the 2024-25 financial year.

The forecast capital works expenditure totalling \$66.8M is \$17.0M lower than the amended budget, and takes into account identified carried forward expenditure. The reduction in forecast capital expenditure is reflected in an increased forecast cash and investments balance at year-end.

Executive Summary (continued)

Financial Performance Report for the year to date ended 31 March 2024



Operating

Operating Results	Year to Date			Full Year				
	Adopted Budget \$'000's	Actual \$'000's	Variance \$'000's	Adopted Budget \$'000's	Amended Budget \$'000's	Forecast \$'000's	Amended Variance \$'000's	Adopted Variance \$'000's
Income	182,256	185,946	3,690	207,329	207,645	209,561	1,916	2,233
Expense	147,607	133,598	14,009	182,887	187,000	192,325	(5,325)	(9,438)
Surplus (Deficit)	34,649	52,348	17,699	24,441	20,645	17,236	(3,409)	(7,205)

Year-to-Date

There is a \$17.7M favourable variance between the YTD actual result and the amended budget. The variance primarily relates to:

Revenue

- \$2.6M favourable variance for capital grants, including \$0.4M for unbudgeted capital grants received;
- \$1.5M favourable variance for other income, including \$0.8M for interest income;
- \$0.4M favourable variance for supplementary rates income; and
- \$1.1M unfavourable variance in statutory fees across Community Laws and City Planning and Building.

Expenditure

- \$12.9M favourable variance in materials and services including \$3.9M in the Infrastructure directorate (including \$2.2M in Waste Management due to timing of invoices and projects, and \$1.0M in the Urban Forest and City Presentation department), \$1.4M in the Customer and Performance directorate, \$1.3M in the Connected Communities directorate and \$1.1M in the City Liveability directorate due to timing variances, and \$4.3M for capital expenditure that is operational in nature due to the timing of capital activities; and
- \$0.5M favourable variance for employee costs, with a \$0.5M unfavourable variance for the WorkCover premium and \$2.0M unfavourable variance for agency staff being offset by a favourable variance of \$3.0M in all other employee costs throughout the organisation.

Forecast

The 2023-24 forecast result is showing a surplus of \$17.2M which is \$3.4M unfavourable to the amended budget result. Revenue is forecast to increase by \$1.9M, while expenditure is forecast to increase by \$5.3M compared with the amended budget position. The main variances relate to:

Revenue

- \$1.6M increase in operating grants, including \$1.1M for kindergartens (offset by an increase in expenditure);
- \$1.6M increase in other income, including \$1.0M for interest received on cash and investments;
- \$1.0M decrease in statutory fees, including \$0.5M for traffic enforcement fine income and \$0.3M for statutory planning application fees; and
- \$0.9M decrease in capital grants, with these grants now expected to be received during the 2024-25 financial year.

Executive Summary (continued)

Financial Performance Report for the year to date ended 31 March 2024



Expenditure

- \$8.3M decrease in net gain on disposal of property, infrastructure, plant and equipment due to the carry forward of property sales proceeds into the 2024-25 financial year; and
- \$4.3M decrease in materials and services, including a \$0.7M reduction in the Chief Information Office, and a reduction of \$2.5M for capital expenditure that is operational in nature due to the forecast carry forward of capital works into the 2024-25 financial year.

Capital

Capital Works Expenditure	Year to Date			Full Year				
	Amended Budget \$'000's	Actual \$'000's	Variance \$'000's	Adopted Budget \$'000's	Amended Budget \$'000's	Forecast \$'000's	Amended Variance \$'000's	Adopted Variance \$'000's
Property	16,105	11,086	5,019	16,038	22,683	18,048	4,634	(2,010)
Plant and Equipment	4,793	5,299	(506)	11,606	11,491	8,468	3,023	3,138
Infrastructure	32,943	22,636	10,307	48,017	49,702	40,322	9,379	7,694
Total Capital Works Expenditure	53,840	39,021	14,819	75,661	83,875	66,839	17,036	8,822

Year-to-Date

The capital works underspend against budget at the end of March 2024 is mainly within Property and Infrastructure (particularly recreation, leisure, parks and playgrounds, roads, drainage and other infrastructure). There are favourable timing variances for projects such as the Park Ridge Reserve Pavilion Refurbishment (\$1.5M), the Knox Athletic Track Facility Upgrade (\$1.5M), Egan Lee Reserve Top Oval Renewal (\$1.5M), the Building Renewal and Rehabilitation Program (\$1.1M), the Road Resurfacing Program (\$1.0M), the Major Roads LED Streetlight Replacement Program (\$0.9M), the Stamford Park Development (\$0.7M), the Carrington Park Squash Facility (\$0.7M), the Fairpark Reserve Pavilion Upgrade (\$0.7M), the Drainage Pit and Pipe Renewal Program (\$0.6M), the Westfield Library (\$0.5M), and floodlighting upgrades at various reserves (\$0.5M). These are partially offset by an unfavourable timing variance for the Playground Renewal Program (\$1.0M).

Forecast

The forecast capital expenditure is currently \$17.0M below the amended budget. The forecast capital expenditure includes \$25.8M in capital expenditure carried forward from 2022-23, while capital expenditure totalling \$17.0M has been identified to be carried forward to 2024-25.

Executive Summary (continued)

Financial Performance Report for the year to date ended 31 March 2024



Balance Sheet

Balance Sheet	Year to Date			Full Year		
	Adopted Budget \$'000's	Actual \$'000's	Variance \$'000's	Adopted Budget \$'000's	Forecast \$'000's	Variance \$'000's
Current Assets	83,568	99,353	15,785	65,977	75,797	9,820
Non-Current Assets	2,181,469	2,166,773	(14,697)	2,196,717	2,184,255	(12,462)
Total Assets	2,265,037	2,266,125	1,088	2,262,694	2,260,052	(2,642)
Current Liabilities	38,241	38,308	(67)	51,940	51,983	(43)
Non-Current Liabilities	82,626	66,089	16,536	80,588	81,311	(723)
Total Liabilities	120,867	104,398	16,469	132,528	133,294	(766)
Net Assets	2,144,171	2,161,728	17,557	2,130,166	2,126,757	(3,409)
Accumulated Surplus	744,269	761,778	17,509	729,802	728,351	(1,451)
Asset Revaluation Reserve	1,374,530	1,374,529	(1)	1,374,530	1,374,530	0
Other Reserves	25,371	25,421	49	25,834	23,876	(1,958)
Total Equity	2,144,171	2,161,728	17,557	2,130,166	2,126,757	(3,409)
Working Capital Ratio	2.19	2.59		1.27	1.46	

The Balance Sheet as at 31 March 2024 indicates a sustainable result. A comparison of total Current Assets of \$99.3M with total Current Liabilities of \$38.3M continues to depict a sustainable financial position (Working Capital Ratio of 2.59 to 1). The Working Capital Ratio for the same period last year was 2.23. Current Assets primarily comprises Cash, Cash Equivalents and Other Financial Assets (\$51.3M) and Trade and Other Receivables (\$45.6M). Trade and Other Receivables includes \$41.6M of rates debtors (of which \$10.2M relates to arrears pre July 2023) and \$3.2M in other debtors.

The Working Capital Ratio is anticipated to continue to reduce over the course of the financial year, reflecting the utilisation of funds by Council to deliver on its operating programs and capital works. The forecast working capital ratio is anticipated to be 1.46 at year end, which is an improvement on the Adopted Budget working capital ratio of 1.27 as a result of the forecast capital works underspend and the subsequent improved cash position at year-end.

Trade and Other Receivables	Ageing				Total \$'000
	Current - 30 Days \$'000	31 Days - 60 Days \$'000	61 Days - 90 Days \$'000	More than 90 Days \$'000	
Rates Debtors	31,461	0	0	10,165	41,626
Special Rate Assessment	0	0	0	52	52
Parking and Animal Infringement Debtors	112	177	48	374	711
Other Debtors	1,600	945	16	630	3,191
Total Trade and Other Receivables	33,173	1,122	64	11,221	45,580

Rate amounts owing are a charge over the property and therefore Council has recourse to collect these debts. The due date for rates being paid was 15 February 2024, while the last instalment due date is 31 May 2024.

Rates outstanding for more than 90 days is \$3.7M greater than at the same time last year, while other debtors outstanding for more than 90 days is \$0.2M greater than at the same time last year.

Executive Summary (continued)

Financial Performance Report for the year to date ended 31 March 2024



Investment Analysis

Investment	Year to Date			Full Year		
	Adopted Budget \$'000's	Actual \$'000's	Variance \$'000's	Adopted Budget \$'000's	Forecast \$'000's	Variance \$'000's
Cash and Cash Equivalents	38,524	26,026	(12,498)	40,661	50,481	9,820
Other Financial Assets	0	25,250	25,250	0	0	0
Total Funds Invested	38,524	51,276	12,752	40,661	50,481	9,820
Earnings on Investments	412	1,258	846	550	1,513	963





The earnings on investments for the period ended 31 March 2024 were greater than budgeted due to higher than budgeted cash and investment balances together with the increase in interest rates.

Financial Performance Indicators

as at 31 March 2024



The following table highlights Council's current and forecasted performance across a range of key financial performance indicators. These indicators provide a useful analysis of Council's financial position and performance and should be interpreted in the context of the Council's objectives.

Indicator	Calculation of Measure	Full Year			Notes
		Expected Bands	Amended Budget	Forecast	
Operating Position - Measures whether a council is able to generate an adjusted underlying surplus.					
Adjusted Underlying Result					
Indicator of the broad objective that an adjusted underlying surplus should be generated in the ordinary course of business. A surplus or increasing surplus suggests an improvement in the operating position. The adjusted underlying surplus and the adjusted underlying revenue exclude the following types of income: grants - capital (non-recurrent), contributions - monetary (capital) and contributions - non-monetary.	[Adjusted Underlying Surplus (Deficit) / Adjusted Underlying Revenue] x 100	(20%) to 20%	4.60%	3.15% 	1
Liquidity - Measures whether a council is able to generate sufficient cash to pay bills on time.					
Working Capital					
Indicator of the broad objective that sufficient working capital is available to pay bills as and when they fall due. High or increasing level of working capital suggests an improvement in liquidity.	[Current Assets / Current Liabilities] x 100	100% - 400%	127.03%	145.81% 	2
Unrestricted Cash					
Indicator of the broad objective that sufficient cash which is free of restrictions is available to pay bills as and when they fall due. High or increasing level of unrestricted cash suggests an improvement in liquidity.	[Unrestricted Cash / Current Liabilities] x 100	10% - 300%	49.38%	68.71% 	3
Obligations - Measures whether the level of debt and other long term obligations is appropriate to the size and nature of the Council's activities.					
Loans and Borrowings					
Indicator of the broad objective that the level of interest bearing loans and borrowings should be appropriate to the size and nature of a council's activities. Low or decreasing level of loans and borrowings suggests an improvement in the capacity to meet long term obligations.	[Interest Bearing Loans and Borrowings / Rate Revenue] x 100	0% - 70%	56.17%	56.45% 	4
Debt Commitments					
Defined as interest and principal repayments on interest bearing loans and borrowings as a percentage of rate revenue.	[Interest and Principal Repayments / Rate Revenue] x 100	0% - 20%	7.32%	6.69% 	5
Indebtedness					
Indicator of the broad objective that the level of long term liabilities should be appropriate to the size and nature of a Council's activities. Low or decreasing level of long term liabilities suggests an improvement in the capacity to meet long term obligations	[Non Current Liabilities / Own Source Revenue] x 100	2% - 70%	46.29%	48.70% 	6

Financial Performance Indicators

as at 31 March 2024



Indicator	Calculation of Measure	Full Year			Notes
		Expected Bands	Amended Budget	Forecast	
Asset Renewal Indicator of the broad objective that assets should be renewed as planned. High or increasing level of planned asset renewal being met suggests an improvement in the capacity to meet long term obligations	[Asset Renewal Expenditure / Depreciation] x 100	40% - 130%	169.17%	151.64% ✖	7
Stability - Measures whether a council is able to generate revenue from a range of sources. Rates Concentration Indicator of the broad objective that revenue should be generated from a range of sources. High or increasing range of revenue sources suggests an improvement in stability.	[Rate Revenue / Adjusted Underlying Revenue] x 100	30.00% - 80.00%	74.51%	73.75% !	8
Treasury Corporation of Victoria - Undertakings to obtain and maintain loans Indebtedness The aggregate Interest Bearing Loans and Borrowings at all times must not exceed 60% of Own Source Revenue	[Interest Bearing Loans and Borrowings / Own Source Revenue] x 100	0% - 60%	52.71%	52.72% !	9
Interest Cover Ratio The Interest Cover Ratio at all times must not be less than 2.00:1.00	[EBITDA / Interest Expense]	2.00 - 100.00	13.19	13.32 !	10
✔ Forecasts improvements in Council's financial performance / financial position indicator compared to the Adopted Budget position. ! Forecasts that Council's financial performance / financial position indicator will be reasonably steady and is within Expected Bands. ✖ Forecasts deterioration in Council's financial performance / financial position indicator compared to the Adopted Budget position.					
Notes:					
1	Timing Variance: - The adjusted underlying result ratio is within the expected bands - The forecast decrease in the ratio is primarily due to the forecast delay in property sale proceeds, with the majority of these proceeds now expected to be received during the 2024-25 financial year				
2	Timing Variance: - The working capital ratio is within the expected bands - The forecast increase in the ratio is due to the increased cash and investments balance at year-end, which is largely driven by the forecast reduction in the capital works program				
3	Timing Variance: - The unrestricted cash ratio is within the expected bands - The forecast increase in the ratio is due to the increased cash and investments balance at year-end, which is largely driven by the forecast reduction in the capital works program				
4	Timing Variance: - The loans and borrowings ratio is within expected bands - Budgeted borrowings for the 2023-24 financial year have yet to be taken up				
5	Timing Variance: - The loans and borrowings ratio is within expected bands - Budgeted borrowings for the 2023-24 financial year have yet to be taken up				
6	Timing Variance: - The indebtedness ratio is within expected bands - Budgeted borrowings for the 2023-24 financial year have yet to be taken up				
7	Timing Variance: - The forecast asset renewal is within the expected bands - The forecast decrease in the ratio is due to the forecast carry forward of capital expenditure to the 2024-25 financial year				
8	Timing Variance: - The rates concentration ratio is within the expected bands				
9	Timing Variance: - The TCV indebtedness ratio is within the expected bands				
10	Timing Variance: - The TCV interest cover ratio is within the expected bands				

Appendix A

Summary of Net Income and Expenditure

by Department

for year to date ended 31 March 2024



Net (Income) / Expenditure	Notes	Year-to-Date				Full Year				
		Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
		\$000'S	\$000'S	\$000'S	%	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S
Rates										
Rates and Valuation		(116,855)	(117,296)	441	0.38%	(116,980)	(116,980)	(117,272)	292	292
Net (Income) / Expense - Rates		(116,855)	(117,296)	441	0.38%	(116,980)	(116,980)	(117,272)	292	292
CEO										
Chief Executive Office		525	472	53	10.09%	700	700	700	0	0
Chief Financial Office	1	2,632	2,355	277	10.51%	3,417	3,477	3,530	(52)	(112)
Net (Income) / Expense - CEO		3,158	2,828	330	10.44%	4,118	4,178	4,230	(52)	(112)
City Liveability										
Directorate City Liveability		425	355	69	16.28%	566	566	566	0	0
City Futures	2	3,108	2,438	670	21.57%	3,902	4,603	4,528	75	(626)
City Planning and Building	3	1,879	2,598	(719)	(38.27%)	2,505	2,505	3,194	(688)	(688)
City Safety and Health	4	2,221	2,008	213	9.59%	2,439	2,836	2,825	11	(386)
City Projects		357	298	59	16.50%	475	475	517	(41)	(41)
Net (Income) / Expense - City Liveability		7,990	7,698	292	3.66%	9,888	10,986	11,630	(644)	(1,742)
Connected Communities										
Directorate Connected Communities	5	618	752	(134)	(21.67%)	825	825	924	(99)	(99)
Community Access and Support	6	2,905	2,016	889	30.60%	3,805	3,809	3,547	262	258
Community Wellbeing		6,417	6,173	244	3.81%	8,120	8,241	8,234	7	(113)
Active and Creative Communities	7	3,289	2,599	690	20.98%	3,905	3,935	4,246	(312)	(342)
Family and Children's Services	8	2,794	3,433	(639)	(22.86%)	4,755	4,017	4,017	0	738
Net (Income) / Expense - Connected Communities		16,023	14,972	1,050	6.55%	21,409	20,826	20,968	(142)	441
Customer and Performance										
Directorate Customer and Performance		278	264	14	5.06%	370	370	352	19	19
Chief People Office	9	3,672	3,041	631	17.19%	4,855	4,855	4,735	120	120
Governance and Risk	10	4,464	4,206	257	5.77%	5,594	5,342	5,335	7	259
Chief Information Officer	11	7,435	6,995	440	5.92%	9,524	9,524	8,907	617	617
Strategy and Transformation	12	1,612	1,380	232	14.40%	2,153	2,153	2,182	(29)	(29)
Customer and Communications	13	3,674	3,304	370	10.06%	4,889	4,907	4,715	191	173
Net (Income) / Expense - Customer and Performance		21,134	19,190	1,945	9.20%	27,384	27,151	26,227	924	1,158
Infrastructure										
Directorate Infrastructure		579	515	64	11.01%	806	806	773	33	33
Strategic Infrastructure	14	4,288	3,559	729	17.01%	5,714	5,714	5,412	302	302
Green Spaces & Environment	15	1,985	(1,757)	3,741	188.51%	12,593	12,642	12,912	(271)	(319)
Engineering Services & Operations		5,200	4,979	221	4.25%	6,607	6,607	6,588	19	19
Major Projects & Facilities		2,196	2,281	(85)	(3.85%)	2,892	2,892	3,152	(260)	(260)
Net (Income) / Expense - Infrastructure		14,247	9,577	4,670	32.78%	28,612	28,660	28,837	(177)	(226)

Indicators of the variances between year to date (YTD) Adopted Budget and Actual results:

- ✓ 0% or greater.
- ⚠ Less than 0% and greater than negative 5%.
- ✗ Negative 5% or less.

Notes have been provided for these variances:

1. Favourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or greater than positive \$100K and equal to or greater than positive 5%.
2. Unfavourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or less than negative \$100K and equal to or less than negative 5%.

Summary of Net Income and Expenditure by Department

for year to date ended 31 March 2024



Notes:	
1	Timing Variance: - \$156K favourable variance for employee costs and oncosts across the Department - \$50K favourable variance for Property Management expenditure (excluding employee costs) - \$38K favourable variance for Rates and Valuations debt collection
2	Permanent Variance: - \$40K favourable variance for employee costs and oncosts across the department Timing Variance: - \$279K favourable variance in City Strategy & Planning (excluding employee costs), including \$103K for Planning Scheme Amendments - \$67K favourable variance in Research & Mapping - \$193K favourable variance in Economic Development (excluding employee costs)
3	Permanent Variance: - \$143K favourable variance for employee costs and oncosts across the department - \$457K unfavourable variance for Building Services income, including \$120K for fines - \$276K unfavourable variance for Development Services income, including \$316K for statutory planning application fees (partially offset by a \$64K favourable variance for supervision fees) - \$68K unfavourable variance for legal fees, with the variance relating to 621 Burwood Highway - \$61K unfavourable variance for consultants, including consultants for 621 Burwood Highway - \$43K unfavourable variance for subscriptions and software
4	Permanent Variance: - \$338K favourable variance in employee costs and oncosts across the department - \$500K unfavourable variance for traffic enforcement fines due to delays in the implementation of the parking strategy, partially offset by a \$239K favourable variance for infringements court recovery Timing Variance: - \$150K favourable variance for carry forward expenditure related to the parking strategy - \$84K favourable variance for the pound contract - \$110K unfavourable variance for animal control fines, and \$70K unfavourable variance for animal registration fees
5	Permanent Variance: - \$81K unfavourable variance for consultants and legal fees relating to reviews across the department
6	Permanent Variance: - \$156K favourable variance in employee costs across the department Timing Variance: - \$95K favourable variance for Home Maintenance CHSP grant income, partially offset by an unfavourable variance of \$35K for fees received - \$156K favourable variance for the School Focused Youth Service program - \$91K favourable variance for Food Services grant income and \$66K favourable variance in contract payments - \$71K favourable variance for Allied Health grant income - \$43K favourable variance for Home Modifications CHSP grant income and \$64K favourable variance in contract payments, partially offset by an unfavourable variance of \$44K for fees received - \$21K favourable variation for Social Connections grant income and \$48K favourable variance for the activities program
7	Permanent Variance: - \$143K favourable variance for Leisure Facilities fee income - \$94K favourable variance for Arts and Cultural Services fee income - \$91K favourable variance for Citizenship Ceremonies Timing Variance: - \$123K favourable variance for Leisure Facilities expenditure - \$122K favourable variance for the Knox Festival - \$88K favourable variance for the Minor Recreation Grant Scheme - \$65K favourable variance for Sports and Leisure Services fee income
8	Permanent Variance: - \$120K favourable variance for the Kinder Educational Toys grant received; there will be corresponding expenditure to offset this grant - \$538K unfavourable variance for Kindergarten employee costs and oncosts, partially offset by \$119K in WorkCover salaries recouped Timing Variance: - \$181K favourable variance for Integrated Early Years Operations & Systems - \$117K favourable variance for the Early Years Facilities program, including \$71K for cleaning due to the timing of receipt of invoices - \$67K favourable variance for Early Years Resources - \$534 unfavourable variance for Kindergarten grant income - \$247K unfavourable variance for Integrated Early Years Hubs parent fees, partially offset by a \$122K favourable variance for grant income
9	Permanent Variance: - \$125K favourable variance for employee costs and oncosts across the department - \$60K favourable variance for grant received for the Covid-19 Rapid Antigen Test Program Timing Variance: - \$160K favourable variance for Leadership Development - \$139K favourable variance for Safety and Wellbeing expenditure - \$45K favourable variance in the Diversity program - \$44K favourable variance in Corporate Training
10	Permanent Variance: - \$43K favourable variance for election fine income received Timing Variance: - \$119K favourable variance for Governance Civic Management expenditure (excluding employee costs), including \$49K for facilities costs

Summary of Net Income and Expenditure by Department

for year to date ended 31 March 2024



Notes (continued):	
11	Permanent Variance: - \$280K favourable variance for telephone and communications - \$59K favourable variance for staff training and seminars/conferences - \$36K favourable variance for security
12	Timing Variance: - \$124K favourable variance for Business Improvement consultant costs - \$87K favourable variance for employee costs and oncosts
13	Permanent Variance: - \$321K favourable variance for employee costs and oncosts across the department - \$37K unfavourable variance for after hours service monitoring Timing Variance: - \$59K favourable variance for the Digital program (excluding employee costs) - \$50K favourable variance for customer surveys, partially offset by \$31K for staff training and printing
14	Timing Variance: - \$310K favourable variance for Asset Strategy, including \$180K for survey/condition ratings - \$179K favourable variance in Open Space and Landscape Design, including \$88K for employee costs and oncosts, and \$52K for consultants - \$94K favourable variance for Stormwater Management, including \$71K for employee costs and oncosts - \$86K favourable variance for Traffic and Transport, including \$61K for Mobility Plan Implementation - \$47K favourable variance for Street Lighting
15	Timing Variance: - \$1,223K favourable variance for the Kerbside Reform Transition Project due to the timing of activities - \$1,017K favourable variance for Waste Management materials and services (excluding the Kerbside Reform Transition Project) due to the timing of the receipt of invoices, and includes a favourable variance of \$595K for the State Government Landfill Levy, \$256K for Council's landfill sites, \$244K for Domestic waste costs, \$145K for the Waste/Recycling Education program, \$125K for Recycling costs, and \$114K for the Administration program, partially offset by an unfavourable variance of \$314K for Green Waste and \$126K for Hard Waste - \$972K favourable variance for Urban Forest and City Presentation, including \$538K for Street Tree Pruning, and \$216K for Urban Forest Trees Maintenance - \$129K favourable variance for Sportsfield and Reserves Maintenance - \$124K favourable variance for Biodiversity, including \$82K for Bushland Management

Comprehensive Income Statement

for year to date ended 31 March 2024



Description	Notes	Year-to-Date				Full Year				
		Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
		\$000'S	\$000'S	\$000'S	%	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S
Income										
Rates and Charges		145,783	146,466	683	0.47%	146,056	146,056	146,445	389	389
Statutory Fees and Fines	1	3,224	2,174	(1,051)	(32.58%)	4,373	4,373	3,399	(975)	(975)
User Fees		8,579	8,534	(45)	(0.53%)	11,226	11,226	11,436	210	210
Grants - Operating		14,138	14,307	169	1.19%	27,608	22,239	23,885	1,645	(3,723)
Grants - Capital	2	1,741	4,390	2,649	152.12%	4,821	9,006	8,144	(862)	3,323
Contributions - Monetary		7,798	7,542	(256)	(3.28%)	9,931	11,430	11,387	(44)	1,456
Contributions - Non-Monetary		0	0	0	0.00%	2,000	2,000	2,000	0	0
Increment on investment in associates		0	0	0	0.00%	0	0	0	0	0
Other Income	3	992	2,533	1,541	155.28%	1,314	1,314	2,866	1,552	1,552
Total Income		182,256	185,946	3,690	2.02%	207,329	207,645	209,561	1,916	2,233
Expenses										
Employee Costs		60,218	59,723	495	0.82%	79,703	80,232	80,896	(664)	(1,193)
Materials and Services	4	61,334	48,394	12,940	21.10%	78,032	82,333	78,032	4,301	(0)
Depreciation		17,420	17,359	60	0.35%	23,206	23,235	23,939	(704)	(733)
Amortisation - Intangible Assets		485	670	(185)	(38.02%)	893	647	647	0	246
Amortisation - Right-of-Use Assets		878	491	387	44.05%	1,171	1,171	1,171	0	0
Contributions and Donations		4,608	4,752	(145)	(3.14%)	5,728	5,902	6,023	(121)	(295)
Borrowing Costs		2,393	2,211	182	7.60%	3,058	3,293	3,034	259	24
Finance Costs - Leases		220	34	186	84.52%	293	293	293	0	0
Bad and Doubtful Debts		227	223	4	1.86%	311	311	326	(15)	(15)
Other Expenses		537	545	(8)	(1.40%)	716	716	775	(59)	(59)
Net (Gain) Loss on Disposal of Property, Infrastructure, Plant and Equipment		(713)	(805)	92	12.94%	(10,223)	(11,133)	(2,810)	(8,323)	(7,413)
Total Expenses		147,607	133,598	14,009	9.49%	182,887	187,000	192,325	(5,325)	(9,438)
Surplus (Deficit)		34,649	52,348	17,699	51.08%	24,441	20,645	17,236	(3,409)	(7,205)
Total Comprehensive Income for the Year		34,649	52,348	17,699	51.08%	24,441	20,645	17,236	(3,409)	(7,205)

Indicators of the variances between year to date (YTD) Adopted Budget and Actual results:

- ✓ 0% or greater.
- ⚠ Less than 0% and greater than negative 10%.
- ✗ Negative 10% or less.

Notes have been provided for the following variances:

1. Favourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or greater than positive \$500K and equal to or greater than positive 10%.
2. Unfavourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or less than negative \$500K and equal to or less than negative 10%.

Comprehensive Income Statement

for year to date ended 31 March 2024



Notes:

1	Permanent Variance: <ul style="list-style-type: none"> - \$0.464M unfavourable variance for City Planning and Building Development statutory fees, including \$0.316M for statutory planning application fees, \$0.079M for statutory fees, \$0.064M for building lodgement fees, and \$0.060M for pool certification fees - \$0.646M unfavourable variance for Community Laws statutory fees, including \$0.500M for traffic enforcement fines due to the delays in the implementation of the parking strategy, and \$0.110M for animal control fines
2	Permanent Variance: <ul style="list-style-type: none"> - \$0.425M favourable variance for unbudgeted capital grants received, including Bayswater Oval Cricket Net Renewal (\$0.211M), and Knox BMX Track Renewal Works (\$0.180M) Timing Variance: <ul style="list-style-type: none"> - \$2.776M favourable variance for grants received earlier than budgeted, including LRCI phase 2 grant funding (\$1.332M), the Fairpark Reserve Pavilion Upgrade (\$0.795M), Bayswater Oval Floodlighting Upgrade (\$0.225M), Wantima Reserve Tennis Court Renewals (\$0.151M), and the Bridges Renewal Program (\$0.100M) - \$0.172M favourable variance for the Roads to Recovery grant - \$0.719M unfavourable variance for budgeted grants yet to be received or recognised, with these grants being for the Knox Athletics Track Facility Upgrade (\$0.354M), and floodlighting at Chandler Park, Kings Park, and Guy Turner Reserve (\$0.365M)
3	Permanent Variance: <ul style="list-style-type: none"> - \$0.846M favourable variance for interest received due to higher than budgeted cash and investment balances together with the increase in interest rates - \$0.340M favourable variance for WorkCover salaries recouped; this income is offset by corresponding employee costs - \$0.153M favourable variance for WorkCover prior year refund - \$0.144M favourable variance for rebates received through Victorian Energy Efficiency Certificates
4	Timing Variance: <ul style="list-style-type: none"> - \$4.288M favourable variance for capital expenditure that is operational in nature due to the timing of capital activities - \$1.188M favourable variance for the Kerbside Reform Transition Project due to the timing of activities - \$1.017M favourable variance in Waste Management (Excluding the Kerbside Reform Project) due to the timing of the receipt of invoices, and includes a favourable variance of \$0.595M for the State Government Landfill Levy, \$0.256M for Council's landfill sites, \$0.244M for Domestic waste costs, \$0.145M for the Waste/Recycling Education program, \$0.125M for Recycling, and \$0.114M for the Administration program, partially offset by an unfavourable variance of \$0.314M for Green Waste and \$0.126M for Hard Waste - \$0.984M favourable variance in Urban Forest and City Presentation due to the timing of receipts and the receipt of invoices, including \$0.538M for Street Tree Pruning and \$0.130M for Urban Forest Trees Maintenance - \$0.882M favourable variance in City Futures, including \$0.371M for City Strategy and Planning, and \$0.352M for Economic Development - \$0.539M favourable variance for the Chief Information Office, including \$0.280M for telephone and communications, and \$0.145M for renewal programs - \$0.502M favourable variance in Strategic Infrastructure, including \$0.268M for Asset Management - \$0.449M favourable variance for Community Access & Support, including \$0.144M for Youth Services - \$0.432M favourable variance for the Chief People Office, including \$0.160M for Leadership Development - \$0.398M favourable variance for Community Wellbeing - \$0.373M favourable variance for Community Laws, including \$0.150M for carry forward expenditure related to the parking strategy - \$0.356M favourable variance for Active & Creative Communities, including \$0.287M for Arts and Cultural Services - \$0.188M favourable variance for Governance and Risk, including \$0.119M for Governance Civic Management - \$0.187M favourable variance for Engineering Services and Operations, including \$0.117M for Local Road and Shared Path Maintenance - \$0.145M favourable variance for Strategy and Transformation - \$0.132M favourable variance in Family & Children's Services - \$0.101M favourable variance for Biodiversity, including \$0.079M for Bushland Management - \$0.101M favourable variance for Sportsfield and Reserves Maintenance, including \$0.065M for Mowing - \$0.260M unfavourable variance for Facilities, including \$0.238M for routine maintenance, \$0.175M for gas, \$0.123M for unscheduled repairs, and \$0.064M for sanitary services, partially offset by favourable variances of \$0.307M for water and \$0.130M for electricity

Balance Sheet

as at 31 March 2024



Description	Notes	Year-to-Date				Full Year		
		Amended Budget	Actual	Variance		Amended Budget	Forecast	Variance
		\$'000'S	\$'000'S	\$'000'S	%	\$'000'S	\$'000'S	\$'000'S
Current Assets								
Cash and Cash Equivalents	1	38,524	26,026	(12,498)	(32.44%)	40,661	50,481	9,820
Other Financial Assets	2	0	25,250	25,250	100.00%	0	0	0
Trade and Other Receivables		45,022	45,580	558	1.24%	23,071	23,071	0
Other Current Assets		0	405	405	100.00%	2,224	2,224	0
Non-Current Assets classified as Held for Sale	3	0	2,072	2,072	100.00%	0	0	0
Inventories		21	19	(2)	(7.20%)	21	21	0
Total Current Assets		83,568	99,353	15,785	18.89%	65,977	75,797	9,820
Non-Current Assets								
Investment in Associates		2,455	2,455	(0)	(0.02%)	2,455	2,455	0
Property, Infrastructure, Plant and Equipment		2,171,148	2,161,031	(10,117)	(0.47%)	2,186,850	2,174,388	(12,462)
Right-of-Use Assets	4	4,963	1,215	(3,748)	(75.53%)	4,670	4,670	0
Intangible Assets		2,904	2,073	(831)	(28.62%)	2,742	2,742	0
Total Non-Current Assets		2,181,469	2,166,773	(14,697)	(0.67%)	2,196,717	2,184,255	(12,462)
Total Assets		2,265,037	2,266,125	1,088	0.05%	2,262,694	2,260,052	(2,642)
Current Liabilities								
Trade and Other Payables		8,398	7,850	548	6.53%	20,665	20,795	(130)
Trust Funds and Deposits		2,652	3,259	(607)	(22.87%)	2,652	2,652	0
Unearned Income	5	0	1,429	(1,429)	(100.00%)	0	0	0
Provisions - Employee Costs		17,041	17,972	(931)	(5.46%)	18,546	18,546	0
Defined Benefits Superannuation		0	0	0	0.00%	0	0	0
Provision - Landfill Rehabilitation		663	664	(1)	(0.10%)	663	663	0
Interest-Bearing Loans and Borrowings	6	8,356	6,975	1,381	16.53%	8,356	8,269	87
Lease Liabilities		1,131	161	970	85.78%	1,058	1,058	0
Other Provisions		0	0	0	0.00%	0	0	0
Total Current Liabilities		38,241	38,308	(67)	(0.18%)	51,940	51,983	(43)
Non-Current Liabilities								
Provisions - Employee Costs		1,175	1,131	44	3.74%	1,175	1,175	0
Interest-Bearing Loans and Borrowings	7	75,716	61,934	13,782	18.20%	73,678	74,401	(723)
Provision - Landfill Rehabilitation		1,966	1,966	0	0.02%	1,966	1,966	0
Defined Benefits Superannuation		0	0	0	0.00%	0	0	0
Lease Liabilities	8	3,769	1,059	2,710	71.91%	3,769	3,769	0
Other Provisions		0	0	0	0.00%	0	0	0
Total Non-Current Liabilities		82,626	66,089	16,536	20.01%	80,588	81,311	(723)
Total Liabilities		120,867	104,398	16,469	13.63%	132,528	133,294	(766)
Net Assets		2,144,171	2,161,728	17,557	0.82%	2,130,166	2,126,757	(3,409)
Equity								
Accumulated Surplus		744,269	761,778	17,509	2.35%	729,802	728,351	(1,451)
Asset Revaluation Reserve		1,374,530	1,374,529	(1)	0.00%	1,374,530	1,374,530	0
Other Reserves		25,371	25,421	49	0.19%	25,834	23,876	(1,958)
Total Equity		2,144,171	2,161,728	17,557	0.82%	2,130,166	2,126,757	(3,409)

Balance Sheet

as at 31 March 2024



Notes have been provided for items with the following variances:

1. Favourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or greater than positive \$1M and equal to or greater than positive 10%.
2. Unfavourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or less than negative \$1M and equal to or less than negative 10%.

Notes:

1	Timing Variance: - \$12.752M favourable variance across cash and cash equivalents, and other financial assets; this includes a favourable variance of \$13.127M for cash from payments for Property, Infrastructure, Plant and Equipment, and a favourable variance of \$14.345M from net cash provided by operating activities, partially offset by budgeted loan proceeds of \$15.480M yet to be taken up
2	Timing Variance: - Other financial assets are term deposits currently held with an original maturity date of more than 90 days
3	Timing Variance: - \$2.072M favourable variance for land and buildings that have been agreed to sell
4	Timing Variance: - \$3.748M unfavourable variance due to the Knox Library lease not being taken up yet; it was budgeted to commence from 1 April 2023 however has only commenced in March 2024
5	Timing Variance: - Unearned grants are operating and capital grants that were received in 2022-23 but have been treated as unearned income as at 30 June 2023 in accordance with accounting standards and have yet to be expended
6	Timing Variance: - Budgeted borrowings for the 2023-24 financial year have yet to be taken up
7	Timing Variance: - Budgeted borrowings for the 2023-24 financial year have yet to be taken up
8	Timing Variance: - \$4.092M favourable variance for current and non-current lease liabilities due to the Knox Library lease not being taken up yet; it was budgeted to commence from 1 April 2023 however has only commenced in March 2024

Cash Flow Statement

for year to date ended 31 March 2024



Description	Notes	Year-to-Date				Full Year		
		Amended Budget	Actual	Variance Fav/(Unfav)		Amended Budget	Forecast	Variance Fav/(Unfav)
		\$000'S	\$000'S	\$000'S		\$000'S	\$000'S	\$000'S
Cash Flows from Operating Activities								
Receipts								
Rates and Charges	1	119,568	122,636	3,068	2.57%	144,557	145,157	600
Statutory Fees and Fines		3,224	2,174	(1,051)	(32.58%)	4,373	3,317	(1,057)
User Fees		9,575	10,121	545	5.69%	11,120	11,244	124
Grants - Operating	2	12,959	13,377	417	3.22%	20,714	22,385	1,670
Grants - Capital		597	3,975	3,378	566.27%	7,809	6,950	(859)
Contributions - Monetary		7,795	7,540	(255)	(3.28%)	11,427	11,387	(41)
Interest Received	3	412	1,258	846	205.03%	550	1,513	963
Other Receipts	4	580	1,275	695	119.89%	764	1,353	589
Net Movement in Trust Deposits	5	112	697	585	521.88%	90	90	0
Employee Costs		(61,272)	(59,599)	1,673	2.73%	(79,490)	(80,154)	(664)
Materials and Services		(66,466)	(61,739)	4,727	7.11%	(81,421)	(77,232)	4,189
Contributions and Donations		(5,058)	(5,335)	(276)	(5.46%)	(5,843)	(6,023)	(180)
Short Term, Low Value and Variable Lease Payments				0	0.00%			0
Other Payments		(537)	(545)	(8)	(1.40%)	(716)	(775)	(59)
Net Cash Provided by /(Used in) Operating Activities		21,489	35,833	14,345	66.75%	33,933	39,211	5,277
Cash Flows from Investing Activities								
Payments for Property, Infrastructure, Plant and Equipment	6	(47,778)	(34,651)	13,127	27.48%	(74,197)	(57,733)	16,464
Proceeds from Sales of Property, Infrastructure, Plant and Equipment		1,275	1,197	(78)	(6.15%)	20,669	7,721	(12,948)
Payments for investments	7	0	(25,250)	(25,250)	(100.00%)	0	0	0
Proceeds from sale of investments		12,500	12,500	0	0.00%	12,500	12,500	0
Net Cash Used in Investing Activities		(34,003)	(46,204)	(12,201)	(35.88%)	(41,028)	(37,511)	3,516
Cash Flows from Financing Activities								
Proceeds of Borrowings	8	15,480	0	(15,480)	(100.00%)	15,480	15,480	0
Repayment of Borrowings		(5,364)	(5,048)	317	5.90%	(7,402)	(6,766)	636
Finance costs		(2,393)	(2,211)	182	7.60%	(3,305)	(2,916)	389
Interest Paid - Lease Liability		(220)	(34)	186	84.52%	(293)	(293)	0
Repayment of Lease Liabilities		(782)	(628)	154	19.69%	(1,042)	(1,042)	0
Net Cash Provided by/(Used in) Financing Activities		6,721	(7,921)	(14,642)	(217.86%)	3,438	4,464	1,026
Net increase / (decrease) in Cash and Cash Equivalents		(5,793)	(18,292)	(12,498)	(215.74%)	(3,657)	6,163	9,820
Cash and Cash Equivalents at the Beginning of the Financial Year		44,318	44,318	0	0.00%	44,318	44,318	0
Cash at the End of the Year		38,524	26,026	(12,498)	(32.44%)	40,661	50,481	9,820

Notes have been provided for items with the following variances:

1. Favourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or greater than positive \$500K and equal to or greater than positive 10%.
2. Unfavourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or less than negative \$500K and equal to or less than negative 10%.

Cash Flow Statement

for year to date ended 31 March 2024



Notes:

1	Permanent Variance: - \$0.464M unfavourable variance for City Planning and Building Development statutory fees, including \$0.316M for statutory planning application fees, \$0.079M for statutory fees, \$0.064M for building lodgement fees, and \$0.060M for pool certification fees - \$0.646M unfavourable variance for Community Laws statutory fees, including \$0.500M for traffic enforcement fines due to the delays in the implementation of the parking strategy, and \$0.110M for animal control fines
2	Permanent Variance: - \$0.425M favourable variance for unbudgeted capital grants received, including Bayswater Oval Cricket Net Renewal (\$0.211M), and Knox BMX Track Renewal Works (\$0.180M) Timing Variance: - \$2.776M favourable variance for grants received earlier than budgeted, including LRCI phase 2 grant funding (\$1.332M), the Fairpark Reserve Pavilion Upgrade (\$0.795M), Bayswater Oval Floodlighting Upgrade (\$0.225M), Wantirna Reserve Tennis Court Renewals (\$0.151M), and the Bridges Renewal Program (\$0.100M) - \$0.172M favourable variance for the Roads to Recovery grant - \$0.719M unfavourable variance for budgeted grants yet to be received or recognised, with these grants being for the Knox Athletics Track Facility Upgrade (\$0.354M), and floodlighting at Chandler Park, Kings Park, and Guy Turner Reserve (\$0.365M)
3	Permanent Variance: - \$0.846M favourable variance for interest received due to higher than budgeted cash and investment balances together with the increase in interest rates
4	Permanent Variance: - \$0.340M favourable variance for WorkCover salaries recouped; this income is offset by corresponding employee costs - \$0.153M favourable variance for WorkCover prior year refund - \$0.144M favourable variance for rebates received through Victorian Energy Efficiency Certificates
5	Timing Variance: - Trust funds and deposits primarily reflects the cash holdings for refundable deposits - This includes \$1.108M collected for the fire services levy; this amount is payable to the State Revenue Office by the 28th June 2024
6	Timing Variance: - \$14.819M favourable variance for capital works expenditure against budget as detailed in the Statement of Capital Works - \$1.692M unfavourable variance for capital expenditure that is operational in nature due to the timing of capital activities
7	Timing Variance: - Payments for investments are term deposits taken out during the financial year and still held with an original maturity date of more than 90 days
8	Timing Variance: - Budgeted borrowings for the 2023-24 financial year have yet to be taken up

Statement of Capital Works

for year to date ended 31 March 2024



Description	Notes	Year-to-Date				Full Year				
		Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
		\$000'S	\$000'S	\$000'S	%	\$000'S	\$000'S	\$000'S	\$000'S	\$000'S
Expenditure - Capital Works Program										
Property										
Land		0	0	0	0.00%	0	0	0	0	0
Buildings	1	16,105	11,086	5,019	31.16%	16,038	22,683	18,048	4,634	(2,010)
Total Property		16,105	11,086	5,019	31.16%	16,038	22,683	18,048	4,634	(2,010)
Plant and Equipment										
Artworks		220	117	104	46.99%	348	355	355	0	(7)
Plant, Machinery and Equipment		1,569	2,019	(450)	(28.70%)	3,121	2,785	2,740	45	381
Fixtures, Fittings and Furniture		0	215	(215)	(100.00%)	0	213	215	(2)	(215)
Computers and Telecommunications		3,004	2,948	56	1.85%	8,138	8,138	5,159	2,979	2,979
Total Plant and Equipment		4,793	5,299	(506)	(10.56%)	11,606	11,491	8,468	3,023	3,138
Infrastructure										
Roads (including Kerb and Channel)	2	7,268	4,765	2,503	34.44%	8,088	8,118	7,950	169	138
Drainage	3	3,277	2,246	1,031	31.46%	6,637	6,254	4,421	1,834	2,216
Bridges		140	53	87	61.81%	340	340	340	0	0
Footpaths and Cycleways	4	3,990	3,287	703	17.61%	4,713	4,709	4,443	267	271
Off Street Car Parks		924	460	464	50.18%	1,764	1,692	1,188	504	576
Recreation, Leisure, Parks and Playgrounds	5	15,540	11,058	4,481	28.84%	23,610	25,696	20,733	4,964	2,878
Other Infrastructure	6	1,804	765	1,039	57.58%	2,865	2,892	1,249	1,642	1,615
Total Infrastructure		32,943	22,636	10,307	31.29%	48,017	49,702	40,322	9,379	7,694
Total Expenditure - Capital Works Program		53,840	39,021	14,819	27.52%	75,661	83,875	66,839	17,036	8,822
Represented by:										
Extension / Expansion		3,864	3,089	776	20.07%	4,486	4,882	4,734	149	(248)
Legal Requirements		0	0	0	0.00%	0	0	0	0	0
New		6,258	5,349	908	14.52%	6,331	10,870	8,485	2,385	(2,154)
Renewal		28,010	20,864	7,146	25.51%	39,869	43,173	39,768	3,405	102
Upgrade		15,707	9,719	5,989	38.13%	24,975	24,950	13,852	11,097	11,123
Total Expenditure - Capital Works Program		53,840	39,021	14,819	27.52%	75,661	83,875	66,839	17,036	8,822
Funding Source for Capital Works Program										
External Funding										
Contributions - Monetary - Capital		1,500	1,505	5	0.33%	1,625	3,125	3,325	200	1,700
Grants - Capital	7	1,741	4,390	2,649	152.12%	4,821	9,006	8,144	(862)	3,323
User Fees - Capital		0	0	0	0.00%	0	0	0	0	0
Proceeds from Loan Borrowings	8	15,480	0	(15,480)	(100.00%)	15,480	15,480	15,480	0	0
Other Income - Capital		0	144	144	100.00%	0	0	0	0	0
Total External Funding		18,721	6,038	(12,682)	(67.75%)	21,926	27,611	26,949	(662)	5,023
Internal Funding										
Proceeds from Sale of Property, Infrastructure, Plant and Equipment		1,275	1,197	(78)	(6.16%)	17,687	18,597	9,897	(8,700)	(7,790)
Reserves		8,323	8,615	292	3.51%	13,386	13,686	10,044	(3,642)	(3,342)
Rate Funding	9	25,522	23,171	(2,351)	(9.21%)	22,662	23,981	19,949	(4,033)	(2,713)
Total Internal Funding		35,119	32,983	(2,137)	(6.08%)	53,735	56,265	39,890	(16,375)	(13,845)
Total Funding Source for Capital Works Program		53,840	39,021	(14,819)	(27.52%)	75,661	83,875	66,839	(17,036)	(8,822)
Less Operating Projects Expenditure										
Operating Projects Expenditure		6,062	4,370	1,692	27.91%	8,568	9,678	7,196	(2,482)	(1,372)
Net Capital Works (Capitalised Expenditure Excluding Operating Projects Expenditure)		47,778	34,651	13,127	27.48%	67,093	74,197	59,643	(14,554)	(7,450)
Summary										
2023-24 Capital Budget		35,799	25,771	10,028	28.01%	56,165	58,045	46,709	11,336	9,456
Carried Forward Capital Budget		18,041	13,250	4,791	26.56%	19,496	25,830	20,130	5,700	(634)
Total Expenditure - Capital Works Program		53,840	39,021	14,819	27.52%	75,661	83,875	66,839	17,036	8,822

Statement of Capital Works

for year to date ended 31 March 2024



Indicators of the variances between year to date (YTD) Adopted Budget and Actual results:

- 🟢 0% or greater.
- 🟡 Less than 0% and greater than negative 10%.
- 🔴 Negative 10% or less.

Notes have been provided for the following variances:

1. Favourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or greater than positive \$500K and equal to or greater than positive 10.00%.
2. Unfavourable variances between year to date (YTD) Adopted Budget and Actual results are equal to or less than negative \$500K and equal to or less than negative 10%.

Notes:

1	Timing Variance: - Favourable variance relating to the timing of activities for the Park Ridge Reserve Pavilion Refurbishment (\$1.518M); the Building Renewal & Rehabilitation Program (\$1.117M); Carrington Park Squash Facility (\$0.701M); the Fairpark Reserve Pavilion Upgrade (\$0.683M); Westfield Library (\$0.545M); Rowville Recreation Reserve DDA and Baby Change Facilities Upgrade (\$0.120M); and Solar in Community Facilities (\$0.109M)
2	Timing Variance: - Favourable variance due to the timing of activities for the Road Resurfacing Program (\$0.975M); the Road Sub Structure and Kerb and Channel Program (\$0.134M); and the High Risk Road Failure Program (\$0.125M) - Favourable variance relating to timing of reconstruction activities for Faraday Street, Boronia (\$0.460M); Rickards Avenue, Knoxfield (\$0.284M); Allister Close, Knoxfield (\$0.238M); and The Haven, Ferntree Gully (\$0.161M)
3	Timing Variance: - Favourable variance due to the timing of activities for the Drainage Pit & Pipe Renewal Program (\$0.639M); Cardiff Street Flood Mitigation (\$0.240M); and the Drainage WSUD Renewal Program (\$0.114M)
4	Timing Variance: - Favourable variance due to the timing of activities for the Shared Path Renewal Program (\$0.317M); Napoleon Road Stage 4 Shared Path Construction (\$0.309M); and Cypress Avenue up to Boronia Road Footpath (\$0.104M)
5	Timing Variance: - \$0.533M favourable variance for floodlighting upgrades at Kings Park, Windermere Reserve, Chandler Park, Guy Turner Reserve, Egan Lee Reserve, Bayswater Oval and Knox City Tennis Courts - Favourable variance due to the timing of activities for Knox Athletic Track Facility Upgrade (\$1.547M); Egan Lee Reserve Top Oval Renewal (\$1.468M); the Stamford Park Development (\$0.702M); Bayswater Oval Cricket Net Renewal (\$0.494M); Exner Reserve Tennis Court Renewal (\$0.247M); Bayswater Oval Stormwater Harvest (\$0.220M); Schultz Reserve Landscape Plan (\$0.136M); Knox BMX Track Renewal Works (\$0.126M); Parks Coring Plant (\$0.120M); and Carrington Park Stormwater Harvest (\$0.111M) - Unfavourable variance due to the timing of activities for the Playground Renewal Program (\$1.025M); and HV Jones Reserve Masterplan Stage 3 (\$0.227M)
6	Timing Variance: - Favourable variance relating to the timing of activities for the Major Roads LED Streetlight Replacement (\$0.879M)
7	Permanent Variance: - \$0.425M favourable variance for unbudgeted capital grants received, including Bayswater Oval Cricket Net Renewal (\$0.211M), and Knox BMX Track Renewal Works (\$0.180M) Timing Variance: - \$2.776M favourable variance for grants received earlier than budgeted, including LRCI phase 2 grant funding (\$1.332M), the Fairpark Reserve Pavilion Upgrade (\$0.795M), Bayswater Oval Floodlighting Upgrade (\$0.225M), Wantirna Reserve Tennis Court Renewals (\$0.151M), and the Bridges Renewal Program (\$0.100M) - \$0.172M favourable variance for the Roads to Recovery grant - \$0.719M unfavourable variance for budgeted grants yet to be received or recognised, with these grants being for the Knox Athletics Track Facility Upgrade (\$0.354M), and floodlighting at Chandler Park, Kings Park, and Guy Turner Reserve (\$0.365M)
8	Timing Variance: - Budgeted borrowings for the 2023-24 financial year have yet to be taken up
9	Timing Variance: - Council generates cash from its operating activities which is used as a funding source for the capital works program - It is forecast that \$22.929M will be required from operations to fund the 2023-24 capital works program (inclusive of projects carried forward from 2022-23)

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



Capital Works Program Expenditure	Year-to-Date				Full Year				
	Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
	\$'000	\$'000	\$'000	%	\$'000		\$'000		\$'000
Land and Buildings									
<i>Fairpark Reserve - Pavilion Upgrade</i>	3,515	2,833	683	19.4%	4,329	4,364	4,264	100	65
<i>Westfield Library</i>	4,466	3,921	545	12.2%	2,309	5,257	4,956	301	(2,647)
<i>Modular Building Program (Modern Construction System)</i>	187	172	16	8.3%	0	187	187	0	(187)
<i>Operations Centre Relocation</i>	21	14	7	34.2%	0	21	74	(53)	(74)
<i>Knox Athletics Track - New Shade Structure</i>	0	0	0	0.0%	96	96	0	96	96
Gilmour Park - Shade Shelter	50	5	45	89.1%	50	50	50	0	0
Knox Community Art Centre - Theatre Equipment Renewal	0	(1)	1	100.0%	0	0	0	0	0
Replacements of components for all Council owned buildings based on Building Asset Management Systems	3,332	2,216	1,117	33.5%	4,732	4,700	4,500	200	232
Wally Tew Reserve - Pavilion Upgrade (this will only be funded if State funding is confirmed)	40	9	31	78.6%	100	182	50	132	50
Wantirna Reserve - Pavilion Upgrade	18	19	(2)	(8.5%)	40	19	19	0	21
Milpera Reserve - Pavilion Refurbishment	0	0	0	0.0%	110	110	20	90	90
<i>Park Ridge Reserve - Pavilion Refurbishment</i>	1,550	32	1,518	97.9%	2,000	3,550	98	3,452	1,902
Boronia Progress Hall - Access Ramp	0	8	(8)	(100.0%)	10	10	7	3	3
The Basin Senior Citizens Hall - Upgrade	0	0	0	0.0%	35	35	35	0	0
HV Jones Pavilion - Upgrade	0	7	(7)	(100.0%)	25	25	25	0	0
Carrington Park Multi-Purpose Hub - Wall Mirror Installation	0	8	(8)	(100.0%)	25	6	6	0	19
Carrington Park - Squash Facility	363	50	314	86.3%	623	623	623	0	0
Carrington Park - Squash Contribution	1,500	1,113	387	25.8%	0	1,500	1,500	0	(1,500)
Warm Water Project - Design	0	23	(23)	(100.0%)	0	0	0	0	0
<i>Energy Retrofits in Community Buildings</i>	135	75	60	44.3%	150	199	199	0	(49)
Murrindal Playroom Extension	0	2	(2)	(100.0%)	0	0	0	0	0
<i>Ambleside Park</i>	50	36	14	28.0%	80	100	38	62	42
Kitchen Retrofitting Program at sports pavilions	25	1	24	96.3%	25	25	25	0	0
<i>The Basin Community House - Kitchen Upgrade</i>	43	47	(4)	(8.6%)	0	43	43	(0)	(43)
Family & Children Centres Office	0	0	0	0.0%	100	100	100	0	0
<i>Energy Performance Audit for Community Buildings</i>	0	0	0	0.0%	0	51	25	26	(25)
Boronia Precinct Planning	0	5	(5)	(100.0%)	0	0	0	0	0
<i>Community Toilet Replacement Program</i>	220	254	(34)	(15.4%)	451	446	246	200	205
Rowville Community Centre - Yard Upgrade	10	2	8	80.1%	10	10	0	10	10
<i>Knox Regional Netball Centre - Way Finding Signage</i>	70	24	46	65.8%	5	80	40	40	(35)
Upgrades to Early Years Facilities	75	14	61	80.9%	100	100	75	25	25
Installation of Electronic Entry System	63	16	47	74.2%	63	63	43	20	20
Rowville Recreation Reserve - DDA and Baby Change Facilities Upgrade (Design)	141	21	120	84.8%	200	200	145	55	55
<i>Tormore Reserve - Facility Redevelopment (this will only be funded if State/Federal funding is confirmed)</i>	0	54	(54)	(100.0%)	160	220	350	(130)	(190)
<i>Solar panels in Community Facilities</i>	215	106	109	50.6%	195	253	253	0	(58)
<i>Community Facilities Signage - Upgrades</i>	0	0	0	0.0%	0	42	42	0	(42)
Knox Regional Netball Centre - Outdoor Scoreboards Courts 1-18	15	0	15	100.0%	15	15	9	6	6
Total Buildings	16,105	11,086	5,019	31.2%	16,038	22,683	18,048	4,634	(2,010)
Total Property	16,105	11,086	5,019	31.2%	16,038	22,683	18,048	4,634	(2,010)
Plant and Equipment									
Artworks									
<i>Public Art Project</i>	170	97	74	43.2%	248	285	285	0	(37)
<i>Lupton Way Future Public Art Lighting</i>	50	20	30	60.0%	100	70	70	0	30
Total Artworks	220	117	104	47.0%	348	355	355	0	(7)
Plant, Machinery and Equipment									
<i>Plant and machinery replacement program</i>	1,569	2,015	(446)	(28.4%)	3,071	2,735	2,735	0	336
Installation of Electric Vehicle Charging Stations at	0	4	(4)	(100.0%)	50	50	5	45	45
Total Plant, Machinery and Equipment	1,569	2,019	(450)	(28.7%)	3,121	2,785	2,740	45	381

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



Capital Works Program Expenditure	Year-to-Date				Full Year				
	Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
	\$'000	\$'000	\$'000	%	\$'000		\$'000		\$'000
Fixtures, Fittings and Furniture									
<i>Westfield Library Furniture</i>	0	215	(215)	(100.0%)	0	213	215	(2)	(215)
Total Fixtures, Fittings and Furniture	0	215	(215)	(100.0%)	0	213	215	(2)	(215)
Computers and Telecommunications									
Enterprise Integration Platform Phase 1	267	252	15	5.6%	157	267	267	0	(110)
Enterprise Integration Platform Phase 2	50	4	46	91.7%	0	203	203	0	(203)
Replacement of PDF Forms on Website	33	0	33	100.0%	0	49	0	49	0
Business Analysis	46	41	4	9.6%	0	50	46	5	(46)
<i>Data Platform and Governance</i>	105	211	(106)	(100.9%)	512	180	207	(27)	305
Corporate Reporting Solutions	56	117	(60)	(106.8%)	109	107	131	(24)	(22)
Voice of Customer	93	76	17	18.6%	0	140	140	0	(140)
IOT Vehicle Cameras POC	0	0	0	0.0%	0	10	10	0	(10)
Live Chat Trial	14	34	(20)	(145.4%)	0	21	0	21	0
IT Renewal Program to be Distributed	0	0	0	0.0%	1,500	0	0	0	1,500
Facilities Booking Solution	0	0	0	0.0%	76	0	0	0	76
Asset Management Information System	332	213	118	35.6%	63	424	424	0	(361)
Architecture Design & Planning	149	291	(142)	(95.4%)	425	260	242	18	183
WAN Network Enhancements	88	70	18	20.6%	50	62	67	(5)	(17)
Uninterruptible Power and Airconditioner Upgrade	10	0	10	100.0%	20	3	0	3	20
Mobile Phones Upgrade	0	0	0	0.0%	30	30	30	0	0
Intramaps Review/Replacement	59	63	(4)	(6.1%)	200	101	101	0	99
Transformation Governance Committee	0	4	(4)	(100.0%)	25	10	10	0	15
Early Years Platform	9	8	1	7.9%	288	8	8	0	280
Expense Management	73	70	3	4.5%	0	70	70	0	(70)
PPM Tool Replacement	0	63	(63)	(100.0%)	0	600	600	0	(600)
Core Business Systems - EOI	82	102	(20)	(24.2%)	0	250	250	0	(250)
Call System Upgrade - Phase 1	380	107	273	71.9%	0	570	570	0	(570)
Information Data Modelling Governance	73	44	28	38.8%	0	110	110	0	(110)
S&T - Project Delivery Management	0	263	(263)	(100.0%)	0	0	0	0	0
C&P Core Business System Upgrade	0	0	0	0.0%	0	2,838	0	2,838	0
<i>Roadmap Core Systems Implementation</i>	0	0	0	0.0%	2,540	0	0	0	2,540
Project Delivery Management	169	128	41	24.4%	250	250	190	60	60
Intranet Redevelopment	484	379	105	21.7%	384	600	627	(27)	(243)
Cloud Solutions	165	92	73	44.4%	279	250	250	0	29
Cyber And DRP Program	163	235	(73)	(44.9%)	510	435	435	0	75
Customer Relationship Management	0	0	0	0.0%	510	0	0	0	510
IT Network Security Evaluation & Upgrade	5	21	(16)	(310.0%)	10	1	21	(20)	(11)
Digital Customer Channels Transformation - Phase 3	0	0	0	0.0%	200	0	0	0	200
Pathway Upgrade to UX Platforms	40	59	(19)	(46.3%)	0	150	150	0	(150)
E-Pathway Forms UX	7	0	7	100.0%	0	10	0	10	0
Website Customer Request Look-Up	53	2	51	96.1%	0	80	0	80	0
Total Computers and Telecommunications	3,004	2,948	56	1.9%	8,138	8,138	5,159	2,979	2,979
Total Plant and Equipment	4,793	5,299	(506)	(10.6%)	11,606	11,491	8,468	3,023	3,138
Infrastructure									
Roads (including Kerb and Channel)									
Road Surface Renewal Program across multiple locations within Knox	4,135	3,160	975	23.6%	4,596	4,596	4,596	0	0
Industrial Road Renewal Program across multiple locations within Knox	170	36	134	78.8%	170	170	170	(0)	(0)
High Risk Road Failure Program	375	250	125	33.4%	425	425	424	1	1
<i>Programmed Works From June Audits</i>	0	8	(8)	(100.0%)	9	9	8	1	1
Chandler Road, Boronia (Design)	25	19	6	22.9%	33	33	33	0	0
<i>Faraday Street, Boronia</i>	567	107	460	81.2%	620	589	569	20	51
<i>Harley Street, Knoxfield</i>	403	414	(12)	(3.0%)	340	439	414	25	(74)
<i>Allister Close, Knoxfield</i>	400	161	238	59.7%	345	422	403	19	(58)
<i>The Haven, Ferntree Gully (Design)</i>	161	0	161	100.0%	0	161	148	13	(148)
<i>Rickards Avenue, Knoxfield</i>	655	371	284	43.3%	1,000	695	711	(16)	289
Templeton Road, Wantirna - 3 sections (Design)	95	72	23	24.6%	113	113	113	0	0
Station Street, Ferntree Gully (Design)	25	23	2	6.4%	35	35	35	0	0

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



Capital Works Program Expenditure	Year-to-Date				Full Year				
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	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000	\$'000
Capital Works Program Expenditure									
Blackwood Park Road, Scoresby (Design)	55	39	16	29.4%	60	60	59	1	1
<i>Napoleon Road - Electronic Signs</i>	0	2	(2)	(100.0%)	79	79	2	77	77
Parking Management Plan Implementation	30	25	5	17.1%	30	30	29	1	1
Victoria Road - School Crossing Kerb Outstands	0	1	(1)	(100.0%)	0	0	0	0	0
Sundew Ave - Local Area Traffic Management (Design)	130	64	66	50.7%	130	130	105	25	25
Wyandra Way, Rowville - Local Area Traffic Management	15	0	15	100.0%	15	15	15	0	0
Scoresby/Victoria/Devenish Road Intersection	18	5	13	72.2%	18	48	48	0	(30)
Barmah Drive West, Wantirna - Linemarking and Green Intersection Treatment	0	0	0	0.0%	60	60	60	0	0
Teddington Way, Wantirna - Splitter Island	10	7	3	31.3%	10	10	7	3	3
Total Roads (including Kerb and Channel)	7,268	4,765	2,503	34.4%	8,088	8,118	7,950	169	138
Drainage									
Liberty Avenue Reserve - Wetland/Harvesting	25	13	12	48.6%	40	40	40	0	0
Norvel Quarry Reserve - Water Quality System	0	0	0	0.0%	32	32	32	0	0
Peregrine Reserve - Wetland	10	0	10	100.0%	25	25	25	0	0
<i>Egan Lee Reserve - Wetland Construction</i>	50	39	11	21.3%	450	820	440	380	10
Alexander Crescent Reserve FTG Retarding	0	1	(1)	(100.0%)	0	0	0	0	0
Boronia Park Retarding Basin Flood Management	0	17	(17)	(100.0%)	50	27	34	(7)	16
<i>Gilbert Reserve - Wetland Scoping and Analysis</i>	50	8	42	84.3%	450	855	410	445	40
Drainage Renewal Program across multiple locations within Knox	2,600	1,961	639	24.6%	2,600	2,600	2,605	(5)	(5)
<i>Water Sensitive Urban Design System Renewal Program across multiple locations within Knox</i>	162	48	114	70.6%	200	234	234	0	(34)
<i>Cardiff Street - Flood Mitigation Design</i>	250	10	240	96.1%	600	575	73	502	527
<i>Forest Road to Koolunga Reserve, Ferntree Gully</i>	0	0	0	0.0%	386	386	20	366	366
Olive Bank Road - Water Sensitive Urban Design	0	99	(99)	(100.0%)	320	320	320	0	0
<i>Kevin Avenue Ferntree Gully - Flood Investigation</i>	0	0	0	0.0%	184	161	0	161	184
<i>1825 Ferntree Gully Road - Flood Mitigation Works</i>	0	8	(8)	(100.0%)	1,120	0	8	(8)	1,113
Flood Mitigation Reactive Upgrade Works	120	37	83	69.5%	150	150	150	(0)	(0)
193 Forest Rd, Boronia - Flood Mitigation Works (Scoping)	10	7	3	29.0%	30	30	30	(0)	(0)
Total Drainage	3,277	2,246	1,031	31.5%	6,637	6,254	4,421	1,834	2,216
Bridges									
<i>Bridge Renewal Program across multiple locations</i>	140	53	87	61.8%	340	340	340	0	0
Total Bridges	140	53	87	61.8%	340	340	340	0	0
Footpaths and Cycleways									
Cypress Avenue, Boronia - Footpath, east side, 37 Cypress Avenue to Boronia Road	123	19	104	84.8%	300	300	300	0	0
Pleasant Road, Ferntree Gully - Footpath, Clematis Avenue to The Glen Parade (Design)	40	11	29	71.9%	80	80	80	0	0
<i>Rose Street, Upper Ferntree Gully - Footpath</i>	5	5	0	4.8%	0	5	5	0	(5)
Olive Grove, Boronia - Footpath, north side, Dorset Road to Albert Avenue (Design)	15	17	(2)	(13.1%)	40	40	40	(0)	(0)
Mount View Road, Upper Ferntree Gully - Footpath (Scoping)	10	11	(1)	(12.0%)	10	10	11	(1)	(1)
Musk Grove, Boronia - Footpath (Scoping)	10	4	6	61.8%	10	10	4	6	6
Oak Avenue, Boronia - Footpath (Scoping)	10	4	7	65.0%	10	10	5	5	5
High Street Road, Wantirna South - Footpath (Design)	1	7	(6)	(591.3%)	55	55	55	0	0
Footpaths Renewal Program across multiple locations within Knox	2,643	2,683	(39)	(1.5%)	2,761	2,761	2,760	1	1
<i>Brenock Park Drive Footpath and Bus Stop works</i>	0	0	0	0.0%	30	30	0	30	30
<i>Mountain Highway, Boronia - Shared Path (Design)</i>	5	10	(4)	(74.2%)	0	45	10	35	(10)
<i>Ferntree Gully Road, Ferntree Gully - Shared Path, O'Connor Road to Henderson Road</i>	0	0	(0)	(100.0%)	35	40	0	40	35
<i>Napoleon Road, Lysterfield - Shared Path, East side, Kellets Road to Wellington Road</i>	324	15	309	95.3%	300	324	315	9	(15)

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



Capital Works Program Expenditure	Year-to-Date				Full Year				
	Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000	\$'000
<i>Upper Ferntree Gully Rail Link</i>	20	26	(6)	(31.8%)	148	148	26	122	122
<i>Liverpool Road, The Basin - Shared Path, West side, Salvation Army to Retarding Basin (Design)</i>	40	2	39	96.3%	85	2	2	0	84
Green Spine Corridor - Shared Path, Chandler Road	40	68	(28)	(70.8%)	50	68	68	0	(18)
Wellington Road, Rowville - Shared Path, Pinehill Drive to Napoleon Road (Design)	10	5	6	55.0%	50	32	21	11	29
Shared Path Renewal Program across multiple locations within Knox	619	302	317	51.2%	619	619	619	(0)	(0)
Macauley Place, Bayswater - Shared Path	10	4	6	57.0%	10	10	4	6	6
Upper Ferntree Gully Neighborhood Activity Centre	0	38	(38)	(100.0%)	0	0	0	0	0
Burwood Highway - Shared Path lighting, Stud Road to The Knox School	60	44	16	26.3%	60	60	60	(0)	(0)
Scoresby Road Cycling & Pedestrian Access - Shared Path	0	12	(12)	(100.0%)	0	0	0	0	0
Turrumurra Drive, Rowville - Shared Path	4	1	3	77.1%	60	60	56	4	4
Total Footpaths and Cycleways	3,990	3,287	703	17.6%	4,713	4,709	4,443	267	271
Off Street Car Parks									
Program for asphalt resurfacing, patching, linemarking and kerb and channel renewal	577	388	189	32.7%	577	577	577	0	0
<i>Rowville Recreation Reserve - Carpark Upgrade</i>	0	0	0	0.0%	72	0	0	0	72
Wantirna Reserve - Carpark Upgrade	40	8	33	81.3%	40	40	40	0	0
Egan Lee Reserve - Carpark	105	12	93	88.2%	430	430	25	405	405
Knox Skate and BMX Park - Carpark	155	1	154	99.2%	540	540	441	99	99
Stud Park Reserve - Carpark Upgrade	35	8	27	77.5%	35	35	35	0	0
Carrington Park - Carpark Upgrade	6	34	(28)	(472.6%)	35	35	35	(0)	(0)
Knox Park Reserve - Carpark Upgrade	6	9	(3)	(46.0%)	35	35	35	0	0
Total Off Street Car Parks	924	460	464	50.2%	1,764	1,692	1,188	504	576
Recreation, Leisure, Parks and Playgrounds									
<i>Knox Regional Sport Park - VARMS</i>	57	43	14	25.3%	101	92	70	22	32
<i>Quarry Reserve, Ferntree Gully - Masterplan Stage 3</i>	235	234	1	0.5%	197	235	235	0	(38)
<i>Knox Hockey Facility Development</i>	139	124	15	10.7%	122	378	139	239	(17)
Reactive Park Signage Renewal	10	3	7	69.7%	20	20	20	0	0
Park Furniture Renewal	60	10	50	83.5%	90	90	90	0	0
Bush Boulevard Renewal	60	21	39	64.4%	80	80	80	0	0
Parkland Asset Renewal	65	37	28	43.6%	95	95	95	0	0
Significant Municipal Site Renewal	100	24	77	76.5%	140	140	140	0	0
Reserve Paths Renewal	60	83	(23)	(37.9%)	90	80	80	0	10
Open Space Asset Artwork Renewal	47	51	(4)	(8.3%)	82	82	82	0	0
Reactive Sportsfield Surface Renewal	40	89	(49)	(122.1%)	100	100	100	0	0
Irrigation Infrastructure Renewal	0	37	(37)	(100.0%)	70	70	70	0	0
Oversowing of Sportsfields	90	37	53	58.8%	90	90	90	0	0
Exner Reserve - Tennis Court Renewal	255	8	247	96.8%	600	650	258	392	342
Knox Regional Netball Centre - Court renewal	105	139	(34)	(32.7%)	150	150	150	0	0
<i>Public Tennis / Netball / Basketball Court Renewal</i>	121	107	14	11.9%	150	175	175	0	(25)
Sporting Oval Fencing Renewal	75	50	25	33.1%	75	75	75	0	0
Knox Park, Knoxfield - Turf Renewal	0	0	(0)	(100.0%)	0	0	0	0	0
<i>Knox Athletics Track - Reactive Track Renewal</i>	1,600	53	1,547	96.7%	3,094	4,718	2,022	2,696	1,072
<i>Batterham Reserve - Oval Renewal</i>	0	3	(3)	(100.0%)	1,750	0	0	0	1,750
<i>Eildon Park Reserve - Tennis Court Renewal</i>	150	136	14	9.2%	128	146	136	10	(8)
Glenfern Park - Tennis Court Renewal (Design)	0	0	0	0.0%	30	0	0	0	30
<i>Parks - New Tractor</i>	120	0	120	100.0%	0	120	120	0	(120)
<i>Egan Lee Reserve - Oval (Top) Renewal</i>	2,800	1,332	1,468	52.4%	2,779	4,046	3,945	102	(1,166)
Golf Practice Nets Signage	6	0	6	100.0%	6	6	6	0	0
Lewis Park - Oval 2 Sportsfield Renewal (Design)	20	24	(4)	(20.3%)	50	37	29	8	21
Talaskia Reserve, Upper Ferntree Gully - Cricket Net Renewal	0	(5)	5	100.0%	0	0	0	0	0
Dobson Park, Ferntree Gully - Cricket Net Renewal	0	(5)	5	100.0%	0	0	0	0	0
<i>Guy Turner - Sportsfield Renewal</i>	0	0	0	0.0%	30	0	0	0	30
<i>Bayswater Oval - Cricket Net Renewal</i>	500	6	494	98.8%	260	550	295	255	(35)
<i>Pickett Reserve - Cricket Net Renewal</i>	339	335	4	1.3%	400	370	370	0	30

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



Capital Works Program Expenditure	Year-to-Date				Full Year				
	Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
	\$'000	\$'000	\$'000	%	\$'000	\$'000	\$'000	\$'000	\$'000
Sportsfield Infrastructure Replacement Program	0	67	(67)	(100.0%)	75	75	75	0	0
<i>Fairpark Reserve - Cricket Net Renewal</i>	<i>13</i>	<i>6</i>	<i>7</i>	<i>55.3%</i>	<i>13</i>	<i>13</i>	<i>13</i>	<i>0</i>	<i>0</i>
<i>Templeton Reserve - Cricket Net Renewal</i>	<i>430</i>	<i>444</i>	<i>(13)</i>	<i>(3.1%)</i>	<i>400</i>	<i>450</i>	<i>450</i>	<i>0</i>	<i>(50)</i>
Wally Tew Reserve - Oval 1 Sportsfield Renewal	20	20	(0)	(1.4%)	50	20	29	(9)	21
Knox BMX Track Renewal	157	31	126	80.1%	300	300	50	250	250
Eildon Park - Oval 1 Fencing Renewal	65	80	(15)	(23.2%)	65	65	65	0	0
Windermere Reserve - Cricket Net Renewal	15	7	8	52.1%	15	15	21	(6)	(6)
Street Tree Replacement Program	325	371	(46)	(14.1%)	524	524	524	0	0
<i>Playground Renewal Program</i>	<i>105</i>	<i>1,130</i>	<i>(1,025)</i>	<i>(976.4%)</i>	<i>1,919</i>	<i>1,890</i>	<i>1,610</i>	<i>280</i>	<i>309</i>
<i>Stamford Park Development</i>	<i>3,310</i>	<i>2,608</i>	<i>702</i>	<i>21.2%</i>	<i>4,000</i>	<i>3,968</i>	<i>3,826</i>	<i>142</i>	<i>174</i>
Boronia Park - Masterplan Implementation	0	0	0	0.0%	50	50	50	0	0
Walker Reserve - Pedestrian Lighting	1	3	(2)	(129.7%)	10	3	3	0	7
<i>Kings Park - Floodlighting Upgrade</i>	<i>388</i>	<i>31</i>	<i>357</i>	<i>92.0%</i>	<i>360</i>	<i>388</i>	<i>512</i>	<i>(124)</i>	<i>(152)</i>
Dog Play Park	36	41	(4)	(11.9%)	54	36	36	0	18
<i>Knox Regional Netball Centre - Floodlight Outdoor</i>	<i>0</i>	<i>7</i>	<i>(7)</i>	<i>(100.0%)</i>	<i>198</i>	<i>7</i>	<i>7</i>	<i>0</i>	<i>191</i>
Carrington Park Reserve - Stormwater Harvest Upgrade	120	9	111	92.4%	120	120	15	105	105
Bayswater Oval - Stormwater Harvesting Upgrade	220	0	220	100.0%	220	220	0	220	220
<i>Knox Park Athletics - Track Lighting</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.0%</i>	<i>0</i>	<i>382</i>	<i>382</i>	<i>0</i>	<i>(382)</i>
<i>Guy Turner Reserve - Floodlighting Upgrade</i>	<i>195</i>	<i>23</i>	<i>172</i>	<i>88.1%</i>	<i>260</i>	<i>291</i>	<i>250</i>	<i>41</i>	<i>10</i>
Chandler Park Reserve - Floodlighting Upgrade	216	0	216	100.0%	300	300	300	(0)	(0)
Bayswater Oval - Floodlighting Upgrade	192	759	(567)	(295.5%)	250	250	277	(27)	(27)
Windermere Reserve - Floodlighting Upgrade	240	24	216	90.0%	300	300	300	(0)	(0)
Egan Lee - Lighting Upgrade	300	300	0	0.0%	300	300	300	0	0
Knox City Tennis Courts - Lighting Upgrade	140	0	140	100.0%	140	140	118	22	22
The Basin Triangle - Masterplan	0	0	0	0.0%	30	30	30	0	0
<i>Kings Park Reserve - Masterplan Implementation</i>	<i>5</i>	<i>15</i>	<i>(10)</i>	<i>(190.0%)</i>	<i>80</i>	<i>90</i>	<i>20</i>	<i>70</i>	<i>60</i>
Replanting of priority areas within Knox including tree reserves and open space.	49	12	37	75.9%	110	110	110	0	0
<i>Knox Regional Netball Centre, Ferntree Gully - Building Redevelopment and Associated Works</i>	<i>515</i>	<i>611</i>	<i>(96)</i>	<i>(18.5%)</i>	<i>382</i>	<i>574</i>	<i>644</i>	<i>(70)</i>	<i>(262)</i>
<i>HV Jones, Ferntree Gully - Masterplan Stage 3</i>	<i>205</i>	<i>432</i>	<i>(227)</i>	<i>(110.7%)</i>	<i>435</i>	<i>424</i>	<i>423</i>	<i>1</i>	<i>11</i>
<i>Lewis Park - Stage 1 Contribution</i>	<i>1,012</i>	<i>1,001</i>	<i>11</i>	<i>1.1%</i>	<i>1,000</i>	<i>1,012</i>	<i>1,011</i>	<i>1</i>	<i>(11)</i>
Wantirna Reserve - Masterplan	60	21	39	64.8%	80	80	45	35	35
Peregrine Reserve - Masterplan	0	2	(2)	(100.0%)	0	0	0	0	0
Major Crescent Reserve - Landscape Plan	0	16	(16)	(100.0%)	200	200	100	100	100
Flamingo Reserve - Landscape Plan	0	0	0	0.0%	25	25	50	(25)	(25)
Schultz Reserve - Landscape Plan	150	14	136	90.9%	150	150	94	57	57
<i>Lewis Park, Wantirna South - Masterplan Stage 2</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>0.0%</i>	<i>417</i>	<i>0</i>	<i>0</i>	<i>0</i>	<i>417</i>
Seniors Exercise Parks	0	0	0	0.0%	0	300	120	180	(120)
Total Recreation, Leisure, Parks and Playgrounds	15,540	11,058	4,481	28.8%	23,610	25,696	20,733	4,964	2,878
Other Infrastructure									
Fire Hydrant Replacement Program	0	0	0	0.0%	151	0	0	0	151
Boronia Basketball Stadium Demolition Design	50	40	10	21.0%	50	50	40	10	10
Boronia Wayfinding Strategy	0	0	0	0.0%	120	120	120	0	0
Community Planning to support Boronia Railway Station Development	0	0	0	0.0%	100	100	50	50	50
Knox Leisureworks - Strategic Review	0	0	0	0.0%	150	150	20	130	130
Community Placemaking - Murals & Lighting	0	(2)	2	100.0%	0	0	0	0	0
Liberty Reserve Bicycle Repair Station	0	1	(1)	(100.0%)	0	0	0	0	0
Tim Neville Arboretum Bicycle Pump	0	5	(5)	(100.0%)	0	0	0	0	0
<i>Stud Road - Onroad Bicycle Facilities</i>	<i>4</i>	<i>0</i>	<i>4</i>	<i>100.0%</i>	<i>44</i>	<i>44</i>	<i>0</i>	<i>44</i>	<i>44</i>
<i>Erica Avenue Street Scape Upgrade</i>	<i>572</i>	<i>583</i>	<i>(11)</i>	<i>(1.9%)</i>	<i>572</i>	<i>750</i>	<i>692</i>	<i>58</i>	<i>(120)</i>
Street furniture renewal program	103	35	68	66.1%	103	103	103	0	0
Essential Service Building Code Measures	75	28	47	62.1%	75	75	75	0	0
Asbestos Removal Program	75	48	27	35.8%	75	75	75	0	0
Major Roads Streetlight Replacement	900	21	879	97.7%	1,400	1,400	50	1,350	1,350
Railway Parade, Bayswater - Street Light Improvement	25	2	24	94.0%	25	25	25	0	0
Boronia Bowls Club - Green Lighting	0	5	(5)	(100.0%)	0	0	0	0	0
Total Other Infrastructure	1,804	765	1,039	57.6%	2,865	2,892	1,249	1,642	1,615

Detailed Capital Works Program Expenditure

for year to date ended 31 March 2024



	Year-to-Date				Full Year				
	Amended Budget	Actual	Variance Fav/(Unfav)		Adopted Budget	Amended Budget	Forecast	Amended Variance Fav/(Unfav)	Adopted Variance Fav/(Unfav)
Capital Works Program Expenditure	\$'000	\$'000	\$'000	%	\$'000		\$'000		\$'000
Total Infrastructure	32,943	22,636	10,307	31.3%	48,017	49,702	40,322	9,379	7,694
Total Expenditure - Capital Works Program	53,840	39,021	14,819	27.5%	75,661	83,875	66,839	17,036	8,822

Items in Italics contain carry forward funds from 2022-23 into 2023-24. A total of \$25.830M has been carried forward from 2022-23 into 2023-24

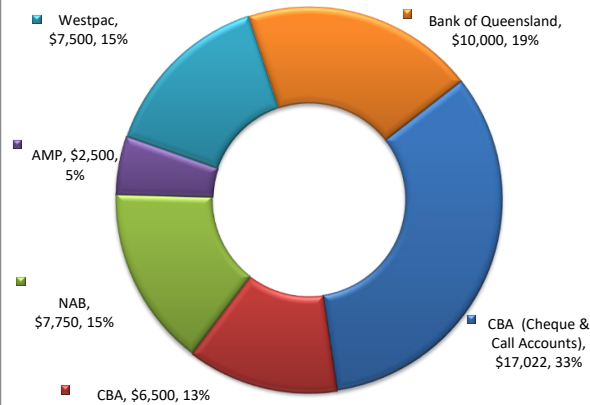
Investment Analysis

as at 31 March 2024

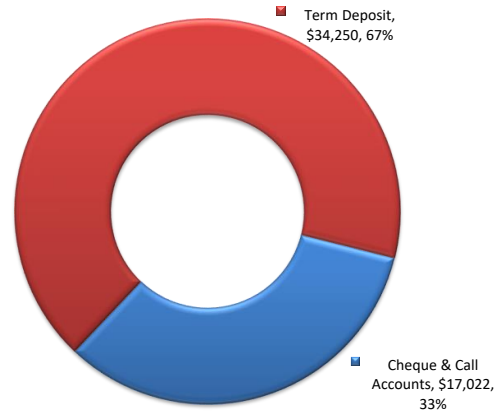


A total amount of \$51.27 million in funds were invested with various financial institutions as at 31 March 2024

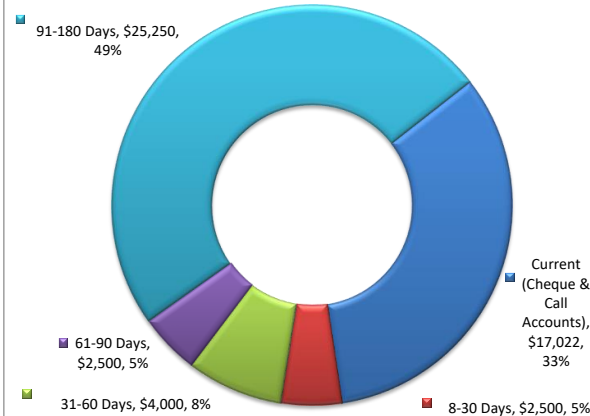
Investment Institutions (\$'000)



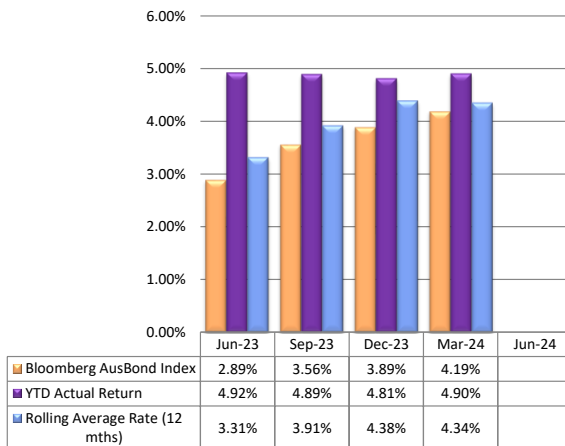
Investment Products (\$'000)



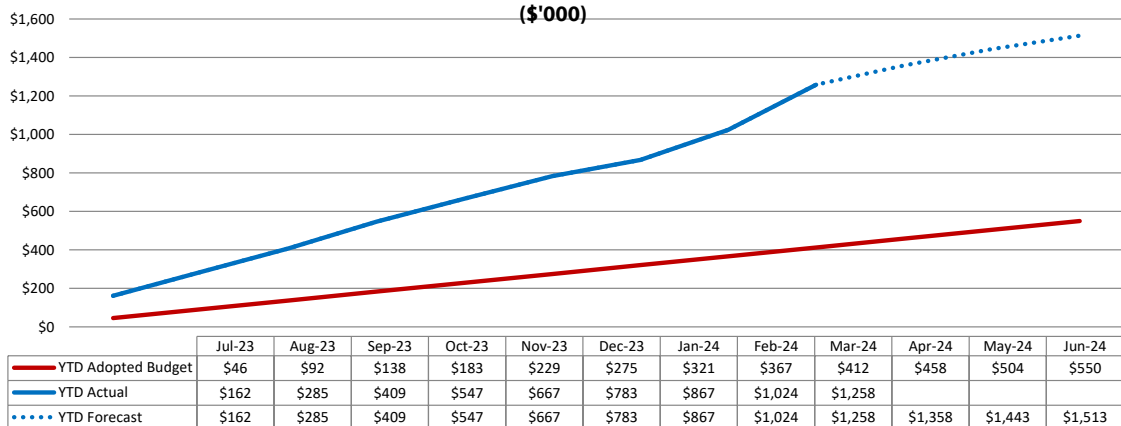
Investment Term (\$'000)



Investment Benchmark Indicator



Investment Income (\$'000)



Councillor Expenses

for the quarter ended 31 March 2024



Councillor expenses

Councillors are entitled to have paid, or be reimbursed for, any necessary out-of-pocket expenses incurred while performing their duties. Council is also required to make available a 'minimum toolkit' of resources for councillors, including computers, phones and a vehicle for the Mayor.

Quarterly Expenses: March 2024

Ward	Performance of the Role	Professional Development	Travel	Total
Baird	\$191.86			\$191.86
Chandler	\$144.45	\$453.64	\$4,170.24	\$4,768.33
Collier	\$800.55	\$1,120.00	\$59.81	\$1,980.36
Dinsdale	\$572.04	\$1,259.09		\$1,831.13
Dobson	\$95.69	\$5,000.00		\$5,095.69
Friberg	\$791.86	\$503.64		\$1,295.50
Scott	\$179.19			\$179.19
Taylor	\$803.97			\$803.97
Tirhatuan	\$141.28			\$141.28
Total	\$3,720.89	\$8,336.37	\$4,230.05	\$16,287.31

Vehicle Expenses

Cr Jude Dwight (Chandler Ward) Mayor: January – March 2024	Monthly Vehicle Expenses: January – March 2024	Total \$4,170.24
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Councillor travel expenses include expenses for a fully maintained vehicle provided for the Mayor.



Introduction

On 25 October 2021, Council formally adopted the Community Plan 2021-2031 and Council Plan 2021-2025 (incorporating the Municipal Public Health and Wellbeing Plan). These plans are our commitment to making Knox a great place now and into the future.

Community Plan 2021-2031

This plan was developed with and for our community. It includes our Community Vision statement, and describes what we, as a collective, will focus on to achieve that vision.

Knox: where we connect with our people and our environment, ensuring they are safe, supported and have every opportunity to thrive.

Council Plan 2021-2025

This plan provides direction to the organisation and describes how we're going to contribute to the achievement of the Community Vision. It also demonstrates our commitment to the health and wellbeing of the community by incorporating Knox's Municipal Public Health & Wellbeing Plan (MPHWP). We have flagged the initiatives that will contribute to the health and wellbeing of our community with a ♦ symbol.

Our Key Directions

Both plans contain five Key Directions which describe in further detail what we as a community are going to focus on to achieve our Community Vision. These Key Directions drive the work of Council and ensure we are working towards achieving the Community Vision.



Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.



Connection, resilience and wellbeing

Knox is a place to call home. Our community is strong, healthy and we support and respect each other.



Neighbourhoods, housing and infrastructure

Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.



Civic engagement and integrity

Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.



Natural environment and sustainability

Knox's natural environment is protected and enhanced to ensure sustainability for future generations.

Progress Report Q3, 2023/2024

This report provides an overview of the progress against the Council Plan initiatives under each Key Direction and how we’re making a difference.

Initiatives

The initiatives reported are those that will be delivered or have significant work completed in the given financial year with the commentary detailing the work completed each quarter.

Each Key Direction also has a major initiative(s). The major initiatives are those identified by Council as priorities to be undertaken during the financial year and have “(Major Initiative)” in the title. Major initiatives are the critical pieces of work that deliver on Council’s objectives. In the “Initiative – 2023-24 Milestone” column, the Council Plan action appears first, with the annual Major Initiative following after a hyphen (“-”).

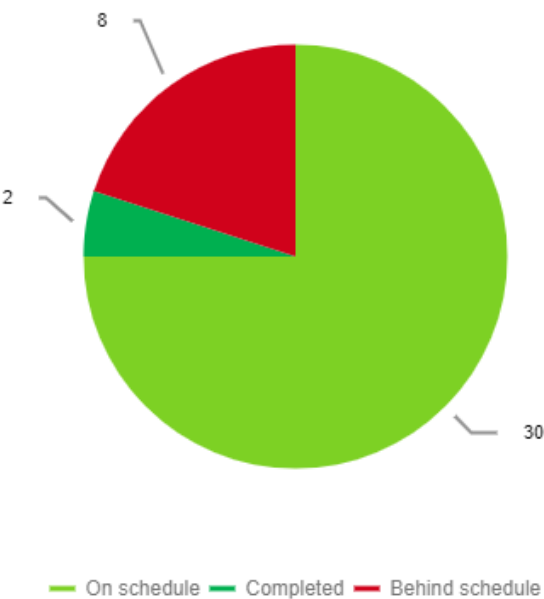
Progress targets are set against each initiative by quarter based on when key milestones for the year will be completed. The progress status reflects the status of the key milestones, not necessarily the status of completion of the initiative overall, as many of the initiatives run over multiple years. Progress status is reported based on the following colour coding:

Complete	On schedule	Behind schedule	Proposed to be Closed
✓	●	●	●

Indicators

The indicators identified in the Council Plan tell us if the work that we’re doing is contributing to a positive change in our community. They span the four years of the plan and will be reported on every six months. It must be noted however that some data will not change due to different reporting timeframes, and therefore some indicators will still include baseline data. Updated data for these indicators will be reported in future progress reports, as it becomes available. The next report to include indicators will be the Quarter 4 2023-2024 progress report.

Q3, 2023/2024 - Progress Summary






The assessment of progress against the milestones relates only to Q3, 2023-2024 of the four-year Council Plan 2021-25, with the majority of initiatives spanning multiple years.


Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.


Maximise the local economy by supporting existing businesses and attracting new investment.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 1.1.1	Work with Maroondah and Yarra Ranges Councils to deliver key initiatives of the Bayswater Business Precinct Transformation Strategy - Commence preparation of a Spatial Plan for the Bayswater Business Precinct (BBP).	Behind schedule	30%	Appointment of a new Bayswater Business Precinct Coordinator was expected to commence in February 2024 but has been delayed following benchmarking of the current role against similar positions in the market. A new recruitment process is due to commence in April 2024 with appointment of a new Coordinator expected in May 2024. Progress on the development of the spatial plan is expected to recommence in May-June 2024 following the appointment of a new Coordinator. The milestone of commencing the preparation of the spatial plan is expected to be delayed until July 2024 (i.e. Q1 of 2024-25) as a result of delays in the appointment of a new Coordinator.	
CP 1.1.3	Research and review supply chain connectivity and networks, to enable and advance the circular economy - Prepare a briefing paper to advise of opportunities to improve supply chain connectivity and support circular economy initiatives.	Behind schedule	10%	This milestone will not be reached and the action will not be achieved based on the 2024-25 operating budget for City Futures. Council's in-house economic and demographic resource, REMPLAN, cannot by itself provide the depth of information required to develop a meaningful briefing paper. As noted in the update for Q1 2023-24, Council did not receive funding from Sustainability Victoria to engage specialist resources to supplement REMPLAN. Council has explored other options, including the engagement of senior supply chain students from Swinburne University of Technology, but none of these can provide the expertise required at a manageable cost.	
CP 1.1.4	Continue to monitor the local economy to inform the strategic direction of future economic development initiatives - Develop a draft economic plan informed by data gathered from the evaluation of the reporting framework.	Behind schedule	20%	A desktop analysis of current economic development and business support projects and operations is being undertaken to determine priority economic development initiatives. An officer specialising in strategic investment will be recruited in Q4 2023-24 to expedite the process, but the draft economic plan is unlikely to be completed in Q4 2023-24. It is expected to be completed by Q2 2024-25.	

Encourage and support opportunities for skills development and lifelong learning for all people in Knox.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 1.2.6	Implement Council's decision regarding kindergarten review - Determine Council's future role in kindergarten service provision, and develop and action the Kindergarten Service Review Outcome Implementation Plan. (Major Initiative 2023-24)	On schedule	75%	Actions from the Kindergarten Service Review Implementation Plan continue to be taken and are on track with anticipated timelines. The Request for Proposal process has taken place with successful applicants from the Expression of Interest process providing submissions. The evaluation of submissions has commenced and is scheduled to be completed in June 2024. A communications plan has been developed to support the transition with materials having been provided to the community in relation to kindergarten registrations for 2025.	




Support organisations in Knox to navigate recovery and new ways of working.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 1.3.9	Coordinate the implementation of Knox's Retail Activation Strategy - Implement the Year 2 actions of the Retail Activation Strategy.	Behind schedule	15%	Council engaged a digital consulting firm to explore available opportunities to develop and deliver a 'What's on Knox' platform. Council is currently reviewing the options noted in the report and will look to engage a suitable contractor to deliver the preferred option. However, it is unlikely that all Year 2 actions of the Retail Activation Strategy will be implemented before the end of Q4 2023-24.	




Neighbourhoods, housing and infrastructure



Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.

Plan for and support diverse housing to meet changing community needs.


Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 2.1.1	Implement the Social and Affordable Housing Strategy and Action Plan to increase the supply of social housing and address homelessness in Knox - Update Council's advocacy position to include the targets and definitions adopted in the Social and Affordable Housing Strategy, and commence review of Council's Homeless and Rough Sleeping Policy and Procedure. Explore an audit of Council land and other government owned land to identify potential sites suitable for future social and affordable housing developments. ♦	On schedule	60%	Council officers met with Homes Victoria in January 2024 to reconnect with the Local Government Partnerships team after the department restructure in late 2023. Discussion focused on the most recent housing dashboard data for Knox, future funding opportunities, and the Local Government Compact, which has been delayed due to the restructure of Homes Victoria. The potential social housing development at Station Street, Bayswater will be proceeding to community engagement, with planning having taken place this quarter for the process to commence in Q4 2023-24.	
CP 2.1.2	Commence review of the Knox Housing Strategy 2015 - Undertake a preliminary investigation of the Knox Housing Strategy and develop a project scope/brief to commence a review of the strategy. ♦	On schedule	60%	Progress has continued in Q3 2023-24 on the development of the draft business case and project plan for the Housing Strategy review. It is expected that the business case will be endorsed in April-May 2024 for the purpose of engaging a consultant to inform the initial stages of the Housing Strategy review.	
CP 2.1.3	Build on regional partnerships by contributing to the work of the Eastern Affordable Housing Alliance (EAHA) - Complete the Preventing Homelessness in Older Women research project and commence implementation of the key recommendations. ♦	On schedule	95%	Project report has been finalised and EAHA is now focusing on the implementation of the key recommendations which will commence in Q4 2023-24.	



Create, enhance and maintain places and spaces for people to live, work, play and connect.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 2.2.4	Facilitate and support the implementation of the Boronia Renewal program - Adopt Amendment C192knox (implementation of the Boronia Renewal Strategy into the Knox Planning Scheme) and submission of Amendment C192knox to the Minister for Planning for approval.	On schedule	75%	In Q3 2023-24 Council received the Planning Panel's report which includes recommendations to Council on the final form of Boronia Amendment C192knox. The Panel report was released publicly in Q3 2023-24 and a review of the final form of Amendment C192knox and the Boronia Renewal Strategy was undertaken during this period. It is expected that a report will be presented to Council in May 2024 seeking adoption of Amendment C192knox and the Boronia Renewal Strategy prior to Council submitting Amendment C192knox to the Minister for Planning for approval.	
CP 2.2.5	Progress implementation of the Knox Central program - Prepare a Planning Scheme Amendment to rezone the Knox Central precinct land.	Behind schedule	50%	The Project Officer commenced in Q3 2023-24. Key elements of the draft Knox Central Land Use Plan, which underpins the Planning Scheme Amendment, were shared with the community through interactive Lego and Duplo activities at the Knox Festival on 2 March 2024. However, Council has received legal advice that the Land Use Plan should be the focus and that the Amendment - in particular, re-zoning - should be delayed until the implications for Council of the State Government's impost of Windfall Gains Tax are understood and financially modelled.	
CP 2.2.9	Understand community needs across the suburbs of Knox to plan for community infrastructure requirements for the next 5-20 years - Apply the Community and Social Infrastructure Modelling (CASIMO) tool and database to support community infrastructure planning. ♦	On schedule	60%	During Q3 2023-24 officers have completed Maternal Child Health facility utilization, with utilisation data for the majority of the Community Wellbeing facilities. Due to club availability, sporting pavilion assessment has been challenging, and officers have focused on fit-for-purpose and utilisation assessment of tennis clubs. Utilizing CASIMO the needs analysis of community infrastructure has commenced, with ratios and travel accessibility to be undertaken in Q4 2023-24, as well as arts facility assessment.	

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 2.2.11	Commence review and upgrade of Council's strategic planning documents including the Open Space Plan, Play Space Plan and Liveable Streets Plan - Commence the development of the draft Open Space Plan following completion of Background Research and Initial Community Engagement ♦	Behind schedule	30%	The Open Space team continue to develop the new Open Space Plan and are currently engaging with internal stakeholders to ensure the work aligns strategically with other stakeholders' objectives.	
CP 2.2.13	Finalise and implement the Bayswater Renewal Strategy - Present the Bayswater Renewal Strategy to Council for endorsement, for the purpose of requesting authorisation from the Minister for Planning to prepare and exhibit the a planning scheme amendment to implement the recommendations of the Bayswater Renewal Strategy in the Knox Planning Scheme. (Major Initiative 2023-24)	On schedule	70%	The draft Bayswater Renewal Strategy was presented to Council for endorsement on 25 March 2024 for the purpose of seeking community and stakeholder feedback on the draft strategy. Progress was also made during Q3 2023-24 on planning the community and stakeholder engagement activities proposed to be undertaken in April 2024.	

Provide, maintain and advocate for accessible and sustainable ways to move around Knox.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 2.3.14	Advocate to State Government for improved public transport and arterial road connectivity in Knox - Develop Project Specific Advocacy material for Council's Transport priorities and advocate for Long Term Public Transport priorities including Rowville Rail, Knox Tram and Trackless Tram proposals. ♦	On schedule	80%	Input was presented to the State Government to inform the Strategic Business Case for the Trackless Tram proposal following a meeting with the project team. Council Officers have sent through a working list of bus improvement priorities in across Knox to the Department of Transport and Planning to inform an upcoming meeting in early May with key officers from the department. Knox transport priorities have also been shared with the Eastern Transport Coalition to be incorporated into their advocacy program. Officers are continuing to work with neighbouring Councils with a view to embracing a coordinated approach to transport advocacy.	

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 2.3.15	Enhance sustainable transport utilisation through delivery of active transport infrastructure - Deliver the Footpath Program and the Shared Path and On Road Bicycle infrastructure program. ♦	On schedule	60%	Napoleon Road shared path construction is underway. The quotation process is underway for the Cypress Avenue (Boronia) footpath, and Barmah Drive (Wantirna) on-road bicycle lanes, with construction expected in May-June 2024. Survey and design are underway on all the 'design only' projects for 2023-24, including shared paths: Wellington Road, and Scoresby Road/Victoria Road/Devenish Road, and footpaths: Pleasant Road (Ferntree Gully), Olive Grove (Boronia), Mount View Road (Upper Ferntree Gully), and Oak Avenue (Boronia).	
CP 2.3.17	Provide new and innovative community transport programs for the Knox community - Implement a new community transport pricing structure to provide an affordable service to individuals, seniors, clubs, etc. within the Knox community, as well as to allow cost recovery for other potential users of the service. ♦	On schedule	75%	The revised community transport pricing structure continues to be well received by the community and residents are enjoying the outing programs available through community organisations. Investigation commenced in Q3 2023-24 to assess ability to apply for Commonwealth Home Support Program funding in support of this service.	



Natural environment and sustainability

Knox's natural environment is protected and enhanced to ensure sustainability for future generations.


Preserve our biodiversity and waterways, and enhance our urban landscape.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 3.1.2	Implement Knox's Biodiversity Resilience Plan - Commence implementation of the Biodiversity Action Plan. ♦	Completed	100%	The Biodiversity Resilience Strategy 2024-2034 was endorsed by Council in January 2024. An action plan has been mapped out over 4 years and commencement has been initiated.	✓
CP 3.1.3	Develop a Domestic Wastewater Management Plan for Knox.	Behind schedule	35%	An audit of all existing systems within Knox and research and analysis of wastewater management are well underway and mapping of the properties with on-site wastewater systems in the Geographic Information System (GIS) is being undertaken with the support from Southeast Water. The application and registration processes are being refined to incorporate the risk-based approach and allow for future monitoring of registered systems. The audit will allow for a risk-based analysis of our approach to managing domestic wastewater within Knox. Council is awaiting advice from the Environment Protection Authority (EPA) regarding the changing legislative requirement for a Domestic Wastewater Management Plan (DWMP) to be developed. Drafting of the DWMP is expected to be carried out in 2024-25 upon receipt of EPA advice.	●

Prepare for, mitigate and adapt to the effects of climate change.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 3.2.5	Implement the high priority actions from Years 2-4 of the Climate Response Plan - Implement the high priority Year 3 actions of the Climate Response Plan. ♦ (Major Initiative 2023-24)	On schedule	75%	A number of the Year 3 implementation actions of the Climate Response Plan progressed in Q3 2023-24. These included: working with the Eastern Alliance for Greenhouse Action (EAGA) on promoting Round 2 of the Business Power Purchase Agreement program through the Business Renewables Buying Group; online launch of the Net Zero Hero, resulting in just over 100 people showing interest in being part of the online community; approval of three additional Electric Vehicle charging stations with Jolt Charge in Bayswater, Wantirna South and Mountain Gate; and installation of solar power at Knox Civic Centre.	
CP 3.2.6	Trial new and recycled materials in the construction of shared paths and as part of Council's road renewal program - Continue Council's road renewal program to achieve at least 70% recycled content in asphalt. ♦	On schedule	75%	Council's road renewal program for Q3 2023-24 is nearly complete and has had 90% of projects delivered utilising asphalt products that contain recycled asphalt, plastic, and glass. A trial has occurred with recycling drainage pit waste, filtering sand and crushed rock for reuse into concrete for footpath projects, which has been quite successful. Approximately 70% of this concrete is made up of reclaimed drainage waste material. The success achieved with the trial footpath project is now being utilised in a new shared path project along Napoleon Road, which will be delivered during April 2024. Other recycled initiatives include using crushed concrete in place of crushed rock as bedding material for footpath projects, trialing asphalt for shared path projects that contains recycled asphalt, plastic, and glass, and encouraging Council's local suppliers to further explore and develop recycling initiatives that Council can trial in maintenance and infrastructure works.	




Lead by example and encourage our community to reduce waste.




Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 3.3.10	Secure long-term solutions for the treatment and disposal of residual waste streams - Secure a development partner agreement through the Advanced Waste Processing tender phase and participate in the Design Development phase.	On schedule	40%	The procurement process for Advanced Waste Processing services remains live with alternative options currently being considered by the Southeast Advanced Waste Processing (SEAWP) project group.	

Connection, resilience and wellbeing



Knox is a place to call home. Our community is strong, healthy and we support and respect each other.



Support our community to improve their physical, mental and social health and wellbeing.



Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.1.2	Prioritise mental health and wellbeing initiatives by focusing on community partnerships and collective impact - Explore the impact of gender on mental health, and deliver Mental Health Month activities in October 2023. ♦	On schedule	85%	In partnership with the Mental Health Roundtable and the Community Safety Health and Wellbeing Committee, Community Wellbeing are planning a summit on 16 May 2024 for community leaders to help build community resilience and positive mental health, sharing what worked and didn't when things went wrong in their communities. The keynote speaker will be Peter Miller, Professor of Violence Prevention and Addiction Studies at Deakin University, followed by a facilitated capacity building session and presentation by the Jesuit Social Services on groundbreaking research on attitudes to manhood and behaviors. The summit will conclude with a panel discussion from community leaders on how they have navigated tough times. In partnership with the Mental Health Roundtable, Community Wellbeing will deliver two Health Masculinities workshops for men in the Knox community on 29 May and 5 June 2024 aiming to create attitudinal change to promote wellbeing and create respectful relationships and safer communities.	
CP 4.1.3	Progress implementation of the Children, Youth and Seniors Plan - Implement the Year 3 actions of the Child, Youth and Seniors Plan. ♦	On schedule	80%	Implementation of the Child, Youth and Seniors Plan actions continues on schedule. A significant achievement in Q3 2023-24 was the opening of the new Knox Library which incorporates The Youth Hive: a dedicated area for young people. Planning was completed and marketing commenced for the first school holiday program to be delivered at the Hive during the autumn school holidays.	
CP 4.1.4	Develop and implement an Active Participation Plan - Beyond Structured Sport - Complete the development of the Active Participation Plan - Beyond Structured Sport. ♦	On schedule	80%	The Active Participation Plan - Beyond Structured Sport has been approved for community consultation and review prior to formal endorsement by Council.	



Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.1.5	Review the Sports Club Development Program and usage of Council resources to support club sustainability - Deliver the Club Development Program for 2024 and explore additional opportunities for partnerships in the delivery of this program. ♦	On schedule	75%	Club Development initiatives delivered to Knox's sporting clubs in Q3 2023-24 included: session number 2 for the Female Participation Workshop series in February with 22 people from 13 different clubs; a screening of the 'Equal the Contest' held as part of International Women's Day, with 47 people in attendance and a local club representative on the panel; and the offering of Child Safe Training to clubs in addition to the regular fortnightly newsletter.	
CP 4.1.7	Support the creation of new physical activity based programs and community infrastructure across the municipality - Explore and roll out additional programs across Knox's Indoor Leisure Centres. ♦	On schedule	55%	Overall utilisation of the Indoor Leisure Centres continued to grow throughout Q3 of 2023-24 through increased community hire as well as steady increase in program participation at the centres. Walking Netball at Knox Regional Netball Centre and Pickleball at Rowville Community Centre witnessed the most significant program participation increases throughout this quarter.	
CP 4.1.8	Develop and implement programs to enable older and vulnerable residents to access technology - Continue to support the Knox Digital Connection Stakeholder Group (comprising Bridges Connecting Communities, Community Houses and Your Library, EACH Community Health Services, Services Australia and Swinburne University). ♦	On schedule	75%	In consultation with the Knox Digital Connection Stakeholder Group, Knox providers are offering the following programs in support of digital literacy for senior residents across the community: U3A Knox - 2 x iPad training sessions (volunteers within the U3A Knox membership have been identified to deliver these sessions); a 3D printer (Cricut Maker 3) has been purchased which will be utilised to innovate the craft classes; Community Learning Centre Rowville has engaged Bendigo Bank to run a scam-prevention session which will help people understand how to check their online bank statement for unusual transactions; Community Learning Centre Rowville is also offering a series of Tech Talks on the third Wednesday of every month; Bridges Connecting Communities has partnered with the National Anti-Scam Centre (NASC) to host a Scam Prevention session at two of the Waterford retirement village locations in Knox, as well as a community-wide session to be delivered next quarter on Friday 19 April 2024.	

Foster inclusivity, equality, belonging and safety within the community.


Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.2.9	Contribute to the collective efforts in preventing and responding to family violence - Deliver family violence prevention and awareness raising activities including a project for 16 Days of Activism against Gender-Based Violence, and deliver training for frontline Council staff and/or community members. ♦	On schedule	70%	On 13 February 2024, Minister for the Prevention of Family Violence, Vicki Ward MP, visited Knox to announce that Council's application to the Free From Violence program was successful. This will result in \$212,500 over three years for Council to implement the Municipal Association of Victoria's Local Government Guide to Preventing Family Violence. The event with the Minister included a panel discussion sharing perspectives on family violence prevention in the workplace, the community and from a victim survivor. Approximately 120 Council staff and key community agencies participated in the hybrid event. Additionally, in February 2024, the internal Family Violence Reference Group heard a presentation from Eastern Community Legal Centre, upskilling frontline staff with knowledge of forthcoming changes to the family law system. Planning is underway for a variety of community engagement and education sessions in Q4 2023-24.	
CP 4.2.10	Embed the State Government's Child Information Sharing Scheme (CISS) to support the safety and wellbeing of children - Implement Child Link for Maternal and Child Health Nurses and plan for the implementation of Child Link for Early Childhood Education and Care Staff (dependant on access being made available from the Department of Education). ♦	On schedule	75%	Nurses from the Enhanced Maternal Child Health Team completed Child Link training in Q3 2023-24. All remaining Maternal Child Health Nurses will complete training in Q4 2023-24. The instrument of delegation will be updated in Q4 2023-24 to include the governance access to Child Link for Early Childhood Teachers. Training will be completed for Early Childhood Teachers in Q4 2023-24 and access finalised in Q1 2024-25.	

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.2.11	Develop and implement Knox Council's Disability Action Plan incorporated within the Knox Connection, Access, Respect, Equality and Safety Strategy 2022-27 - Implement the Year 2 Disability Action Plan actions within the Knox Connection, Access, Respect, Equality and Safety Strategy 2022-2027.	On schedule	80%	Year 2 actions continue to be implemented on schedule. During Q3 2023-24 four early years professional development sessions were delivered, increasing the confidence and skills of early years staff working with children with a disability. Attendance numbers ranged from 22 at an in-person inclusive art session to 124 people at a webinar. Weekly carer exercise classes have continued at Knox Leisureworks, providing carers with an opportunity to improve their physical health and expand their social connections. Monthly carer walks have been well attended throughout the quarter, providing an opportunity for carers to connect and learn more about carer services in Knox. Parent and carer webinars and information sessions were delivered in March, including the following topics: school refusal (29 attendees), and practical strategies for raising your autistic child (59 attendees). Council hosted a Carers Mingle event in partnership with Carers Victoria in late March, acknowledging and celebrating the unpaid work that carers do. This event was attended by 79 local carers. Disability access and inclusion training was delivered for Knox City Council staff on 7 March. The Disability Inclusion team have supported the community to further understand the National Disability Insurance Scheme (NDIS). The Accessing Knox e-newsletter continues to be distributed on a fortnightly basis.	
CP 4.2.12	Develop and implement the Dementia Friendly Action Plan - Present the Knox Dementia Friendly Action Plan to Council for consideration, implement the plan following its adoption, and continue to support the Knox Dementia Advisory Group. ♦	On schedule	75%	Implementation of the Dementia Action Plan has continued throughout Q3 2023-24, with the following activities: recruitment of two additional members to the Knox Dementia Advisory Group in January; Dementia Friendly sessions conducted for Your Library staff on 5 March and Knox City Council staff on 19 March; Dementia Friendly sessions delivered to the community at the Life Activities Club in Ferntree Gully on 26 February and the Knox Civic Centre on 20 March; dementia-related articles created for the February, March and April 2024 Bright Ideas Newsletter; carer activities scheduled for Seniors Exercise Park on 27 February and 26 March (and via Orana Carers Walk on 8 February); and dementia awareness promoted at the Knox Festival and the Cultural Diversity event on 23 March at Carrington Park.	


Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.2.13	Work and partner with the multicultural community and key services to support our diverse communities - Implement visual multilingual installations to acknowledge Council's Refugee Welcome Zone and signatory to the 'Racism, It Stops With Me' campaign, develop guidelines and protocols informed by culturally and linguistically diverse communities for the provision of Council information, and provide four training sessions for Council staff to develop skills for effective communication with culturally diverse communities. ♦	On schedule	90%	In February 2024 two workshops were run for staff, focused on increasing knowledge and skills for developing multilingual written material and using interpreters. The workshops provided participants with skills with practical day-to-day application. Council has updated guides for staff in relation to engaging with language services to communicate with multicultural community members. On 23 March 2024, Council hosted a free, one-day event to celebrate the important contributions many multicultural communities from refugee and migrant backgrounds bring to Knox for Cultural Diversity Week. Held at Carrington Park Leisure Centre, over 400 community members enjoyed an afternoon of music, performances, food, activities, and First Nations crafts.	
CP 4.2.14	Implement Council's adopted Gender Equality Action Plan - Deliver Year 2 of the Gender Equality Action Plan, ensuring Council meets its obligations under the Gender Equality Act 2020. ♦	Completed	100%	All Year-2 actions of the Gender Equality Action Plan have been completed, including submission of the 2-year progress report to the Gender Equality Commission.	

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.2.15	Develop and implement education and advocacy programs to address ageism and increase community respect and inclusion for all ages across Knox - Develop and deliver programs to address ageism, including a pilot of intergenerational activities at Knox Early Years Services, an Ageism Awareness Exhibition at Millers Homestead, and the development of a resource kit in collaboration with Swinburne University. ♦	On schedule	80%	Supporting the development of Intergenerational Programs in the Knox community has continued to be a focus in Q3 2023-24, including preliminary discussions with early years services, primary schools, secondary schools, aged care facilities, senior groups and multicultural groups about participation and involvement. Knox Children and Family Centres, in partnership with neighbouring aged care/lifestyle facilities, recommenced their programs during this quarter, building on the success and benefits of these programs in 2023. A particular highlight in January was the opportunity to partner with Playgroup Victoria and the Collie Foundation to participate in two of three pilot intergenerational playgroups in different community settings within Victoria over an 8-week period. Community playgroup families and older residents living in aged care facilities came together weekly in separate programs to participate in both pilots. Feedback and evaluation will be collected throughout the pilot, to support the development of a comprehensive training package and resource guide targeted for future stakeholders who may wish to incorporate intergenerational playgroups as part of their programs. Swinburne University continues to work on a resource kit to support improving community approaches to intergenerational social connection and is on track for launch to stakeholders mid-2024.	
CP 4.2.16	Develop and deliver a range of evidence based community training initiatives to build volunteer capacity - Undertake a review of Council's Community Training Calendar to identify emerging and future needs, and provide a range of workshops and activities that support community groups, clubs, not-for-profit organisations and volunteers in Knox. ♦	On schedule	75%	Seven community training sessions were delivered in Q3 2023-24, with a total of 119 participants. These included two grant information sessions in the lead up to the annual Community Development Fund grants opening on 1 April 2024, as well as sessions on project planning and design, and grant writing, to support applicants. Other topics included the 3R's of Volunteers (recruitment, retention and recognition), and Child Safe Standards and Knox Demographics.	

Honour and integrate First Nations Culture into actions and environments.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.3.17	Work in partnership with local First Nations people, relevant services and key networks to progress Reconciliation - Implement visual Acknowledgement to Country installations (with consideration for interpretive signage, design/art elements, murals, Yarning Circles, language, and Cultural Gardens in Council's parks, open spaces and reserves), develop statements that outline Council's role in challenging racism and promoting inclusion that support, empower and protect First Nations people and Country in Knox, and deliver four cultural education sessions for the wider community. ♦ (Major Initiative 2023-24)	On schedule	80%	In January 2024, Council's First Nations Lead supported a basketball clinic at the State Basketball Centre for the Koorie Academy. There were 93 local First Nations young people who participated in a day of basketball clinics and cultural education. In March 2024, First Nations activities and experiences contributed to the success of the Knox Festival, including hip hop performances, basketball clinics, First Nations art and cultural demonstrations. Wurundjeri Elder Bill Nicholson held a cultural education workshop on 13 March 2024 for Council officers participating in the Reconciliation Action Plan working group. The workshop included Wurundjeri history and traditional-owner perspectives of Knox. A cultural education session was held at Wally Tew Reserve on 16 March 2024 in Ferntree Gully for the wider community through the Move Your Way Program. Council's First Nations Lead is providing advice for the construction of a yarning circle and installation of signage at Stamford Park Wetlands. On 19 March 2024 a consultation session was held with Aboriginal community leaders to inform key priorities for Council's Municipal Health and Wellbeing Plan.	


Support the community to identify and lead community strengthening initiatives.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 4.4.18	Develop and implement a Resilience Plan to support the community to cope with stresses, emergencies and disasters - Develop the final draft Community Resilience Plan in a format that will allow broader community consultation.	Behind schedule	25%	A review of best practice in building community resilience is underway, including investigating opportunities to incorporate resilience into corporate strategies currently being developed, including the future Council and Health and Wellbeing Plan. Work on the Resilience Plan has to date delivered Social Network Analysis and Stakeholder Strength mapping tools and an Interim Resilience Planning Toolkit, both of which will assist in informing Council's approach to building resilience in the community.	


Civic engagement and integrity


Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.

Provide opportunities for all people in Knox to have their say.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 5.1.1	Implement priority actions of the Community Engagement Framework and Action Plan - Review the Community Engagement Framework and develop a new Action Plan.	On schedule	75%	An overview of consultation with community, Councillors and staff was presented to Issues Briefing on 4 March 2024 and then at two internal workshops on 19 and 20 March. Included in the discussion were proposed updates to the Framework, including refined definitions and scope, the introduction of five new community engagement principles, and removal of procedural detail. Councillors supported the proposed updates to be taken to community consultation in April 2024.	

Manage our resources effectively to ensure financial sustainability and improved customer experience.

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 5.2.2	Implement Our Customer Strategy and Action Plan - Establish a Voice of Customer program, roll out the new complaints procedure and implement the initiatives in the second year of the digital roadmap. (Major Initiative 2023-24)	On schedule	75%	Work in Q3 2023-24 focused on: raising internal awareness of our Customer Charter and expectations of staff to keep customers informed; providing ongoing support and training to implement our new complaints procedure; developing a dashboard to report on complaints data that is now being captured; configuring the surveys and integrations required to establish our Voice of Customer program; improving the user experience of online forms in our e-services gateway; and procuring the services of an e-learning specialist to develop three modules: to support a customer first culture, effective complaints handling, and using the corporate system to manage customer requests consistently.	

Code	Initiative - 2023-24 Milestone	Status	Progress	Comments	Status Symbol
CP 5.2.3	Implement the Transformation Roadmap to ensure Knox Councils services, systems and processes meet our customers' needs and drive organisational financial sustainability - Establish the new Transformation Roadmap, including governance, portfolio office and enterprise change framework, and deliver on Year 1 projects across the Customer and Digital Experiences, Technology, Strategy and Transformation, Governance and Risk, and Data Enablement streams.	On schedule	65%	The People, Culture and Development team have joined the Customer and Performance directorate and their initiatives are being reported alongside the four existing streams: Customer and Digital Experiences, Technology, Strategy and Transformation, and Governance and Risk. There are 28 capital-funded and 40 operational projects in progress. The first Transformation Governance Committee meeting to oversee the portfolio of work was held in March 2024. A new organisational Corporate Calendar and Transformation Roadmap have been developed to assist with organisational visibility of work underway. All projects have been scored against a prioritisation model to rank them in terms of strategic connection, risk, benefit and cost, which will inform the order of projects to utilise available resource capacity and budgets. The Portfolio Office is refreshing the project management and change management frameworks to assist with building capability across the organisation, and support materials will be made available to Council staff. Monthly governance reporting is now well established and aligned to the Quarterly Performance Reporting (QPR) cycle. Council will go to market this quarter for a new Portfolio Management Solution which will further enable consistency of outcomes, quality management, and reporting across a broad range of initiatives.	



Appendix 1: Incomplete Year 2 Council Plan Initiatives (2022-23)

At the conclusion of 2022-23 there were nine Year 2 initiatives that were incomplete. The items behind schedule were primarily related to external factors outside of Council's control.

To ensure we are being fully transparent to our community on the progress of our Year 2 milestones, we have chosen to separate the incomplete initiatives in Year 2 from the Year 3 initiatives and continue to report on these until completion of the Year 2 milestones.

The progress below reflects the status of the key milestones for 2022-23, not necessarily the status of completion of the initiative overall, as many of the initiatives run over multiple years. The below Year 2 initiatives will be included in this appendix report until completion.

Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.

Maximise the local economy by supporting existing businesses and attracting new investment.



Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
CP 1.1.4	Incomplete 2022-23 initiative: Continue to monitor the local economy to inform the strategic direction of future economic development initiatives - Create a reporting framework to deliver regular relevant information to	Completed	100%	The reporting capabilities of the 'What's on Knox' platform have been examined to determine how much relevant data can be extracted. Development of meaningful dashboards is dependent on both necessary technical and commercial expertise having capacity to assemble proper specifications and interpret the data correctly. The 'What's on Knox' platform that was scoped in Q3 of 2023-24 will not include reporting capabilities that will help Council to meaningfully gather data. The milestone is therefore redundant, and it is recommended that this initiative be marked as complete.	✓

Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
	stakeholders about the Knox economy.				

Neighbourhoods, housing and infrastructure

Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.


Create, enhance and maintain places and spaces for people to live, work, play and connect.

Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
CP 2.2.10	Incomplete 2022-23 initiative: Develop an Integrated Major Infrastructure Development Plan for sport, leisure and recreation.	Proposed to be closed	0%	This action is proposed to be closed. The Major Infrastructure Review Project was identified and planned with the aim to ensure all major facilities have an asset plan and future building renewals and upgrades and are planned well in advance. This project was to allow the various teams to be re-active to work needs but given other priority projects this has resulted in the need to close this action. Funding for improvements to sport and recreational infrastructure will continue to be prioritised and provided annually through the Capital Works budgeting process and guided by the various Masterplans and Strategies for implementation.	
CP 2.2.11	Incomplete 2022-23 initiative: Commence review and upgrade of Council's strategic planning documents including the Open Space Plan, Play Space Plan and Liveable Streets Plan - Finalise the Open Space Strategy Background Research Project to inform the development of a draft consolidated Open Space Plan. ♦	Completed	100%	Background Research paper to inform the development of the draft consolidated Open Space Plan is complete.	


Connection, resilience and wellbeing

Knox is a place to call home. Our community is strong, healthy and we support and respect each other.

Foster inclusivity, equality, belonging and safety within the community.

Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
CP 4.2.10	Incomplete 2022-23 initiative: Embed the State Government's Child Information Sharing Scheme (CISS) to support the safety and wellbeing of children - Implement access to Child Link for Early Childhood Educators in 2023 (dependent on advice from the Department of Training), and ongoing monitoring of effectiveness of policies and procedures. ♦	Behind schedule	75%	Nurses from the Enhanced Maternal Child Health Team have completed Child Link training in Q3 2023-24. All remaining Maternal Child Health Nurses will complete training in Q4 2023-24. The instrument of delegation will be updated in Q4 2023-24 to include the governance access to Child Link for Early Childhood Teachers. Training will be completed for Early Childhood Teachers in Q4 2023-24 and access finalised in Q1 2024-25.	

Support the community to identify and lead community strengthening initiatives.


Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
CP 4.4.19	Incomplete 2022-23 initiative: Participate in the review of the Eastern Region Pandemic Plan - Collaborate with the eight Eastern Metropolitan Region Councils to review and update the Local Government Eastern Region	Completed	100%	Knox City Council staff have collaborated with the eight Eastern Metropolitan Region Councils to review and update the Local Government Eastern Region Pandemic Sub Plan. The balance of the work to be undertaken is advocacy with the Department of Health to lead to a more integrated review of Pandemic Planning. Given recent changes at the Department of Health, the Department will not be completing any further work and a state approach to pandemic planning has been abandoned. It is recommended that this action be noted as complete.	

Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
	Pandemic Sub Plan, and work with the Department of Health to lead a more integrated review of the Sub Plan that includes all sectors of government.				

Civic engagement and integrity

Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.

Ensure our processes are transparent and decisions are accountable.

Code	Initiative - 2022-23 Milestone	Status	Progress	Comments	Traffic Lights
CP 5.3.7	Incomplete 2022-23 initiative: Implement an internal self-assessment process to monitor Council's performance in decision making - Develop and distribute a self-assessment survey, analyse the results and conduct workshops with councillors, including an externally facilitated self-assessment workshop.	Proposed to be closed	30%	This action is proposed to be closed because the scope of the initiative has changed. Councillors will now complete a Learning Needs Assessment as part of the new Council induction and ongoing training program, which will assist in developing training opportunities for Councillors to support them in delivery of their role.	

C&P Monthly Transformation and Capital Works Report

31 March 2024

Note on Project Status:

If a project is 'red', there is usually a combination of schedule, cost, risks & issues that are behind expectations, which are material to the outcome, and happening now. Treatment plans are regularly reviewed by the Sponsor and the executive member. In some cases, the project will need to be re-baselined, reviewed and/or changed.

'Amber' projects are a warning that either one of schedule, cost, risks, is about to cause a material issue, unless resolved.

'Green' is where the project is on-track and meeting stakeholder expectations to-date.



Exception Report – Red and Amber Status Summary

RAG Last month	RAG This month	Project Name	% Complete	"Get-to-Green" action
Technology Stream				
At Risk	At Risk	Asset Management Information System (AMIS)	87%	During April, options regarding direction of remaining project scope are to be determined and discussed and recommendations made.
At Risk	On Track	Pathway upgrade to UX platforms	25%	N/A
Issue	Issue	Corporate Reporting Solutions	95%	Options for the Delegations module will be brought to the Project Control Board in early May for a decision on the best path forward and a change request raised to return project to green.
At Risk	On Track	Intramaps - Review and replacement	17%	N/A
On Track	At Risk	IOT Vehicle Cameras POC	10%	Privacy Impact Assessment to be undertaken by Infrastructure.
At Risk	At Risk	Uninterruptible Power and Aircon upgrade	10%	On-premise infrastructure confirmation will be required to get the status back to green.
On Track	At Risk	Architecture Design & Plan	40%	Prioritise and obtain capacity where possible.
At Risk	On Track	Cloud Solutions	55%	N/A
At Risk	On Track	Pathway Enhancement Program (23/24)	80%	N/A
On Track	At Risk	Security - Penetration Testing and Remediation - External (CS14)	85%	Investigate replacement of Webgrid system to enhance security.
At Risk	At Risk	Security - Policy Management as a Service (PMaaS) Rollout - IT Policies	40%	Reset completion as the multiple parts of this initiative have been rolled in to one to better fit PMO and DevOps management.

Exception Report – Red and Amber Status Summary

RAG Last month	RAG This month	Project Name	% Complete	"Get-to-Green" action
People, Culture and Development				
N/A	At Risk	Onboarding and Offboarding Process Improvements	50%	Allocation of resources to reengage with this project focussed on a 12-month review of new starter communications and review of offboarding process.

RAG Last month	RAG This month	Project Name	% Complete	"Get-to-Green" action
Strategy and Transformation Stream				
At Risk	At Risk	PPM Tool Replacement	33%	Schedule to be reviewed and updated. Once accepted by Project Control Board and Sponsor the project will return to Green.
At Risk	At Risk	Enterprise Change Management Operating Model	10%	Finalise the Enterprise Change Management Project Initiation Document and establish the project control board.
At Risk	On Track	2025-29 Council Plan Development	28%	N/A

Exception Report – Red and Amber Status Summary

RAG Last month	RAG This month	Project Name	% Complete	"Get-to-Green" action
Customer and Digital Stream				
At Risk	On Track	Call Systems Upgrade – Phase 1	32%	N/A
At Risk	At Risk	Intranet redevelopment project	85%	This project is currently Amber due to new issue with the organisation chart ability to manage vacancies, and uncertainty on a solution for short term staff movements. A number of teams are supporting the resolution of these issues across CIO, PCD and S&T. Once these issues have clear timeframes for resolution, the project can return to green.
At Risk	At Risk	Automated Progress Updates for Customer Requests (Pathway)	10%	Business analyst and project management resources have been requested
At Risk	At Risk	Capital Works Visualisation	80%	Resolved to use a more manual solution of using a spreadsheet to produce this report.

Business Engagement and Backlog (this slide is not C&P Stream update)

Overview		RAG	Issue	Resolution
Report Prepared By:	Title: Program Manager, Strategy and Transformation Name: Sophie Binks			
Executive Summary:				
All Directors across the organisation have been formally engaged regarding the business engaging with the Customer and Performance (C&P) Directorate. Productive workshops were held with Connected Communities and City Liveability in late March. An additional session will be held with City Liveability in late April. Key insights have been identified from these workshops and will be incorporated into relevant processes and the business engagement operating model. This is to enable C&P to work out how to help and make it easier for the business to engage with C&P. The Infrastructure Directorate workshops have yet to be scheduled after several requests.				
There are currently 40 prioritised backlog projects on the C&P Portfolio Roadmap, of which 10 were requested by the business. 29 are from the Technology stream, 8 are from the Customer and Digital Experiences stream and 3 are the from Strategy and Transformation stream. There are currently 72 Technology Backlog Epics* of which 9 were requested by the business. There are currently two new business request being investigated.				
Achievements	Details			
Business Engagement Workshops	Business Engagement Workshops held with Connected Communities (27 March) and City Liveability (28 March). Assess Connected Communities pre-workshop questionnaire to inform workshop content and then prepare session.		There will not be any new projects as funding has been allocated and there is already a backlog of identified projects.	Implement an agreed business engagement operating model which captures how to address ad hoc project requests from a prioritisation perspective.
Connected Communities Pre-Workshop Questionnaire	Assessment of Connected Communities pre-workshop questionnaire and key findings.		There are insufficient resources to elicit and capture the requirements for the aerial photography data layers and derived layers. Work cannot proceed until resources are available.	Source a Business Analyst to prepare and facilitate the survey, analyse survey responses and insights, and capture the requirements. Also explore alternate options to incorporate in another project.
Aerial Photography Data Layers and Derived Data Survey	Survey drafted in Microsoft Teams. Survey participants identified.		The business engagement work will need to be elongated due to the current resource being reallocated to higher priority work on the Council Plan.	Identify impact including timeframes and communicate to stakeholders.
*An Epic is a body of work that is broken down into specific tasks based on the needs of customers or end-users. A few Epics may equal one project.			The Infrastructure Directorate workshops have yet to be scheduled after several requests.	Raise with the C&P Portfolio Management Meeting and seek guidance.
Upcoming Milestones		Details		
C&P Portfolio 90 Day Planning Cycle		Plan C&P Portfolio 90 Day Planning Cycle workshop and update the relevant draft process map.		
Process Mapping		Incorporate feedback from engaged stakeholders and workshops into relevant business engagement process maps.		
Business Engagement Workshops		Schedule and plan once Infrastructure Directorate nominate workshop participants.		
Aerial Photography Data Layers and Derived Data Product Assessment		Distribute survey on aerial photography data layers usage across the organisation to inform requirements. Explore alternate option of incorporating into another project.		
Business Engagement Operating Model		Draft the Business Engagement Operating Model for C&P.		

Project Status Report – Customer & Digital Experience Stream Lead: Imogen Kelly

Overview	
Report Prepared By:	Title: Manager, Customer and Communications
	Name: Imogen Kelly
Financials:	Capital Budget (FY): \$1.47m
	Capital Actuals (FY): \$598k
Executive Summary: Highlights this month include the Intranet progressing to 'preview phase', allowing full access across the Customer and Performance directorate. This will allow testing of the site to identify opportunities for improvement before going live to the whole organisation. Additionally having our enabling services being confident with their own content will support a strong launch. Challenges with integration of short-term staff changes continue. Similarly, testing for the Teams Calling project has been well received, with very positive feedback from staff involved.	

Achievements	Details
ePathway user experience	Changes have been deployed to make it easier for customers using mobile devices to complete service requests via ePathway
Intranet redevelopment	New content development is now at 80% and preview phase is live with Customer and Performance Directorate.
Community engagement review	Ready for community engagement on the draft following school holidays.
eLearning modules	A vendor has been appointed to design and develop e-learning modules for complaints, customer first and Pathway.

RAG	Risk	Mitigation
	Timeframes to implement organisation wide change to call systems	Dedicated resources to support change planning, revising training schedule
	Lack of resourcing and competing priorities delaying Auto Progress Updates	Seeking business analyst and project management support

RAG	Issue	Resolution
	Data anomalies preventing progress on capital works map	Adopt a manual solution
	Complex forms and workflow solution delayed due to total cost exceeding tender threshold	Go back out to market with changed timeframe
	Unpaid invoices impacting timing of second pilot	Escalating issue to resolve errors in invoicing

Upcoming Milestones	Details
Community engagement policy	Community consultation on revised community engagement policy will commence in April
Intranet	Launch of intranet on schedule for early May

Project Status Report – Customer & Digital Experience

Stream Lead: Imogen Kelly

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Call Systems Upgrade (Formerly known as Call Systems Upgrade Phase 1- Teams Calling)	The infrastructure that supports our phone systems at Civic Centre, Eastgate North, Eastgate South, Operations Centre, KCFC Bayswater Hub and KCFC Wantirna South Hub will expire on 30 June 2024. We're moving to MS Teams calling to make and receive internal and external calls, making it easier to connect customers with staff that can help, and supporting our hybrid ways of working. In line with our customer charter, we will deliver customer first quality training followed by Teams call training.	<p>Overall RAG status has returned to Green following advice from finance to pay \$32K of operational (non-resource) costs directly from the Customer and Communications budget.</p> <p>On the 3rd April, our second pilot group went live on MS Teams Calling, with positive feedback being received so far. This pilot will run until the 17th April with learnings to be implemented into the main rollout.</p>	N/A	32%
		Capital Works Visualisation	Display current capital works projects including timeframes, cost and benefits for each project on an online map.	The map functionality is built but we have issues with duplicated data points and project descriptions need to be rewritten to be customer-focused.	Resolved to use a more manual solution of using a spreadsheet to produce this report.	80%
		ePathway Forms UX	Improving the user interface to improve the experience for customers using mobile devices to transact online	<p>Changes have been broken down into smaller and more manageable updates. The three updates include improvements to the property search on mobile devices, table layouts and animal registration. We have successfully deployed the changes to the property search and table layout.</p> <p>Currently working on the animal registration updates in the staging environment.</p>	N/A	70%

Project Status Report – Customer & Digital Experience Stream Lead: Imogen Kelly

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Intranet redevelopment	This project replaces the current staff intranet with a contemporary digital solution, enabling staff to efficiently connect with colleagues, information, ideas and systems across Council. The project will be delivered in three stages: Stage 1 includes rewriting content and provision of core functionality such as staff directory, news hub, and the ability for staff to access the intranet without having to log into Council's network. Stage 2 due includes improvements to complex forms and movement of information from obsolete functionality. Stage 3 due includes staff collaboration functionality.	Close to 80% of content has now been completed and holding pages written for the remaining pages. The new Intranet is now ready to launch a preview to 150+ staff in April which is part of the rollout strategy to further test the platform and ensure content owners are familiar and confident with their content pages ahead of launch to the whole organisation in May. Further configuration and testing of the staff directory and organisation chart were completed as data began to be synced in batches across from the payroll system. A few issues have been identified in this testing and the team are working towards resolving these ahead of the full go live. Accurate and trustworthy people data is a critical to deliver the vision the Intranet being a trusted place to connect our people to each other.	Currently Amber due to new issue with the organisation chart ability to manage vacancies, and uncertainty on a solution for short term staff movements. A number of teams are supporting the resolution of these issues across CIO, PCD and S&T. Once these issues have clear timeframes for resolution, the project can return to green.	85%

Project Status Report – Customer & Digital Experience

Stream Lead: Imogen Kelly

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Live chat trial	This project is to run a proof-of-concept for adding a new Live Chat channel within the customer service team. A Live Chat channel would allow customers to directly chat online with a customer service officer, as well as provide omni-channel functionality between Facebook Messenger and emails. The scope will include a 1 year trial of a solution, training customer service officers on how to use Live Chat, developing processes, monitoring and measuring the performance of the channel.	Currently, we have proactive chats initiated on the Bins, rubbish and recycling section of the website and we have an average satisfaction score of 4.4 out of 5. Over the coming months we will work to expand the chat feature across additional sections of the Knox website. The live chat trial will end on 30 August 2024 at which point we will make an informed recommendation to ELT.	N/A	60%
		Replacement of PDF forms on the website	There are a number of PDF paper forms within the Community Laws area, with manual processes sitting behind them. We would like make these digital to improve the customer experience and to reduce the time staff spend on dealing with simple requests and allow for more time to be spent on assisting customers with complex enquiries. The scope will include: - discovery to identify which forms will deliver value to our customers and improve internal efficiency - user research and prototyping - process mapping and customer journey maps - web design and development - quality assurance and security testing - change support and transition to operations	We are concentrating our efforts on digitising PDF forms related to City Safety and Health. We have identified the first six forms we will develop and are now transitioning from the discovery phase to design. This involves mapping the backend processes and identifying opportunities for improvement. Currently, we are mapping the street parking permit process.	N/A	45%

Project Status Report – Customer & Digital Experience Stream Lead: Imogen Kelly

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Voice of Customer Program	<p>The Customer Experience team at KCC aims to set up a Voice of the Customer (VoC) program to provide the organisation invaluable data on how our customers experience our services. This data would be used to drive business improvement initiatives, ensuring we are prioritising initiatives and projects which give our customers the best value. A specialised VoC software is required to manage a program of this size.</p>	<p>With descoping of MCH service, Hubs in Family and Childrens' department has been added as the 3rd pilot service . Data from EnrolNow will be extracted to feed in Qualtrics to trigger surveys. Technical feasibility is under assessment.</p> <p>Changes to the ePathway forms to display the website survey has been completed and is currently being validated by the KCC applications team. Aiming to get surveys on online forms go live by end of April.</p> <p>Work is continuing to finalise all changes for the service delivery survey in order to commence user acceptance testing.</p>	N/A	49%
		Website customer request look-up	<p>Let customers look-up the status of their requests via the website.</p>	<p>The enterprise integration project team have built the test API and web development has started. We have successfully connected our test version of the Knox website to the Knox backend data, and we are testing customer request numbers to confirm the correct status is being returned. We are also reviewing designs and investigating the different 9 different status types and what each mean.</p>	N/A	30%

Project Status Report – Customer & Digital Experience Stream Lead: Imogen Kelly

In-Progress Projects Status (Operational)

RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Automated Progress Updates for Customer Requests (Pathway)	Reduce duplicate customer contacts by sending customers automated updates on the status of their Pathway requests via SMS and/or email.	<p>Early discovery work has established that off the shelf technology can only send limited request status updates out of Pathway via automated email and SMS. Custom development is required to incorporate expected response times and provide templated comments on closure. This functionality is considered critical to managing customers' expectations, providing meaningful information for customers and preventing additional demand on the contact centre.</p> <p>This project is at risk for achieving its scheduled completion date of December 2024 and will likely be delayed to at least March 2025.</p>	Business analyst and project management resources have been requested	10%
		Customer Charter	Identify standard timeframes for high volume services so these can be communicated to customers to manage expectations, improve satisfaction and reduce repeat contacts.	Response times have been mapped to all relevant web pages and work is currently underway to include those response times into ePathway email confirmations when lodging a service request online. This work is expected to be completed by the end of March 2024.	N/A	95%
		Customer first training - eLearning Module	The Customer First Training conducted by an external facilitator was completed in September. This project relates to the development of an eLearning module for future staff to undertake.	A vendor has been appointed to design and develop an e-learning module to embed our customer first culture for new starters. Work on the development of this module will commence in April.	N/A	5%

Project Status Report – Customer & Digital Experience Stream Lead: Imogen Kelly

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Community engagement policy review	Understand staff, councillor and participant experience of community engagement under the existing policy and identify principles to provide a base for a new policy.	Final internal feedback has been incorporated into the draft Policy and preparations underway to launch community engagement post school holidays.	N/A	75%
		Complaints Policy and Procedure	Provide consistent guidelines for how complaints are handled and one system for recording details of complaints and resolutions to enable identification of opportunities for improvement	<p>Vendor on boarded and work commenced to design and develop an e-learning module to support our approach to complaints which will ensure ongoing training of new starters. E learning module will get published in the week of 6th May.</p> <p>PowerBI complaints dashboard development has progressed well. CX team is currently reviewing the dashboards to provide feedback to the business intelligence team.</p> <p>With the purpose to reinforce Complaints Procedure , share data and discuss any challenges, concerns or opportunities , stakeholder meetings have commenced. CX team will be continuing them upon Jo's return next month.</p>	N/A	97%

Project Status Report – Governance & Risk Stream Lead: Andrew Dowling

Overview	
Report Prepared By:	Title: Manager Governance and Risk
	Name: Andrew Dowling
Financials:	Capital Budget (FY): \$0
	Capital Actuals (FY) : \$0
Executive Summary:	
A Policy and Integrity Advisor has commenced. Work has begun on finalising overdue policy review and outstanding audit items.	
A project brief for the Ferntree Gully Master Plan has been finalised and a procurement process to request quotes for this work is currently open with a closing date of 12 April 2024.	
The Governance Team are also working on Council's Community Awards Program with the Awards Committee due to meet on 11 April. Planning is also underway for an event during National Volunteer Week to announce the recipients.	

Achievements	Details
Ferntree Gully Cemetery Master Plan	Project brief finalised and a request for quote process is underway.
Draft Councillor Support and Expenses Policy	Council have reviewed and endorsed for community engagement
Governance Rules (incorporating Election Period Policy)	Adopted by Council at the March Council meeting

RAG	Risk	Mitigation
	No risks for noting	

RAG	Issue	Resolution
	No issues for noting	

Upcoming Milestones	Details
Ferntree Gully Cemetery landscape designer appointed	Landscape designer appointed.
Governance Framework adopted	Completion of draft for Councillor review.
Draft Councillor Support and Expenses Policy	Engagement finalised and draft policy presented for Council endorsement.
Knox Community Awards	Nomination period closes and event completed.

Project Status Report – Governance & Risk

Stream Lead: Andrew Dowling

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Compliance Framework	A compliance framework provides a foundation for ensuring Council is adhering to relevant laws, regulations, industry standards, and internal policies. It provides a systematic way to identify, assess, manage, and monitor compliance requirements and risks.	Progress impacted by resource constraints.	N/A	50%
		Council Election and Induction	Council elections will be held in October 2024. This project will support the delivery of a successful election, and transition to a new Council Term. Planning for the effective induction of Councillors will ensure Councillors are equipped with the knowledge and skills to effectively perform their duties and serve the community.	Communication materials and plan being finalised for candidates. Liaison with VEC continues. Draft Induction program in development	N/A	20%
		Ferntree Gully Cemetery Masterplan	The Cemetery Masterplan will be a comprehensive document that guides the maintenance, presentation and future development of the Ferntree Gully Cemetery.	Procurement process continues	N/A	40%
		Governance Framework	A governance framework is a structured set of processes, policies, and procedures that an organisation uses to make decisions, set objectives, and ensure accountability. It serves as a foundation for effective governance, providing a clear structure for how an organisation operates and how it interacts with stakeholders.	Progress impacted by resource constraints.	N/A	40%
		Risk Management Framework	Revising and refreshing the risk management framework is essential to align with the changing landscape in which risks are identified and managed by the council.	The revised and updated RMF has been reviewed by ELT and will be presented to the ARC Committee in May for endorsement.	N/A	80%

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

Overview	
Report Prepared By:	Title: Manager Strategy and Transformation
	Name: Liesl Westberry
Financials:	Capital Budget (FY): \$610k
	Capital Actuals (FY): \$329k
Executive Summary: The Strategy and Transformation stream includes the Organisation Strategy program, Services program, and C&P Portfolio Office. This stream is operationally funded, with capital allocation to be expensed only on a new Project Management tool for the organisation.	
There have been a number of staffing movements in this stream. The recruitment process has commenced to fill current and pending vacancies, including the Portfolio Office Lead and Change Manager. Work is also underway to complete a forecast analysis for a Business Analyst and additional Change Manager.	

Achievements	Details
Draft Annual Budget	The draft Annual Budget 2024-25 was presented at Issues Briefing on 8 April 2024.
Community Engagement for Council Plan	Community engagement Phase 1 was successful with various broad engagement activities and target engagement events conducted throughout March. Phase 2 engagement activities including the deliberative panel are currently being planned by the project team and Capire Consulting.
PCD transition to C&P Portfolio	PCD have completed their first month end reporting cycle for March month end and C&P Portfolio reporting has commenced.
Community Satisfaction Survey Results	The Community Satisfaction Survey for 2024 has been completed, with the report scheduled to be presented at ELT on 16 April, Issues Briefing on 29 April, and SLT on 2 May.

RAG	Risk	Mitigation
	Functional limitations and performance issues with the current PMO tool are impacting on PMO effectiveness and user capacity completing month end activities	Strategy and Transformation have allocated an additional \$5k for vendor support to resolve issues. New PPM tool is high priority for measuring Portfolio performance and team efficiency.

RAG	Issue	Resolution
	Staff changes in Portfolio Office team.	Recruitment in progress.

Upcoming Milestones	Details
Financial Quality Review	The Portfolio Office has been undertaking a review of C&P Portfolio financial health for capital funded projects. Position on carry forwards to be presented to C&P Portfolio meeting in April.
Project Management Framework	Director approval has been granted to re-commence work on a refreshed PMBOK based framework development with a focus on C&P Directorate only.
Youth Service Review	The current state report for Youth Services is scheduled for discussion at ELT on 23 rd April. Engagement with the community is ongoing and scheduled to conclude on 28 th April.
Transformation Governance Committee Commencement	First meeting focusing on the Charter of the Committee was held in March. An "Immersion Session" for the Independent Members (IMs) will be held in May with a focus on Risk and Portfolio Prioritisation. IMs will also be speaking to ELT and Issues Briefing about the role of the Committee in June.

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

In-Progress Projects Status (Capital)							
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %	
		PPM Tool Replacement	The objective of this project is to replace the existing on-premises Project Centre and Project PRO applications with a new Portfolio & Project Management (PPM) tool that supports efficient portfolio and project management from budget bidding stage to benefits realisation for both of the program of works for C&P and Infrastructure.	New Project Manager, Amool Nuthalapati, commenced on April 4th, is getting up to speed with the project and has met the Project Sponsor and some of the key resources. Procurement Plan is currently being approved. Requirements are being finalised prior to sending to Director Infrastructure for review. RFQ documentation to be created and issued. New Project Manager to review and update project information.	Schedule to be reviewed and updated. Once accepted by Project Control Board and Sponsor the project will return to Green.	33%	

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Business Intelligence program	The Business Intelligence program covers the Business Intelligence schedule of work. Key reports will be noted each month.	<p>The following were completed this month:</p> <ul style="list-style-type: none"> Rates data for Finance Valuation Moment Report (updated) <p>The following are currently ongoing:</p> <ul style="list-style-type: none"> Complaint Dashboard (draft completed, currently under review) PCD - New ELT Dashboard (data being added to gdata) PCD - New SLT Dashboard (data being added to gdata) Capital Works dashboard (awaiting data resolution) Statutory Building Audit Power BI Report (requirements gathering) Post Permit Process report (requirements gathering) 	N/A	75%
		Council Annual Budget Development	The Council Annual Budget Development is the planning and development for the 2024-25 Annual Budget. It includes the coordination of planning, finance, capital, community engagement and communications streams of work. Service Planning is a key part of the annual planning and budget process but will be reported under the "Service Planning and Review – Program Delivery" project.	The Draft Budget was presented at Issues Briefing on 8 April and is scheduled to be presented at the Council Meeting on 22 April.	N/A	95%

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		C&P Portfolio Enhancements	Transition from the ICT PMO to the C&P Portfolio Office due to the new organisational structure for the Customer and Performance directorate which was implemented on 3 April 2023. This includes all transition activities including developing and implementing a new governance framework, enhancing the current PMO Tool, developing and delivering a C&P Portfolio Roadmap for 2023-2027, baselining each Stream budget in the C&P Portfolio and establishing the financial management and reporting framework, creating a prioritisation matrix and model, and developing and implementing the C&P Portfolio Management and Delivery Framework including project methodologies, processes, tools, templates and training.	<p>PCD project reporting has commenced in line with other streams.</p> <p>Prioritisation of all streams has been completed. Prioritisation matrix which was endorsed by C&P Portfolio meeting will be discussed at ELT on 16th of April. Planning on budget allocation for next financial year will commence on the rankings from matrix.</p> <p>Analysis on current FY carry forwards in progress with summary to be presented to April C&P Portfolio Meeting.</p> <p>Director approval has been granted to re-commence work on a refreshed PMBOK based project management framework development with a focus on C&P Directorate only. Content will be developed onto the new intranet site for stakeholder reference.</p>	N/A	80%
		Enterprise Change Management Operating Model	The Enterprise Change Management Operating Model is the development of a Change Management Framework and supporting service offering to ensure the Customer and Performance Program projects are successfully delivered and to reduce organisational risk.	<p>Organisational Capacity Calendar has been drafted for discussion at ELT, to position the need for enterprise-wide change management framework.</p> <p>Team are pushing forward with a recommendation to move to a Knox-customised ADKAR toolkit to support projects.</p>	Finalise the Enterprise Change Management Project Initiation Document and establish the project control board.	10%

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

In-Progress Projects Status (Operational)							
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %	
		Integrated Planning Framework Implementation	The purpose of the Integrated Planning Framework Implementation is to understand and simplify Knox's strategic planning landscape. It includes an audit of all existing strategies, strategic plans and policies, development of new strategy templates, and a consolidation of existing documents into higher order integrated strategies aligned with Council's key directions.	Planning for the development of an organisation strategy has commenced to complement the Council Plan development.	N/A	5%	
		Service Planning and Review - Program Delivery (Year 1)	This program includes the establishment and delivery of service planning, and the service review program to support Knox to deliver efficient, value-for-money services that meet our community's needs now and into the future.	The review of Youth Services is progressing well, with current state findings in the process of being finalised and intended to be presented to the Project Steering Committee in the week commencing 15th April. Additionally, as part of the review, an engagement is currently being undertaken to seek community's input. This engagement will run from 27th March to 28th April. Quotes have been received from prospective vendors for service planning capability development.	N/A	70%	

Project Status Report – Strategy & Transformation Stream Lead: Liesl Westberry

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		2025-29 Council Plan Development	The 2025-29 Council Plan Development is the planning and development for the 2025-29 Council Plan and Municipal Public Health and Wellbeing Plan.	<p>The project has returned to green with the onboarding of the Program Manager and the completion of the broad community engagement targeted activities and pop ups over the past month. This included pop ups at the Library opening, Leisure Works and the Cultural Diversity Week Event, and targeted activities across Health and Wellbeing, Disability, Youth, Family and Children, LGBTIQ+, Culturally and Linguistically Diverse, First Nations and the joint Advisory Groups. An initial sensemaking session was held with the project key stakeholders and the consultant, Capire to look at the findings from the broad community engagement. These will feed into the report on what the community said, and this will be provided to the Deliberative Community Panel (the 'Panel').</p> <p>The Expression of Interest for the Panel closed on 2 April. There were 455 applicants and 55 people have been randomly selected, covering all required representatives in our community. We have also received 401 responses so far for the 'Have your say' survey. The Briefing Pack for the first Panel session has been developed and will be distributed to the panel members on 24 April, one week prior to the first session on 1 May 2024.</p> <p>The 2024 State of Knox data has been finalised and key information has been included in the Briefing Pack for the Panel. Further analysis will be conducted by the project team to identify key challenges and opportunities, and to be used as an input in the development of the Plan.</p> <p>The Internal Engagement Strategy has been drafted and currently being reviewed. SLT have been engaged throughout the project and recently contributed to identifying key challenges and opportunities across council for our community. These will feed into the Panel sessions. Department meetings have been scheduled for the coming months to share the community engagement findings from the Panel sessions.</p> <p>The Equity Impact Assessment for the community engagement has been completed. A risk workshop was held with the key project stakeholders and mitigations are being identified and planned.</p>	N/A	28%

Project Status Report – PCD Stream

Stream Lead: John Rasheed

Overview	
Report Prepared By:	Title: Acting Chief People Officer Name: Debbie Shaw
Financials:	Capital Budget (FY): \$0m Capital Actuals (FY) :\$0m
Executive Summary: People, Culture & Development have recently realigned to the Customer & Performance Directorate. As such, the Department workplan has been reviewed with relevant projects added to the Customer & Performance Portfolio Management process. People Experience projects (leader leave notifications and onboarding/offboarding process improvements) have moved across to the People, Culture & Development stream, but will remain dependent on support from wider Customer & Performance Departments with heavy focus on database management and process automation. Introduction of Organisational Development & Strategy and Safety & Wellbeing projects to the Customer & Performance Portfolio. Each of these projects (learning & development framework, hybrid working and incident & hazard management) are in their infancy and will have significant impact on employee wellbeing, engagement and ability to deliver community outcomes.	
Achievements	Details
Development of a Learning & Development Framework	Request for quote out to market, closing 15 April 2024.
Review of Hybrid Working	Presentation on possible approaches to hybrid work delivered to Executive Leadership Team for consideration to inform next steps.
Incident and Hazard Management	New Safety & Wellbeing Lead appointed with start date TBC.
Onboarding and Offboarding process improvements	Onboarding component of project complete with Chris21 confirmed as single source of truth for employee data.
Leader Leave Notifications	New process established - awaiting rollout of intranet to deploy.

RAG	Issue / Risk	Mitigation
	Lack of dedicated resource to complete the review of current employee offboarding process.	Reinstate a dedicated resource to complete outstanding elements of project.

RAG	Issue	Resolution
	No issues for noting	

Upcoming Milestones	Details
Development of a Learning & Development Framework	Tender process complete – vendor consultant onboard



Project Status Report – PCD Stream Stream Lead: John Rasheed

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
N/A		Development of a Learning & Development Framework	As per Council's endorsed Organisational Development plan, develop and implement a Learning & Development Framework (formerly Capability Framework) at Knox that contributes to positive culture, employee engagement and performance at all stages of the employee lifecycle – ultimately contributing to a highly capable and supported workforce that delivers positive community outcomes.	Organisational Development & Strategy team currently workshoping the high-level framework considerations to be presented to consultant for development. Request for quote is live, closing 15 April 2024.	N/A	5%
N/A		Review of Hybrid Working	Consistent feedback from our annual Employee Engagement Survey (2023 and 2024) and Executive Leadership Team has indicated that the workforce would benefit from greater clarity regarding hybrid work at Knox. This has led to the need for a formal review and development of guiding principles for hybrid working.	A hybrid state of play presentation was presented at a recent Executive Leadership Team strategy meeting, with Executive Leadership Team currently considering multiple hybrid working options before establishing a considered direction to progress with this project.	N/A	5%
N/A		Incident and Hazard Management	The current level of OHS incident reporting within KCC is below the desired standard. Furthermore, the OHS Act outlines specific requirements regarding incident reporting. These requirements are designed to ensure that Council promptly reports and investigates incidents to prevent future occurrences and improve overall safety. This presents significant risks to employee safety and regulatory compliance. To address this issue, a focused project is proposed to increase OHS incident reporting rates and improve overall safety outcomes.	Project recently commenced with new Safety & Wellbeing Lead to commence (approximately) mid May. The Safety & Wellbeing Lead will partner with Chief Information Office to review the current state and determine proposed future state.	N/A	5%

Project Status Report – PCD Stream Stream Lead: John Rasheed

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
N/A		Onboarding and Offboarding Process Improvements	Opportunity identified to improve time consuming, manual practices relating to employee onboarding and offboarding processes at Knox. The aim is to integrate systems into a single source of truth for people data enabling greater automation of processes to improve process efficiency, data accuracy and communication to employees ensuring they are set up for success.	Onboarding component of project is complete with successful integration of Chris21 data as single source of truth for people data.	Allocation of resources to reengage with this project focussed on a 12-month review of new starter communications and review of offboarding process.	50%
N/A		Leader Leave Notifications	Common process error identified in relation to missing notifications when people leaders are on leave. Understood that employees do not instinctively update all systems (manual process) at Knox when taking leave with project aiming to automate this process to remove need for multiple manual processes, reduce levels of miscommunication and ensure inquiries are automatically triaged to responsible decisions makers.	<p>Introduction of form as part of new intranet rollout that will allow process automation to update any systems that trigger notifications.</p> <p>Continuous Improvement Analysts have been engaged to develop process maps for higher duties scenarios to inform proposed future state and next steps of project.</p>	N/A	20%

2024-05-27 - Meeting Of Council Project Status Report – Technology Stream

Stream Lead: Scott Coleman

Attachment 8.1.3

Overview	
Report Prepared By:	Title: Chief Information Officer
	Name: Scott Coleman
Financials:	Capital Budget (FY): \$3.22m
	Capital Actuals (FY) :\$2.02m
Executive Summary:	
<p>The team continue to deliver with some exceptional achievements this month, such as all (minus a few exceptions) employee accounts are now fully enrolled in MFA, O365 rolled out to all Council devices, Corporate Information team restructure completed, AMIS Facilities Go Live, Intranet Preview Go Live, Call Systems Upgrade Pilot Go Live, signing of the Infor Pathway contract for a further 5 years.</p> <p>The weekly Kanban Board standups continue to prove beneficial, and the Kanban Board has recently evolved to ensure a siloed approach does not occur.</p> <p>Continued prioritisation of projects is in progress, which will enable identification of high priority projects to commence actioning in the new financial year.</p>	
Achievements	Details
Trial/Test Initiatives for key integration Intranet Capabilities	Completed C&P trial for integrations, identified critical Chris21 attributes required to be fixed for Intranet Go-live, development of Comings and Goings functionality completed (testing in progress)
Security – Multifactor authentication (MFA) enrolment	Nearly all employee accounts now fully enrolled in MFA, approx. 10 left to address. Next Steps: Remove MFA exemption from the Civic network. The Buzz reminder article and change request to follow.
Security – Australian Protective Domain Name Service (AUPDNS)	Knox has onboarded to the Australian Cyber Security Centre’s AUPDNS service without any impact to employees or systems. There is still work to be completed to capture 100% of the Knox network however the main component of work has been completed.
O365 Rollout	O365 has been rolled out to Council devices. 95% (800/850) of devices have successfully installed O365. Once the remaining devices, connect to the network, they will be updated as well.
Corporate Information Restructure	Restructure completed to create a new Team Leader position and reduce EFT from 7.81 to 7.4. The new structure provides greater efficiency in operational management and enhanced development opportunities for the team. All recruitment actions finalised.

RAG	Risk	Mitigation
	Recent legislative change regarding temporary staff has the potential to significantly impact on the ability for CIO to deliver projects in the future, as the majority of the Project Delivery team are on fixed term arrangements.	The CIO Leadership Team to look at longer term planning around both people and finance implications to inform the development of a mitigation strategy.
	There is a risk of staff burnout, turnover or mistakes being made (e.g. Cyber Security Risk) if technical resources are constrained and stretch across multiple projects and BAU activities.	Prioritisation of initiatives with quarterly planning and weekly Kanban Board standups. Promoting visibility of constraints and directing efforts to prioritised work.

RAG	Issue	Resolution
	WebGrid Security Vulnerability	The solution to the WebGrid security issue had to be rolled-back due to issues. WebGrid internally will be replaced by new Intranet, so investigation is being undertaken to assess replacing its external-facing functionality and decommissioning the existing solution.
	Corporate Reporting – The project remains open pending rollout of the final module, Delegations, held up by system issues, and implementation of People Data integration.	The Delegations module is held up awaiting an April 2024 release, which will resolve issues preventing go-live. Options for path forward with Delegations module will be brought to the Project Board in April for a decision and a change request raised to return project to green.

Project Status Report – Technology Stream Stream Lead: Scott Coleman

Achievements	Details
Pathway Enhancement Program - Property	A Property Management team enhancement went live on 21st March with positive feedback from the Property Management team regarding ease of use and time-savings. The enhancement streamlines how license agreements for Council-owned facilities are managed in Pathway, with new statuses, decisions and dashboards assisting Property Advocates with key compliance tasks.
Pathway Enhancement Program – Notes lock down	Due to security and data integrity risks, Note Types within Pathway will be 'locked down' so editing is not available. These changes will take place 15th to 30th April due to large quantity of manual changes required to Note Type permissions/configuration.
Lifecycle – Disable work order creation	The ability to create work orders in LifeCycle has been disabled. This is a big step towards decommissioning Lifecycle as AMIS progresses in maturity.
AMIS – Confirm upgrade	Confirm was successfully upgraded on 24 March to latest version to address issues that have been experienced.
AMIS - Facilities Go Live	The Facilities team successfully went Live on Confirm on 25 March.
New PM commenced	New PM, Amool Nuthalapati, commenced on 4 April, taking on the Intramaps Review / Replace and PPM Tool Replacement Projects.
Enterprise Integration Platform - Phase 1	Project is now closed.

Upcoming Milestones	Details
Security - Protective Data Security Plan (PDSP) submission	Under the Victorian Protective Data Security Standards (VPDSS), Knox City Council is required to submit a Protective Data Security Plan (PDSP) no later than August 31, 2024. Initial working group meetings held, the work now begins.
Mobile phone upgrade - iPhones	All staff with iPhones older than iPhone Xs model will be upgraded to an iPhone SE model.
Security – MFA service migration	Upgrading of all staff to new version of FortiClient 7.0 with single sign-on.
Security - Exchange Server decommission	The on-premise Exchange email server is due to be decommissioned on 30 April, closing a significant risk of threat actor entry into the Knox City Council network environment.
Cloud Solutions	Signed off Procurement Report 4 April. Statement of work review expected to be reviewed and signed off by 30 April.
Intramaps Review Replace	Procurement to commence in April.
Pathway Enhancement Program	Property Information Certificates will be implemented for the Building team by end of April 2024.

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		AMIS (Lifecycle to Confirm)	Council's current Asset Management Information system 'Lifecycle' is a critical tool to manage Council Assets and has reached end of life. This project is to replace the current Lifecycle system with 'Confirm' a contemporary, modern, well supported and compliant system equivalent that meets Council's current and future needs.	Facilities was successfully implemented on the 25 March 2024. The second week of hypercare monitoring is now complete. User familiarity with the system is rapidly growing, and users are being fully supported by the project team. Contractors are able to access their jobs via the Confirm Portal. The system is stable and operating in line with expectations. No major issues are outstanding.	During April, options regarding direction of remaining project scope are to be determined and discussed and recommendations made.	87%
		Pathway upgrade to UX platforms	Pathway UX is a new user interface, which includes updated/new features to make the user experience more streamlined and intuitive. Once this has been implemented, Knox will be looking into transitioning to a SaaS/Cloud-based platform.	Due to changes for Electoral Roll requirements from the VEC, a Pathway upgrade to version 4.02 is required to access required fields for the Rates team to populate and maintain data. Version 4.02 has been deployed into test environment and 7 x in-person, onsite UAT sessions have been arranged for 15th to 23rd April with an IT Pathway resource available for questions to expedite the UAT period and subsequently the upgrade. Go Live for upgrade is planned for Fri 24th May. Weekly progress meetings held with GENCON driver vendor, Kapish. Data Mapping has commenced between Pathway and KX. Dependency has been flagged with Intramaps/GIS upgrade to 2023A, which needs to occur for compatibility with Pathway UX for Go Live in September 2024.	N/A	25%

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Data Platform and Governance	The project delivers a new data platform, set of common data models and ongoing processes to effectively enable accurate, data driven reporting and decision making across Council.	Enhanced people data models to support PCD, Planning, Complaints and Hybrid working dashboarding requirements	N/A	70%
		Corporate Reporting Solutions	The Corporate Reporting project will replace Interplan with a new system, Pulse, to manage strategic risk, delegations and audit reporting.	Pulse is in use for our Corporate Reporting, Audit and Risk reporting and is providing benefits to the business in terms of efficiency savings and improved reporting and tracking. The project remains open pending completion of rollout of the final module, Delegations, and implementation of People Data integration. The integration has kicked off early April and is targeting completion by May. The Delegations module is held up awaiting an April 2024 release will resolve issues preventing go-live.	Options for the Delegations module will be brought to the Project Control Board in early May for a decision on the best path forward and a change request raised to return project to green.	95%
		IOT Vehicle Cameras POC	Proof of Concept (POC) to install Retina Vision Internet of Things (IOT) cameras on two council vehicles to test out automated assessment of roads, paths, signs, etc.	The trial will run for 6 weeks, led by Kim Hanisch from the Infrastructure Directorate. Still waiting on a Privacy Impact Assessment.	Privacy Impact Assessment to be undertaken by Infrastructure.	10%

Project Status Report – Technology Stream Stream Lead: Scott Coleman

In-Progress Projects Status(Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Information Data Modelling Governance	This project delivers the development and implementation of information asset register, associated controls and ongoing governance for all of KCC's information assets (including data, applications and records).	Supported intranet project with data quality reporting. Data quality framework planning commenced.	N/A	70%
		Enterprise Integration Platform - Phase 1	The Enterprise Integration Platform will develop an organisational capability which can enable the sharing of data easily between systems, reducing the risk of integration failure and disruption to business, and enabling Knox City Council's transformation and customer experience goals.	Project is now complete.	N/A	100%
		Enterprise Integration Platform - Phase 2	Phase 2 of the Enterprise Integration project aims to build on what was delivered in Phase 1 through the following: - Development of 3 integrations ; Chris21 to Pulse, Chris21 to Culture Amp and Pathway to JJ Richards - Development of the Integrations Operating Model - People Data Integrations Unknowns.	Work for the Chris21 to Culture Amp and Chris21 to Pulse integrations has commenced. Statement of Work approval is currently in progress for the Pathway to JJ Richards integration.	N/A	19%
		Intramaps - Review and Replacement	The Council's current on-premises corporate GIS market tool, IntraMaps, is coming to its end-of-life with the vendor, Technology-One (T1), advising that they will cease to support the tool on-premise from 30 June 2025 and onwards. Project will look at options to support an ongoing solution.	New Project Manager, Amool Nuthalapati, commenced on April 4th, is getting up to speed with the project and has met the Project Sponsor and some of the key resources. Project Manager to review and update project information. Consideration as to other Council to jointly procure with to be undertaken. Procurement Plan to be produced in April.	N/A	17%

Project Status Report – Technology Stream Stream Lead: Scott Coleman

In-Progress Projects Status(Capital)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Uninterruptible Power and Aircon upgrade (Formerly known as DC1 - Server Room AC and Ups)	This is to upgrade the UPS (Uninterruptible Power Supply) in the Data Centre 1 (DC1) server room with additional feature to safely shutdown our infrastructure.	Once the decision is made on what infrastructure will be on premise, the correct UPS (Uninterruptible Power Supply) can be deployed to ensure there is adequate availability when there is a power outage. This will include a safe shutdown feature.	On-premise infrastructure confirmation will be required to get the status back to green.	10%
N/A		Security – Network Segmentation	Segmenting the many Knox IT networks improves security by enabling firewalling internally between networks and systems, slowing a threat actor's ability to freely move throughout the infrastructure.	Network segregation has begun, starting with the new networks required for Solar systems. Printers and other lower risk networks are completed, and work continues to address each of the individual networks.	N/A	10%
N/A		Security – F5 WAF (Advanced Web Application Firewall) Migration (eservices)	To increase security to our eservices infrastructure, the current F5 Load Balancer's WAF functionality is being configured. The eservices system will be migrated back behind the F5 with additional protections in place.	Configuration work of the F5 has begun, and networks configured ready to support the eservices traffic.	N/A	40%

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Capital)							
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %	
		Architecture Design & Plan	This project delivers the uplift of architecture support tooling and processes including documentation, architecture governance and processes	Strong progress with the use of DevOps and iterative value focussed delivery. Conflicting priorities and capacity of team resulting in pause to establishing operational data quality and current state architecture documentation	Prioritise and obtain capacity where possible	40%	
		Core Business Systems Program - Expression of Interest and Proof of Concept	Core Business Systems scope and requirements to be established. Expression of Interest (EOI) approach to market to be undertaken and potentially one or more Proof of Concepts (PoC) to be delivered.	In March, the Core Business Systems project made significant headway in refining go-to-market planning, stakeholder engagement, ongoing risk assessment activities, and change management. The ELT endorsement of the Expression of Interest (EOI) approach moved the project towards the initial EOI go-to-market stage to identify an Enterprise Resource Planning (ERP) solution. Go-to-market planning gained momentum, focusing on fine-tuning the Procurement Plan and developing EOI requirements with key business areas. Change management efforts began with initial stakeholder workshops. In April, EOI preparation remains the central focus, with the Procurement Plan endorsement scheduled and EOI requirements gathering continuing.	N/A	15%	
		Cloud Solutions	This project aims to detail, prioritise and migrate systems from On-Premises to the Cloud. Cloud solutions increase operation and storage flexibility of our IT systems, improves business continuity risk, improves staff accessibility, and ensures ease of regular automatic updates. Cloud solutions reduces maintenance cost of hardware, software, resource and energy costs.	Successfully signed off procurement report 4 April. Statement of work review expected to be reviewed and signed off by 30 April. Migration planning activities progressing in parallel.	N/A	55%	

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Operational)							
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %	
		Pathway Enhancement Program (23/24)	The Pathway Enhancement Program aims to facilitate and implement system improvements to one of Council's core applications, Pathway, to provide efficiencies for staff and positive customer experiences.	New Pathway version 4.02 has been deployed into test environment and 7 x in-person, onsite UAT sessions have been arranged from 15 to 23 April with an IT Pathway resource available for testers. Go Live for upgrade is planned for 24 May. Pathway vendor Atturra have been engaged to carry out a desktop review and facilitate stakeholder workshops in April, to gather requirements and implement changes as per the recent high priority building audit actions for implementation from May to August 2024. Additionally, Property Information Certificates will be implemented by end of April 2024 for the building team. Enhancements to the process of managing license agreements for Council-owned facilities went live on 21 March, with positive feedback from the Property Management team regarding ease of use and time-savings. Data Mapping has commenced for two-way integration between Waste Contractor JJ Richards' system and Pathway, to reduce manual handling for Council and Contractor staff. Grant-funded Post-Permit Process Project set to go through Change Approval Board on 11 April, for Go Live on 17 April 2024. Due to security and data integrity risks, Note Types within Pathway will be 'locked down' so editing is not available. These changes will take place 15 to 30 April due to large quantity of manual changes required to Note Type permissions/configuration.	N/A	80%	

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Function Room – Video Conferencing	Due to COVID, the use of the Function Rooms has changed with requiring the ability to have remote participants. As a result, additional technology is required to be implemented. The existing Function Rooms can be set up in multiple layouts which means the technology (i.e. cameras and audio) must accommodate meeting participants sitting in different spots in each room.	Options have been presented to the Civic Centre Operations team on potential technical changes which align to current budget and technical constraints. Discussions being held to determine way forward.	N/A	97%
		Security - Penetration Testing and Remediation - External (CS14)	Penetration test of select assets by Deloitte, and the remediation of the findings from the testing.	Webgrid patch had to be rolled back due to issues. See related issue.	Investigate replacement of Webgrid system to enhance security.	85%
		Pilot Disposal Project	This project is for the destruction of three discreet sets of records: vaccination evidence, contact tracing & system backup tapes. It will involve the application of retention schedules, electronic destruction and physical destruction, and the generation of destruction certificates. This project will ensure KCC complies with Regulation 21E of the Occupational Health and Safety Regulations 2017 which requires the destruction of evidence of COVID-19 vaccination records. Project learnings will inform a future Records Disposal Program.	Draft Memo to CEO being prepared. Legal advice received which supports proceeding with disposal of vaccination evidence. Record registration in KX of system backup tapes underway. Vendor support meeting held and agreed to use vendor support hours for technical support for this project. Note that this project is now dependent on and will pick up after, an upgrade to Content Manager made necessary by a published security vulnerability.	N/A	5%

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Security - Policy Management as a Service (PMaaS) Rollout - IT Policies	Creation, Review/Update and deployment of IT related policies to aid in Cyber Security and Acceptable Use of IT systems. This part represents a workable number of policies to be deployed in order of priority determined by the Cyber Security team in collaboration with Executive Management.	Updates to policies assembled and currently being reviewed. Next Steps: Once update approval received, update policies in PMaaS system.	Reset completion as the multiple parts of this initiative have been rolled in to one to better fit PMO and DevOps management.	40%
		Security - Critical Incident Response Plan (CIRP) Review and Exercise (CS6)	Critical Incident Response Plan review and table-top exercise involving all stakeholders as a practice-run to ensure everyone knows their responsibilities and actions to be taken in the event of a real-life scenario.	Final Feedback now received, and this part of the project closed. Next Steps: Set up program to implement recommendations ahead of update sessions and a future scenario exercise.	N/A	100%
		Security - Cisco Identity Services Engine (ISE) (CS11)	To enhance the cyber security of the Knox corporate IT network, the Cisco ISE (Identity Services Engine) will be deployed to authenticate users and devices, enforce security policy and deliver the correct level of access to the Knox network.	No action since last update due to resourcing availability.	N/A	35%
		Establishing Application Upgrade Schedule	This project aims to establish an ongoing Application Upgrade Schedule through consultation with the business around times to avoid an upgrade, upgrade frequency and key stakeholders. The outcome will be to have an updated CMDB within Cherwell, a maintained Application Upgrade Calendar and standardised application upgrade processes and templates.	No action undertaken this month due to higher priorities of other projects and leave taken by the PM.	N/A	50%

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Operational)							
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %	
		Org Restructure - Corporate Info Only	This project will prepare a proposal and seek endorsement of a minor restructure of the Corporate information team, aiming to better support changing functional demands, improve staff development opportunities and succession planning within the team.	Restructure completed and all recruitment following on from restructure has been finalised.	N/A	100%	
		Security - Vendor Support Access - Shared accounts to named account migration	This project will transition vendors from using shared generic accounts to access Knox systems to individual named accounts. Generic accounts provide no auditability and shared accounts generally cannot perform MFA, so this is a security uplift.	Procurement for CyberArk review in progress, quotes for additional licensing pending.	N/A	17%	
		Intune Rollout - Phase 2	Configure system to improve end point device management.	Scoping of project in progress.	N/A	5%	
		Offsite Storage Contract	This project will review the Panel suppliers selected through a recent MAV tender to supply Records Storage and Imaging Services and prepare a Procurement Report to recommend and seek approval for entering into a new contract with a chosen supplier.	Procurement Report with Director for review.	N/A	90%	

Project Status Report – Technology Stream

Stream Lead: Scott Coleman

In-Progress Projects Status (Operational)						
RAG Last Month	RAG This Month	Project Name	Project Description	Project Status Report	Get to Green actions	Completion %
		Security - Payment Card Industry Data Security Standards (PCI DSS) Compliance	Respond to requirement for PCI DSS Audit (self-assessment questionnaire) as required by the bank.	Go1 learning module assessed to provide front line staff training loaded to PageUp for Customer Service review. PCI-DSS now uplifted to version 4.0 which requires data re-entry of ~360 questions, however leaving as green as no hard date has been communicated by the bank.	N/A	20% (Regressed due to PCI-DSS standard uplift)
		Device refresh - Surface to Dell, including Decommission Adobe Acrobat XI	Council is embarking on a replacement program for Surface Pros that have reached the end of their lease or are no longer supported due to their end-of-life status.	We have now deployed over 380 devices (approx. 80%) and continue to receive fantastic feedback from our stakeholders.	N/A	80%
		Security - Crowdstrike to Defender Migration	Migrate our Crowdstrike Antivirus to Microsoft Defender Antivirus.	Basic Defender configuration and migration complete. CIO devices enrolled in Defender with Crowdstrike and testing OK. Silent deployment to all devices to follow an approved change mid-April.	N/A	10%

The financial data provided below is as of the end of March 2024. It includes capital projects that have been allocated capital budgets for the 2023/2024 financial year in C&P Directorate.

In line with the Local Govt Act legislation, financials for projects underway will be made available unless they meet the criteria for confidential information.

Confidential information means the following information—

- (a) Council business information, being information that would prejudice the Council's position in commercial negotiations if prematurely released;
- (b) security information, being information that if released is likely to endanger the security of Council property or the safety of any person;

Projects which have not yet progressed to commercial negotiations will be included in the Confidential attachment and others as Non-Confidential.

Project Name & Status	Stage	Approved Budget (FY)	Actuals to Date (FY)	Forecast at Complete (FY)	\$ Variance (FY)	% Variance (FY)
In progress - On track						
Architecture Design & Plan	Delivery	\$260,000	\$291,266	\$205,083	\$54,917	21
Business Analysis	Delivery	\$50,000	\$41,424	\$47,000	\$3,000	6
Call Systems Upgrade	Delivery	\$570,000	\$106,961	\$452,044	\$117,956	21
CIO-Project Delivery Management	Delivery	\$250,000	\$128,031	\$188,453	\$61,547	25
Cloud Solutions	Delivery	\$250,000	\$91,635	\$191,338	\$58,663	23
Data Platform & Governance	Delivery	\$180,000	\$210,934	\$202,957	\$-22,957	-13
Enterprise Integration Platform - Phase 2	Delivery	\$217,962	\$4,148	\$128,832	\$89,130	41

Project Name & Status	Stage	Approved Budget (FY)	Actuals to Date (FY)	Forecast at Complete (FY)	\$ Variance (FY)	% Variance (FY)
Information Data Modelling Governance	Delivery	\$110,000	\$44,344	\$110,000	\$0	0
Intranet Redevelopment	Delivery	\$600,000	\$379,157	\$623,933	\$-23,933	-4
Portfolio Office – Transformation Governance	Delivery	\$10,000	\$3,900	\$13,900	\$-3,900	-39
Replacement of PDF forms on the website	Delivery	\$48,800	\$0	\$0	\$48,800	100
S&T- Project Delivery Management	Delivery	\$0	\$262,840	\$296,440	\$-296,440	
Uninterruptible Power and Aircon upgrade	Delivery	\$2,786	\$0	\$0	\$2,786	100
Website Customer Request Look-Up	Delivery	\$80,000	\$2,080	\$2,080	\$77,920	97
In Progress - Delayed						
Asset Management Information System	Delivery	\$424,000	\$213,449	\$423,996	\$4	0
Corporate Reporting	Delivery	\$107,000	\$116,777	\$129,388	\$-22,388	-21
Completed						
Early Years Platform	Closure	\$8,081	\$8,081	\$8,081	\$0	0
Enterprise Integration Platform - Phase 1	Closure	\$252,038	\$252,038	\$252,038	\$0	0
Expense Management System	N/A	\$69,738	\$69,737	\$69,737	\$1	0
Wan Network Enhancements	N/A	\$62,167	\$69,854	69,854	-7,687	-12

Project Name & Status	Stage	Approved Budget (FY)	Actuals to Date (FY)	Forecast at Complete (FY)	\$ Variance (FY)	% Variance (FY)
Total (Confidential and Non-Confidential)		\$5,300,003	\$2,948,016	4,615,639	684,361	13

8.2 Minor Grants Program 2023-24 Monthly Report

Final Report Destination: Council
Paper Type: For Decision
Author: Community Partnerships Officer, Jade Mainwaring
Manager: Manager Community Wellbeing, Kerry Jansons
Executive: Director Connected Communities, Judy Chalkley

SUMMARY

This report summarises the grant applications recommended for approval in May for the 2023-24 Minor Grants Program. All applications have been assessed against the criteria set out in the Minor Grants Program Procedure.

Applications under the Minor Grants Procedure are limited to a maximum of \$3,000.00 within the current financial year.

RECOMMENDATION

That Council resolve to:

- Approve 11 applications for a total of \$20,788.99 (excluding GST) as detailed below:**

Applicant Name	Project Title	Amount Requested	Amount Recommended (excl. GST)
Lewis Park Reserve Parkrun	Lewis Park Reserve Parkrun – Outdoor Speakers	\$499.00	\$499.00
RDA Knox – Riding for the Disabled Knox Branch	Safe Site – First Aid and Defibrillator Project	\$2,893.00	\$2,630.00
Knox Waverley Calisthenics Club Inc.	KWCC Storage Container Refurbishment	\$3,000.00	\$3,000.00
Ferntree Gully Tennis Club Inc.	Replacement carpet for tennis clubrooms	\$3,000.00	\$3,000.00
MSA Training	Free Auslan workshops for the Knox Community	\$3,000.00	\$2,727.27
One Hope Community Church Inc.	Coffee Plus – Art Sessions	\$500.00	\$454.55
Knox Junior Football Netball Club Inc.	Update Volunteer Equipment	\$1,936.00	\$999.09
Colour Notes Choir	Colour Notes Choir Concert	\$1,139.00	\$1,035.45
The Basin Theatre Group Inc.	Scissor lift Replacement Project	\$3,000.00	\$2,727.27
Australian Society of Graduate Tamils	The Tamil Forum and Competition	\$3,000.00	\$1,000.00
Knox Community Gardens Society Inc.	Replacement and Repair of Plot Edges	\$2,988.00	\$2,716.36
Total		\$24,955.00	\$20,788.99

2. Defer four applications requesting a total of \$11,264.60 as detailed below:

Applicant Name	Project Title	Amount Requested
Mr Perfect Inc.	Ferntree Gully Community Barbeques	\$2,500.00
Bengali Association of Victoria	Cultural Event by BAV Seniors	\$3,000.00
Knox Football Netball Club Inc.	Security Fencing to Enable Container Recycling	\$2,894.60
Sherbrooke Little Athletics Club	Sherbrooke Little Athletics Line Marking Equipment	\$2,870.00
Total		\$11,264.60

3. Refuse three applications requesting a total of \$6,270.00 as detailed below:

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
Cantonese Art Association Inc.	Dragon Boat Festival Celebration	\$2,380.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p> <ul style="list-style-type: none"> 6.16 - Applications will not be supported from organisations who have not satisfied previous Council Grant funding agreement conditions including grant acquittals from any other Council grant program; and 6.8 - Applications will not be supported from organisations who have not provided evidence to Council's satisfaction of the expenditure of any previous grant provided by Council.
Insan Cham Muslim Melbourne Inc.	Eid Celebration	\$3,000.00	<p>This applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:</p> <p>To be eligible for a grant, applying organisations must:</p> <ul style="list-style-type: none"> 6.6 - Hold adequate public liability insurance appropriate to the activity outlined in the application.
Ringwood Community Gardens Inc.	Community Garden Clean up	\$890.00	<p>This application is ineligible due to the following clause under the Minor Grant Program:</p> <ul style="list-style-type: none"> 6.18 - For items normally part of a reasonable operating budget for the applicant organisation (e.g. salaries, rental, maintenance, utilities, cleaning, insurance etc.) unless it can be demonstrated to Council's

Applicant Name	Project Title	Amount Requested	Reason For ineligibility
			satisfaction that exceptional circumstances warrant consideration. For sporting clubs, grant funding will not support the purchase of routine or everyday sports equipment required for playing the sport (i.e., balls).
Total		\$6,270.00	

4. **Note that should the recommended grants be approved by Council, the Minor Grants Program budget for 2023-24 will be exhausted.**
5. **Note that one previous application, deferred at the April 2024 Ordinary Meeting of Council for Jaffaria Association is to be treated as withdrawn, as the applicant has not provided the requested additional information and the project dates have now passed.**

1. DISCUSSION

1.1 Background

The Minor Grants Program provides a pool of grant funding that can respond monthly to requests for small amounts of funding to assist with short term, one-off projects or initiatives that are relatively minor in nature.

The objective of the Minor Grants Program is to be an accessible and responsive funding source to assist a wide range of community led activities across the municipality and support volunteer effort and civic participation.

It operates under the principles of other Knox Council grants programs to ensure:

- Funded projects will provide benefit to the Knox community and help meet Council objectives;
- Co-operation and collaboration between groups will be encouraged;
- The grant process will be consistent, equitable and transparent; and
- The grant process will support and strengthen community groups in developing local solutions to local needs.

Applications are assessed against criteria specified in the Minor Grants Program Procedure (approved in November 2022), to determine the eligibility of the applicant organisation and the eligibility of the grant application.

The Procedure and Council's Grant Framework Policy set out an open and transparent grant program that meets the principles of good governance and is compliant with the requirements of the Local Government Act 2020.

In accordance with the Procedure, applications for funding have been assessed by the Chief Executive Officer, or delegate, for Council's approval.

This report presents to Council the recommendations for recent Minor Grant applications in accordance with the Minor Grants Procedure.

1.2 Applications Recommended for Approval

Nineteen applications have been assessed this month, requesting grants totaling \$45,707.60. Of the 19 applications, 11 are recommended for approval. A summary of the projects recommended is as follows:

- Lewis Park Reserve Parkrun has grown considerably with over 200 in attendance and are seeking a grant to help with the purchase of an outdoor speaker/headset to assist with safety briefings.
- Riding for the Disabled (RDA) Knox are seeking a grant to contribute to the purchase of a defibrillator, replenishment of First Aid kits and First Aid training.
- Knox Waverley Calisthenics Club Inc. are seeking a grant to contribute to the refurbishment of their costume storage container to help preserve their costumes.
- Ferntree Gully Tennis Club Inc. require a grant to help replace worn-out carpet with durable carpet tiles.
- MSA Training are seeking grant funds to assist in the delivery of 4 x 2 hour, Auslan iterative workshops in Knox.
- One Hope Community Church Inc. require a grant to assist with their Coffee Plus Program, to contribute to art supplies and artists.
- Colour Notes Choir is applying for a grant to facilitate the Choir performing a concert in Boronia for the local community, and a printer to print their sheet music.
- The Basin Theatre Group Inc. are seeking grant assistance to replace their aging scissor lift.
- Knox Junior Football Netball Club Inc. are seeking a grant to assist with upgrading volunteer equipment to purchase a Point-of-Sale (POS) Square system and purchase bottle and can recycling bins to improve their recycling efforts. It is recommended partial funding to contribute to the purchase of the POS system. Knox Junior Football Netball Club will be encouraged to submit an application in the next financial year to purchase the recycling bins as a separate application.
- The Australian Society of Graduate Tamils are seeking a grant to hold the Tamil Forum & Competition in Knox, a program for young Tamil people to learn about their language and culture and improve communication skills.
- Knox Community Gardens Society Inc. require a grant to assist in the cost of replacing very old plot edges to make these safer and utilise Ecowood for longer lasting plot edges.

Application details are provided in Attachment 1.

1.3 Applications Recommended for Deferral

Four applications are recommended for deferral to the July 2024 Ordinary Meeting of Council as we await further information regarding their applications including:

- Mr Perfect Inc. – Ferntree Gully Community Barbeques;
- Bengali Association of Victoria – Cultural Event by BAV Seniors;
- Sherbrooke Little Athletics Club – Sherbrook Little Athletics Line Marking Equipment; and
- Knox Football Netball Club - Purchase and install security fencing around the recycling area to prevent vandalism or theft.

Groups with deferred applications will be encouraged to provide the requested additional information prior to the deadline for the July 2024 Ordinary Meeting of Council.

1.4 Applications Recommended for Refusal

Three applications are recommended for refusal including:

- Cantonese Art Association Inc. requesting a grant to contribute towards their Dragon Boat Festival in June 2024. This application is ineligible due to:
 - Clause 6.16 of the Minor Grants Procedure -Applications will not be supported from organisations who have not satisfied previous Council grant funding agreement conditions including grant acquittals from any other Council grant program; and
 - Clause 6.8 - Applications will not be supported from organisations have not provided evidence to Council's satisfaction of the expenditure of any previous grant provided.
- Insan Cham Muslim Melbourne Inc. are requesting a grant to contribute towards their Eid Celebration in Knox, however this applicant is ineligible due to the following clauses under the Minor Grant Program Procedure:
To be eligible for a grant, applying organisations must:
 - 6.6 - Hold adequate public liability insurance appropriate to the activity outlined in the application.Insan Cham will be encouraged to apply again in the future when they have established appropriate insurances.
- Ringwood Community Gardens Inc. are requesting a grant clean up the Gardens after summer. This application is ineligible due to the following Clause under the Minor Grant Program:
 - 6.18 - For items normally part of a reasonable operating budget for the applicant organisation (e.g. salaries, rental, maintenance, utilities, cleaning, insurance etc.) unless it can be demonstrated to Council's satisfaction that exceptional circumstances warrant consideration. For sporting clubs, grant funding will not support the purchase of routine or everyday sports equipment required for playing the sport (i.e. balls).

2. ENGAGEMENT

Consultation is undertaken with organisations in relation to their grant applications whenever possible and if necessary, to clarify details regarding their applications prior to Council's consideration.

Advice or information may be sought from Officers across Council in relation to either the applying organisation or the proposed project, or both, if considered necessary.

The Minor Grants Program Procedure specifies assessment can occur by the Chief Executive Officer, or delegate, and make recommendation for Council's determination.

3. SOCIAL IMPLICATIONS

The Minor Grants Program allows Council to respond promptly to requests from Knox-based community groups for small amounts of funding to assist a variety of community-based programs, projects or activities. Council's Minor Grants are a simple and streamlined source of funding that can make a significant difference for local community organisations in need of short-term, specific purpose assistance.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL IMPLICATIONS

There are no environmental issues associated with this report.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The approval of Minor Grants is managed within Council's adopted budget. The 2023-24 budget provides \$153,617.00 for the Minor Grants Program.

Funding commitments to date are summarised below:

Month	Amount Committed and Paid after GST Adjustments
July 2023	\$18,204.40
August 2023	\$23,892.21
September 2023	\$12,450.86
October 2023	\$21,647.00
November 2023	\$9,381.91
December 2023	\$11,581.36
January 2024	\$4,981.82
February 2024	\$8,181.82
March 2024	\$6,690.44
April 2024	\$12,037.19
Total	\$129,049.01

Recommended applications for the May period total \$20,788.99 (exc. GST).

If approved as recommended, the remaining Minor Grants budget for 2023-24 will total \$0.

7. RISKS

Any risks associated with administering the Minor Grant Program are managed through the implementation of Council's Grant Framework Policy and the Minor Grants Program Procedure. All Minor Grants must be acquitted, and evidence of expenditure must be provided by the organisation.

The Procedure and Council's Grant Framework Policy set out an open and transparent grant program that meets the principles of good governance and is compliant with the requirements of the Local Government Act 2020.

In accordance with the Procedure, applications for funding have been assessed by the Chief Executive Officer, or delegate, for Council's approval.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Opportunity & Innovation

Strategy 1.2 - Encourage and support opportunities for skills development and lifelong learning for all people in Knox.

Neighbourhoods, Housing & Infrastructure

Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

Natural Environment & Sustainability

Strategy 3.3 - Lead by example and encourage our community to reduce waste.

Connection, Resilience & Wellbeing

Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.

Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

Strategy 4.4 - Support the community to identify and lead community strengthening initiatives.

Civic Engagement & Integrity

Strategy 5.1 - Provide opportunities for all people in Knox to have their say.

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

10. STATEMENT OF COMPATIBILITY

There are no legislative obligations under the Human Rights Charter, Child Safe Standards or the Gender Equity Act that are incompatible with the recommendation in this report.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Attachment 1 - Minor Grant Applications REDACTED - MAY - 2024 [8.2.1 - 125 pages]

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch

Form Submitted 17 Apr 2024, 4:15PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

- To be eligible for a Minor Grant, applying organisations must:
- Provide services, projects and programs that directly benefit residents of the City of Knox.
 - Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
 - Have an Australian Business Number or complete a Statement by Supplier form.
 - Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
 - Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

Application Category**Application Amount ***☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

RDA Knox - Riding for the Disabled Knox Branch

Organisation Address *

Province, Postcode, and Country are required.

Contact Name**Contact Address ***

State/Province, Postcode, and Country are required.

Phone Number *

Must be an Australian phone number.

Phone Number

Must be an Australian phone number.

Email address.

Committee Secretary (Second Contact Person) ***Mobile Phone Number ***

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

Please provide your ABN

20 130 814 132

Information from the Australian Business Register	
ABN	20 130 814 132
Entity name	RIDING FOR THE DISABLED ASSOCIATION OF VICTORIA INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Public Benevolent Institution More information
ACNC Registration	Registered
Tax Concessions	FBT Exemption, GST Concession, Income Tax Exemption
Main business location	3031 VIC
<i>Information retrieved at 5:48am today</i>	

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details**Please provide your Incorporated number**

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

A0007904L

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: 2024-04-08 - Statutory Declaration.pdf

File size: 668.0 kB

Pre-application contact with Knox City Council**Have you discussed your application with any Knox Council Officer? If so, please provide details below:**

Belinda Boord

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)**PROJECT DETAILS***** indicates a required field**

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

Request Details**Project Title ***

Safe Site - First Aid & Defibrillator project

Project Start Date *

03/06/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

30/08/2024

Must be a date.

(a) Briefly describe details of the request: *

Knox Riding for the Disabled Centre would like to equip ourselves with a fully stocked and suitable first aid kit and defibrillator. We would also like to provide comprehensive first aid training, that includes CPR and the use of a defibrillator for three of our regular onsite volunteers.

(b) What community benefit is gained from this project / activity? *

As we are located on acreage and run programs with horses, it is really important that we have the right first aid equipment available to provide effective first response care to volunteers, participants and their carers/families in the event of a first aid incident. Our participants have varying medical conditions, and we have a large cohort of older volunteers participating in outdoor physical activities. Having an increased number of First Aid trained volunteers on site will assist us to provide a safer environment for all volunteers, participants, carers, families and contactors attending our site. This is particularly important as we expand to operate on more days, having more participants and volunteers on site. Having access to a defibrillator on site would allow us to provide immediate, potentially life-saving first aid in the event of a cardiac emergency while we wait for an ambulance to arrive.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

40

Must be a number

How many people will directly benefit from or participate in your project / activity? *

60

Must be a number

How many of the above are Knox residents? *

20

Must be a number

BUDGET

* indicates a required field

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch

Form Submitted 17 Apr 2024, 4:15PM AEST

(c) What is the total cost of the project / activity? *
\$2,893.00
Must be a dollar amount.
What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *
\$2,893.00
Must be a dollar amount.
What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc
NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Minor Grant Request	\$2,893.00	Defibrillator Bundle Kit	\$2,125.00
	\$	First Aid Kit	\$363.00
	\$	First Aid Training x 3	\$405.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$2,893.00 This number/amount is calculated.	\$2,893.00 This number/amount is calculated.	\$0.00 This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
\$0.00
This number/amount is calculated.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

Quotes For Planned Expenses**Attach quotes for expenses here. ***

Filename: First Aid Training Quote.pdf
File size: 1018.9 kB

Filename: Race Day Medical Defibrillator and First Aid Kit supply RDA Knox.docx
File size: 337.4 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION*** indicates a required field****Evidence of Public Liability****Evidence of current Public Liability Insurance must be supplied ***

Filename: RDA Victoria 23-24 Certificate of Currency - Knox.pdf
File size: 147.4 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/06/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:*No files have been uploaded***DECLARATION***** indicates a required field****Conflict of Interest****Do you or member of your organisation have a relationship with a Council staff member or Councillor? ***☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-32 From RDA Knox - Riding for the Disabled Knox Branch**

Form Submitted 17 Apr 2024, 4:15PM AEST

have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

- ☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.



Organisation Name *

RDA Knox

Position (eg: President, Treasurer) *

President

Declaration Date *

17/04/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-125 From Cantonese Art Association Inc

Form Submitted 24 Apr 2024, 3:03PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

- To be eligible for a Minor Grant, applying organisations must:
- Provide services, projects and programs that directly benefit residents of the City of Knox.
 - Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
 - Have an Australian Business Number or complete a Statement by Supplier form.
 - Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
 - Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Form Submitted 24 Apr 2024, 3:03PM AEST

☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-125 From Cantonese Art Association Inc

Form Submitted 24 Apr 2024, 3:03PM AEST

Please provide your ABN
27 696 190 918

Information from the Australian Business Register	
ABN	27 696 190 918
Entity name	Cantonese Art Association Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3150 VIC
Information retrieved at 12:00am today	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *
☒ Yes ☐ No
If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-125 From Cantonese Art Association Inc
Form Submitted 24 Apr 2024, 3:03PM AEST

A0116729B

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☐ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☒ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

No files have been uploaded

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-125 From Cantonese Art Association Inc**

Form Submitted 24 Apr 2024, 3:03PM AEST

Project Title *

Dragon Boat Festival Celebration

Project Start Date *

01/06/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

28/07/2024

Must be a date.

(a) Briefly describe details of the request: *

We organise the project [Dragon-Boat Festival Celebration] to be performed in June 2024.

It aims at promoting cultural exchange and understanding in our community and celebrating the traditions and heritage of the festival.

The event will include traditional music performances by local musicians; popular Cantonese songs and the Chinese Tea Arts cultural demonstration and the Chinese Dance.

This event will serve as a platform for cultural exchange and understanding between the different communities in Melbourne and to increased awareness and appreciation of Chinese Cultural Art and enhanced social cohesion and within the community by bringing people from different cultural backgrounds together in a shared celebration event.

(b) What community benefit is gained from this project / activity? *

The Dragon-Boat Festival celebration organised by the Cantonese Art Association targets a diverse range of community members, aiming to foster inclusivity and cultural engagement among various demographics. Specifically, the event targets:

Families: Encouraging families to participate in the festival's activities together, fostering bonds and creating lasting memories.

Older Residents: Providing an opportunity for older residents to connect with their cultural heritage and engage in traditional festivities, promoting social interaction and a sense of belonging.

Youth: Engaging youth in cultural activities and performances, offering them opportunities for learning, creativity, and personal development.

Cultural Enthusiasts: Attracting individuals interested in exploring different cultures and traditions, offering them a glimpse into Cantonese customs and celebrations.

Residents from Multicultural Backgrounds: Welcoming residents from diverse cultural backgrounds to experience and appreciate Cantonese culture, promoting cross-cultural understanding and harmony.

By targeting these diverse groups, the festival aims to create a vibrant and inclusive community event that celebrates cultural diversity, fosters social cohesion, and promotes cross-cultural exchange and understanding.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

20

Must be a number

How many people will directly benefit from or participate in your project / activity? *

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-125 From Cantonese Art Association Inc
Form Submitted 24 Apr 2024, 3:03PM AEST

15
Must be a number

How many of the above are Knox residents? *
9
Must be a number

BUDGET

* indicates a required field

(c) What is the total cost of the project / activity? *
\$2,800.00
Must be a dollar amount.
What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *
\$2,380.00
Must be a dollar amount.
What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc
NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Minor Grant request	\$2,380.00	Venue Hire	\$680.00
		Rehearsal hall hire	\$120.00
		Event Staffs Promotion	\$280.00
		Music Director	\$240.00
		Hospitality -Food & Drink	\$300.00
		Artist & Host	\$480.00
	\$	Video production and photography	\$280.00

Budget Totals

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-125 From Cantonese Art Association Inc**

Form Submitted 24 Apr 2024, 3:03PM AEST

Total Income Amount

\$2,380.00

This number/amount is calculated.

Total Expenditure Amount

\$2,380.00

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0

\$0.00

This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Event Sheet Report - Cantonese Art - 240402.pdf

File size: 966.5 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: Certificate of Currency - PLI - Cantonese Art Association Inc (2).pdf

File size: 58.8 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/06/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- **A project plan**
- **Letters of support**
- **Any other relevant information you feel is necessary to support your application**

Attach relevant documentation:

Filename: 35A82DD6-3F67-449B-B5F5-C68E482832CE (3).JPG

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-125 From Cantonese Art Association Inc
Form Submitted 24 Apr 2024, 3:03PM AEST

File size: 1.1 MB

Filename: 663C4046-F4D8-492A-A2A5-8E889975DC69.JPG

File size: 116.7 kB

Filename: image_123650291 (3) (1).JPG

File size: 555.7 kB

Filename: image_123650291 (4) (1).JPG

File size: 922.7 kB

Filename: LSupport_Dragonboat.docx

File size: 17.1 kB

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes

☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.



Organisation Name *

Cantonese Art Association

Position (eg: President, Treasurer) *

Secretary

Declaration Date *

23/04/2024

Must be a date.

Privacy Statement

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-125 From Cantonese Art Association Inc**

Form Submitted 24 Apr 2024, 3:03PM AEST

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc

Form Submitted 10 May 2024, 3:44PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receivept).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc

Form Submitted 10 May 2024, 3:44PM AEST

Application Category

Application Amount *
☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *
Australian Society of Graduate Tamils Inc

Organisation Address *

State/Province, Postcode, and Country are required.

Contact Name

Contact Address *

State/Province, Postcode, and Country are required.

Contact Phone Number *

Australian phone number.

Phone Number

Must be an Australian phone number.

Committee Secretary (Second Contact Person) *

Mobile Phone Number *

Must be an Australian phone number.

Email Address

Must be an email address.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

Please provide your ABN

42 682 673 894

Information from the Australian Business Register	
ABN	42 682 673 894
Entity name	AUSTRALIAN SOCIETY OF GRADUATE TAMILS
ABN status	Active
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	2135 NSW

Information retrieved at 3:16am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

Incorporation Details**Please provide your Incorporated number**

INC1500947

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: ChildSafety_StatutoryDeclaration form_ASOGT.pdf

File size: 227.8 kB

Pre-application contact with Knox City Council**Have you discussed your application with any Knox Council Officer? If so, please provide details below:****Community Strengthening e-Bulletin Subscription**

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)**PROJECT DETAILS**

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

*** indicates a required field****Request Details****Project Title ***

The Tamil Forum and Competition

Project Start Date *

13/07/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

14/07/2024

Must be a date.

(a) Briefly describe details of the request: *

'The Tamil Forum and Competition' is a special opportunity for young Tamil people in Victoria to learn about their language and culture. They also get to improve their communication skills and make friends from different backgrounds, which helps make Victoria a more diverse and welcoming place. Last year, about 600 students took part in this event.

We're excited to say that this year's event will be held at The Knox School in Wantirna South. It will happen on July 13th and 14th, 2024. Many students from Knox City join in, making it a great experience for everyone involved.

For more details, you can check our website: www.tamilcompetition.org.au

(b) What community benefit is gained from this project / activity? *

This project/activity brings significant community benefits by achieving several objectives:

Preservation of Tamil Language and Culture: Encouraging the younger generation to preserve the Tamil language and understand its richness and values is a primary goal. By fostering pride in their cultural identity, the project contributes positively to multicultural Victoria.

Development of Interpersonal and Artistic Skills: The event serves as a platform for Tamil youths to develop their interpersonal and artistic skills, fostering personal growth and confidence.

Fostering a Sense of Belonging: By bringing together Tamil youths from various backgrounds across Victoria, the project cultivates a sense of belonging and community among participants, irrespective of their origin.

Cultural Exchange and Bonding: The initiative facilitates interactions among Tamils from Sri Lanka, India, Singapore, Malaysia, and other countries, providing them with opportunities to meet, mingle, and form strong bonds.

Identity Exploration and Celebration: Youth are encouraged to think about and discuss their identity, further enhancing their understanding of Tamil culture and traditions while celebrating their heritage through various art forms.

Positive Contribution to Multiculturalism: The presence of a considerable Tamil population in Knox City highlights the project's significance in promoting multiculturalism. By engaging the younger generation in leadership roles, the project fosters positive contributions to multiculturalism and showcases the diversity of Knox City.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc

Form Submitted 10 May 2024, 3:44PM AEST

Overall, this initiative serves as a catalyst for cultural preservation, personal development, community cohesion, and multicultural enrichment.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

40

Must be a number

How many people will directly benefit from or participate in your project / activity? *

600

Must be a number

How many of the above are Knox residents? *

300

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$9,150.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc)	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Konx Grant	\$3,000.00	Venue Hire - The Knox School	\$5,610.00
Organization Funds	\$6,150.00	Refreshments for volunteers	\$1,840.00

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

	\$	Material Printing	\$1,100.00
	\$	Promotion	\$600.00

Budget Totals**Total Income Amount**

\$9,150.00

This number/amount is calculated.

Total Expenditure Amount

\$9,150.00

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
-\$6,150.00

This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Venue Hire - The Knox School	\$3,000.00	<div>Filename: TheKnoxSchool-Quote.pdf File size: 369.8 kB</div> <div>Filename: TheKnoxSchoolComms.pdf File size: 792.0 kB</div>

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: TheKnoxSchool-Quote.pdf

File size: 369.8 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

Expenditure Amount from requested grant

\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION*** indicates a required field****Evidence of Public Liability****Evidence of current Public Liability Insurance must be supplied ***

Filename: PLI2023.pdf

File size: 52.0 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

04/07/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: ProjectPlan-brief.pdf

File size: 237.6 kB

DECLARATION*** indicates a required field****Conflict of Interest****Do you or member of your organisation have a relationship with a Council staff member or Councillor? ***☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-126 From Australian Society of Graduate Tamils Inc**

Form Submitted 10 May 2024, 3:44PM AEST

- ☐ Yes
☒ No

I declare that all information within this application is true and correct.**If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.****Name *****Organisation Name ***

Australian Society of Graduate Tamils Inc

Position (eg: President, Treasurer) *

Coordinator

Declaration Date *

10/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024 (Version 2 of 2)
Application No. 2324-MGP-130 From Lewis Park Reserve parkrun
Form Submitted 19 Apr 2024, 10:55AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Application Category**Application Amount ***☒ < \$500 ☐ \$501 to \$1,000 ☐ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

Lewis Park Reserve parkrun

Organisation Address *

vince, Postcode, and Country are required.

Contact Name**t Address ***

tate/Province, Postcode, and Country are required.

e Number *

tralian phone number.

Phone Number

Must be an Australian phone number.

ss.

Committee Secretary (Second Contact Person) ***obile Phone Number ***

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-130 From Lewis Park Reserve parkrun

Form Submitted 19 Apr 2024, 10:55AM AEST

Please provide your ABN

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	
ACNC Registration	No
Tax Concessions	
Main business location	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

☐ Yes ☒ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Is your organisation another type of organisation established under an Act passed by the State or Commonwealth (i.e. a registered charity)? *

☐ Yes ☒ No

If your organisation isn't incorporated and not registered as a not-for-profit (ie. a registered charity), you will require an auspice who is one or both of these things.

Auspice Details

Auspice Organisation Name *

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Knox Triathlon Club

Auspice ABN

75 753 820 382

Information from the Australian Business Register	
ABN	75 753 820 382
Entity name	KNOX TRIATHLON CLUB INCORPORATED
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3180 VIC
Information retrieved at 2:57am today	

Must be an ABN.

Auspice Project Contact ***Auspice Position ***

President

Auspice Phone Number *

Australian phone number.

Auspice Email *The auspice organisation must complete an [Auspice Declaration Form](#) and attach below**Signature of auspice representative - permission required ***

Filename: auspice-declaration-form.pdf

File size: 398.5 kB

Please upload signed declaration from auspice representative

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☐ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☒ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Statutory Declaration_Lewis Park Reserve parkrun.pdf

File size: 416.1 kB

Pre-application contact with Knox City Council**Have you discussed your application with any Knox Council Officer? If so, please provide details below:**

Susan Laukens

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)**PROJECT DETAILS**

*** indicates a required field**

Request Details**Project Title ***

Lewis Park Reserve parkrun - Outdoor Speaker/headset

Project Start Date *

13/04/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Project End Date *

26/04/2025

Must be a date.

(a) Briefly describe details of the request: *

Lewis Park Reserve parkrun has experienced incredible growth since it's commencement in 2022. From initial numbers of approx 80-90 people attending, we are now consistently having over 200 people join us each Saturday morning.

The Outdoor Speaker/Headset would help considerably in relaying our safety briefing to the crowd. Our Run Directors are currently finding it difficult to make their voices loud enough to be heard by the 200+ crowd.

(b) What community benefit is gained from this project / activity? *

The community benefits by ensuring we provide a safe briefing and parkrun activity for our attendees. Our Run Directors voices are not strained, and people speaking throughout the important safety briefing is minimised.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

12 per week

Must be a number

How many people will directly benefit from or participate in your project / activity? *

200

Must be a number

How many of the above are Knox residents? *

150

Must be a number

BUDGET*** indicates a required field****(c) What is the total cost of the project / activity? ***

\$499.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$499.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget**Income = grant/s requested, contribution from your organisation, ticket sales etc****NOTE: total income must match total expenditure**

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-130 From Lewis Park Reserve parkrun

Form Submitted 19 Apr 2024, 10:55AM AEST

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Outdoor Speaker/headset	\$499.00	Audio Equipment	\$499.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$499.00 This number/amount is calculated.	\$499.00 This number/amount is calculated.	\$0.00 This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
\$0.00
This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: DJ City - Speaker Set.pdf
File size: 155.2 kB
A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION

* indicates a required field

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Evidence of Public Liability**Evidence of current Public Liability Insurance must be supplied ***

Filename: parkrun Australia PPL Certificate 2023.pdf

File size: 112.7 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

21/07/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: 2023 Australia TWIMC 19.9.23_parkrun insurance letter 2023_24.pdf

File size: 251.1 kB

Filename: parkrun Australia PPL Certificate 2023.pdf

File size: 112.7 kB

DECLARATION*** indicates a required field****Conflict of Interest****Do you or member of your organisation have a relationship with a Council staff member or Councillor? ***☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *☐ Yes
☒ No**I declare that all information within this application is true and correct.****If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.**

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-130 From Lewis Park Reserve parkrun**

Form Submitted 19 Apr 2024, 10:55AM AEST

Name ***Organisation Name ***

Lewis Park Reserve parkrun

Position (eg: President, Treasurer) *

Event Director

Declaration Date *

26/03/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc

Form Submitted 21 Apr 2024, 11:29AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc**

Form Submitted 21 Apr 2024, 11:29AM AEST

Application Category**Application Amount ***☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

Knox Waverley Calisthenics Club Inc

Organisation Address *

ate/Province, Postcode, and Country are required.

Contact Name

te/Province, Postcode, and Country are required.

e Number *

tralian phone number.

Phone Number

Must be an Australian phone number.

Committee Secretary (Second Contact Person) ***obile Phone Number ***

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc

Form Submitted 21 Apr 2024, 11:29AM AEST

Please provide your ABN
52 958 631 042

Information from the Australian Business Register	
ABN	52 958 631 042
Entity name	KNOX WAVERLEY CALISTHENICS CLUB INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3179 VIC
Information retrieved at 6:38am today	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *
☒ Yes ☐ No
If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc**

Form Submitted 21 Apr 2024, 11:29AM AEST

Incorporation Details**Please provide your Incorporated number**

A0014009M

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Child Safe Code of Conduct.pdf

File size: 256.8 kB

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc
Form Submitted 21 Apr 2024, 11:29AM AEST

Filename: Child Safety and Wellbeing Policy and Commitment Statement.pdf
File size: 475.6 kB

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Not addressed

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

KWCC Storage Container refurbishment

Project Start Date *

18/11/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

20/12/2024

Must be a date.

(a) Briefly describe details of the request: *

Our club faces significant challenges with our current costume and equipment storage. Lack of lighting and poor ventilation create safety hazards and risk damage to our belongings currently stored in our shipping container. Inadequate space and limitations on storage further complicate matters.

(b) What community benefit is gained from this project / activity? *

Installing adequate lighting, a pedestrian access door, a ventilation system, and shelving/hanging systems will greatly improve functionality and address these challenges, ensuring a safe and organized storage space for our club.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

12

Must be a number

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc

Form Submitted 21 Apr 2024, 11:29AM AEST

How many people will directly benefit from or participate in your project / activity? *

63

Must be a number

How many of the above are Knox residents? *

31

Must be a number

BUDGET

* indicates a required field

(c) What is the total cost of the project / activity? *

\$4,075.50

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Council Grant	\$3,000.00	Material and labour costs	\$3,000.00
Club cash contribution	\$1,075.50	Materials and labour	\$1,075.50
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc

Form Submitted 21 Apr 2024, 11:29AM AEST

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$4,075.50	\$4,075.50	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0-\$1,075.50
This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
PA Door steel lockable std 800mm x 2040mm Breach	\$1,650.00	No files have been uploaded
Air Vents Pair with mesh 300mm x 30	\$528.00	No files have been uploaded
Transport	\$822.00	No files have been uploaded

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Quote from - Shipping Containers.msg
File size: 130.5 kB
A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant
\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc
Form Submitted 21 Apr 2024, 11:29AM AEST

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: Certificate of Currency 1 Jan 2024 to 1 Jan 2025 Calisthenics Victoria.pdf
File size: 188.2 kB
A minimum of 1 file must be attached.

Public Liability Expiry Date *

01/01/2025

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: Knox Council - Minor Grant applications - Storage Container refurbishment.pdf
File size: 464.2 kB

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member of the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-136 From Knox Waverley Calisthenics Club Inc**

Form Submitted 21 Apr 2024, 11:29AM AEST

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Name ***Organisation Name ***

Knox Waverley Calisthenics Club Inc

Position (eg: President, Treasurer) *

Grants and Sponsorship Coordinator

Declaration Date *

21/04/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
Form Submitted 7 May 2024, 4:51PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
Form Submitted 7 May 2024, 4:51PM AEST

Application Category

Application Amount *

☒ < \$500 ☐ \$501 to \$1,000 ☐ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *

One Hope Community Church

Organisation Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Contact Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Phone Number *

[REDACTED]

Must be an Australian phone number.

Phone Number

Must be an Australian phone number.

[REDACTED]

Committee Secretary (Second Contact Person) *

[REDACTED]

Mobile Phone Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Must be an email address.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-138 From One Hope Community Church**

Form Submitted 7 May 2024, 4:51PM AEST

Please provide your ABN

98 495 603 479

Information from the Australian Business Register	
ABN	98 495 603 479
Entity name	ONE HOPE COMMUNITY CHURCH INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	3179 VIC

Information retrieved at 3:14am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
Form Submitted 7 May 2024, 4:51PM AEST

Incorporation Details

Please provide your Incorporated number

A0033030U

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Stat Dec Grant Application.pdf

File size: 434.0 kB

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Jade

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
 Form Submitted 7 May 2024, 4:51PM AEST

*** indicates a required field**

Request Details

Project Title *

Coffee Plus - Art Sessions

Project Start Date *

16/07/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

24/06/2025

Must be a date.

(a) Briefly describe details of the request: *

To provide partial funding for a Melbourne artist to run art sessions up to 10 times a year at the Coffee Plus program, as well as provide partial funding for art supplies.

(b) What community benefit is gained from this project / activity? *

Reducing isolation, connecting with others from the community who hold a similar interest, improving mental well-being and staying active. The program promotes multi-culturalism and is open to all ages and abilities.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

4 volunteers + OHCC Community Connections Worker + Committee + Committee Members
 Must be a number

How many people will directly benefit from or participate in your project / activity? *

12

Must be a number

How many of the above are Knox residents? *

7

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$900.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-138 From One Hope Community Church

Form Submitted 7 May 2024, 4:51PM AEST

\$500.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
One Hope Community Church	\$100.00	Art supplies	\$100.00
Council grant	\$250.00	Art supplies	\$250.00
One Hope Community Church	\$300.00	Artist honorarium	\$300.00
Council grant	\$250.00	Artist honorarium	\$250.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$900.00	\$900.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
		Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0

-\$400.00

This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-138 From One Hope Community Church**

Form Submitted 7 May 2024, 4:51PM AEST

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Art Supplies	\$250.00	<i>No files have been uploaded</i>
Artis Honorarium	\$250.00	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>

Quotes For Planned Expenses**Attach quotes for expenses here. ***

Filename: Coffee Plus - Costings for Art Sessions with Narelle Tout.pdf

File size: 68.2 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability**Evidence of current Public Liability Insurance must be supplied ***

Filename: Public Liability Insurance - OHCC.pdf

File size: 146.7 kB

A minimum of 1 file must be attached.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
Form Submitted 7 May 2024, 4:51PM AEST

Public Liability Expiry Date *

30/09/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: Coffee Plus Background.docx
File size: 13.3 kB

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member of the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.



Organisation Name *

One Hope Community Church

Position (eg: President, Treasurer) *

Community Connections Worker

Declaration Date *

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-138 From One Hope Community Church
Form Submitted 7 May 2024, 4:51PM AEST

07/05/2024
Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024 (Version 3 of 3)
Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne
Form Submitted 3 May 2024, 2:01PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 3 of 3)****Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne**

Form Submitted 3 May 2024, 2:01PM AEST

Application Category**Application Amount ***☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

Insan Cham Muslim Melbourne

Organisation Address *

Province, Postcode, and Country are required.

Contact Name**Contact Address ***

Province, Postcode, and Country are required.

Phone Number *

Australian phone number.

Mobile Number

Australian phone number.

Committee Secretary (Second Contact Person) ***Mobile Phone Number ***

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 3 of 3)

Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne

Form Submitted 3 May 2024, 2:01PM AEST

Please provide your ABN

45 418 275 722

Information from the Australian Business Register	
ABN	45 418 275 722
Entity name	INSAN CHAM MUSLIM MELBOURNE INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	GST Concession, Income Tax Exemption
Main business location	3976 VIC

Information retrieved at 6:44am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number

A0112078X

This can be found on the Consumer Affairs Victoria website

Child Safety

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 3 of 3)

Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne

Form Submitted 3 May 2024, 2:01PM AEST

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Statutory declaration 1.JPG

File size: 817.7 kB

Filename: Statutory declaration2.JPG

File size: 656.6 kB

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

I contacted the officer this morning and asked about how can I apply funds to help our community on special events

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 3 of 3)****Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne**

Form Submitted 3 May 2024, 2:01PM AEST

Project Title *

Eid celebration

Project Start Date *

16/06/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

17/06/2024

Must be a date.

(a) Briefly describe details of the request: *

We would like to celebrate our cultural special day and do not have any funds to celebrate in our community

(b) What community benefit is gained from this project / activity? *

The community benefits: children know about cultural

Reconciliation for strengthening families and community tie

Performing act of charity and kindness toward those in need

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

20

Must be a number

How many people will directly benefit from or participate in your project / activity? *

200

Must be a number

How many of the above are Knox residents? *

101

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$3,000.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 3 of 3)****Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne**

Form Submitted 3 May 2024, 2:01PM AEST

Budget**Income = grant/s requested, contribution from your organisation, ticket sales etc****NOTE: total income must match total expenditure**

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc)	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Grants	\$3,000.00	Renting fees (Including bond)	\$774.00
	\$	Food and utensils and partyware cost	\$2,226.00
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$3,000.00	\$3,000.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
\$0.00

This number/amount is calculated.

Quotes For Planned Expenses**Attach quotes for expenses here. ***

Filename: A letter .JPG

File size: 1.8 MB

Filename: Booking hall .JPG

File size: 359.9 kB

Filename: Food quote .JPG

File size: 184.4 kB

Filename: Nor kitchen business.JPG

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024 (Version 3 of 3)
Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne
Form Submitted 3 May 2024, 2:01PM AEST

File size: 444.6 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: Liability insurance policy .JPG

File size: 2.6 MB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

01/07/1924

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: A letter .JPG

File size: 1.8 MB

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 3 of 3)****Application No. 2324-MGP-140 From Insan Cham Muslim Melbourne**

Form Submitted 3 May 2024, 2:01PM AEST

☒ No**I declare that all information within this application is true and correct.****If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.****Name *****Organisation Name ***

Insan Cham Muslim Melbourne

Position (eg: President, Treasurer) *

President

Declaration Date *

17/04/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-142 From MSA Training
Form Submitted 30 Apr 2024, 3:55PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receivept).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
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Application Category

Application Amount *
☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

APPLICANT DETAILS

*** indicates a required field**

Applicant Details

Organisation Name *
MSA Training

Organisation Address *
[Redacted]
State/Province, Postcode, and Country are required.

Contact Name
[Redacted]

Address *
[Redacted]
State/Province, Postcode, and Country are required.

Phone Number *
[Redacted]
Australian phone number.

Mobile Number *
[Redacted]
Australian phone number.

[Redacted]

Committee Secretary (Second Contact Person) *
[Redacted]

Mobile Phone Number *
[Redacted]
Must be an Australian phone number.

[Redacted]
Must be an email address.

Minor Grants Program - 2023-2024
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Please provide your ABN

20 147 061 074

Information from the Australian Business Register	
ABN	20 147 061 074
Entity name	MONASH STUDENT ASSOCIATION (CLAYTON) INC
ABN status	Active
Entity type	Other Unincorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	3168 VIC

Information retrieved at 2:37am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number

A0036131Z

This can be found on the Consumer Affairs Victoria website

Child Safety

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-142 From MSA Training

Form Submitted 30 Apr 2024, 3:55PM AEST

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: IMG_4893.pdf
File size: 4.0 MB

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Our team had briefly discussed this project as a concept with Zara Ariarta at a 2023 Expo.

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Free Auslan Workshops for the Knox Community

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-142 From MSA Training
 Form Submitted 30 Apr 2024, 3:55PM AEST

Project Start Date *

01/07/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

30/04/2025

Must be a date.

(a) Briefly describe details of the request: *

We are proposing 4 x 2-hour Auslan (Australian sign language) interactive workshops, tailored to enlighten attendees about the rich world of Deaf culture while emphasising basic signing, including self-introduction, common greetings and finger spelling of the alphabet. Our aim is to embrace and honour Deaf culture while standing as advocates for individuals who are Deaf or hard of hearing. Our target audience will be residents of the City of Knox who are keen on enhancing their communication skills and dismantling barriers with marginalised Deaf communities.

Our trainer, Terence Childs, a native Auslan signer, and Deaf by birth, will share his lived experience. Terence's passion lies in offering holistic education beyond mere signs and finger-spelling. His workshops encompass reading body language, interpreting facial expressions, and approaching Deaf individuals and gaining their attention sensitively and without causing discomfort. His workshop content also includes following instructions, giving directions, and asking and answering simple questions which are taught through practical, hands-on activities in pairs or small groups.

Printed learner guide materials will also be distributed to each participant, allowing them to take these resources home for further learning and/or sharing with others.

As recommended by Terence, conducting the workshops in person at the Rowville Community Centre will optimise participants' understanding and appreciation of Auslan and gestural language, ensuring an immersive and enriching experience. This venue will also allow for Knox residents (and Terence himself) to commute via public transport.

We anticipate that these workshops will foster a more inclusive and respectful community in Knox, nurturing effective communication across diverse backgrounds and abilities. By raising awareness of Deaf culture and enhancing signing skills, we aspire to cultivate a welcoming environment where everyone feels welcome, acknowledged and appreciated.

This project aligns with the council's Community Plan in the areas of Connection, Resilience and Wellbeing.

(b) What community benefit is gained from this project / activity? *

There are several benefits for the Knox community when it comes to attending our interactive Auslan workshops:

Gained awareness and understanding of Deaf culture

Increased confidence and ability to communicate with Deaf people in Knox

Greater access and inclusion for Deaf people who will be able to be better understood within the community

Promoted equity, diversity and inclusivity in Knox

Developed awareness and appreciation of personal challenges faced by Deaf people

Strengthened sense of belonging for all Knox residents regardless of personal communication barriers

Decreased barriers for Deaf community members when accessing community services

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Encourage Knox community members to mingle and socialise in an educational setting, thus strengthening our community bond

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

200

Must be a number

How many people will directly benefit from or participate in your project / activity? *

112

Must be a number

How many of the above are Knox residents? *

112

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$3,168.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc)	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Council grant	\$3,000.00	Venue hire	\$300.00
MSA Training Contribution	\$168.00	Auslan Trainer costs	\$776.00

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 Form Submitted 30 Apr 2024, 3:55PM AEST

	\$	Program coordina- tion- Support staff to accompany Terence, admin and bookings, advertising and ma- terials	\$2,092.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount

\$3,168.00

This number/amount is calculat-
ed.

Total Expenditure Amount

\$3,168.00

This number/amount is calculat-
ed.

Income - Expenditure

\$0.00

This number/amount is calculat-
ed.

Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
 -\$168.00

This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Trainer costs	\$776.00	No files have been uploaded
Venue hire	\$300.00	No files have been uploaded
Program coordination	\$1,924.00	No files have been uploaded

Minor Grants Program - 2023-2024

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Application No. 2324-MGP-142 From MSA Training

Form Submitted 30 Apr 2024, 3:55PM AEST

	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Knox Grants Budget.pdf
File size: 57.7 kB
A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00
If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION

* indicates a required field

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: 2023_Monash_COP_CGL (1).pdf
File size: 215.9 kB
A minimum of 1 file must be attached.

Public Liability Expiry Date *

31/10/2024
If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: Knox Auslan Flyer Info.pdf
File size: 721.2 kB

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-142 From MSA Training
Form Submitted 30 Apr 2024, 3:55PM AEST

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member of the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Name *

[REDACTED]

Organisation Name *

MSA Training

Position (eg: President, Treasurer) *

Course Compliance & Marketing Officer

Declaration Date *

30/04/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

Application Category

Application Amount *

☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *

Ferntree Gully Tennis Club

Organisation Address *

[REDACTED]

Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Contact Address *

[REDACTED]

Province, Postcode, and Country are required.

Contact Number *

[REDACTED]

Australian phone number.

Phone Number

Must be an Australian phone number.

[REDACTED]

Committee Secretary (Second Contact Person) *

[REDACTED]

Mobile Phone Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-147 From Ferntree Gully Tennis Club

Form Submitted 29 Apr 2024, 10:45AM AEST

Please provide your ABN
76 459 361 934

Information from the Australian Business Register	
ABN	76 459 361 934
Entity name	FERNTREE GULLY TENNIS CLUB INC.
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3156 VIC
Information retrieved at 6:01am today	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *
☒ Yes ☐ No
If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number
A0002450D
This can be found on the Consumer Affairs Victoria website

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Childsafe stat dec for council grant.pdf
File size: 73.7 kB

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Discussed last week at a meeting at our club with Tom Scanlan, Coordinator of Sport & Leisure and Ben from Facilities

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

Project Title *

Replacement carpet for tennis clubrooms

Project Start Date *

01/07/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

30/09/2024

Must be a date.

(a) Briefly describe details of the request: *

Our club would like to replace the old, worn, frayed carpet with new carpet. We would install durable, dark coloured carpet tiles which will be suitable for high traffic areas, not show marks and be easy to replace individual tiles if needed. This is part of a larger project to renovate our clubrooms and toilets to make them more welcoming, accessible and safe.

(b) What community benefit is gained from this project / activity? *

The community will benefit from having safe, clean, modern flooring in the clubrooms. This will make the clubrooms more inviting and better utilised as a space for social activities, bringing people together and reducing isolation and disconnection. We have plans to host a range of new activities in the space following refurbishment including a 60th Club Celebration, a Women's Wellness evening and an All Abilities competition in collaboration with Special Olympics Melbourne Eastern Ranges.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

16

Must be a number

How many people will directly benefit from or participate in your project / activity? *

200

Must be a number

How many of the above are Knox residents? *

180

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$7,994.25

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

Minor Grants Program - 2023-2024
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Form Submitted 29 Apr 2024, 10:45AM AEST

\$3,000.00
Must be a dollar amount.
What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc
NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Knox minor grant	\$3,000.00	Carpet	\$7,994.25
Club contribution	\$4,994.25		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$7,994.25 This number/amount is calculated.	\$7,994.25 This number/amount is calculated.	\$0.00 This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
-\$4,994.25
This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Minor Grants Program - 2023-2024
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 Form Submitted 29 Apr 2024, 10:45AM AEST

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Carpet	\$3,000.00	Filename: Melbourne Flooring Quote #M2301 for \$7,994.25.pdf File size: 57.5 kB
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Melbourne Flooring Quote #M2301 for \$7,994.25.pdf
 File size: 57.5 kB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: TENNIS_AUSTRALIA_Certificate of currency.pdf
 File size: 137.4 kB

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/09/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: 23-028_Knox_Glenfern Park Tennis Pavilion_P2.pdf
File size: 1.4 MB

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Name *

[REDACTED]

Organisation Name *

Ferntree Gully Tennis Club

Position (eg: President, Treasurer) *

President

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-147 From Ferntree Gully Tennis Club
Form Submitted 29 Apr 2024, 10:45AM AEST

Declaration Date *

29/04/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-151 From Ringwood Community Gardens

Form Submitted 6 May 2024, 10:10AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-151 From Ringwood Community Gardens
Form Submitted 6 May 2024, 10:10AM AEST

Application Category

Application Amount *

☐ < \$500 ☒ \$501 to \$1,000 ☐ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *

Ringwood Community Gardens

Organisation Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Contact Address *

[REDACTED]

State/Province, Postcode, and Country are required.

Contact Email Address *

[REDACTED]

Must be an Australian phone number.

Contact Mobile Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Committee Secretary (Second Contact Person) *

[REDACTED]

Committee Secretary Mobile Phone Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-151 From Ringwood Community Gardens

Form Submitted 6 May 2024, 10:10AM AEST

Please provide your ABN
65 354 862 500

Information from the Australian Business Register	
ABN	65 354 862 500
Entity name	RINGWOOD COMMUNITY GARDEN INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3134 VIC
Information retrieved at 3:29am today	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *
☒ Yes ☐ No
If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number
AOO20151Y
This can be found on the Consumer Affairs Victoria website

Child Safety

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-151 From Ringwood Community Gardens
Form Submitted 6 May 2024, 10:10AM AEST

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☐ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☒ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

No files have been uploaded

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Contacted Knox Council and spoke to Minor Grants Officer

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Community Garden Clead up

Project Start Date *

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-151 From Ringwood Community Gardens
 Form Submitted 6 May 2024, 10:10AM AEST

27/04/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

28/04/2024

Must be a date.

(a) Briefly describe details of the request: *

Request for expensives of hire of 9 cubic metre skip

(b) What community benefit is gained from this project / activity? *

It gives the community a chance to tidy community garden in form of working bee and allows for removal of summer crop waste

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

65

Must be a number

How many people will directly benefit from or participate in your project / activity? *

65

Must be a number

How many of the above are Knox residents? *

20

Must be a number

BUDGET

*** indicates a required field**

(c) What is the total cost of the project / activity? *

\$890.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$890.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-151 From Ringwood Community Gardens

Form Submitted 6 May 2024, 10:10AM AEST

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
this grant	\$890.00	skip hire	\$890.00
	\$		
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$890.00 This number/amount is calculated.	\$890.00 This number/amount is calculated.	\$0.00 This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
\$0.00
This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Clean Away Waste management 001.jpg
File size: 564.8 kB

Filename: WM waste management 001.jpg
File size: 511.4 kB
A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION

* indicates a required field

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-151 From Ringwood Community Gardens
Form Submitted 6 May 2024, 10:10AM AEST

Filename: Public Reliability RCG 001.jpg
File size: 841.8 kB

Filename: RCG public reliable 001.jpg
File size: 686.4 kB
A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/06/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

No files have been uploaded

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member of the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Name *

[REDACTED]

Organisation Name *

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-151 From Ringwood Community Gardens
Form Submitted 6 May 2024, 10:10AM AEST

Ringwood Community Garden

Position (eg: President, Treasurer) *

President

Declaration Date *

04/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

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- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
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Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

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9 February 202426 February 2024

8 March 202425 March 2024

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10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

Application Category

Application Amount *

☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *

Colour Notes choir

Organisation Address *

[REDACTED]

e/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Contact Address *

[REDACTED]

e/Province, Postcode, and Country are required.

e Number *

[REDACTED]

tralian phone number.

Phone Number

Must be an Australian phone number.

[REDACTED]

ress.

Committee Secretary (Second Contact Person) *

[REDACTED]

obile Phone Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Must be an email address.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
 Form Submitted 8 May 2024, 7:03PM AEST

Please provide your ABN

22 320 640 265

Information from the Australian Business Register	
ABN	22 320 640 265
Entity name	THE DANDENONG RANGES MUSIC COUNCIL INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	3158 VIC

Information retrieved at 6:18am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

☐ Yes ☒ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Is your organisation another type of organisation established under an Act passed by the State or Commonwealth (i.e. a registered charity)? *

☐ Yes ☒ No

If your organisation isn't incorporated and not registered as a not-for-profit (ie. a registered charity), you will require an auspice who is one or both of these things.

Auspice Details

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

Auspice Organisation Name *

Dandenong Ranges Music Council Inc.

Auspice ABN

22 320 640 265

Information from the Australian Business Register	
ABN	22 320 640 265
Entity name	THE DANDENONG RANGES MUSIC COUNCIL INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	Yes (Item 1)
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	FBT Rebate, GST Concession, Income Tax Exemption
Main business location	3158 VIC
<i>Information retrieved at 6:18am today</i>	

Must be an ABN.

Auspice Project Contact ***Auspice Position ***

Arts Administrator

Auspice Phone Number *

Australian phone number.

Auspice Email *

The auspice organisation must complete an [Auspice Declaration Form](#) and attach below

Signature of auspice representative - permission required *

Filename: Colour Notes Choir Auspice Letter.docx

File size: 24.9 kB

Please upload signed declaration from auspice representative

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

- ☐ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.
- ☒ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

No files have been uploaded

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Phone conversation with Kylie Wilmot

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Request Details

Project Title *

Colour Notes Choir Concert

Project Start Date *

11/08/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
 Form Submitted 8 May 2024, 7:03PM AEST

Project End Date *

11/08/2024

Must be a date.

(a) Briefly describe details of the request: *

I am applying for funds to facilitate our choir performing a Concert at the Boronia Progress hall with afternoon tea included for local residents, family and friends.

The Choir is also requesting a Printer to assist in the administration of the Choir

(b) What community benefit is gained from this project / activity? *

Our choir has been performing at many local Knox Aged Care facilities and local events for many years and bringing the joy of singing to all who attend our performances. Singing has a wonderful ability to make people feel happy and bring a smile to their faces and assist in the well being of both the singers and the audience.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

35

Must be a number

How many people will directly benefit from or participate in your project / activity? *

60

Must be a number

How many of the above are Knox residents? *

40

Must be a number

BUDGET*** indicates a required field****(c) What is the total cost of the project / activity? ***

\$2,489.32

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$1,139.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget**Income = grant/s requested, contribution from your organisation, ticket sales etc****NOTE: total income must match total expenditure**

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
 Form Submitted 8 May 2024, 7:03PM AEST

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc)	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Minor grant	\$1,139.00	In Kind Contribution	\$250.32
In Kind contribution	\$250.32	Venue hire	\$200.00
Ticket Sales	\$1,089.00	Bond	\$360.00
	\$	Conductor	\$200.00
	\$	Accompanist	\$250.00
	\$	Special Performers	\$450.00
	\$	Printing	\$89.00
	\$	Printer	\$179.00
	\$	Catering	\$193.00
	\$	Knox Lions	\$100.00
	\$	Sound	\$150.00
	\$	Auspice fee	\$57.00
	\$		

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$2,478.32	\$2,478.32	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
		Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
 -\$1,339.32
 This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
 Form Submitted 8 May 2024, 7:03PM AEST

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Venue Hire	\$200.00	<i>No files have been uploaded</i>
Conductor	\$250.00	Filename: QUOTE for MD.docx File size: 13.7 kB
Accompanist	\$250.00	Filename: Accompanist Quote.docx File size: 13.3 kB
Catering	\$200.00	<i>No files have been uploaded</i>
Printer	\$179.00	Filename: IMG_1262.jpg File size: 2.4 MB
Printing	\$60.00	<i>No files have been uploaded</i>
		<i>No files have been uploaded</i>
	\$	<i>No files have been uploaded</i>

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: IMG_1262.jpg
 File size: 2.4 MB

A minimum of 1 file must be attached.

Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: IMG_1117.jpg

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

File size: 2.7 MB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

01/06/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

No files have been uploaded

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Name *

[REDACTED]

Organisation Name *

Colour Notes choir

Position (eg: President, Treasurer) *

Leader

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-153 From Colour Notes choir
Form Submitted 8 May 2024, 7:03PM AEST

Declaration Date *

07/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024 (Version 2 of 2)
Application No. 2324-MGP-154 From knox Junior Football Netball Club
Form Submitted 10 May 2024, 11:19AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

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8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

Application Category**Application Amount ***☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

knox Junior Football Netball Club

Organisation Address *

State, Postcode, and Country are required.

Contact Name**Address ***

State/Province, Postcode, and Country are required.

Phone Number *

Must be an Australian phone number.

Phone Number

Must be an Australian phone number.

Committee Secretary (Second Contact Person) *

Linda De Iulio

Mobile Phone Number *

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From Knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

Please provide your ABN

92 603 821 779

Information from the Australian Business Register	
ABN	92 603 821 779
Entity name	Knox Junior Football Netball Club Inc.
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3152 VIC

Information retrieved at 12:38am today

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From Knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

Incorporation Details**Please provide your Incorporated number**

A0114267G

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: EFNL-Child-Safety-and-Wellbeing-Policy.pdf

File size: 263.2 kB

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

Filename: EFNL-Safeguarding-Children-Young-People-Commitment-Statement.pdf

File size: 85.5 kB

Filename: Stat Dec.pdf

File size: 285.7 kB

Pre-application contact with Knox City Council**Have you discussed your application with any Knox Council Officer? If so, please provide details below:**

Tom Scanlan

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)**PROJECT DETAILS***** indicates a required field****Request Details****Project Title ***

Update Volunteer Equipment

Project Start Date *

01/06/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

14/06/2024

Must be a date.

(a) Briefly describe details of the request: *

The Knox Junior Football Netball Club (KJFNC) is a local community junior sports club. Our success as a club is a reflection of the time and contribution of our volunteers. We run a canteen and its crucial that the processes in the canteen run as easily as possible so that volunteers who give up 1 hour of their time to help their club aren't stressed. We have been using a club members Ipad as our point of sale system but its not big enough (memory perspective) and constantly fails causing against to the volunteers. We would like to purchase a new point of sale system.

In addition, as a community group, we feel responsible for showing good practices for the club and the wider community with respect to facility management and recycling. We have investigated several options for bottle/can recycling, and the only method that will work is to manually collect the cans/bottles and ask our club members to take them in for recycling. As a club, all our funds have been devoted towards a greater project being behind the goal

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-154 From Knox Junior Football Netball Club

Form Submitted 10 May 2024, 11:19AM AEST

nets so we cannot fund the additional bins that will be required to collect recyclables. We would like 6 wheelie bins to collect recyclables. In time, the companies who manage the recycling will be able to come to our center and pick up the recyclables but in the meantime we will independently take them in.

(b) What community benefit is gained from this project / activity? *

The community benefits of the project are as follows:

- The new POS system will reduce the workload and pressure of volunteers when in the canteen. It will also be a good training facility for our juniors who are looking to gain skills so they can apply for various jobs.
- Recycling and looking after our environment are important roles we take on as a committee. We do not want to increase waste and would prefer to set an example to our members to recycle and look after the planet.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

75

Must be a number

How many people will directly benefit from or participate in your project / activity? *

1000

Must be a number

How many of the above are Knox residents? *

950

Must be a number

BUDGET

* indicates a required field

(c) What is the total cost of the project / activity? *

\$1,936.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$1,936.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024 (Version 2 of 2)

Application No. 2324-MGP-154 From knox Junior Football Netball Club

Form Submitted 10 May 2024, 11:19AM AEST

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Council Grant	\$1,099.00	Square POS system	\$1,099.00
Council Grant	\$837.00	6 Wheelie Bins	\$837.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$1,936.00	\$1,936.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated. Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
\$0.00
This number/amount is calculated.

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: POS Square Register.pdf
File size: 182.2 kB

Filename: Wheelie Bins Quote.pdf
File size: 472.3 kB

A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

ADDITIONAL SUPPORTING INFORMATION

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

*** indicates a required field****Evidence of Public Liability****Evidence of current Public Liability Insurance must be supplied ***

Filename: EFL-2024-Season-COC-Knox-Junior-Football-Club-Inc.pdf

File size: 100.6 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

31/03/2025


If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:*No files have been uploaded***DECLARATION***** indicates a required field****Conflict of Interest****Do you or member of your organisation have a relationship with a Council staff member or Councillor? ***☐ Yes ☒ No

A relationship can include a direct relative, member of the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *☐ Yes
☒ No**I declare that all information within this application is true and correct.****If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.****Name ***

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024 (Version 2 of 2)****Application No. 2324-MGP-154 From knox Junior Football Netball Club**

Form Submitted 10 May 2024, 11:19AM AEST

Organisation Name *

Knox Junior Football Netball Club

Position (eg: President, Treasurer) *

Secretary

Declaration Date *

08/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-155 From Knox Community Gardens Society Inc

Form Submitted 10 May 2024, 4:51PM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

* indicates a required field

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023
10 November 202327 November 2023
1 December 202318 December 2023
5 January 202422 January 2024
9 February 202426 February 2024
8 March 202425 March 2024
5 April 202422 April 2024
10 May 202427 May 2024
7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-155 From Knox Community Gardens Society Inc**

Form Submitted 10 May 2024, 4:51PM AEST

Application Category**Application Amount ***☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000**APPLICANT DETAILS***** indicates a required field****Applicant Details****Organisation Name ***

KNOX COMMUNITY GARDENS SOCIETY INC

Organisation Address *

State/Province, Postcode, and Country are required.

Contact Name**Contact Address ***

State/Province, Postcode, and Country are required.

Phone Number *

Australian phone number.

Mobile Number

Australian phone number.

Committee Secretary (Second Contact Person) ***Mobile Phone Number ***

Must be an Australian phone number.

Must be an email address.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-155 From Knox Community Gardens Society Inc

Form Submitted 10 May 2024, 4:51PM AEST

Please provide your ABN
64 738 810 115

Information from the Australian Business Register	
ABN	64 738 810 115
Entity name	KNOX COMMUNITY GARDENS SOCIETY INC
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	No
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	3155 VIC
Information retrieved at 5:31am today	

Must be an ABN.
provide ABN of auspice organisation if relevant. If no ABN plesae complete a Statement by Supplier declaration.

Is your organisation Incorporated? *
☒ Yes ☐ No
If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Please provide your Incorporated number

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-155 From Knox Community Gardens Society Inc**

Form Submitted 10 May 2024, 4:51PM AEST

A0024404K

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☒ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☐ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

Filename: Community Development Fund 2023-24 Statutory Declaration completed.pdf

File size: 469.8 kB

Pre-application contact with Knox City Council**Have you discussed your application with any Knox Council Officer? If so, please provide details below:**

8/5/24 Discussed with Jade Mainwaring – Community Partnerships Officer and previously with Belinda Boord – Community Grants Officer

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)**PROJECT DETAILS**

* indicates a required field

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-155 From Knox Community Gardens Society Inc
 Form Submitted 10 May 2024, 4:51PM AEST

Request Details

Project Title *

Replacement & Repair of Plot Edges

Project Start Date *

01/06/2024

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

31/08/2024

Must be a date.

(a) Briefly describe details of the request: *

Replace very old plot edges and make safe.

Knox Community Gardens is 40 years old on 1/10/24 and many of the plot edges are dilapidated or becoming unsafe. We have gradually been replacing them over the last 5 years, with a standard design made with Ecowood. We are now about 2/3 of the way through the task.

Our Committee of Management organises and oversees a team of experienced volunteers, who are very safety conscious. As we have successfully replaced more than half the old edges we are aware of all issues involved and our team leader briefs all members each work session on Safety, tools and tasks.

Previously, members individually built plot edges, which was burden to many, especially the elderly. This resulted in a higgledy-piggledy appearance, with some using unsafe materials.

Our program has reduced the financial and physical burden on individual members.

Our design does not have any protruding stakes and so is very safe for plot holders of any age.

We will use Ecowood, from a local supplier, iTimber, which is minimally treated, but will last 10 to 15 years, and is much cheaper than hardwood and easier to work with. It is safe to use for growing fruit and veggies as it doesn't leach dangerous chemicals into the soil.

We have 145 beds with about a 15% membership turnover each year. Given the long lasting nature of this material many Knox residents will benefit from this refurbishment for many years into the future, not just the current members and their family and friends.

The consistency being established throughout the gardens is now producing a very aesthetically pleasing appearance. This benefits all who visit the Gardens and is really improving a much valued Knox asset.

(b) What community benefit is gained from this project / activity? *

Community Gardens decrease social isolation, reduces mental stress by building social bonds.

By offering well maintained plots to members the community can enjoy an unique environment.

For many senior aged members physical sport is no longer an option, but gardening together and working communally is an ideal way to stay physically, mentally and socially active.

This applies equally to both sexes, as demonstrated by the mix in our gatherings.

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-155 From Knox Community Gardens Society Inc

Form Submitted 10 May 2024, 4:51PM AEST

Families have a safe and cheap place to enjoy an outdoor environment.

Often, three generations of members families and friends gather together to enjoy the child safe and friendly environs of Knox Community Gardens. Generational connectivity is increased as Grandparents mix with Children.

People of many ethnic origins mix together increasing awareness, bonding and social support.

Members feel that they can safely relax and enjoy each other's company, volunteer for working bees and other communal activities. This is vital to enhance mental wellbeing, especially amongst the retired segment of our membership.

This project assists Knox Council achieve the following Strategies relevant to the Knox Community Plan and Council Plan 2021-2025:-

Neighborhoods, Housing and Infrastructure

- Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

Natural Environment & Sustainability

- Strategy 3.1 - Preserve our biodiversity and waterways, and enhance our urban landscape.
- Strategy 3.2 - Prepare for, mitigate and adapt to the effects of climate change.
- Strategy 3.3 - Lead by example and encourage our community to reduce waste.

Connection, Resilience and Wellbeing

- Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.
- Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

Different groups that use our facilities:-

- Knox Community Gardens Society - formal functions
- Members of Knox Community Gardens - informal activities
- Family of members of the Society, for private functions
- Community Education Workshops
- Eastern Access Community Health (EACH)
- Villa Marie Catholic Homes (VMCH) -
- Disability Services Knoxbrooke Disability Services
- Rotary Boronia to grow food for Infolink to provide free Community Meals
- Local community groups, upon request
- Knox Gardens for Harvest Workshops

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

20

Must be a number

How many people will directly benefit from or participate in your project / activity? *

495

Must be a number

How many of the above are Knox residents? *

445

Minor Grants Program - 2023-2024

Minor Grant Program Application Form 2023-2024

Application No. 2324-MGP-155 From Knox Community Gardens Society Inc

Form Submitted 10 May 2024, 4:51PM AEST

Must be a number

BUDGET

* indicates a required field

(c) What is the total cost of the project / activity? *

\$6,461.00
Must be a dollar amount.
What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$2,988.00
Must be a dollar amount.
What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc
NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Council Grant	\$2,988.00	Ecowood timber, fixtures & delivery	\$2,988.00
Knox Community Gardens in kind labour, as per attached budget	\$3,473.00	Knox Community Gardens in kind labour, as per attached budget	\$3,473.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-155 From Knox Community Gardens Society Inc**

Form Submitted 10 May 2024, 4:51PM AEST

Total Income Amount

\$6,461.00

This number/amount is calculated.

Total Expenditure Amount

\$6,461.00

This number/amount is calculated.

Income - Expenditure

\$0.00

This number/amount is calculated.

Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0
-\$3,473.00

This number/amount is calculated.

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Ecowood timber, fixtures & delivery	\$2,988.00	Filename: 2024 May - Minor Grant Budget.xlsx File size: 11.3 kB Filename: iTimber Quote QU00018092.pdf File size: 322.6 kB
Knox Community Gardens in kind labour, as per attached budget	\$0.00	Filename: 2024 May - Minor Grant Budget.xlsx File size: 11.3 kB
	\$	No files have been uploaded

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: 2024 May - Minor Grant Budget.xlsx
File size: 11.3 kB

Filename: iTimber Quote QU00018092.pdf
File size: 322.6 kB

A minimum of 1 file must be attached.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-155 From Knox Community Gardens Society Inc
Form Submitted 10 May 2024, 4:51PM AEST

Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00

If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: KCGS Certificate of Currency 2023-24 - Public Liability Insurance.pdf

File size: 91.9 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/06/2024

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

Filename: Child Safety and Wellbeing Policy FINAL.docx

File size: 29.1 kB

Filename: Committee Contact Details Knox Community Gardens - 23 JUL 23.docx

File size: 15.5 kB

Filename: example of new edging.jpg

File size: 3.1 MB

Filename: KCGS Health & Safety Policy and Manual 2023.pdf

File size: 508.0 kB

Filename: old delapidated edging.jpg

File size: 2.6 MB

DECLARATION

Minor Grants Program - 2023-2024**Minor Grant Program Application Form 2023-2024****Application No. 2324-MGP-155 From Knox Community Gardens Society Inc**

Form Submitted 10 May 2024, 4:51PM AEST

*** indicates a required field****Conflict of Interest****Do you or member of your organisation have a relationship with a Council staff member or Councillor? ***☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *☒ Yes
☐ No**I declare that all information within this application is true and correct.****If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.****Name *****Organisation Name ***

Knox Community Gardens Society

Position (eg: President, Treasurer) *

President

Declaration Date *

10/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

MINOR GRANTS PROGRAM APPLICATION FORM

*** indicates a required field**

Minor Grants Information

To be eligible for a Minor Grant, applying organisations must:

- Provide services, projects and programs that directly benefit residents of the City of Knox.
- Be a not-for-profit legal entity that provides services, support or activities to the Knox community (or auspiced by an incorporated body or other not-for-profit legal entity).
- Have an Australian Business Number or complete a Statement by Supplier form.
- Have a Committee of Management or similar governing body that accepts responsibility for the administration of the Grant.
- Hold adequate public liability insurance appropriate to the activity outlined in the application.

Your project start date must be after the Council meeting date where your application is being presented for approval. Projects that are due to begin before the Council meeting date at which they're being presented will not be considered.

Submission deadlineCouncil meeting date

6 October 202323 October 2023

10 November 202327 November 2023

1 December 202318 December 2023

5 January 202422 January 2024

9 February 202426 February 2024

8 March 202425 March 2024

5 April 202422 April 2024

10 May 202427 May 2024

7 June 202424 June 2024

Application Amount	Incorporated or Auspiced?	Assessment & Determination	Acquittal
< \$500	Yes	Assessed and determined by the CEO or delegate.	Proof of expenditure / purchase (i.e.receipt).
\$501 to \$1,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Proof of expenditure / purchase (i.e. receipt).
\$1,001 to \$3,000	Yes	Assessed by the CEO or delegate. Determined by Council at the monthly ordinary meeting of Council.	Funding Agreement & Acquittal required.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

Application Category

Application Amount *

☐ < \$500 ☐ \$501 to \$1,000 ☒ \$1,001 to \$3,000

APPLICANT DETAILS

* indicates a required field

Applicant Details

Organisation Name *

The Basin Theatre Group

Organisation Address *

[REDACTED]

te/Province, Postcode, and Country are required.

Contact Name

[REDACTED]

Address *

[REDACTED]

te/Province, Postcode, and Country are required.

e Number *

[REDACTED]

tralian phone number.

Phone Number

Must be an Australian phone number.

[REDACTED]

Committee Secretary (Second Contact Person) *

[REDACTED]

obile Phone Number *

[REDACTED]

Must be an Australian phone number.

[REDACTED]

Must be an email address.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
 Form Submitted 10 May 2024, 10:18AM AEST

Please provide your ABN
 12 396 788 687

Information from the Australian Business Register	
ABN	12 396 788 687
Entity name	The Basin Theatre Group Inc
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Charity More information
ACNC Registration	Registered
Tax Concessions	GST Concession, Income Tax Exemption
Main business location	3154 VIC
Information retrieved at 6:02am today	

Must be an ABN.

provide ABN of auspice organisation if relevant. If no ABN please complete a Statement by Supplier declaration.

Is your organisation Incorporated? *

☒ Yes ☐ No

If no, please confirm if you are a registered not-for-profit legal entity

Committee/Governance Structure

Complete the details of your full committee below:

Committee Member Full Name	Position	Email Address	Phone Number
			Must be a number.

Incorporation Details

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

Please provide your Incorporated number

A0003379G

This can be found on the Consumer Affairs Victoria website

Child Safety

Knox City Council has a zero tolerance for child abuse. Organisations that provide services or facilities for children are required by law to comply with the Victorian Child Safe Standards to safeguard children.

Obligations are detailed on the Commission for Children and Young People (CCYP) website [CCYP | Child Safe Standards](#)

Organisations providing services, facilities or activities for children under 18 must:

1. Ensure a representative from your organisation has completed relevant Child Safe Training, and
2. Complete a Statutory Declaration regarding compliance with the Victorian Child Safe Standards: [Click here to download Knox City Council Statutory Declaration Template](#)

Please confirm that your organisation is aware of its obligations as detailed on the Commission for Children and Young People (CCYP) website *

☐ Yes, we are aware of our obligations regarding the new Child Safe Standards that came into effect 1 July 2022 and can meet the requirements relevant to our organisation. We will attach a Statutory Declaration detailing our commitment to ensuring our organisation and all Council funded programs, services, events and/or activities are compliant with the Child Safe standards.

☒ Our organisation does not provide any services, facilities or activities for children under 18.

If you have answered yes to the above, please attach your signed Statutory Declaration here

No files have been uploaded

Pre-application contact with Knox City Council

Have you discussed your application with any Knox Council Officer? If so, please provide details below:

Jade Mainwaring

Community Strengthening e-Bulletin Subscription

To subscribe to our e-Bulletin containing information on community training, grants and more, please follow the link below:

[Subscribe here](#)

PROJECT DETAILS

*** indicates a required field**

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

Request Details

Project Title *

Scissorlift Replacement Project

Project Start Date *

01/02/2025

Must be a date after the Council meeting at which your application is being presented. See dates at beginning of this application for guidance.

Project End Date *

31/03/2025

Must be a date.

(a) Briefly describe details of the request: *

We have an aging scissor lift which is fast coming to the end of its life. The lift needs to be certified for use by a third party accredited organisation and routine maintenance has advised that in the near future we will not meet the accreditation standard. In addition, the existing scissor lift has no propulsion, making it difficult manoeuvre.

The scissor lift is an essential piece of equipment for a theatre company as it is in constant use to access our lighting rigs, which are needed for every performance. The lighting bars are over 5metres from the floor and the only alternative to accessing them would be by ladders, which pose a significant OH&S problem. It is imperative that we ensure the safety of our volunteers and provide a safe and secure workspace in the theatre.

(b) What community benefit is gained from this project / activity? *

The ability for us to continue to provide a viable performing arts hub relies on our committed volunteers. The theatre does not pay any one, apart from cleaners and specialist trades as required, eg plumbers etc and we are required to provide a safe and secure workspace for the. The purchase of this new piece of equipment will ensure we have met our statutory requirements in regards to the safety of our Volunteers when working at height.

How many people who identify as volunteers (including committee members) are currently involved in keeping your group / organisation active? *

125

Must be a number

How many people will directly benefit from or participate in your project / activity? *

6000

Must be a number

How many of the above are Knox residents? *

2500

Must be a number

BUDGET

*** indicates a required field**

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

(c) What is the total cost of the project / activity? *

\$12,900.00

Must be a dollar amount.

What is the total budgeted cost (dollars) of your project?

(d) What amount is being requested? *

\$3,000.00

Must be a dollar amount.

What is the total financial support you are requesting in this application?

Budget

Income = grant/s requested, contribution from your organisation, ticket sales etc

NOTE: total income must match total expenditure

Income	Income Amount	Expenditure	Expenditure Amount
Please describe income item (ie: council grant, your organisations cash contribution, ticket sales etc	\$AUD	Please describe expenditure item ie: venue hire	\$ AUD
Council Grant	\$3,000.00	Scissorlift	\$3,000.00
Other Donations	\$9,900.00	Scissorlift	\$9,900.00
	\$		\$
	\$		\$
	\$		\$
	\$		\$
	\$		\$

Budget Totals

Total Income Amount	Total Expenditure Amount	Income - Expenditure
\$12,900.00	\$12,900.00	\$0.00
This number/amount is calculated.	This number/amount is calculated.	This number/amount is calculated.
		Must total \$0.00

If your income is only the Minor Grant requested, the below will show \$0 and you will be directed to the following page

If your only income is only the Minor Grant requested, the total below will be \$0

-\$9,900.00

This number/amount is calculated.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

Budget - What will you use your Minor Grant request for?

Quotes/evidence of calculations are required to be attached for each item of expenditure.

Quotes may be attached next to each line of expenditure, or alternatively, a quote for all items may be attached in the section below.

Quotes may be a formal quotation or a screenshot of items from retailers websites.

Expenditure	Amount	Quotes
Please describe expenditure item	\$ AUD	You can attach quotes here for individual items, or you can attach in bulk below
Scissor lift	\$3,000.00	Filename: Adaptalift Group Sales Quotation99414.pdf File size: 2.9 MB Filename: Adaptalift Group Sales Quotation99842.pdf File size: 2.5 MB
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded
	\$	No files have been uploaded

Quotes For Planned Expenses

Attach quotes for expenses here. *

Filename: Adaptalift Group Sales Quotation99414.pdf
File size: 2.9 MB

Filename: Adaptalift Group Sales Quotation99842.pdf
File size: 2.5 MB

A minimum of 1 file must be attached.
Quotes must support all expenditure items listed in table above

Expenditure Amount from requested grant

\$0.00
If this doesn't total \$0, please adjust your expenditure table to match the grant amount requested.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
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ADDITIONAL SUPPORTING INFORMATION

*** indicates a required field**

Evidence of Public Liability

Evidence of current Public Liability Insurance must be supplied *

Filename: Vital Pack Policy Schedule D251272-003.pdf

File size: 155.3 kB

A minimum of 1 file must be attached.

Public Liability Expiry Date *

30/04/2025

If the expiry date is prior to project completion date, you may be requested to supply an updated certificate upon renewal

Please attach any other relevant supporting documentation. This can include:

- A project plan
- Letters of support
- Any other relevant information you feel is necessary to support your application

Attach relevant documentation:

No files have been uploaded

DECLARATION

*** indicates a required field**

Conflict of Interest

Do you or member of your organisation have a relationship with a Council staff member or Councillor? *

☐ Yes ☒ No

A relationship can include a direct relative, member or the household, neighbour, or friend. If you have any queries regarding this, please call Council's Community Partnerships Team on 9298 8000 to discuss.

Does your organisation have any members who are Council staff members or Councillor? *

☐ Yes
☒ No

I declare that all information within this application is true and correct.

If successful the organisation commits to provide an acquittal of all grant funds to Council as outlined in the Minor Grants Program Procedure.

Minor Grants Program - 2023-2024
Minor Grant Program Application Form 2023-2024
Application No. 2324-MGP-159 From The Basin Theatre Group
Form Submitted 10 May 2024, 10:18AM AEST

Name *

[REDACTED]

Organisation Name *

The Basin Theatre Group

Position (eg: President, Treasurer) *

Treasurer

Declaration Date *

10/05/2024

Must be a date.

Privacy Statement

The personal information requested in this application form is for the purposes of administering the Minor Grants Program and will only be used by Council for that primary purpose or directly related purposes. Whilst information relating to groups and the specific request/project details will be published, personal information in regards to individuals will not be disclosed except as required by law.

8.3 Waste and Resource Strategy and Implementation

Final Report Destination:	Council
Paper Type:	For Discussion
Author	Coordinator Waste Management, Nick Dunstan
Manager:	Manager Green Spaces & Environment, Andrew Dodd
Executive:	Director, Infrastructure, Grant Thorne

SUMMARY

At the Council meeting held 18 December 2023, Council endorsed the draft Knox Waste and Resource Strategy 2023-2030 for the purpose of formal community consultation. This followed an initial consultation process including a community survey, a Councillor workshop, targeted consultation with the Environmental Advisory Committee and internal stakeholder feedback.

A 3-week formal community consultation period was initiated commencing 12 February 2024, closing 1 March 2024 via the Have Your Say Page, face to face pop up sessions with hard copy surveys also available. A total of 78 responses were received largely supporting the goals and direction of the document, which have been summarised and where appropriate incorporated into the final Waste and Resource Strategy and Implementation Plan which is presented to Council for adoption.

RECOMMENDATION

That Council resolve to:

1. Adopt the 'Our Waste and Resource Strategy 2023-2030'.
2. Note and endorse the accompanying 'Our Waste and Resource Strategy – Implementation Plan'.

1. DISCUSSION

The Knox City Council Waste Management Plan (2014 – 2021) outlined Councils strategic direction and actions to develop and improve waste management in Knox, guiding Councils' Waste Management Services. Since the Plan was developed in 2014 the landscape of waste management and resource recovery in Australia and Victoria has changed significantly.

New state and national legislation continue to incorporate the long-standing guiding principle of the waste management hierarchy, but also introduces a new concept of a circular economy to waste management. This concept draws on the idea to reduce material use, design out waste and optimise reuse of materials. It sees waste as a resource to be kept in use as long as possible, and keep material discarded to landfill to a minimum. These new Acts and policies set ambitious targets to reduce waste generation and increase the recovery of materials typically disposed to landfill.

In Victoria, the *Circular Economy (Waste Reduction and Recycling) Act 2021* provides strengthened regulation and oversight of the waste and recycling sector. It includes laws to underpin the transformation of Council kerbside collection services as set out in the Recycling Victoria: A new economy policy (2020), including transition to a four-waste stream system and setting service standards and performance requirements. It also sets ambitious targets on waste reduction and minimisation.

Following consultation in late 2022 a new draft Waste and Resource Strategy 2023 – 2030 (Strategy) was developed to guide the future direction of waste and resource recovery in Knox. The Strategy is a high-level document outlining Council’s strategic direction, goals, targets and commitments in this space.

A separate draft Implementation Plan provides more detail about the specific actions Council will implement for each commitment. Council endorsed the Strategy and draft Implementation Plan at the Council meeting held on 18 December 2023 for the purposes of community consultation. The 3-week community consultation period commenced on 12 February 2024 and ended on 1 March 2024. Feedback from the consultation has been summarised, and where applicable, incorporated into the final 'Our Waste and Resource Strategy (Attachment 1) and final Implementation Plan (Attachment 2).

1.1 Summary of the Strategy

Below is a summary of the key goals, aims, targets and Council commitments outlined in the Strategy:

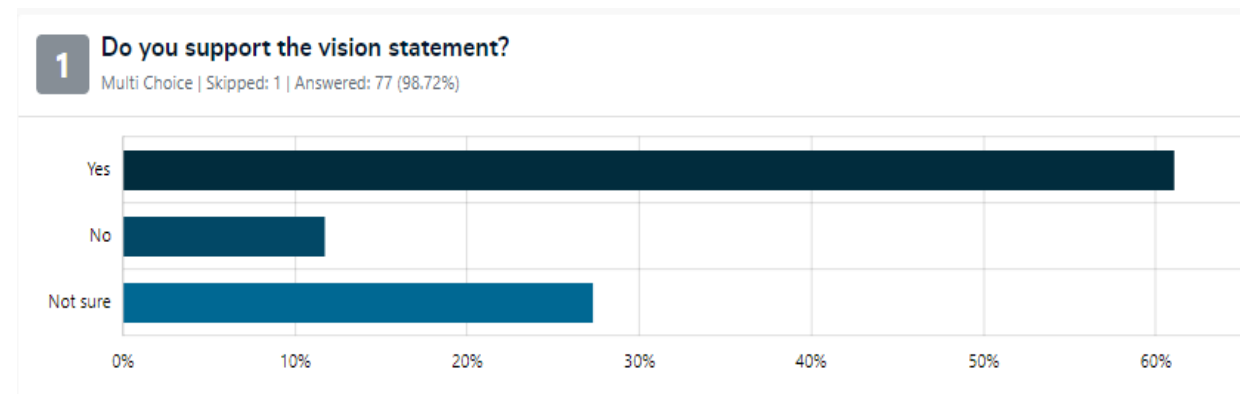
	Goal 1 AVOID WASTE	Goal 2: RECOVER MORE FROM OUR WASTE	Goal 3: ENGAGE AND EMPOWER OUR COMMUNITY	Goal 4: CARE FOR OUR ENIRONMENT
AIM	Avoid waste where possible and reduce how much waste we generate	Maximise resource recovery and minimise waste to landfill	Engage and empower our community to make informed decisions about waste and resource recovery	Keep our local environment clean and manage our closed landfills
TARGETS	Cut total waste generation per capita in Knox by 15% between 2020 and 2030*	Divert 80% of waste collected in kerbside bins from landfill by 2030: interim target of 72% by 2025*	Increase the number of recycling bins with no contamination from bin inspection program to 80% by 2030; interim target of 72% by 2025	By 2030 reduce the reported number of dumped rubbish and litter complaints by 20%
		By 2030, reduce the volume of organic material going to landfill to 50% of 2020 levels; interim target of 20% reduction by 2025*	Increase the number of food and garden bins with no contamination from bin inspection program by 25% from 2023 levels; interim increase of 10% by 2025	Annually complete all required monitoring and reporting at closed landfill sites
		Every household in Knox has access to a separate food and organics recovery service by 2030*		

		Every household in Knox has access to either new glass bin or service by 2027 (option TBC)*		
	Goal 1 AVOID WASTE	Goal 2: RECOVER MORE FROM OUR WASTE	Goal 3: ENGAGE AND EMPOWER OUR COMMUNITY	Goal 4: CARE FOR OUR ENVIRONMENT
WHAT COUNCIL WILL DO	Promote & support the use of reusable products including nappies, sanitary items & incontinence products	Transition kerbside services to align with household recycling reforms in Recycling Victoria policy	Provide our community with easily accessible information & data on waste & resource recovery services	Take steps to reduce litter & illegally dumped rubbish
	Support National Plastics Plan 2021 & phase out problematic & un-necessary single-use plastics in Council offices & buildings	Identify opportunities to maximise the recovery of resources	Educate our community, local businesses & staff on waste avoidance, waste reduction & resource recovery with easily accessible & engaging programs	Manage our closed landfill sites
	Support local business, community groups & organisations to avoid & reduce waste	Build capacity to increase the use of recycled content in goods purchased by Council		
	Advocate to national and state governments for a focus on improved waste outcomes for Knox residents	Work with other councils & government agencies on purchasing & resource recovery initiatives Secure long term options for residual waste collected throughout Knox as an alternative to landfill		

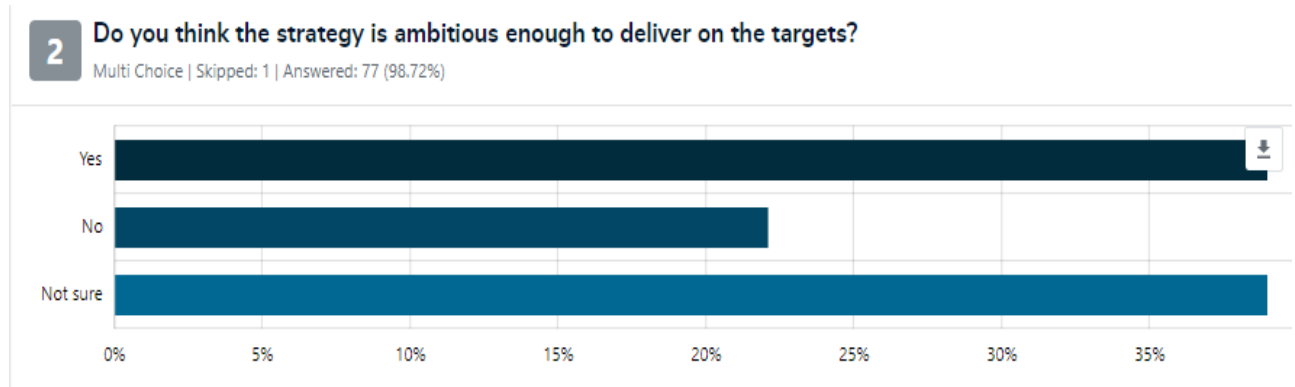
1.2 Community feedback on Strategy

Community consultation took place from 12 February 2024 to 1 March 2024, via the Have Your Say Page, face to face pop up sessions (Westfield Knox 15 March and Ferntree Gully Library 20 March), and hard copy surveys were available. 78 responses were received with data relating to key responses highlighted below.

The Strategy includes a vision statement to '*Lead and support our community to move towards a circular economy by avoiding waste and maximising resource recover*'. 61% of respondents supported the vision statement.

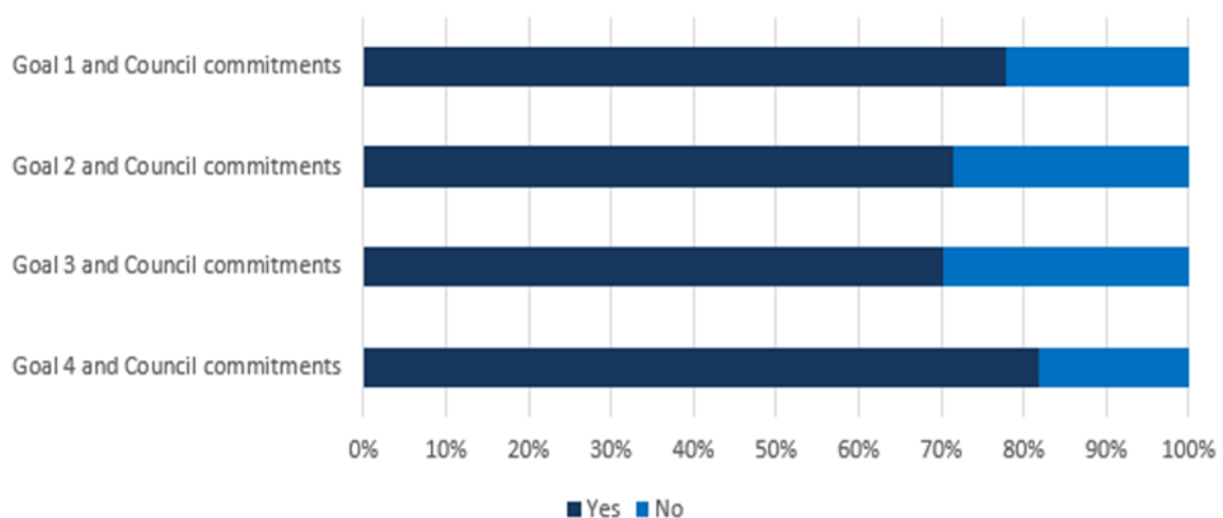


Regarding the question 'Do you think the strategy is ambitious enough to deliver on the targets?' on reflection it may have been difficult for the community to confidently respond to questions relating to whether actions in the Strategy were considered ambitious enough to meet the targets, as 39% of respondents indicating they were not sure. Of the remaining responses 39% believed the Strategy was ambitious enough and 22% said it was not.



Over 70% of respondents supported each of the goals and high-level Council commitments, indicating overall community support for the intention of the Strategy. The greatest support is for Goal 4- Care for our environment and its commitments at 82%, and the least support is for Goal 3- Engage and empower our community and its commitments at 70%.

3. Do you support each of the goals and high level council commitments?



The last question of the survey allowed free text for further comments, with 76% of respondents providing further feedback. Of those responses 66% either provided further input on specific actions, or commented on bin collection frequency (16 comments), smell of bins or general service issues but did not provide sentiment on the Strategy itself (so were considered neutral). Of the remaining respondents, 17% of respondents were positive about the Strategy, 7% provide mixed views and 10% were negative about the Strategy.

A summary of comments/main themes received during the engagement period and how they were addressed within the Strategy and Action Plan are outlined below. It must be noted that some respondents provided feedback on multiple themes (numbers in brackets indicate total response numbers for each theme):

Summary of comments from community survey (# responses)	How to address comments in Strategy?
Bin collection frequency /capacity – Including direct reference to the frequency of waste collection but also more general bin capacity issues (16)	<p>At the meeting on 25 July 2022 Council approved a change of bin collection frequency to weekly FOGO and fortnightly residual garbage bin at the same time as the commencement of the new FOGO service. It was noted in the community consultation that waste management services would investigate how best to support the community through the change and assist those households struggling with capacity issues. This investigation is ongoing.</p> <p>Following the decision at the April 2024 Council meeting, Council resolved to continue the current frequency but look at special consideration requests and how we can pro-actively support the community.</p> <p>No change to Strategy.</p>
More effort should focus on producer responsibility to reduce waste as the issue is being pushed down to the consumer/ soft plastics recycling (12)	<p>Included a section in the Strategy under ‘Challenges and Opportunities’ outlining Councils position on soft plastics (Page 24).</p> <p>Expand section in the Implementation Plan which sets Councils position on advocacy for soft plastic and consumer packaging (1.4.1 - Page 3) to include <i>‘Advocate for a mandatory national product stewardship scheme to be introduced by Government, requiring producers to manage, collect and recycle soft plastics’</i></p> <p><i>‘Advocate for reduced consumer packaging, including seeking alternative materials in packaging’</i></p>
Waste education resources should be available in multiple languages/ Education is important including to members of the community not typically engaged/ communications should be	<p>Discussion under Goal 3 of Strategy includes reference to making all communications in a variety of formats accessible for everyone including residents who use English as a second language.</p> <p>No change to Strategy</p> <p>Detail from Implementation Plan:</p>

clear/ start education with young children (8)	<ul style="list-style-type: none"> • Action 3.2.1 - develop communications in a range of formats to key audiences including those we do not typically reach, and ensure it is accessible for residents with English as a second language. • Action 3.2.2 - develop education resources tailored for primary schools, early learning centres and kindergartens • Action 3.2.3 - engaging with residents who based on observation through bin inspection program/ driver reports present bins with contamination. These residents may not typically be engaged, and this action will provide specific waste education to residents. <p>Wording strengthened in Implementation Plan Action 3.1.4 (Page 7), to include consideration for those with varying literacy skills.</p>
Dumped rubbish is an issue in Knox (5)	<p>Goal 4 of the Strategy includes the Council commitment to take steps to reduce litter and illegally dumped rubbish. Actions</p> <p>No change to Strategy.</p> <p>Action 4.1.1 – 4.1.5 of the Implementation Plan outlines actions to help achieve that including consideration of bin placement locations, anti-litter education campaigns, overflowing bins and developing an internal litter and dumped waste working group.</p> <p>No change to Implementation Plan.</p>
FOGO bins smell (4)	<p>Education material on reducing FOGO bin odour recently produced and information to be delivered as part of business as usual waste education services.</p> <p>No change to Strategy</p>
More detail is needed in the Strategy to explain how the goals will be achieved/ not ambitious enough (4)	<p>Emphasise wording in the Strategy to make clear that it is a high- level intention-based document and provides a general direction. The detail of specific actions and investigations is in the separate Implementation Plan (Page 25).</p>
Cost pressures and expensive to disposal of waste appropriately/ rates increasing but services decreasing (3)	<p>The Strategy currently makes note that it 'seeks to strike a balance between the community's future priorities, regulatory requirements and targets, the need to deliver waste services which are both financially and environmentally sustainable'. It also makes note of funding considerations (Page 25).</p> <p>No change to Strategy.</p> <p>Implementation action item 2.2.10 includes consideration of value for money and financial sustainability when conducting service reviews of waste contracts.</p> <p>No change to Implementation Plan.</p>
Consideration needs to be	<p>Recognising that households have varied needs, Knox provides a</p>

given to residents with mobility issues, vision impaired, children, households with pets, large households, homeless, low literacy skills, etc (3)	<p>range of services and supports. During service reviews of waste services consideration given to varying community requirements and needs, this will be reflected in completion of an Equity Impact Assessments for each service at the time of review to identify various groups within the community, the different needs of those groups and barriers to access.</p> <p>No change to Strategy.</p> <p>Update action 2.2.10 (Page 6) in Implementation Plan to include completion of Equity Impact Assessment as part of each service review.</p>
Incentives to drive waste reduction are needed (2)	<p>Some examples given in feedback included providing incentives if waste reduction targets are met, if bin inspections yield good results or if residents don't use all their hard waste bookings.</p> <p>Existing rebates for purchase of compost items will continue.</p> <p>No change to Strategy.</p> <p>Rebates on reusable nappies, sanitary and incontinence items to be explored in the future (Implementation Plan action 1.1.1). During annual review of Implementation Plan consideration can be given to further incentives to drive behaviour change.</p> <p>No immediate change to Implementation Plan.</p>
Updates to dates	<p>Page 12 – Updated box in bottom left corner to reference the most recent bin audits carried out in Feb 2024.</p> <p>Page 23 – Updated box relating to container deposit scheme to indicate this is a current program and not starting in November 2023.</p>

It was evident through community engagement and consultation that education and communication were a key theme. There are several actions within the Implementation Plan, that are aimed at strengthening this and will require a wide range of different forums and channels.

2. ENGAGEMENT

Consultation included:

- Formal community consultation from 15 August 2022 to 16 October 2022 on the future of waste and priorities for waste services within Knox. 1,152 responses were gathered through online channels, hard copy surveys, pop-up sessions, online focus groups and email.
- A Councillor workshop held on 2 November 2022 (Four Councillors were in attendance and developed high-level goals and socialised a structure including the desire for a separate Implementation Plan).
- Internal stakeholder consultation with Leisure, Facilities, Planning, Communications, Economic Development, Sustainable Futures, Strategic Procurement, Major Initiatives and Community Wellbeing focusing on the high-level goals and developing a separate Implementation Plan.

- Targeted consultation with the Environmental Advisory Committee initially on 5 October 2022 to gather initial feedback on early developed goals and 6 September 2023 to review the Strategy and draft Implementation Plan documentation and provide feedback.
- Receiving ELT feedback on the Strategy and draft Implementation Plan at the 26 September 2023 EMT Operations meeting.
- Receiving Councillor feedback on Strategy and draft Implementation Plan at the 13 November 2023 Issues Briefing.
- A full formal community consultation process from 12 February 2024– 1 March 2024 on the Strategy and draft Implementation Plan. 78 responses were received through online channels and pop-up sessions.

3. SOCIAL IMPLICATIONS

The Strategy identifies and documents key priorities in waste minimisation and reduction across Knox until 2030. It will guide the waste team to identify and prioritise actions, and work towards achieving the overall stated goals.

The near collapse of the recycling sector in 2019, illegal waste stockpiles, and collapse of soft plastics recycling through REDcycle has highlighted the ongoing fragility of the sector to the community. As a result, the community is more engaged about waste than ever before.

Costs associated with the transport, sorting, removal of contamination and disposal of waste continues to increase. The levy on waste disposed to landfill is expected to continue to increase. Changes to kerbside collection services mandated by the Recycling Victoria Policy, will cost Council millions of dollars more than grant funding will cover. Finding suitable alternatives to landfill, and infrastructure for this technology will require initial substantial investment. All of this points to the cost of delivery of Council waste services rising.

As the waste service is a full recovery cost model this is seen in the annual residential garbage charge, which is ultimately borne by all residents with a council waste service. For some residents the cost of this service will be a financial burden.

Acknowledging it is expected these costs will continue to increase into the future, the goals set out in the Strategy, and actions in the Implementation Plan aim to minimise and buffer these increases as much as possible.

4. CLIMATE CHANGE CONSIDERATIONS

The subject of this report has been considered in the context of climate change and its relevance to the Knox Climate Response Plan 2021 – 2031. The Climate Response Plan identifies emissions from off-site facilities or activities not under operational control of Council such as waste from Council operations are categorised as scope 3 but does not expand on this any further.

Although Knox does not have an active landfill, and reducing waste volumes sent to landfill does not directly count towards Knox's emissions profile, emissions from waste management activities, waste treatment facilities, and transporting waste all contribute towards carbon emissions and climate change.

Actions identified in the Strategy and Implementation Plan work towards Knox City Council reaching net zero emissions by 2030 (indirect emissions) and the Knox community to achieve net zero emissions by 2040.

5. ENVIRONMENTAL IMPLICATIONS

Relevant guidelines or legislation:

- National Waste Policy 2018
- Recycling and Waste Reduction Act 2020
- Circular Economy (Waste Reduction and Recycling) Act 2021
- Recycling Victoria: A new Economy 2020

Environmental benefits of implementing actions in the Strategy include a reduction in:

- volumes of waste produced and requiring management and processing
- extraction and depletion of natural resources
- associated energy consumption due to extraction of natural resources
- greenhouse gas emissions from manufacture, transport and disposal of materials
- waste sent to landfill which leave long-term environmental legacies to manage into the future.

These benefits are far reaching and not just for the local Knox community.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The 23/24 annual waste budget expenditure is \$30.688M to provide waste collection, disposal and education to the community. The residential waste charge is a full cost recovery model for waste services in Knox.

The Implementation Plan details tasks to be investigated or actioned by Council and includes actions which are budgeted (41 actions), mandatory (6 actions), have received grant funding (part of 5 actions) and unbudgeted (6 actions).

The cost to implement actions to meet the requirements of the Strategy will be included as part of the five-year operational and capital works forecasting and planning and incorporated into annual budget cycles. Where possible, funding opportunities will be sought to improve waste and resource recovery services, communications, and infrastructure throughout Knox in line with the goals set out in the Strategy.

7. RISKS

Feedback from the community shows support for the intent and goals outlined in the Strategy. In line with Councils risk management framework, the Strategy would fall within Councils risk appetite for.

Risk category	Risk appetite statement
Environment and climate	For providing thought leadership, advocacy and driving community change in attitude and behaviours relating to climate change. (Medium appetite)
Operational	To innovate and improve council services for the betterment of the

performance	community. Council accepts some operational impacts may occur from change brought through initiatives to pursue strategic objectives. (High appetite)
Operational performance (strategic)	For taking opportunities in the pursuit of strategic objectives (High appetite)

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Natural Environment & Sustainability

Strategy 3.2 - Prepare for, mitigate, and adapt to the effects of climate change.

Strategy 3.3 - Lead by example and encourage our community to reduce waste.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

Aside from the state legislation already referenced in this report, no other legislative obligations, including those under the Human Rights Charter, Child Safe Standards or the Gender Equity Act are impacted by the recommendation in this report.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Attachment 1 - Waste and Resource Strategy 2023-2030 [**8.3.1** - 30 pages]
2. Attachment 2 - Waste as a resource Implementation plan [**8.3.2** - 10 pages]

Waste as a resource

Our Waste and Resource Strategy 2023-2030



knox





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Executive Summary

A huge transformation of the waste and resource recovery sector is underway. A shift in policy internationally has greatly impacted and highlighted how vulnerable the recycling sector is within Australia, forcing a rethink about how it has been viewed and managed historically.

Community awareness and interest is increasing about the products we purchase, where the products come from and where they end up. There is a need for more information about how waste is managed and a greater awareness of the legacy it leaves behind for future generations.

Our current linear take - make - use - throw away way of doing things does not recognise our natural resources are finite. It does little to reduce how much waste is sent to landfill, and is not sustainable long term.

In a few years there will be no landfills to accept household rubbish in the south east of Melbourne, with remaining options a considerable distance from Knox. Alternatives to sending waste to landfill exist, including proven

technology such as advanced waste processing, or waste to energy being used successfully and safely overseas.

Knox City Council (Council) declared a Climate Emergency in 2022, acknowledging the significant threat climate change poses to our environment and community. The generation and production of materials through to the management, processing and disposal of waste all emit greenhouse gases to the atmosphere, and contributes to climate change.

Policy and legislation at national and state level frames waste management at a local government level, including in Knox. New waste policy applies the principles of a circular economy to waste

Waste

material which has finished its initial use and entered a waste stream including waste we recycle as well as waste we send to landfill.

Resource recovery

the collection, sorting, extraction and recirculation of materials, products or energy from waste. It includes traditional processes such as recycling, reuse, composting, mulching, and newer processes such as conversion of waste into usable heat, electricity or fuel.

A circular economy

seeks to retain the value of materials in 'the loop' for as long as possible, reducing our reliance on the extraction of natural resources and reducing our impact on the environment.

management, and instead of the linear take - make- use - throw away model, this principle recognises the value of material and circulates it in use as long as possible. Across the state change to waste management is being driven by the state government Recycling Victoria policy released in February 2020. This policy describes the most substantial changes to waste management across the state in decades, including changes to Council kerbside bin services.

The purpose of our Waste and Resource Strategy 2023-2030 (Strategy) is to set a clear direction and vision for the future of waste and resource recovery across Knox to 2030. It supports delivery of the Knox Council Plan 2021- 2025, and Knox Community Plan 2021 - 2031 goals. The community told us their aspirations for the future include to reuse and recycle as much as possible. Preparing the strategy we consulted with the community

and heard your future priorities for waste management across Knox are regular collections and ease of use. This strategy seeks to strike a balance between the community's future priorities, regulatory requirements and targets, the need to deliver waste services which are both financially and environmentally sustainable, and navigate the challenges and opportunities facing the sector.

The strategy aligns with the ambitious targets set out in state policy, highlights four goals we will set out to achieve, and sets the path for Council to work towards these goals. Success of the strategy relies on Council, the community, business, industry and governments to work together to achieve the best outcomes for our community and environment.





This Strategy:

- > **outlines our vision**
- > **describes the goals we set out to achieve**
- > **sets our aims**
- > **identifies how we intend to achieve our goals**
- > **establishes clear targets**

This Strategy supports delivery of one of the five key directions identified in the Knox Community Plan and Knox Council Plan.

In developing this Strategy, various factors influencing the delivery of waste and resource recovery in Knox now and into the future have been considered.

These factors are described in detail further in the Strategy and include:

- our City's waste and resources
- feedback from our community
- the guiding principles of waste management
- legislation and policies, and accompanying regulatory framework for waste and resource recovery
- the Council Plan's and Community Plan's key directions, aspirations and goals
- shared responsibility of waste management
- challenges and opportunities, and how this influences how Council manages waste and resource recovery.



To guide and focus our efforts towards 2030, our vision is to:

Lead and support our community to move towards a circular economy by avoiding waste and maximising resource recovery.



GOALS	AIMS
Avoid waste	Avoid waste where possible and reduce how much waste we generate
Recover more from our waste	Maximise resource recovery and minimise waste to landfill
Engage and empower our community	Engage and empower our community to make informed decisions about waste and resource recovery
Care for our environment	Keep our local environment clean and manage our closed landfills

This strategy includes high level aims and commitments to guide waste and resource management in Knox to 2030. It sets measurable targets that align with targets set out in state and federal waste policy. The strategy is supported by the separate Implementation Plan, which details specific actions, proposed timelines, resources and delivery partners to help achieve the aims and targets in the strategy.

A check of progress towards the targets, including review of the status of each action in the Implementation Plan will be conducted annually. The Implementation Plan will be revised and updated if needed.

Progress towards each of the targets and status of actions will be reported to the community annually.

Our city



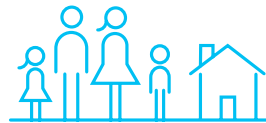
160,484

people call Knox home; this is expected to increase to 169,585 by 2031 and 185,226 by 2041



62,011

households; this is expected to increase to 64,168 by 2031 and 70,334 by 2041



Household composition

37% couples with children, 25% couples, 21% lone persons, 11% one-parent families, 2% group household and 4% other family configurations



Housing type

82% separate house
16% medium density
2% high density



27%

speak language other than English at home



Our waste services

Council manages a wide range of waste and resource recovery services in Knox, outlined below:

SERVICE	DESCRIPTION	SERVICE	DESCRIPTION
Residential kerbside rubbish	Fortnightly collection and disposal	Council venues, including community centres and sporting grounds waste service	Collection and disposal rubbish (bulk bins) and 240-litre bins for recycling
Residential kerbside recycling	Fortnightly collection and processing	Festivals and sporting events waste service	Limited rubbish and recycling services for community festivals and events
Residential kerbside food and garden bin service	Weekly collection and processing	Illegally dumped rubbish	Investigation and removal of dumped rubbish from Council property
Residential hard waste collection service	Two on-call hard waste collections per financial year	Compost rebate	Subsidies of up to 60% off a range of products including compost bins, worm farms and bokashi bins, and education on their uses
Residential bundled branch/own container service	Fortnightly collection and processing	Waste education	Community workshops and events, bin inspection program, social media campaigns, media campaigns, waste calendar and A-Z guide
Public place litter and recycling bins	Collection and processing of rubbish and recycling from public litter bins, and clearing litter from around bins. Frequency of collection alters depending upon season and demand	Closed landfill management	Manage closed landfills at Llewellyn Park, Cathies Lane and Wantirna Reserve
Dorset Square bin enclosure	User-pays rubbish and recycling bulk bin services at communal waste compound for traders	Knox Transfer Station	Contract management of the Operation and Management of the Knox Transfer Station, and lease of the rear of the property for waste processing to KTS Recycling Pty Ltd until early 2027
Business collection service	User-pays rubbish and recycling collection services for offices and small businesses	Planning permit referrals	Review waste management plans submitted in planning permit applications, assessing waste services for proposed multi-unit developments
Mixed use property waste collection (pre-schools, care facilities, Council-run facilities)	Collection and disposal services for a combination of waste, recycling and green waste services. Eligibility for the services, offerings and if user pays is dependent on Council policy and eligibility criteria		

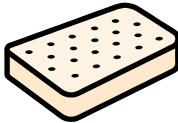
A snapshot of our waste services in 2022/23



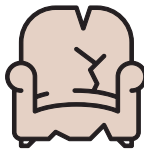
Over **135,200**
public litter and
recycling bin
collections



12,844
bulk bin
collections from
Council venues



11,568
mattresses



31,565
hard waste
bookings



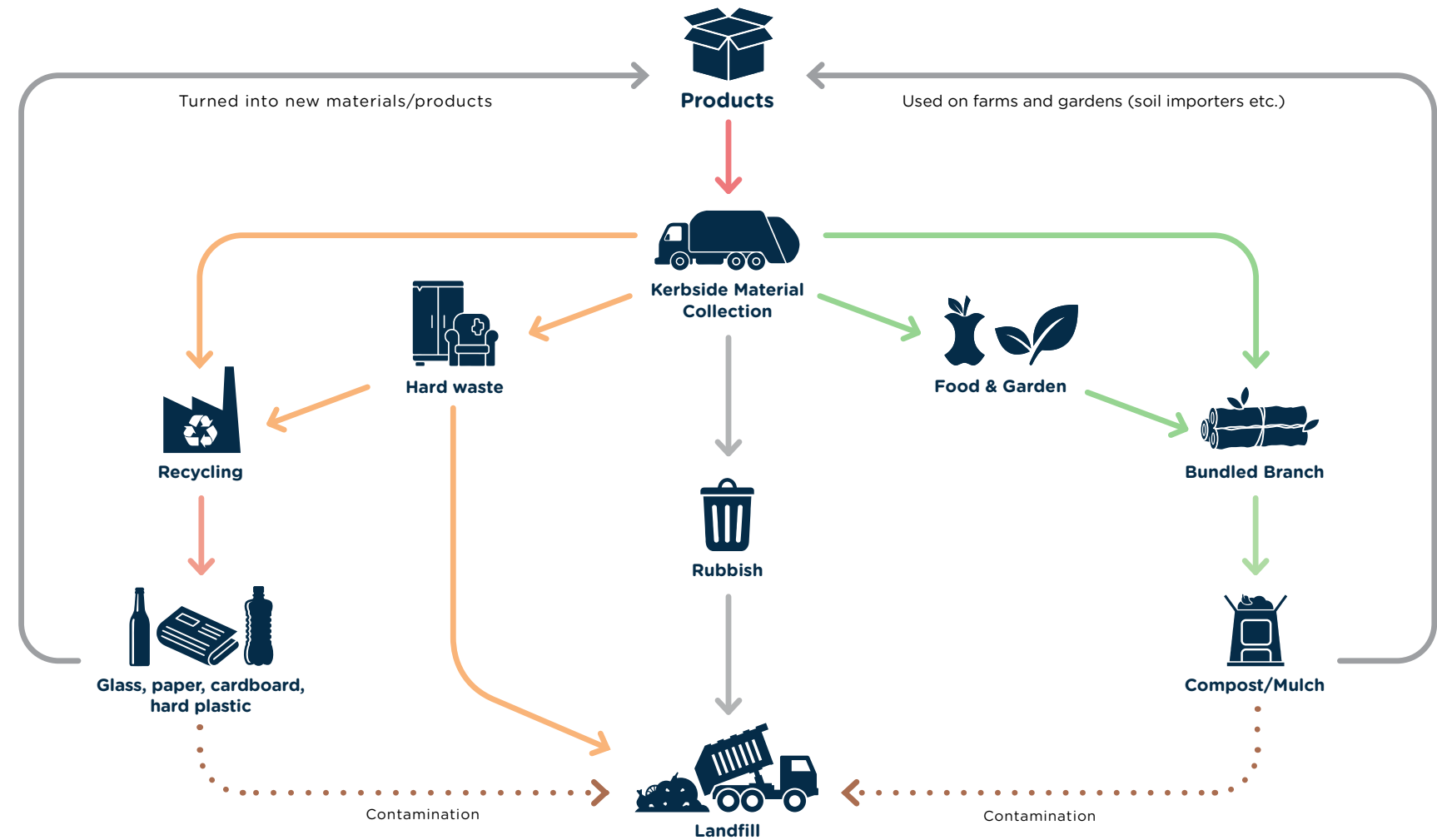
4,850,430
household rubbish
and recycling bin
collections



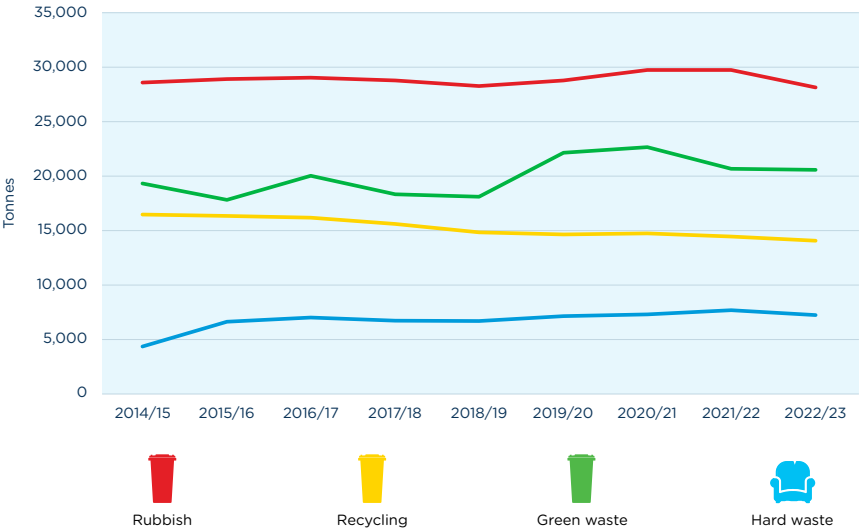
157
compost rebates



Where our waste goes



Our waste and resource profile



Looking at the tonnes of waste collected in Knox each year since 2014/15, we can see:

- The amount of rubbish collected remains fairly consistent, with the least collected in 2022/23.
- Over time, the amount of recycling collected is steadily decreasing, likely due to the increased use of lightweight materials for packaging such as plastic, instead of heavier materials such as glass.
- The stream which fluctuates the most is garden waste, with increases in 2019/20 and 2020/21 attributed to COVID-19 lockdown periods, consistent with the experience of other metropolitan Melbourne councils. This data does not include the food and garden bin service.

- The booked hard waste system was introduced in 2015/16, with hard waste tonnes collected slightly increasing over the years.

Over this time period the population of Knox increased by approximately 3,500 residents.



A snapshot of tonnes of kerbside waste collected in 2022/23



27,804
rubbish



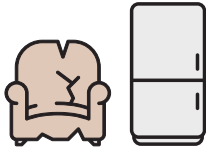
13,963
recycling



17,545
garden waste



3,018
bundled branch/
own containers



7,181
hard waste

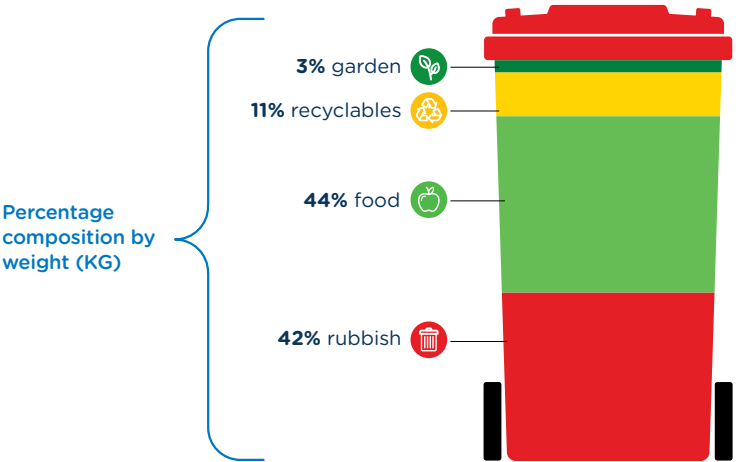
Our rubbish

On average, each property in Knox throws out 443 kilograms of rubbish every year, which ends up in landfill.

This is comparable to the rest of metropolitan Melbourne, and 9 kilograms more than the state average (Recycling Victoria database 2023).

Each year, randomly selected rubbish bins are audited to provide a snapshot of what is presented for collection.

The contents of the bin is hand-sorted into waste type and weighed. Based on data obtained over the last four years, before the start of the food and garden bin service, by weight the typical rubbish bin in Knox contains:



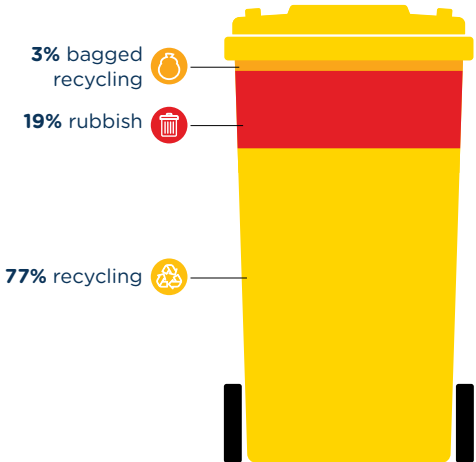
The new weekly food and garden service rolled out across Knox by July 2023. The latest bin audit (conducted in April 2024) shows a decline in food waste presented in rubbish bins, as indicated by collection tonnages from the first 6 months of the new service.

Our recycling

On average, each property in Knox separates 220 kilograms of recycling into its recycling bin for collection and processing every year.

This is 8 kilograms more than the metropolitan Melbourne average, and 13 kilograms more than the state average.

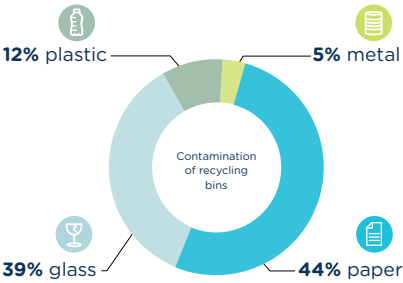
Based on data obtained from bin audits over the last four years, by weight the typical recycling bin in Knox contains:



The separate glass service, to be offered by councils under Recycling Victoria reforms by 2027, will remove glass from the recycling bin not covered by the CDS (such as jars and wine bottles).

Contamination of our recycling bins has potential to impact on the ability to process materials, create hazards and in some contracts incurs additional costs.

Taking out contamination, our recycling is mostly made up of:



The Container Deposit Scheme (CDS) commenced in Victoria in November 2023. Eligible beverage containers (glass beer bottles, plastic drink bottles, aluminium cans) receive a refund when returned to a collection point. This is expected to remove these items from the typical household recycling bin.

Our garden waste

An optional fortnightly garden bin service operated in Knox until May 2023, when a new food and garden bin service for all residents started rolling out.

In July 2023 the food and garden bin service collection frequency changed to weekly (and the rubbish changed to fortnightly). A separate fortnightly bundled branch/own container service also operates for all residents.

Over 80% of garden waste across Knox is collected through the garden bin service, with the remainder collected by the fortnightly bundled branch/own container service.

Before the start of the food and garden bin service, on average, each property with an optional green waste bin service in Knox deposited 385 kilograms of garden waste into their bins, and every property put out 56 kilograms of bundled/branches each year.

This is 48 kilograms more than the Melbourne average, and 35 kilograms more than the State average per property for the food and garden bin service.

Early data from the implementation of the new service shows a significant increase in the weight of

material disposed of via the green bin and a decrease in the weight of material collected via the bundled branch service.

Audits of trucks at the processing facility report a very low contamination rate of less than 3%, which by weight includes rock, rubble, bricks and concrete.

Light plastic (such as plastic bags) has the potential to travel throughout the composting process and impact on the quality of the final product, but due to its light weight, it does not contribute to the overall contamination percentage.

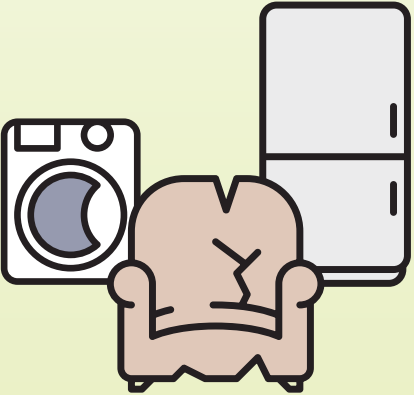


Comparison data obtained from Recycling Victoria Data Hub, latest data 2021/22 year

Our hard waste

Over 32,000 hard waste bookings were lodged, with each collection averaging 236 kilograms in 2020/21.

More than 25% of the hard waste collected in Knox is diverted from landfill and includes metals, mattresses, fridges and e-waste.



Diverting waste from landfill

Since 2014/15, between 45% and 55% of material presented in kerbside bins in Knox has been recycled, composted or mulched and ultimately not sent to landfill.

In 2021/22 the Knox community diverted 45% of material away from landfill which is comparable to the metropolitan Melbourne and state average.



This data takes into consideration the contamination presented in kerbside recycling and food and garden bins which is sent to landfill from the processing facility.

The introduction of the food and garden service in 2023 has dramatically influenced diversion rates with early data showing a significant decrease in waste sent to landfill.

Data reported through the Council Annual Report historically does not take into consideration the contamination presented in bins. Future data will take this into consideration.

Our old waste – closed landfills

Rubbish thrown into household bins 40 years ago ended up in Council operated landfills located in Knox.

Although these landfills closed more than 20 years ago, Council is still responsible today for their ongoing management, in accordance with Environment Protection Authority (EPA) requirements.

The locations of these closed landfills are:



LOCATION	ADDRESS	YEAR OF OPERATION (approximate)
Wantirna Reserve	Mountain Highway, Wantirna	1968–1975
Llewellyn Park	14 Coppelia Street, Wantirna South	1975–1986
Cathies Lane	1180 High Street Road, Wantirna South	1986–2004

Old landfill sites, and the rubbish in them, need to be monitored and managed for many years after they have closed, and can include:

- collection and flaring of landfill gas which consists of methane a greenhouse gas, which is generated by the decomposing organic waste
- collection and treatment of liquid within the landfill
- site inspections
- routine environmental monitoring and annual reporting
- oversight by an independent environmental auditor, including review of monitoring results, risk assessment and recommending improvements.

Monitoring, reporting and maintenance of these closed landfills are ongoing costs to Council; however, they are required to demonstrate compliance with regulations and minimise impact on the surrounding environment.

Both Wantirna Reserve and Llewellyn Park provide open spaces for the public.

Community engagement and feedback

To develop this Strategy, we asked for community feedback on current and future waste and resource recovery services in Knox.

Feedback was sought in August 2022 through online and hard copy surveys, pop-up and drop-in sessions at numerous locations, and an online focus group session.

Topics included:

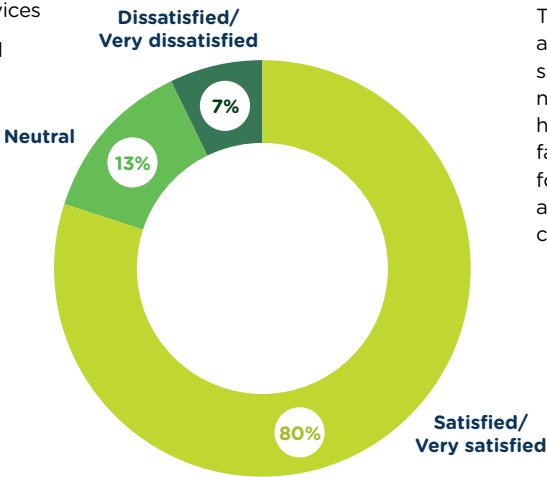
- use and satisfaction with current waste and resource recovery services in Knox
- ranking priorities for what is most important when planning for future waste and resource recovery services
- thoughts about the new food and garden bin service
- opinion about changes to collection frequency

- how Council could support residents through changes to food and garden bin and collection frequency.

In total, we received 1,152 responses, and used the feedback to assist developing this Strategy, and to help design future waste services and education programs.

What you told us

We learned in August 2022, before the start of the food and garden bin service, the majority of residents were either satisfied or very satisfied with waste and resource recovery services:



You told us your ranking of overall priorities for current and future waste and resource recovery services:

HIGHEST PRIORITY	Regular scheduled collection from my property
↓	Easy for me to use/organise
↓	Low cost to me
LOWEST PRIORITY	Send less to landfill/lower environmental impacts

The majority of residents, homeowners and businesses completing the survey said that they 'know enough' about a number of waste topics. On the other hand, a common theme emerged during face-to-face engagement: the need for more education and information, as it was felt the recycling system was confusing.

You asked for more information about the Detox Your Home program, home composting, and further tips on hard to recycle items and how to reduce waste.

A copy of the Community Engagement Report – Future of waste can be found on Council's Have your Say website.

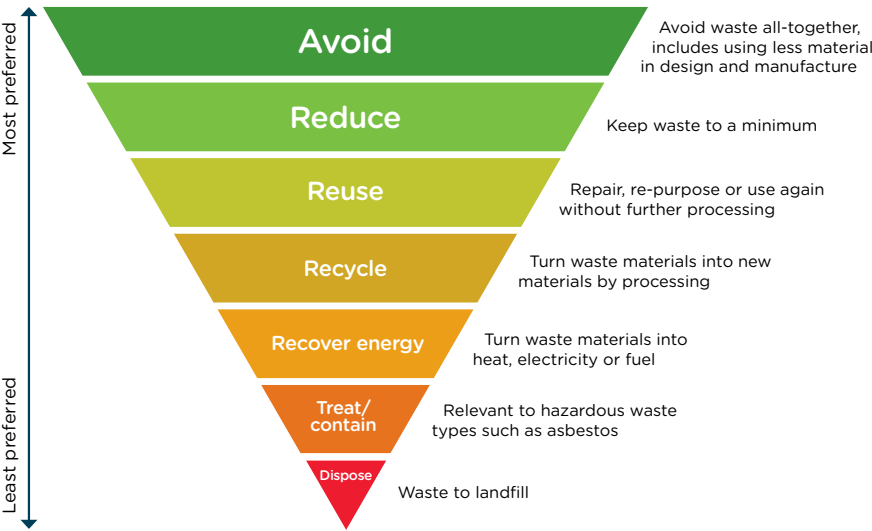
Drivers of change

Guiding principles of waste management

The two main guiding principles in waste management influencing policy and decision making are:

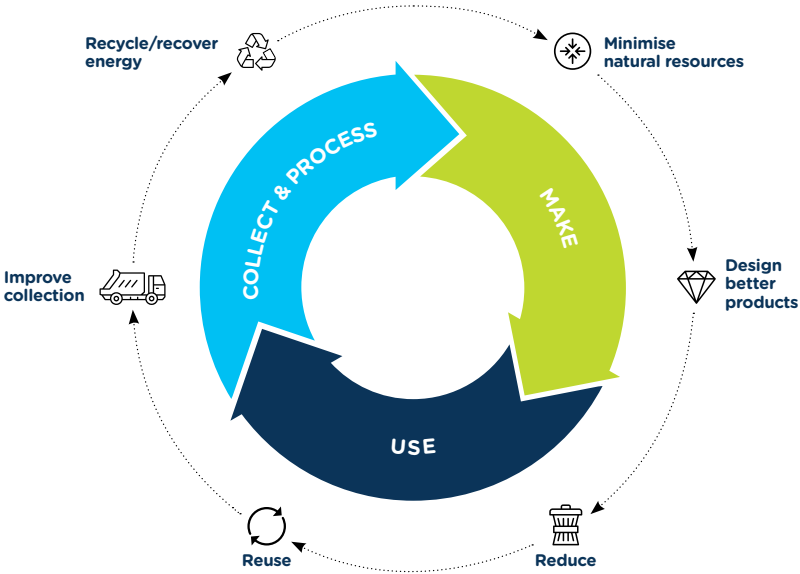
Waste management hierarchy

The key framework underpinning waste management principles in Australia, it ranks the preferred order for managing waste, from the most to least preferred option



Circular economy in waste management

In the circular economy model we avoid waste through good design, and continually reuse, repair, recycle and reprocess materials to keep our resources 'in the loop'. It promotes more efficient business models, enables economic growth, fosters innovation, creates new markets and industries, reduces the depletion of natural resources and reduces our impact on the environment.



Waste legislation and policy

New legislation and policy is driving reform of the waste and resource recovery sector Australia-wide, including in Knox.



The direction of this Strategy aligns with national and state approaches and targets, reflecting and enhancing the vision as set out in the Knox Community Plan and Knox Council Plan’.

While the Knox Council Plan is Councils key strategic plan, it is supported by a range of other Council strategies and plans bringing the community vision and key directions to life.



National



National Waste Policy

Outlines five principles underpinning waste management, recycling and resource recovery in moving towards a circular economy.

1. Avoid waste
2. Improve resource recovery
3. Increase use of recycled material and build demand and markets for recycled products
4. Better manage material flows to benefit human health, the environment and the economy
5. Improve information to support innovation, guide investment and enable informed consumer decisions.

National waste export regulations

The *Recycling and Waste Reduction Act 2020* regulates the export of plastic, glass and tyre waste from Australia, including mixed and unsorted paper and cardboard from 1 July 2024.

Product stewardship

Product stewardship schemes support environmentally sound management of the design, manufacture, sale, recovery and disposal of products. The schemes can be mandatory (recycling used oil), co-regulatory (TVs, computers, plastics, packaging) or industry-led (mobile phones, tyres, batteries). The Minister sets a priority list of possible schemes annually; the current list includes photovoltaic systems, clothing textiles, mattresses and end-of-life tyres.

National Food Waste Strategy

Aims to halve Australia's food waste by 2030 by providing a framework for actions in policy support, business improvements, market development and behaviour change.

National Plastics Plan

The National Plastics Plan 2021 outlines actions to reduce Australia's plastics problem by reducing plastic waste, increasing recycling rates, finding alternatives to the plastics we don't need and reducing the amount of plastics impacting on the environment.



State



Environmental Protection Act 2017

The above Act and subordinate legislation focus on preventing waste and pollution impacts. They include significant reforms to waste management and strengthen compliance and enforcement powers.

Circular Economy (Waste Reduction and Recycling) Act 2021

Provides the foundation for Victoria's transition to a circular economy by establishing a legislative framework to implement the circular economy policy - Recycling Victoria: A new economy.*

Recycling Victoria: A new economy

A 10-year policy and action plan which sets ambitious targets to reduce waste, with key actions to:

- transition Council kerbside waste services by standardising bin services, materials accepted, and align bin lid colours to the Australian Standard
- introduce a container deposit scheme by 2023
- increase the levy on waste disposed to landfill
- regulate waste as an essential service, including establishing a new waste authority
- provide investment to drive research, expand the local recycling industry and create more products from recyclable materials. Drive markets to actively purchase and use products containing recycled materials
- support communities and councils to reduce waste
- support businesses to transition to a circular economy by providing funding
- plan for recycling infrastructure over the long term
- encourage appropriate waste to energy investment
- support safe and effective high-risk and hazardous waste management.

Statewide waste and resource recovery infrastructure plans

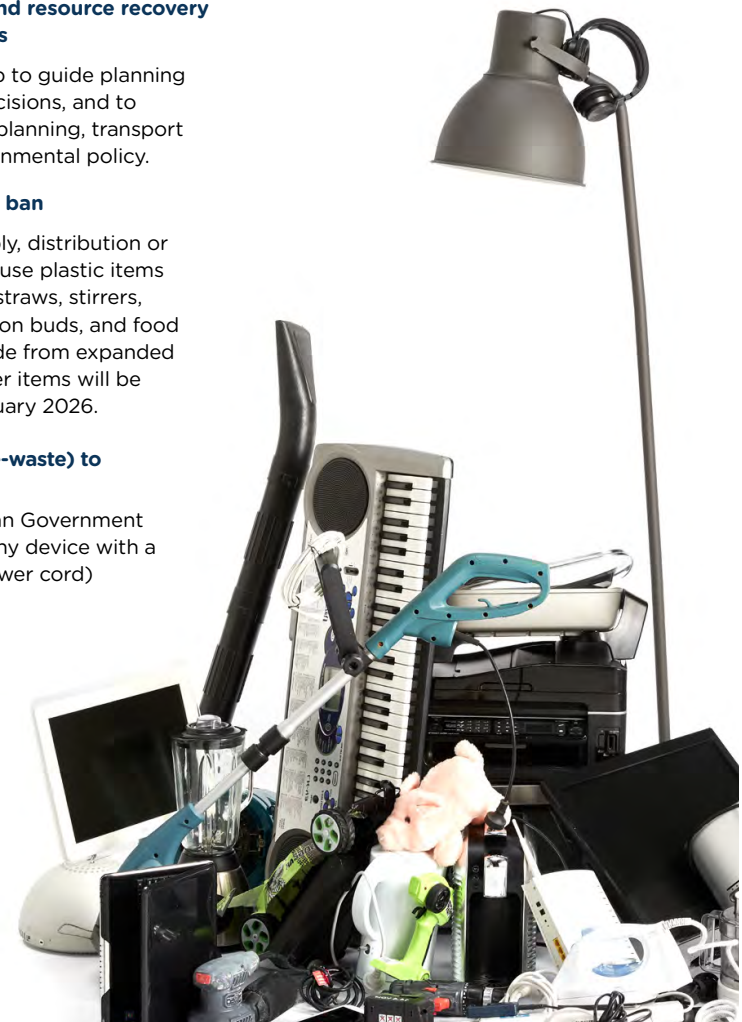
A 30-year roadmap to guide planning and investment decisions, and to influence land use planning, transport and broader environmental policy.

Single-use plastics ban

Bans the sale, supply, distribution or provision of single-use plastic items including drinking straws, stirrers, cutlery, plates, cotton buds, and food ware and cups made from expanded polystyrene. Further items will be banned from 1 January 2026.

Electronic waste (e-waste) to landfill ban

In 2019 the Victorian Government banned e-waste (any device with a plug, battery or power cord) from landfill.



Local



Knox Community Plan

Developed with and for our community and stakeholders, the Community Plan 2021–2031 sets out our 10-year community vision.

Knox: where we connect with our people and our environment, ensuring they are safe, supported and have every opportunity to thrive.

It explains how we can achieve this vision through highlighting key directions, aspirations and how the community can make a difference.



Opportunity and innovation

Knox strives to be a city of opportunity, embracing innovation and change, and providing local learning and employment opportunities for all. It's a place where people and business can thrive.



Neighbourhoods, housing and infrastructure

Building on what's great about our city, Knox's housing and infrastructure will meet the changing needs of our community.



Natural environment and sustainability

Knox's natural environment is protected and enhanced to ensure sustainability for future generations.



Connection, resilience and well-being

Knox is a place to call home. Our community is strong, healthy and we support and respect each other.



Civic engagement and integrity

Knox Council is a trusted and respected leader in our community, acting appropriately and ensuring all voices are heard.



The key direction 'Natural environment and sustainability' describes a future aspiration for waste where the community hope is that Knox can become a centre of excellence for energy and materials conservation, creating a circular economy. This means moving away from a cycle of 'make, use, dispose' in favour of reusing and recycling as much as possible. By doing this we can conserve the energy needed to produce goods, reduce waste to landfill and significantly reduce our carbon emissions and the impact on our climate.

Knox Council Plan

This Plan outlines the part Council will play to achieve the community vision. For 'natural environment and sustainability' Council will contribute to success and plan our city in a way that preserves and enhances our natural environment, identify ways to reduce waste and work with our community to respond to the impacts of climate change.

Our shared responsibilities

We all have a shared responsibility when managing waste: from the choices we make which generate waste in the first place, through to how we dispose of our waste.

The solution to avoiding, reducing, reusing and minimising waste must involve all levels of government,

business, industry and community. Although it is a complex and complicated challenge, we all have a role to play and a shared responsibility, and success will only be achieved if we work together.

Our roles, responsibilities and influence are outlined below:



National government

- Set National Waste Policy
- Administer product stewardship legislation and schemes



State government

- Strategic policy direction
- Create legislation and regulate waste management
- Plan statewide infrastructure requirements
- Support investment in the waste and resource recovery sector



Local government

- Plan and deliver waste and recycling collection, processing/ disposal services to households and limited businesses/community groups
- Advocate to state and federal governments on strategy and policies on behalf of the local community, including involvement in advisory and working groups
- Participate in collaborative or joint procurement opportunities
- Engage and educate the local community on waste avoidance, reuse and recycling



Waste and resource recovery industry

- Invest and operate infrastructure and technology associated with waste and resource recovery
- Collect, sort, reprocess, recover, and trade resources, and dispose of waste
- Advocate through industry bodies



Businesses

- Make decisions about using resources, products or services and manage waste generated by their operations
- Advocate through business groups and networks



Community

- Purchase products and make decisions about how and when to use, maintain and dispose of materials

Challenges and opportunities

The waste and resource recovery sector continues to face many complex challenges. Challenges that can provide opportunities to fundamentally change how we have been operating.

Internationally

Globally the sector, including in Australia, has been heavily impacted by restrictions on the import of recyclable material under China's National Sword Policy in 2018. It has affected the commodity prices of recyclables, and local-level changes to how recycling is processed are driving cost increases. Prior to 2018 it was common for councils to receive an income from recycling.

Alternatives to landfill

The one remaining landfill in Melbourne's southeast will have reached capacity within five years, with no further landfills planned. Other landfills are located a long distance from Knox, either on the opposite side of Melbourne or in regional Victoria. Council need to investigate options on how to best manage waste currently going to landfill, which includes finding alternatives.

Advanced waste processing technologies generate heat, electricity and other fuels from waste. The waste management hierarchy preferences the use of this technology over landfilling, and the Victorian Government supports these technologies and recognises the role they have in diverting waste from landfill through the Victorian Waste to Energy Framework.

Council is working with other councils in Melbourne's southeast region, seeking long-term solutions for waste currently sent to landfill. This includes taking part in a process to set up an advanced waste processing facility to service the region.

While acknowledging the importance of finding alternatives to landfill, Council will continue to prioritise avoiding and reducing waste, increasing reuse and recovering our resources as much as possible so that only true waste is discarded.

Advanced waste processing

allows heat, electricity and other fuels to be generated from waste. Waste to energy is the most common form of this technology, with many facilities already using it safely and reliably for many years in the UK, Europe, Asia and North America.



Implementing kerbside reforms in Knox

Across Victoria local councils are tasked with delivering a number of Recycling Victoria policy initiatives around kerbside collections.

Knox Council has one of the most challenging and costly reforms to implement, with a food and garden bin service, changing over all three bin lids, and introducing a new separate glass service.

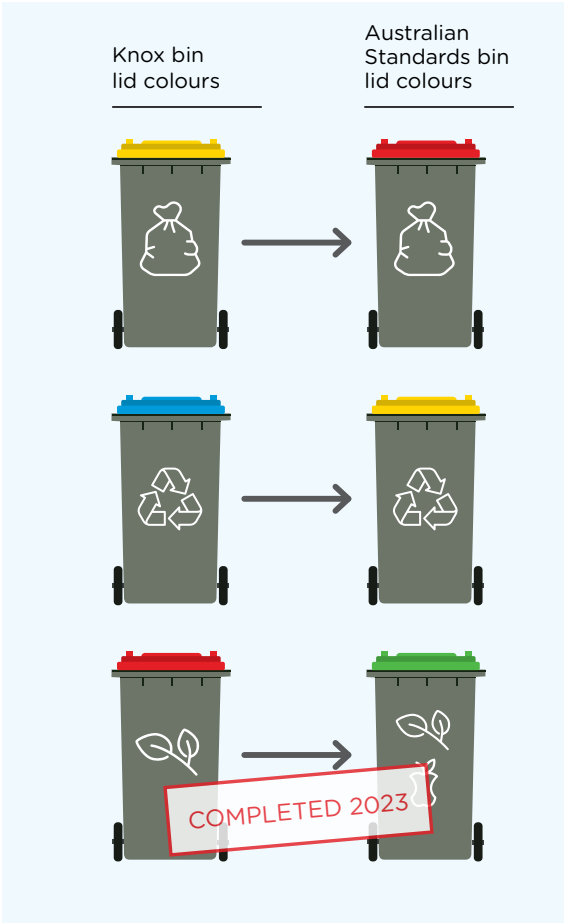
In Knox, bin lids do not match the Australian Standard colours for the respective waste services.

Changing the bin lid colours will be staged over time. This will require a substantial education and behaviour change program in an effort to maintain sustained communications with residents, avoid confusion and help limit contamination.

Council will also be involved in educating the community on changes delivered by the state, including the Container Deposit Scheme and single-use plastics ban.

Container Deposit Scheme (CDS)
a scheme refunding 10 cents for every eligible drink container.
The returned containers are recycled into new products.

Contamination
material placed into the incorrect bin for collection.



Contamination of resource streams

Contamination presents problems such as the difficulty or inability to properly sort other contents of the bin or load, potential for damage to machinery or harm to operators, and impacts quality of the end product. Some processing contracts, including recycling and food and garden, charge a higher rate if contamination is above an agreed percentage.

Correct separation of material into bins at home is crucial to the quality of the end product and reduction of extra costs to Council.



Soft Plastics

The recent collapse of REDcycle and stockpiling of soft plastics highlights the challenges in Australia to recycle this material. Challenges include how much packaging is included in goods we purchase, the limited capacity of existing facilities, and limited demand for recycled end product.

A Soft Plastics Taskforce made up of three supermarkets is working towards the reintroduction of soft plastic collection and recycling. A collection trial at a very small number of supermarkets is currently underway. The taskforce has not committed to a date for expanding the collections to more locations. A few local Councils are trialling collections in kerbside recycling bins, or at designated collection points.

Councils current position on soft plastics is to:

- Review outcomes of soft plastic collection trials, including outcomes from the Soft Plastics Taskforce
- Support and provide feedback on reforms to national packaging regulation, which will set new standards for package design and packaging and includes developing minimum recycled content requirements
- Advocate for an industry backed mandatory national product stewardship scheme introduced by Government, which requires producers to collect and recycle soft plastics

- Continue providing feedback to the state on mandatory service standards for four stream household waste and recycling across Victoria, which proposes inclusion of soft plastics in kerbside mixed recycling collections
- Increase the use of recycled content in goods purchased by Council

Based on outcome of soft plastic collection trials, and mandatory service standards developed by the state, investigate viable long term options for soft plastics recycling.

Financial considerations

Costs associated with waste collection, processing and disposal are increasing.

A levy is charged on all rubbish sent to landfill in order to encourage diversion and recycling, and create strong financial incentives. It is paid in addition to the gate fee, and has increased from \$65.90/tonne in 2019/20 to \$129.27/tonne in 2023/24. It is expected the levy will continue to increase.

Implementing the changes and providing the education required for the Recycling Victoria policy reforms are an extra cost to Council.

Council is committed to maintain financial line of sight over commitments in the strategy and actions in the implementation plan. To balance increasing costs and deliver a best value, efficient, regular and easy to use waste service to meet the needs and priorities of the community, and work towards national and state waste reduction targets.

Multi-unit developments

New developments of six or more dwellings submit a Waste Management Plan to Council for review during the planning application stage.

The Plan outlines waste management considerations for the proposed

development. Where Council cannot service the development, a private waste contractor is engaged.

Typically, in multi-unit developments more waste ends up in landfill, less is recovered and contamination is higher.

Climate change

Council declared a Climate Emergency in 2022, acknowledging the significant threat climate change poses to our environment and community. A 10-year Climate Response Plan has been adopted, identifying actions to reduce greenhouse gas emissions. Emissions from waste management activities including processing, transportation and

methane generation from decomposing waste all contribute towards greenhouse gases. As a community we can reduce impact on our climate by:

- adopting the principles of a circular economy by reducing waste, maximising resource recovery and efficiency
- using the food and garden bin service, diverting organic material away from landfill and instead turn it into compost. This process significantly reduces methane emissions, and the compost is used in farms, viticulture and gardens.

Our strategy direction

We are committed to achieving the community vision for waste and resource recovery in Knox outlined in both the Community Plan and Council Plan.

This Strategy articulates a vision to *lead and support our community to move towards a circular economy by avoiding waste and maximising resource recovery.*

It drives the future direction of waste and resource recovery across Knox to 2030, with four main goals to:

- 1. Avoid waste
- 2. Recover more from our waste
- 3. Engage and empower our community
- 4. Care for our environment

It aligns with national and state waste policy direction and targets, and outlines Councils commitments.

A separate Implementation Plan supports the strategy. It details specific actions for each Council commitment, proposed timelines, resources and delivery partners.

The separate plan allows for flexibility due to factors including changes and challenges in the sector, shifting regulatory requirements, technological

improvements, local challenges, community priorities, and funding opportunities while still working towards our goals, aims and targets.

Strategy funding

Funding to implement the actions from the Implementation Plan is subject to the normal Council budget process.

Funding will be included as part of the five-year long-term operational and capital works forecasting and planning, and incorporated into annual budget cycles.

The residential waste charge is a full cost recovery model for waste services in Knox, and in future will include cost of implementing these actions. Council is committed to the delivery of financial and environmentally sustainable waste services.

Council will continue to apply for funding opportunities to improve waste and resource recovery services, communications and infrastructure in line with the strategy.



Strategy progress reporting

Reporting on the implementation of the strategy to the community, including status and review of of action items in the Implementation Plan, and monitoring performance against targets will occur annually.

A mid-term review of the Strategy will be completed by December 2027. This review will focus on any changes to legislation or policy.



Goal 1 – Avoid waste



Our aim: Avoid waste where possible and reduce how much waste we generate

To avoid waste altogether is the preferable choice when managing waste. If we cannot avoid it, the next option is to reduce how much we generate. These two approaches are the highest ranked in the waste management hierarchy.

Although it sounds relatively simple, achieving this goal will require substantial effort, a conscious shift in thinking, a significant change in behaviour, and long-term commitments by all levels of government, manufacturers, businesses and the community. Each of us has a role to play and a responsibility to help achieve this goal.

Creating less waste will reduce our reliance on supporting waste infrastructure such as landfills, transfer stations, recycling plants and recovery operations. It reduces our impact on the environment in both the long and short term, and avoids costs associated with the creation, purchase, processing, transportation and disposal of materials.



Our target

Cut total waste generation per capita in Knox by 15% between 2020 and 2030

RECYCLING VICTORIA

What Council will do

Promote and support the use of reusable products including nappies, sanitary items and incontinence products

Support the National Plastics Plan 2021 and phase out problematic and unnecessary single-use plastics in Council offices and buildings

Support local businesses, community groups and organisations to avoid and reduce waste

Advocate to national and state governments for a focus on improved waste outcomes for Knox residents

What you can do

Buy only what you need

Avoid disposable and single-use items; instead, purchase reusable products

Repair items where possible

Choose products with less packaging

Share, swap, sell and buy second-hand items

RECYCLING VICTORIA

Targets adopted from Recycling Victoria policy



Goal 2 – Recover more from our waste



Our aim: Maximise resource recovery and minimise waste to landfill

Resources and energy embedded in products are lost when we decide they are no longer needed and sent to landfill.

Over the last 10 years in Knox, we have consistently generated the same amount of rubbish and diverted about half of the material collected in our kerbside bins away from landfill. The diverted material is either recycled, mulched or composted. National and state waste policies and targets aim to considerably increase the amount of material diverted from landfill; in order to achieve this in Knox, big changes are needed.

The Recycling Victoria policy aims to consistently change Council kerbside waste collection services across Victoria.

Knox is committed to working with the Victorian Government to deliver on these changes while understanding the needs of our community.

Council remains committed to investigating and implementing options to reduce, reuse and recover material as a priority. Once explored, there will still be waste to be managed which has historically been sent to landfill, the least preferred option in the waste management hierarchy.

Limited landfill space in Melbourne's southeast indicates we must secure

a viable long-term option to sensibly manage this stream going forward.

This includes pursuing proven technologies such as advanced waste processing, or waste to energy, which is used successfully and safely overseas.

This technology will help achieve the targets set out in the Recycling Victoria policy and adopted by Knox.



Our target

Divert 80% of waste collected in kerbside bins from landfill by 2030: interim target of 72% by 2025



By 2030, reduce the volume of organic material going to landfill to 50% of 2020 levels: interim target of 20% reduction by 2025



Every household in Knox has access to a separate food and organics recovery service by 2030



Every household in Knox has access to either new glass bin or service by 2027 (option still to be determined)



What Council will do

Transition Knox kerbside services to align with household recycling reforms in the Recycling Victoria policy



Identify opportunities to maximise the recovery of resources

Build capacity to increase the use of recycled content in goods purchased by Council

Work with other councils and government agencies on purchasing and resource recovery initiatives

Secure long-term options for residual waste collected throughout Knox as an alternative to landfill



Commitment from Council Plan 2021–2025

What you can do

Separate waste correctly – place items in the correct kerbside bin for collection, and drop off other items for recycling/recovery at participating locations (including through the container deposit scheme, batteries, Detox Your Home, printer toners and cartridges). Check our website if you are not sure

Compost at home – Council provides subsidised compost bins and worm farms

Goal 3 – Engage and empower our community



Our aim: Engage and empower our community to make informed decisions about waste and resource recovery.

Our community is more aware than ever of the challenges and shifts in the waste and resource recovery sector. With this renewed interest, it is vital for Council to deliver engaging and accessible community engagement and behaviour change programs. We need to do this in a variety of formats including face-to-face, online and print format, and tailor and target our communications towards key audiences, making it accessible for everyone including residents who use English as a second language.

Council will provide our community with easily accessible and up-to-date waste information and data. To make accurate decisions about avoiding and reducing waste, and properly redirect waste resources to the correct location for materials recovery.

The success of this Strategy relies on everyone making conscious purchasing decisions, and changing our behaviours by seeking to avoid and reduce waste whenever possible, while striving to minimise how much waste we send to landfill.



Our target

Increase the number of recycling bins with no contamination from bin inspection program to 80% by 2030: interim target of 72% by 2025

Increase the number of food and garden bins with no contamination from bin inspection program by 25% from 2023 levels; interim increase of 10% by 2025

What Council will do

Provide our community with easily accessible information and data on waste and resource recovery services

Educate our community, local businesses and staff on waste avoidance, waste reduction and resource recovery with easily accessible and engaging programs

What you can do

Seek to find ways to avoid and reduce generating waste

Keep informed on avoiding and reducing waste where possible, and redirect material properly for resource recovery

Be a local champion – educate and influence friends and family on how to avoid and reduce waste

Support businesses and community groups actively seeking to avoid and reduce waste

Goal 4 – Care for our environment



Our aim: Keep our local environment clean and manage our closed landfills.

The community told us through the Knox Council Plan that caring for the environment, our bushland and nature reserves are the most important aspects of Knox. Including better maintenance of public spaces, and better care for the environment including addressing climate change.

The presence of litter and dumped rubbish impacts on the overall amenity, use and enjoyment of our public spaces.

Litter is a highly visible form of pollution and can be almost any material in small quantities disposed of incorrectly. Dumped rubbish is essentially litter in either a larger size or large quantity of items.

Litter and dumped rubbish can enter and clog waterways, pollute our natural environment, impact ecosystems, attract vermin, cause hazards and pose risks to health. Ultimately it costs the community

money, and utilises resources to clean up and dispose of litter and dumped waste properly.

Everyone has a role to play, and Council will take steps to reduce litter and illegally dumped rubbish in our public spaces, reserves and bushland areas to enhance the enjoyment of these spaces, and keep our natural environment clean.

Council operated three landfill sites in Knox, which closed a number of years ago. They provide some publicly accessible open spaces, important bushland and nature reserves for the community. While they provide important spaces for the community closed landfill sites require careful long term management to minimise impacts to the public and pollution to the surrounding environment.

Council continues to actively manage and monitor these sites in line with obligations under the *Environment Protection Act 2017*.



Our target

By 2030 reduce the reported number of dumped rubbish and litter complaints by 20%

Annually complete all required monitoring and reporting at closed landfill sites

What Council will do

Take steps to reduce litter and illegally dumped rubbish

Manage our closed landfill sites

What you can do

Use public place litter and recycling bins. If they are not available, take your rubbish home with you

Report instances of dumped rubbish to Council or EPA Victoria

If you are moving or have cleaned up around the house, book a hard waste collection (for all eligible items)



Monitoring our performance

We will monitor and evaluate performance against this Strategy using information from the following sources and targets:

#	TARGET	DATA SOURCE	BASELINE	2025 TARGET	2030 TARGET
1	Cut total waste generation per capita in Knox by 15% between 2020 and 2030	Rubbish, organics, recycling, and hard waste contractor	443 kg/person (2020 baseline)	421 kg/person	377 kg/person
2	Divert 80% of waste collected in kerbside bins from landfill by 2030; interim target of 72% by 2025	Waste, recycling and recovery contractor	45% diversion (2021/22 baseline)	72% diversion	80% diversion
	By 2030 reduce the volume of organic material going to landfill to 50% of 2020 levels; interim target of 20% reduction by 2025	Bin audit reports	54% organic material (2020 baseline)	34% organic material	27% organic material
	Every household in Knox has access to a separate food and organics recovery service by 2030	Rates data	0 (2021/22 baseline)		Every household with access
	Every household in Knox has access to either new glass bin or service by 2027 (option still to be determined)	TBD	0 (2021/22 baseline)		Every household with access
3	Increase the number of recycling bins with no contamination from bin inspection program to 80% by 2030; interim target of 72% by 2025	Bin inspection program data	59% (2021/22 baseline)	72%	80%
	Increase the number of food and garden bins with no contamination from bin inspection program by 25% from 2023 levels; interim increase of 10% by 2025	Bin inspection program data	To be established	2023 levels +10%	2023 levels +25%
4	By 2030 reduce the reported number of dumped rubbish and litter complaints by 20%	Complaints lodged in Councils customer reporting system database	1,682 complaints litter/dumped rubbish (2021/22 baseline)	10% reduction	20% reduction
	Annually complete all required monitoring and reporting at closed landfill sites	Annual environmental reports	100% complete	100% complete	100% complete

Waste as a Resource: Our Waste and Resource Strategy 2023-2030 Implementation Plan

Our Waste and Resource Strategy 2023-2030 (Strategy) outlines a future vision in Knox to

Lead and support our community to move towards a circular economy by avoiding waste and maximising resource recovery.

To help achieve this vision within Knox, our Strategy sets out four goals, identifies our aims, documents Council’s commitments, provides actions the community can take and sets targets.

The targets are measurable, allowing us to evaluate our progress, with most targets adopted from either state or national waste policies.

This separate Implementation Plan supports the strategy, and details the specific actions Council will take for each goal and Council commitment. It includes estimated timelines for implementation, resources required and delivery partners.

A separate implementation plan allows for flexibility to quickly adapt to changes in the sector, if needed, while still aiming to achieve our stated goals, maintain our commitments and meet our targets.

A review of the progress against the Implementation Plan will be undertaken annually, and revised as needed. We will report our progress to the community annually.

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS InternalExternal	
GOAL 1 - LESS WASTE											
1.1	Reusable products										
1.1.1	Reduce disposable nappies, sanitary products and incontinence products sent to landfill: <ul style="list-style-type: none">review feasibility study finding, and implement method best suited for Knox communitywork in conjunction with other councils to support and promote the uptake of these reusable items	●	●	●	●	●	●	●	EO	Waste Management, Communications	Partner councils Sustainability Victoria
1.2	Phase out single-use items										
1.2.1	Support the avoidance of single-use items: <ul style="list-style-type: none">promote the Victorian Government single-use plastic ban introduced in 2023explore options to eliminate single-use products in Council buildings and facilities	●	●	●					\$	Waste Management, Communications, City Futures, Economic Development, Strategic Procurement, Facilities, Leisure	Victorian Government
1.2.2	Identify opportunities to avoid waste at Council-run events, including promotion of reusable items	●	●	●	●	●	●	●	\$	Arts and Cultural Services, Waste Management	Community
1.3	Support local businesses and community										
1.3.1	Promote community groups encouraging waste avoidance or waste reduction practices including share libraries (toys/tools/ equipment), community repair cafes, bulk food purchasing, second-hand stores, swap and sell networks	●	●	●	●	●	●	●	EO	Communications Waste Management, City Futures, Economic Development	Community groups, local businesses
1.3.2	Promote Council's community grants programs to attract and support waste reduction and minimisation projects in the local community	●	●	●	●	●	●	●	EO	Community Partnerships, Communications	Community groups


	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS	
										Internal	External
1.3.3	<p>Identify opportunities to engage and encourage local businesses to implement practices to avoid, reduce and recover waste, including:</p> <ul style="list-style-type: none"> • use the Knoxbiz communications channels for regular business-specific waste information and updates • tailor some waste education materials and workshops specifically for local businesses to ensure they are relevant and engaging • use the Knoxbiz communications channels to promote business-specific waste education workshops and events 	•	•	•	•	•	•	•	EO	Economic Development, Waste Management, City Futures	Local businesses
1.4	Advocacy										
1.4.1	<p>Advocate at a state or national level to improve opportunities to avoid or reduce waste, maximise resource recovery, including:</p> <ul style="list-style-type: none"> • mandatory national product stewardship scheme introduced by Government, requiring producers to manage, collect and recycle soft plastics • expand national product stewardship schemes (problematic waste to consider: mattresses, e-waste including solar panels) • reduce consumer packaging ,including seeking alternative materials in packaging • expand eligible containers included in Victorian container deposit scheme • flexibility of waste collections at a local government level, including delivery options for mandated separate glass service • standardise bin contents lists • further funding support through sustainability fund for local government implementation of Recycling Victoria kerbside reforms • invest in waste and resource recovery technologies and infrastructure through the sustainability fund • state and local support for Council's collaborative procurement activities in waste management 	•	•	•	•	•	•	•	EO	Waste Management	Local government Municipal Association of Victoria Victorian Government Australian Government
1.4.2	Seek funding opportunities and grants through Sustainability Victoria, Recycling Victoria, DEECA	•	• •	•	•	•	•	•	EO	Waste Management, City Futures	Sustainability Victoria, DEECA, Recycling Victoria

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS InternalExternal	
GOAL 2 – RECOVER MORE											
2.1	Recycling Victoria kerbside reforms										
2.1.1	Change bin lid colours to meet the Australian Standard: <ul style="list-style-type: none">• food and green waste bin lid from red to lime-green• recycling bin lid from blue to yellow• rubbish bin lid from yellow to red	•	• •						\$\$\$	Waste Management	Contractor, Knox community
2.1.2	Introduce universal food and garden bin service: <ul style="list-style-type: none">• Phase 1 residential single dwellings• Phase 2 residential multi-unit developments	• •							\$\$\$	Waste Management	Contractor, Knox community
2.1.3	Review Council's business waste and recycling service offering, for inclusion of food and garden bin service		•						TBC	Waste Management	Collection contractor, businesses
2.1.4	Consider Council land for container deposit scheme (CDS) vending machine locations to support access for the community. Communicate CDS introduction and implementation	•	•	•	•	•	•	•	Nil	Waste Management, Communications, Property	Recycling Victoria Knox community
2.1.5	Support and implement the standardised bin contents list: <ul style="list-style-type: none">• align recycling and food and garden processing contracts to match the standard bin content lists• update and enhance waste education materials, communicate and engage with residents	•							EO	Waste Management, Strategic Procurement, Communications	Recycling Victoria contractors, Knox community
2.1.6	Introduce separate glass service by 2027: <ul style="list-style-type: none">• investigate glass service delivery options• develop plan for service and implement• communicate and engage with community	•	• •	•	• •	•	•	•	\$\$\$	Waste Management, Strategic Procurement, Communications	Recycling Victoria Collection contractor, Knox community
2.2	Maximise recovery of resources										
2.2.1	Opportunities to divert food waste from landfill: <ul style="list-style-type: none">• collect food waste weekly (via food and garden bin)• subsidise residents' purchase of compost bins, worm farms, bokashi bins and expand the range as required	• •	•	•	•	•	•	•	EO	Waste Management,	Contractor, Knox community


	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS	
										Internal	External
2.2.2	Identify and explore opportunities for viable long-term recovery of difficult to recycle materials currently collected in Council's rubbish service and sent to landfill (example, soft plastics, polystyrene)	●	●	●	●	●	●	●	EO	Waste Management,	Contractor, Partner councils
2.2.3	Review and update <i>Eligibility for use of waste collection services provided by Knox Council policy</i> , for: <ul style="list-style-type: none"> inclusion of food and garden bin service consideration of inclusion of schools to use limited service services offered across user groups in Council-owned facilities (sporting groups and community clubs etc) 		●						EO	Waste Management, Leisure Services, Property, Rates	Contractors
2.2.4	Improve resource recovery in Council-owned buildings (including those leased out to third parties) and offices, where Council performs waste collection: <ul style="list-style-type: none"> review existing waste services gradually roll out infrastructure, services, collateral and education for separate recycling and food and garden bins collect data and monitor waste services 	●	●	●	●	●	●	●	EO	Waste Management, Property Management, Facilities, Leisure Services	Contractor, user groups,
2.2.5	Review and update waste collection conditions in lease arrangements for Council-owned facilities for consistency with eligibility policy		●	●					EO	Property, Waste Management, Facilities, Leisure Services	Knox community
2.2.6	Consider waste management in the design phase of major project redevelopments at Council facilities through provision of a waste management plan		●	●	●	●	●	●	EO	Major Initiatives, Waste Management	Contractor
2.2.7	Improve resource recovery from multi-unit developments: <ul style="list-style-type: none"> update waste policy considerations for new developments to reflect Recycling Victoria reforms investigate service options available for multi-unit developments to improve waste services 	●	●						EO	Waste Management, Planning	Property managers, developers, Knox community
2.2.8	Improve resource recovery at Knox-run events: <ul style="list-style-type: none"> develop waste management plans in the planning phase of Council-run events provide food and garden bins provide consistent waste and resource recovery signage 	●	●	●	●	●	●	●	EO	Arts and Cultural services, Waste Management	Contractors, Knox community
2.2.9	Provide disposal alternatives for unwanted hazardous household items: <ul style="list-style-type: none"> continue to host annual Detox Your Home event in Knox in association with Sustainability Victoria promote Detox Your Home events hosted by Knox and in neighbouring councils 	●	●	●	●	●	●	●	EO	Waste Management, Operations, Communications	Sustainability Victoria, Knox community

Waste as a Resource: Our Waste and Resource Strategy 2023-2030 – Implementation Plan

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS InternalExternal	
2.2.10	Conduct service reviews of waste contracts to identify opportunities for continuous improvement in areas of financial and environmental sustainability, service efficiency, value for money, technological advancements, risk management, avoiding waste and diverting resources from landfill. Specifically: <ul style="list-style-type: none">• completion of Equity Impact Assessment during service reviews to identify various groups within the community, the different needs of those groups and barriers to access.• conduct a review of bundled branch/own container service following implementation of food and garden bin service to identify service efficiencies and value for money• review hard waste service offering, particularly in comparison to other Victorian councils			<ul style="list-style-type: none">••					EO	Waste Management, Strategic Procurement	Contractors
2.2.11	Undertake strategic review prior to end of contract term for the future operations of the Knox Transfer Station		<ul style="list-style-type: none">•						EO	Waste Management	
2.2.12	Support circular economy opportunities for local businesses including continued partnering with ASPIRE (online tool for material resource exchange)	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•						\$	Waste Management, City Futures	Businesses
2.3	Increase use of recycled content										
2.3.1	Review and update Council procurement procedures to include consideration for the purchase of recycled content or recycled products where possible		<ul style="list-style-type: none">•						EO	Strategic Procurement, Waste Management	
2.3.2	Review and update Council procurement systems and process to enable the capture of, and establish baseline data around, the value and quantity of recycled content purchased by Council			<ul style="list-style-type: none">•					TBC		
2.3.3	Provide staff with the resources, information and or training to make informed decisions about procuring products with recycled content			<ul style="list-style-type: none">•					\$		
2.4	Collaborate										
2.4.1	Collaborate with other councils and government agencies on purchasing and resource recovery initiatives	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	EO	Waste Management, Strategic Procurement	Local government, State Government/ agencies
2.4.2	Collaborate with other councils, government agencies, relevant networks, business and industry on relevant waste management topics, waste issues and planning transition to new waste services	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	<ul style="list-style-type: none">•	EO	Waste Management	Local government/ State Government/ agencies, industry, businesses

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS Internal External	
2.5	Landfill alternatives										
2.5.1	Secure long-term solutions for the treatment and disposal of residual waste streams: <ul style="list-style-type: none"> investigate alternative waste technology options for the management of residual waste partner with government agencies, other councils and industry to explore opportunities for landfill alternatives participate in South East Melbourne Advanced Waste Processing project (SEMAWP) (once options identified, further actions will be explored and detailed) 	•	•	•	•	•	•	•	\$\$\$	Waste Management, Strategic Procurement	Partner councils, SEMAWP, industry, Recycling Victoria
GOAL 3 – ENGAGE AND EMPOWER OUR COMMUNITY											
3.1	Provide information and data										
3.1.1	Provide regular waste and resource recovery data to the community through: <ul style="list-style-type: none"> website updates continued reporting through the local government reporting framework and Recycling Victoria report on progress of actions as set out in this Plan 	•	•	•	•	•	•	•	EO	Waste Management, Communications, Digital Experience	Recycling Victoria, State Government
3.1.2	Implement biannual waste audits of rubbish, recycling and food and garden bins to provide relevant up-to-date data to aid in tailoring targeted education campaigns	•	•	•	•	•	•	•	EO	Waste Management	Contractor, community
3.1.3	Regular review and update of waste and resource recovery content on Council's website, including: <ul style="list-style-type: none"> <i>A-Z Guide to Waste and Recycling</i> all waste and resource recovery-related pages waste events 	•	•	•	•	•	•	•	EO	Waste Management	
3.1.4	Investigate new tools to provide easily accessible online information about Council waste services: <ul style="list-style-type: none"> online look-up function for each property waste collection service days look up function for A-Z waste guide to advise of appropriate disposal, reuse or recovery options inclusion of imagery in waste education pages (to assist in providing this information to CALD communities) and varying literacy skills advanced bookings for hard waste collections online forms 	•	•						\$	Waste Management, Digital Experience, Communications, Community Wellbeing	

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS	
										Internal	External
3.1.5	Distribute annual waste guide and calendar to all residents in print format (via Knox News lift out), to reach residents without access to information online, including: <ul style="list-style-type: none"> opportunities to provide to renters through local real estate agents provide as needed throughout year as requested or required 	●	●	●	●	●	●	●	EO	Waste Management	Knox Community, local real estate agents
3.1.6	Develop template signage, posters, stickers and education materials, tailored for: <ul style="list-style-type: none"> multi-unit developments Council-owned buildings including those leased out to third parties, with Council collection community clubs Knox-run community events households local businesses schools 	●							EO	Waste Management, Communications Facilities, Leisure, Arts and Cultural Services	Knox community, user groups, body corporate agencies
3.2 Engage and educate											
3.2.1	Develop and implement ongoing community engagement and behaviour change programs, and communications for waste and resource recovery in a variety of formats, including face-to-face workshops, pop-ups, Council and community events, social media campaigns and video, for the community and local businesses with a focus on the following: <ul style="list-style-type: none"> avoid and reduce waste (including use of reusable products) reduce contamination in food and garden and recycling bins maximise resource recovery, including sorting waste into the right bin, or drop-off locations Recycling Victoria's kerbside transition program littering and illegal dumping topics identified in community feedback including Detox Your Home, composting and hard to recycle items Tailor some engagement to key audiences including those we don't typically reach, and ensure it is accessible for residents with English as a second language	●	●	●	●	●	●	●	EO	Waste Management, Communications, Community Wellbeing	Knox community
3.2.2	Develop education resources tailored for secondary schools, primary schools, early learning centres and kindergartens on waste and resource recovery	●	●	●	●	●	●	●	EO	Waste Management	Schools, early learning centres, kindergartens

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS	
										Internal	External
3.2.3	Provide targeted and property specific tailored waste education communication to residents: <ul style="list-style-type: none"> through Council's bin inspection program to properties identified as presenting bins kerbside for collection with contamination 	•	•	•	•	•	•	•	EO	Waste Management	Contractors
3.2.4	Promote success in local resource recovery, and waste avoidance via social media, online or print	•	•	•	•	•	•	•	EO	Communications, Economic Development	
3.2.5	Investigate developing a waste-specific newsletter	•	•	•	•	•	•	•	EO	Waste Management, Communications	Knox community
3.2.6	Continue Council's internal 'Waste Warriors' group to champion and lead waste avoidance, reduction and resource recovery actions within Council	•	•	•	•	•	•	•	EO	Waste Management,	
3.2.7	Provide education and capacity building for Council staff around circular economy principles		•						\$	Waste Management,	Sustainability Victoria
GOAL 4 – CARE FOR OUR ENVIRONMENT											
4.1	Litter and waste dumping										
4.1.1	Review of Eligibility for the placement, relocation or removal of a public litter or recycling bin policy to consider placement and coverage of litter bins across Knox with opportunities to reduce litter, maximise resource recovery and reduce contamination. Consider: <ul style="list-style-type: none"> criteria for the location of bins for ease of use by public, and ease of collection by contractor consistency of bin placement across Knox service efficiency and value for money limited public place food and garden bin service signage requirements 	•	•						EO	Waste Management, Open Spaces	Contractor, Knox community
4.1.2	Investigate reporting options for overflowing public bins. Including smart bin reporting systems, scanning of QR code.				•				EO	Waste Management, IT	Contractor

Waste as a Resource: Our Waste and Resource Strategy 2023–2030 – Implementation Plan

	ACTION	23/ 24	24/ 25	25/ 26	26/ 27	27/ 28	28/ 29	29/ 30	\$	DELIVERY PARTNERS	
										Internal	External
4.1.3	Promote anti-litter campaigns such as Clean Up Australia day to support operational services such as street sweeping	●	●	●	●	●	●	●	EO	Communications, Waste Management	
4.1.4	Review Use of Waste collection services policy (linked to the Amenity Local Law), for: <ul style="list-style-type: none"> inclusion of food and garden bin service potential future glass service 		●						EO	Waste Management, Local Laws	
4.1.5	Develop an internal Litter and Dumped Waste Working Group to: <ul style="list-style-type: none"> review processes, and identify areas for improvement, efficiency and consistency around the reporting, education, collection and enforcement of litter and dumped rubbish investigate opportunities to improve data collection and reporting around illegal waste dumping and littering (volumes, hotspots, resources etc) to provide data-driven responses and decision making 		●						EO	Waste Management, Operations, Parks, Customer service, Biodiversity, Local Laws	
4.2	Landfill										
4.2.1	Continue to implement routine monitoring and reporting at the frequency outlined in environmental monitoring plans for Cathies Lane and Llewellyn Park landfills	●	●	●	●	●	●	●	EO	Waste Management	Consultants
4.2.2	Implement Environmental Auditor recommendations for Cathies Lane and Llewellyn Park landfills	●	●	●	●	●	●	●	EO	Waste Management	Consultants
4.2.3	Complete requirements of Environmental Action Notice for Wantirna Reserve	●							EO	Waste Management	Consultants
4.2.4	Set aside adequate funds for the ongoing management of closed landfill sites in Knox	●	●	●	●	●	●	●	EO	Waste Management, Finance	

\$ = <\$75,000

\$\$ = \$75-\$200,000

\$\$\$ >\$200,000

EO = Existing operational budget

Indicates the estimated costs to implement actions outlined in this plan to 2030. Some of these actions are already underway, some are mandatory, some are an existing operational cost, and some required additional budget.

8.4 Fair Access Policy

Final Report Destination:	Council
Paper Type:	For Decision
Author	Club Development and Active Communities Project Officer, Cesar Ortiz
Manager:	Manager Active and Creative Communities, Nicole Columbine
Executive:	Director Connected Communities, Judy Chalkley

SUMMARY

This report provides Councillors with a status update for the development of the Melbourne East Region Sport and Recreation Fair Access Policy (Policy). The proposed Policy in this report was developed with the Melbourne East Region Councils (MERCs). The report offers a comprehensive overview supporting the Melbourne East Region Sport and Recreation Fair Access Policy (Attachment 1). It also gives Councillors information on the work conducted to date and outlines the next steps to progress this work.

RECOMMENDATION

That Council resolve to:

1. Note that the State Government mandates that all Local Government Authorities are to have an adopted Fair Access Policy from 1 July 2024 to access State Government Funding; and
2. Adopt the Melbourne East Region Sport and Recreation Fair Access Policy, as presented in Attachment 1.

1. DISCUSSION

In 2015, an independent inquiry was undertaken by the Victorian Government which considered women and girls in sport and active recreation. The outcome of this was nine recommendations were developed to increase female leadership and participation. The report highlighted gender inequality in Victorian sport and recreation and outlined a path forward to improve opportunities for all involved. Subsequently, the Victorian Government accepted all nine recommendations, and in late August 2022, the Fair Access Roadmap was introduced.

The recommendations prompted the Victorian Government through a newly formed Office for Women in Sport and Recreation to develop the “Change Our Game” initiative to ensure that all Victorian Councils have a Fair Access Policy in place by 1 July 2024 to be eligible to receive infrastructure funding. The Roadmap also links with the Gender Impact Assessment (GIA) obligations for Local Government Authorities (LGAs) under the Gender Equality Act 2020 (the Act).

As a result, the six out of the seven LGAs (Knox, Manningham, Maroondah, Monash, Whitehorse and Yarra Ranges) that make up MERCs have developed an overarching Policy together with supporting resources to facilitate equitable access and allocation of community sport and recreation infrastructure. Boroondara has recently decided to develop their own policy and has been removed from attachment 1.

The Policy is also intended to help identify and eliminate systemic causes of gender inequality in programming, policies and strategies.

The Policy includes six principles and a range of examples on how to implement the principles to address known barriers experienced by women and girls, transgender and gender diverse people in accessing and using community sports and active recreation facilities, services and programs.

The Policy has diligently adhered to the guidelines set forth by the State Government, specifically outlined in “The Fair Access Roadmap” to the best of its ability.

The Policy is currently presented in a generic format, rather than adhering to the recommended Knox City Council Policy template. The format will help MERCs maintain consistency during the endorsement process of the Policy across the region. The Policy is scheduled for review in 2028 in alignment with the MERCs. However, Knox City Council will conduct a mid-term review in 2026 to check in on progress and delivery.

The Policy informs various sport and recreation policies but also it can influence others such as the capital works ranking criteria and grant policies with the aim of rewarding and prioritising community clubs with women and girls, transgender and gender diverse teams and/or committee members.

It is noteworthy that Knox has been proactively addressing gender inequality in sport and recreation through a range of policies and operational procedures, prior to the introduction of the Fair Access Roadmap. For instance, the Sporting Reserve Facility Usage Policy mandates that sporting clubs, historically male-dominated, either establish women and girls’ teams or actively pursue such initiatives. Furthermore, the Knox Pavilion Strategy commits to developing female-friendly facilities. Additionally, discounted fees and charges in the seasonal and annual license agreements are extended to women, girls, and junior teams, further facilitating their participation. Furthermore, Council conducts club development educational workshops and sessions aimed at promoting inclusion and diversity. Finally, Council is committed to reward and promote women in sport through the Knox Sport and Leisure Awards “Women in Sport Leadership Award”.

The Policy is supported by an intersectional approach which acknowledges there are multiple interacting influences of a person’s identity including but not limited to ethnicity, gender, disability, education, geographic location, sexual orientation, culture, religion, mental health, social class and age. Different aspects of a person’s identity can expose them to overlapping forms of discrimination and marginalisation.

The Policy acknowledges the pivotal role stakeholders, including peak sporting bodies, leagues, and sport and recreation clubs, have in facilitating Fair Access. The Victorian State Government, under the Change Our Game initiative, recognises that Fair Access is attained through collaborative partnership efforts among all parties involved.

The Policy, articulated in its Statement of Intent, acknowledges that gender equality entails ensuring equal rights, responsibilities, and opportunities for women and girls, men and boys, transgender, and gender diverse people. The objective of this Statement is to emphasise that these rights, responsibilities, and opportunities will not be dependent on their gender.

The Policy will be supported by a regional evaluation framework tailored to the Knox context after its endorsement.

1.1 Key Reasons for this Policy

There are several reasons that have influenced the need to develop this Policy. These include:

- There is a substantial gap in both the participation of women and girls, transgender and gender diverse people in sport and recreation and an identified gender imbalance in leadership positions across all levels of the sporting and active recreation sector.
- Overall participation trends show a significant increase in women and girls, transgender and gender diverse people participation across sport and active recreation activities. However, some sport specific trends still indicate low levels of women and girls', transgender and gender diverse people participation, and support is needed to reverse this trend.
- Women and girls, transgender and gender diverse people continue to face barriers to accessing or participating in sport and active recreation.
- MERCs have identified a need to improve participation for all genders and abilities. To do this a Melbourne East Region Sport and Recreation Fair Access Policy is needed that focuses on infrastructure, programs and governance.
- State Government policy mandates for all LGAs and peak sporting bodies require a Fair Access Policy to access State Government infrastructure funding.
- A partnership approach with State Sporting Associations, local sporting associations and leagues and local sport and recreation clubs is critical to improve gender equality in sport and active recreation.

1.2 National and State Background

Broader research shows a substantial gap in both the participation of women and girls, transgender and gender diverse people in sport and recreation and an identified gender imbalance in leadership positions across all levels of the Victorian sporting and recreation industry. Some of the key trends include:

- Sports participation rates across all ages are higher for men and boys (17%) than women and girls (9%). (Ausplay, 2021).
- 81.7% of transgender and gender diverse young people would like to exercise more but don't feel like they can because of financial barriers, discomfort while exercising and fear or unwillingness to exercise in public. (Transgender Pathways, 2017).
- There has been a decline of 22,000 in women and girls' participation after the COVID-19 Pandemic where men and boys' participation rose by over 20,500 participants in 2021 compared to 2019. (VicHealth Sports Participation in Victoria 2015-2021).
- Many Victorian women and girls do not have access to the best courts or grounds, have facilities of lesser standard, or are relegated to less convenient competition and training times. (Change Our Game, 2023).
- 29% of executive positions and 33% of board positions are held by women in State Sporting Associations (Inquiry into Women and Girls in Sport and Active Recreation, 2015).
- 28% of women have considered leaving their club due to inequitable treatment (Change Our Game State of Play Survey, 2022-23).
- Of people who played community sport, women were less likely than men to agree that club facilities were shared equally (Change Our Game State of Play Survey, 2022-23).

1.3 MERC’s Current State of Play

The details in this section provide an overview of the current state of gender equality in sports within the MERCs. Two sources were utilised to gather this information: the updated Melbourne East Regional Sport and Recreation Strategy (MERSRS) for 2022-2032 from the State Sporting Association, and the MERCs Fair Access Policy Survey conducted among Councils.

The MERSRS indicates the participation rates of women and girls (2021) in all major listed sports for each Local Government Area as follows:

- Boroondara 14.89%
- Knox 10.65%
- Manningham 14.89%
- Maroondah 12.56%
- Monash 7.13%
- Whitehorse 12.18%
- Yarra Ranges 10.28%

In addition, the following outlines the key findings of the Policy Survey completed by the MERCs:

- Local Government and State Government strategies and policies inform a regional response to improving gender equality in sport.
- MERCs have improved access to facilities and programs for women and girls, transgender and gender diverse people, although data collection from State Sports Associations, local sports association and leagues and local sports and active recreation clubs can be improved.
- Local Councils, state sports associations, local sports associations and leagues, and local sports and active recreation clubs all play a role in delivering strategies to increase women, girls, transgender and gender diverse people representation and participation in sport and active recreation.
- Women and girls, transgender and gender diverse people participation is stimulated by population growth and increased participation opportunities.
- Delivering culturally sensitive and accessible sport and active recreation facilities, programs and services is important to the region.

1.4 What is the State Government Fair Access Roadmap?

The Fair Access Roadmap was released in response to the Gender Equality Act 2020. As mentioned above, it follows the Victorian Government’s Inquiry into Woman and Girls in Sport and Active Recreation in 2015 that found gender inequality continues to be a major barrier to the realisation of rights and access to sporting facilities and opportunities for girls and women, transgender and gender diverse people in Victoria.

The State Government mandates all LGAs to have a Fair Access Policy to access State Government funding opportunities from 1 July 2024.

1.5 Melbourne East Region Sport and Recreation Fair Access Policy.

MERCs acknowledge:

- The disadvantaged position some individuals have had in the sport and recreation sector because of their gender and gender identity.
- Achieving gender equality will require diverse and intersectional approaches from Councils, State Sporting Associations, local sports associations and leagues, and local sports and active recreation clubs to achieve similar outcomes for people of all genders.

The Policy responds to these concerns and includes six principles and examples on how these principles may be implemented to achieving the vision, which is:

“Women and girls, transgender and gender diverse people in Melbourne East Region will have equal participation, access, power, and resources in sport.”

The key six principles and aims are:

- **Infrastructure:** community sports and active recreation infrastructure to be genuinely welcoming, safe and inclusive.
- **Roles in sport:** women and girls, transgender and gender diverse people to be encouraged to participate in all aspects of community sport and active recreation including as a player, coach, administrator, official, volunteer and spectator.
- **Allocation and scheduling:** women and girls, transgender and gender diverse people to have fair access to and use of community sport and recreation infrastructure which is of the highest quality, at the most convenient location and times and includes new opportunities and sports.
- **Leadership:** women and girls, transgender and gender diverse people to be equitably represented in leadership and governance roles.
- **Culture and environment:** to encourage and support all user groups who access community sport and active recreation infrastructure to understand, adopt and implement gender equitable access and use practices that are genuinely welcoming, safe and inclusive.
- **Reward, celebrate and prioritise:** to prioritise access, use and support to all user groups who demonstrate ongoing commitment to gender equitable access and use of allocated infrastructure.

The Policy encourages key stakeholders including those program designers and providers to leverage the influence of people and environments to help motivate women and girls, transgender and gender diverse people to participate in sport and active recreation.

2. ENGAGEMENT

Each of the MERCs took a different approach for the consultation process. Knox officers sought feedback from the Recreation and Leisure Committee during the Committee Meetings held on 6 December 2023 and 7 February 2024. Many discussions were held with the Committee on the examples of how to implement the six key principles.

Feedback from the Advisory Group was supportive and informative, sharing some of their own experiences and learnings.

The Policy has been reviewed by relevant Council officers and Council's LGBTIQ+ group will be consulted during the implementation planning phase.

The Victorian Government hosted a workshop in early May 2024 where various stakeholders, including LGAs, State Sporting Associations, and Leagues, provided feedback on ways to facilitate and achieve the objectives outlined in the Fair Access Roadmap. The image below (image 1) depicts the interaction of stakeholders withing the sport industry in pursuit of desirable Fair Access Policy outcomes.

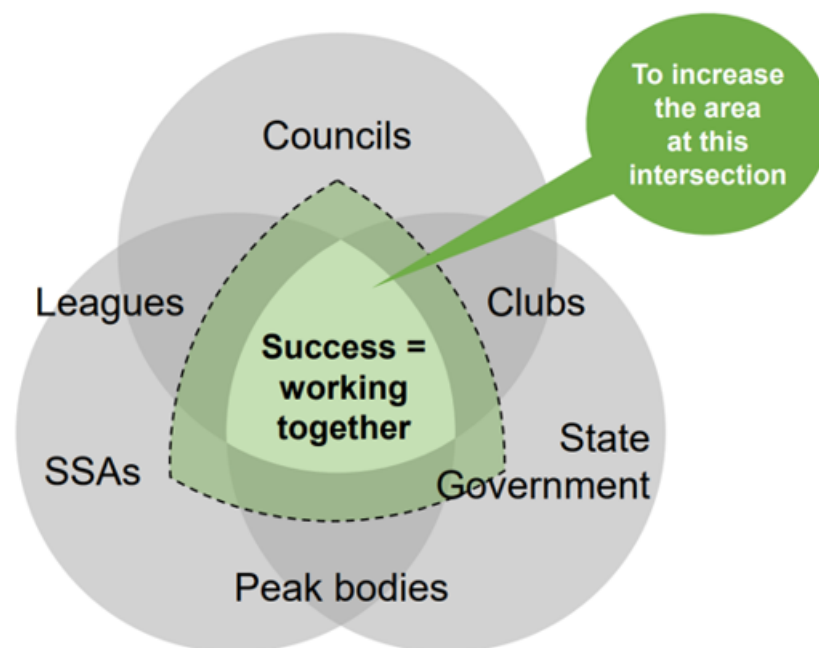


Image 1: Fair Access stakeholders' relations (Office for Women in Sport 2024)

In addition, the MERCs will host two sessions (one hybrid and one online) in June 2024 to inform sporting clubs about the Policy and their role in implementation.

3. SOCIAL IMPLICATIONS

There is evidence that demonstrates an increase in women and girls, transgender and gender diverse people, participating in all roles in sports and active recreation, however, this is still well below that of men. This means sports and active recreation facilities, cultures, and environments try to be inclusive and welcoming to all, adopting an intersectional and gender equity participation approach.

Furthermore, societal issues such as violence against women and girls, transgender and gender diverse people, are addressed as part of the work associated with this Policy.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL IMPLICATIONS

This project is to develop a strategic document and therefore has no direct environmental/amenity considerations. However, environmental impacts have been considered in the development of principles throughout the draft document.

6. FINANCIAL AND RESOURCE IMPLICATIONS

No additional financial considerations are associated with this report, with ongoing Policy development activities and implementation funded from Sport and Leisure Services operational budgets.

7. RISKS

Council officers have reviewed the potential risks associated with this project. At this stage, there is a financial risk associated with not obtaining State Government funding if the Policy is not endorsed by Council by 1 July 2024.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Neighbourhoods, Housing & Infrastructure

Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

Connection, Resilience & Wellbeing

Strategy 4.1 - Support our community to improve their physical, mental and social health and wellbeing.

Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

Strategy 4.4 - Support the community to identify and lead community strengthening initiatives.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

This report is compatible with the Charter of Human Rights and Responsibilities, as it does not raise any human rights issues.

A Gender Impact Assessment has been completed and reviewed by the Health Project Officer, Community Wellbeing.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Attachment 1 - Final - Draft Melbourne East Region Sport and Recreation Fair Access Policy 2024 [**8.4.1** - 12 pages]

Melbourne East Region Sport and Recreation Fair Access Policy

2024

Review Year: 2028

Local Government Authorities:

Knox City Council

Manningham City Council

Maroondah City Council

Monash City Council

Whitehorse City Council

Yarra Ranges Council

Acknowledgement of Traditional Owners

The Melbourne East Region Councils acknowledge the Wurundjeri Woi-wurrung and Bunurong people as the Traditional Owners and original custodians of this land, and we pay our respects to their Elders past and present.

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1 Introduction

1.1 Purpose

The Melbourne East Region Sport and Recreation Fair Access Policy (the Policy) addresses known barriers experienced by women and girls, transgender and gender diverse people in accessing and using community sports and recreation infrastructure.

The Policy aims to progressively build the capacity and capabilities of the Melbourne East Regional Sport and Recreation Strategy (MERSRS) Group and associated stakeholders in identifying and eliminating systemic causes of gender inequality in policy, programs, communications, and delivery and allocation of community sports and recreation infrastructure.

This policy has been developed in response to the 2022-2032 MERSRS recommendation to implement the Victorian Government Fair Access Policy Roadmap consistently across the region.

The Policy provides a consistent platform for the integration of the requirements of the Gender Equality Act 2020, the Local Government Act 2020 and Public Health and Wellbeing Act 2008 across the eastern region Councils.

1.2 Scope

The scope of the Policy is to support the Melbourne East Region Councils to take positive action towards achieving gender equality in the access and usage of community sports and recreation infrastructure. The MERSRS Group of Councils will take the necessary and proportionate steps towards implementing the Policy.

For the purposes of this Policy, the Melbourne East Region includes the following Local Government Authorities:

- Knox City Council
- Manningham City Council
- Maroondah City Council
- Monash City Council
- Whitehorse City Council
- Yarra Ranges Council.

1.3 Corporate framework

Local Government strategic and policy alignment with State Government legislation and policy on gender equality in sport and recreation is critical to a regional response to the issue.

The Policy responds to the following Federal Government and State Government gender equality legislation and policy and Local Government strategies:

- Federal Government legislation – Sex Discrimination Act 1984
- State Government legislation – Charter of Human Rights and Responsibilities Act 2006, Equal Opportunity Act 2010, Gender Equality Act 2020
- State Government Policy – Fair Access Policy Roadmap 2022
- Council Strategic Plans and Policies – Health and Wellbeing Plan, Recreation and Open Space Strategy, Gender Equality Action Plan, Inclusion and Access Policy
- Regional Strategic Plan and Policy – Melbourne East Regional Sport and Recreation Strategy 2022
- Council Child Safe Policy and Statement - Child Safe Standards, Child Wellbeing and Safety Act 2005.

2 Background

The six out of the seven Local Government Authorities that make up the Melbourne East Region have developed an overarching Melbourne East Region Sport and Recreation Fair Access Policy (the Policy) together with supporting resources to facilitate equitable access and allocation of community sport and recreation infrastructure. The Policy is also intended to help identify and eliminate systemic causes of gender inequality in programming, policies and strategies and to help ensure the equitable distribution of community sports and recreation infrastructure.

Sport is a highly visible and valued feature of Melbourne East Region's culture and identity. The sport and active recreation sector provide opportunities for enriching our communities through the promotion of respect and fair-mindedness for all people while also supporting the physical and mental wellbeing of all Victorians. The Melbourne East Region is well positioned to design and implement place-based gender equality in community sport and recreation.

2.1 Policy context

As a defined entity of the Gender Equality Act 2020, all councils will be required from 31 March 2021 to conduct Gender Impact Assessments (GIA) on all new policies, programs, communications, and services, including those up for review, which directly and significantly impact the public (Gender Equality Act 2020). The access and use of community sports and recreation infrastructure is an example of a policy that directly and significantly impacts the public.

Key reasons for the Fair Access Policy:

- MERSRS has identified a need to improve participation for all genders and abilities to improve the health and well-being of the community. To do this a Fair Access Policy is required which focuses on infrastructure, programs and governance.
- Overall participation trends show an increase in women and girls', transgender and gender diverse people participating across sport and recreation activities, including improved development pathways and competition structures. However, some sport specific trends still indicate low levels of women and girls', transgender and gender diverse people participation, and support is needed to reverse this trend.
- Women and girls, transgender and gender diverse people continue to face barriers to accessing or participating in sport and active recreation.
- State Government policy mandate for all Local Government Authorities requiring a Fair Access Policy to access State Government funding opportunities effective from 1 July 2024.
- A partnership approach with State Sporting Associations, local sports associations and leagues and local sport and active recreation clubs is important to improve gender equality in sport and active recreation.

3 Policy statement

Melbourne East Region Councils acknowledge:

- The disadvantaged position some individuals have had in the sport and recreation sector because of their gender and gender identity.
- Achieving gender equality will require diverse and intersectional approaches from Councils, State Sporting Associations, local sports associations and leagues, and local sports and active recreation clubs to achieve similar outcomes for people of all genders.

3.1 Statement of Intent

This Statement of Intent establishes the expectation that gender equality is considered and prioritised in all current and future Melbourne East Region Councils' planning, policy, service delivery and practice related to community sports infrastructure.

- The Melbourne East Region Councils recognise that gender equality is attaining equal rights, responsibilities, and opportunities for women and girls, men and boys, transgender and gender-diverse people. Equality does not mean that women and girls, men and boys, transgender and gender-diverse people will become the same but that their rights, responsibilities, and opportunities will not depend on their gender.
- The Melbourne East Region Councils recognise that gender equity is the provision of fairness and justice in distributing benefits and responsibilities based on gender. The concept recognises that people may have different needs and powers related to their gender, and these differences should be identified and addressed to rectify gender-related imbalances.

3.2 Vision

Women and Girls, Transgender and Gender Diverse People in Melbourne East Region will have equal participation, access, power, and resources in sport.

3.3 Objectives

Policy objectives include:

- Participation opportunities are inclusive for all.
- There is access to safe facilities and welcoming sport environments.
- Women and girls, transgender and gender diverse people have power and representation in leadership and decision making.
- Resources are distributed in a fair and transparent manner
- Addressing intersectionality through design and participation.
- Eliminating systemic causes of gender inequality and discrimination across the six Melbourne East Region Councils' sport and recreation services.
- Women and girls, transgender and gender diverse people will be treated with respect and fairness.

3.4 Policy principles

The Policy Framework aligns with the State Government's six guiding principles under the Fair Access Policy Roadmap. These are:

- Principle 1 – Infrastructure
- Principle 2 – Roles in Sport
- Principle 3 – Allocation and Scheduling
- Principle 4 – Leadership
- Principle 5 – Culture and Environment
- Principle 6 – Reward, Celebrate and Prioritise.

Principle 1 – Infrastructure

The aim of this principle is for community sports and active recreation infrastructure to be genuinely welcoming, safe and inclusive.

Examples of how this principle may be implemented:

- Undertaking Gender Impact Assessments as part of the functional audit of community sports and active recreation infrastructure and to inform future design.

- Prioritising capital works budgets that increase and improve safe access to community sports and active recreation infrastructure, i.e., gender-neutral change rooms, upgraded security lighting, etc.
- Showcasing and communicating community sports and active recreation infrastructure that support women and girls, transgender and gender diverse people participation in sport.
- Advocacy to State Government for funding to support delivering gender equality initiatives.

Principle 2 – Roles in Sport

The aim of this principle is for women and girls, transgender and gender diverse people to be encouraged to participate in all aspects of community sport and active recreation including as a player, coach, administrator, official, volunteer and spectator.

Examples of how this principle may be implemented:

- Collecting categorised participation data by gender on the use of Councils' community sports and active recreation infrastructure through lease and licenses processes.
- Set targets for women and girls, transgender and gender diverse people participation in sport to close the participation gap compared to that of boys and men.
- Long-term investment into programs targeting women and girls, transgender and gender diverse people participation with a view to creating ongoing sustainable programs.
- Partner with peak sporting bodies and local community representative organisations for target groups such as, LGBTIQ+, cultural and linguistically diverse and First Nations people and tailor community sport and active recreation programs to meet their needs.

Principle 3 - Allocation and Scheduling

The aim of this principle is for women and girls, transgender and gender diverse people to have fair access to and use of community sport and recreation infrastructure which is of the highest quality, at the most convenient location and times and includes new opportunities and sports.

Examples of how this principle may be implemented:

- Collecting categorised usage data by gender for use of Councils' community sports and active recreation infrastructure through lease, license and booking processes.
- Developing or updating an allocation policy/framework which provides equal access to community sport and active recreation infrastructure. This should consider and promote ground rotation for training and games across all teams to ensure equitable access to the different standards of facilities.

- Collaborating with peak sporting bodies and local sports clubs and associations/leagues to ensure community sport and active recreation infrastructure is provided to women and girls, transgender and gender diverse people to the standard of infrastructure appropriate for the level of competition.
- Consulting with women and girls, transgender and gender diverse people to understand their preferred training and game facility and time preferences to influence scheduling by local sports associations/leagues and peak sporting bodies.
- Where demand exceeds supply, prioritising access to community sporting venues for clubs who demonstrate inclusive practices on and off field.

Principle 4 – Leadership

The aim of this principle is for women and girls, transgender and gender diverse people to be equitably represented in leadership and governance roles.

Examples of how this principle may be implemented:

- Collecting categorised data of leadership positions by gender of community sports and active recreation organisations.
- Setting targets for women in leadership positions. Specifically, Committee members and coaches.
- Partnering with peak sporting bodies and local sporting associations to facilitate access to governance training and development programs for women.
- Promoting organisational recruitment practices and processes that increase women in leadership positions.
- Showcasing women in decision-making positions and the outcomes they achieve.
- Encouraging clubs to have a discussion with women and girls, transgender and gender diverse people on facilitating a pathway that encourages them to take on a leadership position, i.e., Times of committee meetings, training and mentoring support, place of meeting, etc.
- Sharing consultation outcomes with peak sporting bodies and local sporting associations to support /influence women and girls, transgender and gender diverse people participation in leadership roles.

Principle 5 – Culture and Environment

The aim of this principle is to encourage and support all user groups who access community sport and active recreation infrastructure to understand, adopt and implement gender equitable access and use practices that are genuinely welcoming, safe and inclusive.

Examples of how this principle may be implemented:

- Using the Gender Equity Self-Assessment Tool and Gender Action Plans to guide and inform change in club culture and environment so it is welcoming, safe and inclusive.
- Partnering with peak sporting bodies in delivering club training and development programs i.e., Bystander training
- Changing the “look and feel” of community sport and active recreation places to recognise and celebrate the inclusion of all genders, abilities, and cultures. This may include allocation policy updates, updating the décor in clubs, including women and girls, transgender and gender diverse people on honour boards and having safe alcohol free, family friendly gatherings at clubs.

Principle 6 – Reward, Celebrate and Prioritise

The aim of this principle is to prioritise access, use and support to all user groups who demonstrate ongoing commitment to gender equitable access and use of allocated infrastructure.

Examples of how this principle may be implemented:

- Incentivising fair access to community sport and active recreation infrastructure, i.e., financial, recognition and reward, prioritisation of capital works, etc.
- Prioritising grant programs that support investment in women and girls, transgender and gender diverse people participation.
- Promote and reward community sport and active recreation organisations, that demonstrate commitment to gender equality outcomes e.g., Sport and Leisure Awards.
- Seeking out and partner with organisations and clubs, to market and promote fair access through all media platforms.

4 Policy Review and Evaluation

Melbourne East Region Councils continue to undertake Gender Impact Assessments of new and reviewed policies, programs and services that directly and significantly impact the community, in line with the Gender Equality Act 2020.

Assessing current policies and processes has identified opportunities to develop or strengthen gender-equitable access and use of community sports facilities in alignment with the Policy principles. The Policy will be reviewed every four years by the MERSRS Steering Committee.

Each council will implement the Policy principles into relevant sports and recreation infrastructure policies (new and updated), programs, frameworks and communications.

5 Definitions

Term	Definition
Committees	<p>For the purposes of this document, refers to committees of local sports clubs, local sports associations and leagues or reserve committees.</p> <p>Reserve committees include Committees of Management appointed by the Department of Land, Water, Environment and Planning under the Crown Land (Reserves) Act 1978 to manage recreation reserves.</p> <p>Reserve committees include Community Asset Committees appointed by Local Council under the Local Government Act 2020 to manage recreation reserves.</p>
Community Sports Infrastructure	Publicly owned local, rural, regional, or state-level sport and recreation infrastructure operated and maintained primarily for the purpose of facilitating community sport activities, including sporting grounds, surfaces, facilities, and pavilions.
Gender	How you understand who you are and how you interact with other people. Many people understand their gender as being a man or woman. Some people understand their gender as a mix of these or neither. A person's gender and their expression of their gender can be shown in different ways, such as through behaviour or physical appearance.
Gender Diverse	An umbrella term for a range of genders expressed in different ways. Gender diverse people use many terms to describe themselves. Language in this area is dynamic, particularly among young people, who are more likely to describe themselves as non-binary.
Gender Equality	The equal rights, responsibilities and opportunities of women and girls, men and boys, trans and gender-diverse people. Equality does

Term	Definition
	not mean that women and girls, men and boys, trans and gender-diverse people will become the same but that their rights, responsibilities, and opportunities will not depend on their gender.
Gender Equity	The provision of fairness and justice in the distribution of benefits and responsibilities based on gender. The concept recognises that people may have different needs and powers related to their gender, and these differences should be identified and addressed in a manner that rectifies gender-related imbalances.
Gender Impact Assessment, or GIA	A requirement under the Gender Equality Act 2020 to be carried out on policies, programs and services which have a direct and significant impact on the public. The assessment must evaluate the effects that a policy, program or service may have on people of different genders.
Intersectionality	Intersectionality is a term that helps us understand the multiple interacting influences of a person's identity, including but not limited to ethnicity, gender, disability, education, geographic location, sexual orientation, culture, religion, mental health, social class and age. These different aspects of a person's identity can expose them to overlapping forms of discrimination and marginalisation. It is important to acknowledge that everyone has their own unique experiences of discrimination and privilege.
Transgender	Someone whose gender does not only align with the one assigned at birth. Not all transgender people will use this term to describe themselves.
Women and Girls	For the context of this policy, women and girls refers to females and describes the various stages of life and development within the context of age.

8.5 Notice of Motion No.146 - Passive Security & Surveillance at David Cooper Park

Final Report Destination: Council
Paper Type: For Decision
Author: Manager Strategic Infrastructure, Matthew Hanrahan
Manager: Manager Strategic Infrastructure, Matthew Hanrahan
Executive: Director, Infrastructure, Grant Thorne

SUMMARY

David Cooper Park is located in Wantirna South and features grassed areas, playground, shelter and BBQs, half court basketball court and a conservation area.

At the 22 April 2024 Council meeting, Council endorsed Notice of Motion 146 – Passive Security and Surveillance at David Cooper Park following concerns being raised about safety and crime in the area which were raised during a public meeting held on 22 March 2024 in the park.

This report responds to the Notice of Motion request for consideration of the feasibility of providing lighting and line marking a pickleball court within the reserve.

RECOMMENDATION

That Council

1. Receives and notes this report in response to the 22 April 2024 Council Meeting Notice Motion 146 relating to David Cooper Reserve;
2. Refers any decision towards funding of lighting within David Cooper Reserve to the 2025/26 Budget process, noting a ranking assessment for the site, based on capital works ranking criteria, will enable the priority of this site to be assessed against all other sites;
3. Note the current development status of the Active Knox plan and use the outcomes and directions of this plan to define key opportunities for pickleball, including consideration of David Cooper reserve as a potential site for this activity.

1. DISCUSSION

At the Council meeting on 22 April 2024, the following motion was carried:

That Council resolve:

To receive a report at the 27 May Council meeting (unless deferred to a later date in consultation with the Mayor) in relation to the feasibility:

- a. Installing additional lighting at David Cooper Reserve to improve passive security in the area and help mitigate against the recent increase in anti-social behaviour in the area.
- b. Painting a second set of lines on the court encouraging its use for Pickleball, and increasing opportunities for passive surveillance of the Park.

Background

Passive Security & Surveillance - Lighting

On 22 March 2024 a meeting with residents, Cr Lisa Cooper, Kim Wells MP, Knox Police on Crime & Safety was held in David Cooper Park. The residents unanimously requested the installation of lighting within the park to reduce the increase in antisocial behaviour.

Council receives regular requests from the community for new, improved and upgraded lighting (both street and public lighting) to support the community's desire for safety improvements, accessibility and connectivity. Acknowledging this, in considering such requests, it's important to recognise the following factors when determining priority:

- **Cost:** Council doesn't have the financial capacity to provide lighting to every Council managed property within Knox, and in the past has typically prioritised areas of highest need;
- **Amenity:** While lighting may enhance perceptions of safety, it may also introduce undesired consequences, such as gathering of people at times which sit beyond the expectations of the community – at times when expectations may be low noise and activity;
- **Equity:** The provision of lighting in one park may trigger equivalent requests for multiple equivalent facilities across Knox or may reduce availability of funding for areas of highest need, eg: shopping precincts, community facilities, and key routes to transport;
- **Environment:** Lighting can cause nuisance to local fauna and disrupt the local ecosystems;

It's to be noted that Council does not have a public lighting policy which defines when, where and under what circumstances it will install public lighting. In terms of the provision of lighting in reserves, most recent installations (of which there have been few) are either in proximity to key community facilities such as libraries/civic precincts or within structured sporting facility settings and are generally provided to support access from and in proximity to sporting pavilions in addition to structured lighting for sportsfields.

In passive recreational settings, the implementation of public lighting is less prevalent, with the most recent examples of public lighting having been to support recent dog park installations, noting that these lighting installations have been solar powered as opposed to metered solutions.

Capital Works program

Noting the above, Council considers ad hoc requests for lighting to improve safety and amenity such as this under program 4023 of Council's Capital Works program – Community Safety Measures. The program gives weighting to the following criteria

- Governance (risk management) factors;
- Social/Community Engagement/Community Benefit
- Sustainability
- Financial Impact

Given that the Capital Works program has been recently published in the budget document made available to the public at the end of April, it is appropriate that the project request for the

installation of lighting in David Cooper reserve be referred to and considered as part of the next annual budget process in line with related requests that come in from the community.

Pickleball

Pickleball is a small scale version of tennis, and is noted to be the fastest growing participation sport over recent years. It requires a significantly reduced playing area approx. 6m*13.5m, utilising small paddles (racquets and plastic balls with holes in them). Tennis courts or other sporting areas can be linemarked to support pickleball activation.

Council is shortly to receive a draft Active Knox Plan, for endorsement for public consultation and engagement with the community. Within the draft plan, it is acknowledged that trends for active recreation continue to change and that new activities continue to be embraced by the community.

The plan references the recent growth and community awareness of pickleball as an active recreation opportunity. The report also references the potential to repurpose existing facilities that may otherwise be underutilised for the purpose of new activities.

For example: Knox has underused facilities such as tennis courts and these could host activities such as pickle ball, basketball, kids learning to ride or skate, outdoor fitness training etc., additional line markings for small, sided games, additional goal posts to the side of a formal field or pitch. Council officers have received individual requests for the repurposing of existing facilities to support the growth in pickleball.

There also exist private led efforts to introduce pickleball opportunities, noting an existing indoor sports centre in Box Hill south is currently repurposing indoor cricket facilities to be hired out using linemarking, paddles, balls and temporary netting for use by members of the public. More recently, a new pickleball facility within the Westfield precinct is being promoted within the community and is expected to be opening soon.

Were pickleball facilities to be trialled in public places within Knox, there would need to be consideration as to whether a permanent or temporary facility was to be provided within a specific location. Permanent facilities would enable the community to turn up and play, while temporary facilities might require an adjacent facility that could support the loan of equipment within proximity to the play area. The draft Active Knox makes reference to the need for equipment libraries in proximity to potential sites. It should also be acknowledged that the siting of venues would require consideration of adjacent uses, noting that the activity creates more noise than tennis due to the implements involved.

Noting that the draft Active Knox plan has not yet been released to the public for consultation, it is appropriate that future consideration of key sites for pickleball be given following the endorsement of the Active Knox Plan and its accompanying implementation plan.

2. ENGAGEMENT

No community engagement has been undertaken in preparing this report.

3. SOCIAL IMPLICATIONS

Community perceptions of safety have been noted to be having a negative impact on residents in proximity to David Cooper Park. The provision of lighting to the park may improve safety perceptions however there exist no guarantees that it will serve as a deterrent to anti-social behaviour. Activation of the reserve through better utilisation of facilities will support the perceptions of safety.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL IMPLICATIONS

Lighting of public open spaces may have impacts on local fauna behaviour, which should be given consideration prior to the implementation of lighting solutions. Lighting can incorporate timed activation settings to ensure impacts are mitigated.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The cost of installing solar lighting for recently delivered projects ranged from \$5,500 for a single 5.5m pole at the Emerson Reserve dog park and approximately \$18,000 per pole for the installation of taller poles at the recent Knox Park dog park.

7. RISKS

The following risks have been identified in relation to this project.

Risk	Description	Risk Treatment
Financial/Reputational	Considerable cost for provision of lighting and no guarantee of resolution of antisocial behaviour.	Consideration of alternative measures to reduce antisocial behaviour.
	Pickleball Facilities risk of only short term usage and conflict with Basketball court users	Collaboration with local Tennis clubs for the provision of Pickleball facilities
People (Health and Safety)	Failure to reduce antisocial behaviour	Consideration of complementary or alternative measures to reduce antisocial behaviour.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Neighbourhoods, Housing & Infrastructure

Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

Natural Environment & Sustainability

Strategy 3.1 - Preserve our biodiversity and waterways, and enhance our urban landscape.

Connection, Resilience & Wellbeing

Strategy 4.2 - Foster inclusivity, equality, belonging and safety within the community.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

There are no legislative obligations under the Human Rights Charter, Child Safe Standards or the Gender Equity Act that are incompatible with the recommendation in this report.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

Nil

8.6 Cleve Avenue Easement Drainage Contributory Scheme

Final Report Destination:	Council
Paper Type:	For Decision
Author:	Acting Coordinator Civil Project Delivery, Bob Xu
Manager:	Manager Engineering Services & Operations, Mark Varmalis
Executive:	Director, Infrastructure, Grant Thorne

SUMMARY

Council has received requests in relation to the need for improved easement drainage serving properties at Cleve Avenue and Ross Avenue, The Basin. It has been identified that these properties are not serviced by a formal Council drainage system with some property house drains connecting to a private drain and some properties may not be connected to anything at all.

A proposal has therefore been developed to install underground drainage along the rear of properties. This was presented to local residents as per Council's Contributory Schemes – Special Rates and Charges Policy. In response, residents have not supported a proposal to undertake works as a Contributory Scheme.

This report advises of the preliminary investigations undertaken and recommends that Council resolve to not proceed with the proposed Contributory Scheme due to lack of resident support.

RECOMMENDATION

That Council:

1. Note the residents' views on undertaking a Contributory Scheme along the rear easement of the properties at Cleve Avenue and Ross Avenue, The Basin.
2. Not proceed with the proposed Scheme;
3. Refer the project for installation of underground drainage within the rear easement of Cleve Avenue and Ross Avenue to Council's future Capital Works Program; and
4. Advise all affected owners/occupiers and any party which has registered its interest in the scheme in writing of Council's decision.

1. DISCUSSION

Concerns have been received in relation to a lack of proper stormwater drainage in the rear of properties between Cleve Avenue and Ross Avenue, The Basin. Following an investigation of the request, it is considered that there is a need for stormwater drainage improvements. The properties involved form a small catchment area surrounded by Cleve Avenue, Ross Avenue and Wicks Road – refer to attachments for a plan of the area.

An initial investigation has been carried out of the area which found that the properties along the northern side of Ross Avenue, from Wicks Road to Clevedon Road, are not serviced by a formal Council drainage system. It appears that some property house drains connect to a private drain within a drainage easement, and some properties may not be connected to anything at all. Furthermore, the private drainage system appears to be not working very well.

The properties on the south side of Cleve Avenue are therefore not properly protected by proper drainage infrastructure (which would service properties on the north side of Ross Avenue) and are

therefore receiving runoff from uphill properties. In some cases, this is causing significant nuisance to residents.

Council's Contributory Schemes – Special Rates and Charges Policy provides a formal structure for partnering with landowners to facilitate infrastructure improvements. If there is sufficient support from benefitting property owners, Council may coordinate a formal drainage contributory scheme to construct an easement drain to service and protect the properties involved. Council would then partner with property owners in funding the costs of the works through a formal drainage contributory scheme in accordance with Council's Policy and the Local Government Act 1989. Once the easement drain is fully constructed, future maintenance responsibilities of the drain would then remain with Council.

A questionnaire was distributed to the 17 affected property owners outlining the proposed drainage improvements and estimated costs to undertake the works, seeking feedback on the proposal for a scheme to provide underground easement drainage. In response, Council received nine responses with varying levels of support, and no willingness to contribute. According to Council's Policy, a minimum of 60% level of support from contributing properties is a base requirement for Council to proceed with a proposed Scheme. The questionnaire result indicates there is no support. Therefore, this report recommends that the proposed contributory scheme to install underground drainage within the rear easement between properties on Cleve Avenue and Ross Avenue not proceed.

However, to achieve the objective of servicing and protecting the properties on the south side of Cleve Avenue, this report also recommends Council to consider referring the proposal to Council's future Capital Works program. This means that the proposed project will be assessed by officers in accordance with Council's Funding Allocation Policy and prioritised along with other future projects for presentation to Council as a part of the next review of Council's future Capital Works Program as a part of the 2025-26 budget process.

2. ENGAGEMENT

On 31 January 2024, Council officers circulated a questionnaire to 17 affected property owners identifying the potential contributors and seeking their level of support for a proposed drainage scheme. The questionnaire provided background information of the proposed scheme and proposed an apportionment of cost per property based on the overall estimated project cost and the number of benefitting properties. The questionnaire also sought residents' views on whether they support a proposed easement drainage construction scheme (Question 1) and their willingness to contribute as proposed (Question 2). In response, Council received nine responses with varying levels of interest. Out of the nine responses, five expressed support for the proposed scheme and none of the responses indicated a willingness to contribute as proposed.

The questionnaire and a summary of responses are attached.

Following receipt of responses to the questionnaire, a follow up letter was sent to the residents on 14 March 2024 outlining the survey results and further steps Council would take in relation to the proposed scheme.

3. SOCIAL IMPLICATIONS

Historically, infrastructure improvements have been carried out either through subdivision activity, where a developer has been required to provide appropriate infrastructure to service the new properties or through past contributory schemes under the Local Government Act. With much of the municipality provided with well-constructed road and drainage infrastructure, residents of areas where infrastructure improvements are needed often consider that this should be undertaken by Council and therefore do not support contributing towards improvements. With drainage improvement projects, it is often difficult to achieve support from residents as those residents that are impacted by stormwater view the uphill properties to be responsible and the properties which are uphill generally not recognising that there needs to be an issue attended to.

Other aspects that arise include an expectation from residents that their annual rates should be used to address such issues, and in some instances that involvement in a proposal of this nature would lead to financial hardship.

If the proposed Contributory Scheme was to proceed, further engagement would occur with residents to ensure that their concerns were fully understood and addressed. For residents where financial hardship was of concern, assistance would be available in accordance with Council's Payment Assistance policy. Should the drainage construction works proceed in the future as a Council funded project, an updated social implication assessment will be prepared as part of the project implementation plan.

4. CLIMATE CHANGE CONSIDERATIONS

Council's Climate Response Plan 2021-2031 recognises that we are in a state of climate emergency. As a community, we need to take action to reduce our impact on the environment and to prepare for the effects of a changing climate. Of the actions established Council has committed to "Including drainage upgrades in future Capital Works Program business cases of all relevant asset types, to deliver climate resilient infrastructure".

Should the drainage construction works proceed in the future, this will respond to Council's Climate Response Plan by ensuring that the infrastructure provided is designed to be resilient and responsive to future climate changes.

5. ENVIRONMENTAL IMPLICATIONS

The Council Plan identifies the Natural Environment and Sustainability as one of Council's key directions with its objective of "Knox's natural environment is protected and enhanced to ensure sustainability for future generations". The proposed drainage improvements would contribute stormwater runoff to the nearby Dobsons Creek and be undertaken in properties that have established vegetation, including large trees.

Should the drainage construction works proceed in the future, an environmental implication assessment will be prepared as part of the project implementation plan to ensure that the works have a net-gain for the local environment.

6. FINANCIAL AND RESOURCE IMPLICATIONS

The preliminary estimated cost to undertake drainage construction works at the rear easement of properties on Cleve Avenue and Ross Avenue is \$179,000 (excluding GST). This would be further assessed if the project was to proceed based upon detailed investigation.

As per Council's Contributory Schemes – Special Rates and Charges Policy, Council would contribute up to \$65,000 (excluding GST), plus 10% of the total cost of works (\$11,400 excluding GST) as a subsidy. Council's contribution would amount to \$76,400 (excluding GST). The total indicative cost to be distributed amongst affected residents is \$102,600 (excluding GST) with the approximate cost to each of the 17 benefitting properties estimated at \$6,000 (excluding GST).

This report recommends that Council not proceed with the proposed drainage contributory scheme due to insufficient landowner support and to refer the easement drainage construction project to the future Capital Works program for consideration of being fully funded by Council. This approach would have the project assessed by the Capital Works ranking criteria, and depending on the priority of the project, it would be programmed into the future Capital Works program and be delivered when funding becomes available for the project.

7. RISKS

It is considered that there are no major risks for Council associated with the recommendations of this report. While the proposed approach minimizes risk for the Council, there's a potential for minor reputational concerns. Landowners may question the initial policy of seeking contributory funding followed by a shift to full Council funding. Additionally, residents impacted by stormwater might express frustration with further delays, as a fully funded project within the Capital Works program would likely require additional time.

Impacted landowners may also seek legal advice on Council's responsibility to address the drainage concerns. It is considered that the appropriate response to this is for Council to address the issue through a contributory scheme in accordance with Council's policy, as has occurred.

Engagement would occur with landowners appropriately to respond to any issues that may arise.

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Neighbourhoods, Housing & Infrastructure

Strategy 2.2 - Create, enhance and maintain places and spaces for people to live, work, play and connect.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

There are no legislative obligations under the Human Rights Charter, Child Safe Standards or the Gender Equity Act that are incompatible with the recommendation in this report.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Attachment 1 - Cleve Avenue Easement Drainage - Initial letter sent to residents with questionnaire [**8.6.1** - 4 pages]
2. Attachment 2 - Cleve Avenue Easement Drainage - Questionnaire responses summary [**8.6.2** - 1 page]

31 January 2024

«Ratepayer_Name»
«Property_Address_1»
THE BASIN VIC 3154



Dear Sir / Madam

Proposed Drainage Improvements – Cleve Avenue/Ross Avenue, The Basin

I am writing to seek your interest in having underground drainage provided at the rear of properties between Ross Avenue and Cleve Avenue that would allow for better drainage of stormwater from these properties and protect downhill properties from stormwater runoff.

Council has received a complaint in relation to a lack of proper drainage in this area and considers that there is a need for improvements. The properties involved form a small catchment area surrounded by Cleve Avenue, Clevedon Road, Ross Avenue and Wicks Road, The Basin.

Council has undertaken investigations of the area and found that the properties along the northern side of Ross Avenue, from Wicks Rd to Clevedon Road, are not serviced by (connected to) a formal Council drainage system. It appears that some property house drains connect up to a private drain within the drainage easement (which appears to be not working very well), and some properties may not be connected to anything at all.

This means that the properties on the south side of Cleve Avenue are not properly protected by drainage which would service properties uphill (north side of Ross Avenue), and are therefore receiving runoff from those properties within the catchment described above. In some cases, this is causing significant nuisance to some residents.

If there is sufficient support from benefitting property owners Council may coordinate a formal drainage scheme with the sole purpose to construct an easement drain so as to service and protect the properties involved. Council would then partner with property owners in funding the costs of the works through a formal drainage scheme in accordance with Council Policy and the Local Government Act. Once the easement drain is fully constructed, future maintenance responsibilities of the drain would then remain with Council.

This letter is to seek your interest in participating in such a scheme.

Drainage schemes like this proposal have been facilitated by councils over many years to provide infrastructure that has never been in place. Newer subdivisions typically have all of this infrastructure provided, and is essentially funded by the new owners as part of the purchase price of their property. The Local Government Act recognises this and allows councils to implement schemes under the Local Government Act to see this improved infrastructure provided.

In considering which properties should be involved, there is historic precedent that determines that benefitting properties should be equally treated for discharging into the easement drain as well as those properties that might be protected by the easement drain. That is, the properties on the north side of Ross Avenue which would directly connect up to a proposed drain, are essentially deriving an equal benefit as those properties on the south side of Cleve Avenue, who would be protected by the easement drain.

For Council to further consider the merits of this proposal, I have attached a questionnaire which you are asked to complete and return in the enclosed reply paid envelope. Council is seeking to understand if you would support a formal scheme and also if you would be prepared to contribute towards the proposal. On the reverse side of this questionnaire a schematic is provided showing the catchment area involved, easement drain proposed, indicative costs of the scheme, indicative Council contribution and indicative costs per property.

Following the return of questionnaires from property owners Council will then determine subsequent steps and update you on these.

This proposed drainage scheme would be in accordance with Council's Contributory Schemes – Special Rates and Charges Policy. For further information on Council's policy please refer to information on Council's website page as follows: <https://www.knox.vic.gov.au/our-services/rates/paying-your-rates/special-rates-and-charges-contributory-schemes>.

Should you have any queries in relation to this matter I would be happy for you to contact either myself on 9298 8143, or Bob Xu on 9298 8596. I will be the current contact up until 12 February 2024. Beyond that date, you would need to contact Bob Xu, who will assume the Coordinator's role whilst I am on Long Service Leave.

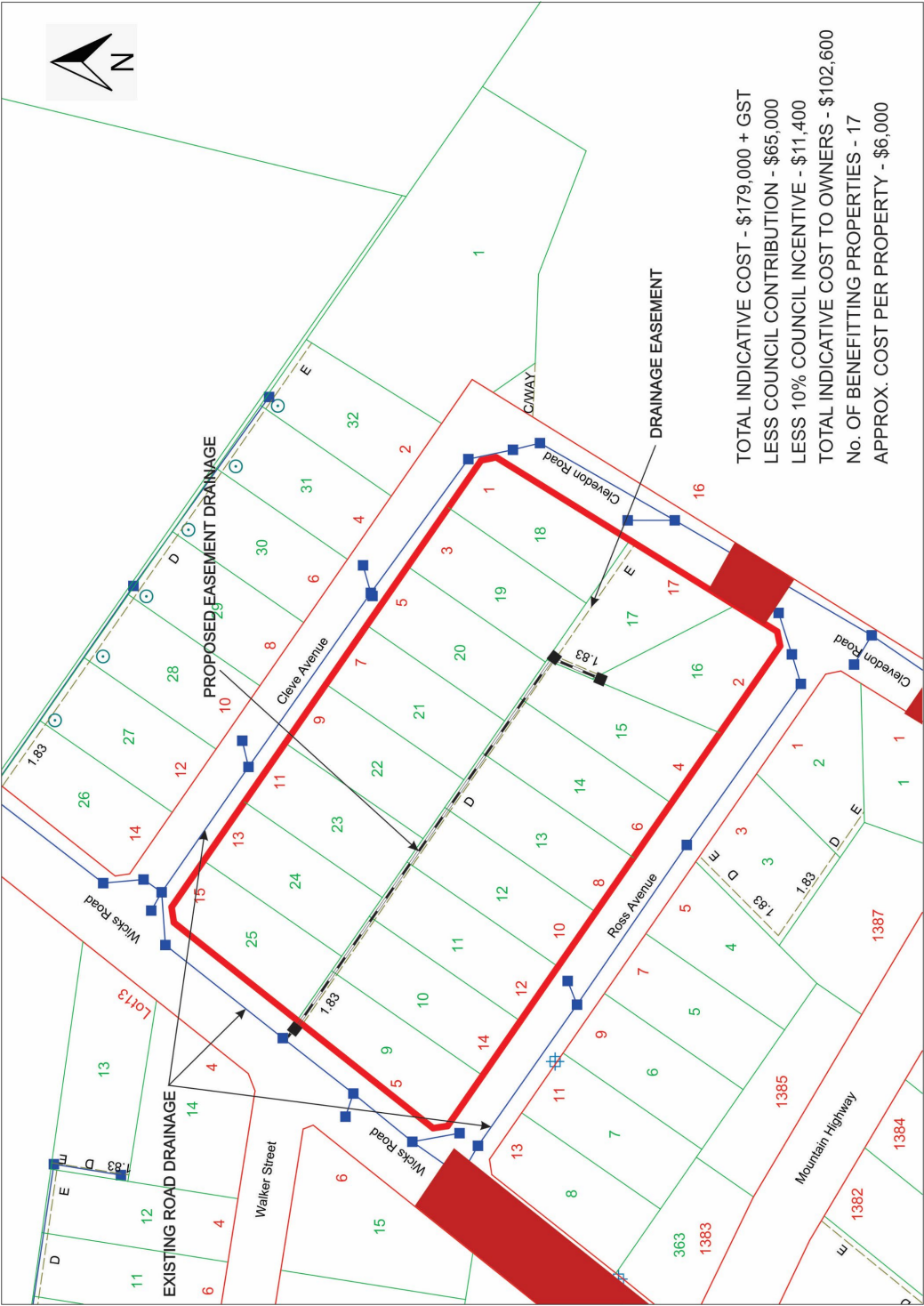
Yours sincerely



Hans Pelgrim
Coordinator Civil Project Delivery

QUESTIONNAIRE – CLEVE AVENUE EASEMENT DRAINAGE

[illegible]



Street	No. of Properties in the questionnaire	No. of Responses	% Response Rate	Q1 Support a Easement Drainage Construction Scheme?		Q2 Willing to contribute?		% Support per street	Remarks
				Yes	No	Yes	No		
Cleve Avenue The Basin	17	9	53%	5	4	0	9	0	No benefit; Not experiencing any negative impact; Financial position; Currently getting lots of water build up in the yard and driveway from uphill run- off;

8.7 Revised Instrument of Delegation to Members of Council Staff

Final Report Destination:	Council
Paper Type:	For Decision
Author	Governance Officer, Damian Watson
Manager:	Manager Governance & Risk, Andrew Dowling
Executive:	Director, Customer & Performance, Greg Curcio

SUMMARY

Instruments of Delegation represent the formal delegation of powers by Council and enable the effective functioning of Council.

The Instrument of Delegation – Road Management Responsibilities has been revised to reflect changes to position titles within the organisation.

RECOMMENDATION

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), Council resolves that:

1. There be delegated to the members of Council staff holding, acting or performing the duties of the offices or positions referred to in the attached Instrument of Delegation – Road Management Responsibilities (Attachment 1), the powers, duties and functions set out in the respective instrument, subject to the acceptance of tracked changes and the conditions and limitations specified in the Instrument;
2. Upon this resolution being made and, subject to the acceptance of tracked changes and the instruments being signed by Council's Chief Executive Officer and the Mayor, the Instrument of Delegation – Road Management Responsibilities (Attachment 1) shall come into force;
3. On the coming into force of the instrument, pursuant to Resolution 2 above, the previous Instrument of Delegation – Road Management Responsibilities is revoked; and
4. The duties and functions set out in the instruments must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

1. DISCUSSION

Council is empowered to delegate its powers, duties or functions with some strategic exemptions such as setting rates, borrowing funds, adopting a planning scheme amendment and adopting a budget.

Delegations are necessary to facilitate effective functioning of councils as they enable day-to-day decisions to be made in relation to routine administrative and operational matters.

In granting delegations, Council is not granting unfettered power to Council staff or relinquishing its own powers. A delegate must comply with the conditions of delegation as well as any relevant policies of Council and any legislative framework. Council can still exercise any delegated power, duty or functions itself by resolution in the Chamber.

The attached Instrument is recommended for the effective and efficient operation of Council's activities, as well as to enable routine and administrative tasks to be carried out with consistency and certainty.

The attached Instrument has been updated to ensure it remain contemporaneous and consistent with current organisational structure and business practices.

The current Instrument of Delegation – Road Management Responsibilities (Attachment 1) has been in force since 23 October 2023.

The revised Instrument is based upon the previous Instrument considered by Council and has been amended to reflect changes to relevant position titles as part of the revised structure in the Community Laws team.

The changes include alterations from:

- 'Community Laws Officer' to 'Senior Community Laws Officer'
- 'Local Laws Officer' to 'Community Laws Officer'

2. ENGAGEMENT

Council subscribes to the Maddocks Authorisations and Delegations Service, which provides advice regarding legislative amendments and template instruments, which are then tailored to organisational requirements. The proposed instrument (Attachment 1) has been prepared based on the advice provided by Maddocks Lawyers and consultation with relevant staff.

3. SOCIAL IMPLICATIONS

Nil.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL/AMENITY CONSIDERATIONS

Nil.

6. FINANCIAL & ECONOMIC IMPLICATIONS

The costs to prepare and adopt the attached Instruments are minimal and will be met within the current departmental budget.

7. RISKS

It is considered that there are no major risks for Council associated with the recommendations of this report, as the changes to the Instrument of Delegation are reflecting changes to position titles as part of a restructure in the Community Laws team.

8. RELEVANCE TO KNOX COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

11. CONFIDENTIALITY

There is no content in this report that meets the definition of confidential information from the Local Government Act 2020.

ATTACHMENTS

1. Tracked Changes s6 Road Management Responsibilities Council to Staff Instrument of De [8.7.1 - 26 pages]



Instrument of Delegation

Road Management



Council to Council Staff:

In exercise of the powers conferred by the legislation referred to in the attached Schedule, the Council:

1. delegates each duty and/or function and/or power described in column 1 of the Schedule (and summarised in column 2 of the Schedule) to the member of Council staff holding, acting in or performing the duties of the office or position described opposite each such duty and/or function and/or power in column 3 of the Schedule;
2. declares that:
 - 2.1 this Instrument of Delegation is authorised by a resolution of Council passed on ~~23 October~~27 May 202~~4~~3 and
 - 2.2 the delegation:
 - 2.2.1 comes into force on immediately upon its execution;
 - 2.2.2 remains in force until varied or revoked;
 - 2.2.3 is subject to any conditions and limitations set out in sub-paragraph 2.3, and the Schedule; and
 - 2.2.4 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.3 the delegate must not determine the issue, take the action or do the act or thing:
 - 2.3.1 if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a Resolution of a Council Meeting; or
 - 2.3.2 if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a
 - (a) policy; or
 - (b) strategy
 adopted by Council; or
 - 2.3.3 if the determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation; or
 - 2.3.4 the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff or delegated committee.



| _____
Cr Jude Dwight - Mayor

Bruce Dobson - Chief Executive Officer

Date:

| Instrument of Delegation – Council to Staff
Road Management Responsibilities

~~October 2023~~ May 2024



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ROAD MANAGEMENT ACT 2004.....1
ROAD MANAGEMENT (GENERAL) REGULATIONS 2016.....19
ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015.....23

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(1)	Power to declare a road by publishing a notice in the government gazette	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	Obtain consent in circumstances specified in section 11(2)
s 11(8)	Power to name a road or change the name of a road by publishing notice in government gazette	Chief Executive Officer Director City Liveability Chief Financial Officer Coordinator Property Management	
s 11(9)(b)	Duty to advise registrar	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Coordinator Property Management	
s 11(10)	Duty to inform secretary to department of environment, land, water and planning of declaration etc.	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	Clause subject to section 11(10a)

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 11(10a)	Duty to inform secretary to department of environment, land, water and planning or nominated person	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 12(2)	Power to discontinue road or part of a road	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 12(4)	Duty to publish, and provide copy, notice of proposed discontinuance	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	Power of coordinating road authority where it is the discontinuing body Unless subsection (11) applies
s 12(5)	Duty to consider written submissions received within 28 days of notice	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure Coordinator Property Management	Duty of coordinating road authority where it is the discontinuing body Unless subsection (11) applies

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 12(6)	Function of hearing a person in support of their written submission	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure Coordinator Property Management	Function of coordinating road authority where it is the discontinuing body Unless subsection (11) applies
s 12(7)	Duty to fix day, time and place of meeting under section 12(6) and to give notice	Chief Executive Officer Director- Infrastructure Director City Liveability Chief Financial Officer Coordinator Property Management	Duty of coordinating road authority where it is the discontinuing body Unless subsection (11) applies
s 12(10)	Duty to notify of decision made	Chief Executive Officer Director- Infrastructure Director City Liveability Chief Financial Officer Coordinator Property Management	Duty of coordinating road authority where it is the discontinuing body Does not apply where an exemption is specified by the regulations or given by the minister
s 13(1)	Power to fix a boundary of a road by publishing notice in government gazette	Chief Executive Officer Director Infrastructure Director City Liveability Chief Financial Officer Manager - City Futures	Power of coordinating road authority and obtain consent under section 13(3) and section 13(4) as appropriate
s 14(4)	Function of receiving notice from the head, transport for Victoria	Chief Executive Officer Director Infrastructure	
s 14(7)	Power to appeal against decision of the head, transport for Victoria	Chief Executive Officer Director Infrastructure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 15(1)	Power to enter into arrangement with another road authority, utility or a provider of public transport to transfer a road management function of the road authority to the other road authority, utility or provider of public transport	Chief Executive Officer Director Infrastructure	
s 15(1a)	Power to enter into arrangement with a utility to transfer a road management function of the utility to the road authority	Chief Executive Officer Director Infrastructure	
s.15(2)	Duty to include details of arrangement in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 16(7)	Power to enter into an arrangement under section 15	Chief Executive Officer Director Infrastructure	
s 16(8)	Duty to enter details of determination in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 17(2)	Duty to register public road in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 17(3)	Power to decide that a road is reasonably required for general public use	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 17(3)	Duty to register a road reasonably required for general public use in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 17(4)	Power to decide that a road is no longer reasonably required for general public use	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 17(4)	Duty to remove road no longer reasonably required for general public use from public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 18(1)	Power to designate ancillary area	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority, and obtain consent in circumstances specified in section 18(2)
s 18(3)	Duty to record designation in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
s 19(1)	Duty to keep register of public roads in respect of which it is the coordinating road authority	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 19(4)	Duty to specify details of discontinuance in public roads register	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 19(5)	Duty to ensure public roads register is available for public inspection	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 21	Function of replying to request for information or advice	Chief Executive Officer Director Infrastructure	Obtain consent in circumstances specified in section 11(2)
s 22(2)	Function of commenting on proposed direction	Chief Executive Officer Director Infrastructure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 22(4)	Duty to publish a copy or summary of any direction made under section 22 by the minister in its annual report.	Chief Executive Officer Director City Liveability Chief Financial Officer Director Infrastructure Manager Strategic Infrastructure	
s 22(5)	Duty to give effect to a direction under section 22.	Chief Executive Officer Director Infrastructure	
s 40(1)	Duty to inspect, maintain and repair a public road.	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Team Leader Asset Preservation <u>Senior Community Laws Officer</u> <u>Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers Director Infrastructure Manager Engineering Services and Operations	
s 40(5)	Power to inspect, maintain and repair a road which is not a public road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations	
s 41(1)	Power to determine the standard of construction, inspection, maintenance and repair	Chief Executive Officer Director Infrastructure	

Instrument of Delegation – Council to Staff
Road Management Responsibilities

~~October 2023~~May 2024

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 42(1)	Power to declare a public road as a controlled access road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Power of coordinating road authority and schedule 2 also applies
s 42(2)	Power to amend or revoke declaration by notice published in government gazette	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Power of coordinating road authority and schedule 2 also applies
s 42a(3)	Duty to consult with the head, transport for Victoria and minister for local government before road is specified	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority If road is a municipal road or part thereof
s 42a(4)	Power to approve minister's decision to specify a road as a specified freight road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority If road is a municipal road or part thereof and where road is to be specified a freight road
s 48ea	Duty to notify the owner or occupier of land and provider of public transport on which rail infrastructure or rolling stock is located (and any relevant provider of public transport)	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Coordinator Civil Maintenance Coordinator Sportsfields and Reserves Coordinator Urban Forest and City Presentation Coordinator Civil Construction	Where council is the responsible road authority, infrastructure manager or works manager
s 48m(3)	Function of consulting with the relevant authority for purposes of developing guidelines under section 48m	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 49	Power to develop and publish a road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 51	Power to determine standards by incorporating the standards in a road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations	
s 53(2)	Power to cause notice to be published in government gazette of amendment etc of document in road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 54(2)	Duty to give notice of proposal to make a road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 54(5)	Duty to conduct a review of road management plan at prescribed intervals	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 54(6)	Power to amend road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 54(7)	Duty to incorporate the amendments into the road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
s 55(1)	Duty to cause notice of road management plan to be published in government gazette and newspaper	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 63(1)	Power to consent to conduct of works on road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations	Where council is the coordinating road authority
s 63(2)(e)	Power to conduct or to authorise the conduct of works in, on, under or over a road in an emergency	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations	Where council is the infrastructure manager
s 64(1)	Duty to comply with clause 13 of schedule 7	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers	Where council is the infrastructure manager or works manager

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 66(1)	Power to consent to structure etc	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers	Where council is the coordinating road authority
s 67(2)	Function of receiving the name & address of the person responsible for distributing the sign or bill	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> <u>Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers	Where council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 67(3)	Power to request information	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> <u>Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers	Where council is the coordinating road authority
s 68(2)	Power to request information	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> <u>Community Laws Officer</u> Community Laws Officers Parking Enforcement Officers	Where council is the coordinating road authority
s 71(3)	Power to appoint an authorised officer	Chief Executive Officer	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 72	Duty to issue an identity card to each authorised officer	Chief Executive Officer Director Customer & Performance Manager Governance & Risk Head of Governance Senior Governance Officer Governance Officer	
s 85	Function of receiving report from authorised officer	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	
s 86	Duty to keep register re section 85 matters	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	
s 87(1)	Function of receiving complaints	Chief Executive Officer Director Infrastructure	
s 87(2)	Duty to investigate complaint and provide report	Chief Executive Officer Director Infrastructure Director City Liveability	
s 96	Power to authorise a person for the purpose of instituting legal proceedings	Chief Executive Officer Director Infrastructure Director City Liveability Manager Green Spaces and Environment	
s 112(2)	Power to recover damages in court	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 116	Power to cause or carry out inspection	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Coordinator Asset Strategy	
s 119(2)	Function of consulting with the head, transport for victoria	Chief Executive Officer Director Infrastructure Manager Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	
s 120(1)	Power to exercise road management functions on an arterial road (with the consent of the head, transport for victoria)	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Coordinator Civil Maintenance Coordinator Urban Forest and City Presentation Coordinator Sportsfields and Reserves Coordinator Civil Construction	
s 120(2)	Duty to seek consent of the head, transport for victoria to exercise road management functions before exercising power in section 120(1)	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	
s 121(1)	Power to enter into an agreement in respect of works	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
s 122(1)	Power to charge and recover fees	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	
s 123(1)	Power to charge for any service	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	
sch 2 cl 2(1)	Power to make a decision in respect of controlled access roads	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	
sch 2 cl 3(1)	Duty to make policy about controlled access roads	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
Sch 2 cl 3(2)	Power to amend, revoke or substitute policy about controlled access roads	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
sch 2 cl 4	Function of receiving details of proposal from the head, transport for Victoria	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
sch 2 cl 5	Duty to publish notice of declaration	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Sch 7 cl 7(1)	Duty to give notice to relevant coordinating road authority of proposed installation of non-road infrastructure or related works on a road reserve	Chief Executive Officer Director Infrastructure Manager Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the infrastructure manager or works manager
Sch 7 cl 8(1)	Duty to give notice to any other infrastructure manager or works manager responsible for any non-road infrastructure in the area, that could be affected by any proposed installation of infrastructure or related works on a road or road reserve of any road	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the infrastructure manager or works manager
Sch 7 cl 9(1)	Duty to comply with request for information from a coordinating road authority, an infrastructure manager or a works manager responsible for existing or proposed infrastructure in relation to the location of any non-road infrastructure and technical advice or assistance in conduct of works	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the infrastructure manager or works manager responsible for non-road infrastructure
Sch 7 cl 9(2)	Duty to give information to another infrastructure manager or works manager where becomes aware any infrastructure or works are not in the location shown on records, appear to be in an unsafe condition or appear to need maintenance	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the infrastructure manager or works manager
Sch 7 cl 10(2)	Where schedule 7 clause 10(1) applies, duty to, where possible, conduct appropriate consultation with persons likely to be significantly affected	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the infrastructure manager or works manager

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Sch 7 cl 12(2)	Power to direct infrastructure manager or works manager to conduct reinstatement works	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority
Sch 7 cl 12(3)	Power to take measures to ensure reinstatement works are completed	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority
Sch 7 cl 12(4)	Duty to ensure that works are conducted by an appropriately qualified person	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority
Sch 7 cl 12(5)	Power to recover costs	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority
Sch 7 cl 13(1)	Duty to notify relevant coordinating road authority within 7 days that works have been completed, subject to schedule 7, clause 13(2)	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the works manager
Sch 7 cl 13(2)	Power to vary notice period	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority
Sch 7 cl 13(3)	Duty to ensure works manager has complied with obligation to give notice under schedule 7, clause 13(1)	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the infrastructure manager
Sch 7 cl 16(1)	Power to consent to proposed works	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Sch 7 cl 16(4)	Duty to consult	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority, responsible authority or infrastructure manager
Sch 7 cl 16(5)	Power to consent to proposed works	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority
Sch 7 cl 16(6)	Power to set reasonable conditions on consent	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority
Sch 7 cl 16(8)	Power to include consents and conditions	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority
Sch 7 cl 17(2)	Power to refuse to give consent and duty to give reasons for refusal	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment Manager Strategic Infrastructure	Where council is the coordinating road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Sch 7 cl 18(1)	Power to enter into an agreement	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Strategic Infrastructure Manager Engineering Services and Operations	Where council is the coordinating road authority
Sch 7 cl 19(1)	Power to give notice requiring rectification of works	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	Where council is the coordinating road authority
Sch 7 cl 19(2) & (3)	Power to conduct the rectification works or engage a person to conduct the rectification works and power to recover costs incurred	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	Where council is the coordinating road authority
Sch 7 cl 20(1)	Power to require removal, relocation, replacement or upgrade of existing non-road infrastructure	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Strategic Infrastructure Manager Engineering Services and Operations	Where council is the coordinating road authority
Sch 7a cl 2	Power to cause street lights to be installed on roads	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Power of responsible road authority where it is the coordinating road authority or responsible road authority in respect of the road
Sch 7a cl 3(1)(d)	Duty to pay installation and operation costs of street lighting - where road is not an arterial road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the responsible road authority

ROAD MANAGEMENT ACT 2004			
Column 1	Column 2	Column 3	Column 4
PROVISION	THING DELEGATED	DELEGATE	CONDITIONS & LIMITATIONS
Sch 7a cl 3(1)(e)	Duty to pay installation and operation costs of street lighting – where road is a service road on an arterial road and adjacent areas	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the responsible road authority
Sch 7a cl (3)(1)(f),	Duty to pay installation and percentage of operation costs of street lighting – for arterial roads in accordance with clauses 3(2) and 4	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Duty of council as responsible road authority that installed the light (re: installation costs) and where council is relevant municipal council (re: operating costs)

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
Provision	Thing delegated	Delegate	Conditions & limitations
r 8(1)	Duty to conduct reviews of road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
r 9(2)	Duty to produce written report of review of road management plan and make report available	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
r 9(3)	Duty to give notice where road management review is completed and no amendments will be made (or no amendments for which notice is required)	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
r 10	Duty to give notice of amendment which relates to standard of construction, inspection, maintenance or repair under section 41 of the act	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
r 13(1)	Duty to publish notice of amendments to road management plan	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
r 13(3)	Duty to record on road management plan the substance and date of effect of amendment	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	
r 16(3)	Power to issue permit	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure	Where council is the coordinating road authority
r 18(1)	Power to give written consent re damage to road	Chief Executive Officer Director Infrastructure Manager Strategic Infrastructure Manager Engineering Services and Operations Manager Green Spaces and Environment	Where council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
Provision	Thing delegated	Delegate	Conditions & limitations
r 23(2)	Power to make submission to tribunal	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Strategic Infrastructure Manager Engineering Services and Operations Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Parking Enforcement	Where council is the coordinating road authority
r 23(4)	Power to charge a fee for application under section 66(1) road management act	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Coordinator Infrastructure and Major Projects Director City Liveability Manager City Safety and Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Coordinator Asset Strategy <u>Senior Community Laws Officer</u> <u>Community Laws Officer</u> Community Laws Officers Parking Enforcement Officer	Where council is the coordinating road authority

ROAD MANAGEMENT (GENERAL) REGULATIONS 2016			
Column 1	Column 2	Column 3	Column 4
Provision	Thing delegated	Delegate	Conditions & limitations
r 25(1)	Power to remove objects, refuse, rubbish or other material deposited or left on road	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Strategic Infrastructure Manager Engineering Services and Operations Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws Team Leader Parking Enforcement Parking Enforcement Officer	Where council is the responsible road authority
r 25(2)	Power to sell or dispose of things removed from road or part of road (after first complying with regulation 25(3))	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws	Where council is the responsible road authority
R.25(5)	Power to recover in the magistrates' court, expenses from person responsible	Chief Executive Officer Director Infrastructure Manager Engineering Services and Operations Director City Liveability Manager City Safety & Health Coordinator Community Laws Team Leader Community Laws	

ROAD MANAGEMENT (WORKS AND INFRASTRUCTURE) REGULATIONS 2015			
Column 1	Column 2	Column 3	Column 4
Provision	Thing delegated	Delegate	Conditions & limitations
r 15	Power to exempt a person from requirement under clause 13(1) of schedule 7 of the act to give notice as to the completion of those works	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment	Where council is the coordinating road authority and where consent given under section 63(1) of the act
r 22(2)	Power to waive whole or part of fee in certain circumstances	Chief Executive Officer Director Infrastructure Manager Green Spaces and Environment Manager Engineering Services and Operations	Where council is the coordinating road authority

8.8 Sale of 4 Coorie Avenue, Bayswater

Final Report Destination:	Council
Paper Type:	For Decision
Author:	Project officer, Emma Hayton
Manager:	Manager Strategic Property & Procurement, Shelley Starrenburg
Executive:	Chief Financial Officer, Navec Lorkin

SUMMARY

Council land at 4 Coorie Avenue, Bayswater, was identified as surplus to Council requirements in 2018 and approved for sale by Council at the meeting on 27 November 2023. The property has since been offered for sale at auction and subsequently by private treaty. The Council resolution allowed officers to place the property on the market for sale by private treaty until 14 May 2024.

As the property is yet to be sold, officers are seeking Council approval to sell the property by private treaty with a new valuation, as required under the Local Government Act 2020.

RECOMMENDATION

That Council resolve to:

1. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of 4 Coorie Avenue, Bayswater (Lot 21 on Plan of Subdivision 12008, Certificate of Title Volume 07639 Folio 135) by private treaty in accordance with Confidential Attachment 2.
2. Authorise the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to sign the Contract of Sale and all other necessary documentation associated with the sale and transfer of 4 Coorie Avenue, Bayswater.
3. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the report to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
4. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential report to the extent necessary at their discretion, including for the purposes of informing the community about the content of the report or Council's decision.

1. DISCUSSION

Council land at 4 Coorie Avenue, Bayswater, was identified as surplus to Council requirements in 2018 and approved for sale by Council at the meeting on 27 November 2023. The property has since been passed in at auction on 19 April 2024, and subsequently offered for sale by private treaty until 14 May 2024 in line with the Council resolution.

Under Section 114(2)(c) of the *Local Government Act 2020*, Council must obtain a valuation of the land which is not more than 6 months prior to the sale or exchange of land. The current valuation which allows the property to be sold was valid until 14 May 2024.

Officers have obtained a new market valuation to enable the property and are proposing to sell the property via private treaty refer to Confidential Attachment 1.

The proposed sale terms and process are in line with the terms and conditions agreed in the Council resolution of 27 November 2023. This approach is believed to be most likely to achieve the best result for the sale of the property. The proposed sale terms and process are set out in Confidential Attachment 2.

The current valuation for the property will expire on 6 November 2024. If the property remains unsold, Council officers will seek a new valuation and report to Council to seek advice on new sale terms.

2. ENGAGEMENT

Community consultation was undertaken in September 2023 prior to Council's resolution to sell the land. No further community consultation is required as the previous engagement is sufficient to meet Council's engagement requirements under Section 114(2) of the *Local Government Act 2020*.

3. SOCIAL IMPLICATIONS

Council considered the social implications when resolving to sell the land at the Council meeting on 27 November 2023. There are no additional social implications that should be considered as a result of the recommendation to sell the property via private treaty.

4. CLIMATE CHANGE CONSIDERATIONS

Implementation of the recommendation is considered to have no direct implications or has no direct impacts upon Council's Net Zero 2030 target, the Community Net Zero 2040, exposure to climate risks or climate change adaptation.

5. ENVIRONMENTAL IMPLICATIONS

Council considered the environmental implications when resolving to sell the land at the Council meeting on 27 November 2023. There are no additional environmental implications that should be considered as a result of the recommendation to sell the property via private treaty.

6. FINANCIAL AND RESOURCE IMPLICATIONS

This site was approved for sale by Council on 27 November 2023. The report advised that any proceeds from the sale of this surplus asset would be used to offset construction costs of the two early years hubs (Wantirna and Bayswater).

The proceeds from this sale are included in the 2023/24 Adopted Budget and budgeted to be received in the 2023/24 financial year. They have subsequently been updated to be included in the 2024/25 Proposed Budget with proceeds from the sale of this property estimated to be received 2024/25 financial year.

Should Council not approve the continued sale, Council would need to consider the removal or re-phasing of committed projects from the capital works program to offset the reduced income. Council would also need to consider alternative uses for the facility and the financial impact of investment to reinstate the facility for use as well as the ongoing cost of operation. It is estimated that the total cost to recommission and operate the building over the next four years would be \$320,000. This investment is not budgeted.

Table 1: Building Recommission and Operating Costs

Useful Life Remaining	Estimated Immediate Investment Required	Estimated Further Investment Required Within 2-4 Years	Estimated Annual Operating Costs	Total Costs over 4 Years
17 Years	\$120,000	\$13,000	\$46,800	\$320,000

The most recent valuation for the site is available in Confidential Attachment 1. It should be noted that Windfall Gains Tax does not apply as the properties were rezoned prior to the introduction of this tax. The site is classed as residential premises and will not attract GST.

7. RISKS

If the proceeds of the sale are not realised in line with Council's Long Term Financial Plan, Council may need to remove or re-phase committed projects from the capital program

8. KNOX COMMUNITY AND COUNCIL PLAN 2021-2025

Civic Engagement & Integrity

Strategy 5.2 - Manage our resources effectively to ensure financial sustainability and improved customer experience.

Strategy 5.3 - Ensure our processes are transparent and decisions are accountable.

9. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

10. STATEMENT OF COMPATIBILITY

There are no legislative obligations under the Human Rights Charter, Child Safe Standards or the Gender Equity Act that are incompatible with the recommendation in this report.

11. CONFIDENTIALITY

Attachments 1 and 2 is included in the confidential agenda, as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- Council business information, that will prejudice Council's position when negotiating the sale price for the property at auction if prematurely released.

ATTACHMENTS

Nil

9 Supplementary Items

Nil.

10 Notices of Motion

10.1 Notices of Motion No 147 - Waste Collection

The following notice of motion was lodged by Councillor Seymour in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve to:

1. Note the Kerbside Reform Update report tabled at the Council meeting on 25 March 2024 and subsequent receipt of Officer reports and Legal advice regarding the broad implications of any potential change to the rubbish collection frequency as debated in the Council meeting on 22 April 2024.
2. Note the rescission motion carried at the Council meeting on 22 April 2024 as set out in Attachment 1 to this Motion.
3. Acknowledge the implementation of the Kerbside Reform is in its infancy and that Council and Councillors are receiving mixed formal and informal community feedback as to the new service's ability to meet the diverse needs of Knox households.
4. Receive a report at the August 2024 Council Meeting (unless deferred in consultation with the Mayor) which explores the feasibility of:
 - 4.1. Implementing a revised system for choosing bin sizes that caters to the diverse needs of households. This system would offer option of 80L, 120L, and 240L general waste and FOGO bins, while maintaining the standard 240L recycling bin and allowing households currently with 2 x 120lt general waste bins to have the option to receive a 240lt bin instead; based on the current collection frequencies:
 - General waste (yellow lid) fortnightly collection
 - Recycle waste (blue lid) fortnightly collection
 - Organic waste (green lid) weekly collection
 - 4.2. Introducing weekly residential recycling kerbside service for the two weeks prior to Christmas Day up until New Year's Day to accommodate the peak seasonal needs for residential recycling collection.
 - 4.3. Introducing procedures and systems for Renters of residential properties to be able to determine and pay for their preferred Kerbside bin services, if agreement cannot be reached with a Landlord and the service funded via the Landlord's rates is insufficient.
5. Note officers will need to undertake work including but not limited to the following matters, in order to inform the future report as per 4.1, 4.2 and 4.3 above:
 - 5.1. Understand any probity issues associated with varying Contract 3149 to assess the integrity of the procurement process given the proposed bin size and seasonal service changes. This includes ensuring transparency and fairness of the process.

- 5.2. Obtain legal advice to inform any variations to Contract 3149 in a manner which delivers best value to Council and complies with Council's procurement obligations under the Local Government Act 2020.
- 5.3. Undertake a preliminary financial assessment of the impact on the Residential Garbage Charge to ensure alignment with policy of a full cost recovery and consider the process for this being determined through a future Council Budget or Revised Budget, subject to Council endorsement of the changes.
- 5.4. Consider the timeline and process for the implementation of any change to the size of bins offered, seasonal frequency change and Renter solution, including community engagement and a communications program prior to implementation.
- 5.5. Further assess the environmental impact of the proposed change including changes in greenhouse gas emissions due to increased collection frequency, landfill emissions and landfill capacity.
- 5.6. Assess the resources required to implement the proposed change to the bin sizes offered, seasonal collection and Renter solution of collection, including within the waste, communications, customer services and rates teams, and the impact this will have on other planned actions including the planned change of bin lids in the 2024/25 financial year.
6. Receive a report at the August 2024 Council Meeting (unless deferred in consultation with the Mayor) which provides an update to the Community regarding Knox Council's progress towards a soft plastics solution including bench marking solutions currently offered by neighbouring LGAs and whether Knox is in a position to replicate these offerings.

Extract from the Minutes of the 22 April Council Meeting

Following is an extract of the resolution successfully carried at the 22 April Council meeting in relation to Item 10.1, Notice of Rescission Motion No. 144 - Waste Collection Frequency

That Council resolve:

- A. That the following resolutions of the Council Meeting on 25 March 2024 in relation to Item 8.3 Kerbside Reform Update be rescinded:**

That Council resolve to:

- 1. Note the Kerbside Reform Update report including broad implications of any potential change to the rubbish collection frequency.**
- 2. Note Contract 3149: Kerbside Bin Based Collection Services is scheduled to commence on 1 July 2024 which was tendered and awarded based on the current collection frequencies:**
 - a) General waste (yellow lid) fortnightly collection**
 - b) Recycle waste (blue lid) fortnightly collection**
 - c) Organic waste (green lid) weekly collection**
- 3. Express its strategic intention to change the waste collection frequency to:**
 - a) General waste (yellow lid) change to weekly collection**
 - b) Recycle waste (blue lid) remains as fortnightly collection**
 - c) Organic waste (green lid) remains as a weekly collection,**

noting that a future report to Council will be required in order for Council to make a final decision on the matter.
- 4. Note officers will need to undertake work including but not limited to the following matters in order to inform a future report to Council regarding a waste collection frequency change:**
 - a. Understand any probity issues associated with varying Contract 3149 to assess the integrity of the procurement process given the proposed frequency change. This includes ensuring transparency and fairness of the process.**
 - b. Obtain legal advice to inform any variations to Contract 3149 in a manner which delivers best value to Council and complies with Council's procurement obligations under the Local Government Act 2020.**
 - c. Having regard to points 4a and 4b, commence negotiations regarding a possible variation to Contract 3149 including understanding applicable contract variation costs, changes to bin lift rates, route planning, fleet composition and the timelines associated with the contractor implementing any change to the delivery frequency.**
 - d. Calculate the increase to the Residential Garbage Charges that would be required to fully recover the additional costs associated with varying Contract 3149 and consider the process for this being determined through a future Council Budget or Revised Budget.**

- e. Consider the timeline and process for the implementation of any change to the collection frequency, including community engagement and a communications program prior to implementation.
 - f. Further assess the environmental impact of the proposed change including changes in greenhouse gas emissions due to increased collection frequency, landfill emissions and landfill capacity.
 - g. Assess the resources required to implement the proposed change to the frequency of collection, including within the waste, communications, customer services and rates teams, and the impact this will have on other planned actions including the planned change of bin lids in the 2024/25 financial year.
- 5. Note that implementing point 4 of this resolution will impact on existing priorities currently planned within the impacted teams, requiring other actions and projects to be delayed.
- 6. Given the level of work involved, note a subsequent report covering the matters in point 4 of this resolution, along with any other matters deemed relevant, will be presented to Council in the first six months of 2025, in order for Council to make a final decision on any rubbish collection frequency change.
- B. To note the Kerbside Reform Update report as presented to the Council Meeting on 25 March 2024.
- C. To pursue a proactive program of support for households still adapting to the current waste collection services. This support will include targeted education and facilitation of improved access to expanded special consideration request and additional service supports.
- D. Receive a further report to Council no later than April 2025 regarding the progress of the Kerbside reforms, service outcomes delivered to the community and the effectiveness of the special consideration request and additional service supports.

10.2 Notice of Motion No 148 - Waste Collection

The following notice of motion was lodged by Councillor Pearce in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve:

1. To receive a report to a Council Meeting between November 2024 and January 2025 (unless deferred to a later date in consultation with the Mayor) that facilitates consideration of tendering a new contract for general waste collection providing an additional fortnightly waste collection service to that provided under Contract 3149 (Kerbside Bin Based Collection Services) and provided on an alternate fortnightly basis to the existing service.
2. That the report prepared pursuant to Resolution 1 above should address:
 - a. The feasibility of completing the necessary preparations for the tender process by 30 June 2025;
 - b. The likely timelines for the tender process from advertising through to award of contract;
 - c. The likely commencement date for services to commence under the new contract; and
 - d. Any other matters considered relevant to Council's consideration.

10.3 Notice of Motion No 149 - Rates

The following notice of motion was lodged by Councillor Pearce in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 27 May 2024:

That Council resolve:

1. To note the Proposed Budget 2024/25 anticipates that financial years 2024/25, 2025/26, 2026/27 and 2027/28 will be in line with the rate cap.
2. To note the Proposed 2024-25 Budget presented to Council on 22 April 2024 does not allocate any resources towards the [planning or] preparation of an application for a rate cap variation.

11 Urgent Business

12 Questions Without Notice

13 Confidential Items

13.1 Renewable Energy Power Purchase Agreement for Council's Buildings

A confidential report is circulated under separate cover as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- Council business information that will prejudice Council's position when negotiating the price for contracting electricity if prematurely released.

13.2 Bayswater Library Relocation Lease

A confidential report is circulated under separate cover as it contains confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- a) Unreasonably expose the landlord/business to disadvantage because it would release financial information about the business that is not generally available to their competitors; and/or
- b) Disclose Council business information, that will prejudice Council's position when negotiating a final lease if prematurely released.