

Policy

Citizenship Dress Code

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| Policy Number: | 2020/03 | Directorate: | Connected Communities |
| Approval by: | Council | Responsible Officer: | Manager Active & Creative Communities |
| Approval Date: | 28 April 2025 | Version Number: | 2 |
| Review Date: | 28 April 2028 |  |  |

# Purpose

The purpose of this policy is to provide guidance on the appropriate attire to wear to a Citizenship Ceremony.

# Context

The Australian Citizenship Ceremonies Code requires Council to develop a Dress Code for Citizenship Ceremonies.

# Scope

This Policy applies to attendees at a Citizenship Ceremony.

# References

Each of the following headings must be completed. Examples are provided below each heading.

* 1. Community & Council Plan 2021-2025
     + Civic Engagement and Integrity
  2. Relevant Legislation
* Australian Citizenship Ceremonies Code 2022
  1. Charter of Human Rights
     + This policy has been assessed against and complies with the charter of Human Rights.
  2. Related Council Policies
     + Nil
  3. Related Council Procedures
     + Nil

# Definitions

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| Council | means Knox City Council, whether constituted before or after the commencement of this Policy. |



1. Policy Statement

The attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion both to the attendee themselves, and to other patrons attending the ceremony.

Council strongly encourages Citizenship Ceremony attendees to wear smart casual attire, or national / traditional / cultural dress.

The following are strongly discouraged:

* Beach wear (ie. bathers);
* Bare feet; and
* Clothes with slogans or images that may cause offence or distress to other attendees.

# Implementation and Monitoring

Should an attendee at a Citizenship Ceremony, in the opinion of the Chief Executive Officer (or their representative at the Ceremony), be dressed in a manner which poses a risk to the attendee’s health and safety they may be refused entry to the Citizenship Ceremony.

If an attendee at a Citizenship Ceremony, in the opinion of the Chief Executive Officer (or their representative at the Ceremony) and the Mayor, is dressed in a manner which poses an unreasonable risk of causing significant offence and/or distress to other attendees, they may be asked to modify their dress and on refusal of such a request may be refused entry to the Citizenship Ceremony.

A representative on behalf of the CEO will normally be the VIP Liaison, Team Leader Festivals and Events or Coordinator Arts and Cultural Services.

For all queries or feedback regarding this policy, please contact Nicole Columbine, Manager Active & Creative Communities on 9298 8267 or via email at [nicole.columbine@knox.vic.gov.au](mailto:nicole.columbine@knox.vic.gov.au)

# Administrative Updates

From time to time, circumstances may change leading to the need for minor administrative changes to this policy. Where an update does not materially alter this policy, such a change may be made administratively on approval of the Chief Executive Officer. Examples of minor administrative changes include changes to names of Council departments or positions, change to names of Federal or State Government departments or a minor amendment to legislation that does not have material impact. Where any change or update may materially change the intent of this policy, it must be considered by Council.

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