

MINUTES



Mid Month Meeting of Council

Held at the
Civic Centre
511 Burwood Highway
Wantirna South
On
Monday 11 August 2025

The Agenda for the Mid Month Meeting of Council, Monday 11 August 2025, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Mid Month Meeting of Council.

The meeting commenced at 7:01 pm.

PRESENT:

Cr Lisa Cooper (Chairperson)	Scott Ward
Cr Glen Atwell (Deputy Mayor)	Tirhatuan Ward
Cr Chris Duncan	Collier Ward
Cr Robert Williams	Dinsdale Ward
Cr Meagan Baker	Dobson Ward
Cr Paige Kennett	Chandler Ward
Cr Peter Lockwood	Baird Ward
Cr Susan Pearce	Taylor Ward
Bruce Dobson	Chief Executive Officer
Grant Thorne	Director - Infrastructure
Matt Kelleher	Director - City Liveability
Judy Chalkley	Director - Connected Communities
Navec Lorkin	Chief Financial Officer
Liesl Westberry	Acting Director - Customer & Performance
Andrew Dowling	Manager - Governance & Risk
Saskia Weerheim	Head of Governance

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1 Apologies And Requests For Leaves Of Absence

An apology was received from Councillor Considine.

2 Declarations Of Conflict Of Interest

Nil.

3 Confirmation Of Minutes

The Chairperson, Mayor Cooper, noted there had been a late circulation of the draft Minutes of the Mid Month Meeting of Council, held on Monday 14 July 2025. Mayor Cooper proposed that with leave of Council, confirmation of the minutes be deferred to the September Mid-Month Meeting of Council.

There was no opposition and confirmation of the Minutes was deferred.

4 Officer Reports

The Chairperson, Mayor Cooper, noted that the Chief Executive Officer had withdrawn Item 4.1 – Minor Grants Program and Emergency Relief Fund 2025–26 Monthly Report – from the agenda for this meeting in accordance with Rule 18.1.2 of Council’s Governance Rules. The Mayor noted matters in the report will instead be presented to Council at its meeting on 25 August 2025.

4.2 Proposed Motions to MAV State Council - October 2025

SUMMARY

This report seeks Council’s formal endorsement of three Motions for submission and consideration at the Municipal Association of Victoria (MAV) State Council Meeting in October 2025. The three motions have implications for the Knox community.

RECOMMENDATION

That Council resolve to:

1. Endorse the following three Motions and supporting rationales (as set out in this report) for submission to the MAV State Council Meeting in October 2025:
 - a. Motion 1: Victoria Police Resourcing
 - b. Motion 2: Advocacy for Department of Education School Focused Youth Service Funding
 - c. Motion 3: Emergency Services and Volunteer Fund – Cost Shifting
2. Note the Motions have been submitted in draft form to the Municipal Association of Victoria and authorise the Chief Executive Officer to amend the submitted motions, by making minor changes to improve the wording of the motion and/or supporting rationale, or to reflect changes to the issue that may come to light prior to the 20 August 2025 deadline for amendments.

The Chairperson, Mayor Cooper, noted that while the report indicates the proposed Motions were to be submitted as drafts in line with MAV Processes - MAV have extended the deadline for submission of motions to Friday 15 August 2025.

RESOLUTION

MOVED: Councillor Lockwood

SECONDED: Councillor Pearce

That Council resolve to:

1. Endorse the following three Motions and supporting rationales (as set out in this report) for submission to the MAV State Council Meeting in October 2025:
 - a. Motion 1: Victoria Police Resourcing
 - b. Motion 2: Advocacy for Department of Education School Focused Youth Service Funding
 - c. Motion 3: Emergency Services and Volunteer Fund – Cost Shifting
2. Note the Motions have been submitted in draft form to the Municipal Association of Victoria and authorise the Chief Executive Officer to amend the submitted motions, by making minor changes to improve the wording of the motion and/or supporting rationale, or to reflect changes to the issue that may come to light prior to the 20 August 2025 deadline for amendments.

CARRIED

4.3 Proposed Sale of 58-60 Station Street Bayswater

SUMMARY

This report is to inform Council that the statutory procedures required for the sale of 58-60 Station Street, Bayswater, in accordance with Section 114 of the *Local Government Act 2020*, are now complete.

The site was identified as surplus to Council needs at the Council meeting on 20 December 2021. The significantly aged Hall previously located at this site was demolished in 2019 as it was no longer safe for community use; there are no plans for alternative uses of the site. At its meeting of 9 September 2024, Council considered the officer proposal for divestment of the site at a subsidised rate to a Community Housing Organisation, following a 2-stage tender process that took nearly 3 years to undertake. The proposal was not supported. Council, however, did resolve to commence statutory processes to sell the property to the open market.

Community consultation to sell the site on open market was undertaken in accordance with Section 114 of the Local Government Act 2020 and a report was presented for consideration at the Council meeting on 12 May 2025. The decision was deferred to a future meeting. Since the deferral, Scenario 8, considering the protection of all but one tree (T4) has been considered and included in this report. It is recommended that Council proceed with the sale of the property at full market value.

RECOMMENDATION

That Council:

1. Note the feedback received during the community consultation for the proposed sale of 58--60 Station Street, Bayswater at full market rate.
2. Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 58-60 Station Street, Bayswater.
3. Authorises the Chief Executive Officer (or such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at 58-60 Station Street, Bayswater (Lot 17 on Plan of Subdivision 003188 Certificate of Title Volume 08044 Folio 233),
 - a. Initially by public auction with the reserve price as set out in Confidential Attachment 1; and
 - b. If the land still remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment 1; and/or
 - c. If the land still remains unsold, by private treaty until 3 February 2026 in accordance with Confidential Attachment 1.
4. Resolve to provide tree and habitat replacement planting within Councils Open Space areas within 2000 metres of this site to the value of the Tree Amenity Value in Table 4, in the event that high retention value trees are removed in the development of the site following its sale.
5. Authorises the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to the resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 58-60 Station Street, Bayswater.
6. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.

7. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

RESOLUTION

MOVED: Councillor Duncan

SECONDED: Councillor Williams

That Council:

1. Note the feedback received during the community consultation for the proposed sale of 58-60 Station Street, Bayswater, at full market rate.
2. Having complied with the requirements of Section 114 of the Local Government Act 2020, resolve to sell 58-60 Station Street Bayswater.
3. Authorise the Chief Executive Officer (or such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at 58-60 Station Street, Bayswater (Lot 17 on Plan of Subdivision 003188 Certificate of Title Volume 08044 Folio 233):
 - a. Initially by public auction with the reserve price as set out in Confidential Attachment A (as attached to the Confidential Agenda)
 - b. If the land still remains unsold after auction, by negotiation to the highest bidder in accordance with Confidential Attachment A; and/or;
 - c. If the land still remains unsold, by private treaty until 3 February 2026 in accordance with Confidential Attachment A; and
 - d. Include a condition as part of any contract of sale, that an agreement under Section 173 of the *Planning and Environment Act 1987* be entered into requiring the retention of tree #1, tree #2, tree #3, tree #5, tree #6, tree #7, tree #8, tree #9, tree #10, tree #11, tree #12, tree #13, tree #14 and tree #15 (all eucalyptus sideroxylon), and the exclusion of development from within the Tree Protection Zone (TPZ) as identified at Attachment 4 to the Officer Report (Arborist Report Melbourne Tree Care).
4. Note all proceeds from the land sale are included in the 2025/26 Adopted Budget and are reinvested into the community through the capital works program.
5. Authorises the Chief Executive Officer (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to the resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 58-60 Station Street, Bayswater.
6. Pursuant to Section 125 of the Local Government Act 2020, authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
7. Authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

CARRIED

5 Notices Of Motion

Nil.

6 Supplementary Items

6.1 Audit and Risk Committee Independent Member Appointment

SUMMARY

This report considers the outcome of the recruitment process for an Independent Member to the Audit and Risk Committee and recommends the appointment of the preferred candidate in accordance with the Audit and Risk Committee's Charter.

RECOMMENDATION

That Council resolve to:

1. Appoint the preferred candidate as set out in Confidential Attachment 1, to the Audit and Risk Committee for the period August 2025 to August 2028, in accordance with the Audit and Risk Committee Charter.
2. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the attachments to this report to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
3. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the effect of these resolutions to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.
4. Acknowledge and thank Mr Homi Burjorjee for his contribution to Knox over the past 6 years as an Independent Member and Chair of the Knox Audit and Risk Committee.

RESOLUTION

MOVED: Councillor Pearce

SECONDED: Councillor Cooper

That Council resolve to:

1. Appoint the preferred candidate as set out in Confidential Attachment 1, to the Audit and Risk Committee for the period August 2025 to August 2028, in accordance with the Audit and Risk Committee Charter.
2. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the attachments to this report to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
3. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the effect of these resolutions to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.
4. Acknowledge and thank Mr Homi Burjorjee for his contribution to Knox over the past 6 years as an Independent Member and Chair of the Knox Audit and Risk Committee.

CARRIED

7 Urgent Business

7.1 Urgent Business

Nil.

8 Confidential Items

Nil.

MEETING CLOSED AT 7:36pm

Minutes of Meeting confirmed at the
Mid Month Meeting of Council
held on Monday, 8 September 2025

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes