

MINUTES

Meeting of Council

Held at the
Civic Centre
511 Burwood Highway
Wantirna South
On
Monday 25 August 2025



The Agenda for the Meeting of Council, Monday 25 August 2025, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Meeting of Council.

The meeting commenced at 7:02pm.

PRESENT:

Cr Lisa Cooper (Mayor)	Scott Ward
Cr Glen Atwell (Deputy Mayor)	Tirhatuan Ward
Cr Chris Duncan	Collier Ward
Cr Robert Williams	Dinsdale Ward
Cr Meagan Baker	Dobson Ward
Cr Parisa Considine	Friberg Ward
Cr Paige Kennett	Chandler Ward
Cr Susan Pearce	Taylor Ward
Matt Kelleher	Acting Chief Executive Officer
Grant Thorne	Director – Infrastructure
Nicola Ward	Acting Director - City Liveability
Judy Chalkley	Director – Connected Communities
Liesl Westberry	Acting Director - Customer and Performance
Navec Lorkin	Chief Financial Officer
Andrew Dowling	Manager, Governance and Risk
Saskia Weerheim	Head of Governance

THE MEETING OPENED WITH A STATEMENT OF ACKNOWLEDGEMENT AND A STATEMENT OF COMMITMENT

Council acknowledges the Wurundjeri Woi-wurrung people and Bunurong people of the Kulin Nation as Traditional Custodians of the land, and meets on the traditional lands of the Wurundjeri Woi-wurrung people. We pay our respects to elders both past and present.

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1 Apologies And Requests For Leaves Of Absence

An apology was received from Councillor Peter Lockwood.

Councillor Lockwood sought a Leave of Absence from Council for the period 25 August 2025 to 28 September 2025.

RESOLUTION

MOVED: Cr Cooper

SECONDED: Cr Pearce

That Councillor Lockwood be granted a leave of absence from Council for the period 25 August 2025 to 28 September 2025 (inclusive).

CARRIED

2 Declarations Of Conflict Of Interest

Councillor Cooper foreshadowed declaring a conflict of interest in Item 8.1, Minor Grants Program and Emergency Relief Fund 2025-26 Monthly Report.

3 Confirmation Of Minutes

The Chairperson, Councillor Lisa Cooper invited Councillors to raise any opposition to the Minutes of the Meeting of Council held on 28 July 2025. There being none, the Chairperson declared the Minutes be confirmed.

4 Presentations, Petitions And Memorials

4.1 Petition - Ending Wildlife Roadkill on Wellington Road

Councillor Pearce noted that Council has received a petition with 7 signatures as at 7 August 2025 calling for action to help in ending wildlife roadkill on Wellington Road. Council has also received a link to an online petition with the same contention which has 5,200 signatures as at 11 August 2025. The petition has been circulated to all Councillors and is presented tonight for noting.

Councillor Pearce outlined that the lead petitioner is seeking action from Council to advocate for:

- Speed limits to be reduced during the time from before dusk to after dawn, when wildlife is mostly active. Speeds of 50-60km/h would provide breaking efficiency when encountering wildlife.
- The installation of virtual fencing throughout the entire 21km stretch of road. These virtual fences actively alert animals prior to crossing the road as cars approach, by emitting a combination of sound and flashing light stimuli. Testing has seen a 50% reduction of vehicle collisions. There is currently no safe zone for wildlife to cross.
- The use of electronic or solar panel VMS signage – displaying vehicle speeds and can relay messages to drivers of wildlife crossing and activity.

Councillor Pearce noted that in submitting the petition, the lead petitioner argued that there are too many instances where wildlife is struck by vehicles on Wellington Road in incidents which are avoidable and wildlife should be more properly protected from harm.

Councillor Pearce noted that the petitioners are still actively collecting signatures online and updates to the petition may yet be received.

Councillor Pearce advised the petition does not raise any matters which could have been considered as an item of urgent business on the meeting agenda. The petition will be referred to the Director Infrastructure who will provide a response to the lead petitioner.

5 Reports By Councillors

5.1 Councillor Baker

Councillor Baker reported attending the following:

- Community Engagement for the Annual Budget with Councillor Lockwood and Councillor Kennett; thanking community members for sharing their views.
- Knox Disability Advisory Committee Meeting; wishing the best to departing member, Vicki, and thanking her for her contribution to the Committee.

5.2 Councillor Kennett

Councillor Kennett reported attending the following:

- Transformation Governance Committee Meeting with Councillor Cooper and Councillor Duncan with a focus on improving customer service; emphasised that only 14% of residents are calling in to Council as a first point of call for information, with 46% calling after visiting Council's website.
- Knox Early Years Advisory Committee Meeting where feedback was provided regarding Council's draft Mobility Access Plans which also impacts early years families.
- Victorian Greenhouse Alliance Conference which covered electrification, tree canopy cover, community engagement, efficiency and a biochar project undertaken by Yarra Ranges Council which transforms dead trees into charcoal, noting that this could be used in Knox.
- Visited The Basin Scouts with Daniela De Martino MP and Mary Doyle MP; wishing the group well for the coming year.
- Book Week Storytime Event at Miller's Homestead, dressing up as a unicorn.

Councillor Kennett also:

- Noted she is looking forward to the consolidation of feedback from 90 residents relating to the community engagement regarding the annual budget at Knox Leisureworks.
- Outlined she had received enquiries regarding footpaths, foxes, parking, rubbish and maintenance requests which have been referred to relevant officers.

5.3 Councillor Atwell

Councillor Atwell reported attending the following:

- Book Week celebrations at Rowville Library where there was a sea of smiling faces, extending thanks to Michelle Tomazin and her team at the library—which is the fourth busiest in the Your Library network. He also shared a story with the children about a hungry young spider named Spiro.
- Community Engagement Pop-Up Event at the Rowville Community Centre for the 2026/27 Annual Plan and Budget with Councillor Considine and Councillor Pearce.
- 100 Year Celebration for the Scoresby Football Club which included a stirring win and a pre-

game function for past players, supporters and volunteers, thanking the President David Renkin and the club management team for the event.

Councillor Atwell also:

- Congratulated the Hyatt Place Caribbean Park who were named Hotel Restaurant of the Year and also won the Best Marketing Initiative Award at the Victorian Accommodation Awards for Excellence.
- Congratulated Rowville Secondary College students for their 'We Will Rock You' school production, displaying incredible talent in the performing arts.

5.4 Councillor Considine

Councillor Considine reported attending the following:

- Knox Multicultural Advisory Committee Meeting with Councillor Lockwood at the Shree Swaminarayan Temple where a great presentation was made highlighting their work in the community and as well as discussion on how to better communicate with multicultural communities.
- Knox Early Years Advisory Committee Meeting with Councillor Kennett, which included a presentation from council officers on the Mobility Access Action Plan.
- Council Pop-Up Engagement Session at the Rowville Community Centre with Councillor Atwell and Councillor Pearce where residents provided feedback.
- A meeting with the President of the Knox United Soccer Club and Councillor Atwell.

Councillor Considine also:

- Noted resident concerns regarding community safety.

5.5 Councillor Duncan

Councillor Duncan reported attending the following:

- Transformation Governance Committee Meeting with Councillor Kennett and Councillor Cooper.
- A meeting with members of the Youth-led Parliament to discuss ideas to try and stem the level of youth crime in Knox.
- Knox Youth Summit attended by over 60 young people who shared great ideas, including presentations on the benefits of a Tram extension to Knox and sporting ground upgrades, thanked Youth Advisory Committee Members Bec and Mia for hosting the event on Council's behalf.
- Community Engagement Session at Knox Library with Councillor Williams and Councillor Cooper.
- Briefing on the VCAT Compulsory Conference regarding 276 Wantirna Road, Wantirna.

5.6 Councillor Williams

Councillor Williams reported attending the following:

- Launch of a film 'Penguin Bloom' with the Knox Disability Advisory Committee as part of the 'Winter Warmers' event.
- Knox Youth Advisory Committee Meeting with Councillor Duncan, discussing the Climate Response Plan and more efficient public transport methods in Knox.
- Knox Youth Summit, noting that members have the potential to be future Councillors, while also thanking staff and Committee Members for their participation in the event.
- Community Engagement Session at Knox Library
- Bayswater Strikers Game-day
- Mahjong Group run by Coonara Community House attended by over 1500 people, which helps mental health and community bonding.
- Met with Knox SES to discuss future funding.

Councillor Williams also:

- Received enquiries regarding local hooning and community safety issues from residents.
- Read the book 'Digger Digs Down' at Bayswater Library and Knox Library as part of Book Week Celebrations; complementing the engagement of the Library Staff.
- Noted it is important for Councillors to take care of each other
- Wished his daughter a Happy 18th Birthday.

5.7 Councillor Pearce

Councillor Pearce reported attending the following:

- Met with the Rowville-Lysterfield Rotary regarding the Rowville Community Centre to address its growing popularity.
- Heany Park Scout Group Meeting attended by The Hon. Kim Wells MP and Mary Doyle MP, which outlined the group's achievements acknowledging Luke Teunissen who received a National Merit Award for his service and Deb Radford who received a Cub Leader of the Year Award; also praised the leaders of the Parents Committee.
- Rowville Hawks Football Club Sponsors Lunch; commending the Committee for their work.
- Met with Councillors for a bowling event organised by Councillor Williams
- Budget Engagement Session with Councillor Atwell and Councillor Considine at the Rowville Community Centre, noting the comparison of priorities between children and adults.

Councillor Pearce also:

- Received enquiries from residents regarding trees, footpaths and fences.

5.8 Councillor Cooper

Councillor Cooper reported attending the following:

- Radio interview at Radio Eastern 98.1FM where she bid farewell to Robert Arthur who delivered over 500 interviews at Radio Eastern 98.1FM, noting his significant volunteer contribution to the radio station and the Radio Connect program.
- A well-attended Annual Plan and Budget Consultation Engagement Session at Knox Library for 2026/27 with Councillor Duncan and Councillor Williams, where they heard about what matters to the community including local infrastructure, public amenities, community safety and future planning.
- Transformation Governance Committee Meeting.
- Eastern Regional Group of Councils Meeting.

Councillor Cooper also:

- Noted that the community consultation for the Ferntree Gully Cemetery is still open, encouraging residents to attend a drop-in session at the Cemetery on Saturday 6 September from 11:30am and provide feedback via the 'Have Your Say' online forum on the proposed improvement opportunities for the Cemetery.
- Noted the Knox Youth Summit which was divided into two age groups (12-18 year olds and 18-25 year olds) where great insights were provided.
- Encouraged residents to stay up to date with issues and provide feedback via Council's Have Your Say page.
- Noted concerns from residents regarding permits for events and hooning.

6 Planning Matters

6.1 Report of Planning Applications Decided Under Delegation 1 July 2025 to 31 July 2025

SUMMARY

Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.

RECOMMENDATION

That Council note the planning applications decided under delegation 1 July 2025 to 31 July 2025 as set out in the officers' report.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Atwell

That Council note the planning applications decided under delegation 1 July 2025 to 31 July 2025 as set out in the officers' report.

CARRIED

6.2 276 Wantirna Road, Wantirna

SUMMARY

This report considers the Planning Application P/2023/6476 for the construction of 23 dwellings and to alter access to a road in a Transport Zone 2 at 276 Wantirna Road, Wantirna.

RECOMMENDATION (SUMMARY)

That Council authorise officers to negotiate a settlement with the parties at the Victorian Civil and Administrative Tribunal (VCAT) in Application for Review P459/2025 to issue a Planning Permit for the construction of 23 dwellings and to alter access to a road in a Transport Zone 2 at 276 Wantirna Road, Wantirna subject to the conditions detailed in the full recommendation below.

RECOMMENDATION

That the Council authorise officers to negotiate a settlement with the parties to the Victorian Civil and Administrative Tribunal (VCAT) Application for Review P459/2025 on the basis that the issue of a Planning Permit by VCAT for the construction of 23 dwellings and to alter access to a road in a Transport Zone 2 at 276 Wantirna Road, Wantirna be subject to the following conditions:

Amended Development Plans

1. Prior to the commencement of the development approved under this Permit, amended development plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The development plans must be approved prior to other plans required by this permit. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but modified to show:
 - 1.1 Rainwater tanks for TH18 to TH23 inclusive to be relocated to the rear (adjacent to the rear tandem car spaces; but not to be shown on the plans as per Condition 1.13 of this Planning Permit), with the resulting empty nook to be used as the entry porch for the relocated front entry door, and the front window to be widened at least to the extent of the previous location of the front entry door, unless otherwise agreed in writing by the Responsible Authority.
 - 1.2 Balcony area measurements to be updated to match their respective dimensions.
 - 1.3 Elevation cardinal directions corrected on Sheet Nos. TPA12 and TPA13.
 - 1.4 The following modifications so that they do not encroach into the garage parking spaces:
 - 1.4.1 Access doors to garages for the dwellings.
 - 1.4.2 Steps leading into the garages for all dwellings other than TH12.
 - 1.5 A notation that the bike space within the garages must be designed to allow a bicycle to be placed at least 1.1m above the floor level of the garage.
 - 1.6 A notation that the dwelling TH12 must have a stepless front entry and footpath, to allow convenient access for people with limited mobility.

- 1.7 A notation to show that TH13 garage access door and TH12 and TH13 Bellbird Drive pedestrian access gates are 920mm wide.
- 1.8 All internal footpath gates must have a minimum opening of 920mm.
- 1.9 Annotation stating, 'all structures (including fences, letterboxes and meter boxes) must be constructed to a maximum height of 900mm or relocated clear of a splayed area near the access way to ensure safe sight distances.'
- 1.10 The height, location and design of fencing, letterboxes and electricity supply structures to comply with Condition 1.9 of this Planning Permit.
- 1.11 A notation on the plans stating that windows to be screened will have fixed obscure glazing (non-openable) to a height of 1.7 metres above finished floor level. The windows may be clear and openable above 1.7 metres. Adhesive film must not be used.
- 1.12 The south facing first floor windows of dwellings TH1 to TH6 inclusive must be screened in accordance with Condition 1.11.
- 1.13 Delete reference of rainwater tanks.
- 1.14 Tree Protection Fencing and Tree Protection Zones to be drawn on all plans.
- 1.15 Tree protection fencing around the street tree 'T2' to be bordered by the footpath, road, and adjoining crossover to the south and is to extend towards the north for 11 metres.
- 1.16 The following notations for street tree 'T2':
 - 1.16.1 Any underground services passing through the Tree Protection Zone must be installed using non-destructive methods to prevent root damage.
 - 1.16.2 No underground services are permitted within the Structural Root Zone.
- 1.17 Notation for street tree 'T1' that the tree is to be removed by Council at the cost to the owner/developer.
- 1.18 All levels to be to AHD (Australian Height Datum).
- 1.19 Any changes resulting from the amended Waste Management Plan in accordance with Condition 7.
- 1.20 Any changes resulting from the amended Sustainability Management Plan in accordance with Condition 13.
- 1.21 The changes required by the Department of Transport and Planning in accordance with Condition 34.
- 1.22 TH6 and 7 must be combined into one 2 storey dwelling with the west wall of the dwelling set back a further 1.5m (total of 3m) from the opposite bin enclosure, generally in accordance with Revision 'K' of the plans 'For VCAT Conference on 31 July 2025', dated 23-07-2025.
- 1.23 The bin storage area and hard waste area must be swapped, and the TH6 rainwater tank must be relocated adjacent to Bed 1.

1.24 1.8m high fencing installed between TH6 and TH8, and between TH17 and TH18.

To the satisfaction of the Responsible Authority.

Other Plans

2. Prior to the commencement of the development and issue of a Building Permit for the development approved under this Permit, the following plans and computations must be submitted to the Responsible Authority as a complete set. When approved, the plans will be endorsed and will then form part of the permit. Construction must be in accordance with these plans. The plans must comprise the following:

2.1 Drainage plans in accordance with Condition 3.

2.2 Landscape plans in accordance with Condition 4.

2.3 Amended Waste Management Plan in accordance with Condition 7.

2.4 Amended Sustainability Management Plan in accordance with Condition 13.

2.5 Construction Management Plan in accordance with Condition 27.

To the satisfaction of the Responsible Authority.

Drainage Plans

3. Prior to the commencement of the development approved under this Permit, drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage must be in accordance with these plans. The plans must show the following:

3.1 All stormwater drainage discharge from the site connected to a legal point of discharge.

3.2 An on-site detention system designed by a suitably qualified Civil Engineering Consultant to ensure no net increase in stormwater discharge from the proposed development.

3.3 The on-site detention system to be installed in a suitable location for easy access and maintenance.

3.4 A suitable overland flow path for the entire site to the satisfaction of the Responsible Authority. Details of the overland flow path are to be included on the plans.

3.5 Any Environmental Sustainable Design initiatives shown on the Development Plans approved pursuant to Condition 1 of this permit.

3.6 Location of fencing in accordance with the Development Plans approved pursuant to Condition 1 of this permit.

3.7 All levels to be to AHD (Australian Height Datum).

To the satisfaction of the Responsible Authority.

Landscaping

4. Prior to the commencement of the development approved under this Permit, a landscape plan prepared by a suitably qualified Landscape architect or a suitably qualified landscape

designer to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority in accordance with Council's 'Landscape Plan Guidelines'. When approved, the plan will be endorsed and will then form part of the permit. The plan must show:

- 4.1 A survey (including botanical names, height and width) of all existing vegetation to be retained and / or removed.
- 4.2 The identification and removal of all vegetation identified as an environmental weed in Knox (as outlined in Council's 'Landscape Plan Guidelines').
- 4.3 Buildings and trees (including botanical names, height and width) on neighbouring properties within three metres of the boundary including all trees that have their Tree Protection Zone extending into the subject site.
- 4.4 Details of the surface finishes of pathways and driveways.
- 4.5 Details and location of all existing and proposed services including above and below ground lines, cables and pipes.
- 4.6 The location of Tree Protection fencing and Tree Protection Zones.
- 4.7 A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant.
- 4.8 Landscaping and planting within all open areas of the site (including additional planting within open space areas of the existing dwelling/s).
- 4.9 The Landscape plans must show the provision of at least 13 new indigenous or native canopy trees and 17 new large feature shrubs with a mature height of 4-5 metres chosen from Plant List 1, 2 or 3 of Council's Landscape Plan Guidelines for Planning Permits. The canopy trees must be a minimum 1.5 metres tall when planted and are to be in the following areas:
 - 4.9.1 Wantirna Road street setback – 4 large indigenous canopy trees and 2 small indigenous or native canopy trees.
 - 4.9.2 Bellbird Drive street setback – 2 large indigenous canopy trees, 2 medium indigenous or native canopy trees and 2 small indigenous or native canopy trees.
 - 4.9.3 Garden area between TH6 and 8 – 1 large feature shrub with a mature height of 4-5 metres.
 - 4.9.4 Garden area between TH17 and 18 – 1 large feature shrub with a mature height of 4-5 metres.
 - 4.9.5 Southern boundary – 1 small canopy tree (opposite TH5) and 15 large feature shrubs with a mature height of 4-5 metres.
- 4.10 Planting of this site to comprise 40% of the vegetation species to be indigenous (across all plant forms) from plant list 1 of the 'Landscape Plan Guidelines' and 40% additional native species (across all plant forms) from plant list 2 of the 'Landscape

Plan Guidelines'. Remaining plant species (20%) can be indigenous, native or exotic (across all plant forms) provided they are not listed as weeds.

4.11 Notation to show the front pedestrian gates on Bellbird Drive are 920mm wide.

To the satisfaction of the Responsible Authority.

5. Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
6. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority. Any dead, diseased or damaged plants are to be replaced.

Waste Management Plan

7. The Waste Management Plan (WMP) must be generally in accordance with the WMP prepared by Frater Consulting Services dated 13 March 2024, with the following change:
 - 7.1 The number of recycle bins provided is not consistent with the total recycle waste of 2880L/week generated by the development.

To the satisfaction of the Responsible Authority.

General

8. All development must be in accordance with the endorsed plans.
9. The layout of buildings and works as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.
10. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.
11. Prior to the occupation of the dwellings the development is to be completed in accordance with the endorsed plans to the satisfaction of the Responsible Authority.
12. All walls on the boundaries of adjoining properties must be cleaned and finished to the satisfaction of the Responsible Authority.

Sustainability Management Plan

13. Prior to the commencement of any buildings or demolition works, an updated Sustainability Management Plan (SMP) must be submitted to and approved by the Responsible Authority. The SMP must be generally in accordance with the SMP submitted, but updated to include:
 - 13.1 32 Amp power supplied to a garage switchboard of each dwelling for EV car charging.
 - 13.2 Solar photovoltaic panels with capacity maximised for the available roof area (minimum of 2kW per dwelling).
14. Prior to the occupation of the development, the development must be constructed in accordance with the endorsed SMP, except for stormwater and Water Sensitive Urban Design (WSUD) requirements which are adopted, pursuant to the collective Responsible Authority's expectations and requirements, reflected on Drainage Plans.

Street Tree Removal

15. Prior to the commencement of the development approved under this Permit, all costs associated with the removal of the street tree (amenity value, tree and stump removal and planting and maintaining a new tree) must be paid to Council by the owner/developer. The removal and replacement of the street tree/s must be undertaken by Council.

Tree Protection

16. All trees must be identified and accurately plotted on plans, indicating proposed removal or retention and Tree Protection Zones (TPZ) where appropriate.
17. Tree protection measures must be installed prior to any commencement of works.
18. TPZs must be managed and maintained in accordance with AS-4970 Protection of Trees on Development Sites.
19. All underground services must be routed outside TPZs. If underground services must be routed within a TPZ, they should be installed by directional drilling or hydro-vac excavation if cover less than 600mm, under supervision of suitably qualified Project Arborist.
20. All pruning works require written consent from Council and must be undertaken by a suitably qualified Arborist in accordance with Australian Standard – AS4373-2007 Pruning of Amenity Trees.
21. Excavation for any fencing within the TPZ of a tree to be retained must be limited to that required for postholes (No strip/trench excavation to occur). Post holes must be limited to 300mm in diameter and must be spaced to avoid encroachment into the Tree's SRZ wherever possible. Previous post holes are recommended to avoid further encroachment into the TPZ. Post holes located within TPZs must be excavated by hand (no machine excavation) and relocated if roots 40mm diameter or greater are encountered. Post holes and removal of the previous fence that is to be located within SRZs must be excavated by hand (no machine excavation) under the supervision of a suitably qualified arborist (minimum AQF level 5).

Car Parking & Accessways

22. Before the dwellings are occupied, driveways and car parking areas must be:
 - 22.1 Fully constructed to the minimum standard of 100mm reinforced concrete and available for use in accordance with the plans submitted to and approved by the Responsible Authority; and
 - 22.2 Formed to such levels and drained so that they can be used in accordance with the approved plan; and
 - 22.3 Treated with an all-weather seal or some other durable surface; andTo the satisfaction of the Responsible Authority.
23. Parking areas and driveways must be kept available and maintained for these purposes at all times to the satisfaction of the Responsible Authority.
24. A minimum 2.1m height clearance is required for the entire length of the driveway.
25. All vehicles must enter and exit the site in a forward direction.

26. Before the development is occupied, vehicular crossings must be constructed to align with approved driveways to the satisfaction of the Responsible Authority. All redundant crossings, crossing openings or parts thereof must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

Construction Management Plan

27. Prior to the commencement of the development approved under this Permit, a Construction Management Plan (CMP) to the satisfaction of the Responsible Authority, must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed as evidence of its approval and will then form part of the permit and must thereafter be complied with. The CMP must specify and deal with, but is not limited to, the following:
- 27.1 A detailed schedule of works including a full project timing;
 - 27.2 A traffic management plan for the site, including when or whether any access points would be required to be blocked, an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services; and preferred routes for trucks delivering to the site. The traffic management measures must minimise disruption to the operation of roadway during construction;
 - 27.3 The location for the parking of all construction vehicles and construction worker vehicles during construction;
 - 27.4 A fully detailed plan indicating where construction hoardings would be located;
 - 27.5 A waste management plan including the containment of waste on site, disposal of waste, stormwater treatment and on-site facilities for vehicle washing;
 - 27.6 Containment of dust, dirt and mud within the site and method and frequency of clean up procedures in the event of build-up of matter outside the site;
 - 27.7 Site security;
 - 27.8 Public safety measures;
 - 27.9 Construction times, noise and vibration controls;
 - 27.10 Restoration of any Council assets removed and/or damaged during construction;
 - 27.11 Protection works necessary to road and other infrastructure (limited to an area reasonably proximate to the site);
 - 27.12 Remediation of any damage to road and other infrastructure (limited to any areas reasonably proximate to the site);
 - 27.13 An emergency contact that is available for 24 hours a day; and
 - 27.14 All contractors associated with the construction of the development must be made aware of the requirements of the Construction Management Plan.
28. During the construction, the following must occur to the satisfaction of the Responsible Authority:
- 28.1 Any stormwater discharges into the stormwater drainage system is to comply with EPA guidelines;

- 28.2 Stormwater drainage system protection measures must be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises enter the stormwater drainage system;
- 28.3 Vehicle borne material must not accumulate on the roads abutting the site;
- 28.4 The cleaning of machinery and equipment must take place on site and not on adjacent footpaths, roads or parks;
- 28.5 All litter (including items such as cement bags, food packaging and plastic strapping) must be disposed of responsibly; and
- 28.6 All site operations must comply with the EPA Publication 1254 (including all revisions or replacement guidelines).

Fencing

- 29. All costs associated with the provision of the fencing are to be borne by the owner/developer under this permit.
- 30. Prior to the occupancy of the development all fencing must be in a good condition to the satisfaction of the Responsible Authority.

Amenity During Construction

- 31. Upon commencement and until conclusion of the development, the developer must ensure that the development does not adversely affect the amenity of the area in any way, including:
 - 31.1 the appearance of building, works or materials on the land
 - 31.2 parking of motor vehicles
 - 31.3 transporting of materials or goods to or from the site
 - 31.4 hours of operation
 - 31.5 stockpiling of top soil or fill materials
 - 31.6 air borne dust emanating from the site
 - 31.7 noise
 - 31.8 rubbish and litter
 - 31.9 sediment runoff
 - 31.10 vibration

Should the development cause undue detriment to the amenity of the area then immediate remedial measures must be undertaken to address the issue as directed by, and to the satisfaction of, the Responsible Authority.

Stormwater

- 32. Stormwater runoff from all buildings and hardstanding surfaces must be properly collected and discharged in a complete and effective system of drains within the property and must not cause or create a nuisance to abutting properties.

Energy Provision

33. Any new dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.

Department of Transport and Planning

34. Prior to the commencement of the development, functional layout plans (FLPs) must be submitted to and approved by the Head, Transport for Victoria. When approved, the FLPs may be endorsed by the Responsible Authority and will then form part of the permit. The FLPs must be prepared by an appropriately qualified traffic engineer and include the following:
- 34.1 A 6.0 metres wide crossover with central splitter island to enforce left-in/left-out only access to the site access from Wantirna Road.
 - 34.2 Regulatory signage to enforce left-in/left-out only access to/from Wantirna Road.
 - 34.3 Installation of white double lines on the centre of Wantirna Road to avoid illegal right turning into the subject site.
 - 34.4 Any other consequential modifications to road and road related infrastructure on Wantirna Road.
35. Subsequent to the approval of the functional layout plans (FLPs), and prior to the commencement of any roadworks required by Head, Transport for Victoria under this permit, the applicant must submit detailed engineering design plans to the Head, Transport for Victoria for review and approval. The detail engineering design plans must be prepared in accordance with the approved functional layout plans.
36. Prior to the commencement of use of the development hereby approved, all roadworks as required by this permit, must be completed in accordance with the approved Functional Layout Plans and Detailed Engineering Design Plan to the satisfaction and at no cost to the Head, Transport for Victoria or the Responsible Authority.
37. No works may be commenced in, on, under or over the road reserve without having first obtained all necessary approval under the Road Management Act 2004, the Road Safety Act 1986 and any other relevant Act or Regulation created under those Acts.
38. The splitter island, access points and regulatory signage must be maintained in a fit and proper state so as not to compromise the ability to enter and exit the site in a safe manner or compromise operational efficiency and safety of the road.

Permit Expiry

39. This permit will expire if one of the following circumstances applies:
- 39.1 The development is not started within two years of the date of this permit.
 - 39.2 The development is not completed within four years of the date of this permit.

Pursuant to Section 69 of the Planning & Environment Act 1987, the Responsible Authority may extend:

- The commencement date referred to if a request is made in writing before the permit expires or within six (6) months afterwards.
- The completion date referred to if a request is made in writing within 12 months after the permit expires and the development started lawfully before the permit expired.

NOTES

Drainage Notes (to be read in conjunction with the above drainage conditions):

- Applicant shall engage a certified Engineering Consultant to analyse the site's existing drainage to determine type and size of the Onsite Detention (OSD) system. This shall be designed in accordance with the Knox City Council (Responsible Authority) Stormwater Drainage Guidelines, (copy available on Council's website), and approved drainage design methods specified in the current edition of Australian Rainfall and Runoff. It should be located preferably in a common area to the dwellings, and be easily accessible for maintenance.
- The total Permissible Site Discharge (PSD) for the property including all dwellings is **7.2L/s** to the existing Council drainage system for a **5 year ARI (18.1% AEP)** event.
- Our records indicate that VicRoads is the responsible authority for drainage assets in the vicinity of the proposed development. Connection to the VicRoads system will be according to VicRoads requirements. Where possible applicant to utilise the existing Approved Point of Discharge.
- The Applicant is required to use Australian Height Datum (AHD) to present levels in all future plans. Applicant must ensure that levels on the plan are accurate.
- Drainage works in the Road reserve or in the Council easement will require a road opening permit.
- Drainage system designed so as to avoid impact on any vegetation shown on the endorsed plans as being retained.
- Water Sensitive Urban Design (WSUD) should be addressed as part of this development, e.g. water storage tanks, swale drains, etc.

Other Notes:

- A building permit must be obtained before development is commenced.
- Buildings are not allowed to be built over Council easements.
- The dwellings must achieve a minimum 6-Star Energy Rating.
- In accordance with Council policy, an 8.5% public open space contribution may apply in the event of the subdivision of the land.
- To arrange an inspection of the Tree Protection fencing please contact Council Landscape Team on 9298 8125.
- Indigenous plants can be purchased through approved indigenous nurseries, as listed in the Knox City Council 'Preferred Local Replacement Plants' Information Sheet.

- The street tree 'T1' can be removed upon receipt of \$447.77. Total cost for street tree removal includes amenity value (using the *City of Melbourne- Amenity Value Formula*), cost of tree and stump removal, and planting and maintaining a new tree for 2 years, in accordance with Council's Green Streets Policy. For details regarding the cost and timing of the removal and replacement of street trees, please contact Council's Active Open Space Team on (03) 9298 8425.
- Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.
- Letterboxes and all other structures (including meter boxes) shall be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) in accordance with AS2890.1, Clause 3.2.4 to ensure safe sight distances. Letterboxes shall face towards the street frontage.
- Internal public lighting shall be provided to the satisfaction of the relevant authority and in accordance with AS1158. This would generally be low height or bollard type lighting to avoid spill-over into adjacent properties. It may be sensor activated, to avoid all night running costs.
- Raised concrete slabs on the existing footpath fronting the site should be grounded.
- All litter and rubbish associated with the construction must be contained on site at all times.

Department of Transport and Planning note:

- The proposed development requires works within the road reserve. Separate approval under the Road Management Act 2004 for this activity may be required from the Head, Transport for Victoria. Please contact the Department of Transport and Planning for works within the road reserve prior to commencing any works.

RESOLUTION

MOVED: Councillor Duncan

SECONDED: Councillor Baker

That the Council authorise officers to negotiate a settlement with the parties to the Victorian Civil and Administrative Tribunal (VCAT) Application for Review P459/2025 on the basis that the issue of a Planning Permit by VCAT for the construction of 23 dwellings and to alter access to a road in a Transport Zone 2 at 276 Wantirna Road, Wantirna be subject to the following conditions:

Amended Development Plans

- 1. Prior to the commencement of the development approved under this Permit, amended development plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The development plans must be approved prior to other plans required by this permit. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions.**

The plans must be generally in accordance with the plans submitted with the application but modified to show:

- 1.1 Rainwater tanks for TH18 to TH23 inclusive to be relocated to the rear (adjacent to the rear tandem car spaces; but not to be shown on the plans as per Condition 1.13 of this Planning Permit), with the resulting empty nook to be used as the entry porch for the relocated front entry door, and the front window to be widened at least to the extent of the previous location of the front entry door, unless otherwise agreed in writing by the Responsible Authority.**
- 1.2 Balcony area measurements to be updated to match their respective dimensions.**
- 1.3 Elevation cardinal directions corrected on Sheet Nos. TPA12 and TPA13.**
- 1.4 The following modifications so that they do not encroach into the garage parking spaces:**
 - 1.4.1 Access doors to garages for the dwellings.**
 - 1.4.2 Steps leading into the garages for all dwellings other than TH12.**
- 1.5 A notation that the bike space within the garages must be designed to allow a bicycle to be placed at least 1.1m above the floor level of the garage.**
- 1.6 A notation that the dwelling TH12 must have a stepless front entry and footpath, to allow convenient access for people with limited mobility.**
- 1.7 A notation to show that TH13 garage access door and TH12 and TH13 Bellbird Drive pedestrian access gates are 920mm wide.**
- 1.8 All internal footpath gates must have a minimum opening of 920mm.**
- 1.9 Annotation stating, 'all structures (including fences, letterboxes and meter boxes) must be constructed to a maximum height of 900mm or relocated clear of a splayed area near the access way to ensure safe sight distances.'**
- 1.10 The height, location and design of fencing, letterboxes and electricity supply structures to comply with Condition 1.9 of this Planning Permit.**
- 1.11 A notation on the plans stating that windows to be screened will have fixed obscure glazing (non-openable) to a height of 1.7 metres above finished floor level. The windows may be clear and openable above 1.7 metres. Adhesive film must not be used.**
- 1.12 The south facing first floor windows of dwellings TH1 to TH6 inclusive must be screened in accordance with Condition 1.11.**
- 1.13 Delete reference of rainwater tanks.**
- 1.14 Tree Protection Fencing and Tree Protection Zones to be drawn on all plans.**
- 1.15 Tree protection fencing around the street tree 'T2' to be bordered by the footpath, road, and adjoining crossover to the south and is to extend towards the north for 11 metres.**
- 1.16 The following notations for street tree 'T2':**

- 1.16.1 Any underground services passing through the Tree Protection Zone must be installed using non-destructive methods to prevent root damage.**
 - 1.16.2 No underground services are permitted within the Structural Root Zone.**
 - 1.17 Notation for street tree 'T1' that the tree is to be removed by Council at the cost to the owner/developer.**
 - 1.18 All levels to be to AHD (Australian Height Datum).**
 - 1.19 Any changes resulting from the amended Waste Management Plan in accordance with Condition 7.**
 - 1.20 Any changes resulting from the amended Sustainability Management Plan in accordance with Condition 13.**
 - 1.21 The changes required by the Department of Transport and Planning in accordance with Condition 34.**
 - 1.22 TH6 and 7 must be combined into one 2 storey dwelling with the west wall of the dwelling set back a further 1.5m (total of 3m) from the opposite bin enclosure, generally in accordance with Revision 'K' of the plans 'For VCAT Conference on 31 July 2025', dated 23-07-2025.**
 - 1.23 The bin storage area and hard waste area must be swapped, and the TH6 rainwater tank must be relocated adjacent to Bed 1.**
 - 1.24 1.8m high fencing installed between TH6 and TH8, and between TH17 and TH18.**
- To the satisfaction of the Responsible Authority.**

Other Plans

- 2. Prior to the commencement of the development and issue of a Building Permit for the development approved under this Permit, the following plans and computations must be submitted to the Responsible Authority as a complete set. When approved, the plans will be endorsed and will then form part of the permit. Construction must be in accordance with these plans. The plans must comprise the following:**
 - 2.1 Drainage plans in accordance with Condition 3.**
 - 2.2 Landscape plans in accordance with Condition 4.**
 - 2.3 Amended Waste Management Plan in accordance with Condition 7.**
 - 2.4 Amended Sustainability Management Plan in accordance with Condition 13.**
 - 2.5 Construction Management Plan in accordance with Condition 27.**
- To the satisfaction of the Responsible Authority.**

Drainage Plans

- 3. Prior to the commencement of the development approved under this Permit, drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage must be in accordance with these plans. The plans must show the following:**

- 3.1 All stormwater drainage discharge from the site connected to a legal point of discharge.**
- 3.2 An on-site detention system designed by a suitably qualified Civil Engineering Consultant to ensure no net increase in stormwater discharge from the proposed development.**
- 3.3 The on-site detention system to be installed in a suitable location for easy access and maintenance.**
- 3.4 A suitable overland flow path for the entire site to the satisfaction of the Responsible Authority. Details of the overland flow path are to be included on the plans.**
- 3.5 Any Environmental Sustainable Design initiatives shown on the Development Plans approved pursuant to Condition 1 of this permit.**
- 3.6 Location of fencing in accordance with the Development Plans approved pursuant to Condition 1 of this permit.**
- 3.7 All levels to be to AHD (Australian Height Datum).**

To the satisfaction of the Responsible Authority.

Landscaping

- 4. Prior to the commencement of the development approved under this Permit, a landscape plan prepared by a suitably qualified Landscape architect or a suitably qualified landscape designer to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority in accordance with Council's 'Landscape Plan Guidelines'. When approved, the plan will be endorsed and will then form part of the permit. The plan must show:**
 - 4.1 A survey (including botanical names, height and width) of all existing vegetation to be retained and / or removed.**
 - 4.2 The identification and removal of all vegetation identified as an environmental weed in Knox (as outlined in Council's 'Landscape Plan Guidelines').**
 - 4.3 Buildings and trees (including botanical names, height and width) on neighbouring properties within three metres of the boundary including all trees that have their Tree Protection Zone extending into the subject site.**
 - 4.4 Details of the surface finishes of pathways and driveways.**
 - 4.5 Details and location of all existing and proposed services including above and below ground lines, cables and pipes.**
 - 4.6 The location of Tree Protection fencing and Tree Protection Zones.**
 - 4.7 A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity, and quantities of each plant.**
 - 4.8 Landscaping and planting within all open areas of the site (including additional planting within open space areas of the existing dwelling/s).**

- 4.9 The Landscape plans must show the provision of at least 13 new indigenous or native canopy trees and 17 new large feature shrubs with a mature height of 4-5 metres chosen from Plant List 1, 2 or 3 of Council's Landscape Plan Guidelines for Planning Permits. The canopy trees must be a minimum 1.5 metres tall when planted and are to be in the following areas:**
- 4.9.1 Wantirna Road street setback – 4 large indigenous canopy trees and 2 small indigenous or native canopy trees.**
- 4.9.2 Bellbird Drive street setback – 2 large indigenous canopy trees, 2 medium indigenous or native canopy trees and 2 small indigenous or native canopy trees.**
- 4.9.3 Garden area between TH6 and 8 – 1 large feature shrub with a mature height of 4-5 metres.**
- 4.9.4 Garden area between TH17 and 18 – 1 large feature shrub with a mature height of 4-5 metres.**
- 4.9.5 Southern boundary – 1 small canopy tree (opposite TH5) and 15 large feature shrubs with a mature height of 4-5 metres.**
- 4.10 Planting of this site to comprise 40% of the vegetation species to be indigenous (across all plant forms) from plant list 1 of the 'Landscape Plan Guidelines' and 40% additional native species (across all plant forms) from plant list 2 of the 'Landscape Plan Guidelines'. Remaining plant species (20%) can be indigenous, native or exotic (across all plant forms) provided they are not listed as weeds.**
- 4.11 Notation to show the front pedestrian gates on Bellbird Drive are 920mm wide.**
- To the satisfaction of the Responsible Authority.**
- 5. Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.**
- 6. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority. Any dead, diseased or damaged plants are to be replaced.**

Waste Management Plan

- 7. The Waste Management Plan (WMP) must be generally in accordance with the WMP prepared by Frater Consulting Services dated 13 March 2024, with the following change:**
- 7.1 The number of recycle bins provided is not consistent with the total recycle waste of 2880L/week generated by the development.**

To the satisfaction of the Responsible Authority.

General

- 8. All development must be in accordance with the endorsed plans.**
- 9. The layout of buildings and works as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.**
- 10. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.**

11. Prior to the occupation of the dwellings the development is to be completed in accordance with the endorsed plans to the satisfaction of the Responsible Authority.
12. All walls on the boundaries of adjoining properties must be cleaned and finished to the satisfaction of the Responsible Authority.

Sustainability Management Plan

13. Prior to the commencement of any buildings or demolition works, an updated Sustainability Management Plan (SMP) must be submitted to and approved by the Responsible Authority. The SMP must be generally in accordance with the SMP submitted, but updated to include:
 - 13.1 32 Amp power supplied to a garage switchboard of each dwelling for EV car charging.
 - 13.2 Solar photovoltaic panels with capacity maximised for the available roof area (minimum of 2kW per dwelling).
14. Prior to the occupation of the development, the development must be constructed in accordance with the endorsed SMP, except for stormwater and Water Sensitive Urban Design (WSUD) requirements which are adopted, pursuant to the collective Responsible Authority's expectations and requirements, reflected on Drainage Plans.

Street Tree Removal

15. Prior to the commencement of the development approved under this Permit, all costs associated with the removal of the street tree (amenity value, tree and stump removal and planting and maintaining a new tree) must be paid to Council by the owner/developer. The removal and replacement of the street tree/s must be undertaken by Council.

Tree Protection

16. All trees must be identified and accurately plotted on plans, indicating proposed removal or retention and Tree Protection Zones (TPZ) where appropriate.
17. Tree protection measures must be installed prior to any commencement of works.
18. TPZs must be managed and maintained in accordance with AS-4970 Protection of Trees on Development Sites.
19. All underground services must be routed outside TPZs. If underground services must be routed within a TPZ, they should be installed by directional drilling or hydro-vac excavation if cover less than 600mm, under supervision of suitably qualified Project Arborist.
20. All pruning works require written consent from Council and must be undertaken by a suitably qualified Arborist in accordance with Australian Standard – AS4373-2007 Pruning of Amenity Trees.
21. Excavation for any fencing within the TPZ of a tree to be retained must be limited to that required for postholes (No strip/trench excavation to occur). Post holes must be limited to 300mm in diameter and must be spaced to avoid encroachment into the Tree's SRZ wherever possible. Previous post holes are recommended to avoid further encroachment into the TPZ. Post holes located within TPZs must be excavated by hand (no machine

excavation) and relocated if roots 40mm diameter or greater are encountered. Post holes and removal of the previous fence that is to be located within SRZs must be excavated by hand (no machine excavation) under the supervision of a suitably qualified arborist (minimum AQF level 5).

Car Parking & Accessways

- 22. Before the dwellings are occupied, driveways and car parking areas must be:**
 - 22.1 Fully constructed to the minimum standard of 100mm reinforced concrete and available for use in accordance with the plans submitted to and approved by the Responsible Authority; and**
 - 22.2 Formed to such levels and drained so that they can be used in accordance with the approved plan; and**
 - 22.3 Treated with an all-weather seal or some other durable surface; and****To the satisfaction of the Responsible Authority.**
- 23. Parking areas and driveways must be kept available and maintained for these purposes at all times to the satisfaction of the Responsible Authority.**
- 24. A minimum 2.1m height clearance is required for the entire length of the driveway.**
- 25. All vehicles must enter and exit the site in a forward direction.**
- 26. Before the development is occupied, vehicular crossings must be constructed to align with approved driveways to the satisfaction of the Responsible Authority. All redundant crossings, crossing openings or parts thereof must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.**

Construction Management Plan

- 27. Prior to the commencement of the development approved under this Permit, a Construction Management Plan (CMP) to the satisfaction of the Responsible Authority, must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed as evidence of its approval and will then form part of the permit and must thereafter be complied with. The CMP must specify and deal with, but is not limited to, the following:**
 - 27.1 A detailed schedule of works including a full project timing;**
 - 27.2 A traffic management plan for the site, including when or whether any access points would be required to be blocked, an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services; and preferred routes for trucks delivering to the site. The traffic management measures must minimise disruption to the operation of roadway during construction;**
 - 27.3 The location for the parking of all construction vehicles and construction worker vehicles during construction;**
 - 27.4 A fully detailed plan indicating where construction hoardings would be located;**
 - 27.5 A waste management plan including the containment of waste on site, disposal of waste, stormwater treatment and on-site facilities for vehicle washing;**

- 27.6 Containment of dust, dirt and mud within the site and method and frequency of clean up procedures in the event of build-up of matter outside the site;
 - 27.7 Site security;
 - 27.8 Public safety measures;
 - 27.9 Construction times, noise and vibration controls;
 - 27.10 Restoration of any Council assets removed and/or damaged during construction;
 - 27.11 Protection works necessary to road and other infrastructure (limited to an area reasonably proximate to the site);
 - 27.12 Remediation of any damage to road and other infrastructure (limited to any areas reasonably proximate to the site);
 - 27.13 An emergency contact that is available for 24 hours a day; and
 - 27.14 All contractors associated with the construction of the development must be made aware of the requirements of the Construction Management Plan.
28. During the construction, the following must occur to the satisfaction of the Responsible Authority:
- 28.1 Any stormwater discharges into the stormwater drainage system is to comply with EPA guidelines;
 - 28.2 Stormwater drainage system protection measures must be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises enter the stormwater drainage system;
 - 28.3 Vehicle borne material must not accumulate on the roads abutting the site;
 - 28.4 The cleaning of machinery and equipment must take place on site and not on adjacent footpaths, roads or parks;
 - 28.5 All litter (including items such as cement bags, food packaging and plastic strapping) must be disposed of responsibly; and
 - 28.6 All site operations must comply with the EPA Publication 1254 (including all revisions or replacement guidelines).

Fencing

- 29. All costs associated with the provision of the fencing are to be borne by the owner/developer under this permit.
- 30. Prior to the occupancy of the development all fencing must be in a good condition to the satisfaction of the Responsible Authority.

Amenity During Construction

- 31. Upon commencement and until conclusion of the development, the developer must ensure that the development does not adversely affect the amenity of the area in any way, including:
 - 31.1 the appearance of building, works or materials on the land

- 31.2 parking of motor vehicles**
- 31.3 transporting of materials or goods to or from the site**
- 31.4 hours of operation**
- 31.5 stockpiling of top soil or fill materials**
- 31.6 air borne dust emanating from the site**
- 31.7 noise**
- 31.8 rubbish and litter**
- 31.9 sediment runoff**
- 31.10 vibration**

Should the development cause undue detriment to the amenity of the area then immediate remedial measures must be undertaken to address the issue as directed by, and to the satisfaction of, the Responsible Authority.

Stormwater

- 32. Stormwater runoff from all buildings and hardstanding surfaces must be properly collected and discharged in a complete and effective system of drains within the property and must not cause or create a nuisance to abutting properties.**

Energy Provision

- 33. Any new dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.**

Department of Transport and Planning

- 34. Prior to the commencement of the development, functional layout plans (FLPs) must be submitted to and approved by the Head, Transport for Victoria. When approved, the FLPs may be endorsed by the Responsible Authority and will then form part of the permit. The FLPs must be prepared by an appropriately qualified traffic engineer and include the following:**
 - 34.1 A 6.0 metres wide crossover with central splitter island to enforce left-in/left-out only access to the site access from Wantirna Road.**
 - 34.2 Regulatory signage to enforce left-in/left-out only access to/from Wantirna Road.**
 - 34.3 Installation of white double lines on the centre of Wantirna Road to avoid illegal right turning into the subject site.**
 - 34.4 Any other consequential modifications to road and road related infrastructure on Wantirna Road.**
- 35. Subsequent to the approval of the functional layout plans (FLPs), and prior to the commencement of any roadworks required by Head, Transport for Victoria under this permit, the applicant must submit detailed engineering design plans to the Head,**

Transport for Victoria for review and approval. The detail engineering design plans must be prepared in accordance with the approved functional layout plans.

36. Prior to the commencement of use of the development hereby approved, all roadworks as required by this permit, must be completed in accordance with the approved Functional Layout Plans and Detailed Engineering Design Plan to the satisfaction and at no cost to the Head, Transport for Victoria or the Responsible Authority.
37. No works may be commenced in, on, under or over the road reserve without having first obtained all necessary approval under the Road Management Act 2004, the Road Safety Act 1986 and any other relevant Act or Regulation created under those Acts.
38. The splitter island, access points and regulatory signage must be maintained in a fit and proper state so as not to compromise the ability to enter and exit the site in a safe manner or compromise operational efficiency and safety of the road.

Permit Expiry

39. This permit will expire if one of the following circumstances applies:

39.1 The development is not started within two years of the date of this permit.

39.2 The development is not completed within four years of the date of this permit.

Pursuant to Section 69 of the Planning & Environment Act 1987, the Responsible Authority may extend:

- The commencement date referred to if a request is made in writing before the permit expires or within six (6) months afterwards.
- The completion date referred to if a request is made in writing within 12 months after the permit expires and the development started lawfully before the permit expired.

NOTES

Drainage Notes (to be read in conjunction with the above drainage conditions):

- Applicant shall engage a certified Engineering Consultant to analyse the site's existing drainage to determine type and size of the Onsite Detention (OSD) system. This shall be designed in accordance with the Knox City Council (Responsible Authority) Stormwater Drainage Guidelines, (copy available on Council's website), and approved drainage design methods specified in the current edition of Australian Rainfall and Runoff. It should be located preferably in a common area to the dwellings, and be easily accessible for maintenance.
- The total Permissible Site Discharge (PSD) for the property including all dwellings is 7.2L/s to the existing Council drainage system for a 5 year ARI (18.1% AEP) event.
- Our records indicate that VicRoads is the responsible authority for drainage assets in the vicinity of the proposed development. Connection to the VicRoads system will be according to VicRoads requirements. Where possible applicant to utilise the existing Approved Point of Discharge.

- The Applicant is required to use Australian Height Datum (AHD) to present levels in all future plans. Applicant must ensure that levels on the plan are accurate.
- Drainage works in the Road reserve or in the Council easement will require a road opening permit.
- Drainage system designed so as to avoid impact on any vegetation shown on the endorsed plans as being retained.
- Water Sensitive Urban Design (WSUD) should be addressed as part of this development, e.g. water storage tanks, swale drains, etc.

Other Notes:

- A building permit must be obtained before development is commenced.
- Buildings are not allowed to be built over Council easements.
- The dwellings must achieve a minimum 6-Star Energy Rating.
- In accordance with Council policy, an 8.5% public open space contribution may apply in the event of the subdivision of the land.
- To arrange an inspection of the Tree Protection fencing please contact Council Landscape Team on 9298 8125.
- Indigenous plants can be purchased through approved indigenous nurseries, as listed in the Knox City Council 'Preferred Local Replacement Plants' Information Sheet.
- The street tree 'T1' can be removed upon receipt of \$447.77. Total cost for street tree removal includes amenity value (using the *City of Melbourne- Amenity Value Formula*), cost of tree and stump removal, and planting and maintaining a new tree for 2 years, in accordance with Council's Green Streets Policy. For details regarding the cost and timing of the removal and replacement of street trees, please contact Council's Active Open Space Team on (03) 9298 8425.
- Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.
- Letterboxes and all other structures (including meter boxes) shall be constructed to a maximum height of 900mm or relocated clear of a splayed area (2m x 2.5m) in accordance with AS2890.1, Clause 3.2.4 to ensure safe sight distances. Letterboxes shall face towards the street frontage.
- Internal public lighting shall be provided to the satisfaction of the relevant authority and in accordance with AS1158. This would generally be low height or bollard type lighting to avoid spill-over into adjacent properties. It may be sensor activated, to avoid all night running costs.
- Raised concrete slabs on the existing footpath fronting the site should be grounded.
- All litter and rubbish associated with the construction must be contained on site at all times.

Department of Transport and Planning note:

- **The proposed development requires works within the road reserve. Separate approval under the Road Management Act 2004 for this activity may be required from the Head, Transport for Victoria. Please contact the Department of Transport and Planning for works within the road reserve prior to commencing any works.**

CARRIED

7 Public Question Time

Nil.

8 Officer Reports

8.1 Minor Grants Program and Emergency Relief Fund 2025-26 Monthly Report

SUMMARY

This report summarises the grant applications recommended for approval in August 2025 for the 2025-26 Minor Grants Program and Emergency Relief Fund. All applications have been assessed against the criteria set out in the Knox City Council Community Grants Guidelines 2025-2026 (Guidelines).

Applications under the Minor Grants Program are limited to a maximum of \$2,500.00 within the current financial year.

Applications under the Emergency Relief Fund are limited to \$20,000.00 within the current financial year.

RECOMMENDATION

That Council resolve to:

1. Approve nine applications under the Minor Grants Program for a total of \$14,174.01 (excluding GST) as detailed below:

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Coonara Community House	Sunny Room Knitters' Group Coonara Community House is seeking funding for their "Sunny Room Knitters" project, a diverse seniors group that meets weekly to create handmade items for people in need. Partnering with local charities, they are seeking assistance for the purchase of materials.	NA	\$2,500.00	\$2,240.00 (lesser amount due to GST and catering exceeding 20% of total grant amount)
Lysterfield Cricket Club	Sun Protection Lysterfield Cricket Club would like to purchase a high-quality unbranded portable marquee for use on game days to provide essential sun protection for their members	\$619.00	\$2,500.00	\$2,500.00

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	and families. They are also launching a new junior girls' league and are seeking funding to contribute to the purchase of a dedicated kit bag for use by children who may not have access to their own gear.			
Footscape Inc.	Foot Care Kits Funding is being sought to provide 100 Foot Care Kits to vulnerable individuals, including homeless persons, First Nations People, and asylum seekers, through Knox affiliates such as EACH and Bolton Clarke. The kits promote daily self-care and improve foot health, helping prevent serious complications.	NA	\$2,500.00	\$2,272.73 (lesser amount due to GST)
Bayswater Senior Citizens Inc.	Purchase of Laser Colour Printer/Toner Funding is being sought for a colour printer to produce newsletters and flyers to distribute to their members.	\$87.00	\$784.00	\$784.00
Athletics Knox Board of Management Inc.	Purchase of Synthetic Grass Sweeper Funding is being sought for a synthetic grass sweeper to maintain newly installed synthetic surfaces at Knox Park Athletic Track. Leaf litter and debris from surrounding trees are impacting the facility.	\$277.50	\$850.00	\$850.00
The Orchard Church of Christ Inc.	Meeting The Community's Needs – Working Together Funding is being sought to support The Well - a series of wellbeing workshops addressing issues like loneliness, grief, anxiety and	NA	\$2,500.00	\$2,272.73 (lesser amount due to GST)

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	healthy boundaries. Led by professional counsellors and health experts, the program aims to enhance emotional and mental wellbeing, with reduced costs for participants.			
Chime Choir (Choral Institute Melbourne Inc. [CHIME])	Connecting Singing Communities Part 2 Funding to purchase a second iPad Pro and accessories to provide dedicated devices for both the Artistic Director and Accompanist. This will improve workflow, support complex musical arrangements and enhance performance preparation.	\$295.00	\$2,500.00	\$2,500.00
Wantirna Retirement Village	Vegetable Seedlings and Plants for Completion of Garden Beds Funding is being sought to purchase vegetable seedlings and plants for their 26 new garden beds. This project provides an engaging activity that promotes wellbeing and connection amongst elderly residents, however, the quote that was received was high and officers recommend a partial contribution.	NA	\$2,500.00	\$454.55 (lesser amount due to GST). A partial contribution of \$500 (less GST) toward this project is recommended given the high quote provided. The group will be encouraged to work with the Knox Environmental Society to source their plants.
Rowville Lions Club	Venue Hire Fee Venue Hire Fee for meeting place and renewal of volunteers personal accident/Public liability insurance and volunteers members fee	NA	\$1,820.51	\$300.00 (lesser amount due to funding venue hire only). Other items requested are operational

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
				expenses that form part of an organisation's reasonable operating budget [including insurance] are not eligible)
Total			\$18,454.51	\$14,174.01

2. Defer one application under the Minor Grants Program requesting a total of \$2,500.00 as detailed below:

Minor Grants Program			
Applicant Name	Project Title	Reason for deferral	Amount Requested
SalamFest	Coffee-and-Talks This is a one-day cultural exchange event welcoming youth, seniors, women, and people from culturally diverse backgrounds.	Seeking further information from applicant about when/where in Knox the event will be held.	\$2,500.00
Total			\$2,500.00

3. Refuse six applications under the Minor Grants Program requesting a total of \$11,765.00 as detailed below:

Minor Grants Program			
Applicant Name	Project Title	Amount Requested	Reason for Ineligibility
Australian Society of Graduate Tamils Inc.	The Tamil Forum and Competition	\$2,500.00	Event scheduled to take place prior to Council approval. Grant funds can't be used for retrospective payments or expenses undertaken before Council approval.
Blind Sports and Recreation Victoria	The Medicine of Music: Empowering People with Vision Loss	\$1,500.00	The organisation sits outside of Knox (Kooyong) and the project only benefits seven Knox residents.

Minor Grants Program			
Applicant Name	Project Title	Amount Requested	Reason for Ineligibility
Wantirna Tennis Club Inc.	Instant Hot Water Dispenser for Club House kitchen	\$920.00	Not eligible as hot water units are the responsibility of the user group, as per Council's Annual License Agreement.
Kilsyth South Baptist Church	Purchase of Coffee Machine Accessories for their coffee van	\$2,500.00	Operational expense that forms part of an organisation's reasonable operating budget. Organisation is based outside of Knox and could not demonstrate a significant benefit to Knox residents.
Radio Eastern FM 98.1	Office refurbishment for all abilities access	\$2,500.00	Not enough benefit to Knox residents demonstrated. Office is not located in Knox.
Rowville Eagles Soccer Club	Funding is being sought to upgrade its outdated Point of Sale (POS) system.	\$1,845.00	Whilst the POS will be used predominantly for their canteen, it will also be used in their bar where they sell alcohol. As per Council's Community Grants Guidelines, Council can not fund items that support the consumption of alcohol.
Total		\$11,765.00	

4. Note that should the recommended Minor Grants be approved by Council, the remaining budget for 2025-26 will be \$129,482.16 after GST adjustments.
5. Approve four applications under the Emergency Relief Fund for a total of \$59,377.28 (excluding GST) as detailed below:

Emergency Relief Fund				
Applicant Name	Project Title	Co-Contribution from Organisation	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Knox Infolink	Knox Infolink Emergency Relief Program Funding is being sought to provide essential support to individuals and families in crisis. Grant funding will supply food, hygiene items, clothing, transport and communication support, and homelessness aid. This practical assistance helps people find some stability in their lives and access further help during times of	Total project cost \$390,390.00, including \$302,890.00 volunteer hours in-kind.	\$19,315.00	\$17,559.09 (lesser amount due to GST)

Emergency Relief Fund				
Applicant Name	Project Title	Co-Contribution from Organisation	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	financial stress or housing insecurity.			
Eastern Emergency Relief Network Inc.	Emergency Bedding and other Manchester Funding is being sought to provide new bedding and manchester items such as pillows, doonas, sheets, towels, and bathmats to individuals and families in crisis. Supplying clean, warm bedding supports health, dignity and allows clients to prioritise other essential living expenses.	NA	\$6,000.00	\$5,454.55 (lesser amount due to GST)
Feed One Feed All (FOFA)	Reducing Food Insecurity for Families in Knox, Yarra Ranges and Maroondah Funding is being sought to provide 8,000 free, nutritious meals to vulnerable residents in Knox. FOFA's meals support health, dignity, and daily function for individuals and families facing hardship.	Total project cost \$155,000.00, including \$55,000 contribution from donations and fundraising.	\$20,000.00	\$18,181.82 (lesser amount due to GST)
The Salvation Army (Ferntree Gully Branch)	The Pantry (Extended Food Relief) (Deferred from July Meeting) Funding is being sought to expand its emergency relief services in Knox by providing fresh meals, food parcels, pantry supplies, warm clothing and emergency relief. With a 50% rise in demand, the grant will also support the purchasing of two additional fridges to help store fresh meals to help families facing hardship, food insecurity and rising living and medical costs.	Total project cost \$40,000, with an organisational contribution of \$20,000	\$20,000.00	\$18,181.82 (lesser amount due to GST)
Total			\$65,315.00	\$59,377.28

6. Note that should the recommended grants be approved by Council, the remaining Emergency Relief Fund budget for 2025-26 will be \$22,440.90 after GST adjustments.

Pursuant to Section 130 of the Local Government Act 2020 (the Act) and Chapter 5 of the Governance Rules of Knox City Council, Mayor Cooper declared a general conflict of interest in this item on the grounds that she is the Network Manager for Community Houses Association in the Eastern suburbs which encompasses Coonara Community House, who are a recommended recipient of a grant under this report.

Mayor Cooper left the meeting at 7.42pm before the discussion and vote on item 8.1

The Deputy Mayor, Councillor Atwell assumed the role as Acting Chairperson of the Meeting.

RESOLUTION

MOVED: Councillor Pearce

SECONDED: Councillor Williams

That Council resolve to:

1. Approve nine applications under the Minor Grants Program for a total of \$14,174.01 (excluding GST) as detailed below:

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Coonara Community House	Sunny Room Knitters' Group Coonara Community House is seeking funding for their "Sunny Room Knitters" project, a diverse seniors group that meets weekly to create handmade items for people in need. Partnering with local charities, they are seeking assistance for the purchase of materials.	NA	\$2,500.00	\$2,240.00 (lesser amount due to GST and catering exceeding 20% of total grant amount)
Lysterfield Cricket Club	Sun Protection Lysterfield Cricket Club would like to purchase a high-quality unbranded portable marquee for use on game days to provide essential sun protection for their members and families. They are also launching a new junior girls'	\$619.00	\$2,500.00	\$2,500.00

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	league and are seeking funding to contribute to the purchase of a dedicated kit bag for use by children who may not have access to their own gear.			
Footscape Inc.	Foot Care Kits Funding is being sought to provide 100 Foot Care Kits to vulnerable individuals, including homeless persons, First Nations People, and asylum seekers, through Knox affiliates such as EACH and Bolton Clarke. The kits promote daily self-care and improve foot health, helping prevent serious complications.	NA	\$2,500.00	\$2,272.73 (lesser amount due to GST)
Bayswater Senior Citizens Inc.	Purchase of Laser Colour Printer/Toner Funding is being sought for a colour printer to produce newsletters and flyers to distribute to their members.	\$87.00	\$784.00	\$784.00
Athletics Knox Board of Management Inc.	Purchase of Synthetic Grass Sweeper Funding is being sought for a synthetic grass sweeper to maintain newly installed synthetic surfaces at Knox Park Athletic Track. Leaf litter and debris from surrounding trees are impacting the facility.	\$277.50	\$850.00	\$850.00
The Orchard Church of Christ Inc.	Meeting The Community's Needs – Working Together Funding is being sought to support The Well - a series of wellbeing workshops addressing issues like loneliness, grief, anxiety and healthy boundaries. Led by professional counsellors and	NA	\$2,500.00	\$2,272.73 (lesser amount due to GST)

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	health experts, the program aims to enhance emotional and mental wellbeing, with reduced costs for participants.			
Chime Choir (Choral Institute Melbourne Inc. [CHIME])	Connecting Singing Communities Part 2 Funding to purchase a second iPad Pro and accessories to provide dedicated devices for both the Artistic Director and Accompanist. This will improve workflow, support complex musical arrangements and enhance performance preparation.	\$295.00	\$2,500.00	\$2,500.00
Wantirna Retirement Village	Vegetable Seedlings and Plants for Completion of Garden Beds Funding is being sought to purchase vegetable seedlings and plants for their 26 new garden beds. This project provides an engaging activity that promotes wellbeing and connection amongst elderly residents, however, the quote that was received was high and officers recommend a partial contribution.	NA	\$2,500.00	\$454.55 (lesser amount due to GST). A partial contribution of \$500 (less GST) toward this project is recommended given the high quote provided. The group will be encouraged to work with the Knox Environmental Society to source their plants.
Rowville Lions Club	Venue Hire Fee Venue Hire Fee for meeting place and renewal of volunteers personal accident/Public liability insurance and volunteers members fee	NA	\$1,820.51	\$300.00 (lesser amount due to funding venue hire only). Other items requested are operational expenses that form part of an

Minor Grants Program				
Applicant Name	Project Title and Description	10% Contribution for Equipment	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
				organisation's reasonable operating budget [including insurance] are not eligible)
Total			\$18,454.51	\$14,174.01

2. Defer one application under the Minor Grants Program requesting a total of \$2,500.00 as detailed below:

Minor Grants Program			
Applicant Name	Project Title	Reason for deferral	Amount Requested
SalamFest	Coffee-and-Talks This is a one-day cultural exchange event welcoming youth, seniors, women, and people from culturally diverse backgrounds.	Seeking further information from applicant about when/where in Knox the event will be held.	\$2,500.00
Total			\$2,500.00

3. Refuse six applications under the Minor Grants Program requesting a total of \$11,765.00 as detailed below:

Minor Grants Program			
Applicant Name	Project Title	Amount Requested	Reason for Ineligibility
Australian Society of Graduate Tamils Inc.	The Tamil Forum and Competition	\$2,500.00	Event scheduled to take place prior to Council approval. Grant funds can't be used for retrospective payments or expenses undertaken before Council approval.
Blind Sports and Recreation Victoria	The Medicine of Music: Empowering People with Vision Loss	\$1,500.00	The organisation sits outside of Knox (Kooyong) and the project only benefits seven Knox residents.

Minor Grants Program			
Applicant Name	Project Title	Amount Requested	Reason for Ineligibility
Wantirna Tennis Club Inc.	Instant Hot Water Dispenser for Club House kitchen	\$920.00	Not eligible as hot water units are the responsibility of the user group, as per Council's Annual License Agreement.
Kilsyth South Baptist Church	Purchase of Coffee Machine Accessories for their coffee van	\$2,500.00	Operational expense that forms part of an organisation's reasonable operating budget. Organisation is based outside of Knox and could not demonstrate a significant benefit to Knox residents.
Radio Eastern FM 98.1	Office refurbishment for all abilities access	\$2,500.00	Not enough benefit to Knox residents demonstrated. Office is not located in Knox.
Rowville Eagles Soccer Club	Funding is being sought to upgrade its outdated Point of Sale (POS) system.	\$1,845.00	Whilst the POS will be used predominantly for their canteen, it will also be used in their bar where they sell alcohol. As per Council's Community Grants Guidelines, Council can not fund items that support the consumption of alcohol.
Total		\$11,765.00	

4. Note that should the recommended Minor Grants be approved by Council, the remaining budget for 2025-26 will be \$129,482.16 after GST adjustments.
5. Approve four applications under the Emergency Relief Fund for a total of \$59,377.28 (excluding GST) as detailed below:

Emergency Relief Fund				
Applicant Name	Project Title	Co-Contribution from Organisation	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
Knox Infolink	Knox Infolink Emergency Relief Program Funding is being sought to provide essential support to individuals and families in crisis. Grant funding will supply food, hygiene items, clothing, transport and communication support, and homelessness aid. This practical assistance helps people find some stability in their lives and access	Total project cost \$390,390.00, including \$302,890.00 volunteer hours in-kind.	\$19,315.00	\$17,559.09 (lesser amount due to GST)

Emergency Relief Fund				
Applicant Name	Project Title	Co-Contribution from Organisation	Amount Requested (inc. GST)	Amount Recommended (excl. GST)
	further help during times of financial stress or housing insecurity.			
Eastern Emergency Relief Network Inc.	Emergency Bedding and other Manchester Funding is being sought to provide new bedding and manchester items such as pillows, doonas, sheets, towels, and bathmats to individuals and families in crisis. Supplying clean, warm bedding supports health, dignity and allows clients to prioritise other essential living expenses.	NA	\$6,000.00	\$5,454.55 (lesser amount due to GST)
Feed One Feed All (FOFA)	Reducing Food Insecurity for Families in Knox, Yarra Ranges and Maroondah Funding is being sought to provide 8,000 free, nutritious meals to vulnerable residents in Knox. FOFA's meals support health, dignity, and daily function for individuals and families facing hardship.	Total project cost \$155,000.00, including \$55,000 contribution from donations and fundraising.	\$20,000.00	\$18,181.82 (lesser amount due to GST)
The Salvation Army (Ferntree Gully Branch)	The Pantry (Extended Food Relief) (Deferred from July Meeting) Funding is being sought to expand its emergency relief services in Knox by providing fresh meals, food parcels, pantry supplies, warm clothing and emergency relief. With a 50% rise in demand, the grant will also support the purchasing of two additional fridges to help store fresh meals to help families facing hardship, food insecurity and rising living and medical costs.	Total project cost \$40,000, with an organisational contribution of \$20,000	\$20,000.00	\$18,181.82 (lesser amount due to GST)
Total			\$65,315.00	\$59,377.28

6. **Note that should the recommended grants be approved by Council, the remaining Emergency Relief Fund budget for 2025-26 will be \$22,440.90 after GST adjustments.**

CARRIED

Mayor Cooper returned to the meeting at 7:48pm following the vote on item 8.1.

Mayor Cooper returned to the role as Chairperson of the Council Meeting.

8.2 Council Plan Progress Report Q4 2024-25

SUMMARY

The Quarterly Council Plan Progress Report for the period ended 30 June 2025 is presented for consideration and noting.

RECOMMENDATION

That Council resolve to note the Quarterly Performance Report for the period ended 30 June 2025 (Attachment 1).

RESOLUTION

MOVED: Councillor Cooper

SECONDED: Councillor Baker

That Council resolve to note the Quarterly Performance Report for the period ended 30 June 2025 (Attachment 1).

CARRIED

8.3 Knox Connection Access Respect Equality Safety (CARES) Strategy - Mid-Term Review 2022-2027

SUMMARY

The Knox Connection, Access, Respect, Equality and Safety (Knox CARES) Strategy 2022-2027 was approved by Council in September 2022. The Strategy outlines the critical role that Council plays in continuing to build a healthy, safe and inclusive community. The Strategy acknowledges that there are a range of factors that may influence how community members access opportunities at home, at work, in learning, and in the community.

This report provides a mid-way review of key achievements and progress against each of the actions, considerations, and opportunities for the remainder of the implementation period.

RECOMMENDATION

That Council resolve to receive and note this Mid-Term Review of the Knox Connection, Access, Respect, Equality and Safety (Knox CARES) Strategy 2022-2027.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Atwell

That Council resolve to receive and note this Mid-Term Review of the Knox Connection, Access, Respect, Equality and Safety (Knox CARES) Strategy 2022-2027.

CARRIED

8.4 Knox Arts and Culture Committee Representation 2025-2027

SUMMARY

At its Meeting held on 23 June 2025, Council endorsed a process to re-establish the Arts and Culture Committee and adopted a revised Terms of Reference (refer to Attachment 1).

Since that time, an expression of interest process has been undertaken to seek new members for the Knox Arts and Culture Committee.

This report seeks Council approval to appoint a total of ten members to the Arts and Culture Committee for a two-year period concluding in September 2027.

RECOMMENDATION

That Council resolve to appoint the following new applicants to the Knox Arts and Culture Committee as presented in Confidential Attachment 2 to the Arts and Culture Committee, to serve a two-year term concluding on 1 September 2027.

Name:	Category:
1.	Community Representative
2.	Community Representative
3.	Community Representative
4.	Community Representative
5.	Community Representative
6.	Community Representative
7.	Professional Industry Representative
8.	Professional Industry Representative
9.	Professional Industry Representative
10.	Professional Industry Representative

RESOLUTION

MOVED: Councillor Atwell

SECONDED: Councillor Baker

That Council resolve to appoint the following new applicants to the Knox Arts and Culture Committee as presented in Confidential Attachment 2 to the Arts and Culture Committee, to serve a two-year term concluding on 1 September 2027.

Name:	Category:
1. Lynda Carroll	Community Representative
2. Grant Eekelschot	Community Representative
3. Jayshree Ramachandran	Community Representative
4. Amy Calvert	Community Representative
5. Bree Ogden	Community Representative
6. David Woods	Community Representative
7. Penny Duke	Professional Industry Representative

8. Kelly Gellatly	Professional Industry Representative
9. Amy-Jo Jory	Professional Industry Representative
10. Finn Carey	Professional Industry Representative

CARRIED

8.5 Knox Active Ageing Advisory Committee Recruitment

SUMMARY

The focus of the Knox Active Ageing Advisory Committee (KAAAC) is to inform Council on issues impacting seniors and promote active ageing within Council and in the wider community.

The purpose of KAAAC is to inform service programming which supports quality decision making and in turn, the achievements of Council's key directions, initiatives and strategies under the Knox Community Plan 2021-2031 and the Knox Council and Health and Wellbeing Plan 2025-2029.

In June 2025 an Expression of Interest (EOI) and recruitment process was conducted for new Committee members for up to five available vacancies as follows: one community representative and four professional/industry representatives. These vacancies arose from:

- A community member resignation in February 2025.
- Two professional/industry positions that remained unfilled from the 2024 recruitment.
- Two existing members' terms expiring in August 2025.

This report seeks approval to appoint new Committee members and the re-appointment of an existing Committee member for a two-year term from 1 September 2025 to 31 August 2027 as detailed in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

RECOMMENDATION

That Council resolve to:

1. Thank all the community members who took the time to apply for the Knox Active Ageing Advisory Committee.
2. Appoint the following current Knox Active Advisory Committee member for a second term for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
1.	Professional/Industry Representative

3. Appoint the following new applicants to KAAAC (as per the Terms of Reference) for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
2.	Community Representative
3.	Professional/Industry Representative
4.	Professional/Industry Representative
5.	Professional/Industry Representative

4. Appoint the following additional Professional/Industry Representative for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
6.	Professional/Industry Representative

5. Thank the outgoing member of Knox Active Ageing Advisory Committee for his valuable contribution: Gerard Meagher - Professional/Industry Representative.

RESOLUTION

MOVED: Councillor Baker

SECONDED: Councillor Considine

That Council resolve to:

1. Thank all the community members who took the time to apply for the Knox Active Ageing Advisory Committee.
2. Appoint the following current Knox Active Advisory Committee member for a second term for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
1. Linda Lim	Professional/Industry Representative

3. Appoint the following new applicants to KAAAC (as per the Terms of Reference) for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
2. Raymond Baird	Community Representative
3. Jennifer Dykstra	Professional/Industry Representative
4. Kathy Miller	Professional/Industry Representative
5. Natasha Prendergast	Professional/Industry Representative

4. Appoint the following additional Professional/Industry Representative for the period 1 September 2025 to 31 August 2027 as presented in Confidential Attachment 1 - Knox Active Ageing Advisory Committee Selection Panel Appointments.

Name	Category
6. Jill Exon	Professional/Industry Representative

5. Thank the outgoing member of Knox Active Ageing Advisory Committee for his valuable contribution: Gerard Meagher - Professional/Industry Representative.

CARRIED

8.6 Proposed footpath Mountain Highway, Wicks Road to Claremont Avenue, The Basin

SUMMARY

The purpose of this report is to inform Council of the status with the design of the proposed footpath connection in Mountain Highway, between Wicks Road and Claremont Avenue, The Basin, and seek a decision regarding the future construction of the footpath.

At its Ordinary Meeting of Council on 23 October 2023, Council considered a report regarding this footpath. Amongst other points, the resolution was that Council, receive a further report to consider the construction options for this project. This current report responds to that resolution.

In summary, the proposed footpath;

- Is estimated to cost \$1.5mil and is 8 – 10 times more expensive to construct than an equivalent footpath in Knox's more urban areas.
- Will extend the existing footpath which currently runs from The Basin shops and will ultimately provide greater connectivity to a wider residential catchment.
- Has historically been the highest ranked and worthy project in Council's Capital Works Program 4006 – New Footpaths.
- Is well supported by the local community.
- Will have significant impacts on resident's access along Mountain Highway during construction.
- If constructed, will postpone approximately 3 years of the next highest priority footpath projects.

RECOMMENDATION

That Council:

1. Notes this report which highlights the challenges and complexities in delivering the next stage(s) of the new footpath along Mountain Hwy, which connects with the Basin shops.
2. Continue the design work and refer the project for construction funding in the future Capital Works Program (Approx. 2027/28 - 2029/30).

MOTION

MOVED: Councillor Kennett

SECONDED: Councillor Duncan

That Council:

1. Notes this report which highlights the challenges and complexities in delivering the next stage(s) of the new footpath along Mountain Hwy, which connects with the Basin shops.
2. Continue the design work and refer the project for construction funding in the future Capital Works Program (Approx. 2027/28 - 2029/30).

PROCEDURAL MOTION

MOVED: Councillor Baker

SECONDED: Councillor Duncan

That Councillor Atwell be permitted an extension of time to speak under Section 42 of the Governance Rules of Knox City Council.

CARRIED

The Substantive Motion was Put and LOST

RESOLUTION

MOVED: Councillor Kennett

SECONDED: Councillor Atwell

That Council:

- 1. Notes this report which highlights the opportunities and benefits along with challenges and complexities in delivering the next stage(s) of the new footpath along Mountain Highway, which connects with The Basin shops; and**
- 2. Continue the design work and in line with Option 2 as set out in the officers' report, receive a further Report to be presented to a Council Meeting in Financial Year 2025-26 (to be determined in consultation with the Mayor) to provide a detailed design proposal; information regarding construction feasibility; outcomes of landowner engagement; and estimated project cost; to enable Council to consider referring the project to the Capital Works Program.**

CARRIED

9 Supplementary Items

Nil.

10 Notices Of Motion

10.1 Notice of Motion No. 183 - Improving Pedestrian Safety Near Hatter and Hare Café, Bayswater

The following notice of motion was lodged by Councillor Williams in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 25 August 2025:

That:

1. Council notes that Scoresby Road is an Arterial Road under the management of the Department of Transport and Planning (DTP), which is the responsible Road Authority for pedestrian safety measures including formal crossings and traffic signals; and
2. The Mayor writes to the Minister for Roads and Road Safety, Melissa Horne MP, the Member for Bayswater, Jackson Taylor MP and the Secretary, Department of Transport and Planning, Jeroen Weimar to:
 - a. Acknowledge Council's ongoing concern regarding pedestrian safety near the Hatter and Hare Café on Scoresby Road in Bayswater;
 - b. Request that DTP give urgent consideration to the installation of a formal pedestrian crossing at this location;
 - c. Seek confirmation of the timeline for DTP's future assessment and funding consideration of this site; and
 - d. Request that DTP consider interim safety improvements, including enhanced signage or temporary measures to improve visibility and awareness.

RESOLUTION

MOVED: Councillor Williams

SECONDED: Councillor Pearce

That:

1. Council notes that Scoresby Road is an Arterial Road under the management of the Department of Transport and Planning (DTP), which is the responsible Road Authority for pedestrian safety measures including formal crossings and traffic signals; and

- 2. The Mayor writes to the Minister for Roads and Road Safety, Melissa Horne MP, the Member for Bayswater, Jackson Taylor MP and the Secretary, Department of Transport and Planning, Jeroen Weimar to:**
- a. Acknowledge Council's ongoing concern regarding pedestrian safety near the Hatter and Hare Café on Scoresby Road in Bayswater;**
 - b. Request that DTP give urgent consideration to the installation of a formal pedestrian crossing at this location;**
 - c. Seek confirmation of the timeline for DTP's future assessment and funding consideration of this site; and**
 - d. Request that DTP consider interim safety improvements, including enhanced signage or temporary measures to improve visibility and awareness.**

CARRIED

10.2 Notice of Motion No.184 - Crime Rate and Community Safety

The following notice of motion was lodged by Councillor Atwell in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 25 August 2025

That Council resolve:

1. To note that according to data published by the Crime Statistics Agency:
 - a) During the 12 months to March 2025, crimes committed by children aged between 10 and 17 in Knox increased to 909 offender incidents, the highest level since electronic records began in 1993, and more than double the 441 offender incidents recorded in the 12 months to March 2024.
 - b) The increase in child offending is not exclusive to Knox and is happening across the state, with crimes committed by children aged between 10 and 17 climbing to 24,550 incidents in Victoria during the 12 months to March 2025. This marks a 16 per cent year-on-year rise and is the highest level recorded since electronic record-keeping began in 1993.
2. To acknowledge and endorse the recent media comments of Victoria Police Deputy Commissioner of Regional Operations, Bob Hill, who in March 2025 said (in part): "The overall crime rates in Victoria are totally unacceptable. We completely understand the community concerns around young offenders breaking into homes, stealing cars, and putting other people at risk on our roads. As a society, we simply cannot tolerate this level of offending. The time has come for Victorians to feel safe in their homes again and for young offenders to be held accountable."
3. To acknowledge the recent decline in perceptions of safety felt across the Knox community, and in line with *Theme 5: Being a strong voice for safety* of the Council and Health and Wellbeing Plan 2025-2029, reinforce the critical objective that: *Our community feels safe, respected, and supported in public spaces and at home through Council's delivery, advocacy, and partnerships.*
4. To recognise the proactive efforts of Victoria Police's Eastern Region Division 2 in establishing a new Local Safety Committee that will bring together councillors, council officers, community agencies, and Police to share relevant information, respond to emerging issues, and plan and coordinate crime prevention and community safety initiatives across Knox.
5. To express Council's strong support for engaging with and participating in the Local Safety Committee.
6. To consider a process to provide the Knox community with a straightforward and accessible way to raise local crime and safety concerns for the Local Safety Committee's attention.

RESOLUTION

MOVED: Councillor Atwell

SECONDED: Councillor Baker

That Council resolve:

1. To note that according to data published by the Crime Statistics Agency:
 - a) During the 12 months to March 2025, crimes committed by children aged between 10 and 17 in Knox increased to 909 offender incidents, the highest level since electronic records began in 1993, and more than double the 441 offender incidents recorded in the 12 months to March 2024.
 - b) The increase in child offending is not exclusive to Knox and is happening across the state, with crimes committed by children aged between 10 and 17 climbing to 24,550 incidents in Victoria during the 12 months to March 2025. This marks a 16 per cent year-on-year rise and is the highest level recorded since electronic record-keeping began in 1993.
2. To acknowledge and endorse the recent media comments of Victoria Police Deputy Commissioner of Regional Operations, Bob Hill, who in March 2025 said (in part): “The overall crime rates in Victoria are totally unacceptable. We completely understand the community concerns around young offenders breaking into homes, stealing cars, and putting other people at risk on our roads. As a society, we simply cannot tolerate this level of offending. The time has come for Victorians to feel safe in their homes again and for young offenders to be held accountable.”
3. To acknowledge the recent decline in perceptions of safety felt across the Knox community, and in line with *Theme 5: Being a strong voice for safety* of the Council and Health and Wellbeing Plan 2025-2029, reinforce the critical objective that: *Our community feels safe, respected, and supported in public spaces and at home through Council’s delivery, advocacy, and partnerships.*
4. To recognise the proactive efforts of Victoria Police’s Eastern Region Division 2 in establishing a new Local Safety Committee that will bring together councillors, council officers, community agencies, and Police to share relevant information, respond to emerging issues, and plan and coordinate crime prevention and community safety initiatives across Knox.
5. That Council write a letter to Victoria Police expressing Council’s commitment to engaging with and participating in the Local Safety Committee.
6. To consider a process to provide the Knox community with a straightforward and accessible way to raise local crime and safety concerns for the Local Safety Committee’s attention.

CARRIED

10.3 Notice of Motion No.185 - Christmas Decorations

The following notice of motion was lodged by Councillor Williams in accordance with Council's Governance Rules:

I hereby give notice that it is my intention to move the following motion at the Council Meeting on 25 August 2025

That Council, as part of recognising the importance of enhancing civic pride and the role our local retail traders play in Knox, request that a report be presented to the Mid-Month Council Meeting in September 2025 that:

1. Draws upon the work already undertaken as part of the report responding to Notice of Motion 177 at the 28 July 2025 Council Meeting;
2. Presents an option for the installation of red bows across Knox's Major, Large and Medium Activity Centres (as defined by the previous report presented to Council) as part of a Christmas decoration pilot program to be rolled out for the festive period between 1 to 31 December 2025 at a maximum cost of \$15,000 (Exc. GST);
3. Explores whether a more cost effective option for a contractor to supply, install and remove the red bows is available based on Council's Procurement Policy requirements to ensure as many of the Activity Centres listed at point 2 can be included; and
4. Advises Council of the next steps required to deliver a pilot program for December 2025.

RESOLUTION

MOVED: Councillor Williams

SECONDED: Councillor Pearce

That Council, as part of recognising the importance of enhancing civic pride and the role our local retail traders play in Knox, request that a report be presented to the Mid-Month Council Meeting in September 2025 that:

1. Draws upon the work already undertaken as part of the report responding to Notice of Motion 177 at the 28 July 2025 Council Meeting;
2. Presents an option for the installation of red bows across Knox's Major, Large and Medium Activity Centres (as defined by the previous report presented to Council) as part of a Christmas decoration pilot program to be rolled out for the festive period between 1 to 31 December 2025 at a maximum cost of \$15,000 (Exc. GST);
3. Explores whether a more cost effective option for a contractor to supply, install and remove the red bows is available based on Council's Procurement Policy requirements to ensure as many of the Activity Centres listed at point 2 can be included; and
4. Advises Council of the next steps required to deliver a pilot program for December 2025.

CARRIED

11 Urgent Business

Nil.

12 Questions Through the Chair

Nil.

13 Confidential Items

Nil.

MEETING CLOSED AT 9:04pm

Minutes of Meeting confirmed at the
Meeting of Council
held on Monday, 29 September 2025

.....
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes