

Appendix 2: Immerse Budget Template

**Artist or Agency name:**

**Budget range: $3,500 – $10,000.**

Example budget items are listed below. Complete relevant sections or list other fees if needed.

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|  |  |
| --- | --- |
| **Description** | **Amount $** |
| **Artist fees*** stakeholder engagement
* research
* design development
* concept rationale/artist statement
* project management
 | $ |
| **Installation/bump-out*** labour
* install equipment (including hire costs)
 | $ |
| **Materials & Fabrication** | $ |
| **Incidentals*** travel
* waste management
 | $ |
| **List any additional budget items (optional)**1. 2. 3.  | $ |
| **Contingency** (add 5% of above items) | $ |
| **Total excl. GST** | **$** |