

# MINUTES

## Meeting of Council



Held at the  
Civic Centre  
511 Burwood Highway  
Wantirna South  
On  
Monday 23 February 2026

The Agenda for the Meeting of Council, Monday 23 February 2026, forms part of these Minutes and is attached in full at the end of the Minutes.

These Minutes are considered draft until adopted and confirmed at the next Meeting of Council.

The meeting commenced at 7:13pm.

**PRESENT:**

Cr Paige Kennett (Mayor)	Chandler Ward
Cr Chris Duncan (Deputy Mayor)	Collier Ward
Cr Peter Lockwood	Baird Ward
Cr Robert Williams	Dinsdale Ward
Cr Meagan Baker (Via Zoom)	Dobson Ward
Cr Parisa Considine	Friberg Ward
Cr Lisa Cooper (Via Zoom)	Scott Ward
Cr Susan Pearce	Taylor Ward
Cr Glen Atwell	Tirhatuan Ward

Bruce Dobson	Chief Executive Officer
Grant Thorne	Director – Infrastructure
Matt Kelleher	Director - City Liveability
Judy Chalkley	Director – Connected Communities
Liesl Westberry	Interim Director - Customer and Performance
Navec Lorkin	Chief Financial Officer
Andrew Dowling	Manager, Governance and Risk
Saskia Weerheim	Head of Governance

**THE MEETING OPENED WITH A STATEMENT OF ACKNOWLEDGEMENT AND A STATEMENT OF COMMITMENT**

**Council acknowledges the Wurundjeri Woi-wurrung people and Bunurong people of the Kulin Nation as Traditional Custodians of the land, and meets on the traditional lands of the Wurundjeri Woi-wurrung people. We pay our respects to elders both past and present.**

## Order of Business

1	Apologies And Requests For Leaves Of Absence .....	5
2	Declarations Of Conflict Of Interest.....	5
3	Confirmation Of Minutes .....	5
4	Presentations, Petitions And Memorials .....	5
5	Reports By Councillors .....	6
6	Planning Matters.....	11
6.1	Report of Planning Applications Decided Under Delegation 1 January 2026 to 31 January 2026 .....	11
6.2	24-26 Taylors Lane, Rowville .....	12
7	Public Question Time .....	28
8	Officer Reports .....	32
8.1	Proposed Domestic Animal Management Plan .....	32
8.2	Sale of 58-60 Station Street Bayswater .....	33
8.3	Quarterly Performance Report for the period ended 31 December 2025.....	35
8.4	Knox Gambling Harm Prevention Policy Review .....	37
8.5	Knox Active Ageing Advisory Committee - Annual Report for 2025 .....	39

---

8.6	2026 ALGA National General Assembly .....	40
8.7	Council Resolutions Progress Report: October to December 2025.....	42
8.8	Greater South East Melbourne (GSEM) delegation to Canberra.....	43
8.9	Revised Instrument of Delegation - Cemeteries and Crematoria - to Members of Council	
	Staff .....	44
9	Supplementary Items.....	45
10	Notices Of Motion.....	45
11	Urgent Business .....	45
12	Questions Through The Chair .....	45
13	Confidential Items.....	45
	13.1 Property Matter .....	45

## 1 Apologies And Requests For Leaves Of Absence

Nil.

## 2 Declarations Of Conflict Of Interest

Councillor Kennett foreshadowed declaring a material conflict of interest in relation to Item 8.8 - Greater South East Melbourne (GSEM) delegation to Canberra.

## 3 Confirmation Of Minutes

The Chairperson, Mayor Paige Kennett invited Councillors to raise any opposition to the Minutes of the Meeting of Council held on Tuesday 27 January 2026. There being none, the Chairperson declared the Minutes be confirmed.

## 4 Presentations, Petitions And Memorials

Nil.

## 5 Reports By Councillors

### 5.1 Councillor Baker

Councillor Baker reported attending the following:

- Wally Tew Reserve Pavilion Opening, noting she is looking forward to local clubs accessing this new and long-awaited facility.
- Knox Active Ageing Advisory Committee Meeting.
- CEO Contract Meetings.

Councillor Baker also:

- Noted that KnoxFest was coming up at Wally Tew Reserve, encouraging people to look for information about the event on Council's website.
- Acknowledged the service of volunteers at the Upper Ferntree Gully CFA upon the organisation celebrating its Centenary.

### 5.2 Councillor Cooper

Councillor Cooper reported attending the following:

- CEO Contract Meetings (x2).

Councillor Cooper also:

- Received enquiries from residents regarding planning applications and the Domestic Animal Management Plan.

### 5.3 Councillor Duncan

Councillor Duncan reported attending the following:

- Meeting with the Maroondah Council Mayor and Deputy Mayor to look at collaboration and shared services opportunities.
- Meeting with local Liberal MP's to discuss shared priorities in the lead up to the State Election.
- MAV training session - MAV Mayors Masterclass: The Mayor's Role in Internal Dispute Resolution.
- CEO Performance Committee meetings (x3)
- Media training session with Mayor Kennett.
- Chaired the Recreation and Leisure Committee meeting (in Cr Pearce absence).
- Capital Budget workshop for 2026-2027 Budget.
- Knox Local Safety Committee.
- Meeting with the Presidents of Templeton Cricket Club and Wantirna South Junior Football Club, with Council officers, to walk through the pavilion design options for the Federal Government Grant.
- Transformation and Governance Committee meeting.
- Eastern Region Group of councils meeting, with Mayor Kennett and the CEO.
- Foothills Community Care 'barefoot bowling' evening.

- Official opening of the upgraded Wally Tew pavilion with Mayor Kennett, Councillor Williams, Councillor Pearce, and Daniela De Martino MP, which coincided with the club's Pink Stumps charity luncheon.
- Noted that KnoxFest is happening soon at Wally Tew Reserve. Also noted that there is an upcoming Knox Youth Advisory Committee meeting.

Councillor Duncan also:

- Acknowledged Gabby from the Youth Advisory Committee, who conducted a presentation at the Local Safety Forum, and answered questions from emergency services representatives.

#### **5.4 Councillor Lockwood**

Councillor Lockwood noted:

- The Centenary of the Boronia Progress Hall which has been a cornerstone of the local community, noting the venue held local dance events and rallies during the Second World War. The local progress association lobbied for this community infrastructure on land gifted by Gilbert Chandler. The Hall was damaged by fire in the 1990's but was repaired and continues to serve the community.

#### **5.5 Councillor Considine**

Councillor Considine reported attending the following:

- Pavilion bus tour with Councillor Pearce.
- Two CEO Performance and Remuneration Committee meetings virtually as an observer.
- 20th anniversary of Waterford Park Retirement Village alongside Mary Doyle MP and Max Williams, Liberal candidate for Rowville.
- Knox Multicultural Advisory Committee meeting.
- Meeting with the Vice President of Club Circuit at Carrington Park.

#### **5.6 Councillor Atwell**

Councillor Atwell reported attending the following:

- Knox Disability Advisory Committee meeting and thanked Councillor Pearce for her contribution to the Committee. Cr Atwell noted that it was valuable to hear members share their lived experiences of disability access and inclusion, and how these perspectives inform Council's work, including through local law reviews and event permit processes.
- Your Library Board meeting with Councillor Kennett to support continuity and provide input during discussions on the Annual Budget as the new Deputy Chair, noting that the service is considered to be among the top echelon of library services.

Councillor Atwell also:

- Noted enquiries regarding some of the night's Agenda items.

## **5.7 Councillor Williams**

Councillor Williams reported attending the following:

- Wally Tew Reserve Pavilion Opening.
- Upper Ferntree Gully CFA Centenary Celebration.
- Bayswater Bowls Club discussing Lights and Future Greens Upgrades.
- The new oval at Lewis Park with the Knox City Cricket Club.
- Liberal MP's Breakfast, highlighting potential collaboration with Council.

Councillor Williams also:

- Noted the upcoming Youth Advisory Committee Meeting.
- Noted enquiries regarding planning decisions and the Domestic Animal Management Plan.
- Acknowledged the efforts of local CFA and SES volunteers to address fires and storms, with local members recently attending Woods Point to fight fires.
- Foreshadowed attending KnoxFest.

## **5.8 Councillor Pearce**

Councillor Pearce reported attending the following:

- President's Ball at the Polish Syrena House in Rowville with the Consular General and Deputy Consular-General of Poland and the local Liberal MP candidate for Rowville Max Williams.
- Waverley Gardens Retirement Village Meeting where progress was made on a number of issues.
- Open Day at the Lysterfield Mosque with Mary Doyle MP and Mayor Kennett.
- Knox Active Ageing Advisory Committee Meeting.
- Meeting with Senator The Hon. Jane Hume to discuss issues in Taylor Ward and Knox.
- Wally Tew Reserve Pavilion Opening with Daniela De Martino MP, Mayor Kennett, Councillor Baker, Councillor Duncan and Councillor Williams along with a Pink Day fundraiser for breast cancer research.

Councillor Pearce also:

- Visited residents affected by an accident on Napoleon Road to discuss the lack of signage at a school crossing on that road.
- Acknowledged recent enquiries from residents regarding issues such as a pet wall memorial at a local dog park, naming a park after a resident, trees, footpaths, rubbish, planning applications and the Domestic Animal Management Plan.

## 5.9 Councillor Kennett

Councillor Kennett reported attending the following:

- Citizenship Ceremony.
- Greater South East Melbourne Mayors Briefing Session.
- MAV Mayors Masterclass: The Mayor's Role in Internal Dispute Resolution.
- Mayoral Radio Interview on Radio Eastern 98.1FM.
- Lunch with The Hon. Kim Wells MP.
- Media Training Sessions.
- Knox Recreation and Leisure Committee Meeting.
- Interview on ABC Radio's 'Meet The Mayor' Segment.
- Meeting with Police Officers at Boronia Police Station.
- Knox Aquatic Feasibility Report Discussion.
- Meeting with Daniela De Martino MP.
- Visit to the ISOMER Lysterfield Mosque.
- Wildcats Barbeque at The Basin Primary School.
- Advocacy Discussion at Deakin University.
- CEO Contract Meeting.
- Appointment of Independent Advisor for the CEO Employment and Remuneration Committee.
- ALGWA Meeting.
- Councillor Workshop Discussion.
- Your Library Induction.
- Your Library Board Meeting.
- Knox Local Safety Committee Meeting.
- Transformation Governance Committee Meeting.
- MAV Regional Meeting – Metro East.
- Liberal MP's Breakfast.
- Eastern Regional Group State Election Advocacy Video Recording Session and Meeting.
- Foothills Community Care Barefoot Bowls.
- Opening of Wally Tew Reserve Pavilion Upgrade.
- Upper Ferntree Gully CFA Centenary Celebration.
- Meeting with the Maroondah Council Mayor and Deputy Mayor to look at collaboration and shared services opportunities.

Councillor Kennett also:

- Noted that Council wrote to The Hon. Melissa Horne MP and received a response that noted that the Labor Government is investing \$960 million to fix potholes and upgrade road services through actions such as spraying weeds, repairing traffic lights, fixing road signs and had cut overgrown grass to mitigate fire risks twice before the fire season.
- Noted that Councillors will continue to meet with local residents and also encouraged them to engage with their State Members.
- Thanked the Knox City Council CEO Bruce Dobson for writing a letter to the CEOs of: State Revenue Office; the Department of Treasury Office; and Emergency Management Victoria to request further information about how the funds collected from ratepayers through the

Emergency Services Fund Levy are being allocated, however a response has not yet been received.

- Noted she is looking forward to KnoxFest.

## 6 Planning Matters

### 6.1 Report of Planning Applications Decided Under Delegation 1 January 2026 to 31 January 2026

#### SUMMARY

Details of planning applications considered under delegation are referred for information. It is recommended that the items be noted.

#### RECOMMENDATION

That Council note the planning applications decided under delegation 1 January 2026 to 31 January 2026 as set out in the officers' report.

#### **RESOLUTION**

**MOVED: Councillor Baker**

**SECONDED: Councillor Williams**

**That Council note the planning applications decided under delegation 1 January 2026 to 31 January 2026 as set out in the officers' report.**

#### **CARRIED**

## 6.2 24-26 Taylors Lane, Rowville

### SUMMARY

This report considers Planning Application P/2025/6217 for the construction of 24 double storey dwellings at 24-26 Taylors Lane, Rowville.

### RECOMMENDATION

That Council issue a Planning Permit for the construction of 24 double storey dwellings at 24-26 Taylors Lane, Rowville, subject to the following conditions:

#### Amended Development Plans

1. Prior to the commencement of the development approved under this Permit, amended development plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The development plans must be approved prior to other plans required by this permit. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but modified to show:
  - 1.1 Height and materials of all internal boundary fencing within the development in compliance with Standard B4-5 (Internal views) at Clause 55.04-5 of the Knox Planning Scheme.
  - 1.2 South-facing study room window within Dwelling 5 at ground floor to be screened in accordance with Standard B4-5 (Internal views) at Clause 55.04-5 of the Knox Planning Scheme.
  - 1.3 Details of driveway gradients within the first 5m of the shared driveways to be annotated on the Ground Floor Plan, in accordance with Design Standard 3 (Gradients) of Clause 52.06 (Car Parking) of the Knox Planning Scheme.
  - 1.4 The location of Tree Protection fencing and Tree Protection Zones for the street trees to be drawn on the Ground Floor Plan.

To the satisfaction of the Responsible Authority.

#### Other Plans

2. Prior to the commencement of the development and issue of a Building Permit for the development approved under this Permit, the following plans and computations must be submitted to the Responsible Authority as a complete set. When approved, the plans will be endorsed and will then form part of the permit. Construction must be in accordance with these plans. The plans must comprise the following:
  - 2.1 A Stormwater Management Plan in accordance with Condition 3.
  - 2.2 An amended Landscape plan in accordance with Condition 4.
  - 2.3 A Construction Management Plan in accordance with Condition 24.

To the satisfaction of the Responsible Authority.

### Stormwater Management Plan

3. Prior to the commencement of the development approved under this Permit, drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage must be in accordance with these plans. The plans must show the following:
  - 3.1 All stormwater drainage discharge from the site connected to a legal point of discharge.
  - 3.2 The internal drains of the dwellings to be independent of each other.
  - 3.3 An on-site detention system designed by a suitably qualified Civil Engineering Consultant to ensure no net increase in stormwater discharge from the proposed development.
  - 3.4 The on-site detention system to be installed in a suitable location for easy access and maintenance.
  - 3.5 A suitable overland flow path for the entire site to the satisfaction of the Responsible Authority. Details of the overland flow path are to be included on the plans.
  - 3.6 Any Environmental Sustainable Design initiatives shown on the Development Plans approved pursuant to Condition 1 of this permit.
  - 3.7 Location of fencing in accordance with the Development Plans approved pursuant to Condition 1 of this permit.
  - 3.8 All levels to be to AHD (Australian Height Datum).  
To the satisfaction of the Responsible Authority.

### Landscaping

4. Prior to the commencement of the development approved under this Permit, a landscape plan prepared by a suitably qualified Landscape architect or a suitably qualified landscape designer to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. Plan must be in accordance with Council's 'Landscape Plan Guidelines'. When approved, the plan will be endorsed and will then form part of the permit. The plan must be trees generally in accordance with 'TP-Landscape Plan 24-26 Taylors Lane, Rowville – Issue D – Scenefex Landscapes – 2025/9/11', but modified to show:
  - 4.1 Planting as per 'TP-Landscape Plan 24-26 Taylors Lane, Rowville – Issue A – Scenefex Landscapes – 2025/5/12', including the following:
    - 4.1.1 Front setback (Townhouse 6 & 13): Replace 3No. Eucalyptus radiata with 3No. Eucalyptus polyanthemus.
    - 4.1.2 Front setback (Townhouse 19): Replace Corymbia citriodora with Eucalyptus radiata.
    - 4.1.3 SPOS (Townhouse 1 & 2): Replace Corymbia citriodora and Eucalyptus leucoxylon ssp. connata with canopy trees with 6m canopy spread.
    - 4.1.4 SPOS (Townhouse 3): Show 1 canopy tree with 6m canopy spread.

- 4.1.5 SPOS (Townhouse 5/12/End of driveway): Replace *Corymbia citriodora* with *Brachychiton populneus*.
- 4.1.6 SPOS (Townhouse 6/7/13/14): Show location of canopy tree within 1 SPOS. Replace *Eucalyptus radiata* with canopy tree with 6m canopy spread.
- 4.1.7 SPOS (Townhouse 8/9/15/16): Show locations of canopy trees to be clearly in separate SPOSs. Replace *Corymbia maculata* and *Eucalyptus leucoxydon* ssp. *connata* with 2No. canopy trees with 6m canopy spread.
- 4.1.8 SPOS (Townhouse 18): Add 1 canopy tree with 8m canopy spread. (Suggest *Brachychiton populneus*). Note: 1 tree shown on 'Canopy Coverage Plan' is not shown on planting layout.
- 4.1.9 SPOS (Townhouse 24): Replace *Corymbia citriodora* with canopy tree with 6m canopy spread.
- 4.2 Plans must comply with the planting setbacks to buildings and other infrastructure as outlined in Council's Landscape Plan Guidelines.
- 4.3 Planting of this site to comprise 40% of the vegetation species to be indigenous (across all plant forms) from plant list 1 of the 'Landscape Plan Guidelines' and 40% additional native species (across all plant forms) from plant list 2 of the 'Landscape Plan Guidelines'. Remaining plant species (20%) can be indigenous, native or exotic (across all plant forms) provided they are not listed as weeds.

To the satisfaction of the Responsible Authority.

- 5. Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
- 6. The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority. Any dead, diseased or damaged plants are to be replaced.

#### General

- 7. All development must be in accordance with the endorsed plans.
- 8. The layout of buildings and works as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority. This does not apply to:
  - 8.1 An open-sided pergola to a dwelling with a finished floor level not more than 800mm above ground level and a maximum building height of three metres above ground level; or
  - 8.2 A deck to a dwelling with a finished floor level not more than 800mm above ground level.Where the total floor area of decks, pergolas and verandahs for each dwelling does not exceed 16m<sup>2</sup>.
- 9. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.
- 10. Prior to the occupation of the dwellings the development is to be completed in accordance with the endorsed plan/s to the satisfaction of the Responsible Authority.

11. All walls on the boundaries of adjoining properties must be cleaned and finished to the satisfaction of the Responsible Authority.

#### Street Tree Protection

12. All works, including excavation, within the Tree Protection Zone (TPZ) of any tree/s to be retained within the nature strip must be undertaken under the supervision of a qualified Arborist to ensure that there is no unreasonable damage to the root system of trees to be retained and/or protected, to the satisfaction of the Responsible Authority. Before the development starts, the owner must submit to the Responsible Authority details of the name of the Arborist who will supervise the works and the tasks to be undertaken by the Arborist, to the satisfaction of the Responsible Authority.
13. Prior to any works commencing on the site (including demolition and tree removal), all street trees must be fenced off and/or provided with ground protection to create a protection zone in accordance with AS-4970 Protection of Trees on Development Sites. The protection zone must extend to the full extent of the tree's TPZ or as approved by the responsible authority and shown on endorsed plans.
14. The tree protection fence is to be chain link or wire mesh, comprise either wooden or steel posts, self-supporting or on concrete pads, and be a minimum height of 1.8 metres. Signage is to be affixed to the fence advising that the area is a tree protection zone and a no-go development area.
15. Ground Protection, where shown on the endorsed plans, is to consist of a permeable membrane such as geotextile fabric beneath a 100mm layer of mulch or crushed rock below strapped rumble boards.
16. The tree protection fence and/or ground protection and signage is to be maintained throughout the construction period and removed at the completion of all works.
17. No temporary removal of the tree protection measures, or encroachment into the protection zone is permitted without the written consent of the responsible authority.
18. Prior to erecting the tree protection fence around the tree protection zone, all unwanted vegetation and weed species must be removed from within the zone, and the ground within the protection zone must be covered with a layer of well composted organic mulch (maximum 100mm depth). The area is to be watered at least fortnightly throughout the construction period.
19. The following activities are prohibited from the tree protection area, without the written consent of the responsible authority:
  - 19.1 Parking of vehicles or other machinery.
  - 19.2 Construction activities.
  - 19.3 Dumping and/or storage of materials, goods and/or soil.
  - 19.4 Trenching or excavation.
  - 19.5 Lopping branches, nailing or affixing signs, service lines, lights etc. to the trees.
20. Prior to any works commencing on site, the Responsible Authority must be contacted to inspect the Tree Protection fencing.

### Car Parking & Accessways

21. Before the dwellings are occupied, driveways and car parking areas must be:
  - 21.1 Fully constructed to the minimum standard of 100mm reinforced concrete and available for use in accordance with the plans submitted to and approved by the Responsible Authority; and
  - 21.2 Formed to such levels and drained so that they can be used in accordance with the approved plan; and
  - 21.3 Treated with an all-weather seal or some other durable surface; and
  - 21.4 Line-marked or provided with some other adequate means of showing the car parking spaces.To the satisfaction of the Responsible Authority.
22. Parking areas and driveways must be kept available and maintained for these purposes at all times to the satisfaction of the Responsible Authority.
23. Before the development is occupied vehicular crossing(s) must be constructed to align with approved driveways to the satisfaction of the Responsible Authority. All redundant crossing(s), crossing opening(s) or parts thereof must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.

### Construction Management Plan

24. Prior to the commencement of the development approved under this Permit, a Construction and Traffic Management Plan (CMP) to the satisfaction of the Responsible Authority, must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed as evidence of its approval and will then form part of the permit and must thereafter be complied with. The CMP must specify and deal with, but is not limited to, the following:
  - 24.1 A detailed schedule of works including a full project timing;
  - 24.2 A traffic management plan for the site, including when or whether any access points would be required to be blocked, an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services; and preferred routes for trucks delivering to the site. The traffic management measures must minimise disruption to the operation of roadway during construction.
  - 24.3 The location for the parking of all construction vehicles and construction worker vehicles during construction;
  - 24.4 A fully detailed plan indicating where construction hoardings would be located;
  - 24.5 A waste management plan including the containment of waste on site, disposal of waste, stormwater treatment and on-site facilities for vehicle washing;
  - 24.6 Containment of dust, dirt and mud within the site and method and frequency of clean up procedures in the event of build-up of matter outside the site;
  - 24.7 Site security;
  - 24.8 Public safety measures;

- 24.9 Construction times, noise and vibration controls;
  - 24.10 Restoration of any Council assets removed and/or damaged during construction;
  - 24.11 Protection works necessary to road and other infrastructure (limited to an area reasonably proximate to the site);
  - 24.12 Remediation of any damage to road and other infrastructure (limited to an areas reasonably proximate to the site);
  - 24.13 An emergency contact that is available for 24 hours a day.
  - 24.14 All contractors associated with the construction of the development must be made aware of the requirements of the Construction Management Plan.
25. During the construction, the following must occur to the satisfaction of the Responsible Authority:
- 25.1 Any stormwater discharges into the stormwater drainage system is to comply with EPA guidelines;
  - 25.2 Stormwater drainage system protection measures must be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises enter the stormwater drainage system;
  - 25.3 Vehicle borne material must not accumulate on the roads abutting the site;
  - 25.4 The cleaning of machinery and equipment must take place on site and not on adjacent footpaths, roads or parks;
  - 25.5 All litter (including items such as cement bags, food packaging and plastic strapping) must be disposed of responsibly; and
  - 25.6 All site operations must comply with the EPA Publication 1254 (including all revisions or replacement guidelines).

#### Amenity During Construction

26. Upon commencement and until conclusion of the development, the developer must ensure that the development does not adversely affect the amenity of the area in any way, including:
- 26.1 the appearance of building, works or materials on the land
  - 26.2 parking of motor vehicles
  - 26.3 transporting of materials or goods to or from the site
  - 26.4 hours of operation
  - 26.5 stockpiling of top soil or fill materials
  - 26.6 air borne dust emanating from the site
  - 26.7 noise
  - 26.8 rubbish and litter
  - 26.9 sediment runoff

#### 26.10 vibration

Should the development cause undue detriment to the amenity of the area then immediate remedial measures must be undertaken to address the issue as directed by, and to the satisfaction of, the Responsible Authority.

#### Fencing

27. Prior to the occupancy of the development all fencing must be in a good condition to the satisfaction of the Responsible Authority.

#### Stormwater

28. Stormwater runoff from all buildings and hardstanding surfaces must be properly collected and discharged in a complete and effective system of drains within the property and must not cause or create a nuisance to abutting properties.

#### Energy Provision

29. Any new apartment/dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.

#### Permit Expiry

30. This permit will expire if one of the following circumstances applies:

30.1 The development is not started within three years of the date of this permit.

30.2 The development is not completed within five years of the date of this permit.

Pursuant to Section 69 of the Planning & Environment Act 1987, the Responsible Authority may extend:

- The commencement date referred to if a request is made in writing before the permit expires or within six (6) months afterwards.
- The completion date referred to if a request is made in writing within 12 months after the permit expires and the development started lawfully before the permit expired.

#### USEFUL INFORMATION:

(the following information does not form part of this permit):

- A building permit must be obtained before development is commenced. A Report and Consent may be required for flooding where applicable, please contact Council's Building Department on 9298 8125 for more information.
- Buildings are not allowed to be built over Council easements.
- In accordance with Council policy, an 8.5% public open space contribution may apply in the event of the subdivision of the land.
- To arrange an inspection of the Tree Protection fencing please contact Council Landscape Team on 9298 8125.

- Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.

## **RESOLUTION**

**MOVED:** Councillor Pearce

**SECONDED:** Councillor Duncan

**That Council issue a Planning Permit for the construction of 24 double storey dwellings at 24-26 Taylors Lane, Rowville, subject to the following conditions:**

### **Amended Development Plans**

- 1. Prior to the commencement of the development approved under this Permit, amended development plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The development plans must be approved prior to other plans required by this permit. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must be generally in accordance with the plans submitted with the application but modified to show:**
  - 1.1 Height and materials of all internal boundary fencing within the development in compliance with Standard B4-5 (Internal views) at Clause 55.04-5 of the Knox Planning Scheme.**
  - 1.2 South-facing study room window within Dwelling 5 at ground floor to be screened in accordance with Standard B4-5 (Internal views) at Clause 55.04-5 of the Knox Planning Scheme.**
  - 1.3 Details of driveway gradients within the first 5m of the shared driveways to be annotated on the Ground Floor Plan, in accordance with Design Standard 3 (Gradients) of Clause 52.06 (Car Parking) of the Knox Planning Scheme.**
  - 1.4 The location of Tree Protection fencing and Tree Protection Zones for the street trees to be drawn on the Ground Floor Plan.**

**To the satisfaction of the Responsible Authority.**

### **Other Plans**

- 2. Prior to the commencement of the development and issue of a Building Permit for the development approved under this Permit, the following plans and computations must be submitted to the Responsible Authority as a complete set. When approved, the plans will be endorsed and will then form part of the permit. Construction must be in accordance with these plans. The plans must comprise the following:**
  - 2.1 A Stormwater Management Plan in accordance with Condition 3.**

**2.2 An amended Landscape plan in accordance with Condition 4.**

**2.3 A Construction Management Plan in accordance with Condition 24.**

**To the satisfaction of the Responsible Authority.**

### **Stormwater Management Plan**

**3. Prior to the commencement of the development approved under this Permit, drainage plans and computations must be submitted to and approved by the Responsible Authority. Construction of the drainage must be in accordance with these plans. The plans must show the following:**

**3.1 All stormwater drainage discharge from the site connected to a legal point of discharge.**

**3.2 The internal drains of the dwellings to be independent of each other.**

**3.3 An on-site detention system designed by a suitably qualified Civil Engineering Consultant to ensure no net increase in stormwater discharge from the proposed development.**

**3.4 The on-site detention system to be installed in a suitable location for easy access and maintenance.**

**3.5 A suitable overland flow path for the entire site to the satisfaction of the Responsible Authority. Details of the overland flow path are to be included on the plans.**

**3.6 Any Environmental Sustainable Design initiatives shown on the Development Plans approved pursuant to Condition 1 of this permit.**

**3.7 Location of fencing in accordance with the Development Plans approved pursuant to Condition 1 of this permit.**

**3.8 All levels to be to AHD (Australian Height Datum).**

**To the satisfaction of the Responsible Authority.**

### **Landscaping**

**4. Prior to the commencement of the development approved under this Permit, a landscape plan prepared by a suitably qualified Landscape architect or a suitably qualified landscape designer to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. Plan must be in accordance with Council's 'Landscape Plan Guidelines'. When approved, the plan will be endorsed and will then form part of the permit. The plan must be trees generally in accordance with 'TP-Landscape Plan 24-26 Taylors Lane, Rowville – Issue D – Scenefex Landscapes – 2025/9/11', but modified to show:**

**4.1 Planting as per 'TP-Landscape Plan 24-26 Taylors Lane, Rowville – Issue A – Scenefex Landscapes – 2025/5/12', including the following:**

**4.1.1 Front setback (Townhouse 6 & 13): Replace 3No. Eucalyptus radiata with 3No. Eucalyptus polyanthemus.**

- 4.1.2 **Front setback (Townhouse 19): Replace *Corymbia citriodora* with *Eucalyptus radiata*.**
- 4.1.3 **SPOS (Townhouse 1 & 2): Replace *Corymbia citriodora* and *Eucalyptus leucoxylon ssp. connata* with canopy trees with 6m canopy spread.**
- 4.1.4 **SPOS (Townhouse 3): Show 1 canopy tree with 6m canopy spread.**
- 4.1.5 **SPOS (Townhouse 5/12/End of driveway): Replace *Corymbia citriodora* with *Brachychiton populneus*.**
- 4.1.6 **SPOS (Townhouse 6/7/13/14): Show location of canopy tree within 1 SPOS. Replace *Eucalyptus radiata* with canopy tree with 6m canopy spread.**
- 4.1.7 **SPOS (Townhouse 8/9/15/16): Show locations of canopy trees to be clearly in separate SPOSs. Replace *Corymbia maculata* and *Eucalyptus leucoxylon ssp. connata* with 2No. canopy trees with 6m canopy spread.**
- 4.1.8 **SPOS (Townhouse 18): Add 1 canopy tree with 8m canopy spread. (Suggest *Brachychiton populneus*). Note: 1 tree shown on 'Canopy Coverage Plan' is not shown on planting layout.**
- 4.1.9 **SPOS (Townhouse 24): Replace *Corymbia citriodora* with canopy tree with 6m canopy spread.**
- 4.2 **Plans must comply with the planting setbacks to buildings and other infrastructure as outlined in Council's Landscape Plan Guidelines.**
- 4.3 **Planting of this site to comprise 40% of the vegetation species to be indigenous (across all plant forms) from plant list 1 of the 'Landscape Plan Guidelines' and 40% additional native species (across all plant forms) from plant list 2 of the 'Landscape Plan Guidelines'. Remaining plant species (20%) can be indigenous, native or exotic (across all plant forms) provided they are not listed as weeds.**

To the satisfaction of the Responsible Authority.

- 5. **Before the occupation of the development, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.**
- 6. **The landscaping shown on the endorsed plans must be maintained to the satisfaction of the responsible authority. Any dead, diseased or damaged plants are to be replaced.**

#### **General**

- 7. **All development must be in accordance with the endorsed plans.**
- 8. **The layout of buildings and works as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority. This does not apply to:**
  - 8.1 **An open-sided pergola to a dwelling with a finished floor level not more than 800mm above ground level and a maximum building height of three metres above ground level; or**
  - 8.2 **A deck to a dwelling with a finished floor level not more than 800mm above ground level.**

**Where the total floor area of decks, pergolas and verandahs for each dwelling does not exceed 16m<sup>2</sup>.**

- 9. Once the development has started it must be continued and completed to the satisfaction of the Responsible Authority.**
- 10. Prior to the occupation of the dwellings the development is to be completed in accordance with the endorsed plan/s to the satisfaction of the Responsible Authority.**
- 11. All walls on the boundaries of adjoining properties must be cleaned and finished to the satisfaction of the Responsible Authority.**

#### **Street Tree Protection**

- 12. All works, including excavation, within the Tree Protection Zone (TPZ) of any tree/s to be retained within the nature strip must be undertaken under the supervision of a qualified Arborist to ensure that there is no unreasonable damage to the root system of trees to be retained and/or protected, to the satisfaction of the Responsible Authority. Before the development starts, the owner must submit to the Responsible Authority details of the name of the Arborist who will supervise the works and the tasks to be undertaken by the Arborist, to the satisfaction of the Responsible Authority.**
- 13. Prior to any works commencing on the site (including demolition and tree removal), all street trees must be fenced off and/or provided with ground protection to create a protection zone in accordance with AS-4970 Protection of Trees on Development Sites. The protection zone must extend to the full extent of the tree's TPZ or as approved by the responsible authority and shown on endorsed plans.**
- 14. The tree protection fence is to be chain link or wire mesh, comprise either wooden or steel posts, self-supporting or on concrete pads, and be a minimum height of 1.8 metres. Signage is to be affixed to the fence advising that the area is a tree protection zone and a no-go development area.**
- 15. Ground Protection, where shown on the endorsed plans, is to consist of a permeable membrane such as geotextile fabric beneath a 100mm layer of mulch or crushed rock below strapped rumble boards.**
- 16. The tree protection fence and/or ground protection and signage is to be maintained throughout the construction period and removed at the completion of all works.**
- 17. No temporary removal of the tree protection measures, or encroachment into the protection zone is permitted without the written consent of the responsible authority.**
- 18. Prior to erecting the tree protection fence around the tree protection zone, all unwanted vegetation and weed species must be removed from within the zone, and the ground within the protection zone must be covered with a layer of well composted organic mulch (maximum 100mm depth). The area is to be watered at least fortnightly throughout the construction period.**
- 19. The following activities are prohibited from the tree protection area, without the written consent of the responsible authority:**
  - 19.1 Parking of vehicles or other machinery.**
  - 19.2 Construction activities.**

- 19.3 Dumping and/or storage of materials, goods and/or soil.**
- 19.4 Trenching or excavation.**
- 19.5 Lopping branches, nailing or affixing signs, service lines, lights etc. to the trees.**
- 20. Prior to any works commencing on site, the Responsible Authority must be contacted to inspect the Tree Protection fencing.**

#### **Car Parking & Accessways**

- 21. Before the dwellings are occupied, driveways and car parking areas must be:**
  - 21.1 Fully constructed to the minimum standard of 100mm reinforced concrete and available for use in accordance with the plans submitted to and approved by the Responsible Authority; and**
  - 21.2 Formed to such levels and drained so that they can be used in accordance with the approved plan; and**
  - 21.3 Treated with an all-weather seal or some other durable surface; and**
  - 21.4 Line-marked or provided with some other adequate means of showing the car parking spaces.**

**To the satisfaction of the Responsible Authority.**

- 22. Parking areas and driveways must be kept available and maintained for these purposes at all times to the satisfaction of the Responsible Authority.**
- 23. Before the development is occupied vehicular crossing(s) must be constructed to align with approved driveways to the satisfaction of the Responsible Authority. All redundant crossing(s), crossing opening(s) or parts thereof must be removed and replaced with footpath, naturestrip and kerb and channel to the satisfaction of the Responsible Authority.**

#### **Construction Management Plan**

- 24. Prior to the commencement of the development approved under this Permit, a Construction and Traffic Management Plan (CMP) to the satisfaction of the Responsible Authority, must be submitted to and approved by the responsible authority. When approved, the plan will be endorsed as evidence of its approval and will then form part of the permit and must thereafter be complied with. The CMP must specify and deal with, but is not limited to, the following:**
    - 24.1 A detailed schedule of works including a full project timing;**
    - 24.2 A traffic management plan for the site, including when or whether any access points would be required to be blocked, an outline of requests to occupy public footpaths or roads, or anticipated disruptions to local services; and preferred routes for trucks delivering to the site. The traffic management measures must minimise disruption to the operation of roadway during construction.**
    - 24.3 The location for the parking of all construction vehicles and construction worker vehicles during construction;**
    - 24.4 A fully detailed plan indicating where construction hoardings would be located;**
-

- 24.5 A waste management plan including the containment of waste on site, disposal of waste, stormwater treatment and on-site facilities for vehicle washing;
  - 24.6 Containment of dust, dirt and mud within the site and method and frequency of clean up procedures in the event of build-up of matter outside the site;
  - 24.7 Site security;
  - 24.8 Public safety measures;
  - 24.9 Construction times, noise and vibration controls;
  - 24.10 Restoration of any Council assets removed and/or damaged during construction;
  - 24.11 Protection works necessary to road and other infrastructure (limited to an area reasonably proximate to the site);
  - 24.12 Remediation of any damage to road and other infrastructure (limited to an areas reasonably proximate to the site);
  - 24.13 An emergency contact that is available for 24 hours a day.
  - 24.14 All contractors associated with the construction of the development must be made aware of the requirements of the Construction Management Plan.
25. During the construction, the following must occur to the satisfaction of the Responsible Authority:
- 25.1 Any stormwater discharges into the stormwater drainage system is to comply with EPA guidelines;
  - 25.2 Stormwater drainage system protection measures must be installed as required to ensure that no solid waste, sediment, sand, soil, clay or stones from the premises enter the stormwater drainage system;
  - 25.3 Vehicle borne material must not accumulate on the roads abutting the site;
  - 25.4 The cleaning of machinery and equipment must take place on site and not on adjacent footpaths, roads or parks;
  - 25.5 All litter (including items such as cement bags, food packaging and plastic strapping) must be disposed of responsibly; and
  - 25.6 All site operations must comply with the EPA Publication 1254 (including all revisions or replacement guidelines).

#### **Amenity During Construction**

26. Upon commencement and until conclusion of the development, the developer must ensure that the development does not adversely affect the amenity of the area in any way, including:
- 26.1 the appearance of building, works or materials on the land
  - 26.2 parking of motor vehicles
  - 26.3 transporting of materials or goods to or from the site

- 26.4 hours of operation**
- 26.5 stockpiling of top soil or fill materials**
- 26.6 air borne dust emanating from the site**
- 26.7 noise**
- 26.8 rubbish and litter**
- 26.9 sediment runoff**
- 26.10 vibration**

**Should the development cause undue detriment to the amenity of the area then immediate remedial measures must be undertaken to address the issue as directed by, and to the satisfaction of, the Responsible Authority.**

#### **Fencing**

- 27. Prior to the occupancy of the development all fencing must be in a good condition to the satisfaction of the Responsible Authority.**

#### **Stormwater**

- 28. Stormwater runoff from all buildings and hardstanding surfaces must be properly collected and discharged in a complete and effective system of drains within the property and must not cause or create a nuisance to abutting properties.**

#### **Energy Provision**

- 29. Any new apartment/dwelling allowed by this permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this permit has been completed.**

#### **Permit Expiry**

- 30. This permit will expire if one of the following circumstances applies:**

- 30.1 The development is not started within three years of the date of this permit.**
- 30.2 The development is not completed within five years of the date of this permit.**

**Pursuant to Section 69 of the Planning & Environment Act 1987, the Responsible Authority may extend:**

- The commencement date referred to if a request is made in writing before the permit expires or within six (6) months afterwards.**
- The completion date referred to if a request is made in writing within 12 months after the permit expires and the development started lawfully before the permit expired.**

#### **USEFUL INFORMATION:**

**(the following information does not form part of this permit):**

- **A building permit must be obtained before development is commenced. A Report and Consent may be required for flooding where applicable, please contact Council's Building Department on 9298 8125 for more information.**
- **Buildings are not allowed to be built over Council easements.**
- **In accordance with Council policy, an 8.5% public open space contribution may apply in the event of the subdivision of the land.**
- **To arrange an inspection of the Tree Protection fencing please contact Council Landscape Team on 9298 8125.**
- **Dwelling numbers as shown on the endorsed plans do not necessarily indicate any future street numbers. Property (street) numbering shall be in accordance with Council's Property (Street) Numbering Policy. Information regarding this can be obtained from Council's Property and Revenue Services Department on 9298 8215.**

**CARRIED**

A Division was called by Councillor Pearce

For the motion: Councillor Duncan, Councillor Lockwood, Councillor Kennett, Councillor Cooper, Councillor Williams, Councillor Baker, Councillor Atwell and Councillor Considine.

Against the motion: Councillor Pearce.

Abstention: Nil.

**CARRIED 8:1**

## 7 Public Question Time

Question Time commenced at 7:58pm.

The following questions were raised with Council:

### 7.1. Question One – Vanessa Hall

*The Chair noted that Council's Governance Rules limit submitters to two questions. While the submitter's two questions contained multiple parts, the first two were read at the meeting and written responses to all questions would be provided later and published in the Public Question Time Register.*

#### QUESTIONS

**With reticulated sewer infrastructure located approximately 200–250 metres from our boundary, and noting that the proposed development will connect to this system, could Council please clarify whether consideration has been given to how increased density may alter local site conditions such as groundwater behaviour and stormwater movement, and in turn affect the land capability of neighbouring properties currently reliant on septic systems?**

**Further, does Council have a position on whether developments of this scale may trigger the need to assess future transition from onsite wastewater to reticulated sewer servicing in adjoining low-density areas where continued septic reliance may become unsuitable due to surrounding intensification?**

The Director City Liveability, Matt Kelleher responded:

- Noted the question related to the proposed development at 24–26 Taylors Lane and its potential implications for surrounding properties that rely on onsite wastewater management systems.
- There is a zoning difference in the area to the north of this land compared to the south which is in a low density residential zone.
- The planning application for this proposal was considered earlier in tonight's Council Meeting.
- The assessment of the Planning Application for this development is limited to matters listed in Clause 55 of the Knox Planning Scheme. Noted that the rules for assessing new housing applications were significantly changed in 2025 by the State Government to limit the number of matters that can be considered by Council, as well as limiting the ability of objectors to seek review of decisions at VCAT. In this case, the assessment (as shown in the officer report) does not include assessment of ground water impacts as sites move from septic systems to reticulated sewerage systems.
- As the proposed dwellings will connect to reticulated sewer infrastructure, wastewater from the development will not be treated onsite and therefore will not directly increase septic effluent loading within the local soil profile.

- If approved, any issued Planning Permit will require stormwater plans and civil engineering documentation to ensure post development conditions from stormwater do not cause unreasonable detriment to surrounding dwellings or the local stormwater drainage system.
- Council also acknowledges the added complexity of onsite wastewater systems within an urban environment. Council is responsible for maintaining a Municipal Domestic Wastewater Management Plan. This plan is currently undergoing a review in collaboration with the local water authority, who have specialised knowledge regarding onsite wastewater management. Once completed, the plan will identify current risks associated with onsite wastewater systems within Knox and the most appropriate actions Council, owners and other authorities and stakeholders can take to mitigate these risks. Additionally, the plan will allow Council to work closely with the local water authority, South East Water, to advocate for an increase in available sewer connections in appropriately identified areas.

## 7.2 Question Two - Scott Watkins

### **Could the Knox Council please advise on the current process and procurement method for all document and signage printing/production?**

The Chief Financial Officer, Navec Lorkin responded:

- This response applies to all procurement activities, as the same process applies for all goods and services.
- All procurement activities undertaken by Council are conducted in accordance with Council's Procurement Policy, which is publicly available on Council's website.
- The adopted procurement approach depends on the estimated value of the goods or services being procured. Lower-value purchases may be sourced through a quotation process, while higher-value procurement requires a formal tender process, consistent with the thresholds set out in the Policy.
- The Procurement Policy also reflects Council's commitment to environmental, local and social economic sustainability. A mandatory minimum evaluation weighting of 10% is applied to at least one of these criteria in all procurements, ensuring these considerations form part of the assessment process.
- Suppliers interested in providing services can register via Council's tendering portal, "Open Windows", to receive notifications when relevant tenders are released. Officers are able to assist in providing the relevant link if required.
- Additionally, Council is currently developing an "Interested Supplier Form", expected to be available on the website later this year. This will enable local businesses to formally register their interest in supplying goods and services to Council for procurement opportunities.

### 7.3 Question Three - Ashley Morgan-Shae

#### **Why is the Knox Domestic Animal Management Plan raising Council expenses?**

The Director City Liveability, Matt Kelleher responded:

- As detailed in the officer report contained in this evening's agenda, the vast majority of actions contained in the 2026-2029 Domestic Animal Management Plan (DAMP) will be implemented within existing operational budgets. However, where appropriate, additional work is required to investigate the implementation of a number of initiatives, which is likely to include funds allocated through future budget processes.
- No additional funds have been allocated to deliver actions in the 25/26 financial year, and the cost of the animal management service is not increasing as a result of the proposed DAMP in 25/26.
- Noted that the Draft DAMP includes an action to investigate how a community cat program or cat desexing program could be implemented at Knox.

### 7.4 Question Four - Ashley Morgan-Shae

#### **Why has Knox not actioned Motion 187's Community Cat Program, intensive, targeted desexing for cats?**

The Director City Liveability, Matt Kelleher responded:

- Amongst other matters, dot point 2 of the Notice of Motion 187 specifically required officers:  
*"To amend the draft DAMP to include an action to investigate how a community cat program or cat desexing program could be implemented at Knox:*
  - a) Using evidence provided by the Australian Pet Welfare Foundation and other available peer reviewed evidence relating to cat containment and the welfare of cats;*
  - b) Including proactive, microtargeted desexing initiatives as demonstrated in the City of Banyule;*
  - c) Considering any animal management cost savings generated by such a program; and*
  - d) With a target completion date of December 2026. "*
- The proposed 2026-2029 DAMP action 4.04 has faithfully implemented NOM 187 requiring officers to *"Investigate how a community cat program or cat desexing program could be implemented"* with a report due back to Council by December 2026.
- Any investigation into these types of programs will include an assessment of available data and information, legislative compliance, benefits of existing or alternate approaches to cat management and financial implications, in accordance with the requirements of NOM 187.

Question Time Concluded at 8:21pm.

## 8 Officer Reports

### 8.1 Proposed Domestic Animal Management Plan

#### SUMMARY

Council has prepared a new Domestic Animal Management Plan (DAMP) that will operate over the next four years.

The DAMP focuses specifically on the management of cats and dogs and serves as the strategic framework, advocacy, and action plan guiding Council's animal management services. All Victorian councils are required to review and update their DAMP by 4 December 2025 in accordance with the requirements set out under Part 5A of the *Domestic Animals Act 1994* (which has since been extended for Council).

This report presents the proposed Domestic Animal Management Plan 2026–2029 (the Plan) (Attachment 1) to Councillors for endorsement and outlines the outcomes from the exhibition of the draft Plan.

#### RECOMMENDATION

That Council:

1. Note the Community Engagement Report and Submissions (Attachment 2) and the Summary of Responses and Officer Feedback (Attachment 3).
2. Note the Summary of Proposed Actions and Key Changes to the Domestic Animal Management Plan 2026–2029 (Attachment 4) after community engagement.
3. Adopts the Domestic Animal Management Plan 2026-29 (Attachment 1).
4. Notes that the Domestic Animal Management Plan 2026-29 will be reviewed annually, including monitoring of the plan's actions.

#### **RESOLUTION**

**MOVED: Councillor Lockwood**

**SECONDED: Councillor Pearce**

That Council:

1. **Note the Community Engagement Report and Submissions (Attachment 2) and the Summary of Responses and Officer Feedback (Attachment 3).**
2. **Note the Summary of Proposed Actions and Key Changes to the Domestic Animal Management Plan 2026–2029 (Attachment 4) after community engagement.**
3. **Adopts the Domestic Animal Management Plan 2026-29 (Attachment 1).**
4. **Notes that the Domestic Animal Management Plan 2026-29 will be reviewed annually, including monitoring of the plan's actions.**

#### **CARRIED**

## 8.2 Sale of 58-60 Station Street Bayswater

### SUMMARY

Council land at 58-60 Station Street, Bayswater, was identified as surplus to Council requirements in 2021 and approved for sale by Council at the meeting on 11 August 2025. The property has since been offered for sale at auction and subsequently by private treaty. The Council resolution allowed officers to place the property on the market for sale by private treaty until 3 February 2026.

As the property has not yet been sold, officers are seeking Council approval to proceed with a private treaty sale supported by a new valuation, in accordance with the Local Government Act 2020. This proposal does not change the previous Council decision to retain 14 of the 15 trees on the site.

### RECOMMENDATION

That Council:

1. Continue to offer 58-60 Station Street Bayswater for sale at full market rate.
2. Authorises the Chief Executive Officer (or such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at 58-60 Station Street, Bayswater (lot 17 on Plan of Subdivision 003188 Certificate of Title Volume 08044 Folio 233) via private treaty until 20 July 2026 in accordance with Confidential Attachment 1.
3. Authorises the Chief Executive Office (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to the resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 58-60 Station Street, Bayswater.
4. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.
5. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.

*Councillor Lockwood left the Chamber at 8.29 pm during debate and before the vote on Item 8.2.*

### RESOLUTION

**MOVED: Councillor Williams**

**SECONDED: Councillor Atwell**

That Council:

1. **Continue to offer 58-60 Station Street Bayswater for sale at full market rate.**
2. **Authorises the Chief Executive Officer (or such person that the Chief Executive Officer appoints for the purpose of giving effect to this resolution) to proceed with the sale of the property at 58-60 Station Street, Bayswater (lot 17 on Plan of Subdivision 003188 Certificate of Title Volume 08044 Folio 233) via private treaty until 20 July 2026 in accordance with Confidential Attachment 1.**

- 3. Authorises the Chief Executive Office (or other such person that the Chief Executive Officer appoints for the purpose of giving effect to the resolution) to sign the Contract of Sale and all other necessary documents associated with the sale of 58-60 Station Street, Bayswater.**
- 4. Pursuant to Section 125 of the Local Government Act 2020, to authorise the confidential information in the confidential attachments to be publicly available for the limited purpose of communicating the effect of this Resolution to the extent necessary to give effect to it.**
- 5. To authorise the Chief Executive Officer (or such person the Chief Executive Officer selects) to communicate the content of the confidential attachments to the extent necessary at their discretion, including for the purpose of informing the community about the content of the report or Council's decision.**

**CARRIED**

## 8.3 Quarterly Performance Report for the period ended 31 December 2025

### SUMMARY

The Quarterly Performance Report for Quarter 2 (2025-26) summarises the following:

- The Council and Health and Wellbeing Plan Progress Report and Financial Performance Report, providing an overview of how we are performing against the Council and Health and Wellbeing Plan 2025-2029 and the Annual Budget 2025-2026 (for the quarter ended 31 December 2025).
- The Capital Program Progress Report, providing an overview of the progress of each project within the 2025-2026 Capital Works Program (for the quarter ended 31 December 2025).
- The Transformation Report, providing an overview of the Customer and Performance capital and operational projects (for the month ended 31 December 2025).

### RECOMMENDATION

That Council note:

1. The Council and Health and Wellbeing Plan Progress Report for the quarter ended 31 December 2025 (Attachment 1).
2. The Financial Performance Report for the quarter ended 31 December 2025 (Attachment 2).
3. The Capital Program Progress Report for the quarter ended 31 December 2025 (Attachment 3).
4. The Transformation Report for the month ending 31 December 2025 (Attachment 4).
5. That the Chief Executive Officer has made a determination as required under Section 97(3) of the *Local Government Act 2020*, and is of the opinion a revised budget is not required for the current financial year.

*Councillor Lockwood returned to the meeting at 8:36 pm before the vote on Item 8.3.*

### **RESOLUTION**

**MOVED: Councillor Baker**

**SECONDED: Councillor Pearce**

That Council note:

1. **The Council and Health and Wellbeing Plan Progress Report for the quarter ended 31 December 2025 (Attachment 1).**
2. **The Financial Performance Report for the quarter ended 31 December 2025 (Attachment 2).**
3. **The Capital Program Progress Report for the quarter ended 31 December 2025 (Attachment 3).**
4. **The Transformation Report for the month ending 31 December 2025 (Attachment 4).**

5. That the Chief Executive Officer has made a determination as required under Section 97(3) of the *Local Government Act 2020*, and is of the opinion a revised budget is not required for the current financial year.

**PROCEDURAL MOTION**

**MOVED:** Councillor Atwell

**SECONDED:** Councillor Williams

That Councillor Pearce be permitted an extension of time to speak under Section 42 of the Governance Rules of Knox City Council.

**CARRIED**

**The substantive motion was put and CARRIED**

**PROCEDURAL MOTION**

**ADJOURNMENT**

**MOVED:** Councillor Duncan

**SECONDED:** Councillor Atwell

That Council adjourn the Meeting for 10 Minutes.

**CARRIED**

The Meeting was adjourned at 8:36 pm and resumed at 8:48 pm with all Councillors present, both in person and online via Zoom.

## 8.4 Knox Gambling Harm Prevention Policy Review

### SUMMARY

A draft Knox Gambling Harm Prevention Policy has been developed (refer to Attachment 1) following a review of Council's Electronic Gambling Machine Policy 2020 (refer to Attachment 2). The draft Policy was informed by community and stakeholder engagement, benchmarking, data analysis, and a review of local and State policy context.

Council recognises that gambling is a legitimate form of entertainment in Australia and many people can participate without experiencing harm, however, research consistently shows that gambling can, and does, lead to significant harm for some individuals, families and the wider community.

Knox residents face greater financial losses from EGMs than Metropolitan Melbourne. In 2024-2025, \$79 million was lost to 771 Electronic Gaming Machines (EGMs) across 11 venues, averaging \$217,000 per day. Gambling losses/amount lost is defined as the amount wagered (bet) by gamblers less the amount won by gamblers.

In Knox, the average loss per adult per annum was \$586.24, which is higher than the Metropolitan Melbourne average of \$548.12 per adult. This highlights a greater prevalence of gambling-related harm in the region.

Phase 1 engagement occurred during development of the draft Policy in July and August 2024 and included feedback from Council Advisory Committees, a survey of Electronic Gaming Machine venue operators, community input via the Have Your Say platform and targeted engagement with key health and community service providers. This early engagement identified the local experiences of gambling harm, priority populations and areas where Council has the strongest influence.

Phase 2 consultation took place over three weeks from 1 October to 24 October 2025 and invited the community and stakeholders to comment on the full draft Policy. Fourteen responses were received, and the majority supported the draft Policy. Key themes from the consultation included the vulnerability of priority populations, the need for culturally responsive approaches, alternative social activities, the value of advocacy and the importance of monitoring and evaluation. Two submissions did not support the Policy on the basis that gambling is legal and their understanding of the role of Local Government. One submission related to matters outside Council's role in primary prevention and was deemed out of scope. The feedback will be used to inform the development of an Action Plan to implement the Policy.

The draft Policy adopts a public health approach and broadens the focus from Electronic Gaming Machines to address other forms of gambling harm, including online gambling and sports betting. It aligns with the health and wellbeing priority "Reduce harm from alcohol, smoking, vaping and gambling" outlined in the Council and Health and Wellbeing Plan 2025–2029.

### RECOMMENDATION

That Council resolve to:

1. Note the community consultation undertaken on the draft Knox Gambling Harm Prevention Policy and thank the community for their engagement and feedback.

2. Approve the draft Knox Gambling Harm Prevention Policy as set out in attachment 1 of the officers report.

**RESOLUTION**

**MOVED: Councillor Lockwood**

**SECONDED: Councillor Atwell**

**That Council resolve to:**

1. **Note the community consultation undertaken on the draft Knox Gambling Harm Prevention Policy and thank the community for their engagement and feedback.**
2. **Approve the draft Knox Gambling Harm Prevention Policy as set out in attachment 1 of the officers report.**

**CARRIED**

## 8.5 Knox Active Ageing Advisory Committee - Annual Report for 2025

### SUMMARY

The purpose of the Knox Active Ageing Advisory Committee (KAAAC) is to provide strategic guidance and stakeholder perspectives to promote positive and healthy ageing for Knox seniors.

Through facilitating stakeholder engagement which supports informed quality decision making by Council, in turn, the achievements of Council's key directions, initiatives and strategies under the Knox Community Plan 2021-2031, as well as the Council and Health and Wellbeing Plan 2025-2029.

The Committee's objectives are to provide recommendations on:

- The implementation of the strategic objectives under the Community and Council Plans.
- Emerging issues affecting older people within the Knox community.
- Information about older people and healthy ageing matters gathered through consultation.

This report provides a summary of the annual report for KAAAC, with an overview of the Committee's discussion and achievements for the 2025 calendar year (refer to Attachment 1).

### RECOMMENDATION

That Council resolve to receive and note the Annual Report for Knox Active Ageing Advisory Committee (KAAAC) detailing the achievements of KAAAC over the calendar year of 2025 (refer to Attachment 1).

### **RESOLUTION**

**MOVED:** Councillor Baker

**SECONDED:** Councillor Pearce

**That Council resolve to receive and note the Annual Report for Knox Active Ageing Advisory Committee (KAAAC) detailing the achievements of KAAAC over the calendar year of 2025 (refer to Attachment 1).**

### **CARRIED**

## 8.6 2026 ALGA National General Assembly

### SUMMARY

The Australian Local Government Association (ALGA) will hold its 2026 National Assembly of Local Government (NLA) Conference in Canberra from 23 to 25 June 2026.

Council has an opportunity to submit motions to the NLA which if carried, inform ALGA's and the MAV's advocacy priorities. The purpose of this report is to seek Council endorsement for three motions for consideration at the 2026 NLA.

As more than three Councillors (other than the Mayor) are seeking to attend the NLA, a Council resolution is required to determine expense entitlements under the Councillor Support and Resources Policy.

### RECOMMENDATION

That Council resolve:

1. To adopt three motions for submission to the 2026 Australian Local Government Association (ALGA) National General Assembly of Local Government as set out in Section 1.1 of the Officers' report.
2. To note the Mayor, Councillor Paige Kennett, will be attending to represent Council at the 2026 ALGA National General Assembly.
3. To approve the entitlements of Deputy Mayor Councillor Chris Duncan, Councillor Meagan Baker, Councillor Lisa Cooper, Councillor Susan Pearce, and Councillor Peter Lockwood to have their costs of attending the 2026 Australian Local Government Association National General Assembly to represent Council met or reimbursed by Council in accordance with clause 4.5.1 of the Councillor Expenses and Support Policy.

### RESOLUTION

**MOVED: Councillor Atwell**

**SECONDED: Councillor Baker**

That Council resolve:

1. To adopt three motions for submission to the 2026 Australian Local Government Association (ALGA) National General Assembly of Local Government as set out in Section 1.1 of the Officers' report.
2. To note the Mayor, Councillor Paige Kennett, will be attending to represent Council at the 2026 ALGA National General Assembly.
3. To note that the entitlements of Deputy Mayor Councillor Chris Duncan, Councillor Susan Pearce, and Councillor Peter Lockwood to have their costs of attending the 2026 Australian Local Government Association National General Assembly to represent Council met or reimbursed by Council in accordance with clause 4.5.1 of the Councillor Expenses and Support Policy; and
4. To require Councillors to submit a report to Council outlining the key benefits and learnings derived from their attendance at ALGA's NLA, including its impact on their role

**and the community, in accordance with Section 4.4.1 of the Councillor Expenses and Support Policy.**

**CARRIED**

## 8.7 Council Resolutions Progress Report: October to December 2025

### SUMMARY

This report provides Council with an update on the implementation of all Council resolutions from October to December 2025, along with resolutions with a status of in-progress from the balance of the current Council term; offering a clear overview of the progress made on decisions adopted by Council. By providing this information, the report supports transparency and accountability, enabling both Council and the community to monitor the effective implementation of Council decisions.

### RECOMMENDATION

That Council note the Council Resolutions Progress Report: October – December 2025 as set out in Attachment 1 to the Officers' report.

### **RESOLUTION**

**MOVED: Councillor Lockwood**

**SECONDED: Councillor Duncan**

**That Council note the Council Resolutions Progress Report: October – December 2025 as set out in Attachment 1 to the Officers' report.**

### **CARRIED**

## 8.8 Greater South East Melbourne (GSEM) delegation to Canberra

### SUMMARY

Knox City Council is part of the Greater South East Melbourne (GSEM) regional group. As part of its advocacy program, a delegation from GSEM will be travelling to Canberra on 4-5 March 2026. The delegation will be holding a number of targeted meetings with Federal members representing electorates within the GSEM region and Ministers whose portfolios are relevant to GSEM's advocacy agenda. The delegation will comprise a mix of Council Mayors, Chief Executive Officers, and representatives from GSEM's secretariat, and is proposed to include Knox's Mayor Paige Kennett. Council's *Councillor Expenses and Support Policy and Procedure* requires that interstate travel expenses of this nature must be applied for, and approved by Council resolution, in advance of the travel occurring. Accordingly, this report seeks Council approval of Mayor Kennett's interstate travel expenses for the purposes of attending Canberra as part of the GSEM delegation on 4-5 March 2026.

### RECOMMENDATION

That Council, in accordance with the *Councillor Expenses and Support Policy and Procedure*, resolves to meet the interstate travel expenses for Mayor Paige Kennett attending Canberra on 4-5 March 2026 as part the of Greater South East Melbourne (GSEM) delegation advocating for the interests of the GSEM region, including Knox, in meetings with Federal Members and Ministers.

*Mayor Kennett declared a material conflict of interest as the travel and costs proposed in this Report relate to her attendance as part of a delegation to Canberra for Greater South East Melbourne.*

*Mayor Kennett left the meeting at 9:04pm before the discussion and vote on item 8.8.*

*The Deputy Mayor, Councillor Duncan assumed the role as the Chairperson of the Meeting.*

### **RESOLUTION**

**MOVED:** Councillor Baker

**SECONDED:** Councillor Pearce

### **That Council:**

- 1. In accordance with the *Councillor Expenses and Support Policy and Procedure*, resolves to meet the interstate travel expenses for Mayor Paige Kennett attending Canberra on 4-5 March 2026 as part the of Greater South East Melbourne (GSEM) delegation advocating for the interests of the GSEM region, including Knox, in meetings with Federal Members and Ministers; and**
- 2. Require the Mayor to submit a Report to Council outlining the key activities and outcomes from her attendance in Canberra as part of the GSEM delegation.**

### **CARRIED**

*Councillor Kennett returned to the meeting and resumed as Chairperson of the meeting at 9:18 pm, following the vote on Item 8.8.*

## 8.9 Revised Instrument of Delegation - Cemeteries and Crematoria - to Members of Council Staff

### SUMMARY

Instruments of Delegation represent the formal delegation of powers by Council and enable the effective functioning of Council.

One Instrument of Delegation has been revised, being the Instrument of Delegation – Cemeteries and Crematoria.

### RECOMMENDATION

In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation – Cemeteries and Crematoria (Attachment 1), Council resolves to:

1. Delegate its powers, duties, and functions outlined in the Instrument of Delegation - Cemeteries and Crematoria (Attachment 1) to the Council staff who hold, act in, or perform the duties of the specified positions, subject to the acceptance of tracked changes and the conditions stated in each Instrument.
2. Note that the Instrument of Delegation - Cemeteries and Crematoria (Attachment 1) will take effect once the tracked changes are accepted and the documents are signed by the Chief Executive Officer and the Mayor.
3. Revoke the previous version of the Instrument of Delegation - Cemeteries and Crematoria effective upon the new Instrument coming into force.
4. Note the duties and functions set out in the Instruments must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.

### RESOLUTION

**MOVED: Councillor Baker**

**SECONDED: Councillor Atwell**

**In the exercise of the powers conferred by the legislation referred to in the attached Instrument of Delegation – Cemeteries and Crematoria (Attachment 1), Council resolves to:**

- 1. Delegate its powers, duties, and functions outlined in the Instrument of Delegation - Cemeteries and Crematoria (Attachment 1) to the Council staff who hold, act in, or perform the duties of the specified positions, subject to the acceptance of tracked changes and the conditions stated in each Instrument.**
- 2. Note that the Instrument of Delegation - Cemeteries and Crematoria (Attachment 1) will take effect once the tracked changes are accepted and the documents are signed by the Chief Executive Officer and the Mayor.**
- 3. Revoke the previous version of the Instrument of Delegation - Cemeteries and Crematoria effective upon the new Instrument coming into force.**
- 4. Note the duties and functions set out in the Instruments must be performed, and the powers set out in the Instrument must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.**

### CARRIED

9 Supplementary Items

Nil.

10 Notices Of Motion

Nil.

11 Urgent Business

Nil.

12 Questions Through the Chair

Nil.

13 Confidential Items

13.1 Property Matter

**PROCEDURAL MOTION**

**CLOSURE OF MEETING**

**MOVED:** Councillor Baker

**SECONDED:** Councillor Duncan

**That Council resolve to close the meeting in accordance with Section 66(2) of the Local Government Act 2020 in order to consider Item 13.1 Property Matter as the report contains information relating to:**

- **Council business information, that will prejudice Council's position when negotiating the value and purchase of the property, if prematurely released; and**
- **Land use planning information, being information that, if prematurely released, is likely to encourage speculation in land values.**

**CARRIED**

**THE MEETING WAS CLOSED TO THE PUBLIC AT 9:20 pm**

**MEETING CLOSED AT 9:24 pm**

Minutes of Meeting confirmed at the  
Meeting of Council  
held on Monday, 23 March 2026

.....  
Chairperson

The Agenda for this meeting is attached in full at the end of the Minutes