

SUPPLEMENTARY AGENDA



Ordinary Meeting of Council

To be held at the

Civic Centre

511 Burwood Highway

Wantirna South

On

Monday 21 December 2020 at 5:00 pm

Order of Business

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 13.1 Knox Basketball Inc – Request for Extension to Financial Assistance (Confidential)3

 13.2 Contract 2611 - Parks and Gardens Services General Maintenance.....4

Tony Doyle
Chief Executive Officer

13 Supplementary Items

13.1 Knox Basketball Inc - Request for Extension to Financial Assistance (Confidential)

Confidential report circulated under separate cover

13.2 Contract 2611 - Parks and Gardens Services General Maintenance

SUMMARY: Coordinator Active Open Space, Lara Wilson

This report considers and recommends the appointment of tenderers for Contract No. 2611 – Parks and Gardens Services General Maintenance.

RECOMMENDATION

That Council resolve:

- 1. To award Contract No. 2611 – Parks and Gardens Services General Maintenance to the following contractors:**
 - **Bruce Stephens Playground Services Pty Ltd**
 - **Green Options Pty Ltd**
 - **J.A.M. Horticultural Services**
 - **Knox Maintenance Pty Ltd**
 - **Orange Horticultural Solutions Pty Ltd**
 - **South East Garden & Lawn Care Pty Ltd**
 - **Yarra Ranges Fire Management Pty Ltd**

at their tendered schedule of rates for a period of three (3) years from 1 January 2021 to 31 December 2023 with the option of a further two (2) x two (2) years extensions at Council's discretion;

- 2. To authorise the Chief Executive Officer to execute contract agreements with the above contractors;**
- 3. To authorise the Chief Executive Officer and / or the Director Infrastructure to negotiate and execute further extensions to Contract No. 2611 – Parks and Gardens Services General Maintenance to the maximum seven year contract term; and**
- 4. That all tenderers are advised accordingly.**

1. INTRODUCTION

Council is seeking a panel of suitably qualified and experienced parks and gardens contractors to provide horticultural maintenance services and minor improvement works such as fencing (post and rail style), park furniture installation, crushed rock path maintenance, weed removal works, rubbish removal etc. at various locations across the municipality via a schedule of rates.

Previously, the works above were delivered under two separate schedule of rates contracts which have been combined to streamline works across the Parks department.

The contract will be awarded for three (3) years with the option of two (2) x two (2) year extensions based on satisfactory service delivery. The overall cost of the contract for the initial three (3) years is \$3,300,000 (incl. GST) \$3,000,000 (ex GST) with the maximum cost being \$7,700,000 (incl. GST), \$7,000,000 (ex GST).

2. DISCUSSION

Contract 2197 will replace the following contracts:

- 2197 Maintenance of Open Spaces and Road Reserves
- 2200 Garden Bed Maintenance

These garden maintenance works were previously managed under two separate contracts (as above), all of which were awarded to a panel of contractors.

By consolidating the contracts, the new panel of contractors will provide a tailored selection of large scale and small scale providers to deliver on a wide range of services allowing for more agile delivery smaller works and adequate resourcing for delivery of larger works.

Works will be delivered to the required level of service at an estimated cost of approximately \$7,000,000.00 (\$1, 000,000.00 P/A) over the full contact term (7 years).

3. CONSULTATION

Consultation has occurred with stakeholders during the phases of tender preparation and advertising. Consultation has also occurred with the current Project Officers and the wider Parks management team during the evaluation phase to ensure a successful tendering process was achieved.

4. ENVIRONMENTAL/AMENITY ISSUES

The services under this contract provide a significant contribution to enhance the environment and visual amenity of the municipality's open space. The contractors will ensure that all areas are kept free of rubbish, weeds and tree debris.

Concerning sites of biological significance and significant vegetation, Council's Biodiversity team will be consulted during preliminary planning and no remnant vegetation should be affected during the Maintenance cycles. Council's project manager will ensure the contractor adheres to the approved systems and procedures.

5. FINANCIAL & ECONOMIC IMPLICATIONS

The contract will be awarded for three (3) years with the option of two (2) x two (2) year extensions based on satisfactory service delivery. The overall cost of the contract for the initial three (3) years is \$3,300.00(incl. GST) \$3,000,000 (ex GST) with the maximum cost being \$7,700,000(incl. GST), \$7,000,000 (ex GST) and will be covered by multiple existing operational and capital works accounts in the parks service area.

6. SOCIAL IMPLICATIONS

The services under this contract provide a significant contribution to enhance the environment and visual amenity of the municipality's road network, parks and open spaces.

The services will also aid in keeping the municipality weed and pest free, reduce the amount of litter, and provide useable open space for active and passive recreation.

7. RELEVANCE TO KNOX COMMUNITY AND COUNCIL PLAN 2017-2021

Goal 1 - We value our natural and built environment

Strategy 1.1 - Protect and enhance our natural environment

Strategy 1.3 - Ensure the Knox local character is protected and enhanced through the design and location of urban development and infrastructure

Goal 4 - We are safe and secure

Strategy 4.3 - Maintain and manage the safety of the natural and built environment

8. CONFLICT OF INTEREST

The officers contributing to and responsible for this report have no conflicts of interest requiring disclosure under Chapter 5 of the Governance Rules of Knox City Council.

9. CONCLUSION

Following the tender evaluation process, the following tenderers achieved the highest evaluation rating for the components below and it is recommended that Council accept their Schedule of Rates for services tendered under 2611 Parks and Gardens Services General Maintenance:

- Bruce Stephens Playground Services Pty Ltd
- Green Options Pty Ltd
- J.A.M. Horticultural Services
- Knox Maintenance Pty Ltd
- Orange Horticultural Solutions Pty Ltd
- South East Garden & Lawn Care Pty Ltd
- Yarra Ranges Fire Management Pty Ltd

10. CONFIDENTIALITY

Attachment 1 is included in the confidential agenda, having been declared confidential information pursuant to Council's Governance Rules and Section 66 of the Local Government Act 2020, as it relates to:

- Council business information, that will prejudice Council's position when tendering for services, or when negotiating the price for contract if prematurely released;
- private commercial information, that if released, would unreasonably expose tenderers to disadvantage because it would release financial information about the business that is not generally available to their competitors.

Report Prepared By: Coordinator Active Open Space, Lara Wilson

Report Authorised By: Director Infrastructure, Grant Thorne

Attachments

Confidential Attachment 1 is circulated under separate cover